

City of Fayetteville, Arkansas

113 West Mountain Street

Fayetteville, AR 72701

(479) 575-8323



City Council Final Agenda

Tuesday, November 21, 2023

5:30 PM

City Hall Room 219

City Council Members

Council Member Elect Bob Stafford Ward 1

Council Member D'Andre Jones Ward 1

Council Member Sarah Moore Ward 2

Council Member Mike Wiederkehr Ward 2

Council Member Scott Berna Ward 3

Council Member Sarah Bunch Ward 3

Council Member Teresa Turk Ward 4

Council Member Holly Hertzberg Ward 4

Mayor Lioneld Jordan

City Attorney Kit Williams

City Clerk Treasurer Kara Paxton

ZOOM INFORMATION:

1. **WEBINAR: 895 7542 7354**
PUBLIC REGISTRATION LINK:
[HTTPS://US06WEB.ZOOM.US/WEBINAR/REGISTER/
WN_6ZUXIZL4T4KE5YLEQ8Z9XA](https://us06web.zoom.us/j/6ZUXIZL4T4KE5YLEQ8Z9XA)

CALL TO ORDER

1. **OATH OF OFFICE:**
ROBERT "BOB" STAFFORD, COUNCIL MEMBER WARD 1

ROLL CALL**PLEDGE OF ALLEGIANCE****MAYOR' S ANNOUNCEMENTS, PROCLAMATIONS AND RECOGNITIONS****CITY COUNCIL MEETING PRESENTATIONS, REPORTS AND DISCUSSION ITEMS****PROPOSED AGENDA ADDITIONS****A. CONSENT**

- A.1. APPROVAL OF THE NOVEMBER 07, 2023 CITY COUNCIL MEETING MINUTES:**

- A.2. FAY APARTMENT PARTNERS, LLC (COST SHARE):**

A RESOLUTION TO AUTHORIZE A COST SHARE WITH FAY APARTMENT PARTNERS, LLC IN THE AMOUNT OF \$49,151.00 FOR STREET IMPROVEMENTS ON NORTH WHITHAM AVENUE (2023-1268)

- A.3. SWEETSER CONSTRUCTION, INC. (CONSTRUCTION CONTRACT):**

A RESOLUTION TO AUTHORIZE A CONTRACT WITH SWEETSER CONSTRUCTION, INC. IN THE AMOUNT OF \$2,315,976.00 FOR THE CONSTRUCTION OF THE PRAIRIE STREET & WEST AVENUE IMPROVEMENTS PROJECT, TO APPROVE A PROJECT CONTINGENCY IN THE AMOUNT OF \$230,000.00, AND TO APPROVE A BUDGET ADJUSTMENT – 2019 STREET IMPROVEMENT BOND PROJECT (2023-1178)

- A.4. SOUTH DELTA AVIATION INC. (4230 S. SCHOOL AVE LEASE AGREEMENT):**

A RESOLUTION TO APPROVE A THREE YEAR LEASE AGREEMENT WITH

SOUTH DELTA AVIATION FOR THE HANGAR LOCATED AT 4230 SOUTH SCHOOL AVENUE FOR RENT IN THE AMOUNT OF \$1,400.00 PER MONTH (2023-1262)

A.5. SOUTH DELTA AVIATION INC. (4248 S. SCHOOL AVE LEASE AGREEMENT):

A RESOLUTION TO APPROVE A THREE YEAR LEASE AGREEMENT WITH SOUTH DELTA AVIATION FOR THE HANGAR LOCATED AT 4248 SOUTH SCHOOL AVENUE FOR RENT IN THE AMOUNT OF \$3,177.00 PER MONTH (2023-1263)

A.6. MGT CONSULTING (PARK IMPACT FEE STUDY):

A RESOLUTION TO AUTHORIZE A CONTRACT WITH MGT CONSULTING, PURSUANT TO RFP 23-15, IN THE AMOUNT OF \$48,325.00 TO CONDUCT A PARK IMPACT FEE STUDY, AND TO APPROVE A PROJECT CONTINGENCY IN THE AMOUNT OF \$5,000.00 (2023-1264)

A.7. FAYETTEVILLE FIRE DEPARTMENT ADMINISTRATIVE POLICIES (POLICY UPDATE):

A RESOLUTION TO APPROVE UPDATES TO FAYETTEVILLE FIRE DEPARTMENT ADMINISTRATIVE POLICIES (2023-1259)

A.8. GALL'S LLC (PURCHASE AGREEMENT):

A RESOLUTION TO AWARD RFP 23-17 AND APPROVE A ONE YEAR CONTRACT WITH GALL'S, LLC FOR POLICE UNIFORMS, EQUIPMENT, AND QUARTERMASTER SERVICES WITH AUTOMATIC RENEWALS FOR UP TO FOUR ADDITIONAL ONE YEAR TERMS (2023-1222)

A.9. COMMUNITY ORIENTED POLICING SERVICES HIRING PROGRAM (GRANT AWARD):

A RESOLUTION TO AUTHORIZE ACCEPTANCE OF THE 2023 COMMUNITY ORIENTED POLICING SERVICES HIRING PROGRAM GRANT IN THE AMOUNT OF \$250,000 TO FUND TWO NEW POLICE OFFICER POSITIONS FOR EXPANSION OF THE SCHOOL RESOURCE OFFICER PROGRAM FOR A PERIOD OF FOUR YEARS, AND TO APPROVE A BUDGET ADJUSTMENT (2023-1267)

B. UNFINISHED BUSINESS

C. NEW BUSINESS

C.1. LIGHTS OF THE OZARKS (ORDINANCE UPDATES):

AN ORDINANCE TO AMEND §117.93 LIGHTS OF THE OZARKS TO EXPAND

THE EVENT AREA TO INCLUDE THE BLOCK OF EAST AVENUE BETWEEN MOUNTAIN STREET AND CENTER STREET, TO AMEND §178.04 OUTDOOR MOBILE VENDORS TO AUTHORIZE FOOD TRUCKS AND TRAILERS TO OPERATE ON THE DOWNTOWN SQUARE DURING CERTAIN STANDING EVENTS, AND TO DECLARE AN EMERGENCY (2023-1286)

C.2. VACATION-2023-0002: (2395 E. AMHERST ALY/CARRENDER, 137):

AN ORDINANCE TO APPROVE VAC 23-02 FOR PROPERTY LOCATED AT 2395 EAST AMHERST ALY IN WARD 3 TO VACATE A 196 SQUARE FOOT PORTION OF AN ACCESS EASEMENT (2023-1261)

C.3. VACATION-2023-0011: (2417 N. SHILOH DR./LEWIS BROTHERS LEASING CO., 286):

AN ORDINANCE TO APPROVE VAC 23-11 FOR PROPERTY LOCATED AT 2417 NORTH SHILOH DRIVE IN WARD 2 TO VACATE PORTIONS OF STREET RIGHT-OF-WAY TOTALING 0.28 ACRES (2023-1223)

C.4. SHORT-TERM RENTAL SUNSET CLAUSE (AMENDMENT):

AN ORDINANCE TO AMEND ORDINANCE 6427 AND ORDINANCE 6625 TO EXTEND THE SUNSET PROVISION FOR SHORT-TERM RENTAL REGULATIONS TO DECEMBER 31, 2024 (2023-1269)

C.5. PROPOSED 2024 ANNUAL BUDGET & WORK PROGRAM (RESOLUTION):

A RESOLUTION TO ADOPT THE 2024 ANNUAL BUDGET AND WORK PROGRAM (2023-1265)

D. CITY COUNCIL AGENDA SESSION PRESENTATIONS

D.1. LAKE FAYETTEVILLE WATER QUALITY STUDY REPORT - BRAD SCHLEETER

D.2. CLIMATE ACTION PLAN UPDATE - PETER NIERENGARTEN

E. CITY COUNCIL TOUR

F. ANNOUNCEMENTS

G. ADJOURNMENT

NOTICE TO MEMBERS OF THE AUDIENCE

All interested persons may appear and address the City Council on Unfinished Business, New Business, and Public Hearings at City Council meetings. If you wish to address the City Council on an agenda item, please wait for the Mayor or Chair to request public comment. When the

Mayor or Chair recognizes you, please start your public comment by giving your name and address. Comments are to be addressed to the Mayor or Chair. The Mayor or Chair will direct your comments to the appropriate elected officials, staff, or others for response. Keep your comments respectful, brief, to the point, and relevant to the agenda item being considered. Each speaker from the public will be allowed one turn to speak for discussion of an agenda item.

Below is a portion of the Rules of Order and Procedure of the Fayetteville City Council pertaining to City Council meetings:

Agenda Additions: A new item which is requested to be added to the agenda at a City Council meeting should only be considered if it requires immediate City Council consideration and if the normal agenda setting process is not practical. The City Council may only place such new item on the City Council meeting's agenda by suspending the rules by two-thirds vote. Such agenda addition shall be heard prior to the Consent Agenda.

Consent Agenda: Consent Agenda items shall be read by the Mayor and voted upon as a group without discussion by the City Council. If a Council Member wishes to comment upon or discuss a Consent Agenda item that item shall be removed and considered immediately after the Consent Agenda has been voted upon.

Unfinished Business and New Business:

Overview Period: Agenda items at a City Council meeting shall be introduced by the Mayor and, if an ordinance, read by the City Attorney. City staff shall then present a report. An agenda applicant (city contractor, rezoning or development applicant, etc.) may present its proposal only during this presentation period, but may be recalled by a Council Member later to answer questions. City staff, Council Members and applicants may use electronic visual aids in the City Council meeting as part of the presentation of the agenda item. City staff's presentation and an Applicant's presentation whether presented by one or more than one presenter shall each be limited to a maximum of ten (10) minutes unless the City Council by unanimous consent or majority vote allows additional time.

Public Comments: Speakers shall be limited to a maximum of five (5) minutes to discuss the agenda item being considered by the City Council. Amendments may receive public comments only if approved by the City Council by unanimous consent or majority vote. If public comment is allowed for an amendment, speakers will only be allowed to speak for three (3) minutes. The City Council may allow both a speaker additional time and an unsigned-up person to speak by unanimous consent or majority vote. As part of a person's public comments allowed above, the speaker may use electronic visual aids during their five (5) minutes presentation period concerning the agenda item being considered by the City Council.

Courtesy and Respect: All members of the public, all city staff and elected officials shall accord the utmost courtesy and respect to each other at all times. All shall refrain from comments that are harassing or amount to a personal attack against any identifiable individual including abusive comments and derogatory remarks about integrity or offer any other comments that are also not limited to the discussion of the specific agenda item being considered by the City Council. Any member of the public who violates these standards shall be ruled out of order by the Mayor, must immediately cease speaking and shall leave the podium.

Interpreters or Telecommunications Device for the Deaf (TDD), for hearing impaired are

available for all City Council meetings, a 72-hour advance notice is required. For further information or to request an interpreter, please call 479-575-8330.

A copy of the complete City Council agenda is available on our website at www.fayetteville-ar.gov or in the Office of the City Clerk, 113 W. Mountain, Fayetteville, Arkansas (479) 575-8323.

All cell phones must be silenced and may not be used within the City Council Chambers.



MEETING OF NOVEMBER 21, 2023

TO: Mayor Jordan and City Council

THRU: Chris Brown, Public Works Director
Susan Norton, Chief of Staff

FROM: Josh Boccaccio, Engineering Development Review Mgr

DATE:

SUBJECT: **Cost Share with Fay Apartment Partners for street improvements to portions of N Whitham Ave**

RECOMMENDATION:

Staff recommends approval of this cost share with Fay Apartment Partners for street improvements to portions of N Whitham Ave at a total cost of \$49,151.00.

BACKGROUND:

Fay Apartment Partners is in the process of constructing residential units on N Whitham Ave between W Taylor St and W Douglas St. The development was required to widen N Whitham Ave along their project to accommodate parking requirements and fire code.

DISCUSSION:

During construction, it was discovered that the cross-slopes of N Whitham Ave exceed the current Minimum Street Standards. In addition, street cuts were made to provide domestic water and sanitary sewer services to the residential units under construction. The developer proposed a complete overlay of the street in which they would be responsible for the curb & gutter as well as the street section associated with their widening of N Whitham Ave and the city responsible for the remaining portion of the street.

In an effort to bring the street into compliance and provide the best possible repair for the overall street, staff recommends approval of this cost share.

BUDGET/STAFF IMPACT:

This project is funded by the Sales Tax Capital Improvements Fund (\$39,762.31) and the Water and Sewer Fund (\$9,388.69).

ATTACHMENTS: SRF (#3), Cost Share Agreement Whitham (#4), Whitham Overlay Cost Estimate (#5), Vicinity Map (#6)

Mailing address:

113 W. Mountain Street
Fayetteville, AR 72701

www.fayetteville-ar.gov



City of Fayetteville, Arkansas

113 West Mountain Street
Fayetteville, AR 72701
(479) 575-8323

Legislation Text

File #: 2023-1268

Cost Share with Fay Apartment Partners for street improvements to portions of N Whitham Ave

A RESOLUTION TO AUTHORIZE A COST SHARE WITH FAY APARTMENT PARTNERS, LLC IN THE AMOUNT OF \$49,151.00 FOR STREET IMPROVEMENTS ON NORTH WHITHAM AVENUE

WHEREAS, Fay Apartment Partners is in the process of constructing residential units on North Whitham Avenue; and

WHEREAS, the development was required to widen North Whitham Avenue along their project frontage to accommodate parking requirements and fire code and street cuts were made to provide water and sewer services to those units; and

WHEREAS, the developer has proposed a complete overlay of the street in which it would be responsible for the curb and gutter as well as the street section associated with its widening of North Whitham Avenue while the city would be responsible for the remaining portion of the street.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby authorizes Mayor Jordan to sign a cost share agreement with Fay Apartment Partners, LLC in the amount of \$49,151.00 to complete street improvements on North Whitham Avenue.

City of Fayetteville Staff Review Form

2023-1268

Item ID

11/21/2023

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Josh Boccaccio

11/2/2023

Engineering (621)

Submitted By

Submitted Date

Division / Department

Action Recommendation:

Staff recommends approval of the cost share with Fay Apartment Partners, LLC to pay \$49,151.00 for street improvements along a portion of N Whitham Ave.

Budget Impact:

4470.800.8820-5809.00, 5400.720.4310-
5315.00.

Sales Tax Capital Improvements, Water and
Sewer

Account Number

Fund

02116.1

Cost Share/ROW/Intersection/Street Calming

Project Number

Project Title

Budgeted Item? Yes

Total Amended Budget

\$ 514,244.00

Expenses (Actual+Encum)

\$ 63,740.00

Available Budget

\$ 450,504.00

Does item have a direct cost? Yes

Item Cost

\$ 49,151.00

Is a Budget Adjustment attached? No

Budget Adjustment

\$ -

Remaining Budget

\$ 401,353.00

V20221130

Purchase Order Number: _____

Previous Ordinance or Resolution # _____

Change Order Number: _____

Approval Date: _____

Original Contract Number: _____

Comments:

CONTRACTUAL AGREEMENT FOR COST SHARE OF STREET IMPROVEMENT COSTS

This Agreement, made and entered into on this ____ day of _____ 2023, by and between the City of Fayetteville, Arkansas (“City”) and Fay Apartment Partners, LLC (“Fay Apartment Partners”), witnesseth:

WHEREAS, Fay Apartment Partners is currently constructing dwelling units on the east and west side of Whitham Ave between Taylor St and Douglas St

WHEREAS, Fay Apartment Partners development is required to widen Whitham Ave to meet parking requirements and fire code; and

WHEREAS, Fay Apartment Partners has committed to completing these required street improvements; and

WHEREAS, a complete overlay of Whitham Ave would provide the best repair of the street; and

WHEREAS, the City of Fayetteville Engineering Division recommends a cost share to pay for the overlay of Whitham Ave, because requiring that of Fay Apartment Partners would exceed the street improvements required of the development.

NOW, THEREFORE, the City of Fayetteville, Arkansas and Fay Apartment Partners agree as follows:

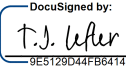
1. The City of Fayetteville, Arkansas agrees to:
 - A. Reimburse Fay Apartment Partners for \$49,151.00 which represents the cost to overlay Whitham Ave for approximately 230 linear feet from W Douglas street to W Taylor St as shown in Exhibit “A”, attached.
 - B. Payments due to Fay Apartment Partners, shall be remitted within sixty (60) days after receipt of valid invoices, and pending successful inspection and acceptance of the completed work by the City of Fayetteville Engineering Division.
2. Fay Apartment Partners agrees to:
 - A. Provide the necessary and normal project management, inspection, and testing as necessary to complete the work shown on Exhibit “A”, in accordance with the City of Fayetteville Minimum Street Standards, and City Standard Details, both of which are available at <http://www.fayetteville-ar.gov/445/Engineering-Specs-Details>.

- B. Provide a copy of the invoices from the Contractor upon completion and City approval of the street improvements described in Exhibit “A”.
- C. Pay for the street improvements (with reimbursement of \$49,151.00 of the cost by the City of Fayetteville).
- 3. It is further understood that the contract for construction is between Fay Apartment Partners and their Contractor and that the City has no contractual obligation with either the Contractor or any agent for Fay Apartment Partners. The City’s only obligation shall be to participate in a contractual agreement with a not-to-exceed amount of \$49,151.00 for the street improvements.

IN AGREEMENT WITH ALL THE TERMS AND CONDITIONS ABOVE, WE SIGN BELOW:

**FAY APARTMENT PARTNERS,
LLC**

**CITY OF FAYETTEVILLE,
ARKANSAS**

By:  _____
T.J. Lefler

By: _____
LIONELD JORDAN, Mayor

ATTEST:

ATTEST:

By: _____

By: _____
Kara Paxton, City Clerk

EXHIBIT "A"

		Date		10/20/2023	
		First Star Construction, LLC			
Solomon Jones PO Box 1444 Farmington, AR 72730 Cell: 479-422-5902 Email: sjones@firststarnwa.com			Attention: Trace Litterman Project: Campus Edge Address: Whitham Ave Location: Fayetteville, AR		
Scope of Work:		Whitham Roadway Overlay			
Paving					
	Description	Est Quantity	Unit	Unit Price	Bid Amount
1	1.5" Mill and Overlay on Whitham from Douglas to Taylor Street	1	LS	\$ 49,151.00	\$ 49,151.00
This proposal is for the paving work associated with above listed project: We will place up to 60 tons of leveling asphalt on a street section of 230' by 25', butt mill at each end of overlay area, place a tack coat using .11gal/sy of SS-1 emulsion then overlay the area with 1.5" of 9.5mm PG 64-22 surface mix asphalt.				Total	\$ 49,151.00
				Construction Total	\$ 49,151.00
Notes:					
1	Above Pricing is guaranteed for 20 Days from the date of this document				
2	If Proposal remains unsigned after 20 calendar days from date specified, pricing is subject to change				
3	All pricing is based upon the civil drawings, detail and specifications as described in the provided documents				
4	All grades will be +or- one tenth				
5	Pricing is based on stated quantities above, additions will be at unit cost				
6	Rock Excavation is excluded from this proposal				
7	Engineering and Construction staking are excluded from this proposal				
8	All materials testing are excluded from this proposal				
9	Tapping fee to be paid by Owner				
12	Traffic control is excluded from this proposal				

Owner/ Owner Representative Proposal Acceptance

Date

Acceptance of proposal- The above pricing, specifications and conditions are satisfactory and hereby accepted.

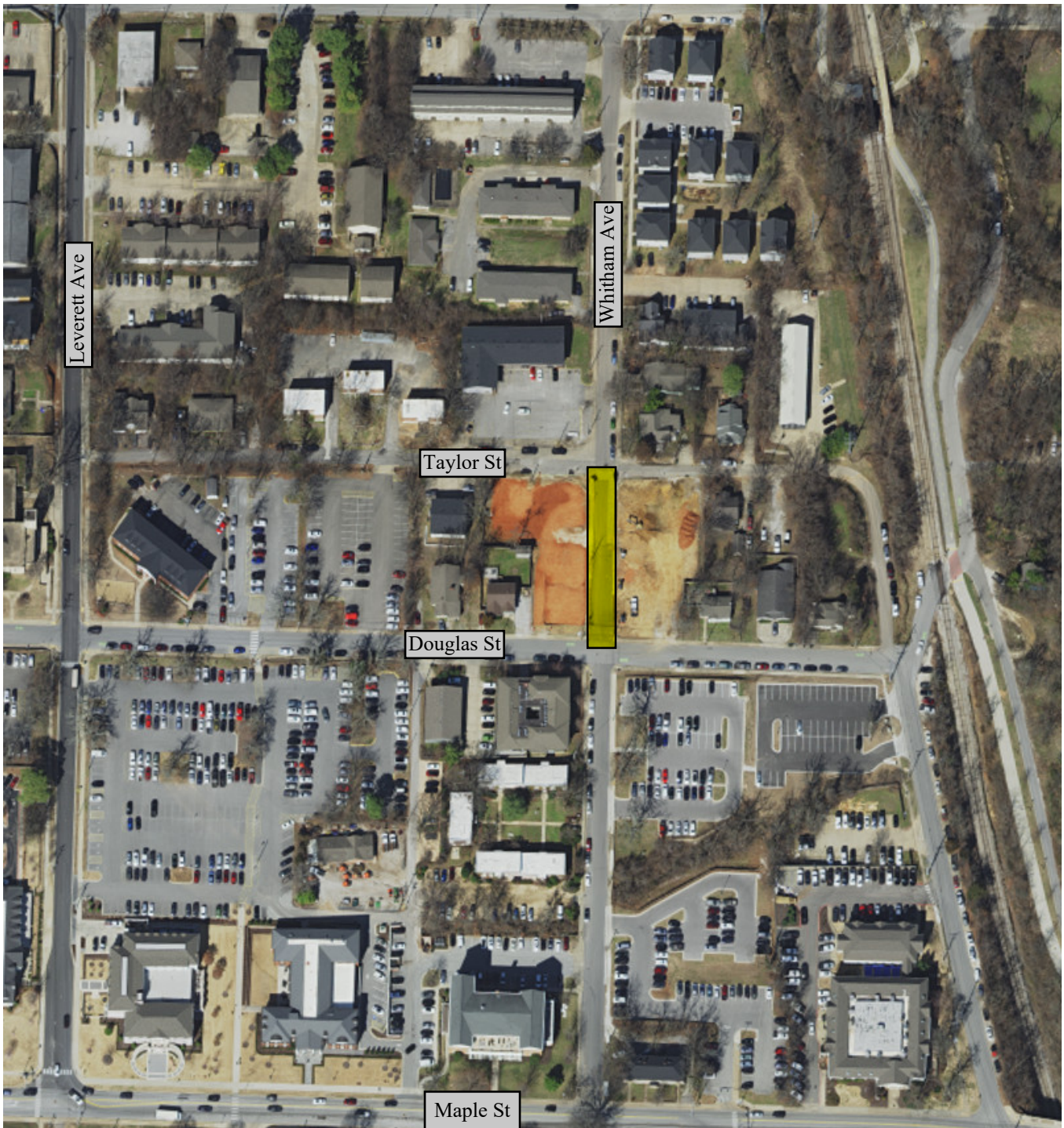
First Star Construction is authorized to perform the work as specified upon execution of all necessary contractual documents.

Solomon Jones

First Star Representative

October 20, 2023

Date



Area to be overlaid:





MEETING OF NOVEMBER 21, 2023

TO: Mayor Jordan and City Council

THRU: Chris Brown, Public Works Director
Susan Norton, Chief of Staff

FROM: Matt Casey, Engineering Design Manager

DATE:

SUBJECT: Approval of a contract in the amount of \$2,315,976.00 with Sweetser Construction, Inc. for the construction of the Prairie St. & West Ave. Improvements Project, approval of a project contingency of \$230,000.00 (10%) and approval of a budget adjustment.

RECOMMENDATION:

Staff recommends approval of a contract in the amount of \$2,315,976.00 with Sweetser Construction, Inc. for the construction of the Prairie St. & West Ave. Improvements Project, approval of a project contingency of \$230,000.00 (10%) and approval of a budget adjustment.

BACKGROUND:

This project is part of the Downtown Walkability Improvements Project in the 2019 Transportation Bond Program. Citizen feedback during the Fayetteville Mobility Plan and the Parking Master Plan indicated a desire for better walkability in the downtown area. Poor lighting, narrow and obstructed sidewalks, lack of curb ramps, and need for additional crosswalks were all identified as areas of concern. This allocation of funds allows for implementation of these types of improvements, on street corridors within the downtown area.

This project continues the work that was completed along West Ave. as part of the Cultural Arts Corridor Ramble project. The improvements extend along West Ave. from South Street to Prairie Street. Also included are improvements along Prairie Street from South School Avenue to S. Gregg Avenue. The improvements include the addition of on-street parking, sidewalks, street trees and street lighting.

The City of Fayetteville Engineering Division has prepared the design for this project.

DISCUSSION:

On October 3, 2023, the City received two (3) construction bids for this project. Sweetser Construction, Inc. submitted the low bid of \$2,315,976.00 for the total bid. Engineering staff recommends awarding this contract to Sweetser Construction, Inc. The contract time is 365 days (12 months) for substantial completion.

BUDGET/STAFF IMPACT:

The roadway and drainage improvements are funded by the 2022 Transportation Bond Program.

Mailing address:

113 W. Mountain Street
Fayetteville, AR 72701

www.fayetteville-ar.gov

ACCOUNT	PROJECT	AMOUNT
4702.860.7214-5809.00	46020.7214.1020	\$ 2,315,976.00

ATTACHMENTS: 23-1178 SRF Sweetser Const Contr Prairie West (#3), 23-1178 BA Sweetser Const Contr Prairie West (#4), 00500 Agreement (#5), Bid 23-36, Bid Tab - Final (#6), Bid 23-36, Submittal - Sweetser Construction, Inc. - E (#7), Council Layout Plan (#8), Vicinity Map (#9)

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City of Fayetteville, Arkansas

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Legislation Text

File #: 2023-1178

Approval of a contract in the amount of \$2,315,976.00 with Sweetser Construction, Inc. for the construction of the Prairie St. & West Ave. Improvements Project, approval of a project contingency of \$230,000.00 (10%) and approval of a budget adjustment.

A RESOLUTION TO AUTHORIZE A CONTRACT WITH SWEETSER CONSTRUCTION, INC. IN THE AMOUNT OF \$2,315,976.00 FOR THE CONSTRUCTION OF THE PRAIRIE STREET & WEST AVENUE IMPROVEMENTS PROJECT, TO APPROVE A PROJECT CONTINGENCY IN THE AMOUNT OF \$230,000.00, AND TO APPROVE A BUDGET ADJUSTMENT – 2019 STREET IMPROVEMENT BOND PROJECT

WHEREAS, the Prairie Street and West Avenue Improvements Project is part of the Downtown Walkability Improvements approved in the 2019 Transportation Bond Program; and

WHEREAS, this project continues the work that was completed along West Avenue as part of the Cultural Arts Corridor Ramble Project; and

WHEREAS, the improvements include the addition of on-street parking, sidewalks, street trees, and street lighting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby authorizes Mayor Jordan to sign a contract with Sweetser Construction, Inc. in the amount of \$2,315,976.00, for the construction of the Prairie Street & West Avenue Improvements Project, and further approves a project contingency in the amount of \$230,000.00.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached to this Resolution.

City of Fayetteville Staff Review Form

2023-1178

Item ID

11/21/2023

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Matt Casey

10/23/2023

ENGINEERING (621)

Submitted By

Submitted Date

Division / Department

Action Recommendation:

Staff recommends approval of a contract in the amount of \$2,315,976.00 with Sweetser Construction, Inc. for the construction of the Prairie St. & West Ave. Improvements Project, approval of a project contingency of \$230,000.00 (10%) and approval of a budget adjustment.

Budget Impact:

4702.860.7214-5809.00

Street Project 2022 Bonds

Account Number

Fund

46020.7214.1020

Downtown Walkability - Prairie & West Impr

Project Number

Project Title

Budgeted Item? Yes

Total Amended Budget

\$ 303,427.00

Expenses (Actual+Encum)

\$ 154,458.63

Available Budget

\$ 148,968.37

Does item have a direct cost? Yes

Item Cost

\$ 2,545,976.00

Is a Budget Adjustment attached? Yes

Budget Adjustment

\$ 2,545,976.00

Remaining Budget

\$ 148,968.37

V20221130

Purchase Order Number: _____

Previous Ordinance or Resolution # _____

Change Order Number: _____

Approval Date: _____

Original Contract Number: _____

Comments: Item Cost includes project contingency.

Budget Year	Division	Adjustment Number
2023	ENGINEERING (621)	
	Requestor: Matt Casey	

Staff recommends approval of a contract in the amount of \$2,315,976.00 with Sweetser Construction, Inc. for the construction of the Prairie St. & West Ave. Improvements Project, approval of a project contingency of \$230,000.00 (10%).

	COUNCIL DATE:	11/7/2023
	ITEM ID#:	2023-1178
	Holly Black	
	10/19/2023 8:04 AM	
	Budget Division	Date
	TYPE:	D - (City Council)
	JOURNAL #:	
	GLDATE:	
	CHKD/POSTED:	/
RESOLUTION/ORDINANCE		

v.2023109

DOCUMENT 00500 – AGREEMENT

BETWEEN OWNER AND CONTRACTOR

Contract Name/Title: PRAIRIE ST AND WEST AVE IMPROVEMENTS PROJECT

Contract No.: 23-36, Construction

THIS AGREEMENT is dated as of the _____ day of _____ in the year 2023 by and between The City of Fayetteville, Arkansas and _____ (hereinafter called Contractor).

ARTICLE 1 - WORK

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The work under this Contract includes, but is not limited to:

The construction of pavement, curb and gutter, storm sewer, sidewalks, trail crossing, street lighting, street trees and retaining walls on Prairie Street from S. Gregg Ave. to S. School Ave. and on West Ave. from Prairie St. to W. South St.

Any use of a third-party dumpster or roll off container shall be procured from the City of Fayetteville Recycling and Trash Collection Division. Use of a Non-City dumpster or roll off container is not allowed.

Open burning and blasting are not allowed on City projects.

Contractor is responsible for obtaining all applicable permits; however, fees for the City issued permits shall be waived.

The Contract includes work in City of Fayetteville Right-of-way and in General Utility Easements.

Refer to Section 00400-Bid Form for quantities.

ARTICLE 2 - ENGINEER

2.01 The Contract Documents have been prepared by the City of Fayetteville Engineering Division. City of Fayetteville Engineering Division assumes all duties and responsibilities, and has the rights and authority assigned to City of Fayetteville Engineering Division in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3 - CONTRACT TIME

3.01 **TIME OF THE ESSENCE:**

A. All time limits for milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

DOCUMENT 00500 – AGREEMENT (continued)

3.02 DATES FOR SUBSTANTIAL COMPLETION AND FINAL PAYMENT:

- A. The Work shall be Substantially Completed within 335 calendar days after the date when the Contract Times commence to run as provided in the GENERAL CONDITIONS, and final completion and ready for final payment in accordance with the GENERAL CONDITIONS within 365 calendar days after the date when the Contract Times commence to run.

3.03 LIQUIDATED DAMAGES:

- A. Owner and Contractor recognize that time is of the essence of this Agreement and that The City of Fayetteville will suffer financial loss if the Work is not completed within the time specified above, plus any extensions thereof allowed in accordance with the GENERAL CONDITIONS. The parties also recognize the delays, expense, and difficulties involved in proving the actual loss suffered by The City of Fayetteville if the Work is not Substantially Completed on time. Accordingly, instead of requiring any such proof, The City of Fayetteville and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay The City of Fayetteville Seven Hundred Fifty Dollars (\$750.00) for each calendar day that expires after the time specified above in Paragraph 3.02 for Substantial Completion until the Work is Substantially Complete. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the time specified in Paragraph 3.02 for completion and readiness for final payment or any proper extension thereof granted by The City of Fayetteville, Contractor shall pay The City of Fayetteville Five Hundred Dollars (\$500.00) for each calendar day that expires after the time specified for completion and readiness for final payment.

ARTICLE 4 - CONTRACT PRICE

- 4.01 The CITY OF FAYETTEVILLE agrees to pay, and the CONTRACTOR agrees to accept, as full and final compensation for all work done under this agreement, the amount based on the unit prices bid in the Proposal (BID FORM) which is hereto attached, for the actual amount accomplished under each pay item, said payments to be made in lawful money of the United States at the time and in the manner set forth in the Specifications.
- 4.02 As provided in the General Conditions, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by ENGINEER as provided in the General Conditions. Unit prices have been computed as provided in the General Conditions.
- 4.03 Changes, modifications, or amendments in scope, price or fees to this contract shall not be allowed without a prior formal contract amendment approved by the Mayor and the City Council in advance of the change in scope, cost or fees.
 - 1. There shall be no changes without prior written approval of the Engineer of Record and/or the City's designated Professional Engineer.

DOCUMENT 00500 – AGREEMENT (continued)

ARTICLE 5 - PAYMENT PROCEDURES

5.01 SUBMITTAL AND PROCESSING OF PAYMENTS:

- A. Contractor shall submit Applications for Payment in accordance with the GENERAL CONDITIONS. Applications for Payment will be processed by Engineer as provided in the GENERAL CONDITIONS.

5.02 PROGRESS PAYMENTS, RETAINAGE:

- A. The City of Fayetteville shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment as recommended by Engineer, on or about the 15th day of each month during construction. All such payments will be measured by the schedule of values established in the GENERAL CONDITIONS (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements.
 - 1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below, but, in each case, less the aggregate of payments previously made and less such amounts as Engineer shall determine, or The City of Fayetteville may withhold, in accordance with the GENERAL CONDITIONS.
 - a. 95% of Work Completed (with the balance being retainage). If Work has been 50% completed as determined by Engineer, and if the character and progress of the Work have been satisfactory to The City of Fayetteville and Engineer, The City of Fayetteville on recommendation of Engineer, may determine that as long as the character and progress of the Work subsequently remain satisfactory to them, there will be no additional retainage on account of Work subsequently completed, in which case the remaining progress payments prior to Substantial Completion will be an amount equal to 100% of the Work Completed less the aggregate of payments previously made; and
 - b. 100% of Equipment and Materials not incorporated in the Work but delivered, suitably stored, and accompanied by documentation satisfactory to The City of Fayetteville as provided in the GENERAL CONDITIONS.

5.03 FINAL PAYMENT:

- A. Upon final completion and acceptance of the Work in accordance with the GENERAL CONDITIONS, The City of Fayetteville shall pay the remainder of the Contract Price as recommended by Engineer and as provided in the GENERAL CONDITIONS.

DOCUMENT 00500 – AGREEMENT (continued)

ARTICLE 6 - CONTRACTOR'S REPRESENTATIONS

- 6.01 In order to induce The City of Fayetteville to enter into this Agreement, Contractor makes the following representations:
- A. Contractor has examined and carefully studied the Contract Documents including the Addenda and other related data identified in the Bid Documents.
 - B. Contractor has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, performance, and furnishing of the Work.
 - C. Contractor is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, performance, and furnishing of the Work.
 - D. Contractor has carefully studied all:
 - (1) Reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site; and
 - (2) Reports and drawings of a Hazardous Environmental Condition, if any, at the Site. Contractor acknowledges that The City of Fayetteville and Engineer do not assume responsibility for the accuracy or completeness of information and data shown or indicated in the Contract Documents with respect to Underground Facilities at or contiguous to the Site.
 - E. Contractor has obtained and carefully studied (or assumes responsibility of having done so) all such additional supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the Site or otherwise which may affect cost, progress, performance, and furnishing of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor and safety precautions and programs incident thereto.
 - F. Contractor does not consider that any additional examinations, investigations, explorations, tests, studies, or data are necessary for the performing and furnishing of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.
 - G. Contractor is aware of the general nature of work to be performed by The City of Fayetteville and others at the Site that relates to the Work as indicated in the Contract Documents.
 - H. Contractor has correlated the information known to Contractor, information and observations obtained from visits to the Site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.

DOCUMENT 00500 – AGREEMENT (continued)

- I. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents and the written resolution thereof by Engineer is acceptable to Contractor.
- J. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

ARTICLE 7 - CONTRACT DOCUMENTS

7.01 CONTENTS:

- A. The Contract Documents which comprise the entire Agreement between The City of Fayetteville and Contractor concerning the Work consist of the following and may only be amended, modified, or supplemented as provided in the GENERAL CONDITIONS:
 - 1. This Agreement.
 - 2. Exhibits to this Agreement (enumerated as follows):
 - a. Notice to Proceed.
 - b. Contractor's Bid.
 - c. Documentation submitted by Contractor prior to Notice of Award.
 - 3. Performance, Payment, and other Bonds.
 - 4. General Conditions.
 - 5. Supplementary Conditions.
 - 6. Specifications consisting of divisions and sections as listed in table of contents of Project Manual.
 - 7. Drawings consisting of a cover sheet and sheets as listed in the table of contents thereof, with each sheet bearing the following general title:
PRAIRIE St. & WEST AVE. IMPROVEMENTS
 - 8. Addenda numbers ____ inclusive.
 - 9. The following which may be delivered or issued after the Effective Date of the Agreement and are not attached hereto: All Written Amendments and other documents amending, modifying, or supplementing the Contract Documents pursuant to the GENERAL CONDITIONS.

ARTICLE 8 - MISCELLANEOUS

8.01 TERMS:

- A. Terms used in this Agreement which are defined in the GENERAL CONDITIONS shall have the meanings stated in the GENERAL CONDITIONS.

8.02 ASSIGNMENT OF CONTRACT:

- A. No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except

DOCUMENT 00500 – AGREEMENT (continued)

to the extent that the effect of this restriction may be limited by Law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

8.03 SUCCESSORS AND ASSIGNS:

- A. The City of Fayetteville and Contractor each binds himself, his partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

8.04 SEVERABILITY:

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon The City of Fayetteville and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

8.05 FREEDOM OF INFORMATION ACT:

- A. City contracts and documents prepared while performing city contractual work are subject to the Arkansas Freedom of Information Act. If a Freedom of Information Act request is presented to the City of Fayetteville, the contractor will do everything possible to provide the documents in a prompt and timely manner as prescribed in the Arkansas Freedom of Information Act (A.C.A. §25-19-101 et. seq.). Only legally authorized photocopying costs pursuant to the FOIA may be assessed for this compliance.

8.06 LIENS:

- A. **No liens against this construction project are allowed.** Arkansas law (A.C.A. §§18-44-501 through 508) prohibits the filing of any mechanics' or materialmen's liens in relation to this public construction project. Arkansas law requires and the contractor promises to provide and file with the Circuit Clerk of Washington County a bond in a sum equal to the amount of this contract. Any subcontractor or materials supplier may bring an action for non-payment or labor or material on the bond. The contractor promises to notify every subcontractor and materials supplier for this project of this paragraph and obtain their written acknowledgement of such notice prior to commencement of the work of the subcontractor or materials supplier.

IN WITNESS WHEREOF, The City of Fayetteville and Contractor have signed this Agreement in quadruplicate. One counterpart each has been delivered to Contractor. Three counterparts each has been retained by The City of Fayetteville. All portions of the Contract Documents have been signed, initialed, or identified by The City of Fayetteville and Contractor.

DOCUMENT 00500 – AGREEMENT (continued)

Address for giving notices

Address for giving notices

113 W. Mountain St.
Fayetteville, AR 72701

License No. _____

Agent for Service of process



(Type or legibly print)

Contractor shall attach evidence of authority of Agent for Service process to sign. If Contractor is a corporation, corporate entity or LLC, Contractor shall attach Corporate Resolution authorizing Agent for Service process authority to sign.

(If Contractor is a corporation, corporate entity or LLC, attach evidence of authority to sign.)

END OF DOCUMENT 00500

DOCUMENT 00500 – AGREEMENT (continued)

This Agreement will be effective on _____, 20__, which is the Effective Date of the Agreement.

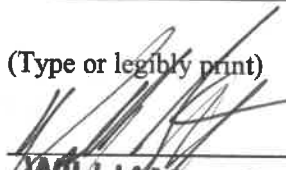
CONTRACTOR:

CITY OF FAYETTEVILLE

By: _____

By: Lioneld Jordan

(Type or legibly print)


WILLIAM G. SWEETSER
(Signature)

(Signature)

PRESIDENT

Title: _____

Title: Mayor

Contractor shall attach evidence of authority to sign.

If Contractor is a corporation, corporate entity or LLC, Contractor shall attach Corporate Resolution authorizing Contractor's signature and execution of Agreement.

Further if Contractor is a corporation, corporate entity or LLC, Contractor shall also attach a copy of the Contractor's Articles of Incorporation and a copy from the Arkansas State Secretary of State to document that the corporation, corporate entity or LLC is in current "Good Standing" with the State of Arkansas and such entity is permitted to perform work in the State of Arkansas.

(SEAL)

(SEAL)

Attest _____

Attest _____



BID TABULATION

Bid 23-36, Construction - Prairie St. and West Ave. Improvements Rebid

DEADLINE: Tuesday, October 3, 2023 at 2:00 PM

Certification of Funds: \$3,000,000.00 (\$3,750,000.00 total allowed)

				Sweetser Construction, Inc.		NEC, Inc (N.E.C., Inc.)		Crossland Heavy Contractors, Inc.	
Total				\$2,113,188.00		\$2,609,987.00		\$2,597,140.00	
Line #	Description	QTY	UOM	Unit	Extended	Unit	Extended	Unit	Extended
Total Base Bid					\$2,113,188.00		\$2,609,987.00		\$2,597,140.00
1.1	Mobilization (Shall not exceed 5% of Total Bid)	1	LS	\$61,550.00	\$61,550.00	\$94,904.00	\$94,904.00	\$85,000.00	\$85,000.00
1.2	Insurance and Bonding	1	LS	\$32,000.00	\$32,000.00	\$75,000.00	\$75,000.00	\$37,500.00	\$37,500.00
1.3	Roadway Construction Control	1	LS	\$9,100.00	\$9,100.00	\$45,793.00	\$45,793.00	\$70,000.00	\$70,000.00
1.4	Act 291, 1993 Trench and Excavation Safety Systems	1	LS	\$5,000.00	\$5,000.00	\$9,737.00	\$9,737.00	\$5,000.00	\$5,000.00
1.5	Erosion Control (General)	1	LS	\$13,550.00	\$13,550.00	\$10,776.00	\$10,776.00	\$35,000.00	\$35,000.00
1.6	Traffic Control and Maintenance	1	LS	\$175,000.00	\$175,000.00	\$135,674.00	\$135,674.00	\$35,000.00	\$35,000.00
1.7	Clearing, Grubbing, & Demolition	1	LS	\$36,400.00	\$36,400.00	\$53,350.00	\$53,350.00	\$45,000.00	\$45,000.00
1.8	R&D Existing Curb and Gutter	665	LF	\$25.00	\$16,625.00	\$39.50	\$26,267.50	\$9.00	\$5,985.00
1.9	R&D Existing Concrete Pavement (Sidewalk, Driveways, etc)	1290	SY	\$40.00	\$51,600.00	\$29.50	\$38,055.00	\$18.00	\$23,220.00
1.10	R&D Existing Asphalt Pavement	1470	SY	\$25.00	\$36,750.00	\$30.50	\$44,835.00	\$24.00	\$35,280.00
1.11	R&D Existing Storm Sewer System and backfill with CL 7 Base	1	LS	\$26,050.00	\$26,050.00	\$128,405.00	\$128,405.00	\$38,550.00	\$38,550.00
1.12	Asphalt Milling	3350	SY	\$13.65	\$45,727.50	\$12.50	\$41,875.00	\$18.00	\$60,300.00
1.13	Rock Excavation	100	CY	\$350.00	\$35,000.00	\$900.00	\$90,000.00	\$250.00	\$25,000.00
1.14	Unclassified Excavation (Plan Quantity)	2680	CY	\$40.00	\$107,200.00	\$69.00	\$184,920.00	\$34.00	\$91,120.00
1.15	Select Embankment (Plan Quantity)	2613	CY	\$48.00	\$125,424.00	\$54.50	\$142,408.50	\$57.00	\$148,941.00
1.16	Embankment (Plan Quantity)	762	CY	\$30.00	\$22,860.00	\$92.50	\$70,485.00	\$24.00	\$18,288.00
1.17	Subgrade Preparation (Plan Quantity)	1212	SY	\$20.00	\$24,240.00	\$13.00	\$15,756.00	\$13.00	\$15,756.00
1.18	4" Topsoil Placement	1180	SY	\$15.00	\$17,700.00	\$23.50	\$27,730.00	\$8.50	\$10,030.00
1.19	Undercut and Backfill	200	CY	\$88.00	\$17,600.00	\$147.00	\$29,400.00	\$60.00	\$12,000.00
1.20	(6") Aggregate Base Course (Class 7) (Roadway)	1720	SY	\$38.00	\$65,360.00	\$33.50	\$57,620.00	\$30.00	\$51,600.00
1.21	(2") Asphalt Concrete Hot Mix Surface Course	400	TON	\$350.00	\$140,000.00	\$250.00	\$100,000.00	\$450.00	\$180,000.00
1.22	(3") Asphalt Concrete Hot Mix Binder Course	185	TON	\$279.50	\$51,707.50	\$211.00	\$39,035.00	\$625.00	\$115,625.00
1.23	Asphalt Concrete Hot Mix Patching for Maintenance of Traffic	75	TON	\$175.00	\$13,125.00	\$581.00	\$43,575.00	\$675.00	\$50,625.00
1.24	Concrete T-Patch	140	SY	\$250.00	\$35,000.00	\$72.00	\$10,080.00	\$138.00	\$19,320.00
1.25	Concrete Curb and Gutter (18")	2420	LF	\$38.00	\$91,960.00	\$29.00	\$70,180.00	\$41.00	\$99,220.00
1.26	4" Thick Concrete w/ 4" ABC Class 7 (Sidewalks)	1575	SY	\$65.00	\$102,375.00	\$65.00	\$102,375.00	\$132.00	\$207,900.00
1.27	6" Thick Concrete w/ 6" ABC Class 7 (Driveways and Dumpster Pad)	690	SY	\$95.00	\$65,550.00	\$85.50	\$58,995.00	\$165.00	\$113,850.00
1.28	Truck Apron	34	SY	\$575.00	\$19,550.00	\$821.50	\$27,931.00	\$1,360.00	\$46,240.00
1.29	Cast-in-Place Detectable Warning Panel	125	SF	\$50.00	\$6,250.00	\$49.50	\$6,187.50	\$120.00	\$15,000.00
1.30	Cast-in-Place Concrete Retaining Wall Complete	198	SF	\$200.00	\$39,600.00	\$99.00	\$19,602.00	\$190.00	\$37,620.00
1.31	Connect New 24" RCP to Existing RC Box Culvert	1	LS	\$1,500.00	\$1,500.00	\$2,566.00	\$2,566.00	\$2,000.00	\$2,000.00
1.32	18" Reinforced Concrete Storm Sewer Pipe	389	LF	\$137.50	\$53,487.50	\$168.50	\$65,546.50	\$170.00	\$66,130.00
1.33	24" Reinforced Concrete Storm Sewer Pipe	521	LF	\$176.00	\$91,696.00	\$178.00	\$92,738.00	\$175.00	\$91,175.00
1.34	4'x4' Cast in Place Concrete Junction Box	4	EA	\$4,800.00	\$19,200.00	\$8,222.00	\$32,888.00	\$12,000.00	\$48,000.00
1.35	4'x4' Cast in Place Concrete Drop Inlet	8	EA	\$5,200.00	\$41,600.00	\$8,208.00	\$65,664.00	\$12,000.00	\$96,000.00
1.36	5'x5' Cast in Place Concrete Drop Inlet	1	EA	\$6,000.00	\$6,000.00	\$8,618.00	\$8,618.00	\$13,000.00	\$13,000.00
1.37	4'x9' Cast in Place Concrete Drop Inlet	2	EA	\$9,000.00	\$18,000.00	\$10,745.00	\$21,490.00	\$22,500.00	\$45,000.00
1.38	4'x4' Area Inlet	1	EA	\$5,200.00	\$5,200.00	\$8,506.00	\$8,506.00	\$13,000.00	\$13,000.00
1.39	4' Drop Inlet Extension	5	EA	\$2,500.00	\$12,500.00	\$1,758.00	\$8,790.00	\$1,950.00	\$9,750.00
1.40	Solid Sod (Bermuda)	1175	SY	\$18.00	\$21,150.00	\$6.00	\$7,050.00	\$8.00	\$9,400.00
1.41	Mailbox w/Support	5	EA	\$585.00	\$2,925.00	\$547.50	\$2,737.50	\$750.00	\$3,750.00
1.42	4" Solid Single White Pavement Markings (Thermo)	714	LF	\$6.50	\$4,641.00	\$6.00	\$4,284.00	\$7.00	\$4,998.00
1.43	12" Solid Single White Pavement Markings (Thermo)	109	LF	\$19.50	\$2,125.50	\$18.50	\$2,016.50	\$21.00	\$2,289.00
1.44	24" Solid White Pavement Markings (Thermo)	102	LF	\$32.50	\$3,315.00	\$30.50	\$3,111.00	\$34.00	\$3,468.00
1.45	30" x 30" R1-1 (Stop Sign) w/Support	4	EA	\$487.50	\$1,950.00	\$456.50	\$1,826.00	\$406.00	\$1,624.00
1.46	30" x 30" W11-2 (Crosswalk Sig) w/Support	4	EA	\$390.00	\$1,560.00	\$365.00	\$1,460.00	\$406.00	\$1,624.00
1.47	12"x24" W16-7p	4	EA	\$65.00	\$260.00	\$61.00	\$244.00	\$68.00	\$272.00
1.48	12" x 12" R8-3A	8	EA	\$390.00	\$3,120.00	\$365.00	\$2,920.00	\$406.00	\$3,248.00
1.49	6" x 12" R7-201	9	EA	\$97.50	\$877.50	\$91.50	\$823.50	\$102.00	\$918.00
1.50	12" x 18" R7-6	1	EA	\$390.00	\$390.00	\$365.00	\$365.00	\$136.00	\$136.00
1.51	I.T. Conduit (Installation of City Supplied Conduit)	575	LF	\$32.50	\$18,687.50	\$69.00	\$39,675.00	\$38.00	\$21,850.00
1.52	I.T. Junction Box (Installation of City Supplied Box)	3	EA	\$2,275.00	\$6,825.00	\$2,147.00	\$6,441.00	\$3,200.00	\$9,600.00
1.53	Lighting Conduit	1790	LF	\$28.60	\$51,194.00	\$70.50	\$126,195.00	\$33.00	\$59,070.00
1.54	Street Light Foundation and Pull Box	30	EA	\$3,575.00	\$107,250.00	\$1,270.00	\$38,100.00	\$4,600.00	\$138,000.00
1.55	Street Tree	29	EA	\$1,000.00	\$29,000.00	\$913.00	\$26,477.00	\$1,200.00	\$34,800.00
1.57	CU-Structural Soil	119	CY	\$75.00	\$8,925.00	\$383.50	\$45,636.50	\$450.00	\$53,550.00
1.58	Temporary Fencing (Use as Directed)	150	LF	\$35.00	\$5,250.00	\$26.00	\$3,900.00	\$20.00	\$3,000.00
1.59	Adjust Height of Existing Gate at 509 W. Prairie	1	LS	\$2,000.00	\$2,000.00	\$2,762.00	\$2,762.00	\$750.00	\$750.00
1.60	Adjust Water Meter to Grade	3	EA	\$1,400.00	\$4,200.00	\$1,118.00	\$3,354.00	\$1,450.00	\$4,350.00
1.61	Relocate Existing Water Meter	6	EA	\$2,000.00	\$12,000.00	\$3,409.00	\$20,454.00	\$3,500.00	\$21,000.00
1.62	Adjust Sewer Manhole to Grade	3	EA	\$2,000.00	\$6,000.00	\$5,011.00	\$15,033.00	\$3,200.00	\$9,600.00
1.63	Relocate Existing Fire Hydrant	2	LS	\$4,000.00	\$8,000.00	\$45,565.00	\$91,130.00	\$10,850.00	\$21,700.00
1.64	Adjust Existing Water Valve to Grade	5	EA	\$1,500.00	\$7,500.00	\$1,688.00	\$8,440.00	\$1,200.00	\$6,000.00
1.65	Lower Existing Water Main at Sta 6+75, Complete	1	LS	\$16,000.00	\$16,000.00	\$9,545.00	\$9,545.00	\$15,000.00	\$15,000.00
1.66	Construction Photographs & Video	1	LS	\$3,500.00	\$3,500.00	\$2,434.00	\$2,434.00	\$1,000.00	\$1,000.00
1.67	Project Signs	1	EA	\$1,105.00	\$1,105.00	\$1,035.00	\$1,035.00	\$1,350.00	\$1,350.00
1.68	P.C.C. Base for Widening	296	SY	\$150.00	\$44,400.00	\$117.50	\$34,780.00	\$158.00	\$46,768.00
Deductive Alternate #1 (Not Needed)					\$202,788.00		\$99,263.00		\$235,482.00

* NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City Officials.


Kenny Fitch, Purchasing Agent

10/03/23
Date


Amanda Beilfuss, Sr. Purchasing Agent

10/03/2023
Date



CITY OF
FAYETTEVILLE
ARKANSAS

Bid 23-36 Addendum 1

Sweetser Construction, Inc.

Sweetser Construction, Inc.

Supplier Response

Event Information

Number: Bid 23-36 Addendum 1
Title: Construction - Prairie St. & West Ave. Improvements Rebid
Type: Invitation to Bid
Issue Date: 9/10/2023
Deadline: 10/3/2023 02:00 PM (CT)
Notes: The City of Fayetteville is accepting sealed bids from properly licensed firms for the construction of pavement, curb and gutter, storm sewer, sidewalks, trail crossing, street lighting, street trees, and retaining walls on Prairie Street from S. Gregg Ave. to S. School Ave. and on West Ave. from Prairie St. to W. South St. Questions regarding this bid should be addressed to Amanda Beilfuss, Sr. Purchasing Agent at abeilfuss@fayetteville-ar.gov.

Contact Information

Contact: Amanda Beilfuss - Sr. Purchasing Agent
Address: Purchasing
City Hall
Room 306
113 W. Mountain St.
Fayetteville, AR 72701
Email: abeilfuss@fayetteville-ar.gov

Sweetser Construction, Inc. Information

Contact: Charlie Miller
Address: 590 West Poplar
Fayetteville, AR 72753
Phone: (479) 443-3026
Fax: (479) 442-0119
Email: charlie@sweetserconstruction.com

By submitting your response, you certify that you are authorized to represent and bind your company.

Charles W. Miller

Signature

charlie@sweetserconstruction.com

Email

Submitted at 10/3/2023 01:21:06 PM (CT)

Requested Attachments

Bid 23-36, Required Signature Forms

SSweetser C23100313370.pdf

Please attach your completed forms. These documents can be found in the Project Manual or as a convenience file in the 'Attachments' tab titled File #00.

Bid 23-36, Bid Bond

SSweetser C23100312370.pdf

Please attach a signed and completed copy of your bid bond. Bid bonds in the form of a cashier's check shall be delivered to City Hall, Purchasing Division before bid deadline and have a copy of the cashier's check uploaded with submittal.

Bid Attributes

1 Arkansas Secretary of State Filing Number:

100049983

2 Arkansas Contractor License Number:

0027470424

3 Check Yes or No:

Pursuant Arkansas Code Annotated §25-1-503, the Contractor agrees and certifies that they do not currently boycott Israel and will not boycott Israel during any time in which they are entering into, or while in contract, with any public entity as defined in §25-1-503. If at any time during contract the contractor decides to boycott Israel, the contractor must notify the contracted public entity in writing.

☒ Yes, I agree

☐ No, I don't agree

4 Check Yes or No:

Pursuant Arkansas Code Annotated §25-1-1002, the Contractor agrees and certifies that they do not currently boycott Energy, Fossil Fuel, Firearms, and Ammunition Industries during any time in which they are entering into, or while in contract, with any public entity as defined in §25-1-1002. If at any time during the contract the contractor decides to boycott Energy, Fossil Fuel, Firearms, and/or Ammunition Industries, the contractor must notify the contracted public entity in writing.

☒ Yes, I agree

☐ No, I don't agree

5 Addendum Acknowledgement

By selecting "I agree", you acknowledge that you have read and understand any addendums that have been issued for this bid.

☒ I agree

Bid Lines**1 Package Header****Total Base Bid**

Quantity: 1

Total: \$2,113,188.00

Package Items**1.1 Mobilization (Shall not exceed 5% of Total Bid)**

Quantity: 1 UOM: LS Price: \$61,550.00 Total: \$61,550.00

1.2 Insurance and Bonding

Quantity: 1 UOM: LS Price: \$32,000.00 Total: \$32,000.00

1.3 Roadway Construction Control

Quantity: 1 UOM: LS Price: \$9,100.00 Total: \$9,100.00

1.4 Act 291, 1993 Trench and Excavation Safety Systems

Quantity: 1 UOM: LS Price: \$5,000.00 Total: \$5,000.00

1.5 Erosion Control (General)

Quantity: 1 UOM: LS Price: \$13,550.00 Total: \$13,550.00

1.6 Traffic Control and Maintenance

Quantity: 1 UOM: LS Price: \$175,000.00 Total: \$175,000.00

1.7 Clearing, Grubbing, & Demolition

Quantity: 1 UOM: LS Price: \$36,400.00 Total: \$36,400.00

1.8 R&D Existing Curb and Gutter

Quantity: 665 UOM: LF Price: \$25.00 Total: \$16,625.00

1.9 R&D Existing Concrete Pavement (Sidewalk, Driveways, etc)

Quantity: 1290 UOM: SY Price: \$40.00 Total: \$51,600.00

1.10 R&D Existing Asphalt Pavement

Quantity: 1470 UOM: SY Price: \$25.00 Total: \$36,750.00

1.11 R&D Existing Storm Sewer System and backfill with CL 7 Base

Quantity: 1 UOM: LS Price: \$26,050.00 Total: \$26,050.00

1.12 Asphalt Milling

Quantity: 3350 UOM: SY Price: \$13.65 Total: \$45,727.50

1.13 Rock Excavation

Quantity: 100 UOM: CY Price: \$350.00 Total: \$35,000.00

1.14 Unclassified Excavation (Plan Quantity)

Quantity: 2680 UOM: CY Price: \$40.00 Total: \$107,200.00

1.15 Select Embankment (Plan Quantity)

Quantity: 2613 UOM: CY Price: \$48.00 Total: \$125,424.00

1.16 Embankment (Plan Quantity)

Quantity: 762 UOM: CY Price: \$30.00 Total: \$22,860.00

1.17 Subgrade Preparation (Plan Quantity)

Quantity: 1212 UOM: SY Price: \$20.00 Total: \$24,240.00

1.18 4" Topsoil Placement

Quantity: 1180 UOM: SY Price: \$15.00 Total: \$17,700.00

1.19 Undercut and Backfill

Quantity: 200 UOM: CY Price: \$88.00 Total: \$17,600.00

1.20 (6") Aggregate Base Course (Class 7) (Roadway)

Quantity: 1720 UOM: SY Price: \$38.00 Total: \$65,360.00

1.21 (2") Asphalt Concrete Hot Mix Surface Course

Quantity: 400 UOM: TON Price: \$350.00 Total: \$140,000.00

1.22 (3") Asphalt Concrete Hot Mix Binder Course

Quantity: 185 UOM: TON Price: \$279.50 Total: \$51,707.50

1.23 Asphalt Concrete Hot Mix Patching for Maintenance of Traffic

Quantity: 75 UOM: TON Price: \$175.00 Total: \$13,125.00

1.24 Concrete T-Patch

Quantity: 140 UOM: SY Price: \$250.00 Total: \$35,000.00

1.25 Concrete Curb and Gutter (18")

Quantity: 2420 UOM: LF Price: \$38.00 Total: \$91,960.00

1.26 4" Thick Concrete w/ 4" ABC Class 7 (Sidewalks)

Quantity: 1575 UOM: SY Price: \$65.00 Total: \$102,375.00

1.27 6" Thick Concrete w/ 6" ABC Class 7 (Driveways and Dumpster Pad)

Quantity: 690 UOM: SY Price: \$95.00 Total: \$65,550.00

1.28 Truck Apron

Quantity: 34 UOM: SY Price: \$575.00 Total: \$19,550.00

1.29 Cast-in-Place Detectable Warning Panel

Quantity: 125 UOM: SF Price: \$50.00 Total: \$6,250.00

1.30 Cast-in-Place Concrete Retaining Wall Complete

Quantity: 198 UOM: SF Price: \$200.00 Total: \$39,600.00

1.31 Connect New 24" RCP to Existing RC Box Culvert

Quantity: 1 UOM: LS Price: \$1,500.00 Total: \$1,500.00

1.32 18" Reinforced Concrete Storm Sewer Pipe

Quantity: 389 UOM: LF Price: \$137.50 Total: \$53,487.50

1.33 24" Reinforced Concrete Storm Sewer Pipe

Quantity: 521 UOM: LF Price: \$176.00 Total: \$91,696.00

1.34 4'x4' Cast in Place Concrete Junction Box

Quantity: 4 UOM: EA Price: \$4,800.00 Total: \$19,200.00

1.35 4'x4' Cast in Place Concrete Drop Inlet

Quantity: 8 UOM: EA Price: \$5,200.00 Total: \$41,600.00

1.36 5'x5' Cast in Place Concrete Drop Inlet

Quantity: 1 UOM: EA Price: \$6,000.00 Total: \$6,000.00

1.37 4'x9' Cast in Place Concrete Drop Inlet

Quantity: 2 UOM: EA Price: \$9,000.00 Total: \$18,000.00

1.38 4'x4' Area Inlet

Quantity: 1 UOM: EA Price: \$5,200.00 Total: \$5,200.00

1.39 4' Drop Inlet Extension

Quantity: 5 UOM: EA Price: \$2,500.00 Total: \$12,500.00

1.40 Solid Sod (Bermuda)

Quantity: 1175 UOM: SY Price: \$18.00 Total: \$21,150.00

1.41 Mailbox w/Support

Quantity: 5 UOM: EA Price: \$585.00 Total: \$2,925.00

1.42 4" Solid Single White Pavement Markings (Thermo)

Quantity: 714 UOM: LF Price: \$6.50 Total: \$4,641.00

1.43 12" Solid Single White Pavement Markings (Thermo)

Quantity: 109 UOM: LF Price: \$19.50 Total: \$2,125.50

1.44 24" Solid White Pavement Markings (Thermo)

Quantity: 102 UOM: LF Price: \$32.50 Total: \$3,315.00

1.45 30" x 30" R1-1 (Stop Sign) w/Support

Quantity: 4 UOM: EA Price: \$487.50 Total: \$1,950.00

1.46 30" x 30" W11-2 (Crosswalk Sig) w/Support

Quantity: 4 UOM: EA Price: \$390.00 Total: \$1,560.00

1.47 12"x24" W16-7p

Quantity: 4 UOM: EA Price: \$65.00 Total: \$260.00

1.48 12" x 12" R8-3A

Quantity: 8 UOM: EA Price: \$390.00 Total: \$3,120.00

1.49 6" x 12" R7-201Quantity: 9 UOM: EAPrice: \$97.50Total: \$877.50**1.50 12" x 18" R7-6**Quantity: 1 UOM: EAPrice: \$390.00Total: \$390.00**1.51 I.T. Conduit (installation of City Supplied Conduit)**Quantity: 575 UOM: LFPrice: \$32.50Total: \$18,687.50**1.52 I.T. Junction Box (Installation of City Supplied Box)**Quantity: 3 UOM: EAPrice: \$2,275.00Total: \$6,825.00**1.53 Lighting Conduit**Quantity: 1790 UOM: LFPrice: \$28.60Total: \$51,194.00**1.54 Street Light Foundation and Pull Box**Quantity: 30 UOM: EAPrice: \$3,575.00Total: \$107,250.00**1.55 *Line deleted as part of an Addendum*****1.56 Street Tree**Quantity: 29 UOM: EAPrice: \$1,000.00Total: \$29,000.00**1.57 CU-Structural Soil®**Quantity: 119 UOM: CYPrice: \$75.00Total: \$8,925.00**1.58 Temporary Fencing (Use as Directed)**Quantity: 150 UOM: LFPrice: \$35.00Total: \$5,250.00**1.59 Adjust Height of Existing Gate at 509 W. Prairie**Quantity: 1 UOM: LSPrice: \$2,000.00Total: \$2,000.00**1.60 Adjust Water Meter to Grade**Quantity: 3 UOM: EAPrice: \$1,400.00Total: \$4,200.00**1.61 Relocate Existing Water Meter**Quantity: 6 UOM: EAPrice: \$2,000.00Total: \$12,000.00**1.62 Adjust Sewer Manhole to Grade**Quantity: 3 UOM: EAPrice: \$2,000.00Total: \$6,000.00**1.63 Relocate Existing Fire Hydrant**Quantity: 2 UOM: LSPrice: \$4,000.00Total: \$8,000.00**1.64 Adjust Existing Water Valve to Grade**Quantity: 5 UOM: EAPrice: \$1,500.00Total: \$7,500.00**1.65 Lower Existing Water Main at Sta 6+75, Complete**Quantity: 1 UOM: LSPrice: \$16,000.00Total: \$16,000.00**1.66 Construction Photographs & Video**Quantity: 1 UOM: LSPrice: \$3,500.00Total: \$3,500.00**1.67 Project Signs**Quantity: 1 UOM: EAPrice: \$1,105.00Total: \$1,105.00

1.68 P.C.C. Base for WideningQuantity: 296 UOM: SYPrice: \$150.00Total: \$44,400.00**2 Package Header****Deductive Alternate #1**

Remove items and quantities below from base bid.

Quantity: 1Total: \$202,788.00**Package Items****2.1 R&D Existing Curb and Gutter**Quantity: 64 UOM: LF Price: \$25.00 Total: \$1,600.00**2.2 R&D Existing Concrete Pavement (Sidewalk, Driveways, etc)**Quantity: 355 UOM: SY Price: \$40.00 Total: \$14,200.00**2.3 R&D Existing Asphalt Pavement**Quantity: 310 UOM: SY Price: \$25.00 Total: \$7,750.00**2.4 Asphalt Milling**Quantity: 540 UOM: SY Price: \$13.65 Total: \$7,371.00**2.5 Select Embankment (Plan Quantity)**Quantity: 95 UOM: CY Price: \$48.00 Total: \$4,560.00**2.6 Embankment (Plan Quantity)**Quantity: 44 UOM: CY Price: \$30.00 Total: \$1,320.00**2.7 Subgrade Preparation (Plan Quantity)**Quantity: 144 UOM: SY Price: \$20.00 Total: \$2,880.00**2.8 4" Topsoil Placement**Quantity: 190 UOM: SY Price: \$15.00 Total: \$2,850.00**2.9 Concrete Curb and Gutter (18")**Quantity: 288 UOM: LF Price: \$38.00 Total: \$10,944.00**2.10 4" Thick Concrete w/ 4" ABC Class 7 (Sidewalks)**Quantity: 285 UOM: SY Price: \$65.00 Total: \$18,525.00**2.11 6" Thick Concrete w/ 6" ABC Class 7 (Driveways and Dumpster Pad)**Quantity: 325 UOM: SY Price: \$95.00 Total: \$30,875.00**2.12 Cast-in-Place Detectable Warning Panel**Quantity: 24 UOM: SF Price: \$50.00 Total: \$1,200.00**2.13 24" Reinforced Concrete Storm Sewer Pipe**Quantity: 86 UOM: LF Price: \$176.00 Total: \$15,136.00**2.14 4'x4' Cast in Place Concrete Drop Inlet**Quantity: 2 UOM: EA Price: \$5,200.00 Total: \$10,400.00**2.15 5'x5' Cast in Place Concrete Drop Inlet**Quantity: 1 UOM: EA Price: \$6,000.00 Total: \$6,000.00

2.16 4' Drop Inlet Extension

Quantity: <u> 1 </u> UOM: <u> EA </u>	Price: <table border="1"><tr><td>\$2,500.00</td></tr></table>	\$2,500.00	Total: <table border="1"><tr><td>\$2,500.00</td></tr></table>	\$2,500.00
\$2,500.00				
\$2,500.00				

2.17 Solid Sod (Bermuda)

Quantity: <u> 190 </u> UOM: <u> SY </u>	Price: <table border="1"><tr><td>\$18.00</td></tr></table>	\$18.00	Total: <table border="1"><tr><td>\$3,420.00</td></tr></table>	\$3,420.00
\$18.00				
\$3,420.00				

2.18 4" Solid Single White Pavement Markings (Thermo)

Quantity: <u> 435 </u> UOM: <u> LF </u>	Price: <table border="1"><tr><td>\$6.50</td></tr></table>	\$6.50	Total: <table border="1"><tr><td>\$2,827.50</td></tr></table>	\$2,827.50
\$6.50				
\$2,827.50				

2.19 12" Solid Single White Pavement Markings (Thermo)

Quantity: <u> 11 </u> UOM: <u> LF </u>	Price: <table border="1"><tr><td>\$19.50</td></tr></table>	\$19.50	Total: <table border="1"><tr><td>\$214.50</td></tr></table>	\$214.50
\$19.50				
\$214.50				

2.20 24" Solid White Pavement Markings (Thermo)

Quantity: <u> 48 </u> UOM: <u> LF </u>	Price: <table border="1"><tr><td>\$32.50</td></tr></table>	\$32.50	Total: <table border="1"><tr><td>\$1,560.00</td></tr></table>	\$1,560.00
\$32.50				
\$1,560.00				

2.21 30" x 30" R1-1 (Stop Sign) w/Support

Quantity: <u> 1 </u> UOM: <u> EA </u>	Price: <table border="1"><tr><td>\$487.50</td></tr></table>	\$487.50	Total: <table border="1"><tr><td>\$487.50</td></tr></table>	\$487.50
\$487.50				
\$487.50				

2.22 6" x 12" R7-201

Quantity: <u> 1 </u> UOM: <u> EA </u>	Price: <table border="1"><tr><td>\$97.50</td></tr></table>	\$97.50	Total: <table border="1"><tr><td>\$97.50</td></tr></table>	\$97.50
\$97.50				
\$97.50				

2.23 12" x 18" R7-6

Quantity: <u> 1 </u> UOM: <u> EA </u>	Price: <table border="1"><tr><td>\$390.00</td></tr></table>	\$390.00	Total: <table border="1"><tr><td>\$390.00</td></tr></table>	\$390.00
\$390.00				
\$390.00				

2.24 I.T. Conduit (installation of City Supplied Conduit)

Quantity: <u> 150 </u> UOM: <u> LF </u>	Price: <table border="1"><tr><td>\$32.00</td></tr></table>	\$32.00	Total: <table border="1"><tr><td>\$4,800.00</td></tr></table>	\$4,800.00
\$32.00				
\$4,800.00				

2.25 I.T. Junction Box (Installation of City Supplied Box)

Quantity: <u> 1 </u> UOM: <u> EA </u>	Price: <table border="1"><tr><td>\$2,275.00</td></tr></table>	\$2,275.00	Total: <table border="1"><tr><td>\$2,275.00</td></tr></table>	\$2,275.00
\$2,275.00				
\$2,275.00				

2.26 Lighting Conduit

Quantity: <u> 160 </u> UOM: <u> LF </u>	Price: <table border="1"><tr><td>\$28.00</td></tr></table>	\$28.00	Total: <table border="1"><tr><td>\$4,480.00</td></tr></table>	\$4,480.00
\$28.00				
\$4,480.00				

2.27 Street Light Foundation & Pull Box

Quantity: <u> 6 </u> UOM: <u> EA </u>	Price: <table border="1"><tr><td>\$3,575.00</td></tr></table>	\$3,575.00	Total: <table border="1"><tr><td>\$21,450.00</td></tr></table>	\$21,450.00
\$3,575.00				
\$21,450.00				

2.28 *Line deleted as part of an Addendum***2.29 Street Tree**

Quantity: <u> 6 </u> UOM: <u> EA </u>	Price: <table border="1"><tr><td>\$1,000.00</td></tr></table>	\$1,000.00	Total: <table border="1"><tr><td>\$6,000.00</td></tr></table>	\$6,000.00
\$1,000.00				
\$6,000.00				

2.30 CU-Structural Soil®

Quantity: <u> 9 </u> UOM: <u> CY </u>	Price: <table border="1"><tr><td>\$75.00</td></tr></table>	\$75.00	Total: <table border="1"><tr><td>\$675.00</td></tr></table>	\$675.00
\$75.00				
\$675.00				

2.31 Lower Existing Water Main at Sta 6+75, Complete

Quantity: <u> 1 </u> UOM: <u> LS </u>	Price: <table border="1"><tr><td>\$16,000.00</td></tr></table>	\$16,000.00	Total: <table border="1"><tr><td>\$16,000.00</td></tr></table>	\$16,000.00
\$16,000.00				
\$16,000.00				

Response Total: \$2,315,976.00

BID BOND**TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA**

Hartford, Connecticut 06183

KNOWN ALL BY THESE PRESENTS, That we, Sweetser Construction Inc., as Principal, and Travelers Casualty and Surety Company of America, as Surety, are held and firmly bound unto City of Fayetteville, AR, as Obligee, in the sum of 5% of bid Dollars (\$5%) for the payment of which we bind ourselves, and our successors and assigns, jointly and severally, as provided herein.

WHEREAS, Principal has submitted or is about to submit a bid to the Obligee on a contract for furnishing all labor and materials for Bid 23-36, Construction - Prairie St & West Ave. Improvements Rebid, Fayetteville, AR ("Project").

NOW, THEREFORE, the condition of this bond is that if Obligee accepts Principal's bid, and Principal enters into a contract with Obligee in conformance with the terms of the bid and provides such bond or bonds as may be specified in the bidding or contract documents, then this obligation shall be void; otherwise Principal and Surety will pay to Obligee the difference between the amount of Principal's bid and the amount for which Obligee shall in good faith contract with another person or entity to perform the work covered by Principal's bid, but in no event shall Surety's and Principal's liability exceed the penal sum of this bond.

Signed this 3rd day of October, 2023.

Sweetser Construction Inc.

(Principal)

By: 

William Sweetser

Travelers Casualty and Surety Company of America

By: 

David Chilson, Attorney-in-Fact



**Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company**

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **David Chilson** of **FAYETTEVILLE, Arkansas**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April, 2021**.



State of Connecticut

City of Hartford ss.

By: 
Robert L. Raney, Senior Vice President

On this the **21st** day of **April, 2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June, 2026**




Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

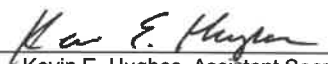
FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **3rd** day of **October**, **2023**




Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**



**CITY OF
FAYETTEVILLE
ARKANSAS**

Project Check List

This checklist is for the Bidder's use in preparing & submitting a bid. It is not intended to include all details necessary to prepare a bid and shall not be used as a substitute for the requirements of the bid documents. Use of this checklist does not relieve the Bidder from the responsibility of meeting all requirements of the Specifications concerning the preparation of an acceptable bid. Bidders are welcome to use this form as a coversheet for a sealed envelope; however, using this form itself is NOT a requirement.



5% Bid Bond of the amount bid accompanied by required documentation (Power of Attorney, etc.)

- In lieu of a bid bond, the bidder may submit a cashier's check from a bank located in the State of Arkansas for at least five percent (5%) of the amount bid (inclusive of any deductive alternates). Cashier's checks shall be made payable to the City of Fayetteville, AR and received prior to the bid deadline by making an in-person delivery appointment with the City Purchasing Division.



All addenda shall be signed, acknowledged, and submitted on the appropriate forms (submitting the actual addendums or marking acknowledgement on other bid pages).



All line items shall be appropriately filled out and extended to reveal the line item price as well as the total bid price. Total base bid should be calculated in the provided space.



All pages provided with signature lines shall be appropriately signed, dated accordingly, and included with submitted bid documents



All bids shall be received before the stated deadline utilizing the City's electronic bidding platform or submitting a physical sealed bid to the City Purchasing Division. Submitting a bid electronically is strongly encouraged. A public bid opening will be conducted shortly after the deadline at City Hall and livestreamed at <https://www.youtube.com/user/cityoffayettevillear>. Late or misdirected bids shall not be accepted. The City of Fayetteville shall not be responsible for lost or misdirected bids, or failure of bidder's technical equipment. If submitting a physical bid, all bid documents shall be delivered in a sealed envelope to the address stated in the advertisement or updated deadline issued via Addenda. All bids should be delivered with the name of the bidder (contractor) on the sealed envelope as well as the bidders Arkansas Contractor's License Number.



Additional Information Required:

- List of Subcontractors: Submit form on bidding platform or attach if submitting a physical bid.
- AR Secretary of State Filing #: 100049983 OR submit electronically.
- Arkansas Contractor License #: 0027470424 OR submit electronically.
- Pursuant Arkansas Code Annotated §25-1-503, the Contractor agrees and certifies that they do not currently boycott Israel and will not boycott Israel during any time in which they are entering into, or while in contract, with any public entity as defined in §25-1-503. If at any time during contract the contractor decides to boycott Israel, the contractor must notify the contracted public entity in writing.
 - Submit electronically or circle applicable answer: (YES) or NO
- Pursuant Arkansas Code Annotated §25-1-1002, the Contractor agrees and certifies that they do not currently boycott Energy, Fossil Fuel, Firearms, and Ammunition Industries during any time in which they are entering into, or while in contract, with any public entity as defined in §25-1-1002. If at any time during the contract the contractor decides to boycott Energy, Fossil Fuel, Firearms, and/or Ammunition Industries, the contractor must notify the contracted public entity in writing.
 - Submit electronically or circle applicable answer: (YES) or NO

DOCUMENT 00140 – BIDDER'S QUALIFICATION STATEMENT

Contract Name: PRAIRIE ST AND WEST AVE IMPROVEMENTS

Bid #: 23-36, Construction

Date: 10/3/23**SUBMITTED TO:**

The City of Fayetteville, Arkansas

113 West Mountain Street

Fayetteville, Arkansas 72701

SUBMITTED BY:Company Sweetser Construction, Inc.

Name _____

Address 590 West Poplar Fayetteville, ARPrincipal Office Same as aboveCorporation, partnership, individual, joint
venture, other Corporation

Arkansas State General Contractor's License Number

ARKANSAS CONTRACTORS LICENSE #
0027470424

(Type or legibly print)

EXPERIENCE STATEMENT

1. Bidder has been engaged as a General Contractor in construction for 65 years and has performed work of the nature and magnitude of this Contract for 45 years. Bidder has been in business under its present name for 45 years.
2. Bidder now has the following bonded projects under contract: (On a separate sheet, list project name, owner, name of owner contact, engineer / architect, name of engineer/architect contact, amount of contract, surety, and estimated completion date.)
3. Bidder has completed the following (list minimum of 3) contracts consisting of work similar to that proposed by this Contract: (On a separate sheet, list project name, owner, name of owner contact, engineer / architect, name of engineer/architect contact, amount of contract, surety, and date of completion and percentage of the cost of the Work performed with Bidder's own forces.)
4. Has Bidder ever failed to complete any project? If so, state when, where, and why.

DOCUMENT 00140 – BIDDER'S QUALIFICATION STATEMENT (continued)

5. Bidder normally performs the following work with his own forces:

6. Construction experience of key individuals in the organization is as follows (continued on attached sheets if needed):

See Attached

7. In the event the Contract is awarded to Bidder, the required surety Bonds will be furnished by the following surety company and name and address of agent:

8. Bidder's Workmen's Compensation Experience Modifier Factor is: _____.

FINANCIAL STATEMENT

- B. If requested by the City of Fayetteville during the evaluation of bids the bidder shall provide to the City of Fayetteville the following additional information:

Bidder possesses adequate financial resources as indicated by the following:

1. Assets and Liabilities: Attach a financial statement, audited if available, including Bidder's latest balance sheet and income statements showing the following items:
 - a. Current assets (cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials inventory, and prepaid expenses).
 - b. Net fixed assets.
 - c. Other assets.

DOCUMENT 00140 – BIDDER'S QUALIFICATION STATEMENT (continued)

- d. Current liabilities (accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries, and accrued payroll taxes).
- e. Other liabilities (capital, capital stock, authorized and outstanding shares par values, earned surplus, and retained earnings).
- f. Name of firm preparing financial statement and date thereof:

If financial statement is not for identical organization named herein, explain relationship and financial responsibility of the organization furnished.

2. Current Judgments: The following judgements are outstanding against Bidder:

	<u>Judgment Creditors</u>	<u>Where Docketed and Date</u>	<u>Amount</u>
a.	_____	_____	\$ _____
b.	_____	_____	\$ _____

Bidder hereby represents and warrants that all statements set forth herein are true and correct.

Date: 10/3, 2023

(OFFICIAL SEAL)

Name of Organization:

SWEETSER CONSTRUCTION, INC

By WILLIAM G. SWEETSER

(Type or legibly print)

By WILLIAM G. SWEETSER

(Signature)

Title PRESIDENT

(Type or legibly print)

(If Bidder is a partnership, the partnership name shall be signed, followed by the signature of at least one of the partners. If Bidder is a corporation, the corporate name shall be signed, followed by the signature of a duly-authorized officer and with the corporate seal affixed.)

STATEMENT OF BIDDER'S QUALIFICATION

(DEC 2021)

PG 1

WILLIAM G. SWEETSER 38 YEARS

CHARLES MILLER 33 YEARS

KENDALL WILSON 28 YEARS

STATEMENT OF BIDDER'S QUALIFICATION

(DEC 2021)

PG 1

CONTRACTS ON HAND

NAME	ENGINEER	CONTRACT	ANTICIPATED COMPLETION
DRP HOLDINGS STEAMBOAT		5,404,657.05	JUNE 2022.

STATEMENT OF BIDDER'S QUALIFICATION**(DEC 2021)****PG 1****SIMILAR CONSTRUCTION**

NAME	ENGINEER	AMOUNT	COMPLETE
AHTD HWY 112 / GARLAND		3,444,037.13	NOV 2014.
EMERY SAPP FLYOVER		274,925.00	OCT 2014.
NWA REGIONAL PLANNING COMM. SILENT GROVE TRAIL		1,797,306.56	OCT 2014.
CITY OF TONTITOWN BRUSH CREEK BRIDGE		670,718.00	DEC 2014.
AHTD ARMSTRONG-STUBBLEFIELD		6,212,756.93	DEC 2015.
AHTD RAZORBACK ROAD		2,234,929.90	JUNE 2016.
CITY OF FARMINGTON RHEAS MILL RD		83,505.00	MAR 2015.
RAUSCH COLEMAN COVES PHASE II		973,750.95	OCT 2015.
CITY OF SPRINGDALE RZ TRAIL ADDITION		64,362.50	JUNE 2015.
RAUSCH COLEMAN COVES PHASE II		1,086,700.95	MAY 2016.
RAUSCH COLEMAN HOLLAND CROSSING		782,347.50	JULY 2016.
COMMERCE CONSTRUCTION ADVENTURE SUBARU		1097000.00	JULY 2016.

(CONTINUED PAGE 2)

SIMILAR CONSTRUCTION**(DEC 2020)
PG 2**

NAME	ENGINEER	AMOUNT	COMPLETE
CITY OF FAYETTEVILLE RUPPLE ROAD PAHSE I		7166369.20	JUNE 2017.
COMMERCE CONSTRUCTION HARPS LINCOLN		789949.40	JUNE 2017.
MEL COLLIER RACETRACK		400000.00	SEPT 2017.
CITY OF FAYETTEVILLE RUPPLE ROAD PHASE II		3,072,441.40	MAR 2018.
TIM GRAHAM FOX TRAIL DISTILLERY		522,152.50	JUNE 2018.
BALDWIN-SHELL THEATRE SQUARED		631,939.00	JUNE 2018.
RAUSCH COLEMAN PARK MEADOWS		1,489,822.40	DEC 2018.
MULTI CRAFT CONTRACTORS DRAINAFE - RANDALL WOBBER		239,563.50	JUNE 2018.
BARRETT DEVELOPMENT COTTAGES AT HOLLYWOOD		3,977,097.90	DEC 2019.
CITY OF FAYETTEVILLE OLD WIRE ROAD		3,891,372.55	JUNE 2019.
INTEGRITY CONSTRUCTION FARMINGTON VILLAGE		272,294.00	MAR 2019.
COMMERCE CONSTRUCTION FELLOWSHIP		417,822.50	JUNE 2019.
COMMERCE CONSTRUCTION ADVENTURE SUBARU (CONTINUED PAGE 3)		79,960.00	MAR 2019.

SIMILAR CONSTRUCTION**(DEC 2020)**

PG 3

<u>NAME</u>	<u>ENGINEER</u>	<u>AMOUNT</u>	<u>COMPLETE</u>
Z NEIDERMAN CURTIS AVE		34755.00	MAR 2020.
CITY OF SPRINGDALE MAPLE ST		1,893,202.35	DEC 2020.
CITY OF FARMINGTON ASH STREET		57337.00	SEP 2020.
CITY OF FAYETTEVILLE STEAMBOAT		340,925.00	JUNE 2021.
CITY OF FAYETTEVILLE GULLEY PARK		439,182.60	JUNE 2021.

DOCUMENT 00400 – BID FORM

Contract Name: PRAIRIE ST AND WEST AVE IMPROVEMENTS

Bid Number: 23-36, Construction

BID TO:

Owner: The City of Fayetteville, Arkansas

113 West Mountain Street

Fayetteville, Arkansas 72701

BID FROM:

Bidder:

SWEETSER CONSTRUCTION, INC.

590 W. POPLAR

FAYETTEVILLE, AR 72703

ARTICLE 1 - INTENT

- 1.01 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an agreement with Owner in the form included in the Contract Documents to perform and furnish all Work as specified or indicated in the Contract Documents for the Bid price and within the Bid time indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

ARTICLE 2 - TERMS AND CONDITIONS

- 2.01 Bidder accepts all of the terms and conditions of the Invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 90 days after the day of Bid opening. Bidder will sign and deliver the required number of counterparts of the Agreement with the Bonds and other documents required by the Bidding Requirements within 15 days after the date of Owner's Notice of Award.

ARTICLE 3 - BIDDER'S REPRESENTATIONS

- 3.01 In submitting this Bid, Bidder represents, as more fully set forth in the Agreement, that:
- A. Bidder has examined and carefully studied the Bid Documents, and the following Addenda, receipt of all which is hereby acknowledged:

Number

Date

#1

9/14/23

DOCUMENT 00400 – BID FORM (continued)

- B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, performance, and furnishing of the Work.
- C. Bidder is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, performance, and furnishing of the Work.
- D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site; and (2) reports and drawings of a Hazardous Environmental Condition, if any, at the Site. Bidder acknowledges that such reports and drawings are not Contract Documents and may not be complete for Bidder's purposes. Bidder acknowledges that Owner and Engineer do not assume responsibility for the accuracy or completeness of information and data shown or indicated in the Bid Documents with respect to Underground Facilities at or contiguous to the Site.
- E. Bidder has obtained and carefully studied (or assumes responsibility for having done so) all such additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the Site or otherwise which may affect cost, progress, performance, or furnishing of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder and safety precautions and programs incident thereto.
- F. Bidder does not consider that any additional examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performing and furnishing of the Work in accordance with the times, price, and other terms and conditions of the Contract Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to Work for which this Bid is submitted as indicated in the Contract Documents.
- I. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Bidder.
- J. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performing and furnishing the Work for which this Bid is submitted.
- K. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham bid; Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding; and Bidder has not

DOCUMENT 00400 – BID FORM (continued)

sought by collusion to obtain for himself any advantage over any other Bidder or over Owner.

- L. Bidder will perform the Work in compliance with all applicable trench safety standards set forth in Occupational Safety and Health Administration (OSHA) Part 1926 - Subpart P - Excavations.

ARTICLE 4 - BID PRICE

Bidders are required to provide pricing for all line items, including deductive alternate items. Failure to provide deductive alternate pricing can result in bid rejection.

The City intends to award this contract to the lowest qualified responsive responsible bidder based on the total base bid as long as the base bid amount falls within the amount of funds certified for the project plus 25%.

In the event no bid falls within the amount of funds certified for the project plus 25%, the City will utilize the deductive alternates in order to further evaluate bids until a bid received falls within the amount certified, plus 25%.

In the event all deductive alternates are subtracted from the total base bid and no bid falls within the amount certified, plus 25%, all bids shall be rejected and become confidential.

In no case shall the amount bid for the item of "mobilization" exceed 5% of the total contract amount for all items listed in the proposal or bid. Should the amount entered into the proposal or bid for this item exceed 5%, the bid shall be rejected.

Bidder shall complete the work in accordance with the Contract Documents for the price(s) submitted by the Bidder.

This bid includes one (1) deductive alternate. If deductive alternates are utilized, they shall be taken in order.

DEDUCTIVE ALTERNATE 1- Refer to line items 1 through 31 of deductive alternate on the online bidding portal.

ARTICLE 5 - CONTRACT ITEMS

- 5.01 Bidder agrees that the Work will be substantially completed and completed and ready for final payment within the number of calendar days indicated in the Agreement.
- 5.02 Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work within the times specified in the Agreement.

ARTICLE 6 - BID CONTENT

- 6.01 The following documents are attached to and made a condition of this Bid:
- A. Required 5% Bid security in the form of a cashier's check from a bank located in the State of Arkansas or a Bid Bond in the amount of 5% Dollars (\$ _____).

DOCUMENT 00400 – BID FORM (continued)

- B. A tabulation of Subcontractors and other persons and organizations required to be identified in this Bid.

ARTICLE 7 - COMMUNICATIONS

- 7.01 Communications concerning this Bid shall be addressed to the Bidder as follows:

Charles Miller
590 West Poplar
Fayetteville, AR 72703
 Email: charlie@sweetserconstruction.com
 Phone No. 479-443-3026
 Fax No. 479-442-0119

ARTICLE 8 - TERMINOLOGY

- 8.01 The terms used in this Bid which are defined in the GENERAL CONDITIONS or Instructions to Bidders will have the meanings assigned to them.

Arkansas State Contractor License No. _____

If Bidder is:

ARKANSAS CONTRACTORS LICENSE #
0027470424

An Individual

Name (type or printed): _____

By: _____ (SEAL)
 (Individual's Signature)

Doing business as: _____

Business address: _____

Phone No. _____ Fax No. _____

Email address: _____

A Partnership

Partnership Name: _____ (SEAL)

By: _____
 (Signature of general partner - attach evidence of authority to sign)

Name (type or printed): _____

DOCUMENT 00400 - BID FORM (continued)Business address: 590 West Poplar

Phone No. _____ Fax No. _____

Email address: _____

A Corporation or LLCCorporation Name: Sweetser Construction, Inc. (SEAL)State of Incorporation: ARKANSASType (General Business, Professional, Service, Limited Liability): General BusinessBy: [Signature]

(Signature of general partner - attach evidence of authority to sign)

Name (type or printed): William G. SweetserTitle: President

(CORPORATE SEAL)

Attest: [Signature]

(Signature of Corporate Secretary)

Phone No. 479-443-3026 Fax No. 479/442-0119Email address: billy@sweetserconstruction.comTax ID Number (TIN): 71-0399789

DUNS # _____

Cage Code: _____

DOCUMENT 00430 – LIST OF SUBCONTRACTORS

In compliance with the Instructions to Bidders and other Contract Documents, the undersigned submits the following names of Subcontractors to be used in performing the Work for:

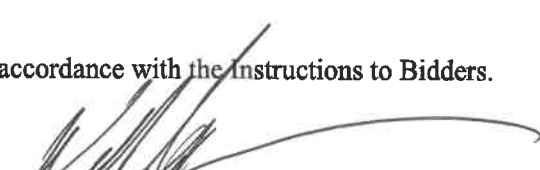
PRAIRIE ST AND WEST AVE IMPROVEMENTS PROJECT

Bidder certifies that all Subcontractors listed are eligible to perform the Work.

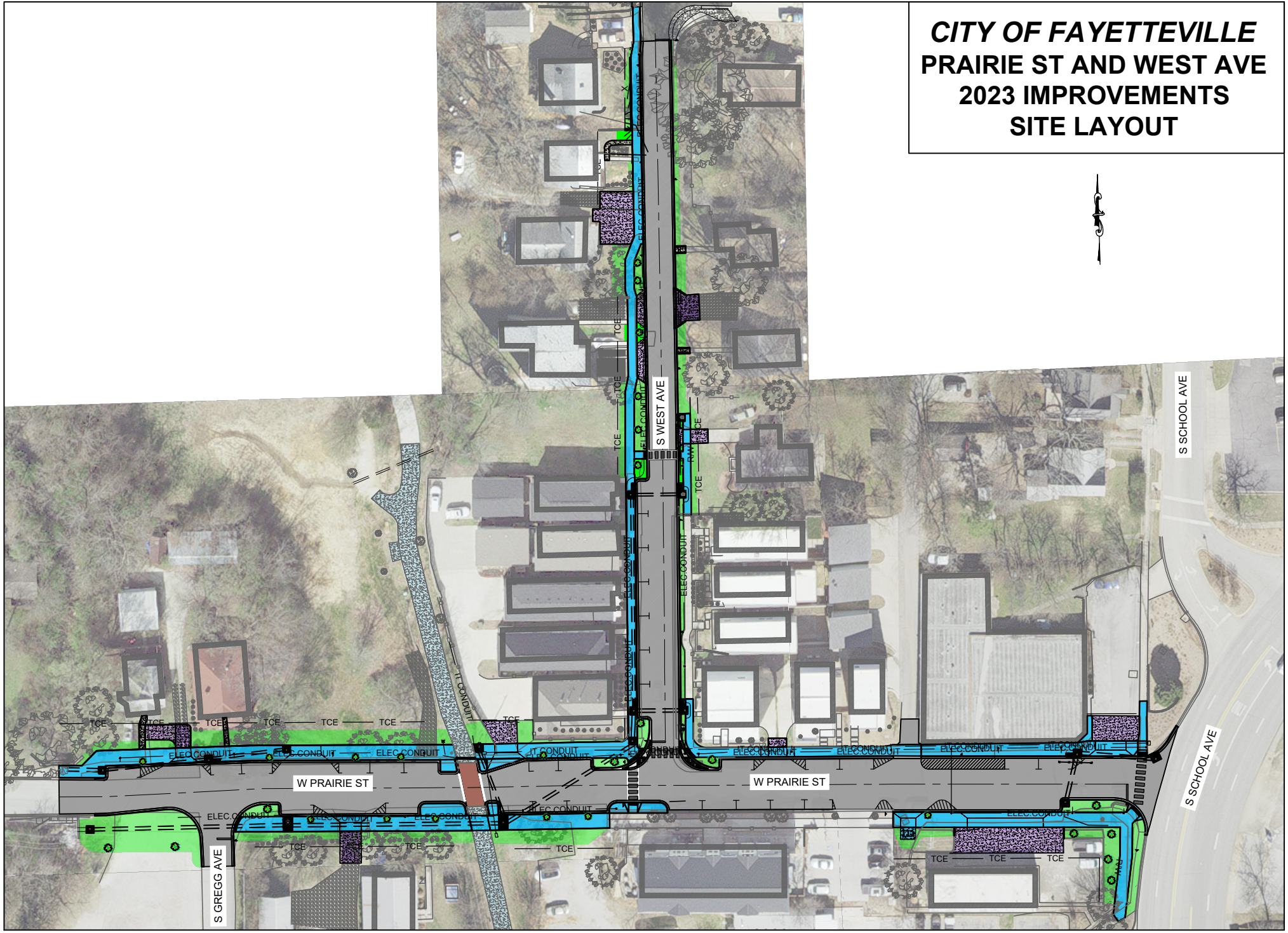
<u>Subcontractor's Work</u>	<u>Subcontractor's Name and Address</u>	<u>Expected Percentage or Value</u>
Clearing/Demolition		
SWPPP/Erosion Control		
Asphalt		
Concrete		
Landscaping		
Material Testing		
Other (designate)		

*Undetermined
At Time of Bid*

NOTE: This form must be submitted in accordance with the Instructions to Bidders.


Bidder's Signature

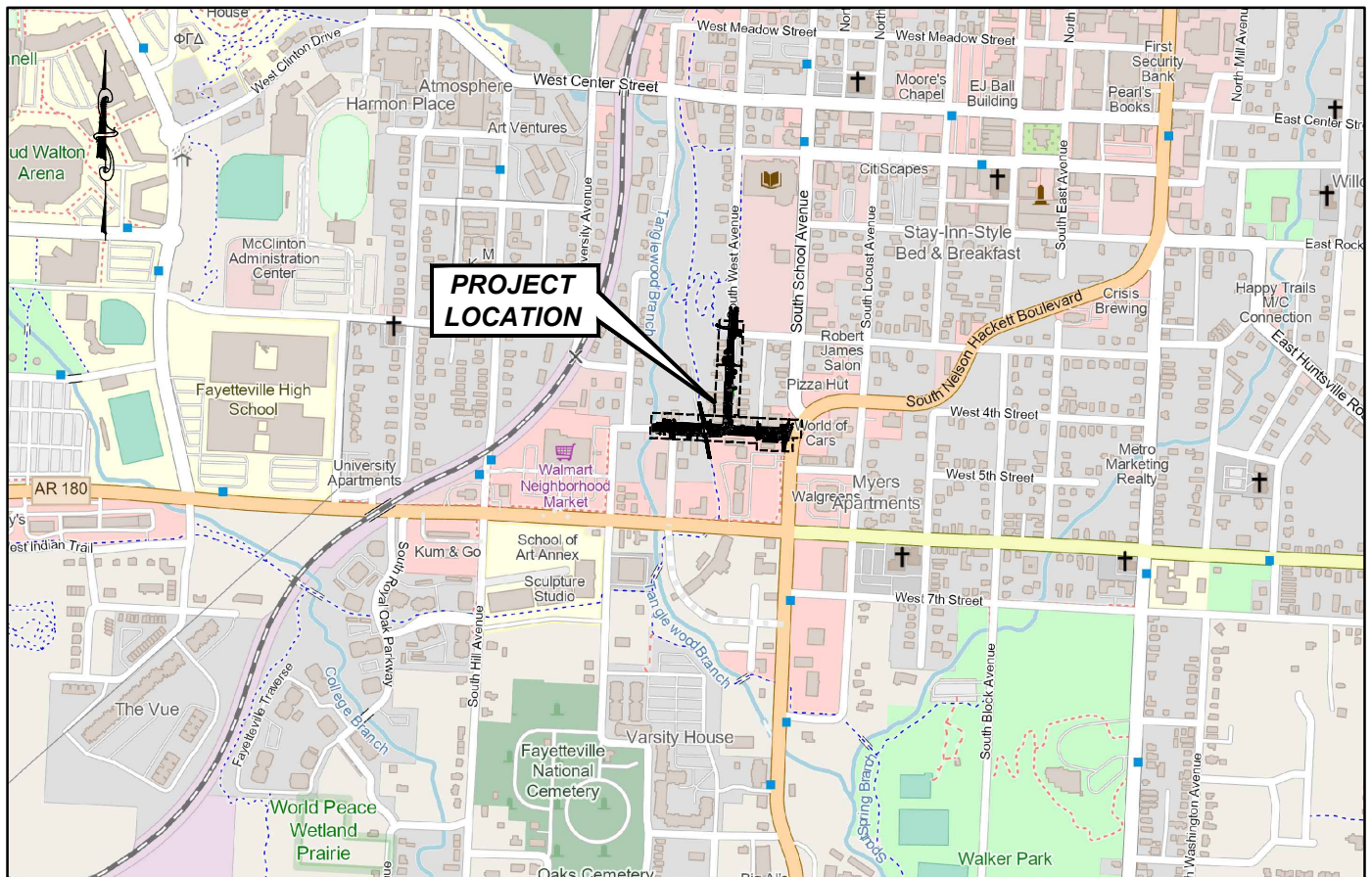
**CITY OF FAYETTEVILLE
PRAIRIE ST AND WEST AVE
2023 IMPROVEMENTS
SITE LAYOUT**



PRAIRIE ST & WEST AVE 2023 IMPROVEMENTS

for the
City of Fayetteville

SEPTEMBER 2023



VICINITY MAP



CITY OF
FAYETTEVILLE
ARKANSAS

www.fayetteville-ar.gov

ENGINEERING DIVISION

PHONE: (479) 575-8206
113 W. MOUNTAIN STREET

FAX NO: (479) 575-8202
PROJECT: ENGR. No. 8126



MEETING OF NOVEMBER 21, 2023

TO: Mayor Jordan and City Council
THRU: Susan Norton, Chief of Staff
FROM: Jared Rabren, Airport Director
DATE:
SUBJECT: South Delta 4230 S School Ave Lease Agreement

RECOMMENDATION:

The Aviation Division requests a resolution to approve and allow the Mayor to sign a corporate lease agreement between the City of Fayetteville and South Delta Aviation. This is a three year lease agreement.

BACKGROUND:

The corporate hangar is at 4230 S School Ave., Fayetteville, AR 72701. The tenant currently occupies this hangar.

DISCUSSION:

South Delta Aviation would like to lease the hangar for aircraft storage.

BUDGET/STAFF IMPACT:

This lease will provide \$16,800 in revenue annually to the airport.

ATTACHMENTS: SRF (#3), South Delta 4230 lease signed by Darryl (#4)



City of Fayetteville, Arkansas

113 West Mountain Street
Fayetteville, AR 72701
(479) 575-8323

Legislation Text

File #: 2023-1262

South Delta 4230 S School Ave Lease Agreement

A RESOLUTION TO APPROVE A THREE YEAR LEASE AGREEMENT WITH SOUTH DELTA AVIATION FOR THE HANGAR LOCATED AT 4230 SOUTH SCHOOL AVENUE FOR RENT IN THE AMOUNT OF \$1,400.00 PER MONTH

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby authorizes Mayor Jordan to sign a three year lease agreement with South Delta Aviation for the hangar located at 4230 South School Avenue for rent in the amount of \$1,400.00 per month.

City of Fayetteville Staff Review Form

2023-1262

Item ID

11/21/2023

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Jared Rabren

10/31/2023

AIRPORT SERVICES (760)

Submitted By

Submitted Date

Division / Department

Action Recommendation:

The Aviation Division requests a resolution to approve and allow the Mayor to sign a corporate lease agreement between the City of Fayetteville and South Delta located at 4230 S School Ave. This is a three year lease agreement.

Budget Impact:

Account Number

Fund

Project Number

Project Title

Budgeted Item? No

Total Amended Budget

\$ -

Expenses (Actual+Encum)

\$ -

Available Budget

\$ -

Does item have a direct cost? No

Item Cost

\$ -

Is a Budget Adjustment attached? No

Budget Adjustment

\$ -

Remaining Budget

\$ -

V20221130

Purchase Order Number: _____

Previous Ordinance or Resolution # _____

Change Order Number: _____

Approval Date: _____

Original Contract Number: _____

Comments:

LEASE AGREEMENT

This **LEASE AGREEMENT** made this _____ day of _____, 2023, by and between the City of Fayetteville, Arkansas, hereinafter called "City", and South Delta Aviation, Inc. located at 4230 School Ave, Fayetteville, AR 72701, 479-935-4891, hereinafter called "South Delta Aviation."

WHEREAS, City is the owner of an airport known as the Fayetteville Executive Airport, Drake Field, herein referred to as the "Airport"; and

WHEREAS, City is the owner of an aircraft hangar at the Airport; and

WHEREAS, South Delta Aviation desires to lease said corporate aircraft hangar

NOW, THEREFORE, the parties, in consideration of the mutual covenants contained herein, hereby agree as follows:

1. City leases to South Delta Aviation, and South Delta Aviation leases from City, the corporate aircraft hangars located at 4230 School Ave, Fayetteville, Arkansas, as reflected on "Exhibit A" attached hereto and made a part hereof.
2. South Delta Aviation is granted the use, in common with others similarly authorized, of the airport, together with all facilities, equipment, improvements, and services which have been, or may hereafter, be provided at, or in connection with the Airport from time to time including, but not limited to, the landing field, and any extensions hereof or additions thereto, roadways, runways, ramps, aprons, taxiways, flood lights, landing lights, beacons, control tower, signals, radio aids, and all other conveniences for flying, landings and take-offs.
3. South Delta Aviation shall have at all times the full and free right in ingress to and egress from the demised premises and facilities referred to herein for South Delta Aviation, its employees, customers, passengers, guests, and other invitees. Such rights shall also extend to persons or organizations supplying materials or furnishing services to South Delta Aviation.
4. Term: Subject to earlier termination as hereinafter provided, the initial term of this agreement shall be for Three (3) year(s) commencing on the _____ day of _____, 2023, and ending on the _____ day of _____, 2026.

This Lease Agreement may be terminated by either party with a thirty (30) day written notice.

5. Rent: South Delta Aviation agrees to pay the City for the use of the premises, facilities, rights, and privileges granted hereunder the sum of: One Thousand Four Hundred Dollars and No Cents (\$1,400.00) per month. Rent will be reviewed at next lease renewal.

The initial lease payment is due and payable upon execution of this Lease Agreement, and all subsequent monthly lease payments shall be payable in advance on, or before, the 1st day of each month. In addition to any remedy available to it hereunder, the City may impose as additional rentals a delinquency charge on all overdue payments, at the maximum rate allowed by law.

6. City shall maintain and keep in good repair so much of the Airport premises as are not under the exclusive control of South Delta Aviation. South Delta Aviation shall, at the termination, surrender or forfeiture of this lease, return said premises in same or better condition premises were at the beginning of the lease, normal wear and tear excepted.

7. South Delta Aviation shall provide for and supply at its expense all janitor service with respect to the demised premises, and shall pay for all utilities serving the demised premises, including, but not limited to heat, light, gas, electricity, and water, sewer and trash removal.

8. Improvements: South Delta Aviation shall bear the cost of all improvements or additions made to the interior or exterior of the building on the leased premises. No improvements or additions to any part of the leased premises shall be made by South Delta Aviation without the prior written approval of the Airport Manager, whose consent will not be unreasonably withheld. Any signs or antennas to be erected on or attached to the leased premises must have the prior written approval of the Airport Manager and conform to all City Ordinances.

9. Maintenance: The City shall be responsible only for major maintenance of the existing equipment, i.e. replacement of heating unit and other equipment in place in the facility which includes, roof, hangar door motors, exterior walls, exterior plumbing, paved ramp and paved parking lot. The City agrees that if the roof or any part of the exterior walls or exterior plumbing of said building thereof shall become defective or damaged at any time during the term due to ordinary wear and tear and not due to negligence of South Delta Aviation, or South Delta Aviation's agents or invites, upon notice from South Delta Aviation, the City will immediately cause repairs to be made and restore the defective portions to good condition. If the damage is so extensive as to render such building untenable, the rent payable hereunder shall be proportionally paid up to the time of such damage and shall thenceforth cease until such time as the premises shall be fully restored. If the demised premises are completely destroyed, City may reconstruct the hangar at the City's own cost and the rent payable hereunder shall be adjusted as set forth above, or City may, at its option, cancel this agreement, such cancellation to be effective as of the date the hangar was destroyed, and the rent adjusted as set forth above. Routine maintenance of the hangar doors shall remain the responsibility of the City. South Delta Aviation shall not make any alterations to the controls of the hangar doors.

10. South Delta Aviation agrees to observe and obey City's Ordinances and Regulations with respect to use of the demised premises and Airport; provided, however, such Ordinances and

Regulations shall be consistent with safety and with all city, county, and state rules, regulations, including all current fire codes, and orders of the Federal Aviation Administration with respect to aircraft operations at the Airport, and provided further, such Ordinances and Regulations shall be consistent with the provisions of this agreement or the procedures prescribed or approved from time to time by the Federal Aviation Administration with respect to the operation of South Delta Aviation's aircraft at the Airport.

“The Minimum Standards for Fayetteville Executive Airport, Drake Field” herein referred to as Airport Minimum Standards are made part of this lease by reference as if included word for word.

11. South Delta Aviation agrees that it shall use the premises for the implementation and conducting of an aeronautical business activity. South Delta Aviation agrees that it shall use the premises only for the storage of airplanes and materials and equipment necessarily related to the operation of said aeronautical business activity and that no other vehicles, equipment or supplies shall be stored on the premises unless expressly agreed to by the City. South Delta Aviation further agrees not to store any flammable material on the demised premises, other than a limited supply of oils and agents necessary for current aircraft maintenance and repair, or in any way endanger or violate the provisions of the City's standard commercially available property insurance policy or the requirements of same. Such violations shall constitute a material breach of this Agreement.

12. Hazardous Substance: South Delta Aviation shall not cause or permit any Hazardous Substance to be used or stored on or in the Leased Premises without first obtaining the City's written consent. If hazardous Substances are used, stored, generated, or disposed of on or in the Leased Premises or if the Leased Premises or any other Airport property becomes contaminated in any manner for which South Delta Aviation is responsible or legally liable, South Delta Aviation shall indemnify and hold harmless the City, its officers, directors, agents, servants, and employees from any and all claims, damages, fines, judgments, penalties, costs, liabilities, or losses including all reasonable costs for investigation and defense thereof, (including but not limited to attorney's fees, court costs, and expert fees, and without limitation, decrease in value of the Lease Premises, damages caused by loss or restriction of rentable or usable space as a part of the Leased Premises arising during or after the term hereof and arising as a result of that contamination by South Delta Aviation, South Delta Aviation agents, employees, and invitees. This indemnification includes, without limitation, all cost incurred because of any investigation of the Airport or any cleanup, removal, or restoration mandated by a federal, state, local agency or political subdivision.

13. If the demised premises are partially damaged by fire or other casualty which is not due to the negligence or fault of the South Delta Aviation, said premises shall be repaired with due diligence by City at City's expense. If the damage is so extensive as to render such building untenable, the rent payable hereunder shall be proportionally paid up to the time of such damage and shall thenceforth cease until such time as the premises shall be fully restored. If the demised premises are completely destroyed, City may reconstruct the hangar at the City's own cost and the rent payable hereunder shall be adjusted as set forth above, or City may, at its option, cancel this agreement, such cancellation to be effective as of the date the hangar was destroyed, and the rent adjusted as set forth above.

14. South Delta Aviation shall maintain in force during the Term and any extended term public liability and property damage insurance in comprehensive form as reasonably may be required by the City and specified in the Airport Minimum Standards. The insurance shall be issued by an insurer licensed to do business in the State of Arkansas.

Concurrent with the execution of this Agreement, South Delta Aviation shall provide proof of insurance coverage by providing a Certificate of Lessee's Insurance coverage, a copy of the declarations page on the insurance policy, and a copy of all endorsements. The Certificates of Insurance, or endorsements attached thereto, shall provide that; (a) insurance coverage shall not be canceled, changed in coverage, or reduced in limits without at least thirty (30) days prior written notice to the City; (b) the City and the Airport and their trustees, agents, officers, servants, and employees are named as additional insured; (c) the policy shall be considered primary as regards to any other insurance coverage the City may possess, including any self-insured retention or deductible the City may have, and any other insurance coverage the City may possess shall be considered excess insurance only; (d) the limits of liability required therein are on an occurrence basis.

15. South Delta Aviation agrees to indemnify City against any and all liabilities, losses, suits, claims, judgments, fines, penalties, demands or expenses, including all reasonable costs for investigation and defense thereof, (including but not limited to attorney's fees, court costs, and expert fees, for injuries to persons or damage to property caused by South Delta Aviation's use or occupancy of the lease premises; provided, however, that South Delta Aviation shall not be liable for any injury, damage or loss arising from the negligence of City or its agents or employees; and provided further, that each party shall give prompt and timely notice of any claim made or suit instituted which in any way directly or indirectly affects or might affect either party, and each party shall have the right to compromise and defend the same to the extent of its own interest. This clause shall not be construed to waive that tort immunity as set forth under Arkansas Law.

16. South Delta Aviation agrees that it will not discriminate by segregation or otherwise against any person or persons because of race, creed, color, religion, national origin, sex, marital status, or handicap in the furnishing, or by refusing to furnish, to such persons the use of any facility, including any and all services, privileges, accommodations, and activities provided thereby. Nothing herein shall require the furnishing to the general public of the use of any facility customarily furnished by the City solely to tenants, their employees, customers, patients, clients, guests, and invitees.

17. Assigning, Subletting and Encumbering. South Delta Aviation shall not assign this Agreement in whole or in part, nor sublease all or any part of the Leased Premises, nor permit other persons to occupy said Leased Premises or any part thereof, not grant any license or concession for all or any part of said Leased Premises, without the prior written consent of the Airport Manager, which consent shall not be unreasonably withheld. Any consent by the Airport to an assignment or subletting of this Agreement shall not constitute a waiver of the necessity of obtaining that consent as to any subsequent assignment. Any assignment for the benefit of South Delta Aviation's creditors or otherwise by operation of law shall not be effective to transfer or assign South Delta Aviation's interest under this Agreement unless the Airport shall have first

consented thereto in writing. Neither South Delta Aviation's interest in this Agreement, not any estate created hereby in South Delta Aviation nor any interest herein or therein, shall pass to any trustee or receiver or assignee for the benefit of creditors or otherwise by operation of law except as may specifically be provided in the Bankruptcy Code. If any of the corporate shares of stock of South Delta Aviation are transferred, or if any partnership interests of South Delta Aviation are transferred, by sale, assignment, bequest, inheritance, operation of law, or otherwise, so as to result in a change of the control, assets, value, ownership, or structure of South Delta Aviation, same shall be deemed an assignment for the purposes of this Section 17 and shall require the Airport's prior consent, and South Delta Aviation shall notify the Airport of any such change or proposed change.

18. On the expiration or other termination of this lease South Delta Aviation's right to use the demised premises shall cease, and South Delta Aviation shall vacate the premises without unreasonable delay. All property installed, erected, or placed by South Delta Aviation in, on, or about the premises leased hereunder shall be deemed to be personal property and shall remain the property of South Delta Aviation. South Delta Aviation shall have the right at any time during the term of this agreement, or any renewal or extension hereof, and for an additional period of fourteen (14) days after the expiration or other termination of this agreement, to remove any or all of such property, subject, however, to South Delta Aviation's obligation to repair all damage, if any, resulting from such removal. Any and all property not removed by South Delta Aviation prior to the expiration of the aforesaid fourteen (14) day period shall thereupon become a part of the land on which it is located and title hereto shall thereupon vest in City.

19. City may enter the premises leased to South Delta Aviation at any reasonable time for any purpose necessary or incidental to the performance of its obligations or South Delta Aviation's obligations hereunder.

20. South Delta Aviation shall maintain the demised premises in a clean and orderly fashion at all times. South Delta Aviation shall be responsible for the upkeep and mowing of the leased property.

21. South Delta Aviation shall not start or operate aircraft engines within the aircraft hangar leased hereby and shall not allow such operations by any other person.

22. South Delta Aviation agrees that habitation of the hangar building as a residence is prohibited.

23. Any notice or consent required by this Agreement shall be sufficient if sent by Certified Mail,

return receipt requested, postage paid, to the following address:

CITY OF FAYETTEVILLE

Airport Administration Office
4500 S. School Avenue, Suite F
Fayetteville, Arkansas 72701
Phone: 718-7642

SOUTH DELTA AVIATION, INC

Darryl Riddell
4248 School Street
Fayetteville, AR 72701
Phone: (479) 935-4891

24. This agreement shall be construed under the laws of the State of Arkansas.

25. All the covenants, conditions, and provisions under this agreement shall extend to and bind the legal representative, successors, and assigns of the respective parties hereof.

IN WITNESS WHEREOF, the parties have executed this Lease on the day and year first above written.

CITY OF FAYETTEVILLE, ARKANSAS:

By: _____
Lioneld Jordan, Mayor

ATTEST:

By: _____
Kara Paxton, City Clerk Treasurer

SOUTH DELTA AVIATION, INC:

By: 

Title

Exhibit A





MEETING OF NOVEMBER 21, 2023

TO: Mayor Jordan and City Council
THRU: Susan Norton, Chief of Staff
FROM: Jared Rabren, Airport Director
DATE:
SUBJECT: South Delta 4248 S School Ave Lease Agreement

RECOMMENDATION:

The Aviation Division requests a resolution to approve and allow the Mayor to sign a corporate hangar lease agreement between the City of Fayetteville and South Delta Aviation.

BACKGROUND:

The corporate hangar is at 4248 S School Ave., Fayetteville, AR 72701. The tenant currently occupies this hangar.

DISCUSSION:

South Delta Aviation would like to lease the hangar located at 4248 S School Ave for operating an aviation business and aircraft maintenance.

BUDGET/STAFF IMPACT:

This lease will provide \$38,124.00 in revenue annually to the airport.

ATTACHMENTS: SRF (#3), South Delta 4248 lease 2023 signed by Darryl (#4)



City of Fayetteville, Arkansas

113 West Mountain Street
Fayetteville, AR 72701
(479) 575-8323

Legislation Text

File #: 2023-1263

South Delta 4248 S School Ave Lease Agreement

A RESOLUTION TO APPROVE A THREE YEAR LEASE AGREEMENT WITH SOUTH DELTA AVIATION FOR THE HANGAR LOCATED AT 4248 SOUTH SCHOOL AVENUE FOR RENT IN THE AMOUNT OF \$3,177.00 PER MONTH

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby authorizes Mayor Jordan to sign a three year lease agreement with South Delta Aviation for the hangar located at 4248 South School Avenue for rent in the amount of \$3,177.00 per month.

City of Fayetteville Staff Review Form

2023-1263

Item ID

11/21/2023

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Jared Rabren

10/31/2023

AIRPORT SERVICES (760)

Submitted By

Submitted Date

Division / Department

Action Recommendation:

The Aviation Division requests a resolution to approve and allow the Mayor to sign a corporate lease agreement between the City of Fayetteville and South Delta located at 4248 S School Ave. This is a three year lease.

Budget Impact:

Account Number

Fund

Project Number

Project Title

Budgeted Item? No

Total Amended Budget

\$ -

Expenses (Actual+Encum)

\$ -

Available Budget

\$ -

Does item have a direct cost? No

Item Cost

\$ -

Is a Budget Adjustment attached? No

Budget Adjustment

\$ -

Remaining Budget

\$ -

V20221130

Purchase Order Number:

Previous Ordinance or Resolution #

Change Order Number:

Approval Date:

Original Contract Number:

Comments:

LEASE AGREEMENT

This **LEASE AGREEMENT** made this _____ day of _____, 2023, by and between the City of Fayetteville, Arkansas, hereinafter called "City", and South Delta Aviation, Inc. located at 4248 School Ave, Fayetteville, AR 72701, 479-935-4891, hereinafter called "South Delta Aviation."

WHEREAS, City is the owner of an airport known as the Fayetteville Executive Airport, Drake Field, herein referred to as the "Airport"; and

WHEREAS, City is the owner of an aircraft hangar at the Airport; and

WHEREAS, South Delta Aviation desires to lease said corporate aircraft hangar

NOW, THEREFORE, the parties, in consideration of the mutual covenants contained herein, hereby agree as follows:

1. City leases to South Delta Aviation, and South Delta Aviation leases from City, the corporate aircraft hangars located at 4248 School Ave, Fayetteville, Arkansas, as reflected on "Exhibit A" attached hereto and made a part hereof.

2. South Delta Aviation is granted the use, in common with others similarly authorized, of the airport, together with all facilities, equipment, improvements, and services which have been, or may hereafter, be provided at, or in connection with the Airport from time to time including, but not limited to, the landing field, and any extensions hereof or additions thereto, roadways, runways, ramps, aprons, taxiways, flood lights, landing lights, beacons, control tower, signals, radio aids, and all other conveniences for flying, landings and take-offs.

3. South Delta Aviation shall have at all times the full and free right in ingress to and egress from the demised premises and facilities referred to herein for South Delta Aviation, its employees, customers, passengers, guests, and other invitees. Such rights shall also extend to persons or organizations supplying materials or furnishing services to South Delta Aviation.

4. Term: Subject to earlier termination as hereinafter provided, the initial term of this agreement shall be for Three (3) year(s) commencing on the _____ day of _____, 2023, and ending on the _____ day of _____, 2026.

This Lease Agreement may be terminated by either party with a thirty (30) day written notice.

5. Rent: South Delta Aviation agrees to pay the City for the use of the premises, facilities, rights, and privileges granted hereunder the sum of: Three Thousand One Hundred and Seventy-Seven Dollars (\$3177.00) per month. Rent will reviewed at renewal.

The initial lease payment is due and payable upon execution of this Lease Agreement, and all subsequent monthly lease payments shall be payable in advance on, or before, the 1st day of each month. In addition to any remedy available to it hereunder, the City may impose as additional rentals a delinquency charge on all overdue payments, at the maximum rate allowed by law.

6. City shall maintain and keep in good repair so much of the Airport premises as are not under the exclusive control of South Delta Aviation. South Delta Aviation shall, at the termination, surrender or forfeiture of this lease, return said premises in same or better condition premises were at the beginning of the lease, normal wear and tear excepted.

7. South Delta Aviation shall provide for and supply at its expense all janitor service with respect to the demised premises, and shall pay for all utilities serving the demised premises, including, but not limited to heat, light, gas, electricity, and water, sewer and trash removal.

8. Improvements: South Delta Aviation shall bear the cost of all improvements or additions made to the interior or exterior of the building on the leased premises. No improvements or additions to any part of the leased premises shall be made by South Delta Aviation without the prior written approval of the Airport Manager, whose consent will not be unreasonably withheld. Any signs or antennas to be erected on or attached to the leased premises must have the prior written approval of the Airport Manager and conform to all City Ordinances.

9. Maintenance: The City shall be responsible only for major maintenance of the existing equipment, i.e. replacement of heating unit and other equipment in place in the facility which includes, roof, hangar door motors, exterior walls, exterior plumbing, paved ramp and paved parking lot. The City agrees that if the roof or any part of the exterior walls or exterior plumbing of said building thereof shall become defective or damaged at any time during the term due to ordinary wear and tear and not due to negligence of South Delta Aviation, or South Delta Aviation's agents or invites, upon notice from South Delta Aviation, the City will immediately cause repairs to be made and restore the defective portions to good condition. If the damage is so extensive as to render such building untenable, the rent payable hereunder shall be proportionally paid up to the time of such damage and shall thenceforth cease until such time as the premises shall be fully restored. If the demised premises are completely destroyed, City may reconstruct the hangar at the City's own cost and the rent payable hereunder shall be adjusted as set forth above, or City may, at its option, cancel this agreement, such cancellation to be effective as of the date the hangar was destroyed, and the rent adjusted as set forth above. Routine maintenance of the hangar doors shall remain the responsibility of the City. South Delta Aviation shall not make any alterations to the controls of the hangar doors.

10. South Delta Aviation agrees to observe and obey City's Ordinances and Regulations with respect to use of the demised premises and Airport; provided, however, such Ordinances and

Regulations shall be consistent with safety and with all city, county, and state rules, regulations, including all current fire codes, and orders of the Federal Aviation Administration with respect to aircraft operations at the Airport, and provided further, such Ordinances and Regulations shall be consistent with the provisions of this agreement or the procedures prescribed or approved from time to time by the Federal Aviation Administration with respect to the operation of South Delta Aviation's aircraft at the Airport.

“The Minimum Standards for Fayetteville Executive Airport, Drake Field” herein referred to as Airport Minimum Standards are made part of this lease by reference as if included word for word.

11. South Delta Aviation agrees that it shall use the premises for the implementation and conducting of an aeronautical business activity. South Delta Aviation agrees that it shall use the premises only for the storage of airplanes and materials and equipment necessarily related to the operation of said aeronautical business activity and that no other vehicles, equipment or supplies shall be stored on the premises unless expressly agreed to by the City. South Delta Aviation further agrees not to store any flammable material on the demised premises, other than a limited supply of oils and agents necessary for current aircraft maintenance and repair, or in any way endanger or violate the provisions of the City's standard commercially available property insurance policy or the requirements of same. Such violations shall constitute a material breach of this Agreement.

12. Hazardous Substance: South Delta Aviation shall not cause or permit any Hazardous Substance to be used or stored on or in the Leased Premises without first obtaining the City's written consent. If hazardous Substances are used, stored, generated, or disposed of on or in the Leased Premises or if the Leased Premises or any other Airport property becomes contaminated in any manner for which South Delta Aviation is responsible or legally liable, South Delta Aviation shall indemnify and hold harmless the City, its officers, directors, agents, servants, and employees from any and all claims, damages, fines, judgments, penalties, costs, liabilities, or losses including all reasonable costs for investigation and defense thereof, (including but not limited to attorney's fees, court costs, and expert fees, and without limitation, decrease in value of the Lease Premises, damages caused by loss or restriction of rentable or usable space as a part of the Leased Premises arising during or after the term hereof and arising as a result of that contamination by South Delta Aviation, South Delta Aviation agents, employees, and invitees. This indemnification includes, without limitation, all cost incurred because of any investigation of the Airport or any cleanup, removal, or restoration mandated by a federal, state, local agency or political subdivision.

13. If the demised premises are partially damaged by fire or other casualty which is not due to the negligence or fault of the South Delta Aviation, said premises shall be repaired with due diligence by City at City's expense. If the damage is so extensive as to render such building untenable, the rent payable hereunder shall be proportionally paid up to the time of such damage and shall thenceforth cease until such time as the premises shall be fully restored. If the demised premises are completely destroyed, City may reconstruct the hangar at the City's own cost and the rent payable hereunder shall be adjusted as set forth above, or City may, at its option, cancel this agreement, such cancellation to be effective as of the date the hangar was destroyed, and the rent adjusted as set forth above.

14. South Delta Aviation shall maintain in force during the Term and any extended term public liability and property damage insurance in comprehensive form as reasonably may be required by the City and specified in the Airport Minimum Standards. The insurance shall be issued by an insurer licensed to do business in the State of Arkansas.

Concurrent with the execution of this Agreement, South Delta Aviation shall provide proof of insurance coverage by providing a Certificate of Lessee's Insurance coverage, a copy of the declarations page on the insurance policy, and a copy of all endorsements. The Certificates of Insurance, or endorsements attached thereto, shall provide that; (a) insurance coverage shall not be canceled, changed in coverage, or reduced in limits without at least thirty (30) days prior written notice to the City; (b) the City and the Airport and their trustees, agents, officers, servants, and employees are named as additional insured; (c) the policy shall be considered primary as regards to any other insurance coverage the City may possess, including any self-insured retention or deductible the City may have, and any other insurance coverage the City may possess shall be considered excess insurance only; (d) the limits of liability required therein are on an occurrence basis.

15. South Delta Aviation agrees to indemnify City against any and all liabilities, losses, suits, claims, judgments, fines, penalties, demands or expenses, including all reasonable costs for investigation and defense thereof, (including but not limited to attorney's fees, court costs, and expert fees, for injuries to persons or damage to property caused by South Delta Aviation's use or occupancy of the lease premises; provided, however, that South Delta Aviation shall not be liable for any injury, damage or loss arising from the negligence of City or its agents or employees; and provided further, that each party shall give prompt and timely notice of any claim made or suit instituted which in any way directly or indirectly affects or might affect either party, and each party shall have the right to compromise and defend the same to the extent of its own interest. This clause shall not be construed to waive that tort immunity as set forth under Arkansas Law.

16. South Delta Aviation agrees that it will not discriminate by segregation or otherwise against any person or persons because of race, creed, color, religion, national origin, sex, marital status, or handicap in the furnishing, or by refusing to furnish, to such persons the use of any facility, including any and all services, privileges, accommodations, and activities provided thereby. Nothing herein shall require the furnishing to the general public of the use of any facility customarily furnished by the City solely to tenants, their employees, customers, patients, clients, guests, and invitees.

17. Assigning, Subletting and Encumbering. South Delta Aviation shall not assign this Agreement in whole or in part, nor sublease all or any part of the Leased Premises, nor permit other persons to occupy said Leased Premises or any part thereof, not grant any license or concession for all or any part of said Leased Premises, without the prior written consent of the Airport Manager, which consent shall not be unreasonably withheld. Any consent by the Airport to an assignment or subletting of this Agreement shall not constitute a waiver of the necessity of obtaining that consent as to any subsequent assignment. Any assignment for the benefit of South Delta Aviation's creditors or otherwise by operation of law shall not be effective to transfer or assign South Delta Aviation's interest under this Agreement unless the Airport shall have first

consented thereto in writing. Neither South Delta Aviation's interest in this Agreement, not any estate created hereby in South Delta Aviation nor any interest herein or therein, shall pass to any trustee or receiver or assignee for the benefit of creditors or otherwise by operation of law except as may specifically be provided in the Bankruptcy Code. If any of the corporate shares of stock of South Delta Aviation are transferred, or if any partnership interests of South Delta Aviation are transferred, by sale, assignment, bequest, inheritance, operation of law, or otherwise, so as to result in a change of the control, assets, value, ownership, or structure of South Delta Aviation, same shall be deemed an assignment for the purposes of this Section 17 and shall require the Airport's prior consent, and South Delta Aviation shall notify the Airport of any such change or proposed change.

18. On the expiration or other termination of this lease South Delta Aviation's right to use the demised premises shall cease, and South Delta Aviation shall vacate the premises without unreasonable delay. All property installed, erected, or placed by South Delta Aviation in, on, or about the premises leased hereunder shall be deemed to be personal property and shall remain the property of South Delta Aviation. South Delta Aviation shall have the right at any time during the term of this agreement, or any renewal or extension hereof, and for an additional period of fourteen (14) days after the expiration or other termination of this agreement, to remove any or all of such property, subject, however, to South Delta Aviation's obligation to repair all damage, if any, resulting from such removal. Any and all property not removed by South Delta Aviation prior to the expiration of the aforesaid fourteen (14) day period shall thereupon become a part of the land on which it is located and title hereto shall thereupon vest in City.

19. City may enter the premises leased to South Delta Aviation at any reasonable time for any purpose necessary or incidental to the performance of its obligations or South Delta Aviation's obligations hereunder.

20. South Delta Aviation shall maintain the demised premises in a clean and orderly fashion at all times. South Delta Aviation shall be responsible for the upkeep and mowing of the leased property.

21. South Delta Aviation shall not start or operate aircraft engines within the aircraft hangar leased hereby and shall not allow such operations by any other person.

22. South Delta Aviation agrees that habitation of the hangar building as a residence is prohibited.

23. Any notice or consent required by this Agreement shall be sufficient if sent by Certified Mail, return receipt requested, postage paid, to the following address:

CITY OF FAYETTEVILLE

Airport Administration Office
4500 S. School Avenue, Suite F
Fayetteville, Arkansas 72701
Phone: 718-7642

South Delta Aviation

Darryl Riddell
4248 School Ave.
Fayetteville, AR 72701
Phone: (479) 935-4891

24. This agreement shall be construed under the laws of the State of Arkansas.

25. All the covenants, conditions, and provisions under this agreement shall extend to and bind the legal representative, successors, and assigns of the respective parties hereof.

IN WITNESS WHEREOF, the parties have executed this Lease on the day and year first above written.

CITY OF FAYETTEVILLE, ARKANSAS:

By: _____
Lioneld Jordan, Mayor

ATTEST:

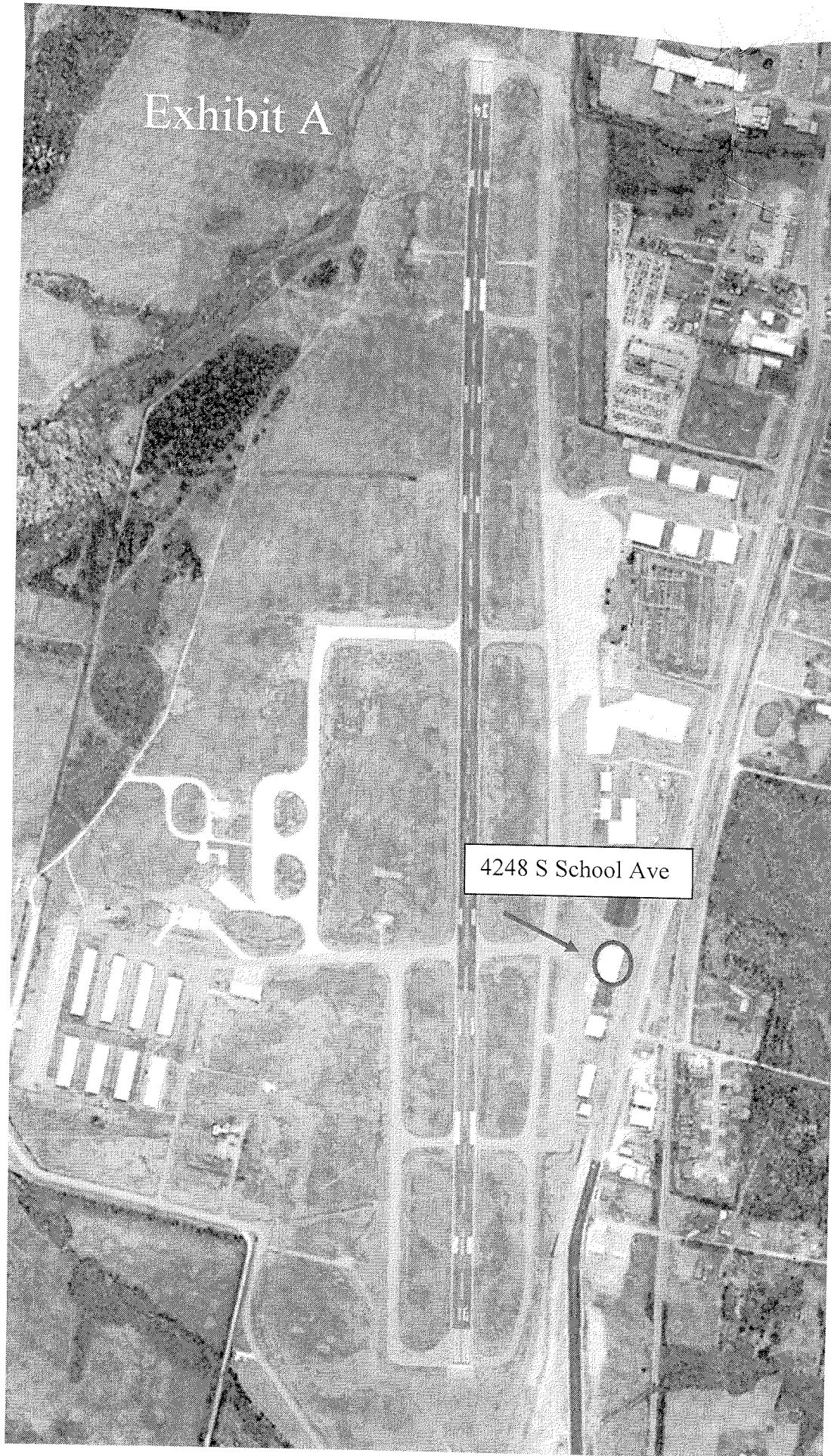
By: _____
Kara Paxton, City Clerk Treasurer

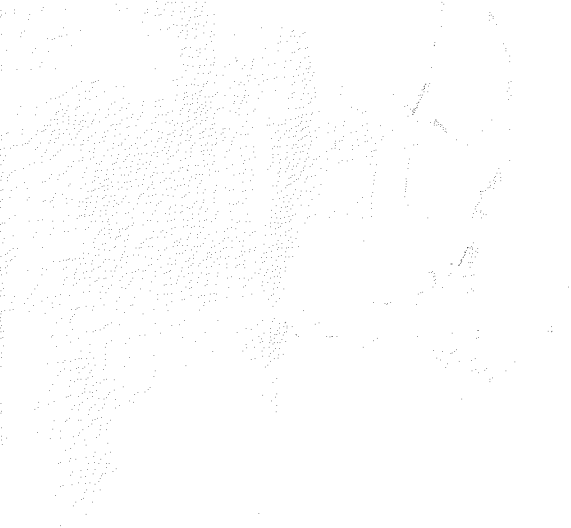
SOUTH DELTA AVIATION:

By: 

Title

Exhibit A







MEETING OF NOVEMBER 21, 2023

TO: Mayor Jordan and City Council

THRU: Susan Norton, Chief of Staff
Alison Jumper, Director of Parks, Natural Resources and Cultural Affairs

FROM: Ted Jack, Park Planning Superintendent

DATE:

SUBJECT: Hiring a consultant to work on a Park Impact Fee Study

RECOMMENDATION:

Staff recommends hiring MGT Consulting (RFP #23-15) to conduct a Park Impact Fee study for a fee of \$48,325.00 and to set a project contingency of \$5,000.00.

BACKGROUND:

The current Park Land Dedication Ordinance was enacted in 1981 (Ord #2695). At that time, the city had few parks and a lot of open space, and the ordinance brought in valuable park land. As the city grew denser, the ordinance became less effective. Today, most land dedicated to the city through the ordinance is undevelopable land such as floodplain and small parcels, often in locations where park land is not needed and sometimes of little recreational value. The existing ordinance was grandfathered into Arkansas Code in 2003, and to make major changes requires a comprehensive study that must result in an ordinance that is compliant with Arkansas Code 14-56-103. MGT was selected through standard selection processes in RFP 23-15.

DISCUSSION:

Staff believes it would be beneficial to move to a park impact fee ordinance similar to the city of Bentonville. This would allow greater flexibility in how we acquire new land and what land we acquire for the park system. This is needed because park needs have become more specific over time, such as needing land to fill gaps in service areas and needing land that is suitable for specific recreational amenities, such as soccer fields. The current ordinance does not support a targeted or planned approach to acquisition. The process for this study will include a look at best practices to offset park impacts, review of existing ordinances, relevant Arkansas law, detailed analysis (particularly growth and fee analysis), public feedback, and development of possible ways for the city to move forward. Those recommendations will be brought to City Council for final approval.

BUDGET/STAFF IMPACT:

Funding for this study is available in project 23004.1 Parks Impact Fee Study and comes from the Sales Tax Capital Improvements Fund. Staff time will be utilized to manage the contract.

ATTACHMENTS: SRF (#3), RFP 23-15, Contract - MGT Park Impact Fee Signed (#4), RFP 23-15 Appendix A - Scope of Work & Fees (#5), RFP 23-15, Appendix B - City Issued RFP (#6), RFP 23-15, Appendix C - MGT's Submittal (#7)

Mailing address:

113 W. Mountain Street
Fayetteville, AR 72701

www.fayetteville-ar.gov



City of Fayetteville, Arkansas

113 West Mountain Street
Fayetteville, AR 72701
(479) 575-8323

Legislation Text

File #: 2023-1264

Hiring a consultant to work on a Park Impact Fee Study

A RESOLUTION TO AUTHORIZE A CONTRACT WITH MGT CONSULTING, PURSUANT TO RFP 23-15, IN THE AMOUNT OF \$48,325.00 TO CONDUCT A PARK IMPACT FEE STUDY, AND TO APPROVE A PROJECT CONTINGENCY IN THE AMOUNT OF \$5,000.00

WHEREAS, in 1981, the City enacted the first Park Land Dedication Ordinance; and

WHEREAS, most land dedicated to the city through the ordinance is undevelopable land such as floodplain, small parcels, or in locations where park land is not needed and of little recreational value; and

WHEREAS, major changes to the Park Land Dedication Ordinance require a comprehensive study that must comply with Ark. Code Ann. § 14-56-103.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby authorizes Mayor Jordan to sign a contract with MGT Consulting, pursuant to RFP 23-15, in the amount of \$48,325.00 to conduct a Park Impact Fee study, and further approves a project contingency in the amount of \$5,000.00.

City of Fayetteville Staff Review Form

2023-1264

Item ID

11/21/2023

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Ted Jack

10/31/2023

PARKS & RECREATION (520)

Submitted By

Submitted Date

Division / Department

Action Recommendation:

Staff recommends hiring MGT Consulting (RFP #23-15) to conduct a Park Impact Fee study for a fee of \$48,325.00 and to set a project contingency of \$5,000.00.

Budget Impact:

4470.520.8520-5315.00

Sales Tax Capital Improvement

Account Number

Fund

23004.1

Parks Impact Fee Study

Project Number

Project Title

Budgeted Item? Yes

Total Amended Budget

\$ 100,000.00

Expenses (Actual+Encum)

\$ 164.85

Available Budget

\$ 99,835.15

Does item have a direct cost? Yes

Item Cost

\$ 48,352.00

Is a Budget Adjustment attached? No

Budget Adjustment

\$ -

Remaining Budget

\$ 51,483.15

V20221130

Purchase Order Number: _____

Previous Ordinance or Resolution # _____

Change Order Number: _____

Approval Date: _____

Original Contract Number: _____

Comments:



This contract executed this _____ day of _____, 2023, between the City of Fayetteville, Arkansas (**City**), of 113 W. Mountain, Fayetteville, AR 72701 and MGT of America Consulting, LLC (**MGT**) of 4320 West Kennedy Blvd., Ste 200, Tampa, FL 33609, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. Purpose: The purpose of this Contract is to provide the terms and conditions necessary for the preparation of a Park Impact Fee Study for the City of Fayetteville (the “Project”), and if approved by the City Council, work to modify relevant ordinances to implement the new fee structure.
2. Contract Documents: The Contract documents which comprise the contract between the City of Fayetteville and **MGT** consist of this Contract and the following documents attached hereto, and made a part hereof:
 - a. Appendix A: Scope of Work & Fees
 - b. Appendix B: City Issued Solicitation for RFP 23-15, Park Impact Fee Study
 - c. Appendix C: **MGT’s** RFP Submittal
 - d. Appendix D: **MGT’s** Certificate of Insurance
3. City’s Responsibilities:
 - a. The City shall make available to **MGT**, all relevant information or data it has pertinent to the Project which is required by **MGT** to perform the Services. **MGT** shall be entitled to rely upon the accuracy and completeness of all information and data furnished by the City, including information and data originating with other consultants employed by the City whether such consultants are engaged at the request of **MGT** or otherwise. Where such information or data originates either with the City or its consultants then **MGT** shall not be responsible to the City for the consequences of any error or omission contained therein.
 - b. When requested by **MGT**, the City may engage specialist consultants directly to perform items of work necessary to enable **MGT** to carry out the Services. Whether arranged by the City or **MGT**, these services shall be deemed to be provided under direct contracts to the City unless expressly provided otherwise. If the City chooses not to engage specialist consultants, then the Parties will work cooperatively to modify the scope of services to reflect any reductions or additions to the services to be provided by **MGT**.
 - c. The City shall give prompt consideration to all documentation related to the Project prepared by **MGT** and whenever prompt action is necessary shall inform **MGT** of City's decisions in such reasonable time so as not to delay the schedule for providing the Services.

- d. The City of Fayetteville's Park Planning Superintendent is the project representative with respect to the services to be performed under this Agreement. The Park Planning Superintendent shall have complete authority to transmit instructions, receive information, interpret and define policies and decisions with respect to materials, equipment, elements and systems to be used in the Project, and other matters pertinent to the services covered by this Agreement.

4. MGT's Responsibilities:

- a. **MGT** shall furnish the necessary qualified personnel to provide the Services. **MGT** represents that it has access to the experience and capability necessary to and agrees to perform the Services with the reasonable skill and diligence required by customarily accepted professional practices and procedures normally provided in the performance of the Services at the time when and the location in which the Services were performed. This undertaking does not imply or guarantee a perfect Project and in the event of failure or partial failure of the product or the Services, **MGT** will be liable only for its failure to exercise diligence, reasonable care, and professional skill. This standard of care is the sole and exclusive standard of care that will be applied to measure **MGT's** performance. There are no other representations or warranties expressed or implied made by **MGT**. In particular, but not by way of limitation, no implied warranty of merchantability or fitness for a particular purpose shall apply to the Services provided by **MGT** nor shall **MGT** warrant or guarantee economic, market or financial conditions, proforma projections, schedules for public agency approvals, or other factors beyond **MGT's** reasonable control.

5. Non-Assignment: **MGT**, and their sub-consultant, DTA Consulting, shall not assign its duties under the terms of this agreement without prior written consent of the City.

6. Indemnification and Hold Harmless:

- a. **MGT** agrees to hold the City of Fayetteville harmless and indemnify the City of Fayetteville, but not defend, against any and all claims for property damage, personal injury or death, arising from **MGT's** performance under this contract. This clause shall not, in any form or manner, be construed to waive that tort immunity set forth under Arkansas Law.
- b. Notwithstanding anything to the contrary, the total amount of all claims the City of Fayetteville may have against **MGT** under this contract or arising from the performance or non-performance of the services under any theory of law, including but not limited to claims for negligence, negligent misrepresentation and breach of contract, shall not exceed \$500,000. As the City of Fayetteville's sole and exclusive remedy under this contract any claim, demand or suit shall be directed and/or asserted only against **MGT** and not against any of **MGT's**

employees, officers or directors. Neither the City of Fayetteville nor **MGT** shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected to this contract or the performance of the services on this project. This mutual waiver includes, but is not limited to, damages related to loss of use, loss of profits, loss of income, unrealized energy savings, diminution of property value or loss of reimbursement or credits from governmental or other agencies.

7. Insurance: **MGT** shall furnish a certificate of insurance addressed to the City of Fayetteville within ten (10) calendar days after contract finalization, presenting insurance which shall be maintained throughout the term of the Contract in compliance with the terms of RFP 23-15. If applicable, **MGT** shall require any subcontractor to provide insurance. In the event any employee engaged in work on the project under this contract is not protected under Worker's Compensation insurance, **MGT** shall provide and shall cause each subcontractor to provide adequate employer's liability insurance for the protection of such of their employees are not otherwise protected. Worker's Compensation coverage shall be applicable with state law.
8. Price:
 - a. **MGT of America Consulting, LLC** shall perform the services included in this proposal for a not-to-exceed fee of **\$48,325.00**.
 - i. **MGT** shall strive to make decisions based on what is best for the City. As such, the **MGT** compensation is structured as a not-to-exceed fee, with billing to be completed on a monthly basis until completion of project. Monthly invoice shall include a breakdown of completed tasks and/or deliverables for the previous month.
 - b. Additional services requested that fall outside the scope of this project shall be provided on a time-and-materials basis using the **combined blended rate of \$225/hour**, with all expenses billed at cost, subject to pre-approval.
9. Payments:
 - a. Payments shall be made after approval and acceptance of each itemized invoice, which shall not be unreasonably withheld.
 - b.** Unless disputed by the City, payments shall be made **30 calendar days after acceptance of invoice**. Electronic delivery to the City is preferred.
10. Terms: All work as required in the Appendix A – Scope of work shall be completed within 210 calendar days of contract approval from Fayetteville City Council.
11. Ownership of Documents:
 - a. All documents provided by the City are and remain the property of the City. **MGT** may retain

reproduced copies of drawings and copies of other documents.

- b. All documents and records, whether in physical or electronic format, prepared by **MGT** or its subconsultant as part of the Project shall become the property of City; provided, however, that **MGT** shall have the unrestricted right to their use.
 - c. **MGT** shall retain its rights in its standard document details, specifications, databases, computer software, and other proprietary property. Rights to intellectual property developed, utilized, or modified in the performance of the Services shall remain the property of **MGT**.
 - d. **MGT** will grant the City, the State of Arkansas, and the United States of America a royalty-free, non-exclusive and irrevocable license to publish, reproduce and use, and dispose of in any manner and for any purpose without limitation, and to authorize or ratify publication, reproduction or use by others, of all copyrightable material first produced or composed under this agreement by the contractor, its employees or any individual or concern specifically employed or assigned to originate and prepare such material.
12. Independent Contractor: **MGT** is an independent contractor of the City and shall maintain complete responsibility for applicable state or federal law on unemployment insurance, withholding taxes, social security, or other industrial, labor or discrimination law for its employees. **MGT** is responsible for its agents, sub-consultants, methods, and operations.
13. Notices: Any notice required to be given under this Agreement to either party to the other shall be sufficient if addressed and mailed, certified mail, postage paid, delivery, e-mail or fax (receipt confirmed), or overnight courier.
14. Freedom of Information Act: City of Fayetteville contracts and documents prepared while performing city contractual work are subject to the Arkansas Freedom of Information Act. If a Freedom of Information Act request is presented to the City of Fayetteville, the contractor will do everything possible to provide the documents in a prompt and timely manner as prescribed in the Arkansas Freedom of Information Act (A.C.A. 25-19-101 et. Seq.). Only legally authorized photo copying costs pursuant to the FOIA may be assessed for this compliance.
15. Termination: This Contract may be terminated by the City of Fayetteville or **MGT** for any reason with thirty (30) days written notice. If either party breaches this agreement, the non-defaulting party may terminate this Agreement after giving seven (7) days' notice to remedy the breach. On termination of this agreement, the City shall pay **MGT** for the services performed through the date of termination within thirty (30) days of acceptance of final invoice.

16. Changes in Scope or Price: Changes, modifications, or amendments in scope, price or fees to this contract shall not be allowed without a prior formal contract amendment approved by the Mayor and the City Council **in advance** of the change in scope, cost or fees. No modification of this contract shall be binding unless made in writing and executed by both parties.
17. Applicable Law: This Agreement shall be governed by and construed in accord with the laws of the State of Arkansas. Venue for all legal disputes shall be Washington County, Arkansas.
18. Contract Administration: The Mayor or their Designated Representative shall be the Contract Administrator for this contract. **MGT's** Principal or their Designated Representative shall be the primary contact for all matters pertaining to this contract.
19. Professional Responsibility: **MGT** shall exercise reasonable skill, care, and diligence in the performance of services and will carry out its responsibilities in accordance with customarily accepted professional practices.
20. Permits & Licenses: **MGT** shall secure and maintain any and all permits and licenses required to complete this Contract.
21. Publications: Recognizing the importance of professional development on the part of **MGT's** employees and the importance of **MGT's** public relations **MGT** may prepare publications, such as technical papers, articles for periodicals, promotional materials, and press releases, in electronic or other format, pertaining to **MGT's** services for the Project. Such publications will be provided to CITY OF FAYETTEVILLE in draft form for CITY OF FAYETTEVILLE's advance review. CITY OF FAYETTEVILLE shall review such drafts promptly and provide CITY OF FAYETTEVILLE's comments to **MGT**, CITY OF FAYETTEVILLE may require deletion of proprietary data or confidential information from such publications, but otherwise CITY OF FAYETTEVILLE will not unreasonably withhold approval. Approved materials may be used in a variety of situations and do not require additional review or approval for each use. The cost of **MGT's** activities pertaining to any such publication shall be for **MGT's** account.
22. Entire Agreement: These Contract documents constitute the entire agreement between the City of Fayetteville and **MGT** and may be modified only by a duly executed written instrument signed by the City of Fayetteville and **MGT**. In the event of a conflict between the terms of this Contract and the appendices, this Contract and the terms and conditions contained in Appendix B shall control.
23. Force Majeure: Any default in the performance of this Agreement caused by any of the following events and without fault or negligence on the part of the defaulting party shall not constitute a breach of contract: labor strikes, riots, war, acts of governmental authorities, unusually severe weather conditions or other natural catastrophe, disease, epidemic or pandemic, or any other cause beyond the reasonable

control or contemplation of either party. Nothing herein relieves the City of its obligation to pay **MGT** for services actually rendered.

24. Severability: In the event that any court of competent jurisdiction shall determine that any provision of this agreement shall be unenforceable, then that provision shall be deemed to be null and void and the remaining provisions hereof shall remain in full force and effect.

25. Debarment Certification: **MGT** hereby provides debarment/suspension certification indicating compliance with the below Federal Executive Order. Federal Executive Order (E.O.) 12549 "Debarment and Suspension" requires that all contractors receiving individual awards, using federal funds, and all sub-recipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government. **MGT** hereby attests its principal is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

IN WITNESS WHEREOF, **CITY OF FAYETTEVILLE, ARKANSAS** by and through its Mayor, and **MGT OF AMERICA CONSULTING, LLC** by its authorized officer has made and executed this Agreement as of the day and year first above written.

CITY OF FAYETTEVILLE, ARKANSAS

MGT OF AMERICA CONSULTING, LLC

By: _____
LIONELD JORDAN, MAYOR

By:  _____
PATRICK J. DYER, VICE PRESIDENT

ATTEST:

By: _____
Kara Paxton, City Clerk

Date Signed: _____

Date Signed: October 19, 2023

CONTRACT FOR PROFESSIONAL SERVICES

RFP 23-15, Park Impact Fee Study

APPENDIX A

Scope of Work & Fees

1. INTRODUCTION:

MGT of America Consulting LLC (MGT or Consultant) shall provide services in preparing a Park Impact Fee Study to assist and allow the City of Fayetteville to determine if transitioning from its current Park Land Dedication Ordinance to a Park Impact Fee is beneficial or if another option is more beneficial. If a new direction is chosen, additional work will include evaluating and updating the Uniformed Development Code as it pertains to the new direction or Park Impact Fee. The consultant will prepare recommended revisions to the Unified Development Code to allow the city to smoothly transition from the current Park Land Dedication Ordinance to the new Park Impact Fee Ordinance or other option.

2. SCOPE OF WORK:

MGT shall perform the following:

- A. Project Kick Off / Data Collection: Consultant shall prepare and forward to the City's Project Manager a data needs memo. The Consultant shall meet (Online) with key members of the City's staff to receive the data, identify, refine the project schedule, and discuss major technical and policy issues.
- B. Initial Review: The Consultant shall review the existing Park Land Dedication (PLD) ordinance, Arkansas Impact Fee Law, and the benefits of other ways to assess impact by new residential development to the park system and make recommendations on alternatives to impact fees if other methods seem practical and beneficial. The Consultant shall study and detail the pros and cons of possible options to help determine if moving to a park impact fee is the best course of action for the city. City staff will use this information to determine the direction forward. Consultant shall then assist City staff to replace the existing PLD ordinance with a legally defensible park impact fee ordinance or other method that is determined during this phase of work.
- C. Additional Review and Study: City staff will provide information it has to the Consultant to use in the development of the updated apportionment methodology. The City will provide budget information and data to help support development of the assessment methodology. Park impact fees or other method shall be calculated to provide for land acquisition, public park facilities, equipment, and infrastructure needed to support growth based on forecasts of new development over a 10-year period. The impact fee analysis shall consider existing fees, recommended fees, and be compared to both surrounding and comparable municipalities to ensure reasonableness, consistency, and feasibility. Note that the city may elect to go with a fee less than justified to assist in promoting other city goals such as affordable housing.
- D. Growth Analysis: The Consultant shall analyze current and anticipated growth forecasts and the cost for land and park improvements. The Consultant shall provide a determination on whether the current and anticipated future growth of the City is proportionately funding the additional infrastructure needed to accommodate it, with existing revenue sources. This analysis shall include detailed explanations of the findings and methodologies used to make the determination.

- E. Impact Fee Methodologies: The procedure shall meet the rational nexus test, which is the underpinning of fairness in allocating impact fees. The methodologies, which must be easy to understand and to implement, must provide impact fees (or other chosen method) for a wide range of residential developments, such as single-family, multi-family, and student housing. The Consultant shall review and make recommendations on the existing residential developments to differentiate the various impact fees charged to new development. Consultant shall identify any legal consideration for the recommended impact fee schedule including the minimum requirements for a legally defensible impact fee system pursuant to City, County, State and Federal regulations.
- F. Draft Summary Technical Report: The Consultant shall prepare a single compiled report for all impact fees that document the fee study results, including a description of the background information, overall assumptions, approach, methodology, findings, supporting justification, recommended fee amount(s), and the calculations that provide the legal nexus between the recommended impact fee and new development. The report shall also include full fee schedule tables showing input data, interim calculation results, and abbreviated fee schedule tables. During this phase, the Consultant shall prepare and submit to City staff a 50% draft and a 90% draft. The City will provide written feedback on the drafts and status reports to be used as direction for the consultants.
- G. Final Technical Report: The Consultant shall develop a final study after receiving the written review by City staff of the summary technical report.
- H. Meetings and Presentations: The Consultant shall attend and present the study at up to two (2) City Council meetings/public hearings.
- I. Adoption: If the study is adopted by the City Council the consultant shall assist the city in preparing revisions to the City's Unified Development Code necessary to enact the direction taken by the City Council.

3. PRICING:

- A. **MGT of America Consulting, LLC** shall perform the services included in this proposal for a not-to-exceed fee of \$48,325.00.
 - i. MGT shall strive to make decisions based on what is best for the City. As such, the **MGT** compensation is structured as a not-to-exceed fee, with billing to be completed on a monthly basis until completion of project. Monthly invoice shall include a breakdown of completed tasks and/or deliverables for the previous month.
- B. Additional services requested that fall outside the scope of this project shall be provided on a time-and-materials basis using the **combined blended rate of \$225/hour**, with all expenses billed at cost, subject to pre-approval.

4. TIMEFRAME & PROPOSED SCHEDULE:

- A. Any adjustments to proposed schedule shall be coordinated through City staff:

Task	Description	Weeks 1 to 5	Weeks 6 to 9	Weeks 10 to 13	Weeks 14 to 18	Weeks 19 to 22	Weeks 23 to 25	Week 26
1	Review Ordinances, State Laws, and Administrative Decisions Related to Impact Fees							
2	Development of Project Strategy and Kickoff Meeting							
3	Develop Population and Demographic Projections							
4	Review Facility/Capital Needs and Levels of Service							
5	Develop Methodology for Calculating New Fee Amounts							
6	Determine Fee Levels and Generate Cash Flow Analysis							
7	Prepare Draft and Final Reports							
8	Outline Tasks Required for the Implementation and Administration of the Fee Program and Fee Credits Program							
9	Attend Two (2) In-Person Meetings, Plus Regular Virtual Meetings for Bi-Weekly Updates							
10	Adoption: If Necessary, revisions to the City's Unified Development Code							
Ongoing	Communication, Education, and Outreach of Project							



**CITY OF
FAYETTEVILLE
ARKANSAS**

City of Fayetteville, Arkansas
Purchasing Division – Room 306
113 W. Mountain
Fayetteville, AR 72701
Phone: 479.575.8256

TDD (Telecommunication Device for the Deaf): 479.521.1316

RFP (REQUEST FOR PROPOSAL)

Request for Proposal: RFP 23-15, Park Impact Fee Study

DEADLINE: Wednesday, August 9, 2023 before 2:00 PM, local time

SR. PURCHASING AGENT: Amanda Beilfuss, abeilfuss@fayetteville-ar.gov

DATE OF ISSUE AND ADVERTISEMENT: 07/16/2023

**REQUEST FOR PROPOSAL
RFP 23-15, Park Impact Fee Study**

No late proposals shall be accepted. RFP's shall be submitted through the City's third-party electronic bidding platform or by submitting a sealed physical proposal to the City of Fayetteville, Purchasing Division at the below location.

*City of Fayetteville
Purchasing Division – Room 306
113 West Mountain Street
Fayetteville, AR 72701*

All proposals shall be submitted in accordance with the attached City of Fayetteville specifications and documents attached hereto. Each Proposer is required to fill in every blank and shall supply all information requested; failure to do so may be used as basis of rejection.

The undersigned hereby offers to furnish & deliver the articles or services as specified, at the prices & terms stated herein, and in strict accordance with the specifications and general conditions of bidding, all of which are made a part of this offer. This offer is not subject to withdrawal unless upon mutual written agreement by the Proposer/Bidder and City Purchasing Director.

City of Fayetteville, AR
Request for Proposal
RFP 23-15, Park Impact Fee Study

The City of Fayetteville, Arkansas, seeks proposals from qualified consulting firms to develop a comprehensive Park Impact Fee Study for the City of Fayetteville. Any questions regarding this solicitation process shall be directed to Amanda Beilfuss, City of Fayetteville Sr. Purchasing Agent at abeilfuss@fayetteville-ar.gov or (479) 575-8220.

Solicitation documents and addenda shall be obtained at the City of Fayetteville Purchasing Division's electronic bidding platform at www.fayetteville-ar.gov/bids. All proposals shall be received by **Wednesday, August 9, 2023 before 2:00 PM, Local Time** utilizing the electronic bidding software or by submitting a sealed physical proposal to the City of Fayetteville, Purchasing Division. All proposals are due before the time stated. No late proposals shall be accepted. Submitting electronically is strongly encouraged. The City of Fayetteville shall not be responsible for lost or misdirected proposals, or for failure of proposer's technical equipment.

All interested parties shall be qualified to do business and licensed in accordance with all applicable laws of the state and local governments where the project is located. Any entity performing a service for the City of Fayetteville shall be registered with the Arkansas Secretary of State prior to contract award.

The City of Fayetteville reserves the right to reject any or all Proposals and to waive irregularities therein, and all parties agree that such rejection shall be without liability on the part of the City of Fayetteville for any damage or claim brought by any interested party because of such rejections, nor shall any interested party seek any recourse of any kind against the City of Fayetteville because of such rejections. The filing of any Statement in response to this invitation shall constitute an agreement of the interested party to these conditions.

City of Fayetteville
By: Amanda Beilfuss, Sr. Purchasing Agent
P: 479.575.8220 abeilfuss@fayetteville-ar.gov
TDD (Telecommunications Device for the Deaf): (479) 521-1316
Date of advertisement: 07/16/2023
This publication was paid for by the Purchasing Division of the City of Fayetteville, Arkansas.
Amount paid: \$XXX.XX

SECTION:	PAGE NUMBER
Cover Page	01
Advertisement	02
SECTION A: General Terms & Conditions	04
SECTION B: Scope of Services and General Information	12
SECTION C: Submittal Signature	17

1. SUBMISSION OF A PROPOSAL SHALL INCLUDE:

Each proposal shall contain the following at a minimum. Proposer must also address detailed requirements as specified in the Scope of Work.

- a. A written narrative describing the method or manner in which the Proposer proposes to satisfy requirements of this RFP in the most cost-effective manner. The term Proposer shall be in reference to a firm or individual responding to this solicitation.
- b. A description of the Proposer's experience in providing the same or similar services as outlined in the RFP. This description should include the names of the person(s) who will provide the services, their qualifications, and the years of experience in performing this type of work. Also, include the reference information requested in this RFP.
- c. The complete fee and cost to the City for all services outlined in this RFP.
- d. Statement should be no more than twenty-five (25) pages; single sided, standard, readable, print on standard 8.5x11 documents. Proposers shall also submit a three (3) page (maximum) executive summary. The following items will not count toward the twenty-five page limitation: appendix, cover sheet, 3-page executive summary, resumes (resumes shall be no more than 1 page per person), and forms provided by the City for completion.
 - i. **Submitting and responding to this RFP:** Proposals shall be prepared simply and economically, providing a straightforward, concise description of its ability to meet the requirements for the project. Fancy bindings, colored displays, and promotional material are not required. Emphasis should be on completeness and clarity of content. All documents physically submitted should be typewritten on standard 8 ½" x 11" white papers and bound in one volume. Exceptions would be schematics, exhibits, one-page resumes, and City required forms. Limit proposal to twenty-five (25) pages or less, excluding one-page team resumes, references, and forms required by the City for completion. All proposals shall be sealed upon delivery to the City of Fayetteville.
 1. Option 1 –Electronic Submittal (*strongly encouraged*): Proposers can go to www.fayetteville-ar.gov/bids and follow the prompts to submit a proposal within the electronic bidding platform. If a proposal is submitted electronically, a physical submission is not necessary. All Proposers must register in order to be able to submit. There is no fee for registration.
 2. Option 2 – Physical Submittal: All Proposers shall submit one (1) original copy of their proposal as well as one (1) electronic copy on a properly labeled USB or other electronic media device. The electronic copy submitted shall be contained into one single file. Electronic file and shall be identical to the hard copies provided. The use of Adobe PDF documents is strongly recommended. Files contained on an USB or

electronic media shall not be restricted against saving or printing. Electronic copies shall not be submitted via e-mail to City employees by the Proposer and shall be provided to the City in a sealed manner. FedEx, UPS, USPS, or other packages should be clearly marked with the RFP number on the outside of the mailing package.

- e. Proposals will be reviewed following the stated deadline, as shown on the cover sheet of this document. Only the names of Proposer's will be available after the deadline until a contract has been awarded by the Fayetteville City Council. All interested parties understand proposal documents will not be available until after a valid contract has been executed.
- f. Proposers shall submit a proposal based on documentation published by the Fayetteville Purchasing Division.
- g. Proposals must follow the format of the RFP. Proposers should structure their responses to follow the sequence of the RFP.
- h. Proposers shall have experience in work of the same or similar nature and must provide references that will satisfy the City of Fayetteville. Proposer shall furnish a reference list of clients for whom they have performed similar services and must provide information as requested in this document.
- i. Proposer is advised that exceptions to any of the terms contained in this RFP or the attached service agreement must be identified in its response to the RFP. Failure to do so may lead the City to declare any such term non-negotiable. Proposer's desire to take exception to a non-negotiable term will not disqualify it from consideration for award.
- j. Local time shall be defined as the time in Fayetteville, Arkansas on the due date of the deadline. Documents shall be received before the deadline time as shown by the atomic clock located in the Purchasing Division Office or electronic clock located in the City's third-party bidding software.

2. WRITTEN REQUESTS FOR INTERPRETATIONS OR CLARIFICATION:

No oral interpretations will be made to any firms as to the meaning of specifications or any other contract documents. All questions pertaining to the terms and conditions or scope of work of this proposal must be sent in writing via e-mail to the Purchasing Department. Responses to questions may be handled as an addendum if the response would provide clarification to the requirements of the proposal. All such addenda shall become part of the contract documents. The City will not be responsible for any other explanation or interpretation of the proposed RFP made or given prior to the award of the contract.

3. DESCRIPTION OF SUPPLIES AND SERVICES:

Any manufacturer's names, trade name, brand name, catalog number, etc. used in specifications are for the purpose of describing and establishing general quality levels. Such references are NOT intended to be restrictive. Proposals shall be considered for all brands that meet the quality of the specifications listed for any items.

4. RIGHTS OF CITY OF FAYETTEVILLE IN REQUEST FOR PROPOSAL PROCESS:

In addition to all other rights of the City of Fayetteville, under state law, the City specifically reserves the right to the following:

- a. The City of Fayetteville reserves the right to rank firms and negotiate with the highest-ranking firm. Negotiation with an individual Proposer does not require negotiation with others.
- b. The City of Fayetteville reserves the right to select the proposal it believes will serve the best interest of the City.
- c. The City of Fayetteville reserves the right to accept or reject any or all proposals.
- d. The City of Fayetteville reserves the right to cancel the entire request for proposal.
- e. The City of Fayetteville reserves the right to remedy or waive technical or immaterial errors in the request for proposal or in proposals submitted.
- f. The City of Fayetteville reserves the right to request any necessary clarifications, additional information or proposal data without changing the terms of the proposal.
- g. The City of Fayetteville reserves the right to make selection of the Proposer to perform the services required on the basis of the original proposals without negotiation.
- h. The City reserves the right to ask for a best and final offer from one or more Proposers. The best and final offer process is not guaranteed; therefore, Proposers shall submit and respond to this RFP on the most favorable terms available.

5. EVALUATION CRITERIA:

The evaluation criterion defines the factors that will be used by the selection committee to evaluate and score responsive, responsible and qualified proposals. Proposers shall include sufficient information to allow the selection committee to thoroughly evaluate and score proposals. Each proposal submitted shall be evaluated and ranked by a selection committee. The contract will be awarded to the most qualified Proposer, per the evaluation criteria listed in this RFP. Proposers are not guaranteed to be ranked.

6. COSTS INCURRED BY PROPOSERS:

All expenses involved with the preparation and submission of proposals to the City, or any work performed in connection therewith, shall be borne solely by the Proposer(s). No payment will be made for any responses received, or for any other effort required of, or made by, the Proposer(s) prior to contract commencement.

7. ORAL PRESENTATION:

An oral presentation and/or interview may be requested of any firm, at the selection committee's discretion.

8. CONFLICT OF INTEREST:

- a. The Proposer represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance or services required hereunder, as provided in City of Fayetteville Code Section 34.26 titled "Limited Authority of City Employee to Provide Services to the City".
- b. The Proposer shall promptly notify Amanda Beilfuss, City Sr. Purchasing Agent, in writing, of all potential conflicts of interest for any prospective business association, interest, or other circumstance

which may influence or appear to influence the Proposer's judgment or quality of services being provided. Such written notification shall identify the prospective business association, interest or circumstance, the nature of which the Proposer may undertake and request an opinion to the City as to whether the association, interest or circumstance would, in the opinion of the City, constitute a conflict of interest if entered into by the Proposer. The City agrees to communicate with the Proposer its opinion via e-mail or first-class mail within thirty days of receipt of notification.

9. WITHDRAWAL OF PROPOSAL:

A proposal may be withdrawn prior to the time set for the proposal submittal based on a written request from an authorized representative of the firm; however, a proposal shall not be withdrawn after the time set for the proposal.

10. LATE PROPOSAL OR MODIFICATIONS:

- a. Proposal and modifications received after the time set for the proposal submittal shall not be considered. Modifications in writing received prior to the deadline will be accepted. The City will not be responsible for misdirected bids. Proposers refer to their submission status in the online bidding portal or call the Purchasing Division at (479) 575-8220 to ensure receipt of their submittal documents prior to opening time and date listed.
- b. The time set for the deadline shall be local time for Fayetteville, AR on the date listed. All proposals shall be received in the Purchasing Division BEFORE the deadline stated. The official clock to determine local time shall be the atomic clock located in the Purchasing Division, Room 306 of City Hall, 113 W. Mountain, Fayetteville, AR.

11. LOCAL, STATE, AND FEDERAL COMPLIANCE REQUIREMENTS:

The laws of the State of Arkansas apply to any purchase made under this request for proposal. Proposers shall comply with all constitutional, state, and federal directives, orders and laws as applicable to this proposal and subsequent contract(s) including but not limited to Equal Employment Opportunity (EEO), Disadvantaged Business Enterprises (DBE), & OSHA as applicable to this contract.

12. PROVISION FOR OTHER AGENCIES:

Unless otherwise stipulated by the Proposer, the Proposer agrees to make available to all Government agencies, departments, municipalities, and counties, the proposal prices submitted in accordance with said proposal terms and conditions therein, should any said governmental entity desire to buy under this proposal. Eligible users shall mean all state of Arkansas agencies, the legislative and judicial branches, political subdivisions (counties, local district school boards, community colleges, municipalities, counties, or other public agencies or authorities), which may desire to purchase under the terms and conditions of the contract.

13. COLLUSION:

The Proposer, by affixing his or her signature to this proposal, agrees to the following: "Proposer certifies that their proposal is made without previous understanding, agreement, or connection with any person, firm or corporation making a proposal for the same item(s) and/or services and is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action."

14. RIGHT TO AUDIT, FOIA, AND JURISDICTON:

- a. The City of Fayetteville reserves the privilege of auditing a Contractor's records as such records relate to purchases between the City and said Contractor.
- b. Freedom of Information Act: City contracts and documents prepared while performing City contractual work are subject to the Arkansas Freedom of Information Act. If a Freedom of Information Act request is presented to the City of Fayetteville, the (contractor) will do everything possible to provide the documents in a prompt and timely manner as prescribed in the Arkansas Freedom of Information Act (A.C.A. §25-19-101 et. seq.). Only legally authorized photocopying costs pursuant to the FOIA may be assessed for this compliance.
- c. Legal jurisdiction to resolve any disputes shall be Arkansas with Arkansas law applying to the case.

15. CITY INDEMNIFICATION:

The successful Proposer(s) agrees to indemnify the City and hold it harmless from and against all claims, liability, loss, damage or expense, including but not limited to counsel fees, arising from or by reason of any actual or claimed trademark, patent or copyright infringement or litigation based thereon, with respect to the services or any part thereof covered by this order, and such obligation shall survive acceptance of the services and payment thereof by the City.

16. VARIANCE FROM STANDARD TERMS & CONDITIONS:

All standard terms and conditions stated in this request for proposal apply to this contract except as specifically stated in the subsequent sections of this document, which take precedence, and should be fully understood by Proposers prior to submitting a proposal on this requirement.

17. ADA REQUIREMENT FOR PUBLIC NOTICES & TRANSLATION:

Persons with disabilities requiring reasonable accommodation to participate in this proceeding/event, should call 479.521.1316 (telecommunications device for the deaf), no later than seven days prior to the deadline. Persons needing translation of this document shall contact the City of Fayetteville, Purchasing Division, immediately.

18. CERTIFICATE OF INSURANCE:

The successful Proposer shall provide a Certificate of Insurance of professional liability insurance in the amount of \$1 million US dollars, at minimum. Such Certificate of Insurance shall list the City as an additional insured and not be required unless firm is selected.

19. PAYMENTS AND INVOICING:

The Proposer must specify in their proposal the exact company name and address which must be the same as invoices submitted for payment as a result of award of this RFP. Further, the successful Proposer is responsible for immediately notifying the Purchasing Division of any company name change, which would cause invoicing to change from the name used at the time of the original RFP. Payment will be made within thirty days of invoice received. The City of Fayetteville is very credit worthy and will not pay any interest or penalty for untimely payments. **Payments can be processed through Proposer's acceptance of Visa at no additional costs to the City for expedited payment processing.** The City will not agree to allow any increase in hourly rates by the contract without PRIOR Fayetteville City Council approval.

20. CANCELLATION:

- a. The City reserves the right to cancel this contract without cause by giving thirty (30) days prior notice to the Contractor in writing of the intention to cancel or with cause if at any time the Contractor fails to fulfill or abide by any of the terms or conditions specified.
- b. Failure of the contractor to comply with any of the provisions of the contract shall be considered a material breach of contract and shall be cause for immediate termination of the contract at the discretion of the City of Fayetteville.
- c. In addition to all other legal remedies available to the City of Fayetteville, the City reserves the right to cancel and obtain from another source, any items and/or services which have not been delivered within the period of time from the date of order as determined by the City of Fayetteville.
- d. In the event sufficient budgeted funds are not available for a new fiscal period, the City shall notify the Contractor of such occurrence and contract shall terminate of the last day of the current fiscal period without penalty or expense to the City.

21. ASSIGNMENT, SUBCONTRACTING, CORPORATE ACQUISITIONS AND/OR MERGERS:

- a. The Contractor shall perform this contract. No assignment of subcontracting shall be allowed without prior written consent of the City. If a Proposer intends to subcontract a portion of this work, the Proposer shall disclose such intent in the proposal submitted as a result of this RFP.
- b. In the event of a corporate acquisition and/or merger, the Contractor shall provide written notice to the City within thirty (30) calendar days of Contractor's notice of such action or upon the occurrence of said action, whichever occurs first.

22. NON-EXCLUSIVE CONTRACT:

Award of this RFP shall impose no obligation on the City to utilize the Contractor for all work of this type, which may develop during the contract period. This is not an exclusive contract. The City specifically reserves the right to concurrently contract with other companies for similar work if it deems such an action to be in the City's best interest. In the case of multiple-phase contracts, this provision shall apply separately to each item.

23. LOBBYING:

Lobbying of selection committee members, City of Fayetteville employees, or elected officials regarding request for proposals, request for qualifications, bids or contracts, during the pendency of bid protest, by the bidder/proposer/protestor or any member of the bidder's/proposer's/protestor's staff, and agent of the bidder/proposer/protestor, or any person employed by any legal entity affiliated with or representing an organization that is responding to the request for proposal, request for qualification, bid or contract, or has a pending bid protest is strictly prohibited either upon advertisement or on a date established by the City of Fayetteville and shall be prohibited until either an award is final or the protest is finally resolved by the City of Fayetteville; provided, however, nothing herein shall prohibit a prospective/bidder/proposer from contacting the Purchasing Division to address situations such as clarification and/or questions related to the procurement process. For purposes of this provision lobbying activities shall include but not be limited to, influencing or attempting to influence action or non-action in connection with any request for proposal,

request for qualification, bid or contract through direct or indirect oral or written communication or an attempt to obtain goodwill of persons and/or entities specified in this provision. Such actions may cause any request for proposal, request for qualification, bid or contract to be rejected.

24. ADDITIONAL REQUIREMENTS:

The City reserves the right to request additional services relating to this RFP from the Proposer. When approved by the City as an amendment to the contract and authorized in writing prior to work, the Contractor shall provide such additional requirements as may become necessary.

25. SERVICES AGREEMENT:

A written agreement, in substantially the form attached, incorporating the RFP and the successful proposal will be prepared by the City, signed by the successful Proposer and presented to the City of Fayetteville for approval and signature of the Mayor.

26. INTEGRITY OF REQUEST FOR PROPOSAL (RFP) DOCUMENTS:

Proposers shall use the original RFP form(s) provided by the Purchasing Division and enter information only in the spaces where a response is requested. Proposers may use an attachment as an addendum to the RFP form(s) if sufficient space is not available on the original form for the Proposer to enter a complete response. **Any modifications or alterations to the original RFP documents by the Proposer, whether intentional or otherwise, will constitute grounds for rejection of such RFP response.** Any such modifications or alterations a Proposer wishes to propose shall be clearly stated in the Proposer's RFP response and presented in the form of an addendum to the original RFP documents.

27. OTHER GENERAL CONDITIONS:

- a. Proposers must provide the City with their proposals signed by an employee having legal authority to submit proposals on behalf of the Proposer. The entire cost of preparing and providing responses shall be borne by the Proposer.
- b. The City reserves the right to request any additional information it deems necessary from any or all Proposers after the submission deadline.
- c. This solicitation is not to be construed as an offer, a contract, or a commitment of any kind; nor does it commit the City to pay for any costs incurred by Proposer in preparation. It shall be clearly understood that any costs incurred by the Proposer in responding to this request for proposal is at the Proposer's own risk and expense as a cost of doing business. The City of Fayetteville shall not be liable for reimbursement to the Proposer for any expense so incurred, regardless of whether or not the proposal is accepted.
- d. If products, components, or services other than those described in this bid document are proposed, the Proposer must include complete descriptive literature for each. All requests for additional information must be received within five working days following the request.
- e. **Any uncertainties shall be brought to the attention to Amanda Beilfuss immediately via telephone (479.575.8220) or e-mail (abeilfuss@fayetteville-ar.gov).** It is the intent and goal of the City of Fayetteville Purchasing Division to provide documents providing a clear and accurate understanding

of the scope of work to be completed and/or goods to be provided. We encourage all interested parties to ask questions to enable all Proposers to be on equal terms.

- f. Any inquiries or requests for explanation in regard to the City's requirements should be made promptly to Amanda Beilfuss, City of Fayetteville, Sr. Purchasing Agent via e-mail (abeilfuss@fayetteville-ar.gov) or telephone (479.575.8220). No oral interpretation or clarifications will be given as to the meaning of any part of this request for proposal. All questions, clarifications, and requests, together with answers, if any, will be provided to all firms via written addendum. Names of firms submitting any questions, clarifications, or requests will not be disclosed until after a contract is in place.
- g. At the discretion of the City, one or more firms may be asked for more detailed information before final ranking of the firms, which may also include oral interviews.
- h. Any information provided herein is intended to assist the Proposer in the preparation of proposals necessary to properly respond to this RFP. The RFP is designed to provide qualified Proposers with sufficient basic information to submit proposals meeting minimum specifications and/or test requirements but is not intended to limit a RFP's content or to exclude any relevant or essential data.
- i. Proposers irrevocably consent that any legal action or proceeding against it under, arising out of or in any manner relating to this Contract shall be controlled by Arkansas law. Proposer hereby expressly and irrevocably waives any claim or defense in any said action or proceeding based on any alleged lack of jurisdiction or improper venue or any similar basis.
- j. The successful Proposer shall not assign the whole or any part of this Contract or any monies due or to become due hereunder without written consent of City of Fayetteville. In case the successful Proposer assigns all or any part of any monies due or to become due under this Contract, the Instrument of assignment shall contain a clause substantially to the effect that it is agreed that the right of the assignee in and to any monies due or to become due to the successful Proposer shall be subject to prior liens of all persons, firms, and corporations for services rendered or materials supplied for the performance of the services called for in this contract.
- k. The successful Proposer's attention is directed to the fact that all applicable Federal and State laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over the services shall apply to the contract throughout, and they will be deemed to be included in the contract as though written out in full herein. The successful Proposer shall keep himself/herself fully informed of all laws, ordinances and regulations of the Federal, State, and municipal governments or authorities in any manner affecting those engaged or employed in providing these services or in any way affecting the conduct of the services and of all orders and decrees of bodies or tribunals having any jurisdiction or authority over same. If any discrepancy or inconsistency should be discovered in these Contract Documents or in the specifications herein referred to, in relation to any such law, ordinance, regulation, order or decree, s/he shall herewith report the same in writing to the City of Fayetteville.

1. INTRODUCTION:

The City of Fayetteville ("City") is seeking proposals from experienced and qualified firms or individuals ("Proposer") who can implement a legally defensible park impact fee study in accordance with the terms, conditions, and specifications contained in this Request for Proposals.

The City currently has a Park Land Dedication (PLD) ordinance originating from the early 1980's. The PLD ordinance has proved beneficial over the years, but with new development patterns and a denser city, a change in the way we assess park impacts is needed. This will allow the city to better meet its park and recreation goals partially outlined in a new Park and Recreation System Master Plan. The City is seeking proposals from qualified firm(s) or individuals engaged in the development, review, and implementation of park impact fee studies, particularly for park systems involving the use of fees for new residential construction.

2. SCOPE OF WORK

The following tasks are anticipated to be required during this project but are subject to change based on information gained in the selection process and negotiations with Proposers.

- a. Kick-off Meeting (1.5 hours): Consultant and City staff to review objectives of Study, agree to methodology, exchange information, timing, and schedule for all tasks, and to determine information to be provided by City staff to support a comprehensive Impact Fee Study.
- b. Data Collection/Background Review: Upon receipt of the Notice to Proceed, the Consultant shall prepare and forward to the City's Project Manager a data needs memo. The City's Project Manager shall assemble as much of the requested data as possible prior to the kick-off meeting. The Consultant shall meet (Online) with key members of the City's staff to receive the data, identify, refine the project schedule, and discuss major technical and policy issues. City staff will provide the databases for the impact fees in electronic format for the Consultant to use in the development of the updated apportionment methodology. The City will be an active participant and provide the necessary budget information and data required to develop the assessment methodology. Park impact fees shall be calculated to provide for land acquisition, public park facilities, equipment, infrastructure, and services needed to support growth based on forecasts of new development over a 10-year period. The impact fee analysis shall consider existing fees, recommended fees, and be compared to both surrounding and comparable municipalities to ensure reasonableness, consistency, and feasibility. Note that the city may elect to go with a fee less than justified to assist in promoting other city goals such as affordable housing.
- c. Additional Review: The Consultant shall review the existing Park Land Dedication (PLD) ordinance, Arkansas Impact Fee Law, and the benefits of other ways to assess impact to the park system. Currently the City operates with a PLD ordinance (Appendix A) and wishes to replace that with a legally defensible park impact fee ordinance. The proposer shall also make recommendations on alternatives to impact fees if other methods seem practical and beneficial.

- d. Growth Analysis: The Consultant shall analyze current and anticipated growth forecasts and the cost for land and park improvements. The Consultant shall provide a determination on whether the current and anticipated future growth of the City is proportionately funding the additional infrastructure needed to accommodate it, with existing revenue sources. This analysis shall include detailed explanations of the findings and methodologies used to make the determination.
- e. Impact Fee Methodologies: Consultant shall develop appropriate impact fee methodology and fee schedules necessary for the City to establish and defend its proposed impact fees. The procedure shall meet the rational nexus test, which is the underpinning of fairness in allocating impact fees. The methodologies, which must be easy to understand and to implement, must provide impact fees for a wide range of residential developments, such as single-family and multi-family. The Consultant shall review and make recommendations on the existing residential developments to differentiate the various impact fees charged to new development. Consultant shall identify any legal consideration for the recommended impact fee schedule including the minimum requirements for a legally defensible impact fee system pursuant to City, County, State and Federal regulations. Consultant shall review the collection of Parks and Recreation capital costs, capital programing, and minimum level of service standards used in the calculation of impact fees. Note the city may not wish to go with a fully justified fee, to help with the promotion of other city goal's such as affordable housing.
- f. Review Findings with City Staff: The Consultant shall prepare and submit to City staff a minimum of three (3) drafts and status reports (30%, 60%, and 90% completion) of the revised impact fee system. The City will provide written feedback on the drafts and status reports.
- g. Draft Summary Technical Report: The Consultant shall prepare a single compiled report for all impact fees that document the fee study results, including a description of the background information, overall assumptions, approach, methodology, findings, supporting justification, recommended fee amount, and the calculations that provide the legal nexus between the recommended impact fee and new development. The report shall also include full fee schedule tables showing input data, interim calculation results, and abbreviated fee schedule tables.
- h. Final Technical Report: The Consultant shall develop a final study after receiving the written review by City staff of the summary technical report.
- i. Meetings and Presentations: The Consultant shall attend and present the study at up to two (2) City Commission workshops and up to two (2) City Council meetings/public hearings.
- j. Additional Tasks: Additional tasks not in the scope of work shall be clearly identified in the Consultant's proposal under the fee proposal. The City reserves the right to modify the scope of work before the contract is awarded. The Consultant shall assist the City in defending the impact fee methodology, if legally challenged. Consultant shall provide an hourly rate for any litigation assistance services.

3. PROPOSAL FORMAT: Proposals shall follow the following format:

- a. Introduction: Provide a cover letter including a positive commitment to provide the services. Please include corporate/agent and contact information.

- b. Proposer's Information: Please provide any doing-business-as (dba), state of organization or incorporation, and ownership structure of Proposer's company (e.g., Partnership, Limited Liability Corporation, Corporation, etc.).
- c. Experience, Ability, and References:
- i. Provide details of Proposer's years of experience in the field of consulting services for development and implementation of impact fee services. Include number of projects, dollar values, and number of years in business. Highlight impact fee services done for parks, listing the park systems serviced.
 - ii. List and provide resumes of the project team and describe the qualifications and relevant experience of the project team and project manager. Please provide any organizational charts and/or certifications.
 - iii. Describe any accomplishments and/or awards received with similar projects.
 - iv. Provide a minimum of three (3) client references for projects with similar scope of work. References should include the following:
 1. Organization Name
 2. Contact Name(s)
 3. Mailing Address
 4. Phone Number
 5. Date of Service (start/end)
 6. Total Amount of Contract
 7. Scope of Work (brief description)
- d. Technical Approach:
- i. Proposer shall explain their internal process and a description of how the firm proposes to implement the evaluation activities provided in this RFP's scope of work.
 - ii. Please explain your firm's process for complying with any Arkansas impact fee statutes and provide a proposed timeline for the 180-day requirement.
- e. Cost Proposal:
- i. Cost proposal shall be for all services, materials, supplies, and any other items or requirements necessary to complete the work. Estimated expenses shall be included. Proposer shall submit hourly rates for any additional services offered.
 - ii. Fee proposal shall be outlined to follow the scope of work:
 1. Kick-off Meeting
 2. Data Collection/Background Review
 3. Additional Review
 4. Growth Analysis
 5. Impact Fee Methodologies

6. Review Findings with City Staff
7. Draft Summary Technical Report
8. Final Technical Report
9. Meetings and Presentations
10. Other Work (if needed)
11. Expenses

4. PROPOSAL CONTENT:

Proposals shall be prepared simply and economically, providing a straightforward, concise description its ability to meet the requirements for the project. Fancy bindings, colored displays, and promotional material are not required. Emphasis should be on completeness and clarity of content. All documents should be typewritten on standard 8 ½" x 11" white pages and bound in one volume. Exceptions would be schematics, exhibits, or other information necessary to facilitate the City of Fayetteville's ability to accurately evaluate the proposal. Limit proposal to twenty-five (25) pages or less, excluding one-page team resumes, references, and forms required by the City for completion.

5. CONTRACT FORMATION:

If the negotiation produces mutual agreement, a contract will be considered for approval by the City of Fayetteville City Council. If negotiations with the highest-ranking Proposer fail, negotiations may be initiated with the next highest-ranking Proposer until an agreement is reached. The City reserves the right to reject all offers and end the process without executing a contract.

6. SELECTION CRITERIA:

The following criteria will be used by the City to evaluate and score responsive proposals. Proposers shall include sufficient information to allow the City to thoroughly evaluate and score the proposal. Each proposal submitted is not required to be ranked by the selection committee. The contract may be awarded to the most qualified firm, per the evaluation criteria listed below, based on the evaluation of the selection committee. Following the evaluation of the proposals, the Selection Committee may request that the top-ranking firm(s) make an oral presentation or be interviewed. If presentations are necessary, they will take place in Fayetteville, Arkansas. Notices will be sent by the Purchasing Division.

- 1) 25% **Qualifications in Relation to Specific Project to be Performed:** Information reflecting qualifications of the consultant, partners, and project team. Indicated specialized experience and technical competence of the firm in connection with the type and complexity of the service required. Subcontractors, if used, shall be listed with information on their organization.
- 2) 20% **Experience, Competence, and Capacity for Performance:** Information reflecting the names, titles, and qualifications (including experience and technical competence) of the major personnel assigned to this specific project.
- 3) 20% **Proposed Method of Doing Work:** A proposed work plan (description of how the project would be conducted as well as other facts concerning approach to scope) indicating methods and schedules for accomplishing scope of work. Include with this the amount of work presently underway.

- 4) 15% **Past Performance:** Previous evaluations shall be considered a significant factor. If previous evaluations with the City are not available, the professional firm's past performance records with City and others will be used, including quality of work, timely performance, diligence, and any other pertinent information. Firm will provide a list of similar jobs performed and person whom the City can contact for information.
- 5) 20% **Cost/Fees:** Complete costs and fees as described in this RFP and for delivery of the proposal including fiscal feasibility and financial stability. All fees shall be clearly identified with RFP response and be itemized as much as possible.

9. **ADDITIONAL DOCUMENTS AND INFORMATION:** The following documents are included with this solicitation as additional information:

- a. Appendix A: City's Current Park Land Dedication Ordinance
- b. The City of Fayetteville's Parks and Recreation System Master Plan is available at: <https://www.fayetteville-ar.gov/DocumentCenter/View/28916/Fayetteville-PSMP-Appendices-Final-February-2023>.

CONTINUES ON NEXT PAGE

1. DISCLOSURE INFORMATION

Proposer must disclose any possible conflict of interest with the City of Fayetteville, including, but not limited to, any relationship with any City of Fayetteville employee. Proposer response must disclose if a known relationship exists between any principal or employee of your firm and any City of Fayetteville employee or elected City of Fayetteville official.

If, to your knowledge, no relationship exists, this should also be stated in your response. Failure to disclose such a relationship may result in cancellation of a purchase and/or contract as a result of your response. This form must be completed and returned in order for your bid/proposal to be eligible for consideration.

PLEASE CHECK ONE OF THE FOLLOWING TWO OPTIONS, AS IT APPROPRIATELY APPLIES TO YOUR FIRM:

_____ 1) NO KNOWN RELATIONSHIP EXISTS

_____ 2) RELATIONSHIP EXISTS (Please explain): _____

I certify that; as an officer of this organization, or per the attached letter of authorization, am duly authorized to certify the information provided herein is accurate and true; and my organization shall comply with all State and Federal Equal Opportunity and Non-Discrimination requirements and conditions of employment.

Pursuant Arkansas Code Annotated §25-1-503, the Contractor agrees and certifies that they do not currently boycott Israel and will not boycott Israel during any time in which they are entering into, or while in contract, with any public entity as defined in §25-1-503. If at any time during contract the contractor decides to boycott Israel, the contractor must notify the contracted public entity in writing.

2. PRIMARY CONTACT INFORMATION

At the discretion of the City, one or more firms may be asked for more detailed information before final ranking of the firms, which may also include oral interviews. **NOTE: Each Proposer shall submit to the City a primary contact name, e-mail address, and phone number (preferably a cell phone number) where the City selection committee can call for clarification or interview via telephone.**

Corporate Name of Firm: _____

Primary Contact: _____ Title of Primary Contact: _____

Phone#1 (cell preferred): _____ Phone#2: _____

E-Mail Address: _____

3. ACKNOWLEDGEMENT OF ADDENDA

Acknowledge receipt of addenda for this invitation to bid, request for proposal, or request for qualification by signing and dating below. All addendums are hereby made a part of the bid or RFP documents to the same extent as though it were originally included therein. Proposers/Bidders should indicate their receipt of same in the appropriate blank listed herein. Failure to do so may subject Contractor to disqualification.

ADDENDUM NO.	SIGNATURE AND PRINTED NAME	DATE ACKNOWLEDGED

4. DEBARMENT CERTIFICATION:

As an interested party on this project, you are required to provide debarment/suspension certification indicating compliance with the below Federal Executive Order. Certification can be done by completing and signing this form.

Federal Executive Order (E.O.) 12549 "Debarment and Suspension" requires that all contractors receiving individual awards, using federal funds, and all sub-recipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government.

Signature certifies that neither you nor your principal is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Questions regarding this form should be directed to the City of Fayetteville Purchasing Division.

NAME OF COMPANY: _____

PHYSICAL ADDRESS: _____

MAILING ADDRESS: _____

TAX ID #: _____ AR. SECRETARY OF STATE FILING #: _____

PHONE: _____ FAX: _____

E-MAIL: _____

SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____ DATE: _____

Appendix A

166.04 Required Infrastructure Improvements — Development In City Limits

- (A) *Generally.* Required of developer. (See **highlight** for Park Land Dedication information)
- (1) *On and Off-Site Improvements.* On-site improvements are adjacent to or within a project site; such as widening the street along the project street frontage, constructing interior streets and utilities, etc. Off-site improvements are not adjacent to a project; such as the extension of an off-site sewer line to the property boundary, off-site storm drainage improvements, or an off-site intersection improvement, etc.
 - (2) *Standards Applicable.* Any required on or off-site improvements in the city and within one (1) mile of the city limits shall be installed according to the city's standards; provided on or off-site improvements to roads located outside one mile of the city limits shall be installed to the county's standards. The developer shall be required to bear that portion of the cost of off-site improvements which bears a rational nexus to the needs created by the development.
 - (3) *Required Infrastructure Improvements.* On and off-site improvements that are roughly proportional and bear a rational nexus to the impact of the development are required for all development within the City of Fayetteville. The developer shall be required to install on and off-site improvements where the need for such improvements is created in whole or in part by the proposed development.
 - (4) *Planning Commission and Planning Division.* At the time the Planning Commission or Planning Division (where applicable for administrative approval) grants development approval, the Planning Commission or Planning Division shall determine whether the proposed development creates a need for off-site improvements and the portion of the cost of any needed off-site improvements which the developer shall be required to bear; provided, that portion of the cost of off-site improvements to roads located outside the city's corporate limits but within the city's planning area shall be determined by the county. In determining that portion of the cost of off-site improvements which the developer shall be required to bear, the Planning Commission or Planning Division (where applicable for administrative approval) shall consider the acreage within the proposed development as a percentage of all the acreage which, when fully developed, will benefit from the off-site improvements; provided, the Planning Commission or Planning Division may use a different method of measurement if it determines that use of the acreage standard will not result in the developer bearing that portion of the cost which bears a rational nexus to the needs created by the development.
 - (5) *Determining Necessity for Off-Site Improvements.*
 - (a) When a proposed development has access to paved streets or roads only by way of substandard or unimproved roads or streets leading from the development to the paved streets or roads, the developer shall be responsible for contributing this proportionate share of the cost of improving the substandard access roads or streets to existing city or county standards. The developer's proportionate share of said costs shall be determined by the Planning Commission or Planning Division (where applicable for administrative approval) in accordance with the provisions of 166.04(A) above.
 - (b) When a proposed development has direct access to, or fronts on an existing road or street, which is below current standards, the developer shall be responsible for contributing his/her proportionate share of the cost of improving said street or road to existing city or county standards. The Planning Commission or Planning Division (where applicable for administrative approval) shall determine the developer's proportionate share of said costs in accordance with the provisions of 166.04(A) above.

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- (c) Off-site drainage improvements shall be required whenever a proposed development causes the need for such improvements.
- (6) *Delayed Improvements.* The Planning Commission or Planning Division may determine a required on-site or off-site improvement shall be delayed or payment-in-lieu contributed instead in accordance with Chapter 158 of the UDC.
- (7) *Variances.* A variance of off-site improvements may be granted in accordance with Chapter 156 Variances.
- (8) *State Highways.* The developer shall be required to dedicate sufficient right-of-way to bring those state highways which the Master Street Plan shows to abut or intersect the proposed subdivision into conformance with the right-of-way requirements of the Master Street Plan. The developer shall be required to install a sidewalk adjacent to that portion of a state highway abutting the proposed development; and provided that the Planning Commission or Engineering Division (where applicable for administrative approval) may waive the sidewalk requirement prescribed by this subsection upon application by the developer and a determination by the Planning Commission or Engineering Division (where applicable for administrative approval) that the topography of the proposed development where it abuts a state highway is such that installation of a sidewalk is not practical. Any other improvements required of the developer by the Planning Commission or Engineering Division (where applicable for administrative approval) shall be coordinated with the Arkansas Highway and Transportation Department.
- (B) *Minimum Improvements by Application Type.* The property owner/developer shall be responsible for constructing the following minimum improvements.
- (1) *Property Line Adjustment or Exempted Properties of Less Than or Equal to 1,200 Square Feet of Impervious Area.* No improvements are required unless the action would create or exacerbate a nonconforming infrastructure situation such as cutting off a lot from public water, sewer, or street frontage. In such as case the property may not be filed of record until the required infrastructure is first constructed to city specifications, or a variance or waiver is granted by the Planning Commission.
- (2) *Building Permit with No Required Grading Review.*
- (a) *Monuments and Lot Stakes.* The surveyor shall cause, preserve, and/or replace monuments and/or lot stakes marking the corners of a parcel to be set in accordance with Section 3.2, general procedures, of the Arkansas Minimum Standards for Property Boundary Surveys and Plats. The City Council retains the right to grant a lesser dedication of the right-of-way than is normally required by the Master Street Plan without the Subdivision Committee's or Planning Commission's recommendation.
- (b) *Water, Sewer, or Street Frontage.* Any lot that is created shall have adequate street frontage or street access that meets the minimum requirements of the zoning code, and access to public water and sewer as required by city and state code.
- (c) *Grading and Storm Drainage System.* The developer shall install water quality, flood, and tree mitigation measures after approval of the corresponding grading and drainage/stormwater documentation found in §166.02(F).
- (i) All drainage facilities shall be so designed to serve the entire drainage area per the specifications found in Chapter 170 and the current versions of the city's *Drainage Criteria Manual*.
- (3) *Lot Split, Building Permit Requiring Grading Review.*
- (a) *Dedication of Right-of-Way.* Sufficient right-of-way dedication, to bring those streets which the Master Street Plan shows to abut or intersect the property into conformance with the right-of-

way requirements of the Master Street Plan for said streets; provided, the Subdivision Committee or Planning Commission may recommend a lesser dedication in the event of undue hardship or practical difficulties. Such lesser dedication shall be subject to approval by the City Council.

- (i) *Dedications.* The City Council accepts all streets and alleys located in Fayetteville that have been previously approved and accepted as dedications by the Fayetteville Planning Commission/Subdivision Committee. The City Council confirms the acceptance of all such streets and alleys dedicated by developers/owners to the city which have been approved by the Fayetteville Planning Commission/Subdivision Committee.
 - (b) *Monuments and Lot Stakes.* The surveyor shall cause, preserve, and/or replace monuments and/or lot stakes marking the corners of a parcel to be set in accordance with Section 3.2, General Procedures, of the Arkansas Minimum Standards for Property Boundary Surveys and Plats.
 - (c) *Water, Sewer, or Street Frontage.* Any lot that is created shall have adequate street frontage or street access that meets the minimum requirements of the zoning code, and access to public water and sewer as required by city and state code. If a lot split would create or exacerbate a nonconforming situation (such as cutting off a lot from public water, sewer, street frontage, or street access), the lot split may not be filed of record until the required easement is dedicated and/or the infrastructure is first constructed to city specifications, or a variance or waiver is granted by the Planning Commission.
 - (d) *Parkland Dedication.* Parks fees shall be assessed for each new residential unit that is constructed on the additional lot(s) in accordance with the parkland dedication requirements outlined in Fayetteville Unified Development Code Chapter 166. Said fees shall be paid prior to issuance of a building permit for construction on the new lot.
- (4) *Preliminary/Final/Concurrent Plat; Large Scale Development; Large or Small Site Improvement Plan.*
 - (a) *Dedication of Right-of-Way.*
 - (i) *On-Site.* Sufficient right-of-way dedication, to bring those streets which the Master Street Plan shows to abut or intersect the property and new streets proposed interior to the property, into conformance with the right-of-way requirements of the Master Street Plan for said streets, shall be approved by the Planning Commission or Subdivision Committee; provided, the Planning Commission or Subdivision Committee may recommend a lesser dedication in the event of undue hardship or practical difficulties. Such lesser dedication shall be subject to approval by the City Council.
 - (ii) *Council Acceptance of Streets and Alleys.* The City Council accepts all streets and alleys located in Fayetteville that have been previously approved and accepted as dedications by the Fayetteville Planning Commission/Subdivision Committee. The City Council confirms the acceptance of all such streets and alleys dedicated by developers/owners to the city which have been approved by the Fayetteville Planning Commission/Subdivision Committee.
 - (b) *Monuments and Lot Stakes.* The surveyor shall cause, preserve, and/or replace monuments and/or lot stakes marking the corners of a parcel to be set in accordance with Section 3.2, General Procedures, of the Arkansas Minimum Standards for Property Boundary Surveys and Plats.
 - (c) *Streets.*

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- (i) *On-Site.* Widening the street adjacent to the project frontage and construction of all interior streets to meet Master Street Plan standards. Street grading, base, and paving according to existing city standards and specifications as adopted by the City Council.
 - (ii) *Off-Site.* Street widening and/or new street construction off-site may be required to address traffic impacts based on the rough proportion and rational nexus of the impacts of the project. Street grading, base, and paving according to existing city standards and specifications as adopted by the City Council.
 - (iii) *Private Street Name Signs.* Where a structure is addressed on a private street or drive, the developer or property owner(s) shall be required to install, maintain, repair and replace all private street name signs. Any private street name sign existing at the time of passage of this ordinance shall be maintained, repaired and replaced as required by this section. Signs shall meet the standards of the Manual on Uniform Traffic Control Devices (MUTCD) and shall be installed at all street/drive intersections. Unless approved otherwise, all signs shall be retroreflective and utilize a white legend on a green background.
 - (d) *Curbs and Gutters.*
 - (i) *On-Site.* Curbs and gutters adjacent to the project frontage according to existing city standards and specifications as adopted by the City Council.
 - (ii) *Off-Site.* Curbs and gutters off-site may be required to address drainage and/or traffic impacts based on the rough proportion and rational nexus to impacts of the project. Curbs and gutters according to existing city standards and specifications as adopted by the City Council.
 - (e) *Traffic Signals.* As determined to be needed based on the rough proportionality and rational nexus of the impacts of the development.
 - (f) *Sidewalks.*
 - (i) *On-Site.* Sidewalks shall be installed along the property street frontage and along new interior streets according to existing city standards and the Master Street Plan as adopted by the City Council.
 - (ii) *Off-Site.* Sidewalks may be required to be installed off-site based on the rough proportionality and rational nexus of the impacts of the development.
 - (g) *Streetlights.* Standard 8,000 lumen streetlights (or equal alternative approved by the Planning Division) shall be installed at each intersection or cul-de-sac and along one side of each street or cul-de-sac at intervals of no more than 300 feet; provided, streetlights of higher intensity may be required at intersections with collector streets or arterial streets. Developers are encouraged to utilize high-efficiency (LED or similar) streetlights where possible).
 - (h) *Grading and Storm Drainage System.*
 - (i) The developer shall install storm drainage facilities, including drains, sewers, catch basins, and culverts necessary for the proper drainage of all surface water.
 - (ii) All drainage facilities shall be so designed to serve the entire drainage area per the specifications found in Chapter 170 and the current versions of the city's *Drainage Criteria Manual*.
 - (iii) All surface water drainage shall be transported to existing storm sewers, drainage facilities, or natural drainage ditches approved by the City Engineer.
 - (iv) The City Engineer shall approve all drainage features.

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- (v) *Culverts and Bridges.* Culverts and bridges shall be installed where needed in accordance with existing Arkansas State Highway Department standards and specifications.
 - (i) *Water Supply.*
 - (i) *Accessible Public Water Supply.* When an approved public water supply is reasonably accessible, the developer shall install a system of water mains and shall connect to such supply so that each lot within the subdivision or development shall be provided with a connection to said public water supply. All connections shall be approved by the City Engineer. Individual service lines shall be installed, and individual connections shall be made prior to the paving of the street, if possible.
 - (ii) *Nonaccessible Public Water Supply.* Where an approved public water supply is not reasonably accessible, any private water supply system proposed by the developer must be approved by the county sanitarian and the City Engineer in order to assure that the private water supply system will provide an adequate supply of potable water to every lot in the subdivision or development. Individual service lines shall be installed, and individual connections shall be made prior to the paving of the street, if possible.
 - (iii) *Fire Hydrants.* Fire hydrants for single-family dwellings and duplexes shall be installed so that the distance between two (2) consecutive fire hydrants does not exceed 800 feet, and no lot is more than 400 feet from a fire hydrant. Fire hydrants for apartment complexes, commercial structures, and industrial structures shall be installed so that the distance between two (2) consecutive fire hydrants does not exceed 600 feet; provided, the Fire Chief shall have the authority to require additional fire hydrants upon a determination that such additional fire hydrants are necessary to provide adequate fire protection. The Fire Chief shall develop written criteria to be applied in determining whether additional fire hydrants shall be required.
 - (j) *Sanitary Sewer System.*
 - (i) *Public Sanitary Sewer Accessible.* Where a public sanitary sewer is reasonably accessible, the developer shall connect with such sewer, and each lot within the subdivision or development shall be provided with a connection thereto. All connections shall be subject to the approval of the City Engineer. Individual service lines shall be installed, and individual connections shall be made prior to the paving of the street if possible.
 - (ii) *Public Sanitary Sewer Not Accessible.* Where a subdivision, lot split, or other development is proposed to utilize either individual septic systems or an onsite wastewater treatment system the following is required:
 - (a) *Lot Splits Resulting in Lots Less Than 1.5 acres.* Prior to the city stamping the lot split document for approval, a letter from the Arkansas Department of Health is required verifying approval of soil tests and that the property could be developed with a septic system.
 - (b) Prior to the city signing a final or concurrent plat a letter from the Arkansas Department of Health is required indicating approval of the overall plan for the utilization of either onsite wastewater systems or individual septic permits.
 - (c) Existing septic systems, sewage disposal fields (leach fields), alternate disposal fields required by state law and water wells on-site or off-site within 100 feet shall be shown on all proposed subdivisions, lot splits, and development plans.

-
- (d) *Community Sewage Systems.* The construction of community sewage systems or decentralized sewer systems shall be prohibited within the City unless expressly permitted by resolution of the City Council.
 - (e) *Annexation of Community Sewage Systems.* Where a community sewage system is annexed into the city, then the following shall apply:
 - (1) *Unconstructed Systems.* The wastewater system shall be designed such that the entire collection system is a traditional-style gravity sewer system that carries all wastewater flow to centralized treatment facilities and shall meet city standards for design construction. The system must also be designed such that there is one (1) single point of connection from which a future gravity connection can be made to the city sanitary sewer system when the latter becomes available. This connection shall be made at the expense of the owner of the decentralized wastewater system.
 - (2) *Constructed Systems.* Systems constructed prior to annexation into the city must tie to the city sanitary sewer system when a city sanitary sewer main is constructed within 300 feet of the community sewage system and such main is reasonably available to the community sewage system. This connection shall be made at the expense of the owner of the decentralized wastewater system.
 - (k) *Trail Linkages/Corridor/Easements.* The developer may be required to construct a trail linkage or corridor or grant a multi-use trail easement for trails shown on the Master Transportation Plan that abut, intersect, or traverse the project site, if it is determined that the improvements bear a rational nexus and rough proportionality to the needs created by the development.

(l) *Parkland Dedication.*

- (i) *Applicability.* The requirements of this subsection shall apply to residential lot splits, subdivisions, large scale developments, planned zoning districts, large scale site improvement plans, and small scale site improvement plans; provided that these requirements shall not apply to a lot split or subdivision that does not create one (1) or more vacant lots on which a residential structure could be erected pursuant to the Unified Development Code.
- (ii) *Residential Development.*
 - (a) *Dedication or Fee-in-Lieu.* When a proposed residential development does not provide an area or areas for a public park based on the Fayetteville Parks and Recreation Plan, the developer shall be required to make a reasonable dedication of land for public park facilities, or to make a reasonable equivalent contribution in lieu of dedication of land, such contribution to be used for the acquisition and development of park land that serves the subdivision or development.
 - (b) *Parks and Recreation Advisory Board.* Prior to the submittal of a preliminary plat, large scale development plan, or large site improvement plan the developer shall submit to the Parks and Recreation Advisory Board a concept plat or plan.
 - (c) *Planning Commission.* The developer and the Parks and Recreation Advisory Board shall make a joint recommendation to the Planning Commission as to the land dedication or contribution in lieu of dedication. In the event that they are

unable to agree, the developer and advisory board shall make separate recommendations to the Planning Commission who shall determine the issue.

(d) *Decision.* If the developer proposes to dedicate land for a public park after consultation with the Parks and Recreation Advisory Board which the Planning Commission determines is suitable for park purposes, the proposed dedication shall be accepted. Upon consent and consultation with the developer and the Parks and Recreation Advisory Board, a developer may dedicate a portion of the required park land dedication and make a contribution of money in lieu of land dedication for the remaining park land dedication requirement. With consent of the Parks and Recreation Advisory Board, this monetary contribution may be used to develop the park land in the development or elsewhere within the quadrant consistent with the Fayetteville Parks and Recreation Plan.

(e) *Approval.* The Planning Commission's decision must be incorporated into the developer's preliminary plat, large scale development, or large site improvement plan prior to plat or plan approval.

(f) *Dedication Ratios.* Land shall be dedicated at a ratio of 0.023 acres of land for each single-family dwelling unit and 0.020 acres of land for each multi-family dwelling unit.

(g) *Fee-in-Lieu formulas.* A contribution in lieu of land dedication shall be made according to the following formula:

\$1,089.00 for each single-family unit.

\$952.00 for each multi-family unit based upon actual density.

The Parks and Recreation Department shall review the contribution formula every two (2) years and make recommendations to the City Council following such review.

(h) *Dedication in Excess.* If a developer wishes to dedicate park land which exceeds the requirement of this subsection, the developer shall make a written request to the Planning Commission who may grant the developer a credit equivalent to said excess. Said credit shall be applied toward the developer's obligation under this subsection for any subsequent development located in the same park quadrant.

(iii) *Timing of Dedication and/or Contribution.* All dedications of land must be made before the city signs the final plat, or issuance of building permits for a large scale development or large site improvement plan. A final plat shall not be released for recordation until the deed for a land dedication is received. Deeded land is dedicated public park land and not subject to any right of reversion or refund. A cash contribution in lieu of required land development shall be payable before the city signing the final plat, or issuance of building permits for a large scale development or large site improvement plan. With the approval of the planning commission a developer may pay such contribution in three (3) equal installments to be paid in full within one (1) year of final plat approval. If a developer makes a cash contribution in lieu of land dedication, the developer shall be entitled to a pro rata refund, together with the accrued interest therefrom, in the event actual density is less than the density used as the basis for the developer's contribution; provided, no refund shall be made unless application therefore is made in writing to the Zoning and Development Administrator within one (1) year from the date of final plat approval. In the event actual density is more than the density used as the basis for a dedication of land or

case contribution the developer must make an additional land dedication or contribution in lieu of dedication.

(iv) *Zoning Requirements.* Lots created for the purpose of park land dedication shall not be required to meet the standards for lot size, bulk and area within any zoning district. Lots created for the purpose of park land dedication to serve the residents of the surrounding area shall not be subject to POA/HOA dues or other fees established for maintenance or other purposes within the neighborhood.

(v) *Fee-in-Lieu Allocation.* All parkland fees received under this subsection shall be deposited in an interest bearing account. This money together with its earned interest shall be expended within five (5) calendar years of the last date of the calendar year in which it was received for the acquisition and/or development of parkland that services the subdivision or development for which the contribution in lieu of dedication was made. If this money has not been expended within the allowed period, the unexpended money together with any of its remaining earned interest shall be refunded to the present owner of the property that was the subject of the new development and against which the parkland fee was assessed and collected.

(C) *Other Infrastructure Improvements.* Other infrastructure improvements may be required where the need for such improvements is created in whole or in part by the proposed development as determined by the City Engineer.

(Code 1965, App. C., Art. III, §A(2), (3); Ord. No. 1979, 2-5-74; Ord. No. 2353, 7-5-77; Ord. No. 2755, 9-1-81; Code 1991, §§159.31, 159.32; Ord. No. 4100, §2 (Ex. A), 6-16-98; Ord. No. 4263, 8-1-00; Ord. No. 4660, 12-21-04; Ord. No. 5152, 7-15-08; Ord. No. 5271, 9-1-09; Ord. No. 5296, 12-15-09; Ord. No. 5374, 12-21-10; Ord. No. 5523, 9-4-12; Ord. No. 5570, 03-05-13; Ord. No. 6116, §1, 11-20-18; Ord. No. 6166, §§1, 2, 4-2-19; Ord. No. 6195, §1, 6-4-19; Ord. No. 6350, §3(Exh. B), 8-18-20; Ord. No. 6426, §1, 4-6-21; Ord. No. 6446, §8(Exh. C), 6-15-21)



CITY OF
FAYETTEVILLE
ARKANSAS

RFP 23-15

MGT of America Consulting, LLC

MGT of America, LLC

Supplier Response

Event Information

Number: RFP 23-15
Title: Park Impact Study Fee
Type: Request for Proposal
Issue Date: 7/16/2023
Deadline: 8/9/2023 02:00 PM (CT)
Notes: The City of Fayetteville, Arkansas, seeks proposals from qualified consulting firms to develop a comprehensive Park Impact Fee Study for the City of Fayetteville. Any questions regarding this solicitation process shall be directed to Amanda Beilfuss, City of Fayetteville Sr. Purchasing Agent at abeilfuss@fayetteville-ar.gov or (479) 575-8220.

Contact Information

Contact: Amanda Beilfuss
Address: Purchasing
Room 306
City Hall
113 West Mountain Street - Room 306
Fayetteville, AR 72701
Email: abeilfuss@fayetteville-ar.gov

MGT of America Consulting, LLC Information

Contact: Malony Allen
Address: 4320 W. Kennedy Blvd, Suite 200
Tampa, FL 33609
Phone: (888) 302-0899
Email: rcvrfp@mgtconsulting.com
Web Address: mgtconsulting.com

By submitting your response, you certify that you are authorized to represent and bind your company.

Bret Schlyer
Signature

bschlyer@mgtconsulting.com
Email

Submitted at 8/8/2023 10:04:19 PM (CT)

Supplier Note

MGT of America Consulting, LLC ("MGT") appreciates the opportunity to provide the City of Fayetteville ("City") with this proposal for a Park Impact Fee Study as described in RFP23-019.

Requested Attachments

RFP 23-15, Park Impact Fee Study

MGT
Proposal_City_Fayetteville_Impact
FeeStudy.pdf

Please attach the signed and completed RFP form, located in the 'Attachments' tab, along with any additional documents.

Response Attachments

FORMS_CITY OF FAYETTEVILLE_SIGNED.pdf

Required forms have been signed by MGT Signatory Authority.

Bid Attributes

1

Addendum Acknowledgement

By selecting "I agree", you acknowledge that you have read all addendum(s) that have been issued for this solicitation, if applicable.

☒ I agree



Proposal

August 9, 2023

RFP #23-15

Park Impact Fee Study

City of Fayetteville, AR

Submitted by:

PATRICK DYER

VICE PRESIDENT, PERFORMANCE SOLUTIONS
3600 AMERICAN RIVER DRIVE, SUITE 150

SACRAMENTO, CA 95864

916.443.3411

pdyer@mgtconsulting.com



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Cover Letter

August 9, 2023

Amanda Beilfuss
City of Fayetteville
Purchasing Division
Room 306
113 W. Mountain
Fayetteville, AR 72701

SUBJECT: PARK IMPACT FEE STUDY

Dear Ms. Beilfuss:

MGT of America Consulting, LLC ("MGT") appreciates the opportunity to provide the City of Fayetteville ("City") with this proposal for a Park Impact Fee Study as described in RFP23-019. All work to be completed will satisfy the requirements of **§14-56-103 of Arkansas Code Title 14** (the Arkansas Impact Fee Law). MGT will be the prime contractor for this project, and we will be partnering with David Taussig & Associates, Inc. ("DTA"), for this engagement. Information throughout this proposal includes data and capabilities associated with both firms. We believe that the combination of our firms offers the City solutions that will meet your specific objectives while providing the best overall value.

Our team of experienced and talented professionals will complete your project as a partnership, with significant stakeholder input. Our success in providing high quality services to cities, counties, and both state and local government agencies across the nation, has resulted in over half of our business coming from former clients. We genuinely care about our clients and want to ensure our services are value-added not only when the project is completed, but also for future decision-making.

PROJECT UNDERSTANDING

Fayetteville, AR is known for its rich natural resources, military history, and community pride. The City governs services for its approximately 320,000 citizens.

To better meet its park and recreation goals, the City seeks to partner with a consultant to perform a concentrated and defensible Park Impact Fee Study. The result of this study will 1) incorporate recent development and changes in the City, and 2) align with the City's recently adopted Parks and Recreation System Master Plan. This plan acknowledges the history, resources and growth pressures as they relate to opportunities for improving the City's recreation system.

We look forward to partnering with you for this important effort and exceeding your expectations of the RFP.



COVER LETTER

MGT has thoroughly reviewed the City's RFP and is committed to fulfilling all the requirements within the timeline expressed by the City in that document. Thank you for the opportunity to submit this proposal for this important study.

Please contact **Bret Schlyer** if you have any questions or comments about this proposal (which is valid for 120 days) at **316.214.3163** or **bschlyer@mgtconsulting.com**.

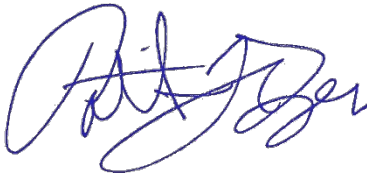
MGT has reviewed the RFP Terms and Conditions and takes no exceptions.

MGT Contact Information

PROJECT LEADER / MAIN CONTACT	Bret Schlyer Vice President P 316.214.3163 Email: bschlyer@mgtconsulting.com
MGT HEADQUARTERS	MGT of America Consulting, LLC 4320 West Kennedy Boulevard Tampa, Florida 33609 P: 813.327.4717 Fax: 850.385.4501 www.mgtconsulting.com FEIN: 81-0890071

I am authorized by our firm to commit MGT to the terms and conditions included in the attached proposal.

Sincerely,



Patrick J. Dyer, Vice President, Performance Solutions
Authorized to Bind the Firm



Executive Summary

Firm Profile

Generating an accurate and transparent Park Impact Fee Study requires years of experience. Firms need a deep understanding of governmental agencies, building permit process flows, and the details of how costs are linked to distinct process steps along the way. MGT of America Consulting, LLC (“MGT”) is uniquely qualified to fulfill the City’s requirements. We have the experience, expertise, and a proven track record for not only delivering, but exceeding expectations.

Our history makes the case. MGT began operations in 1974. As a consulting group, we have **delivered more user fee studies to governmental jurisdictions than all current competition combined**. Our experience with such studies stretches back to the late 1980s when our senior consulting staff worked for David M. Griffith & Associates (DMG).

The City deserves a firm with expertise that is second to none. MGT professionals were present at the creation of the user fee study industry. Today, our firm leads the way.

The City also deserves a study that delivers value at a reasonable price. MGT is a financially stable national consulting firm. We have a strong reputation for delivering analysis, thoughtful advice, and comprehensive studies on time and within budget.

Our structure as a firm is unique. MGT is a privately held, employee-owned limited liability company. We have a deep roster of experienced cost allocation experts, ample resources, and a deep desire to serve the public. It’s our people that are the driving force behind the impact we create. Every member of the firm has a vested interest in the successful completion of every project, for every client. This mindset is embedded in our culture in is at the heart of what we do:

We change the communities we serve – for good.

MGT staff has delivered more user fee studies to governmental jurisdictions than all current competition combined.

The City seeks to reimagine its Park Impact Fee process and revamp the associated fee schedules. MGT’s understanding of the structures, operations, and issues facing public agencies will help accelerate project timelines and generate desired outcomes. For more than 48 years, MGT has been delivering financial and management consulting services to state and local governments. Our people have deep experience in the public sector. We are not the biggest, oldest, or highest profile consulting firm; just the best for delivering the cost allocation expertise the City needs.



FIRM AT A GLANCE

Name: MGT of America Consulting, LLC (MGT)

Founded: 1974

Locations: Headquarters in Tampa Florida; branch offices nationwide

Staff: 500+ consultants with a deep roster of experienced cost allocation experts

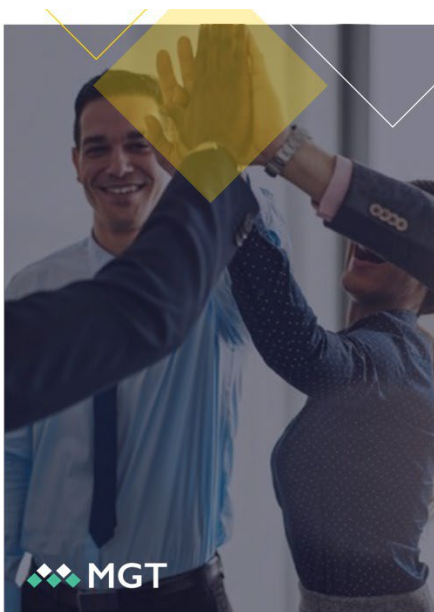
Structure: Privately held, employee-owned, client-driven Limited Liability Company

Lines of Business: Government Consulting, Education and Financial Solutions, Diversity and Inclusion, Human Capital, Cyber Security and Technology



MGT Primary Consulting Divisions

MGT is structured into several primary consulting divisions. The MGT Performance Solutions Group will be responsible for the completion of this project. This portfolio group combines Financial Solutions, Human Capital, Government Consulting, and Diversity and Inclusion to provide an integrated team with subject matter expertise and the financial acumen to help government agencies perform at their best and thrive. We also have experts in Education Solutions and Cyber Security and Technology.



Capabilities & Solutions

Education Solutions

School Turnaround | Comprehensive Needs Assessment | Strategic Planning | Facilities Master Planning | Program Assessments | Operational Performance | Housing Studies | Demographics/Enrollment Studies | Boundary Studies | Classification & Compensation Studies

Disparity Solutions

Disparity Studies | Organizational Reviews

Diversity, Equity & Inclusion Solutions

DEI Workplace Assessments | Equity Audits | DEI/Racial Equity Strategy, Tools, & Training

Financial Solutions

Cost Allocation Plans | User Fee Studies | Indirect Cost Rate Proposals | Pandemic Funding Advisory & Support | Performance Audits

Cyber & Network Solutions

24/7 Managed Detection & Response | End-to-End Firewall Management | Cloud Security | Penetration Testing

MGT Contact Information

PROJECT LEADER	Bret Schlyer Vice President 6478 Winchester Blvd #124 Canal Winchester, OH 43110 P 316.214.3163 Email: bschlyer@mgtconsulting.com
MGT HEADQUARTERS	MGT of America Consulting, LLC 4320 West Kennedy Boulevard Tampa, Florida 33609 P: 813.327.4717 Fax: 850.385.4501 www.mgtconsulting.com FEIN: 81-0890071
INDIVIDUALS AUTHORIZED TO COMMIT FIRM	Patrick Dyer Vice President 2251 Harvard St., Ste. 134 Sacramento, CA 95815 P: 916.443.3411 Email: pdyer@mgtconsulting.com Robert Holloway Senior Vice President & Chief Strategy Officer 516 North Adams Street Tallahassee, FL 32301 P: 850.386.3191 Email: rholloway@mgtconsulting.com A. Trey Traviesa CEO & Chairman of the Board 4320 West Kennedy Boulevard, Suite 200 Tampa, FL 33609 P: 850.386.3191 Email: ttraviesa@mgtconsulting.com Carla Luke Chief Financial Officer 4320 West Kennedy Boulevard, Suite 200 Tampa, FL 33609 P: 850.386.3191 Email: cluke@mgtconsulting.com

Experience, Ability, and References

MGT Advantages

MGT consultants are experts in government cost of service studies. We know that the City will look at many factors in making their decision on this important project and we believe that the following factors make the difference:

- ♦ **LOCAL EXPERIENCE** – MGT is currently engaged in a cost allocation plan and user fee study with the City of Fayetteville.
- ♦ **TRACK RECORD** – MGT has a track record around the country of delivering high quality, innovative, on-time projects.
- ♦ **STABILITY** – MGT has two basic management tenets: **(1)** retain experienced, high-character consultants; and **(2)** assign these consultants to engagements to develop long-term professional relationships.
- ♦ **SENIOR LEVEL MANAGEMENT INVOLVEMENT** – MGT assigns an *executive level* consultant to work directly on all projects; Mr. Schlyer will be directly assigned to this project.



MGT is proud to partner with DTA for this engagement. DTA is a public finance consulting firm with offices in Dallas and Houston, Texas, Tampa, Florida, Newport Beach, San Jose, San Francisco, and Riverside, California, and Raleigh, North Carolina. Since its establishment in 1985, DTA has completed consulting assignments for more than 3,000 clients in 22 states. During this period, the firm has been involved in the formation of more than 2,000 public finance districts, with total bond authorizations exceeding \$75 billion. DTA is licensed and registered with the U.S. Securities and Exchange Commission (SEC) and Municipal Securities Rulemaking Board (MSRB) as a Municipal Advisor (No. 867-01160) and follows all the fiduciary requirements associated with this designation.

Notably, DTA has worked in the parkland fee space for municipalities nationwide. DTA is also currently working in both the City and County of El Paso, Texas, as a fiscal and economic consultant for two separate development projects of 180 homes and a much larger 4,300 homes. This is the County of El Paso's first district improvement approach to guiding development and receiving community benefits, in the process **establishing support for parkland infrastructure costs and various public improvements, including a community and recreation center, a splash pad, parks and walking trails, biking paths, and hiking trails.** DTA is working closely with the County of El Paso's Parks and Recreation Division, Public Works Department, Engineering Department, Financial Advisor, and County residents for this project. In addition, DTA was just recently hired by Pickens County, South Carolina, to conduct a comprehensive Countywide impact fee study that shall assess Transportation, Fire, Stormwater, Roads and Bridges, County Facilities, and **Parks and Recreation Fees.**

MGT Qualifications

User fee studies are one of MGT's core services. Lead staff on our proposed team have over 30 years' experience performing planning, building, and engineering fee studies – both on the revenue side and the process improvement/management side.

Expertise and Experience

MGT is thoroughly familiar with all relevant federal and state of Arkansas Park Impact Fee requirements. Our expert consulting team is proficient at managing Park Impact Fee projects precisely like the one requested by the City.

MGT also has an outstanding record of past performance. Our teams are composed of proven professionals with the goal of providing the best quality of service while meeting project schedules and budgets. To review completed projects like the study requested by the City, please see the References section of our proposal.

"MGT's consultants were knowledgeable, reliable, and professional. They walked us through the process every step of the way throughout the engagement."

*- Matthew Osterhoudt,
Director Planning & Development Services
Sarasota County, Florida*

Project Management and Communication

Our project management process includes a project schedule with deadlines and a project team with the availability to meet deadlines. MGT will onboard additional consultants if needed and perform quality assurance activities throughout the project. To ensure satisfaction for the City, our communication plan includes:

- ◆ Frequent formal and informal correspondence
- ◆ Meetings (on-site or teleconference)
- ◆ Built-in checks to keep your project on track

Past and Current Related Experience

Impact Fee Experience

DTA, our partnering public finance consulting firm, will be providing impact fee expertise for this engagement. Each of DTA's impact fee studies includes a cost-benefit analysis and the determination of nexus between the facilities financed and financing mechanism. DTA has prepared approximately 500 fee justification studies to date for a variety of public improvements, including transportation, water, sewer and flood control facilities, fire and police stations, **parkland**, libraries, and other types of infrastructure. DTA has been performing public facilities fee consulting services for 36 years, since 1987. DTA has extensive experience preparing Park Impact Fee studies that have withstood legal scrutiny to the extent that none of our prior studies have been subject to any type of litigation. In addition, DTA staff has extensive experience working with various stakeholder groups, including public agencies, public agency municipal staff, residents, local Chambers of Commerce, and other interested parties.

EXPERIENCE, ABILITY, AND REFERENCES

DTA has a staff of approximately 50 employees, all of whom are directly involved solely in public finance. Staff members come from backgrounds in several fields, including land development, public administration, civil engineering, investment banking, economic consulting, redevelopment, law, and land use planning.

This diversity of experience and expertise allows DTA to meet a wide variety of challenges related to both the actual work product and client management. DTA's staff members have considerable experience in computer-based financial analyses and modeling, which is a key component of the firm's consulting services. This ensures that the development of computer models utilized in the potential Fee Study will be in experienced hands.

A partial list of the municipal clients for whom we have completed impact fee studies in California in recent years is provided below. DTA is also currently involved in impact fee engagements in the Town of Queen Creek, Arizona, Hillsborough County and the City of Riviera Beach, Florida, numerous municipalities in North Carolina, and Pickens County, South Carolina.

- | | |
|------------------------------|---|
| ◆ City of Anaheim | ◆ City of San Jacinto |
| ◆ City of Blythe | ◆ City of San Jose |
| ◆ City of Brawley | ◆ City of San Luis Obispo |
| ◆ City of Calexico | ◆ City of Santa Ana |
| ◆ City of Campbell | ◆ City of Soledad |
| ◆ City of Cathedral City | ◆ City of South San Francisco |
| ◆ City of Cerritos | ◆ City of Torrance |
| ◆ City of Chino | ◆ City of Tustin |
| ◆ City of Chino Hills | ◆ City of Upland |
| ◆ City of Colton | ◆ City of Victorville |
| ◆ City of Costa Mesa | ◆ County of Colusa |
| ◆ City of Cypress | ◆ County of Fresno |
| ◆ City of Desert Hot Springs | ◆ County of Kings |
| ◆ City of Escalon | ◆ County of Pasadena |
| ◆ City of Firebaugh | ◆ County of Riverside |
| ◆ City of Fontana | ◆ County of San Bernardino |
| ◆ City of Fowler | ◆ County of San Francisco |
| ◆ City of Glendale | ◆ County of San Luis Obispo |
| ◆ City of Hesperia | ◆ County of Santa Barbara |
| ◆ City of Lone | ◆ County of Santa Clara Fire Department |
| ◆ City of Kingsburg | ◆ County of Shasta |
| ◆ City of Lakeview | ◆ County of South Santa Clara Fire District |
| ◆ City of Live Oa | ◆ County of Yub |

- | | |
|--------------------------|--|
| ◆ City of Los Banos | ◆ Town of Loomis |
| ◆ City of Manteca | ◆ Town of Mammoth Lakes |
| ◆ City of Napa | ◆ Beaumont Cherry Valley Recreation and Parks District |
| ◆ City of Palo Alto | ◆ Denair Community Services District |
| ◆ City of Pasadena | ◆ El Dorado Hills Community Services District |
| ◆ City of Paso Robles | ◆ El Dorado Hills Fire Department |
| ◆ City of Perris | ◆ Jurupa Area Recreation and Park District |
| ◆ City of Red Bluff | ◆ San Geronio Memorial Hospital |
| ◆ City of Redlands | ◆ San Geronio Pass Water Agency |
| ◆ City of San Bernardino | ◆ South Yuba Transportation Improvement Authority |
| ◆ City of San Francisco | |

Management and Cost of Service Experience

MGT annually prepares over 300 cost of service projects each year for local and state governments.

Our clients range from small cities, counties, and districts to the largest urban areas in the nation, as well as multiple state and U.S. territories.

MGT is thoroughly familiar with all relevant requirements for this project, and the legal issues surrounding impact fees. With over 50 years of experience in governmental cost determination, the expert consulting team proposed for your project is proficient at managing projects exactly like the one being requested by the City. The following table shows a small selection of current MGT cost of service clients.

- | | |
|--------------------------------|--------------------------------|
| ◆ Wichita, Kansas | ◆ Pasco County, Florida |
| ◆ Oklahoma City, Oklahoma | ◆ Nasau County, Florida |
| ◆ Tulsa, Oklahoma | ◆ City of Melbourne, Florida |
| ◆ Oklahoma County, Oklahoma | ◆ Collier County, Florida |
| ◆ Hillsborough County, Florida | ◆ Riverside County, California |
| ◆ Fulton County, Georgia | ◆ Spokane County, Washington |
| ◆ Mobile County, Alabama | ◆ Coconino County, Arizona |
| ◆ Muskegon County, Michigan | ◆ New Orleans, Louisiana |
| ◆ Jefferson County, Colorado | ◆ City of Atlanta, Georgia |
| ◆ Jefferson Parish, Louisiana | ◆ Tulsa, Oklahoma |
| ◆ Johnson County, Kansas | ◆ Colorado Springs, Colorado |
| ◆ City of Flint, Michigan | ◆ Fulton County, Georgia |
| ◆ Orange County, California | |

EXPERIENCE, ABILITY, AND REFERENCES

The map below in **Exhibit 1** highlights the states where MGT is preparing related cost of service studies.

Our projects are staffed and scheduled to allow for multiple meetings and interviews with department personnel, to present formal or informal training sessions to project stakeholders or personnel new to the project, and to provide multiple revisions and reviews of draft plans with designated personnel.

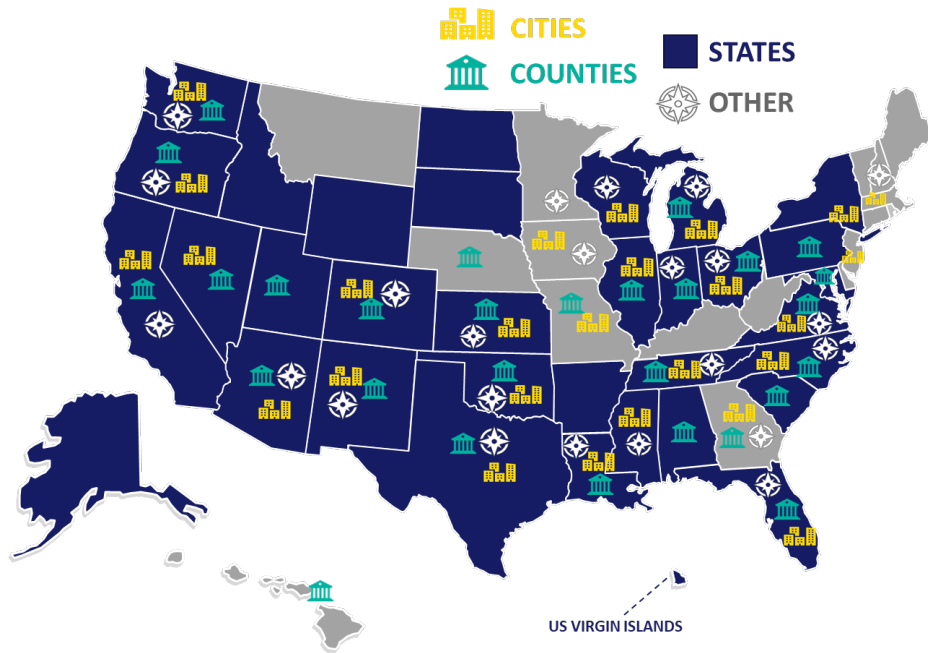


Exhibit 1. MGT's National Cost of Service Experience

Similar Past & Ongoing Projects

CLIENT NAME	PROJECT LOCATION	PROJECT DESCRIPTION	PROJECT DATES
City of Palo Alto	Palo Alto, CA	DIF Update	2012-Ongoing
Broward County	Fort Lauderdale, FL	Cost Allocation & Federal Transportation Administration Submission	2014-Ongoing
City of Riviera Beach	Riviera Beach, FL	DIF Update	2021
County of Yuba	Yuba County, CA	DIF Report	2014
Walton County	Crestview, FL	Road Infrastructure Surtax Performance Review & Audit	2022
City of Anaheim	Anaheim, CA	DIF Update; Special Tax Consultant/Assessment Engineer Services	1990 - present

El Dorado Hills Community Services District	El Dorado Hills, CA	Fee Study; District Administration Services	November 2016-Ongoing
City of Kingsburg	Kingsburg, CA	DIF Update; Special Tax Consultant Services	June 2015-June 2017

Proposed Project Team

We believe MGT has designated a project team for the City's project with exceptional qualifications for completing the scope of work and assisting the City of Fayetteville. We intend to only assign senior consultants with extensive experience in preparing impact fee studies and providing high level management and financial analysis.

This project team has the availability and bandwidth to successfully complete this project. The personnel described in our proposal are the professionals who will provide the services for this project. The key staff will all be available and actively engaged in this project for the duration. The project management team/key team members assigned to the City of Fayetteville contract shall not be substituted without the expressed permission of the City.

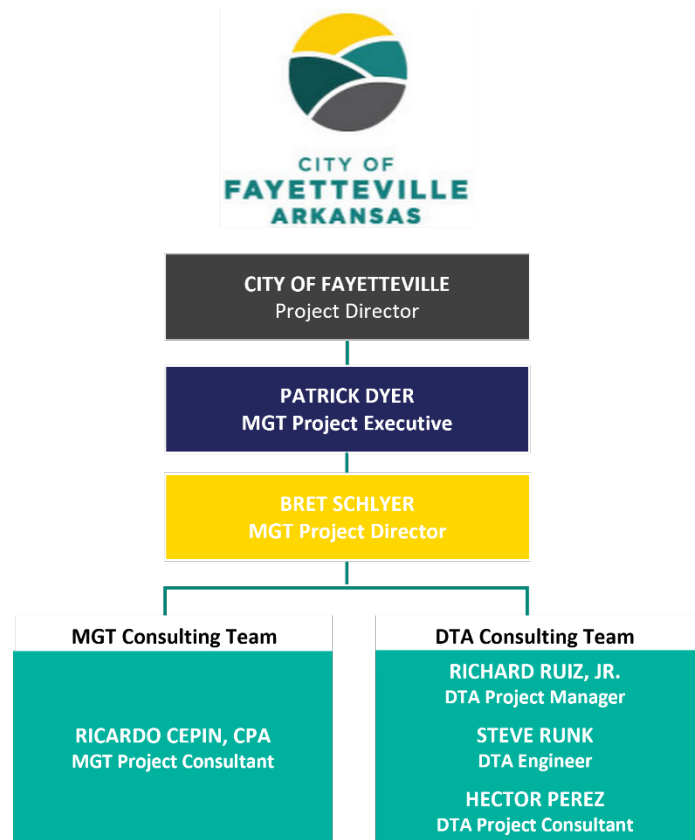


Exhibit 2. Project Team Org Chart

Roles and Responsibilities

City of Fayetteville Project Director

MGT suggests the City appoint a single point of contact to serve as the Project Officer. The Project Officer will have primary responsibility and final authority over all activities, and he/she will provide project guidance and direction to the MGT team. The Project Officer will approve the contract, work plan, and final report. All project correspondence, progress reports, and final reports will be delivered to the Project Officer.

MGT Project Executive

Patrick Dyer, Vice President, Financial Solutions

The Project Executive will be the primary person responsible for ensuring the resources to conduct the study are available from start to finish and that the team fulfills all contractual requirements, produces a quality report, and meets all project deadlines. The MGT Project Executive is the main point of quality control, has final authority for the project and deliverables, and helps resolve conflicts over any project issues. Mr. Dyer will address any questions or concerns throughout the project and will be available to attend on-site interviews, necessary meetings and present the final report findings to City staff. Mr. Dyer will ensure that the City is unconditionally satisfied with the services received from MGT consultants.

MGT Project Director

Bret Schlyer, Vice President, Performance Solutions

The MGT Project Director will manage the engagement, which includes assigning tasks to project team members, monitoring all activities, and maintaining frequent contact with the City Project Officer throughout the lifecycle of the project. Mr. Schlyer will participate in key meetings and presentations. He will also closely monitor the project timeline against milestones and deadlines.

Consultant Team

Ricardo Cepin, CPA, MGT Project Consultant
 Richard Ruiz Jr, DTA Project Manager
 Steve Runk, PE, DTA Engineer
 Hector Perez, DTA Project Consultant

These individuals will work in close contact with MGT's Project Executive, Project Director and key City officials, as appropriate, to customize and execute each work task and fulfill the City's stated expectations. This team will be actively involved in data gathering, data analysis, report writing, follow up phone calls and e-mails. Under the supervision of the Project Director, they will review, document, evaluate, and generate recommendations in accordance with each component of the work plan.

Resumes

Resumes of proposed personnel are provided in the Appendix, page 30.

References

MGT is the pre-eminent firm in analyzing department operations and fees. We have worked with local governments around the country for decades. We offer the following examples of similar projects. Projects listed below took place within the last five years:

CITY OF LEANDER

Location	City of Leander, TX
Client Contact	Robert Powers, Finance Director
Address	200 West Willis Street, Leander, TX 78646
Phone Number	(512)-528-2734
E-mail Address	RPowers@LeanderTX.gov
Project Dates	2015-Present
DTA currently administers three PIDs for the City of Leander, specifically the Oak Creek, Deerbrooke, and Crystal Springs PIDs. Oak Creek is a 151-acre, 446-residential unit master-planned community located in the City (Williamson County). Bonds in the amount of \$5,200,000 were issued in 2014. DTA's implementation responsibilities for the Oak Creek PID include the preparation of annual SAP updates; parcel database development, maintenance, and updates; the determination of the annual budget, including detailed financial reconciliation of prior year revenues and expenditures and assessment installment calculations; payoff calculations and coordination with the trustee regarding the redemption of bonds from prepayment proceeds; trustee compliance monitoring; the management of the billing and collection of assessment installments, including the mailing of collection/reminder letters and assistance to foreclosure counsel; the preparation and dissemination of Rule 15c2-12 Reports; arbitrage/rebate computation and reporting; and the preparation of responses to questions from property owners and other interested parties. Cost: \$42,000/FY	

TOWN OF TROPHY CLUB

Location	Town of Trophy Club, TX
Client Contact	Mike Erwin, Director of Finance
Address	1 Trophy Wood Drive, Trophy Club, TX 76262
Phone Number	(682) 237-2912

E-mail Address	MErwin@TrophyClub.org
Project Dates	2008-Present
The Town of Trophy Club PID No. 1 encompasses The Highlands, a 697-acre, 1,474 residential unit master-planned development in the Town of Trophy Club. Bonds for \$27,500,000 were issued in 2007. DTA handles a full range of PID administration services, including the preparation of annual SAP updates; budget preparation and reconciliation; trust account administration, compliance, and audit; the review and approval of Improvement Fund disbursement requests; parcel and ownership change research; the development and update of the parcel database; assessment apportionment and assessment installment calculations; coordination with Denton County on the billing and collection of assessment installments; the mailing of collection/reminder letters and assistance to foreclosure counsel; payoff calculations and assistance to property owners; the preparation and dissemination of Rule 15c2-12 Continuing Disclosure Reports; and arbitrage/rebate computation and reporting. Cost: \$20,000/FY	

CITY OF RIVIERA BEACH

Location	City of Riviera Beach, FL
Client Contact	Randy Sherman, Director of Finance and Administrative Services
Address	600 W. Blue Heron Blvd., Riviera Beach, FL 33404
Phone Number	RSherman@RivieraBeach.org
E-mail Address	(561) 845-4045
Project Dates	April 2021-Present
MGT and DTA are currently updating the City of Riviera Beach impact fee schedule for parks, recreation, police, fire, library, and transportation services pursuant to the Florida Impact Fees Act. In addition, DTA has reviewed Florida's 2021 impact fee legislation, HB 337, to provide and recommend best outcomes and practices for the City. To determine these updated costs, DTA, in partnership with MGT, has conducted a detailed review of the City's budgets, Comprehensive Plans, Capital Improvements Plans, Facilities Master Plans, strategic goals, and any additional expansion of services to the community. Cost: \$\$49,000	

CITY OF TULSA, OK

Location	City of Tulsa, OK
Client Contact	Jarrod Moore, Interim Budget & Planning Division Manager
Address	175 East 2 nd Street, Tulsa, OK 74103
Phone Number	JLMoore@cityoftulsa.org
E-mail Address	(918) 526-7809
Project Dates	2010-Present

MGT annually prepares a city-wide cost allocation plan for the City of Tulsa. The plan identifies the cost of administrative services provided by General Fund departments in support of the City's Enterprise Funds. The City relies upon MGT's calculations to determine the amount of the transfer from the Enterprise Funds back to the City's General Fund as reimbursement for the cost of the services provided.

Cost: \$10,000

OKLAHOMA COUNTY, OK

Location	Oklahoma County, OK
Client Contact	Aaron Etherington, Assistant District Attorney
Address	320 Robert S. Kerr, Suite 501, Oklahoma City, OK 73102
Phone Number	Aaron.etherington@oklahomacounty.org
E-mail Address	(405) 713-1666
Project Dates	2017-Present

MGT annually prepares a cost of incarceration study for the Oklahoma County Detention Facility. The study was prepared at the request of the County, until control of the jail changed to the Jail Trust – MGT's contract is now directly with the Jail Trust.

The study involves identifying all the operating costs of the jail facility, and breaking them down into components to establish a cost per day for housing adult inmates. MGT then provides testimony in a hearing with the District Court to present, explain and defend the calculations.

The project concludes with the issuance of an Administrative Order by the District Court to establish the daily cost of incarceration at the facility.

Cost: \$10,000

Technical Approach

With respect to the Fee Study, the project team would provide all-inclusive professional and technical support to the City in conducting a comprehensive review of required impact fee levels documented in the formal Nexus Study. The Final Report would present a fee methodology that satisfies the “rational nexus” tests used by the courts to determine the legality of development exactions.

General Approach to Development Impact Fees Reviews and Nexus Studies

In determining a reasonable nexus for each specific type of public facility, the project team will utilize one or more of the methodologies discussed below depending upon the data and other information available from the City and its current infrastructure policies. All the fee methodologies employ the concept of an Equivalent Dwelling Unit (EDU) to allocate benefit among various land use classes. EDUs are a means of quantifying different land uses in terms of their equivalence to a residential dwelling unit, where equivalence is measured in terms of potential infrastructure use or benefit from each type of public facility. For many types of facilities, EDUs are calculated based on the number of residents or employees generated by each land use class. For other facilities, different measures, such as the number of service calls, quantity of trip miles, or amount of storm water run-off, more accurately represent the benefit provided to each land use class. Transportation facilities typically demand EDU calculations predicated on a per unit or per trip basis.

The three types of fee methodologies used by the project team are based on either an existing infrastructure plan, a predetermined capacity amount, or a generic standard.

PLAN-BASED FEES

The first method of apportioning fees is based on a “Plan,” such as a Master Plan of Facilities, which identifies a finite set of improvements. These Facilities Plans generally identify a finite set of facilities needed by the public agency and are developed according to assessments of facilities needs prepared by staff and/or outside consultants and adopted by the public agency’s legislative body. With this plan-based approach, specific costs can be projected and assigned to all land uses planned in the future, often with a specific time period in mind that reflects new development projections. In preparing an impact fee analysis, facilities costs can be allocated in proportion to the amount of demand caused by each type of future development. It works well when it is difficult to measure the actual service needed by a land use type or where capacity cannot be directly related to demand. Roads and flood control improvements are examples where plan-based fees are often used. These fees are typically per unit assessments.

CAPACITY-BASED FEES

A second method of fee assessment is based on the “capacity” of a service or system, such as a water tank or a sewer plant. This kind of fee is not dependent on a particular Land Use Plan (i.e., amount or intensity), but rather it is based on a rate or cost per unit of capacity that can be applied to any type of development as long as the system has adequate capacity. This type of fee is useful when the costs of

the facility or system are unknown at the outset, but it requires that the amount of capacity used by a particular land use type be measurable or estimable. Capacity-based impact fees are assessed based on the demand rate per unit. This type of fee would most typically be assessed for water or wastewater systems.

STANDARD-BASED FEES

A third method of assessing fees is based on “standards” where costs are based on units of demand. This method establishes a generic unit cost for capacity, which is then applied to each land use per unit of demand. This methodology provides several advantages, including not needing to know the cost of a specific facility and/or how much capacity or service is provided by the current system or having to commit to a specific size of facility.

In preparing its analysis, the project team will apply one or more of these three methodologies to each facility type to generate applicable fee levels. However, the results of our quantitative analysis will be tempered by real-world factors to be at least considered by the City prior to the adoption of revised fee levels.

For example:

- ◆ How do the proposed fee levels compare with those imposed in neighboring jurisdictions? Do any of the fee components need to be substantially modified or eliminated?
- ◆ Will the calculated fee levels be so high they discourage future development? If so, the list of needed facilities could be shortened, with more facilities being assigned to individual development projects through conditions of approval, so they are not funded through the City’s fee program and, therefore, fee levels can be decreased.
- ◆ Should a “fee credit” program be established for developers who build or oversize facilities on the City’s facilities needs list?
- ◆ Should the automatic fee escalator be reviewed to possibly further mitigate the impacts of inflation on the fee program prior to the preparation and adoption of the next fee program by the City?

These questions and related issues will be discussed during the kickoff meeting and affect the implementation of the scope of work.

Staffing Commitments and Capacity

MGT is committed to providing responsive service and understands that time is money. Our current workload will not hinder our ability or commitment to provide the City with the same quality and timely service as received by all of our clients. Each proposed team member is available to begin your project upon receipt of a signed contract.

Should additional resources become required throughout the course of providing services, or should the project schedule become accelerated, MGT can draw from the expertise and resources of our entire firm of 100+ employees to help meet your needs. We will commit the resources necessary to get the job done.

We have thoughtfully brought together a team to provide outstanding services in a responsive, cost-effective, innovative and creative manner to the City. This high-powered team provides the City with the local knowledge and experience needed and covers the range of projects that may arise under this contract.

MGT and DTA have several projects similar to this scope/RFP concurrently being completed. MGT has 40+ experts and DTA has 45+ public finance professionals that are capable and have the capacity to assist on the City project. Most project consultants have 2 to 3 active projects that they are assigned to that are in various stages of completion. The proposed team is available to start the project immediately and has the capacity to meet the timelines requested by the City.

Cost Control

Our most effective form of cost control is our commitment to continuous communication and adhering to sound project management principles.

Effective and Continuous Communication

Effective and continuous communication between the MGT Project Director, the City Project Officer, MGT team members, and stakeholders is one of the most critical aspects of project management. The MGT Project Director will actively seek input and feedback from the City Project Officer and key stakeholders at each stage of this study. MGT's Project Director will regularly communicate information about the study's progress and problems which may arise before becoming a larger issue. A sample of the communications report we use frequently is shown in Exhibit 3.

Project Management

Each of our proposed senior level consultants is an expert in applying various project management methods and techniques to our projects. This expertise is rooted in completing hundreds of fee studies, many for jurisdictions similar in size to the City. Additionally, all MGT consultants attend regular peer group reviews and training sessions to continuously refine project management and client service knowledge and skills.

Our approach is to jointly establish a framework of firm timelines and milestones with each client based on that client's unique circumstances and needs. Aside from fixed deadlines and milestones, however, the framework is flexible to accommodate each client and even each annual project for recurring clients.

MGT's project management process and client satisfaction components are graphically represented below in Exhibit 4. We have found that focusing on these six components of client satisfaction ensures that the work is properly performed and that milestones are met on schedule and within budget. The primary tool for delivering each of the components is communication. Our project teams are in regular contact with the project executive, providing project status updates and explaining any variances from the planned schedule. Additionally, **MGT is committed to regular client contact through client meetings and formal status updates at regular intervals.**



March 23, 2018

Mary Ann Fotinos, Deputy Director
City of Phoenix
Planning & Development Department
Management Services
200 W. Washington Street, 3rd Floor
Phoenix, AZ 85003

Dear Mary Ann:

The following table is a status report for the planning and development department user fee study project. It is intended to give you up to date information about the status of the project, identify milestones achieved and those still to be met, and highlight any issues that may need immediate attention.

Status Report #:	2
Project:	Planning & Development Dept. User Fee Study
Project start date:	December 2017
Proposed completion date:	March 2019
Estimated completion date:	March 2019
Estimate of completion:	20%

Project Milestones:

Milestone	Responsibility	% Complete	Notes
1. Entrance Conference	MGT & City	100%	Initial meeting to discuss project with key staff members
2. Project kick-off	MGT & City	100%	Initial kickoff meetings with all staff and individual program staff. Introductory meeting with Steering Committee.
3. Planning session with department	MGT and City	100%	1 hr. meeting with each program area to discuss fee schedule
4. Interview departments/collect user fee information	MGT and City	100%	Individual meetings with each program area for data gathering

2251 Harvard Street, Suite 134 | Sacramento CA 95815 | 916.443.3411 | mgtconsulting.com

Exhibit 3. Sample Communications Report

MGT Client Satisfaction Components



Exhibit 4. MGT's Components to Client Satisfaction

Project Schedule

Shown below is MGT's proposed schedule for the engagement. We will work with the City to develop clear internal deadlines at the beginning of the project and combine that with intentional and structured communications. MGT concurs with the City's requirement that the initial term for this project will start after City Council approval of the contract, with completion in 6 months.

The project team will review available documents (Parks Master Plan, CIP, U.S. Census data, development/permits history, budget/community surveys, etc.) prior to contract award so we can understand the issues of growth and service. **Notably, we shall provide ongoing communication, education, and outreach throughout the duration of the project. The project team is able to begin work with minimal notice.** After the kickoff meeting, the City and project team may agree to expediate this project within the 180-day timeframe.

Impact Fee Study		Month:	1				2				3				4				5				6			
		Week:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
1.	Development of Project Strategy and Project Initiation																									
2.	Develop Population and Dwelling Unit Projections																									
3.	Review Facility/Capital Needs and Levels of Service																									
4.	Develop Methodology for Calculating New Fee Amounts																									
5.	Determine Fee Levels																									
6.	Prepare Draft and Final Reports																									
7.	Outline Tasks Required for the Implementation and Administration of the Fee Program																									
8.	Attend Meeting and Public Outreach																									

Work Plan

Work products stemming from the work plan described in this section will include a memorandum (memo) summarizing the fee methodology options and Draft and Final Administrative Reports.

The project team has an enviable reputation for producing high-quality work in a quick and efficient manner to correspond with even the most aggressive project schedule. Our clients also receive high levels of personal attention from senior staff, with senior management always available to meet with public agency staff and other groups.

Task 1.0: DEVELOPMENT OF PROJECT STRATEGY AND KICKOFF MEETING

Project team staff will meet with City staff in a project kickoff meeting to finalize the details of the project, deliverables, timetables, and tasks, discuss the fee methodologies and best practices, identify needed

information (i.e., reports, project/needs lists, stakeholder groups, data, etc.), prepare the final schedule, discuss the public process, and resolve other concerns, as appropriate.

Task 2.0: **DEVELOP POPULATION AND DWELLING UNIT PROJECTIONS**

The project team will compile and document existing and future population and development estimates for the City. The projections resulting from this task will ultimately calculate fee levels. At this stage, the team will evaluate City resources, influences, all factors affecting the existing Fee Study, and pertinent impact fees as outlined by the City.

This task comprises four subtasks.

SUBTASK 2A – POPULATION PROJECTIONS

The project team will gather existing information on present and future population for the City from various sources, including City staff, the General Plan, existing Master Plans, the Park Land Dedication (PLD) Ordinance, the State Department of Finance and Administration, the U.S. Census, and other data sources, including the City's Capital Improvement Program (CIP).

SUBTASK 2B – CONDUCT ENTITLEMENT RESEARCH AND PROJECTIONS

The team will coordinate with the City Development Services Department to determine existing and future residential and non-residential development within the City over the planning horizon (**5 years**, or otherwise). To complete this subtask, we will:

- Review the General Plan/CIP and related plans to determine expected development land use patterns in the City;
- Review City records to identify existing entitlements for dwelling units and commercial/industrial development; and
- Project the number of new dwelling units and commercial/industrial development based on existing entitlements and population projections through 2035, or such other target year as selected by City staff.

SUBTASK 2C – REVIEW CURRENT CITY FEE STRUCTURE

The project team shall review and summarize the City's current development fee structures, City policies and procedures, and other regulatory requirements affecting potential fee structures and revenue program requirements.

SUBTASK 2D – REVIEW PRIOR CITY FEE JUSTIFICATION STUDIES

The project team shall review the approach and methodology utilized in prior City fee justification studies so they can be evaluated in light of the City's current needs.

Task 3.0: **REVIEW FACILITY/CAPITAL NEEDS AND LEVELS OF SERVICE**

This task entails the review of the facilities and capital needs required to serve new development in the study area projected in Task 2. The team will use existing City materials (and any relevant Developer's Facilities Reports) as base documents and focus our effort on updating this information.

For any fee program to be comprehensive in its scope, it is necessary to complete a thorough identification and review of all the facilities that will be impacted by additional growth, including those already discussed in the General Plan or CIP. This task will require close coordination with all appropriate City departments.

SUBTASK 3A – SURVEY/INTERVIEW CITY STAFF

We shall survey/interview City staff to review projected facilities in the City, along with major equipment needs, the timing at which improvements will be needed, and any physical data that would assist in developing the costs estimated below in Subtask 3C. Based upon the results of the surveys and interviews, we will verify and, if appropriate, expand the list of new facilities found in the General Plan/CIP to be included within the fee program for the City.

SUBTASK 3B – FACILITIES LIST

Based on the information collected in Subtask 3A, we shall prepare a facilities needs list that details the new facilities and equipment to serve new development in the City.

SUBTASK 3C – REVIEW COST ESTIMATES

The project team’s engineering and technical staff will, as necessary, consult with City department heads and/or engineering staff or equivalent to ascertain and understand in-house cost data for existing and projected facilities and equipment, apply inflation and cost-of-living escalators to the list of projected public facilities to determine future costs, review and/or refine existing cost data, examine major sources of revenue to fund the construction of new public facilities, and provide a proportional estimate between projected costs for new facilities and projected revenue from mitigation fees and other sources.

Task 4.0: DEVELOP METHODOLOGY FOR CALCULATING NEW FEE AMOUNTS

This task entails developing the methodology used to establish the fee amount for each fee component to the extent appropriate. There are two critical issues that must be considered in developing a fee program. The fee program must generate revenues in a timely manner and the methodology must meet the nexus or benefit requirements. Since fees of any sort are controversial, it is critical that any fee established be legally defensible.

The project team’s Fee Study methodology must meet nexus or benefit requirements, which necessitate that there be a nexus between the fees imposed, use of the fees, and development projects on which the fees are imposed. Furthermore, there must be a relationship between the amount of the fee and the cost of the improvements. In order to impose a fee as a condition for a development project, the methodology must:

- Identify the purpose of the fee;
- Ascertain the use to which the fee is to be put (if the use is financing public facilities, the facilities must be identified);
- Determine if there is a reasonable relationship between the fee’s use and type of development project on which the fee is imposed; and
- Identify if there is a reasonable relationship between the need for the public facility and the type of development project on which the fee is being imposed.

Implicit in these requirements is a stipulation that a public agency cannot impose a fee to cure existing deficiencies in public facilities or improve public facilities beyond what is required based on the specific impacts of new development. The benefit methodology established in this task will be documented in the Final Report.

The project team shall prepare a memo to City staff summarizing available methodologies and their respective pros and cons and providing detailed examples of other cities' or agencies' impact fee programs. Methodologies to review will include programs based on auto vehicle trips, all mode trips (e.g., auto, transit, bike, walk), square footage, household units, etc. The memo will also discuss, as applicable, context-sensitive and transportation demand management adjustments and "credits" for capital improvements required as part of a project application. The project team will recommend a Fee Expenditure Plan to ensure that projects can be fully funded and implemented within any required time limits for expenditures of such funds and possible flexibility to allow collected fees to be used to provide the City with a match for grant applications. Finally, the memo will include recommendations for methodology and next steps. Upon review and discussion by City staff, a methodology will be selected.

Deliverable: Memo Summarizing the Fee Methodology Options

Task 5.0: DETERMINE FEE LEVELS

This task entails calculating the fee amounts based upon the dwelling unit and commercial/industrial development projections completed in Task 2, facilities needs and costs determined in Task 3, and methodology selected in Task 4.

SUBTASK 5A – CALCULATE RECOMMENDED FEE AMOUNTS

We shall calculate fees for the City by inputting the data compiled under the preceding tasks and computing each fee to be levied. This work will be done in a spreadsheet format that can be updated annually.

We will also evaluate this data in comparison to surrounding jurisdictions so as to arrive at comparable and acceptable fee levels.

SUBTASK 5B – DOCUMENT FEE DERIVATION

We shall document the methodology utilized for the fee calculation model that can be understood by the City and public. We shall prepare written statements documenting the validity of the methodology for deriving each of the fees for the City. These statements will be made to meet the requirements of the Arkansas Impact Fee Law and documented in the Final Report discussed below.

Task 6.0: PREPARE DRAFT AND FINAL REPORTS

This task entails the preparation of the Draft and Final Reports for consideration by the City Council and City staff.

SUBTASK 6A – PREPARE DRAFT REPORT FOR COMMENTS

Based on the work completed in Tasks 1-5, DTA will prepare the Draft Report for review and consideration by City staff. The Draft Report will be prepared under the standards of State statutes

and is expected to include an executive summary, population projections, a facilities and improvements list, areas of benefit (if applicable), fee calculations, recommended fee levels, and the suggested process for keeping fees current. The report shall also contain full fee schedule tables showing input data and interim calculation results, as well as abbreviated fee schedule tables.

SUBTASK 6B – PREPARE FINAL REPORT

Based on the incorporation of City staff comments and concerns on the Draft Report, we will prepare the Final Report for presentation to the City Council and City staff.

Deliverables: Workshop with the City Council; Draft and Final Reports

Task 7.0: OUTLINE TASKS REQUIRED FOR THE IMPLEMENTATION AND ADMINISTRATION OF THE FEE PROGRAM

The project team will prepare a list of tasks required of the City once they have adopted their new fee program. These tasks include the determination of actual fee levels if the City decides not to impose the maximum fee levels allowed under the Fee Study, the implementation of the fee credit program, and other issues the City may face when implementing the fee program. In addition, we shall prepare a Draft Ordinance to adopt the fee program, subject to review and approval by the City's legal counsel.

Task 8.0: ATTEND MEETINGS AND PUBLIC OUTREACH

This task entails attendance at meetings/workshops, including the kickoff meeting with staff (virtual or on-site), progress meetings as needed (virtual or on-site), up to two City Commission workshops (on-site), and up to two City Council meetings/public hearings.

Deliverable: Final Presentation

Cost Proposal

Description	Title	Hourly Rate	Est. Hours	Total Cost
Task #1: Development of Project Strategy and Kickoff Meeting	President/MD	\$290	1	\$290
	Vice President	\$250	7	\$1,750
	Senior Manager	\$210	5	\$1,050
	Senior Associate	\$200	7	\$1,400
	Associate II	\$165	1	\$165
			21	\$4,655
Task #2: Data Collection/Background Review	President/MD	\$290	0	\$0
	Vice President	\$250	2	\$500
	Senior Manager	\$210	4	\$840
	Senior Associate	\$200	7	\$1,400
	Associate II	\$165	3	\$495
			16	\$3,235
Task #3: Additional Review	President/MD	\$290	1	\$290
	Vice President	\$250	4	\$1,000
	Senior Manager	\$210	4	\$840
	Senior Associate	\$200	8	\$1,600
	Associate II	\$165	1	\$165
			18	\$3,895
Task #4: Growth Analysis	President/MD	\$290	0	\$0
	Vice President	\$250	7	\$1,750
	Senior Manager	\$210	7	\$1,470
	Senior Associate	\$200	8	\$1,600
	Associate II	\$165	2	\$330
			15	\$5,150
Task #5: Impact Fee Methodologies	President/MD	\$290	1	\$290
	Vice President	\$250	3	\$750
	Senior Manager	\$210	5	\$1,050
	Senior Associate	\$200	7	\$1,400
	Associate II	\$165	5	\$825
			21	\$4,315
Task #6: Review Findings with City Staff	President/MD	\$290	0	\$0
	Vice President	\$250	2	\$500
	Senior Manager	\$210	8	\$1,680
	Senior Associate	\$200	10	\$2,000
	Associate II	\$165	4	\$660
			24	\$4,840
Task #7: Prepare Draft and Final Summary Technical Report	President/MD	\$290	0	\$0
	Vice President	\$250	4	\$1,000
	Senior Manager	\$210	8	\$1,680
	Senior Associate	\$200	12	\$2,400
	Associate II	\$165	4	\$660
			28	\$5,740
Task #8: Attend Four (4) Additional In-Person and Virtual Meetings and Public Outreach	President/MD	\$290	0	\$0
	Vice President	\$250	4	\$1,000
	Senior Manager	\$210	4	\$840
	Senior Associate	\$200	4	\$800
	Associate II	\$165	0	\$0
			12	\$2,640
Total Not to Exceed	President/MD	\$290	3	\$870
	Vice President	\$250	33	\$8,250
	Senior Manager	\$210	45	\$9,450
	Senior Associate	\$200	63	\$12,600
	Associate II	\$165	20	\$3,300
			Subtotal	164
				\$34,470
				Out-of-Pocket Expenses (Maximum)
				\$1,034
				Total Not to Exceed
				\$35,504

Hourly Billing Rates

Additional services requested that fall outside the scope of this project shall be provided on a time-and-materials basis using the **combined blended rate of \$225/ hr.**, with all expenses billed at cost subject to pre-approval. The hourly rate schedule is part of MGT's quote for use in invoicing for progress payments and for extra work incurred that is not part of this RFP.

Method of Payment

MGT will provide monthly invoices to the City based on the number of hours and travel costs incurred each month.

Project Assumptions

Our work plan and proposed fee for this project were developed with several key assumptions about the project. Changes to these assumptions may impact either or both our methodology and proposed fee. We welcome the opportunity to meet with the City to review these assumptions, validate or adjust these assumptions based on more complete information, and adjust the work plan and/or budget accordingly.

Below, we present our assumptions:

- ♦ The City will designate a Project Officer for this project. This person will function as the primary point of contact for the project, and coordinate and facilitate the flow of information and communication between the City, key stakeholders, and MGT.
- ♦ The City Project Officer will ensure that comments on draft documents are consolidated into a single document and any conflicting comments are reconciled before delivering the comments to MGT.
- ♦ MGT will have access to and cooperation and participation by staff and management. MGT expects to have reasonable, timely access to City personnel and data. If the City stops the project for any reason, MGT will be due all fees for services performed to date.
- ♦ If necessary, meeting facilities will be arranged for and used at the expense of the City. The City will provide all requested documents at its own expense.

Appendix

Sample Data Needs Request

The project team, comprised of two national consulting firm, has been retained by the City to review its Park Impact Fee program. This memorandum (“memo”) serves as the data request for the information that the project team requires in order to complete this review. Please return the following information to the project team via email to hector@financedta.com:

1. Any existing fee studies or analyses related to Park Impact Fees that have been implemented within the last 5 years;
2. Copies of any fee ordinances and/or resolutions (enabling legislation) related to the implementation of Park Impact Fees;
3. Staff Reports that contain any information related to proposed, approved, and/or implemented Park Impact Fees;
4. Documentation related to the City’s Park Impact Fee collection guidelines and schedules;
5. The most recent Annual and/or Five-Year Park Impact Fee Report for the City;
6. An inventory of existing park facilities (and equipment) by park type (open space, regional, neighborhood, pocket, etc.);
7. A list of all proposed improvements to existing park facilities and/or planned facilities intended to serve projected future development, including the following:
 - a. Expected land acquisition and construction costs for any future park development projects;
 - b. Documentation of the location (street origination/points of connection), size (acreage/square footage/length/lane miles/diameter for piping), and unit cost for any proposed park facility improvements;
 - c. Site plans, maps, schematics, Geographic Information System (“GIS”) information, etc., related to any proposed park facilities; and
 - d. Estimated timeline for expected build-out of any projected future park facility development;
8. Information on the City’s existing standard of service per 1,000 City persons (or the relevant open space ratio requirement, such as acres per 1,000 persons);
9. List of any offsetting revenues that can be applied to the planned park development costs (such as existing fund balances, grants, etc.);
10. Documentation of the use of funds that the City has collected through any Park Impact Fee program, including fund balances and documentation of any transfer of Park Impact Fees to other funds;
11. A copy of the City’s current General Plan or relevant Master Plan, such as a Parks Master Plan;

12. Current information on present and future population and employment data for the City;
13. Building permit data;
14. Comprehensive Annual Financial Reports (“CAFRs”) for 5 years;
15. Financial Audit Reports (including management letters) for years 5 years;
16. Bond documentation related to Revenue/General Obligation Bonds or any other financing mechanism to support existing and future parks.

Please note that following an initial review of the information provided, DTA may need to request additional information.

Resumes

Detailed project team resumes including experiences and expertise are included on the following pages.



PATRICK J. DYER

Vice President | Performance Solutions

Mr. Dyer has over 20 years of professional experience in government operations. He has worked with city, county, state, special district, joint powers authority government agencies on cost accounting and state mandated cost claiming projects during his twelve-year consulting tenure. Mr. Dyer's most recent consulting projects focus on the following areas: development user fee calculations, Federal Emergency Management Agency (FEMA) guidance and claiming, regulated cannabis/marijuana studies, city and transit agency cost allocation plans and state mandated cost consulting (specific to CA).



Areas of Expertise

- ♦ California State Mandate Reimbursement (SB 90)
- ♦ Cost Allocation Plans, Software & Training
- ♦ Indirect Cost Rate Proposals
- ♦ Cost of Service / User Fee Studies
- ♦ Transit Agency Cost Allocation and Indirect Costs
- ♦ Federal Negotiations and Audit Defense (FTA, FAA, HSA)
- ♦ Mental Health Funding Sources (AB 3632)
- ♦ Development Impact Fee (DIF) Calculations
- ♦ Daily Jail Rate, Booking Fee Analyses
- ♦ Animal Care, Shelter, Enforcement Operations Costs, and Fees
- ♦ Elections Program Operations and Cost Accounting
- ♦ Expert Witness on Cost/Fee Lawsuits
- ♦ Clerk, Recorder and Elections Fees/Operations
- ♦ FEMA Claiming & CARES Act Funding
- ♦ State Agency Fee Studies & Outreach
- ♦ Education Funding & Fiscal Sustainability

Education

Bachelor of Science, Business Administration (Finance), California State University Sacramento

Professional Experience

MGT of America Consulting, LLC, *Vice President, August 2007-Present*

Public Resource Management Group, LLC, *Senior Consulting Manager*

MAXIMUS, Inc., *Project Manager*

City of Davis, Finance Department, *Revenue Collections Customer Service Coordinator*

Leadership Expertise

Mr. Dyer is a senior member of MGT's leadership team. His duties as Vice President include direct project work in addition to a variety of management and administrative items. Mr. Dyer's business development and administrative duties include the following:

- ♦ Sales, marketing, and budget oversight for a practice of \$4.0 million of consulting engagements
- ♦ Administer contracts, agreements and insurance requirements
- ♦ Staff reviews, supervision and workload analysis for 15 consulting professionals
- ♦ Coordinate, write, review, respond to complex government RFPs

Professional History

Prior to beginning his consulting career, Mr. Dyer spent over ten years with the City of Davis, most recently holding the position supervising the Finance Department staff handling all City revenue collection, loans, parking citation billing, 15,000 utility billing accounts and the City's 5,000 business licenses. Mr. Dyer also completed a successful pilot data capture program between the City of Davis and the State of California Department of Motor Vehicles to develop a virtual private network to exchange vehicle owner information and streamline parking collection processes for local government.

While at the City of Davis, Mr. Dyer held the position of President with the Davis City Employees Association, a labor union for approximately 300 of the City's miscellaneous employees. While holding that position, Mr. Dyer gained valuable experience related to employer-employee contracts (MOUs), labor relations law, collective bargaining, class/comp studies and compensation analysis.

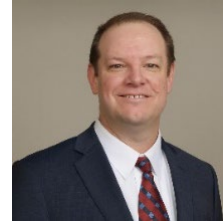


BRET SCHLYER

Vice President | Performance Solutions

Mr. Schlyer has more than 25 years of experience assisting state and local government clients. His work and consulting project experiences have provided him with both theoretical and practical experience in the analysis and costing of governmental operations. He has extensive experience with federal cost determination standards; generally accepted accounting principles and procedures; and governmental budgeting, finance, accounting, and operations.

Mr. Schlyer is nationally recognized as an authority on federal cost principles and its impact on state and local governments. He has made numerous presentations to and published articles for governmental organizations on the development and application of federal cost allocation plans, indirect cost rates, charge-back rates, and compliance with federal cost principles. He has provided training at several state Association of Governmental Accountants and Governmental Finance Officer Association professional development conferences. In addition, he has given presentations on federal costing principles, cost analysis, and cost recovery subjects to state agencies and local entities in more than a dozen states.



Areas of Expertise

- ◆ Cost Allocation Plans (CAPs) in accordance with federal cost principles (2 CFR Part 200) and generally accepted accounting principles (GAAP)
- ◆ Statewide Cost Allocation Plans (SWCAPs).
- ◆ Indirect Cost Rate Proposals (ICRPs).
- ◆ Development and negotiation of charge-back rate methodologies and rates for Internal Service Funds.
- ◆ Daily Jail Rate, Booking Fee Analyses
- ◆ Indirect cost policies, procedures, and models for sub-grantees.
- ◆ Activity based cost of services and user fee studies
- ◆ Assisting agencies in maximizing general fund cost recoveries from federally funded programs, enterprise and special revenue funds, and other non-general fund sources
- ◆ Development and implementation of personnel activity reporting systems

Education

Bachelor of Science, Business Accounting, University of Kansas

Professional Experience

MGT of America Consulting, LLC, *Vice President, Financial Solutions, 2008-Present*

Maximus, Inc., *Director, Financial Services Division*

David M. Griffith & Associates, LTD. (DMG), *Consultant*

Kansas Corporation Commission, *Administrative Officer*

State Government Expertise

Mr. Schlyer has extensive experience and knowledge of 2 CFR Part 200 and its application and relevance to state governments in a variety of settings including the development and negotiation of cost allocation plans (CAP), statewide cost allocation plans (SWCAPs) and indirect cost rate proposals (ICRP). He also has experience with implementing and administering random moment sampling systems, and rate setting and administrative claiming for the Medicaid program.

Local Government and Not-For-Profit Expertise

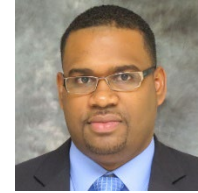
Mr. Schlyer has significant experience with local government and not-for-profit cost recovery operations. His experiences have included managing and preparation of indirect cost rate proposals (ICRP), cost allocation plans (CAP) in accordance with 2 CFR Part 200 and GAAP for the identification of general fund costs provided to non-general fund entities, charge-back rates for billed services, and user fee studies. He has successfully negotiated CAPs and ICRPs with the over a dozen federal cognizant agencies including the U.S. Department of Health and Human Services, Department of Interior, Department of Labor, Housing and Urban Development, Department of Education, Department of Agriculture, and the Department of Justice.



RICARDO CEPIN, CPA, CFE

Manager, Principal Auditor | Performance Solutions

Mr. Cepin, a Manager for MGT, is a skilled audit and accounting professional with over eight years of experience conducting financial, operational, compliance, and performance audits. He is a detail-oriented team member and has proven success in conducting accurate appraisals of state and local agencies with conditions and financial controls.



Areas of Expertise

- Data Analytics
- Fluent in Spanish

Education

M.B.A., Florida State University, 2019

B.S., Accounting, University of South Florida, 2007

Project Experience

- **Alachua County School District (FL) | Performance Audit**
- City of Charlottesville (VA) | Disproportionate Minority Study
- City of Dallas (TX) | Availability and Disparity Study
- City of Fort Lauderdale (FL) | Disparity Study
- City of New York City (NY) | Local Hiring Study
- City of Port St. Lucie (FL) | User Fee Study
- City of Safety Harbor (FL) | Building Permit Application Review Fee Study
- **City of Scottsdale (AZ) | General IT Controls Audit**
- City of Tallahassee (FL) | Disparity Study
- City of Winston-Salem (NC) | Disparity Study
- **County of Broward (FL) | Performance Audit**
- **County of Collier (FL) | Performance Audit**
- County of Garfield (CO) | Uniform Guidance Compliance Review
- **County of Maui (HI) | Fiscal and Performance Audit**
- **County of Okaloosa (FL) | Performance Audit**
- **County of Orange (CA) | Capital Project Performance Audit**
- County of Peoria (IL) | Cost Allocation Plan
- County of Riverside (CA) | Performance Audit
- **County of St. Lucie (FL) | Performance Audit**

- Experience in FLAIR Accounting software and AutoAudit

Professional Affiliations

Certified Public Accountant (CPA), licensed in Florida - 2015

Certified Fraud Examiner (CFE) - 2016

- Florida Office of Program Policy Analysis and Government Accountability | Florida Clerks of Court Organizational Review
- **Franklin County School District | Performance Audit**
- **Gwinnett County Public Schools (GA) | SPLOST Audit Review (Annual/Ongoing)**
- **Hendry County School District | Performance Audit**
- Indiana Department of Administration | Emergency Management Services: Gary Community School Corporation
- Inter American University of Puerto Rico | Feasibility/Impact Study
- Maricopa County (AZ) | Performance Audit
- North Texas Tollway Authority | Disparity Study
- Pinellas County (FL) | Cost Allocation Plan
- Prince Georges County and Community College (MD) | Availability and Utilization Studies
- The Government of Washington, D.C. | MWSDBE Program Evaluation and Review
- **Texas Department of Family and Protective Services | Performance Audit**
- Virginia Mines, Minerals and Energy | Indirect Cost Recovery Rate
- **Walton County | Performance Audit**

Additional Experience

Audits of State Agencies – Auditor/Senior Auditor. During his time with the Auditor General's Office, Mr. Cepin conducted financial, operational, and compliance audits of state agencies.

- Planned and managed all aspects of the audit process for comprehensive financial, operational, and compliance audits.
- Participated in the Statewide Financial Statement Audit (SWFS), including evaluating internal controls.
- Oversaw the cost allocation audit of the Northwest Regional Data Center, including the creation of an audit plan and budget, coordination of on-site visits, and performing detail testing.

Internal Audits of County Agencies – Senior Internal Auditor. During his time with the Hillsborough County Internal Auditor's Office, Mr. Cepin evaluated county agencies' and programs' performance and compliance with a wide range of local laws and regulations:

- Identified and documented weaknesses in internal controls through questionnaires, narratives, and flowcharts.
- Conducted financial and performance audits of local programs, including Safe & Sound Hillsborough and the County's Jan K. Platt Environmental Lands Acquisition and Protection Program (ELAPP), respectively.



RICHARD RUIZ, JR.

Manager

DTA

Mr. Ruiz has a background in econometrics and industrial organization. Since joining DTA, he has been involved in the formation and administration of numerous CFDs, ADs, and LLDs **throughout California and several other states, including Florida, North Carolina, Texas, and Utah.** His responsibilities related to these projects have included the development of tax spread proforma analyses and preparation of overlapping debt analyses. In addition, while at DTA, he has participated in a variety of projects, including fiscal and economic impact studies for cities and counties throughout California, school district rezoning projects, and city/county annexation projects.



Mr. Ruiz also has extensive experience working on the preparation of DIF justification studies for cities and counties in California and numerous other states, **including Arizona, West Virginia, and Florida.** His responsibilities during the impact fee justification and apportionment analysis process for each respective project include the preparation of capital improvement and public facilities needs lists, data collection, the development and modification of the DIF Report model, the production of a written report, and interactions with city and county staff and key stakeholders. Mr. Ruiz' recent work on DIF studies in California has included engagements for the Cities of Chino Hills, Colton, Cypress, Desert Hot Springs, Fontana, Fowler, Inglewood, Norco, Perris, San Jose, Soledad, Temple City, Torrance, and Victorville and the Counties of San Luis Obispo and Santa Barbara, among others. East Coast clients include the City of Charles Town, West Virginia, Town of Queen Creek, Arizona, **City of Riviera Beach, Florida, and Hillsborough County, Florida.**

Prior to joining DTA, Mr. Ruiz spent 14 years with an energy economics consulting firm that focused on economic and market research studies, mergers and acquisitions analyses, market entry research strategies, and economic due diligence projects for companies seeking equity funding.

EDUCATION

Mr. Ruiz has a degree in economics from California State University at Long Beach with a concentration in public finance.

CERTIFICATIONS & ASSOCIATIONS

Mr. Ruiz is a member of the American Water Works Association (AWWA) and has the experience and work history of understanding and applying the best practices of AWWA and the Water Environment Federation (WEF) in rate studies. He is also a Professional Member with the Institute of Transportation Engineers (ITE).

SPECIALIZED EXPERTISE

- ♦ Fiscal and economic impact studies
- ♦ DIF justification studies
- ♦ Formation and administration of special districts
- ♦ City/county annexation projects



STEVE RUNK, P.E.

Vice President, Engineering Services

DTA

Mr. Runk has over 45 years of experience in the design and construction management of major civil engineering projects, including roadways, bridges, sewer and water improvements, and flood control facilities, grading for public works projects, and construction of commercial and industrial buildings. Mr. Runk's specific responsibilities have included design, quality control, specifications, estimates, construction bid packages, construction coordination and management, cost analyses and cost control, scheduling, manpower forecasting, staffing, and marketing. He has also assisted public agencies and developers in the procurement of funding from the California Department of Transportation ("Caltrans") and other Federal and state agencies. This work has been performed for clients located **across many states and cities, including the States of California, Florida, Hawaii, and West Virginia.**



Mr. Runk has a proven track record of meeting schedules and adhering to budgets. Since joining DTA in 2000, he has worked with local agencies to resolve community issues and negotiate scope changes with contractors to ensure the timely and satisfactory completion of construction projects. He has also acted as the Project Manager for the establishment of ADs and preparation of numerous AB 1600 DIF justification studies.

Prior to joining DTA, Mr. Runk, as the Senior Construction Manager for Holmes & Narver, Inc., successfully completed the construction of the SR-41 Freeway in Fresno County, which was the County's first Measure "C" sales tax-funded freeway. Prior to this project, Mr. Runk successfully completed the construction of the SR-71 Freeway in Chino/Chino Hills, California. This \$98 million project was the first Measure "M" sales tax-funded project for the San Bernardino Associated Governments ("SANBAG"). Mr. Runk's responsibilities on both projects included contract management, quality control, public relations, cash flow analyses, project closeout, and compliance with Federal and State funding requirements.

Previously, Mr. Runk held positions with various public and private engineering entities in which he delivered projects requiring a wide variety of engineering expertise.

EDUCATION

- ♦ B.S. in Engineering from the University of California at Los Angeles
- ♦ M.S. in Civil Engineering from California State University at Long Beach

CERTIFICATIONS & ASSOCIATIONS

- ♦ Mr. Runk is a registered Civil Engineer in the State of California.

SPECIALIZED EXPERTISE

Mr. Runk specializes in preparing assessment apportionment formulas and fee studies for roads, storm drains, and water and wastewater facilities.

He has been involved in preparing needs lists and apportioning facilities costs for many of **DTA's AB 1600 studies**, including those in the Cities of Anaheim, Brawley, Coachella, Chino Hills, Hesperia, Paso Robles, San Luis Obispo, Tustin, and Victorville, as well as the County of San Bernardino and a number of water districts, including the San Geronio Pass Water Agency.

He was also closely involved in DTA's previous work as the AB 1600 consultant for the County of Riverside.



HECTOR PEREZ

Senior Manager

DTA

Hector Perez has significant senior management experience in municipal government, health care, resource development, and the private and public sectors. For instance, he has experience with assessing and resolving community development issues, such as capital projects, water/wastewater capacity, sports complexes, traffic impacts, and neighborhood expansions. Mr. Perez has directed strategic planning and financial management responsibilities, budgeting strategy for facilities, technology, and capital expenditures for medium to larger organizations, including public agencies with operating budgets of \$400 million and 3,000 employees. He has supervised construction projects that have included architects, construction companies, space planners, scheduling consultants, and engineers while providing day-to-day budget direction and management.



Mr. Perez also has extensive experience working with municipal government staff members and departments (including countywide parks and recreation operations), volunteers, community activists, regulatory agencies, and elected officials and is a **member of the North Carolina Recreation and Park Association**. In fact, he worked for a large county in Florida supporting the administration and commissioners with growth management issues, such as roadway expansion, building permits, and related DIFs. **At DTA, Mr. Perez is responsible for projects in Florida, North Carolina, Texas, West Virginia, and the Southeast consisting of impact fees, PIDs, Special Assessment Districts, and their administration for developers and cities/counties.**

Mr. Perez has extensive experience working with municipal government staff members and departments (including countywide operations), volunteers, community activists, regulatory agencies, and elected officials.

EDUCATION

Mr. Perez has a bachelor's degree from Florida State University and a graduate certificate in non-profit management and innovation from the Sykes Graduate Business School at the University of Tampa. In addition, Mr. Perez completed the Certified Financial Planning Course Program at North Carolina State University.

CERTIFICATIONS & ASSOCIATIONS

Mr. Perez completed the Certified Financial Planning Course Program at North Carolina State University.

SPECIALIZED EXPERTISE

- ♦ Senior management experience
- ♦ DIF justification studies
- ♦ Strategic planning and financial management responsibilities
- ♦ Formation and administration of Public Improvement Districts and Special Assessment Districts

Primary Contact Information

2. PRIMARY CONTACT INFORMATION

At the discretion of the City, one or more firms may be asked for more detailed information before final ranking of the firms, which may also include oral interviews. **NOTE: Each Proposer shall submit to the City a primary contact name, e-mail address, and phone number (preferably a cell phone number) where the City selection committee can call for clarification or interview via telephone.**

Corporate Name of Firm: **MGT of America Consulting, LLC**

Primary Contact: **Bret Schlyer** Title of Primary Contact: **Vice President, Financial Solutions**

Phone#1 (cell preferred): **316.214.3163** Phone#2: _____

E-Mail Address: **bschlyer@mgtconsulting.com**

City of Fayetteville, AR
RFP 23-15, Park Impact Fee Study
Page 17 of 18

Acknowledgement of Addenda

3. ACKNOWLEDGEMENT OF ADDENDA

Acknowledge receipt of addenda for this invitation to bid, request for proposal, or request for qualification by signing and dating below. All addendums are hereby made a part of the bid or RFP documents to the same extent as though it were originally included therein. Proposers/Bidders should indicate their receipt of same in the appropriate blank listed herein. Failure to do so may subject Contractor to disqualification.

ADDENDUM NO.	SIGNATURE AND PRINTED NAME	DATE ACKNOWLEDGED
	No Addendum issued	

Debarment Certification

4. DEBARMENT CERTIFICATION:

As an interested party on this project, you are required to provide debarment/suspension certification indicating compliance with the below Federal Executive Order. Certification can be done by completing and signing this form.

Federal Executive Order (E.O.) 12549 "Debarment and Suspension" requires that all contractors receiving individual awards, using federal funds, and all sub-recipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government.

Signature certifies that neither you nor your principal is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Questions regarding this form should be directed to the City of Fayetteville Purchasing Division.

NAME OF COMPANY: MGT of America Consulting, LLC

PHYSICAL ADDRESS: 4320 West Kennedy Blvd., Ste 200, Tampa, FL 33609

MAILING ADDRESS: Same as above

TAX ID #: 81-0890071 AR. SECRETARY OF STATE FILING #: 811131403

PHONE: 888.302.0899 FAX: N/A

E-MAIL: Proposals@mgtconsulting.com

SIGNATURE: 

PRINTED NAME: Patrick J. Dyer

TITLE: Vice President DATE: 08/07/2023

NATIONAL FIRM LOCAL FOCUS

Alabama
Birmingham

Arizona
Phoenix

California
Sacramento
Riverside
Carlsbad

Florida
Tampa HQ
Tallahassee

Georgia
Savannah
Atlanta
Alpharetta

Illinois
Chicago Metro

Indiana
Gary

Michigan
Bay City

New York
NYC

North Carolina
Raleigh

South Carolina
Columbia

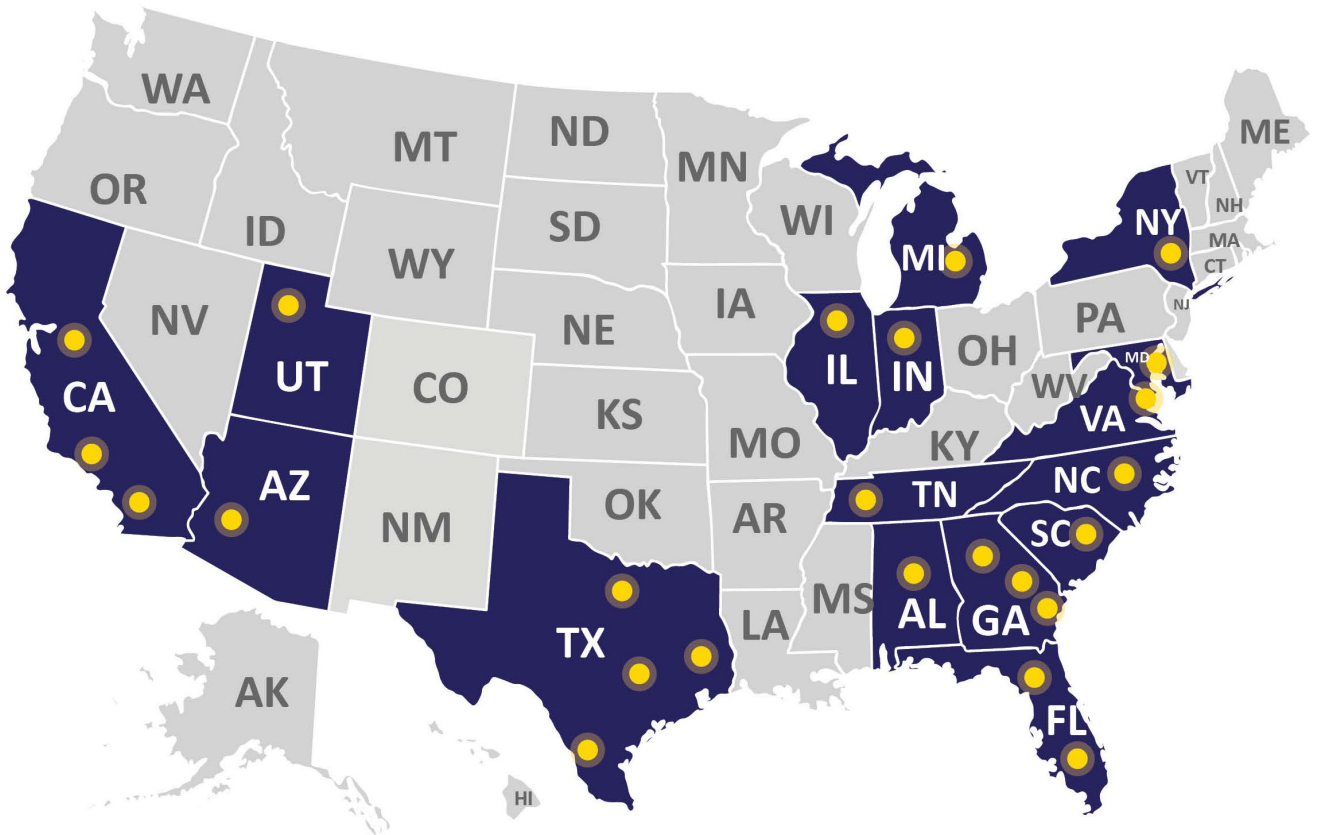
Tennessee
Nashville

Texas
Dallas
Austin
San Antonio
Houston

Utah
Salt Lake City

Virginia
Richmond

Washington, D.C



4320 West Kennedy Boulevard, Tampa, Florida 33609

888.302.0899 | www.mgtconsulting.com

1. DISCLOSURE INFORMATION

Proposer must disclose any possible conflict of interest with the City of Fayetteville, including, but not limited to, any relationship with any City of Fayetteville employee. Proposer response must disclose if a known relationship exists between any principal or employee of your firm and any City of Fayetteville employee or elected City of Fayetteville official.

If, to your knowledge, no relationship exists, this should also be stated in your response. Failure to disclose such a relationship may result in cancellation of a purchase and/or contract as a result of your response. This form must be completed and returned in order for your bid/proposal to be eligible for consideration.

PLEASE CHECK ONE OF THE FOLLOWING TWO OPTIONS, AS IT APPROPRIATELY APPLIES TO YOUR FIRM:

X 1) NO KNOWN RELATIONSHIP EXISTS

2) RELATIONSHIP EXISTS (Please explain): _____

I certify that; as an officer of this organization, or per the attached letter of authorization, am duly authorized to certify the information provided herein is accurate and true; and my organization shall comply with all State and Federal Equal Opportunity and Non-Discrimination requirements and conditions of employment.

Pursuant Arkansas Code Annotated §25-1-503, the Contractor agrees and certifies that they do not currently boycott Israel and will not boycott Israel during any time in which they are entering into, or while in contract, with any public entity as defined in §25-1-503. If at any time during contract the contractor decides to boycott Israel, the contractor must notify the contracted public entity in writing.

2. PRIMARY CONTACT INFORMATION

At the discretion of the City, one or more firms may be asked for more detailed information before final ranking of the firms, which may also include oral interviews. **NOTE: Each Proposer shall submit to the City a primary contact name, e-mail address, and phone number (preferably a cell phone number) where the City selection committee can call for clarification or interview via telephone.**

Corporate Name of Firm: **MGT of America Consulting, LLC**

Primary Contact: **Bret Schlyer** Title of Primary Contact: **Vice President, Financial Solutions**

Phone#1 (cell preferred): **316.214.3163** Phone#2:

E-Mail Address: **bschlyer@mgtconsulting.com**

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TAX ID #: **81-0890071** AR. SECRETARY OF STATE FILING #: **811131403**

PHONE: **888.302.0899** FAX: **N/A**

E-MAIL: **Proposals@mgtconsulting.com**

SIGNATURE: 

PRINTED NAME: **Patrick J. Dyer**

TITLE: **Vice President** DATE: **08/07/2023**



MEETING OF NOVEMBER 21, 2023

TO: Mayor Jordan and City Council
THRU: Brad Hardin, Fire Chief
FROM: Granville Wynn, Financial Analyst - Fire
DATE:
SUBJECT: **Fire Department Administrative Policies Approval**

RECOMMENDATION:

Staff is requesting Council Approval adopting Fayetteville Fire Department Administrative Policies

BACKGROUND:

The Fayetteville Fire Department is currently in the process of reviewing policies and updating as necessary to make changes as recommended and to meet best practices while working through the CFAI accreditation process. Formatting changes are due to a prior change in policy management software.

DISCUSSION:

These are the Policies presented for Council Approval:

Section 100 General Information & Introduction

General Information & Introduction
Special Operations Section

Section 200 Health, Wellness, & Safety

Wellness Program

BUDGET/STAFF IMPACT:

No Budget Impact with these Policies

ATTACHMENTS: SRF & Administrative Policies (#3)



City of Fayetteville, Arkansas

113 West Mountain Street
Fayetteville, AR 72701
(479) 575-8323

Legislation Text

File #: 2023-1259

Fire Department Administrative Policies Approval

A RESOLUTION TO APPROVE UPDATES TO FAYETTEVILLE FIRE DEPARTMENT ADMINISTRATIVE POLICIES

WHEREAS, the Fayetteville Fire Department is currently in the process of reviewing policies and updating as necessary to make changes as recommended and to meet best practices while working through the Commission on Fire Accreditation International accreditation process.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby approves the following updated Fayetteville Fire Department Administrative policies:

- Section 100 General Information & Introduction: General Information & Introduction; Special Operations Section
- Section 200 Safety, Health & Wellness: Wellness Program

All such updated policies are attached as exhibits to this Resolution.

City of Fayetteville Staff Review Form

2023-1259

Item ID

11/21/2023

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Brad Hardin

10/27/2023

FIRE (300)

Submitted By

Submitted Date

Division / Department

Action Recommendation:

Staff is requesting Council Approval adopting Fayetteville Fire Department Administrative Policies.

Budget Impact:

Account Number

Fund

Project Number

Project Title

Budgeted Item? No

Total Amended Budget

\$ -

Expenses (Actual+Encum)

\$ -

Available Budget

\$ -

Does item have a direct cost? No

Item Cost

\$ -

Is a Budget Adjustment attached? No

Budget Adjustment

\$ -

Remaining Budget

\$ -

V20221130

Purchase Order Number: _____

Previous Ordinance or Resolution # _____

Change Order Number: _____

Approval Date: _____

Original Contract Number: _____

Comments:



The FFD is requesting the council to approve amendments for two policies in Section 100 - General Information & Introduction. Highlighted changes are provided.

The document titles are:

General Information and Introduction

Special Operations Section

Document 1 - General Information and Introduction contains new language clarifying the process for the resolution of divisive topics as well as adding the 2023 Fayetteville Fire Department Organizational Chart.

Document 2- Special Operations Section is amended to oversee a newly created SOG for the Aircraft Fire Fighting Team.



Fayetteville Fire Department		
Administrative Policies		
General Information and Introduction		
Version 15	Created: November 8, 2016	Revised: August 23, 2023
SOG Reference:	All SOGs	
CFAI Reference:	Criterion 1A: Governing Body	

Purpose

The Fayetteville Fire Department (FFD) Administrative Policies, the City of Fayetteville Policies and Procedures and Standard Operating Procedures, the Rules and Regulations of the Civil Service Commission of the City of Fayetteville, the FFD Standard Operating Guidelines (SOG), and FFD Administrative Directives are the official controlling documents and requirements of the Fayetteville Fire Department and as such, are intended for the general guidance of the uniformed and nonuniformed members of the Fayetteville Fire Department.

Scope

Much is left to the zeal and discretion of the individual, and efficiency ratings as well as disciplinary actions will depend upon the way the Firefighters and members conduct themselves in the performance of their duties. Compliance with the operating procedures and careful attention to the orders of department officers is necessary to retain the respect and goodwill of the public which this department enjoys.

Violations of any of the operating procedures, neglect, or omission of any of the duties prescribed herein, are considered offenses, and any member found guilty will, at the discretion of the Fire Chief, be subject to reprimand, suspension, demotion, or dismissal from the department.

Administrative Policies

Administrative Policies of the Fayetteville Fire Department will contain administrative information related to the overall operation of the department throughout all divisions, programs, and services provided. All Administrative Policies will be reviewed and formally approved by the Fayetteville City Council. Any new Administrative Policy or change to an existing Administrative Policy will be approved through the Labor Management Team (LMT) process as outlined in the [Labor & Management Relations](#) policy, then submitted to and approved by the City Council before it will be published.

Any policy related to a topic which has been deemed divisive and removed from the LMT following the rules outlined Labor & Management Relations policy will be written and published by the Fire Chief.

Any new Administrative Policy or change to an Administrative Policy that has not been fully approved by LMT and City Council will not be considered valid except as outlined below in the section titled "Administrative Directives."



Fayetteville Fire Department		
Administrative Policies		
General Information and Introduction		
Version 15	Created: November 8, 2016	Revised: August 23, 2023
SOG Reference:	All SOGs	
CFAI Reference:	Criterion 1A: Governing Body	

Administrative Directives

Administrative Directives will be issued only in emergency situations where changes are time-sensitive and vital to the continuance of safe operations. Administrative Directives related to existing Administrative Policies and SOGs shall reference the policy or SOG number, be maintained in the current policy management software, and be emailed out to all FFD personnel.

Administrative Directives will expire 60 days from the date of implementation, unless through LMT Consensus, action is taken to extend or modify them. Efforts will be made to change the current policy or create a new policy during the first 60 days a directive is active. If the Administrative Directive must be extended or modified, it will be sent to all personnel by email.

Once a new policy draft has been created it must go through the process for approval by the LMT and City Council before being published. Once published, the approved version will be sent out as a reading assignment through the current policy management software utilized by the department and the Administrative Directive will be archived.

Standard Operating Guidelines (SOG)

Standard Operating Guidelines (SOGs) of the Fayetteville Fire Department will contain detailed guidelines and procedures for the implementation of the related approved Administrative Policy. The SOG document must remain flexible to ensure the ability to swiftly enact procedural updates.

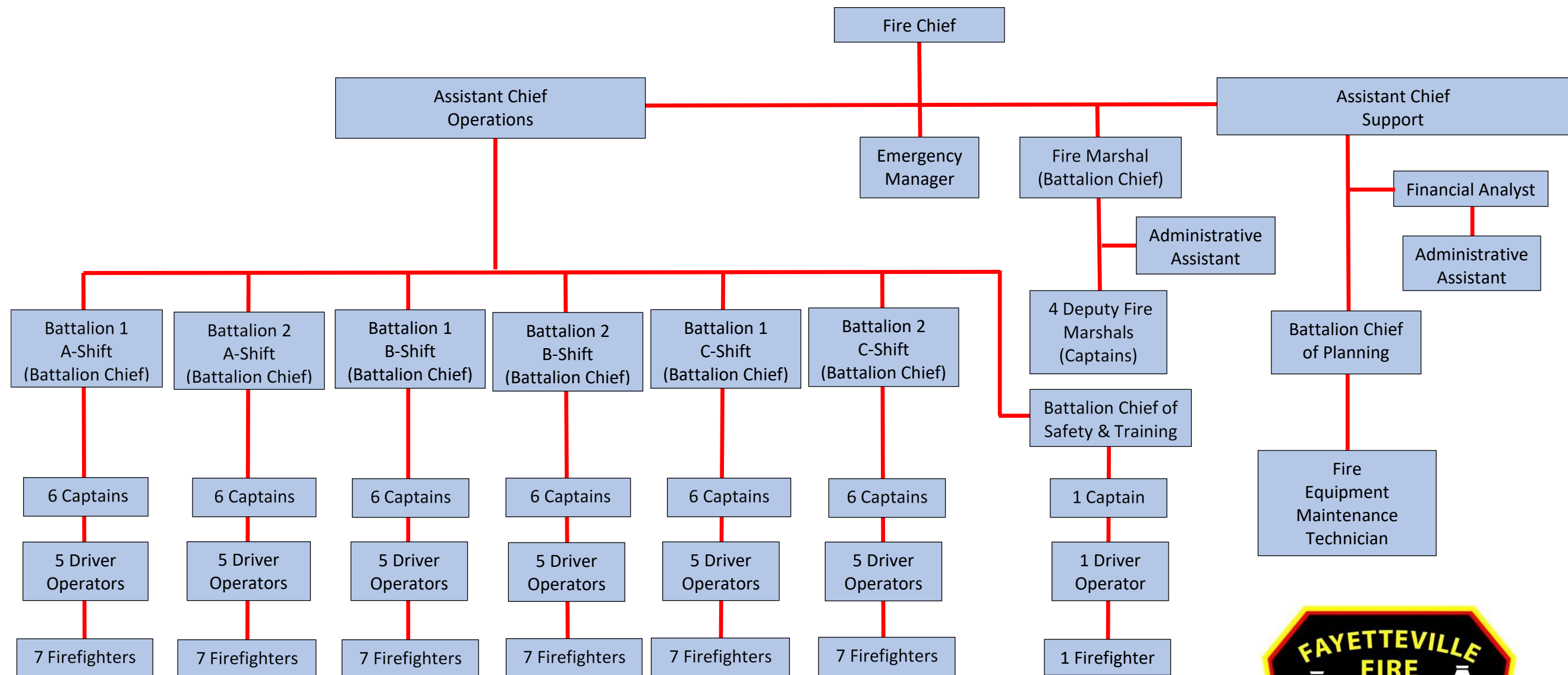
Any change to a SOG will be assigned to FFD personnel through the policy management software for review. SOGs shall not be put in place without the existence of a related Administrative Policy that will define the purpose and parameters of the SOG. All new SOG documents or changes to those in existence will be approved by the LMT.

Any policy related to a topic which has been deemed divisive and removed from the LMT following the rules outlined Labor & Management Relations policy will be written and published by the Fire Chief.

Policy Maintenance

Maintenance of policies and procedures will be the responsibility of a Chief Officer or their designee. Additions, deletions, and modifications will be implemented as necessary to reconcile changing conditions, and to reflect revisions in policies and procedures. All policies whether published, draft, or archived status will be stored and maintained in the current policy management software utilized by the Fayetteville Fire Department.

Current PDF versions of all department Administrative Policies, Administrative Directives, and Standard Operating Guidelines will be available to all department personnel in the designated policy software program.



Fayetteville Fire Department Organizational Chart 2023



Fayetteville Fire Department		
Administrative Policies		
Special Operations Section		
Version 3	Created: February 4, 2023	Revised: September 12, 2023
SOG Reference:	125, 127, 128, 132	
CFAI Reference:	5G, 5H, 5I, 5L	

Purpose

The purpose of this policy is to provide the framework for the Fayetteville Fire Department (FFD) Special Operations Section (SOS). The intent is to facilitate training, define positions, and address daily staffing requirements for the SOS. Maintaining qualified, and highly trained personnel is vital to the safe and efficient mitigation of specialized technical rescue and hazardous materials incidents.

Policy

1. SOGs will be created and maintained regarding required operational levels, certifications, training, application process, appointment process, and continuing education.
2. All creation, maintenance, and changes of SOGs will follow the LMT process established in the [Labor & Management Relations Policy](#).
3. The Fayetteville Fire Department will provide an attainable and manageable path for any individual to participate in the SOS.



The following Administrative Policy is a revised and updated document. The complete rewriting & updating of the original Administrative Operating Procedure and converting to an Administrative Policy is necessary for the FFD to meet industry best practices while working through the CFAI accreditation process.

This policy will oversee supporting Standard Operating Guidelines (SOGs) contained in section SOG 200 - Health & Safety.

This new Administrative Policy shall replace the prior approved Fayetteville Fire Department Administrative Operating Procedure AOP-202 Wellness Program.

Section 200 Safety, Health & Wellness

Wellness Program

Original Administrative Operating Procedure (AOP)



Fayetteville Fire Department	
Administrative Operating Procedures	
AOP-202 Wellness Program	
Version 3	Date Created 05/18/2022
AOG Reference: 200 Series Multiple	
CFAI Reference: 11 Health and Safety	



PURPOSE

The objective of the Fayetteville Fire Department (FFD) Wellness program is to ensure that all FFD Uniformed Members are physically and mentally able to perform the basic/essential job tasks.

SCOPE

To establish a comprehensive Wellness Program to improve the overall health, mental wellbeing and physical performance of FFD members. To reduce the risk of illness and/or on-duty injury by improving physical fitness and providing routine wellness screenings.

The FFD Health and Wellness program includes the following:

1. Medical examination
2. Physical ability test
3. Physical fitness
4. Behavioral health and confidential Employee Assistance Program (EAP)
5. Preventive immunizations and screenings

DEFINITIONS

NEPA 1582: Standard on Comprehensive Occupational Medical Program for Fire Departments

POLICY

1. Medical Examination

The ability to catch potentially serious illness at onset through routine wellness screenings is paramount to the overall health and longevity of our members.

All FFD Uniformed Members are required to participate in the annual (± 3 months) medical examination with the FFD contracted physician. The medical examination shall be at the cost of the FFD.

Members not receiving the required medical examination(s) within the appropriate time parameter, ± 3 months, are subject to being temporarily reassigned or use their leave bank(s) until the medical examination has been completed.

If a member is not cleared for full duty in his/her regular position, the member may be placed on light duty, if available, and undergo a thirty (30) day review/improvement period.

- a. Within this review period, the member must be treated and/or cleared for full duty by the member's physician at the cost of the member.
- b. Upon being cleared for full duty by the member's physician, a follow up examination will be scheduled at the FFD's expense with the Department's physician. The member must pass the same medical examination that was previously failed before returning to active duty.
 - o Any member exceeding the thirty (30) day review/improvement period may be subject to using their own Leave until returning to full duty.

2. Physical Ability Test

All FFD uniformed members that must wear an SCBA, in the performance of their regular job assignment, are required to perform an annual physical ability test (PAT). The tasks in the PAT will assess a member's strength, endurance, agility, and ability to work at heights. The PAT is considered job specific training for the incumbent and is based on essential job tasks.

Requests to not participate will be accompanied by a written explanation in FFD memo form from the person making the request through the appropriate chain of command to the Fire Chief. Requests and/or multiple requests may result in a fit for duty physical or, where appropriate, an Americans with Disabilities Act accommodation assessment as determined by the Fire Chief or his designee.

Failure to complete any portion of the test as specified will result in an employee's withdrawal from the testing process. This will include stopping an evolution and walking away from the event without completion and will be taken as a withdrawal from the entire test.

- Any member that fails to successfully complete the physical ability test may be referred to the FFD physician for an evaluation and/or rehabilitation program.
 - After this evaluation a member who failed the PAT will be given another opportunity to pass during the same test cycle.
 - The rehabilitation program will be designed to prepare them to complete the PAT standard within three (3) months, when they will retake the PAT.
- Personal data, physical condition, times, private health or medical information, etc. will remain confidential. At no time should such personal information be revealed outside of the FFD unless HIPAA and GINA compliant written permission is first obtained from the individual. Nor should it be shared internally except on a business related, need-to-know basis.

3. Physical fitness

- A. All uniformed members should participate in some form of an approved physical fitness program. Peer Fitness Trainers (PFT) are available to help design workout plans specific to individual needs. Members can participate in their own physical fitness programs as a substitute for a Department fitness plan.

The Department furnishes fitness equipment located at the Fayetteville Fire Training Center and each station. The department encourages members to utilize the facilities on- and off-duty. Off-duty use of the fire stations shall be during reasonable hours and at members own risk. A workout partner is encouraged both for safety and support. Reasonable exercise programs should be established when alone to minimize the chances of injury while alone.

~~FFD personnel on a 48-96 schedule are allowed 90 minutes per 24-hour shift to participate in a physical fitness program. Company Officers are responsible for ensuring that subordinates are given opportunity to work out.~~

~~FFD personnel assigned to a 40-hour shift are allowed 45 minutes per day to participate in a physical fitness program. Each 40-hour member is responsible for ensuring that their own schedule allows time for physical fitness.~~

- ~~B. At least annually, a fitness evaluation will be administered as a tool and feedback mechanism for FFD uniformed members to track their individual fitness throughout their career. The fitness evaluation is based on the principles and guidance provided by the Fire Service Joint Labor Management, Wellness-Fitness Initiative (WFI). The fitness evaluation is an individual, private assessment. No personal information will be shared. The fitness evaluation is non-punitive, however an aerobic fitness program may be required based on NFPA 1582.~~

~~The fitness evaluation is used to assess specific fitness components such as: body composition, aerobic capacity, power, muscular strength and endurance, and mobility and flexibility. The evaluation can be used to show improvement or decline over time. PFTs can use the information learned through the fitness evaluation to develop an individualized physical fitness program. The member will have an opportunity to discuss any injuries, concerns, or goals they may have with a PFT.~~

~~The more effort a member gives to the fitness evaluation, the more of a benefit it is to that member. The goal of PFTs and the FFD Wellness Program, is to ensure every member remains healthy through their Career, Life, and Retirement.~~

~~4. Behavioral health and confidential Employee Assistance Program (EAP)~~

~~The behavioral health of members is considered as important as physical health. Physical fitness is a balance between good health, strength, fitness and durability, while behavioral wellness involves a person's thoughts, feelings and behavior. Members who balance their physical, behavioral and emotional fitness tend to fare better in life.~~

~~Challenges such as substance abuse, death of a loved one, financial distress, marital and family problems affect personnel both on and off the job. If their ability to cope with these challenges is compromised, fire fighters and emergency medical technicians are less able to deal with these stresses and their mental and emotional health suffer. A comprehensive wellness program teaches individuals how to engage in daily practices that help them cope with the stressors within the fire service and while also maximizing their body and mind wellness.~~

~~The FFD has several options available to its members:~~

~~City of Fayetteville Engagement and Wellness Committee~~

- ~~o Resources available through the [City of Fayetteville Intranet \(COFI\)](#)~~

~~City of Fayetteville Employee Assistance Program (EAP)~~

~~City of Fayetteville Fire Department, Employee Assistance Program (EAP)~~

~~FFD, Peer Support Team~~

- ~~For contact information:~~
 - ~~Shift safety officer, or~~
 - ~~Union executive board~~

~~5. Preventive immunizations and screening~~

~~To prevent serious communicable diseases, the FFD provides immunizations and/or screens for multiple different infectious diseases, in accordance with NFPA 1582. Immunizations and screenings will be provided to the employee in conjunction with annual medical examination.~~

New Administrative Policy (AP)



Fayetteville Fire Department		
Administrative Policies		
Wellness Program		
Version 4	Created: May 18, 2022	Revised: October 25, 2023
SOG Reference:	201 , 202 , 204 , 205 , 206 , 207 , 213 , 214	
CFAI Reference:	11 Health and Safety	

Purpose

The objective of the Fayetteville Fire Department (FFD) Wellness Program is to ensure that all FFD uniformed members are physically and mentally able to perform basic and essential job tasks. SOGs shall be established to outline the details of the different components of this program.

Scope

To establish a comprehensive Wellness Program to improve the overall health, mental wellbeing, and physical performance of FFD members. To reduce the risk of illness and/or on-duty injury by improving physical fitness and providing routine wellness screenings.

The FFD Health and Wellness program includes the following:

1. Medical examination.
2. Physical Fitness Evaluation (MET Test).
3. Physical fitness program.
4. Behavioral health and confidential Employee Assistance Program (EAP).
5. Preventive immunizations and screenings.
6. Establishing a Peer Support Team and necessary SOG(s).
7. Establishing a Peer Fitness Team and necessary SOG(s).



Fayetteville Fire Department		
Administrative Policies		
Wellness Program		
Version 4	Created: May 18, 2022	Revised: October 25, 2023
SOG Reference:	201 , 202 , 204 , 205 , 206 , 207 , 213 , 214	
CFAI Reference:	11 Health and Safety	

Definitions

Peer Support Team

The Peer Support Team (PST) is a group comprised of trained firefighters who provide emotional, mental, and social support to their peers in the fire department. They have training and knowledge of outside resources and the necessary steps to activate the EAP for members who are in need. The group aims to promote the well-being of fellow firefighters by providing a safe space to discuss and process difficult situations encountered while on duty or in their personal lives.

Reference [SOG-204 Peer Support Team](#) for further information.

Peer Fitness Team

The Peer Fitness Team (PFT) is comprised of trained firefighters who provide knowledge, motivation, and achievable benchmarks to their peers in the fire department. They have specialized training in physical fitness and knowledge of outside resources to assist other department members in reaching healthy lifestyle goals.

Reference [SOG-205 Peer Fitness Team](#) for further information.

NFPA 1582

NFPA 1582 Standard on Comprehensive Occupational Medical Programs for Fire.

Reference [NFPA 1582](#) for further information.

NFPA 1583

NFPA 1583 Standard on Health-Related Fitness Programs for Fire Department Members.

Reference [NFPA 1583](#) for further information.

Wellness-Fitness Initiative

The Fire Service Joint Labor Management, Wellness-Fitness Initiative (WFI) is a collaborative effort between the International Association of Fire Fighters (IAFF) and International Association of Fire Chiefs (IAFC) to improve the quality of life for all fire fighters. This system proves the value of investing wellness resources over time to maintain a fit, healthy, and capable fire fighter throughout his/her/their 25-30+ year career and beyond.

Reference the [Wellness-Fitness Initiative](#) for further information.



Fayetteville Fire Department		
Administrative Policies		
Wellness Program		
Version 4	Created: May 18, 2022	Revised: October 25, 2023
SOG Reference:	201 , 202 , 204 , 205 , 206 , 207 , 213 , 214	
CFAI Reference:	11 Health and Safety	

Policy

1. Medical Examination

The ability to catch potentially serious illness at onset through routine wellness screenings is paramount to the overall health and longevity of our members.

All FFD uniformed members are required to participate in the annual (± 3 months) medical examination with the FFD contracted physician. The medical examination shall be at the cost of the FFD.

Members not receiving the required medical examination(s) within the appropriate time parameter, ± 3 months, are subject to being temporarily reassigned or use their leave bank(s) until the medical examination has been completed.

If a member is not cleared for full duty in his/her regular position, the member may be placed on light duty, if available, and undergo a thirty (30) day review/improvement period.

- a. Within this review period, the member must be treated and/or cleared for full duty by the member's physician at the cost of the member.
- b. Upon being cleared for full duty by the member's physician, a follow up examination will be scheduled at the FFD's expense with the department's physician. The member must pass the same medical examination that was previously failed before returning to active duty.
 - Any member exceeding the thirty (30) day review/improvement period may be subject to using their own leave until returning to full duty.



Fayetteville Fire Department		
Administrative Policies		
Wellness Program		
Version 4	Created: May 18, 2022	Revised: October 25, 2023
SOG Reference:	201 , 202 , 204 , 205 , 206 , 207 , 213 , 214	
CFAI Reference:	11 Health and Safety	

2. Physical Fitness

- a. All uniformed members should participate in some form of an approved physical fitness program. Peer Fitness Trainers (PFT) are available to help design workout plans specific to individual needs. Members can participate in their own physical fitness programs as a substitute for a Department fitness plan.

The department furnishes fitness equipment located at the Fayetteville Fire Training Center and each fire station. The department encourages members to utilize the facilities on and off duty.

Off-duty use of the fire stations shall be during reasonable hours and at member's own risk. A workout partner is encouraged both for safety and support.

Reasonable exercise programs should be established when alone to minimize the chances of injury while alone.

FFD personnel on a 48/96 schedule are allowed 90 minutes per 24-hour shift to participate in a physical fitness program. Company Officers are responsible for ensuring that subordinates are given opportunity to work out.

FFD personnel assigned to a 40-hour shift are allowed 60 minutes per day to participate in a physical fitness program. Each 40-hour member is responsible for ensuring that their own schedule allows time for physical fitness.

- b. At least annually, a fitness evaluation will be administered as a tool and feedback mechanism for FFD uniformed members to track their individual fitness throughout their career, reference [SOG-202 Fitness Evaluation](#) for further information about the evaluation.

The fitness evaluation is based on the principles and guidance provided by the Fire Service Joint Labor Management, Wellness-Fitness Initiative (WFI). The fitness evaluation is an individual, private assessment. No personal information will be shared. The fitness evaluation is non-punitive; however, an aerobic fitness program may be required based on NFPA 1582.

The fitness evaluation is used to assess specific fitness components such as: body composition, aerobic capacity, power, muscular strength and endurance, and mobility and flexibility. The evaluation can be used to show improvement or decline over time. PFTs can use the information learned through the fitness evaluation to develop an individualized physical fitness program.



Fayetteville Fire Department		
Administrative Policies		
Wellness Program		
Version 4	Created: May 18, 2022	Revised: October 25, 2023
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The member will have an opportunity to discuss any injuries, concerns, or goals they may have with a PFT.

The more effort a member gives to the fitness evaluation, the more of a benefit it is to that member. The goal of PFTs and the FFD Wellness Program, is to ensure every member remains healthy through their Career, Life, and Retirement.

3. Behavioral Health and Confidential Employee Assistance Program (EAP)

The behavioral health of members is considered as important as physical health. Physical fitness is a balance between good health, strength, fitness, and durability, while behavioral wellness involves a person's thoughts, feelings, and behavior. Members who balance their physical, behavioral, and emotional fitness tend to fare better in life.

Challenges such as substance abuse, death of a loved one, financial distress, marital and family problems affect personnel both on and off the job. If their ability to cope with these challenges is compromised, fire fighters are less able to deal with these stresses and their mental and emotional health suffer. A comprehensive wellness program teaches individuals how to engage in daily practices that help them cope with the stressors within the fire service and while also maximizing their body and mind wellness.

a. The FFD has several options available to its members:

- [City of Fayetteville Intranet \(COFI\) Health and Wellness Resources](#)
- [City of Fayetteville Engagement and Wellness Committee](#)
- [City of Fayetteville Employee Assistance Program \(EAP\)](#)
- [FFD Employee Assistance Program \(EAP\)](#)
- FFD Peer Support Team ([See SOG-204 Peer Support Team](#))

b. For contact information:

- Shift safety officer
- Union executive board

4. Preventive immunizations and screening

To prevent serious communicable diseases, the FFD provides immunizations and/or screens for multiple different infectious diseases, in accordance with NFPA 1582. Immunizations and screenings will be provided to the employee in conjunction with annual medical examination.



MEETING OF NOVEMBER 21, 2023

TO: Mayor Jordan and City Council

THRU:

FROM: Mike Reynolds, Police Chief

DATE:

SUBJECT: Award RFP 23-17 for Police Uniforms, Equipment, and Quartermaster Services

RECOMMENDATION:

Approval of a resolution to award RFP 23-17 and approve a one (1) year contract with automatic renewals for up to four (4) additional one (1) year terms with Gall's, LLC for police uniforms, equipment, and quartermaster services.

BACKGROUND:

Gall's, LLC (formerly Cruse Uniforms and Equipment) has served as the Fayetteville Police Department's contracted provider of uniforms and police equipment since 2008. Gall's, LLC is the only local distributor which maintains an inventory of the department's authorized uniform items, and they offer service, sizing, tracking and billing of purchased items.

DISCUSSION:

The updated price list, quartermaster services contract, scope of work, and RFP are attached. Any changes to these documents would not be allowed without a formal contract amendment approved by the Mayor and City Council in advance of the change. This new contract contains a 28% overall price increase from the 2023 price list. In the previous five years, we agreed to one 5% increase in 2022 via Resolution #261-22.

BUDGET/STAFF IMPACT:

Uniform allowances and new officer uniform expenses are budgeted annually through our budget process. This contract has no impact on staffing.

ATTACHMENTS: SRF (#3), SRM (#4), City of Fayetteville - Police Uniforms and Quartermaster Service - RFP 23-17 - Contract Galls Executed (#5), RFP 23-17 Appendix A - Scope of Work (#6), RFP 23-17 Appendix B - City Issued RFP (#7), RFP 23-17 Appendix C - Galls Submittal (#8)



City of Fayetteville, Arkansas

113 West Mountain Street
Fayetteville, AR 72701
(479) 575-8323

Legislation Text

File #: 2023-1222

Award RFP 23-17 for Police Uniforms, Equipment, and Quartermaster Services

A RESOLUTION TO AWARD RFP 23-17 AND APPROVE A ONE YEAR CONTRACT WITH GALL'S, LLC FOR POLICE UNIFORMS, EQUIPMENT, AND QUARTERMASTER SERVICES WITH AUTOMATIC RENEWALS FOR UP TO FOUR ADDITIONAL ONE YEAR TERMS

WHEREAS, Gall's, LLC (formerly Cruse Uniforms and Equipment) has served as the Fayetteville Police Department's contracted provider of uniforms and police equipment since 2008; and

WHEREAS, Gall's, LLC is the only local distributor which maintains an inventory of the department's authorized uniform items, and they offer service, sizing, tracking, and billing of purchased items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby awards RFP 23-17 and authorizes Mayor Jordan to sign a one year contract with Gall's, LLC for police uniforms, equipment, and quartermaster services with automatic renewals for up to four additional one year terms.

City of Fayetteville Staff Review Form

2023-1222

Item ID

11/21/2023

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Mike Reynolds

11/1/2023

POLICE (200)

Submitted By

Submitted Date

Division / Department

Action Recommendation:

Approval of a resolution to award RFP 23-17 and approve a one (1) year contract with automatic renewals for up to four (4) additional one (1) year terms with Gall's, LLC for police uniforms, equipment, and quartermaster services.

Budget Impact:

1010.200.2940-5302.00

General

Account Number

Fund

Project Number

Project Title

Budgeted Item? Yes

Total Amended Budget

\$ 434,241.00

Expenses (Actual+Encum)

\$ 283,599.26

Available Budget

\$ 150,641.74

Does item have a direct cost? No

Item Cost

\$ -

Is a Budget Adjustment attached? No

Budget Adjustment

\$ -

Remaining Budget

\$ 150,641.74

Purchase Order Number:

Previous Ordinance or Resolution #

V20221130

Change Order Number:

Approval Date:

Original Contract Number:

Comments:



CITY OF
FAYETTEVILLE
ARKANSAS

CITY COUNCIL MEMO

MEETING OF NOVEMBER 21, 2023

TO: Mayor and City Council

FROM: Mike Reynolds, Chief of Police

A handwritten signature in black ink, reading "Mike Reynolds".

DATE: November 1, 2023

SUBJECT: Award RFP 23-17 for Police Uniforms, Equipment, and Quartermaster Services

RECOMMENDATION:

Approval of a resolution to award RFP 23-17 and approve a one (1) year contract with automatic renewals for up to four (4) additional one (1) year terms with Gall's, LLC for police uniforms, equipment, and quartermaster services.

BACKGROUND:

Gall's, LLC (formerly Cruse Uniforms and Equipment) has served as the Fayetteville Police Department's contracted provider of uniforms and police equipment since 2008. Gall's, LLC is the only local distributor which maintains an inventory of the department's authorized uniform items, and they offer service, sizing, tracking and billing of purchased items.

DISCUSSION:

The updated price list, quartermaster services contract, scope of work, and RFP are attached. Any changes to these documents would not be allowed without a formal contract amendment approved by the Mayor and City Council in advance of the change. This new contract contains a 28% overall price increase from the 2023 price list. In the previous five years, we agreed to one 5% increase in 2022 via Resolution #261-22.

BUDGET/STAFF IMPACT:

Uniform allowances and new officer uniform expenses are budgeted annually through our budget process. This contract has no impact on staffing.

Attachments:

RFP 23-17 Contract for Quartermaster Services



This contract executed this _____ day of _____, 2023, between the City of Fayetteville, Arkansas (City), of 113 W. Mountain, Fayetteville, AR 72701 and Galls, LLC (**Galls**) of 1340 Russell Cave Road, Lexington, KY 40505, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. Purpose: The purpose of this Contract is to provide the terms and conditions necessary for the Police Uniforms, Equipment, & Quartermaster Services for the City of Fayetteville (the “Project”), and if approved by the City Council, work to modify relevant ordinances to implement the scope of work (if applicable).
2. Contract Documents: The Contract documents which comprise the contract between the City of Fayetteville and **Galls** consist of this Contract and the following documents attached hereto, and made a part hereof:
 - a. Appendix A: Scope of Work & Fees
 - b. Appendix B: City Issued Solicitation for RFP 23-17, Police Uniforms, Equipment, & Quartermaster Services
 - c. Appendix C: **Galls’** RFP Submittal
 - d. Appendix D: **Galls’** Certificate of Insurance
3. City’s Responsibilities:
 - a. City of Fayetteville shall, within a reasonable time, so as not to delay the services of **Galls**:
 - i. Provide full information as to the requirements for the Project.
 - ii. Assist **Galls** by placing at **Galls’s** disposal all available information pertinent to the assignment including previous reports and any other data relative thereto.
 - iii. Examine all studies, reports, cost options, proposals, and other documents presented by **Galls** and render in writing decisions pertaining thereto.
 - iv. Review all documents and provide written comments to **Galls** in a timely manner.
 - v. The City of Fayetteville’s Police Department is the project representative with respect to the services to be performed under this Agreement. The Police Department shall have complete authority to transmit instructions, receive information, interpret and define policies and decisions with respect to materials, equipment, elements and systems to be used in the Project, and other matters pertinent to the services covered by this Agreement.

4. **Galls' Responsibilities:**

- a. **Galls** shall furnish the necessary qualified personnel to provide the Services. **Galls** represents that it has access to the experience and capability necessary to and agrees to perform the Services with the reasonable skill and diligence required by customarily accepted professional practices and procedures normally provided in the performance of the Services at the time when and the location in which the Services were performed. This undertaking does not imply or guarantee a perfect Project and in the event of failure or partial failure of the product or the Services, **Galls** will be liable only for its failure to exercise diligence, reasonable care, and professional skill. This standard of care is the sole and exclusive standard of care that will be applied to measure **Galls'** performance. There are no other representations or warranties expressed or implied made by **Galls**. In particular, but not by way of limitation, no implied warranty of merchantability or fitness for a particular purpose shall apply to the Services provided by **Galls** nor shall **Galls** warrant or guarantee economic, market or financial conditions, proforma projections, schedules for public agency approvals, or other factors beyond **Galls'** reasonable control.

5. **Non-Assignment:** **Galls** shall not assign its duties under the terms of this agreement without prior written consent of the City.

6. **Indemnification and Hold Harmless:**

- a. **Galls** agrees to hold the City of Fayetteville harmless and indemnify the City of Fayetteville, but not defend, against any and all claims for property damage, personal injury or death, arising from **Galls'** performance under this contract. This clause shall not, in any form or manner, be construed to waive that tort immunity set forth under Arkansas Law.
- b. Notwithstanding anything to the contrary, the total amount of all claims the City of Fayetteville may have against **Galls** under this contract or arising from the performance or non-performance of the services under any theory of law, including but not limited to claims for negligence, negligent misrepresentation and breach of contract, shall not exceed \$500,000. As the City of Fayetteville's sole and exclusive remedy under this contract any claim, demand or suit shall be directed and/or asserted only against **Galls** and not against any of **Galls'** employees, officers or directors. Neither the City of Fayetteville nor **Galls** shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected to this contract or the performance of the services on this project. This mutual waiver includes, but is not limited to, damages related to loss of use, loss of profits, loss of income, unrealized energy savings, diminution of property value or loss of reimbursement or credits from governmental or other agencies.

7. Insurance: **Galls** shall furnish a certificate of insurance addressed to the City of Fayetteville within ten (10) calendar days after contract finalization, presenting insurance which shall be maintained throughout the term of the Contract in compliance with the terms of RFP 23-17. If applicable, **Galls** shall require any subcontractor to provide insurance. In the event any employee engaged in work on the project under this contract is not protected under Worker's Compensation insurance, **Galls** shall provide and shall cause each subcontractor to provide adequate employer's liability insurance for the protection of such of their employees are not otherwise protected. Worker's Compensation coverage shall be applicable with state law.
8. Price and Payments:
 - a. **Galls, LLC** shall provide professional services on an as needed basis as budget appropriations allow to the City. The City makes no guarantee for a minimum amount of work or purchase. Fees for services and purchases shall be used as identified in Appendix A.
 - b. Payments shall be made after approval and acceptance of each itemized invoice, which shall not be unreasonably withheld.
 - c. All invoices are payable upon approval and due within thirty (30) calendar days. If a portion of an invoice or statement is disputed by CITY, the undisputed portion shall be paid. CITY OF FAYETTEVILLE shall advise **Galls** in writing of the basis for any disputed portion of any invoice. CITY shall make reasonable effort to pay invoices within thirty (30) calendar days of date the invoice is approved.
9. Terms: This contract shall be effective for one (1) year from date approved by City Council and shall be automatically renewable for up to additional four (4) one-year terms for a possible contract term of five (5) years. This contract may be terminated by the City of Fayetteville or **Galls** with 30-days written notice.
10. Ownership of Documents:
 - a. All documents provided by the City are and remain the property of the City. **Galls** may retain reproduced copies of drawings and copies of other documents.
 - b. All documents and records, whether in physical or electronic format, prepared by **Galls** or its subconsultant as part of the Project shall become the property of City; provided, however, that **Galls** shall have the unrestricted right to their use.
 - c. **Galls** shall retain its rights in its standard document details, specifications, databases, computer software, and other proprietary property. Rights to intellectual property developed, utilized, or modified in the performance of the Services shall remain the property of **Galls**.

11. Independent Contractor: **Galls** is an independent contractor of the City and shall maintain complete responsibility for applicable state or federal law on unemployment insurance, withholding taxes, social security, or other industrial, labor or discrimination law for its employees. **Galls** is responsible for its agents, sub-consultants, methods, and operations.
12. Notices: Any notice required to be given under this Agreement to either party to the other shall be sufficient if addressed and mailed, certified mail, postage paid, delivery, e-mail or fax (receipt confirmed), or overnight courier.
13. Freedom of Information Act: City of Fayetteville contracts and documents prepared while performing city contractual work are subject to the Arkansas Freedom of Information Act. If a Freedom of Information Act request is presented to the City of Fayetteville, the contractor will do everything possible to provide the documents in a prompt and timely manner as prescribed in the Arkansas Freedom of Information Act (A.C.A. 25-19-101 et. Seq.). Only legally authorized photo copying costs pursuant to the FOIA may be assessed for this compliance.
14. Termination: This Contract may be terminated by the City of Fayetteville or **Galls** for any reason with thirty (30) days written notice. If either party breaches this agreement, the non-defaulting party may terminate this Agreement after giving seven (7) days' notice to remedy the breach. On termination of this agreement, the City shall pay **Galls** for the services performed through the date of termination within thirty (30) days of acceptance of final invoice.
15. Changes in Scope or Price: Changes, modifications, or amendments in scope, price or fees to this contract shall not be allowed without a prior formal contract amendment approved by the Mayor and the City Council **in advance** of the change in scope, cost or fees. No modification of this contract shall be binding unless made in writing and executed by both parties.
16. Applicable Law: This Agreement shall be governed by and construed in accord with the laws of the State of Arkansas. Venue for all legal disputes shall be Washington County, Arkansas.
17. Contract Administration: The Mayor or their Designated Representative shall be the Contract Administrator for this contract. **Galls'** Principal or their Designated Representative shall be the primary contact for all matters pertaining to this contract.
18. Professional Responsibility: **Galls** shall exercise reasonable skill, care, and diligence in the performance of services and will carry out its responsibilities in accordance with customarily accepted professional practices.

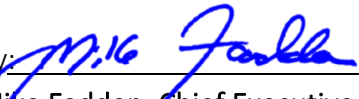
19. Permits & Licenses: **Galls** shall secure and maintain any and all permits and licenses required to complete this Contract.
20. Publications: Recognizing the importance of professional development on the part of **Galls'** employees and the importance of **Galls'** public relations **Galls** may prepare publications, such as technical papers, articles for periodicals, promotional materials, and press releases, in electronic or other format, pertaining to **Galls'** services for the Project. Such publications will be provided to City of Fayetteville in draft form for City of Fayetteville's advance review. City of Fayetteville shall review such drafts promptly and provide City of Fayetteville's comments to **Galls**, City of Fayetteville may require deletion of proprietary data or confidential information from such publications, but otherwise City of Fayetteville will not unreasonably withhold approval. Approved materials may be used in a variety of situations and do not require additional review or approval for each use. The cost of **Galls'** activities pertaining to any such publication shall be for **Galls'** account.
21. Entire Agreement: These Contract documents constitute the entire agreement between the City of Fayetteville and **Galls** and may be modified only by a duly executed written instrument signed by the City of Fayetteville and **Galls**. In the event of a conflict between the terms of this Contract and the appendices, this Contract and the terms and conditions contained in Appendix B shall control.
22. Force Majeure: Any default in the performance of this Agreement caused by any of the following events and without fault or negligence on the part of the defaulting party shall not constitute a breach of contract: labor strikes, riots, war, acts of governmental authorities, unusually severe weather conditions or other natural catastrophe, disease, epidemic or pandemic, or any other cause beyond the reasonable control or contemplation of either party. Nothing herein relieves the City of its obligation to pay **Galls** for services actually rendered.
23. Severability: In the event that any court of competent jurisdiction shall determine that any provision of this agreement shall be unenforceable, then that provision shall be deemed to be null and void and the remaining provisions hereof shall remain in full force and effect.
24. Debarment Certification: **Galls** hereby provides debarment/suspension certification indicating compliance with the below Federal Executive Order. Federal Executive Order (E.O.) 12549 "Debarment and Suspension" requires that all contractors receiving individual awards, using federal funds, and all sub-recipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government. **Galls** hereby attests its principal is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

IN WITNESS WHEREOF, **CITY OF FAYETTEVILLE, ARKANSAS** by and through its Mayor, and **GALLS, LLC** by its authorized officer has made and executed this Agreement as of the day and year first above written.

CITY OF FAYETTEVILLE, ARKANSAS

GALLS, LLC

By: _____
LIONELD JORDAN, MAYOR

By:  _____
Mike Fadden, Chief Executive Officer

ATTEST:

By: _____
Kara Paxton, City Clerk

Date Signed: _____

Date Signed: **10/26/2023**

CONTRACT FOR PROFESSIONAL SERVICES
RFP 23-17, Police Uniforms, Equipment, & Quartermaster Services
APPENDIX A
Scope of Work & Fees
Galls, LLC

1. INTRODUCTION:

Galls, LLC (Galls) shall supply uniforms, equipment, and quartermaster services for the Fayetteville Police Department. This contract shall be for one (1) year with four (4) automatic renewal options.

2. SCOPE OF WORK:

Galls, LLC shall perform the following:

- a. Provide Police Department uniforms and equipment at a discounted price (price sheet attached) to the City of Fayetteville. **Galls** and the City of Fayetteville shall use the discounted pricing attached. Items shall be purchased on an as-needed basis from Police Officers needing uniforms and/or equipment.
- b. **Galls** shall provide a local service (at their Springdale retail branch) for measuring officers during the entire contract period. All items listed in Appendix A of the RFP shall be in stock by **Galls** for immediate delivery to the City of Fayetteville.
- c. Items are anticipated to be picked up by a Fayetteville Police Department authorized representative or delivered to the City of Fayetteville Police Department. Products shall be provided as Freight-On-Board (FOB) Destination, freight prepaid to the Fayetteville Police Department. Additional charges such as freight, delivery, oversize charges, or any other charge not listed as an additional fee shall NOT be added.
- d. **Galls** shall provide measurement and delivery within calendar days as outlined below. Measurements shall be made upon request for a Police Officer within three (3) business days of request. Orders/products shall be available for pickup or delivery within two (2) business days from measurement or order. The City understands unforeseen delays can occur; however, delays without unforeseen circumstances will not be accepted or tolerated.
- e. A valid picture ID shall be required by a new or existing member of the Fayetteville Police Department as part of the presented secure purchasing process. An authorized officer list will be provided to **Galls** by the Fayetteville Police Department. **Galls** shall check all purchase requests on provided list prior to purchase being made.
- f. **Galls** shall track each employee's annual use of uniform allowance and provide usage reports to the City upon request.
- g. **Galls** shall restrict employees use of annual uniform allowance to items on the authorized uniform item list. **Galls** shall maintain a current copy of the authorized list for reference. **Galls** shall furnish items in accordance with the Fayetteville Police Department's uniform policy.

- h. Jackets, trousers, shirts, footwear, and leather gear shall be in stock by **Galls** for immediate delivery. The City reserves the right to purchase from a secondary supplier in emergency situations due to delayed delivery.
- i. Upon sale to City employee, **Galls** shall provide the employee with a receipt which displays date of pickup, delivery, charges, and a detailed description of each item. The receipt or combination thereof shall be reflected on the monthly statement.
- j. Statements and payments shall be based on a calendar month.
- k. **Galls** shall provide the City with a monthly statement of all charges, which shall be separated by each employee that purchased items for that month. The City will reconcile the statement against receipts provided by employees. Any discrepancies shall be resolved immediately by all parties involved. The City shall make payment to **Galls** within thirty (30) calendar days of accepted reconciled statement or five (5) days if payment by credit card. The City shall incur no additional charges for the use of payments via credit card.

2. PRICING:

The following is Galls' Discount and Pricing for this Contract:

Gall SKU	MFG Model #	MFG Name	Bid/RFP Item Description	Discount off List Price	QTY	Galls Retail	Bid Price Including Alterations/Embellishments Listed in Bid
			Ammo Magazine Pouches	15%			
ZB217 BW BLK 83	079-83-8-2	Safariland	Safariland Basketweave Concealment Open-Top Magazine Pouch	15%	1	\$ 49.50	\$40.00
LP721 BLK STBW 83	73-83-48	Safariland	Safariland Basketweave Open-Top Double Magazine Pouch	15%	1	\$ 44.99	\$36.00
LP127 STBW HS 083	77-83-48HS	Safariland	Safariland Basketweave Snap-Closure Double Magazine Pouch	15%	1	\$ 47.00	\$38.00
LP738 STBW BLK 83	775-83-48	Safariland	Safariland Slim-Line Open-Top Triple Magazine Holder Basketweave	15%	1	\$ 35.50	\$29.00
			Badges and Brass	15%			
BC1948	BC3343	Blackinton	Blackinton FPD Custom Badge (Pin or Clip) plus Freight	15%	1	\$ 98.50	\$98.50
CB052 GLD	J63	Blackinton	Captain Collar Brass Gold	15%	1	\$ 9.80	\$8.16
CB341 GLD	J104	Blackinton	Chief Collar Brass Gold	15%	1	\$ 34.20	\$29.07
BX207 GLD	P602	Blackinton	Corporal Collar Brass Gold	15%	1	\$ 7.99	\$6.79
CB911 15 GP 2	15LTR5GLD	Blackinton	D.R.E. Pocket Brass Gold	15%	1	\$ 30.50	\$25.93
CB023 GP	J100	Blackinton	Deputy Chief Collar Brass Gold	15%	1	\$ 17.80	\$15.13
BD111 GP	B568CO-GLD	Blackinton	Duty Hat Emblem "Police"	15%	1	\$ 64.00	\$54.40
CZ1000 GP	A7325GLD	Blackinton	F.P.D. Collar Brass 1/2" Gold Lettering	15%	1	\$ 17.30	\$14.71
CB921 GLD	P2434	Blackinton	F.T.O. Pocket Brass 3/8" Gold Lettering	15%	1	\$ 8.99	\$7.64
BX219 GLD	P900	Blackinton	Lieutenant Collar Brass Gold	15%	1	\$ 13.99	\$11.89
UE073 GLD	P600	Blackinton	Officer/PFC Collar Brass Gold	15%	1	\$ 7.99	\$6.79
BX209 GLD	P604	Blackinton	Sergeant Collar Brass Gold	15%	1	\$ 8.99	\$7.64
			Baton and Baton Holders	15%			
BA077A	52410-FPD	ASP	ASP 21" Black Expandable Baton with Foam Grip and Serial Number	15%	1	\$ 198.99	\$141.50
LP244 STBW 21	35-F21-48	Safariland	Safariland Basketweave Expandable Baton Holder	15%	1	\$ 37.99	\$32.29
			Belts	15%			
LP071 BW	99-X-4	Safariland	Safariland Basketweave Duty Under-Belt	15%	1	\$ 50.99	\$37.25
ZM170 BW	7950	Safariland	BIANCHI ACCUMOLD ELITE BW BELT WITH VELCRO	15%	1	\$ 73.99	\$62.89
LP070 BW	94-XX-4	Safariland	Safariland Basketweave Outer-Duty Belt	15%	1	\$ 94.99	\$80.74

			Coats and Sweaters	15%			
JA293 DKNV	6110-PLB	Blauer	Blauer Navy Lightweight Bomber Winter Jacket with Gold "P" Buttons	15%	1	\$ 209.00	\$179.00
JA293 DKNV	2X	Blauer	Blauer Navy Lightweight Bomber Winter Jacket with Gold "P" Buttons	15%	1	\$ 230.99	\$196.00
JA293 DKNV	3X - 4X	Blauer	Blauer Navy Lightweight Bomber Winter Jacket with Gold "P" Buttons	15%	1	\$ 260.00	\$248.00
	225-NV	Blauer	Blauer Police V-Neck Fleece-Lined Sweater	15%	1	Discontinued	No bid
SH4243	72314-720	5.11	5.11 Tactical 1/4 Zip Job Shirts WITH NAME AN BADGE PATCH	15%	1	\$ 70.99	\$60.34
JCS90 DKNV	4660-NV	Blauer	Blauer Soft Shell Jacket with Velcro Nametag	15%	1	\$ 189.99	\$144.49
JCS90 DKNV	2X	Blauer	Blauer Soft Shell Jacket with Velcro Nametag	15%	1	\$ 186.99	\$158.94
JCS90 DKNV	3X-4X	Blauer	Blauer Soft Shell Jacket with Velcro Nametag	15%	1	\$ 220.99	\$187.84
			Flashlights and Holders	15%			
NP362 BLK BW	22097	Safariland	Blanchi Stinger Flashlight Basketweave Holder	15%	1	\$ 22.25	\$18.91
FH845 BLK AC	RL3019	MAG Instrument	Mag-Lite LED A/C Flashlight with Battery and Wall Charger	15%	1	\$ 136.99	\$116.44
NP357 BLK BW	22089	Safariland	Safariland Basketweave Mag-Lite Flashlight Ring	15%	1	\$ 19.22	\$16.34
FL1351 BLK	88610	Streamlight	STREAMLIGHT POLYTYAC X USB BLISTER INCLUDES 18650 BATTERY	15%	1	\$ 65.99	\$56.09
FL652 AC	75811	Streamlight	Streamlight Stinger DS LED Flashlight with Battery and Charger	15%	1	\$ 191.99	\$122.00
			Footwear				
FT3001	FT3001	Galls	GALLS 6" HIGH GLOSS SIDE ZIP BOOT	15%	1	\$ 82.99	\$60.00
FW437 BLK	C8694	WEINBRENNER SHOE	THOROGOOD CLASSIC LEATHER ACADEMY OXFORD - ALTERNATE BID	15%	1	\$ 85.99	\$73.09
RW437 BLK	C8694	WEINBRENNER SHOE	THOROGOOD CLASSIC LEATHER ACADEMY OXFORD UNISEX - ALTERNATE BID	15%	1	\$ 85.99	\$73.09
			Gloves	15%			
GL1024	FFTA8	Mecnalx	Black Gloves (May spend \$60 per year on gloves) No hard knuckles, and only bike gloves may be fingerless	15%	1	\$ 24.93	\$20.00
			Handcuff Accessories	15%			
ZB215	HK-10	Safariland	Handcuff Key	15%	1	\$ 32.00	\$27.20
RS210	14L	Gall's	Pen-Style Cuff Key	15%	1	\$ 17.47	\$12.00
LP177 BW HS	290-4HS	Safariland	Safariland Basketweave Double Handcuff Case	15%	1	\$ 60.99	\$51.84
LP081 BW HS	90-4HS	Safariland	Safariland Basketweave Handcuff Case	15%	1	\$ 39.99	\$33.99
RS1052	ZT50e2	Peerless	Standard Cuff Key	15%	1	\$ 2.50	\$2.13
			Handcuffs	15%			\$0.00
RS001	4710	Peerless	Peerless Chained Handcuffs	15%	1	\$ 32.99	\$28.04
RS005	4801	Peerless	Peerless Hinged Handcuffs	15%	1	\$ 49.99	\$42.49
RS021	350103	Smith & Wesson	Smith & Wesson Chained Handcuffs	15%	1	\$ 24.50	\$20.83
RS012	350096	Smith & Wesson	Smith & Wesson Hinged Handcuffs	15%	1	\$ 38.99	\$31.44
			Headwear	15%			
HW866 NAV	160-NV	Blauer	Blauer Navy Winter Skull Cap	15%	1	\$ 29.99	\$25.49
TE2134	TR1000	Monadnock	Monadnock Riot Helmet with Sizing Straps	15%	1	\$ 211.99	\$180.19
HD096	P9009	Premier	Rain Cover for Duty Hat	15%	1	\$ 5.99	\$5.09
HW510		Midway	Serge 8-Point Navy Duty Hat ""NEW STYLE""	15%	1	\$ 60.99	\$51.84
UE076 GLD	P8004	Premier	Snake Style Gold Cap Strap (Duty Hat Accessory)	15%	1	\$ 14.99	\$12.74
			Holders - Misc	15%			
CP088	10017	Saunders MFG	Holder, Form & Clipboard	15%	1	\$ 50.99	\$43.34
ZB347	10003	Saunders MFG	Holder, Ticket Book	15%	1	\$ 36.99	\$31.44
BD037 BLK 502	107BK	Perfect Fit	Recessed Badge Bifold Wallet	15%	1	\$ 37.99	\$32.29
BD343 BLK CSTM	105BK	Perfect Fit	Recessed Badge Wallet	15%	1	\$ 56.99	\$48.44
BD023 BLK 502	716BK	Perfect Fit	Recessed Belt Clip Badge Holder	15%	1	\$ 29.99	\$25.49
MB1051	E10-3021B	Eleven 10	Rigid Tourniquet Case for CAT G7	15%	1	\$ 38.99	\$33.14
			Holsters	15%			
LP427	410500BK	Vieta	Blackhawk Serpa Holster	15%	1	\$ 52.99	\$45.04
LP415 SBLH 6832	6360-6832-482	Safariland	Safariland Basketweave Duty Holster (Left-Hand) WITH LIGHT	15%	1	\$ 193.99	\$160.00
LP415 SBRH 6832	6360-6832-481	Safariland	Safariland Basketweave Duty Holster (Right-Hand) WITH LIGHT	15%	1	\$ 193.99	\$160.00
LP610 STX LH/RH 6832	6378-6832-411/412	Safariland	Safariland Holster Glock 35 with Light (Comes with Belt Loop and Paddle Back)	15%	1	\$ 85.99	\$62.00
LP610 STX LH/RH 683	6378-683-411/412	Safariland	Safariland Holster Glock 35 without Light (Comes with Belt Loop and Paddle Back)	15%	1	\$ 70.99	\$51.00
LP288 PRH	GG-8716-G27/G27L	GOULD & GOODRICH	Bootlock Ankle Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	15%	1	\$ 163.45	\$97.00

LP139 BLK	N388JE120	DE SANTIS HOLSTER	Nemesis Pocket Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	15%	1	\$ 27.99	\$21.00
LP1823 TAN	106NAE120	DE SANTIS HOLSTER	Soft Tuck Righthand Inside-Waist Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	15%	1	\$ 42.99	\$32.00
LP826 TAN	106NBE120	DE SANTIS HOLSTER	Soft Tuck Lefthand Inside-Waist Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	15%	1	\$ 42.99	\$32.00
	Glock 27		Gladius Vest Holster (G27) (Only officers authorized to carry a secondary weapon may purchase)	15%	1	Discontinued	No bid
			Keepers	15%			
LP137 BW HS	62-4-4HS	Safariland	Safariland Basketweave Keepers (4-Pack)	15%	1	\$ 31.99	\$27.19
			Nameplate	15%			
NT084 GLD PLSH CB	69		Name Plates 3/8" by 2.25" with First Initial and Full Last Name	15%	1	\$ 24.99	\$21.24
			Pepper Spray and Holders	15%			
ZB021 STBW HS 4	38-4-4HS	Safariland	Safariland Basketweave Pepper Spray Holder	15%	1	\$ 36.99	\$31.44
			Protective Concealment Vests	15%			
BP1481		Point Blank	Point Blank Omega plate 7"9 ICW	46%	1	\$ 706.00	\$332.25
BP1479		Point Blank	Point Blank Omega plate 7"9 ICW FEMALE	46%	1	\$ 706.00	\$332.25
BP1480		Point Blank	Point Blank Omega Plate 8"10	46%	1	\$ 834.00	\$392.50
BL636	HL6ABDC50M	Point Blank	Point Blank Body Armor Type IIIA Protective Vest with Extra Carrier	46%	1	\$ 2,177.99	\$999.00
			Radio and Accessories	15%			
AP1478	EP4034	Ear Phone Connection	Cougar APX6000 Patrol Earpiece Kit	15%	1	\$ 95.69	\$81.34
AP943	EP-E	Ear Phone Connection	Ear Mold Kit	15%	1	\$ 9.79	\$8.32
AP1192	EPF	Ear Phone Connection	Fin Ear Tip	15%	1	\$ 10.06	\$8.55
ZA2868	EP1089SC	Ear Phone Connection	Kenwood Listening Earpiece	15%	1	\$ 31.49	\$26.77
LP005 BLK STX 48	762-5-48	Safariland	Safariland Basketweave Swivel Radio Holder	15%	1	\$ 53.99	\$45.89
UN195	TMK		Tactical Mic Keeper	15%	1	\$ 12.29	\$10.45
			Raingear	15%			
RW224	9134	Blauer	Blauer Rain Gear Pants	15%	1	\$ 229.99	\$187.00
RW224	2X	Blauer	2X	15%	1	\$ 252.99	\$206.00
RW224	3X-4X	Blauer	3X-4X	15%	1	\$ 172.00	\$230.00
	9791 53 30						
RW1149S	LO6644/LO44	Blauer	Blauer Rain Gear Short Jacket	15%	1	\$ 331.99	\$282.00
RW1149S	2X,3X,4X, and Tall	Blauer	Blauer Rain Gear Short Jacket	15%	1	\$ 375.00	\$318.00
			Shirts	15%			
RTNVAS	SOCSE		Attach Patch / Attach Rank Sleeve ONLY WHEN BROUGHT IN RTNVAS	15%	1	\$ 2.25	\$1.91
UN251 BLK	8120X	Blauer	Blauer Crew Neck Black Shirt (3 per year)	15%	1	\$ 34.99	\$29.74
SH440 DKNV	8436-NV	Blauer	Blauer Long-Sleeve Navy Super Shirt	15%	1	\$ 129.99	\$106.00
SH440 DKNV	18 and up	Blauer	18 and up	15%	1	\$ 142.99	\$115.00
ST463 BLK	8110X	Blauer	Blauer Mock Neck Black Shirt (3 per year)	15%	1	\$ 44.99	\$38.24
UA521 NAV	45015	Blauer	Blauer Navy Necktie (Clip-On)	15%	1	\$ 13.00	\$11.05
SH441 DKNV	8446-NV	Blauer	Blauer Short-Sleeve Navy Super Shirt	15%	1	\$ 114.99	\$97.74
SW2245	1343244/1343321	Under Armour	Coldgear Tactical Mock Turtle	15%	1	\$ 60.00	\$51.00
SW1761	1316937/1316923	Under Armour	Under Armor Cold Gear Crew Shirt (2 per year)	15%	1	Discontinued	No bid
UA961	1216007/1235253	Under Armour	Under Armor Heat Gear T-Shirt (2 per year)	15%	1	\$ 24.99	\$21.24
SH441 DKNV	3X,4X Reg /LNG	Blauer	3X,4X Reg /LNG	15%	1	\$ 131.00	\$114.00
BP2867	8360XP	Blauer	BLAUER FLEXRS ARMOR CARRIER	15%	1	\$ 154.99	\$131.74
SH3593 DKNV	8362	Blauer	BLAUER FLEXRS BASE SHIRT SHORT SLEEVE	15%	1	\$ 69.99	\$63.00
SH3593 DKNV	3X, 4X Reg, LNG	Blauer	BLAUER FLEXRS BASE SHIRT SHORT SLEEVE	15%	1	\$ 83.99	\$74.00
SH3594 DKNV	8361	Blauer	BLAUER FLEXRS BASE SHIRT LONG SLEEVE	15%	1	\$ 79.99	\$70.00
SH3594 DKNV	3X, 4X Reg, LNG		3X, 4X Reg, LNG	15%	1	\$ 111.99	\$94.00
SH3592 DKNV	8676	Blauer	BLAUER FLEXRS SUPER SHIRT SHORT SLEEVE	15%	1	\$ 84.99	\$75.00
SH3592 DKNV	3X,4X Reg /LNG		3X,4X Reg /LNG	15%	1	\$ 105.99	\$90.00
SH3591 DKNV	8671	Blauer	BLAUER FLEXRS SUPER SHIRT LONG SLEEVE	15%	1	\$ 94.99	\$79.00
SH3591 DKNV	18		18	15%	1	\$ 104.99	\$87.00
UA707 BLK	1005684/1343357	Under Armour	Under Armor Tech Tee Loose Fit Black	15%	1	\$ 24.99	\$21.24
			Trousers/BDU Pants	15%			
TR2058 DKNV	8560-NV	Blauer	Blauer 4-Pocket Navy Uniform Trousers (Dress)	15%	1	\$ 124.99	\$92.00
TR2058 DKNV			44-60	15%	1	\$ 137.49	\$113.00
TR2056 DKNV	8565-NV	Blauer	Blauer 6-Pocket Navy Uniform Trousers (Cargo)	15%	1	\$ 139.99	\$118.00
TR2056 DKNV			44-60	15%	1	\$ 153.99	\$129.00

SQ220 BLK	8005-BK	Blauer	BlauerMP Black Long Underwear (3 per year)	15%	1		\$0.00
TR909	74369	5.11	Men's 5-11 Stryke Pants (2 per Year in Khaki or Dark Navy)	15%	1	\$ 82.99	\$68.00
TR980	64386	5.11	Women's 5-11 Stryke Pants (2 per Year in Khaki or Dark Navy)	15%	1	\$ 82.99	\$68.00
TR2253 DKNV	8665/8665W	Blauer	Blauer FLEXRS 6 pocket ripstop cargo pants	15%	1	\$ 99.99	\$84.99
	HEM		Hem Pants ONLY WHEN PANTS ARE BROUGHT IN RTNVAS	15%	1	\$ 5.25	\$4.46
			Whistle and Chain	15%			
UE064 BR3	P4916	Premier	Premier Gold Whistle	15%	1	\$ 10.49	\$8.92
UE063 GLD	P4910	Premier	Premier Gold Whistle Chain	15%	1	\$ 6.99	\$5.94
BX183 GLD	P4900	Premier	Premier Gold Whistle Holder	15%	1	\$ 6.99	\$5.94
			Misc Items	15%			
HS132 YEL	343P	Blauer	ANSI Zipper Traffic Vest (Yellow)	15%	1	\$ 69.99	\$59.49
NT170 GLD	P10006	Premier	Better Clutches Gold	15%	1	\$ 2.99	\$2.54
FA240 BLK	30-0001	North American Rescue	Combat Application Tourniquet (CAT) G7	15%	1	\$ 31.99	\$27.19
SP412 BLK	181/204-3	Pro Feet	Cotton Crew Socks (3-Pack)	15%	1	\$ 19.98	\$16.98
BB023 FAYPD	PBG-081FPD	Premier	Embroidered FPD Tote Bag	15%	1	\$ 67.99	\$57.79
LT013	GALLA025	Pro Lock	Lock Jock / Slim Jim	15%	1	\$ 21.78	\$18.50
NT171	P10005	Premier	Rubber Clutches	15%	1	\$ 2.99	\$2.54
UA663		Premier	Shirt Stays (Clip or Belt Style), Limit 2 per year up to \$20/each	15%	1	\$ 14.99	\$12.74
EW2135 BLK	1731100101	Tifosi Optics	TIFOSI ORDNANCE 2.0 TACTICAL W/SMOKE/HC RED/CLEAR SAFETY INTERCHANGE LENSES	15%	1	\$ 79.95	\$67.96
BG1820 BLK	56563-019	5.11	5.11 Tactical RUSH 24 2.0 Backpack	15%	1	\$ 135.99	\$115.59
LE132	MFC100	Sirchie	Sirchie Fingerprint kits	15%	1	\$ 34.99	\$29.74
			Defective/Commun. Policing/Training/Admin Division	15%			
JA935 BLK	48112	5.11	5.11 Sabre Jacket with Hidden "Police" Panel	15%	1	\$ 270.99	\$230.34
UE029 BLK GRY	E803	Premier	Premier Emblem Police back patch on pul down	15%	1	\$ 5.99	\$5.09
LP427 BK(RH/LH) MT G17	410500BK	Vista Outdoor	Blackhawk Serpa Holster	15%	1	\$ 52.99	\$45.04
BD023 BLK 502	716BK	Perfect Fit	Recessed Belt Clip Badge Holder	15%	1	\$ 29.99	\$25.49
LP610 STX LH/RH 6832	6378-6832-411/412	Safariland	Safariland Holster Glock 35 with Light (Comes with Belt Loop and Paddle Back) G23 6378-2832-411/412	15%	1	\$ 85.99	\$62.00
LP610 STX LH/RH 683	6378-683-411/412	Safariland	Safariland Holster Glock 35 without Light (Comes with Belt Loop and Paddle Back) G23 6378-283-411/412	15%	1	\$ 70.99	\$61.00
LP610 STX LH/RH 2832	6378-2832-411/413	Safariland	Safariland Holster Glock 23 with Light (Comes with Belt Loop and Paddle Back) G23 6378-2832-411/413	15%	1	\$ 85.99	\$62.00
LP610 STX LH/RH 283	6378-283-411/414	Safariland	Safariland Holster Glock 23 without Light (Comes with Belt Loop and Paddle Back) G23 6378-283-411/414	15%	1	\$ 70.99	\$51.00
ZA964 SP 83	573-83-411/412		Safariland Single Magazine + Cuffs	15%	1	\$ 54.99	\$46.74
			Motor Uniforms	15%			
BX163 GOLD	P2910	Premier	Blackinton Gold Wheel & Wing Pin (Motor)	15%	1	\$ 9.99	\$8.49
RW618A YEL	26950-50	Blauer	Blauer Motor Rain Jacket Hi-Vis Yellow with "Police"	15%	1		\$0.00
RW014 YEL	134-1	Blauer	Blauer Motor Rain Pant Hi-Vis Yellow with Straps	15%	1	\$ 109.99	\$93.49
SH440 DKNV	8436-NV	Blauer	Blauer Super Shirt Long-Sleeved Navy	15%	1	\$ 129.99	\$110.49
SH441/SH442 DKNV	8446-NV	Blauer	Blauer Super Shirt Short-Sleeved Navy (x3)	15%	1	\$ 114.99	\$97.74
			Motor Gloves, \$60 per year allowance, No hard knuckles, No fingerless	15%			
			Bike Uniforms	15%			
			Black Bike Shoes (Officers may spend \$200 per year on footwear.)	15%	1		
GL1024	FFTAB	Mechanix	Motor Gloves, \$60 per year allowance, No hard knuckles, No fingerless	15%	1	\$ 24.99	\$20.00
TJ228/TR1654 D	88222-NV	Blauer	Blauer Bike Zipoff Pants	15%	1	\$ 129.99	\$110.49
JCS90 DKNV	4660-NV	Blauer	Blauer Soft Shell Jacket with Velcro Nametag	15%	1	\$ 189.99	\$144.49
JCS90 DKNV	2X	Blauer	Blauer Soft Shell Jacket with Velcro Nametag	15%	1	\$ 189.99	\$158.94
JCS90 DKNV	3X-4X	Blauer	Blauer Soft Shell Jacket with Velcro Nametag	15%	1	\$ 220.99	\$187.84
SH1650 DKNV	8165-NV	Blauer	Blauer Streetgear Long-Sleeve Shirt	15%	1	\$ 84.99	\$72.24
SJ417 DKNV	8160-NV	Blauer	Blauer Streetgear Short-Sleeve Shirt	15%	1	\$ 79.99	\$67.99
UE032 BLK GRY	E820	Premier	Premier Emblem Police Back Patch	15%	1	\$ 10.99	\$9.34
UB985N/UX406	Nametag / Velcro	Gall's	Embroidered Nametag with Velcro Backing	15%	1	\$ 9.00	\$7.65
EW339 BLK	5DK115	Wolf Peak	KHOR Copper Lens Safety Glasses with lense pack	15%	1	\$ 18.99	\$16.14
EW2135 BLK	1731100101	Tifosi Optics	TIFOSI ORDNANCE 2.0 TACTICAL W/SMOKE/HC RED/CLEAR SAFETY INTERCHANGE LENSES	15%	1	\$ 79.95	\$67.96

			K-9 Uniforms	15%			
SG274 MDNV	72074-MDNV	5.11	5.11 Stryke PDU Class B Long Sleeve Shirt	15%	1	\$ 90.99	\$77.34
TT350 MDNV	74427-MDNV	5.11	5.11 Stryke PDU Class B Pant	15%	1	\$ 90.99	\$77.34
SG277 MDNV	71038-MDNV	5.11	5.11 Stryke PDU Class B Short Sleeve Shirt	15%	1	\$ 85.99	\$73.09
CB177GLD Pair	CS01S	Smith & Warren	K-9 Pocket Brass 3/8" Gold Lettering	15%	1	\$ 29.00	\$25.16
			Honor Guard Uniforms	15%			
LP239	B1111-LC	DON HUME	Hi-Gloss Honor Belt	15%	1	\$ 66.75	\$56.74
ZL679 CL	S110C	DON HUME	Hi-Gloss Honor Strap (Sulside Belt)	15%	1	\$ 83.37	\$70.86
JC631	19B819S	FECHHEIMER	Honor Guard Blazer	15%	1	\$ 1,137.65	\$967.00
UE072 GLD GLD	P6009	Premier	Honor Guard Cord for Jacket	15%	1	\$ 20.99	\$17.84
ZL680 CL BR5	S507C	DON HUME	Honor Guard Dee Ring	15%	1	\$ 19.19	\$16.31
HW901 WHT	R-13W	Keystone	Honor Guard Hat	15%	1	\$ 119.95	\$101.96
LP127 CL BR5 83	77-83-9B	Safariland	Honor Guard Magazine Pouch	15%	1	\$ 61.00	\$51.85
GL1449 WHT	P7009E	Premier	Honor Guard Gloves (White)	15%	1	\$ 6.99	\$5.94
BE082	E107S	Premier	Blue Line Mourning Band	15%	1	\$ 1.99	\$1.69
CZ1000 GP	A7325GLD	Blackinton	F.P.D. Collar Brass 1/2" Gold Lettering	15%	1	\$ 17.30	\$14.71
BD111	B568CO-GLD	Blackinton	Duty Hat Emblem "Police"	15%	1	\$ 64.00	\$54.40
TR695 DKNV	28P869S	FECHHEIMER	Honor Guard Pants	15%	1	\$ 209.99	\$178.49
FW663 BLK	510-8	Rocky	Honor Guard Shoes	15%	1	\$ 106.99	\$90.94
			ERT Uniforms	15%			
BY612	BLT341MCEC	Point Blank	DVL III STAND ALONE PLATE SHOOTERS CUT 10X12 (30260-1)C	15%	1	\$ 1,433.00	\$778.00
EW2135 BLK	1731100101	Tifosi Optics	TIFOSI ORDINANCE 2.0 TACTICAL W/SMOKE/HC RED/CLEAR SAFETY INTERCHANGE LENSES	15%	1	\$ 79.95	\$67.96
TE577 BLK	806300BK	Vista Outdoor	ERT Advanced Tactical Knee Pads	15%	1	\$ 34.99	\$29.74
			ERT GLOVES BLK, OD GRN, TAN (\$75 OR LESS)	15%	1		
CB796 GP	A10315GLD	Blackinton	ERT Pocket Brass 3/8" Gold Lettering	15%	1	\$ 17.30	\$14.71
TE537 BLK	802600BK	Vista Outdoor	ERT Tactical Elbow Pads	15%	1	\$ 22.99	\$19.54
TR909	74369 TDU GRN	5.11	STRYKE 5.11 PANTS TDU GRN	15%	1	\$ 82.99	\$68.00
BP2740 RGRN	SRVZE3CS0J	Point Blank	SRV COMPLETE VEST W/ AXIII BALLISTICS	46%	1	\$ 5,231.00	\$2,462.00
SH2489	72194-190	5.11	5.11 RAPID ASSAULT SHIRT W/ POLICE ON BACK	15%	1	\$ 76.99	\$65.44
HW426 GRN	89260-190	5.11	5.11 ADJUSTABLE UNIFORM HAT GRN	15%	1	\$ 10.99	\$9.34
EY18157	EY18157	Galls	LOGO FOR HAT	15%	1	\$ 11.38	\$9.67
			Tan Boot (\$200 maximum allowed per year for footwear)	15%	1		
			CNT Uniforms	15%			
JA935 BLK	48112	5.11	5.11 Sabre Jacket (With hidden "Police" Panel)	15%	1	\$ 270.99	\$230.34
LP610 STX	6378-6832-411/412	Safariland	Safariland Holster Glock 35 with Light (Comes with Belt Loop and Paddle Back)	15%	1	\$ 85.99	\$62.00
LP610 STX	6378-683-411/412	Safariland	Safariland Holster Glock 35 without Light (Comes with Belt Loop and Paddle Back)	15%	1	\$ 70.99	\$51.00
Z4964 SP	573-63-411/412		Safariland Single Magazine + Cuffs	15%	1	\$ 54.99	\$46.74
BP3803 BLACK	O3SM00BV0J		Tailored Armor Carrier (TAC) with Velcro "Police" Panels	15%	1	\$ 390.00	\$331.50
			CSVCST Uniforms	15%			
JA935 BLK	48112	5.11	5.11 Sabre Jacket CSI Panel added separate	15%	1	\$ 270.99	\$230.34
TT350 MDNV	74427-MDNV	5.11	5.11 Stryke PDU Class B Pant	15%	1	\$ 90.99	\$77.34
FT3001	FT3001	Galls	GALLS 6" HIGH GLOSS SIDE ZIP BOOT	15%	1	\$ 82.99	\$68.00
			Black Gloves, No hard knuckles, No fingerless	15%	1		
HD166 NAV	160-NV	Blauer	Blauer Navy Winter Skull Cap	15%	1	\$ 30.99	\$26.34
SR778 NAV		Tru-Spec	Men's Embroidered Short-Sleeve Tru-Spec Performance Polo Rt chest 1st Initial last name, Lt chest 2 line Crime Scene Technician	15%	1	\$ 39.99	\$33.99
ST278 BLK		Tru-Spec	Men's Embroidered Long-Sleeve Tru-Spec Performance Polo Rt chest 1st Initial last name, Lt chest 2 line Crime Scene Technician	15%	1	\$ 44.99	\$38.24
SR779		Tru-Spec	Women's Embroidered Short-Sleeve Tru-Spec Performance Polo Rt chest 1st Initial last name, Lt chest 2 line Crime Scene Technician	15%	1	\$ 39.99	\$33.99
ST276 BLK		Tru-Spec	Women's Embroidered Long-Sleeve Tru-Spec Performance Polo Rt chest 1st Initial last name, Lt chest 2 line Crime Scene Technician	15%	1	\$ 44.99	\$38.24
TR909	74369-KHAKI/DKNVY	5.11	Men's 5-11 Stryke Pants (Khaki or Dark Navy)	15%	1	\$ 82.99	\$68.00



**CITY OF
FAYETTEVILLE
ARKANSAS**

City of Fayetteville, Arkansas
Purchasing Division – Room 306
113 W. Mountain
Fayetteville, AR 72701
Phone: 479.575.8256

TDD (Telecommunication Device for the Deaf): 479.521.1316

RFP (REQUEST FOR PROPOSAL)

RFP 23-17, Police Uniforms, Equipment, & Quartermaster Services

DEADLINE: Thursday, September 14, 2023 before 2:00 PM, local time

SR. PURCHASING AGENT: Amanda Beilfuss, abeilfuss@fayetteville-ar.gov

DATE OF ISSUE AND ADVERTISEMENT: 08/20/2023

REQUEST FOR PROPOSAL
RFP 23-17, Police Uniforms, Equipment,
& Quartermaster Services

No late proposals shall be accepted. RFP's shall be submitted through the City's third-party electronic bidding platform or by submitting a sealed physical proposal to the City of Fayetteville, Purchasing Division at the below location.

*City of Fayetteville
Purchasing Division – Room 306
113 West Mountain Street
Fayetteville, AR 72701*

All proposals shall be submitted in accordance with the attached City of Fayetteville specifications and documents attached hereto. Each Proposer is required to fill in every blank and shall supply all information requested; failure to do so may be used as basis of rejection.

The undersigned hereby offers to furnish & deliver the articles or services as specified, at the prices & terms stated herein, and in strict accordance with the specifications and general conditions of bidding, all of which are made a part of this offer. This offer is not subject to withdrawal unless upon mutual written agreement by the Proposer/Bidder and City Purchasing Director.

City of Fayetteville, AR
Request for Proposal
RFP 23-17, Police Uniforms, Equipment,
& Quartermaster Services

The City of Fayetteville, Arkansas, is now accepting proposals from firms capable of supplying uniforms, equipment, and quartermaster services for the Fayetteville Police Department. This contract shall be for one (1) year with four (4) automatic renewal options. Any questions regarding this RFP shall be directed to Amanda Beilfuss, City of Fayetteville Sr. Purchasing Agent at abeilfuss@fayetteville-ar.gov or (479) 575-8220.

Solicitation documents and addenda shall be obtained at the City of Fayetteville Purchasing Division's electronic bidding platform at www.fayetteville-ar.gov/bids. All proposals shall be received by **Thursday, September 14, 2023 before 2:00 PM, Local Time** utilizing the electronic bidding software or by submitting a sealed physical proposal to the City of Fayetteville, Purchasing Division. All proposals are due before the time stated. No late proposals shall be accepted. Submitting electronically is strongly encouraged. The City of Fayetteville shall not be responsible for lost or misdirected proposals, or for failure of proposer's technical equipment.

All interested parties shall be qualified to do business and licensed in accordance with all applicable laws of the state and local governments where the project is located. Any entity performing a service for the City of Fayetteville shall be registered with the Arkansas Secretary of State.

The City of Fayetteville reserves the right to reject any or all Proposals and to waive irregularities therein, and all parties agree that such rejection shall be without liability on the part of the City of Fayetteville for any damage or claim brought by any interested party because of such rejections, nor shall any interested party seek any recourse of any kind against the City of Fayetteville because of such rejections. The filing of any Statement in response to this invitation shall constitute an agreement of the interested party to these conditions.

City of Fayetteville
By: Amanda Beilfuss, Sr. Purchasing Agent
P: 479.575.8220 abeilfuss@fayetteville-ar.gov
TDD (Telecommunications Device for the Deaf): (479) 521-1316
Date of advertisement: 08/20/2023
This publication was paid for by the Purchasing Division of the City of Fayetteville, Arkansas.
Amount paid: \$171.13

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1. SUBMISSION OF A PROPOSAL SHALL INCLUDE:

Each proposal shall contain the following at a minimum. Proposer must also address detailed requirements as specified in the Scope of Work.

- a. A written narrative describing the method or manner in which the Proposer proposes to satisfy requirements of this RFP in the most cost-effective manner. The term Proposer shall be in reference to a firm or individual responding to this solicitation.
- b. A description of the Proposer's experience in providing the same or similar services as outlined in the RFP. This description should include the names of the person(s) who will provide the services, their qualifications, and the years of experience in performing this type of work. Also, include the reference information requested in this RFP.
- c. The complete fee and cost to the City for all services outlined in this RFP.
- d. Statement should be no more than twenty-five (25) pages; single sided, standard, readable, print on standard 8.5x11 documents. Proposers shall also submit a three (3) page (maximum) executive summary. The following items will not count toward the twenty-five page limitation: appendix, cover sheet, 3-page executive summary, resumes (resumes shall be no more than 1 page per person), and forms provided by the City for completion.
 - i. **Submitting and responding to this RFP:** Proposals shall be prepared simply and economically, providing a straightforward, concise description of its ability to meet the requirements for the project. Fancy bindings, colored displays, and promotional material are not required. Emphasis should be on completeness and clarity of content. All documents physically submitted should be typewritten on standard 8 ½" x 11" white papers and bound in one volume. Exceptions would be schematics, exhibits, one-page resumes, and City required forms. Limit proposal to twenty-five (25) pages or less, excluding one-page team resumes, references, and forms required by the City for completion. All proposals shall be sealed upon delivery to the City of Fayetteville.
 1. Option 1 –Electronic Submittal (*strongly encouraged*): Proposers can go to www.fayetteville-ar.gov/bids and follow the prompts to submit a proposal within the electronic bidding platform. If a proposal is submitted electronically, a physical submission is not necessary. All Proposers must register in order to be able to submit. There is no fee for registration.
 2. Option 2 – Physical Submittal: All Proposers shall submit one (1) original copy of their proposal as well as one (1) electronic copy on a properly labeled USB or other electronic media device. The electronic copy submitted shall be contained into one single electronic file and shall be identical to the hard copies provided. The use of Adobe PDF documents is strongly recommended. Files contained on an USB or electronic media

shall not be restricted against saving or printing. Electronic copies shall not be submitted via e-mail to City employees by the Proposer and shall be provided to the City in a sealed manner. FedEx, UPS, USPS, or other packages should be clearly marked with the RFP number on the outside of the mailing package.

- e. Proposals will be reviewed following the stated deadline, as shown on the cover sheet of this document. Only the names of Proposer's will be available after the deadline until a contract has been awarded by the Fayetteville City Council. All interested parties understand proposal documents will not be available until after a valid contract has been executed.
- f. Proposers shall submit a proposal based on documentation published by the Fayetteville Purchasing Division.
- g. Proposals must follow the format of the RFP. Proposers should structure their responses to follow the sequence of the RFP.
- h. Proposers shall have experience in work of the same or similar nature and must provide references that will satisfy the City of Fayetteville. Proposer shall furnish a reference list of clients for whom they have performed similar services and must provide information as requested in this document.
- i. Proposer is advised that exceptions to any of the terms contained in this RFP or the attached service agreement must be identified in its response to the RFP. Failure to do so may lead the City to declare any such term non-negotiable. Proposer's desire to take exception to a non-negotiable term will not disqualify it from consideration for award.
- j. Local time shall be defined as the time in Fayetteville, Arkansas on the due date of the deadline. Documents shall be received before the deadline time as shown by the atomic clock located in the Purchasing Division Office or electronic clock located in the City's third-party bidding software.

2. WRITTEN REQUESTS FOR INTERPRETATIONS OR CLARIFICATION:

No oral interpretations will be made to any firms as to the meaning of specifications or any other contract documents. All questions pertaining to the terms and conditions or scope of work of this proposal must be sent in writing via e-mail to the Purchasing Department. Responses to questions may be handled as an addendum if the response would provide clarification to the requirements of the proposal. All such addenda shall become part of the contract documents. The City will not be responsible for any other explanation or interpretation of the proposed RFP made or given prior to the award of the contract.

3. DESCRIPTION OF SUPPLIES AND SERVICES:

Any manufacturer's names, trade name, brand name, catalog number, etc. used in specifications are for the purpose of describing and establishing general quality levels. Such references are NOT intended to be restrictive. Proposals shall be considered for all brands that meet the quality of the specifications listed for any items.

4. RIGHTS OF CITY OF FAYETTEVILLE IN REQUEST FOR PROPOSAL PROCESS:

In addition to all other rights of the City of Fayetteville, under state law, the City specifically reserves the right to the following:

- a. The City of Fayetteville reserves the right to rank firms and negotiate with the highest-ranking firm. Negotiation with an individual Proposer does not require negotiation with others.
- b. The City of Fayetteville reserves the right to select the proposal it believes will serve the best interest of the City.
- c. The City of Fayetteville reserves the right to accept or reject any or all proposals.
- d. The City of Fayetteville reserves the right to cancel the entire request for proposal.
- e. The City of Fayetteville reserves the right to remedy or waive technical or immaterial errors in the request for proposal or in proposals submitted.
- f. The City of Fayetteville reserves the right to request any necessary clarifications, additional information or proposal data without changing the terms of the proposal.
- g. The City of Fayetteville reserves the right to make selection of the Proposer to perform the services required on the basis of the original proposals without negotiation.
- h. The City reserves the right to ask for a best and final offer from one or more Proposers. The best and final offer process is not guaranteed; therefore, Proposers shall submit and respond to this RFP on the most favorable terms available.

5. EVALUATION CRITERIA:

The evaluation criterion defines the factors that will be used by the selection committee to evaluate and score responsive, responsible and qualified proposals. Proposers shall include sufficient information to allow the selection committee to thoroughly evaluate and score proposals. Each proposal submitted shall be evaluated and ranked by a selection committee. The contract will be awarded to the most qualified Proposer, per the evaluation criteria listed in this RFP. Proposers are not guaranteed to be ranked.

6. COSTS INCURRED BY PROPOSERS:

All expenses involved with the preparation and submission of proposals to the City, or any work performed in connection therewith, shall be borne solely by the Proposer(s). No payment will be made for any responses received, or for any other effort required of, or made by, the Proposer(s) prior to contract commencement.

7. ORAL PRESENTATION:

An oral presentation and/or interview may be requested of any firm, at the selection committee's discretion.

8. CONFLICT OF INTEREST:

- a. The Proposer represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance or services required hereunder, as provided in City of Fayetteville Code Section 34.26 titled "Limited Authority of City Employee to Provide Services to the City".
- b. The Proposer shall promptly notify Amanda Beilfuss, City Sr. Purchasing Agent, in writing, of all potential conflicts of interest for any prospective business association, interest, or other circumstance

which may influence or appear to influence the Proposer's judgment or quality of services being provided. Such written notification shall identify the prospective business association, interest or circumstance, the nature of which the Proposer may undertake and request an opinion to the City as to whether the association, interest or circumstance would, in the opinion of the City, constitute a conflict of interest if entered into by the Proposer. The City agrees to communicate with the Proposer its opinion via e-mail or first-class mail within thirty days of receipt of notification.

9. WITHDRAWAL OF PROPOSAL:

A proposal may be withdrawn prior to the time set for the proposal submittal based on a written request from an authorized representative of the firm; however, a proposal shall not be withdrawn after the time set for the proposal.

10. LATE PROPOSAL OR MODIFICATIONS:

- a. Proposal and modifications received after the time set for the proposal submittal shall not be considered. Modifications in writing received prior to the deadline will be accepted. The City will not be responsible for misdirected bids. Proposers refer to their submission status in the online bidding portal or call the Purchasing Division at (479) 575-8220 to ensure receipt of their submittal documents prior to opening time and date listed.
- b. The time set for the deadline shall be local time for Fayetteville, AR on the date listed. All proposals shall be received in the Purchasing Division BEFORE the deadline stated. The official clock to determine local time shall be the atomic clock located in the Purchasing Division, Room 306 of City Hall, 113 W. Mountain, Fayetteville, AR.

11. CONSTITUTIONAL, STATE, AND FEDERAL COMPLIANCE REQUIREMENTS:

The laws of the State of Arkansas apply to any purchase made under this request for proposal. Proposers shall comply with all constitutional, state, and federal directives, orders and laws as applicable to this proposal and subsequent contract(s) including but not limited to Equal Employment Opportunity (EEO), Disadvantaged Business Enterprises (DBE), & OSHA as applicable to this contract.

12. PROVISION FOR OTHER AGENCIES:

Unless otherwise stipulated by the Proposer, the Proposer agrees to make available to all Government agencies, departments, municipalities, and counties, the proposal prices submitted in accordance with said proposal terms and conditions therein, should any said governmental entity desire to buy under this proposal. Eligible users shall mean all state of Arkansas agencies, the legislative and judicial branches, political subdivisions (counties, local district school boards, community colleges, municipalities, counties, or other public agencies or authorities), which may desire to purchase under the terms and conditions of the contract.

13. COLLUSION:

The Proposer, by affixing his or her signature to this proposal, agrees to the following: "Proposer certifies that their proposal is made without previous understanding, agreement, or connection with any person, firm or corporation making a proposal for the same item(s) and/or services and is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action."

14. RIGHT TO AUDIT, FOIA, AND JURISDICTON:

- a. The City of Fayetteville reserves the privilege of auditing a Contractor's records as such records relate to purchases between the City and said Contractor.
- b. Freedom of Information Act: City contracts and documents prepared while performing City contractual work are subject to the Arkansas Freedom of Information Act. If a Freedom of Information Act request is presented to the City of Fayetteville, the (contractor) will do everything possible to provide the documents in a prompt and timely manner as prescribed in the Arkansas Freedom of Information Act (A.C.A. §25-19-101 et. seq.). Only legally authorized photocopying costs pursuant to the FOIA may be assessed for this compliance.
- c. Legal jurisdiction to resolve any disputes shall be Arkansas with Arkansas law applying to the case.

15. CITY INDEMNIFICATION:

The successful Proposer(s) agrees to indemnify the City and hold it harmless from and against all claims, liability, loss, damage or expense, including but not limited to counsel fees, arising from or by reason of any actual or claimed trademark, patent or copyright infringement or litigation based thereon, with respect to the services or any part thereof covered by this order, and such obligation shall survive acceptance of the services and payment thereof by the City.

16. VARIANCE FROM STANDARD TERMS & CONDITIONS:

All standard terms and conditions stated in this request for proposal apply to this contract except as specifically stated in the subsequent sections of this document, which take precedence, and should be fully understood by Proposers prior to submitting a proposal on this requirement.

17. ADA REQUIREMENT FOR PUBLIC NOTICES & TRANSLATION:

Persons with disabilities requiring reasonable accommodation to participate in this proceeding/event, should call 479.521.1316 (telecommunications device for the deaf), no later than seven days prior to the deadline. Persons needing translation of this document shall contact the City of Fayetteville, Purchasing Division, immediately.

18. CERTIFICATE OF INSURANCE:

The successful Proposer shall provide a Certificate of Insurance of professional liability insurance in the amount of \$1 million US dollars, at minimum. Such Certificate of Insurance shall list the City as an additional insured and not be required unless firm is selected.

19. PAYMENTS AND INVOICING:

The Proposer must specify in their proposal the exact company name and address which must be the same as invoices submitted for payment as a result of award of this RFP. Further, the successful Proposer is responsible for immediately notifying the Purchasing Division of any company name change, which would cause invoicing to change from the name used at the time of the original RFP. Payment will be made within thirty days of invoice received. The City of Fayetteville is very credit worthy and will not pay any interest or penalty for untimely payments. **Payments can be processed through Proposer's acceptance of Visa at no additional costs to the City for expedited payment processing.** The City will not agree to allow any increase in hourly rates by the contract without PRIOR Fayetteville City Council approval.

20. CANCELLATION:

- a. The City reserves the right to cancel this contract without cause by giving thirty (30) days prior notice to the Contractor in writing of the intention to cancel or with cause if at any time the Contractor fails to fulfill or abide by any of the terms or conditions specified.
- b. Failure of the contractor to comply with any of the provisions of the contract shall be considered a material breach of contract and shall be cause for immediate termination of the contract at the discretion of the City of Fayetteville.
- c. In addition to all other legal remedies available to the City of Fayetteville, the City reserves the right to cancel and obtain from another source, any items and/or services which have not been delivered within the period of time from the date of order as determined by the City of Fayetteville.
- d. In the event sufficient budgeted funds are not available for a new fiscal period, the City shall notify the Contractor of such occurrence and contract shall terminate of the last day of the current fiscal period without penalty or expense to the City.

21. ASSIGNMENT, SUBCONTRACTING, CORPORATE ACQUISITIONS AND/OR MERGERS:

- a. The Contractor shall perform this contract. No assignment of subcontracting shall be allowed without prior written consent of the City. If a Proposer intends to subcontract a portion of this work, the Proposer shall disclose such intent in the proposal submitted as a result of this RFP.
- b. In the event of a corporate acquisition and/or merger, the Contractor shall provide written notice to the City within thirty (30) calendar days of Contractor's notice of such action or upon the occurrence of said action, whichever occurs first.

22. NON-EXCLUSIVE CONTRACT:

Award of this RFP shall impose no obligation on the City to utilize the Contractor for all work of this type, which may develop during the contract period. This is not an exclusive contract. The City specifically reserves the right to concurrently contract with other companies for similar work if it deems such an action to be in the City's best interest. In the case of multiple-phase contracts, this provision shall apply separately to each item.

23. LOBBYING:

Lobbying of selection committee members, City of Fayetteville employees, or elected officials regarding request for proposals, request for qualifications, bids or contracts, during the pendency of bid protest, by the bidder/proposer/protestor or any member of the bidder's/proposer's/protestor's staff, and agent of the bidder/proposer/protestor, or any person employed by any legal entity affiliated with or representing an organization that is responding to the request for proposal, request for qualification, bid or contract, or has a pending bid protest is strictly prohibited either upon advertisement or on a date established by the City of Fayetteville and shall be prohibited until either an award is final or the protest is finally resolved by the City of Fayetteville; provided, however, nothing herein shall prohibit a prospective/bidder/proposer from contacting the Purchasing Division to address situations such as clarification and/or questions related to the procurement process. For purposes of this provision lobbying activities shall include but not be limited to, influencing or attempting to influence action or non-action in connection with any request for proposal,

request for qualification, bid or contract through direct or indirect oral or written communication or an attempt to obtain goodwill of persons and/or entities specified in this provision. Such actions may cause any request for proposal, request for qualification, bid or contract to be rejected.

24. ADDITIONAL REQUIREMENTS:

The City reserves the right to request additional services relating to this RFP from the Proposer. When approved by the City as an amendment to the contract and authorized in writing prior to work, the Contractor shall provide such additional requirements as may become necessary.

25. SERVICES AGREEMENT:

A written agreement, in substantially the form attached, incorporating the RFP and the successful proposal will be prepared by the City, signed by the successful Proposer and presented to the City of Fayetteville for approval and signature of the Mayor.

26. INTEGRITY OF REQUEST FOR PROPOSAL (RFP) DOCUMENTS:

Proposers shall use the original RFP form(s) provided by the Purchasing Division and enter information only in the spaces where a response is requested. Proposers may use an attachment as an addendum to the RFP form(s) if sufficient space is not available on the original form for the Proposer to enter a complete response. **Any modifications or alterations to the original RFP documents by the Proposer, whether intentional or otherwise, will constitute grounds for rejection of such RFP response.** Any such modifications or alterations a Proposer wishes to propose shall be clearly stated in the Proposer's RFP response and presented in the form of an addendum to the original RFP documents.

27. OTHER GENERAL CONDITIONS:

- a. Proposers must provide the City with their proposals signed by an employee having legal authority to submit proposals on behalf of the Proposer. The entire cost of preparing and providing responses shall be borne by the Proposer.
- b. The City reserves the right to request any additional information it deems necessary from any or all Proposers after the submission deadline.
- c. This solicitation is not to be construed as an offer, a contract, or a commitment of any kind; nor does it commit the City to pay for any costs incurred by Proposer in preparation. It shall be clearly understood that any costs incurred by the Proposer in responding to this request for proposal is at the Proposer's own risk and expense as a cost of doing business. The City of Fayetteville shall not be liable for reimbursement to the Proposer for any expense so incurred, regardless of whether or not the proposal is accepted.
- d. If products, components, or services other than those described in this bid document are proposed, the Proposer must include complete descriptive literature for each. All requests for additional information must be received within five working days following the request.
- e. **Any uncertainties shall be brought to the attention to Amanda Beilfuss immediately via telephone (479.575.8220) or e-mail (abeilfuss@fayetteville-ar.gov).** It is the intent and goal of the City of Fayetteville Purchasing Division to provide documents providing a clear and accurate understanding

of the scope of work to be completed and/or goods to be provided. We encourage all interested parties to ask questions to enable all Proposers to be on equal terms.

- f. Any inquiries or requests for explanation in regard to the City's requirements should be made promptly to Amanda Beilfuss, City of Fayetteville, Sr. Purchasing Agent via e-mail (abeilfuss@fayetteville-ar.gov) or telephone (479.575.8220). No oral interpretation or clarifications will be given as to the meaning of any part of this request for proposal. All questions, clarifications, and requests, together with answers, if any, will be provided to all firms via written addendum. Names of firms submitting any questions, clarifications, or requests will not be disclosed until after a contract is in place.
- g. At the discretion of the City, one or more firms may be asked for more detailed information before final ranking of the firms, which may also include oral interviews.
- h. Any information provided herein is intended to assist the Proposer in the preparation of proposals necessary to properly respond to this RFP. The RFP is designed to provide qualified Proposers with sufficient basic information to submit proposals meeting minimum specifications and/or test requirements but is not intended to limit a RFP's content or to exclude any relevant or essential data.
- i. Proposers irrevocably consent that any legal action or proceeding against it under, arising out of or in any manner relating to this Contract shall be controlled by Arkansas law. Proposer hereby expressly and irrevocably waives any claim or defense in any said action or proceeding based on any alleged lack of jurisdiction or improper venue or any similar basis.
- j. The successful Proposer shall not assign the whole or any part of this Contract or any monies due or to become due hereunder without written consent of City of Fayetteville. In case the successful Proposer assigns all or any part of any monies due or to become due under this Contract, the Instrument of assignment shall contain a clause substantially to the effect that it is agreed that the right of the assignee in and to any monies due or to become due to the successful Proposer shall be subject to prior liens of all persons, firms, and corporations for services rendered or materials supplied for the performance of the services called for in this contract.
- k. The successful Proposer's attention is directed to the fact that all applicable Federal and State laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over the services shall apply to the contract throughout, and they will be deemed to be included in the contract as though written out in full herein. The successful Proposer shall keep himself/herself fully informed of all laws, ordinances and regulations of the Federal, State, and municipal governments or authorities in any manner affecting those engaged or employed in providing these services or in any way affecting the conduct of the services and of all orders and decrees of bodies or tribunals having any jurisdiction or authority over same. If any discrepancy or inconsistency should be discovered in these Contract Documents or in the specifications herein referred to, in relation to any such law, ordinance, regulation, order or decree, s/he shall herewith report the same in writing to the City of Fayetteville.

1. SCOPE OF WORK

While the exact range and extent of services is subject to negotiation, it is anticipated that the awarded vendor shall provide, at minimum, professional services and dedicated personnel necessary to perform the following:

- a. Provide Police Department uniforms and equipment at a discounted price to the City of Fayetteville for the items listed in Appendix A – Fayetteville Police Department Quartermaster’s Authorized Uniform and Equipment (Revised 8-8-2023). Proposer shall also offer a percentage off retail for pricing of all items. Proposers shall provide a summary of how and what discounts will be offered to the City of Fayetteville.
- b. The awarded vendor shall provide a local service for measuring officers during the entire contract period. All items listed in Appendix A shall be in stock by the awarded vendor for immediate delivery to the City of Fayetteville.
- c. Items listed in Appendix A are anticipated to be picked up by a Fayetteville Police Department authorized representative or delivered to the City of Fayetteville Police Department. Products shall be provided as Freight-On-Board (FOB) Destination, freight prepaid to the Fayetteville Police Department. Additional charges such as freight, delivery, oversize charges, or any other charge not listed as an additional fee shall NOT be added after proposal deadline. All charges, fees, etc., shall be listed with proposal and shall be on the most favorable terms available.
 - i. If charges are applied due to oversize, delivery, etc., those charges shall be included in the proposal. If no such charges are declared or listed in proposal, the invoice cost will stand as is and shall not be increased for such charges.
- d. Proposers shall provide measurement and delivery within calendar days as outlined below. Measurements shall be made upon request for a Police Officer within three (3) business days of request. Orders/products, provided in Appendix A, shall be available for pickup or delivery within two (2) business days from measurement or order. Orders held by the awarded vendor after specified time period are subject to cancellation or contract. The City understands unforeseen delays can occur; however, delays without unforeseen circumstances will not be accepted or tolerated.
- e. Proposers shall submit samples if requested by the Purchasing Division. Samples will be returned if they are received with a FedEx, DHL, or UPS billing account number to be billed to the Proposer. Samples may also be picked up at the Fayetteville Purchasing Division. Samples left after ninety (90) calendar days become the property of the City of Fayetteville.
- f. Items shall be purchased on an as-needed basis from Police Officers needing uniforms and/or equipment.
- g. Proposer shall outline their secured process of how current and new Police Officers can be identified before purchasing product. A valid picture ID shall be required by a new or existing member of the Fayetteville Police Department as part of the presented secure purchasing process. An authorized officer list will be provided to the awarded vendor by the Fayetteville Police Department. Awarded vendor shall check all purchase requests on provided list prior to purchase being made.

- h. Awarded vendor shall track each employee's annual use of uniform allowance and provide usage reports to the City upon request. Proposal shall include a description of how compliance for this will be met.
- i. Awarded vendor shall restrict employees use of annual uniform allowance to items on the authorized uniform item list. Awarded vendor shall maintain a current copy of the authorized list for reference. Awarded vendor shall furnish items in accordance with the Fayetteville Police Department's uniform policy.
- j. Price Reductions: Pricing as presented in proposal is the maximum price the City shall pay for items presented for the entirety of the contract. The pricing presented shall be provided as a percentage off the manufacturer's suggested retail price (MSRP). Awarded vendor shall pass any price reductions to the City of Fayetteville.
- k. Due to the requirement to track uniform allowances, contract award will be completed on an all or none basis.
- l. Awarded vendor shall provide local fitting for trousers, shirts, jackets, and any other proposed items requiring fitting. If awarded vendor is located outside of Washington County, a room for fitting will be furnished at the Fayetteville Police Department. Proposers located outside of Washington County shall state how often they propose to be on-site to provide a representative for local fitting (i.e. weekly, monthly, as needed, etc.).
- m. Jackets, trousers, shirts, footwear, and leather gear shall be in stock by the awarded vendor for immediate delivery. The City reserves the right to purchase from a secondary supplier in emergency situations due to delayed delivery.
- n. Upon sale to City employee, awarded vendor shall provide the employee with a receipt which displays date of pickup, delivery, charges, and a detailed description of each item. The receipt or combination thereof shall be reflected on the monthly statement.
- o. Statements and payments shall be based on a calendar month.
- p. Awarded vendor shall provide the City with a monthly statement of all charges, which shall be separated by each employee that purchased items for that month. The City will reconcile the statement against receipts provided by employees. Any discrepancies shall be resolved immediately by all parties involved. The City shall make payment to awarded vendor within thirty (30) calendar days of accepted reconciled statement for five (5) days in payment is allowed via Visa. The City shall incur no additional charges for the use of payments via Visa.

2. CONTRACT TERMS:

The initial term of this agreement shall be for one (1) year from date of council approval. The agreement shall automatically renew for up to four (4) additional one (1) year terms unless either party provides notice of non-renewal at least thirty (30) days prior to the end of a term.

3. PROPOSAL CONTENT:

Proposals shall be prepared simply and economically, providing a straightforward, concise description its ability to meet the requirements for the project. Fancy bindings, colored displays, and promotional material are not required. Emphasis should be on completeness and clarity of content. All documents should be typewritten on standard 8 ½" x 11" white pages and bound in one volume. Exceptions would be schematics,

exhibits, or other information necessary to facilitate the City of Fayetteville's ability to accurately evaluate the proposal. Limit proposal to twenty-five (25) pages or less, excluding one-page team resumes, references, and forms required by the City for completion.

4. **CONTRACT FORMATION:**

If the negotiation produces mutual agreement, a contract will be considered for approval by the City of Fayetteville City Council. If negotiations with the highest-ranking Proposer fail, negotiations may be initiated with the next highest-ranking Proposer until an agreement is reached. The City reserves the right to reject all offers and end the process without executing a contract.

5. **SELECTION CRITERIA:**

The following criteria will be used by the City to evaluate and score responsive proposals. Proposers shall include sufficient information to allow the City to thoroughly evaluate and score the proposal. Each proposal submitted is not required to be ranked by the selection committee. The contract may be awarded to the most qualified firm, per the evaluation criteria listed below, based on the evaluation of the selection committee. Following the evaluation of the proposals, the Selection Committee may request that the top-ranking firm(s) make an oral presentation or be interviewed. If presentations are necessary, they will take place in Fayetteville, Arkansas. Notices will be sent by the Purchasing Division.

- 1) 20% **Qualifications in Relation to Specific Project to be Performed:** Information reflecting qualifications of the consultant, partners, and project team. Indicated specialized experience and technical competence of the firm in connection with the type and complexity of the service required. Subcontractors, if used, shall be listed with information on their organization.
- 2) 20% **Experience, Competence, and Capacity for Performance:** Information reflecting the names, titles, and qualifications (including experience and technical competence) of the major personnel assigned to this specific project.
- 3) 25% **Proposed Method of Doing Work:** A proposed work plan (description of how the project would be conducted as well as other facts concerning approach to scope) indicating methods and schedules for accomplishing scope of work. Include with this the amount of work presently underway.
- 4) 25% **Past Performance:** Previous evaluations shall be considered a significant factor. If previous evaluations with the City are not available, the professional firm's past performance records with City and others will be used, including quality of work, timely performance, diligence, and any other pertinent information. Firm will provide a list of similar jobs performed and person whom the City can contact for information.
- 5) 10% **Cost/Fees:** Complete costs and fees as described in this RFP and for delivery of the proposal including fiscal feasibility and financial stability. All fees shall be clearly identified with RFP response and be itemized as much as possible.

9. **ADDITIONAL DOCUMENTS AND INFORMATION:** The following documents are included with this solicitation as additional information:

- a. Appendix A – Fayetteville Police Department Quartermaster's Authorized Uniform and Equipment (Revised 8-8-2023).

1. DISCLOSURE INFORMATION

Proposer must disclose any possible conflict of interest with the City of Fayetteville, including, but not limited to, any relationship with any City of Fayetteville employee. Proposer response must disclose if a known relationship exists between any principal or employee of your firm and any City of Fayetteville employee or elected City of Fayetteville official.

If, to your knowledge, no relationship exists, this should also be stated in your response. Failure to disclose such a relationship may result in cancellation of a purchase and/or contract as a result of your response. This form must be completed and returned in order for your bid/proposal to be eligible for consideration.

PLEASE CHECK ONE OF THE FOLLOWING TWO OPTIONS, AS IT APPROPRIATELY APPLIES TO YOUR FIRM:

_____ 1) NO KNOWN RELATIONSHIP EXISTS

_____ 2) RELATIONSHIP EXISTS (Please explain): _____

I certify that; as an officer of this organization, or per the attached letter of authorization, am duly authorized to certify the information provided herein is accurate and true; and my organization shall comply with all State and Federal Equal Opportunity and Non-Discrimination requirements and conditions of employment.

Pursuant Arkansas Code Annotated §25-1-503, the Contractor agrees and certifies that they do not currently boycott Israel and will not boycott Israel during any time in which they are entering into, or while in contract, with any public entity as defined in §25-1-503. If at any time during contract the contractor decides to boycott Israel, the contractor must notify the contracted public entity in writing.

Pursuant Arkansas Code Annotated §25-1-1002, the Contractor agrees and certifies that they do not currently boycott Energy, Fossil Fuel, Firearms, and Ammunition Industries during any time in which they are entering into, or while in contract, with any public entity as defined in §25-1-1002. If at any time during the contract the contractor decides to boycott Energy, Fossil Fuel, Firearms, and/or Ammunition Industries, the contractor must notify the contracted public entity in writing.

2. PRIMARY CONTACT INFORMATION

At the discretion of the City, one or more firms may be asked for more detailed information before final ranking of the firms, which may also include oral interviews. **NOTE: Each Proposer shall submit to the City a primary contact name, e-mail address, and phone number (preferably a cell phone number) where the City selection committee can call for clarification or interview via telephone.**

Corporate Name of Firm: _____

Primary Contact: _____ Title of Primary Contact: _____

Phone#1 (cell preferred): _____ Phone#2: _____

E-Mail Address: _____

3. **ACKNOWLEDGEMENT OF ADDENDA**

Acknowledge receipt of addenda for this invitation to bid, request for proposal, or request for qualification by signing and dating below. All addendums are hereby made a part of the bid or RFP documents to the same extent as though it were originally included therein. Proposers/Bidders should indicate their receipt of same in the appropriate blank listed herein. Failure to do so may subject Contractor to disqualification.

ADDENDUM NO.	SIGNATURE AND PRINTED NAME	DATE ACKNOWLEDGED

4. **DEBARMENT CERTIFICATION:**

As an interested party on this project, you are required to provide debarment/suspension certification indicating compliance with the below Federal Executive Order. Certification can be done by completing and signing this form.

Federal Executive Order (E.O.) 12549 "Debarment and Suspension" requires that all contractors receiving individual awards, using federal funds, and all sub-recipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government.

Signature certifies that neither you nor your principal is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Questions regarding this form should be directed to the City of Fayetteville Purchasing Division.

NAME OF COMPANY: _____

PHYSICAL ADDRESS: _____

MAILING ADDRESS: _____

TAX ID #: _____ AR. SECRETARY OF STATE FILING #: _____

PHONE: _____ FAX: _____

E-MAIL: _____

SIGNATURE: _____

PRINTED NAME: _____

END OF RFP DOCUMENT

Fayetteville Police Department

Quartermaster's Authorized Uniform and Equipment Revised 8/8/2023

Patrol Officer Uniforms

AMMO MAGAZINE POUCHES	VENDOR #
Safariland Basketweave Concealment Open-Top Magazine Pouch	079-83-8-2
Safariland Basketweave Open-Top Double Magazine Pouch	73-83-48
Safariland Basketweave Snap-Closure Double Magazine Pouch	77-83-48HS
Safariland Slim-Line Open-Top Triple Magazine Holder Basketweave	775-83-48
BADGES & BRASS	
Blackinton FPD Custom Badge (Pin or Clip) plus Freight	BC3343
Captain Collar Brass Gold	J63
Chief Collar Brass Gold	J104
Corporal Collar Brass Gold	P602
D.R.E. Pocket Brass Gold	15LTRSGLD
Deputy Chief Collar Brass Gold	J100
Duty Hat Emblem "Police"	B568CO-GLD
F.P.D. Collar Brass 1/2" Gold Lettering	A7325GLD
F.T.O. Pocket Brass 3/8" Gold Lettering	P2434
Lieutenant Collar Brass Gold	P900
Officer/PFC Collar Brass Gold	P600
Sergeant Collar Brass Gold	P604
BATON & BATON HOLDERS	
ASP 21" Black Expandable Baton with Foam Grip and Serial Number	52410-FPD
Safariland Basketweave Expandable Baton Holder	35-F21-48
BELTS	
Safariland Basketweave Duty Under-Belt	99-X-4
BIANCHI ACCUMOLD ELITE BW BELT WITH VELCRO	7950
Safariland Basketweave Outer-Duty Belt	94-XX-4
COATS & SWEATERS	
Blauer Navy Lightweight Bomber Winter Jacket with Gold "P" Buttons	6110-PLB
Blauer Police V-Neck Fleece-Lined Sweater	225-NV
5.11 Tactical 1/4 Zip Job Shirts WITH NAME AN BADGE PATCH	72314-720
Blauer Soft Shell Jacket with Velcro Nametag	4660-NV
FLASHLIGHTS & FLASHLIGHT HOLDERS	
Bianchi Stinger Flashlight Basketweave Holder	22097

Mag-Lite LED A/C Flashlight with Battery and Wall Charger	RL3019
Safariland Basketweave Mag-Lite Flashlight Ring	22089
STREAMLIGHT POLYYTAC X USB BLISTER INCLUDES 18650 BATTERY	88610
Streamlight Stinger DS LED Flashlight with Battery and Charger	75811
FOOTWEAR	
**Officers may spend \$200 per year on footwear	
Black Boots that are Shinable (Ankle holsters require laces)	
Weinbrenner Thorogood Oxford Classic Leather Black Men's Dress Shoes	834-6027
Weinbrenner Thorogood Oxford Classic Leather Black Women's Dress Shoes	534-6047
GLOVES	
Black Gloves (May spend \$60 per year on gloves) No hard knuckles, and only bike gloves may be fingerless	
HANDCUFF ACCESSORIES	
Handcuff Key	HK-10
Pen-Style Cuff Key	14L
Safariland Basketweave Double Handcuff Case	290-4HS
Safariland Basketweave Handcuff Case	90-4HS
Standard Cuff Key	ZT50ea
HANDCUFFS	
Peerless Chained Handcuffs	4710
Peerless Hinged Handcuffs	4801
Smith & Wesson Chained Handcuffs	350103
Smith & Wesson Hinged Handcuffs	350096
HEADWEAR	
Blauer Navy Winter Skull Cap	160-NV
Monadnock Riot Helmet with Sizing Straps	TR1000
Rain Cover for Duty Hat	P9009
Serge 8-Point Navy Duty Hat ***NEW STYLE***	
Snake Style Gold Cap Strap (Duty Hat Accessory)	P8004
HOLDERS - MISCELLANEOUS	
Holder, Form & Clipboard	10017
Holder, Ticket Book	10003
Recessed Badge Bifold Wallet	107BK
Recessed Badge Wallet	105BK
Recessed Belt Clip Badge Holder	716BK
Rigid Tourniquet Case for CAT G7	E10-3021B
HOLSTERS	
Blackhawk Serpa Holster	410500BK
Safariland Basketweave Duty Holster (Left-Hand) WITH LIGHT	6360-6832-482

Safariland Basketweave Duty Holster (Right-Hand) WITH LIGHT	6360-6832-481
Safariland Holster Glock 35 with Light (Comes with Belt Loop and Paddle Back)	6378-6832-411/412
Safariland Holster Glock 35 without Light (Comes with Belt Loop and Paddle Back)	6378-683-411/412
Bootlock Ankle Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	GG-B716-G27/G27L
Nemesis Pocket Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	N38BJE1Z0
Soft Tuck Righthand Inside-Waist Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	106NAE1Z0
Soft Tuck Lefthand Inside-Waist Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	106NBE1Z0
Gladius Vest Holster (G27) (Only officers authorized to carry a secondary weapon may purchase)	Glock 27
KEEPERS	
Safariland Basketweave Keepers (4-Pack)	62-4-4HS
NAMEPLATE	
Name Plates 3/8" by 2.25" with First Initial and Full Last Name	69
PEPPER SPRAY & HOLDERS	
Safariland Basketweave Pepper Spray Holder	38-4-48HS
PROTECTIVE CONCEALMENT VESTS	
Point Blank Omega plate 7*9 ICW	
Point Blank Omega plate 7*9 ICW FEMALE	
Point Blank Omega Plate 8*10	
Point Blank Body Armor Type IIIA Protective Vest with Extra Carrier	Model HL6ABDCS0M
RADIO & ACCESSORIES	
Cougar APX6000 Patrol Earpiece Kit	EP4034
Ear Mold Kit	EP-E
Fin Ear Tip	EPF
Kenwood Listening Earpiece	EP1089SC
Safariland Basketweave Swivel Radio Holder	762-5-48
Tactical Mic Keeper	TMK
RAINGEAR	
Blauer Rain Gear Pants	9134
Blauer Rain Gear Short Jacket	9791 53 30 LO6644/LO44
SHIRTS	
Attach Patch / Attach Rank Sleeve ONLY WHEN BROUGHT IN RTNVAS	SOCSE
Blauer Crew Neck Black Shirt (3 per year)	8120X
Blauer Long-Sleeve Navy Super Shirt	8436-NV
Blauer Mock Neck Black Shirt (3 per year)	8110X
Blauer Navy Necktie (Clip-On)	45015
Blauer Short-Sleeve Navy Super Shirt	8446-NV
Coldgear Tactical Mock Turtle	1343244/1343321
Under Armor Cold Gear Crew Shirt (2 per year)	1316937/1316923

Under Armor Heat Gear T-Shirt (2 per year)	1216007/1235253
BLAUER FLEXRS ARMOR CARRIER	8360XP
BLAUER FLEXRS BASE SHIRT SHORT SLEEVE	8362
BLAUER FLEXRS BASE SHIRT LONG SLEEVE	8361
BLAUER FLEXRS SUPER SHIRT SHORT SLEEVE	8676
BLAUER FLEXRS SUPER SHIRT LONG SLEEVE	8671
Under Armor Tech Tee Loose Fit Black	1005684/1343357
TROUSERS / BDU PANTS	
Blauer 4-Pocket Navy Uniform Trousers (Dress)	8560-NV
Blauer 6-Pocket Navy Uniform Trousers (Cargo)	8565-NV
Blauer/MP Black Long Underwear (3 per year)	8005-BK
Men's 5-11 Stryke Pants (2 per Year in Khaki or Dark Navy)	74369-KHAKI/DKNVY
Women's 5-11 Stryke Pants (2 per Year in Khaki or Dark Navy)	64386-KHAKI/DKNVY
Blauer FLEXRS 6 pocket ripstop cargo pants	8665/8665W
Hem Pants ONLY WHEN PANTS ARE BROUGHT IN RTNVAS	HEM
WHISTLE & CHAIN	
Premier Gold Whistle	P4916
Premier Gold Whistle Chain	P4910
Premier Gold Whistle Holder	P4900
MISCELLANEOUS ITEMS	
ANSI Zipper Traffic Vest (Yellow)	343P
Better Clutches Gold	P10006
Combat Application Tourniquet (CAT) G7	30-0001
Cotton Crew Socks (3-Pack)	181/204-3
Embroidered FPD Tote Bag	PBG-081FPD
Lock Jock / Slim Jim	GALLA025
Rubber Clutches	P10005
Shirt Stays (Clip or Belt Style), Limit 2 per year up to \$20/each	
TIFOSI ORDNANCE 2.0 TACTICAL W/SMOKE/HC RED/CLEAR SAFETY INTERCHANGE LENSES	1731100101
5.11 Tactical RUSH 24 2.0 Backpack	56563-019
Sirchie Fingerprint kits	MFC100
<i>Detective/Community Policing/Training/Administration Division Uniforms</i>	
5.11 Sabre Jacket with Hidden "Police" Panel	48112
Premier Emblem Police back patch on pull down	E803
Blackhawk Serpa Holster	410500BK
Recessed Belt Clip Badge Holder	716BK
Safariland Holster Glock 35 with Light (Comes with Belt Loop and Paddle Back) G23 6378-2832-411/412	6378-6832-411/412

Safariland Holster Glock 35 without Light (Comes with Belt Loop and Paddle Back) G23 6378-283-411/412	6378-683-411/412
Safariland Holster Glock 23 with Light (Comes with Belt Loop and Paddle Back) G23 6378-2832-411/413	6378-2832-411/413
Safariland Holster Glock 23 without Light (Comes with Belt Loop and Paddle Back) G23 6378-283-411/414	6378-283-411/414
Safariland Single Magazine + Cuffs	573-83-411/412
Motor Uniforms	
Blackinton Gold Wheel & Wing Pin (Motor)	P2910
Blauer Motor Rain Jacket Hi-Vis Yellow with "Police"	26950-50
Blauer Motor Rain Pant Hi-Vis Yellow with Stirrups	134-1
Blauer Super Shirt Long-Sleeved Navy (x3)	8436-NV
Blauer Super Shirt Short-Sleeved Navy (x3)	8446-NV
Motor Gloves, \$60 per year allowance, No hard knuckles, No fingerless	
Bike Uniforms	
Black Bike Shoes (Officers may spend \$200 per year on footwear.)	
Black Gloves (May spend \$60 per year on gloves) Only bike gloves may be fingerless.	
Blauer Bike Zipoff Pants	8822Z-NV
Blauer Soft Shell Jacket with Velcro Nametag	4660-NV
Blauer Streetgear Long-Sleeve Shirt	8165-NV
Blauer Streetgear Short-Sleeve Shirt	8160-NV
Premier Emblem Police Back Patch	E820
Embroidered Nametag with Velcro Backing	Nametag / Velcro
KHOR Copper Lens Safety Glasses with lense pack	SDK115
TIFOSI ORDNANCE 2.0 TACTICAL W/SMOKE/HC RED/CLEAR SAFETY INTERCHANGE LENSES	1731100101
K-9 Uniforms	
5.11 Stryke PDU Class B Long Sleeve Shirt	72074-MDNV
5.11 Stryke PDU Class B Pant	74427-MDNV
5.11 Stryke PDU Class B Short Sleeve Shirt	71038-MDNV
K-9 Pocket Brass 3/8" Gold Lettering	C501S
Honor Guard Uniforms	
Hi-Gloss Honor Belt	B111-LC
Hi-Gloss Honor Strap (Suicide Belt)	S110C
Honor Guard Blazer	19B8196
Honor Guard Cord for Jacket	P6009
Honor Guard Dee Ring	S507C
Honor Guard Hat	R-13W
Honor Guard Magazine Pouch	77-83-9B
Honor Guard Gloves (White)	P7009E

Blue Line Mourning Band	E1076
F.P.D. Collar Brass 1/2" Gold Lettering	A7325GLD
Duty Hat Emblem "Police"	B568CO-GLD
Honor Guard Pants	28P8696
Honor Guard Shoes	510-8
ERT Uniforms	
2 Point Blank Level IV Hard Armor 10"x12" Plates (1 Full Cut, 1 Shooter's Cut)A235:BA235:F245	PB-10079-01
TIFOSI ORDNANCE 2.0 TACTICAL W/SMOKE/HC RED/CLEAR SAFETY INTERCHANGE LENSES	1731100101
ERT Advanced Tactical Knee Pads	808300BK
ERT GLOVES BLK, OD GRN, TAN (\$75 OR LESS)	
ERT Pocket Brass 3/8" Gold Lettering	A10315GLD
ERT Tactical Elbow Pads	802600BK
STRYKE 5.11 PANTS TDU GRN	74369 TDU GRN
Point Blank Ram-1 AXIIIA Alpha Elite (Ranger Green, 5 Pouches)	
511 RAPID ASSAULT SHIRT W/ POLICE ON BACK	72194-190
5.11 ADJUSTABLE UNIFORM HAT GRN	89260-190
LOGO FOR HAT	EY18157
Tan Boot (\$200 maximum allowed per year for footwear)	
CNT Uniforms	
5.11 Sabre Jacket (With hidden "Police" Panel)	48112
Safariland Holster Glock 35 with Light (Comes with Belt Loop and Paddle Back)	6378-6832-411/412
Safariland Holster Glock 35 without Light (Comes with Belt Loop and Paddle Back)	6378-683-411/412
Safariland Single Magazine + Cuffs	573-83-411/412
Tailored Armor Carrier (TAC) with Velco "Police" Panels	O3SM00BV0J
CSI/CST Uniforms	
5.11 Sabre Jacket CSI Panel added separate	48112
5.11 Stryke PDU Class B Pant	74427-MDNV
Black Boots that are Shinable	
Black Gloves, No hard knuckles, No fingerless	
Blauer Navy Winter Skull Cap	160-NV
Men's Embroidered Short-Sleeve Tru-Spec Performance Polo Rt chest 1st initial last name, Lf chest 2 line Crime Scene Technician	
Men's Embroidered Long-Sleeve Tru-Spec Performance Polo Rt chest 1st initial last name, Lf chest 2 line Crime Scene Technician	
Women's Embroidered Short-Sleeve Tru-Spec Performance Polo Rt chest 1st initial last name, Lf chest 2 line Crime Scene Technician	
Women's Embroidered Long-Sleeve Tru-Spec Performance Polo Rt chest 1st initial last name, Lf chest 2 line Crime Scene Technician	
Men's 5-11 Stryke Pants (Khaki or Dark Navy)	74369-KHAKI/DKNVY
Tailored Armor Carrier (TAC) with Velco "CSI" Panels	O3SM00BV0J
Women's 5-11 Stryke Pants (Khaki or Dark Navy)	64386-KHAKI/DKNVY

Captains and Up

Blauer 4-Pocket Navy Uniform Trousers (Dress)	8560-NV
Blauer Navy Necktie (Clip-On)	45015
Men's Embroidered Short-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black, Navy, or White)	4436/4340/4242
Men's Embroidered Long-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	4406/4409
Women's Embroidered Short-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	4375/4376
Women's Embroidered Long-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	4420/4421
Navy Dress Coat	38800
Should Board with Gold Rank Bars	20916-12
White Long-Sleeve Dress Shirt women	8431w-WH
White Short-Sleeve Dress Shirt women	8421W-WH
White Long-Sleeve Dress Shirt	8431-WH
White Short-Sleeve Dress Shirt	8421-WH

Soft Uniform

Men's Embroidered Short-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black, Navy, or White)	4436/4340/4242
Men's Embroidered Long-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	4406/4409
Women's Embroidered Short-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	4375/4376
Women's Embroidered Long-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	4420/4421
Men's 5-11 Stryke Pants (2 per Year in Khaki or Dark Navy)	74369-KHAKI/DKNVY
Women's 5-11 Stryke Pants (2 per Year in Khaki or Dark Navy)	64386-KHAKI/DKNVY



CITY OF
FAYETTEVILLE
ARKANSAS

RFP 23-17

Galls, LLC

Supplier Response

Event Information

Number: RFP 23-17
Title: Police Uniforms, Equipment, & Quartermaster Services
Type: Request for Proposal
Issue Date: 8/20/2023
Deadline: 9/14/2023 02:00 PM (CT)
Notes: The City of Fayetteville, Arkansas, is now accepting proposals from firms capable of supplying uniforms, equipment, and quartermaster services for the Fayetteville Police Department. This contract shall be for one (1) year with four (4) automatic renewal options. Any questions regarding this solicitation process shall be directed to Amanda Beilfuss, City of Fayetteville Sr. Purchasing Agent at abeilfuss@fayetteville-ar.gov or (479) 575-8220.

Contact Information

Contact: Amanda Beilfuss
Address: Purchasing
Room 306
City Hall
113 West Mountain Street - Room 306
Fayetteville, AR 72701
Email: abeilfuss@fayetteville-ar.gov

Galls, LLC Information

Address: 1340 Russell Cave Rd.
Lexington, KY 40505
Phone: (800) 876-4242

By submitting your response, you certify that you are authorized to represent and bind your company.

Michael Fadden

Signature

Submitted at 9/14/2023 09:33:47 AM (CT)

bidreview@galls.com

Email

Requested Attachments

RFP 23-17, Police Uniforms, Equipment, & Quartermaster Services

City of Fayetteville - RFP 23-17 -
Galls Signed Response.pdf

Please attach the signed and completed RFP form, located in the 'Attachments' tab, along with any additional documents.

Bid Attributes

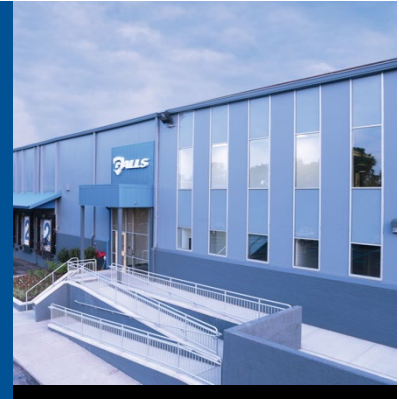
1

Addendum Acknowledgement

By selecting "I agree", you acknowledge that you have read all addendum(s) that have been issued for this solicitation, if applicable.

☒ I agree

POLICE UNIFORMS, EQUIPMENT & QUARTERMASTER SERVICES



GALLS HISTORY AND QUALIFICATIONS

Galls, LLC ("Galls") has been in business for more than 55 years servicing the public safety market; specializing in law, fire, security, corrections, emergency medical services, federal government, military, postal, and transit uniforms and equipment. Galls employs more than 1,500 people dedicated to the field of public safety supply. Galls generates around \$535 million in annual sales by servicing over one million individuals and 68% of all public safety agencies annually.

Galls has many long-standing contracts across the United States with agencies of all sizes. We have approximately 800 formal contracts that we service daily from one or more of our 100+ locations. Galls has three dedicated distribution centers and over 100 branch operations, consisting of contract service centers and retail storefronts, including our retail branch in Springdale which has acted as the service center for Fayetteville Police for multiple years. Galls footprint spans the continental United States and can leverage this unrivaled network to keep your agency supplied with the quickest turnaround times possible.





GALLS PERSONNEL EXPERIENCE, COMPETENCE, AND CAPACITY

Galls has serviced Fayetteville PD out of our Springdale Retail Branch for many years. This means that we already have personnel in the area who are not only experts in the field of public safety uniform supply, but are expert in Fayetteville PD's unique needs and challenges to their uniform program. Our branch manager, Stephanie Niccum, has a good relationship with the officers of Springdale PD, and can ensure the smooth running of operations to prevent any disruption in supply.

In addition to the branch personnel, Galls is also ready to assign both inside and outside sales representatives to be points of contact for any questions, concerns, or issues during the contract period. Jack Svetich will serve as the inside contact, while Shannon Johnson serves as the outside contact. With these dedicated points of contact, Fayetteville can rest assured that someone from Galls who is well versed in your PD uniform program will always be available to assist if the need arises.



STEPHANIE NICCUM, BRANCH MANAGER

Jeffrey has been with Galls for 22 years, and has become a cornerstone of our service with some of our larger corrections customers. He will be a main point of contact for Osceola with direct oversight of the Corrections uniform program. He will assist in taking orders when needed, as well as problem solving during any point of the order process.

NICCUM=STEPHANIE@GALLS.COM
479-756-8182



JACK SVETICH, STRATEGIC ACCOUNT MANAGER

With 30 years of account management experience, Jack will have the responsibility to manage Fayetteville PD's day-to-day needs. This includes providing quotes, ensuring orders are entered correctly, following up with the vendor with any questions before or after delivery, and assisting with billing or invoicing questions. He will work closely with Shannon to ensure all customer needs are being taken care of and that all projects are executed in a precise and timely manner.

SVETICH-JACK@GALLS.COM
859-800-1293



SHANNON JOHNSON, REGIONAL DIRECTOR OF SALES

Shannon will serve as a point of contact for any in-person needs, as well as having the ability to travel to locations of need for Fayetteville during the contract period. Shannon will focus on continual improvement and problem solving, attempting to anticipate and quash any issues before they arise.

JOHNSON-SHANNON@GALLS.COM
859-800-1221

METHOD OF WORK PROPOSED

Galls is recommending a continuation of our relationship with Fayetteville PD through direct service at our Springdale retail branch, plus the dedicated contacts mentioned above. Further, during the contract period, Galls will offer to create a custom Galls website using our proprietary eEquip software for use by Fayetteville personnel, if desired. This would be a system where Fayetteville PD end-users, who have been previously approved by Fayetteville PD administrators, will each have a unique log in and password to a custom Galls website. When a user logs in, they will then see the items they are approved to purchase, thereby reducing the administrative burden on Fayetteville as well as the down time required for uniform purchase by your officers.

Fittings, try-ons, and in-person shopping can be accomplished at our Springdale retail branch, where we have a dedicated team who are intricately familiar with the Fayetteville PD uniform program. This location can be used to stock items to reduce turnaround time. Additionally, purchased items can be returned, altered, repaired (when possible), embellished, and replaced directly at the Springdale branch. Galls is proposing the convenience of a local retail store, but with the backing of our nationwide logistics network and the buying power of our national company. Galls has experience with this exact



model, including the incumbent contract with Fayetteville PD. Galls provides multi-point inspections to every item we intake, alter, sell, and deliver. At each of these steps, a quality check is performed, so we can ensure that only the highest quality goods enter or leave our facilities.

As an authorized distributor for all the brands in this RFP, we will have priority access to the manufacturer's inventory to maintain the highest stock level possible. Galls has a fully staffed Inventory Management Department ("IM") that is responsible for purchasing and managing our inventory. On average Galls holds approximately \$100M in on-hand inventory. The IM department utilizes an integrated inventory management forecasting system which is fully automated. The system uses complex algorithms to compute current and future needs on finished goods inventory. Galls' IM Team reviews electronic data provided by the system and then adds human logic as well as customer input. Purchase Orders are then released for finished goods to our vendors. This process considers constraints such as lead time, process time, cycle time, instability in order patterns, and historical demand. For many of our large programs we have negotiated with vendors to hold safety stock levels which allow us to react quicker on replenishment needs.

Current and historical invoices are available to view online to approved Fayetteville administrators. Invoices can be directed to individual branches or a centralized account email address. Each shipment will have a physical invoice with it, and we can provide electronic invoices in common formats such as PDF. In the unlikely event of a discrepancy, Fayetteville can contact their designated Galls representative, and any funds can be credited to the account or refunded. All invoices, documents, and records will be retained for the duration of the contract, or until such a time as Fayetteville requires their destruction.

After placing an order, tracking information will be shared with the end-user to make sure they always know where their item is in the fulfillment process. Verification that an individual is authorized to make a purchase, via ID or other method approved by Fayetteville, can be applied to each individual, ensuring security of the items purchased by Fayetteville PD.



PAST PERFORMANCE

Galls has had the contract for Fayetteville PD uniforms for several years. Our team is experienced and ready to continue the top tier service we are currently providing, plus adding any additional services needed during the contract period. As the largest supplier of public safety uniforms and equipment in the nation, our competitors can not match our experience, footprint, or record of performance. We have selected the following contract customers in nearby Arkansas, who we believe are similar in scope and complexity to the work proposed in Fayetteville PD's RFP:

- **Metropolitan EMS Little Rock**
 - Contact: Captain Louis Moore
 - Louis.moore@metroems.org
 - Galls provides uniforms and equipment to Metro EMS of Little Rock.
- **North Little Rock Police Department**
 - Contact: Captain Mark Tubbs
 - Mark.tubbs@nlrpolice.org
 - Galls provides uniforms, equipment, alterations, and measurement services to North Little Rock Police Department.
- **Springdale Police Department**
 - Contact: Sergeant Mike Bell
 - mbell@springdalear.gov
 - Galls provides uniforms, equipment, alterations, embellishments, and measurement services to Springdale Police Department.

Galls Discount and Pricing

Gall SKU	MFG Model #	MFG Name	Bid/RFP Item Description	Discount off List Price	QTY	Galls Retail	Bid Price Including Alterations/Embellishments Listed in Bid
			Ammo Magazine Pouches	15%			
ZB217 BW BLK 83	079-83-8-2	Safariland	Safariland Basketweave Concealment Open-Top Magazine Pouch	15%	1	\$ 49.50	\$40.00
LP721 BLK STBW 83	73-83-48	Safariland	Safariland Basketweave Open-Top Double Magazine Pouch	15%	1	\$ 44.99	\$36.00
LP127 STBW HS 083	77-83-48HS	Safariland	Safariland Basketweave Snap-Closure Double Magazine Pouch	15%	1	\$ 47.00	\$38.00
LP738 STBW BLK 83	775-83-48	Safariland	Safariland Slim-Line Open-Top Triple Magazine Holder Basketweave	15%	1	\$ 35.50	\$29.00
			Badges and Brass	15%			
BC1948	BC3343	Blackinton	Blackinton FPD Custom Badge (Pin or Clip) plus Freight	15%	1	\$ 98.50	\$98.50
CB052 GLD	J63	Blackinton	Captain Collar Brass Gold	15%	1	\$ 9.60	\$8.16
CB341 GLD	J104	Blackinton	Chief Collar Brass Gold	15%	1	\$ 34.20	\$29.07
BX207 GLD	P602	Blackinton	Corporal Collar Brass Gold	15%	1	\$ 7.99	\$6.79
CB311 15 GP 2	15LTRSGLD	Blackinton	D.R.E. Pocket Brass Gold	15%	1	\$ 30.50	\$25.93
CB023 GP	J100	Blackinton	Deputy Chief Collar Brass Gold	15%	1	\$ 17.80	\$15.13
BD111 GP	B568CO-GLD	Blackinton	Duty Hat Emblem "Police"	15%	1	\$ 64.00	\$54.40
CZ1000 GP	A7325GLD	Blackinton	F.P.D. Collar Brass 1/2" Gold Lettering	15%	1	\$ 17.30	\$14.71
CB921 GLD	P2434	Blackinton	F.T.O. Pocket Brass 3/8" Gold Lettering	15%	1	\$ 8.99	\$7.64
BX219 GLD	P900	Blackinton	Lieutenant Collar Brass Gold	15%	1	\$ 13.99	\$11.89
UE073 GLD	P600	Blackinton	Officer/PFC Collar Brass Gold	15%	1	\$ 7.99	\$6.79
BX209 GLD	P604	Blackinton	Sergeant Collar Brass Gold	15%	1	\$ 8.99	\$7.64
			Baton and Baton Holders	15%			
BA077A	52410-FPD	ASP	ASP 21" Black Expandable Baton with Foam Grip and Serial Number	15%	1	\$ 198.99	\$169.14
LP244 STBW 21	35-F21-48	Safariland	Safariland Basketweave Expandable Baton Holder	15%	1	\$ 37.99	\$32.29
			Belts	15%			
LP071 BW	99-X-4	Safariland	Safariland Basketweave Duty Under-Belt	15%	1	\$ 50.99	\$43.34
ZM170 BW	7950	Safariland	BIANCHI ACCUMOLD ELITE BW BELT WITH VELCRO	15%	1	\$ 73.99	\$62.89
LP070 BW	94-XX-4	Safariland	Safariland Basketweave Outer-Duty Belt	15%	1	\$ 94.99	\$80.74
			Coats and Sweaters	15%			
JA293 DKNV	6110-PLB	Blauer	Blauer Navy Lightweight Bomber Winter Jacket with Gold "P" Buttons	15%	1	\$ 209.00	\$179.00
JA293 DKNV	2X	Blauer	Blauer Navy Lightweight Bomber Winter Jacket with Gold "P" Buttons	15%	1	\$ 230.99	\$196.00
JA293 DKNV	3X - 4X	Blauer	Blauer Navy Lightweight Bomber Winter Jacket with Gold "P" Buttons	15%	1	\$ 260.00	\$248.00
	225-NV	Blauer	Blauer Police V-Neck Fleece-Lined Sweater	15%	1	Discontinued	No bid
SH4243	72314-720	5.11	5.11 Tactical 1/4 Zip Job Shirts WITH NAME AN BADGE PATCH	15%	1	\$ 70.99	\$60.34
JC590 DKNV	4660-NV	Blauer	Blauer Soft Shell Jacket with Velcro Nametag	15%	1	\$ 169.99	\$144.49
JC590 DKNV	2X	Blauer	Blauer Soft Shell Jacket with Velcro Nametag	15%	1	\$ 186.99	\$158.94
JC590 DKNV	3X-4X	Blauer	Blauer Soft Shell Jacket with Velcro Nametag	15%	1	\$ 220.99	\$187.84
			Flashlights and Holders	15%			
NP362 BLK BW	22097	Safariland	Bianchi Stinger Flashlight Basketweave Holder	15%	1	\$ 22.25	\$18.91
FH845 BLK AC	RL3019	MAG Instrument	Mag-Lite LED A/C Flashlight with Battery and Wall Charger	15%	1	\$ 136.99	\$116.44
NP357 BLK BW	22089	Safariland	Safariland Basketweave Mag-Lite Flashlight Ring	15%	1	\$ 19.22	\$16.34
FL1351 BLK	88610	Streamlight	STREAMLIGHT POLYTTAC X USB BLISTER INCLUDES 18650 BATTERY	15%	1	\$ 65.99	\$56.09
FL652 AC	75811	Streamlight	Streamlight Stinger DS LED Flashlight with Battery and Charger	15%	1	\$ 191.99	\$163.19
			Footwear				
FT3001	FT3001	Galls	GALLS 6" HIGH GLOSS SIDE ZIP BOOT	15%	1	\$ 82.99	\$60.00
FW437 BLK	C8694	WEINBRENNER SHOE	THOROGOOD CLASSIC LEATHER ACADEMY OXFORD - ALTERNATE BID	15%	1	\$ 85.99	\$73.09
RW437 BLK	C8694	WEINBRENNER SHOE	THOROGOOD CLASSIC LEATHER ACADEMY OXFORD UNISEX - ALTERNATE BID	15%	1	\$ 85.99	\$73.09
			Gloves	15%			
GL1024	FFTAB	Mecnaix	Black Gloves (May spend \$60 per year on gloves) No hard knuckles, and only bike gloves may be fingerless	15%	1	\$ 24.93	\$20.00
			Handcuff Accessories	15%			
ZB215	HK-10	Safariland	Handcuff Key	15%	1	\$ 32.00	\$27.20
RS210	14L	Gall's	Pen-Style Cuff Key	15%	1	\$ 17.47	\$14.85
LP177 BW HS	290-4HS	Safariland	Safariland Basketweave Double Handcuff Case	15%	1	\$ 60.99	\$51.84
LP081 BW HS	90-4HS	Safariland	Safariland Basketweave Handcuff Case	15%	1	\$ 39.99	\$33.99

RS1052	ZT50ea	Peerless	Standard Cuff Key	15%	1	\$ 2.50	\$2.13
			Handcuffs	15%			\$0.00
RS001	4710	Peerless	Peerless Chained Handcuffs	15%	1	\$ 32.99	\$28.04
RS005	4801	Peerless	Peerless Hinged Handcuffs	15%	1	\$ 49.99	\$42.49
RS021	350103	Smith & Wesson	Smith & Wesson Chained Handcuffs	15%	1	\$ 24.50	\$20.83
RS012	350096	Smith & Wesson	Smith & Wesson Hinged Handcuffs	15%	1	\$ 36.99	\$31.44
			Headwear	15%			
HW866 NAV	160-NV	Blauer	Blauer Navy Winter Skull Cap	15%	1	\$ 29.99	\$25.49
TE2134	TR1000	Monadnock	Monadnock Riot Helmet with Sizing Straps	15%	1	\$ 211.99	\$180.19
HD096	P9009	Premier	Rain Cover for Duty Hat	15%	1	\$ 5.99	\$5.09
HW510		Midway	Serge 8-Point Navy Duty Hat ***NEW/STYLE***	15%	1	\$ 60.99	\$51.84
UE076 GLD	P8004	Premier	Snake Style Gold Cap Strap (Duty Hat Accessory)	15%	1	\$ 14.99	\$12.74
			Holders - Misc	15%			
CP088	10017	Saunders MFG	Holder, Form & Clipboard	15%	1	\$ 50.99	\$43.34
ZB947	10003	Saunders MFG	Holder, Ticket Book	15%	1	\$ 36.99	\$31.44
BD037 BLK 502	107BK	Perfect Fit	Recessed Badge Bifold Wallet	15%	1	\$ 37.99	\$32.29
BD343 BLK CSTM	105BK	Perfect Fit	Recessed Badge Wallet	15%	1	\$ 56.99	\$48.44
BD023 BLK 502	716BK	Perfect Fit	Recessed Belt Clip Badge Holder	15%	1	\$ 29.99	\$25.49
MB1051	E10-3021B	Eleven 10	Rigid Tourniquet Case for CAT G7	15%	1	\$ 38.99	\$33.14
			Holsters	15%			
LP427	410500BK	Vista	Blackhawk Serpa Holster	15%	1	\$ 52.99	\$45.04
LP415 SBLH 6832	6360-6832-482	Safariland	Safariland Basketweave Duty Holster (Left-Hand) WITH LIGHT	15%	1	\$ 193.99	\$160.00
LP415 SBRH 6832	6360-6832-481	Safariland	Safariland Basketweave Duty Holster (Right-Hand) WITH LIGHT	15%	1	\$ 193.99	\$160.00
LP610 STX LH/RH 6832	6378-6832-411/412	Safariland	Safariland Holster Glock 35 with Light (Comes with Belt Loop and Paddle Back)	15%	1	\$ 85.99	\$62.00
LP610 STX LH/RH 683	6378-683-411/412	Safariland	Safariland Holster Glock 35 without Light (Comes with Belt Loop and Paddle Back)	15%	1	\$ 70.99	\$51.00
LP288 PRH	GG-B716-G27/G27L	GOULD & GOODRICH	Bootlock Ankle Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	15%	1	\$ 163.45	\$97.00
LP139 BLK	N38BJE1Z0	DE SANTIS HOLSTER	Nemesis Pocket Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	15%	1	\$ 27.99	\$21.00
LP1823 TAN	106NAE1Z0	DE SANTIS HOLSTER	Soft Tuck Righthand Inside-Waist Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	15%	1	\$ 42.99	\$32.00
LP826 TAN	106NBE1Z0	DE SANTIS HOLSTER	Soft Tuck Lefthand Inside-Waist Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	15%	1	\$ 42.99	\$32.00
	Glock 27		Gladius Vest Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	15%	1	Discontinued	No bid
			Keepers	15%			
LP137 BW HS	62-4-4HS	Safariland	Safariland Basketweave Keepers (4-Pack)	15%	1	\$ 31.99	\$27.19
			Nameplate	15%			
NT084 GLD PLSH CB	69		Name Plates 3/8" by 2.25" with First Initial and Full Last Name	15%	1	\$ 24.99	\$21.24
			Pepper Spray and Holders	15%			
ZB021 STBW HS 4	38-4-48HS	Safariland	Safariland Basketweave Pepper Spray Holder	15%	1	\$ 36.99	\$31.44
			Protective Concealment Vests	15%			
BP1481		Point Blank	Point Blank Omega plate 7*9 ICW	46%	1	\$ 706.00	\$332.25
BP1479		Point Blank	Point Blank Omega plate 7*9 ICW FEMALE	46%	1	\$ 706.00	\$332.25
BP1480		Point Blank	Point Blank Omega Plate 8*10	46%	1	\$ 834.00	\$392.50
BL636	HL6ABDCS0M	Point Blank	Point Blank Body Armor Type IIIA Protective Vest with Extra Carrier	46%	1	\$ 2,177.99	\$999.00
			Radio and Accessories	15%			
AP1478	EP4034	Ear Phone Connection	Cougar APX6000 Patrol Earpiece Kit	15%	1	\$ 95.69	\$81.34
AP943	EP-E	Ear Phone Connection	Ear Mold Kit	15%	1	\$ 9.79	\$8.32
AP1192	EPF	Ear Phone Connection	Fin Ear Tip	15%	1	\$ 10.06	\$8.55
ZA2868	EP1089SC	Ear Phone Connection	Kenwood Listening Earpiece	15%	1	\$ 31.49	\$26.77
LP005 BLK STX 48	762-5-48	Safariland	Safariland Basketweave Swivel Radio Holder	15%	1	\$ 53.99	\$45.89
UN195	TMK		Tactical Mic Keeper	15%	1	\$ 12.29	\$10.45
			Raingear	15%			
RW224	9134	Blauer	Blauer Rain Gear Pants	15%	1	\$ 229.99	\$187.00
Rw224	2X	Blauer	2X	15%	1	\$ 252.99	\$205.00
Rw224	3X-4X	Blauer	3X-4X	15%	1	\$ 172.00	\$230.00
RW1149S	9791 53 30	Blauer	Blauer Rain Gear Short Jacket	15%	1	\$ 331.99	\$282.00
RW1149S	LO6644/LO44	Blauer	Blauer Rain Gear Short Jacket	15%	1	\$ 375.00	\$318.00
	2X,3X,4X, and Tall						
			Shirts	15%			
RTNVAS	SOCSE		Attach Patch / Attach Rank Sleeve ONLY WHEN BROUGHT IN RTNVAS	15%	1	\$ 2.25	\$1.91
UN251 BLK	8120X	Blauer	Blauer Crew Neck Black Shirt (3 per year)	15%	1	\$ 34.99	\$29.74
SH440 DKNV	8436-NV	Blauer	Blauer Long-Sleeve Navy Super Shirt	15%	1	\$ 129.99	\$106.00
SH440 DKNV	18 and up	Blauer	18 and up	15%	1	\$ 142.99	\$115.00
ST463 BLK	8110X	Blauer	Blauer Mock Neck Black Shirt (3 per year)	15%	1	\$ 44.99	\$38.24
UA521 NAV	45015	Blauer	Blauer Navy Necktie (Clip-On)	15%	1	\$ 13.00	\$11.05
SH441 DKNV	8446-NV	Blauer	Blauer Short-Sleeve Navy Super Shirt	15%	1	\$ 114.99	\$97.74
SW2245	1343244/1343321	Under Armour	Coldgear Tactical Mock Turtle	15%	1	\$ 60.00	\$51.00

SW1761	1316937/1316923	Under Armour	Under Armor Cold Gear Crew Shirt (2 per year)	15%	1	Discontinued	No bid
UA961	1216007/1235253	Under Armour	Under Armor Heat Gear T-Shirt (2 per year)	15%	1	\$ 24.99	\$21.24
SH441 DKNV	3X,4X Reg /LNG	Blauer	3X,4X Reg /LNG	15%	1	\$ 131.00	\$114.00
BP2867	8360XP	Blauer	BLAUER FLEXRS ARMOR CARRIER	15%	1	\$ 154.99	\$131.74
SH3593 DKNV	8362	Blauer	BLAUER FLEXRS BASE SHIRT SHORT SLEEVE	15%	1	\$ 69.99	\$63.00
SH3593 DKNV	3X, 4X Reg, LNG	Blauer	BLAUER FLEXRS BASE SHIRT SHORT SLEEVE	15%	1	\$ 83.99	\$74.00
SH3594 DKNV	8361	Blauer	BLAUER FLEXRS BASE SHIRT LONG SLEEVE	15%	1	\$ 79.99	\$70.00
SH3594 DKNV	3X, 4X Reg, LNG		3X, 4X Reg, LNG	15%	1	\$ 111.99	\$94.00
SH3592 DKNV	8676	Blauer	BLAUER FLEXRS SUPER SHIRT SHORT SLEEVE	15%	1	\$ 84.99	\$75.00
SH3592 DKNV	3X,4X Reg /LNG		3X,4X Reg /LNG	15%	1	\$ 105.99	\$90.00
SH3591 DKNV	8671	Blauer	BLAUER FLEXRS SUPER SHIRT LONG SLEEVE	15%	1	\$ 94.99	\$79.00
Sh3591 DKNV	18		18	15%	1	\$ 104.49	\$87.00
UA707 BLK	1005684/1343357	Under Armour	Under Armor Tech Tee Loose Fit Black	15%	1	\$ 24.99	\$21.24
			Trousers/BDU Pants	15%			
TR2058 DKNV	8560-NV	Blauer	Blauer 4-Pocket Navy Uniform Trousers (Dress)	15%	1	\$ 124.99	\$103.50
TR2058 DKNV			44-60	15%	1	\$ 137.49	\$113.00
TR2056 DKNV	8565-NV	Blauer	Blauer 6-Pocket Navy Uniform Trousers (Cargo)	15%	1	\$ 139.99	\$118.00
TR2056 DKNV			44-60	15%	1	\$ 153.99	\$129.00
SQ220 BLK	8005-BK	Blauer	Blauer/MP Black Long Underwear (3 per year)	15%	1		\$0.00
TR909	74369	5.11	Men's 5-11 Stryke Pants (2 per Year in Khaki or Dark Navy)	15%	1	\$ 82.99	\$68.00
TR980	64386	5.11	Women's 5-11 Stryke Pants (2 per Year in Khaki or Dark Navy)	15%	1	\$ 82.99	\$68.00
TR2253 DKNV	8665/8665W	Blauer	Blauer FLEXRS 6 pocket ripstop cargo pants	15%	1	\$ 99.99	\$84.99
	HEM		Hem Pants ONLY WHEN PANTS ARE BROUGHT IN RTNVAS	15%	1	\$ 5.25	\$4.46
			Whistle and Chain	15%			
UE064 BRS	P4916	Premier	Premier Gold Whistle	15%	1	\$ 10.49	\$8.92
UE063 GLD	P4910	Premier	Premier Gold Whistle Chain	15%	1	\$ 6.99	\$5.94
BX183 GLD	P4900	Premier	Premier Gold Whistle Holder	15%	1	\$ 6.99	\$5.94
			Misc Items	15%			
HS132 YEL	343P	Blauer	ANSI Zipper Traffic Vest (Yellow)	15%	1	\$ 69.99	\$59.49
NT170 GLD	P10006	Premier	Better Clutches Gold	15%	1	\$ 2.99	\$2.54
FA240 BLK	30-0001	North American Rescue	Combat Application Tourniquet (CAT) G7	15%	1	\$ 31.99	\$27.19
SP412 BLK	181/204-3	Pro Feet	Cotton Crew Socks (3-Pack)	15%	1	\$ 19.98	\$16.98
BB023 FAYPD	PBG-081FPD	Premier	Embroidered FPD Tote Bag	15%	1	\$ 67.99	\$57.79
LT013	GALLA025	Pro Lock	Lock Jock / Slim Jim	15%	1	\$ 21.76	\$18.50
NT171	P10005	Premier	Rubber Clutches	15%	1	\$ 2.99	\$2.54
UA663		Premier	Shirt Stays (Clip or Belt Style), Limit 2 per year up to \$20/each	15%	1	\$ 14.99	\$12.74
EW2135 BLK	1731100101	Tifosi Optics	TIFOSI ORDNANCE 2.0 TACTICAL W/SMOKE/HC RED/CLEAR SAFETY INTERCHANGE LENSES	15%	1	\$ 79.95	\$67.96
BG1820 BLK	56563-019	5.11	5.11 Tactical RUSH 24 2.0 Backpack	15%	1	\$ 135.99	\$115.59
LE132	MFC100	Sirchie	Sirchie Fingerprint kits	15%	1	\$ 34.99	\$29.74
			Detective/Commun. Policing/Training/Admin Division	15%			
JA935 BLK	48112	5.11	5.11 Sabre Jacket with Hidden "Police" Panel	15%	1	\$ 270.99	\$230.34
UE029 BLK GRY	E803	Premier	Premier Emblem Police back patch on pull down	15%	1	\$ 5.99	\$5.09
LP427 BK(RH/LH) MT G17	410500BK	Vista Outdoor	Blackhawk Serpa Holster	15%	1	\$ 52.99	\$45.04
BD023 BLK 502	716BK	Perfect Fit	Recessed Belt Clip Badge Holder	15%	1	\$ 29.99	\$25.49
LP610 STX LH/RH 6832	6378-6832-411/412	Safariland	Safariland Holster Glock 35 with Light (Comes with Belt Loop and Paddle Back) G23 6378-2832-411/412	15%	1	\$ 85.99	\$62.00
LP610 STX LH/RH 683	6378-683-411/412	Safariland	Safariland Holster Glock 35 without Light (Comes with Belt Loop and Paddle Back) G23 6378-283-411/412	15%	1	\$ 70.99	\$61.00
LP610 STX LH/RH 2832	6378-2832-411/413	Safariland	Safariland Holster Glock 23 with Light (Comes with Belt Loop and Paddle Back) G23 6378-2832-411/413	15%	1	\$ 85.99	\$62.00
LP610 STX LH/RH 283	6378-283-411/414	Safariland	Safariland Holster Glock 23 without Light (Comes with Belt Loop and Paddle Back) G23 6378-283-411/414	15%	1	\$ 70.99	\$51.00
ZA964 SP 83	573-83-411/412		Safariland Single Magazine + Cuffs	15%	1	\$ 54.99	\$46.74
			Motor Uniforms	15%			
BX163 GOLD	P2910	Premier	Blackinton Gold Wheel & Wing Pin (Motor)	15%	1	\$ 9.99	\$8.49
RW618A YEL	26950-50	Blauer	Blauer Motor Rain Jacket Hi-Vis Yellow with "Police"	15%	1		\$0.00
RW014 YEL	134-1	Blauer	Blauer Motor Rain Pant Hi-Vis Yellow with Stirrups	15%	1	\$ 109.99	\$93.49
SH440 DKNV	8436-NV	Blauer	Blauer Super Shirt Long-Sleeved Navy	15%	1	\$ 129.99	\$110.49
SH441/SH442 DKNV	8446-NV	Blauer	Blauer Super Shirt Short-Sleeved Navy (x3)	15%	1	\$ 114.99	\$97.74
			Motor Gloves, \$60 per year allowance, No hard knuckles, No fingerless	15%			
			Bike Uniforms	15%			
			Black Bike Shoes (Officers may spend \$200 per year on footwear.)	15%	1		
GL1024	FFTAB	Mechanix	Motor Gloves, \$60 per year allowance, No hard knuckles, No fingerless	15%	1	\$ 24.90	\$20.00
TJ228/TR1654 D	8822Z-NV	Blauer	Blauer Bike Zipoff Pants	15%	1	\$ 129.99	\$110.49

JC590 DKNV	4660-NV	Blauer	Blauer Soft Shell Jacket with Velcro Nametag	15%	1	\$ 169.99	\$144.49
JC590 DKNV	2X	Blauer	Blauer Soft Shell Jacket with Velcro Nametag	15%	1	\$ 186.99	\$158.94
JC590 DKNV	3X-4X	Blauer	Blauer Soft Shell Jacket with Velcro Nametag	15%	1	\$ 220.99	\$187.84
SH1650 DKNV	8165-NV	Blauer	Blauer Streetgear Long-Sleeve Shirt	15%	1	\$ 84.99	\$72.24
SJ417 DKNV	8160-NV	Blauer	Blauer Streetgear Short-Sleeve Shirt	15%	1	\$ 79.99	\$67.99
UE032 BLK GRY	E820	Premier	Premier Emblem Police Back Patch	15%	1	\$ 10.99	\$9.34
UB985N/UX406	Nametag / Velcro	Gall's	Embroidered Nametag with Velcro Backing	15%	1	\$ 9.00	\$7.65
EW339 BLK	SDK115	Wolf Peak	KHOR Copper Lens Safety Glasses with lense pack	15%	1	\$ 18.99	\$16.14
EW2135 BLK	1731100101	Tifosi Optics	TIFOSI ORDNANCE 2.0 TACTICAL W/SMOKE/HC RED/CLEAR SAFETY INTERCHANGE LENSES	15%	1	\$ 79.95	\$67.96
			K-9 Uniforms	15%			
SG274 MDNV	72074-MDNV	5.11	5.11 Stryke PDU Class B Long Sleeve Shirt	15%	1	\$ 90.99	\$77.34
TT350 MDNV	74427-MDNV	5.11	5.11 Stryke PDU Class B Pant	15%	1	\$ 90.99	\$77.34
SG277 MDNV	71038-MDNV	5.11	5.11 Stryke PDU Class B Short Sleeve Shirt	15%	1	\$ 85.99	\$73.09
CB177GLD Pair	C501S	Smith & Warren	K-9 Pocket Brass 3/8" Gold Lettering	15%	1	\$ 29.60	\$25.16
			Honor Guard Uniforms	15%			
LP239	B111-LC	DON HUME	Hi-Gloss Honor Belt	15%	1	\$ 66.75	\$56.74
ZL679 CL	S110C	DON HUME	Hi-Gloss Honor Strap (Suicide Belt)	15%	1	\$ 83.37	\$70.86
JC631	19B8196	FECHHEIMER	Honor Guard Blazer	15%	1	\$ 1,137.65	\$967.00
UE072 GLD GLD	P6009	Premier	Honor Guard Cord for Jacket	15%	1	\$ 20.99	\$17.84
ZL680 CL BRS	S507C	DON HUME	Honor Guard Dee Ring	15%	1	\$ 19.19	\$16.31
HW901 WHT	R-13W	Keystone	Honor Guard Hat	15%	1	\$ 119.95	\$101.96
LP127 CL BRS 83	77-83-9B	Safariland	Honor Guard Magazine Pouch	15%	1	\$ 61.00	\$51.85
GL1449 WHT	P7009E	Premier	Honor Guard Gloves (White)	15%	1	\$ 6.99	\$5.94
BE082	E1076	Premier	Blue Line Mourning Band	15%	1	\$ 1.99	\$1.69
CZ1000 GP	A7325GLD	Blackinton	F.P.D. Collar Brass 1/2" Gold Lettering	15%	1	\$ 17.30	\$14.71
BD111	B568CO-GLD	Blackinton	Duty Hat Emblem "Police"	15%	1	\$ 64.00	\$54.40
TR695 DKNV	28P8696	FECHHEIMER	Honor Guard Pants	15%	1	\$ 209.99	\$178.49
FW663 BLK	510-8	Rocky	Honor Guard Shoes	15%	1	\$ 106.99	\$90.94
			ERT Uniforms	15%			
BY612	PLT341MCEC	Point Blank	LVL III STAND ALONE PLATE SHOOTERS CUT 10X12 (30260-1)	15%	1	\$ 1,433.00	\$778.00
EW2135 BLK	1731100101	Tifosi Optics	TIFOSI ORDNANCE 2.0 TACTICAL W/SMOKE/HC RED/CLEAR SAFETY INTERCHANGE LENSES	15%	1	\$ 79.95	\$67.96
TE577 BLK	808300BK	Vista Outdoor	ERT Advanced Tactical Knee Pads	15%	1	\$ 34.99	\$29.74
			ERT GLOVES BLK, OD GRN, TAN (\$75 OR LESS)	15%	1		
CB796 GP	A10315GLD	Blackinton	ERT Pocket Brass 3/8" Gold Lettering	15%	1	\$ 17.30	\$14.71
TE537 BLK	802600BK	Vista Outdoor	ERT Tactical Elbow Pads	15%	1	\$ 22.99	\$19.54
TR909	74369 TDU GRN	5.11	STRYKE 5.11 PANTS TDU GRN	15%	1	\$ 82.99	\$68.00
BP2740 RGRN	SRVZE3CS0J	Point Blank	SRV COMPLETE VEST W/ AXIIIA BALLISTICS	46%	1	\$ 5,231.00	\$2,462.00
SH2489	72194-190	5.11	511 RAPID ASSAULT SHIRT W/ POLICE ON BACK	15%	1	\$ 76.99	\$65.44
HW426 GRN	89260-190	5.11	5.11 ADJUSTABLE UNIFORM HAT GRN	15%	1	\$ 10.99	\$9.34
EY18157	EY18157	Gall's	LOGO FOR HAT	15%	1	\$ 11.38	\$9.67
			Tan Boot (\$200 maximum allowed per year for footwear)	15%	1		
			CNT Uniforms	15%			
JA935 BLK	48112	5.11	5.11 Sabre Jacket (With hidden "Police" Panel)	15%	1	\$ 270.99	\$230.34
LP610 STX	6378-6832-411/412	Safariland	Safariland Holster Glock 35 with Light (Comes with Belt Loop and Paddle Back)	15%	1	\$ 85.99	\$62.00
LP610 STX	6378-683-411/412	Safariland	Safariland Holster Glock 35 without Light (Comes with Belt Loop and Paddle Back)	15%	1	\$ 70.99	\$51.00
ZA964 SP	573-83-411/412		Safariland Single Magazine + Cuffs	15%	1	\$ 54.99	\$46.74
BP3803 BLACK	O3SM00BV0J		Tailored Armor Carrier (TAC) with Velcro "Police" Panels	15%	1	\$ 390.00	\$331.50
			CSI/CST Uniforms	15%			
JA935 BLK	48112	5.11	5.11 Sabre Jacket CSI Panel added separate	15%	1	\$ 270.99	\$230.34
TT350 MDNV	74427-MDNV	5.11	5.11 Stryke PDU Class B Pant	15%	1	\$ 90.99	\$77.34
Fi3001	Fi3001	Galls	GALLS 6" HIGH GLOSS SIDE ZIP BOOT	15%	1	\$ 82.99	\$60.00
			Black Gloves, No hard knuckles, No fingerless	15%	1		
HD166 NAV	160-NV	Blauer	Blauer Navy Winter Skull Cap	15%	1	\$ 30.99	\$26.34
SR778 NAV		Tru-Spec	Men's Embroidered Short-Sleeve Tru-Spec Performance Polo Rt chest 1st initial last name, Lf chest 2 line Crime Scene Technician	15%	1	\$ 39.99	\$33.99
ST278 BLK		Tru-Spec	Men's Embroidered Long-Sleeve Tru-Spec Performance Polo Rt chest 1st initial last name, Lf chest 2 line Crime Scene Technician	15%	1	\$ 44.99	\$38.24
SR779		Tru-Spec	Women's Embroidered Short-Sleeve Tru-Spec Performance Polo Rt chest 1st initial last name, Lf chest 2 line Crime Scene Technician	15%	1	\$ 39.99	\$33.99
ST276 BLK		Tru-Spec	Women's Embroidered Long-Sleeve Tru-Spec Performance Polo Rt chest 1st initial last name, Lf chest 2 line Crime Scene Technician	15%	1	\$ 44.99	\$38.24
TR909	74369-KHAKI/DKNVY	5.11	Men's 5-11 Stryke Pants (Khaki or Dark Navy)	15%	1	\$ 82.99	\$68.00

BP3803 BLACK	O3SM00BV0J		Tailored Armor Carrier (TAC) with Velcro "CSI" Panels	15%	1	\$ 390.00	\$331.50
TR980	64386-KHAKI/DKNVY	5.11	Women's 5-11 Stryke Pants (Khaki or Dark Navy)	15%	1	\$ 82.99	\$68.00
			Captains and Up	15%			
TR2058/TR2063 DKNV	8560-NV	Blauer	Blauer 4-Pocket Navy Uniform Trousers (Dress)	15%	1	\$ 124.99	\$103.50
UA521	45015		Blauer Navy Necktie (Clip-On)	15%	1		\$0.00
SR778FV	4436/4340/4242	Tru-Spec	Men's Embroidered Short-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black, Navy, or White)	15%	1	\$ 34.88	\$43.00
ST278FV	4406/4409	Tru-Spec	Men's Embroidered Long-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	15%	1	\$ 38.63	\$47.00
SR779FV	4375/4376	Tru-Spec	Women's Embroidered Short-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	15%	1	\$ 34.88	\$43.00
ST276FV	4420/4421	Tru-Spec	Women's Embroidered Long-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	15%	1	\$ 38.63	\$47.00
JA380 NAV	38800	FECHHEIMER	Navy Dress Coat	15%	1	\$ 266.94	\$226.90
UZ8032	20916-12	Premier	Should Board with Gold Rank Bars	15%	1	\$ 15.50	\$13.18
SH738 WHT	8431w-WH	Blauer	White Long-Sleeve Dress Shirt women	15%	1	\$ 64.99	\$55.24
SH737 WHT	8421W-WH	Blauer	White Short-Sleeve Dress Shirt women	15%	1	\$ 54.99	\$46.74
SH734 WHT	8431-WH	Blauer	White Long-Sleeve Dress Shirt	15%	1	\$ 64.99	\$55.24
SH733 WHT	8421-WH	Blauer	White Short-Sleeve Dress Shirt	15%	1	\$ 54.99	\$46.74
			Soft Uniforms	15%			\$0.00
SR778FV	4436/4340/4242	Tru-Spec	Men's Embroidered Short-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black, Navy, or White)	15%	1	\$ 34.88	\$43.00
ST278FV	4406/4409	Tru-Spec	Men's Embroidered Long-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	15%	1	\$ 38.63	\$47.00
SR779FV	4375/4376	Tru-Spec	Women's Embroidered Short-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	15%	1	\$ 34.88	\$43.00
ST276FV	4420/4421	Tru-Spec	Women's Embroidered Long-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	15%	1	\$ 38.63	\$47.00
TR909	74369-KHAKI/DKNVY	5.11	Men's 5-11 Stryke Pants (2 per Year in Khaki or Dark Navy)	15%	1	\$ 82.99	\$68.00
TR980	64386-KHAKI/DKNVY	5.11	Women's 5-11 Stryke Pants (2 per Year in Khaki or Dark Navy)	15%	1	\$ 82.99	\$68.00
			Price for Embellishments Not Included in Item Pricing				
UE022		Galls	REVERSED AMERICAN FLAG PATCHES 3.5 X 2.25		1		\$2.50
ES36552		Galls	OFFICER FAYETTEVILLE POLICE AR BADGE		1		\$16.00
PEC01		Galls	1 LINE RIGHT CHEST EMBROIDERY		1		\$3.00
PEC02		Galls	2 LINE RIGHT CHEST EMBROIDERY		1		\$4.00
UA025S		Galls	NAV 1IN WEBB NAMESTRIP (APPLIED IN HOUSE) - SINGLE		1		\$6.00



System Capabilities

- *Secure Online Ordering System*
 - Galls eQuip is only accessible by users defined and approved by customer through unique user names and password assignment
- *Mobile Device Compatibility*
 - Galls eQuip is mobile responsive for ease of on-the-go ordering
 - Compatible with all smart phones and tablets
 - Can be accessed from any location
- *Configurable based on Customer Uniform Program Requirements*
 - Designed to support a broad range of customer uniform program requirements
 - A uniform program profile is established with each customer to be serviced through the Galls eQuip system
 - This profile defines the operating parameters in which the system will govern the program, to include: employee management, allotment management, product offering, delivery requirements, and invoicing
- *Employee Management*
 - Galls eQuip provides an employee based management and tracking segment.
 - Employee information, required to properly process order and provide management reports, is warehoused in our systems data storage. This information includes: employee code, name, address (if appropriate to the program requirement), anniversary date, department, rank, assigned location, designation, and employee group.
 - Historical & distribution data is also maintained for each employee. This data is the basis for management reports, and is collected as orders are placed and distributed. Historical data includes items distributed (to the size level), along with quantities and order/shipment dates.
- *Product Offering Management*
 - Product offerings for the uniform program are defined, and are assigned to the respective employee groups when a uniform program is established on the system.
 - Employee Groups, or shop-by locations, typically represents a job function or physical location. Such as if a uniform program was for a police department, there may be Shop-By Location for "Patrol", "Swat", "K-9", etc. with each group having a specific uniform products assigned to them. During order placement, only products associated with the

Shop-By Location the employee is assigned to are available for order. This ensures that the employee can only order those products required for his/her job function.

- Galls eEquip supports alterations, such as trouser hemming, application of badges, etc. These elements are defined based on the requirements of the uniform program, and may be limited to specific styles and employee groups.
- *Optional “Shop Galls” Feature for Galls eEquip*
 - Feature allows the customer to add the entire Galls.com product offering to their website at a negotiated percent discount off retail.
 - Reduces the need to call for quotes on items that are needed right away
 - Keep in mind that customized VAS options are not available on these items
- *Optional “Package Ordering” Feature*
 - Feature allows the user to create “Packages” of items that are frequently ordered at the same time (ex. “New Hire Package,” “New Vehicle Package”)
 - “Package” orders are bundled and shipped together by user
 - This feature reduces the number of clicks per order and reduces errors during order entry by ensuring that all needed items are ordered before processing
- *Optional Allotment Management*
 - The system provides employee allotment management based on dollars OR units.
 - If permitted by the uniform program profile, employees may purchase uniforms in excess of their allotment amount via credit card.
 - Allotments may be renewed on the employee’s anniversary date, the calendar year (each January 1), or a specific date.
 - Unused allotments may be rolled over to the new allotment year in its entirety, or a portion of the unused allotment may be rolled over, or no rollover based on the Uniform Program Profile.
 - If Allotment Management is required for the uniform program, the employee’s available allotment is verified during the checkout process.
 - If the amount ordered exceeds the employee’s available allotment and the program allows employee payments for amounts over the allotment via credit card, the checkout process remains active, and the employee will be prompted for credit card information during the checkout process.
 - If there is not sufficient allotment to cover the order amount and the program does not permit payment of the overage by the employee (via credit card), the checkout process will be disallowed until the order is altered to be within the employee’s available allotment amount.
 - If the program has an allotment limit by product category, the payment for the amount over allotment will be forced to a credit card if credit card purchases are allowed (i.e. agency will only pay \$100 toward a footwear purchase).
 - If the program has allotment needs but also wants to allow orders paid for by the agency off of allotment, this can be accommodated along with a reason code for the purchase and purchase comments. Approval can be required for

this scenario and users will chose from a drop list of approvers (up to 3 levels of approval).

- *Optional Payroll Deduction Management*
 - Much like allotment management, the system can deposit, track, and renew payroll deduction funds to users
 - Renewal periods are identical to allotment renewals (anniversary date or calendar date)
 - Detailed month-end reporting available as well as on-demand reporting to track balances
 - Payroll deduction funds may be used in conjunction with other pay methods if allotment is exceeded or the employee does not have available funds on his/her credit card but need to make a purchase
- *Controlled Uniform Order Placement*
 - Galls eQuip controls uniform order placement by tying together the Employee, Product Offering, Shop-By Location and Allotment Management segments of the system, as governed by the uniform program profile.
 - Galls eQuip provides a web-based method for customer uniform administrators or employees to place uniform orders. The product offering and associated optional alteration options are displayed are based on the ordering employee's employee group assignment. Any mandatory alterations, such as standard department patch are garment, are hard code in the back system to ensure no mandatory alteration is missed during order placement on the website.
 - Galls eQuip allows for orders to be placed using a "shop-by individual" feature which provides an administrator the ability to place a large bulk uniform order and segment the order down to the individual employee level, eliminating the necessity to place a separate order for each employee.
- *Optional On-Line Order approval*
 - A customer may require all order or certain orders be approved by an Administrator prior to being processed. Galls eQuip allows for approval gates to be established from shipping to order dollar amount which are defined in the Uniform Program Profile. These orders remain in a "Hold for Approval" status until released by an Administrator. Galls eQuip provides information on these orders to the Administrators through system generated approval emails sent to the Administrator which allows the order to be approved through the links provided in the email, or on the Administrator's user dashboard on the website.
 - Upon order approval, the order is released to the back-office system for fulfillment. Denied orders assume a "denied" status, and are not released to the back-office system.
- *Administrator Site Maintenance and Task Management*
 - Allows customer's website administrator to add/remove product as needed
 - Customers can make changes effective immediately or request a quote from a sales associate

- Customer administrators may also submit work requests through eEquip Task Management software so that requests are visible through a workflow and accompanied by automatic email updates
- *Integrated with Galls ERP system*
 - The system is integrated with Gall's order fulfillment system, to include functionality in the areas of distribution, inventory control, production planning and stock replenishment, as well as accounting support.
 - When an order is placed in the system, it is passed directly to the distribution system for fulfillment of the order. As the order makes its way through the fulfillment process, the system is updated: 1) to confirm that the order was successfully received into the distribution system, 2) when the order is in process, and 3) when shipment is made. Shipment quantities and shipment dates are included in the data passed to the system from the distribution system.
 - As a result of the system order being passed to our back-office systems, our perpetual inventory is allocated/depleted. Our production-planning module recognizes the inventory depletion, and if warranted, triggers the stock replenishment process.
- *Flexible, On-Demand Management Reporting*
 - Galls eEquip provides flexible, on-demand reporting with output into Excel .xls or Excel .xlsx, which allows for easy review and manipulation of the data output by the Administrators. The reporting can be sent directly to the requestors email or reviewed from the reports dashboard.
 - Available reports include:
 - Allotment Report
 - Order History Sales report
 - Itemized Sales report
 - Allotment Activity Report
 - Unit Allotment Activity Report
 - Backorder Report
 - Dropship Report
 - Within the various report offerings, the user may specify parameters such as date ranges, open or closed orders, or limit report data to a specific location or department, as applicable to the report.
- *Customer management of employees*
 - Galls eEquip system allows for department Administrators to have the ability to assign new users to the website, update user profiles, Shop-By Location, etc. should the customer chose the manager their own employee access to the website.
- *Customer management of inventory*
 - Galls eEquip provides a tool to track the customer's on-site inventory purchased by Galls as well as outside vendors.
 - The inventory management tool also allows Administrators to issue items to individuals, track those issues, and track return status of items. This gives administrators a

convenient place to create a history for all users and what items they may have in their possession.

- 4 Major Components:
 - Inventory Management—
 - Build custom inventory assortment, tree structure with branch/leaf design like UP assortment
 - Load SKUs from Uniform Program or load items received in via Non-Galls Receiving
 - Manually load inventory or push inventory in via Galls/Non-Galls Receiving
 - Serial Number/Expiration Tracking
 - Allows administrators to input the number of serial numbers to capture on an item and expiration in months
 - Users and administrators receive automatic notifications in advance of expiration dates
 - System is adaptable with standard UPC scanners and signature pads for quicker serial number entry and item issuing
 - Galls Receiving
 - Receive orders in to inventory that have been closed in GQ and designate assortment to load in to—inventory auto-loads
 - Receive orders in and “set-aside” for individuals so that they are not shown in “active” inventory under the Inv. Mgmt. tool
 - Order management dashboard that will allow quartermaster employees to receive in orders and notify users when their items are ready for pickup
 - Non-Galls Receiving
 - Manually receive in non-Galls order, can designate a receive date, vendor, vendor code, item number, description, qty, and assortment—inventory auto-loads to designated assortment to Inv. Mgmt tool
 - Agency Issues
 - Issue items to individuals, capture signature upon receipt by individual
 - Can return items from individuals and designate if “damaged” or “reusable” with “reusable” returns auto-loading back in to the Inv. Mgmt. tool
 - Reporting available on this feature
- *Budget Tracking*
 - Allows customers to load a blanket purchase order to their site
 - Customer can assign a start/end date of the purchase order, amount that cannot be exceeded, and set low balance thresholds that will alert finance users that a new PO will need to be requested, generated, and loaded on to the site
 - The system will block orders that may cause the PO to be exceeded

- *Quote Management*
 - Galls eQuip provides a tool to allow customers to generate their own quotes in order to obtain purchase orders
 - Items going on the quote will need to be pre-loaded on to the site
 - This tool is helpful for agencies who have to submit quotes to their finance departments in order to obtain purchase orders, even if our pricing on eQuip is a constant, fixed price
- *Customer Onboarding Team and Process*
 - Customers who sign on with Galls for their eQuip programs will be provided with a dedicated program specialist who will assist in gathering program requirements, build out of the program, launch, and post-launch support
 - This team will assist with training materials when needed and give the customer a point of contact for the duration of the build-out

System Availability, Security and Technical Information

- System is available 24x7
- Compatible with mobile devices via custom mobile experience
- Minimal service outages for maintenance/upgrades – scheduled to 4x per year, with emergency outages being communicated as soon as possible.
- System is based on IBM iSeries POWER 8 Technology
 - <http://www-03.ibm.com/systems/i/index.html>
 - Data Center includes multiple LPARs
 - Utilize Replication as a Service with a managed service partner who provides us with a similarly configured iSeries within their data center
- System utilized IBM DB2 for idata base
 - <http://www-03.ibm.com/systems/i/software/db2/index.html>
- System Security – Our Data Center is kept protected and secure
 - iSeries is housed in an internal Data Center that is protected via card entry scanning and video surveillance equipment
 - Our partner utilizes a similar configuration but also uses biometric scanning as an additional layer of protection
- Data Security and Protection
 - Utilize a layered approach that includes Next Gen firewalls along with DDoS protection, web application firewall, and SSL certificates
 - All secure web traffic is done using Verisign (Symantec) 2048 bit public key and SSL certificate 256 bit
 - Network is segmented and we are deploying Rate Limiting technology
- The system is designed to allow for a minimum doubling in size/volume of the business without requiring any upgrades

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Galls Parent Holdings, LLC

2 Business name/disregarded entity name, if different from above
Galls, LLC (FEIN 20-3545989)

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ► _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
1340 RUSSELL CAVE ROAD

6 City, state, and ZIP code
LEXINGTON, KY 40505

7 List account number(s) here (optional)

8 Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-					
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or

Employer identification number

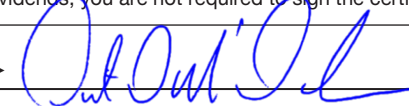
8	2	-	4	0	9	9	4	6	9
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Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person**  **Date** **2/8/2023**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/01/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Services LLC 312 Elm Street, 24th Floor Cincinnati, OH 45202 513 852-6300		CONTACT NAME: Molly Geiger PHONE (A/C, No, Ext): 513 852-6300 E-MAIL ADDRESS: Molly.Geiger@usi.com FAX (A/C, No): 513 852-6428															
INSURED Galls LLC 1340 Russell Cave Road Lexington, KY 40505		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : QBE Insurance Corporation</td> <td>39217</td> </tr> <tr> <td>INSURER B : General Casualty Company of Wisconsin</td> <td>24414</td> </tr> <tr> <td>INSURER C : Praetorian Insurance Company</td> <td>37257</td> </tr> <tr> <td>INSURER D : The Cincinnati Insurance Company</td> <td>10677</td> </tr> <tr> <td>INSURER E : North Pointe Insurance Co</td> <td>27740</td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : QBE Insurance Corporation	39217	INSURER B : General Casualty Company of Wisconsin	24414	INSURER C : Praetorian Insurance Company	37257	INSURER D : The Cincinnati Insurance Company	10677	INSURER E : North Pointe Insurance Co	27740	INSURER F :	
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COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY ☐ PRO-JECT ☒ LOC OTHER:			171000318	03/01/2023	03/01/2024	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
E	AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY			161000042	03/01/2023	03/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ EXCESS LIAB DED ☒ RETENTION \$10,000			191000210	03/01/2023	03/01/2024	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☒ Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	152000028	03/01/2023	03/01/2024	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
D	Excess Liability			EXS0570374	03/01/2023	03/01/2024	\$15,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Insurance

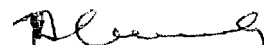
CERTIFICATE HOLDER

CANCELLATION

Evidence of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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**CITY OF
FAYETTEVILLE
ARKANSAS**

City of Fayetteville, Arkansas
Purchasing Division – Room 306
113 W. Mountain
Fayetteville, AR 72701
Phone: 479.575.8256

TDD (Telecommunication Device for the Deaf): 479.521.1316

RFP (REQUEST FOR PROPOSAL)

RFP 23-17, Police Uniforms, Equipment, & Quartermaster Services

DEADLINE: Thursday, September 14, 2023 before 2:00 PM, local time

SR. PURCHASING AGENT: Amanda Beilfuss, abeilfuss@fayetteville-ar.gov

DATE OF ISSUE AND ADVERTISEMENT: 08/20/2023

REQUEST FOR PROPOSAL
RFP 23-17, Police Uniforms, Equipment,
& Quartermaster Services

No late proposals shall be accepted. RFP's shall be submitted through the City's third-party electronic bidding platform or by submitting a sealed physical proposal to the City of Fayetteville, Purchasing Division at the below location.

*City of Fayetteville
Purchasing Division – Room 306
113 West Mountain Street
Fayetteville, AR 72701*

All proposals shall be submitted in accordance with the attached City of Fayetteville specifications and documents attached hereto. Each Proposer is required to fill in every blank and shall supply all information requested; failure to do so may be used as basis of rejection.

The undersigned hereby offers to furnish & deliver the articles or services as specified, at the prices & terms stated herein, and in strict accordance with the specifications and general conditions of bidding, all of which are made a part of this offer. This offer is not subject to withdrawal unless upon mutual written agreement by the Proposer/Bidder and City Purchasing Director.

City of Fayetteville, AR
Request for Proposal
RFP 23-17, Police Uniforms, Equipment,
& Quartermaster Services

The City of Fayetteville, Arkansas, is now accepting proposals from firms capable of supplying uniforms, equipment, and quartermaster services for the Fayetteville Police Department. This contract shall be for one (1) year with four (4) automatic renewal options. Any questions regarding this RFP shall be directed to Amanda Beilfuss, City of Fayetteville Sr. Purchasing Agent at abeilfuss@fayetteville-ar.gov or (479) 575-8220.

Solicitation documents and addenda shall be obtained at the City of Fayetteville Purchasing Division's electronic bidding platform at www.fayetteville-ar.gov/bids. All proposals shall be received by **Thursday, September 14, 2023 before 2:00 PM, Local Time** utilizing the electronic bidding software or by submitting a sealed physical proposal to the City of Fayetteville, Purchasing Division. All proposals are due before the time stated. No late proposals shall be accepted. Submitting electronically is strongly encouraged. The City of Fayetteville shall not be responsible for lost or misdirected proposals, or for failure of proposer's technical equipment.

All interested parties shall be qualified to do business and licensed in accordance with all applicable laws of the state and local governments where the project is located. Any entity performing a service for the City of Fayetteville shall be registered with the Arkansas Secretary of State.

The City of Fayetteville reserves the right to reject any or all Proposals and to waive irregularities therein, and all parties agree that such rejection shall be without liability on the part of the City of Fayetteville for any damage or claim brought by any interested party because of such rejections, nor shall any interested party seek any recourse of any kind against the City of Fayetteville because of such rejections. The filing of any Statement in response to this invitation shall constitute an agreement of the interested party to these conditions.

City of Fayetteville
By: Amanda Beilfuss, Sr. Purchasing Agent
P: 479.575.8220 abeilfuss@fayetteville-ar.gov
TDD (Telecommunications Device for the Deaf): (479) 521-1316
Date of advertisement: 08/20/2023
This publication was paid for by the Purchasing Division of the City of Fayetteville, Arkansas.
Amount paid: \$171.13

SECTION:	PAGE NUMBER
Cover Page	01
Advertisement	02
SECTION A: General Terms & Conditions	04
SECTION B: Scope of Services and General Information	13
SECTION C: Submittal Signature	18

1. SUBMISSION OF A PROPOSAL SHALL INCLUDE:

Each proposal shall contain the following at a minimum. Proposer must also address detailed requirements as specified in the Scope of Work.

- a. A written narrative describing the method or manner in which the Proposer proposes to satisfy requirements of this RFP in the most cost-effective manner. The term Proposer shall be in reference to a firm or individual responding to this solicitation.
- b. A description of the Proposer's experience in providing the same or similar services as outlined in the RFP. This description should include the names of the person(s) who will provide the services, their qualifications, and the years of experience in performing this type of work. Also, include the reference information requested in this RFP.
- c. The complete fee and cost to the City for all services outlined in this RFP.
- d. Statement should be no more than twenty-five (25) pages; single sided, standard, readable, print on standard 8.5x11 documents. Proposers shall also submit a three (3) page (maximum) executive summary. The following items will not count toward the twenty-five page limitation: appendix, cover sheet, 3-page executive summary, resumes (resumes shall be no more than 1 page per person), and forms provided by the City for completion.
 - i. **Submitting and responding to this RFP:** Proposals shall be prepared simply and economically, providing a straightforward, concise description of its ability to meet the requirements for the project. Fancy bindings, colored displays, and promotional material are not required. Emphasis should be on completeness and clarity of content. All documents physically submitted should be typewritten on standard 8 ½" x 11" white papers and bound in one volume. Exceptions would be schematics, exhibits, one-page resumes, and City required forms. Limit proposal to twenty-five (25) pages or less, excluding one-page team resumes, references, and forms required by the City for completion. All proposals shall be sealed upon delivery to the City of Fayetteville.
 1. Option 1 –Electronic Submittal (*strongly encouraged*): Proposers can go to www.fayetteville-ar.gov/bids and follow the prompts to submit a proposal within the electronic bidding platform. If a proposal is submitted electronically, a physical submission is not necessary. All Proposers must register in order to be able to submit. There is no fee for registration.
 2. Option 2 – Physical Submittal: All Proposers shall submit one (1) original copy of their proposal as well as one (1) electronic copy on a properly labeled USB or other electronic media device. The electronic copy submitted shall be contained into one single electronic file and shall be identical to the hard copies provided. The use of Adobe PDF documents is strongly recommended. Files contained on an USB or electronic media

shall not be restricted against saving or printing. Electronic copies shall not be submitted via e-mail to City employees by the Proposer and shall be provided to the City in a sealed manner. FedEx, UPS, USPS, or other packages should be clearly marked with the RFP number on the outside of the mailing package.

- e. Proposals will be reviewed following the stated deadline, as shown on the cover sheet of this document. Only the names of Proposer's will be available after the deadline until a contract has been awarded by the Fayetteville City Council. All interested parties understand proposal documents will not be available until after a valid contract has been executed.
- f. Proposers shall submit a proposal based on documentation published by the Fayetteville Purchasing Division.
- g. Proposals must follow the format of the RFP. Proposers should structure their responses to follow the sequence of the RFP.
- h. Proposers shall have experience in work of the same or similar nature and must provide references that will satisfy the City of Fayetteville. Proposer shall furnish a reference list of clients for whom they have performed similar services and must provide information as requested in this document.
- i. Proposer is advised that exceptions to any of the terms contained in this RFP or the attached service agreement must be identified in its response to the RFP. Failure to do so may lead the City to declare any such term non-negotiable. Proposer's desire to take exception to a non-negotiable term will not disqualify it from consideration for award.
- j. Local time shall be defined as the time in Fayetteville, Arkansas on the due date of the deadline. Documents shall be received before the deadline time as shown by the atomic clock located in the Purchasing Division Office or electronic clock located in the City's third-party bidding software.

2. WRITTEN REQUESTS FOR INTERPRETATIONS OR CLARIFICATION:

No oral interpretations will be made to any firms as to the meaning of specifications or any other contract documents. All questions pertaining to the terms and conditions or scope of work of this proposal must be sent in writing via e-mail to the Purchasing Department. Responses to questions may be handled as an addendum if the response would provide clarification to the requirements of the proposal. All such addenda shall become part of the contract documents. The City will not be responsible for any other explanation or interpretation of the proposed RFP made or given prior to the award of the contract.

3. DESCRIPTION OF SUPPLIES AND SERVICES:

Any manufacturer's names, trade name, brand name, catalog number, etc. used in specifications are for the purpose of describing and establishing general quality levels. Such references are NOT intended to be restrictive. Proposals shall be considered for all brands that meet the quality of the specifications listed for any items.

4. RIGHTS OF CITY OF FAYETTEVILLE IN REQUEST FOR PROPOSAL PROCESS:

In addition to all other rights of the City of Fayetteville, under state law, the City specifically reserves the right to the following:

- a. The City of Fayetteville reserves the right to rank firms and negotiate with the highest-ranking firm. Negotiation with an individual Proposer does not require negotiation with others.
- b. The City of Fayetteville reserves the right to select the proposal it believes will serve the best interest of the City.
- c. The City of Fayetteville reserves the right to accept or reject any or all proposals.
- d. The City of Fayetteville reserves the right to cancel the entire request for proposal.
- e. The City of Fayetteville reserves the right to remedy or waive technical or immaterial errors in the request for proposal or in proposals submitted.
- f. The City of Fayetteville reserves the right to request any necessary clarifications, additional information or proposal data without changing the terms of the proposal.
- g. The City of Fayetteville reserves the right to make selection of the Proposer to perform the services required on the basis of the original proposals without negotiation.
- h. The City reserves the right to ask for a best and final offer from one or more Proposers. The best and final offer process is not guaranteed; therefore, Proposers shall submit and respond to this RFP on the most favorable terms available.

5. EVALUATION CRITERIA:

The evaluation criterion defines the factors that will be used by the selection committee to evaluate and score responsive, responsible and qualified proposals. Proposers shall include sufficient information to allow the selection committee to thoroughly evaluate and score proposals. Each proposal submitted shall be evaluated and ranked by a selection committee. The contract will be awarded to the most qualified Proposer, per the evaluation criteria listed in this RFP. Proposers are not guaranteed to be ranked.

6. COSTS INCURRED BY PROPOSERS:

All expenses involved with the preparation and submission of proposals to the City, or any work performed in connection therewith, shall be borne solely by the Proposer(s). No payment will be made for any responses received, or for any other effort required of, or made by, the Proposer(s) prior to contract commencement.

7. ORAL PRESENTATION:

An oral presentation and/or interview may be requested of any firm, at the selection committee's discretion.

8. CONFLICT OF INTEREST:

- a. The Proposer represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance or services required hereunder, as provided in City of Fayetteville Code Section 34.26 titled "Limited Authority of City Employee to Provide Services to the City".
- b. The Proposer shall promptly notify Amanda Beilfuss, City Sr. Purchasing Agent, in writing, of all potential conflicts of interest for any prospective business association, interest, or other circumstance

which may influence or appear to influence the Proposer's judgment or quality of services being provided. Such written notification shall identify the prospective business association, interest or circumstance, the nature of which the Proposer may undertake and request an opinion to the City as to whether the association, interest or circumstance would, in the opinion of the City, constitute a conflict of interest if entered into by the Proposer. The City agrees to communicate with the Proposer its opinion via e-mail or first-class mail within thirty days of receipt of notification.

9. WITHDRAWAL OF PROPOSAL:

A proposal may be withdrawn prior to the time set for the proposal submittal based on a written request from an authorized representative of the firm; however, a proposal shall not be withdrawn after the time set for the proposal.

10. LATE PROPOSAL OR MODIFICATIONS:

- a. Proposal and modifications received after the time set for the proposal submittal shall not be considered. Modifications in writing received prior to the deadline will be accepted. The City will not be responsible for misdirected bids. Proposers refer to their submission status in the online bidding portal or call the Purchasing Division at (479) 575-8220 to ensure receipt of their submittal documents prior to opening time and date listed.
- b. The time set for the deadline shall be local time for Fayetteville, AR on the date listed. All proposals shall be received in the Purchasing Division BEFORE the deadline stated. The official clock to determine local time shall be the atomic clock located in the Purchasing Division, Room 306 of City Hall, 113 W. Mountain, Fayetteville, AR.

11. CONSTITUTIONAL, STATE, AND FEDERAL COMPLIANCE REQUIREMENTS:

The laws of the State of Arkansas apply to any purchase made under this request for proposal. Proposers shall comply with all constitutional, state, and federal directives, orders and laws as applicable to this proposal and subsequent contract(s) including but not limited to Equal Employment Opportunity (EEO), Disadvantaged Business Enterprises (DBE), & OSHA as applicable to this contract.

12. PROVISION FOR OTHER AGENCIES:

Unless otherwise stipulated by the Proposer, the Proposer agrees to make available to all Government agencies, departments, municipalities, and counties, the proposal prices submitted in accordance with said proposal terms and conditions therein, should any said governmental entity desire to buy under this proposal. Eligible users shall mean all state of Arkansas agencies, the legislative and judicial branches, political subdivisions (counties, local district school boards, community colleges, municipalities, counties, or other public agencies or authorities), which may desire to purchase under the terms and conditions of the contract.

13. COLLUSION:

The Proposer, by affixing his or her signature to this proposal, agrees to the following: "Proposer certifies that their proposal is made without previous understanding, agreement, or connection with any person, firm or corporation making a proposal for the same item(s) and/or services and is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action."

844-451-2557
14. RIGHT TO AUDIT, FOIA, AND JURISDICITON:

- a. The City of Fayetteville reserves the privilege of auditing a Contractor's records as such records relate to purchases between the City and said Contractor.
- b. Freedom of Information Act: City contracts and documents prepared while performing City contractual work are subject to the Arkansas Freedom of Information Act. If a Freedom of Information Act request is presented to the City of Fayetteville, the (contractor) will do everything possible to provide the documents in a prompt and timely manner as prescribed in the Arkansas Freedom of Information Act (A.C.A. §25-19-101 et. seq.). Only legally authorized photocopying costs pursuant to the FOIA may be assessed for this compliance.
- c. Legal jurisdiction to resolve any disputes shall be Arkansas with Arkansas law applying to the case.

15. CITY INDEMNIFICATION:

The successful Proposer(s) agrees to indemnify the City and hold it harmless from and against all claims, liability, loss, damage or expense, including but not limited to counsel fees, arising from or by reason of any actual or claimed trademark, patent or copyright infringement or litigation based thereon, with respect to the services or any part thereof covered by this order, and such obligation shall survive acceptance of the services and payment thereof by the City.

16. VARIANCE FROM STANDARD TERMS & CONDITIONS:

All standard terms and conditions stated in this request for proposal apply to this contract except as specifically stated in the subsequent sections of this document, which take precedence, and should be fully understood by Proposers prior to submitting a proposal on this requirement.

17. ADA REQUIREMENT FOR PUBLIC NOTICES & TRANSLATION:

Persons with disabilities requiring reasonable accommodation to participate in this proceeding/event, should call 479.521.1316 (telecommunications device for the deaf), no later than seven days prior to the deadline. Persons needing translation of this document shall contact the City of Fayetteville, Purchasing Division, immediately.

18. CERTIFICATE OF INSURANCE:

The successful Proposer shall provide a Certificate of Insurance of professional liability insurance in the amount of \$1 million US dollars, at minimum. Such Certificate of Insurance shall list the City as an additional insured and not be required unless firm is selected.

19. PAYMENTS AND INVOICING:

The Proposer must specify in their proposal the exact company name and address which must be the same as invoices submitted for payment as a result of award of this RFP. Further, the successful Proposer is responsible for immediately notifying the Purchasing Division of any company name change, which would cause invoicing to change from the name used at the time of the original RFP. Payment will be made within thirty days of invoice received. The City of Fayetteville is very credit worthy and will not pay any interest or penalty for untimely payments. **Payments can be processed through Proposer's acceptance of Visa at no additional costs to the City for expedited payment processing.** The City will not agree to allow any increase in hourly rates by the contract without PRIOR Fayetteville City Council approval.

20. CANCELLATION:

- a. The City reserves the right to cancel this contract without cause by giving thirty (30) days prior notice to the Contractor in writing of the intention to cancel or with cause if at any time the Contractor fails to fulfill or abide by any of the terms or conditions specified.
- b. Failure of the contractor to comply with any of the provisions of the contract shall be considered a material breach of contract and shall be cause for immediate termination of the contract at the discretion of the City of Fayetteville.
- c. In addition to all other legal remedies available to the City of Fayetteville, the City reserves the right to cancel and obtain from another source, any items and/or services which have not been delivered within the period of time from the date of order as determined by the City of Fayetteville.
- d. In the event sufficient budgeted funds are not available for a new fiscal period, the City shall notify the Contractor of such occurrence and contract shall terminate of the last day of the current fiscal period without penalty or expense to the City.

21. ASSIGNMENT, SUBCONTRACTING, CORPORATE ACQUISITIONS AND/OR MERGERS:

- a. The Contractor shall perform this contract. No assignment of subcontracting shall be allowed without prior written consent of the City. If a Proposer intends to subcontract a portion of this work, the Proposer shall disclose such intent in the proposal submitted as a result of this RFP.
- b. In the event of a corporate acquisition and/or merger, the Contractor shall provide written notice to the City within thirty (30) calendar days of Contractor's notice of such action or upon the occurrence of said action, whichever occurs first.

22. NON-EXCLUSIVE CONTRACT:

Award of this RFP shall impose no obligation on the City to utilize the Contractor for all work of this type, which may develop during the contract period. This is not an exclusive contract. The City specifically reserves the right to concurrently contract with other companies for similar work if it deems such an action to be in the City's best interest. In the case of multiple-phase contracts, this provision shall apply separately to each item.

23. LOBBYING:

Lobbying of selection committee members, City of Fayetteville employees, or elected officials regarding request for proposals, request for qualifications, bids or contracts, during the pendency of bid protest, by the bidder/proposer/protestor or any member of the bidder's/proposer's/protestor's staff, and agent of the bidder/proposer/protestor, or any person employed by any legal entity affiliated with or representing an organization that is responding to the request for proposal, request for qualification, bid or contract, or has a pending bid protest is strictly prohibited either upon advertisement or on a date established by the City of Fayetteville and shall be prohibited until either an award is final or the protest is finally resolved by the City of Fayetteville; provided, however, nothing herein shall prohibit a prospective/bidder/proposer from contacting the Purchasing Division to address situations such as clarification and/or questions related to the procurement process. For purposes of this provision lobbying activities shall include but not be limited to, influencing or attempting to influence action or non-action in connection with any request for proposal,

request for qualification, bid or contract through direct or indirect oral or written communication or an attempt to obtain goodwill of persons and/or entities specified in this provision. Such actions may cause any request for proposal, request for qualification, bid or contract to be rejected.

24. ADDITIONAL REQUIREMENTS:

The City reserves the right to request additional services relating to this RFP from the Proposer. When approved by the City as an amendment to the contract and authorized in writing prior to work, the Contractor shall provide such additional requirements as may become necessary.

25. SERVICES AGREEMENT:

A written agreement, in substantially the form attached, incorporating the RFP and the successful proposal will be prepared by the City, signed by the successful Proposer and presented to the City of Fayetteville for approval and signature of the Mayor.

26. INTEGRITY OF REQUEST FOR PROPOSAL (RFP) DOCUMENTS:

Proposers shall use the original RFP form(s) provided by the Purchasing Division and enter information only in the spaces where a response is requested. Proposers may use an attachment as an addendum to the RFP form(s) if sufficient space is not available on the original form for the Proposer to enter a complete response. **Any modifications or alterations to the original RFP documents by the Proposer, whether intentional or otherwise, will constitute grounds for rejection of such RFP response.** Any such modifications or alterations a Proposer wishes to propose shall be clearly stated in the Proposer's RFP response and presented in the form of an addendum to the original RFP documents.

27. OTHER GENERAL CONDITIONS:

- a. Proposers must provide the City with their proposals signed by an employee having legal authority to submit proposals on behalf of the Proposer. The entire cost of preparing and providing responses shall be borne by the Proposer.
- b. The City reserves the right to request any additional information it deems necessary from any or all Proposers after the submission deadline.
- c. This solicitation is not to be construed as an offer, a contract, or a commitment of any kind; nor does it commit the City to pay for any costs incurred by Proposer in preparation. It shall be clearly understood that any costs incurred by the Proposer in responding to this request for proposal is at the Proposer's own risk and expense as a cost of doing business. The City of Fayetteville shall not be liable for reimbursement to the Proposer for any expense so incurred, regardless of whether or not the proposal is accepted.
- d. If products, components, or services other than those described in this bid document are proposed, the Proposer must include complete descriptive literature for each. All requests for additional information must be received within five working days following the request.
- e. **Any uncertainties shall be brought to the attention to Amanda Beilfuss immediately via telephone (479.575.8220) or e-mail (abeilfuss@fayetteville-ar.gov).** It is the intent and goal of the City of Fayetteville Purchasing Division to provide documents providing a clear and accurate understanding

of the scope of work to be completed and/or goods to be provided. We encourage all interested parties to ask questions to enable all Proposers to be on equal terms.

- f. Any inquiries or requests for explanation in regard to the City's requirements should be made promptly to Amanda Beilfuss, City of Fayetteville, Sr. Purchasing Agent via e-mail (abeilfuss@fayetteville-ar.gov) or telephone (479.575.8220). No oral interpretation or clarifications will be given as to the meaning of any part of this request for proposal. All questions, clarifications, and requests, together with answers, if any, will be provided to all firms via written addendum. Names of firms submitting any questions, clarifications, or requests will not be disclosed until after a contract is in place.
- g. At the discretion of the City, one or more firms may be asked for more detailed information before final ranking of the firms, which may also include oral interviews.
- h. Any information provided herein is intended to assist the Proposer in the preparation of proposals necessary to properly respond to this RFP. The RFP is designed to provide qualified Proposers with sufficient basic information to submit proposals meeting minimum specifications and/or test requirements but is not intended to limit a RFP's content or to exclude any relevant or essential data.
- i. Proposers irrevocably consent that any legal action or proceeding against it under, arising out of or in any manner relating to this Contract shall be controlled by Arkansas law. Proposer hereby expressly and irrevocably waives any claim or defense in any said action or proceeding based on any alleged lack of jurisdiction or improper venue or any similar basis.
- j. The successful Proposer shall not assign the whole or any part of this Contract or any monies due or to become due hereunder without written consent of City of Fayetteville. In case the successful Proposer assigns all or any part of any monies due or to become due under this Contract, the Instrument of assignment shall contain a clause substantially to the effect that it is agreed that the right of the assignee in and to any monies due or to become due to the successful Proposer shall be subject to prior liens of all persons, firms, and corporations for services rendered or materials supplied for the performance of the services called for in this contract.
- k. The successful Proposer's attention is directed to the fact that all applicable Federal and State laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over the services shall apply to the contract throughout, and they will be deemed to be included in the contract as though written out in full herein. The successful Proposer shall keep himself/herself fully informed of all laws, ordinances and regulations of the Federal, State, and municipal governments or authorities in any manner affecting those engaged or employed in providing these services or in any way affecting the conduct of the services and of all orders and decrees of bodies or tribunals having any jurisdiction or authority over same. If any discrepancy or inconsistency should be discovered in these Contract Documents or in the specifications herein referred to, in relation to any such law, ordinance, regulation, order or decree, s/he shall herewith report the same in writing to the City of Fayetteville.

1. SCOPE OF WORK

While the exact range and extent of services is subject to negotiation, it is anticipated that the awarded vendor shall provide, at minimum, professional services and dedicated personnel necessary to perform the following:

- a. Provide Police Department uniforms and equipment at a discounted price to the City of Fayetteville for the items listed in Appendix A – Fayetteville Police Department Quartermaster’s Authorized Uniform and Equipment (Revised 8-8-2023). Proposer shall also offer a percentage off retail for pricing of all items. Proposers shall provide a summary of how and what discounts will be offered to the City of Fayetteville.
- b. The awarded vendor shall provide a local service for measuring officers during the entire contract period. All items listed in Appendix A shall be in stock by the awarded vendor for immediate delivery to the City of Fayetteville.
- c. Items listed in Appendix A are anticipated to be picked up by a Fayetteville Police Department authorized representative or delivered to the City of Fayetteville Police Department. Products shall be provided as Freight-On-Board (FOB) Destination, freight prepaid to the Fayetteville Police Department. Additional charges such as freight, delivery, oversize charges, or any other charge not listed as an additional fee shall NOT be added after proposal deadline. All charges, fees, etc., shall be listed with proposal and shall be on the most favorable terms available.
 - i. If charges are applied due to oversize, delivery, etc., those charges shall be included in the proposal. If no such charges are declared or listed in proposal, the invoice cost will stand as is and shall not be increased for such charges.
- d. Proposers shall provide measurement and delivery within calendar days as outlined below. Measurements shall be made upon request for a Police Officer within three (3) business days of request. Orders/products, provided in Appendix A, shall be available for pickup or delivery within two (2) business days from measurement or order. Orders held by the awarded vendor after specified time period are subject to cancellation or contract. The City understands unforeseen delays can occur; however, delays without unforeseen circumstances will not be accepted or tolerated.
- e. Proposers shall submit samples if requested by the Purchasing Division. Samples will be returned if they are received with a FedEx, DHL, or UPS billing account number to be billed to the Proposer. Samples may also be picked up at the Fayetteville Purchasing Division. Samples left after ninety (90) calendar days become the property of the City of Fayetteville.
- f. Items shall be purchased on an as-needed basis from Police Officers needing uniforms and/or equipment.
- g. Proposer shall outline their secured process of how current and new Police Officers can be identified before purchasing product. A valid picture ID shall be required by a new or existing member of the Fayetteville Police Department as part of the presented secure purchasing process. An authorized officer list will be provided to the awarded vendor by the Fayetteville Police Department. Awarded vendor shall check all purchase requests on provided list prior to purchase being made.

- h. Awarded vendor shall track each employee's annual use of uniform allowance and provide usage reports to the City upon request. Proposal shall include a description of how compliance for this will be met.
- i. Awarded vendor shall restrict employees use of annual uniform allowance to items on the authorized uniform item list. Awarded vendor shall maintain a current copy of the authorized list for reference. Awarded vendor shall furnish items in accordance with the Fayetteville Police Department's uniform policy.
- j. Price Reductions: Pricing as presented in proposal is the maximum price the City shall pay for items presented for the entirety of the contract. The pricing presented shall be provided as a percentage off the manufacturer's suggested retail price (MSRP). Awarded vendor shall pass any price reductions to the City of Fayetteville.
- k. Due to the requirement to track uniform allowances, contract award will be completed on an all or none basis.
- l. Awarded vendor shall provide local fitting for trousers, shirts, jackets, and any other proposed items requiring fitting. If awarded vendor is located outside of Washington County, a room for fitting will be furnished at the Fayetteville Police Department. Proposers located outside of Washington County shall state how often they propose to be on-site to provide a representative for local fitting (i.e. weekly, monthly, as needed, etc.).
- m. Jackets, trousers, shirts, footwear, and leather gear shall be in stock by the awarded vendor for immediate delivery. The City reserves the right to purchase from a secondary supplier in emergency situations due to delayed delivery.
- n. Upon sale to City employee, awarded vendor shall provide the employee with a receipt which displays date of pickup, delivery, charges, and a detailed description of each item. The receipt or combination thereof shall be reflected on the monthly statement.
- o. Statements and payments shall be based on a calendar month.
- p. Awarded vendor shall provide the City with a monthly statement of all charges, which shall be separated by each employee that purchased items for that month. The City will reconcile the statement against receipts provided by employees. Any discrepancies shall be resolved immediately by all parties involved. The City shall make payment to awarded vendor within thirty (30) calendar days of accepted reconciled statement for five (5) days in payment is allowed via Visa. The City shall incur no additional charges for the use of payments via Visa.

2. CONTRACT TERMS:

The initial term of this agreement shall be for one (1) year from date of council approval. The agreement shall automatically renew for up to four (4) additional one (1) year terms unless either party provides notice of non-renewal at least thirty (30) days prior to the end of a term.

3. PROPOSAL CONTENT:

Proposals shall be prepared simply and economically, providing a straightforward, concise description its ability to meet the requirements for the project. Fancy bindings, colored displays, and promotional material are not required. Emphasis should be on completeness and clarity of content. All documents should be typewritten on standard 8 ½" x 11" white pages and bound in one volume. Exceptions would be schematics,

exhibits, or other information necessary to facilitate the City of Fayetteville's ability to accurately evaluate the proposal. Limit proposal to twenty-five (25) pages or less, excluding one-page team resumes, references, and forms required by the City for completion.

4. **CONTRACT FORMATION:**

If the negotiation produces mutual agreement, a contract will be considered for approval by the City of Fayetteville City Council. If negotiations with the highest-ranking Proposer fail, negotiations may be initiated with the next highest-ranking Proposer until an agreement is reached. The City reserves the right to reject all offers and end the process without executing a contract.

5. **SELECTION CRITERIA:**

The following criteria will be used by the City to evaluate and score responsive proposals. Proposers shall include sufficient information to allow the City to thoroughly evaluate and score the proposal. Each proposal submitted is not required to be ranked by the selection committee. The contract may be awarded to the most qualified firm, per the evaluation criteria listed below, based on the evaluation of the selection committee. Following the evaluation of the proposals, the Selection Committee may request that the top-ranking firm(s) make an oral presentation or be interviewed. If presentations are necessary, they will take place in Fayetteville, Arkansas. Notices will be sent by the Purchasing Division.

- 1) 20% **Qualifications in Relation to Specific Project to be Performed:** Information reflecting qualifications of the consultant, partners, and project team. Indicated specialized experience and technical competence of the firm in connection with the type and complexity of the service required. Subcontractors, if used, shall be listed with information on their organization.
- 2) 20% **Experience, Competence, and Capacity for Performance:** Information reflecting the names, titles, and qualifications (including experience and technical competence) of the major personnel assigned to this specific project.
- 3) 25% **Proposed Method of Doing Work:** A proposed work plan (description of how the project would be conducted as well as other facts concerning approach to scope) indicating methods and schedules for accomplishing scope of work. Include with this the amount of work presently underway.
- 4) 25% **Past Performance:** Previous evaluations shall be considered a significant factor. If previous evaluations with the City are not available, the professional firm's past performance records with City and others will be used, including quality of work, timely performance, diligence, and any other pertinent information. Firm will provide a list of similar jobs performed and person whom the City can contact for information.
- 5) 10% **Cost/Fees:** Complete costs and fees as described in this RFP and for delivery of the proposal including fiscal feasibility and financial stability. All fees shall be clearly identified with RFP response and be itemized as much as possible.

9. **ADDITIONAL DOCUMENTS AND INFORMATION:** The following documents are included with this solicitation as additional information:

- a. Appendix A – Fayetteville Police Department Quartermaster's Authorized Uniform and Equipment (Revised 8-8-2023).

1. DISCLOSURE INFORMATION

Proposer must disclose any possible conflict of interest with the City of Fayetteville, including, but not limited to, any relationship with any City of Fayetteville employee. Proposer response must disclose if a known relationship exists between any principal or employee of your firm and any City of Fayetteville employee or elected City of Fayetteville official.

If, to your knowledge, no relationship exists, this should also be stated in your response. Failure to disclose such a relationship may result in cancellation of a purchase and/or contract as a result of your response. This form must be completed and returned in order for your bid/proposal to be eligible for consideration.

PLEASE CHECK ONE OF THE FOLLOWING TWO OPTIONS, AS IT APPROPRIATELY APPLIES TO YOUR FIRM:

- X 1) NO KNOWN RELATIONSHIP EXISTS
- 2) RELATIONSHIP EXISTS (Please explain): _____
- _____
- _____

I certify that; as an officer of this organization, or per the attached letter of authorization, am duly authorized to certify the information provided herein is accurate and true; and my organization shall comply with all State and Federal Equal Opportunity and Non-Discrimination requirements and conditions of employment.

Pursuant Arkansas Code Annotated §25-1-503, the Contractor agrees and certifies that they do not currently boycott Israel and will not boycott Israel during any time in which they are entering into, or while in contract, with any public entity as defined in §25-1-503. If at any time during contract the contractor decides to boycott Israel, the contractor must notify the contracted public entity in writing.

Pursuant Arkansas Code Annotated §25-1-1002, the Contractor agrees and certifies that they do not currently boycott Energy, Fossil Fuel, Firearms, and Ammunition Industries during any time in which they are entering into, or while in contract, with any public entity as defined in §25-1-1002. If at any time during the contract the contractor decides to boycott Energy, Fossil Fuel, Firearms, and/or Ammunition Industries, the contractor must notify the contracted public entity in writing.

2. PRIMARY CONTACT INFORMATION

At the discretion of the City, one or more firms may be asked for more detailed information before final ranking of the firms, which may also include oral interviews. **NOTE: Each Proposer shall submit to the City a primary contact name, e-mail address, and phone number (preferably a cell phone number) where the City selection committee can call for clarification or interview via telephone.**

Corporate Name of Firm: Galls, LLC

Primary Contact: David Adams Title of Primary Contact: Lead Contract Management Specialist

Phone#1 (cell preferred): 859-787-0428 Phone#2: 859-800-1406

E-Mail Address: bidreview@galls.com

3. **ACKNOWLEDGEMENT OF ADDENDA**

Acknowledge receipt of addenda for this invitation to bid, request for proposal, or request for qualification by signing and dating below. All addendums are hereby made a part of the bid or RFP documents to the same extent as though it were originally included therein. Proposers/Bidders should indicate their receipt of same in the appropriate blank listed herein. Failure to do so may subject Contractor to disqualification.

ADDENDUM NO.	SIGNATURE AND PRINTED NAME	DATE ACKNOWLEDGED
N/A		

4. **DEBARMENT CERTIFICATION:**

As an interested party on this project, you are required to provide debarment/suspension certification indicating compliance with the below Federal Executive Order. Certification can be done by completing and signing this form.

Federal Executive Order (E.O.) 12549 "Debarment and Suspension" requires that all contractors receiving individual awards, using federal funds, and all sub-recipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government.

Signature certifies that neither you nor your principal is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Questions regarding this form should be directed to the City of Fayetteville Purchasing Division.

NAME OF COMPANY: Galls, LLC

PHYSICAL ADDRESS: 1340 Russell Cave Road, Lexington, KY 40505

MAILING ADDRESS: 1340 Russell Cave Road, Lexington, KY 40505

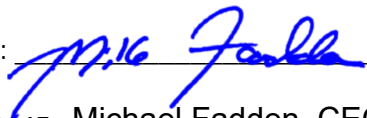
TAX ID #: 20-3545989 AR. SECRETARY OF STATE FILING #: 811048569

PHONE: 844-454-2557

FAX: 877-914-2557

E-MAIL: bidreview@galls.com

SIGNATURE:



PRINTED NAME: Michael Fadden, CEO

END OF RFP DOCUMENT

Fayetteville Police Department

Quartermaster's Authorized Uniform and Equipment Revised 8/8/2023

Patrol Officer Uniforms

AMMO MAGAZINE POUCHES	VENDOR #
Safariland Basketweave Concealment Open-Top Magazine Pouch	079-83-8-2
Safariland Basketweave Open-Top Double Magazine Pouch	73-83-48
Safariland Basketweave Snap-Closure Double Magazine Pouch	77-83-48HS
Safariland Slim-Line Open-Top Triple Magazine Holder Basketweave	775-83-48
BADGES & BRASS	
Blackinton FPD Custom Badge (Pin or Clip) plus Freight	BC3343
Captain Collar Brass Gold	J63
Chief Collar Brass Gold	J104
Corporal Collar Brass Gold	P602
D.R.E. Pocket Brass Gold	15LTRSGLD
Deputy Chief Collar Brass Gold	J100
Duty Hat Emblem "Police"	B568CO-GLD
F.P.D. Collar Brass 1/2" Gold Lettering	A7325GLD
F.T.O. Pocket Brass 3/8" Gold Lettering	P2434
Lieutenant Collar Brass Gold	P900
Officer/PFC Collar Brass Gold	P600
Sergeant Collar Brass Gold	P604
BATON & BATON HOLDERS	
ASP 21" Black Expandable Baton with Foam Grip and Serial Number	52410-FPD
Safariland Basketweave Expandable Baton Holder	35-F21-48
BELTS	
Safariland Basketweave Duty Under-Belt	99-X-4
BIANCHI ACCUMOLD ELITE BW BELT WITH VELCRO	7950
Safariland Basketweave Outer-Duty Belt	94-XX-4
COATS & SWEATERS	
Blauer Navy Lightweight Bomber Winter Jacket with Gold "P" Buttons	6110-PLB
Blauer Police V-Neck Fleece-Lined Sweater	225-NV
5.11 Tactical 1/4 Zip Job Shirts WITH NAME AN BADGE PATCH	72314-720
Blauer Soft Shell Jacket with Velcro Nametag	4660-NV
FLASHLIGHTS & FLASHLIGHT HOLDERS	
Bianchi Stinger Flashlight Basketweave Holder	22097

Mag-Lite LED A/C Flashlight with Battery and Wall Charger	RL3019
Safariland Basketweave Mag-Lite Flashlight Ring	22089
STREAMLIGHT POLYTTAC X USB BLISTER INCLUDES 18650 BATTERY	88610
Streamlight Stinger DS LED Flashlight with Battery and Charger	75811
FOOTWEAR	
**Officers may spend \$200 per year on footwear	
Black Boots that are Shinable (Ankle holsters require laces)	
Weinbrenner Thorogood Oxford Classic Leather Black Men's Dress Shoes	834-6027
Weinbrenner Thorogood Oxford Classic Leather Black Women's Dress Shoes	534-6047
GLOVES	
Black Gloves (May spend \$60 per year on gloves) No hard knuckles, and only bike gloves may be fingerless	
HANDCUFF ACCESSORIES	
Handcuff Key	HK-10
Pen-Style Cuff Key	14L
Safariland Basketweave Double Handcuff Case	290-4HS
Safariland Basketweave Handcuff Case	90-4HS
Standard Cuff Key	ZT50ea
HANDCUFFS	
Peerless Chained Handcuffs	4710
Peerless Hinged Handcuffs	4801
Smith & Wesson Chained Handcuffs	350103
Smith & Wesson Hinged Handcuffs	350096
HEADWEAR	
Blauer Navy Winter Skull Cap	160-NV
Monadnock Riot Helmet with Sizing Straps	TR1000
Rain Cover for Duty Hat	P9009
Serge 8-Point Navy Duty Hat ***NEW STYLE***	
Snake Style Gold Cap Strap (Duty Hat Accessory)	P8004
HOLDERS - MISCELLANEOUS	
Holder, Form & Clipboard	10017
Holder, Ticket Book	10003
Recessed Badge Bifold Wallet	107BK
Recessed Badge Wallet	105BK
Recessed Belt Clip Badge Holder	716BK
Rigid Tourniquet Case for CAT G7	E10-3021B
HOLSTERS	
Blackhawk Serpa Holster	410500BK
Safariland Basketweave Duty Holster (Left-Hand) WITH LIGHT	6360-6832-482

Safariland Basketweave Duty Holster (Right-Hand) WITH LIGHT	6360-6832-481
Safariland Holster Glock 35 with Light (Comes with Belt Loop and Paddle Back)	6378-6832-411/412
Safariland Holster Glock 35 without Light (Comes with Belt Loop and Paddle Back)	6378-683-411/412
Bootlock Ankle Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	GG-B716-G27/G27L
Nemesis Pocket Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	N38BJE1Z0
Soft Tuck Righthand Inside-Waist Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	106NAE1Z0
Soft Tuck Lefthand Inside-Waist Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	106NBE1Z0
Gladius Vest Holster (G27) (Only officers authorized to carry a secondary weapon may purchase)	Glock 27
KEEPERS	
Safariland Basketweave Keepers (4-Pack)	62-4-4HS
NAMEPLATE	
Name Plates 3/8" by 2.25" with First Initial and Full Last Name	69
PEPPER SPRAY & HOLDERS	
Safariland Basketweave Pepper Spray Holder	38-4-48HS
PROTECTIVE CONCEALMENT VESTS	
Point Blank Omega plate 7*9 ICW	
Point Blank Omega plate 7*9 ICW FEMALE	
Point Blank Omega Plate 8*10	
Point Blank Body Armor Type IIIA Protective Vest with Extra Carrier	Model HL6ABDCS0M
RADIO & ACCESSORIES	
Cougar APX6000 Patrol Earpiece Kit	EP4034
Ear Mold Kit	EP-E
Fin Ear Tip	EPF
Kenwood Listening Earpiece	EP1089SC
Safariland Basketweave Swivel Radio Holder	762-5-48
Tactical Mic Keeper	TMK
RAINGEAR	
Blauer Rain Gear Pants	9134
Blauer Rain Gear Short Jacket	9791 53 30 LO6644/LO44
SHIRTS	
Attach Patch / Attach Rank Sleeve ONLY WHEN BROUGHT IN RTNVAS	SOCSE
Blauer Crew Neck Black Shirt (3 per year)	8120X
Blauer Long-Sleeve Navy Super Shirt	8436-NV
Blauer Mock Neck Black Shirt (3 per year)	8110X
Blauer Navy Necktie (Clip-On)	45015
Blauer Short-Sleeve Navy Super Shirt	8446-NV
Coldgear Tactical Mock Turtle	1343244/1343321
Under Armor Cold Gear Crew Shirt (2 per year)	1316937/1316923

Under Armor Heat Gear T-Shirt (2 per year)	1216007/1235253
BLAUER FLEXRS ARMOR CARRIER	8360XP
BLAUER FLEXRS BASE SHIRT SHORT SLEEVE	8362
BLAUER FLEXRS BASE SHIRT LONG SLEEVE	8361
BLAUER FLEXRS SUPER SHIRT SHORT SLEEVE	8676
BLAUER FLEXRS SUPER SHIRT LONG SLEEVE	8671
Under Armor Tech Tee Loose Fit Black	1005684/1343357
TROUSERS / BDU PANTS	
Blauer 4-Pocket Navy Uniform Trousers (Dress)	8560-NV
Blauer 6-Pocket Navy Uniform Trousers (Cargo)	8565-NV
Blauer/MP Black Long Underwear (3 per year)	8005-BK
Men's 5-11 Stryke Pants (2 per Year in Khaki or Dark Navy)	74369-KHAKI/DKNVY
Women's 5-11 Stryke Pants (2 per Year in Khaki or Dark Navy)	64386-KHAKI/DKNVY
Blauer FLEXRS 6 pocket ripstop cargo pants	8665/8665W
Hem Pants ONLY WHEN PANTS ARE BROUGHT IN RTNVAS	HEM
WHISTLE & CHAIN	
Premier Gold Whistle	P4916
Premier Gold Whistle Chain	P4910
Premier Gold Whistle Holder	P4900
MISCELLANEOUS ITEMS	
ANSI Zipper Traffic Vest (Yellow)	343P
Better Clutches Gold	P10006
Combat Application Tourniquet (CAT) G7	30-0001
Cotton Crew Socks (3-Pack)	181/204-3
Embroidered FPD Tote Bag	PBG-081FPD
Lock Jock / Slim Jim	GALLA025
Rubber Clutches	P10005
Shirt Stays (Clip or Belt Style), Limit 2 per year up to \$20/each	
TIFOSI ORDNANCE 2.0 TACTICAL W/SMOKE/HC RED/CLEAR SAFETY INTERCHANGE LENSES	1731100101
5.11 Tactical RUSH 24 2.0 Backpack	56563-019
Sirchie Fingerprint kits	MFC100
<i>Detective/Community Policing/Training/Administration Division Uniforms</i>	
5.11 Sabre Jacket with Hidden "Police" Panel	48112
Premier Emblem Police back patch on pull down	E803
Blackhawk Serpa Holster	410500BK
Recessed Belt Clip Badge Holder	716BK
Safariland Holster Glock 35 with Light (Comes with Belt Loop and Paddle Back) G23 6378-2832-411/412	6378-6832-411/412

Safariland Holster Glock 35 without Light (Comes with Belt Loop and Paddle Back) G23 6378-283-411/412	6378-683-411/412
Safariland Holster Glock 23 with Light (Comes with Belt Loop and Paddle Back) G23 6378-2832-411/413	6378-2832-411/413
Safariland Holster Glock 23 without Light (Comes with Belt Loop and Paddle Back) G23 6378-283-411/414	6378-283-411/414
Safariland Single Magazine + Cuffs	573-83-411/412
Motor Uniforms	
Blackinton Gold Wheel & Wing Pin (Motor)	P2910
Blauer Motor Rain Jacket Hi-Vis Yellow with "Police"	26950-50
Blauer Motor Rain Pant Hi-Vis Yellow with Stirrups	134-1
Blauer Super Shirt Long-Sleeved Navy (x3)	8436-NV
Blauer Super Shirt Short-Sleeved Navy (x3)	8446-NV
Motor Gloves, \$60 per year allowance, No hard knuckles, No fingerless	
Bike Uniforms	
Black Bike Shoes (Officers may spend \$200 per year on footwear.)	
Black Gloves (May spend \$60 per year on gloves) Only bike gloves may be fingerless.	
Blauer Bike Zipoff Pants	8822Z-NV
Blauer Soft Shell Jacket with Velcro Nametag	4660-NV
Blauer Streetgear Long-Sleeve Shirt	8165-NV
Blauer Streetgear Short-Sleeve Shirt	8160-NV
Premier Emblem Police Back Patch	E820
Embroidered Nametag with Velcro Backing	Nametag / Velcro
KHOR Copper Lens Safety Glasses with lense pack	SDK115
TIFOSI ORDNANCE 2.0 TACTICAL W/SMOKE/HC RED/CLEAR SAFETY INTERCHANGE LENSES	1731100101
K-9 Uniforms	
5.11 Stryke PDU Class B Long Sleeve Shirt	72074-MDNV
5.11 Stryke PDU Class B Pant	74427-MDNV
5.11 Stryke PDU Class B Short Sleeve Shirt	71038-MDNV
K-9 Pocket Brass 3/8" Gold Lettering	C501S
Honor Guard Uniforms	
Hi-Gloss Honor Belt	B111-LC
Hi-Gloss Honor Strap (Suicide Belt)	S110C
Honor Guard Blazer	19B8196
Honor Guard Cord for Jacket	P6009
Honor Guard Dee Ring	S507C
Honor Guard Hat	R-13W
Honor Guard Magazine Pouch	77-83-9B
Honor Guard Gloves (White)	P7009E

Blue Line Mourning Band	E1076
F.P.D. Collar Brass 1/2" Gold Lettering	A7325GLD
Duty Hat Emblem "Police"	B568CO-GLD
Honor Guard Pants	28P8696
Honor Guard Shoes	510-8
ERT Uniforms	
2 Point Blank Level IV Hard Armor 10"x12" Plates (1 Full Cut, 1 Shooter's Cut)A235:BA235:F245	PB-10079-01
TIFOSI ORDNANCE 2.0 TACTICAL W/SMOKE/HC RED/CLEAR SAFETY INTERCHANGE LENSES	1731100101
ERT Advanced Tactical Knee Pads	808300BK
ERT GLOVES BLK, OD GRN, TAN (\$75 OR LESS)	
ERT Pocket Brass 3/8" Gold Lettering	A10315GLD
ERT Tactical Elbow Pads	802600BK
STRYKE 5.11 PANTS TDU GRN	74369 TDU GRN
Point Blank Ram-1 AXIIIA Alpha Elite (Ranger Green, 5 Pouches)	
511 RAPID ASSAULT SHIRT W/ POLICE ON BACK	72194-190
5.11 ADJUSTABLE UNIFORM HAT GRN	89260-190
LOGO FOR HAT	EY18157
Tan Boot (\$200 maximum allowed per year for footwear)	
CNT Uniforms	
5.11 Sabre Jacket (With hidden "Police" Panel)	48112
Safariland Holster Glock 35 with Light (Comes with Belt Loop and Paddle Back)	6378-6832-411/412
Safariland Holster Glock 35 without Light (Comes with Belt Loop and Paddle Back)	6378-683-411/412
Safariland Single Magazine + Cuffs	573-83-411/412
Tailored Armor Carrier (TAC) with Velco "Police" Panels	O3SM00BV0J
CSI/CST Uniforms	
5.11 Sabre Jacket CSI Panel added separate	48112
5.11 Stryke PDU Class B Pant	74427-MDNV
Black Boots that are Shinable	
Black Gloves, No hard knuckles, No fingerless	
Blauer Navy Winter Skull Cap	160-NV
Men's Embroidered Short-Sleeve Tru-Spec Performance Polo Rt chest 1st initial last name, Lf chest 2 line Crime Scene Technician	
Men's Embroidered Long-Sleeve Tru-Spec Performance Polo Rt chest 1st initial last name, Lf chest 2 line Crime Scene Technician	
Women's Embroidered Short-Sleeve Tru-Spec Performance Polo Rt chest 1st initial last name, Lf chest 2 line Crime Scene Technician	
Women's Embroidered Long-Sleeve Tru-Spec Performance Polo Rt chest 1st initial last name, Lf chest 2 line Crime Scene Technician	
Men's 5-11 Stryke Pants (Khaki or Dark Navy)	74369-KHAKI/DKNVY
Tailored Armor Carrier (TAC) with Velco "CSI" Panels	O3SM00BV0J
Women's 5-11 Stryke Pants (Khaki or Dark Navy)	64386-KHAKI/DKNVY

Captains and Up

Blauer 4-Pocket Navy Uniform Trousers (Dress)	8560-NV
Blauer Navy Necktie (Clip-On)	45015
Men's Embroidered Short-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black, Navy, or White)	4436/4340/4242
Men's Embroidered Long-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	4406/4409
Women's Embroidered Short-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	4375/4376
Women's Embroidered Long-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	4420/4421
Navy Dress Coat	38800
Should Board with Gold Rank Bars	20916-12
White Long-Sleeve Dress Shirt women	8431w-WH
White Short-Sleeve Dress Shirt women	8421W-WH
White Long-Sleeve Dress Shirt	8431-WH
White Short-Sleeve Dress Shirt	8421-WH

Soft Uniform

Men's Embroidered Short-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black, Navy, or White)	4436/4340/4242
Men's Embroidered Long-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	4406/4409
Women's Embroidered Short-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	4375/4376
Women's Embroidered Long-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	4420/4421
Men's 5-11 Stryke Pants (2 per Year in Khaki or Dark Navy)	74369-KHAKI/DKNVY
Women's 5-11 Stryke Pants (2 per Year in Khaki or Dark Navy)	64386-KHAKI/DKNVY

Beilfuss, Amanda

From: Adams, David <Adams-David@galls.com>
Sent: Monday, September 25, 2023 8:57 AM
To: Beilfuss, Amanda
Cc: Svetich, Jack
Subject: RE: In regard to: RFP 23-17, Police Uniforms, Equipment, & Quartermaster Services

CAUTION: This email originated from outside of the City of Fayetteville. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Amanda,

We had an issue with our internal spreadsheet, so we would like to amend some of those prices. I have explanations and amended pricing below:

- For the ASP Baton, the item number of the one in the website is BA077 and does not allow for Engraving of a Serial number. The BA077A was set up as a custom for Fayetteville PD. Gall's cost is more than the \$90.30 it was being sold to Fayetteville so Galls lost money on those transactions. It was a mistake and I'm not sure why the price was given originally. **We can amend our bid price to \$141.50.**
- For the Safariland Basket Weave Underbelt, we would like to **amend our bid price to \$37.25.**
- For the Streamlight flashlight we would like to **amend our bid price to \$122.00.**
- For the handcuff key, from our sales team: "There are two handcuff keys in the bid, ZB215 Safariland and RS210 Gall's. I don't see any Handcuff keys that were purchase for \$4.19 and Fayetteville has never purchased the ZB215. 16 of the RS210 have been purchased in the last three years. I will reprice this model #. The link below is for the handcuff keys Gall's sell. I'll be happy to price any that you would like the option to purchase." **For the RS210 model we would like to amend our bid price to \$12.00.**
- For the Blauer 4 pocket trousers, Blauer has given 3 price increases in the last year and a half, so the price will go up substantially, but we would like to **amend our bid price to \$92.00**, including hemming.

Please let me know if there are any questions.

Thanks!

David Adams | Lead Contract Management Specialist
1340 Russell Cave Road | Lexington, KY 40505
adams-david@galls.com

From: Beilfuss, Amanda <abeilfuss@fayetteville-ar.gov>
Sent: Friday, September 22, 2023 12:44 PM
To: BidReview <bidreview@galls.com>
Subject: In regard to: RFP 23-17, Police Uniforms, Equipment, & Quartermaster Services

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Good morning David,

Thank you for submitting on the City of Fayetteville's RFP for Police Uniforms, Equipment, & Quartermaster Services. There are a few concerns that came up regarding your proposal price list, specifically significant price increases from current pricing. Some of the prices in the proposal are even more than what is listed on the website. Below are a few examples that were pointed out:

- ASP 21" Black Expandable Baton was 90.30 in 2023. New price is \$169.40 an 87.31% increase. It's listed on the website for \$141.60.
- Safariland Basket weave Duty Underbelt was 33.60 in 2023. New price is \$43.34 a 29% increase.
- Streamlight stinger flashlight DS LED Flashlight 2023 price \$115.23. New price is \$163.19 a \$41% increase.
- Handcuff key. From \$4.19 to \$27.20 a whopping 549% increase. If this price can't be adjusted is there a less expensive alternative?
- Blauer 4 pocket uniform trousers 2023 was \$72.18 and new price is \$103.50 a 43% increase.

I just wanted to follow up and verify the price list supplied with your proposal is accurate?

Thank you,

Amanda Beilfuss
Sr. Purchasing Agent
Purchasing Division
113 W. Mountain St.
City of Fayetteville, Arkansas 72701

abeilfuss@fayetteville-ar.gov

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The City of Fayetteville's NEW 2022 Procurement Portal is Now Available!

Receive the latest updates or register by [clicking here.](#)

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Galls Discount and Pricing

Gall SKU	MFG Model #	MFG Name	Bid/RFP Item Description	Discount off List Price	QTY	Galls Retail	Bid Price Including Alterations/Embellishments Listed in Bid
			Ammo Magazine Pouches	15%			
ZB217 BW BLK 83	079-83-8-2	Safariland	Safariland Basketweave Concealment Open-Top Magazine Pouch	15%	1	\$ 49.50	\$40.00
LP721 BLK STBW 83	73-83-48	Safariland	Safariland Basketweave Open-Top Double Magazine Pouch	15%	1	\$ 44.99	\$36.00
LP127 STBW HS 083	77-83-48HS	Safariland	Safariland Basketweave Snap-Closure Double Magazine Pouch	15%	1	\$ 47.00	\$38.00
LP738 STBW BLK 83	775-83-48	Safariland	Safariland Slim-Line Open-Top Triple Magazine Holder Basketweave	15%	1	\$ 35.50	\$29.00
			Badges and Brass	15%			
BC1948	BC3343	Blackinton	Blackinton FPD Custom Badge (Pin or Clip) plus Freight	15%	1	\$ 98.50	\$98.50
CB052 GLD	J63	Blackinton	Captain Collar Brass Gold	15%	1	\$ 9.60	\$8.16
CB341 GLD	J104	Blackinton	Chief Collar Brass Gold	15%	1	\$ 34.20	\$29.07
BX207 GLD	P602	Blackinton	Corporal Collar Brass Gold	15%	1	\$ 7.99	\$6.79
CB311 15 GP 2	15LTRSGLD	Blackinton	D.R.E. Pocket Brass Gold	15%	1	\$ 30.50	\$25.93
CB023 GP	J100	Blackinton	Deputy Chief Collar Brass Gold	15%	1	\$ 17.80	\$15.13
BD111 GP	B568CO-GLD	Blackinton	Duty Hat Emblem "Police"	15%	1	\$ 64.00	\$54.40
CZ1000 GP	A7325GLD	Blackinton	F.P.D. Collar Brass 1/2" Gold Lettering	15%	1	\$ 17.30	\$14.71
CB921 GLD	P2434	Blackinton	F.T.O. Pocket Brass 3/8" Gold Lettering	15%	1	\$ 8.99	\$7.64
BX219 GLD	P900	Blackinton	Lieutenant Collar Brass Gold	15%	1	\$ 13.99	\$11.89
UE073 GLD	P600	Blackinton	Officer/PFC Collar Brass Gold	15%	1	\$ 7.99	\$6.79
BX209 GLD	P604	Blackinton	Sergeant Collar Brass Gold	15%	1	\$ 8.99	\$7.64
			Baton and Baton Holders	15%			
BA077A	52410-FPD	ASP	ASP 21" Black Expandable Baton with Foam Grip and Serial Number	15%	1	\$ 198.99	\$141.50
LP244 STBW 21	35-F21-48	Safariland	Safariland Basketweave Expandable Baton Holder	15%	1	\$ 37.99	\$32.29
			Belts	15%			
LP071 BW	99-X-4	Safariland	Safariland Basketweave Duty Under-Belt	15%	1	\$ 50.99	\$37.25
ZM170 BW	7950	Safariland	BIANCHI ACCUMOLD ELITE BW BELT WITH VELCRO	15%	1	\$ 73.99	\$62.89
LP070 BW	94-XX-4	Safariland	Safariland Basketweave Outer-Duty Belt	15%	1	\$ 94.99	\$80.74
			Coats and Sweaters	15%			
JA293 DKNV	6110-PLB	Blauer	Blauer Navy Lightweight Bomber Winter Jacket with Gold "P" Buttons	15%	1	\$ 209.00	\$179.00
JA293 DKNV	2X	Blauer	Blauer Navy Lightweight Bomber Winter Jacket with Gold "P" Buttons	15%	1	\$ 230.99	\$196.00
JA293 DKNV	3X - 4X	Blauer	Blauer Navy Lightweight Bomber Winter Jacket with Gold "P" Buttons	15%	1	\$ 260.00	\$248.00
	225-NV	Blauer	Blauer Police V-Neck Fleece-Lined Sweater	15%	1	Discontinued	No bid
SH4243	72314-720	5.11	5.11 Tactical 1/4 Zip Job Shirts WITH NAME AN BADGE PATCH	15%	1	\$ 70.99	\$60.34
JC590 DKNV	4660-NV	Blauer	Blauer Soft Shell Jacket with Velcro Nametag	15%	1	\$ 169.99	\$144.49
JC590 DKNV	2X	Blauer	Blauer Soft Shell Jacket with Velcro Nametag	15%	1	\$ 186.99	\$158.94
JC590 DKNV	3X-4X	Blauer	Blauer Soft Shell Jacket with Velcro Nametag	15%	1	\$ 220.99	\$187.84
			Flashlights and Holders	15%			
NP362 BLK BW	22097	Safariland	Bianchi Stinger Flashlight Basketweave Holder	15%	1	\$ 22.25	\$18.91
FH845 BLK AC	RL3019	MAG Instrument	Mag-Lite LED A/C Flashlight with Battery and Wall Charger	15%	1	\$ 136.99	\$116.44
NP357 BLK BW	22089	Safariland	Safariland Basketweave Mag-Lite Flashlight Ring	15%	1	\$ 19.22	\$16.34
FL1351 BLK	88610	Streamlight	STREAMLIGHT POLYTTAC X USB BLISTER INCLUDES 18650 BATTERY	15%	1	\$ 65.99	\$56.09
FL652 AC	75811	Streamlight	Streamlight Stinger DS LED Flashlight with Battery and Charger	15%	1	\$ 191.99	\$122.00
			Footwear				
FT3001	FT3001	Galls	GALLS 6" HIGH GLOSS SIDE ZIP BOOT	15%	1	\$ 82.99	\$60.00
FW437 BLK	C8694	WEINBRENNER SHOE	THOROGOOD CLASSIC LEATHER ACADEMY OXFORD - ALTERNATE BID	15%	1	\$ 85.99	\$73.09
RW437 BLK	C8694	WEINBRENNER SHOE	THOROGOOD CLASSIC LEATHER ACADEMY OXFORD UNISEX - ALTERNATE BID	15%	1	\$ 85.99	\$73.09
			Gloves	15%			
GL1024	FFTAB	Mecnaix	Black Gloves (May spend \$60 per year on gloves) No hard knuckles, and only bike gloves may be fingerless	15%	1	\$ 24.93	\$20.00
			Handcuff Accessories	15%			
ZB215	HK-10	Safariland	Handcuff Key	15%	1	\$ 32.00	\$27.20
RS210	14L	Gall's	Pen-Style Cuff Key	15%	1	\$ 17.47	\$12.00
LP177 BW HS	290-4HS	Safariland	Safariland Basketweave Double Handcuff Case	15%	1	\$ 60.99	\$51.84
LP081 BW HS	90-4HS	Safariland	Safariland Basketweave Handcuff Case	15%	1	\$ 39.99	\$33.99

RS1052	ZT50ea	Peerless	Standard Cuff Key	15%	1	\$ 2.50	\$2.13
			Handcuffs	15%			\$0.00
RS001	4710	Peerless	Peerless Chained Handcuffs	15%	1	\$ 32.99	\$28.04
RS005	4801	Peerless	Peerless Hinged Handcuffs	15%	1	\$ 49.99	\$42.49
RS021	350103	Smith & Wesson	Smith & Wesson Chained Handcuffs	15%	1	\$ 24.50	\$20.83
RS012	350096	Smith & Wesson	Smith & Wesson Hinged Handcuffs	15%	1	\$ 36.99	\$31.44
			Headwear	15%			
HW866 NAV	160-NV	Blauer	Blauer Navy Winter Skull Cap	15%	1	\$ 29.99	\$25.49
TE2134	TR1000	Monadnock	Monadnock Riot Helmet with Sizing Straps	15%	1	\$ 211.99	\$180.19
HD096	P9009	Premier	Rain Cover for Duty Hat	15%	1	\$ 5.99	\$5.09
HW510		Midway	Serge 8-Point Navy Duty Hat ***NEW/STYLE***	15%	1	\$ 60.99	\$51.84
UE076 GLD	P8004	Premier	Snake Style Gold Cap Strap (Duty Hat Accessory)	15%	1	\$ 14.99	\$12.74
			Holders - Misc	15%			
CP088	10017	Saunders MFG	Holder, Form & Clipboard	15%	1	\$ 50.99	\$43.34
ZB947	10003	Saunders MFG	Holder, Ticket Book	15%	1	\$ 36.99	\$31.44
BD037 BLK 502	107BK	Perfect Fit	Recessed Badge Bifold Wallet	15%	1	\$ 37.99	\$32.29
BD343 BLK CSTM	105BK	Perfect Fit	Recessed Badge Wallet	15%	1	\$ 56.99	\$48.44
BD023 BLK 502	716BK	Perfect Fit	Recessed Belt Clip Badge Holder	15%	1	\$ 29.99	\$25.49
MB1051	E10-3021B	Eleven 10	Rigid Tourniquet Case for CAT G7	15%	1	\$ 38.99	\$33.14
			Holsters	15%			
LP427	410500BK	Vista	Blackhawk Serpa Holster	15%	1	\$ 52.99	\$45.04
LP415 SBLH 6832	6360-6832-482	Safariland	Safariland Basketweave Duty Holster (Left-Hand) WITH LIGHT	15%	1	\$ 193.99	\$160.00
LP415 SBRH 6832	6360-6832-481	Safariland	Safariland Basketweave Duty Holster (Right-Hand) WITH LIGHT	15%	1	\$ 193.99	\$160.00
LP610 STX LH/RH 6832	6378-6832-411/412	Safariland	Safariland Holster Glock 35 with Light (Comes with Belt Loop and Paddle Back)	15%	1	\$ 85.99	\$62.00
LP610 STX LH/RH 683	6378-683-411/412	Safariland	Safariland Holster Glock 35 without Light (Comes with Belt Loop and Paddle Back)	15%	1	\$ 70.99	\$51.00
LP288 PRH	GG-B716-G27/G27L	GOULD & GOODRICH	Bootlock Ankle Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	15%	1	\$ 163.45	\$97.00
LP139 BLK	N38BJE1Z0	DE SANTIS HOLSTER	Nemesis Pocket Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	15%	1	\$ 27.99	\$21.00
LP1823 TAN	106NAE1Z0	DE SANTIS HOLSTER	Soft Tuck Righthand Inside-Waist Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	15%	1	\$ 42.99	\$32.00
LP826 TAN	106NBE1Z0	DE SANTIS HOLSTER	Soft Tuck Lefthand Inside-Waist Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	15%	1	\$ 42.99	\$32.00
	Glock 27		Gladius Vest Holster (G27) (Only officers authorized to carry a secondary duty weapon may purchase)	15%	1	Discontinued	No bid
			Keepers	15%			
LP137 BW HS	62-4-4HS	Safariland	Safariland Basketweave Keepers (4-Pack)	15%	1	\$ 31.99	\$27.19
			Nameplate	15%			
NT084 GLD PLSH CB	69		Name Plates 3/8" by 2.25" with First Initial and Full Last Name	15%	1	\$ 24.99	\$21.24
			Pepper Spray and Holders	15%			
ZB021 STBW HS 4	38-4-48HS	Safariland	Safariland Basketweave Pepper Spray Holder	15%	1	\$ 36.99	\$31.44
			Protective Concealment Vests	15%			
BP1481		Point Blank	Point Blank Omega plate 7*9 ICW	46%	1	\$ 706.00	\$332.25
BP1479		Point Blank	Point Blank Omega plate 7*9 ICW FEMALE	46%	1	\$ 706.00	\$332.25
BP1480		Point Blank	Point Blank Omega Plate 8*10	46%	1	\$ 834.00	\$392.50
BL636	HL6ABDCS0M	Point Blank	Point Blank Body Armor Type IIIA Protective Vest with Extra Carrier	46%	1	\$ 2,177.99	\$999.00
			Radio and Accessories	15%			
AP1478	EP4034	Ear Phone Connection	Cougar APX6000 Patrol Earpiece Kit	15%	1	\$ 95.69	\$81.34
AP943	EP-E	Ear Phone Connection	Ear Mold Kit	15%	1	\$ 9.79	\$8.32
AP1192	EPF	Ear Phone Connection	Fin Ear Tip	15%	1	\$ 10.06	\$8.55
ZA2868	EP1089SC	Ear Phone Connection	Kenwood Listening Earpiece	15%	1	\$ 31.49	\$26.77
LP005 BLK STX 48	762-5-48	Safariland	Safariland Basketweave Swivel Radio Holder	15%	1	\$ 53.99	\$45.89
UN195	TMK		Tactical Mic Keeper	15%	1	\$ 12.29	\$10.45
			Raingear	15%			
RW224	9134	Blauer	Blauer Rain Gear Pants	15%	1	\$ 229.99	\$187.00
Rw224	2X	Blauer	2X	15%	1	\$ 252.99	\$205.00
Rw224	3X-4X	Blauer	3X-4X	15%	1	\$ 172.00	\$230.00
RW1149S	9791 53 30	Blauer	Blauer Rain Gear Short Jacket	15%	1	\$ 331.99	\$282.00
RW1149S	LO6644/LO44	Blauer	Blauer Rain Gear Short Jacket	15%	1	\$ 375.00	\$318.00
	2X,3X,4X, and Tall						
			Shirts	15%			
RTNVAS	SOCSE		Attach Patch / Attach Rank Sleeve ONLY WHEN BROUGHT IN RTNVAS	15%	1	\$ 2.25	\$1.91
UN251 BLK	8120X	Blauer	Blauer Crew Neck Black Shirt (3 per year)	15%	1	\$ 34.99	\$29.74
SH440 DKNV	8436-NV	Blauer	Blauer Long-Sleeve Navy Super Shirt	15%	1	\$ 129.99	\$106.00
SH440 DKNV	18 and up	Blauer	18 and up	15%	1	\$ 142.99	\$115.00
ST463 BLK	8110X	Blauer	Blauer Mock Neck Black Shirt (3 per year)	15%	1	\$ 44.99	\$38.24
UA521 NAV	45015	Blauer	Blauer Navy Necktie (Clip-On)	15%	1	\$ 13.00	\$11.05
SH441 DKNV	8446-NV	Blauer	Blauer Short-Sleeve Navy Super Shirt	15%	1	\$ 114.99	\$97.74
SW2245	1343244/1343321	Under Armour	Coldgear Tactical Mock Turtle	15%	1	\$ 60.00	\$51.00

SW1761	1316937/1316923	Under Armour	Under Armor Cold Gear Crew Shirt (2 per year)	15%	1	Discontinued	No bid
UA961	1216007/1235253	Under Armour	Under Armor Heat Gear T-Shirt (2 per year)	15%	1	\$ 24.99	\$21.24
SH441 DKNV	3X,4X Reg /LNG	Blauer	3X,4X Reg /LNG	15%	1	\$ 131.00	\$114.00
BP2867	8360XP	Blauer	BLAUER FLEXRS ARMOR CARRIER	15%	1	\$ 154.99	\$131.74
SH3593 DKNV	8362	Blauer	BLAUER FLEXRS BASE SHIRT SHORT SLEEVE	15%	1	\$ 69.99	\$63.00
SH3593 DKNV	3X, 4X Reg, LNG	Blauer	BLAUER FLEXRS BASE SHIRT SHORT SLEEVE	15%	1	\$ 83.99	\$74.00
SH3594 DKNV	8361	Blauer	BLAUER FLEXRS BASE SHIRT LONG SLEEVE	15%	1	\$ 79.99	\$70.00
SH3594 DKNV	3X, 4X Reg, LNG		3X, 4X Reg, LNG	15%	1	\$ 111.99	\$94.00
SH3592 DKNV	8676	Blauer	BLAUER FLEXRS SUPER SHIRT SHORT SLEEVE	15%	1	\$ 84.99	\$75.00
SH3592 DKNV	3X,4X Reg /LNG		3X,4X Reg /LNG	15%	1	\$ 105.99	\$90.00
SH3591 DKNV	8671	Blauer	BLAUER FLEXRS SUPER SHIRT LONG SLEEVE	15%	1	\$ 94.99	\$79.00
Sh3591 DKNV	18		18	15%	1	\$ 104.49	\$87.00
UA707 BLK	1005684/1343357	Under Armour	Under Armor Tech Tee Loose Fit Black	15%	1	\$ 24.99	\$21.24
			Trousers/BDU Pants	15%			
TR2058 DKNV	8560-NV	Blauer	Blauer 4-Pocket Navy Uniform Trousers (Dress)	15%	1	\$ 124.99	\$92.00
TR2058 DKNV			44-60	15%	1	\$ 137.49	\$113.00
TR2056 DKNV	8565-NV	Blauer	Blauer 6-Pocket Navy Uniform Trousers (Cargo)	15%	1	\$ 139.99	\$118.00
TR2056 DKNV			44-60	15%	1	\$ 153.99	\$129.00
SQ220 BLK	8005-BK	Blauer	Blauer/MP Black Long Underwear (3 per year)	15%	1		\$0.00
TR909	74369	5.11	Men's 5-11 Stryke Pants (2 per Year in Khaki or Dark Navy)	15%	1	\$ 82.99	\$68.00
TR980	64386	5.11	Women's 5-11 Stryke Pants (2 per Year in Khaki or Dark Navy)	15%	1	\$ 82.99	\$68.00
TR2253 DKNV	8665/8665W	Blauer	Blauer FLEXRS 6 pocket ripstop cargo pants	15%	1	\$ 99.99	\$84.99
	HEM		Hem Pants ONLY WHEN PANTS ARE BROUGHT IN RTNVAS	15%	1	\$ 5.25	\$4.46
			Whistle and Chain	15%			
UE064 BRS	P4916	Premier	Premier Gold Whistle	15%	1	\$ 10.49	\$8.92
UE063 GLD	P4910	Premier	Premier Gold Whistle Chain	15%	1	\$ 6.99	\$5.94
BX183 GLD	P4900	Premier	Premier Gold Whistle Holder	15%	1	\$ 6.99	\$5.94
			Misc Items	15%			
HS132 YEL	343P	Blauer	ANSI Zipper Traffic Vest (Yellow)	15%	1	\$ 69.99	\$59.49
NT170 GLD	P10006	Premier	Better Clutches Gold	15%	1	\$ 2.99	\$2.54
FA240 BLK	30-0001	North American Rescue	Combat Application Tourniquet (CAT) G7	15%	1	\$ 31.99	\$27.19
SP412 BLK	181/204-3	Pro Feet	Cotton Crew Socks (3-Pack)	15%	1	\$ 19.98	\$16.98
BB023 FAYPD	PBG-081FPD	Premier	Embroidered FPD Tote Bag	15%	1	\$ 67.99	\$57.79
LT013	GALLA025	Pro Lock	Lock Jock / Slim Jim	15%	1	\$ 21.76	\$18.50
NT171	P10005	Premier	Rubber Clutches	15%	1	\$ 2.99	\$2.54
UA663		Premier	Shirt Stays (Clip or Belt Style), Limit 2 per year up to \$20/each	15%	1	\$ 14.99	\$12.74
EW2135 BLK	1731100101	Tifosi Optics	TIFOSI ORDNANCE 2.0 TACTICAL W/SMOKE/HC RED/CLEAR SAFETY INTERCHANGE LENSES	15%	1	\$ 79.95	\$67.96
BG1820 BLK	56563-019	5.11	5.11 Tactical RUSH 24 2.0 Backpack	15%	1	\$ 135.99	\$115.59
LE132	MFC100	Sirchie	Sirchie Fingerprint kits	15%	1	\$ 34.99	\$29.74
			Detective/Commun. Policing/Training/Admin Division	15%			
JA935 BLK	48112	5.11	5.11 Sabre Jacket with Hidden "Police" Panel	15%	1	\$ 270.99	\$230.34
UE029 BLK GRY	E803	Premier	Premier Emblem Police back patch on pull down	15%	1	\$ 5.99	\$5.09
LP427 BK(RH/LH) MT G17	410500BK	Vista Outdoor	Blackhawk Serpa Holster	15%	1	\$ 52.99	\$45.04
BD023 BLK 502	716BK	Perfect Fit	Recessed Belt Clip Badge Holder	15%	1	\$ 29.99	\$25.49
LP610 STX LH/RH 6832	6378-6832-411/412	Safariland	Safariland Holster Glock 35 with Light (Comes with Belt Loop and Paddle Back) G23 6378-2832-411/412	15%	1	\$ 85.99	\$62.00
LP610 STX LH/RH 683	6378-683-411/412	Safariland	Safariland Holster Glock 35 without Light (Comes with Belt Loop and Paddle Back) G23 6378-283-411/412	15%	1	\$ 70.99	\$61.00
LP610 STX LH/RH 2832	6378-2832-411/413	Safariland	Safariland Holster Glock 23 with Light (Comes with Belt Loop and Paddle Back) G23 6378-2832-411/413	15%	1	\$ 85.99	\$62.00
LP610 STX LH/RH 283	6378-283-411/414	Safariland	Safariland Holster Glock 23 without Light (Comes with Belt Loop and Paddle Back) G23 6378-283-411/414	15%	1	\$ 70.99	\$51.00
ZA964 SP 83	573-83-411/412		Safariland Single Magazine + Cuffs	15%	1	\$ 54.99	\$46.74
			Motor Uniforms	15%			
BX163 GOLD	P2910	Premier	Blackinton Gold Wheel & Wing Pin (Motor)	15%	1	\$ 9.99	\$8.49
RW618A YEL	26950-50	Blauer	Blauer Motor Rain Jacket Hi-Vis Yellow with "Police"	15%	1		\$0.00
RW014 YEL	134-1	Blauer	Blauer Motor Rain Pant Hi-Vis Yellow with Stirrups	15%	1	\$ 109.99	\$93.49
SH440 DKNV	8436-NV	Blauer	Blauer Super Shirt Long-Sleeved Navy	15%	1	\$ 129.99	\$110.49
SH441/SH442 DKNV	8446-NV	Blauer	Blauer Super Shirt Short-Sleeved Navy (x3)	15%	1	\$ 114.99	\$97.74
			Motor Gloves, \$60 per year allowance, No hard knuckles, No fingerless	15%			
			Bike Uniforms	15%			
			Black Bike Shoes (Officers may spend \$200 per year on footwear.)	15%	1		
GL1024	FFTAB	Mechanix	Motor Gloves, \$60 per year allowance, No hard knuckles, No fingerless	15%	1	\$ 24.90	\$20.00
TJ228/TR1654 D	8822Z-NV	Blauer	Blauer Bike Zipoff Pants	15%	1	\$ 129.99	\$110.49

JC590 DKNV	4660-NV	Blauer	Blauer Soft Shell Jacket with Velcro Nametag	15%	1	\$ 169.99	\$144.49
JC590 DKNV	2X	Blauer	Blauer Soft Shell Jacket with Velcro Nametag	15%	1	\$ 186.99	\$158.94
JC590 DKNV	3X-4X	Blauer	Blauer Soft Shell Jacket with Velcro Nametag	15%	1	\$ 220.99	\$187.84
SH1650 DKNV	8165-NV	Blauer	Blauer Streetgear Long-Sleeve Shirt	15%	1	\$ 84.99	\$72.24
SJ417 DKNV	8160-NV	Blauer	Blauer Streetgear Short-Sleeve Shirt	15%	1	\$ 79.99	\$67.99
UE032 BLK GRY	E820	Premier	Premier Emblem Police Back Patch	15%	1	\$ 10.99	\$9.34
UB985N/UX406	Nametag / Velcro	Gall's	Embroidered Nametag with Velcro Backing	15%	1	\$ 9.00	\$7.65
EW339 BLK	SDK115	Wolf Peak	KHOR Copper Lens Safety Glasses with lense pack	15%	1	\$ 18.99	\$16.14
EW2135 BLK	1731100101	Tifosi Optics	TIFOSI ORDNANCE 2.0 TACTICAL W/SMOKE/HC RED/CLEAR SAFETY INTERCHANGE LENSES	15%	1	\$ 79.95	\$67.96
			K-9 Uniforms	15%			
SG274 MDNV	72074-MDNV	5.11	5.11 Stryke PDU Class B Long Sleeve Shirt	15%	1	\$ 90.99	\$77.34
TT350 MDNV	74427-MDNV	5.11	5.11 Stryke PDU Class B Pant	15%	1	\$ 90.99	\$77.34
SG277 MDNV	71038-MDNV	5.11	5.11 Stryke PDU Class B Short Sleeve Shirt	15%	1	\$ 85.99	\$73.09
CB177GLD Pair	C501S	Smith & Warren	K-9 Pocket Brass 3/8" Gold Lettering	15%	1	\$ 29.60	\$25.16
			Honor Guard Uniforms	15%			
LP239	B111-LC	DON HUME	Hi-Gloss Honor Belt	15%	1	\$ 66.75	\$56.74
ZL679 CL	S110C	DON HUME	Hi-Gloss Honor Strap (Suicide Belt)	15%	1	\$ 83.37	\$70.86
JC631	19B8196	FECHHEIMER	Honor Guard Blazer	15%	1	\$ 1,137.65	\$967.00
UE072 GLD GLD	P6009	Premier	Honor Guard Cord for Jacket	15%	1	\$ 20.99	\$17.84
ZL680 CL BRS	S507C	DON HUME	Honor Guard Dee Ring	15%	1	\$ 19.19	\$16.31
HW901 WHT	R-13W	Keystone	Honor Guard Hat	15%	1	\$ 119.95	\$101.96
LP127 CL BRS 83	77-83-9B	Safariland	Honor Guard Magazine Pouch	15%	1	\$ 61.00	\$51.85
GL1449 WHT	P7009E	Premier	Honor Guard Gloves (White)	15%	1	\$ 6.99	\$5.94
BE082	E1076	Premier	Blue Line Mourning Band	15%	1	\$ 1.99	\$1.69
CZ1000 GP	A7325GLD	Blackinton	F.P.D. Collar Brass 1/2" Gold Lettering	15%	1	\$ 17.30	\$14.71
BD111	B568CO-GLD	Blackinton	Duty Hat Emblem "Police"	15%	1	\$ 64.00	\$54.40
TR695 DKNV	28P8696	FECHHEIMER	Honor Guard Pants	15%	1	\$ 209.99	\$178.49
FW663 BLK	510-8	Rocky	Honor Guard Shoes	15%	1	\$ 106.99	\$90.94
			ERT Uniforms	15%			
BY612	PLT341MCEC	Point Blank	LVL III STAND ALONE PLATE SHOOTERS CUT 10X12 (30260-1)	15%	1	\$ 1,433.00	\$778.00
EW2135 BLK	1731100101	Tifosi Optics	TIFOSI ORDNANCE 2.0 TACTICAL W/SMOKE/HC RED/CLEAR SAFETY INTERCHANGE LENSES	15%	1	\$ 79.95	\$67.96
TE577 BLK	808300BK	Vista Outdoor	ERT Advanced Tactical Knee Pads	15%	1	\$ 34.99	\$29.74
			ERT GLOVES BLK, OD GRN, TAN (\$75 OR LESS)	15%	1		
CB796 GP	A10315GLD	Blackinton	ERT Pocket Brass 3/8" Gold Lettering	15%	1	\$ 17.30	\$14.71
TE537 BLK	802600BK	Vista Outdoor	ERT Tactical Elbow Pads	15%	1	\$ 22.99	\$19.54
TR909	74369 TDU GRN	5.11	STRYKE 5.11 PANTS TDU GRN	15%	1	\$ 82.99	\$68.00
BP2740 RGRN	SRVZE3CS0J	Point Blank	SRV COMPLETE VEST W/ AXIIIA BALLISTICS	46%	1	\$ 5,231.00	\$2,462.00
SH2489	72194-190	5.11	511 RAPID ASSAULT SHIRT W/ POLICE ON BACK	15%	1	\$ 76.99	\$65.44
HW426 GRN	89260-190	5.11	5.11 ADJUSTABLE UNIFORM HAT GRN	15%	1	\$ 10.99	\$9.34
EY18157	EY18157	Gall's	LOGO FOR HAT	15%	1	\$ 11.38	\$9.67
			Tan Boot (\$200 maximum allowed per year for footwear)	15%	1		
			CNT Uniforms	15%			
JA935 BLK	48112	5.11	5.11 Sabre Jacket (With hidden "Police" Panel)	15%	1	\$ 270.99	\$230.34
LP610 STX	6378-6832-411/412	Safariland	Safariland Holster Glock 35 with Light (Comes with Belt Loop and Paddle Back)	15%	1	\$ 85.99	\$62.00
LP610 STX	6378-683-411/412	Safariland	Safariland Holster Glock 35 without Light (Comes with Belt Loop and Paddle Back)	15%	1	\$ 70.99	\$51.00
ZA964 SP	573-83-411/412		Safariland Single Magazine + Cuffs	15%	1	\$ 54.99	\$46.74
BP3803 BLACK	O3SM00BV0J		Tailored Armor Carrier (TAC) with Velcro "Police" Panels	15%	1	\$ 390.00	\$331.50
			CSI/CST Uniforms	15%			
JA935 BLK	48112	5.11	5.11 Sabre Jacket CSI Panel added separate	15%	1	\$ 270.99	\$230.34
TT350 MDNV	74427-MDNV	5.11	5.11 Stryke PDU Class B Pant	15%	1	\$ 90.99	\$77.34
Ft3001	Ft3001	Galls	GALLS 6" HIGH GLOSS SIDE ZIP BOOT	15%	1	\$ 82.99	\$60.00
			Black Gloves, No hard knuckles, No fingerless	15%	1		
HD166 NAV	160-NV	Blauer	Blauer Navy Winter Skull Cap	15%	1	\$ 30.99	\$26.34
SR778 NAV		Tru-Spec	Men's Embroidered Short-Sleeve Tru-Spec Performance Polo Rt chest 1st initial last name, Lf chest 2 line Crime Scene Technician	15%	1	\$ 39.99	\$33.99
ST278 BLK		Tru-Spec	Men's Embroidered Long-Sleeve Tru-Spec Performance Polo Rt chest 1st initial last name, Lf chest 2 line Crime Scene Technician	15%	1	\$ 44.99	\$38.24
SR779		Tru-Spec	Women's Embroidered Short-Sleeve Tru-Spec Performance Polo Rt chest 1st initial last name, Lf chest 2 line Crime Scene Technician	15%	1	\$ 39.99	\$33.99
ST276 BLK		Tru-Spec	Women's Embroidered Long-Sleeve Tru-Spec Performance Polo Rt chest 1st initial last name, Lf chest 2 line Crime Scene Technician	15%	1	\$ 44.99	\$38.24
TR909	74369-KHAKI/DKNVY	5.11	Men's 5-11 Stryke Pants (Khaki or Dark Navy)	15%	1	\$ 82.99	\$68.00

BP3803 BLACK	O3SM00BV0J		Tailored Armor Carrier (TAC) with Velcro "CSI" Panels	15%	1	\$ 390.00	\$331.50
TR980	64386-KHAKI/DKNVY	5.11	Women's 5-11 Stryke Pants (Khaki or Dark Navy)	15%	1	\$ 82.99	\$68.00
			Captains and Up	15%			
TR2058/TR2063 DKNV	8560-NV	Blauer	Blauer 4-Pocket Navy Uniform Trousers (Dress)	15%	1	\$ 124.99	\$103.50
UA521	45015		Blauer Navy Necktie (Clip-On)	15%	1		\$0.00
SR778FV	4436/4340/4242	Tru-Spec	Men's Embroidered Short-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black, Navy, or White)	15%	1	\$ 34.88	\$43.00
ST278FV	4406/4409	Tru-Spec	Men's Embroidered Long-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	15%	1	\$ 38.63	\$47.00
SR779FV	4375/4376	Tru-Spec	Women's Embroidered Short-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	15%	1	\$ 34.88	\$43.00
ST276FV	4420/4421	Tru-Spec	Women's Embroidered Long-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	15%	1	\$ 38.63	\$47.00
JA380 NAV	38800	FECHHEIMER	Navy Dress Coat	15%	1	\$ 266.94	\$226.90
UZ8032	20916-12	Premier	Should Board with Gold Rank Bars	15%	1	\$ 15.50	\$13.18
SH738 WHT	8431w-WH	Blauer	White Long-Sleeve Dress Shirt women	15%	1	\$ 64.99	\$55.24
SH737 WHT	8421W-WH	Blauer	White Short-Sleeve Dress Shirt women	15%	1	\$ 54.99	\$46.74
SH734 WHT	8431-WH	Blauer	White Long-Sleeve Dress Shirt	15%	1	\$ 64.99	\$55.24
SH733 WHT	8421-WH	Blauer	White Short-Sleeve Dress Shirt	15%	1	\$ 54.99	\$46.74
			Soft Uniforms	15%			\$0.00
SR778FV	4436/4340/4242	Tru-Spec	Men's Embroidered Short-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black, Navy, or White)	15%	1	\$ 34.88	\$43.00
ST278FV	4406/4409	Tru-Spec	Men's Embroidered Long-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	15%	1	\$ 38.63	\$47.00
SR779FV	4375/4376	Tru-Spec	Women's Embroidered Short-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	15%	1	\$ 34.88	\$43.00
ST276FV	4420/4421	Tru-Spec	Women's Embroidered Long-Sleeve Tru-Spec Performance Polo with Badge and Name (2 per Year in Black or Navy)	15%	1	\$ 38.63	\$47.00
TR909	74369-KHAKI/DKNVY	5.11	Men's 5-11 Stryke Pants (2 per Year in Khaki or Dark Navy)	15%	1	\$ 82.99	\$68.00
TR980	64386-KHAKI/DKNVY	5.11	Women's 5-11 Stryke Pants (2 per Year in Khaki or Dark Navy)	15%	1	\$ 82.99	\$68.00
			Price for Embellishments Not Included in Item Pricing				
UE022		Galls	REVERSED AMERICAN FLAG PATCHES 3.5 X 2.25		1		\$2.50
ES36552		Galls	OFFICER FAYETTEVILLE POLICE AR BADGE		1		\$16.00
PEC01		Galls	1 LINE RIGHT CHEST EMBROIDERY		1		\$3.00
PEC02		Galls	2 LINE RIGHT CHEST EMBROIDERY		1		\$4.00
UA025S		Galls	NAV 1IN WEBB NAMESTRIP (APPLIED IN HOUSE) - SINGLE		1		\$6.00



MEETING OF NOVEMBER 21, 2023

TO: Mayor Jordan and City Council

THRU:

FROM: Mike Reynolds, Police Chief

DATE:

SUBJECT: FY2023 Community Oriented Policing Services (COPS) Hiring Program Grant Award

RECOMMENDATION:

A resolution to authorize acceptance of the 2023 COPS Hiring Program grant award in the amount of \$250,000 to hire two (2) new police officers for expansion of our School Resource Officer (SRO) Program with the Fayetteville Public Schools for a period of four (4) years, and approval of a budget adjustment.

BACKGROUND:

The COPS Hiring Program is a competitive grant program that provides funding for three (3) years directly to law enforcement agencies to create and preserve jobs and to increase their community policing capacity and crime prevention efforts. Each grant recipient is afforded five (5) years to complete three (3) years of grant funded activity. Year 1 is structured for recruitment and certification for new officers for agencies awarded COPS funds, Years 2-4 are grant funded activities specified in the grant application, and Year 5 requires the recipient to 100% fund the position for 1-year. Funding is based on our current entry-level salaries and benefits for sworn officer positions plus annual step increases per our current pay plan policy. Any additional costs for positions hired under the COPS Hiring Program beyond salaries and benefits must be paid for with local funds.

Furthermore, Resolution #190-22 (see attached) approved by City Council on August 16, 2022, expresses the intent of the City Council to add two (2) new SRO positions each budget year, until every school in the district is able to have an officer on site each school day. This COPS Hiring Program grant award will provide federal funding to mitigate general fund expenses necessary to meet City Council's goal of Resolution #190-22. In addition to Resolution #190-22, the FY2023 COPS Hiring Program grant application was approved by City Council on May 2, 2023, via Resolution #110-23 (see attached). On September 26, 2023, Paul Becker presented to City Council the 2024 Proposed Budget, and these SRO positions were included in his presentation.

DISCUSSION:

The COPS Hiring Program grant will fund \$250,000 while grant match requirements will be \$198,844. Grant match requirements will be funded through reimbursement of expenses for two (2) officers assigned to the Fayetteville Public Schools as SROs. The Fayetteville Police Department will utilize the COPS Hiring Program Grant funding to hire two (2) new police officer positions. In anticipation of this grant award, we have included these two (2) new police officer positions in the Mayor's 2024 Proposed Budget.

Mailing address:

113 W. Mountain Street
Fayetteville, AR 72701

www.fayetteville-ar.gov

Fayetteville Public Schools has requested FPD SROs be assigned to each school within their district, and Fayetteville Public Schools has 17 schools within their district beginning with the 2023-2024 academic year. Currently, our SRO Program has nine (9) positions budgeted within the 2023 Approved Operating Budget and assigned to the Fayetteville Public Schools. This grant award will be used to add two (2) officers to our SRO Program, bringing our total approved SRO positions to eleven (11) at the start of the 2024-2025 academic year.

If awarded, the Fayetteville Public Schools have agreed to pay their proportionate share of the \$496,100 local match requirements. The attached spreadsheet shows the total cost for two new officers throughout the four (4) year grant period to be \$746,100. Grant funds in the amount of \$250,000 will result in the City's local requirements being \$496,100 with the Fayetteville Public Schools reimbursing \$339,710. The City's net expense over the grant period is projected to be \$156,390 or 21% of total expenses.

BUDGET/STAFF IMPACT:

A \$250,000 budget adjustment will establish a revenue and expense budget within project accounting for tracking the FY2023 COPS Hiring Program grant award. This grant award will fund 45% of the cost of these officers for years 2024-2026.

ATTACHMENTS: SRF (#3), SRM (#4), BA (#5), FY23 CHP Grant Application - SRO Budget by New Officer (#6), 190-22 RESOLUTION (#7), 110-23 RESOLUTION (#8), Award_Package_FAW-181010 (#9)

Mailing address:

113 W. Mountain Street
Fayetteville, AR 72701

www.fayetteville-ar.gov



City of Fayetteville, Arkansas

113 West Mountain Street
Fayetteville, AR 72701
(479) 575-8323

Legislation Text

File #: 2023-1267

FY2023 Community Oriented Policing Services (COPS) Hiring Program Grant Award

A RESOLUTION TO AUTHORIZE ACCEPTANCE OF THE 2023 COMMUNITY ORIENTED POLICING SERVICES HIRING PROGRAM GRANT IN THE AMOUNT OF \$250,000 TO FUND TWO NEW POLICE OFFICER POSITIONS FOR EXPANSION OF THE SCHOOL RESOURCE OFFICER PROGRAM FOR A PERIOD OF FOUR YEARS, AND TO APPROVE A BUDGET ADJUSTMENT

WHEREAS, on August 16, 2022, the City Council approved Resolution 190-22 expressing the intent of the City Council to add two new SRO positions each budget year, until every school in the district is able to have an officer on site each school day; and

WHEREAS, on May 2, 2023, the City Council approved Resolution 110-23 authorizing an application for the FY2023 COPS Hiring Program grant; and

WHEREAS, on September 26, 2023 the 2024 Proposed Budget was presented to City Council that includes these positions.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby authorizes the acceptance of a grant from the 2023 Community Oriented Policing Services Hiring Program in the amount of \$448,844.00 to fund two Police Officers for a period of four years with the \$198,844.00 required match.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached to this Resolution.

City of Fayetteville Staff Review Form

2023-1267

Item ID

11/21/2023

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Mike Reynolds

11/3/2023

POLICE (200)

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution to authorize acceptance of the 2023 COPS Hiring Program grant award in the amount of \$250,000 to hire two (2) new police officers for expansion of our School Resource Officer (SRO) Program with the Fayetteville Public Schools for a period of four (4) years, and approval of a budget adjustment.

Budget Impact:

1010.200.2920-5120.00

General

Account Number

Fund

32204-2023

Police-COPS Hiring Program Grant

Project Number

Project Title

Budgeted Item? No

Total Amended Budget

\$ -

Expenses (Actual+Encum)

\$ -

Available Budget

\$ -

Does item have a direct cost? No

Item Cost

\$ -

Is a Budget Adjustment attached? Yes

Budget Adjustment

\$ 250,000.00

Remaining Budget

\$ 250,000.00

V20221130

Purchase Order Number:

Previous Ordinance or Resolution #

Change Order Number:

Approval Date:

Original Contract Number:

Comments:



CITY OF
FAYETTEVILLE
ARKANSAS

CITY COUNCIL MEMO

MEETING OF NOVEMBER 21, 2023

TO: Mayor and City Council
FROM: Mike Reynolds, Chief of Police
DATE: November 2, 2023
SUBJECT: **FY2023 Community Oriented Policing Services (COPS) Hiring Program Grant Award**

A handwritten signature in dark ink, appearing to read "Mike Reynolds".

RECOMMENDATION:

Acceptance of the 2023 COPS Hiring Program grant award to hire two (2) new police officers for expansion of our School Resource Officer (SRO) Program with the Fayetteville Public Schools for a period of four (4) years with a total grant project amount of \$448,844, and approval of a budget adjustment in the amount of \$250,000. The COPS Hiring Program grant will fund \$250,000 while grant match requirements will be \$198,844.

BACKGROUND:

The COPS Hiring Program is a competitive grant program that provides funding for three (3) years directly to law enforcement agencies to create and preserve jobs and to increase their community policing capacity and crime prevention efforts. Each grant recipient is afforded five (5) years to complete three (3) years of grant funded activity. Year 1 is structured for recruitment and certification for new officers for agencies awarded COPS funds, Years 2-4 are grant funded activities specified in the grant application, and Year 5 requires the recipient to 100% fund the position for 1-year. Funding is based on our current entry-level salaries and benefits for sworn officer positions plus annual step increases per our current pay plan policy. Any additional costs for positions hired under the COPS Hiring Program beyond salaries and benefits must be paid for with local funds.

Furthermore, Resolution #190-22 (see attached) approved by City Council on August 16, 2022, expresses the intent of the City Council to add two (2) new SRO positions each budget year, until every school in the district is able to have an officer on site each school day. This COPS Hiring Program grant award will provide federal funding to mitigate general fund expenses necessary to meet City Council's goal of Resolution #190-22. In addition to Resolution #190-22, the FY2023 COPS Hiring Program grant application was approved by City Council on May 2, 2023, via Resolution #110-23 (see attached). On September 26, 2023, Paul Becker presented to City Council the 2024 Proposed Budget, and these SRO positions were included in his presentation.

DISCUSSION:

The COPS Hiring Program grant will fund \$250,000 while grant match requirements will be \$198,844. Grant match requirements will be funded through reimbursement of expenses for

two (2) officers assigned to the Fayetteville Public Schools as SROs. The Fayetteville Police Department will utilize the COPS Hiring Program Grant funding to hire two (2) new police officer positions. In anticipation of this grant award, we have included these two (2) new police officer positions in the Mayor's 2024 Proposed Budget.

Fayetteville Public Schools has previously requested additional SROs for each school within their district, but our staffing and budget levels have not allowed for these positions. Fayetteville Public Schools has 17 schools within their district beginning with the 2023-2024 academic year. Our SRO Program currently has nine (9) positions budgeted within the 2023 Approved Operating Budget. Seven (7) of these positions are active while two (2) recently added positions are vacant pending recruitment and certification of new officers. This grant award will be used to add two (2) officers to our SRO Program bringing our total approved SRO positions to eleven (11) at the start of the 2024-2025 academic year.

Fayetteville Public Schools has agreed to pay their proportionate share of the \$496,100 local match requirements, if awarded. The attached spreadsheet shows the total cost for two new officers throughout the four (4) year grant period to be \$746,100. Grant funds in the amount of \$250,000 will result in the City's local requirements to be \$496,100 with the Fayetteville Public Schools reimbursing \$339,710. The City's net expense over the grant period is projected to be \$156,390 or 21% of total expenses.

BUDGET/STAFF IMPACT:

A \$250,000 budget adjustment will establish a revenue and expense budget within project accounting for tracking the FY2023 COPS Hiring Program grant award. This grant award will fund 45% of the cost of these officers for years 2024-2026.

Attachments:

- Budget Adjustment
- Budget Summary
- Resolution #190-22
- Resolution #110-23
- FY2023 COPS Hiring Program Grant Award Package

Budget Year	Division	Adjustment Number
2023	POLICE (200)	
	Requestor: Willie Newman	

BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION:

Establish a revenue and expense budget within project accounting to track the FY2023 COPS Hiring Program grant award.

	COUNCIL DATE:	11/21/2023
	ITEM ID#:	2023-1267
	Budget Division	Date
	TYPE:	D - (City Council)
	JOURNAL #:	
GLDATE:		
CHKD/POSTED:	/	
RESOLUTION/ORDINANCE		

[illegible]

FY23 COPS Hiring Program Grant

Budget Summary

2024-2027

	<u>Year 1 - Step A</u>	<u>Year 2 -Step B</u>	<u>Year 3 - Step C</u>	<u>Year 4 - Step D</u>	<u>Total</u>
Base Annual Pay	\$ 53,102	\$ 55,682	\$ 58,261	\$ 60,840	\$ 227,885
Premium Holiday Pay	2,655	2,784	2,913	3,042	11,394
Sign-on Pay	5,000	-	-	-	5,000
Longevity Pay	-	-	-	-	-
Education Pay	1,593	1,670	1,748	1,825	6,837
Specialized Pay	-	-	-	-	-
Certificate Pay	-	300	300	300	900
Shift Differential	-	-	-	-	-
Academy Training - OT	3,115	-	-	-	3,115
Total Base Pay	\$ 65,466	\$ 60,436	\$ 63,222	\$ 66,007	\$ 255,131
Fringe Benefits per Officer					
Medicare	\$ 949	\$ 876	\$ 917	\$ 957	\$ 3,699
Health Insurance	4,709	4,977	5,211	5,211	20,108
Life Insurance	134	142	148	156	580
LTD Insurance	78	82	86	90	336
Retirement	16,023	16,016	16,754	17,492	66,285
Workers Comp	1,290	1,191	1,245	1,300	5,026
Professional Liability Insurance	300	300	300	300	1,200
Total Fringe Benefits per Officer	\$ 23,483	\$ 23,583	\$ 24,661	\$ 25,507	\$ 97,234
Total Salary & Fringe per Officer	\$ 88,949	\$ 84,020	\$ 87,883	\$ 91,514	\$ 352,365
Uniform, Equipment, & Training Per Officer					
Uniform	\$ 6,126	\$ 600	\$ 600	\$ 600	\$ 7,926
Bulletproof Vest	1,810	-	-	-	1,810
Axon Officer Safety Plan	3,620	-	-	-	3,620
Duty Weapon	680	-	-	-	680
Radio APX6000	5,324	-	-	-	5,324
Academy Training - Per Diem	365	-	-	-	365
FTO Trainer	960.00	-	-	-	960
Total Equip & Training per Officer	\$ 18,885	\$ 600	\$ 600	\$ 600	\$ 20,685
Total Operating Expense per Officer	\$ 107,834	\$ 84,620	\$ 88,483	\$ 92,114	\$ 373,050
Total Expenses - 2 New Officers	\$ 215,668	\$ 169,239	\$ 176,965	\$ 184,228	\$ 746,100
Cost Share - 2 School Resource Officers					
Grant Program (\$125,000 max per position over 3 years)	\$ 130,740.00	\$ 84,312.00	\$ 34,948.00	\$ -	\$ 250,000.00
City's General Fund	0.43	(0.33)	57,089.80	99,300.34	156,390.25
Fayetteville Public Schools SRO Reimbursement	84,927.36	84,927.36	84,927.36	84,927.36	339,709.44
Total Revenue	\$ 215,667.79	\$ 169,239.03	\$ 176,965.16	\$ 184,227.70	\$ 746,099.69



113 West Mountain Street
Fayetteville, AR 72701
(479) 575-8323

Resolution: 190-22

File Number: 2022-0707

SCHOOL RESOURCE OFFICER:

A RESOLUTION TO APPROVE THE ADDITION OF A NEW FULL TIME EQUIVALENT POLICE OFFICER POSITION TO BE ASSIGNED TO THE FAYETTEVILLE PUBLIC SCHOOL DISTRICT AS A SCHOOL RESOURCE OFFICER BEGINNING IN THE 2022-2023 SCHOOL YEAR, TO APPROVE UP TO \$3,000.00 FOR EACH SCHOOL RESOURCE OFFICER FOR SOCIAL WORK OR COUNSELING EDUCATION FOR THE 2022-2023 SCHOOL YEAR, TO EXPRESS THE INTENT OF THE CITY COUNCIL TO ADD TWO NEW SCHOOL RESOURCE OFFICER POSITIONS EACH YEAR THEREAFTER UNTIL EVERY SCHOOL IN THE DISTRICT IS ABLE TO HAVE AN OFFICER ON SITE EACH SCHOOL DAY, AND TO APPROVE A BUDGET ADJUSTMENT

WHEREAS, pursuant to Ark. Code Ann. § 6-10-128, the City of Fayetteville and the Fayetteville Public School District must enter into a memorandum of understanding regarding the assignment of school resource officers (SROs) to the Fayetteville Public School District including the financial responsibilities of each party, chain of command, the roles and responsibilities of the school resource officers, training requirements, hours of assignment, the provision of benefits, and other matters; and

WHEREAS, the City currently has six school resource officers assigned to the Fayetteville Public School District which has fifteen schools in operation and a sixteenth under construction; and

WHEREAS, the District has requested that the City assign another school resource officer to the District beginning in the 2022-2023 school year; and

WHEREAS, the District has also requested that the City assign additional officers in the future to ensure that each school is able to have a school resource officer on site; and

WHEREAS, the additional school resource officer positions will be new full time equivalent officers

and will not reduce the Police Department's current staffing levels; and

WHEREAS, on August 2, 2022, the Arkansas School Safety Commission released its Interim Report with findings and recommendations including the following from the Law Enforcement and Security Subcommittee which is chaired by Washington County Sheriff Tim Helder:

- Recommendation 1: No campus should ever be without an armed presence "AT ALL TIMES" when staff and children are attending class or a major extracurricular activity.
- Recommendation 2: If financially practicable, school should ideally have at least one SRO for each campus.
- Recommendation 3: School districts should execute a Memorandum of Understanding (MOU) with their partnering law-enforcement agencies that identify the roles and responsibilities of SROs and other critical elements.
- Recommendation 4: SROs whose primary assignment is within the school should receive specialized training.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby approves the addition of a new full time equivalent officer position for the Police Department to be assigned to the Fayetteville Public School District in accordance with the memorandum of understanding required by Ark. Code Ann. § 6-10-128.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached to this Resolution, to fund the new position.

Section 3: That the City Council of the City of Fayetteville, Arkansas hereby expresses its intent to approve the addition of two new full time equivalent officer positions every year beginning in 2023 and authorize those positions to be assigned to the Fayetteville Public School District as school resource officers until each school is able to have an officer on site.

Section 4: That the City Council of the City of Fayetteville, Arkansas hereby approves up to \$3,000.00 for each School Resource Officer for the 2022-2023 school year to be used for tuition or education costs to enable that School Resource Officer to obtain a Social Work Certification or for college level classes toward earning a degree in Social Work or Counseling.

PASSED and APPROVED on 8/16/2022

Resolution: 190-22

File Number: 2022-0707

Approved:


Lioneld Jordan, Mayor

Attest:


Kara Paxton, City Clerk Treasurer





City of Fayetteville, Arkansas

113 West Mountain Street
Fayetteville, AR 72701
(479) 575-8323

Text File

File Number: 2022-0707

Agenda Date: 8/16/2022

Version: 1

Status: Passed

In Control: City Council Meeting

File Type: Resolution

Agenda Number: C.5

SCHOOL RESOURCE OFFICER:

A RESOLUTION TO APPROVE THE ADDITION OF A NEW FULL TIME EQUIVALENT POLICE OFFICER POSITION TO BE ASSIGNED TO THE FAYETTEVILLE PUBLIC SCHOOL DISTRICT AS A SCHOOL RESOURCE OFFICER BEGINNING IN THE 2022-2023 SCHOOL YEAR, TO APPROVE UP TO \$3,000.00 FOR EACH SCHOOL RESOURCE OFFICER FOR SOCIAL WORK OR COUNSELING EDUCATION FOR THE 2022-2023 SCHOOL YEAR, TO EXPRESS THE INTENT OF THE CITY COUNCIL TO ADD TWO NEW SCHOOL RESOURCE OFFICER POSITIONS EACH YEAR THEREAFTER UNTIL EVERY SCHOOL IN THE DISTRICT IS ABLE TO HAVE AN OFFICER ON SITE EACH SCHOOL DAY, AND TO APPROVE A BUDGET ADJUSTMENT

WHEREAS, pursuant to Ark. Code Ann. § 6-10-128, the City of Fayetteville and the Fayetteville Public School District must enter into a memorandum of understanding regarding the assignment of school resource officers (SROs) to the Fayetteville Public School District including the financial responsibilities of each party, chain of command, the roles and responsibilities of the school resource officers, training requirements, hours of assignment, the provision of benefits, and other matters; and

WHEREAS, the City currently has six school resource officers assigned to the Fayetteville Public School District which has fifteen schools in operation and a sixteenth under construction; and

WHEREAS, the District has requested that the City assign another school resource officer to the District beginning in the 2022-2023 school year; and

WHEREAS, the District has also requested that the City assign additional officers in the future to ensure that each school is able to have a school resource officer on site; and

WHEREAS, the additional school resource officer positions will be new full time equivalent officers and will not reduce the Police Department's current staffing levels; and

WHEREAS, on August 2, 2022, the Arkansas School Safety Commission released its Interim Report with findings and recommendations including the following from the Law Enforcement and Security Subcommittee which is chaired by Washington County Sheriff Tim Helder:

- Recommendation 1: No campus should ever be without an armed presence "AT ALL TIMES" when staff and children are attending class or a major extracurricular activity.

- Recommendation 2: If financially practicable, school should ideally have at least one SRO for each campus.
- Recommendation 3: School districts should execute a Memorandum of Understanding (MOU) with their partnering law-enforcement agencies that identify the roles and responsibilities of SROs and other critical elements.
- Recommendation 4: SROs whose primary assignment is within the school should receive specialized training.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
FAYETTEVILLE, ARKANSAS:**

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby approves the addition of a new full time equivalent officer position for the Police Department to be assigned to the Fayetteville Public School District in accordance with the memorandum of understanding required by Ark. Code Ann. § 6-10-128.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached to this Resolution, to fund the new position.

Section 3: That the City Council of the City of Fayetteville, Arkansas hereby expresses its intent to approve the addition of two new full time equivalent officer positions every year beginning in 2023 and authorize those positions to be assigned to the Fayetteville Public School District as school resource officers until each school is able to have an officer on site.

Section 4: That the City Council of the City of Fayetteville, Arkansas hereby approves up to \$3,000.00 for each School Resource Officer for the 2022-2023 school year to be used for tuition or education costs to enable that School Resource Officer to obtain a Social Work Certification or for college level classes toward earning a degree in Social Work or Counseling.

AGENDA REQUEST FORM

FOR: Council Meeting of August 16, 2022

FROM: Council Member Holly Hertzberg

ORDINANCE OR RESOLUTION TITLE AND SUBJECT:

A RESOLUTION TO APPROVE THE ADDITION OF A NEW FULL TIME EQUIVALENT POLICE OFFICER POSITION TO BE ASSIGNED TO THE FAYETTEVILLE PUBLIC SCHOOL DISTRICT AS A SCHOOL RESOURCE OFFICER BEGINNING IN THE 2022-2023 SCHOOL YEAR, AND TO EXPRESS THE INTENT OF THE CITY COUNCIL TO ADD TWO NEW SCHOOL RESOURCE OFFICER POSITIONS EACH YEAR THEREAFTER UNTIL EVERY SCHOOL IN THE DISTRICT IS ABLE TO HAVE AN OFFICER ON SITE EACH SCHOOL DAY

APPROVED FOR AGENDA:



City Council Member
Holly Hertzberg

8/2/22

Date



Asst. City Attorney Blake Pennington
Approved as to form

8/2/22

Date

Pennington, Blake

From: Hertzberg, Holly
Sent: Tuesday, August 2, 2022 1:12 PM
To: Pennington, Blake
Subject: Re: Agenda Request - SROs

Thank you Blake! I am attaching my memo below. Let me know if you would prefer this as a word pdf on letterhead.

I am bringing forward this ordinance in order to ensure the safety and security of students, faculty, and staff within the Fayetteville Public Schools. As we were tragically reminded on May 24th, school violence is a prominent threat that needs to be taken seriously; the City of Fayetteville has a responsibility to ensure all possible measures are in place to prevent and defend against this type of evil. According to the Arkansas School Safety Commission, "No campus should ever be without an armed presence "AT ALL TIMES" when staff and children are attending class or a major extracurricular activity." Fayetteville Public School District has six school resource officers covering fifteen schools which means we are severely behind in meeting the recommendations of the Arkansas School Safety Commission; this ordinance will bring us one step closer to meeting these important safety goals.

Thank you for all your work on this!

Holly Hertzberg

From: Pennington, Blake <bpennington@fayetteville-ar.gov>
Sent: Tuesday, August 2, 2022 9:03 AM
To: Hertzberg, Holly <holly.hertzberg@fayetteville-ar.gov>
Subject: RE: Agenda Request - SROs

Holly, I meant to send the draft recommendations to you as well in case it will help with your email/memo.

Thanks,

Blake

--

Blake E. Pennington
Assistant City Attorney
Tele: (479) 575-8313
bpennington@fayetteville-ar.gov

From: Pennington, Blake
Sent: Monday, August 1, 2022 1:41 PM
To: Hertzberg, Holly <holly.hertzberg@fayetteville-ar.gov>
Subject: Agenda Request - SROs

Holly,

Attached is a revised draft of the resolution for your review. I'll have an agenda request form for you once we finalize everything.

Please let me know if you need anything else in the meantime.

Thanks,

Blake

--

Blake E. Pennington

Assistant City Attorney
113 W. Mountain St., Suite 302
Fayetteville, Arkansas 72701
Telephone: (479) 575-8313
bpennington@fayetteville-ar.gov



OFFICE OF THE
CITY ATTORNEY



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Law Enforcement and Security Subcommittee Interim Report:

Recommendation 1: No campus should ever be without an armed presence “AT ALL TIMES” when staff and children are attending class or a major extracurricular activity.

We anticipate recommending the addition, “AT ALL TIMES”, to the full Commission.

While 84% of school districts indicated they have armed presence on all campuses in the 2019 School Safety Assessment, discussion pertaining to the accuracy of this survey question generated the need to clarify what a “campus” is. In 2018, the intent of our subcommittee was to have armed security within each building, i.e. Elementary School, Middle School, Junior High School and High Schools. This subcommittee is of the opinion school districts did not fully understand our intent. Consequently, a more descriptive question was included in the 2022 School Safety Assessment and the results will provide more meaningful information. With initial reports and anecdotal evidence, we believe that most school districts do not have an armed presence in every school. Either districts could not afford the cost of School Resource Officers (SROs) or Commissioned School Security Officers (CSSOs) or the district was opposed to arming additional personnel (SROs or CSSOs). In the 2019 School Safety Assessment, while 79% of districts indicated having at least one SRO, only 20% of the districts indicated they had an SRO on all campuses. Only 20 districts indicated that they have established CSSO programs. Compounding this issue further, if there is an armed presence, it is periodically interrupted due to the SRO (if only one) having responsibilities elsewhere in the district, or other responsibilities within the community that remove them from the school. There will be questions on the 2022 School Safety Assessment that will provide additional data to better determine the scope of this issue and help direct any additional recommendations.

When reflecting upon the Uvalde, Texas school shooting, it is possible that had armed security been inside the school when the attack began, the shooter may have been thwarted, perhaps before ever entering the school. This subcommittee believes very strongly that an armed presence in every school within a district is a must. The committee gave several options for school districts to explore in their efforts to provide their students with armed security. These options will be reviewed in this report.

Recommendation 2: If financially practicable, schools should ideally have at least one SRO for each campus.

Progress Made. Based on data from the Arkansas Center for School Safety, there are now 460 SROs throughout the state, with 223 total districts using SROs. The number of SROs (315) has increased significantly since the initial survey conducted by the Commission. However, at the time of the initial school safety assessment, only 20% of districts indicated they had SROs on all campuses. The financial practicability of having an SRO on each

“campus” should be better answered in upcoming survey after the definition of “campus” was clarified.

This recommendation dovetails with the first requiring armed security on every school campus within a district. Because this recommendation states, if financially practicable, the committee is signaling that this is an important goal, but it is not as crucial as having some form of armed security in every school. Obviously having a school resource officer on a campus does provide armed security, but it also provides the campus with a valuable tool. When properly trained a SRO can build bridges between students and the police that can be incredibly beneficial in helping to provide and increase the level of security for the school. We recognize that a SRO can be a powerful mentor and role model for the students they serve. They can also play an important role when schools are training staff to recognize and react to security threats. If funding can be found, placing a SRO in every school is recommended.

Recommendation 3: School districts should execute a Memorandum of Understanding (MOU) with their partnering law-enforcement agencies that identify the roles and responsibilities of SROs and other critical elements.

This recommendation became law with the passing of Acts 551 and 622 of the 2021 regular session and requires a school district that accepts a SRO to enter into a memorandum of understanding with the law enforcement agency having jurisdiction. The University of Arkansas System’s Criminal Justice Institute and Arkansas Center for School Safety (the Center) in collaboration with other key stakeholders including DESE’s Safe Schools Committee developed a model MOU that must be used by school districts when obtaining the services of a SRO from a local or county law enforcement agency. School districts that form an institutional police department must use this model MOU to develop mirroring policies and procedures for any sworn police officers on campus during the instructional day (SROs). A copy of the model SRO MOU can be found at www.arsafeschools.com.

Recommendation 4: SROs whose primary assignment is within the school should receive specialized training.

Acts 551 and 622 also include training requirement for all SROs. These include, a 40-hour basic SRO course, Youth Mental Health First Aid certification every four years, a SRO refresher course every five years after completing the basic SRO course and 12 hours of continuing education in school safety annually. In addition, superintendents and administrators with direct supervision responsibilities of a SRO must take a course on SRO roles and responsibilities. The Arkansas Center for School Safety (the Center) provides all needed courses (in-person and online) for SROs or administrators (www.arsafeschools.com) to meet these requirements. The Center is responsible for ensuring compliance in these laws and a district can lose the ability to use a SRO if these training requirements are not met.

We anticipate recommending a requirement that at least all SROs and CSSOs participate in regular Active Shooter training (i.e. ALERRT).

Advanced Law Enforcement Rapid Response Training (ALERRT)

The ALERRT Center at Texas State University is one of the most widely accepted active attack programs in the nation. ALERRT was created at Texas State University in 2002 as a partnership between Texas State University, the San Marcos, Texas Police Department and Hays County, Texas. BY 2013, ALLERT at Texas State was named as the National Standard in Active Shooter Response Training by the FBI.

Since 2002, ALERRT has been awarded more than \$72 million in state and federal grant funding. The program has trained more than 130,000 law enforcement and fire personnel nationwide in force-on-force scenario-based training. The ALERRT program is also responsible for training over 200,000 in the Civilian Response to Active Shooter Events (CRASE) Avoid-Deny-Defend awareness program. Please note many schools in Arkansas have received CRASE training from the Arkansas Center for School Safety and local and county law enforcement personnel across the state.

The ALERRT program is data driven and research based. The staff uses in-depth after-action lessons learned through partnerships with agencies who have been involved in some of the most highly published events related to active shooter situations. ALERRT established a criminal justice research department to evaluate and enhance the overall understanding of active attack events and assist in improving best practices.

Numerous state and federal agencies have accepted the ALERRT curriculum as their standard active shooter training. These states include, Texas, Mississippi, Alabama, Oklahoma, Iowa, Louisiana, Maryland, Georgia and Virginia. In addition, the New York Police Department, San Antonio Police Department, Miami Police Department, Memphis Police Department and the Atlanta Police Department are some of the major cities to adopt ALERRT as their standard. (Information obtained from [the ALERRT website.](#))

Based on the Uvalde event as described in the Robb School Report, the ALERRT training program addresses most of the leadership and tactical failures identified.

The Level 1 basic course is the backbone of the law enforcement instruction and designed to prepare the law enforcement officer to isolate, distract and neutralize an active shooter. The course covers shooting and moving, threshold evaluation, concepts and principles on team movement, setting up for and conducting room entries, approach and breaching areas, improvised explosive devices, and post engagement priorities of work. The course utilizes force-on-force scenarios as proof of instruction concepts. If these principles had been used in the Robb Elementary School shooting incident the outcome may have been much different.

In 2018, ALERRT merged the three primary first responder disciplines (Police, Fire, and EMS), and developed an integrated response that includes emergency medicine,

coordinated command centers, stronger local, regional, state and national response preparedness and processes. With the addition of the integrated response system the ALERRT program is now a three-prong approach in providing active shooter event survival skills. They teach law enforcement the approach of stop the threat prior to anything else, they provide a civilian response course that teaches our civilian populace the skills to survive from the time the active attack starts until law enforcement officers neutralize the threat and the integrated response system that allows for immediate on-site lifesaving procedures.

Additionally, ALERRT provides specific training in the following areas:

1. **Active Shooter Incident Management:** The course provides an overview of the incident command systems and the specific way to use the processes to integrate various stakeholders in the first hour of response to an active attack.
2. **CRASE:** This training platform focuses on civilians and is frequently requested by schools, businesses and hospitals. The civilian response to active shooter events provides resources in how to act if they are confronted with an active shooter event.
3. **Civilian Response and Casualty Care:** This course combines the civilian response to an active shooter with the Stop the Bleed Campaign, which empowers civilians to provide life saving medical aid before first responders ever arrive.
4. **Breaching:** The training provides hands on training to aid the first responder in approaching and breaching crisis site using traditional and non-traditional methods. The class discusses manual and ballistic breaching tools to gain immediate entry into a structure under extreme circumstances that demand immediate entry to save and protect lives.
5. **Exterior Response to Active Shooters Events:** The course is designed to prepare law enforcement for an open-air active attack encounter. It addresses tactics and techniques to be used in an exterior environment with an armed aggressor.
6. **First Responder Medical:** This is a train the trainer course that delivers a Tactical Medical for Patrol Officers course of study. This is a critical component in immediate life saving measures.
7. **Solo Officer Rapid Deployment:** The course provides the solo officer with knowledge, skills and mind set on how to isolate, distract, or neutralize an armed threat like an active shooter.

ALERRT provides the most comprehensive instructional approach to the active attack event as any program in the nation. ALERRT is funded through the Department of Justice Bureau of Justice Assistance and is the most widely accepted active shooter program in our region and on a national platform. The State of Arkansas currently has over 400 certified ALERRT trainers who can provide immediate instruction in the majority of the eight ALERRT platforms. Furthermore, ALERRT is the active shooter standard curriculum for Arkansas

Commission on Law Enforcement Standards and Training academies in NW and Central Arkansas and ALETA in Camden.

Recommendation 5: If a school district authorizes the use of the CSSO program, that policies, protocols, training, and selection go above the minimum standards required, to include standard psychological exams, random drug screening, extensive firearms handling training, and regular training with local law-enforcement.

The CSSO program was authorized legislatively through Act 393 of 2015. We believe since the 2018 Commission's recommendation there has been a significant increase in the use of these programs. We are hopeful the latest survey will give us a much clearer picture. It will also let us know how many districts utilize enhanced requirements (such as psychological testing and random drug screening, etc.) that are above the Arkansas State Police (ASP) certification.

The ASP is the regulatory agency that manages the Commission School Security Officer (CSSO) program. The ASP require new CSSOs to complete 60 hours of training encompassing active shooter training, live fire training, medical, and weapon retention. The ASP requires CSSOs to receive 24 hours of annual training encompassing the same curriculum as required in the initial 60-hour training. A background check is required every other year because CSSOs are required to renew their credentials on a biannual basis. The survey will ask districts if they are psychologically testing their new CSSOs and if they are using random drug testing.

The subcommittee believes it is important for local law enforcement agencies to train with their public school and the school's CSSOs. We hope to gain a better understating through the survey, but based on anecdotal information it appears the CSSO program is being used by more districts every year. The subcommittee believes the Commission's CSSO model with enhanced requirements is an economical way of placing armed security within every school, in all of Arkansas's school districts and urges school leaders to consider a hybrid approach using CSSOs and SROs in order to provide every school with armed security redundancy.

Recommendation 6: Schools should consider strategies that layer and build redundancy for optimal security.

Much discussion has taken place as to the intent of this recommendation. Our subcommittee will likely recommend changing the word "consider" to "implement". We further believe, as it pertains to our mission, layering and redundancy are critical.

This recommendation is meant to stress the importance of designing into a district's plan for armed security, a method of insuring that, in the event the individual(s) providing armed security are absent, there is another person available to provide the armed security detail for the day. The original Commission's reason for Recommendation 6 was also to point out that, when possible, a school should have multiple people assigned to armed security on any given day. For our subcommittee, layering and redundancy speak to the critical need to

not only have armed, trained personnel (SROs and/or CSSOs) present in each building, but to have multiple in each building for “layering”. When utilizing SROs redundancy means having plans in place to have “substitutes” step in when they are absent, just like when a teacher calls in sick.

The subcommittee believes schools are best served with law enforcement providing security, but this may be a struggle to accomplish given the level of funding necessary to provide every school with a resource officer and the current retention and recruitment issues facing law enforcement agencies across the state.

We anticipate recommending additional training for CSSOs, primarily Active Shooter (similar to SROs). This serves two purposes. One, it provides for redundancy; two, it assists the responders in a psychological way. Knowing others on the scene are going to react consistently.

Recommendation 7: Arkansas’s Commission on Law Enforcement Standards and Training (CLEST) should study the feasibility of school districts being allowed to establish their own law enforcement agencies.

Act 629 of the 2019 regular session gave school districts the ability to appoint an institutional law enforcement officer, thereby creating a school police department. Since that time, at least **16 school districts have developed their own police departments**. When the commission was gathering information to develop the 2018 report, Commission members heard from several school leaders that believed this model would best serve their districts. The 2022 Commission will use the 2022 School Safety Assessment to determine the number of districts that have since adopted this method of providing SROs for their schools. There have been several successful agencies thus far that have been established in larger school districts throughout the state.

The survey will determine how many (SROs and CSSOs) are furnished “Go Bag” and if so, what equipment is furnished. We anticipate recommending the Commission add this vital equipment as a recommendation to our overall report.

City of Fayetteville, Arkansas - Budget Adjustment Form (Legistar)

Budget Year 2022	Division /Org2 POLICE (200) Requestor: April Melton	Adjustment Number
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BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION:

A RESOLUTION TO APPROVE THE ADDITION OF A NEW FULL TIME EQUIVALENT POLICE OFFICER POSITION TO BE ASSIGNED TO THE FAYETTEVILLE PUBLIC SCHOOL DISTRICT AS A SCHOOL RESOURCE OFFICER BEGINNING IN THE 2022-2023 SCHOOL YEAR, AND TO EXPRESS THE INTENT OF THE CITY COUNCIL TO ADD TWO NEW SCHOOL RESOURCE OFFICER POSITIONS EACH YEAR THEREAFTER UNTIL EVERY SCHOOL IN THE DISTRICT IS ABLE TO HAVE AN OFFICER ON SITE EACH SCHOOL DAY. AND APPROVAL OF A BUDGET ADJUSTMENT.

RESOLUTION/ORDINANCE	COUNCIL DATE:	8/16/2022
	LEGISTAR FILE ID#:	2022-0707
	<i>Kevin Springer</i>	
	8/4/2022 12:06 PM	
	Budget Director	Date
	D - (City Council)	
TYPE:		
JOURNAL #:		
GLDATE:	8/16/2022	
CHKD/POSTED:	/	

TOTAL	40,000	40,000	v.20220718			
Account Number	Increase / (Decrease)		Project.Sub#		AT	Account Name
	Expense	Revenue	Project	Sub.Detl		
1010.200.2940-5102.10	14,715	-			EX	Uniformed Salaries - Uniformed
1010.200.2940-5103.10	337	-			EX	Uniformed Overtime - Uniformed
1010.200.2940-5105.01	219	-			EX	Payroll Taxes - Medicare
1010.200.2940-5108.00	2,842	-			EX	Emp Insurance - Health
1010.200.2940-5108.01	47	-			EX	Emp Insurance - LTD
1010.200.2940-5108.02	3	-			EX	Emp Insurance - ADD
1010.200.2940-5108.03	51	-			EX	Emp Insurance - Life
1010.200.2940-5109.03	3,914	-			EX	Pension - LOPFI Police
1010.200.2940-5302.00	17,872	-			EX	Uniforms/Personal - Equipment
1010.200.2940-4401.05	-	23,400			RE	Reimbursements - SRO Salary
1010.001.0001-4999.99	-	16,600			RE	Use Fund Balance - Current
	-	-				
	-	-				
	-	-				
	-	-				
	-	-				
	-	-				
	-	-				
	-	-				
	-	-				



TO: Mayor Lioneld Jordan
Fayetteville City Council Members

FROM: Chief Mike Reynolds

A handwritten signature in black ink that reads "Mike Reynolds".

DATE: August 15, 2022

SUBJECT: School Resource Officer Arrest/Citation Statistics and Budget

The foremost duty of a School Resource Officer is to protect the students and staff of the Fayetteville Public Schools. School Resource Officers collaborate with educators on issues of discipline when those matters endanger the lives of the students or involve criminal offenses. As outlined in the Memorandum of Understanding between the Fayetteville Police Department and the Fayetteville Public Schools, School Resource Officers are not disciplinarians and do not involve themselves in routine matters of school discipline. They are instructors and informal counselors, and they perform law enforcement functions as needed. The mere presence of a School Resource Officer in deterring both violent and non-violent crimes is immeasurable. While School Resource Officers attempt to detect and prevent unlawful actions, they do not involve themselves with disciplinary matters related to infractions of school rules. When School Resource Officers do become involved in issues of discipline that could endanger the lives of students or involve criminal offenses, they earnestly attempt to seek alternatives to arrest by working with school administrators, counselors, social workers, and family members. The goal of the juvenile justice system is to rehabilitate rather than to incarcerate.

SCHOOL RESOURCE OFFICER ARREST DATA FOR THE FAYETTEVILLE PUBLIC SCHOOL DISTRICT FOR THE 2021-2022 SCHOOL YEAR

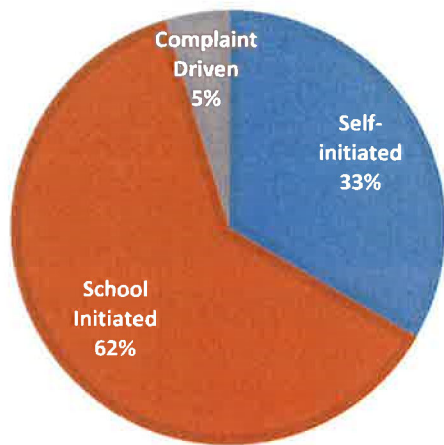
The tables and graphs on the following pages break down juvenile arrests and citations by:

- How the contact with the School Resource Officer was initiated;
- Post Arrest Disposition;
- Criminal Offense Types;
- Race; and
- Age

The final page explains the program cost breakdown between the City of Fayetteville and the Fayetteville Public Schools. A copy of the proposed 2022-2023 Memorandum of Understanding between the Fayetteville Police Department and the Fayetteville Public Schools is attached with this document.

REASON FOR SRO CONTACT 2021-2022 CITATION/ARREST

■ Self-initiated ■ School Initiated ■ Complaint Driven

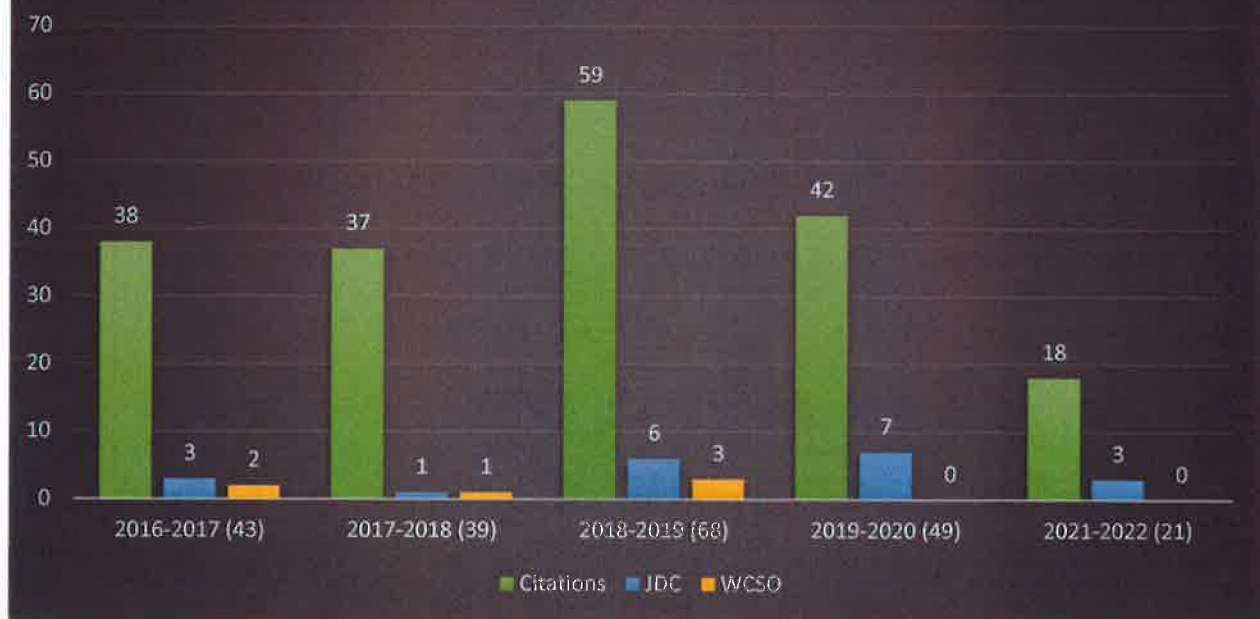


Origin of Contact with Student (2021-2022)

- **School Initiated** – The contact was initiated by the school via an administrator, teacher, counselor, social worker, or other school employee.
- **Self-initiated** – An SRO witnessed a fight in the hallways or other criminal act in progress.
- **Complaint Driven** - The complaint driven contact was made through some other person, such as a parent, student, witness, or victim.

Self-initiated	School Initiated	Complaint Driven
7	13	1

SRO Physical Arrests and Citations 2016-2022



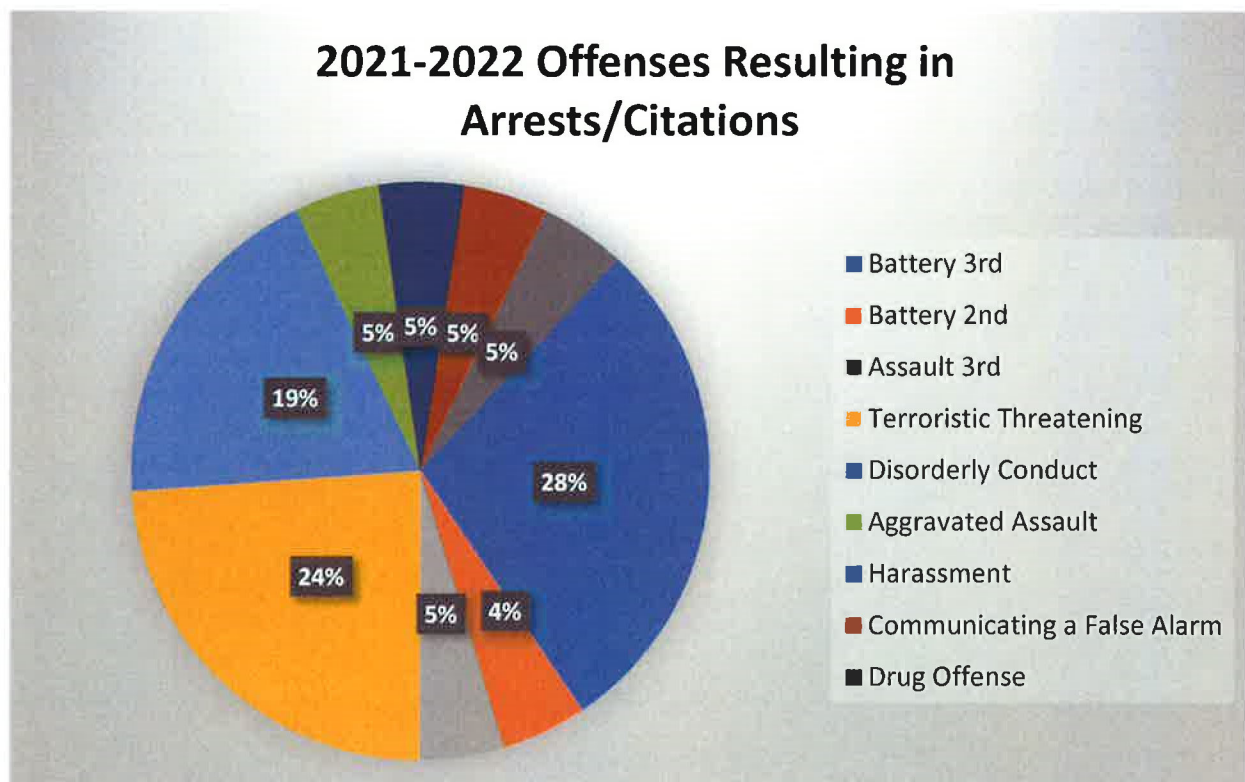
*excludes the 2020-2021 school year due to COVID-19 pandemic.

Post Arrest Dispositions

This decision is made by the Juvenile Intake Officer at the Juvenile Detention Center (JDC). Three options are available:

- The juvenile is taken into physical custody and taken to JDC,
- The juvenile is released via citation to the custody of their parent or guardian, or
- If the student is an adult, and it is warranted, then they are transferred to the custody of the Washington County Detention Center.

- School Resource Officers made three (3) **arrests** and issued **eighteen (18) citations** as result of eighteen (18) **incidents** during the 2021-2022 school year.
- Three (3) of the twenty-one (21) arrests or citations occurred during one incident in September 2021. The incident involved numerous students involved in a large physical disturbance at Fayetteville High School. The incident required a response from multiple School Resource Officers, school administrators, Fayetteville Police Department patrol officers, and deputies from the Washington County Sheriff's Office to bring under control.
- During a four-year period from 2016 to 2020, the School Resource Officers averaged nearly fifty (50) arrests or citations per year. The 2021-2022 school year resulted in **58% fewer arrests and citations than the four-year average**.
- Three (3) Terroristic Threatening arrests/citations and One (1) Disorderly Conduct arrest/citation were a result of threats made to Fayetteville Public Schools or Fayetteville Public School students. Three (3) BB guns with a realistic firearm appearance were seized during these arrests.
- The only drug related citation was for simultaneous possession of opium and marijuana.
- One (1) student was cited for Communicating a False Alarm after pulling a fire alarm during school.



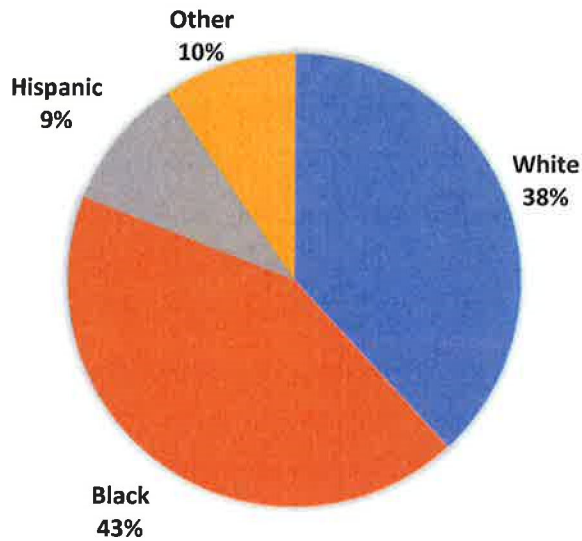
*This chart contains the primary offense for an arrest or citation. Some individuals may have been involved in multiple criminal acts resulting in an arrest or citation.

Aggravated Assault	1
Terroristic Threat	5
Battery 2 nd	1
Battery 3 rd	6
Assault 3 rd	1

Harassment	1
Drug Offense	1
Disorderly Conduct	4
Communicating a False Alarm	1

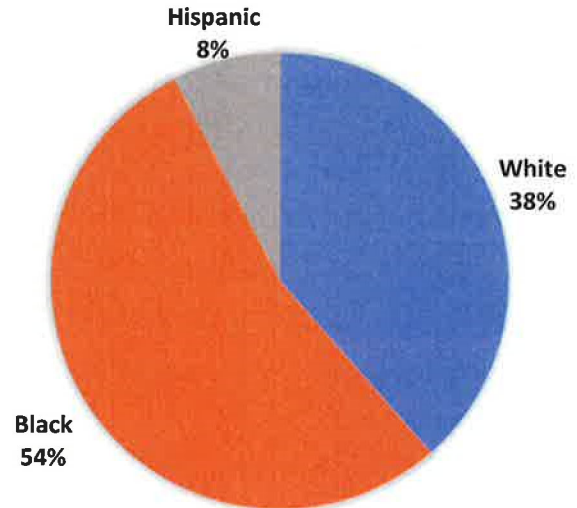
Misdemeanor	Felony
16	5

**RACE OF OFFENDER
2021-2022 ARRESTS/CITATIONS**



White	Black	Hispanic	Other
8	9	2	2

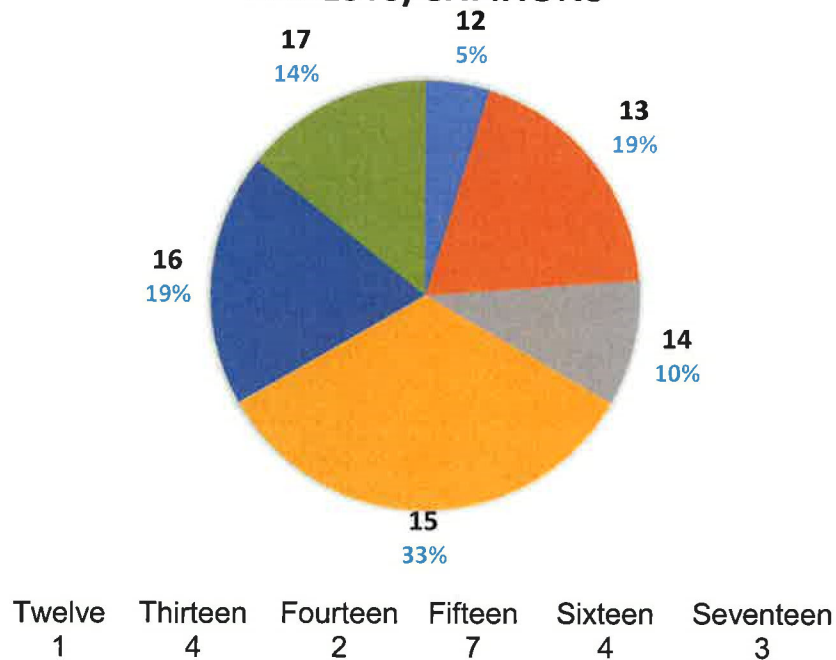
**RACE OF VICTIM
2021-2022 ARRESTS/CITATIONS**



White	Black	Hispanic	Other
5	7	1	0

**The number of victims does not equate to the number of arrests because some crimes are considered offenses against the state. Examples might include threats against the school, drug offenses, and disorderly conduct.*

**AGE OF OFFENDER 2021-2022
ARRESTS/CITATIONS**



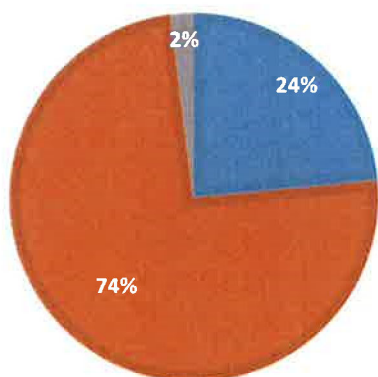
7 students were arrested or cited who were fourteen-years-of-age or younger. The following summarizes the details resulting in each arrest or citation:

- A twelve-year-old student was cited and released to their parent for Terroristic Threatening after making a verbal threat to “shoot up the school and saying, “I’m going to kill people.”
- A thirteen-year-old student was cited and released to their parent for Disorderly Conduct after bringing a fake firearm to school. The replica firearm was tucked into the student’s waistband.
- A thirteen-year-old student was cited and released to their parent for Terroristic Threatening after sending electronic communications to another student saying they were going to “kill them.” The student also sent a picture while holding a gun to another student.
- A thirteen-year-old student was cited and released to their parent for Harassment after having a pocketknife at school and chasing students with it. The student also damaged a school computer with the pocketknife.
- A thirteen-year-old student was cited and released to their parent for Battery 3rd after a physical assault of a teacher resulting in injury.
- A fourteen-year-old student was cited and released to their parent for Battery 3rd after repeatedly striking another student in the face with a closed fist. The student also grabbed a pair of scissors during the incident and swung them at the victim multiple times.
- A fourteen-year-old-student was cited and released to a parent for Disorderly Conduct after a large disturbance at the school. The student refused to comply with any direction from school administration or law enforcement during a very chaotic large disturbance. The student repeatedly attempted to access locked school doors to assault another student involved in the original disturbance. In order to control the student’s behavior and render the school safe, the student was arrested.

Beginning with the 2021-2022 school year, School Resource Officers assigned to Fayetteville Public Schools implemented a new practice of Student Referrals to reduce the number of students arrested or cited in schools. School Resource Officers utilize Student Referrals in lieu of an arrest or citation when a criminal offense has been committed. Instead of an arrest or citation, the student offender is referred to FPS administration for possible school discipline. These Student Referrals are for criminal offenses only and do not include traffic tickets, parking tickets, or status offenses. During the 2021-2022 school year the School Resource Officers referred **102** student offenders back to school administration in lieu of arrests.

REASON FOR SRO CONTACT 2021-2022 STUDENT REFERRALS

■ Self-initiated ■ School Initiated ■ Complaint Driven

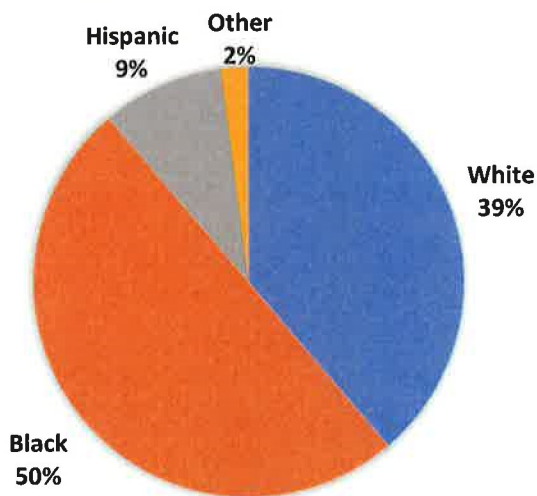


Self-initiated	School Initiated	Complaint Driven
24	76	2

Origin of Contact with Student (2021-2022)

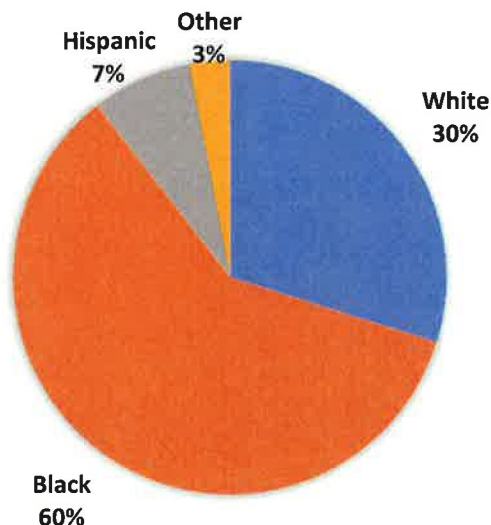
- **School Initiated** – The contact was initiated by the school via an administrator, teacher, counselor, social worker, or other school employee.
- **Self-initiated** – An SRO witnessed a fight in the hallways or other criminal act in progress.
- **Complaint Driven** - The complaint driven contact was made through some other person, such as a parent, student, witness, or victim.

RACE OF OFFENDER 2021-2022 STUDENT REFERRAL



White	Black	Hispanic	Other
38	49	9	6

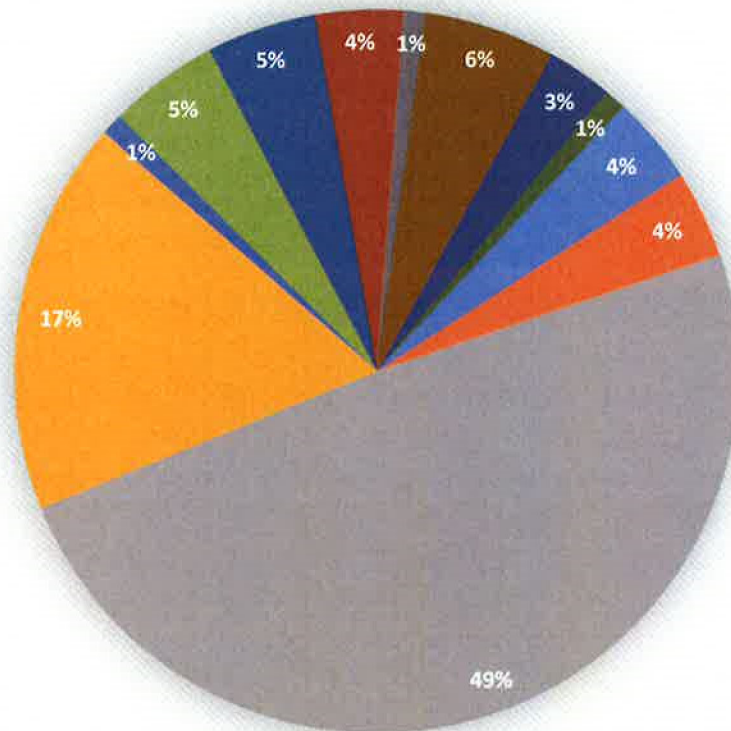
RACE OF VICTIM 2021-2022 STUDENT REFERRAL



White	Black	Hispanic	Other
20	40	5	2

*The number of victims does not equate to the number of referrals because some crimes are considered offenses against the state. Examples might include threats against the school, drug offenses, and disorderly conduct.

2021-2022 Offenses Resulting in Student Referrals



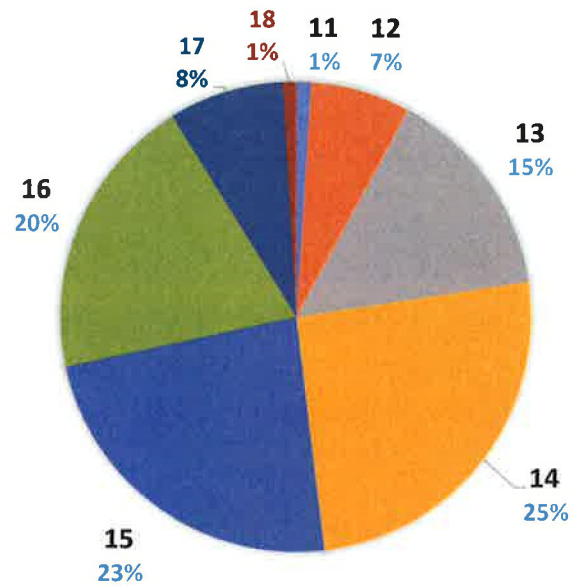
- Terroristic Threatening ■ Burglary ■ Battery 3rd
- Assault 3rd ■ Carrying a Weapon ■ Theft of Property
- Drug Offenses ■ Criminal Mischief ■ Sexual Indecency
- Disorderly Conduct ■ Public Intoxication ■ Trespassing

*This chart contains the primary offense for a referral. Some individuals may have been involved in multiple criminal acts during a student referral.

Terroristic Threat	4
Burglary	4
Battery 3 rd	50
Assault 3 rd	18
Carrying a Weapon	1
Theft of Property	5
Drug Offense	5

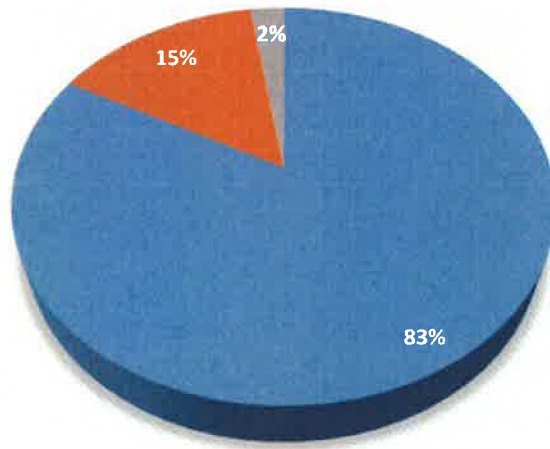
Criminal Mischief	4
Sexual Indecency	1
Disorderly Conduct	6
Public Intoxication	3
Trespassing	1

AGE OF OFFENDER 2021-2022 STUDENT REFERRALS



Eleven	Twelve	Thirteen	Fourteen	Fifteen	Sixteen	Seventeen	Eighteen
1	7	15	26	24	20	8	1

Total SRO Student Contacts 2021-2022



■ Student Referrals ■ Citations ■ Arrests

Student Referrals	Citations	Arrests
102	18	3

SRO Expenses and FPS Reimbursement							
	2016	2017	2018	2019	2020	2021	2022 - YTD
City Expense	\$463,675.00	\$464,828.00	\$524,613.00	\$540,327.00	\$664,255.00	\$612,115.00	\$422,893.69
FPS Reimbursement	\$168,884.00	\$181,734.00	\$219,368.00	\$255,721.00	\$289,986.00	\$338,433.95	\$189,851.14
Net City Expense	\$294,791.00	\$283,094.00	\$305,245.00	\$284,606.00	\$374,269.00	\$273,681.05	\$233,042.55

As specified in our agreement with Fayetteville Public Schools, School Resource Officers are assigned to work on Fayetteville Public School campuses for 178 days of the school calendar with the remaining 82 workdays scheduled with the Fayetteville Police Department. Any hours worked by School Resource Officers on Fayetteville Public School campuses or Fayetteville Public School related activities in excess of eight hours per day is reimbursed at the officers' overtime rate.



School Resource Officer (SRO) Memorandum of Understanding

This Memorandum of Understanding (MOU) between Fayetteville Public Schools (FPS) and the Fayetteville Police Department (FPD) is executed when signed by all necessary parties.

This MOU establishes the needed commitment and support from both institutions. It provides guidelines and policies relevant to the performance of the School Resource Officer (SRO). An SRO is a sworn law enforcement professional assigned to a public school campus during the instructional day or employed by a school district/open enrollment charter school. This MOU will serve as a document that SROs, school administration, the law enforcement agency, students, parents and/or caregivers may refer to for structure and accountability. This MOU shall be reviewed, updated, and signed annually by the administrations of the school district/open enrollment charter school and the law enforcement agency. The school administration welcomes recommendations from all community stakeholders, including parents/caregivers, students, teachers, the assigned SRO, other law enforcement personnel, and members of the community. Nothing in this MOU should be construed as limiting or impeding the basic spirit of cooperation that exists between the school district/open enrollment charter school, the law enforcement agency, and the local community.

I. Purpose

The purpose of the MOU is to establish the mission of the School Resource Officer program (SRO program), and provide for an understanding between the school district/open enrollment charter school and the law enforcement agency that the success of the SRO program is a cooperative effort. Additionally, the MOU clarifies roles and expectations of the SRO and formalizes the relationship between the school district/open enrollment charter school and the law enforcement agency. Following the guidelines as established within the MOU will help in building a positive relationship between law enforcement officers, school staff, and students; support a safe and positive learning environment; and potentially decrease the number of youth formally referred to the juvenile justice system.

II. Mission

The mission of the School Resource Officer program is to promote school safety by establishing a safe, supportive, and orderly environment that maximizes collaboration for the enhancement of student learning and success.

III. Goals of the SRO Program

The SRO, SRO supervisor(s), and school officials will collaborate to reduce school violence by:

- a) Ensuring a safe learning environment for students, teachers, and staff.
- b) Fostering a positive school climate based on respect for all children and adults in the school.
- c) Creating partnerships with community stakeholders and other care providers in the community for the benefit of students, staff, and families.
- d) Reducing crime committed by and against youth on campus or in the community
- e) Establishing a trusted channel of communication with students, parents, and teachers through observation and engagement.
- f) Ensuring SROs serve as a positive role model to instill in students:
 1. Good ethical standards,
 2. Respect for others, and
 3. Sincere concern for the school and community.

IV. Chain of Command

- a) A SRO shall be assigned to a school, or multiple schools, during the instructional day. During the hours that school is in regular session, the SRO may also be assigned additional responsibilities by the law enforcement agency in emergency type/critical incident situations that may require the SRO to leave campus. The law enforcement agency recognizes that removing an officer from the school campus causes difficulty in the school and will only do so when absolutely needed.
- b) The SRO operates under the supervision of the law enforcement agency. When a situation arises within the school that is determined to be criminal in nature, the SRO will notify his/her law enforcement agency supervisor and school administration.
- c) Minor offenses committed on school property can and often should be handled internally within the school without filing criminal charges. Each situation will have unique factors to consider. When practical, the SRO should consult with a member of the school administration (superintendent or principal) concerning arrests for minor offenses. Offenses, such as fighting or vulgar language, that do not involve physical injury may be considered school discipline issues and often handled internally by school officials rather than law enforcement.

V. Roles and Responsibilities

This SRO program is intended to be unique to the community, based on input from the school district/open enrollment charter school administration, teachers, faculty, students, families and community members.

- a) **SRO Roles** – The SRO Program is designed for the SRO to fulfill three overall roles: 1) Law

Enforcement Officer; 2) Mentor/ Informal Counselor; (3) Educational Resource.

1. Law Enforcement Officer Role

The SRO in this role provides public safety within the established school boundaries through motorized and foot patrol. The SRO collaborates with the school district/open enrollment charter school administration in developing or updating emergency crisis/critical incident response plans as well as plans for the training of students and staff on various issues. The SRO should establish himself/herself as a resource for students, teachers, parents, and other school staff, while maintaining his/her status as a law enforcement officer.

SROs are certified law enforcement officers and shall carry a firearm at all times. When working at the school, or extra-curricular activities and events, officers will be in the approved FPD uniform. All officers will take law enforcement action when appropriate, which may include warnings, citations, or arrests. SROs will follow FPD policies and procedures regarding the use of force. A copy of FPD's applicable policies and general orders are attached to this MOU and incorporated by reference.

2. Mentor/Informal Counselor Role

One of the primary roles the SRO will fulfill is fostering a positive school climate through relationship building and crime prevention. The SRO will engage in various activities, in consultation with school administration, teachers, and students. He or she should strive to build a school culture of open communication and trust between and among students, law enforcement, and school staff. The SRO should focus on getting to know students at the school, serving as a role model, and working with teachers and administrators to identify students who may be facing challenges at school (such as bullying), at home, or both, and need additional resources or attention to be successful in school.

3. Educational Resource

In this role, the SRO should participate in the school community by becoming a member of the educational team. This will provide the SRO a method to build positive relationships with students, their families, and school staff. Whether talking to students in the hallway, in the lunchroom, or delivering a presentation in the classroom, the SRO should become embedded in the education fabric within the school. Presentation materials to be used in the classroom must first be approved in accordance with the districts selection of instructional materials policy.

4. Clarifications of the SRO's role in:

- Responding to Criminal Activity

A role of the SRO, as a law enforcement professional, is to enforce criminal and traffic laws. The SRO will have the authority under Arkansas law to issue warnings and use alternatives to arrest at their discretion.

- School Policy Violations

School faculty and staff, not the SRO, should always handle violations of the school student code of conduct or rules that are not criminal matters. SROs are not school disciplinarians, but rather licensed peace officers charged with enforcement of all applicable local, state and federal laws within their jurisdiction. The SRO should not directly intervene in disciplinary incidents unless the situation directly affects an imminent threat to the health, safety, and security of the student or another person in the school. When intervening, the SRO will employ de-escalation techniques as appropriate. All school staff should receive training on the roles and responsibility of the SRO so there is a clear understanding that school discipline is the responsibility of the appropriate school staff. The SRO will report school policy violations through the proper channels to be handled by school administration. In this regard, it is the responsibility of the SRO to become familiar with the Student Handbook or Student Code of Conduct, but it is not the responsibility of the SRO to enforce the rules in these documents.

- Transportation of students

Officers will not transport a sick or injured child for medical assistance or provide escorts with police vehicles for school personnel.

- Locker, Vehicle, Personal, and Other Searches

The SRO may conduct a search of a student's person, possessions, locker, or vehicle only where there is probable cause to believe the search will result in evidence that the student has committed or is committing a criminal offense.

The SRO will not ask a school employee to conduct a search for law enforcement purposes. The SRO may perform searches independent of the school administration only during emergency situations and where criminal activity is suspected.

b) Primary Responsibilities

The primary responsibilities of the SRO in an SRO Program include, but are not limited to

1. Patrolling the campus by vehicle if necessary but primarily on foot to reduce/prevent crime and help to provide a safe and secure learning environment.
2. Serving as an educational resource, and as a liaison between the school and the law enforcement agency.
3. Developing and maintaining mutually respectful relationships with students and staff to support a positive school climate.
4. Preparing for and providing classroom instruction on a variety of relevant topics.
5. Being proactive in creating and taking advantage of educational situations. (Note: school administrators are encouraged to leverage this resource.)
6. Preparing initial police reports of crimes committed on campus.
7. Taking enforcement action on criminal matters involving students, when appropriate.
8. Advocating for students and staff who are victims of crime
9. Attending school special events as needed.
10. Collecting and maintaining data on SRO activities (arrests, citations, educational programs, etc.)
11. Assisting the school safety coordinator or designated staff member in developing emergency response plans as well as strategies (such as training students and staff) to prevent and/or minimize dangerous events, such as an armed person(s) or active shooter on campus, hostage situations, student disturbances, and natural/man-made disasters.
12. Taking appropriate law enforcement action against individuals or unwanted guests who are at the school or a school function in accordance with the SRO's law enforcement authority.
13. Each day, the SRO supervisor or his or her designee, will communicate daily SRO staffing and absences to the school safety coordinator. If there are no SRO absences or staffing changes for the day, no daily report is necessary.
14. Each day, the SRO supervisor or his or her designee, will communicate a daily report of activity to the school safety coordinator. If there is no SRO activity for a day, no daily report is necessary.
15. Weekly the SRO supervisor, or his or her designee, will meet in-person with the school safety coordinator.

VI. Physical Restraint, Conducted Energy Weapons, or use of Chemical Aerosol Sprays

Except in the case of a clearly unavoidable emergency in which a trained member of school personnel is not immediately available due to the unforeseeable nature of the situation, the physical restraint of a student shall only be used by a member of school personnel who is appropriately trained to administer physical restraint.

- a) The SRO should not be involved in the physical restraint of a student unless:
 - 1. An officer makes a physical arrest, or
 - 2. There is imminent danger of serious physical harm to the student or others; or
 - 3. The SRO has received the appropriate training on the use of physical restraint in accordance with Ark. Code Ann. § 6-18-2401 et seq. As a sworn law enforcement officer, the SRO may intervene to de-escalate situations
- b) Physical intervention, including use of conducted energy weapons and aerosol sprays, by the SRO will be undertaken in accordance with the law enforcement agency protocol and policies for the use of force. A SRO acting in the role of a school's behavioral intervention team member will respond in accordance with Ark. Code Ann. § 6-18-2401 et seq.
- c) Any use of force must be reported to the school administration and the SRO law enforcement supervisor. The rationale for the action must be fully documented by use of established reporting procedures, such as use of physical force to affect an arrest, or control a combative person.

VII. Limits on Interrogations and Arrests

- a) A SRO may participate in the questioning of a student about conduct that could result in criminal charges. In accordance with established law enforcement procedure, a student must be informed of their Miranda rights in age-appropriate language before being questioned; this must be done in the presence of a parent or guardian if the student is under the age of 18. The student's parent(s) or guardian(s) should be allowed sufficient time to arrive at the school to be present for this process. Students under the age of eighteen (18) shall not be interrogated without a parent or guardian present.
- b) The Superintendent or other member of the school administration shall be notified if possible prior to an arrest of a student. The student's parent(s) or guardian(s) shall be notified of their

student's arrest as soon as practical but always in a timely manner in accordance with Arkansas Law, including Ark. Code Ann. § 6-18-513.

VIII. Role in Truancy Issues

The SRO will not take an active role in truancy matters or in the tracking of truants. The SRO will act as a liaison between the school and law enforcement personnel should law enforcement involvement become necessary due to safety concerns and may assist in performing a safety or well-being check.

IX. Student Educational Records and FERPA

The school district/open enrollment charter school and the law enforcement agency acknowledge the benefit of appropriate information sharing for improving the health and safety of students but also the importance of limits on the sharing of certain types of student information by school personnel. The school district/open enrollment charter school and the law enforcement agency also acknowledge that there is a distinction between student information shared for law enforcement purposes and student information shared to support students and connect them with necessary mental health, community-based, and related services.

Both parties agree to follow the Family Educational Rights and Privacy Act (FERPA). SROs are not deemed school officials by FPS and are, therefore, not entitled access to student information unless a proper FERPA release is signed, there is a subpoena, court order, statute, or other legal mechanism specifically granting the SRO access to student information.

In emergency situations, it may be necessary to disclose protected student information to address a health or safety emergency. Such disclosure is permitted when required to protect the health or safety of the student or other individuals. This exception is limited to the period of the emergency and does not allow a blanket release of student educational records. Rather, these disclosures must be related to an actual, impending, or imminent emergency.

X. Program Structure

The SRO Program will consist of a law enforcement officer certified within the state of Arkansas who is an employee of FPD. The SRO will be assigned by the head of the law enforcement agency to work within FPS and will meet all requirements as set forth by FPS.

XI. Selection and Financial Consideration

- a) The school district/open enrollment charter school administration and the head of the law enforcement agency may establish specific procedures governing the selection of the SRO.

The school district/open enrollment charter school administration and the head of the law enforcement agency shall collaboratively establish the financial agreement necessary for the SRO program, including but not limited to salary, fringe benefits, training costs, and other foreseeable expenses. The specific financial agreements for each SRO shall be identified in Appendix A.

XII. Supplies/Equipment

In order to implement an effective SRO program and create a safe learning environment for students, the school district/open enrollment charter school and law enforcement agency will work in partnership to provide necessary supplies and equipment specified in Appendix A, including but not limited to:

- a) A designated private office (at least one per program/campus);
- b) Standard office equipment (i.e. computer, phone, internet connection, etc.);
- c) Standard law enforcement equipment (i.e. radio, transportation, lethal/non-lethal weapon, etc.); and
- d) Additional supplies, resources, and equipment as needed (i.e. uniforms, safety/first aid supplies, instructional resources, etc.).

XIII. Training Requirements

- a) The SRO shall complete:
 - 1) The forty (40) hour Basic School Resource Officer course within eighteen (18) months of being assigned to the public school district/open enrollment charter school. This course must be developed and provided, or approved, by the Arkansas Center for School Safety.
 - 2) Within five (5) years of receiving the initial Basic School Resource Officer training, a sixteen (16) hour School Resource Officer Refresher training developed and provided, or approved, by the Arkansas Center for School Safety.
 - 3) Certification in Youth Mental Health First Aid, which must be maintained and renewed every four (4) years if the SRO remains assigned to a school district/open enrollment charter school.

4) Twelve (12) hours annually of public school-specific continuing education developed and provided, or approved, by the Arkansas Center for School Safety. Other training required shall include, without limitation:

- the roles and responsibilities of school resource officers in school districts/open enrollment charter schools;
- laws that are specific to school districts/open enrollment charter schools; and
- adolescent behavior and development.

5) A SRO who fails to complete any required training shall be unable to serve as a SRO until the training is completed.

b) School District/Open Enrollment Charter School staff

- 1) A superintendent and principal who accept a SRO shall complete a one (1) hour School Resource Officer Roles and Responsibilities training developed and provided, or approved, by the Arkansas Center for School Safety, within nine (9) months of accepting the SRO.
- 2) A SRO shall not be assigned to a school district/open enrollment charter school where the superintendent and/or principal have not completed the required training, unless such assignment is short-term coverage for a SRO who is unavailable due to illness, training, vacation, or other similar short-term absence.

c) Police Supervisor

- 1) Personnel directly responsible for supervising a SRO shall complete a one (1) hour School Resource Officer Roles and Responsibilities training developed and provided, or approved, by the Arkansas Center for School Safety within one (1) year of accepting the SRO and every two (2) years thereafter

XIV. Program Review

The school administration and the assigned law enforcement agency administration will meet before the beginning of each school year to determine the goals and objectives of the SRO program for the school district. The SRO Supervisor will provide monthly activity reports, and an annual written review of the SRO Program to the Fayetteville Public School Administration and to the Chief of Police or his/her designee.

Appendix A

School Resource Officer (SRO) Financial Agreements

The Fayetteville Public School District will pay expenses of assigned full-time police officers based on the following pay rate table:

Positions	Officer Name	Basis	Hourly Rate		Overtime	
1	Sergeant Shawn Allen	Salary Only	\$	35.80	\$	53.70
2	Corporal Chris Clardy	Salary Only	\$	32.89	\$	49.34
3	Corporal Matt Belk	Salary Only	\$	32.89	\$	49.34
4	Corporal Dane Hutsell	Salary Only	\$	32.89	\$	49.34
5	Corporal Malik Freeman	Salary Only	\$	24.63	\$	36.95
6	Officer Joseph Hall	Salary Only	\$	22.13	\$	33.20
	Any 2021-2022 additions (Officer and/or Sergeant)	Salary Only	Min	Max	Min	Max
			\$19.25	\$36.89	\$28.88	\$55.34

All rates are based on the officer and supervisor actual hourly rates of pay. Rates of pay will be reevaluated annually, and any salary adjustments must be mutually agreed upon prior to implementation.

1. In cases where an officer assignment changes during the school calendar year, pay rates will automatically adjust to the newly assigned officer's pay rate.
2. The City of Fayetteville will bill the Fayetteville Public School District monthly for hours worked by each officer.
3. The officers will work 8 hours per day for the 178 days that school is in session. The school administrator will assign hours after consultation with the Chief of Police (or his designee).
4. The school district will pay the hourly rate per officer for the initial 8-hour work day and the overtime rate for additional hours worked for FPS outside of the initial 8-hour work day.
5. The City of Fayetteville will provide all other benefits for the officers, including, but not limited to, uniform, vehicle, workers compensation, insurance (if applicable), additional salary (if applicable), weapon and radio.



113 West Mountain Street
Fayetteville, AR 72701
(479) 575-8323

Resolution: 110-23

File Number: 2023-673

2023 COPS HIRING PROGRAM MATCHING GRANT:

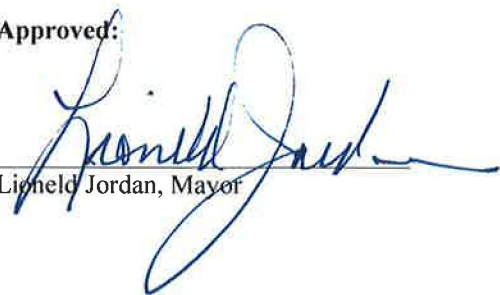
A RESOLUTION APPROVING AN APPLICATION FOR A 2023 COPS HIRING PROGRAM MATCHING GRANT IN THE AMOUNT OF \$250,000.00 TO FUND TWO SCHOOL RESOURCE OFFICERS FOR A PERIOD OF FOUR YEARS WITH THE \$496,100.00 MATCHING REQUIREMENT SPLIT PROPORTIONALLY BETWEEN THE CITY AND FAYETTEVILLE PUBLIC SCHOOLS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby authorizes an application for a 2023 COPS Hiring Program matching grant in the amount of \$250,000.00 to fund two police officers to be assigned as school resource officers to the Fayetteville Public Schools for a period of four years with the \$496,100.00 matching requirement to be paid by the City in the amount of \$156,390.00 and by the Fayetteville Public Schools in the amount of \$339,710.00.

PASSED and APPROVED on May 2, 2023

Approved:


Lionel Jordan, Mayor

Attest:


Kara Paxton, City Clerk/Treasurer





Department of Justice (DOJ)

Office of Community Oriented Policing Services (COPS Office)

Washington, D.C. 20531

Name and Address of Recipient:	CITY OF FAYETTEVILLE 113 WEST MOUNTAIN STREET
City, State and Zip:	FAYETTEVILLE, AR 72701
Recipient UEI:	ZGAZNS4HKFY3
Project Title: FY23 COPS Hiring Program (CHP)	Award Number: 15JCOPS-23-GG-04718-UHPX
Solicitation Title: FY23 COPS Hiring Program	
Federal Award Amount: \$250,000.00	Federal Award Date: 11/2/23
Awarding Agency:	Office of Community Oriented Policing Services
Funding Instrument Type:	Grant
Opportunity Category: D Assistance Listing: 16.710 - Public Safety Partnership and Community Policing Grants	
Project Period Start Date: 10/1/23	Project Period End Date: 9/30/28
Budget Period Start Date: 10/1/23	Budget Period End Date: 9/30/28
Project Description: The purpose of the COPS Hiring Program (CHP) program is to advance the practice of community policing through the hire or rehire of additional career law enforcement officers. Funding under this award program will be utilized by local law enforcement agencies to hire and rehire career law enforcement officers necessary to increase the jurisdiction's community policing capacity to prevent and disrupt crime and violence.	

Award Letter

November 2, 2023

Dear Mike Reynolds,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Community Oriented Policing Services (the COPS Office) has approved the application submitted by CITY OF FAYETTEVILLE for an award under the funding opportunity entitled 2023 FY23 COPS Hiring Program. The approved award amount is \$250,000.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by the COPS Office, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

HUGH CLEMENTS

COPS Director

Office for Civil Rights Notice for All Recipients

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance to give assurances that they will comply with those laws. Taken together, these civil rights laws prohibit recipients of federal financial assistance from DOJ from discriminating in services and employment because of race, color, national origin, religion, disability, sex, and, for grants authorized under the Violence Against Women Act, sexual orientation and gender identity. Recipients are also prohibited from discriminating in services because of age. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>.

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria.

These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a nondiscriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEO requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5).

The OCR is available to help you and your organization meet the civil rights requirements that are associated with DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to contact the OCR at askOCR@ojp.usdoj.gov.

Award Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Recipient Information

Recipient Name

CITY OF FAYETTEVILLE

UEI

ZGAZNS4HKFY3

ORI Number

Street 1

113 WEST MOUNTAIN STREET

Street 2

City

FAYETTEVILLE

State/U.S. Territory

Arkansas

Zip/Postal Code

72701

Country

United States

County/Parish

Province

Award Details

Federal Award Date

11/2/23

Award Type

Initial

Award Number

15JCOPS-23-GG-04718-UHPX

Supplement Number

00

Federal Award Amount

\$250,000.00

Funding Instrument Type

Grant

Assistance Listing Number	Assistance Listings Program Title
16.710	Public Safety Partnership and Community Policing Grants
Statutory Authority	
The Public Safety Partnership and Community Policing Act of 1994, 34 U.S.C. § 10381 et seq.	
I have read and understand the information presented in this section of the Federal Award Instrument.	
Project Information	
This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.	
Solicitation Title	Awarding Agency
2023 FY23 COPS Hiring Program	COPS
Application Number	
GRANT13830747	
Grant Manager Name	
TYLER TURNBULL	
Phone Number	
202-445-6351	
E-mail Address	
Tyler.Turnbull@usdoj.gov	
Project Title	
FY23 COPS Hiring Program (CHP)	
Performance Period Start Date	Performance Period End Date
10/01/2023	09/30/2028
Budget Period Start Date	Budget Period End Date
10/01/2023	09/30/2028
Project Description	
The purpose of the COPS Hiring Program (CHP) program is to advance the practice of community policing through the hire or rehire of additional career law enforcement officers. Funding under this award program will be utilized by local law enforcement agencies to hire and rehire career law enforcement officers necessary to increase the jurisdiction's community policing capacity to prevent and disrupt crime and violence.	
I have read and understand the information presented in this section of the Federal Award Instrument.	

Financial Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

A financial analysis of budgeted costs has been completed. All costs listed in the approved budget below were programmatically approved based on the final proposed detailed budget and budget narratives submitted by your agency to the COPS Office. Any adjustments or edits to the proposed budget are explained below.

Budget Clearance Date: 9/14/23 8:43 AM

Comments

No items

Budget Category	Proposed Change Budget		Approved Budget	Percentages
Sworn Officer Positions:	\$448,843	\$1	\$448,844	
Civilian or Non-Sworn Personnel:	\$0	\$0	\$0	
Travel:	\$0	\$0	\$0	
Equipment:	\$0	\$0	\$0	
Supplies:	\$0	\$0	\$0	
SubAwards:	\$0	\$0	\$0	
Procurement Contracts:	\$0	\$0	\$0	
Other Costs:	\$0	\$0	\$0	
Total Direct Costs:	\$448,843	\$1	\$448,844	
Indirect Costs:	\$0	\$0	\$0	
Total Project Costs:	\$448,843	\$1	\$448,844	
Federal Funds:	\$250,000	\$0	\$250,000	55.70%
Match Amount:	\$198,844	\$0	\$198,844	44.30%
Program Income:	\$0	\$0	\$0	0.00%

Budget Category

Sworn Officer

Civilian Personnel

Travel

Equipment

Supplies

SubAwards

Procurement Contracts

Other Costs

Indirect Costs

[]

I have read and understand the information presented in this section of the Federal Award Instrument.

Other Award Documents

[]

I have read and understand the information presented in this section of the Federal Award Instrument.

Award Conditions

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

1

Reporting Subawards and Executive Compensation

The recipient agrees to comply with the following requirements of 2 C.F.R. Part 170, Appendix A to Part 170 – Award Term:

I. Reporting Subawards and Executive Compensation

a. Reporting of first-tier subawards.

Applicability. Unless you are exempt as provided in paragraph d. of this award term, you must report each action that equals or exceeds \$30,000 in Federal funds for a subaward to a non-Federal entity or Federal agency (see definitions in paragraph e. of this award term).

2. Where and when to report.

i. The non-Federal entity or Federal agency must report each obligating action described in paragraph a.1. of this award term to <http://www.fsrs.gov>.

ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)

3. What to report. You must report the information about each obligating action that the submission instructions posted at <http://www.fsrs.gov> specify.

b. Reporting total compensation of recipient executives for non-Federal entities.

1. Applicability and what to report. You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—

i. The total Federal funding authorized to date under this Federal award equals or exceeds \$30,000 as defined in 2 CFR 170.320;

ii. in the preceding fiscal year, you received—

(A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards), and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and,

iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. Where and when to report. You must report executive total compensation described in paragraph b.1. of this award term:

i. As part of your registration profile at <https://www.sam.gov>.

ii. By the end of the month following the month in which this award is made, and annually thereafter.

c. Reporting of Total Compensation of Subrecipient Executives.

1. Applicability and what to report. Unless you are exempt as provided in paragraph d. of this award term, for each first-tier non-Federal entity subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if—

i. in the subrecipient's preceding fiscal year, the subrecipient received—

(A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards) and,

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. Where and when to report. You must report subrecipient executive total compensation described in paragraph c.1. of this award term:

i. To the recipient.

ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (i.e., between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

d. Exemptions.

If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:

i. Subawards, and

ii. The total compensation of the five most highly compensated executives of any subrecipient.

e. Definitions. For purposes of this award term:

1. Federal Agency means a Federal agency as defined at 5 U.S.C. 551(1) and further clarified by 5 U.S.C. 552(f).

2. Non-Federal entity means all of the following, as defined in 2 CFR part 25:

i. A Governmental organization, which is a State, local government, or Indian tribe;

ii. A foreign public entity;

iii. A domestic or foreign nonprofit organization; and,

iv. A domestic or foreign for-profit organization

3. Executive means officers, managing partners, or any other employees in management positions.

4. Subaward:

i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.

ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.331).

iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

5. Subrecipient means a non-Federal entity or Federal agency that:

i. Receives a subaward from you (the recipient) under this award; and

ii. Is accountable to you for the use of the Federal funds provided by the subaward.

6. Total compensation means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)).

2

Restrictions on Internal Confidentiality Agreements: No recipient or subrecipient under this award, or entity that receives a contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts the lawful reporting of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information. Consolidated Appropriations Act, 2023, Public Law 117-328, Division E, Title VII, Section 742.

3

Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and COPS Office authority to terminate award): The recipient and subrecipient agree to comply with the requirements in 2 C.F.R. § 175.15(b) – Award Term:

I. Trafficking in persons.

a. Provisions applicable to a recipient that is a private entity.

1. You as the recipient, your employees, subrecipients under this award, and subrecipients' employees may not—

i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;

ii. Procure a commercial sex act during the period of time that the award is in effect; or

iii. Use forced labor in the performance of the award or subawards under the award.

2. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity —

i. Is determined to have violated a prohibition in paragraph a.1 of this award term; or

ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either—

A. Associated with performance under this award; or

B. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2CFR part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),” as implemented by DOJ at 2 C.F.R. Part 2867.

b. Provision applicable to a recipient other than a private entity. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity—

1. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or

2. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—

i. Associated with performance under this award; or

ii. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),” as implemented by DOJ at 2 C.F.R. Part 2867.

c. Provisions applicable to any recipient.

1. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.

2. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:

i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended 22 U.S.C. 7104(g), and

ii. Is in addition to all other remedies for noncompliance that are available to us under this award.

3. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.

d. Definitions. For purposes of this award term:

1. “Employee” means either:

i. An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or

ii. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.

2. “Forced labor” means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.

3. “Private entity”:

i. Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.

ii. Includes:

A. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).

B. A for-profit organization.

4. “Severe forms of trafficking in persons,” “commercial sex act,” and “coercion” have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

4

Duplicative Funding: The recipient understands and agrees to notify the COPS Office if it receives, from any other source, funding for the same item or service also funded under this award.

5

Termination: Recipient understands and agrees that the COPS Office may terminate funding, in whole or in part, for the following reasons:

- (1) When the recipient fails to comply with the terms and conditions of a Federal award.
- (2) When an award no longer effectuates the program goals or agency priorities, to the extent such termination is authorized by law.
- (3) When the recipient agrees to the termination and termination conditions.
- (4) When the recipient provides the COPS Office written notification requesting termination including the reasons, effective date, and the portion of the award to be terminated. The COPS Office may terminate the entire award if the remaining portion will not accomplish the purposes of the award.
- (5) Pursuant to any other termination provisions included in the award.

2. C.F.R. § 200.340.

6

Award Owner's Manual: The recipient agrees to comply with the terms and conditions in the applicable 2023 COPS Office Program Award Owner's Manual; DOJ Grants Financial Guide; COPS Office statute (34 U.S.C. § 10381, et seq.) as applicable; Students, Teachers, and Officers Preventing (STOP) School Violence Act of 2018 (34 U.S.C. § 10551, et seq.) as applicable; the requirements of 2 C.F.R. Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards) as adopted by the U.S. Department of Justice in 2 C.F.R. § 2800.101; 48 C.F.R. Part 31 (FAR Part 31) as applicable (Contract Cost Principles and Procedures); the Cooperative Agreement as applicable; representations made in the application; and all other applicable program requirements, laws, orders, regulations, or circulars.

Failure to comply with one or more award requirements may result in remedial action including, but not limited to, withholding award funds, disallowing costs, suspending, or terminating the award, or other legal action as appropriate.

Should any provision of an award condition be deemed invalid or unenforceable by its terms, that provision will be applied to give it the maximum effect permitted by law. Should the provision be deemed invalid or unenforceable in its entirety, such provision will be severed from this award.

7

Authorized Representative Responsibility: The recipient understands that, in accepting this award, the Authorized Representatives declare and certify, among other things, that they possess the requisite legal authority to accept the award on behalf of the recipient entity and, in so doing, accept (or adopt) all material requirements throughout the period of performance under this award. The recipient further understands, and agrees, that it will not assign anyone to the role of Authorized Representative during the period of performance under the award without first ensuring that the individual has the requisite legal authority.

8

Award Monitoring Activities: Federal law requires that recipients receiving federal funding from the COPS Office must be monitored to ensure compliance with their award conditions and other applicable statutes and regulations. The COPS Office is also interested in tracking the progress of our programs and the advancement of community policing. Both aspects of award implementation—compliance and programmatic benefits—are part of the monitoring process coordinated by the U.S. Department of Justice. Award monitoring activities conducted by the COPS Office include site visits, enhanced office-based grant reviews, alleged noncompliance reviews, financial and programmatic reporting, and audit resolution. As a COPS Office award recipient, you agree to cooperate with and respond to any requests for information pertaining to your award. This includes all financial records, such as general accounting ledgers and all supporting documents. All information pertinent to the implementation of the award is subject to agency review throughout the life of the award, during the close-out process and for three-years after the submission of the final expenditure report. 34 U.S.C. § 10385(a) and 2 C.F.R. §§ 200.334 and 200.337.

9

Contract Provision: All contracts made by the award recipients under the federal award must contain the provisions required under 2 C.F.R. Part 200, Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards. Please see appendices in the Award Owner's Manual for a full text of the contract provisions.

10

Assurances and Certifications: The recipient acknowledges its agreement to comply with the Assurances and Certifications forms that were signed as part of its application.

11

Conflict of Interest: Recipients and subrecipients must disclose in writing to the COPS Office or pass-through entity, as applicable, any potential conflict of interest affecting the awarded federal funding in 2 C.F.R. § 200.112.

12

Debarment and Suspension: The recipient agrees not to award federal funds under this program to any party which is debarred or suspended from participation in federal assistance programs. 2 C.F.R. Part 180 (Government-wide Nonprocurement Debarment and Suspension) and 2 C.F.R. Part 2867 (DOJ Nonprocurement Debarment and Suspension).

13

Employment Eligibility: The recipient agrees to complete and keep on file, as appropriate, the Department of Homeland Security, U.S. Citizenship and Immigration Services (USCIS) Employment Eligibility Verification Form (I-9). This form is to be used by recipients of federal funds to verify that persons are eligible to work in the United States. Immigration Reform and Control Act of 1986 (IRCA), Public Law 99-603.

14

Enhancement of Contractor Protection from Retaliation for Disclosure of Certain Information: Recipients and subrecipients agree not to discharge, demote, or otherwise discriminate against an employee as reprisal for the employee disclosing information that he or she reasonably believes is evidence of gross mismanagement of a federal contract or award, a gross waste of federal funds, an abuse of authority relating to a federal contract or award, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or award. Recipients and subrecipients also agree to provide to their employees in writing (in the predominant native language of the workforce) of the rights and remedies provided in 41 U.S.C. § 4712. Please see appendices in the Award Owner's Manual for a full text of the statute.

15

Equal Employment Opportunity Plan (EEOP): All recipients of funding from the COPS Office must comply with the federal regulations pertaining to the development and implementation of an Equal Employment Opportunity Plan. 28 C.F.R. Part 42 subpart E.

16

False Statements: False statements or claims made in connection with COPS Office awards may result in fines, imprisonment, debarment from participating in federal awards or contracts, and/or any other remedy available by law. 31 U.S.C. § 3729-3733.

17

Federal Civil Rights: The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition—

a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);

b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;

c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and

d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

18

Mandatory Disclosure: Recipients and subrecipients must timely disclose in writing to the Federal awarding agency or pass-through entity, as applicable, all federal criminal law violations involving fraud, bribery, or gratuity that may potentially affect the awarded federal funding. Recipients that receive an award over \$500,000 must also report certain civil, criminal, or administrative proceedings in SAM and are required to comply with the Term and Condition for Recipient Integrity and Performance Matters as set out in 2 C.F.R. Part 200, Appendix XII to Part 200. Failure to make required disclosures can result in any of the remedies, including suspension and debarment, described in 2 C.F.R. § 200.339. 2 C.F.R. § 200.113.

19

Reports/Performance Goals: To assist the COPS Office in monitoring and tracking the performance of your award, your agency will be responsible for submitting semi-annual programmatic performance reports that describe project activities during the reporting period and quarterly Federal Financial Reports using Standard Form 425 (SF-425). 2 C.F.R. §§ 200.328 - 200.329. The performance report is used to track your agency's progress toward implementing community policing strategies and to collect data to gauge the effectiveness of increasing your agency's community policing capacity through COPS Office funding. The Federal Financial Report is used to track the expenditures of the recipient's award funds on a cumulative basis throughout the life of the award.

20

Recipient Integrity and Performance Matters: For awards over \$500,000, the recipient agrees to comply with the following requirements of 2 C.F.R. Part 200, Appendix XII to Part 200 – Award Term and Condition for Recipient Integrity and Performance Matters:

A. Reporting of Matters Related to Recipient Integrity and Performance

1. General Reporting Requirement

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

2. Proceedings About Which You Must Report

Submit the information required about each proceeding that:

- a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;
- b. Reached its final disposition during the most recent five-year period; and
- c. Is one of the following:

(1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition;

(2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty,

reimbursement, restitution, or damages of \$5,000 or more;

(3) An administrative proceeding, as defined in paragraph 5. of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or

(4) Any other criminal, civil, or administrative proceeding if:

(i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;

(ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and

(iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

3. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

4. Reporting Frequency

During any period of time when you are subject to the requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent five year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

5. Definitions

For purposes of this award term and condition:

a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.

b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.

c. Total value of currently active grants, cooperative agreements, and procurement contracts includes—

(1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and

(2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

21

System for Award Management (SAM) and Universal Identifier Requirements: The recipient agrees to comply with the following requirements of 2 C.F.R. Part 25, Appendix A to Part 25 – Award Term:

I. System for Award Management and Universal Identifier Requirements

A. Requirement for System for Award Management

Unless you are exempted from this requirement under 2 CFR 25.110, you as the recipient must maintain current information in the SAM. This includes information on your immediate and highest level owner and subsidiaries, as well as on all of your predecessors that have been awarded a Federal contract or Federal financial assistance within the last three years, if applicable, until you submit the final financial report required under this Federal award or receive the final payment, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another Federal award term.

B. Requirement for Unique Entity Identifier

If you are authorized to make subawards under this Federal award, you:

1. Must notify potential subrecipients that no entity (see definition in paragraph C of this award term) may receive a subaward from you until the entity has provided its Unique Entity Identifier to you.
2. May not make a subaward to an entity unless the entity has provided its Unique Entity Identifier to you. Subrecipients are not required to obtain an active SAM registration, but must obtain a Unique Entity Identifier.

C. Definitions

For purposes of this term:

1. System for Award Management (SAM) means the Federal repository into which a recipient must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the SAM internet site (currently at <https://www.sam.gov>).
2. Unique Entity Identifier means the identifier assigned by SAM to uniquely identify business entities.
3. Entity includes non-Federal entities as defined at 2 CFR 200.1 and also includes all of the following, for purposes of this part:
 - a. A foreign organization;
 - b. A foreign public entity;
 - c. A domestic for-profit organization; and
 - d. A Federal agency.
4. Subaward has the meaning given in 2 CFR 200.1.
5. Subrecipient has the meaning given in 2 CFR 200.1.

22

Additional High-Risk Recipient Requirements: The recipient agrees to comply with any additional requirements that may be imposed during the award performance period if the awarding agency determines that the recipient is a high-risk recipient. 2 C.F.R. § 200.208.

23

Supplementing, not Supplanting: State, local, and tribal government recipients must use award funds to supplement, and not supplant, state, local, or Bureau of Indian Affairs (BIA) funds that are already committed or otherwise would have been committed for award purposes (hiring, training, purchases, and/or activities) during the award period. In other words, state, local, and tribal government recipients may not use COPS Office funds to supplant (replace) state, local, or BIA funds that would have been dedicated to the COPS Office-funded item(s) in the absence of the COPS Office award. 34 U.S.C. § 10384(a).

24

Background Investigations: Recipients agree to ensure that each officer(s) hired with CHP funding will be subject to a background investigation, notify the COPS Office upon completion of the background investigation for each officer hired under the CHP award, and cooperate with the COPS Office and provide updates on the status of background investigations upon request. 2 C.F.R. § 200.208

If the COPS Office determines that CHP funds are being used to pay the salary and fringe benefits of an officer who has not undergone a background investigation, the COPS Office may temporarily suspend grant funds in accordance with 2 C.F.R. §200.339 until the agency can demonstrate the background investigation has been completed.

25

Evaluations: The COPS Office may conduct monitoring or sponsor national evaluations of its award programs. The

recipient agrees to cooperate with the monitors and evaluators. 34 U.S.C. § 10385(b).

26

Modifications: Occasionally, a change in an agency's fiscal or law enforcement situation necessitates a change in its COPS Office CHP award. Award modifications under CHP are evaluated on a case-by-case basis in accordance with 2 C.F.R. § 200.308. For federal awards in excess of \$250,000, any modification request involving the reallocation of funding between budget categories that exceed or are expected to exceed 10 percent (10%) of the total approved budget requires prior written approval by the COPS Office. Regardless of the federal award amount or budget modification percentage, any reallocation of funding is limited to approved budget categories. In addition, any budget modification that changes the scope of the project requires prior written approval by the COPS Office. In addition, please be aware that the COPS Office will not approve any modification request that results in an increase of federal funds.

In addition, modification requests should be submitted to the COPS Office when an agency determines that it will need to shift officer positions awarded in one hiring category into a different hiring category and/or reduce the total number of positions awarded. For example, if an agency was awarded CHP funding for two new, additional sworn officer positions, but due to fiscal distress/constraints the agency needs to change the hiring category from the new hire category to the rehire category for officers laid off or scheduled for layoff on a specific future date post-application, the agency would have to request a modification. The COPS Office will only consider a modification request after an agency makes final, approved budget and/or personnel decisions. An agency may implement the modified award following written approval from the COPS Office. Please be aware that the COPS Office will not approve any modification request that results in an increase of federal funds.

During the CHP award period, it may become necessary for an agency to modify its CHP award due to changes in an agency's fiscal or law enforcement situation. Modification requests should be submitted to the COPS Office when an agency determines that it will need to shift officer positions awarded in one hiring category into a different hiring category, reduce the total number of positions awarded, shift funds among benefit categories, and/or reduce the entry-level salary and fringe benefit amounts. For example, an agency may have been awarded CHP funding for 10 new, additional full-time sworn officer positions, but due to severe fiscal distress/constraints, the agency determines it is unable to sustain all 10 positions and must reduce its request to five full-time positions; or an agency may have been awarded CHP funding for two new, additional sworn officer positions, but due to fiscal distress/constraints the agency needs to change the hiring category from the new hire category to the rehire category for officers laid off or scheduled for layoff on a specific future date post-application. Award modifications under CHP are evaluated on a case-by-case basis. The COPS Office will only consider a modification request after an agency makes final, approved budget and/or personnel decisions. An agency may implement the modified award following written approval from the COPS Office. Please be aware that the COPS Office will not approve any modification request that results in an increase of federal funds.

27

Retention: At the time of award application, your agency committed to retaining all sworn officer positions awarded under the CHP award with state and/or local funds for a minimum of 12 months following the conclusion of 36 months of federal funding for each position, over and above the number of locally-funded sworn officer positions that would have existed in the absence of the award. Your agency cannot satisfy the retention requirement by using CHP-funded positions to fill locally-funded vacancies resulting from attrition. 34 U.S.C. § 10382 (c)(8).

28

Local Match: COPS Hiring Program award recipients are required to contribute a local match of at least 25 percent towards the total cost of the approved award project, unless waived in writing by the COPS Office. The local match must be a cash match from funds not previously budgeted for law enforcement purposes and must be paid during the award period. The local match contribution must be made on an increasing basis during each year of the three-year award period, with the federal share decreasing accordingly. 34 U.S.C. § 10381(g).

29

School Resource Officer (SRO) Training Requirement: COPS Office-funded SRO(s) are required to complete an SRO 40-hour basic training course from a list of COPS Office approved provider(s). Training must be completed no later than nine months after the date shown on the award congratulatory letter or six months from the SRO hire date; whichever comes first. If a COPS Office-funded SRO leaves the recipient agency after completing the training, the recipient agrees to pay for the new SRO, who is assigned to backfill this position, to attend a 40 hour basic training

course. The new SRO must complete the training no later than nine months after being placed in the school. If the officer has completed 40-hour basic training within the last 12 months prior to the award date, the condition has been fulfilled. Any longer than 12 months will require the officers to retake the course. The agency must coordinate with the training provider if they want funds to cover registration and travel costs.

30

Extensions: Your agency may request an extension of the 60-month award performance period to receive additional time to implement your award program. Such extensions do not provide additional funding. Any request for an extension will be evaluated on a case-by-case basis. Only those recipients that can provide a reasonable justification for delays will be granted no-cost extensions. Reasonable justifications may include difficulties in filling COPS Office-funded positions, officer turnover, or other circumstances that interrupt the 36-month funding period. An extension allows your agency to compensate for such delays by providing additional time to complete the full 36 months of funding for each position awarded. Extension requests must be received prior to the end date of the award.

31

Contracts and/or MOUs with other Jurisdictions: Sworn law enforcement officer positions awarded must be used for law enforcement activities or services that benefit your agency and the population that it serves. The items funded under the CHP award cannot be utilized by other agencies unless the items benefit the population that your agency serves. Your agency may use items funded under the CHP award to assist other law enforcement agencies under a resource sharing, mutual aid, or other agreement to address multi-jurisdictional issues as described in the agreement.

32

Community Policing: Community policing activities to be initiated or enhanced by your agency and the officers funded by this award program were identified and described in your CHP award application. Your agency developed a community policing plan for the CHP award with specific reference to a crime or disorder problem and the following elements of community policing: (a) problem solving—your agency's plan to assess and respond to the problem identified; (b) community partnerships and support, including related governmental and community initiatives that complement your agency's proposed use of CHP funding; and (c) organizational transformation—how your agency will use the funds to reorient its mission to community policing or enhance its involvement in and commitment to community policing. Throughout the CHP award period, your agency is required to implement the community policing plan it set forth in the CHP award application.

The COPS Office defines community policing as a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime. CHP awards through the specific officers funded (or an equal number of redeployed veteran officers) must be used to initiate or enhance community policing activities. All newly hired additional or rehired officers (or an equal number of redeployed veteran officers) funded under CHP must implement your agency's approved community policing plan, which you described in your award application.

33

Career Law Enforcement Officer: Officer hiring funds may only be used to pay entry-level salaries and fringe benefits for full-time "career law enforcement officers" for 36 months. The COPS Office's statute defines a "career law enforcement officer" as "a person hired on a permanent basis who is authorized by law or by a State or local public agency to engage in or supervise the prevention, detection, or investigation of violations of criminal laws." 34 U.S.C. §10389(1). A recipient agency may use officer hiring funds to pay the salary and benefits of recruits while in academy training to become "career law enforcement officers" if it is the standard practice of the agency to do so with locally-funded recruits. The State of Alaska, and any Indian tribe or tribal organization in that State, may also use officer hiring funds for a "village public safety officer" defined as "an individual employed as a village public safety officer under the program established by the State pursuant to Alaska Statute 18.65.670." Tribal Law and Order Act of 2010, Pub. L. 111-211, title II, § 247 (a)(2).

34

Memorandum of Understanding Requirement (for School Resource Officers only)

Recipients using award funding to hire and/or deploy School Resource Officers into schools understand and agree to the following:

- Your agency must submit a signed Memorandum of Understanding (MOU) between the law enforcement agency and

the school partner(s) to the COPS Office before obligating or drawing down funds under this award. The MOU must be submitted to the COPS Office within 90 days of the date shown on the award letter.

- Your agency's MOU must contain the following information?

- o The purpose of the MOU

- o Clearly defined roles and responsibilities of the school district and the law enforcement agency, focusing officers' roles on safety

- o Information sharing

- o Supervision responsibility and chain of command for the SRO

- o Signatures

Note: Please refer to the MOU Fact Sheet for a detailed explanation of the requirements under each of the bullets. Your agency's implementation of the CHP award without submission and acceptance of the required MOU may result in expenditures not being reimbursed by the COPS Office and/or award de-obligation.

35

Allowable Costs Condition: The funding under this project is for the payment of three years (36 months) of approved full-time entry-level salaries and fringe benefits during the five-year (60 months) period of performance. The maximum federal share is \$125,000 per officer position (unless a local match waiver is approved) for career law enforcement officer positions hired and/or rehired on or after the official award start date. Any salary and fringe benefit costs higher than entry-level that your agency pays a CHP-funded officer must be paid with local funds. Your agency is required to use CHP award funds for the specific hiring categories awarded. Funding under this program may be used for the following categories:

- Hiring new officers, which includes filling existing officer vacancies that are no longer funded in your agency's budget;
- Rehiring officers laid off by any jurisdiction as a result of state, local, or Bureau of Indian Affairs (BIA) budget reductions; and/or
- Rehiring officers who were, at the time of award application, scheduled to be laid off (by your jurisdiction) on a specific future date as a result of state, local, or BIA budget reductions.

If your agency's local fiscal conditions have changed and your agency needs to change one or more of the funded hiring categories, your agency should request an award modification and receive prior approval before spending CHP funding under the new category. The approved budget in the award package specifies the amount of CHP funds awarded to your agency. Please note that the salary and fringe benefit costs requested in your CHP application may have been adjusted or removed. Your agency may only be reimbursed for the approved cost categories up to the amounts specified in the approved budget. Only actual allowable costs incurred during the award period will be eligible for reimbursement and drawdown. If your agency experiences any cost savings over the course of the award (for example, your award application overestimated the total entry-level officer salary and fringe benefits package), your agency may not use that excess funding to continue salary payments to the officers beyond 36 months. Any funds remaining after your agency has drawn down for the costs of approved salaries and fringe benefits incurred for each awarded position during the 36-month funding period will be deobligated during the closeout process and should not be spent by your agency.

36

Advancing Department of Justice Priority Problem Focus Areas: This condition applies to agencies that selected one of the following priority crime problem/focus areas to address in their 2021 COPS Hiring Program (CHP) application:

- Building Legitimacy and Trust
- Violent Crime/Gun Violence
- Combatting Hate and Domestic Extremism
- Police-based Response to Persons in Crisis

Your agency understands and agrees to the following: Your agency will implement the one specific community policing plan identified in your CHP award application?

Your agency will address its specific priority crime problem throughout the entire CHP award period?

Your agency will implement any organizational changes identified in its CHP award application;

Your agency will cooperate with any award monitoring by the COPS Office to ensure that it is initiating or enhancing its community policing efforts to address its priority crime problem, which may include your agency having to respond to additional or modified reporting requirements.

[]

I have read and understand the information presented in this section of the Federal Award Instrument.

Award Acceptance

Declaration and Certification to the U.S. Department of Justice as to Acceptance

By checking the declaration and certification box below, I--

- A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.
- B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.
- C. Accept this award on behalf of the applicant.
- D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Agency Approval

Title of Approving Official	Name of Approving Official	Signed Date And Time
COPS Director	HUGH CLEMENTS	9/22/23 12:39 PM

Authorized Representative



MEETING OF NOVEMBER 21, 2023

TO: Mayor Jordan and City Council
THRU:
FROM: Susan Norton, Chief of Staff
DATE:
SUBJECT: Lights of the Ozarks Ordinance Updates

RECOMMENDATION:

Staff recommends revisions to City Code 117.83 Lights Of the Ozarks and 178.04 Outdoor Mobile Vendors at the recommendation of the City Attorney's Office in response to a request by the Downtown Fayetteville Coalition and Experience Fayetteville to improve safety, crowd control, and traffic flow around the square during the annual Lights of the Ozarks.

BACKGROUND:

Since 1994, Lights of the Ozarks has continued to attract thousands of visitors to the Downtown Square during the holiday season. The Downtown Fayetteville Coalition requested the Mayor to consider an amendment to the special event permit regarding Lights of the Ozarks to include a longer street closure than is currently allowed by code for the mobile food truck vendors. City Attorney Kit Williams advised Mayor Jordan that the proper action would be an amendment to code as the Fayetteville Code does not currently allow the City to close East Avenue between Mountain and Center 24 hours per day for food truck use during this time.

DISCUSSION:

Staff agrees that it will be not only safer for visitors by expanding the pedestrian space, but it will also encourage pedestrians to spend more time patronizing businesses in the downtown area and that these changes represent a placemaking move. Staff further agrees that two sections of code will require revision, as stated above. The first section of code (117.83) presented an opportunity for considerable cleanup to also include food trucks explicitly called out in addition to "other event vendors." Operating hours are changed, as is the name of the sponsoring entity from The Town Center staff to the umbrella Advertising and Promotion Commission. The second section of code (178.04) places a new section under (E) (4) that standing events that may have designated food truck areas by City Code or special permit and creates an exemption for the twelve hour time limit for food trucks and trailers during Lights of the Ozarks. A memo from Kelly Rich is attached, which explains their rationale for improving the safety of the event. Kelly has assured me that she has reached out to the downtown square merchants to get their input on the event and to share ideas about a new footprint, as reflected in the proposed code changes drafted by Senior Assistant City Attorney, Blake Pennington. The DFC has been looking at new ways to make logistics of the event as smooth as possible. The consensus of those she visited with on the square is that they are excited for these potential updates. Additional attention was given to the East Street businesses who could be affected the most. The Pryor Center's Oral History offices, Tula, and Cheers at the OPO are all aware and willing to work with the DFC on the potential changes. Joon Bridal and Startup Junkie have been contacted with additional communication efforts planned.

Mailing address:

113 W. Mountain Street
Fayetteville, AR 72701

www.fayetteville-ar.gov

BUDGET/STAFF IMPACT:

ATTACHMENTS: SRF (#3), Exhibit A - 117.93 Lights of the Ozarks Amendment (#4), Downtown Fayetteville Coalition Update Memo (#5), 117.93 - Lights of the Ozarks Amendment - REDLINE (#6), 178.04 Outdoor Mobile Vendors Amendment - REDLINE (#7)



City of Fayetteville, Arkansas

113 West Mountain Street
Fayetteville, AR 72701
(479) 575-8323

Legislation Text

File #: 2023-1286

Lights of the Ozarks Ordinance Updates

AN ORDINANCE TO AMEND §117.93 LIGHTS OF THE OZARKS TO EXPAND THE EVENT AREA TO INCLUDE THE BLOCK OF EAST AVENUE BETWEEN MOUNTAIN STREET AND CENTER STREET, TO AMEND §178.04 OUTDOOR MOBILE VENDORS TO AUTHORIZE FOOD TRUCKS AND TRAILERS TO OPERATE ON THE DOWNTOWN SQUARE DURING CERTAIN STANDING EVENTS, AND TO DECLARE AN EMERGENCY

WHEREAS, since 1994, Lights of the Ozarks has attracted thousands of visitors to the Downtown Square during the holiday season; and

WHEREAS, the Downtown Fayetteville Coalition requested that the City consider authorizing the closure of East Avenue between Mountain Street and Center Street for longer than is currently allowed by code; and

WHEREAS, approving this extended closure will keep sidewalks and walkways clear and accessible, provide organizers with the flexibility to move food trucks and trailers around the square to spread out power needs, create pedestrian-focused spaces for people to congregate safely, and keep traffic flowing smoothly utilizing a U-shaped traffic plan to alleviate congestion; and

WHEREAS, City staff agrees that it will be not only safer for visitors by expanding the pedestrian space, but it will also increase the economic impact of Lights of the Ozarks by encouraging pedestrians to spend more time patronizing businesses in the downtown area; and

WHEREAS, an amendment to § 178.04 will clarify that permitted food trucks and trailers may operate on the Downtown Square during the Farmer's Market, First Thursday, and Lights of the Ozarks.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby repeals § 117.93 **Lights of the Ozarks** and enacts a replacement § 117.93 as shown in Exhibit A attached hereto.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby amends § 178.04 **Outdoor Mobile Vendors** by enacting a new subsection (E)(4) to authorize permitted food trucks and trailers to operate on the Downtown Square during certain standing events as follows:

(4) Parking spaces on the Downtown Square during the following standing events and within the areas

designated for the events by the City Code or special event permit:

(a) Farmer's Market

(b) First Thursday

(c) Lights of the Ozarks. The twelve hour time limit does not apply to permitted food trucks and trailers managed by the Fayetteville Advertising and Promotion Commission during Lights of the Ozarks as authorized by § 117.93 of the City Code.

Section 3: That the City Council of the City of Fayetteville, Arkansas hereby determines that this ordinance should become effective without delay to make the Downtown Square safer for pedestrians and to keep vehicular traffic flowing more smoothly and safely during Lights of the Ozarks, which began on November 17. The City Council finds that this is necessary for the public peace as well as the health and safety of Fayetteville residents and, therefore, declares an emergency exists such that this ordinance shall become effective immediately upon its passage and approval.

City of Fayetteville Staff Review Form

2024-1286

Item ID

11/14/2023

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Susan Norton

11/13/2023

CHIEF OF STAFF (070)

Submitted By

Submitted Date

Division / Department

Action Recommendation:

Staff recommends revisions to City Code 117.83 Lights Of the Ozarks and 178.04 Outdoor Mobile Vendors at the recommendation of the City Attorney's Office in response to a request by the Downtown Fayetteville Coalition and Experience Fayetteville to improve safety, crowd control, and traffic flow around the square during the annual Lights of the Ozarks.

Budget Impact:

Account Number

Fund

Project Number

Project Title

Budgeted Item?



Total Amended Budget

\$

-

Expenses (Actual+Encum)

\$

-

Available Budget

\$

-

Does item have a direct cost?

No

Item Cost

\$

-

Is a Budget Adjustment attached?

No

Budget Adjustment

\$

-

Remaining Budget

\$

-

V20221130

Purchase Order Number:

Previous Ordinance or Resolution #

Change Order Number:

Approval Date:

Original Contract Number:

Comments:

EXHIBIT A

117.93 Lights Of The Ozarks

- (A) *Establishment, Location and Parking Restrictions.* The Lights of the Ozarks celebration is hereby established in the city as an annual celebration beginning no earlier than the third Friday in November and running through January 1 of the next year. This event shall be located on those interior and exterior parking spaces of the Downtown Square and on the sidewalks adjoining the interior parking spaces, as well as those portions of the Town Center Plaza needed for this event's success.

Additionally, upon approval by the Mayor or the Mayor's designee, the block of East Avenue between Mountain Street and Center Street may be closed to vehicular traffic for the safety of pedestrians on the Downtown Square.

If closed, East Avenue may also be used by food trucks and other event vendors. No vendor shall obstruct pedestrian traffic on public sidewalks nor shall more parking spaces be utilized for vendors than absolutely necessary. The Fayetteville Advertising and Promotion Commission and its staff are empowered to manage and administer all vendors operating on the Fayetteville Square during Lights of the Ozarks.

- (B) *Hours of Operations.* Operating hours for vendors for the Lights of the Ozarks shall be managed by the Advertising and Promotion Commission and staff.
- (C) *Sanitation.* At the close of each Lights of the Ozarks business evening, each vendor must ensure that the area in which the vendor was located or operating is completely clean, sanitary and free of trash, debris, manure, etc. Failure to properly clean up shall be grounds to revoke that vendor's license or permission to operate during Lights of the Ozarks.
- (D) *Vendors and Licenses.* Any vendors operating within the area of the Lights of the Ozarks shall have all proper, necessary and valid licenses applicable to the vendor's business and keep all such licenses available for inspection and in good standing while operating during Lights of the Ozarks. Any event or other reasonable fee charged by the Advertising and Promotion Commission or the City of Fayetteville to defray costs to manage Lights of the Ozarks must be paid or the vendor shall be prohibited from operating in this event.
- (E) *Sidewalk Vendors.* Sidewalk vendors must comply with §178.03 of the Unified Development Code and obtain proper permits from the Zoning and Development Administrator as well as the Advertising and Promotion Commission {which shall constitute compliance with §178.03(E)(2)}.

Memo



To: Susan Norton, City of Fayetteville, Chief of Staff

From: Kelly Rich, Downtown Fayetteville Coalition

Date: November 7, 2023

Re: Lights of the Ozarks Ordinance Update

Background

Lights of the Ozarks is a 30-year-old beloved tradition for downtown and the entire city of Fayetteville. Each year sees an increase of thousands of visitors walking and driving around our historic square for the entire six-week season. With the number of new downtown business announcements and projected city population growth, we expect crowds to continue to aggressively grow in the future.

For several years, there have been discussions with Lights of the Ozarks organizers, local business owners, and city leadership on how we can better plan for safety, crowd control, and traffic flow around the square. Using input from these stakeholders, organizers have ideas they would like to implement but are restricted under the current code. Updating the code by reducing the restrictive language gives flexibility to the event organizers to adapt to the exciting growth the event and the city as a whole is experiencing.

Approving the ordinance with these updates would:

1. Give additional space for food trucks to position their serving windows to move their lines away from the sidewalks which would keep the walkways clear and accessible for everyone.
2. Give organizers the freedom to move food trucks around the square to spread the

power needs. Currently 50 amp power is only available on the exterior corners of the square and the ordinance only allows food trucks on the interior. This requires their power cords to cross the streets which is not only visually cluttering but also a trip hazard.

3. Give organizers the option to close streets to cars and create pedestrian-focused spaces for people to congregate safely.
4. Increase economic impact by incentivizing visitors to get out of their cars and patronize our local businesses.
5. Keep traffic flowing smoothly utilizing a u-shaped traffic plan with people entering the square via Center St and exiting on Mountain. This alleviates the congestion that is seen at the intersection of Center and East St throughout the season.

These are just a few of the benefits that could be accomplished by updating the 20-year-old ordinance. Allowing event organizers the flexibility to adapt and change to the current environment is a necessary step for success as the city of Fayetteville heads into its next chapter as the best city in Northwest Arkansas.

117.93 Lights Of The Ozarks

- (A) *Establishment, Location and Parking Restrictions.* The Lights of the Ozarks celebration is hereby established in the city as an annual celebration beginning no earlier than the third Friday in November, after the end of Farmers' Market (around Thanksgiving) and running through January 1 of the next year. This event shall be located on those interior and exterior parking spaces (adjoining the Old Post Office) of the Downtown Square and on the sidewalks adjoining the interior those parking spaces, as well as those portions of the Town Center Plaza needed for this event's success. T

Additionally, upon approval by the Mayor or the Mayor's designee, the block of East Avenue between Mountain Street and Center Street may be restricted closed to vehicular traffic for the safety of pedestrians on the Downtown Square.

If closed, East Avenue may also be used by to horse-drawn carriages, pony rides, food trucks and or other event vendors. No vendor shall obstruct pedestrian traffic on public sidewalks nor shall more parking spaces be utilized for vendors than absolutely necessary. The Fayetteville Advertising and Promotion Commission and its and Fayetteville Town Center staff are empowered to manage and administer all vendors operating on the Fayetteville Square during Lights of the Ozarks.

- (B) *Hours of Operations.* VOperating hours for vendors for the Lights of the Ozarks shall be managed by the Advertising and Promotion Commission and Fayetteville Town Center staff such that active operation of pony rides, carriage rides, etc. shall not commence, nor shall East Street be impeded from normal traffic prior to 6:00 p.m. nor obstructed later than midnight except for New Years when such use will be extended one (1) hour until 1:00 a.m. on New Year's Day.
- (C) *Sanitation.* At the close of each Lights of the Ozarks business evening, each vendor must ensure that the area in which the vendor was located or operating is completely clean, sanitary and free of trash, debris, manure, etc. Failure to properly clean up shall be grounds to revoke that vendor's license or permission to operate during Lights of the Ozarks.
- (D) *Vendors and Licenses.* Any vendors operating within the area of the Lights of the Ozarks shall have all proper, necessary and valid licenses applicable to the vendor's business and keep all such licenses available for inspection and in good standing while operating during Lights of the Ozarks. Any event or other reasonable fee charged by the Advertising and Promotion Commission Town Center staff or the City of Fayetteville to defray costs to manage Lights of the Ozarks must be paid or the vendor shall be prohibited from operating in this event.
- (E) *Sidewalk Vendors.* Sidewalk vendors must comply with §178.03 of the Unified Development Code and obtain proper permits from the Zoning and Development Administrator as well as the Advertising and Promotion Commission Fayetteville Town Center staff {which shall constitute compliance with §178.03(E)(2)}.

(Ord. No. 5286, 11-17-09)

178.04 Outdoor Mobile Vendors

- (A) *Purpose.* The purpose of this section is to facilitate and control the ability of mobile vendors and mobile vendor courts to operate while ensuring such use is compatible with nearby properties, fosters an aesthetically appealing streetscape and does not create a dangerous traffic condition.
- (B) *Definitions.*
- (1) *Food trucks.* A type of mobile vendor which is a motorized and operationally self-contained single vehicle equipped with facilities for cooking and selling food.
 - (2) *Food trailers.* A type of mobile vendor which is designed to be towed on public roads and having an enclosed area for storage, handling or preparation of food.
 - (3) *Other vendors.* Mobile vendors are not limited to operating out of a food truck or trailer.
 - (4) *Mobile vendor court.* An outdoor commercial center with five (5) or more mobile vendors in a shared location.
- (C) *Mobile Vendor Permit Requirements.* All mobile vendors shall meet the following requirements and submittals prior to approval:
- (1) Each application for a permit to conduct a mobile vendor business shall be accompanied by a \$100.00 permit review and processing fee. Mobile vendor permits shall be issued to the owner of the mobile vendor vehicle. This application will also serve as the vendor's business license that will be processed as such.
 - (2) Application for a permit to conduct a mobile vendor business shall include the following items in a format acceptable to the Planning Division:
 - (a) Name, address, contact information and signature of both the property owner and the mobile vendor requesting to locate on private property.
 - (b) A valid copy of all necessary permits required by state and county health authorities which shall be conspicuously displayed at all times during the operation of the business.
 - (c) Proof of application for remittance of HMR tax to the City of Fayetteville, when applicable.
 - (d) For each location other than those permitted as part of a mobile vendor court, a detailed site plan roughly drawn to scale showing the location of the property lines, each mobile vendor location, building setback lines, vehicle parking spaces, the sidewalk location and any proposed dining or sitting areas.
 - (e) Written authorization, signed by the property owner or legal representative of record, stating that the mobile vendor is permitted to operate on the subject property for a specified period of time.
 - (3) The mobile vendor has the responsibility to dispose of all wastes in accordance with all applicable laws. Mobile vendors are not permitted to dispose of their trash in public trash receptacles.
 - (4) The mobile vendor permit issued shall not be transferable in any manner.
 - (5) The mobile vendor permit issued shall be conspicuously displayed at all times during the operation of the mobile vending business.
 - (6) The proposed use must be a permitted use-by-right within the underlying zoning district.
 - (7) Mobile vendors shall comply with the Federal Americans with Disabilities Act (ADA) requirements if the public has access to the interior of any mobile vending unit.

-
- (8) Mobile vendors shall be required to renew their permit on an annual basis following the same timeframe as a standards business license renewal. As part of the renewal process, vendors shall submit an updated copy of the health department permit, HMR tax forms, and a re-inspection by the City Fire Department where applicable. Failure to renew a permit will be cause for revocation by the City Planning Division.
- (D) *Mobile Vendor Courts.* Mobile vendor courts may be permitted administratively in appropriate zoning districts. A property owner may request a permit from the Planning Division to develop a mobile court subject to the following standards:
- (1) The property owner has provided the Planning Division with a detailed site plan of the mobile vendor court showing the location and dimensional relationships of the property lines, all proposed mobile vendor locations, building setbacks, vehicle parking, sidewalk location and proposed dining or sitting areas.
 - (2) Site Improvement Requirements.
 - (a) *Site Design.* Sites shall be improved with a barrier between vehicular and customer service areas, including ordering and dining areas. The barrier may be implied or physical and constructed with landscaping elements; gated fencing; changes in ground surface texture, material or color; or similar treatments. Sites which are not already paved with gravel or another hard surface shall improve their parking areas with gravel or other pavement designed in accordance with the Parking Lot Design Standards. With respect to landscaping requirements, the entire mobile vendor court shall be considered a parking lot and perimeter landscaping will be required in accordance with Parking Lot Landscape Standards.
 - (b) *Sanitation.* Adequate restroom facilities shall be provided either on-site or through a shared use agreement with a neighboring business. Portable toilets, if used, must be screened from view of the public.
 - (c) *Utilities.* Above ground utility connections shall not interfere with pedestrian or vehicular safety and shall not be located in customer service areas or customer parking areas.
 - (d) Mobile vendor courts shall not have continuous curb cuts or exacerbate a dangerous pedestrian condition. New courts may close continuous curb cuts or improve pedestrian conditions with temporary materials subject to approval of the City Planning Division. Acceptable materials include planters, plinths, benches, pavers, and other furniture. Temporary improvements installed by mobile vendor courts shall not reduce access for pedestrians with disabilities.
- (E) *Limited Time Permits.* Permitted food trucks and trailers may operate in the following locations for up to twelve (12) hours each day, after which they must move to a new location which is out-of-view of the original location.
- (1) Marked parallel parking spaces, which are not reserved for residential use and provided the parking space is not in front of a business selling similar food. Service to customers shall be only on the sidewalk side of the vehicle to maintain public safety. Vendors are not exempt from paying the standard rate for the parking space.
 - (2) Marked parking spaces within parks pursuant to City Code §97.086.
 - (3) Private property zoned for food and beverage sales and with the owner's permission.
 - (4) Parking spaces on the Downtown Square during the following standing events and within the areas designated for the events by the City Code or special event permit:
 - (a) Farmer's Market
 - (b) First Thursday

(c) Lights of the Ozarks. The twelve hour time limit does not apply to permitted food trucks and trailers managed by the Fayetteville Advertising and Promotion Commission during Lights of the Ozarks as authorized by § 117.93 of the City Code.

- (F) *Exemptions.* The provisions of the Mobile Vendor ordinance do not apply to:
- (1) The placing and maintenance of unattended stands or sales devices for the sale or display of newspapers, magazines, periodicals and paperbound books.
 - (2) The distribution of free samples of goods, wares and merchandise by any individual from his person.
 - (3) Special events authorized by a special event permit from the City of Fayetteville Parking Management Division.
 - (4) Fireworks sales.
 - (5) Children's lemonade stands.
 - (6) Temporary tent sales that operate for less than three (3) days. A tent permit from the Planning Division and Fire Marshal inspection is required.
 - (7) Temporary sales for non-profit entities that operate for less than five (5) consecutive days.
 - (8) Non-profit organizations that prepare and donate or give away food for free.
- (G) *Prohibited Conduct.* The following conduct is prohibited for mobile vendors:
- (1) Obstruct pedestrian or vehicular traffic flow.
 - (2) Obstruct traffic signals or regulatory signs.
 - (3) Use of any device that produces a loud and raucous noise or operate any loudspeaker, light or light system, public address system, radio, sound amplifier, or similar device to attract public attention.
 - (4) Conduct business in such a way as would restrict or interfere with the ingress or egress of the abutting property owner or tenant, create a nuisance, increase traffic congestion or delay, constitute a hazard to traffic, life or property, or obstruct adequate access to emergency and sanitation vehicles.
 - (5) Use or display any signage that is not in compliance with the Unified Development Code Chapter 174: Signs.
- (H) *Suspension and Revocation of Permit.* Any permit issued under these regulations may be suspended or revoked by the Development Services Director for any of the following reasons:
- (1) Fraud, misrepresentation or knowingly false statement contained in the application for the permit or during presentations to the Planning Commission.
 - (2) Conducting the business of mobile vending in a manner contrary to the conditions of the permit.
 - (3) Conducting the business of vending in such a manner as to create a public nuisance, cause a breach of the peace, constitute a danger to the public health, safety, welfare or interfere with the rights of abutting property owners.
 - (4) Cancellation of health department authorization for a food or beverage vending unit due to uncorrected health or sanitation violations, or;
- (I) *Notification of Suspension or Revocation.* The Development Services Director shall provide written notice of the suspension or revocation in a brief statement setting forth the complaint, the grounds for suspension or revocation and notifying the vendor or the property owner of his/her right to appeal to the Planning Commission. Such notice shall be personally delivered, posted upon the mobile vendors' premises or mailed

to both the address of the property owner and the address of the mobile vendor shown on the permit holder's application by certified mail, return receipt requested.



MEETING OF NOVEMBER 21, 2023

TO: Mayor Jordan and City Council

THRU: Susan Norton, Chief of Staff
Jonathan Curth, Development Services Director
Jessica Masters, Development Review Manager

FROM: Donna Wonsower, Planner

DATE:

SUBJECT: **VAC-2023-0002: Vacation (2395 E. AMHERST ALY/CARRENDER, 137): Submitted by DESIREE CARRENDER for property located at 2395 E AMHERST ALY. in WARD 3. The property is zoned RPZD, RESIDENTIAL PLANNED ZONING DISTRICT and contains approximately 0.08 acres. The request is to vacate a 196 square foot portion of an access easement.**

RECOMMENDATION:

Staff recommends approval of **VAC-2023-0002** as shown in the attached Exhibits 'A' and 'B.'

BACKGROUND:

The subject property is located south of Lake Fayetteville approximately ½ mile west of the intersection of E. Zion Rd. and N. Crossover Rd. The property is zoned RPZD, Residential Planned Zoning District, as part of the Sagely Place subdivision. A concurrent plat (CCP-2020-000007) was approved by Planning Commission on May 24, 2021, which included a 10-foot access easement along the eastern edge of Lot 31 to accommodate a 5-foot sidewalk for pedestrian access to the greenspace-facing housing on the south side of E. Amherst Aly.

Request: The applicant proposes to vacate a portion of an existing access easement as indicated in the attached exhibits totaling approximately 196 square feet. This easement is required to be vacated in order to continue with an associated building permit for a deck and pergola.

DISCUSSION:

The applicant submitted the required approvals with no objections. The 5-foot of access easement that will remain is sufficient to cover the constructed sidewalk. With submittal of the required vacation forms and utility consent, staff recommends approval.

BUDGET/STAFF IMPACT:

NA

ATTACHMENTS: SRF (#3), Exhibit A (#4), Exhibit B (#5), Applicant Request Letter (#6), Petition to Vacate (#7), Survey (#8)

Mailing address:

113 W. Mountain Street
Fayetteville, AR 72701

www.fayetteville-ar.gov



City of Fayetteville, Arkansas

113 West Mountain Street
Fayetteville, AR 72701
(479) 575-8323

Legislation Text

File #: 2023-1261

VAC-2023-0002: Vacation (2395 E. AMHERST ALY/CARRENDER, 137): Submitted by DESIREE CARRENDER for property located at 2395 E AMHERST ALY. in WARD 3. The property is zoned RPZD, RESIDENTIAL PLANNED ZONING DISTRICT and contains approximately 0.08 acres. The request is to vacate a 196 square foot portion of an access easement.

AN ORDINANCE TO APPROVE VAC 23-02 FOR PROPERTY LOCATED AT 2395 EAST AMHERST ALY IN WARD 3 TO VACATE A 196 SQUARE FOOT PORTION OF AN ACCESS EASEMENT

WHEREAS, the City Council has the authority under A.C.A. § 14-54-104 to vacate public grounds or portions thereof which are not required for corporate purposes; and

WHEREAS, the City Council has determined that the following described portion of access easement is not required for corporate purposes.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby vacates the portion of access easement as described in Exhibit B attached to the Planning Department's memo.

Section 2: A copy of this Ordinance duly certified by the City Clerk along with the map attached as Exhibit A to the Planning Department's memo shall be filed in the office of the Washington County Circuit Clerk.

City of Fayetteville Staff Review Form

2023-1261

Legistar File ID

11/21/2023

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Jonathan Curth

11/3/2023

DEVELOPMENT REVIEW (630)

Submitted By

Submitted Date

Division / Department

Action Recommendation:

VAC-2023-0002: Vacation (2395 E. AMHERST ALY/CARRENDER, 137): Submitted by DESIREE CARRENDER for property located at 2395 E AMHERST ALY. in WARD 3. The property is zoned RPZD, RESIDENTIAL PLANNED ZONING DISTRICT and contains approximately 0.08 acres. The request is to vacate a 196 square foot portion of an access easement for a deck.

Budget Impact:

Account Number		Fund	
Project Number		Project Title	
Budgeted Item?	No	Current Budget	\$ -
		Funds Obligated	\$ -
		Current Balance	\$ -
Does item have a cost?	No	Item Cost	\$ -
Budget Adjustment Attached?	No	Budget Adjustment	\$ -
		Remaining Budget	\$ -

V20210527

Purchase Order Number: _____

Previous Ordinance or Resolution # _____

Change Order Number: _____

Approval Date: _____

Original Contract Number: _____

Comments:

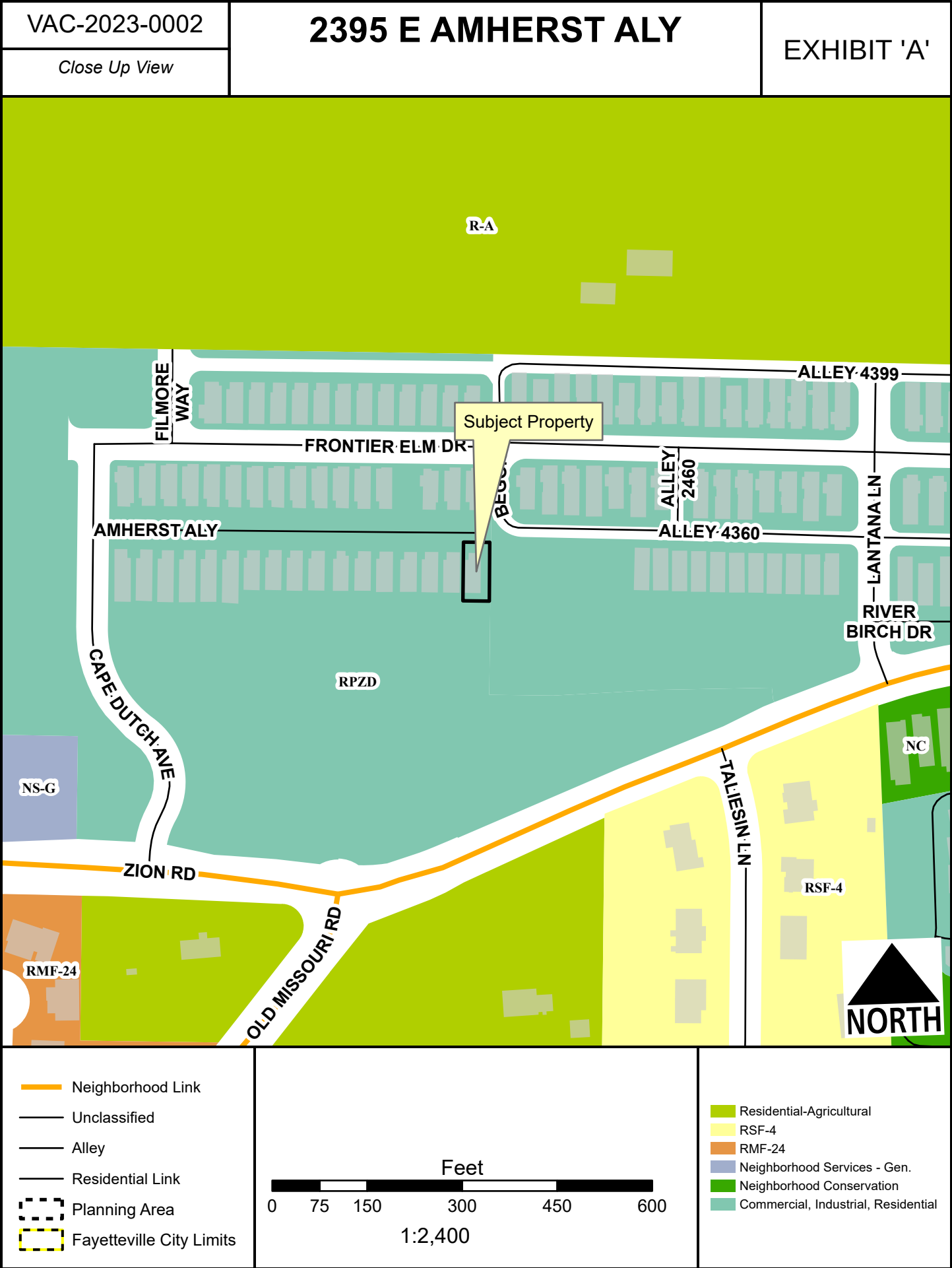


EXHIBIT 'B'

Re: Access Easement Partial Vacation Request
MISC – 2023 – 0105 Deck Addition

Lot 31, Sagely Place Subdivision; Phase II

Address: 2395 Amherst Alley
Fayetteville, Arkansas 72703

GIS Approved
10/24/2023

LEGAL DESCRIPTION

EASEMENT REDUCTION DESCRIPTION:

PART OF LOT 31 SAGELY PLACE SUBDIVISION PHASE III, A SUBDIVISION IN THE CITY OF FAYETTEVILLE, WASHINGTON COUNTY ARKANSAS, ALL SITUATED IN THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 24, TOWNSHIP 17 NORTH, RANGE 30 WEST AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID LOT 31; THENCE NORTH 02°22'08" EAST ALONG THE EAST LINE THEREOF A DISTANCE OF 10.44 FEET; THENCE NORTH 87°37'52" WEST DEPARTING SAID EASET LINE A DISTANCE OF 4.99 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 87°37'52" WEST A DISTANCE OF 5.97 FEET; THENCE NORTH 32°25'03" EAST A DISTANCE OF 1.92 FEET; THENCE NORTH 02°22'08" EAST A DISTANCE OF 36.32 FEET; THENCE SOUTH 87°16'06" EAST A DISTANCE OF 5.25 FEET; THENCE SOUTH 02°43'54" WEST A DITANCE OF 37.95 FEET TO THE POINT OF BEIGNNING. CONTAINING 196 SQUARE FEET MORE OR LESS.

(Note area in blue)

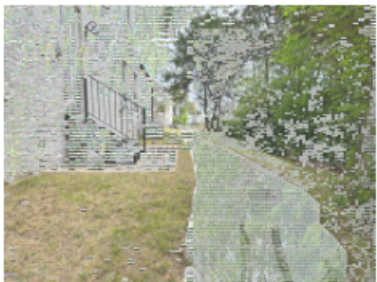
EXISTING PHOTOS



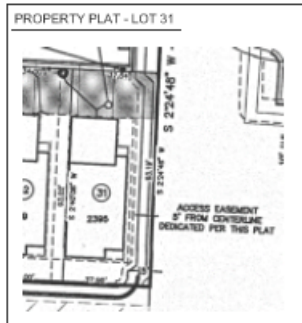
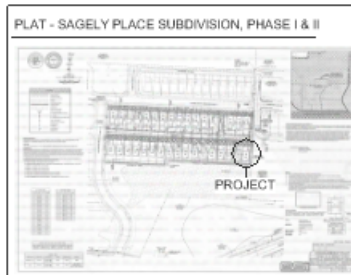
VIEW LOOKING SOUTH



VIEW LOOKING PROJECT SITE



VIEW LOOKING NORTH



LEGAL DESCRIPTION:

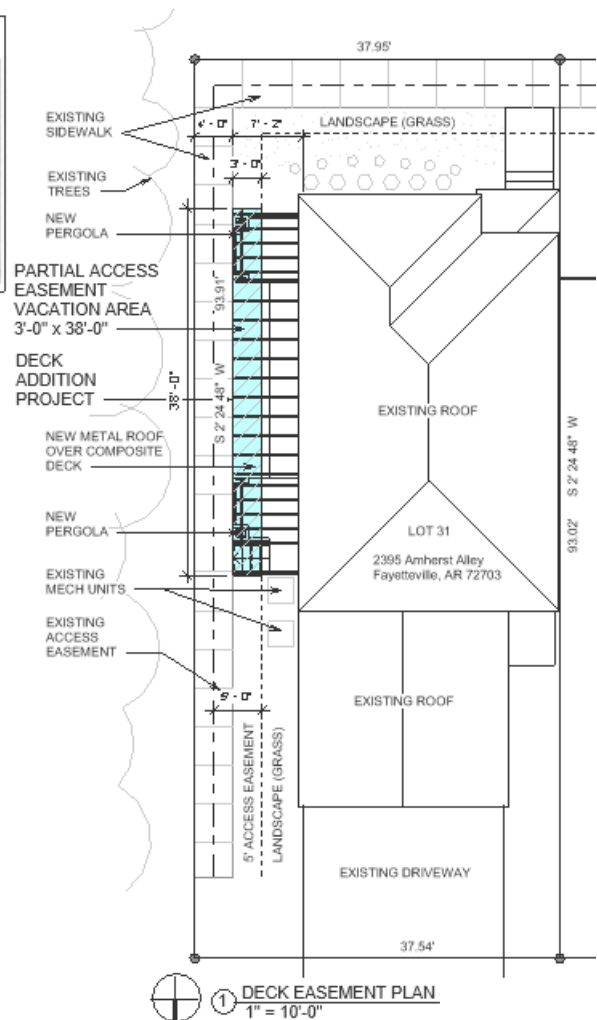
LOT 31, SAGELY PLACE SUBDIVISION,
PHASE II

PARTIAL ACCESS EASEMENT VACATION REQUEST:

A 5'-0" Access Easement currently exists from the centerline of the existing sidewalk to either side.

The request is to vacate a portion of the current easement, approx. 3'-0" x 38'-0" (114 square feet) to allow for construction of the deck project.

Refer to Drawing Sheet D01A - DECK ACCESS EASEMENT.



To: Fayetteville City Council

Re: Access Easement Partial Vacation Request
MISC – 2023 – 0105 Deck Addition

Lot 31; Sagely Place Subdivision; Phase II

Address: 2395 Amherst Alley
Fayetteville, Arkansas 72703

To Whom it May Concern:

As outlined in the Access, Drainage, or General Utility Easement Vacation form from the City of Fayetteville Planning Dept, I am writing in regards to a new Deck Addition project (MISC-2023-0105) at 2395 Amherst Alley in Fayetteville, Arkansas. Through the initial permit submittal process, it has been brought to our attention that an Access Easement currently exists at the site of the proposed project. This letter is to support the attached drawings and documents as we request to vacate a portion of the easement and seek approval to construct the deck addition.

Per discussion with Jessica Masters, Fayetteville City Planning, at her request I've communicated with the Fayetteville Department of Transportation (Terry Gulley) and he expressed no concerns with the request. I've also received approval from the Fayetteville Solid Waste Department, as outlined in the Access Easement Vacation process.

Due to the current health conditions of the homeowner, having access to the raised deck from the current finish floor level of the house, in lieu of the small stoop with metal steps, the new deck addition would alleviate current access accessibility issues due to their disability.

Please don't hesitate to contact me to discuss.

We look forward to your response and hopefully approval for the project.

Sincerely,

Lance A. Weatherton
(Representative for Homeowner)
(479) 200-6760
lanceweatherton@yahoo.com

PETITION TO VACATE A GENERAL UTILITY, SETBACK AND ACCESS EASEMENT LOCATED IN LOT 31, SAGELY PLACE SUBDIVISION, PHASE II, CITY OF FAYETTEVILLE, ARKANSAS

TO: The Fayetteville City Council

We, the undersigned, being all the owners of the real estate abutting the easement hereinafter sought to be abandoned and vacated in Sagely Place Subdivision, Phase II, City of Fayetteville, Arkansas, a municipal corporation, petition to vacate an easement which is described as follows:

PART OF LOT 31 SAGELY PLACE SUBDIVISION PHASE III, A SUBDIVISION IN THE CITY OF FAYETTEVILLE, WASHINGTON COUNTY ARKANSAS, ALL SITUATED IN THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 24, TOWNSHIP 17 NORTH, RANGE 30 WEST AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID LOT 31; THENCE NORTH 02°22'08" EAST ALONG THE EAST LINE THEREOF A DISTANCE OF 10.44 FEET; THENCE NORTH 87°37'52" WEST DEPARTING SAID EASEMENT LINE A DISTANCE OF 4.99 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 87°37'52" WEST A DISTANCE OF 5.97 FEET; THENCE NORTH 32°25'03" EAST A DISTANCE OF 1.92 FEET; THENCE NORTH 02°22'08" EAST A DISTANCE OF 36.32 FEET; THENCE SOUTH 87°16'06" EAST A DISTANCE OF 5.25 FEET; THENCE SOUTH 02°43'54" WEST A DISTANCE OF 37.95 FEET TO THE POINT OF BEGINNING. CONTAINING 196 SQUARE FEET MORE OR LESS THUS DEFINING THE APPROXIMATE AREA FOR PROPOSED ACCESS EASEMENT VACATION.

There is no real estate abutting the abandonment of the area requested to be vacated. The said property is at the end of the subdivision abutting trees and natural vegetation. The public interest and welfare would not be adversely affected by the abandonment of the portion of the above described easement.

The petitioners pray that the City of Fayetteville, Arkansas, abandon and vacate the above described real estate, subject, however, to the existing utility easements and sewer easements as required, and that the above described real estate be used for their respective benefit and purpose as now approved by law.

WHEREFORE, the undersigned petitioners respectfully pray that the governing body of the City of Fayetteville, Arkansas, abandon and vacate the above described real estate, subject to said access easement, and that title to said real estate sought to be abandoned be vested in the abutting property owners as provided by law, and as to that particular land the owners be free from the easements of the public for the use of said alley.

Dated this 30 day of October, 2023

Denise Carrondo

Printed Name

Denise Carrondo

Signature

Printed Name

Signature

EXISTING PHOTOS



VIEW LOOKING SOUTH

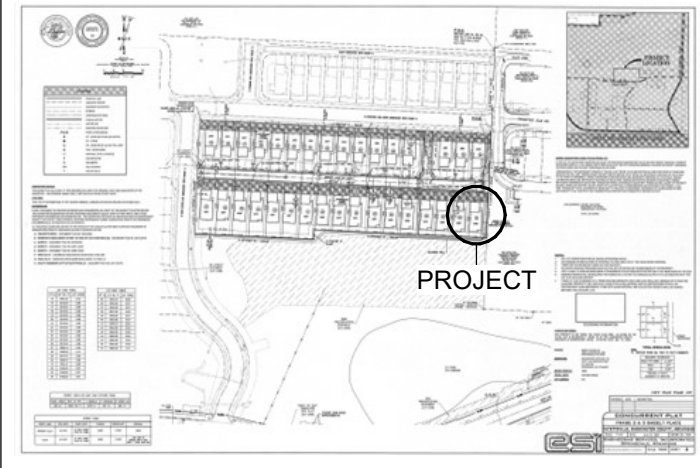


VIEW LOOKING PROJECT SITE

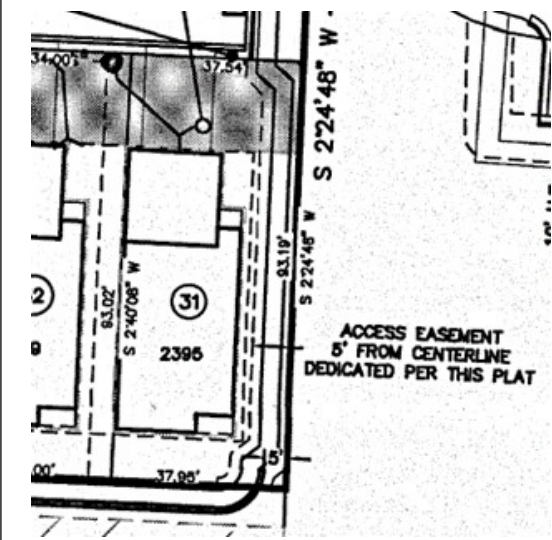


VIEW LOOKING NORTH

PLAT - SAGELY PLACE SUBDIVISION, PHASE I & II



PROPERTY PLAT - LOT 31



LEGAL DESCRIPTION:

LOT 31, SAGELY PLACE SUBDIVISION,
PHASE II

LEGAL DESCRIPTION

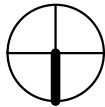
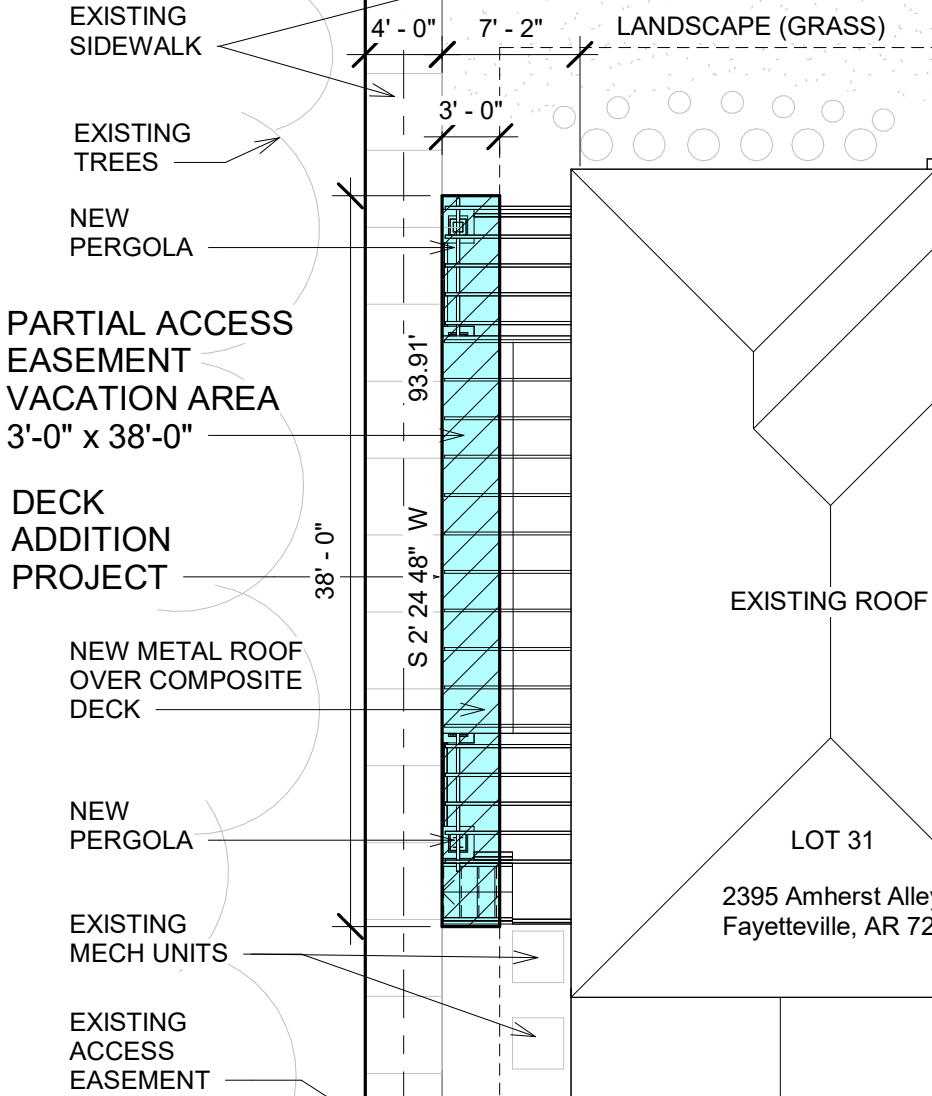
EASEMENT REDUCTION DESCRIPTION:

PART OF LOT 31 SAGELY PLACE SUBDIVISION PHASE III, A SUBDIVISION IN THE CITY OF FAYETTEVILLE, WASHINGTON COUNTY ARKANSAS, ALL SITUATED IN THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 24, TOWNSHIP 17 NORTH, RANGE 30 WEST AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID LOT 31; THENCE NORTH 02°22'08" EAST ALONG THE EAST LINE THEREOF A DISTANCE OF 10.44 FEET; THENCE NORTH 87°37'52" WEST DEPARTING SAID EASET LINE A DISTANCE OF 4.99 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 87°37'52" WEST A DISTANCE OF 5.97 FEET; THENCE NORTH 32°25'03" EAST A DISTANCE OF 1.92 FEET; THENCE NORTH 02°22'08" EAST A DISTANCE OF 36.32 FEET; THENCE SOUTH 87°16'06" EAST A DISTANCE OF 5.25 FEET; THENCE SOUTH 02°43'54" WEST A DITANCE OF 37.95 FEET TO THE POINT OF BEIGNNING. CONTAINING 196 SQUARE FEET MORE OR LESS.

(Note area in blue)

STAFF CORRECTION
GIS APPROVED LEGAL
DESCRIPTION OF VACATION



1 DECK EASEMENT PLAN
1" = 10'-0"

DECK ADDITION

2395 AMHERST ALLEY
FAYETTEVILLE, ARKANSAS 72703

DECK ACCESS
EASEMENT

D01A
Page 354 of 1153



MEETING OF NOVEMBER 21, 2023

TO: Mayor Jordan and City Council

THRU: Susan Norton, Chief of Staff
Jonathan Curth, Development Services Director
Jessica Masters, Development Review Manager

FROM: Gretchen Harrison, Senior Planner

DATE:

SUBJECT: **VAC-2023-0011: Vacation (2417 N. SHILOH DR./LEWIS BROTHERS LEASING CO., 286): Submitted by CLARK LAW FIRM PLLC for property located at 2417 N. SHILOH DR. in WARD 2. The property is zoned C-2, THOROUGHFARE COMMERCIAL & I-1, HEAVY COMMERCIAL & LIGHT INDUSTRIAL and contains approximately 22.76 acres. The request is to vacate portions of street right-of-way totaling 0.28 acres.**

RECOMMENDATION:

City Planning staff and the Planning Commission recommend approval of VAC-2023-0011 as shown in the attached Exhibits 'A' and 'B', with the following conditions of approval:

1. Any damage or relocation of existing facilities will be at the property owner/developer's expense,
2. Easements shall be dedicated as requested by Black Hills Energy and AT&T to ensure that those entities maintain their right to access existing facilities, and
3. A drainage easement shall be dedicated over the proposed stormwater pipe within the area where right-of-way is proposed to be vacated.

BACKGROUND:

The subject property is located in northwest Fayetteville just southwest of the intersection of Shiloh Drive and Moore Lane. The property encompasses multiple parcels totaling roughly 22.76 acres which are currently under development as the new Lewis Automotive Mall. A portion of the property at the westernmost extent was rezoned in 2021 to C-2, Thoroughfare Commercial, subject to a Bill of Assurance (Ordinance 6513) which increased the landscaping requirement along Deane Solomon Road and Moore Lane.

Request: The applicant proposes to vacate portions of right-of-way along Moore Lane totaling 0.28 acres. The land within the right-of-way proposed to be vacated is currently undeveloped. Prior to 2019, the area was the location of Moore Lane's alignment.

Public Comment: Staff received one inquiry about this request, though no support or opposition to the vacation was offered.

DISCUSSION:

Staff is supportive of the requested right-of-way vacation. Moore Lane was realigned in 2018 as part of the

Mailing address:

113 W. Mountain Street
Fayetteville, AR 72701

www.fayetteville-ar.gov

development of the Timber Ridge Estates Subdivision and, as a result, the segment of the street which previously bisected the subject right-of-way was shifted farther west. Staff finds that, from a land use planning perspective, maintaining the subject right-of-way no longer serves the public interest since the existing right-of-way along Moore Lane is wider than what is required by the Master Street Plan. Similarly, the right-of-way is not necessary to support Goal #3 of City Plan 2040, by helping to create a complete, compact, and connected street network, particularly given the limitation on future street connections to the south and east due to active redevelopment of adjacent property for Lewis Automotive.

At the October 23, 2023 Planning Commission meeting, a vote of 9-0-0 forwarded this item to City Council with a recommendation of approval, with conditions. Commissioner Brink made the motion and Commissioner Sparkman seconded it. Commissioners found the request to be appropriate and offered little comment on the item, recommending that an additional condition be added to accommodate stormwater infrastructure. No public comment was offered at the meeting.

BUDGET/STAFF IMPACT:

N/A

ATTACHMENTS: SRF (#3), Exhibit A (#4), Exhibit B (#5), Planning Commission Staff Report (#6)



City of Fayetteville, Arkansas

113 West Mountain Street
Fayetteville, AR 72701
(479) 575-8323

Legislation Text

File #: 2023-1223

VAC-2023-0011: Vacation (2417 N. SHILOH DR./LEWIS BROTHERS LEASING CO., 286): Submitted by CLARK LAW FIRM PLLC for property located at 2417 N. SHILOH DR. in WARD 2. The property is zoned C-2, THOROUGHFARE COMMERCIAL & I-1, HEAVY COMMERCIAL & LIGHT INDUSTRIAL and contains approximately 22.76 acres. The request is to vacate portions of street right-of-way totaling 0.28 acres.

AN ORDINANCE TO APPROVE VAC 23-11 FOR PROPERTY LOCATED AT 2417 NORTH SHILOH DRIVE IN WARD 2 TO VACATE PORTIONS OF STREET RIGHT-OF-WAY TOTALING 0.28 ACRES

WHEREAS, the City Council has the authority under A.C.A. § 14-54-104 to vacate public grounds or portions thereof which are not required for corporate purposes; and

WHEREAS, the City Council has determined that the following described portions of street right-of-way are not required for corporate purposes.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby vacates the portions of street right-of-way as described in Exhibit B attached to the Planning Department's memo.

Section 2: A copy of this Ordinance duly certified by the City Clerk along with the map attached as Exhibit A to the Planning Department's memo shall be filed in the office of the Washington County Circuit Clerk.

Section 3: This vacation approval is subject to the following conditions:

1. Any damage to or relocation of existing facilities will be at the property owner/developer's expense.
2. Easements shall be dedicated as requested by Black Hills Energy and AT&T to ensure that those entities maintain their right to access existing facilities.
3. A drainage easement shall be dedicated over the proposed stormwater pipe within the area where right-of-way is proposed to be vacated.

City of Fayetteville Staff Review Form

2023-1223

Item ID

11/21/2023

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Jonathan Curth

11/3/2023

DEVELOPMENT REVIEW (630)

Submitted By

Submitted Date

Division / Department

Action Recommendation:

VAC-2023-0011: Vacation (2417 N. SHILOH DR./LEWIS BROTHERS LEASING CO., 286): Submitted by CLARK LAW FIRM PLLC for property located at 2417 N. SHILOH DR. in WARD 2. The property is zoned C-2, THOROUGHFARE COMMERCIAL & I-1, HEAVY COMMERCIAL & LIGHT INDUSTRIAL and contains approximately 22.76 acres. The request is to vacate portions of street right-of-way totaling 0.28 acres.

Budget Impact:

Account Number

Fund

Project Number

Project Title

Budgeted Item? No

Total Amended Budget

\$ -

Expenses (Actual+Encum)

\$ -

Available Budget

\$ -

Does item have a direct cost? No

Item Cost

\$ -

Is a Budget Adjustment attached? No

Budget Adjustment

\$ -

Remaining Budget

\$ -

V20221130

Purchase Order Number:

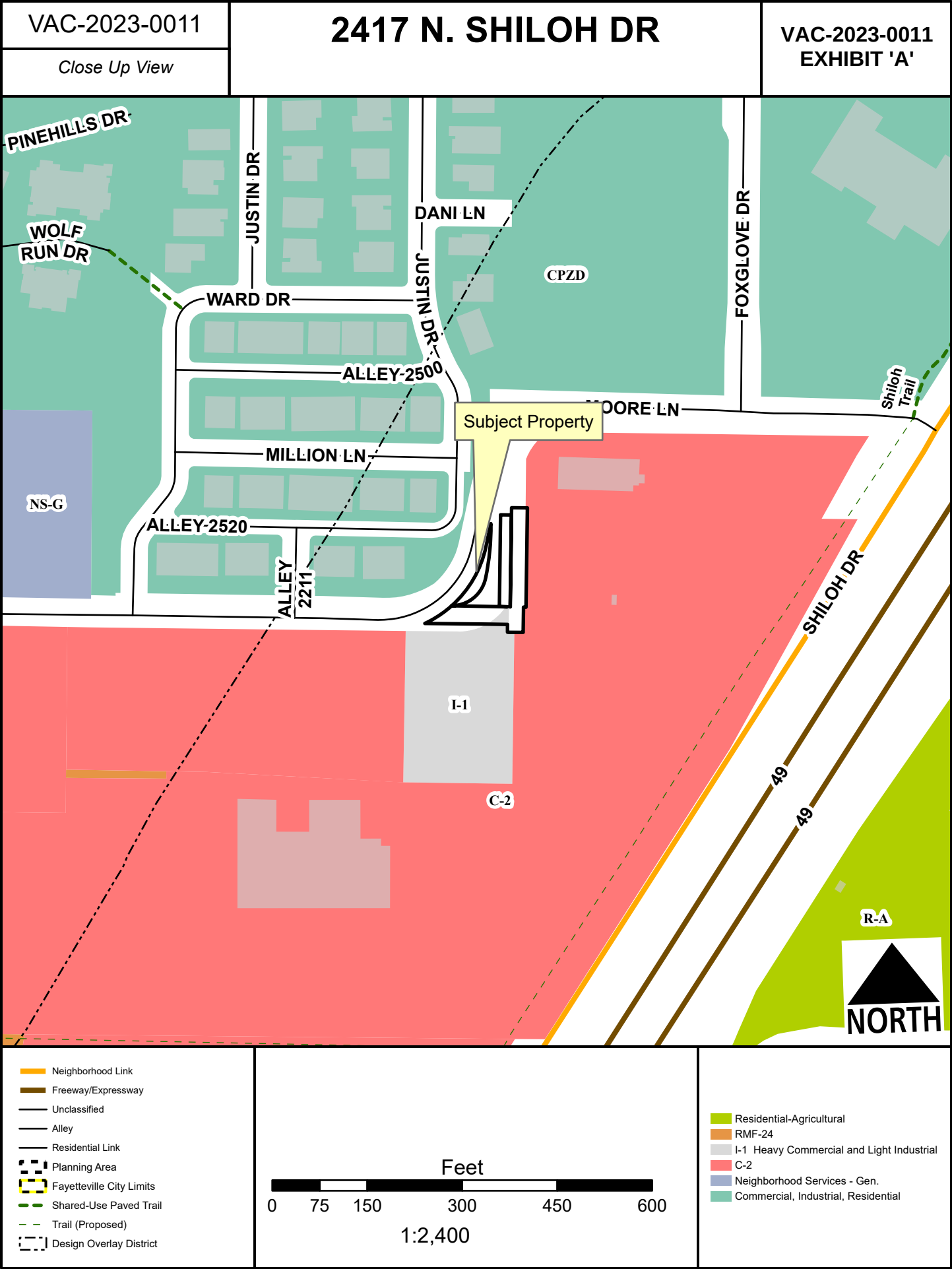
Previous Ordinance or Resolution #

Change Order Number:

Approval Date:

Original Contract Number:

Comments:



RIGHT-OF-WAY DESCRIPTION PER 1000-280

PROPERTY DESCRIPTION:

SIXTY ACRES OF EQUAL WIDTH OFF OF THE EAST SIDE OF THE WEST HALF OF THE NORTHWEST QUARTER;
30 ACRES OF EQUAL WIDTH OFF OF THE EAST SIDE OF THE NORTHWEST QUARTER OF THE SOUTHWEST
QUARTER; 5 ACRES OF EQUAL WITH OFF OF THE WEST END OF THE NORTH HALF OF THE SOUTHEAST
QUARTER OF THE SOUTHWEST QUARTER, AND 15 ACRES OF EQUAL WITH OFF OF THE EAST SIDE OF THE
NORTH HALF OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER; ALL IN SECTION 33,
TOWNSHIP 17 NORTH, RANGE 30 WEST.

EASEMENT DESCRIPTION:

THIRTY (30) FEET OF EQUAL AND UNIFORM WIDTH OFF OF THE WEST SIDE OF THE ABOVE DESCRIBED
PROPERTY OR 30 FEET OF EQUAL WIDTH FROM THE EXISTING CENTERLINE OF DEANE SOLOMON ROAD;

WHICHEVER IS GREATER,

AND ALSO, 25 FEET OF EQUAL AND UNIFORM WITH OFF OF THE SOUTH SIDE OF THE ABOVE DESCRIBED
PROPERTY OR TWENTY-FIVE (25) FEET OF EQUAL WIDTH FROM THE CENTERLINE OF MOORE LANE,
WHICHEVER IS GREATER.

RIGHT-OF-WAY VACATION DESCRIPTION:

BEGINNING AT THE NORTHEAST CORNER OF THE RIGHT-OF-WAY DEDICATION ALONG MOORE LANE,
DESCRIBED IN DOCUMENT 1000-280 (POB);

THENCE ALONG THE EASTERLY LINE OF THE RIGHT-OF-WAY DEDICATION, S02°51'22"W, 10.95 FEET;

THENCE CONTINUING ALONG SAID EASTERLY LINE, N87°09'28"W, 2.74 FEET;

THENCE CONTINUING ALONG SAID EASTERLY LINE, S02°09'57"W, 16.70;

THENCE LEAVING SAID EASTERLY LINE, ALONG THE SOUTHERLY LINE OF THE RIGHT-OF-WAY DEDICATION,
N87°19'51"W, 131.79 FEET TO THE MASTER STREET PLAN RIGHT-OF-WAY;

THENCE LEAVING SAID SOUTHERLY LINE, ALONG SAID MASTER STREET PLAN RIGHT-OF-WAY, ALONG A
NONTANGENT CURVE TO THE LEFT, AN ARC DISTANCE OF 51.02 FEET, SAID CURVE HAVING A RADIUS OF
173.65 FEET, AND A CHORD BEARING AND DISTANCE OF N58°36'11"E, 50.84 FEET;

THENCE LEAVING SAID MASTER STREET PLAN RIGHT-OF-WAY, S86°48'25"E, 92.31 FEET TO THE POINT OF
BEGINNING (POB). CONTAINING 3080 SQUARE FEET, 0.07 ACRES. SUBJECT TO ANY EASEMENTS, RIGHTS-
OF-WAY, OR COVENANTS OF RECORD.

RIGHT-OF-WAY DESCRIPTION PER 23-277

RIGHT OF WAY DEDICATION DESCRIPTION

A PART OF THE SW 1/4 OF SECTION 33, TOWNSHIP 17 NORTH, RANGE 30 WEST IN WASHINGTON COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS TO-WIT: COMMENCING AT THE NW CORNER SECTION 33 AND RUNNING THENCE S02°28'26"W 1816.10 FEET, THENCE S02°30'44"W 1794.93 FEET, THENCE S87°20'53"E 358.50 FEET, THENCE S89°13'36"E 1292.82 FEET; THENCE S02°26'52"W 687.50 FEET, THENCE N86°23'03"W 32.63 FEET, THENCE S01°24'08"W 90.37 FEET TO THE TRUE POINT OF BEGINNING AND RUNNING THENCE S01°24'08"W 122.67 FEET TO THE BEGINNING OF A NON-TANGENTIAL CURVE TO THE RIGHT HAVING A RADIUS OF 395.02 FEET, AN ARC LENGTH OF 86.08 FEET, AND WHOSE LONG CHORD BEARS S07°38'42"W 85.91 FEET TO THE BEGINNING OF A NON-TANGENTIAL CURVE TO THE RIGHT HAVING A RADIUS OF 54.71 FEET, AN ARC LENGTH OF 75.73 FEET, AND WHOSE LONG CHORD BEARS S53°32'26"W 69.83 FEET, THENCE N86°48'25"W 108.30 FEET TO THE BEGINNING OF A NON-TANGENTIAL CURVE TO THE LEFT HAVING A RADIUS OF 125.00 FEET, AN ARC LENGTH OF 172.59 FEET, AND WHOSE LONG CHORD BEARS N53°38'21"E 159.20 FEET TO A POINT OF INTERSECTION WITH A NON-TANGENTIAL LINE, THENCE N14°05'07"E 91.04 FEET TO THE BEGINNING OF A NON-TANGENTIAL CURVE TO THE RIGHT HAVING A RADIUS OF 175.00 FEET, AN ARC LENGTH OF 67.29 FEET, AND WHOSE LONG CHORD BEARS N25°06'02"E 66.87 FEET TO THE POINT OF BEGINNING CONTAINING 0.25 ACRES MORE OR LESS.

RIGHT-OF-WAY VACATION DESCRIPTION:

COMMENCING (POC) AT THE NORTHERLY PROPERTY CORNER OF PARCEL;

THENCE ALONG THE EASTERLY LINE OF PARCEL, S01°24'08"W, 122.10 FEET TO THE POINT OF BEGINNING;

THENCE CONTINUING ALONG SAID EASTERLY LINE, S01°24'08"W, 0.57 FEET;

THENCE CONTINUING ALONG SAID EASTERLY LINE, ALONG A TANGENT CURVE TO THE RIGHT, AN ARC DISTANCE OF 86.08 FEET, SAID CURVE HAVING A RADIUS OF 395.02 FEET, AND A CHORD BEARING AND DISTANCE OF S07°38'43"W, 85.91 FEET;

THENCE CONTINUING ALONG SAID EASTERLY LINE, ALONG A COMPOUND CURVE TO THE RIGHT, AN ARC DISTANCE OF 74.49 FEET, SAID CURVE HAVING A RADIUS OF 54.71 FEET, AND A CHORD BEARING AND DISTANCE OF S52°53'37"W, 68.87 FEET TO THE MASTER STREET PLAN RIGHT-OF-WAY;

THENCE ALONG SAID MASTER STREET PLAN RIGHT-OF-WAY, ALONG A NONTANGENT CURVE TO THE LEFT, AN ARC DISTANCE OF 109.10 FEET, SAID CURVE HAVING A RADIUS OF 173.65 FEET, AND A CHORD BEARING AND DISTANCE OF N32°10'50"E, 107.31 FEET;

THENCE CONTINUING ALONG SAID MASTER STREET PLAN RIGHT-OF-WAY, N14°11'17"E, 37.59 FEET TO THE POINT OF BEGINNING (POB). CONTAINING 1593 SQUARE FEET, 0.04 ACRES. SUBJECT TO ANY EASEMENTS, RIGHTS-OF-WAY, OR COVENANTS OF RECORD.

RIGHT-OF-WAY DESCRIPTION PER 886-567

TWENTY-FIVE FEET OF EQUAL AND UNIFORM WIDTH ALONG THE WEST SIDE OF THE FOLLOWING DESCRIBED PROPERTY: A PART OF THE SE QUARTER OF THE SW QUARTER OF SECTION 33, T17N, R30W, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT: BEGINNING AT A POINT WHICH IS

330.81 FEET EAST AND 677.20 FEET NORTH OF THE SW CORNER OF SAID 40 ACRE TRACT AND RUNNING THENCE NORTH 00 DEGREES 13' EAST 156.68 FEET; THENCE SOUTH 89 DEGREES 45' EAST 549.96 FEET; THENCE SOUTH 27 DEGREES 32' WEST 173.98 FEET; THENCE WEST 470.13 FEET TO THE POINT OF BEGINNING.

RIGHT-OF-WAY DESCRIPTION PER 886-569

TWENTY-FIVE FEET OF EQUAL AND UNIFORM WIDTH ALONG THE NORTH 40 FEET OF THE WEST SIDE OF THE FOLLOWING DESCRIBED PROPERTY: A PART OF THE SE QUARTER OF THE SW QUARTER OF SECTION 33, T17N, R30W, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT: BEGINNING AT A POINT WHICH IS 330.81 FEET EAST OF THE SW CORNER OF SAID 40 ACRE TRACT AND RUNNING THENCE NORTH 89 DEGREES 24' EAST 81.60 FEET; THENCE NORTH 30 DEGREES 58' EAST 540.20 FEET; THENCE

NORTH 27 DEGREES 32' EAST 241.41 FEET; THENCE WEST 470.13 FEET; THENCE SOUTH 00 DEGREES 13' WEST 270.00 FEET; THENCE SOUTH 407.20 FEET TO THE POINT OF BEGINNING.

RIGHT-OF-WAY DESCRIPTION PER 93-48298

A PART OF THE SOUTHEAST QUARTER (SE1/4) OF THE SOUTHWEST QUARTER (SW1/4) OF SECTION THIRTY-THREE (33), TOWNSHIP SEVENTEEN (17) NORTH, RANGE THIRTY (30) WEST, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT A POINT WHICH IS 330.81 FEET EAST AND

688.88 FEET NORTH OF THE SOUTHWEST CORNER OF SAID FORTY ACRE TRACT; THENCE N00°13'00" E

145.00 FEET; THENCE 589°45'00" E 17 FEET; THENCE 500°13'00" W 145.22 FEET TO AN EXISTING FENCE; THENCE N89°00'48" W ALONG SAID FENCE 17 FEET TO THE POINT OF BEGINNING, CONTAINING 0.057 ACRES, MORE OR LESS, WASHINGTON COUNTY, ARKANSAS.



TO: Fayetteville Planning Commission

THRU: Jessie Masters, Development Review Manager

FROM: Gretchen Harrison, Senior Planner

MEETING DATE: October 23, 2023 (updated with results)

SUBJECT: **VAC-2023-0011: Vacation (2417 N. SHILOH DR./LEWIS BROTHERS LEASING CO., 286):** Submitted by CLARK LAW FIRM PLLC for property located at 2417 N. SHILOH DR. The property is zoned C-2, THOROUGHFARE COMMERCIAL & I-1, HEAVY COMMERCIAL & LIGHT INDUSTRIAL and contains approximately 22.76 acres. The request is to vacate portions of street right-of-way totaling 0.28 acres.

RECOMMENDATION:

Staff recommends forwarding **VAC-2023-0011** to City Council with a recommendation of approval, with conditions.

RECOMMENDED MOTION:

*"I move to forward **VAC-2023-0011** to City Council with a recommendation of approval and with conditions as outlined by staff."*

BACKGROUND:

The subject property is located in northwest Fayetteville just southwest of the intersection of Shiloh Drive and Moore Lane. The property encompasses multiple parcels totaling roughly 22.76 acres which are currently under development as the new Lewis Automotive Mall. A portion of the property at the westernmost extent was rezoned in 2021 to C-2, Thoroughfare Commercial, subject to a Bill of Assurance (Ordinance 6513) which increased the landscaping requirement along Deane Solomon Road and Moore Lane. Surrounding land uses and zoning are depicted in *Table 1*.

Table 1:
Surrounding Land Uses and Zoning

Direction	Land Use	Zoning
North	Multi-Family Residential	CPZD, Commercial Planned Zoning District
South	Commercial	I-1, Heavy Commercial and Light Industrial
East	Commercial	C-2, Thoroughfare Commercial
West	Multi-Family Residential	CPZD, Commercial Planned Zoning District

Proposal: The applicant proposes to vacate portions of right-of-way along Moore Lane totaling 0.28 acres. The land within the right-of-way proposed to be vacated is currently undeveloped.

DISCUSSION:

Staff is supportive of the requested right-of-way vacation. Moore Lane was realigned in 2018 as part of the development of the Timber Ridge Estates Subdivision and, as a result, the segment of the street which previously bisected the subject right-of-way was shifted farther west. Staff finds that, from a land use planning perspective, maintaining the subject right-of-way no longer serves

to support Goal #3 of City Plan 2040, by helping to create a complete, compact, and connected street network, since the existing right-of-way along Moore Lane is wider than what is required by the Master Street Plan and since future street connections to the south and east are not likely at this time given the active redevelopment of the property to the southeast for Lewis Automotive.

Vacation Approval: The applicant has submitted the required vacation approval forms to relevant city departments and franchise utility companies with the following responses. The applicant has also obtained approval from the other property owner adjacent to the right-of-way proposed to be vacated with no objections.

<u>Utility</u>	<u>Response</u>
Cox Communications	No objections, provided that any damage or relocation of existing Cox facilities will be at the applicant's expense.
AEP/SWEPCO	No objections and no comments.
Black Hills Energy	No objections, provided that a 10-foot utility easement be maintained and centered along the existing gas line.
AT&T	No objections, provided that AT&T retain easement rights to an area including five feet on either side of all existing placed underground cables that are within the right-of-way proposed to be vacated.
Ozarks Electric	No objections and no comments.
<u>City of Fayetteville</u>	<u>Response</u>
Water/Sewer	No objections and no comments.
Solid Waste & Recycling	No objections and no comments.
Transportation	No objections and no comments.

Public Comment: Staff received one inquiry about this request, though no support or opposition to the vacation has been offered.

RECOMMENDATION: Staff recommends forwarding **VAC-2023-0011** with the following conditions:

Conditions of Approval:

1. Any damage or relocation of existing facilities will be at the property owner/developer's expense, and
 2. Easements shall be dedicated as requested by Black Hills Energy and AT&T to ensure that those entities maintain their right to access existing facilities.
-

PLANNING COMMISSION ACTION: Required YES

Date: October 23, 2023

☐ Tabled

☒ Forwarded ☐ Denied

Motion: Brink

Second: Sparkman

Vote: 9-0-0

as recommended by staff with added condition that a drainage easement be dedicated over proposed stormwater pipe within the area where R/W is proposed to be vacated.

BUDGET/STAFF IMPACT:

None

ATTACHMENTS:

- Applicant Request Letter
- Applicant Petition to Vacate
- Survey – Right-of-way to be Vacated
- One Mile Map
- Close-Up Map
- Current Land Use Map



121 West South Street
PO Box 4248
Fayetteville, Arkansas 72702-4248

Tel: (479) 856-6380
Fax: (479) 856-6381

Suzanne G. Clark
sclark@clark-firm.com

SEPTEMBER 12, 2023

City of Fayetteville
113 West Mountain Street
Fayetteville, Arkansas 72701

Attn: Planning Commission and City Council

Re: Right-of-Way Vacation Application– Old Moore Lane

Clark Law Firm represents Lewis Brothers Leasing Company, Inc. (“Lewis Bros.”) regarding its application to vacate Old Moore Lane, which is more fully described in the attached Survey Exhibits, and which include ROW 1000-280; ROW 23-277; ROW 886-567; ROW 886-569; and ROW 93-48298. This vacation request is a part of Lewis Bros.’ automotive dealership development.

The property to be vacated is not an arterial or collector street and is, in fact, no longer used by the public. With the development of W. Moore Lane, the rights-of-way to be vacated are not in use, nor are they necessary.

Vacating the described property will not result in a lack of access to the public and will not result in a disruption to pedestrians, bicycle traffic or vehicle traffic. All utility companies have provided their approval of the vacation. Therefore, the public interest and welfare would not be adversely affected by the abandonment of the described property.

I request the Petition to Vacate Old Moore Lane, as more particularly described in the attached documents, be passed with a recommendation for approval by the City Council. We are happy to provide any additional information that is needed or that may be helpful upon your review of the petition. Thank you for your consideration and please let me know if you have any questions.

Sincerely,

/s/ Suzanne G. Clark

Suzanne G. Clark

PETITION

PETITION TO VACATE A SECTION OF OLD MOORE LANE LOCATED BETWEEN W. MOORE LANE AND SHILOH DRIVE IN THE CITY OF-FAYETTEVILLE, ARKANSAS AND INCLUDING PORTIONS OF ROW 1000-208; ROW 23-277; ROW 886-567; ROW 886-569; AND ROW 93-48296

TO: The Fayetteville City Planning
Commission and The Fayetteville
City Council

I, the undersigned, as authorized Representative of Lewis Brothers Leasing Company, Inc. which has an interest in the property herein described, and with the consent of the owners of the real estate described and abutting property described herein as Old Moore Lane, hereinafter sought to be abandoned and vacated, lying between W. Moore Lane and Shiloh Drive in the City of Fayetteville, Arkansas, a municipal corporation, petition the City of Fayetteville to vacate the referenced property, which is described as follows:

RIGHT-OF-WAY DESCRIPTION PER 1000-280

BEGINNING AT THE NORTHEAST CORNER OF THE RIGHT-OF-WAY DEDICATION ALONG MOORE LANE, DESCRIBED IN DOCUMENT 1000-280 (POB);
THENCE ALONG THE EASTERLY LINE OF THE RIGHT-OF-WAY DEDICATION, S02°51'22"W, 10.95 FEET;
THENCE CONTINUING ALONG SAID EASTERLY LINE, N87°09'28"W, 2.74 FEET;
THENCE CONTINUING ALONG SAID EASTERLY LINE, S02°09'57"W, 16.70;
THENCE LEAVING SAID EASTERLY LINE, ALONG THE SOUTHERLY LINE OF THE RIGHT-OF-WAY DEDICATION, N87°19'51"W, 131.79 FEET TO THE MASTER STREET PLAN RIGHT-OF-WAY;
THENCE LEAVING SAID SOUTHERLY LINE, ALONG SAID MASTER STREET PLAN RIGHT-OF-WAY, ALONG A NONTANGENT CURVE TO THE LEFT, AN ARC DISTANCE OF 51.02 FEET, SAID CURVE HAVING A RADIUS OF 173.65 FEET, AND A CHORD BEARING AND DISTANCE OF N58°36'11"E, 50.84 FEET;
THENCE LEAVING SAID MASTER STREET PLAN RIGHT-OF-WAY, S86°48'25"E, 92.31 FEET TO THE POINT OF BEGINNING (POB). CONTAINING 3080 SQUARE FEET, 0.07 ACRES.
SUBJECT TO ANY EASEMENTS, RIGHTS-OF-WAY, OR COVENANTS OF RECORD.

RIGHT-OF-WAY DESCRIPTION PER 23-277

COMMENCING (POC) AT THE NORTHERLY PROPERTY CORNER OF PARCEL;
THENCE ALONG THE EASTERLY LINE OF PARCEL, S01°24'08"W, 122.10 FEET TO THE POINT OF BEGINNING;
THENCE CONTINUING ALONG SAID EASTERLY LINE, S01°24'08"W, 0.57 FEET;
THENCE CONTINUING ALONG SAID EASTERLY LINE, ALONG A TANGENT CURVE TO THE RIGHT, AN ARC DISTANCE OF 86.08 FEET, SAID CURVE HAVING A RADIUS OF 395.02 FEET, AND A CHORD BEARING AND DISTANCE OF S07°38'43"W, 85.91 FEET;
THENCE CONTINUING ALONG SAID EASTERLY LINE, ALONG A COMPOUND CURVE TO THE RIGHT, AN ARC DISTANCE OF 74.49 FEET, SAID CURVE HAVING A RADIUS OF 54.71 FEET, AND A CHORD BEARING AND DISTANCE OF S52°53'37"W, 68.87 FEET TO THE

MASTER STREET PLAN RIGHT-OF-WAY;
THENCE ALONG SAID MASTER STREET PLAN RIGHT-OF-WAY, ALONG A NONTANGENT CURVE TO THE LEFT, AN ARC DISTANCE OF 109.10 FEET, SAID CURVE HAVING A RADIUS OF 173.65 FEET, AND A CHORD BEARING AND DISTANCE OF N32°10'50"E, 107.31 FEET;
THENCE CONTINUING ALONG SAID MASTER STREET PLAN RIGHT-OF-WAY, N14°11'17"E, 37.59 FEET TO THE POINT OF BEGINNING (POB). CONTAINING 1593 SQUARE FEET, 0.04 ACRES. SUBJECT TO ANY EASEMENTS, RIGHTS-OF-WAY, OR COVENANTS OF RECORD.

RIGHT-OF-WAY DESCRIPTION PER 886-567

TWENTY-FIVE FEET OF EQUAL AND UNIFORM WIDTH ALONG THE WEST SIDE OF THE FOLLOWING DESCRIBED PROPERTY: A PART OF THE SE QUARTER OF THE SW QUARTER OF SECTION 33, T17N, R30W, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT: BEGINNING AT A POINT WHICH IS
330.81 FEET EAST AND 677.20 FEET NORTH OF THE SW CORNER OF SAID 40 ACRE TRACT AND RUNNING THENCE NORTH 00 DEGREES 13' EAST 156.68 FEET; THENCE SOUTH 89 DEGREES 45' EAST 549.96 FEET; THENCE SOUTH 27 DEGREES 32' WEST 173.98 FEET; THENCE WEST 470.13 FEET TO THE POINT OF BEGINNING.

RIGHT-OF-WAY DESCRIPTION PER 886-569

TWENTY-FIVE FEET OF EQUAL AND UNIFORM WIDTH ALONG THE NORTH 40 FEET OF THE WEST SIDE OF THE FOLLOWING DESCRIBED PROPERTY: A PART OF THE SE QUARTER OF THE SW QUARTER OF SECTION 33, T17N, R30W, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT: BEGINNING AT A POINT WHICH IS 330.81 FEET EAST OF THE SW CORNER OF SAID 40 ACRE TRACT AND RUNNING THENCE NORTH 89 DEGREES 24' EAST 81.60 FEET; THENCE NORTH 30 DEGREES 58' EAST 540.20 FEET; THENCE
NORTH 27 DEGREES 32' EAST 241.41 FEET; THENCE WEST 470.13 FEET; THENCE SOUTH 00 DEGREES 13' WEST 270.00 FEET; THENCE SOUTH 407.20 FEET TO THE POINT OF BEGINNING.

RIGHT-OF-WAY DESCRIPTION PER 93-48298

A PART OF THE SOUTHEAST QUARTER (SE1/4) OF THE SOUTHWEST QUARTER (SW1/4) OF SECTION THIRTY-THREE (33), TOWNSHIP SEVENTEEN (17) NORTH, RANGE THIRTY (30) WEST, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT A POINT WHICH IS 330.81 FEET EAST AND 688.88 FEET NORTH OF THE SOUTHWEST CORNER OF SAID FORTY ACRE TRACT; THENCE N00°13'00" E
145.00 FEET; THENCE 589°45'00" E 17 FEET; THENCE 500°13'00" W 145.22 FEET TO AN EXISTING FENCE; THENCE N89°00'48" W ALONG SAID FENCE 17 FEET TO THE POINT OF BEGINNING, CONTAINING 0.057 ACRES, MORE OR LESS, WASHINGTON COUNTY, ARKANSAS.

That the abutting real estate affected by said abandonment of the Old Moore Lane described property in the City of Fayetteville, used by the public for a period of many years, and that the public interest and welfare would not be adversely affected by the abandonment of the portions of the described rights-of-way.

The petitioner prays that the City of Fayetteville, Arkansas, abandon and vacate the attached described real estate, subject, however, to the existing utility easements and sewer easements as required, and that the attached described real estate be used for their respective benefit and purpose as now approved by law.

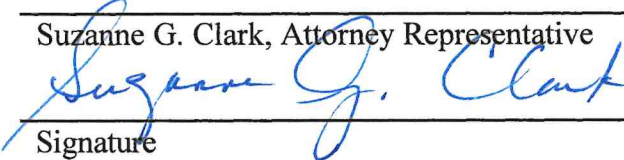
The petitioners further pray that the attached described real estate be vested in the abutting property owners as provided by law.

WHEREFORE, the undersigned petitioners respectfully pray that the governing body of the City of Fayetteville, Arkansas, abandon and vacate the above described real estate, subject to said utility and sewer easements, and that title to said real estate sought to be abandoned be vested in the abutting property owners as provided by law, and as to that particular land the owners be free from the easements of the public for the use of said alley.

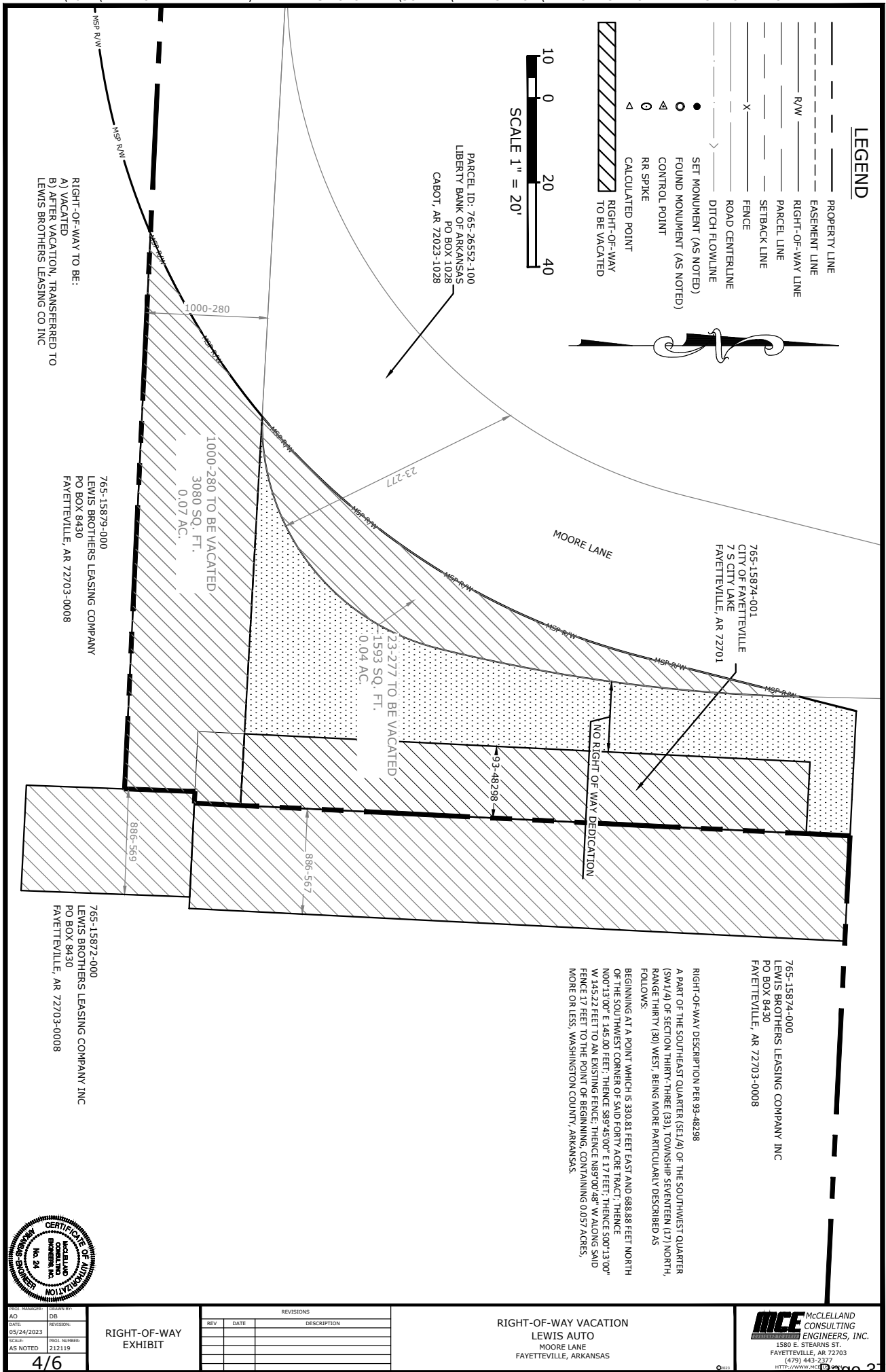
Dated this 12th day of September , 2023.

Clark Law Firm, Representative for Lewis Brothers Leasing Co., Inc.

Suzanne G. Clark, Attorney Representative



Signature



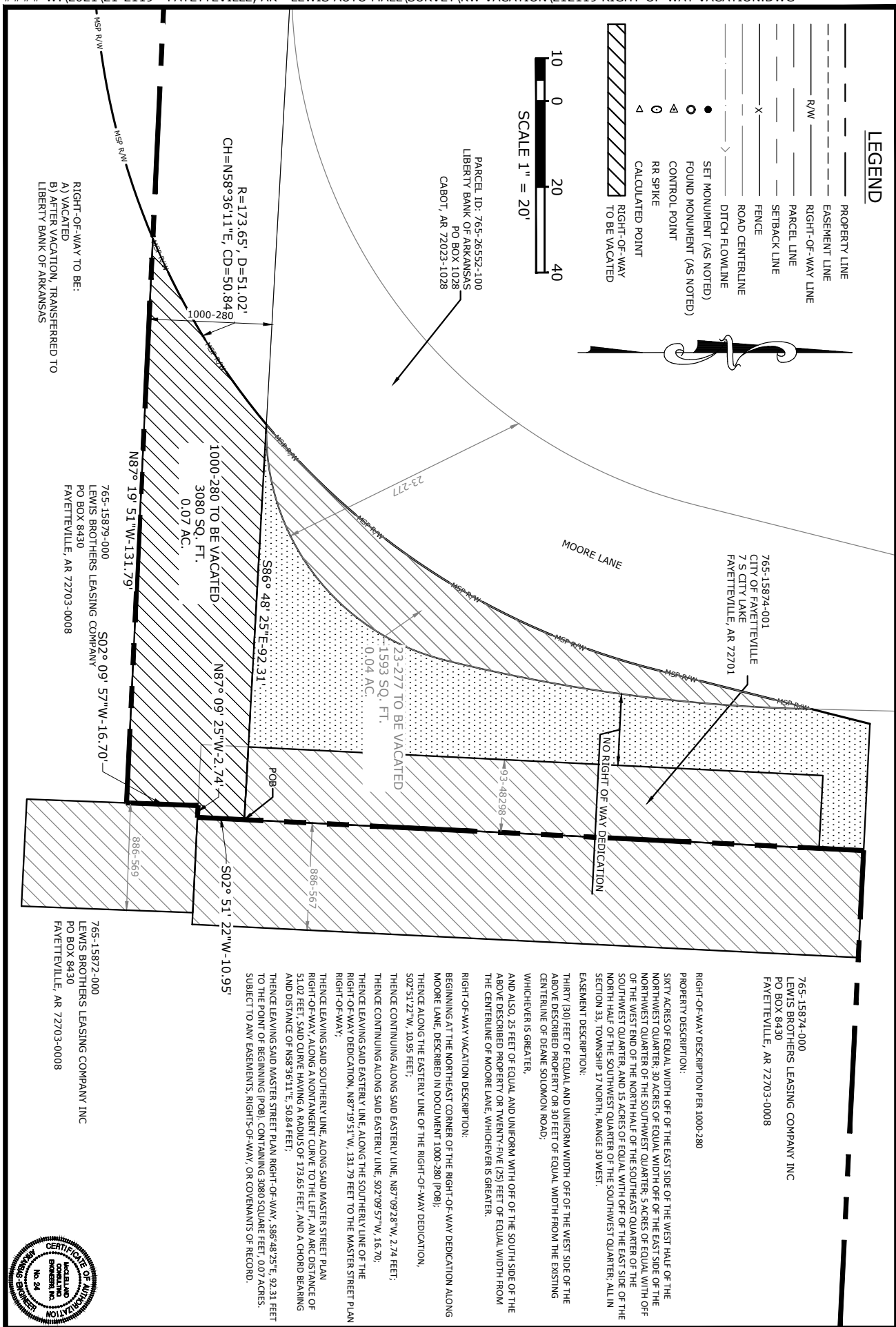
PROJ. MANAGER:	DB
DATE:	05/24/2023
SCALE:	AS NOTED
PROJ. NUMBER:	212119

RIGHT-OF-WAY VACATION EXHIBIT

REV	DATE	DESCRIPTION

RIGHT-OF-WAY VACATION
LEWIS AUTO
MOORE LANE
FAYETTEVILLE, ARKANSAS

MCE McClelland Consulting Engineers, Inc.
1580 E. STEARNS ST.
FAYETTEVILLE, AR 72703
(479) 443-2377
HTTP://WWW.MCE-AR.COM



RIGHT-OF-WAY TO BE:
A) VACATED
B) AFTER VACATION, TRANSFERRED TO
LIBERTY BANK OF ARKANSAS

765-15879-000
LEWIS BROTHERS LEASING CO
PO BOX 8430
FAYETTEVILLE, AR 72703-0008

765-15872-000
LEWIS BROTHERS LEASING COMPANY INC
PO BOX 8430
FAYETTEVILLE, AR 72703-0008

765-15874-001
CITY OF FAYETTEVILLE
7 S CITY LAKE
FAYETTEVILLE, AR 72701

765-15874-000
LEWIS BROTHERS LEASING COMPANY INC
PO BOX 8430
FAYETTEVILLE, AR 72703-0008

RIGHT-OF-WAY DESCRIPTION PER 1000-2800
PROPERTY DESCRIPTION:

PROPERTY DESCRIPTION:

THE SOUTHWEST QUARTER, AND 15 ACRES OF EQUAL WIDTH OFF OF THE EAST SIDE OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF THE SOUTHWEST 1/4, ALL IN SECTION 33, TOWNSHIP 12 NORTH, RANGE 30 WEST.

EASEMENT DESCRIPTION:

THIRTY (30) FEET OF EQUAL AND UNIFORM WIDTH OFF OF THE WEST SIDE OF THE ABOVE DESCRIBED PROPERTY OR 30 FEET OF EQUAL WIDTH FROM THE EXISTING CENTERLINE OF DEANE SOLOMON ROAD:

WHICHEVER IS GREATER,

AND ALSO, 25 FEET OF EQUAL AND UNIFORM WITH OFF OF THE SOUTH SIDE OF THE ABOVE DESCRIBED PROPERTY OR TWENTY-FIVE (25) FEET OF EQUAL WIDTH FROM THE CENTERLINE OF MOORE LANE, WHICHEVER IS GREATER.

RIGHT-OF-WAY VACATION DESCRIPTION:

BEGINNING AT THE NORTHEAST CORNER OF THE RIGHT-OF-WAY DEDICATION ALONG MOORE LANE, DESCRIBED IN DOCUMENT 1000-280 (POB);

THENCE ALONG THE EASTERLY LINE OF THE RIGHT-OF-WAY

502°51'22"W, 10.95 FEET;

THENCE CONTINUING ALSO

THENCE CONTINUING ALONG SAID EASTERLY LINE, S02°09'57"W, 16.70;

THENCE LEAVING SAID EASTERLY LINE, ALONG THE SOUTHERLY LINE OF THE
RIGHT-OF-WAY DEDICATION N87°41'01"E 131.70 FEET TO THE MASTER STREET DIAMETER

RIGHT-OF-WAY;
RIGHT-OF-WAY;

THENCE LEAVING SAID SOUTHERLY LINE, ALONG SAID MASTER STREET PLAN

RIGHT-OF-WAY, ALONG A NONTANGENT CURVE TO THE LEFT, AN ARC DISTANCE OF 51.03 FEET SAID CURVE HAVING A RADIUS OF 173.65 FEET AND A CHORD BEARING

31.02 FEET, SAID CORREL HAVING A RADIUS OF 31.02 FEET, AND DISTANCE OF N58°36'11"E, 50.84 FEET;

THENCE LEAVING SAID MASTER STREET PLAN RIGHT-OF-WAY, S86°48'25"E, 92.31 FEET

TO THE POINT OF BEGINNING (POB). CONTAINING 3080 SQUARE FEET, 0.07
SUBJECT TO ANY EASEMENTS, RIGHTS-OF-WAY, OR COVENANTS OF RECORD



PROJ. MANAGER:	DRAWN BY:
AO	DB
DATE:	REVISION:
05/24/2023	
SCALE:	PROJ. NUMBER:
AS NOTED	212119

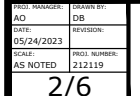
3/6

RIGHT-OF-WAY
EXHIBIT

REVISIONS		
REV	DATE	DESCRIPTION

RIGHT-OF-WAY VACATION
LEWIS AUTO
MOORE LANE
FAYETTEVILLE, ARKANSAS





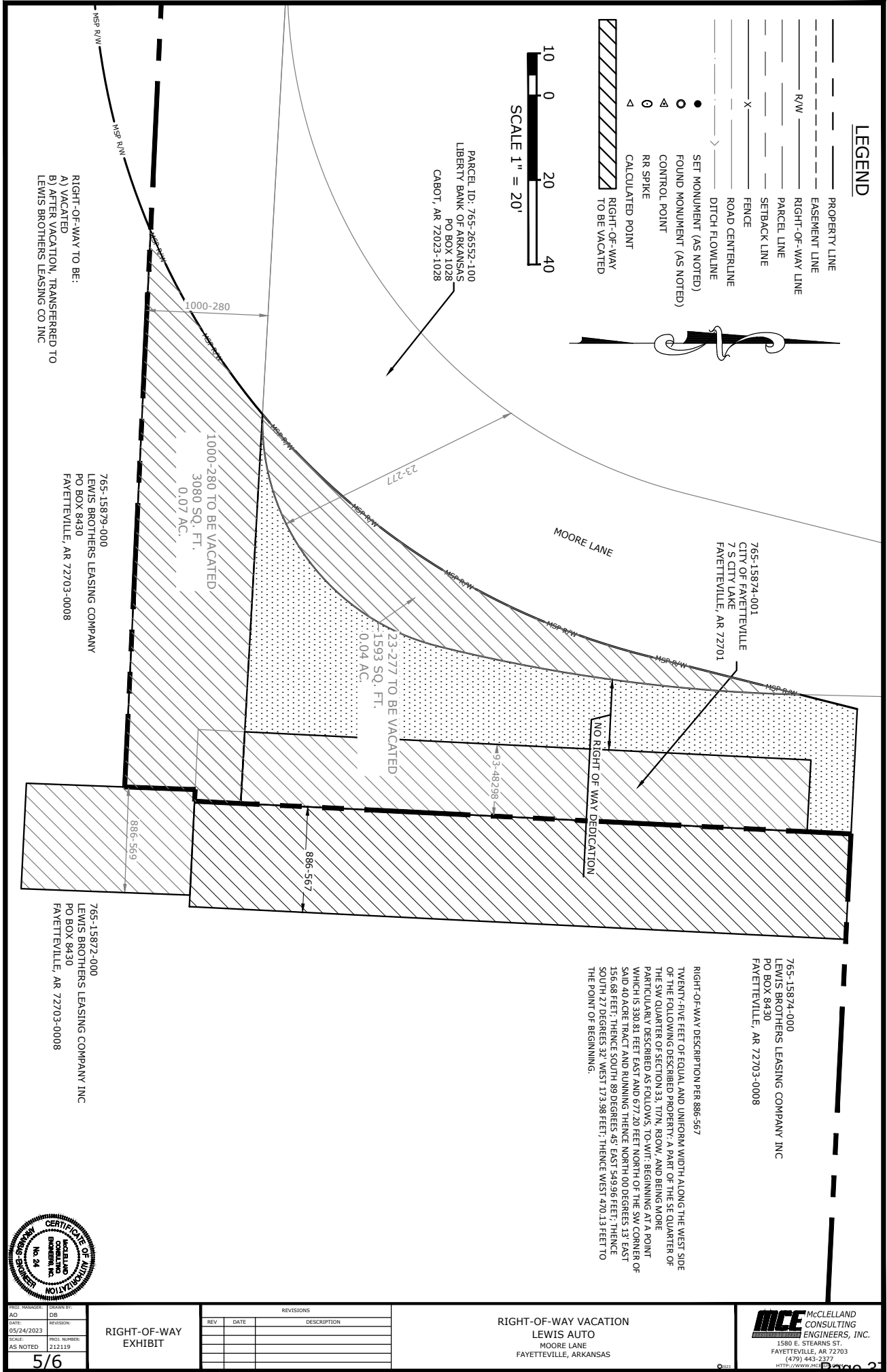
PROJ. MANAGER:	DRAWN BY:
AO	DB
DATE:	REVISION:
05/24/2023	
SCALE:	PROJ. NUMBER:
AS NOTED	212119

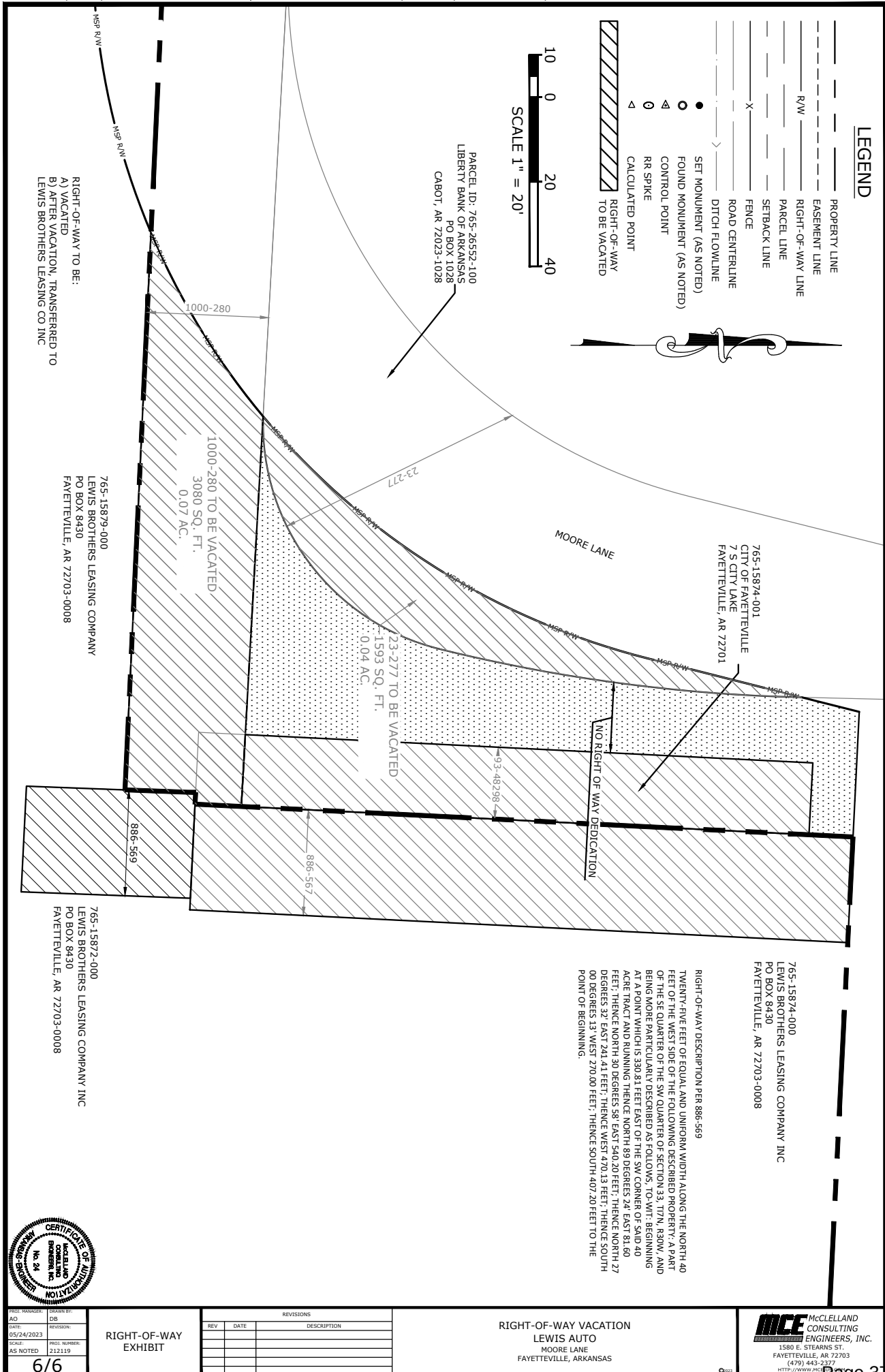
2/6

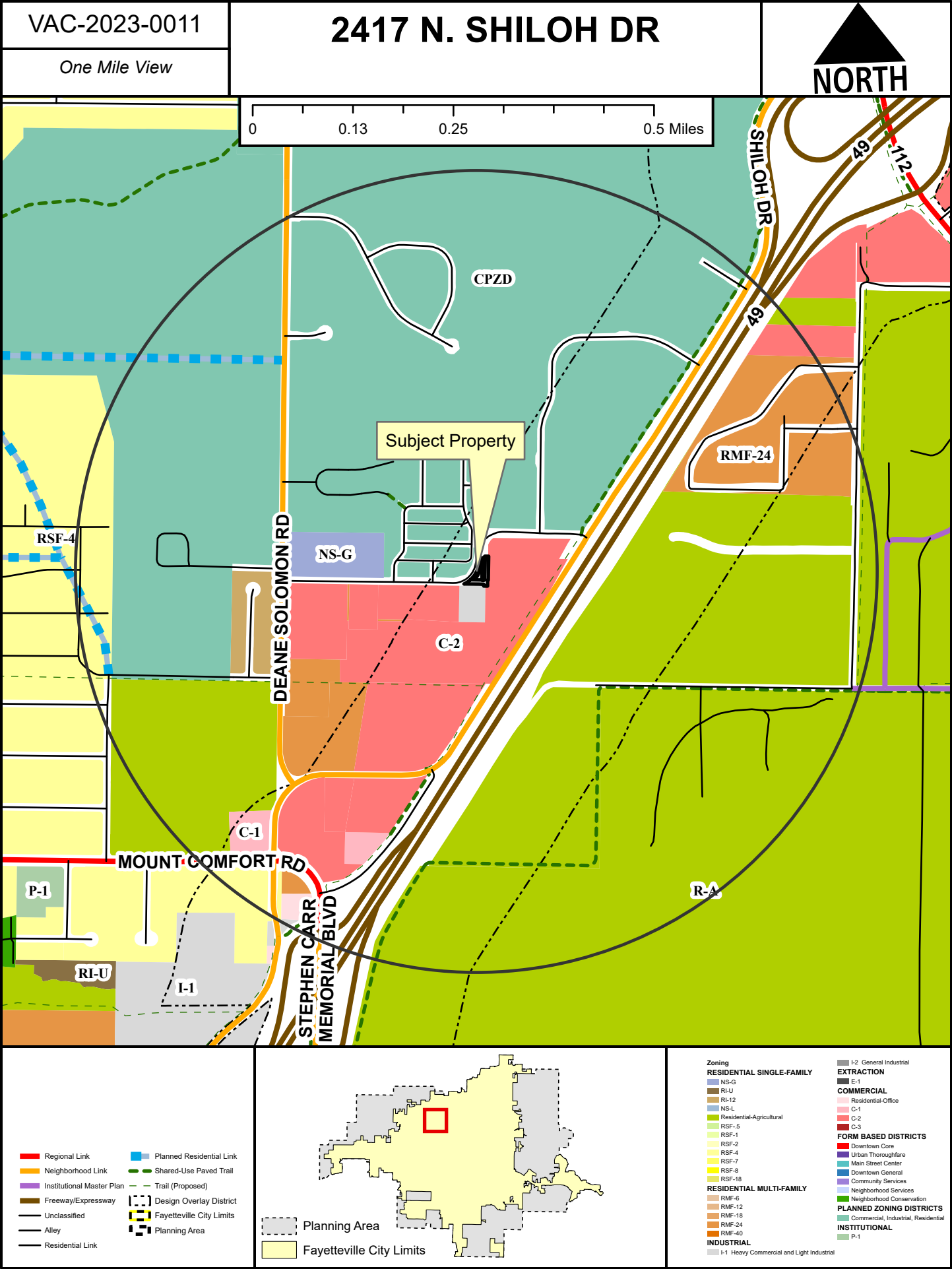
RIGHT-OF-WAY
EXHIBIT

REVISIONS		
REV	DATE	DESCRIPTION

MCE McCLELLAND
CONSULTING
ENGINEERS, INC.
1580 E. STEARNS ST.
FAYETTEVILLE, AR 72703
(479) 443-2377
[HTTP://WWW.MCE-USA.COM](http://www.mce-usa.com)







Regional Link

Neighborhood Link

Institutional Master Plan

Freeway/Expressway

Unclassified

Alley

Residential Link

Planned Residential Link

Shared-Use Paved Trail

Trail (Proposed)

Design Overlay District

Fayetteville City Limits

Planning Area

Planning Area

Fayetteville City Limits

Zoning

RESIDENTIAL SINGLE-FAMILY

- NS-G
- RI-U
- RI-12
- NS-L
- Residential-Agricultural
- RSF-5
- RSF-1
- RSF-2
- RSF-4
- RSF-7
- RSF-8
- RSF-18

RESIDENTIAL MULTI-FAMILY

- RMF-6
- RMF-12
- RMF-13
- RMF-24
- RMF-40

INDUSTRIAL

- I-1 Heavy Commercial and Light Industrial

EXTRACTION

- I-2 General Industrial
- E-1

COMMERCIAL

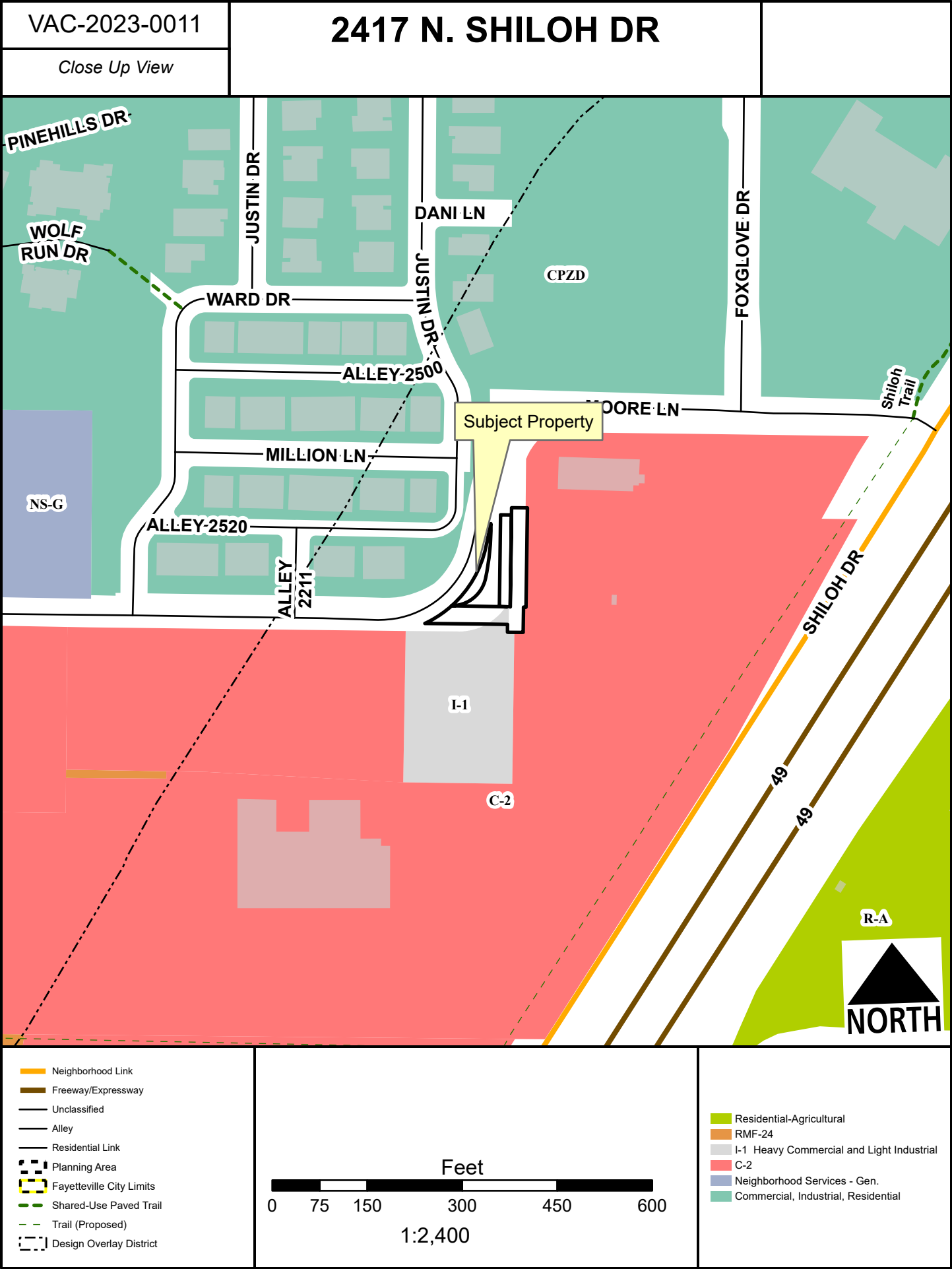
- Residential-Office
- C-1
- C-2
- C-3

FORM BASED DISTRICTS

- Downtown Core
- Urban Thoroughfare
- Main Street Center
- Downtown General
- Community Services
- Neighborhood Services
- Neighborhood Conservation

PLANNED ZONING DISTRICTS

- Commercial, Industrial, Residential
- INSTITUTIONAL
- P-1



VAC-2023-0011

2417 N. SHILOH DR

Current Land Use



- Neighborhood Link
- Freeway/Expressway
- Unclassified
- Alley
- Residential Link
- Trail (Proposed)
- Planning Area
- Fayetteville City Limits
- Design Overlay District

Feet

0 112.5 225 450 675 900

1:3,600

FEMA Flood Hazard Data

- 100-Year Floodplain
- Floodway



MEETING OF NOVEMBER 21, 2023

TO: Mayor Jordan and City Council
THRU: Blake Pennington, Assistant City Attorney
FROM: Hannah Hungate, Assistant City Attorney
DATE:
SUBJECT: Extension of the sunset on short-term rental provisions

RECOMMENDATION:

The Ordinance Review Committee recommends the approval of an ordinance extending the sunset on the City's short-term rental regulations to December 31, 2024.

BACKGROUND:

DISCUSSION:

BUDGET/STAFF IMPACT:

ATTACHMENTS: Agenda Request Form (#3)



113 West Mountain Street
Fayetteville, AR 72701
(479) 575-8323

Ordinance:

File Number: 2023-1269

SHORT-TERM RENTAL SUNSET CLAUSE (AMENDMENT):

AN ORDINANCE TO AMEND ORDINANCE 6427 AND ORDINANCE 6625 TO EXTEND THE SUNSET PROVISION FOR SHORT-TERM RENTAL REGULATIONS TO DECEMBER 31, 2024

WHEREAS, the sunset clause in Ordinance 6427, which was passed on April 20, 2021, provides that the ordinance “and all amendments to Code sections ordained or enacted by this ordinance shall automatically sunset, be repealed, terminated, and become void twenty (20) months after the passage and approval of this ordinance, unless prior to that date, the City Council amends this ordinance to repeal this sunset, repeal and termination section”;

WHEREAS, Ordinance 6625, which was passed on December 6, 2022, amended Ordinance 6427 so that the ordinance “and all amendments to Code Sections ordained or enacted by Ordinance 6427 shall automatically sunset, be repealed, and become void on December 31, 2023, unless prior to that date the City Council amends this ordinance to repeal or further amend this sunset repeal and termination section”;

WHEREAS, the Ordinance Review Committee recommends extending the sunset date to allow for consideration of amendments to the City’s short-term rental regulations and to allow the continued operation of short-term rentals for a one-year period.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby determines that Ordinance 6427 (Sunset Clause) and Ordinance 6625 (extending Sunset Clause) be amended so that Ordinance 6427 and all amendments to Code Sections ordained or enacted by Ordinance 6427 shall automatically sunset, be repealed and become void on December 31, 2024, unless prior to that date the City Council amends this ordinance to repeal or further amend this sunset, repeal and termination section.

PASSED and APPROVED on November 21, 2023

Approved:

Attest:

Lioneld Jordan, Mayor

Kara Paxton, City Clerk Treasurer

AGENDA REQUEST FORM

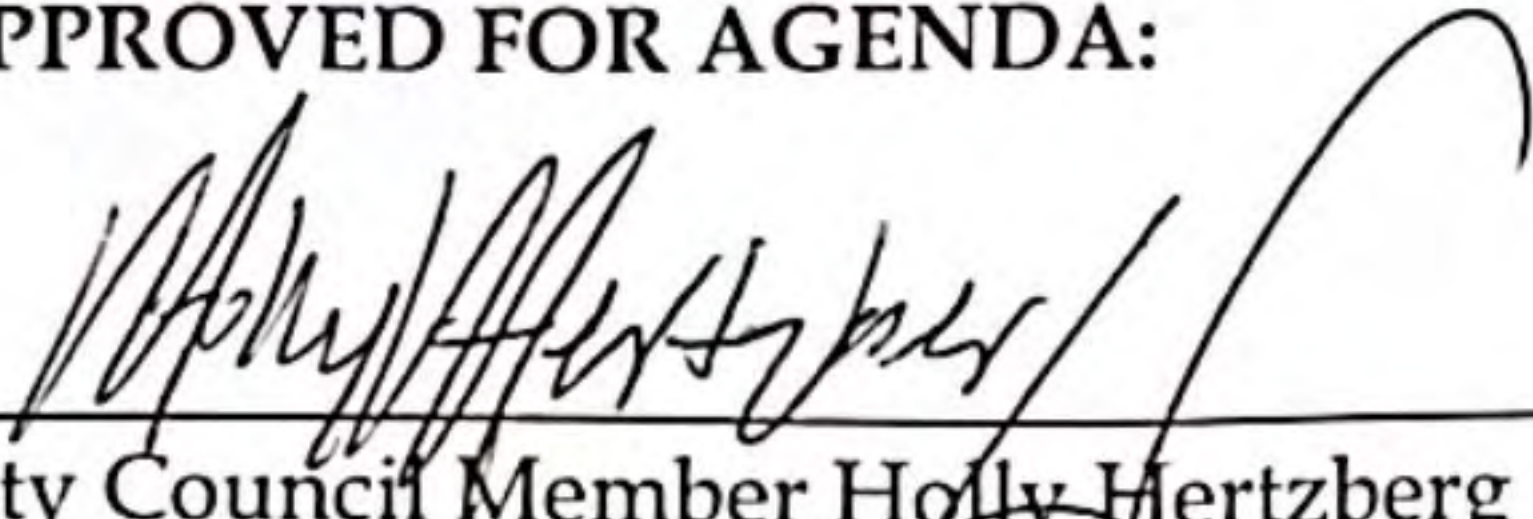
FOR: Council Meeting of November 21, 2023

FROM: Council Member Holly Hertzberg
Ordinance Review Committee Chair

ORDINANCE OR RESOLUTION TITLE AND SUBJECT:

AN ORDINANCE TO AMEND ORDINANCE 6427 AND ORDINANCE 6625 TO EXTEND
THE SUNSET PROVISION FOR SHORT-TERM RENTAL REGULATIONS TO
DECEMBER 31, 2024

APPROVED FOR AGENDA:


City Council Member Holly Hertzberg

11/7/23
Date


Sr. Asst. City Attorney Blake Pennington
Approved as to form

11/7/23
Date



MEETING OF NOVEMBER 21, 2023

TO: Mayor Jordan and City Council
THRU: Paul Becker, Chief Financial Officer
FROM: Kevin Springer, Budget Director
DATE:
SUBJECT: Proposed 2024 Annual Budget & Work Program

RECOMMENDATION:

Consider the Proposed 2024 Annual Budget & Work Program for adoption at the November 21, 2023 City Council meeting.

BACKGROUND:

Per section 14-58-201 of Arkansas code, on or before December 1 of each year, the mayor of all cities and incorporated towns having the mayor-council form of government shall submit to the governing body of the city or town, for its approval or disapproval, a proposed budget for operation of the city or town from January 1 to December 31 of the forthcoming year.

DISCUSSION:

The Proposed 2024 Annual Budget & Work Program will be distributed to City Council on Friday, November 3, 2023. Listed below is a schedule of hearing dates for the Proposed 2024 Annual Budget & Work Program.

Date	Budget Meeting / Location
Wednesday, November 8, 2023 (4:30pm)	Budget Discussion Meeting, Room 219 / Zoom
Tuesday, November 14, 2023	City Council Agenda Session, Room 219 / Zoom
Tuesday, November 21, 2023	City Council Meeting, Room 219 / Zoom
<i>Additional meetings to be scheduled if needed.</i>	

BUDGET/STAFF IMPACT:

ATTACHMENTS: SRF (#3), 2024 PROPOSED BUDGET (#4), 2024 PROPOSED BUDGET - REVISED (#5)



City of Fayetteville, Arkansas

113 West Mountain Street
Fayetteville, AR 72701
(479) 575-8323

Legislation Text

File #: 2023-1265

Proposed 2024 Annual Budget & Work Program

A RESOLUTION TO ADOPT THE 2024 ANNUAL BUDGET AND WORK PROGRAM

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby adopts the 2024 Annual Budget and Work Program. A copy of the Budget is attached to this Resolution and made a part hereof.

City of Fayetteville Staff Review Form

2023-1265

Item ID

11/21/2023

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Kevin Springer

11/1/2023

BUDGET & INFORMATION MGMT (133)

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A RESOLUTION TO ADOPT THE 2024 ANNUAL BUDGET AND WORK PROGRAM

Budget Impact:

Citywide

Citywide

Account Number

Fund

Project Number

Project Title

Budgeted Item? No

Total Amended Budget

\$ -

Expenses (Actual+Encum)

\$ -

Available Budget

\$ -

Does item have a direct cost? No

Item Cost

\$ -

Is a Budget Adjustment attached? No

Budget Adjustment

\$ -

Remaining Budget

\$ -

V20221130

Purchase Order Number:

Previous Ordinance or Resolution #

Change Order Number:

Approval Date:

Original Contract Number:

Comments:

2024
Proposed Annual
Budget & Work Program



CITY OF
FAYETTEVILLE
ARKANSAS

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City of Fayetteville, Arkansas

2024 Annual Budget and Work Program

City Council and Other Elected Officials

Vacant	Ward 1, Position 1
D’Andre Jones	Ward 1, Position 2
Sarah Moore	Ward 2, Position 1
Mike Wiederkehr	Ward 2, Position 2
Scott Berna	Ward 3, Position 1
Sarah Bunch	Ward 3, Position 2
Teresa Turk	Ward 4, Position 1
Holly Hertzberg	Ward 4, Position 2
Kit Williams	City Attorney
Kara Paxton	City Clerk / Treasurer
Clinton “Casey” Jones	District Judge

Submitted by

Lioneld Jordan	Mayor
Susan Norton	Chief of Staff
Paul A. Becker	Chief Financial Officer
Michael Reynolds	Police Chief
Brad Hardin	Fire Chief

Prepared by

Kevin Springer	Budget Director
Holly Black	Senior Financial Analyst
April Melton	Financial Analyst



CITY OF
FAYETTEVILLE
ARKANSAS

VISION STATEMENT

To keep Fayetteville a vibrant and welcoming city that encourages diversity, creativity, and innovation while providing our citizens the opportunity to thrive.

City of Fayetteville, Arkansas
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November 21, 2023

Members of the City Council and Citizens of Fayetteville:

I am pleased to submit the 2024 Annual Budget and Work Program for the City of Fayetteville. This budget has been prepared in accordance with the Arkansas Statutes and City Ordinances that require the Mayor, under the mayor-council form of government, to submit to the City Council the annual budget for approval. This budget allocates necessary funding for all municipal operations, as well as necessary adjustments to the Capital Improvements Program for 2024. It does not include potential salary increases in 2024 which will be considered in the first quarter of 2024 based on the completion and approval of a salary survey for merit personnel. The General Fund budget does, however, include a contingency amount for possible increases for salaries in that fund.

Once again, the current budget was formulated in the context of my primary budget goals considering current economic conditions.

2024 Budgetary Goals

My primary goals for 2024 are as follows:

- *To pay City employees a competitive wage based on salary surveys*
- *To present a budget with necessary program requests and which includes other divisional increases required for personnel needs and inflationary cost increases*
- *To provide the same or increased levels of service to the citizens as previously delivered*
- *To continue to provide services to the citizens in the most efficient and effective manner possible*
- *To fund necessary Capital Improvements as can be afforded*

Financial Environment

Although economic activities continued to be volatile during 2023, sales taxes and building permit revenue remained strong through the third quarter of fiscal 2023. HMR taxes, parking revenue and park activities were hit hard in 2020 and 2021; however, these revenue categories showed considerable improvement in 2022 and 2023. The General Fund revenues for 2023 are estimated to be 11% over budgeted amounts, and we expect revenues to remain steady for 2024. Unemployment for the Fayetteville-Springdale-Rogers area is at 2.4% for August 2023, which compares favorably to the rest of the state and nation and is down from this time last year.

Conclusion

I believe that this budget is based on realistic revenue and expenditure estimates. This budget continues to provide for the best possible level of services while still providing sufficient reserves to meet a downturn, if one occurs in 2024.

2023 has continued to be an extremely busy year for the City as many infrastructure projects continued. I am confident that with the Council's support, we will accomplish many additional improvements in 2024. The combined efforts of this Administration and City Council's continued support will allow us to again meet the challenges facing the City of Fayetteville in 2024 and to achieve continued growth into the future.



Lioneld Jordan, Mayor



November 21, 2023

Mayor Lioneld Jordan, Members of the City Council and Citizens of Fayetteville:

The budget being presented is the 2024 operating budget. It does not include re-budgets that represent programs approved and appropriated in prior years which, as of the end of fiscal 2023, remain uncompleted. Re-budgets also include amounts generated by previous bond issues in the Capital Project Funds which remain unspent as of December 31, 2023. Total re-budgets could be up to \$200,000,000. These re-budgets will be presented for addition to the 2024 operating budget early in the first quarter of 2024.

The economy in Fayetteville has provided challenges due to inflationary cost increases and supply chain issues; however, the City has performed well in view of these issues. Estimates for 2023 General Fund revenue show increases over 2022 actuals, mainly from sales tax collections, property taxes and building permits. HMR, Parking and Airport revenues also displayed strength, and other funds have continued to perform well. Forecasted 2024 sales taxes are expected to be approximately 13.7% more than the 2023 budgeted amount, and residential and commercial building starts have increased in 2023. The large growth in estimated sales tax reflects the incorporation of internet sales collections as well as a population increase of 21% between the census of 2010 and 2020. It is anticipated that permits for construction will remain steady in 2024. Total General Fund revenues are projected to increase 2% compared to 2023 estimates as overall economic conditions for 2024 have the potential to be very volatile. Water and Sewer revenue collections have increased in fiscal 2023 and are expected to increase in 2024 as well. Fuel sales at the Airport are estimated to increase approximately 6% in 2023 compared to 2022 and are expected to increase further in 2024 over 2023 estimates. Revenue for 2023 HMR tax collections is estimated to be approximately 8.7% over 2022, and revenues for 2024 are expected to be 1.9% more than 2023 collections. Franchise fees are currently estimated to increase 2% compared to 2022 and are expected to have a 1.3% increase in 2024. Most of these increases are expected to be due to inflation.

The 2024 General Fund budget represents a net expenditure increase of approximately \$8.5 million from the 2023 adopted budget (see page VII for details). Personnel expenses account for the majority of the increase.

2024 ANNUAL BUDGET & WORK PROGRAM EXECUTIVE SUMMARY

This budget is formulated with the Enterprise Funds being budgeted on an accrual basis except for depreciation, which is not included in the budget, and both capital expenditures and bond principal payments, which are included in the expenditure budgets.

Governmental funds are budgeted on the modified accrual basis.

The total budget allocated by expenditure category is displayed in the following table.

Summary of Fund Expenditures by Category (In Dollars)

	Adopted 2023	Proposed 2024	Change In Dollars	2024 % of Total Budget
Category				
Personnel Services	\$ 74,441,533	\$ 85,191,863	\$ 10,750,330	35.4%
Services & Charges	30,180,677	32,479,225	2,298,548	13.4%
WWTP Operations	12,489,261	13,298,046	808,785	5.5%
Purchased Water	11,616,239	13,000,000	1,383,761	5.4%
Internal Charges	8,208,318	9,241,522	1,033,204	3.8%
Fuel	9,065,220	9,034,786	(30,434)	3.7%
Materials & Supplies	6,522,344	7,984,122	1,461,778	3.3%
Maintenance	5,757,411	6,558,595	801,184	2.7%
Total Operating Expenses	158,281,003	176,788,159	18,507,156	73.2%
Debt Service	33,890,128	38,986,562	5,096,434	16.1%
Capital	22,689,369	23,026,769	337,400	9.5%
Transfers Out	1,887,500	2,875,510	988,010	1.2%
Total Expenses	\$ 216,748,000	\$ 241,677,000	\$ 24,929,000	100.0%

The 2024 Budget is \$241,677,000. This is an increase of 11.5% when compared to 2023, or approximately \$18.5 million. The largest component of this increase is \$10.75 million in Personnel Services, which is due to salary increases given in 2023 and new personnel added in 2023 and 2024. The debt service category has also been increased because of the large increases in sales tax collection. This will expedite the payoff of the sales tax bond issues.

The following table indicates the percentage of total budget allocated by funds.

Fund Totals as Percent of Total Operating Budget

Funding Source	Adopted 2023		Proposed 2024	
	Budget	% of Total	Budget	% of Total
General	\$ 64,844,000	30.1%	\$ 73,353,000	30.3%
Water & Sewer	51,424,000	23.7%	55,755,000	23.1%
Sales Tax Bond	29,915,000	13.8%	34,555,000	14.3%
Recycling & Trash Collections	16,064,000	7.4%	17,718,000	7.3%
Sales Tax Capital Improvements	12,518,000	5.8%	14,061,000	5.8%
Shop	11,100,000	5.1%	11,275,000	4.7%
Street	9,761,000	4.5%	10,344,000	4.3%
Airport	5,329,000	2.5%	5,516,000	2.3%
Parks Development	4,204,000	1.9%	5,127,000	2.1%
Library Bonds 2017	2,424,000	1.1%	2,809,000	1.2%
Parking	2,097,000	1.0%	2,183,000	0.9%
Impact Fee	967,000	0.4%	1,943,000	0.8%
Community Development Block Grant	1,081,000	0.5%	1,639,000	0.7%
Police Pension	1,563,000	0.7%	1,470,000	0.6%
Police and Fire Pension	0	0.0%	1,445,000	0.6%
Drug Law Enforcement	494,000	0.2%	815,000	0.3%
HMR Tax Bonds 2014	702,000	0.3%	707,000	0.3%
TIF Bond	460,000	0.2%	527,000	0.2%
Parking Deck Bonds	384,000	0.2%	384,000	0.2%
Replacement & Disaster Recovery	45,000	0.0%	40,000	0.0%
Residential District Parking	11,000	0.0%	11,000	0.0%
Fire Pension	1,361,000	0.6%	0	0.0%
	<u>\$ 216,748,000</u>	<u>100.0%</u>	<u>\$ 241,677,000</u>	<u>100.0%</u>

An examination of the overall budget indicates that the General Fund is the largest fund being 30.3% of the total. The Water & Sewer Fund is second at 23.1% of the total. The combination of these funds is 53.4% of the total budget. The Sales Tax Bond Fund (budget to repay outstanding bonds) is 14.3% of the budget. Thus, the three largest funds represent over two-thirds of the total operating budget for the City.

An important part of this budget document is the City's Financial Policies delineated in pages 4 through 8 which are incorporated as a part of the budget. These policies include the following:

- Revenue Policy
- Expenditure Policy
- Debt Policy
- Reserve Policy
- Investment & Cash Management Policy
- Capital Improvement Policy
- Financial Reporting Policy
- Administrative Procedures to Adjust the Approved Budget

Overview of City's Major Funds:

General Fund is the major operating fund in the Governmental Fund category and is comprised of activities not accounted for specifically in other funds.

The traditional functions of government are included in the General Fund which include the following: general government services (Mayor's Administration, District Court, City Clerk and City Attorney), fire, police, finance, facilities management, animal services, telecommunications, parks and recreation, media services, library funding, engineering, planning, building safety, and information technology.

General Fund Revenue:

The General Fund revenue budget was based on the following assumptions:

- County Sales Tax is projected to increase at a rate of 6% over 2023 estimates.
- City Sales Tax is projected to increase at a rate of 6% over 2023 estimates.
- Property Taxes are projected to increase 9% over 2023 estimates based on current assessed valuation forecasted.
- Franchise Fees are projected to be 1.7% more than estimated collections for 2023.
- The All Other Revenues category is projected to decrease 29.9% compared to 2023 estimated collections. This is mainly due to grant revenue not being budgeted until the grant is awarded, which is normally mid-year.
- The revenue split for City Sales Tax remains at approximately 60% to General Fund operations and 40% to the Sales Tax Capital Fund.

Based on these revenue assumptions, the major revenue sources for the General Fund in 2024 are projected to be as follows:

City's Share of County Sales Tax	\$26.62	million
City Sales Tax	20.73	million
Franchise Fees	7.78	million
Property Tax Millage	5.33	million
Intergovernmental Income	3.37	million
Charges for Services	3.44	million
Licenses & Permits	2.93	million
Fines & Forfeitures	1.00	million
Alcoholic Beverage Taxes	1.40	million
Investment Earnings	0.50	million
Other	0.25	million
Total	\$73.35	million

General Fund Expenditures:

The \$8.5 million increase in the General Fund is primarily due to 2023 salary increases and new personnel. Potential salary increases have been estimated and included in salary contingencies in this budget. This will be evaluated in the first quarter of fiscal 2024 based on the results of a salary survey for non-uniformed personnel. Administration is also requesting 10.20 new positions in this fund for 2024.

Budgeted payroll expenditures are based on full employment.

The significant changes in General Fund for 2024 compared to 2023 are as follows:

2023 General Fund Budget - Adopted	\$ 64,844,000
Additions:	
Personnel & Personnel Benefits	7,769,231
Insurance - Vehicles & Property	404,804
Motorpool	373,513
Utilities & Telephone	257,685
Transfers	218,010
Professional/Contract Services	176,915
Software Maintenance/Lease	127,774
Outside Agencies	52,983
Materials & Supplies	47,467
Travel & Training	45,143
Building & Grounds Maintenance	24,068
Cost Allocation	(574,254)
	<u>8,923,339</u>
Reductions:	
Uniforms/Personal Equipment	(195,899)
Services & Charges	(181,886)
Equipment Maintenance/Fixed Assets	(36,554)
	<u>(414,339)</u>
2024 General Fund Budget - Proposed	\$ 73,353,000

Major policy issues to be considered for General Fund in the future include:

- A consistent long-term method to incorporate annual wage increases in the adopted operation budget based on salary survey indications.
- A continued examination of the City's overall long-term revenue stream to match required maintenance expenditures and for needed capital expansion amounts.
- A plan to meet cost escalations caused by inflation if it continues to increase at rates higher than traditional norms.

The **Street Fund** is primarily financed by turnback revenues received from the State of Arkansas and turnback monies received from the County Road Millage Tax. State turnback is received from a half-cent sales tax levied by the State for State highways and bridges. State turnback also comes from motor fuel taxes collected by the State and returned to the City on a per capita basis. These monies are utilized to maintain and repair City streets, rights-of-way, drainage, traffic control and maintenance, and City owned sidewalks. Amounts are also allocated for public transit to Razorback and Ozark Transit systems from this fund.

State turnback, including the half cent transportation tax passed by statewide referendum, is projected at approximately \$7.6 million for 2024. The City also receives 80% of the road millage levied by the Quorum Court on real and personal property located within the City. This should generate approximately \$1.79 million. Based on revenue estimates, \$100,000 has been added to the street capital program.

The **Parking Fund** has been established to account for the revenue and expenses associated with the paid parking program. A revenue bond issue for the construction of a parking facility was issued in December of 2012. In addition to operating expenses, net revenue from this fund is pledged for payment of that bond issue. Revenues are being projected to increase 19.4% over 2023 estimated.

The **Parks Development Fund** accounts for the revenue and expenditures of the Parks HMR tax approved by the voters in 1995 as modified by the 2010 referendum. The \$5.1 million in planned expenditures for 2024 includes \$1 million in capital improvements. The fund is budgeted to have a \$300,000 gain for 2024. Administration is requesting 3.5 new positions in this fund for 2024. This is due to the additional workload resulting from the expansion of park property.

The **Impact Fee Fund** accounts for the revenues and expenditures related to the collection of water, wastewater, police, and fire impact fees. The collection of these fees is expected to be flat compared to 2023 estimated collections. These fees can only be used to address capital needs resulting from increased development.

The **Sales Tax Capital Improvements Fund** accounts for the revenue and expenditures of the City's sales and use taxes which are used for acquisition and improvement projects as well as equipment additions and replacements that are included in the City's five-year capital improvements program as adjusted. A total of 40% of City sales taxes provide the revenue base of this fund.

The **Water & Sewer Fund** accounts for the revenue sources as well as the operation and maintenance expenses of the City's water and sewer system. This includes water purchases from Beaver Water District, all water and sewer functions, the operation of the wastewater treatment plants, meter and backflow operations, and utilities financial services. The capital expenditure portion of this fund will be \$26.4 million in 2024 as a backlog of capital improvement projects will be addressed in the coming year.

For 2024, the Water & Sewer Fund is projected to have an operating gain of \$8.5 million, excluding depreciation expense and before capital expenditures. The wastewater treatment plant operations are budgeted at \$13.3 million, which represents 29.4% of the total operating expenses. The water purchases budgeted for 2024 represent the second largest expenditure for operations in the fund at \$13 million, which represents approximately 28.7% of total operating expenditures. This fund has \$1.9 million loss for 2024 after capital expenditures and debt service. Administration is requesting 2.0 new positions in this fund for 2024.

The **Recycling & Trash Collection Fund** is responsible for the operation of the City's solid waste collection and disposal, recycling program, and composting program. Revenues for the fund are obtained from fees levied for trash collection, recycling revenue, and container sales or leases. Recycled items also generate revenue for the system. For 2024, the Recycling & Trash Collection Fund is projected to have a balanced budget before capital expenditures of \$883,000. Administration is requesting 1.0 new position in this fund for 2024.

The **Airport Fund** provides for the operation and maintenance of the City's municipal airport. The Airport Fund's revenue is generated from fuel sales and rents and leases. Major capital improvements have traditionally been funded by state and federal grant programs. For 2024, the Airport Fund is projected to have an operating surplus of \$235,000 before depreciation and capital expenditures of \$162,000.

The **Shop Fund** is an internal service fund that provides for the acquisition, maintenance, and replacement of equipment and vehicles utilized by the City's operating divisions. The Shop Fund's source of revenue is from charges to other City operating funds based on usage and replacement needs. The Shop Fund has a budgeted surplus of \$5 million for 2024 after capital expenditures of \$3.6 million. This surplus is needed for and restricted to future replacements of vehicles and equipment. Administration is requesting 2.0 new positions in this fund for 2024.

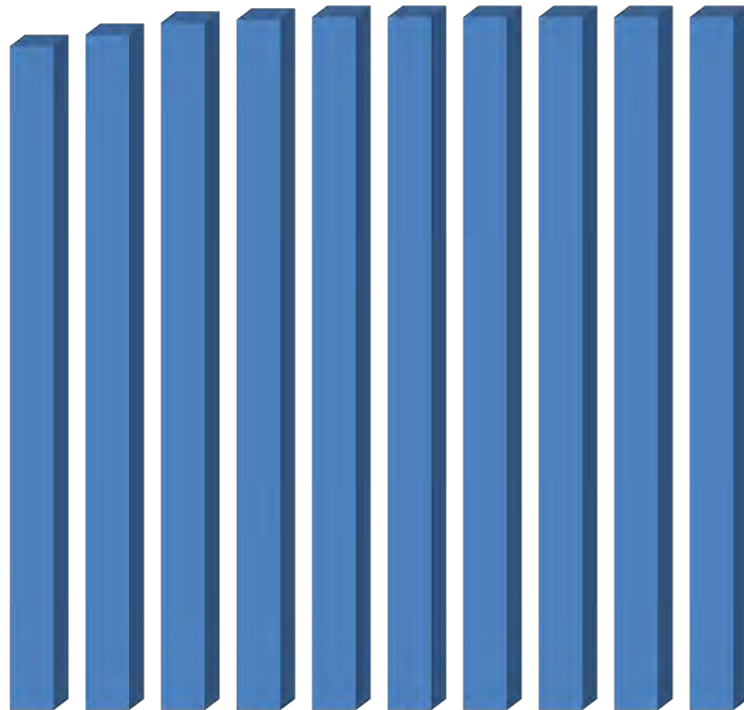
2024 Capital Budget

This plan contains a total of \$48,307,000 for capital projects and capital related expenditures in 2024. A detailed listing of the projects planned for 2024 is included under the Capital and Debt section.

Position Control

During the 2023 fiscal year, 2.5 FTEs were added. For the 2024 budget, 18.2 FTEs are being requested.

Below is a history of total authorized positions by activity from 2015 to 2024.



Fund	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Change from Prior Year
General	467.70	478.90	486.40	489.50	495.25	498.25	501.25	524.55	567.25	576.45	9.20
Street	69.50	69.50	69.50	69.50	69.50	70.50	70.50	73.50	73.50	73.50	-
Parking	9.80	9.80	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	-
Community Development Block Grant	3.60	5.60	6.60	6.85	6.85	6.85	6.85	6.85	6.85	6.85	-
Parks Development	29.35	30.15	31.40	31.55	31.40	32.40	34.40	36.40	37.40	40.90	3.50
Drug Law Enforcement	5.00	5.00	5.00	5.00	5.00	3.00	3.00	3.00	4.00	4.00	-
Water & Sewer	93.50	93.50	94.50	94.50	98.50	103.50	103.00	105.00	107.00	109.00	2.00
Recycling & Trash Collection	57.00	57.00	59.00	59.00	64.00	66.00	66.00	67.00	68.00	69.50	1.50
Airport	12.60	11.60	11.60	11.60	11.60	11.60	11.60	13.00	13.00	13.00	-
Shop	18.50	18.50	18.50	18.50	19.50	19.50	19.50	19.50	19.50	21.50	2.00
Total	766.55	779.55	793.50	797.00	812.60	822.60	827.10	859.80	907.50	925.70	18.20
Change from Prior Year	3.25	13.00	13.95	3.50	15.60	10.00	4.50	32.70	47.70	18.20	

CLOSING

The appropriations requested in this budget are the result of a collaborative effort among all City Division Heads, Department Directors, and City Budget Staff members. It is built on the policies, goals, and objectives outlined by the Mayor and City Council. It represents the financial and operational plan for the City of Fayetteville for 2024. The appropriations contained in this budget will provide for quality municipal services that meet the needs of the Citizens of Fayetteville and it is, hereby, submitted by the Mayor to the City Council for consideration and adoption.

Respectfully submitted,



Paul A. Becker
Chief Financial Officer

Respectfully submitted,



Kevin Springer
Budget Director



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Fayetteville
Arkansas**

For the Fiscal Year Beginning

January 01, 2023

Christopher P. Morrill

Executive Director

RESOLUTION NO. ???-23

A RESOLUTION ADOPTING THE PROPOSED 2024 ANNUAL BUDGET AND WORK PROGRAM AS AMENDED.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby adopts the Proposed 2024 Annual Budget and Work Program. A copy of the Budget, marked Exhibit "A" is attached hereto and made a part hereof.

PASSED and APPROVED this the 21st day of November, 2023.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

By: _____
KARA PAXTON , City Clerk/Treasurer

FAYETTEVILLE ARKANSAS



Located in one of the **fastest growing** regions in the country, the **City of Fayetteville** is a progressive, business-friendly community at the cultural epicenter of Northwest Arkansas. Fayetteville is home to over **99,000** people, and has now become the second largest city in Arkansas.

With a median age of 28 years old, the City has attracted Millennials and Gen-Xers alike from across the country.

These factors, plus the City's commitment to improving quality of life, make Fayetteville a **prime location** for **retail and accommodation** sector growth.



CITY OF
FAYETTEVILLE
ARKANSAS

Awards and Recognition

- Gold-level Bicycle Friendly Community, League of American Bicyclists, 2022
- Volunteer Community of the Year, Arkansas Municipal League, 2023
- Tree City USA (28 years in a row), Arbor Day Foundation, 2023
- LEED Gold Certified Community, US Green Buildings Council, 2023
- Top 10 Best Places to Live, US News and World Report, 2023
- Walk Friendly Community, Walk Friendly Communities, 2022
- Bike City Designation (1st US City to receive this honor), Union Cycliste Internationale, 2021



The University of Arkansas

Established in 1871, the University of Arkansas at Fayetteville is the flagship campus of the University of Arkansas system. With **over 30,000 students** enrolled, the university attracts a diverse student population. The campus has a strong student population stemming from the Dallas/Fort Worth Metroplex. Fayetteville has a robust consumer base and is ideal place for businesses to tap into a young market.



CENTRAL U.S. LOCATION IN A DYNAMIC BUSINESS REGION

Fayetteville's location in NW Arkansas in the heart of the U.S. is home to corporate giants Walmart, Tyson Foods, and J.B. Hunt. Interstate 49 provides an expansive transportation foundation for manufacturing.



56 PARKS

FEATURING MORE THAN 4,100 ACRES OF PARK LAND AND LAKES, & MORE THAN 110 MILES OF PAVED AND NATURAL-SURFACE TRAILS



50.9%

OF FAYETTEVILLE RESIDENTS AGE 25 & OLDER HOLD A **BACHELOR'S DEGREE** OR HIGHER

\$71,767

MSA MEDIAN HOUSEHOLD INCOME



FAYETTEVILLE WAS NAMED A **GOLD BICYCLE-FRIENDLY COMMUNITY** BY THE LEAGUE OF AMERICAN BICYCLISTS - **THE FIRST IN ARKANSAS**

City of Fayetteville

Community Overview and Statistics

HISTORY

- Fayetteville's earliest recorded history was written by Frank Pierce in about 1819.
- By 1828, several families settled around Fayetteville.
- In 1870, Fayetteville became an incorporated city.
- In 1872, the University of Arkansas opened in Fayetteville.

LOCATION

- Fayetteville is the county seat of Washington County.
- It is 30 miles east of Oklahoma and 50 miles south of Missouri.
- Fayetteville is located near the tallest mountains in the Ozark Mountain Range.
- The City encompasses 56.12 square miles.

POPULATION / SIZE

- Current population estimate: 99,285 (US Census Bureau, July 1, 2022)¹
- Fayetteville is the second largest city in the State of Arkansas.
- Fayetteville's median age is 28.4 years (2021 ACS 1-Year Estimate)²

REGIONAL MSA STATISTICS

- Population: 576,403 (2022)³
- Average Annual Unemployment Rate: 1.9% (2023)⁴
- Average annual wages: \$51,590 (2021)⁵
- Median Household income: \$71,767 (2021)⁵
- Poverty Rate: 9.8% (2021)⁵
- Business Establishments: 14,570 (2021)⁵

ECONOMIC OVERVIEW AND QUALITY OF LIFE

Located in one of the fastest growing regions in the country, the City of Fayetteville is the cultural epicenter of Northwest Arkansas. Fayetteville attracts millennials and adults alike from across the country. The quality of life Fayetteville offers plays a large role in its ever-growing population base. Northwest Arkansas is home to the headquarters for three of the state's top employers: Walmart, Tyson Foods and J.B. Hunt. The rapid growth of population and businesses is a product of the economic landscape that has produced a thriving business climate for the region.

PARKS, NATURAL RESOURCES AND CULTURAL AFFAIRS

- There are 73 Park properties maintained and 4,193 acres of park land and lakes.
- 113 miles of trails (numbers are rounded):
 - Hard-surface trails – 57 miles
 - Natural trails – 56 miles
- This year, we celebrated Fayetteville's designation as a Gold Bicycle Friendly Community, awarded by the League of American Bicyclists. Fayetteville is the only community in Arkansas to earn this award and now joins an elite class of just 41 communities in the United States to be awarded either Gold or Platinum status.

City of Fayetteville

Community Overview and Statistics

INFRASTRUCTURE, TRANSPORTATION, and GROWTH

- Fayetteville is conveniently located for travel north and south by Interstate 49, which connects to Interstate 40 in Ft. Smith to the south and to Highway 412 to the north, which connects to Interstate 44 in Joplin. Both Interstate 40 and Interstate 44 are major east/west interstate highways.
- Fayetteville has a local airport used primarily by private owners of airplanes. The City also has an easy commute to NWA Regional Airport, which provides nationwide commercial transportation.
- Through June 30, 2023, the City constructed 5.57 paving miles and 3,467 feet of sidewalk.
- The Utilities Department installed 1,520 new meters from July 2022 to July 2023.
- Through the second quarter of 2023, the City installed or acquired 19 miles of water and sewer pipe.

MEDICAL RESOURCES

- Washington Regional Medical Center
- University of Arkansas for Medical Sciences-Northwest Campus
- Veterans' Health Care System of the Ozarks
- Fayetteville Family Medical Center
- Northwest Health Physicians' Specialty Hospital
- Springwoods Behavioral Health Center
- Vantage Point Behavioral Health Hospital
- Neurosurgery Spine Center
- Encompass Health Rehabilitation Hospital
- Walker Heart Institute
- Willow Creek Women's Hospital

CONCLUSION

The City of Fayetteville is experiencing a vibrant and healthy economic climate, demonstrating steady growth over the past few years in all measurable indicators – from record increases in sales tax, building permits, and population growth to infrastructure development that provides building blocks for the future and sustains and enhances quality of life. Fayetteville is a progressive, business-friendly community and understands that it takes the partnership of the entire community to move its economic engine forward.

2023 ADDITIONAL STATISTICAL DATA

Date of Incorporation – August 23, 1870

Form of Government – Mayor/Council

Area (Sq. Miles) – 56.12

Fire Protection

Stations	10
Uniformed Employees	133
Civilian Employees	5
Fire Hydrants	5,325

Police Protection

Station	1
Sworn Full-time Employees	154
Civilian Employees	53

Parks and Recreation Statistical Data

Number of park properties maintained	73
Parks	56
Trails	17
Number of playgrounds	25
Number of tennis courts	11
7 full-size, 4 junior	
Lighted: 6 full-size	
Unlighted: 1 full-size, 4 junior	
Pickleball courts	6
Number of basketball goals	23
Number of softball/baseball fields	22
Number of community centers	1
Number of swimming pools	1
Number of soccer fields	15
Number of volleyball courts	6
Acres: Parks, Natural Area, Trails	4,100
Trails (miles)	113
Paved	57
Unpaved	56

Streets

Surface Type Maintained by City:	
Miles Unpaved	4.4
Miles Paved	420.5

Water

Water Meters	48,659
Miles of Water Pipe	838.35
Beaver Water District Pumping Capacity (Gallons)	140,000,000
Pumping Capacity to Fayetteville (Gallons per Day)	41,000,000
Average Daily Consumption (Gallons)	21,566,000

Sewer

Miles of Sanitary Sewers	576.24
Average Daily Treatment (Gallons)	14,600,000

Public Educational System

Elementary School	9
Middle School	3
Jr. High School	2
High School	1
Full-Time Equivalent Teachers	893
Registered Students (2022-23) ⁶	10,428

Building Permits

Year	Number	Value (\$)
2011	705	141,046,412
2012	881	328,676,401
2013	871	192,963,129
2014	1,006	267,935,074
2015	895	318,777,132
2016	1,107	342,983,693
2017	958	254,429,313
2018	914	357,787,294
2019	1,248	405,668,134
2020	1,294	364,449,414
2021	1,557	569,571,262
2022	1,827	595,529,288

Unemployment Rate (%)

Year	Rate
2013	5.4
2014	4.5
2015	3.7
2016	2.9
2017	2.8
2018	2.7
2019	2.5
2020*	4.6
2021	2.9
2022	2.4
2023 (as of 6/2023)	2.0

*Unemployment increase due to COVID-19 pandemic

US Census 2022 QuickFacts – General Demographic Characteristics

Population Estimates, July 1, 2022 (V2022). Sources: U.S. Census Bureau, Population Estimates Program (PEP), updated annually. [Fayetteville, AR QuickFacts](#)

Subject	
POPULATION	
Population Estimates, July 1 2022, (V2022)	99,285
Population, Census, April 1, 2020 (V2022)	93,949
AGE AND SEX	
Persons under 5 years, percent	5.9%
Persons under 18 years, percent	18.1%
Persons 65 years and over, percent	9.1%
Female persons, percent	50.0%
POPULATION CHARACTERISTICS	
Veterans	4,051
Foreign born persons, percent, 2016-2020	5.7%
RACE AND HISPANIC ORIGIN (PERCENT)	
White alone	79.1%
Black or African American alone ^A	5.9%
American Indian and Alaska Native alone ^A	0.7%
Asian alone ^A	3.0%
Native Hawaiian and Other Pacific Islander alone ^A	0.2%
Two or More Races	7.7%
Hispanic or Latino ^B	7.5%
White alone, not Hispanic or Latino	76.8%
HOUSING (2017-2021)	
Owner-occupied housing unit rate	40.0%
Median value of owner-occupied housing units	\$255,600
Median gross rent	\$869
FAMILIES AND LIVING ARRANGEMENTS (2017-2021)	
Households	38,558
Persons per house	2.21
Living in same house 1 year ago, percent of persons age 1 year+	74.0%
Language other than English spoken at home, percent of persons age 5 years+	8.0%
EDUCATION (PERCENT)	
High school graduate or higher, 25 years+	94.7%
Bachelor's degree or higher, 25 years+	50.9%

Table Value Notes

Estimates are not comparable to other geographic levels due to methodology differences that may exist between different data sources.

Some estimates presented here come from sample data, and thus have sampling errors that may render some apparent differences between geographies statistically indistinguishable.

The vintage year (e.g., V2021) refers to the final year of the series (2020 thru 2021). Different vintage years of estimates are not comparable.

Users should exercise caution when comparing 2016-2020 ACS 5-year estimates to other ACS estimates.

Table Fact Notes

- ^AIncludes persons reporting only one race
- ^BHispanics may be of any race, so also are included in applicable race categories

QuickFacts data are derived from: Population Estimates, American Community Survey, Census of Population and Housing, Current Population Survey, Small Area Health Insurance Estimates, Small Area Income and Poverty Estimates, State and County Housing Unit Estimates, County Business Patterns, Nonemployer Statistics, Economic Census, Survey of Business Owners, Building Permits.

Citations

¹<https://www.census.gov/quickfacts/fact/table/fayettevillecityarkansas/PST045222>

²<https://data.census.gov/table?tid=ACST5Y2021.S0101&g=160XX00US0523290>

³<https://fred.stlouisfed.org/series/FASPOP>

⁴https://www.bls.gov/regions/southwest/summary/blssummary_fayetteville_ar_mo.pdf

⁵https://nwacouncil.org/wp-content/uploads/2022/11/NWA_SOTR_2022-1.pdf

⁶https://core-docs.s3.us-east-1.amazonaws.com/documents/asset/uploaded_file/584/FPS/2514726/Annual_Report_to_Our_Patrons_2023_FIN_AL.pdf

City of Fayetteville
Management Agenda Based on City Council Strategic Goals

Recommendations from the Fayetteville City Council's Fayetteville Vision guide the City's future policy, actions and operations. The City Management Team aligned major project areas with each of the following goals in development of the 2024 budget. As in previous years, many 2024 goals are a result of the voter-approved \$226 million infrastructure improvement bonds passed in April 2019. The City Management Team has thoughtfully developed the 2024 work plan in order to deliver the most value, benefit and service to Fayetteville residents and businesses.

Financially Sustainable Government

Fiscal year 2023 is estimated to have an increase of approximately 8% for both the City and City's share of County sales taxes. In 2024, sales taxes are expected to have a 6% increase over 2023 collections. Hotel-motel-restaurant (HMR) tax collections are up 8% compared to 2022 through September 2023, and building permits are up 5.2% for the same time period. Revenues in the enterprise funds have also shown increases in 2023 when compared to 2022, and we believe this will continue in 2024. Inflationary cost increases and supply chain issues have continued to bring unique challenges to the City. Revenue streams also tend to be volatile, and the long-term economic impact of these conditions remains uncertain.

Salary increases were approved in 2023 and are anticipated in 2024. This budget, therefore, demonstrates the City's commitment to recruit and retain a highly valued and productive work force. A salary survey will be completed for merit personnel in early 2024.

Although 2024 may continue to be economically volatile, the City has accumulated sufficient reserves to expand personnel increases necessitated by infrastructure expansion and citizen needs. The City of Fayetteville will continue to provide efficient and effective services to its residents through good money management.

Economic Vitality: A continued focus on workforce training is critical to the economic health of residents and businesses in Fayetteville. While the unemployment rate remains very low for Fayetteville and the region, inflation still disproportionately impacts residents who face barriers to employment such as those who earn below the poverty line.

Inspired by our community's discussions around the American Rescue Plan Act and public input for the next economic vitality master plan, staff will implement a full-time focus on workforce training and equitable economic development efforts.

The City of Fayetteville celebrated the start of several significant economic development projects last year. Most notable among these is the SLS Community and South Cato Springs Development, which broke ground last year and will see progress throughout 2024. Additionally, the Fayetteville Public Library launched a new workforce training development program in partnership with the Department of Economic Vitality and funded by American Rescue Plan Act funding.

The City also took its first step into attainable and workforce housing during 2023, with the City Council approving the City's participation in the HUD HOME funding program. The Department will increasingly focus on housing in 2024 as it implements the City's next economic vitality master plan and reviews the Land Use Plan and City Plan 2040.

City of Fayetteville
Management Agenda Based on City Council Strategic Goals (cont.)

Long Range Planning, Development Review and Permitting: Development Services staff continue to be empowered to identify and implement process improvements to meet the ongoing pace of development and growth in Fayetteville.

Long-Range Planning continues to play a pivotal role in process improvement. Both independently and in conjunction with Development Review, Long-Range Planning has drafted, solicited input on, and curated to adoption several ordinance amendments. Through 2024, long-range planning anticipates investigating housing needs and initiating large-site rezoning projects to respond to development pressures, finalizing a pre-approved building program and continued implementation of the historic preservation plan.

Within Development Review (often referred to as Planning), efficiency gains continue in the face of increased workload. Staff are leveraging existing tools and services to eliminate duplicative work and consolidating violation processes to reduce uncoordinated work by multiple divisions. Zoning violation enforcement continues to be important in the face of increasing student enrollment at the University of Arkansas. Improving processes and decreasing response times to these issues continues to be a priority for 2024.

In Building Safety, the Residential Plans Examiner position approved in 2021 has drastically reduced review times. Between 2021 and the midpoint of 2023, single-family home permit issuance time has decreased from 21 to 9 days. Building Safety also initiated a program to pre-review floorplan and building designs for platted subdivisions, allowing more prompt home construction, reduced debt service time for developers, and, ultimately, more rapid housing delivery to an already strained market. Building Safety staff looks forward to seeing permit times continue to decrease with additional capacity and continued process improvements in 2024.

Planning and Development: National and international trends point to an expanding digital era, worsening climate change and a continuing housing affordability crisis as some of the biggest challenges currently facing planners and policymakers. By prioritizing infill development and the creation of compact, complete and connected neighborhoods, planners balance development pressure on the region by placing a higher priority on developing the City's center.

Planners will continue to focus on housing needs through 2024 by adopting new land use regulations into the Unified Development Code and by tackling larger-site rezoning initiatives. While overall plan entitlement and permit numbers remain steady, rising interest rates and increasing construction costs may contribute to fewer projects breaking ground or coming to completion in 2024. Planners have also seen an increase in the number of properties being offered and getting licensed as short-term rentals. This trend is expected to continue through 2024. Tools such as the infill matrix continue to inform discretionary land use approvals such as rezonings and conditional use permits.

Communications and Marketing: Increasing public awareness and access to information about the City, improvement projects, community events and enrichment opportunities continue to be a focus for communications and marketing staff throughout 2024. Social media channels have shown strong engagement increases year over year as a result of improvements to published content and community management best practices.

City of Fayetteville
Management Agenda Based on City Council Strategic Goals (cont.)

Ongoing website analytics and search term reviews, along with an enhanced focus on site accessibility improvements, will help the team continually improve user experience and site functionality throughout 2024. This work also serves to ensure the City is fully compliant with new upcoming federal regulations for website accessibility.

Human Resources: In 2024, the Human Resources (HR) Department will continue improvements in the onboarding experience for new employees by automating processes and creating an enhanced first day experience that focuses on the City of Fayetteville culture and team.

Recruitment will be a strong focus of 2024. The HR team will network with the Fayetteville Public Library and the Adult Education Program to enhance recruitment and promote the City as an employer with underserved applicants coming through the workforce development and adult education programs. HR will continue regular City job fairs in the downtown campus to increase visibility and recruit applicants. HR will network with various diverse groups to discuss the City's employment opportunities to increase diversity within the applicant pool.

Naturally Beautiful City, and a Fun and Safe City in Which to Live

The Fayetteville community is proud of its unique character and sense of place, nurtured and cultivated over decades. It is used to promote tourism, lure businesses and industries, recruit students, faculty and researchers to the university and showcase what makes Fayetteville special. The community has been given a unique opportunity through the Cultural Arts Corridor bond to create entirely new public spaces that enhance and celebrate Fayetteville's increasingly diverse and unique sense of place.

In 2024, The Ramble project continues with planning and development for the civic plaza and two buildings anchoring the plaza's north and south ends within the Upper Ramble. As this work progresses, Fayetteville residents can enjoy the Lower Ramble's natural areas, improved pedestrian connections, trails and community events that showcase Fayetteville's artistic, cultural and environmental assets.

In 2024, the City will continue developing a local cultural arts master plan in collaboration with the Fayetteville Arts Council, Experience Fayetteville, Creative Arkansas Community Hub and Exchange (CACHE) and many public and private facilities working to foster arts programming in Fayetteville. The City's first ever Arts and Culture Master Plan will showcase Fayetteville as a premier destination for the arts with the goal of encouraging additional public support and cultural tourism. The plan will codify existing practices and prioritize diversity, equity and inclusion among members of the artistic community.

Additionally, the City will continue to pilot community partnerships and art commissions throughout the city and parks system to enrich and enliven the quality of life for Fayetteville residents through gathering and placemaking. Additionally, in 2024, the City will begin the process of creating a formal commissioning process for public art projects on public land across the city, starting with the Upper Ramble.

Historic Preservation: Fayetteville's historic preservation work took a leap forward in 2023 with the adoption of the City's first Heritage and Historic Preservation Plan, which will help guide work in 2024 and beyond. Funded in part by a \$50,000 grant from the Arkansas Historic Preservation Program, the plan captures Fayetteville's goals for historic preservation. Two action items are already complete and

City of Fayetteville
Management Agenda Based on City Council Strategic Goals (cont.)

several more are underway, including a historic context statement for the University Heights and Haskell Heights neighborhoods. The City's own historic restoration project for the Woolsey farmhouse is nearing completion and is a key step in the Woolsey Farmstead project, which began in 2014.

Following the June 16, 2023 Nelson Hackett marker unveiling, the Black Heritage Preservation Commission is continuing its work to recognize and celebrate historic places and people within Fayetteville's black cultural heritage.

In 2023, the Historic District Commission presented six awards for historic preservation, bringing the award program back from a temporary hiatus. The awards recognized the rehabilitation of historic structures, a social media campaign, academic research and lifetime achievement in historic preservation work. The Commission is engaged in the next steps of implementing the preservation plan and received more than 3,000 votes in its May 2023 survey on how the community would like to prioritize the preservation plan action items. They are also working on a unique historical marker design for Fayetteville that helps us to continue to tell our important stories to residents and visitors alike.

Parks, Natural Resources and Cultural Affairs: A new 10-year Parks and Recreation System Master Plan was adopted by City Council in March of 2023, setting a vision for the future through guiding principles set forth by the community to lead the growth and development of the parks system. Additionally, master plans for Walker, Underwood and Bryce Davis parks went through extensive public input in 2023 to prepare for construction of improvements in 2024.

In 2024, Parks, Natural Resources and Cultural Affairs will begin implementing park improvements based on the new plans. Projects include:

- Yvonne Richardson Community Center (YRCC) expansion
- Underwood Park construction documents and improvements
- Walker Park construction documents and improvements
- Lake Fayetteville softball field renovations
- Bryce Davis Park master construction documents and improvements

Construction documents for Underwood, Bryce Davis and Walker Parks will be prepared in the first half of 2024. 2019 Bond Funds and other sources will fund construction of the improvements beginning in 2024.

The new master plan supports studying aquatic recreation needs for Fayetteville. An aquatic feasibility study will be conducted in 2024 to determine how to best serve the community with aquatic recreation.

The City continues to partner with Fayetteville Public Schools after more than 25 years to combine funding and share resources to jointly provide facilities that benefit all our residents for a variety of uses. Parks, Natural Resources and Cultural Affairs also has a long-standing partnership with the Fayetteville Boys and Girls Club and Walker Park Senior Activity and Wellness center to provide recreational opportunities for all citizens.

An in-depth study of our urban forest completed in 2023 will help guide efforts to increase citywide tree cover and offset potential climate change impacts. Tree plantings will continue in 2024 following recommendations and strategies from the plan to support our urban tree canopy.

City of Fayetteville
Management Agenda Based on City Council Strategic Goals (cont.)

The Parks Operations division continues to provide for operations and facility improvements. Specific projects in 2024 will include:

- Continuing the implementation of the Adopt Your Outdoors Program, formerly known as the Adopt-a-Park and Adopt-a-Trail programs. New signage to reflect this change is being installed. This program will also expand to include streams and street rights-of-ways.
- Maintaining horticulture in the Upper Ramble as construction is completed.
- Completing construction of the Lake Fayetteville Softball renovation bond project. Additionally, Park Operations staff will work to update the playground, parking lot, security lights and cameras, and remodel the concession stand at Lake Fayetteville.
- Soliciting bids and hiring a contractor to clean streams affected by unsanctioned camps and other waste and debris.
- Refinishing courts and updating fencing at the Wilson tennis courts.
- Implementing native grasses and wildflowers along trails and at Centennial Park to improve habitat and reduce maintenance.
- Converting soccer fields to a cool and warm season grass blend to increase playability in spring and fall seasons.
- Coordinating new tree plantings and tree replacements with Urban Forestry, Transportation and Engineering.
- Improving and streamlining graffiti removal in response to increased vandalism and the updated graffiti removal ordinance.

Public Safety: The 2024 budget addresses public safety operations for Police, Fire and 911 Services, allowing each to provide essential emergency services to our growing community.

Community outreach and engagement is paramount to the success of the Fayetteville Police Department (FPD). The Community Oriented Policing Division will continue to provide programs carefully developed to nurture positive community relationships to reduce crime and help improve the quality of life for Fayetteville residents. We hope to expand our Crisis Intervention Response Team (CIRT) through the award and acceptance of a Department of Justice grant that would allow FPD to add two additional social services advocates to the program, making it possible to expand our outreach and response to persons experiencing crises.

Capital needs in 2024 include allocations for police mobile computer and electronic ticketing printer replacements in all patrol vehicles. This critical infrastructure is vital to communications and operations. Likewise, the purchase of unlimited cloud-based electronic storage for all digital evidence is critical for efficiency and accessibility, chain-of-custody documentation, transparency, security and disaster recovery. Some other important needs include ballistic protection replacements for officers, scheduled weapon replacements, police bicycle replacements and a new trail patrol vehicle.

Priority projects in 2024 include opening the new police substation within Fayetteville's Cultural Arts Corridor, hosting department and state-wide law enforcement training in the new Fayetteville Police Headquarters building, replacing end of life computer equipment in the patrol vehicles and expanding recruitment and retention efforts to source, hire and retain highly-qualified employees. FPD will also work to achieve its fourth successful accreditation from the Commission on Accreditation for Law

City of Fayetteville
Management Agenda Based on City Council Strategic Goals (cont.)

Enforcement Agencies (CALEA), which assists FPD in maintaining the highest standards of excellence, fostering public trust and confidence.

Fayetteville Fire Department capital needs for 2024 include allocations for fire technology equipment replacements, mobile radios, facility maintenance, firefighter safety equipment and fire apparatus replacements. This funding will aid in providing the department with needed information technology and radio communications necessary for daily operations. It will also assist in maintaining existing and future facilities, equipping firefighters with essential fire safety equipment and providing funding for fire apparatus purchases. The Fire Station 2 relocation, a bond project, has a planned completion date of Fall 2024. We plan to relocate a heavy rescue, urban search & rescue, and hazmat apparatus to this location.

Priorities for the fire department in 2024 are ensuring adequate staffing levels to best distribute workload and continuing to improve the level of training provided to firefighters.

Greater Ease of Mobility with Effective Transportation Systems

Implementation of the Mobility Plan includes the following:

- Expanding and maintaining the City's trail system, sidewalk network and roadways
- Expanding mobility options throughout downtown
- Funding of Ozark Regional Transit and University of Arkansas bus systems
- Improving intersections to increase capacity and movement of vehicles
- Implementing traffic-calming projects and evaluating implementations for effectiveness
- Upgrading signals at all intersections, standardizing to the latest technologies to allow more flexibility and functionality
- Continuing to refine the pavement maintenance workplan using the pavement inventory and condition assessment
- Upgrading parking technology in the Dickson St. Entertainment District to provide better customer experience and lower operating costs
- Opening a new downtown parking deck with improved parking technology and moving to pay-by-plate service throughout the downtown parking districts
- Improving the balance of parking supply and demand by implementing a new parking rate and regulatory structure along with wayfinding signage
- Advising the Downtown Fayetteville Coalition Board on strategic planning efforts

Work will continue on several transportation and mobility initiatives from the 2019 Street Improvement bond, including:

- 71B Corridor, North Street to Sycamore Street - construction completion
- Millsap Road/N. College Avenue improvements - design and right of way acquisition
- Dickson Street, West Avenue, Prairie Street and other locations identified in the Transportation Workplan/Bond Program - pedestrian improvements
- Midtown Corridor, Deane, Sycamore and Poplar - construction work
- W. 15th Street and S. Razorback Road - intersection construction
- Rolling Hills Drive/E. Appleby Road/Plainview Drive - connection improvements at Fiesta Square
- Futrell Drive and Shiloh Drive - railroad crossings in coordination with developments on adjacent property

City of Fayetteville
Management Agenda Based on City Council Strategic Goals (cont.)

Trail improvements include:

- Mission Boulevard Trail - E. Maple Street to E. Viewpoint Drive
- Drake Street - protected bike lane and trail connection to Gordon Long Park and the Razorback Greenway

Ecosystem Preservation

The City's ecosystem preservation goals focus on climate action planning, maintenance and preservation of our natural ecosystems and resources, pollution reduction initiatives and environmental protection policies, programs and projects.

The Sustainability and Resilience Department continues to focus on three areas throughout 2024: energy action, carbon emission reduction and climate resilience. The department is leading the development of a Climate Action Plan to be composed of two distinct sections: an ecosystem assessment focused on identifying key tracks of land that can improve reliance to extreme weather events and an update of the 2018 Energy Action Plan.

Work continues to implement an energy savings performance contract to improve the energy efficiency of the City's buildings and assets, as well as to add clean energy generation at City facilities to complement the 10 MW solar energy production arrays at both wastewater treatment plants. Also underway is the development of another 4.5 MW of solar in continuation of efforts to achieve 100% clean electricity for City operations.

Staff are facilitating the installation of public electric vehicle charging stations around downtown and working with Fleet to support the transition to an electric fleet in the coming years.

Other areas of focus on ecosystem preservation include:

- Reducing litter and improving waste diversion
- Preserving and enhancing the water quality of city streams through stormwater and low-impact development infrastructure installation and maintenance
- Removing contaminants from the stormwater system using a sweeper program
- Executing urban forestry initiatives and habitat improvements through tree and native plantings and invasive plant removal
- Conducting a study of impacts to Lake Fayetteville water quality
- Restoring and maintaining streams
- Expanding a voluntary food-waste recovery program
- Creating and providing technical assistance materials for businesses that participate in organics composting and the improvement of universal commercial organics recovery

The Sustainability and Resilience Department has documented these and other citywide sustainability efforts through the U.S. Green Building Council's LEED for Cities initiative.

City of Fayetteville
Management Agenda Based on City Council Strategic Goals (cont.)

Well-Maintained Infrastructure and Facilities

City assets, such as buildings, roads, sidewalks, parks, trails and digital infrastructure are important components of having well-maintained infrastructure and facilities. Several ongoing projects throughout 2024 will continue a focus on maintaining current infrastructure, including: building renovations, street repair (rehabilitation and construction), improved sidewalks for overall city walkability, improved parks and trail infrastructure, and long-term planning to improve efficiency and upkeep of all City facilities.

Partnerships with the University of Arkansas and Fayetteville Public Schools to address infrastructure needs and improvement of connections for streets, trails and sidewalk development will continue to be a priority for the City as we budget for various maintenance projects and programs, such as:

- Coordinated deployment of smart city infrastructure in conjunction with ongoing City capital improvement projects
- Continuous pavement and sidewalk condition inventory assessment to develop multi-year pavement preservation and sidewalk improvement programs
- Design and construction of several major drainage projects in the Drainage Improvement bond
- Use of ultra-thin asphalt overlays where appropriate to extend pavement life and reduce lane-mile costs
- Recycling asphalt milling to reduce the need for new materials and the overall cost of asphalt purchased
- Facility improvements to provide additional space for the Traffic and Signal Operations group, Fleet Division and Parks Maintenance and Operations
- Enhanced sidewalks and crosswalk safety improvements near schools
- Expansion of street lighting throughout the city
- Electric vehicle charging station installation in various parking facilities
- Renovation of the fuel farm at the Airport
- Master plan update for the Airport
- Door rehabilitation on airport T-hangars

2024 Drainage Maintenance projects to be funded from the Drainage Improvement bond include:

- Sunbridge Drive/College Avenue: This project plan includes the installation of storm sewer in the area of N. College Avenue and E. Sunbridge Drive to reduce flooding of structures and roadway at the intersection. The current total project construction cost is estimated to be around \$5.5M, and bidding is planned for first quarter of 2024, with construction ongoing for approximately one year.
- Fairlane Street/Elmhurst Avenue/McClinton Street: This project plan includes the installation of stormwater retention/detention, along with stormwater quality features, provided such can be worked out with the impacted landowners. It is also planned to include storm sewer within the Fincher Subdivision off E. Morningside Drive to help reduce flooding within the area. Construction is planned for 2024 provided there is enough funding within the bond. The current project construction cost is estimated to be around \$3.2M.

City of Fayetteville
Management Agenda Based on City Council Strategic Goals (cont.)

- Stream Restoration: This project includes the analysis and restoration of stream banks within the Clear Creek/Illinois River Watershed. A \$300,000 grant for restoration efforts was awarded in August 2020 by the EPA. The two locations planned for restoration are Niokaska Creek downstream of N. Azalea Terrace, and Scull Creek downstream of Fulbright Expressway. The current bond allocates \$100,000 as matching funds for the grant. Construction on Niokaska is likely to begin in early 2024, with Scull Creek final design and construction to follow.

2024 Water and Sewer Maintenance and Wastewater Treatment projects include:

- Repairing a 24-inch water transmission line from S. Futrall Drive to S. School Avenue
- Beginning construction on the East Fayetteville Water Service Area Improvements project
- Completing easement acquisitions and design for the West Transmission Main, along with early procurement through CMAR contract
- Completing the Greater Clabber Creek Area pressure management project
- Beginning water and sewer relocations for ARDOT highway improvements (Hwy 112, Hwy 16 and MLK Interchange)
- Completing design of the S. School Avenue waterline bottleneck correction
- Beginning Phase Two of the Noland Wastewater Treatment Plant electrical systems overhaul
- Replacing the N. College Avenue water main from North Street to Sycamore Street
- Continuing work on Lake Fayetteville Spillway design
- Completing the Noland Wastewater Treatment Plant facility master plan
- Continuing the Advanced Metering Infrastructure program
- Rehabilitating sewer manholes and cured-in-place sewer pipe (annual projects)
- Completing repair of 48-inch Hobas sewer pipe under I-49
- Partnering with the City of Greenland for sewer improvements near Drake Field

2024 Recycling and Trash Collections focus areas include:

- Education on recycling, composting and other waste reduction/minimization
- Expanding commercial and multi-family residential recycling collection programs
- Refining and expanding food-waste collection and composting programs
- Completing a comprehensive waste audit of City generated waste
- Continuing improvements to transfer station operations and recycling processing facility
- Implementing collection route optimization initiatives

2024 Information Technology projects include:

- Ongoing support of current technology for all departments, including continual review of technology opportunities to improve operations and expansion of online services that increase access to City services
- Providing support for 2019 infrastructure bond projects to support current and future “Smart City” technology needs, including fiber conduit installations, public WiFi and related technology infrastructure
- Leveraging asset management and work order software within Parks and Recreation, Facilities Management, Water and Sewer, Transportation, Airport, and Recycling and Trash for opportunities to improve operational efficiency

City of Fayetteville
Management Agenda Based on City Council Strategic Goals (cont.)

- Expanding the Laserfiche document imaging system to automate internal and external form submissions to reduce paper and decrease administrative time
- Managing the City's cybersecurity program to protect City assets
- Implementing a new utility billing payment portal to improve the customer experience
- Leveraging GIS as a spatial analysis tool for optimizing public safety resource allocation, supporting planning initiatives and assisting with disaster readiness
- Collaborating with state and regional 911 partners to implement Next Generation 911 technology within Central Dispatch, which will improve 911 emergency response
- Assisting with water meter replacements to streamline the inventory process and the collection of water meter readings
- Implementing a new volunteer management system throughout the city

2024 City Facilities Renovations/Improvements include:

- Continuing to develop the Upper Ramble, including construction of the Civic Plaza
- Completing and opening of Police Department Substation at Dickson Street and West Avenue
- Constructing a new fire station
- Expanding facilities at Yvonne Richardson Community Center
- Completing Woolsey Farmstead outbuildings and parking
- Restoring Porter Warehouse masonry, windows and doors
- Renovating City Hall and City Hall Annex
- Roofing projects for Town Center, City Hall, City Hall Annex, Recycling and Trash Collections, and Water and Sewer
- Installing solar roof projects for Town Center and Police Headquarters
- Improvements to Fleet mechanic bays, Parks Maintenance buildings and Transportation Sign Shop

Overall City Operations

The quality of overall operations is fundamental to the City's ability to successfully and efficiently serve the people of Fayetteville. The region's rapidly growing population generates ever-increasing demands on all areas of City services. Divisions will continue collaborating to explore staffing and operational efficiencies in order to meet these growing demands through cost-effective approaches that consider long-term goals and impacts. Communication between department heads to address cross-divisional projects, streamline processes, reduce red tape and barriers to service, and eliminate silo operations will continue to be key goals for ongoing organizational effectiveness at the City.

CITY OF FAYETTEVILLE, ARKANSAS
THE BUDGET PROCESS

The budgets of governmental funds (for example General Fund, Street Fund, and Parks Development Fund) are prepared on the modified accrual basis for revenues and expenditures. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available. Expenditures are recorded when the related fund liability is incurred. The proprietary and trust fund types (Water & Sewer Fund, Recycling & Trash Collection Fund, and Airport Fund) are budgeted on a full accrual basis except for depreciation which is excluded and both capital purchases and bond principal payments which are included as expenditures. Not only are expenditures recognized when the liability is incurred but revenues are recognized when they are due and owing to the City (for example, water user fees are recognized as revenue when bills are produced). Agency funds are not budgeted since they are custodial in nature and do not involve measurement of results of operations.

The Comprehensive Annual Financial Report shows the status of the City's finances on the basis of "Generally Accepted Accounting Principles" (GAAP). This conforms to the way the City prepares its budget. Formal budgets exist for all funds and fund types, except agency funds, but the budget-to-actual comparison reports are prepared only for the governmental fund types (General, Special Revenue, and Capital Projects).

The Annual Budget and Work Program is a fiscal plan which presents the services which will be provided to the community and the funds needed to perform these services. The type and level of service is defined by the use of program objectives, which are further defined by performance measures. The Mayor is responsible for formulating the fiscal plan and presenting it to the City Council for approval and adoption. The key steps and dates in this process are described below:

1. Budget Preparation, July

The budget is prepared using the City's financial software. Staff from the departments and divisions attend training for security access and instructions for the budget maintenance module. Target budgets are set for each fund and/or program. The target budget excludes service expansion requests and new personnel requests. These items are considered separately.

2. Capital Requests, April - August

Five Year Capital Improvements modification requests are submitted for review and prioritization. Approval of the requests are based on a review of prioritized lists by the Chief Financial Officer and Budget staff to see if original cost and continuing costs are within the available funding range. Capital items with a cost greater than \$5,000 should appear in the Five-Year Capital Improvements Programs.

3. Budget Requests Submitted by Department/Division Heads, August

The Department/Division heads email notification to the budget staff after completing budget submissions requesting funding for their divisions. The budget staff then verifies that budget submissions are correct and within specified targets.

4. Analysis of Each Proposed Program Budget, August to September

During this period, meetings, as needed, are conducted with each Department Director. At these meetings, the submitted program budgets are evaluated in their entirety and additions and cuts are made to balance the funds with the service requirements. The Proposed Budget and Work Program is the result of this process.

5. **Consideration and Approval of the Budget, Beginning to Adoption**

The proposed budget is discussed with the Mayor beginning in August and through November. The Mayor presents the comprehensive Proposed Annual Budget and Work Program to the City Council in November. Public discussions on the budget are conducted at agenda sessions and City Council meetings beginning in November, and a special meeting is held the Saturday before the second City Council meeting in November.

6. **Implementing the Budget, January**

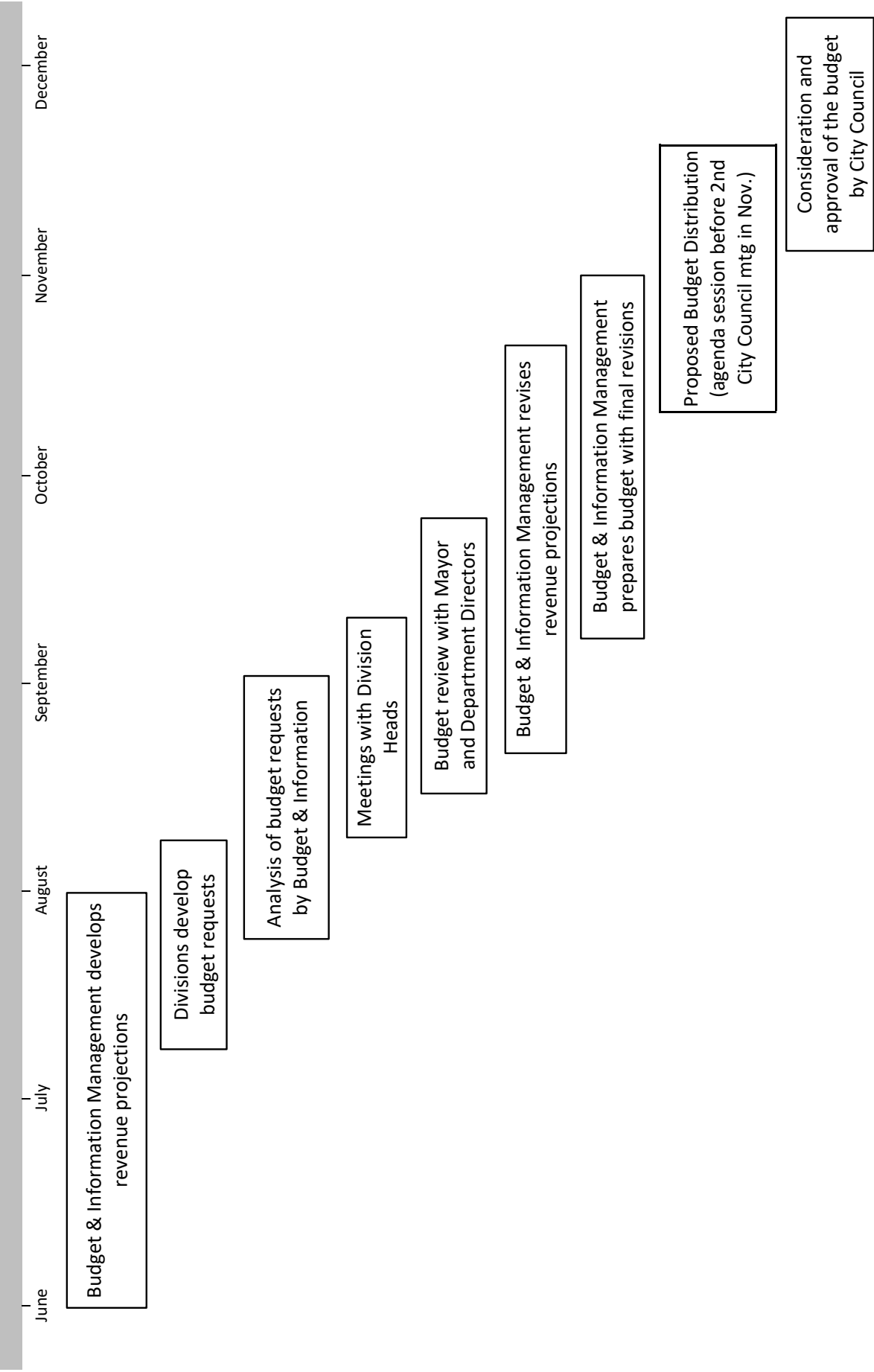
Using the Enterprise Resource Planning system, budget amounts are split into the projected funding level needed for each month. These work papers are input into the computer system to assist in the control of the adopted budget throughout the budget year.

7. **Adjusting the Budget, January - December**

The budget may be adjusted throughout the budget year. Depending on the amount of the adjustment, approval may come from the Budget Director, Chief Financial Officer, Mayor or the City Council. A detailed explanation of the Budget Adjustment Policy is listed on pages 7 and 8.

The public meetings throughout the budget process are considered to be an essential part of the budget process as they are designed to solicit feedback from the City Council on the City's operations and services. In accord with continuing efforts to apprise the public of City activities, the Annual Budget and Work Program is made available for review by all interested persons at the Fayetteville Public Library and the City Clerk's Office. In addition, a downloadable version of the budget is found on the City's web site: <http://www.fayetteville-ar.gov>. Public notification of this information is made in a local newspaper and on the Fayetteville Government Channel. As always, the public is invited to attend all meetings, retreats, and hearings regarding consideration of the budget.

CITY OF FAYETTEVILLE, ARKANSAS
THE BUDGET PROCESS



CITY OF FAYETTEVILLE, ARKANSAS

FINANCIAL POLICIES

The purpose of this section is to present the policies that the City follows in managing its financial and budgetary affairs. These are general statements of policies, which represent long-standing principles, traditions, and practices that have guided the City in maintaining financial stability.

REVENUE POLICY

- The City will strive to maintain a broad and diversified revenue base that will equitably distribute the burden of supporting City services and will protect the City from short-term fluctuations in any one revenue source.
- The City will actively support economic and industrial development recruitment and retention efforts to provide for a solid revenue base.
- The City will maintain timely collection systems and implement necessary enforcement strategies to collect revenues from available sources.
- The City will establish user fees and charges for services, when feasible, at levels related to the cost of providing the services. The City will review the fees and charges on a periodic basis to determine the modifications needed to keep pace with the cost of providing the services.
- The City will establish, when feasible, self-supporting enterprise funds and internal service funds in which a relationship between revenues and expenditures clearly exists.
- The City will project revenues on a conservative basis so that actual revenues will consistently meet or exceed budgeted revenues.
- The City will maintain a budgetary control system and will prepare reports that compare actual revenues to budgeted amounts.
- The City will review annually and revise, where necessary, its cost allocation formula.
- The City will limit the designation of General Fund revenues for specified purposes to maximize flexibility in budgeting and revenue utilization.

EXPENDITURE POLICY

- Basic and essential services provided by the City will receive first priority for funding.
- The City will establish performance measurements for all program areas, when feasible. These measures will reflect the demand, workload capability, and projected outcomes for the program to accomplish its objectives.
- The City will strive to adopt a balanced budget, by fund, for all funds maintained by the City, in which total anticipated revenues must equal or exceed the budgeted expenditures for each fund. However, if this cannot be attained, the City will utilize unallocated fund reserves, which have been carried forward from prior years.
- The City will maintain a budgetary control system to ensure adherence to the adopted budget and will prepare reports that compare actual expenditures to budgeted amounts.
- The City will attempt to refrain from budgeting non-recurring or one-time revenue for ongoing expenses.
- The City will provide access to medical, dental, life, and long-term disability insurance for its employees. The cost for these benefits will be a shared responsibility between the City and its employees.
- The City will provide access to appropriate retirement plans for its employees. The City will make contributions for eligible employees at the percentage defined for each of the respective retirement plans.

DEBT POLICY

- The City will maintain a policy of full disclosure on financial reports and bond prospectus.
- The City will maintain communications with bond rating agencies and continue to strive for improvements in the City's bond rating.
- The City will pay for all capital projects and capital improvements on a pay-as-you-go basis using current revenues whenever possible. If a project or improvement cannot be financed with current revenues, long-term or short-term debt or capital leases will be recommended.
- The City will refrain from issuing long-term debt for a period in excess of the expected useful life of the capital project.
- The City will use special assessment revenue or other self-supporting bonds instead of general obligation bonds, when feasible.
- The City will seek refinancing of outstanding debt if it is determined that the City will benefit by reduced interest expense over the remaining life of the bonds of at least 3% of the principal being refunded.
- The City will require that General Fund and Street Fund debt service shall not exceed 10% of annual general and road tax revenues and the principal amount of General and Street Fund debt shall not exceed 5% of the assessed taxable property.
- Outstanding short-term debt and Amendment 78 debt obligations combined shall not exceed 5% of the City's taxable real property.

RESERVE POLICY

- The City will maintain a minimum reserve of sixty (60) days of annual regular general fund operating expenditures for the General Fund in Undesignated Fund Balance. The minimum unreserved General Fund Balance cannot be reduced without specific City Council Resolution.
- The City will maintain a minimum reserve of at least 10% of current year operating expenditures for the Street Fund in Undesignated Fund Balance. If existing reserves exceed the required

level, such funds may be used to provide for non-recurring expenditures. The City will use monies in the 10% reserve only in times of emergency or fiscal and economic hardship.

- The City will attempt to maintain a cash and investments balance of not less than 10% of current year operating expenditures for all Enterprise Funds.
- The City will maintain a Shop Fund reserve necessary to fund the replacement and expansion of the City's vehicles and equipment.

INVESTMENT AND CASH MANAGEMENT POLICY

- The City will deposit all receipts on a timely basis.
- The City will strive to maximize the return on its investment portfolio without jeopardizing principal amounts.
- The City will limit its investments to the types of securities provided for by Arkansas statutes.
- The City will diversify its investments by maturity date to protect against market fluctuations.
- The City will purchase securities from qualified institutions based on competitive bids in an effort to obtain the highest available rates.

CAPITAL IMPROVEMENT POLICY

- The City will prepare and update, as needed, a five-year Capital Improvements Program (CIP), which will provide for the orderly maintenance, replacement, and expansion of capital assets.
- The CIP will identify long-range capital projects and capital improvements of all types, which will be coordinated with the annual operating budget to maintain full utilization of available revenue sources.
- When preparing the CIP, the City will seek to identify all viable capital projects and capital improvements required during the subsequent five-year period. These projects and improvements will be prioritized by year and by funding source. Every attempt will be made to match projects and improvements with available funding sources. Future operating costs

associated with a project or an improvement will also be given consideration in the establishment of priorities.

- The City will seek Federal, State, and other funding to assist in financing capital projects and capital improvements.
- The City will seek input from the public by holding public hearings in relation to the establishment of major projects and major project priorities.
- The City will incorporate the reasonable findings and recommendations of other City Boards, Commissions, Committees, and Citizen task forces, as they relate to capital projects and improvements.
- The City will seek annual renewal of the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award.

FINANCIAL REPORTING POLICY

- The City's accounting system will maintain records in accordance with accounting standards and principles outlined by the Governmental Accounting Standards Board (GASB), Financial Accounting Standards Board (FASB), and the State of Arkansas.
- The City will employ an independent accounting firm to perform an annual audit of the City's finances and make the annual audit available to all required and interested parties. The audit shall be completed and submitted to the State of Arkansas within 210 days of the close of the fiscal year.
- The City will produce monthly and quarterly financial statements reporting the current periods' activity for all funds maintained by the City.
- The City will maintain an internal audit function, which will be charged with adopting and routinely monitoring internal controls of the City.
- The City will prepare an annual budget document that provides a basic understanding of the City's planned financial operations for the coming fiscal year. Copies of the proposed and final budget will be made available to all interested parties and opportunities will be provided for citizen input prior to final decisions on the budget.

CITY OF FAYETTEVILLE, ARKANSAS ADMINISTRATIVE PROCEDURES TO ADJUST THE APPROVED BUDGET

PURPOSE:

The procedures outlined in this section define, standardize, and set forth responsibilities for budget adjustments.

DEFINITION AND EXPLANATION:

During the fiscal year, needs arise for expenditure budget adjustments to enable divisions to adapt to changing conditions. There are two types of expenditure budget adjustments which can be defined as follows:

- 1) **Budget Adjustment** – this is a transfer from one category within a fund budget to another category. The fund total does not change.
- 2) **Budget Amendment** – this is an addition to the overall budget total of the fund. It increases the total expenditure amount authorized for the fund. Any budget amendment must be supported by an increase in revenue or come from available fund balance.

DEPARTMENT DIRECTORS AND DIVISION HEADS RESPONSIBILITIES:

All Department Directors and Division Heads are mandated to stay within each operational program budget as adopted and to stay within the total budget for each capital project. **Neither the Accounting nor Purchasing Divisions will process payments or purchase orders, which will cause a program or capital project to be over the annual budget amount.**

Each operational division is grouped into programs (i.e., Engineering - Administration, Engineering - Plans & Specifications, Engineering - Right-of-Way, etc.). Budget adjustments will be required in the following instances:

- 1) When the budgeted amount per operational program is exceeded (an offsetting adjustment must be made from another operational program).
- 2) When the budgeted amount for a capital project is exceeded (an offsetting adjustment must be made from another capital project or another program).

Requested adjustments to an operational program must be submitted on a budget adjustment form with sufficient justification for the need. Any changes in the personnel services category must meet the City's policy for raises, promotions, and staff increases.

BUDGET ADJUSTMENT APPROVAL PROCESS:

Budget Amendments

- 1) All budget amendments must be approved by the City Council other than mandatory redemptions and other expenditures delegated to a Bond Trustee via a bond trust agreement. Budget amendments appropriate additional revenue or allocation of reserves.

Budget Adjustments

- 1) Budget adjustments within categories, within divisions of a fund, can be made with the approval of the Budget Director (see page 10 for a division listing).
- 2) Budget adjustments between categories, within a division of a fund, can be made with the approval of the Budget Director and Chief Financial Officer.
- 3) Budget adjustments within the personnel services category between departments within a fund will be approved by the Budget Director, the Chief Financial Officer, and the Chief of Staff.
- 4) Budget adjustments between categories within an approved program will be approved by the Budget Director and the Chief Financial Officer.
- 5) All other budget adjustments must be approved by the City Council.

BUDGET AMENDMENT REPORTING:

As a matter of practice, staff will provide information regarding Budget Amendments to the City Council on a quarterly basis.

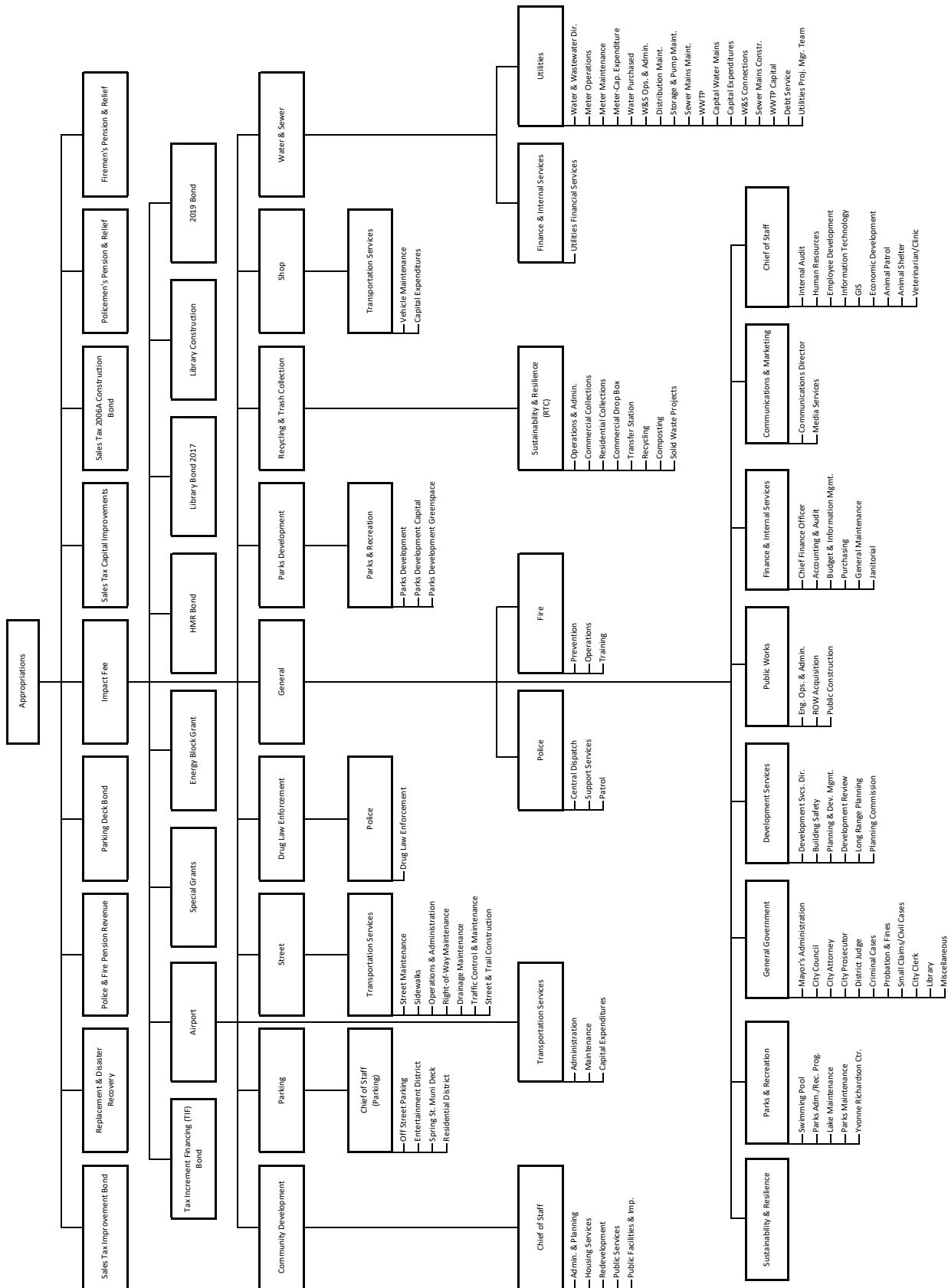
**CITY OF FAYETTEVILLE, ARKANSAS
BUDGET ORGANIZATIONAL STRUCTURE**

FUND	In governmental accounting, a fund is a fiscal and accounting entity with a self-balancing set of accounts, created and maintained for a particular purpose. It has transactions subject to legal or administrative restrictions. A separate budget is provided for each fund.
ACTIVITY	Activities are the major groups of items which are functionally related, regardless of the Department or Division that is responsible. This type of classification provides a useful Budget summary that is consistent even though changes in the organizational structure may occur.
DEPARTMENT	Departments are the major organizational sub-divisions. They have a broad overall purpose. The City of Fayetteville is organized into eleven operating departments: General Government, Police, Fire, Chief of Staff, Sustainability & Resilience, Parks & Recreation, Utilities, Development Services, Communications & Marketing, Transportation Services, and Finance & Internal Services. Each Department has a director who reports to the Chief of Staff except the Police and Fire Chiefs who report directly to the Mayor.
DIVISION	Divisions are the major operational areas of the City. Each Division has been assigned to one of the Departments listed above according to the type of activity it performs. For example, the Recycling & Trash Collection Division is part of the Sustainability & Resilience Department. A listing of divisions is on the following page.
PROGRAM	Programs are the operating units within the Division. Each program represents a specific type of activity within its Division aimed at providing a service for which the City is responsible. For example, the Recycling & Trash Collection Division contains the following programs: Administration, Commercial Collections, Residential Collections, Commercial Drop Box Collections, Transfer Station, Recycling, and Composting.
CATEGORY	Within each program, each expenditure item is grouped into a category of related expenditures. The budget for each program is listed by categorical total. Examples of a category include: Personnel Services, Materials and Supplies, Services and Charges, Maintenance, Motor Pool Charges, Capital, Transfers to Outside Agencies, Cost Reimbursements, and Operating Transfers.

DEPARTMENTAL REPORTING STRUCTURE

DEPARTMENT	DIVISIONS
General Government	Mayors Administration City Council City Attorney City Prosecutor City Clerk/Treasurer Fayetteville District Court Library
Chief of Staff	Chief of Staff Animal Services Community Resources Economic Development Human Resources Information Technology
Sustainability & Resilience	Sustainability & Resilience Recycling & Trash Collection
Police Department	Police Central Dispatch
Fire Department	Fire Department
Parks & Recreation Department	Parks & Recreation
Finance & Internal Services Department	Chief Financial Officer Accounting & Audit Budget & Information Management Facilities Management Purchasing Utilities Financial Services
Development Services Department	Development Services Director Building Safety Development Review Long Range Planning
Communications & Marketing Department	Communications & Marketing Media Services
Public Works Department	Airport Services Engineering Fleet Operations Parking Management Transportation Services
Utilities Department	Utilities Director Water & Sewer Maintenance Wastewater Treatment Plant

Consolidated Fund-Department-Program Structure



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CITY OF FAYETTEVILLE, ARKANSAS TRANSPORTATION - CERTIFICATE PAY PROGRAM

TRANSPORTATION DIVISION:

Overview:

The Transportation Division continues to struggle in staffing open positions across all its operational programs. Currently, the Division is staffed at 71% of currently funded FTE in 2023. The staffed positions consist of 52 of the 73 FTEs for the Division as a whole. However, only 42 of the 64 field positions are filled. This means the Division is operating with only 69% capacity.

The current 2023 work plans were established with the expectations of being fully staffed. With this reduced workforce we are being faced with making decisions on where and how to reduce the expectations for our current work plans. Another result will be a reduction in the experience of new employees versus the experienced staff we continue to lose.

The turnover and vacancies in staffing has limited the ability of the Division to meet workplan expectations and has required the use of contractors and temporary employees to supplement the work by the in-house crews.

This certificate program is intended to reward longer tenured employees who have been adequately trained and to provide a path for new hires to earn additional pay by participating in training programs managed by the City. This program is expected to:

- Improve retention of current employees
- Serve as a recruiting tool for potential new hires
- Develop a well-trained and motivated workforce
- Reduce overall costs for infrastructure by reducing outsourcing/use of contractors and increase the quantity of work that can be completed within Division budgets

Proposed Certificate Program:

Step 1 - Basic Training– \$40/week Flat Pay:

Designated employees will receive \$40.00 per week after completion of the Basic Training program that is comprised of but not limited to:

- Flagging and work zone safety basics
- Workplace, weather and driving safety
- Mowing, landscaping, and equipment usage
- Commercial Driver's License (CDL) per requirements of the job description prerequisite

CITY OF FAYETTEVILLE, ARKANSAS
TRANSPORTATION – CERTIFICATE PAY PROGRAM (cont.)

Step 2 - Training Level 1 (Level 1 “Roads Scholar” or Equivalent) – \$40/week Flat Pay:

Designated employees will receive an additional \$40.00 per week after completion of the Step 2 - Training Level 1 program.

This certification step is for training based on the Workforce Development program provided by the Center for Training Transportation Professionals, through the University of Arkansas. This training would consist of 24 total credits, with a concentration on safety and the operating of all types of equipment used by the Division. Training opportunities will be provided so that employees can achieve this training level within one calendar year.

Step 3 – Training Level 2 (Level 2 “Roads Scholar” or equivalent) – \$40/week Flat Pay:

Designated employees will receive an additional \$40.00 per week after completion of the Step 3 – Training Level 2 program.

This certification step is for additional training based through the Workforce Development program provided by the Center for Training Transportation Professionals, through the University of Arkansas, or an equivalent program. This training would consist of an additional 8 credits. Classes would be selected to provide more specific training for the program that the employee works in (Right-of-Way, Asphalt, Concrete, etc.)

CITY OF FAYETTEVILLE, ARKANSAS

RECYCLING & TRASH COLLECTION - CERTIFICATE PAY PROGRAM

RECYCLING AND TRASH COLLECTION DIVISION:

Overview:

The Recycling and Trash Collection Division strives to provide and maintain a high level of reliable refuse collection services within the City of Fayetteville, however none of this is possible without obtaining and retaining the best employees for each position. This program would assist our division by promoting on-going training, keeping our staff safe and maintaining vehicles in good working condition.

The Recycling and Trash Collections Division continues to struggle in staffing open positions across all its operational programs. The Division is staffed at 83% of currently funded FTE in 2023. The staffed positions consist of 57 of the 69 FTEs for the Division as a whole. However, only 47 of the 59 refuse (recycling, yard waste and trash) collections and processing (transfer station, recycling processing facility and compost) positions are filled.

The current City of Fayetteville daily volume of refuse collections and processing requires the division to be fully staffed. With this reduced workforce, the remaining division employees are working overtime to cover open routes and fill vacancies in the recycling processing facility and transfer station. Temporary workers can and are being used to fill some vacancies, but their usefulness is limited because most positions require experienced Commercial Driver's License (CDL) holders to drive refuse collections trucks.

The turnover and vacancies in staffing have limited the ability of the Division to meet daily refuse collection and processing requirements. A certification plan has been developed to reward longer tenured employees who have been adequately trained and to provide a path for new hires to earn additional pay. This program is expected to:

- Improve retention of current employees
- Serve as a recruiting tool for potential new hires
- Develop a well-trained and motivated workforce
- Maintain recycling, yard waste and trash collection and processing services
- Improve quality of service by reducing the use of untrained temporary workers

CITY OF FAYETTEVILLE, ARKANSAS
RECYCLING & TRASH COLLECTION - CERTIFICATE PAY PROGRAM (cont.)

Proposed Certificate Program:

Step 1 – Basic Training – \$40/week Flat Pay:

Designated employees will receive \$40.00 per week after completion of the Basic Training program that is comprised of but not limited to:

- Transfer Station & Recycling Processing Facility Operations
- Waste Reduction/Minimization
- RTC Financial Essentials
- Route Planning and Execution

New and Existing employees with CDL license would receive this certificate pay immediately upon completion of 1 year of employment with the Division.

Step 2 - Safe Driver Certification - \$40/week Flat Pay:

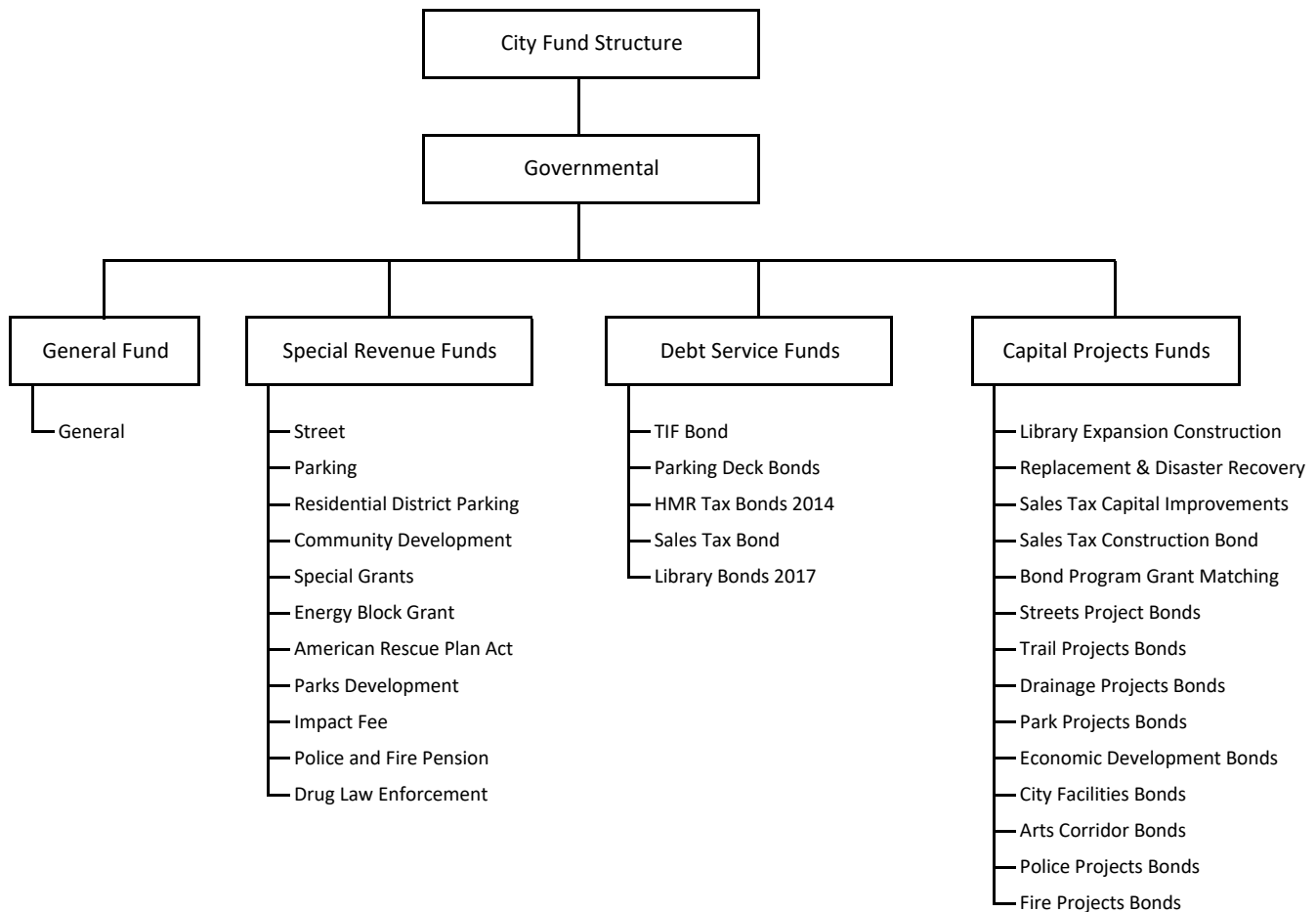
Designated employees will receive \$40.00 per week after completion of the Safe Driver Certification that is comprised of courses from the Fayetteville Public Library – Level Ups (Safety) Skills Development Courses and Testing program:

- Distracted Driving
- Controlling Speed
- Hazardous Driving Conditions
- Aggressive Driving
- Vehicle Backing Safety
- Pre-Trip Vehicle Inspections
- Vehicle Incident Response

Employees will be eligible to participate in the Step 2 - Safe Driver Certification after completion of Step 1 - Basic Training.

City of Fayetteville, Arkansas

Chart of Governmental Fund Types



As noted by the chart above, the City utilizes all four (4) major Governmental fund types: General, Special Revenue, Debt Service, and Capital Projects.

General Fund - General fund is the general operating fund of the City. It is used to account for all financial resources except those accounted for in other funds.

Special Revenue Funds - Special Revenue funds are used to account for the proceeds of specific revenue sources, which are designated or required to finance particular functions or activities of the City.

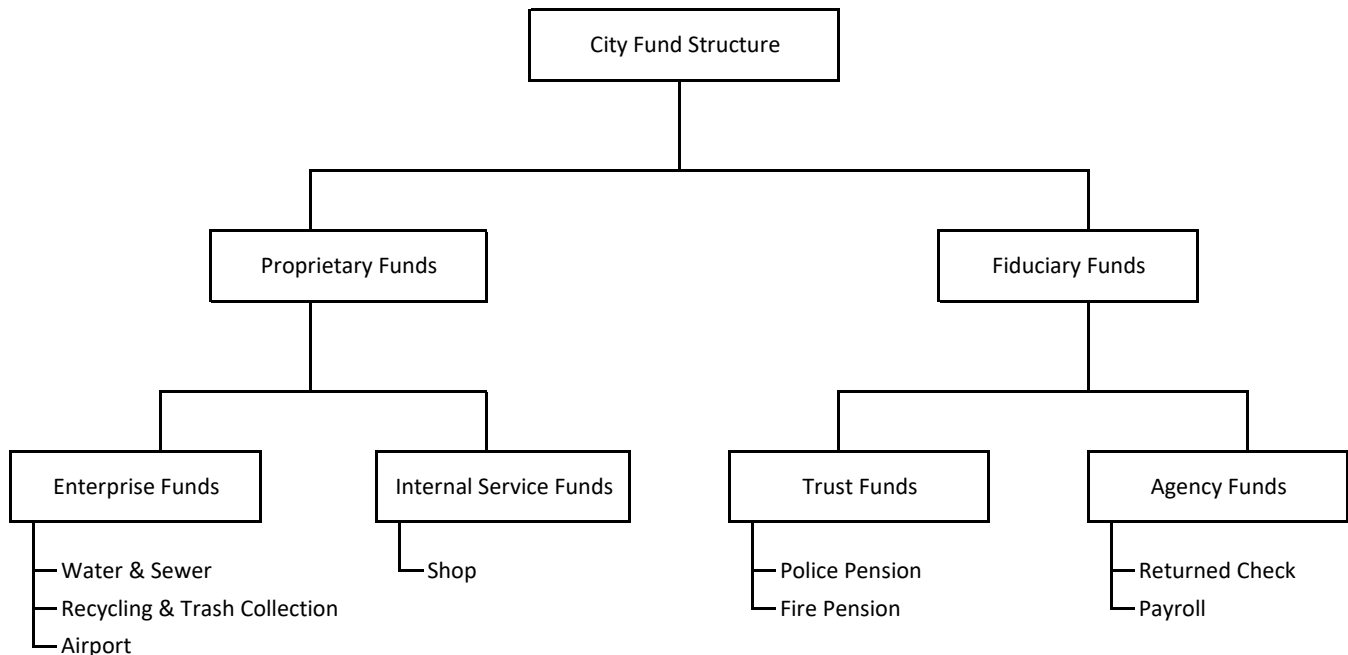
Debt Service Funds - Debt service funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs other than debt service payments made by enterprise funds.

Capital Projects Funds - Capital projects funds are used to account for financial resources to be used for the acquisition and construction of assets of a relatively permanent nature other than those financed by proprietary funds.

As a note of explanation for the following combined statements, the revenues are listed by major source and the expenditures are listed by major department or service. The operation transfers are listed both in and (out).

City of Fayetteville, Arkansas

Chart of Proprietary and Fiduciary Fund Types



As noted by the chart above, the City utilizes the Enterprise and Internal Service funds in the Proprietary fund type and the Trust and Agency funds in the Fiduciary fund type.

Enterprise Funds - Enterprise funds are used to account for operations (A) that are financed and operated in a manner similar to private business enterprise, where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (B) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

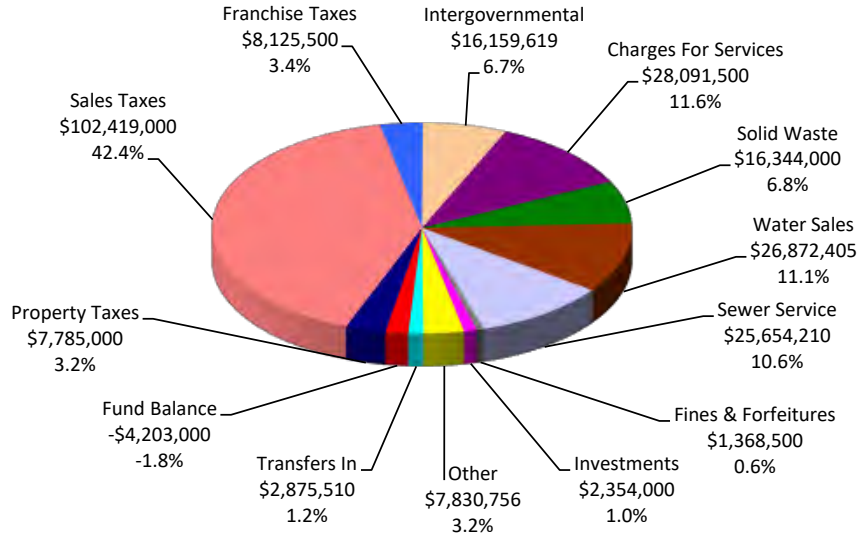
Internal Service Funds - Internal service funds are used to account for the financing of goods or services provided by one division of the City to other divisions of the City, on a cost reimbursement basis.

Trust Funds and Agency Funds - Trust funds and agency funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. Trust funds are accounted for in essentially the same manner as proprietary funds. Agency funds are custodial in nature and do not involve measurement of results of operation.

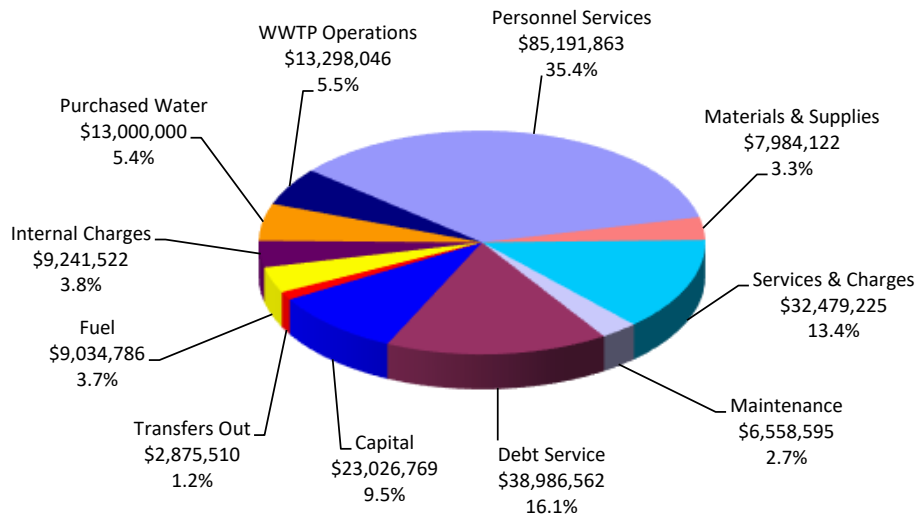
In reference to the following combined statements, the revenues are listed by major source and the expenses are listed by major department or service. Also shown are depreciation, non-operating revenue and (expenses), transfers in and (out), and net income.

City of Fayetteville, Arkansas

Sources of Funds for 2024 \$241,677,000



Uses of Funds for 2024 \$241,677,000



Note: The Sources of Funds chart includes revenues from all City funds. The Uses of Funds chart includes expenditures from all funds including capital expenditures in the Proprietary fund types. In compliance with GAAP, Proprietary fund balances do not reflect capital expenditures.

City of Fayetteville, Arkansas
Multi-Year Comparison
Budget Expenditures

	Adopted 2020	Adopted 2021	Adopted 2022	Adopted 2023	Proposed 2024
Major Funding Sources:					
General	\$ 48,242,000	\$ 49,921,000	\$ 49,545,000	\$ 64,844,000	\$ 73,353,000
Street	6,815,000	6,953,000	6,866,000	9,761,000	10,344,000
Parking	1,876,000	1,898,000	1,474,000	2,097,000	2,183,000
Community Development Block Grant	973,000	992,000	1,097,000	1,081,000	1,639,000
Parks Development	3,814,000	3,646,000	2,944,000	4,204,000	5,127,000
Drug Law Enforcement	516,000	546,000	360,000	494,000	815,000
Water & Sewer	41,525,000	56,220,000	44,916,000	51,424,000	55,755,000
Recycling & Trash Collections	13,432,000	14,788,000	14,202,000	16,064,000	17,718,000
Airport	2,461,000	2,531,000	2,557,000	5,329,000	5,516,000
Shop	9,187,000	10,881,000	8,959,000	11,100,000	11,275,000
	<u>128,841,000</u>	<u>148,376,000</u>	<u>132,920,000</u>	<u>166,398,000</u>	<u>183,725,000</u>
Other Funding Sources:					
Residential District Parking	0	0	16,000	11,000	11,000
Impact Fee	925,000	932,000	940,000	967,000	1,943,000
TIF Bond	200,000	248,000	386,000	460,000	527,000
Parking Deck Bonds	385,000	389,000	384,000	384,000	384,000
HMR Tax Bonds 2014	707,000	706,000	702,000	702,000	707,000
Sales Tax Bond	22,664,000	22,751,000	22,517,000	29,915,000	34,555,000
Library Bonds 2017	1,850,000	1,868,000	1,885,000	2,424,000	2,809,000
Replacement & Disaster Recovery	69,000	69,000	39,000	45,000	40,000
Sales Tax Capital Improvements	9,540,000	9,276,000	9,131,000	12,518,000	14,061,000
Sales Tax Construction Bond	6,000	0	0	0	0
Police Pension	1,563,000	1,563,000	1,563,000	1,563,000	1,470,000
Fire Pension	1,361,000	1,361,000	1,361,000	1,361,000	1,445,000
	<u>39,270,000</u>	<u>39,163,000</u>	<u>38,924,000</u>	<u>50,350,000</u>	<u>57,952,000</u>
	<u>\$ 168,111,000</u>	<u>\$ 187,539,000</u>	<u>\$ 171,844,000</u>	<u>\$ 216,748,000</u>	<u>\$ 241,677,000</u>

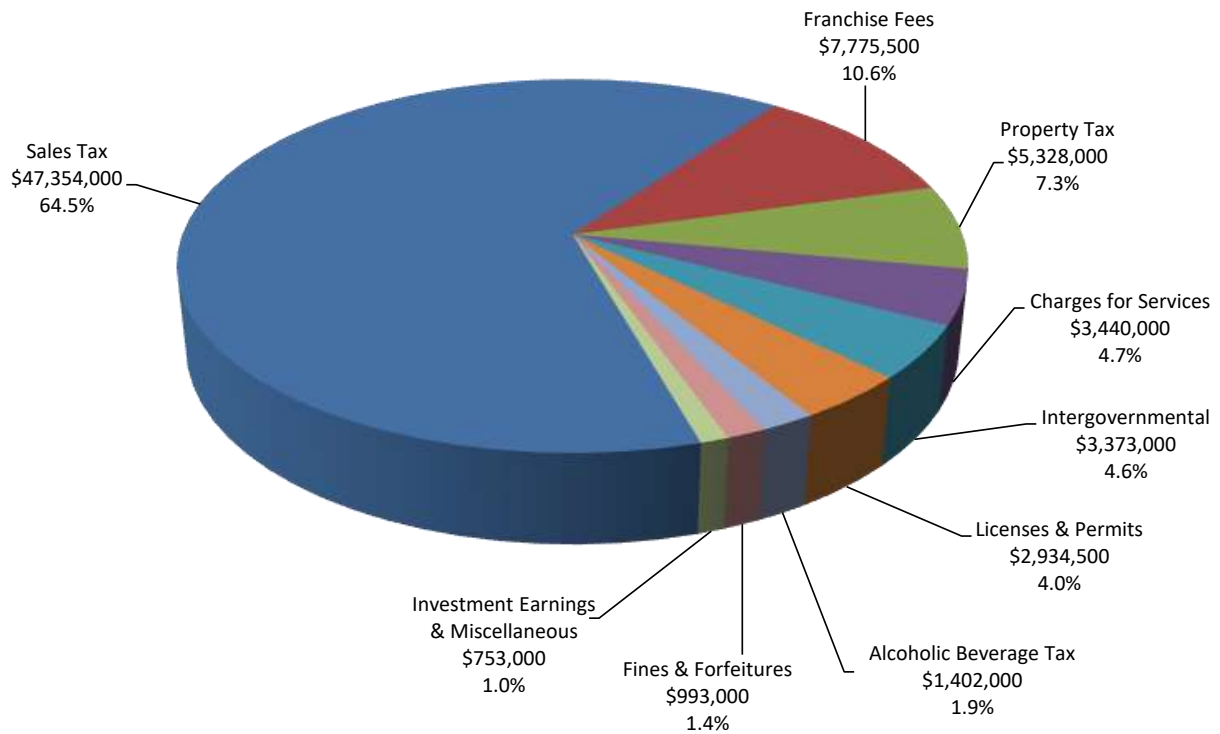
This comparison of adopted budgets is included to show the scope and growth of City operations in a multi-year format. This presentation is traditional but continues to include interfund transfers. Rather than restating all of the budgets, it is recommended that emphasis be placed on the significant entries, which are the individual funds. A more detailed discussion of each individual fund is included in the specific section devoted to that fund.

General Fund (1010)

General Fund Revenues

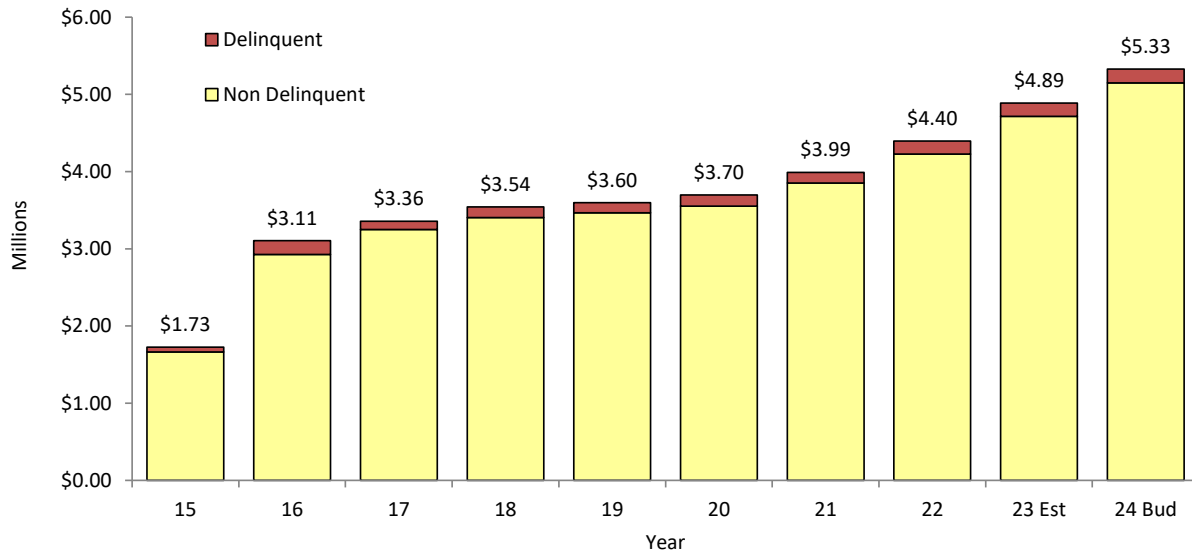
Total estimated revenue available in 2024 to support the General Fund is approximately \$73.4 million. These overall General Fund Revenue projections are based on historical trend data, expected population increases, and current performance of the national, state, and local economies based on statistical information.

Sources of Funds for 2024 \$ 73,353,000



Property Taxes: Property Tax revenue makes up 7.3% of total General Fund Revenue. The tax rate currently approved is 2.2 mils. The City of Fayetteville has a discretionary limit of 5.0 mils, which is set by law. By law, millage decisions must be made by the end of October of each year by the City Council and filed with the County.

Property Taxes



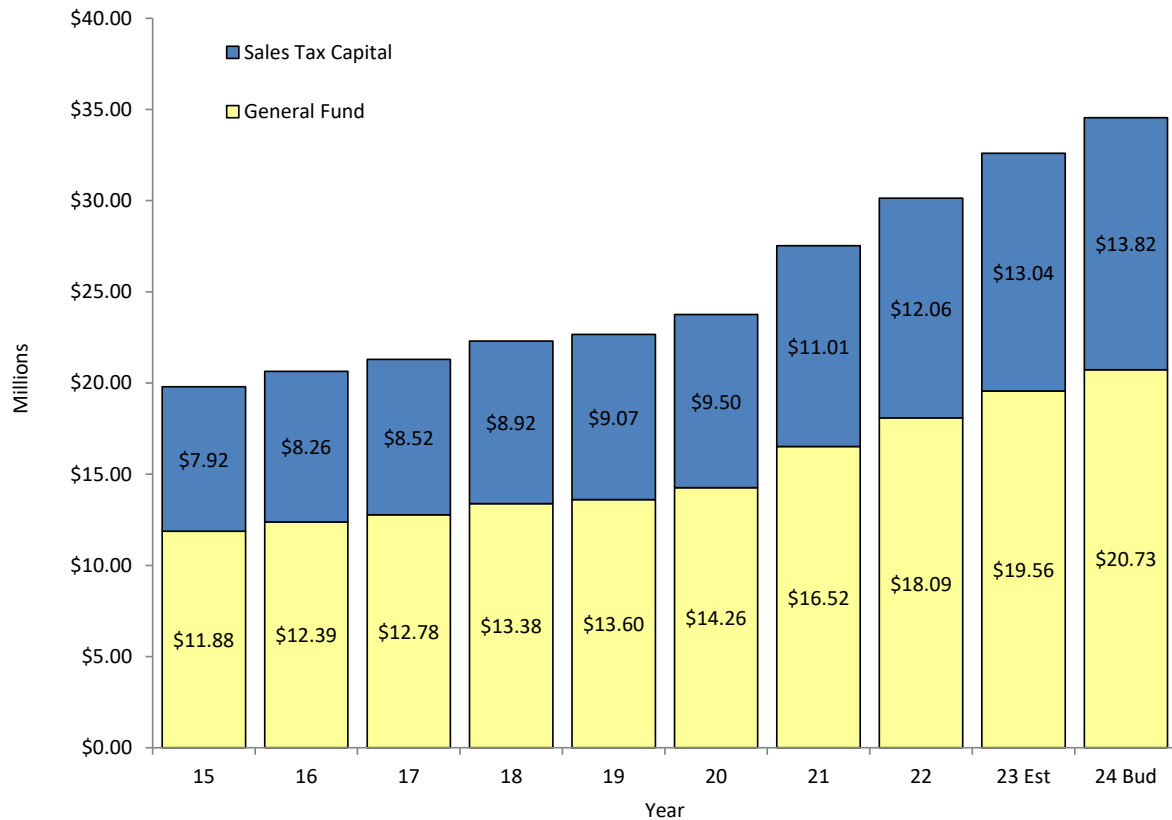
County Sales Tax: The largest source of General Fund revenue is the County Sales Tax at 36.3%. The City receives a prorated share (38.2%) of the 1% County Sales Tax based on population as of the most recent federal census. Sales Tax growth averaged 7.5% per year from 2012 to 2022. Budgeted 2024 revenue is projected to be 6% higher than the current 2023 estimated collections.

County Sales Tax



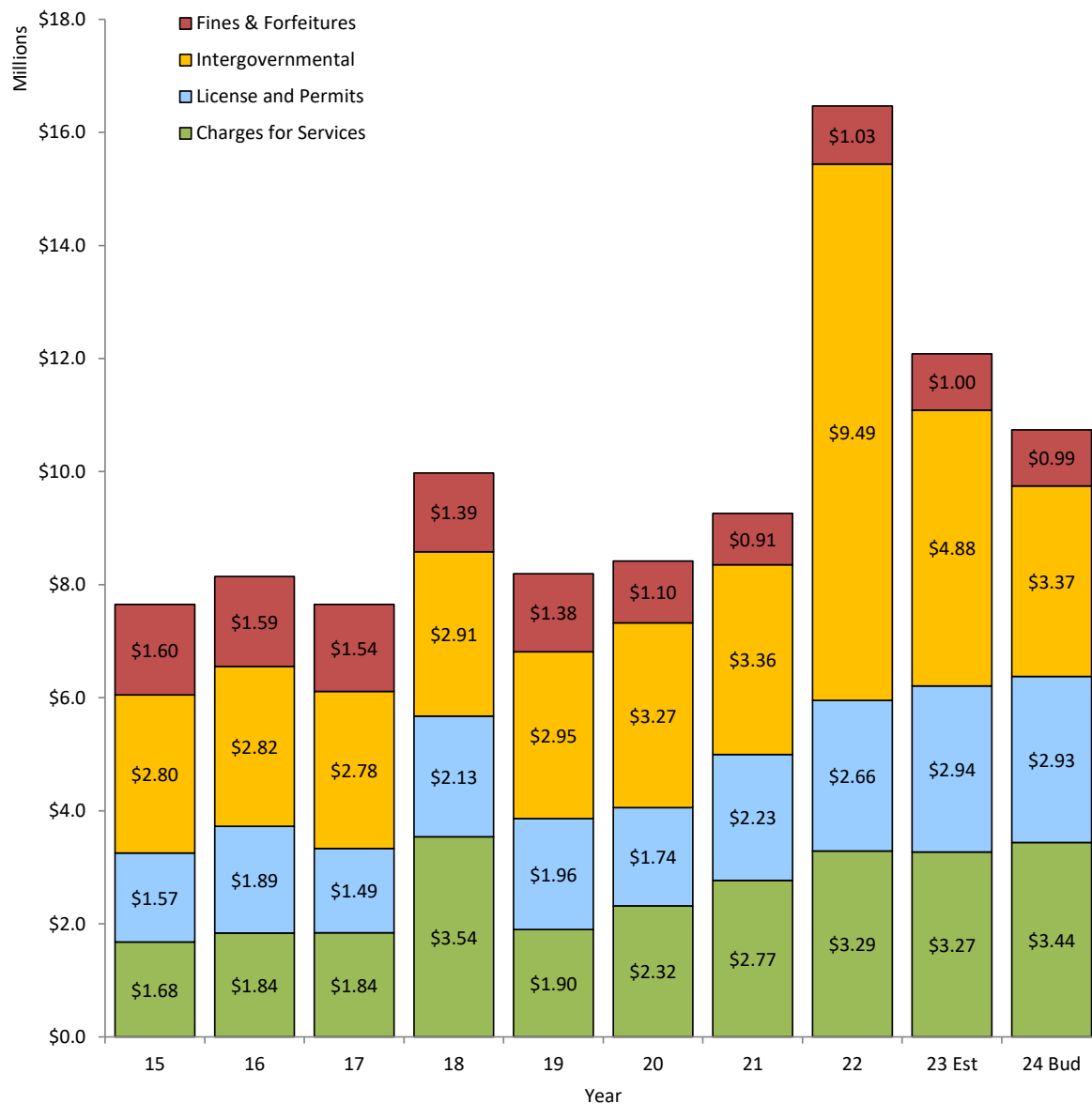
City Sales Tax: The second largest source of General Fund revenue is the City Sales Tax at 28.3% of total revenue. Sales Tax growth averaged 5.6% per year from 2012 to 2022. Estimates for 2023 are expected to be 8.1% higher compared to 2022 actual receipts, and the 2024 budget is estimated to be 6% over 2023 estimated collections. The 1% City Sales Tax revenue is divided between General Fund operations and capital. The current split, which began with the 2008 budget, is 60% for General Fund and 40% for Sales Tax Capital Improvements Fund.

Total City Sales Tax Collected by Fund



Other Revenues: Other Revenues (Licenses & Permits, Intergovernmental, Charges for Services, and Fines & Forfeitures) as a whole make up 14.6% of total General Fund revenue. The largest generator of Licenses & Permits Revenue is Building Permits which are projected to be flat in 2024 compared to estimated 2023 collections. The many other types of revenues and permits issued by the City are projected to be lower compared to 2023 collections. Intergovernmental revenues consist of State Turnback and State/Federal grants and are projected to be less in 2024 compared to estimated 2023 revenue. This is because grant revenue is not estimated until the actual grant is awarded, which is normally mid-year. Charges for Services consists of a multitude of fees such as parks and recreation fees, 911 reimbursements, and planning fees. Fines & Forfeitures revenues consist of court fines and are expected to be less than estimated 2023.

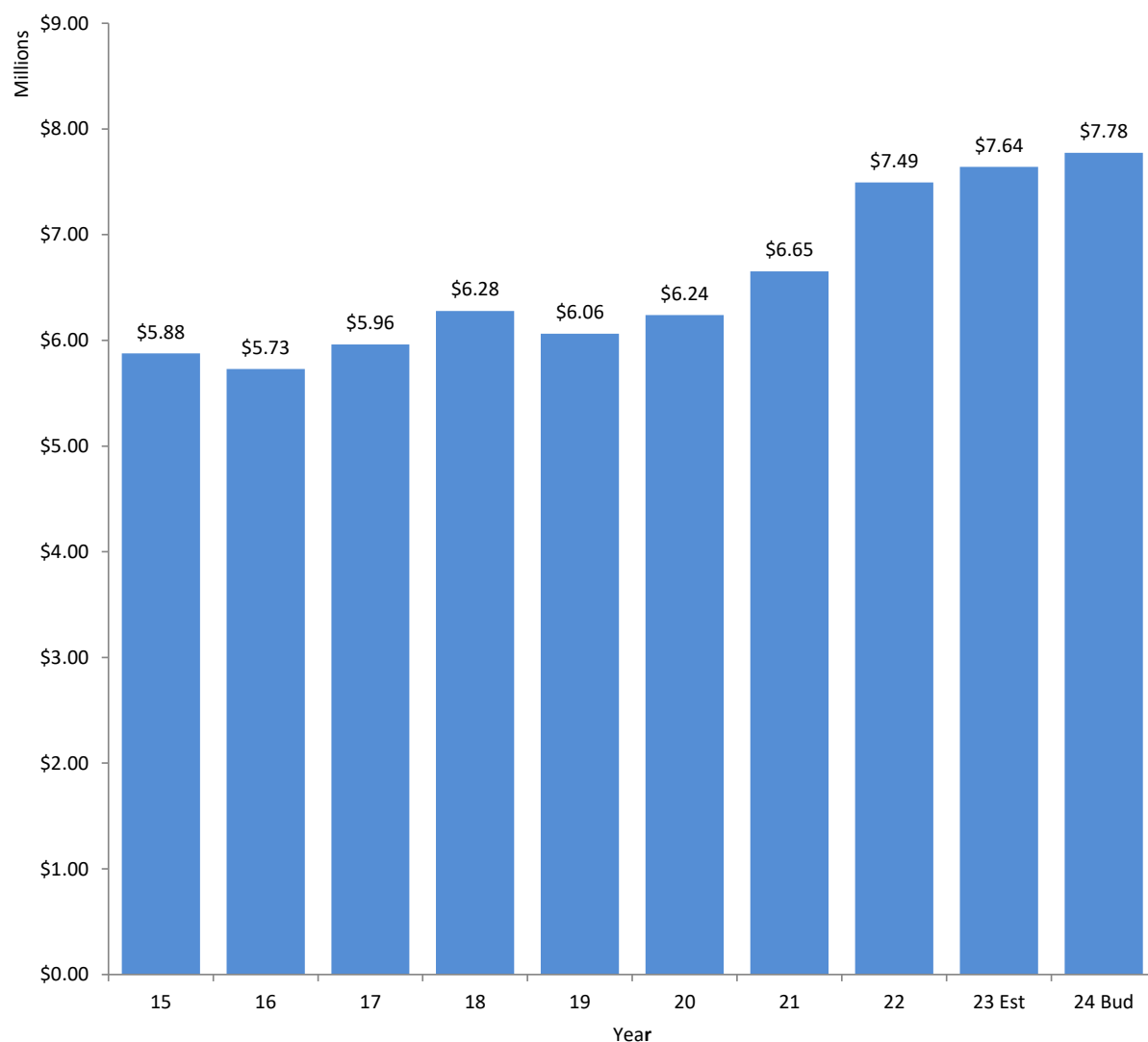
General Fund - Other Revenue



Franchise Fees: Franchise fees as a category make up 10.6% of total General Fund revenue. The City collects franchise fees from all utility companies in Fayetteville for the use of City Rights-of-Way. All of the franchise fee agreements reflect a percentage of gross utility revenue generated. Although franchise fees are a direct cost of the utilities business, all utilities except AEP (SWEPCO) and the City of Fayetteville's Recycling & Trash Collection and Water & Sewer Divisions show the fee as an additional item on the consumer's invoice. The 2024 budget is set to be higher than estimated 2023.

Currently, Black Hills Energy (formerly Source Gas) pays 3% of annual sales before taxes on residential and commercial customers and 1% on industrial customers. AT&T and Prairie Grove Telephone pay 4% of all access line billing. AT&T Video and Cox Communications pay 5% of annual gross sales on everything except internet access revenue. The Water & Sewer utility pays 4.25% and the Recycling & Trash Collection utility pays 3% on annual gross sales. AEP Electric and Ozarks Electric Co-Op pay 3% of gross revenues on domestic customers and 1% on industrial consumers.

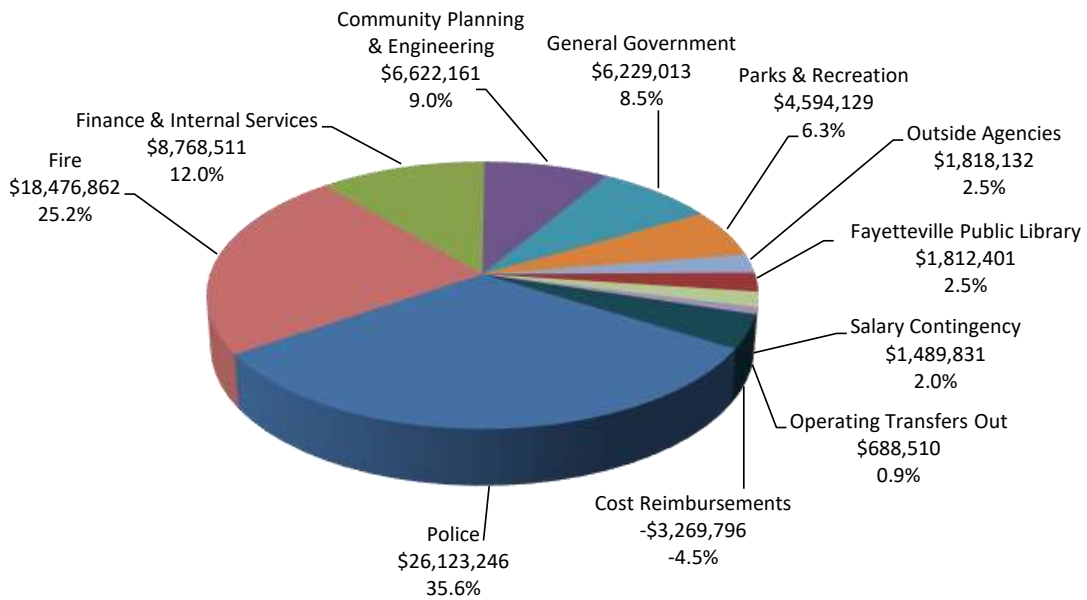
Franchise Fees



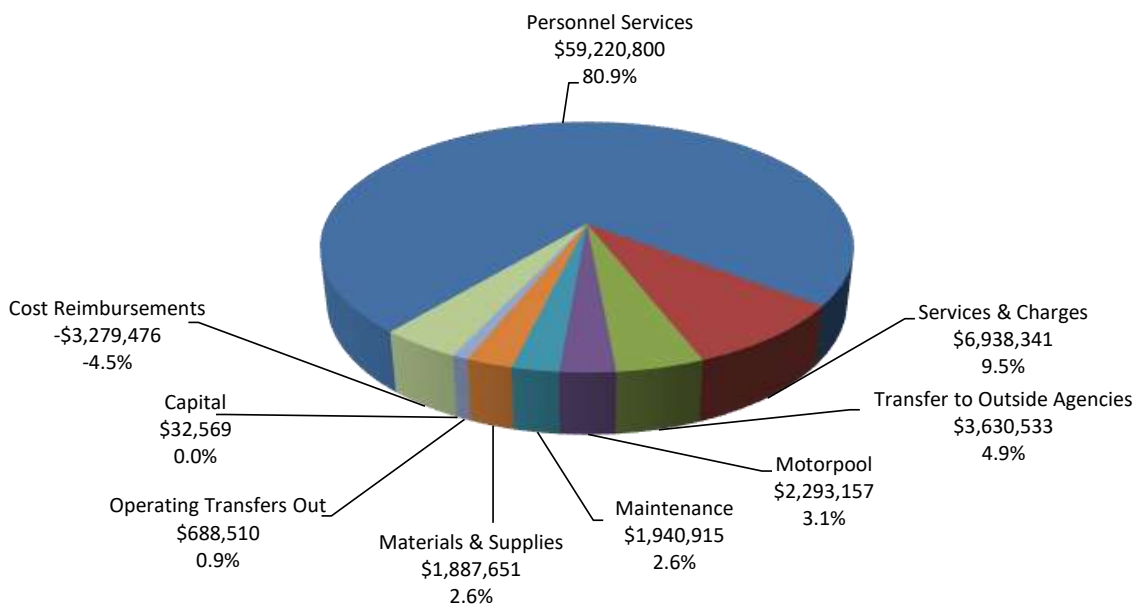
General Fund Expenses

Total uses of funds in 2024 for the City's General Fund totals \$73,353,000. The charts below show the total General Fund expenditure budget by operating activity and expense category.

Uses of Funds by Activity for 2024
\$ 73,353,000

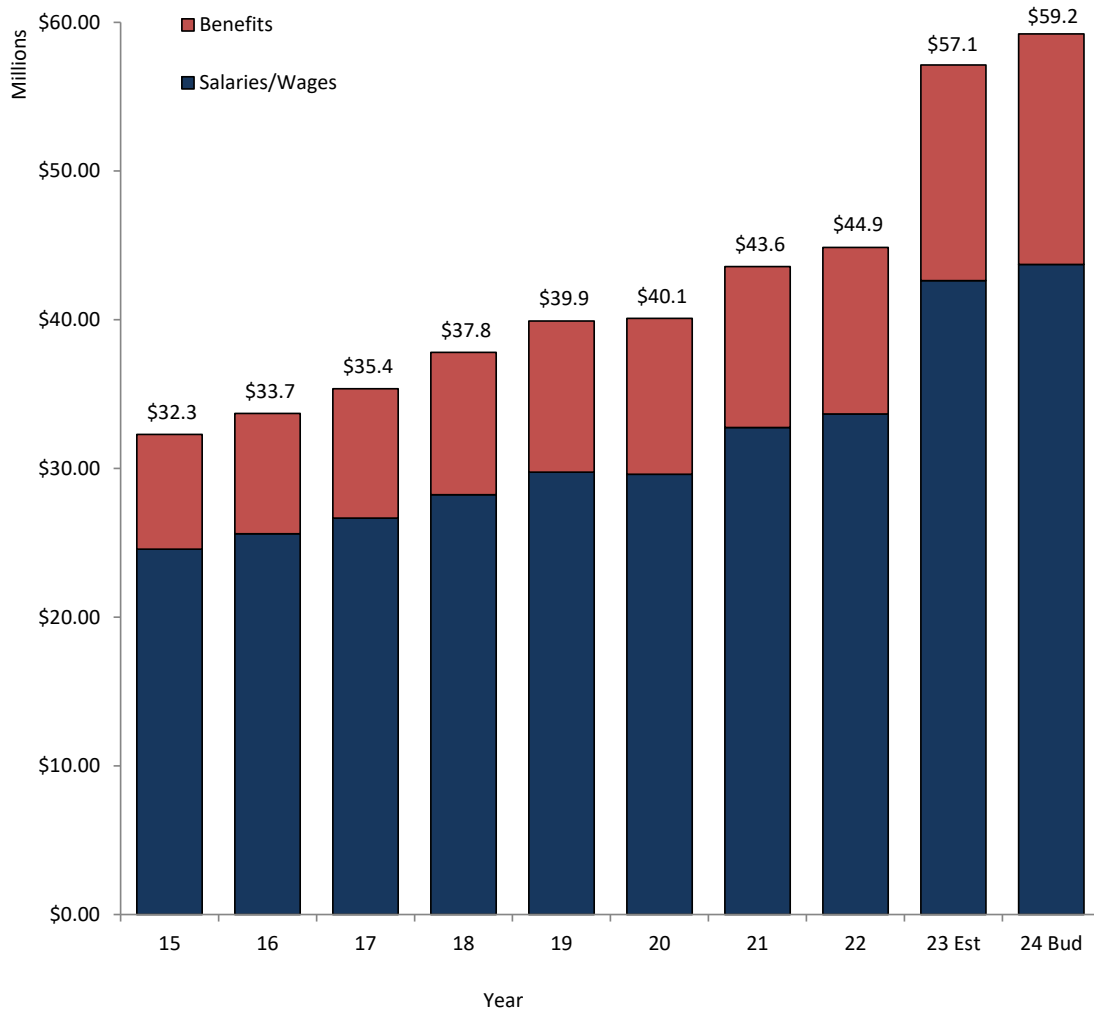


Uses of Funds by Category for 2024
\$ 73,353,000



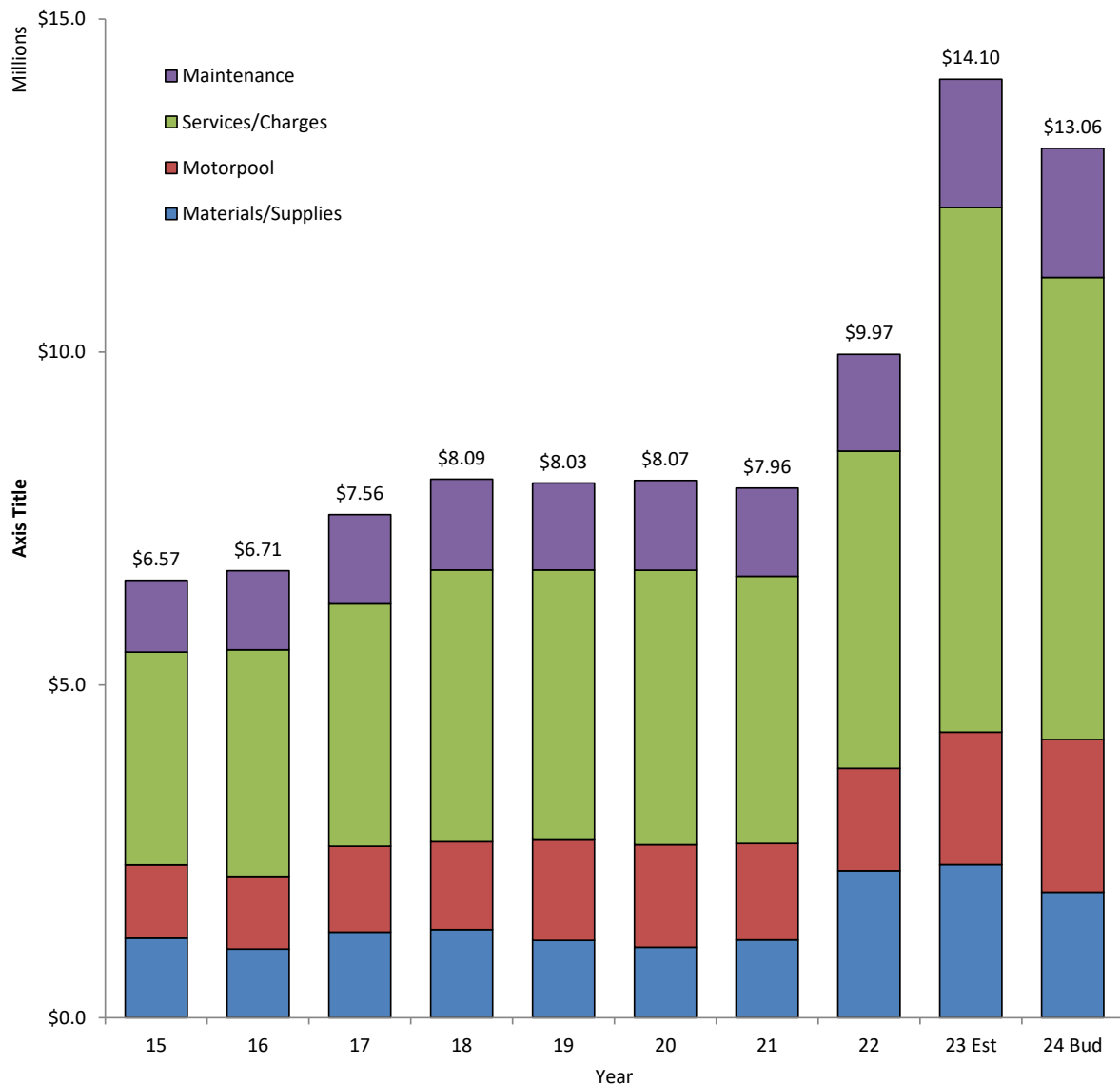
Personnel Services: Personnel Services represent the largest category of expense for the City's General Fund at 80.9%. Personnel Services include Salaries & Wages, Overtime, Insurance, Pension, and Worker's Compensation expenses. The Personnel Services category has averaged 4.7% growth per year from 2012 to 2022. A \$1,489,831 contingency amount has been included in this budget for possible wage increases based on a salary survey due early next year.

Personnel Services



Other Expenses: All other expenses represent 19.1% of the General Fund expenditures for 2024. Major other expenses total 17.8% of the General Fund budget and include the Maintenance, Services & Charges, Materials & Supplies, and Motor Pool categories. The Services & Charges Category includes contract services, publications and dues, etc. and represents 9.5% of the total General Fund budget. The Materials & Supplies Category includes copier/printing charges, minor equipment, fuel, and office supplies and represents 2.6% of the total General Fund budget. The Maintenance Category includes building and grounds maintenance, software maintenance, and various other small maintenance accounts and is 2.6% of the total General Fund budget. The Motorpool Category represents 3.1% of the total General Fund budget.

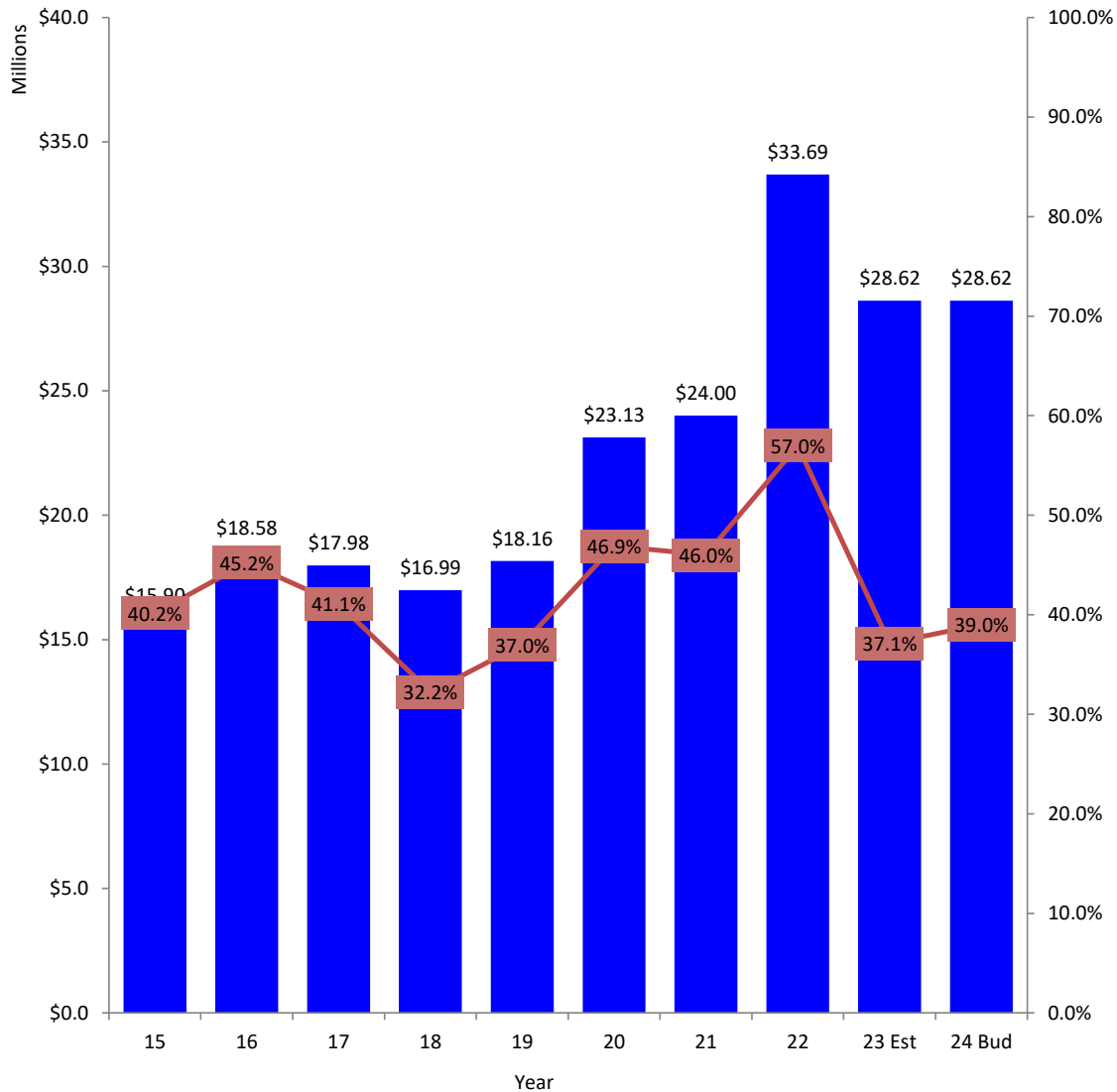
Other Expenses



General Fund - Fund Balance

The amount of minimum reserves to be maintained in undesignated fund balance for General Fund is sixty (60) days or 16.5% of annual regular general fund operating expenditures. The General Fund designation requirement was approved by the Fayetteville City Council on November 5, 2002 with Resolution 174-2002 and currently amounts to \$12,103,245.

General Fund
Ending Undesignated Fund Balance and % of Expense



City of Fayetteville, Arkansas
2024 Operating Budget
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Sales Tax - County	\$ 23,234,887	\$ 23,716,000	\$ 25,114,000	\$ 26,621,000
Sales Tax - City	18,085,518	17,949,000	19,559,000	20,733,000
Property Taxes	4,395,530	4,880,000	4,886,000	5,328,000
Franchise Fees	7,493,022	7,190,000	7,642,000	7,775,500
Licenses & Permits	2,664,768	2,444,000	2,939,500	2,934,500
Alcoholic Beverage Taxes	1,245,060	1,157,000	1,369,000	1,402,000
Intergovernmental	9,487,112	4,834,238	4,877,311	3,373,000
Charges for Services	3,288,276	3,261,585	3,271,085	3,440,000
Fines & Forfeitures	1,025,831	813,500	997,945	993,000
Proceeds from Energy Loan	0	407,185	407,185	0
Investment Earnings	(1,037,112)	50,000	607,474	499,000
Other	627,342	274,867	332,500	254,000
Total Revenues	<u>70,510,234</u>	<u>66,977,375</u>	<u>72,003,000</u>	<u>73,353,000</u>
Expenses:				
General Government Activity	5,386,818	6,933,102	6,933,102	6,229,013
- Outside Agencies	1,681,494	1,765,149	1,765,149	1,818,132
- Salary Contingency	0	236,833	236,833	1,489,831
- Fayetteville Public Library	1,777,401	1,841,178	1,841,178	1,812,401
- Capital Improvements	2,931	2,568,756	2,568,756	0
- Cost Reimbursements	(2,695,542)	(2,695,542)	(2,695,542)	(3,269,796)
Police Activity	19,929,641	27,237,172	27,237,172	26,123,246
Fire Activity	14,799,232	18,272,608	18,272,608	18,476,862
Finance and Internal Services Activity	6,573,520	8,265,731	8,265,731	8,768,511
Community Planning & Engineering	5,194,621	6,617,276	6,617,276	6,622,161
Parks and Recreation Activity	2,817,178	4,520,374	4,520,374	4,594,129
Transfer to Sales Tax Capital	3,198,937	0	0	0
Transfer to Drug Grant	207,354	233,000	233,000	383,510
Transfer to Shop	256,905	1,003,194	1,003,194	305,000
Transfer to Special Grants	0	35,941	35,941	0
Transfer to Community Development Block	0	237,358	237,358	0
Total Expenses	<u>59,130,490</u>	<u>77,072,130</u>	<u>77,072,130</u>	<u>73,353,000</u>
Income / (Loss)	<u>\$ 11,379,744</u>	<u>\$ (10,094,755)</u>	<u>\$ (5,069,130)</u>	<u>\$ 0</u>
Total Budget	<u>\$ 59,130,490</u>	<u>\$ 77,072,130</u>	<u>\$ 77,072,130</u>	<u>\$ 73,353,000</u>

FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 23,999,074	\$ 33,686,858	\$ 33,686,858	\$ 28,617,728
Income / (Loss)	11,379,744	(10,094,755)	(5,069,130)	0
Designated FB Change (Increase)	(1,691,961)	0	0	0
Ending Undesignated Fund Balance	<u>\$ 33,686,858</u>	<u>\$ 23,592,103</u>	<u>\$ 28,617,728</u>	<u>\$ 28,617,728</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>1010.015.0150 - Mayors Administration Program:</u>				
EX10 - Personnel Services	262,169	281,052	281,052	288,425
EX20 - Materials & Supplies	2,005	5,450	5,450	5,450
EX30 - Services and Charges	41,686	63,954	63,954	63,954
EX40 - Maintenance	0	100	100	100
Total	305,859	350,556	350,556	357,929
<u>1010.016.0160 - City Council Program:</u>				
EX10 - Personnel Services	168,413	180,541	180,541	192,426
EX20 - Materials & Supplies	448	414	414	414
EX30 - Services and Charges	8,799	32,214	32,214	32,214
Total	177,660	213,169	213,169	225,054
<u>1010.021.0210 - City Attorney Program:</u>				
EX10 - Personnel Services	374,070	509,205	509,205	527,495
EX20 - Materials & Supplies	2,375	6,755	6,755	4,120
EX30 - Services and Charges	18,037	21,592	21,592	22,867
Total	394,482	537,552	537,552	554,482
<u>1010.031.0310 - City Prosecutor Program:</u>				
EX10 - Personnel Services	712,030	809,544	809,544	803,612
EX20 - Materials & Supplies	10,099	10,235	10,235	9,834
EX30 - Services and Charges	12,224	17,775	17,775	17,775
EX40 - Maintenance	10,996	13,150	13,150	13,551
Total	745,348	850,704	850,704	844,772
<u>1010.036.1360 - Internal Audit Program:</u>				
EX10 - Personnel Services	110,343	111,886	111,886	99,496
EX20 - Materials & Supplies	0	600	600	600
EX30 - Services and Charges	750	3,040	3,040	3,040
Total	111,092	115,526	115,526	103,136
<u>1010.040.0400 - District Judge Program:</u>				
EX20 - Materials & Supplies	7,219	26,440	26,440	50
EX30 - Services and Charges	94,173	100,964	100,964	108,871
EX40 - Maintenance	11,815	12,500	12,500	12,500
Total	113,208	139,904	139,904	121,421
<u>1010.040.2010 - Criminal Cases Program:</u>				
EX10 - Personnel Services	323,123	474,427	474,427	453,294
EX20 - Materials & Supplies	4,479	6,348	6,348	6,348
EX30 - Services and Charges	5,190	6,605	6,605	6,605
Total	332,791	487,380	487,380	466,247

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>1010.040.2020 - Probation & Fine Collection Program:</u>				
EX10 - Personnel Services	29,217	32,467	32,467	33,006
EX20 - Materials & Supplies	0	400	400	400
EX30 - Services and Charges	535	1,325	1,325	2,825
Total	29,753	34,192	34,192	36,231
<u>1010.040.2030 - Small Claims & Civil Cases Program:</u>				
EX10 - Personnel Services	336,617	395,769	395,769	409,177
EX20 - Materials & Supplies	1,823	4,100	4,100	4,100
EX30 - Services and Charges	76	1,800	1,800	1,800
EX40 - Maintenance	0	103	103	103
Total	338,516	401,772	401,772	415,180
<u>1010.050.0500 - Economic Development Program:</u>				
EX10 - Personnel Services	262,216	340,563	340,563	395,505
EX20 - Materials & Supplies	1,296	28,920	28,920	5,420
EX30 - Services and Charges	352,048	274,593	274,593	258,080
Total	615,561	644,076	644,076	659,005
<u>1010.051.1510 - City Clerk/Treasurer Program:</u>				
EX10 - Personnel Services	398,592	488,813	488,813	457,390
EX20 - Materials & Supplies	15,908	13,106	13,106	13,663
EX30 - Services and Charges	36,202	60,677	60,677	48,905
EX40 - Maintenance	1,389	0	0	1,215
Total	452,091	562,596	562,596	521,173
<u>1010.055.0550 - Communications & Marketing Program:</u>				
EX10 - Personnel Services	340,183	386,941	386,941	402,625
EX20 - Materials & Supplies	938	2,176	2,176	2,176
EX30 - Services and Charges	26,282	47,418	47,418	52,318
Total	367,402	436,535	436,535	457,119
<u>1010.060.0600 - Media Services Program:</u>				
EX10 - Personnel Services	257,226	279,647	279,647	287,235
EX20 - Materials & Supplies	3,296	8,746	8,746	7,258
EX30 - Services and Charges	42,231	64,531	64,531	47,509
EX33 - Motorpool	1,340	1,679	1,679	1,311
EX40 - Maintenance	1,202	2,550	2,550	2,100
Total	305,296	357,153	357,153	345,413

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>1010.070.0700 - Chief of Staff Program:</u>				
EX10 - Personnel Services	72,157	164,949	164,949	217,854
EX20 - Materials & Supplies	489	9,900	9,900	6,900
EX30 - Services and Charges	69,471	90,614	90,614	57,644
Total	142,116	265,463	265,463	282,398
<u>1010.070.0710 - Arts and Culture Program:</u>				
EX10 - Personnel Services	45,166	0	0	0
EX20 - Materials & Supplies	3,303	0	0	0
EX30 - Services and Charges	54,090	0	0	0
Total	102,558	0	0	0
<u>1010.080.5240 - Library Program:</u>				
EX30 - Services and Charges	0	28,777	28,777	0
EX70 - Transfers to Outside Entities	1,777,401	1,812,401	1,812,401	1,812,401
Total	1,777,401	1,841,178	1,841,178	1,812,401
<u>1010.090.6600 - Miscellaneous Program:</u>				
EX10 - Personnel Services	4,793	236,833	236,833	1,489,831
EX20 - Materials & Supplies	6,166	17,347	17,347	10,394
EX30 - Services and Charges	595,290	1,196,701	1,196,701	782,032
EX39 - Cost Allocation	(2,695,542)	(2,695,542)	(2,695,542)	(3,269,796)
EX40 - Maintenance	15,822	23,458	23,458	23,458
EX50 - Debt Service	310,928	275,188	275,188	0
EX70 - Transfers to Outside Entities	1,681,494	1,765,149	1,765,149	1,818,132
EX80 - Capital	16,740	2,592,325	2,592,325	23,569
EX90 - Miscellaneous	0	261	261	0
EX95 - Non-Operating Interest	8,835	0	0	0
EX96 - Operating Transfers Out	3,455,842	1,240,552	1,240,552	305,000
Total	3,400,369	4,652,272	4,652,272	1,182,620
<u>1010.110.1100 - Chief Financial Officer Program:</u>				
EX10 - Personnel Services	209,138	383,364	383,364	356,540
EX20 - Materials & Supplies	488	4,465	4,465	465
EX30 - Services and Charges	6,682	10,695	10,695	10,695
Total	216,309	398,524	398,524	367,700
<u>1010.120.1210 - Human Resource Operations Program:</u>				
EX10 - Personnel Services	534,438	681,731	681,731	687,229
EX20 - Materials & Supplies	3,950	23,208	23,208	6,292
EX30 - Services and Charges	4,869	24,549	24,549	27,865
EX40 - Maintenance	0	150	150	500
Total	543,257	729,638	729,638	721,886

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>1010.120.1220 - Employee Benefits/Services Program:</u>				
EX10 - Personnel Services	385,180	499,812	499,812	616,000
EX20 - Materials & Supplies	0	50	50	50
EX30 - Services and Charges	200,021	298,881	298,881	465,529
EX40 - Maintenance	54,471	59,802	59,802	69,216
Total	639,672	858,545	858,545	1,150,795
<u>1010.131.1310 - Accounting & Audit Program:</u>				
EX10 - Personnel Services	877,291	1,169,852	1,169,852	1,064,732
EX20 - Materials & Supplies	9,766	19,204	19,204	9,500
EX30 - Services and Charges	42,840	55,668	55,668	62,666
EX40 - Maintenance	0	1,000	1,000	1,000
Total	929,897	1,245,724	1,245,724	1,137,898
<u>1010.133.1330 - Budget & Information Management Program:</u>				
EX10 - Personnel Services	300,624	401,704	401,704	401,887
EX20 - Materials & Supplies	4,511	3,849	3,849	3,849
EX30 - Services and Charges	8,075	10,457	10,457	10,457
EX40 - Maintenance	32	38	38	38
Total	313,243	416,048	416,048	416,231
<u>1010.140.1410 - General Maintenance Program:</u>				
EX10 - Personnel Services	532,506	614,019	614,019	620,560
EX20 - Materials & Supplies	20,993	28,035	28,035	26,285
EX30 - Services and Charges	29,123	30,352	30,352	28,652
EX33 - Motorpool	17,539	21,548	21,548	16,522
EX40 - Maintenance	46,451	46,152	46,152	46,152
Total	646,611	740,106	740,106	738,171
<u>1010.140.1420 - Janitorial Program:</u>				
EX10 - Personnel Services	273,052	370,242	370,242	389,416
EX20 - Materials & Supplies	31,863	39,094	39,094	42,094
EX30 - Services and Charges	27,022	30,050	30,050	45,670
EX40 - Maintenance	218	400	400	400
Total	332,155	439,786	439,786	477,580
<u>1010.160.1610 - Purchasing Program:</u>				
EX10 - Personnel Services	325,504	404,079	404,079	416,929
EX20 - Materials & Supplies	1,605	5,061	5,061	4,240
EX30 - Services and Charges	44,002	51,059	51,059	51,059
Total	371,111	460,199	460,199	472,228

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>1010.170.1710 - Information Technology Program:</u>				
EX10 - Personnel Services	1,160,989	1,333,376	1,333,376	1,521,654
EX20 - Materials & Supplies	13,924	34,676	34,676	36,176
EX30 - Services and Charges	343,522	458,066	458,066	530,816
EX33 - Motorpool	9,109	15,678	15,678	15,997
EX40 - Maintenance	551,672	587,211	587,211	613,750
Total	2,079,216	2,429,007	2,429,007	2,718,393
<u>1010.170.1720 - GIS Program:</u>				
EX10 - Personnel Services	435,593	473,338	473,338	487,601
EX20 - Materials & Supplies	289	1,750	1,750	1,750
EX30 - Services and Charges	10,205	15,040	15,040	15,220
EX33 - Motorpool	0	1,176	1,176	1,208
EX40 - Maintenance	55,964	56,850	56,850	61,850
Total	502,051	548,154	548,154	567,629
<u>1010.200.2900 - Police Support Services Program:</u>				
EX10 - Personnel Services	2,699,371	3,269,322	3,269,322	3,391,453
EX20 - Materials & Supplies	131,412	139,110	139,110	117,858
EX30 - Services and Charges	356,749	517,215	517,215	793,575
EX33 - Motorpool	12,137	12,604	12,604	13,411
EX40 - Maintenance	247,021	286,887	286,887	339,336
EX96 - Operating Transfers Out	207,354	233,000	233,000	383,510
Total	3,654,043	4,458,138	4,458,138	5,039,143
<u>1010.200.2920 - Police Projects Program:</u>				
EX10 - Personnel Services	174,794	1,813,002	1,813,002	0
EX20 - Materials & Supplies	733,821	340,278	340,278	0
EX30 - Services and Charges	79,140	378,064	378,064	0
EX33 - Motorpool	13,264	15,137	15,137	0
EX70 - Transfers to Outside Entities	15,445	90,432	90,432	0
EX80 - Capital	15,288	452,442	452,442	0
Total	1,031,752	3,089,355	3,089,355	0
<u>1010.200.2940 - Police Patrol Program:</u>				
EX10 - Personnel Services	12,233,916	15,329,735	15,329,735	17,043,508
EX20 - Materials & Supplies	371,304	496,356	496,356	491,387
EX30 - Services and Charges	339,290	645,849	645,849	399,253
EX33 - Motorpool	698,293	964,208	964,208	1,207,340
EX40 - Maintenance	62,890	51,768	51,768	55,921
Total	13,705,693	17,487,916	17,487,916	19,197,409

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>1010.260.2600 - Central Dispatch Program:</u>				
EX10 - Personnel Services	1,604,435	1,938,516	1,938,516	1,977,204
EX20 - Materials & Supplies	24,576	10,646	10,646	10,650
EX30 - Services and Charges	73,608	327,912	327,912	117,551
EX33 - Motorpool	13,245	22,570	22,570	22,362
EX40 - Maintenance	29,643	135,119	135,119	142,437
Total	1,745,507	2,434,763	2,434,763	2,270,204
<u>1010.300.3010 - Fire Prevention Program:</u>				
EX10 - Personnel Services	884,906	870,268	870,268	1,018,531
EX20 - Materials & Supplies	46,610	64,075	64,075	58,075
EX30 - Services and Charges	13,227	16,275	16,275	18,475
EX33 - Motorpool	54,547	54,269	54,269	64,492
Total	999,290	1,004,887	1,004,887	1,159,573
<u>1010.300.3020 - Fire Operations Program:</u>				
EX10 - Personnel Services	11,837,457	14,694,294	14,694,294	14,811,275
EX20 - Materials & Supplies	240,094	287,517	287,517	362,696
EX30 - Services and Charges	736,691	971,175	971,175	895,432
EX33 - Motorpool	392,984	464,285	464,285	497,076
EX40 - Maintenance	161,882	229,540	229,540	199,272
EX96 - Operating Transfers Out	0	35,941	35,941	0
Total	13,369,108	16,682,752	16,682,752	16,765,751
<u>1010.300.3030 - Fire Training Program:</u>				
EX10 - Personnel Services	323,406	481,541	481,541	425,431
EX20 - Materials & Supplies	30,369	39,622	39,622	31,622
EX30 - Services and Charges	18,985	27,000	27,000	27,000
EX33 - Motorpool	19,084	21,452	21,452	22,666
Total	391,844	569,615	569,615	506,719
<u>1010.300.3040 - Fire Hazardous Materials Program:</u>				
EX20 - Materials & Supplies	16,735	21,038	21,038	12,203
EX30 - Services and Charges	3,071	10,289	10,289	8,039
EX33 - Motorpool	18,121	17,968	17,968	21,577
EX40 - Maintenance	1,063	2,000	2,000	3,000
Total	38,990	51,295	51,295	44,819
<u>1010.520.0710 - Arts and Culture Program:</u>				
EX10 - Personnel Services	0	121,817	121,817	139,174
EX20 - Materials & Supplies	0	200	200	6,950
EX30 - Services and Charges	0	169,874	169,874	170,758
Total	0	291,891	291,891	316,882

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>1010.520.5210 - Swimming Pool Program:</u>				
EX10 - Personnel Services	106,880	111,380	111,380	119,378
EX20 - Materials & Supplies	19,271	24,851	24,851	24,851
EX30 - Services and Charges	43,330	41,591	41,591	52,388
EX33 - Motorpool	1,306	0	0	0
EX40 - Maintenance	14,538	5,884	5,884	5,884
Total	185,326	183,706	183,706	202,501
<u>1010.520.5220 - Parks Admin/Rec Programs Program:</u>				
EX10 - Personnel Services	723,623	864,048	864,048	961,862
EX20 - Materials & Supplies	89,134	95,892	95,892	102,792
EX30 - Services and Charges	220,638	295,131	295,131	252,160
EX33 - Motorpool	12,897	12,829	12,829	15,013
Total	1,046,291	1,267,900	1,267,900	1,331,827
<u>1010.520.5250 - Lake Maintenance Program:</u>				
EX10 - Personnel Services	4,417	0	0	0
EX20 - Materials & Supplies	1,669	5,766	5,766	5,066
EX30 - Services and Charges	95,571	77,101	77,101	83,388
EX33 - Motorpool	506	0	0	0
EX40 - Maintenance	1,530	6,536	6,536	7,236
Total	103,693	89,403	89,403	95,690
<u>1010.520.5260 - Parks Maintenance Program:*</u>				
EX10 - Personnel Services	306,692	699,898	699,898	0
EX20 - Materials & Supplies	107,991	174,231	174,231	0
EX30 - Services and Charges	410,567	734,265	734,265	0
EX33 - Motorpool	124,303	207,258	207,258	0
EX39 - Cost Allocation	(10,266)	(9,680)	(9,680)	0
EX40 - Maintenance	176,351	316,915	316,915	0
EX80 - Capital	0	49,937	49,937	0
Total	1,115,638	2,172,824	2,172,824	0
<u>1010.520.5280 - Yvonne Richardson Community Ctr Program:</u>				
EX10 - Personnel Services	197,695	356,628	356,628	328,950
EX20 - Materials & Supplies	6,222	20,123	20,123	21,648
EX30 - Services and Charges	56,990	131,616	131,616	82,833
EX33 - Motorpool	1,621	2,178	2,178	1,565
EX40 - Maintenance	1,143	4,105	4,105	4,500
Total	263,672	514,650	514,650	439,496

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>1010.521.5260 - Parks Maintenance Program:*</u>				
EX10 - Personnel Services	0	0	0	713,095
EX20 - Materials & Supplies	0	0	0	171,402
EX30 - Services and Charges	0	0	0	773,357
EX33 - Motorpool	0	0	0	226,959
EX39 - Cost Allocation	0	0	0	(9,680)
EX40 - Maintenance	0	0	0	323,600
EX80 - Capital	0	0	0	9,000
Total	0	0	0	2,207,733
<u>1010.610.6100 - Public Works Director Program:</u>				
EX10 - Personnel Services	184,467	192,442	192,442	195,969
EX30 - Services and Charges	3,034	4,367	4,367	4,367
Total	187,501	196,809	196,809	200,336
<u>1010.620.6200 - Development Services Director Program:</u>				
EX10 - Personnel Services	321,752	341,843	341,843	355,582
EX20 - Materials & Supplies	3,534	950	950	950
EX30 - Services and Charges	4,272	7,676	7,676	7,676
Total	329,558	350,469	350,469	364,208
<u>1010.621.6220 - Eng Operations & Admin Program:</u>				
EX10 - Personnel Services	757,685	1,077,754	1,077,754	977,484
EX20 - Materials & Supplies	32,327	37,376	37,376	32,326
EX30 - Services and Charges	34,162	60,444	60,444	60,609
EX33 - Motorpool	11,234	11,362	11,362	11,016
EX40 - Maintenance	0	230	230	230
Total	835,408	1,187,166	1,187,166	1,081,665
<u>1010.621.6230 - Engineering Land Acquisition Program:</u>				
EX10 - Personnel Services	51,669	112,476	112,476	67,180
EX30 - Services and Charges	800	850	850	850
Total	52,469	113,326	113,326	68,030
<u>1010.621.6240 - Engineering Public Construction Program:</u>				
EX10 - Personnel Services	383,217	379,249	379,249	444,617
EX20 - Materials & Supplies	18,761	12,487	12,487	12,487
EX30 - Services and Charges	870	2,790	2,790	3,275
EX33 - Motorpool	27,765	29,935	29,935	32,486
EX40 - Maintenance	317	0	0	0
Total	430,930	424,461	424,461	492,865

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>1010.630.6300 - Development Review Program:</u>				
EX10 - Personnel Services	411,557	625,154	625,154	627,803
EX20 - Materials & Supplies	21,735	23,481	23,481	11,411
EX30 - Services and Charges	18,129	33,861	33,861	35,381
EX33 - Motorpool	9,630	10,357	10,357	11,050
Total	461,050	692,853	692,853	685,645
<u>1010.630.6305 - Planning Commission Program:</u>				
EX10 - Personnel Services	43,195	43,599	43,599	43,599
EX30 - Services and Charges	1,603	3,739	3,739	2,395
Total	44,797	47,338	47,338	45,994
<u>1010.631.6310 - Sustainability & Resilience Program:</u>				
EX10 - Personnel Services	270,312	289,533	289,533	266,675
EX20 - Materials & Supplies	300	3,900	3,900	3,900
EX30 - Services and Charges	28,589	227,813	227,813	198,141
Total	299,201	521,246	521,246	468,716
<u>1010.634.6340 - Long Range Planning Program:</u>				
EX10 - Personnel Services	176,665	203,805	203,805	206,344
EX20 - Materials & Supplies	393	1,025	1,025	3,900
EX30 - Services and Charges	4,820	6,031	6,031	5,756
Total	181,878	210,861	210,861	216,000
<u>1010.640.6400 - Building Safety Program:</u>				
EX10 - Personnel Services	902,203	1,026,413	1,026,413	1,231,147
EX20 - Materials & Supplies	32,497	32,170	32,170	79,765
EX30 - Services and Charges	48,766	69,412	69,412	83,843
EX33 - Motorpool	41,728	39,039	39,039	48,799
Total	1,025,193	1,167,034	1,167,034	1,443,554
<u>1010.642.6420 - CR Admin/Planning Program:</u>				
EX10 - Personnel Services	128,101	226,700	226,700	213,421
EX20 - Materials & Supplies	742	4,250	4,250	1,450
EX30 - Services and Charges	15,582	16,412	16,412	16,212
EX33 - Motorpool	1,447	1,467	1,467	1,193
Total	145,872	248,829	248,829	232,276
<u>1010.671.2710 - Animal Patrol/Emergency Response Program:</u>				
EX10 - Personnel Services	352,094	438,834	438,834	439,335
EX20 - Materials & Supplies	22,398	37,346	37,346	25,046
EX30 - Services and Charges	8,098	13,422	13,422	13,422
EX33 - Motorpool	55,838	62,781	62,781	61,114
EX40 - Maintenance	0	1,460	1,460	1,460
Total	438,429	553,843	553,843	540,377

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>1010.671.2720 - Animal Shelter Program:</u>				
EX10 - Personnel Services	379,363	404,885	404,885	411,576
EX20 - Materials & Supplies	27,341	25,551	25,551	25,551
EX30 - Services and Charges	61,770	71,427	71,427	73,777
EX40 - Maintenance	9,607	11,656	11,656	11,656
Total	478,082	513,519	513,519	522,560
<u>1010.671.2730 - Veterinarian/Clinic Program:</u>				
EX10 - Personnel Services	179,748	192,371	192,371	190,288
EX20 - Materials & Supplies	65,256	65,837	65,837	65,837
EX30 - Services and Charges	2,455	3,360	3,360	3,360
EX40 - Maintenance	0	450	450	450
Total	247,459	262,018	262,018	259,935
<u>1010.671.2740 - Animal Services Projects Program:</u>				
EX20 - Materials & Supplies	17,110	34,158	34,158	0
EX30 - Services and Charges	9,218	22,712	22,712	0
EX40 - Maintenance	0	68,100	68,100	0
EX80 - Capital	10,466	2,534	2,534	0
Total	36,794	127,504	127,504	0
Budget Total	\$ 59,130,490	\$ 77,072,130	\$ 77,072,130	\$ 73,353,000

*Changed division code in 2024.

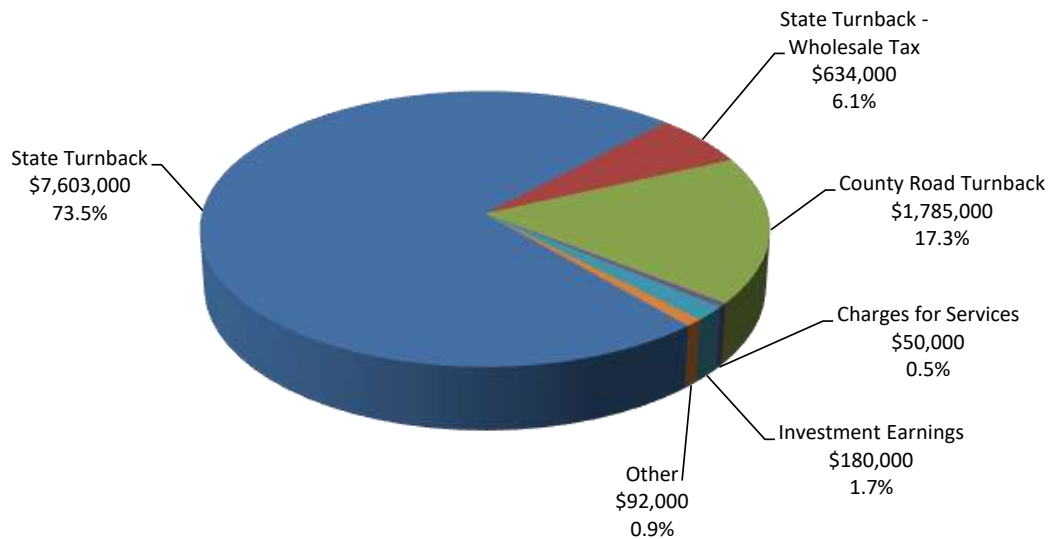
Street Fund (2100)

The Street Fund is primarily financed by turnback revenues received from the State of Arkansas, turnback monies received from the County Road Millage Tax, and turnback revenues from the wholesale sales tax on motor fuel and distillate special fuel which began in 2019. In 2023 the state began consolidating net turnback with the half cent sales tax. These monies are utilized to maintain and repair City streets, rights-of-way, drainage, traffic control and maintenance, and City owned sidewalks.

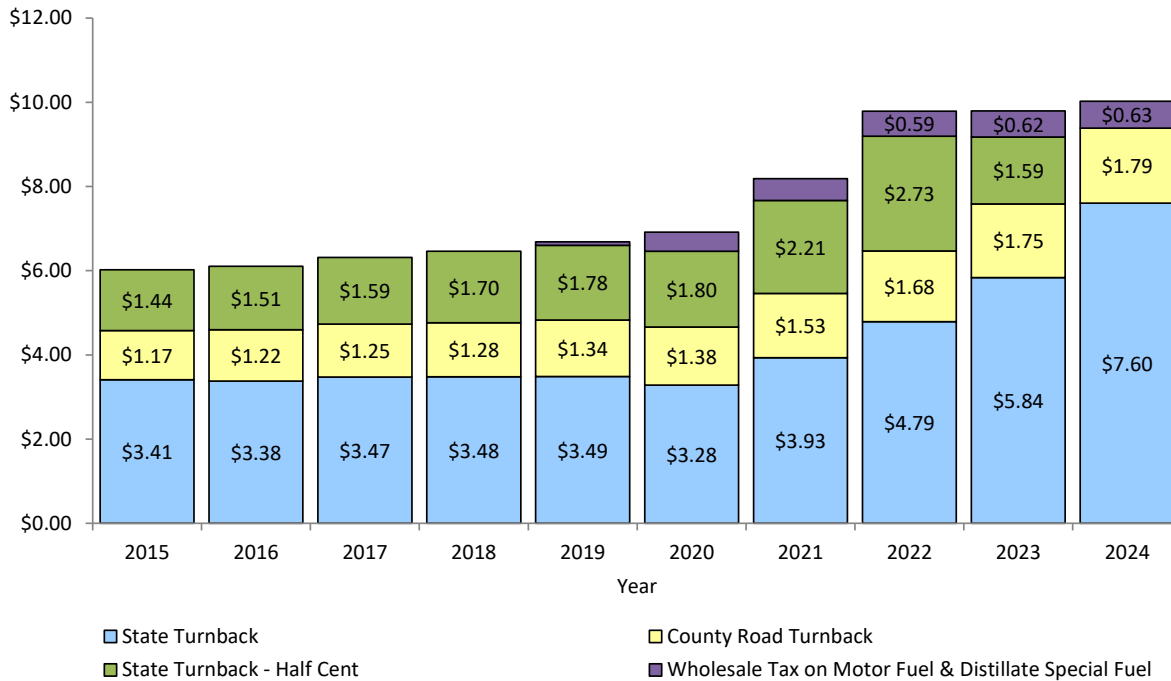
Street Fund Revenues

The majority of revenues for the Street Fund are motor fuel taxes collected by the State of Arkansas (state turnback) and returned to the City on a per capita basis. The City also receives state turnback from the state's half cent sales tax. In addition, the City receives 80% of the road millage levied by the Quorum Court on real and personal property located within the City. The current county levy is 1.1 mills. The county maximum allowable is 3.0 mills.

Sources of Funds for 2024 \$10,344,000



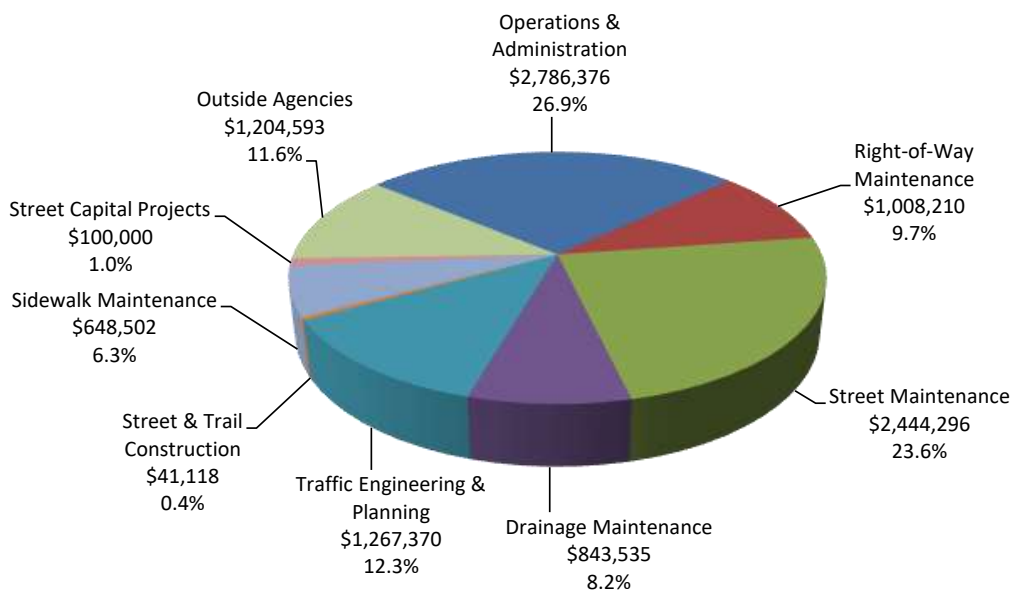
Street Fund Revenue History



Street Fund Expenses

The primary purpose of funds expended from the Street Fund relate to the maintenance, repair and construction of streets within the City of Fayetteville. Associated drainage maintenance activities as well as street sweeping are also programs supported by the Street Fund.

Uses of Funds for 2024 \$10,344,000



City of Fayetteville, Arkansas
2024 Operating Budget
Street Fund (2100)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
State Turnback	\$ 4,786,973	\$ 4,742,000	\$ 5,835,000	\$ 7,603,000
State Turnback - Half Cent	2,729,322	2,690,000	1,590,000	0
State Turnback - Wholesale Tax (Act 416)	591,510	594,000	621,000	634,000
County Road Turnback	1,680,108	1,600,000	1,750,000	1,785,000
Charges for Services	74,712	70,000	39,000	50,000
Investment Earnings	(389,155)	28,000	158,000	180,000
Other	115,374	37,000	90,000	92,000
Total Revenues	<u>9,588,844</u>	<u>9,761,000</u>	<u>10,083,000</u>	<u>10,344,000</u>
Expenses:				
Operations & Administration	2,128,950	2,767,003	2,767,003	2,786,376
Right-of-Way Maintenance	643,853	937,757	937,757	1,008,210
Street Maintenance	1,605,916	2,365,649	2,365,649	2,444,296
Drainage Maintenance	531,688	762,272	762,272	843,535
Traffic Engineering & Planning	736,512	1,220,188	1,220,188	1,267,370
Street Capital Projects	68,098	3,107,231	3,107,231	100,000
Street & Trail Construction	0	42,564	42,564	41,118
Sidewalk Maintenance	320,586	545,770	545,770	648,502
Outside Agencies	860,167	1,043,830	1,043,830	1,204,593
Transfer to Shop	0	518,626	518,626	0
Total Expenses	<u>6,895,770</u>	<u>13,310,890</u>	<u>13,310,890</u>	<u>10,344,000</u>
Income / (Loss)	\$ <u>2,693,074</u>	\$ <u>(3,549,890)</u>	\$ <u>(3,227,890)</u>	\$ <u>0</u>
Total Budget	\$ <u>6,895,771</u>	\$ <u>13,310,890</u>	\$ <u>13,310,890</u>	\$ <u>10,344,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 7,154,446	\$ 9,847,520	\$ 9,847,520	\$ 6,619,630
Income / (Loss)	2,693,074	(3,549,890)	(3,227,890)	0
Ending Undesignated Fund Balance	<u>\$ 9,847,520</u>	<u>\$ 6,297,630</u>	<u>\$ 6,619,630</u>	<u>\$ 6,619,630</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Street Fund (2100)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2100.410.4100 - Operations & Administration Program:</u>				
EX10 - Personnel Services	980,353	1,198,853	1,198,853	1,226,315
EX20 - Materials & Supplies	51,779	46,814	46,814	50,614
EX30 - Services and Charges	983,992	1,274,042	1,274,042	1,338,838
EX33 - Motorpool	15,748	13,581	13,581	15,640
EX39 - Cost Allocation	64,764	64,764	64,764	78,564
EX40 - Maintenance	32,314	37,405	37,405	67,405
EX70 - Transfers to Outside Entities	860,167	1,043,830	1,043,830	1,204,593
EX80 - Capital	0	131,544	131,544	9,000
Total	2,989,117	3,810,833	3,810,833	3,990,969
<u>2100.410.4110 - Right-of-Way Maintenance Program:</u>				
EX10 - Personnel Services	389,980	560,225	560,225	602,344
EX20 - Materials & Supplies	57,914	110,392	110,392	110,392
EX30 - Services and Charges	31,484	90,275	90,275	104,775
EX33 - Motorpool	159,956	173,065	173,065	186,899
EX40 - Maintenance	4,520	3,800	3,800	3,800
EX96 - Operating Transfers Out	0	70,000	70,000	0
Total	643,853	1,007,757	1,007,757	1,008,210
<u>2100.410.4120 - Street Maintenance Program:</u>				
EX10 - Personnel Services	533,744	1,134,426	1,134,426	1,214,340
EX20 - Materials & Supplies	368,091	414,051	414,051	374,218
EX30 - Services and Charges	0	2,000	2,000	2,000
EX33 - Motorpool	1,286,334	1,302,447	1,302,447	1,387,224
EX39 - Cost Allocation	(591,022)	(601,235)	(601,235)	(647,446)
EX40 - Maintenance	8,769	13,960	13,960	13,960
EX80 - Capital	0	100,000	100,000	100,000
EX96 - Operating Transfers Out	0	448,626	448,626	0
Total	1,605,916	2,814,275	2,814,275	2,444,296
<u>2100.410.4130 - Drainage Maintenance Program:</u>				
EX10 - Personnel Services	305,260	405,896	405,896	465,639
EX20 - Materials & Supplies	84,154	147,671	147,671	152,671
EX30 - Services and Charges	2,322	11,000	11,000	11,000
EX33 - Motorpool	137,434	193,831	193,831	210,351
EX40 - Maintenance	2,519	3,874	3,874	3,874
Total	531,688	762,272	762,272	843,535

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Street Fund (2100)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2100.410.5315 - Traffic Engineering & Planning Program:</u>				
EX10 - Personnel Services	489,987	604,133	604,133	646,061
EX20 - Materials & Supplies	87,600	287,925	287,925	291,425
EX30 - Services and Charges	171	2,000	2,000	2,000
EX33 - Motorpool	77,195	80,630	80,630	82,384
EX40 - Maintenance	81,560	245,500	245,500	245,500
Total	736,512	1,220,188	1,220,188	1,267,370
<u>2100.410.5500 - Street Capital Projects Program:</u>				
EX30 - Services and Charges	0	304,090	304,090	0
EX40 - Maintenance	0	34,970	34,970	0
EX80 - Capital	68,098	2,768,171	2,768,171	100,000
Total	68,098	3,107,231	3,107,231	100,000
<u>2100.410.5520 - Street & Trail Construction Program:</u>				
EX10 - Personnel Services	0	20,824	20,824	41,118
EX20 - Materials & Supplies	64,176	76,550	76,550	76,550
EX33 - Motorpool	201,790	200,304	200,304	220,662
EX39 - Cost Allocation	(265,967)	(255,114)	(255,114)	(297,212)
Total	0	42,564	42,564	41,118
<u>2100.410.5530 - Sidewalks Program:</u>				
EX10 - Personnel Services	183,193	344,195	344,195	368,495
EX20 - Materials & Supplies	29,613	55,835	55,835	55,835
EX33 - Motorpool	123,289	152,970	152,970	231,402
EX39 - Cost Allocation	(17,107)	(16,230)	(16,230)	(16,230)
EX40 - Maintenance	1,598	9,000	9,000	9,000
Total	320,586	545,770	545,770	648,502
Budget Total	\$ 6,895,771	\$ 13,310,890	\$ 13,310,890	\$ 10,344,000

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Parking Fund (2130)

The Parking Fund accounts for funds received from meter revenues and parking lot rentals in the Downtown and Entertainment Districts. Expenses for the maintenance and operation of parking lots and parking spaces are paid from this fund.

The Parking Fund is also used to pay debt service for the 2012 Parking Improvements Revenue Bond Issue.

For 2024, this fund is expected to have an increase in fund balance of \$221,000.

City of Fayetteville, Arkansas
2024 Operating Budget
Parking Fund (2130)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Downtown District Parking Revenue	\$ 730,219	\$ 794,000	\$ 738,000	\$ 803,000
Entertainment District Parking Revenue	1,351,894	1,266,000	1,092,000	1,002,000
West Parking Deck Parking Revenue	0	0	150,000	567,000
Investment Earnings	(49,849)	12,000	32,500	31,000
Other	(158)	0	500	1,000
Total Revenues	<u>2,032,106</u>	<u>2,072,000</u>	<u>2,013,000</u>	<u>2,404,000</u>
Expenses:				
Downtown District Parking	806,684	935,419	935,419	959,260
Entertainment District Parking	284,146	420,849	420,849	353,961
Spring Street Municipal Parking Deck	73,600	114,832	114,832	116,229
Parking Management Projects	310,197	840,233	840,233	100,000
West Avenue Parking Deck	0	0	0	144,550
Downtown Fayetteville Coalition	0	0	0	125,000
Transfer to Parking Deck Bond	385,547	384,000	384,000	384,000
Total Expenses	<u>1,860,174</u>	<u>2,695,333</u>	<u>2,695,333</u>	<u>2,183,000</u>
Income / (Loss)	\$ <u>171,932</u>	\$ <u>(623,333)</u>	\$ <u>(682,333)</u>	\$ <u>221,000</u>
Total Budget	\$ <u>1,860,175</u>	\$ <u>2,695,333</u>	\$ <u>2,695,333</u>	\$ <u>2,183,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 2,013,845	\$ 2,185,777	\$ 2,185,777	\$ 1,503,444
Income / (Loss)	<u>171,932</u>	<u>(623,333)</u>	<u>(682,333)</u>	<u>221,000</u>
Ending Undesignated Fund Balance	<u>\$ 2,185,777</u>	<u>\$ 1,562,444</u>	<u>\$ 1,503,444</u>	<u>\$ 1,724,444</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Parking Fund (2130)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2130.430.9130 - Off-Street Parking Program:</u>				
EX10 - Personnel Services	439,815	487,607	487,607	534,315
EX20 - Materials & Supplies	93,024	105,845	105,845	110,319
EX30 - Services and Charges	102,464	137,250	137,250	143,624
EX33 - Motorpool	6,294	6,423	6,423	6,324
EX39 - Cost Allocation	8,844	8,844	8,844	10,728
EX40 - Maintenance	13,399	9,450	9,450	13,950
EX70 - Transfers to Outside Entities	142,845	180,000	180,000	140,000
Total	806,684	935,419	935,419	959,260
<u>2130.430.9131 - Entertainment District Parking Program:</u>				
EX10 - Personnel Services	108,425	202,032	202,032	220,792
EX20 - Materials & Supplies	3,390	7,397	7,397	7,097
EX30 - Services and Charges	159,688	196,512	196,512	112,916
EX33 - Motorpool	4,217	4,060	4,060	4,508
EX40 - Maintenance	8,427	10,848	10,848	8,648
EX70 - Transfers to Outside Entities	0	0	0	125,000
Total	284,146	420,849	420,849	478,961
<u>2130.430.9132 - Spring St Municipal Parking Deck Program:</u>				
EX10 - Personnel Services	33,070	56,141	56,141	46,628
EX30 - Services and Charges	40,530	58,591	58,591	69,501
EX40 - Maintenance	0	100	100	100
EX96 - Operating Transfers Out	385,547	384,000	384,000	384,000
Total	459,147	498,832	498,832	500,229
<u>2130.430.9133 - Parking Management Projects Program:</u>				
EX20 - Materials & Supplies	310,197	438,751	438,751	10,000
EX30 - Services and Charges	0	53,341	53,341	10,000
EX80 - Capital	0	348,141	348,141	80,000
Total	310,197	840,233	840,233	100,000
<u>2130.430.9135 - West Avenue Parking Deck Program:</u>				
EX30 - Services and Charges	0	0	0	144,550
Total	0	0	0	144,550
Budget Total	\$ 1,860,175	\$ 2,695,333	\$ 2,695,333	\$ 2,183,000

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Residential District Parking Fund (2134)

The Residential District Parking Fund accounts for funds received from meter revenues in the Wilson Park South Neighborhood. Expenses for the maintenance and operation of parking lots and parking spaces are paid from this fund.

City of Fayetteville, Arkansas
2024 Operating Budget
Residential District Parking Fund (2134)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ (1,849)	\$ 0	\$ 1,000	\$ 0
Wilson Park South Neighborhood Revenue	22,746	17,500	36,000	36,000
Total Revenues	20,897	17,500	37,000	36,000
Expenses:				
Wilson Park South Neighborhood	3,521	11,500	11,500	11,000
Total Expenses	3,521	11,500	11,500	11,000
Income / (Loss)	\$ 17,376	\$ 6,000	\$ 25,500	\$ 25,000
Total Budget	\$ 3,521	\$ 11,500	\$ 11,500	\$ 11,000
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 9,869	\$ 27,245	\$ 27,245	\$ 52,745
Income / (Loss)	17,376	6,000	25,500	25,000
Ending Undesignated Fund Balance	\$ 27,245	\$ 33,245	\$ 52,745	\$ 77,745

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Residential District Parking Fund (2134)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2134.430.9134 - Wilson Park South Neighborhood Program:</u>				
EX10 - Personnel Services	0	6,691	6,691	6,691
EX20 - Materials & Supplies	502	1,000	1,000	500
EX30 - Services and Charges	3,020	3,809	3,809	3,809
Total	3,521	11,500	11,500	11,000
Budget Total	\$ 3,521	\$ 11,500	\$ 11,500	\$ 11,000

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Community Development Block Grant Fund (2180)

The Community Development Block Grant Fund accounts for the community development grant funds received from the Federal Department of Housing and Urban Development. Amounts budgeted in 2024 represent the expected grant award.

In November 2015, the City received Special Needs Assistance Programs (SNAPS) grants from the Department of Housing and Urban Development for homeless assistance in the Fayetteville area. From that time forward, the City of Fayetteville has continued to administer that program.

City of Fayetteville, Arkansas
2024 Operating Budget
Community Development Block Grant Fund (2180)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Endeavor Grant Funding	\$ 0	\$ 25,000	\$ 25,000	\$ 0
Community Development Grant Funding	883,088	2,376,306	2,376,306	762,000
SNAPS HEARTH Grant Funding	142,486	1,124,989	1,124,989	357,000
CDBG Program Income	20,404	0	3,000	0
HUD HOME Investment Partnership 2023	0	512,642	512,642	500,000
Transfer from General	0	237,358	237,358	0
Other	2,944	0	7,000	20,000
Total Revenues	<u>1,048,922</u>	<u>4,276,295</u>	<u>4,286,295</u>	<u>1,639,000</u>
Expenses:				
Administration & Planning	91,130	266,556	266,556	125,648
Housing Services	609,994	1,053,933	1,053,933	445,574
Redevelopment	77,705	195,882	195,882	95,778
Public Service	118,636	725,337	725,337	75,000
Public Facilities & Improvements	0	160,000	160,000	20,000
HEARTH - AR0039	12,938	140,108	140,108	37,000
HEARTH - AR0043	107,282	578,273	578,273	194,000
HEARTH - AR0044	19,141	167,845	167,845	40,000
HEARTH - AR0071	0	238,763	238,763	86,000
Grants & Donations	0	25,000	25,000	20,000
HUD HOME Investment Partnership 2023	0	750,000	750,000	500,000
Total Expenses	<u>1,036,826</u>	<u>4,301,697</u>	<u>4,301,697</u>	<u>1,639,000</u>
Income / (Loss)	<u>\$ 12,096</u>	<u>\$ (25,402)</u>	<u>\$ (15,402)</u>	<u>\$ 0</u>
Total Budget	<u>\$ 1,036,825</u>	<u>\$ 4,301,697</u>	<u>\$ 4,301,697</u>	<u>\$ 1,639,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 40,715	\$ 52,811	\$ 52,811	\$ 37,409
Income / (Loss)	<u>12,096</u>	<u>(25,402)</u>	<u>(15,402)</u>	<u>0</u>
Ending Undesignated Fund Balance	<u>\$ 52,811</u>	<u>\$ 27,409</u>	<u>\$ 37,409</u>	<u>\$ 37,409</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Community Development Block Grant Fund (2180)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2180.642.4920 - HUD HOME Invest Partnership 2023 Program:</u>				
EX30 - Services and Charges	0	750,000	750,000	500,000
Total	0	750,000	750,000	500,000
<u>2180.642.4930 - Administration & Planning Program:</u>				
EX10 - Personnel Services	83,133	123,286	123,286	97,903
EX20 - Materials & Supplies	525	29,219	29,219	8,000
EX30 - Services and Charges	7,472	114,051	114,051	19,745
Total	91,130	266,556	266,556	125,648
<u>2180.642.4940 - Housing Services Program:</u>				
EX10 - Personnel Services	275,871	343,447	343,447	311,289
EX20 - Materials & Supplies	5,376	20,359	20,359	11,382
EX30 - Services and Charges	322,404	684,641	684,641	116,230
EX33 - Motorpool	6,343	5,486	5,486	6,673
Total	609,994	1,053,933	1,053,933	445,574
<u>2180.642.4945 - Redevelopment Program:</u>				
EX10 - Personnel Services	57,711	84,438	84,438	67,441
EX20 - Materials & Supplies	5,101	31,938	31,938	8,320
EX30 - Services and Charges	10,506	74,231	74,231	14,502
EX33 - Motorpool	4,188	4,675	4,675	5,015
EX40 - Maintenance	200	600	600	500
Total	77,705	195,882	195,882	95,778
<u>2180.642.4956 - HEARTH - AR0043 Program:</u>				
EX30 - Services and Charges	107,282	578,273	578,273	194,000
Total	107,282	578,273	578,273	194,000
<u>2180.642.4957 - HEARTH - AR0044 Program:</u>				
EX30 - Services and Charges	19,141	167,845	167,845	40,000
Total	19,141	167,845	167,845	40,000
<u>2180.642.4958 - HEARTH - AR0039 Program:</u>				
EX30 - Services and Charges	12,938	140,108	140,108	37,000
Total	12,938	140,108	140,108	37,000
<u>2180.642.4959 - HEARTH - AR0071 Program:</u>				
EX30 - Services and Charges	0	238,763	238,763	86,000
Total	0	238,763	238,763	86,000

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Community Development Block Grant Fund (2180)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2180.642.4960 - Grants & Donations Program:</u>				
EX30 - Services and Charges	0	25,000	25,000	20,000
Total	0	25,000	25,000	20,000
<u>2180.642.4970 - Public Services Program:</u>				
EX30 - Services and Charges	118,636	725,337	725,337	75,000
Total	118,636	725,337	725,337	75,000
<u>2180.642.4990 - Public Facilities & Improvements Program:</u>				
EX30 - Services and Charges	0	160,000	160,000	20,000
Total	0	160,000	160,000	20,000
Budget Total	\$ 1,036,825	\$ 4,301,697	\$ 4,301,697	\$ 1,639,000

Special Grants Fund (2230)

The Special Grants Fund includes grants which represent programs funded by the State or other special granting entities, which are budgeted and accounted for in this fund.

In 2017, a grant was received from The Walton Family Foundation to fund the design of an interactive outdoor cultural arts corridor along the Razorback Regional Greenway. This grant has been completed.

In 2023, a grant was received from the Federal Emergency Management Agency for the "Mastering Fireground Command, Calm the Chaos" training course.

The budgeted amount for 2024 is \$0.

City of Fayetteville, Arkansas
2024 Operating Budget
Special Grants Fund (2230)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Intergovernmental (Grants)	\$ 0	\$ 84,082	\$ 84,082	\$ 0
Transfer from General	0	22,282	22,282	0
Investment Earnings	0	0	0	0
Commercial Grants	82,044	0	0	0
Total Revenues	82,044	106,364	106,364	0
Expenses:				
Cultural Arts Corridor Grant	82,044	0	0	0
FEMA Fire Command Training Grant	0	106,364	106,364	0
Total Expenses	82,044	106,364	106,364	0
Income / (Loss)	\$ 0	\$ 0	\$ 0	\$ 0
Total Budget	\$ 82,044	\$ 106,364	\$ 106,364	\$ 0
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0
Income / (Loss)	0	0	0	0
Ending Undesignated Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Special Grants Fund (2230)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2230.631.8006 - Cultural Arts Corridor Grant Program:</u>				
EX30 - Services and Charges	75,421	0	0	0
EX80 - Capital	6,623	0	0	0
Total	82,044	0	0	0
<u>2230.900.8008 - FEMA Fire Command Training Grant Program:</u>				
EX30 - Services and Charges	0	106,364	106,364	0
Total	0	106,364	106,364	0
Budget Total	\$ 82,044	\$ 106,364	\$ 106,364	\$ 0

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Energy Block Grant Fund (2240)

The Energy Block Grant Fund was received from the United States Department of Energy as part of the American Recovery and Reinvestment Act in 2009. These funds were used to develop several greenhouse gas (GHG) reduction projects. This grant created the Community Revolving Loan Fund, which loaned money to three local non-profit organizations to complete energy conservation retrofits on their facilities; those loans were paid in full in 2022. With those repaid funds, the City entered into an Energy Savings Performance Contract with Johnson Controls Inc. to execute 84 energy efficiency upgrades across 47 City-owned buildings.

This fund is closed and is shown for comparative purposes only.

City of Fayetteville, Arkansas
2024 Operating Budget
Energy Block Grant Fund (2240)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ 13	\$ 0	\$ 0	\$ 0
Other	4,805	0	0	0
Total Revenues	4,818	0	0	0
Expenses:				
Transfer to Sales Tax Capital	224,733	0	0	0
Total Expenses	224,733	0	0	0
Income / (Loss)	\$ (219,915)	\$ 0	\$ 0	\$ 0
Total Budget	\$ 224,733	\$ 0	\$ 0	\$ 0
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 219,915	\$ 0	\$ 0	\$ 0
Income / (Loss)	(219,915)	0	0	0
Ending Undesignated Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0

City of Fayetteville, Arkansas
 2024 Operating Budget (Category Summary)
 Energy Block Grant Fund (2240)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2240.800.9240 - Energy Block Grant Program:</u>				
EX20 - Materials & Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 0
<u>Budget Total</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

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American Rescue Plan Act (2246)

The American Rescue Plan Act of 2021 is intended to combat the COVID-19 pandemic, including public health and economic impacts. The Act provides local fiscal aid to support COVID-19 response efforts, cover increased expenditures, replenish lost revenue and mitigate economic harm from the COVID-19 pandemic. It can also be used to fund certain capital expenditures for Water and Sewer and water quality projects. Funds must be obligated by 2024 and expended by 2026.

The City of Fayetteville was awarded a total of \$17,911,418. To date, \$17,890,613 is obligated.

ARPA funds in the amount of \$5,095,114 were receipted directly into the General Fund in December 2022 for revenue loss reimbursement.

City of Fayetteville, Arkansas
2024 Operating Budget
American Rescue Plan Act Fund (2246)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Intergovernmental (Grants)	\$ 750,250	\$ 8,996,052	\$ 8,996,052	\$ 0
Investment Earnings	11,968	0	100,000	0
Total Revenues	<u>762,218</u>	<u>8,996,052</u>	<u>9,096,052</u>	<u>0</u>
Expenses:				
Vaccine Incentive Program (ARP)	18,000	218,900	218,900	0
Revenue Loss Replacement (ARP)	96,285	661,632	661,632	0
Not For Profit Assistance Small Value	4,377	95,622	95,622	0
Not For Profit Assistance Large Value	577,636	1,322,363	1,322,363	0
Lake Fayetteville Water Study	53,952	147,888	147,888	0
Dead Horse Mtn Rd Land (WCRC)	0	1,445,400	1,445,400	0
Peace at Home (Safe Shelter)	0	686,500	686,500	0
Workforce Training Program (FPL)	0	1,258,579	1,258,579	0
Childcare Assistance Program	0	2,000,000	2,000,000	0
Magdalene Serenity House	0	128,789	128,789	0
WelcomeHealth NWA	0	75,000	75,000	0
EXCELLERATE DBA (UPSKILL NWA)	0	742,223	742,223	0
Legal Aid of Arkansas	0	92,156	92,156	0
AR United Community Coalition	0	50,000	50,000	0
Apple Seeds	0	71,000	71,000	0
Total Expenses	<u>750,250</u>	<u>8,996,052</u>	<u>8,996,052</u>	<u>0</u>
Income / (Loss)	\$ <u>11,968</u>	\$ <u>0</u>	\$ <u>100,000</u>	\$ <u>0</u>
Total Budget	\$ <u>750,250</u>	\$ <u>8,996,052</u>	\$ <u>8,996,052</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 2,270	\$ 14,238	\$ 14,238	\$ 114,238
Income / (Loss)	11,968	0	100,000	0
Ending Undesignated Fund Balance	<u>\$ 14,238</u>	<u>\$ 14,238</u>	<u>\$ 114,238</u>	<u>\$ 114,238</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
American Rescue Plan Act Fund (2246)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2246.800.9710 - Vaccine Incentive Program (ARP):</u>				
EX30 - Services and Charges	18,000	218,900	218,900	0
Total	18,000	218,900	218,900	0
<u>2246.800.9714 - Not For Profit Asst Small Value:</u>				
EX30 - Services and Charges	4,377	95,622	95,622	0
Total	4,377	95,622	95,622	0
<u>2246.800.9715 - Not For Profit Asst Large Value:</u>				
EX30 - Services and Charges	577,636	1,322,363	1,322,363	0
Total	577,636	1,322,363	1,322,363	0
<u>2246.800.9716 - Lake Fayetteville Water Study:</u>				
EX80 - Capital	53,952	147,888	147,888	0
Total	53,952	147,888	147,888	0
<u>2246.800.9717 - WCRAA Ambulance Improvements:</u>				
EX70 - Transfers to Outside Entities	96,285	661,632	661,632	0
Total	96,285	661,632	661,632	0
<u>2246.800.9718 - Dead Horse Mtn Rd Land (WCRC):</u>				
EX80 - Capital	0	1,445,400	1,445,400	0
Total	0	1,445,400	1,445,400	0
<u>2246.800.9719 - Peace at Home (Safe Shelter):</u>				
EX30 - Services and Charges	0	686,500	686,500	0
Total	0	686,500	686,500	0
<u>2246.800.9720 - Workforce Training Program (FPL):</u>				
EX70 - Transfers to Outside Entities	0	1,258,579	1,258,579	0
Total	0	1,258,579	1,258,579	0
<u>2246.800.9721 - Childcare Assistance Program:</u>				
EX30 - Services and Charges	0	2,000,000	2,000,000	0
Total	0	2,000,000	2,000,000	0
<u>2246.800.9722 - Magdalene Serenity House:</u>				
EX30 - Services and Charges	0	128,789	128,789	0
Total	0	128,789	128,789	0

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
American Rescue Plan Act Fund (2246)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2246.800.9723 - WelcomeHealth NWA:</u>				
EX30 - Services and Charges	0	75,000	75,000	0
Total	0	75,000	75,000	0
<u>2246.800.9726 - EXCELLERATE DBA (UPSKILL NWA):</u>				
EX30 - Services and Charges	0	742,223	742,223	0
Total	0	742,223	742,223	0
<u>2246.800.9727 - Legal Aid of Arkansas:</u>				
EX30 - Services and Charges	0	92,156	92,156	0
Total	0	92,156	92,156	0
<u>2246.800.9728 - AR United Community Coalition:</u>				
EX30 - Services and Charges	0	50,000	50,000	0
Total	0	50,000	50,000	0
<u>2246.800.9729 - Apple Seeds:</u>				
EX30 - Services and Charges	0	71,000	71,000	0
Total	0	71,000	71,000	0
Budget Total	\$ 750,250	\$ 8,996,052	\$ 8,996,052	\$ 0

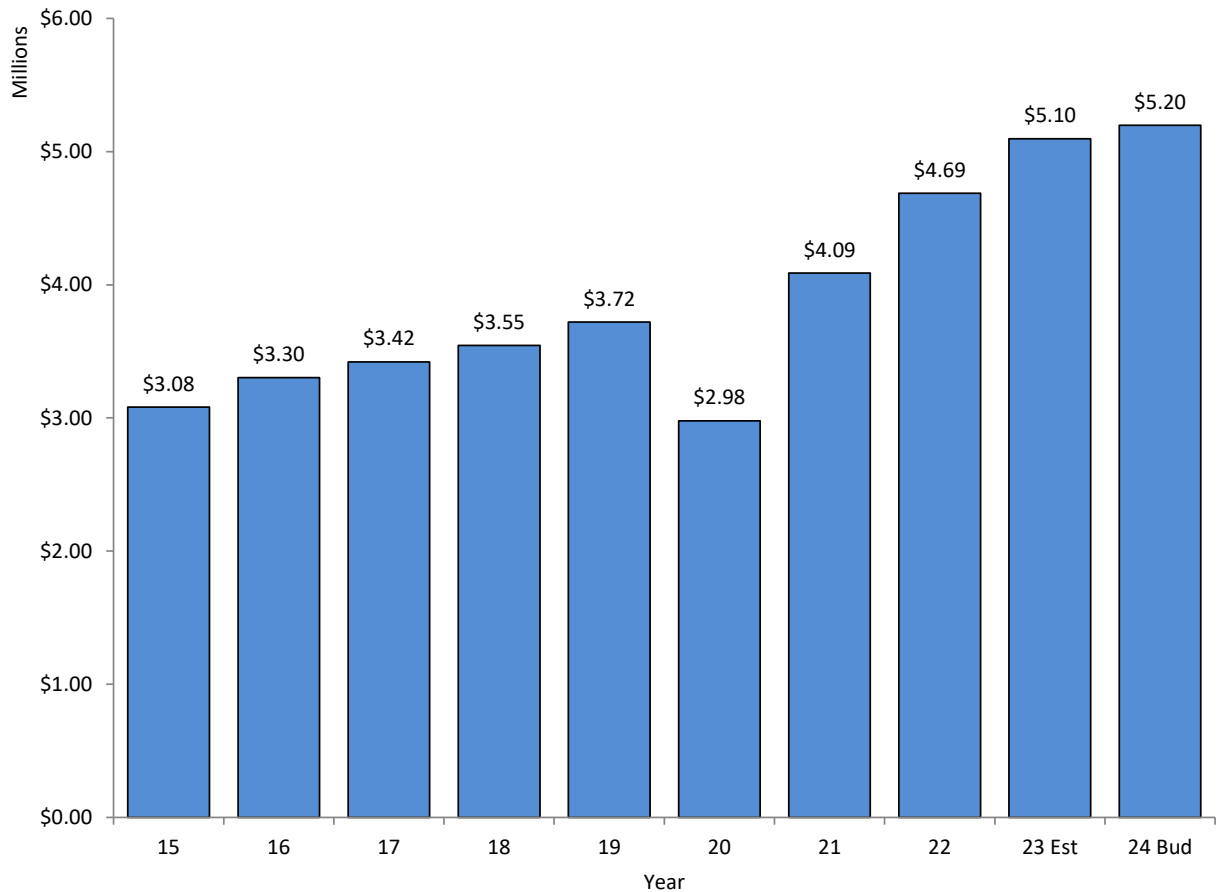
Parks Development Fund (2250)

The Parks Development Fund accounts for the revenue and expenditures of the Parks HMR tax approved by the voters in 1995. The \$5.1 million in planned expenditures for 2024 includes \$1,000,000 in capital improvements.

In 2010, a Citywide referendum was held and voters approved the use of these funds for capital projects and maintenance activities. The use of Park Development Funds for promotional activities is no longer permitted. Expenditures for promotional activities must be financed by parks funds allocated in the General Fund.

The HMR tax revenues are expected to increase by 2% in 2024 compared to 2023 estimates.

Parks Development Fund Hotel-Motel-Restaurant (HMR) Tax Revenue



City of Fayetteville, Arkansas
2024 Operating Budget
Parks Development Fund (2250)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Hotel, Motel, and Restaurant Taxes	\$ 4,687,799	\$ 4,705,000	\$ 5,096,000	\$ 5,198,000
Intergovernmental (Grants)	3,780	561,220	461,220	0
Charges for Services	108,975	96,000	139,961	140,000
Greenspace Fees Contribution	144,520	1,869,467	1,869,467	0
Investment Earnings	(373,138)	15,000	87,000	89,000
Other	116,004	1,285,475	1,287,975	0
Total Revenues	<u>4,687,940</u>	<u>8,532,162</u>	<u>8,941,623</u>	<u>5,427,000</u>
Expenses:				
Parks Development Program	1,795,109	758,992	758,992	994,774
Parks Development Capital	913,322	4,794,135	4,794,135	1,000,000
Parks Development Greenspace Capital	144,520	1,867,369	1,867,369	0
Parks Maintenance	1,011,806	2,753,727	2,753,727	3,072,226
Transfer to Shop	50,000	157,500	157,500	60,000
Total Expenses	<u>3,914,757</u>	<u>10,331,723</u>	<u>10,331,723</u>	<u>5,127,000</u>
Income / (Loss)	\$ <u>773,183</u>	\$ <u>(1,799,561)</u>	\$ <u>(1,390,100)</u>	\$ <u>300,000</u>
Total Budget	\$ <u>3,914,757</u>	\$ <u>10,331,723</u>	\$ <u>10,331,723</u>	\$ <u>5,127,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 4,229,016	\$ 5,002,199	\$ 5,002,199	\$ 3,612,099
Income / (Loss)	<u>773,183</u>	<u>(1,799,561)</u>	<u>(1,390,100)</u>	<u>300,000</u>
Ending Undesignated Fund Balance	<u>\$ 5,002,199</u>	<u>\$ 3,202,638</u>	<u>\$ 3,612,099</u>	<u>\$ 3,912,099</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Parks Development Fund (2250)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2250.520.5260 - Parks Maintenance Program:*</u>				
EX10 - Personnel Services	830,920	2,075,465	2,075,465	0
EX20 - Materials & Supplies	29,796	96,200	96,200	0
EX30 - Services and Charges	0	152,993	152,993	0
EX33 - Motorpool	151,090	399,069	399,069	0
EX40 - Maintenance	0	30,000	30,000	0
EX96 - Operating Transfers Out	50,000	157,500	157,500	0
Total	1,061,806	2,911,227	2,911,227	0
<u>2250.520.9250 - Parks Development Program:</u>				
EX10 - Personnel Services	1,179,365	422,415	422,415	639,238
EX20 - Materials & Supplies	119,568	88,851	88,851	83,071
EX30 - Services and Charges	158,212	137,194	137,194	138,389
EX33 - Motorpool	206,910	0	0	0
EX39 - Cost Allocation	110,532	110,532	110,532	134,076
EX40 - Maintenance	20,521	0	0	0
Total	1,795,109	758,992	758,992	994,774
<u>2250.520.9255 - Parks Development Capital Program:</u>				
EX20 - Materials & Supplies	43,732	0	0	0
EX30 - Services and Charges	26,221	52,234	52,234	0
EX40 - Maintenance	217	189,061	189,061	0
EX80 - Capital	843,153	4,552,840	4,552,840	1,000,000
Total	913,322	4,794,135	4,794,135	1,000,000
<u>2250.520.9256 - Parks Dev Capital Greenspace Program:</u>				
EX30 - Services and Charges	0	941	941	0
EX80 - Capital	144,520	1,866,428	1,866,428	0
Total	144,520	1,867,369	1,867,369	0
<u>2250.521.5260 - Parks Maintenance Program:*</u>				
EX10 - Personnel Services	0	0	0	2,250,510
EX20 - Materials & Supplies	0	0	0	107,400
EX30 - Services and Charges	0	0	0	243,023
EX33 - Motorpool	0	0	0	441,293
EX40 - Maintenance	0	0	0	30,000
EX96 - Operating Transfers Out	0	0	0	60,000
Total	0	0	0	3,132,226
Budget Total	\$ 3,914,757	\$ 10,331,723	\$ 10,331,723	\$ 5,127,000

*Changed division code in 2024.

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Impact Fee Fund (2300)

The Impact Fee Fund accounts for the revenues and expenditures related to the collection of the water, wastewater, police, and fire impact fees. The intent of impact fee charge is to ensure new developments bear a proportionate share of the cost of capacity improvements and ensure that the proportional share does not exceed the costs of the demand for additional capacity that is reasonably attributable to providing these services and facilities to the use and occupancy of the new developments. Impact fees for 2024 are expected to be flat compared to the estimated 2023 amounts. Transfers are made to the appropriate expenditure fund when eligible programs are identified.

Impact Fee Collections



City of Fayetteville, Arkansas
2024 Operating Budget
Impact Fee Fund (2300)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Water Impact Fee	\$ 1,190,081	\$ 1,185,000	\$ 1,354,000	\$ 1,354,000
Wastewater Impact Fee	983,724	941,000	1,226,000	1,226,000
Police Impact Fee	277,213	310,000	309,000	309,000
Fire Impact Fee	237,058	250,000	266,000	266,000
Investment Earnings	(364,069)	42,000	168,000	168,000
Total Revenues	<u>2,324,007</u>	<u>2,728,000</u>	<u>3,323,000</u>	<u>3,323,000</u>
Expenses:				
Water Improvements	0	0	0	450,000
Wastewater Improvements	0	900,000	900,000	338,000
Police Improvements	1,414,938	897,702	897,702	0
Fire Improvements	0	583,845	583,845	1,155,000
Transfer to Water & Sewer	3,075,906	7,832,719	7,832,719	0
Total Expenses	<u>4,490,844</u>	<u>10,214,266</u>	<u>10,214,266</u>	<u>1,943,000</u>
Income / (Loss)	\$ <u>(2,166,837)</u>	\$ <u>(7,486,266)</u>	\$ <u>(6,891,266)</u>	\$ <u>1,380,000</u>
Total Budget	\$ <u>4,490,844</u>	\$ <u>10,214,266</u>	\$ <u>10,214,266</u>	\$ <u>1,943,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 12,243,669	\$ 10,076,832	\$ 10,076,832	\$ 3,185,566
Income / (Loss)	<u>(2,166,837)</u>	<u>(7,486,266)</u>	<u>(6,891,266)</u>	<u>1,380,000</u>
Ending Undesignated Fund Balance	\$ <u>10,076,832</u>	\$ <u>2,590,566</u>	\$ <u>3,185,566</u>	\$ <u>4,565,566</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Impact Fee Fund (2300)

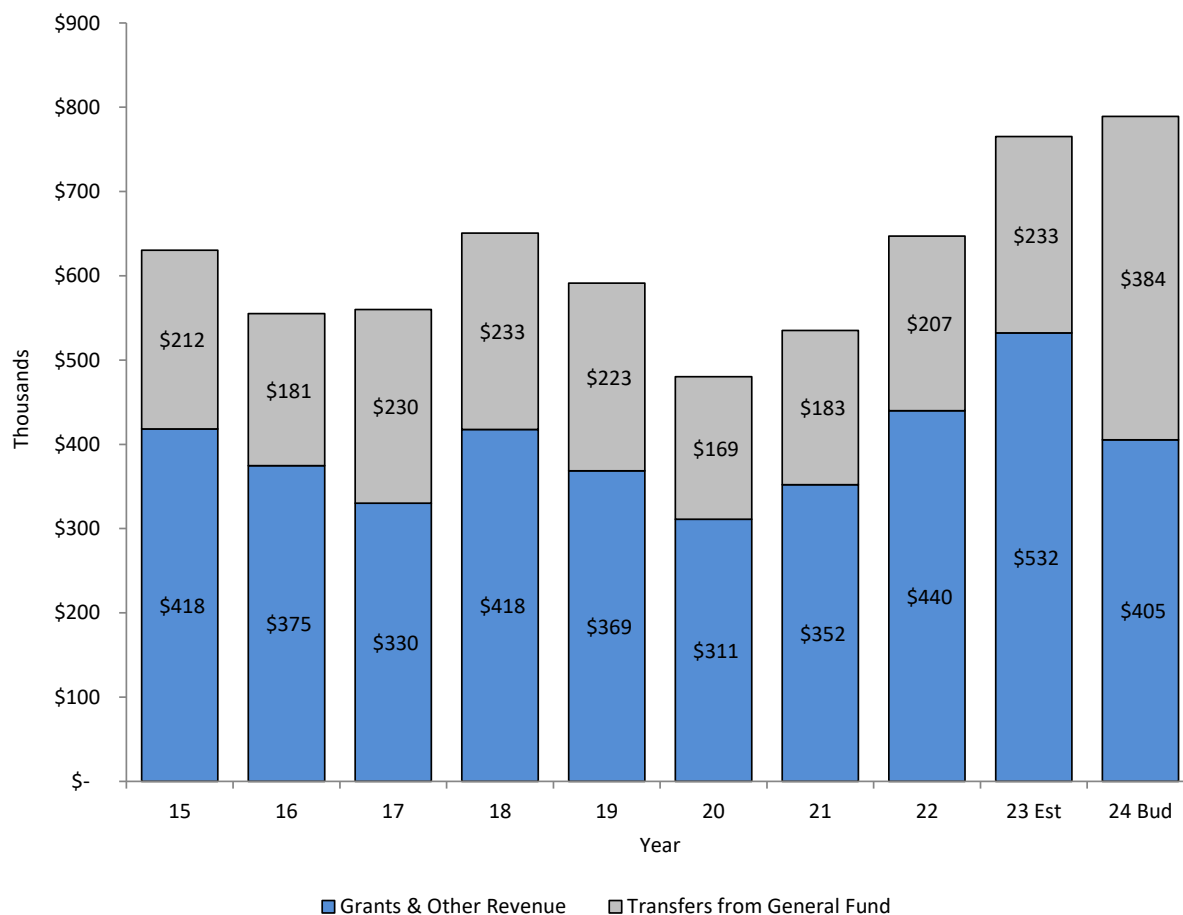
	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2300.200.9300 - Police Impact Fees Program:</u>				
EX20 - Materials & Supplies	214,703	35,297	35,297	0
EX80 - Capital	1,200,235	862,405	862,405	0
Total	1,414,938	897,702	897,702	0
<u>2300.300.9300 - Fire Impact Fees Program:</u>				
EX80 - Capital	0	583,845	583,845	1,155,000
Total	0	583,845	583,845	1,155,000
<u>2300.720.9300 - Water Impact Fees Program:</u>				
EX80 - Capital	0	0	0	450,000
EX96 - Operating Transfers Out	2,283,485	5,267,441	5,267,441	0
Total	2,283,485	5,267,441	5,267,441	450,000
<u>2300.730.9300 - Wastewater Impact Fees Program:</u>				
EX80 - Capital	0	900,000	900,000	338,000
EX96 - Operating Transfers Out	792,421	2,565,278	2,565,278	0
Total	792,421	3,465,278	3,465,278	338,000
Budget Total	\$ 4,490,844	\$ 10,214,266	\$ 10,214,266	\$ 1,943,000

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Drug Law Enforcement Fund (2930)

The Drug Law Enforcement Fund accounts for drug law enforcement grant funds received from the U.S. Department of Justice, passed through the State of Arkansas, in association with Washington County; the Cities of Springdale, Prairie Grove, Lincoln, Farmington, Greenland, Goshen, and West Fork; and the Fourth Judicial Prosecuting Attorney. The amounts indicated for 2024 are estimates of the remaining 2023 award. New awards are granted to the City throughout the fiscal year.

Drug Law Enforcement Fund Revenue Sources



City of Fayetteville, Arkansas
2024 Operating Budget
Drug Law Enforcement Fund (2930)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Drug Enforcement Grant	\$ 407,288	\$ 418,472	\$ 419,972	\$ 404,619
Fines & Forfeitures	32,119	111,472	111,472	0
Transfer from General	207,354	233,000	233,000	383,510
Other	488	0	719	871
Total Revenues	<u>647,249</u>	<u>762,944</u>	<u>765,163</u>	<u>789,000</u>
Expenses:				
Drug Enforcement	620,576	818,547	818,547	815,000
Total Expenses	<u>620,576</u>	<u>818,547</u>	<u>818,547</u>	<u>815,000</u>
Income / (Loss)	\$ <u>26,673</u>	\$ <u>(55,603)</u>	\$ <u>(53,384)</u>	\$ <u>(26,000)</u>
Total Budget	\$ <u>620,576</u>	\$ <u>818,547</u>	\$ <u>818,547</u>	\$ <u>815,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 171,330	\$ 198,003	\$ 198,003	\$ 144,619
Income / (Loss)	26,673	(55,603)	(53,384)	(26,000)
Ending Undesignated Fund Balance	<u>\$ 198,003</u>	<u>\$ 142,400</u>	<u>\$ 144,619</u>	<u>\$ 118,619</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Drug Law Enforcement Fund (2930)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2930.200.2960 - Drug Enforcement Program:</u>				
EX10 - Personnel Services	327,868	356,401	356,401	543,051
EX20 - Materials & Supplies	8,923	15,000	15,000	0
EX30 - Services and Charges	283,785	332,974	332,974	263,549
EX80 - Capital	0	114,172	114,172	8,400
Total	620,576	818,547	818,547	815,000
Budget Total	\$ 620,576	\$ 818,547	\$ 818,547	\$ 815,000

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TIF Bond Fund (3370)

The Tax Increment Financing (TIF) Bond Fund accounts for the accumulation of resources and the payment of bond debt incurred for TIF capital project expenditures which occurred in 2005.

City of Fayetteville, Arkansas
2024 Operating Budget
TIF Bond Fund (3370)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Property Taxes	\$ 449,627	\$ 460,000	\$ 472,000	\$ 519,000
Investment Earnings	3,196	0	8,000	8,000
Total Revenues	<u>452,823</u>	<u>460,000</u>	<u>480,000</u>	<u>527,000</u>
Expenses:				
Principal Payment	154,000	200,000	200,000	200,000
Interest Expense	269,662	317,917	317,917	311,000
Professional Services	1,647	7,000	7,000	7,000
Paying Agent Fees	3,690	9,000	9,000	9,000
Total Expenses	<u>428,999</u>	<u>533,917</u>	<u>533,917</u>	<u>527,000</u>
Income / (Loss)	\$ <u>23,824</u>	\$ <u>(73,917)</u>	\$ <u>(53,917)</u>	\$ <u>0</u>
Total Budget	\$ <u>428,998</u>	\$ <u>533,917</u>	\$ <u>533,917</u>	\$ <u>527,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 417,416	\$ 441,240	\$ 441,240	\$ 387,323
Income / (Loss)	23,824	(73,917)	(53,917)	0
Ending Undesignated Fund Balance	<u>\$ 441,240</u>	<u>\$ 367,323</u>	<u>\$ 387,323</u>	<u>\$ 387,323</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
TIF Bond Fund (3370)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>3370.900.9370 - TIF Bonds Expense Program:</u>				
EX30 - Services and Charges	\$ 1,647	\$ 7,000	\$ 7,000	\$ 7,000
EX50 - Debt Service	427,352	526,917	526,917	520,000
Total	428,998	533,917	533,917	527,000
Budget Total	\$ 428,998	\$ 533,917	\$ 533,917	\$ 527,000

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Parking Deck Bonds Fund (3380)

The Parking Deck Bonds Fund accounts for the accumulation of resources and the payment of bond debt incurred for the City's Spring Street municipal parking deck facility. Necessary funds to meet these obligations are transferred from the Parking Fund.

City of Fayetteville, Arkansas
2024 Operating Budget
Parking Deck Bonds Fund (3380)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Transfer from Parking	\$ 385,547	\$ 384,000	\$ 384,000	\$ 384,000
Interest Income	4,382	0	16,000	0
Total Revenues	<u>389,929</u>	<u>384,000</u>	<u>400,000</u>	<u>384,000</u>
Expenses:				
Principal Payment	235,000	240,000	240,000	245,000
Interest Expense	145,205	139,285	139,285	134,000
Paying Agent Fees	2,625	4,715	4,715	5,000
Total Expenses	<u>382,830</u>	<u>384,000</u>	<u>384,000</u>	<u>384,000</u>
Income / (Loss)	\$ <u>7,099</u>	\$ <u>0</u>	\$ <u>16,000</u>	\$ <u>0</u>
Total Budget	\$ <u>382,830</u>	\$ <u>384,000</u>	\$ <u>384,000</u>	\$ <u>384,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 339,460	\$ 346,559	\$ 346,559	\$ 362,559
Income / (Loss)	7,099	0	16,000	0
Ending Undesignated Fund Balance	<u>\$ 346,559</u>	<u>\$ 346,559</u>	<u>\$ 362,559</u>	<u>\$ 362,559</u>

City of Fayetteville, Arkansas
 2024 Operating Budget (Category Summary)
 Parking Deck Bonds Fund (3380)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>3380.900.9380 - Parking Deck Bond Expense Program:</u>				
EX50 - Debt Service	\$ 382,830	\$ 384,000	\$ 384,000	\$ 384,000
Total	382,830	384,000	384,000	384,000
Budget Total	\$ 382,830	\$ 384,000	\$ 384,000	\$ 384,000

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HMR 2014 Bond Debt Service Fund (3390)

The HMR 2014 Tax Bond Debt Service Fund accounts for the amount dedicated to principal and interest payments required to service the 2014 HMR Bond Issue.

City of Fayetteville, Arkansas
2024 Operating Budget
HMR Tax Bonds 2014 Fund (3390)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Contribution from Advertising/Promotion	\$ 701,265	\$ 702,000	\$ 698,000	\$ 707,000
Investment Earnings	3,595	0	14,000	0
Total Revenues	<u>704,860</u>	<u>702,000</u>	<u>712,000</u>	<u>707,000</u>
Expenses:				
Principal Payment	345,000	355,000	355,000	370,000
Interest Expense	353,888	343,538	343,538	332,888
Paying Agent Fees	2,600	3,462	3,462	4,112
Total Expenses	<u>701,488</u>	<u>702,000</u>	<u>702,000</u>	<u>707,000</u>
Income / (Loss)	\$ <u>3,372</u>	\$ <u>0</u>	\$ <u>10,000</u>	\$ <u>0</u>
Total Budget	\$ <u>701,488</u>	\$ <u>702,000</u>	\$ <u>702,000</u>	\$ <u>707,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 118,056	\$ 121,428	\$ 121,428	\$ 131,428
Income / (Loss)	3,372	0	10,000	0
Ending Undesignated Fund Balance	<u>\$ 121,428</u>	<u>\$ 121,428</u>	<u>\$ 131,428</u>	<u>\$ 131,428</u>

City of Fayetteville, Arkansas
 2024 Operating Budget (Category Summary)
 HMR Tax Bonds 2014 Fund (3390)

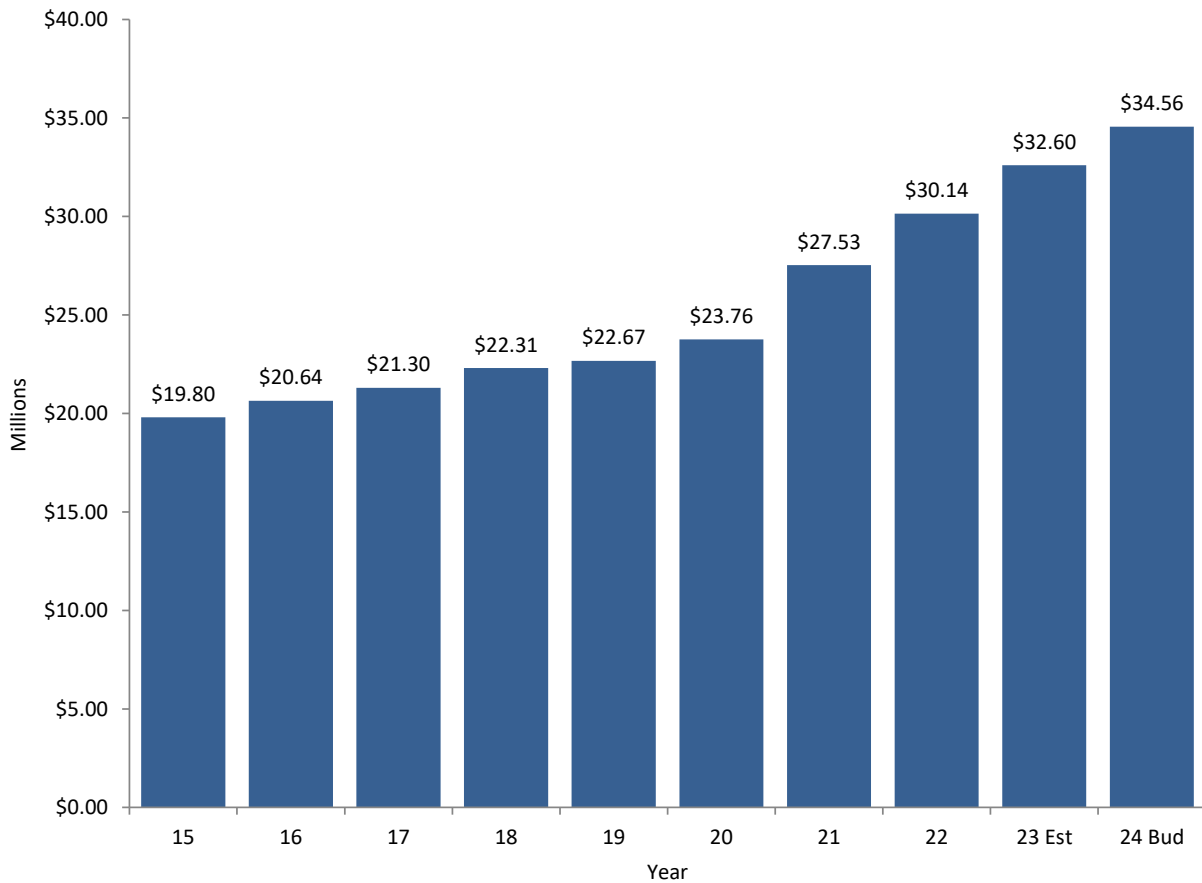
	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>3390.900.9390 - HMR 2014 Bond Debt Service Program:</u>				
EX50 - Debt Service	\$ 701,488	\$ 702,000	\$ 702,000	\$ 707,000
Total	701,488	702,000	702,000	707,000
Budget Total	\$ 701,488	\$ 702,000	\$ 702,000	\$ 707,000

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Sales Tax Bond Fund - 2019 Authorized (3440)

The Sales Tax Bond Fund accounts for the accumulation of resources and the payment of bond debt incurred for street improvements, trail system improvements, drainage improvements, parks system improvements, City facilities improvements, arts corridor improvements, police facilities improvements, firefighting facilities improvements, and economic development projects.

Sales Tax Bond (1.00%) Sales Tax Revenue



City of Fayetteville, Arkansas
2024 Operating Budget
Sales Tax Bond Fund (3440)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Sales Tax - City	\$ 30,142,529	\$ 29,915,000	\$ 32,599,000	\$ 34,555,000
Proceeds from Bond Sales	1,989	0	0	0
Investment Earnings	133,149	0	529,000	0
Total Revenues	<u>30,277,667</u>	<u>29,915,000</u>	<u>33,128,000</u>	<u>34,555,000</u>
Expenses:				
Principal Payment	26,195,000	25,335,824	25,335,824	30,546,326
Interest Expense	3,444,254	4,554,176	4,554,176	3,978,674
Professional Services	0	5,000	5,000	5,000
Paying Agent Fees	20,068	20,000	20,000	25,000
Total Expenses	<u>29,659,322</u>	<u>29,915,000</u>	<u>29,915,000</u>	<u>34,555,000</u>
Income / (Loss)	\$ <u>618,345</u>	\$ <u>0</u>	\$ <u>3,213,000</u>	\$ <u>0</u>
Total Budget	\$ <u>29,659,323</u>	\$ <u>29,915,000</u>	\$ <u>29,915,000</u>	\$ <u>34,555,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 8,930,407	\$ 9,548,752	\$ 9,548,752	\$ 12,761,752
Income / (Loss)	618,345	0	3,213,000	0
Ending Undesignated Fund Balance	<u>\$ 9,548,752</u>	<u>\$ 9,548,752</u>	<u>\$ 12,761,752</u>	<u>\$ 12,761,752</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Sales Tax Bond Fund (3440)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>3440.900.9440 - Sales Tax Bonds - Expense Program:</u>				
EX30 - Services and Charges	0	5,000	5,000	5,000
EX50 - Debt Service	29,659,323	29,910,000	29,910,000	34,550,000
Total	29,659,323	29,915,000	29,915,000	34,555,000
Budget Total	\$ 29,659,323	\$ 29,915,000	\$ 29,915,000	\$ 34,555,000

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Library Expansion Bond Fund (3450)

The Library Expansion Bond Fund accounts for the amount dedicated to principal and interest payments required to service the 2017 Library Bond Issue. Funds for these debt service payments are generated by a property tax approved by the voters in 2016.

City of Fayetteville, Arkansas
2024 Operating Budget
Library Bonds 2017 Fund (3450)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Contribution - Library Board	\$ 2,238,871	\$ 2,424,000	\$ 2,424,000	\$ 2,809,000
Investment Earnings	25,103	0	60,000	0
Transfer from Library Construction	58,348	0	0	0
Total Revenues	<u>2,322,322</u>	<u>2,424,000</u>	<u>2,484,000</u>	<u>2,809,000</u>
Expenses:				
Principal Payment	1,380,000	1,660,000	1,660,000	2,001,894
Interest Expense	771,008	760,105	760,105	802,106
Paying Agent Fees	3,805	3,895	3,895	5,000
Total Expenses	<u>2,154,813</u>	<u>2,424,000</u>	<u>2,424,000</u>	<u>2,809,000</u>
Income / (Loss)	\$ <u>167,509</u>	\$ <u>0</u>	\$ <u>60,000</u>	\$ <u>0</u>
Total Budget	\$ <u>2,154,813</u>	\$ <u>2,424,000</u>	\$ <u>2,424,000</u>	\$ <u>2,809,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 2,298,285	\$ 2,465,794	\$ 2,465,794	\$ 2,525,794
Income / (Loss)	167,509	0	60,000	0
Ending Undesignated Fund Balance	<u>\$ 2,465,794</u>	<u>\$ 2,465,794</u>	<u>\$ 2,525,794</u>	<u>\$ 2,525,794</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Library Bonds 2017 Fund (3450)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>3450.800.9450 - Library Bond Program:</u>				
EX50 - Debt Service	\$ 2,154,813	\$ 2,424,000	\$ 2,424,000	\$ 2,809,000
Total	2,154,813	2,424,000	2,424,000	2,809,000
Budget Total	\$ 2,154,813	\$ 2,424,000	\$ 2,424,000	\$ 2,809,000

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Library Expansion Construction Fund (4150)

The Library Expansion Construction Fund accounted for the bond proceeds issued to pay a portion of the cost of the 80,000 square foot expansion of the current library that includes a youth services department twice the size of the existing space, a multipurpose auditorium with a 700-800 person seating capacity, new teen service space, digital and robotics maker space, a new genealogy, state and local history research center, and a small business center, as well as additional space for traditional print and media materials.

This fund is closed and is shown for comparative purposes only.

City of Fayetteville, Arkansas
2024 Operating Budget
Library Construction Fund (4150)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Interest Income	\$ 1	\$ 0	\$ 0	\$ 0
Total Revenues	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>
Expenses:				
Transfer to Library Bonds	58,348	0	0	0
Library Improvements	<u>1,700</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenses	<u>60,048</u>	<u>0</u>	<u>0</u>	<u>0</u>
Income / (Loss)	\$ <u>(60,047)</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
Total Budget	\$ <u>60,048</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 60,047	\$ 0	\$ 0	\$ 0
Income / (Loss)	<u>(60,047)</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Undesignated Fund Balance	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>

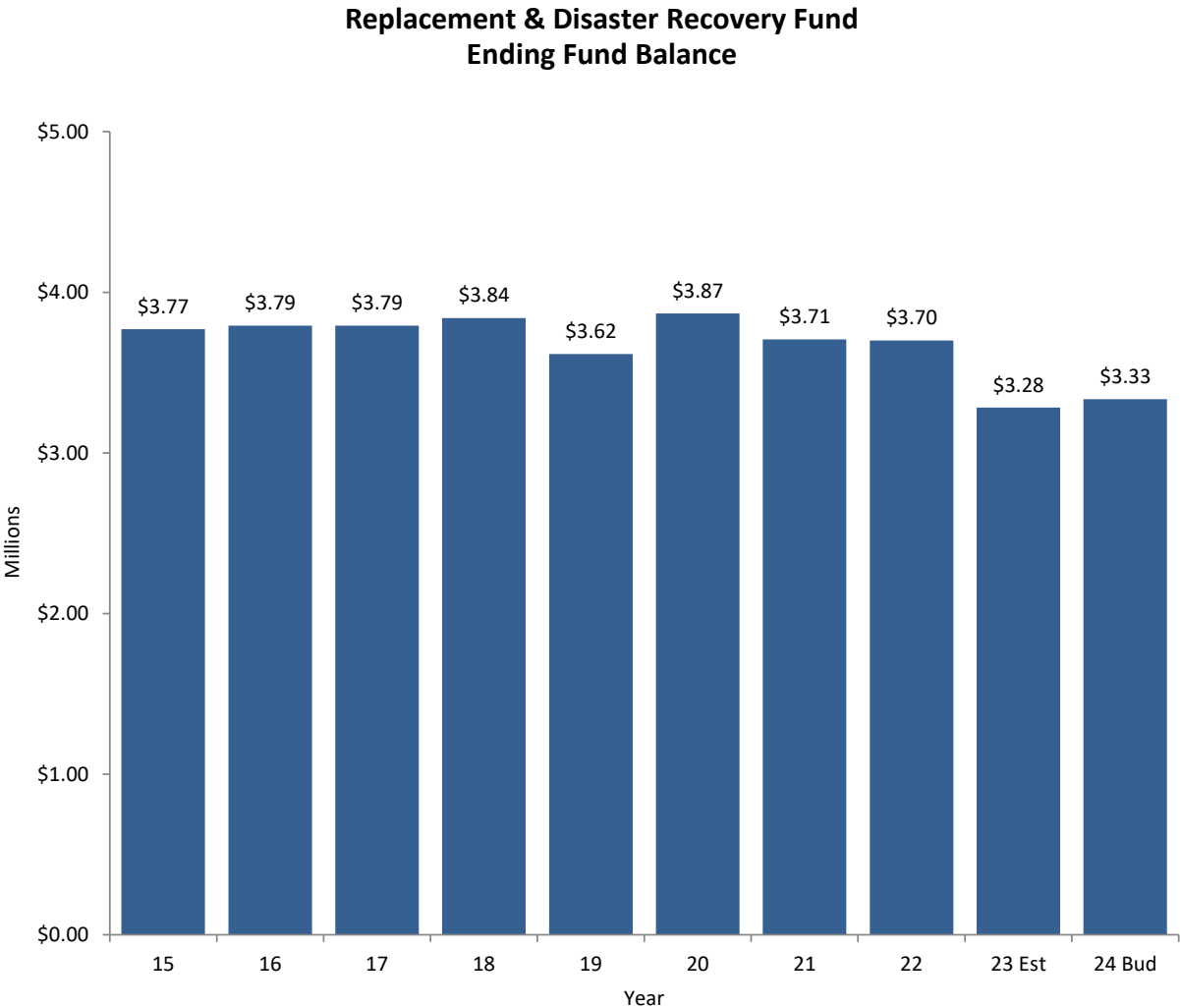
City of Fayetteville, Arkansas
 2024 Operating Budget (Category Summary)
 Library Construction Fund (4150)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4150.800.9150 - Library Construction Project Program:</u>				
EX30 - Services and Charges	1,700	0	0	0
EX96 - Operating Transfers Out	58,348	0	0	0
Total	60,048	0	0	0
Budget Total	\$ 60,048	\$ 0	\$ 0	\$ 0

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Replacement & Disaster Recovery Fund (4270)

The Replacement & Disaster Recovery Fund accounts for general government monies accumulated and used for the purchase of equipment (primarily copiers) and in certain instances qualifying vehicle expansions. By policy, the fund also attempts to maintain a minimum reserve of \$3 million dollars for disaster recovery.



City of Fayetteville, Arkansas
2024 Operating Budget
Replacement & Disaster Recovery Fund (4270)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Intergovernmental (Grants)	\$ 37,019	\$ 0	\$ 0	\$ 0
Replacement Copier Revenue	36,044	33,000	37,000	37,000
Investment Earnings	(70,873)	12,000	53,000	56,000
Other	680	0	0	0
Total Revenues	<u>2,870</u>	<u>45,000</u>	<u>90,000</u>	<u>93,000</u>
Expenses:				
Audit Expense	2,200	2,200	2,200	2,200
Replacement & Disaster Recovery (Other)	0	84,135	84,135	0
FEMA Disaster Projects	0	148,354	148,354	0
Fixed Assets	0	191,551	191,551	37,800
COVID-19 Direct Expenses	5,712	31,477	31,477	0
COVID-19 Mask Program	0	14,501	14,501	0
COVID-19 City Board of Health	1,500	35,210	35,210	0
Total Expenses	<u>9,412</u>	<u>507,428</u>	<u>507,428</u>	<u>40,000</u>
Income / (Loss)	\$ <u>(6,542)</u>	\$ <u>(462,428)</u>	\$ <u>(417,428)</u>	\$ <u>53,000</u>
Total Budget	\$ <u>9,412</u>	\$ <u>507,428</u>	\$ <u>507,428</u>	\$ <u>40,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 3,705,803	\$ 3,699,261	\$ 3,699,261	\$ 3,281,833
Income / (Loss)	(6,542)	(462,428)	(417,428)	53,000
Ending Undesignated Fund Balance	<u>\$ 3,699,261</u>	<u>\$ 3,236,833</u>	<u>\$ 3,281,833</u>	<u>\$ 3,334,833</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Replacement & Disaster Recovery Fund (4270)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4270.900.9270 - Replacement Fund Expense Program:</u>				
EX20 - Materials & Supplies	0	79,120	79,120	0
EX30 - Services and Charges	2,200	2,200	2,200	2,200
EX40 - Maintenance	0	5,015	5,015	0
EX80 - Capital	0	191,551	191,551	37,800
Total	2,200	277,886	277,886	40,000
<u>4270.900.9280 - FEMA Disaster Projects Program:</u>				
EX30 - Services and Charges	0	23,911	23,911	0
EX40 - Maintenance	0	124,443	124,443	0
Total	0	148,354	148,354	0
<u>4270.900.9290 - COVID-19 Direct Expenses Program:</u>				
EX20 - Materials & Supplies	5,712	24,821	24,821	0
EX30 - Services and Charges	0	6,656	6,656	0
Total	5,712	31,477	31,477	0
<u>4270.900.9291 - COVID-19 Mask Program Program:</u>				
EX20 - Materials & Supplies	0	5,775	5,775	0
EX30 - Services and Charges	0	8,726	8,726	0
Total	0	14,501	14,501	0
<u>4270.900.9292 - COVID-19 City Board of Health Program:</u>				
EX20 - Materials & Supplies	0	8,636	8,636	0
EX30 - Services and Charges	1,500	26,574	26,574	0
Total	1,500	35,210	35,210	0
Budget Total	\$ 9,412	\$ 507,428	\$ 507,428	\$ 40,000

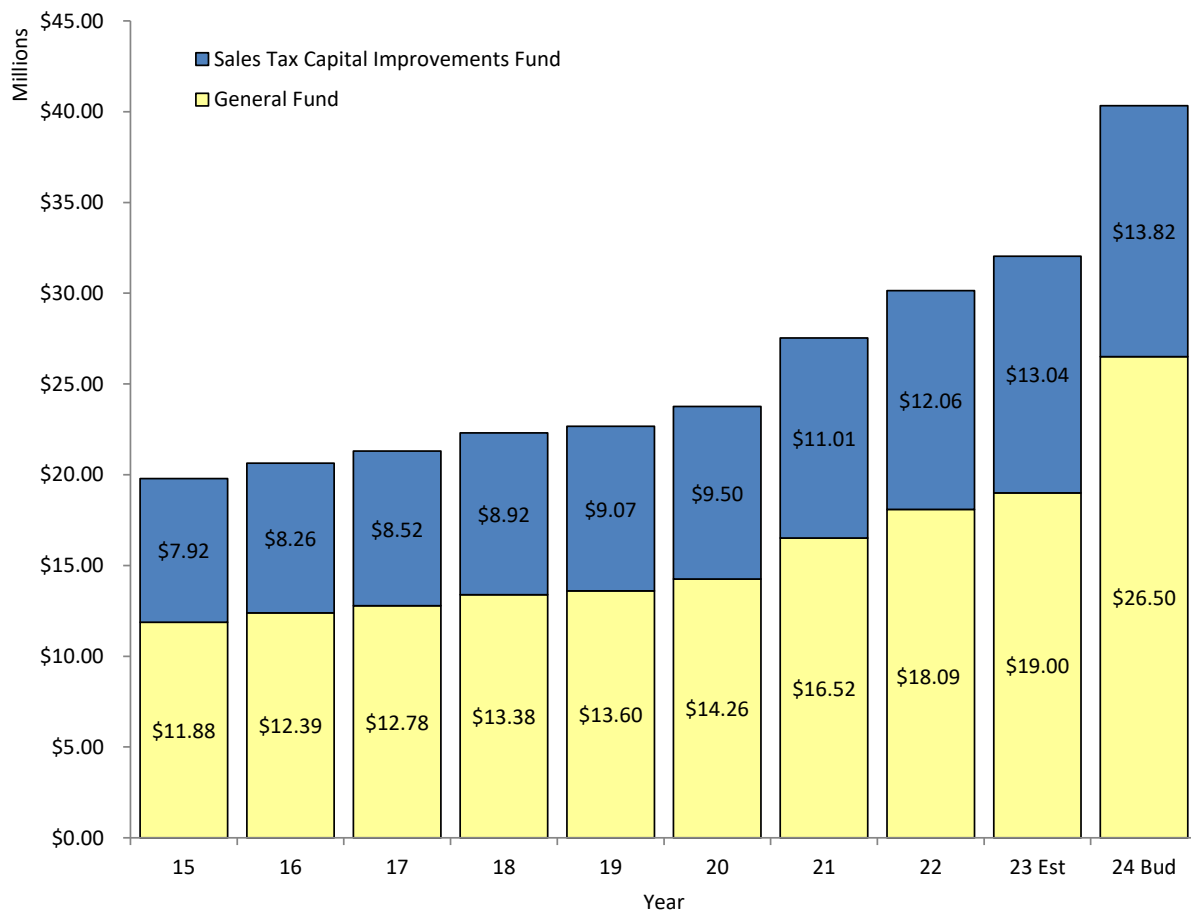
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Sales Tax Capital Improvements Fund (4470)

The Sales Tax Capital Improvements Fund accounts for the revenue and expenditures of the City's sales and use tax which is used for acquisition and improvement projects, as well as equipment replacements and additions that are included in the City's Five-Year Capital Improvements Program. The \$14,061,000 in planned expenditures for 2024 provides for \$14,050,000 in capital improvements. There is \$11,000 allocated in this fund for audit costs. Many project allocations in this fund represent multiyear completion or fund accumulation programs which span several years. Therefore, large balances are reappropriated each year.

The capital portion of City Sales Tax revenue for 2024 is expected to be \$782,000 over 2023 estimated collections. This is a increase of 6% compared to 2023.

Distribution of 1% City Sales Tax



City of Fayetteville, Arkansas
2024 Operating Budget
Sales Tax Capital Improvements Fund (4470)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Sales Tax - City	\$ 12,057,012	\$ 11,966,000	\$ 13,040,000	\$ 13,822,000
Intergovernmental (Grants)	2,875,581	2,241,487	1,841,487	0
Charges for Services	16,304	1,918,199	1,918,199	0
Sidewalk Fees	50,144	0	24,500	0
Investment Earnings	(627,539)	42,000	218,000	226,000
Other	97,330	10,000	18,000	13,000
Transfer from General (Energy Savings Contract)	3,198,937	0	0	0
Transfer from Energy Block Grant	224,733	0	0	0
Total Revenues	<u>17,892,502</u>	<u>16,177,686</u>	<u>17,060,186</u>	<u>14,061,000</u>
Expenses:				
Audit Expense	10,000	10,000	10,000	11,000
Bridge & Drainage Improvements	351,214	1,198,552	1,198,552	725,000
Facilities Improvements	766,275	2,623,295	2,623,295	1,318,000
Fire Improvements	558,406	1,376,010	1,376,010	585,000
Information Technology Improvements	1,065,581	1,689,284	1,689,284	703,000
Library Improvements	982,000	1,469,000	1,469,000	806,000
Other Capital Improvements	831,344	3,050,601	3,050,601	1,230,000
Parks & Recreation Improvements	685,415	768,829	768,829	1,300,000
Police Improvements	2,446,738	2,998,328	2,998,328	1,404,000
Street Improvements	346,490	765,957	765,957	100,000
Sustainability Improvements	358,567	3,300,513	3,300,513	0
Trail Improvements	1,670,604	2,232,656	2,232,656	1,500,000
Transportation Bond Street Improvements	3,936,709	1,468,832	1,468,832	0
Transportation Improvements	3,412,574	6,074,249	6,074,249	3,297,000
Transfer to Shop	979,142	931,618	931,618	1,082,000
Total Expenses	<u>18,401,059</u>	<u>29,957,724</u>	<u>29,957,724</u>	<u>14,061,000</u>
Income / (Loss)	\$ <u>(508,557)</u>	\$ <u>(13,780,038)</u>	\$ <u>(12,897,538)</u>	\$ <u>0</u>
Total Budget	\$ <u>18,401,058</u>	\$ <u>29,957,724</u>	\$ <u>29,957,724</u>	\$ <u>14,061,000</u>

FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 15,864,406	\$ 15,355,849	\$ 15,355,849	\$ 2,458,311
Income / (Loss)	(508,557)	(13,780,038)	(12,897,538)	0
Ending Undesignated Fund Balance	<u>\$ 15,355,849</u>	<u>\$ 1,575,811</u>	<u>\$ 2,458,311</u>	<u>\$ 2,458,311</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Sales Tax Capital Improvements Fund (4470)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4470.060.8900 - Media Services, Other Capital Improvements:</u>				
EX20 - Materials & Supplies	79,691	124,762	124,762	125,000
EX30 - Services and Charges	775	5,925	5,925	0
EX40 - Maintenance	0	9,931	9,931	0
EX80 - Capital	0	13,476	13,476	0
Total	80,466	154,094	154,094	125,000
<u>4470.080.8080 - Library Improvements:</u>				
EX70 - Transfers to Outside Entities	982,000	1,469,000	1,469,000	806,000
Total	982,000	1,469,000	1,469,000	806,000
<u>4470.090.8900 - Miscellaneous, Other Capital Improvements:</u>				
EX20 - Materials & Supplies	65,350	251,268	251,268	30,000
EX30 - Services and Charges	447,446	1,370,820	1,370,820	400,000
EX40 - Maintenance	36,721	699,741	699,741	425,000
EX80 - Capital	173,217	8,362	8,362	100,000
Total	722,734	2,330,191	2,330,191	955,000
<u>4470.133.8900 - Budget & Information Management, Other Capital Improvements:</u>				
EX20 - Materials & Supplies	0	47,360	47,360	0
EX30 - Services and Charges	185	83,814	83,814	0
EX80 - Capital	0	53,438	53,438	0
Total	185	184,612	184,612	0
<u>4470.140.8900 - Facilities Management, Other Capital Improvements:</u>				
EX20 - Materials & Supplies	0	219	219	0
EX30 - Services and Charges	11,274	279,463	279,463	70,000
EX40 - Maintenance	755,001	883,051	883,051	598,000
EX80 - Capital	0	1,460,562	1,460,562	650,000
Total	766,275	2,623,295	2,623,295	1,318,000
<u>4470.170.8170 - Information Technology Imprvs:</u>				
EX20 - Materials & Supplies	529,533	765,978	765,978	503,000
EX30 - Services and Charges	132,375	517,401	517,401	25,000
EX40 - Maintenance	21,785	31	31	0
EX80 - Capital	381,889	405,874	405,874	175,000
Total	1,065,581	1,689,284	1,689,284	703,000

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Sales Tax Capital Improvements Fund (4470)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4470.200.8200 - Police Improvements:</u>				
EX20 - Materials & Supplies	1,336,896	1,879,143	1,879,143	1,081,000
EX30 - Services and Charges	213,699	82,129	82,129	0
EX40 - Maintenance	104,421	37,338	37,338	70,000
EX80 - Capital	791,721	999,718	999,718	253,000
EX96 - Operating Transfers Out	72,392	120,000	120,000	110,000
Total	2,519,130	3,118,328	3,118,328	1,514,000
<u>4470.300.8300 - Fire Improvements:</u>				
EX20 - Materials & Supplies	44,722	411,003	411,003	185,000
EX30 - Services and Charges	0	2,500	2,500	0
EX40 - Maintenance	72,271	567,387	567,387	100,000
EX80 - Capital	441,412	395,120	395,120	300,000
EX96 - Operating Transfers Out	700,000	708,368	708,368	972,000
Total	1,258,406	2,084,378	2,084,378	1,557,000
<u>4470.410.8410 - Transportation Improvements:</u>				
EX20 - Materials & Supplies	147,759	300,352	300,352	0
EX30 - Services and Charges	746,713	1,228,534	1,228,534	0
EX39 - Cost Allocation	608,129	817,297	817,297	0
EX40 - Maintenance	1,821,853	2,312,696	2,312,696	2,150,000
EX80 - Capital	88,120	1,415,370	1,415,370	1,147,000
Total	3,412,574	6,074,249	6,074,249	3,297,000
<u>4470.520.8520 - Parks & Recreation Improvements:</u>				
EX20 - Materials & Supplies	38,347	238,891	238,891	0
EX30 - Services and Charges	184,706	152,592	152,592	255,000
EX39 - Cost Allocation	10,266	7,364	7,364	0
EX40 - Maintenance	16,806	7,173	7,173	0
EX80 - Capital	435,289	362,809	362,809	150,000
Total	685,415	768,829	768,829	405,000
<u>4470.521.8520 - Parks & Recreation Improvements:</u>				
EX30 - Services and Charges	0	0	0	325,000
EX40 - Maintenance	0	0	0	400,000
EX80 - Capital	0	0	0	170,000
Total	0	0	0	895,000

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Sales Tax Capital Improvements Fund (4470)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4470.620.8900 - Development Services, Other Capital Improvements:</u>				
EX30 - Services and Charges	27,236	218,872	218,872	0
Total	27,236	218,872	218,872	0
<u>4470.621.8810 - Bridge & Drainage Improvements:</u>				
EX20 - Materials & Supplies	0	800	800	0
EX30 - Services and Charges	281,426	462,382	462,382	0
EX40 - Maintenance	12,189	184,112	184,112	50,000
EX80 - Capital	57,598	551,258	551,258	675,000
Total	351,214	1,198,552	1,198,552	725,000
<u>4470.631.8900 - Sustainability & Resilience, Other Capital Improvements:</u>				
EX80 - Capital	358,567	3,300,513	3,300,513	0
Total	358,567	3,300,513	3,300,513	0
<u>4470.671.8900 - Animal Services, Other Capital Improvements:</u>				
EX40 - Maintenance	0	117,180	117,180	0
Total	0	117,180	117,180	0
<u>4470.800.8820 - Street Improvements:</u>				
EX30 - Services and Charges	43,328	50,171	50,171	0
EX80 - Capital	303,162	715,786	715,786	100,000
Total	346,490	765,957	765,957	100,000
<u>4470.800.8830 - Trail Improvements:</u>				
EX20 - Materials & Supplies	48,190	88,364	88,364	0
EX30 - Services and Charges	444,745	630,767	630,767	0
EX39 - Cost Allocation	265,967	255,114	255,114	0
EX40 - Maintenance	132,732	202,952	202,952	0
EX80 - Capital	778,971	1,055,459	1,055,459	1,500,000
Total	1,670,604	2,232,656	2,232,656	1,500,000
<u>4470.800.8835 - Transportation Bond Street Impr:</u>				
EX30 - Services and Charges	37,425	1,286	1,286	0
EX80 - Capital	3,899,284	1,467,546	1,467,546	0
Total	3,936,709	1,468,832	1,468,832	0

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Sales Tax Capital Improvements Fund (4470)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4470.800.8900 - Non Departmental, Other Capital Improvements:</u>				
EX20 - Materials & Supplies	723	4,652	4,652	150,000
EX30 - Services and Charges	10,000	45,000	45,000	11,000
EX80 - Capital	0	6,000	6,000	0
EX96 - Operating Transfers Out	206,750	103,250	103,250	0
Total	217,473	158,902	158,902	161,000
Budget Total	\$ 18,401,058	\$ 29,957,724	\$ 29,957,724	\$ 14,061,000

City of Fayetteville
2024 Capital Budget
Sales Tax Capital Improvement Fund

Funding Source / Category / Division	2024 CIP	2024 BUDGET	CHANGE
<u>Bridge & Drainage Improvements</u>			
Other Drainage/Bridge Improvements	220,000	220,000	0
Stormwater Quality Management	180,000	180,000	0
Brookbury Stream Restoration	275,000	275,000	0
	<u>675,000</u>	<u>675,000</u>	<u>0</u>
<u>Facility Improvements</u>			
Building Improvements	350,000	350,000	0
Building Impr - White Hangar & Old Terminal	40,000	40,000	0
Building Impr - Town Center	70,000	70,000	0
Building Impr - Senior Center	40,000	40,000	0
Downtown Campus Renovation	650,000	650,000	0
Animal Services - Boiler Replacement	38,000	38,000	0
Animal Services - Generator Purchase	20,000	20,000	0
ADA Assessment of City-Owned Facilities	30,000	30,000	0
	<u>1,238,000</u>	<u>1,238,000</u>	<u>0</u>
<u>Fire Improvements</u>			
Fire Apparatus Replacements	972,000	972,000	0
Fire Mobile Radios	300,000	300,000	0
Fire Facility Maintenance	100,000	100,000	0
Firefighter Safety Equipment	100,000	100,000	0
Fire Technology Equipment Replacements	85,000	85,000	0
	<u>1,557,000</u>	<u>1,557,000</u>	<u>0</u>
<u>Information Technology Improvements</u>			
Technology Equipment Replacement	120,000	120,000	0
Storage Area Network (SAN)	175,000	175,000	0
Local Area Network (LAN) Upgrades	95,000	95,000	0
Video Security Cameras	25,000	25,000	0
Fiber Optic Cable	110,000	0	(110,000)
IT Enterprise Application Improvements	55,000	165,000	110,000
Geographic Information System (GIS)	40,000	40,000	0
Public Reporting Dashboard	36,000	36,000	0
Cyber Security	25,000	25,000	0
Telecommunication Systems Upgrades	22,000	22,000	0
	<u>703,000</u>	<u>703,000</u>	<u>0</u>
<u>Library Improvements</u>			
Library Materials Purchases	654,000	654,000	0
Library Technology Equipment Replacements	152,000	152,000	0
	<u>806,000</u>	<u>806,000</u>	<u>0</u>
<u>Media Services Improvements</u>			
Television Center Equipment	70,000	70,000	0
Digital Signage Implementation	20,000	20,000	0
City Hall Room AV Maintenance	35,000	35,000	0
	<u>125,000</u>	<u>125,000</u>	<u>0</u>
<u>Other Capital Improvements</u>			
Accounting & Audit			
Time and Attendance Software	150,000	150,000	0
Audit Expense	11,000	11,000	0
City Clerk			
City Clerk Document & Records Management	5,000	5,000	0
Facilities Management			
Woolsey Homestead Historic Restoration	200,000	200,000	0
Apple (Porter) Warehouse Restoration	225,000	225,000	0
7-Hills Walker Family Residential Facility	40,000	40,000	0

City of Fayetteville
2024 Capital Budget
Sales Tax Capital Improvement Fund

<u>Funding Source / Category / Division</u>	<u>2024 CIP</u>	<u>2024 BUDGET</u>	<u>CHANGE</u>
<u>Human Resources</u>			
City Gym Improvements	25,000	25,000	0
<u>Long Range Planning</u>			
Downtown Master Plan	250,000	250,000	0
<u>Miscellaneous (090)</u>			
Green Space Preservation	0	100,000	100,000
<u>Sustainability & Resilience</u>			
Building Efficiency Improvements	40,000	40,000	0
Climate Resiliency	50,000	50,000	0
PD Shooting Range Decommissioning	100,000	100,000	0
	<u>1,096,000</u>	<u>1,196,000</u>	<u>100,000</u>
<u>Parks & Recreation Improvements</u>			
Forestry and Outreach	150,000	150,000	0
Public Art Commission	155,000	155,000	0
Aquatic Facility Feasibility Study	100,000	100,000	0
Parks Maintenance and Improvements	200,000	200,000	0
Trash Removal - Unsanctioned Camps	300,000	300,000	0
Parks Maintenance Office & Shop Renovation	200,000	200,000	0
Parks Paving Improvements	120,000	120,000	0
Natural Resources Management	20,000	20,000	0
Parks Safety and ADA	30,000	30,000	0
Lights of the Ozarks	25,000	25,000	0
	<u>1,300,000</u>	<u>1,300,000</u>	<u>0</u>
<u>Police Improvements</u>			
Police Public Safety Equipment	430,000	430,000	0
Police Technology Improvements	421,000	421,000	0
Police Unmarked Vehicle Replacements	175,000	175,000	0
Police Weapons Replacement	90,000	90,000	0
Police Ballistic Protection Replacement	35,000	35,000	0
Police Marked Vehicle Expansion	110,000	110,000	0
Police Facility Improvements	70,000	70,000	0
Police Specialized Equipment	60,000	60,000	0
Police Firing Range Improvements	50,000	50,000	0
Police K9 Replacement	25,000	25,000	0
Police Equipment Replacement	10,000	10,000	0
Police Employee Gym Equipment	10,000	10,000	0
Central Dispatch Improvements	28,000	28,000	0
	<u>1,514,000</u>	<u>1,514,000</u>	<u>0</u>
<u>Street Improvements</u>			
Cost Share / ROW / Intersection / Street Calming	100,000	100,000	0
	<u>100,000</u>	<u>100,000</u>	<u>0</u>
<u>Trail Improvements</u>			
Trail Development	1,500,000	1,500,000	0
	<u>1,500,000</u>	<u>1,500,000</u>	<u>0</u>
<u>Transportation Improvements</u>			
In-House Pavement Improvements	2,000,000	2,000,000	0
Sidewalk Improvements	750,000	1,105,000	355,000
Traffic Signal Improvements	150,000	150,000	0
Drainage Maintenance	50,000	50,000	0
Wireless Traffic Signal Control	42,000	42,000	0
	<u>2,992,000</u>	<u>3,347,000</u>	<u>355,000</u>
 Sales Tax Capital Improvements - Total	 <u>13,606,000</u>	 <u>14,061,000</u>	 <u>455,000</u>

2019 Bonds Program Grant Matching Fund (4601)

The 2019 Bond Program Grant Matching Fund was established to account for grant transactions which have matching amounts funded by either Phase I or Phase II of the bond programs.

City of Fayetteville, Arkansas
2024 Operating Budget
Bond Program Grant Matching Fund (4601)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Federal Grants - Capital	\$ 238,770	\$ 5,261,333	\$ 5,261,333	\$ 0
Commercial Grants	0	24,392	24,392	0
Total Revenues	<u>238,770</u>	<u>5,285,725</u>	<u>5,285,725</u>	<u>0</u>
Expenses:				
Midtown Corridor	0	24,392	24,392	0
Stream Restoration - EPA Grant	235,926	56,475	56,475	0
Commerce District Industrial Corridor	47,697	1,827,314	1,827,314	0
Arts Corridor Improvements	213,422	9,858	9,858	0
SLS Community - S Cato Springs	0	3,000,000	3,000,000	0
Total Expenses	<u>497,045</u>	<u>4,918,039</u>	<u>4,918,039</u>	<u>0</u>
Income / (Loss)	\$ <u>(258,275)</u>	\$ <u>367,686</u>	\$ <u>367,686</u>	\$ <u>0</u>
Total Budget	\$ <u>497,046</u>	\$ <u>4,918,039</u>	\$ <u>4,918,039</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ (109,411)	\$ (367,686)	\$ (367,686)	\$ 0
Income / (Loss)	(258,275)	367,686	367,686	0
Ending Undesignated Fund Balance	\$ <u>(367,686)</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Bond Program Grant Matching Fund (4601)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4601.860.7218 - Midtown Corridor:</u>				
EX80 - Capital	0	24,392	24,392	0
Total	0	24,392	24,392	0
<u>4601.860.7426 - Stream Restoration - EPA Grant:</u>				
EX80 - Capital	235,926	56,475	56,475	0
Total	235,926	56,475	56,475	0
<u>4601.860.7600 - Commerce Dist Industrial Coridor:</u>				
EX80 - Capital	47,697	1,827,314	1,827,314	0
Total	47,697	1,827,314	1,827,314	0
<u>4601.860.7650 - SLS Community - S Cato Springs:</u>				
EX80 - Capital	0	3,000,000	3,000,000	0
Total	0	3,000,000	3,000,000	0
<u>4601.860.7800 - Arts Corridor Improvements:</u>				
EX80 - Capital	213,422	9,858	9,858	0
Total	213,422	9,858	9,858	0
<u>Budget Total</u>	<u>\$ 497,046</u>	<u>\$ 4,918,039</u>	<u>\$ 4,918,039</u>	<u>\$ 0</u>

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Streets Project 2019 Bonds Fund (4602)

The Streets Project 2019 Bonds Fund (Phase I) accounts for the bond proceeds issued to finance all or a portion of the costs of right-of-way acquisition, design, construction, reconstruction, repair, resurfacing, straightening and width modification of certain City streets, which may include related sidewalk, traffic signal and control, lighting, curbing, guttering, bicycle lane, landscaping, drainage and safety improvements and related curbside pedestrian facilities such as bus pickup structures and concrete waiting pads.

The total approved authorization by the voters was \$73,925,000 for all bond phases. The par amount of bonds issued in Phase I is \$34,330,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Streets Project 2019 Bond Fund (4602)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ 179,260	\$ 312,834	\$ 312,834	\$ 0
Total Revenues	<u>179,260</u>	<u>312,834</u>	<u>312,834</u>	<u>0</u>
Expenses:				
Bond Administrative	33,249	29,631	29,631	0
Shiloh Drive/Fulbright Expressway	1,824,918	0	0	0
Zion Rd. Improvements	2,085,605	898,162	898,162	0
Sain Street Extension	306,420	57,678	57,678	0
Downtown Walkability, Phase 1	888,490	303,427	303,427	0
Maple Street Cycle Track	6,974	309	309	0
MLK Area Walkability Improvements	1,500	0	0	0
Midtown Corridor	3,777,423	1,997,091	1,997,091	0
Center St / Harmon Intersection	346,520	1,770,163	1,770,163	0
Futrall/Shiloh Gregg RR Xing	47,995	1,085,584	1,085,584	0
Hwy 71B Corridor	1,617,852	2,621,365	2,621,365	0
North St - Garland to Mission	126,855	46,450	46,450	0
Rolling Hills - College to Old Missouri	7,021	77,835	77,835	0
Old Wire Road Cycle Track	103	0	0	0
Millsap/College Intersection Improvements	108,547	73,119	73,119	0
Traffic Signal Hardware / Software Upgrades	369,028	15,270	15,270	0
Arts Corridor Parking	116,921	183,080	183,080	0
Pavement Maintenance / Overlays	1,200	326,582	326,582	0
Arts Corridor Improvements	28,364	0	0	0
Bond Unallocated	0	393,593	393,593	0
Total Expenses	<u>11,694,985</u>	<u>9,879,339</u>	<u>9,879,339</u>	<u>0</u>
Income / (Loss)	\$ <u>(11,515,725)</u>	\$ <u>(9,566,505)</u>	\$ <u>(9,566,505)</u>	\$ <u>0</u>
Total Budget	\$ <u>11,694,984</u>	\$ <u>9,879,339</u>	\$ <u>9,879,339</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 21,204,233	\$ 9,688,508	\$ 9,688,508	\$ 122,003
Income / (Loss)	<u>(11,515,725)</u>	<u>(9,566,505)</u>	<u>(9,566,505)</u>	<u>0</u>
Ending Undesignated Fund Balance	\$ <u>9,688,508</u>	\$ <u>122,003</u>	\$ <u>122,003</u>	\$ <u>122,003</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Streets Project 2019 Bond Fund (4602)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4602.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	4,324	2,500	2,500	0
EX80 - Capital	28,925	27,131	27,131	0
Total	33,249	29,631	29,631	0
<u>4602.860.7211 - Shiloh Dr/Fulbright Expwy Inter:</u>				
EX80 - Capital	1,824,918	0	0	0
Total	1,824,918	0	0	0
<u>4602.860.7212 - Zion Road Improvements:</u>				
EX80 - Capital	2,085,605	898,162	898,162	0
Total	2,085,605	898,162	898,162	0
<u>4602.860.7213 - Sain Street Improvements:</u>				
EX80 - Capital	306,420	57,678	57,678	0
Total	306,420	57,678	57,678	0
<u>4602.860.7214 - Downtown Walkability Imprvs:</u>				
EX80 - Capital	888,490	303,427	303,427	0
Total	888,490	303,427	303,427	0
<u>4602.860.7215 - Maple Street Improvements:</u>				
EX80 - Capital	6,974	309	309	0
Total	6,974	309	309	0
<u>4602.860.7216 - MLK Area Walkability Impvs:</u>				
EX80 - Capital	1,500	0	0	0
Total	1,500	0	0	0
<u>4602.860.7218 - Midtown Corridor:</u>				
EX80 - Capital	3,777,423	1,997,091	1,997,091	0
Total	3,777,423	1,997,091	1,997,091	0
<u>4602.860.7219 - Center St / Harmon Intersection:</u>				
EX80 - Capital	346,520	1,770,163	1,770,163	0
Total	346,520	1,770,163	1,770,163	0
<u>4602.860.7220 - Futrall/Shiloh Gregg RR Crossing:</u>				
EX80 - Capital	47,995	1,085,584	1,085,584	0
Total	47,995	1,085,584	1,085,584	0

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Streets Project 2019 Bond Fund (4602)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4602.860.7221 - Hwy 71B Corridor:</u>				
EX80 - Capital	1,617,852	2,621,365	2,621,365	0
Total	1,617,852	2,621,365	2,621,365	0
<u>4602.860.7223 - North St - Garland to Mission:</u>				
EX80 - Capital	126,855	46,450	46,450	0
Total	126,855	46,450	46,450	0
<u>4602.860.7224 - Rolling Hills-College-O Missouri:</u>				
EX80 - Capital	7,021	77,835	77,835	0
Total	7,021	77,835	77,835	0
<u>4602.860.7225 - Old Wire Rd. Cycle Track:</u>				
EX80 - Capital	103	0	0	0
Total	103	0	0	0
<u>4602.860.7227 - Millsap/College Intersection Imp:</u>				
EX80 - Capital	108,547	73,119	73,119	0
Total	108,547	73,119	73,119	0
<u>4602.860.7250 - Traffic Signal Hardware/Upgrades:</u>				
EX20 - Materials & Supplies	369,028	15,270	15,270	0
Total	369,028	15,270	15,270	0
<u>4602.860.7252 - Pavement Maintenance / Overlays:</u>				
EX40 - Maintenance	1,148	323,829	323,829	0
EX80 - Capital	53	2,753	2,753	0
Total	1,200	326,582	326,582	0
<u>4602.860.7800 - Arts Corridor Improvements:</u>				
EX80 - Capital	28,364	0	0	0
Total	28,364	0	0	0
<u>4602.860.7820 - Arts Corridor - Parking:</u>				
EX80 - Capital	116,921	183,080	183,080	0
Total	116,921	183,080	183,080	0
<u>4602.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	393,593	393,593	0
Total	0	393,593	393,593	0
Budget Total	\$ 11,694,984	\$ 9,879,339	\$ 9,879,339	\$ 0

Trail Projects 2019 Bonds Fund (4603)

The Trail Projects 2019 Bonds Fund (Phase I) accounts for the bond proceeds issued to finance all or a portion of the costs of design, construction, reconstruction, extension and equipping of certain City trail system improvements, which may include related pedestrian signal, lighting, landscaping, drainage and safety improvements and right-of-way acquisition.

The total approved authorization by the voters was \$6,865,000 for all bond phases. The par amount of bonds issued in Phase I is \$2,295,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Trail Projects 2019 Bonds Fund (4603)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ 3,032	\$ 2,462	\$ 2,462	\$ 0
Total Revenues	<u>3,032</u>	<u>2,462</u>	<u>2,462</u>	<u>0</u>
Expenses:				
Bond Administrative	3,409	1,383	1,383	0
Hamestring Trail Bridge	40,928	0	0	0
Mission Boulevard Trail	337,503	22,105	22,105	0
Miscellaneous Trail Improvements	0	48,512	48,512	0
Total Expenses	<u>381,840</u>	<u>72,000</u>	<u>72,000</u>	<u>0</u>
Income / (Loss)	\$ <u>(378,808)</u>	\$ <u>(69,538)</u>	\$ <u>(69,538)</u>	\$ <u>0</u>
Total Budget	\$ <u>381,839</u>	\$ <u>72,000</u>	\$ <u>72,000</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 450,122	\$ 71,314	\$ 71,314	\$ 1,776
Income / (Loss)	<u>(378,808)</u>	<u>(69,538)</u>	<u>(69,538)</u>	<u>0</u>
Ending Undesignated Fund Balance	<u>\$ 71,314</u>	<u>\$ 1,776</u>	<u>\$ 1,776</u>	<u>\$ 1,776</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Trail Projects 2019 Bonds Fund (4603)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4603.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	400	400	400	0
EX80 - Capital	3,009	983	983	0
Total	3,409	1,383	1,383	0
<u>4603.860.7300 - Miscellaneous Trail Improvements:</u>				
EX80 - Capital	0	48,512	48,512	0
Total	0	48,512	48,512	0
<u>4603.860.7301 - Hamestring Trail Bridge:</u>				
EX80 - Capital	40,928	0	0	0
Total	40,928	0	0	0
<u>4603.860.7302 - Mission Boulevard Corridor:</u>				
EX80 - Capital	337,503	22,105	22,105	0
Total	337,503	22,105	22,105	0
<u>Budget Total</u>	<u>\$ 381,839</u>	<u>\$ 72,000</u>	<u>\$ 72,000</u>	<u>\$ 0</u>

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Drainage Projects 2019 Bonds Fund (4604)

The Drainage Projects 2019 Bonds Fund (Phase I) accounts for the bond proceeds issued to finance all or a portion of the costs of the design, construction, reconstruction, repair, retrofit, extension, enlargement and equipping of certain drainage facilities, which may include land and easement acquisition and water quality features such as detention and retention basins and stream restoration.

The total approved authorization by the voters was \$15,840,000 for all bond phases. The par amount of bonds issued in Phase I is \$7,630,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Drainage Projects 2019 Bonds Fund (4604)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ 47,371	\$ 49,740	\$ 67,582	\$ 0
Total Revenues	<u>47,371</u>	<u>49,740</u>	<u>67,582</u>	<u>0</u>
Expenses:				
Bond Administrative	5,059	3,601	3,601	0
Missouri Creek/Rolling Hills Drainage	2,562,969	2,133,481	2,133,481	0
Sunbridge/College Drainage	38,885	38,504	38,504	0
Elmhurst/McClinton Drainage	34,776	101,026	101,026	0
Upper Scull Creek Drainage	71	0	0	0
Palmer Drainage	(404)	0	0	0
Stream Restoration - EPA Grant	0	86,850	86,850	0
S River Meadows/Cherry Hills	1,040	46,333	46,333	0
Arts Corridor Improvements	241,100	0	0	0
Bond Unallocated	0	9,386	9,386	0
Total Expenses	<u>2,883,496</u>	<u>2,419,181</u>	<u>2,419,181</u>	<u>0</u>
Income / (Loss)	\$ <u>(2,836,125)</u>	\$ <u>(2,369,441)</u>	\$ <u>(2,351,599)</u>	\$ <u>0</u>
Total Budget	\$ <u>2,883,497</u>	\$ <u>2,419,181</u>	\$ <u>2,419,181</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 5,237,754	\$ 2,401,629	\$ 2,401,629	\$ 50,030
Income / (Loss)	(2,836,125)	(2,369,441)	(2,351,599)	0
Ending Undesignated Fund Balance	<u>\$ 2,401,629</u>	<u>\$ 32,188</u>	<u>\$ 50,030</u>	<u>\$ 50,030</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Drainage Projects 2019 Bonds Fund (4604)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4604.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	500	600	600	0
EX80 - Capital	4,559	3,001	3,001	0
Total	5,059	3,601	3,601	0
<u>4604.860.7410 - Missouri Creek/Rolling Hills:</u>				
EX80 - Capital	2,562,969	2,133,481	2,133,481	0
Total	2,562,969	2,133,481	2,133,481	0
<u>4604.860.7415 - Sunbridge/College Drainage:</u>				
EX80 - Capital	38,885	38,504	38,504	0
Total	38,885	38,504	38,504	0
<u>4604.860.7420 - Elmhurst/McClinton Drainage:</u>				
EX80 - Capital	34,776	101,026	101,026	0
Total	34,776	101,026	101,026	0
<u>4604.860.7422 - Upper Scull Creek Drainage:</u>				
EX80 - Capital	71	0	0	0
Total	71	0	0	0
<u>4604.860.7424 - Palmer Drainage:</u>				
EX80 - Capital	(404)	0	0	0
Total	(404)	0	0	0
<u>4604.860.7426 - Stream Restoration - EPA Grant:</u>				
EX80 - Capital	0	86,850	86,850	0
Total	0	86,850	86,850	0
<u>4604.860.7427 - S River Meadows/Cherry Hills:</u>				
EX80 - Capital	1,040	46,333	46,333	0
Total	1,040	46,333	46,333	0
<u>4604.860.7800 - Arts Corridor Improvements:</u>				
EX80 - Capital	241,100	0	0	0
Total	241,100	0	0	0
<u>4604.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	9,386	9,386	0
Total	0	9,386	9,386	0
Budget Total	\$ 2,883,497	\$ 2,419,181	\$ 2,419,181	\$ 0

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Park Projects 2019 Bonds Fund (4605)

The Park Projects 2019 Bonds Fund (Phase I) accounts for the bond proceeds issued to finance all or a portion of the costs of acquisition, design, construction and equipping of certain regional park and other parks system improvements, which may include athletic fields and facilities, playgrounds, pools and splash pads, trails, campgrounds, picnic areas and pavilions, land acquisition, open space preservation and other recreational facilities and support facilities, such as restrooms and parking.

The total approved authorization by the voters was \$26,405,000 for all bond phases. The par amount of bonds issued in Phase I is \$10,560,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Park Projects 2019 Bonds Fund (4605)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ 4,762	\$ 3,580	\$ 5,097	\$ 0
Total Revenues	<u>4,762</u>	<u>3,580</u>	<u>5,097</u>	<u>0</u>
Expenses:				
Bond Administrative	8,617	7,883	7,883	0
Centennial Park	11,713	24,820	24,820	0
Kessler Mountain Regional Park	1,669,247	51,549	51,549	0
Neighborhood Park Improvements	26,501	1,520	1,520	0
Bond Unallocated	0	85,678	85,678	0
Total Expenses	<u>1,716,078</u>	<u>171,450</u>	<u>171,450</u>	<u>0</u>
Income / (Loss)	<u>\$ (1,711,316)</u>	<u>\$ (167,870)</u>	<u>\$ (166,353)</u>	<u>\$ 0</u>
Total Budget	<u>\$ 1,716,079</u>	<u>\$ 171,450</u>	<u>\$ 171,450</u>	<u>\$ 0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 1,881,606	\$ 170,290	\$ 170,290	\$ 3,937
Income / (Loss)	(1,711,316)	(167,870)	(166,353)	0
Ending Undesignated Fund Balance	<u>\$ 170,290</u>	<u>\$ 2,420</u>	<u>\$ 3,937</u>	<u>\$ 3,937</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Park Projects 2019 Bonds Fund (4605)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4605.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	1,000	1,440	1,440	0
EX80 - Capital	7,617	6,443	6,443	0
Total	8,617	7,883	7,883	0
<u>4605.860.7501 - Centennial Park:</u>				
EX80 - Capital	11,713	24,820	24,820	0
Total	11,713	24,820	24,820	0
<u>4605.860.7502 - Kessler Mountain Regional Park:</u>				
EX80 - Capital	1,669,247	51,549	51,549	0
Total	1,669,247	51,549	51,549	0
<u>4605.860.7520 - Neighborhood Park Improvements:</u>				
EX80 - Capital	26,501	1,520	1,520	0
Total	26,501	1,520	1,520	0
<u>4605.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	85,678	85,678	0
Total	0	85,678	85,678	0
Budget Total	\$ 1,716,079	\$ 171,450	\$ 171,450	\$ 0

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Economic Development 2019 Bonds Fund (4606)

The Economic Development 2019 Bonds Fund (Phase I) accounts for the bond proceeds issued to finance all or a portion of the costs of acquisition, design, construction and equipping of certain economic development projects, which may include land acquisition, site development and infrastructure useful in the development, retention or expansion of manufacturing, production, and industrial facilities, research, technology and development facilities, distribution centers, call centers, warehouse facilities, job training facilities or regional or national corporate headquarters facilities.

The total approved authorization by the voters was \$3,170,000. This amount was issued in full during Phase I. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Economic Development 2019 Bond Fund (4606)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ 41,518	\$ 51,093	\$ 90,268	\$ 0
Total Revenues	<u>41,518</u>	<u>51,093</u>	<u>90,268</u>	<u>0</u>
Expenses:				
Bond Administrative	3,397	3,001	3,001	0
Commerce District Industrial Corridor	87,455	765,922	765,922	0
SLS Community - S Cato Springs	0	2,000,000	2,000,000	0
Bond Unallocated	0	327,854	327,854	0
Total Expenses	<u>90,852</u>	<u>3,096,777</u>	<u>3,096,777</u>	<u>0</u>
Income / (Loss)	\$ <u>(49,334)</u>	\$ <u>(3,045,684)</u>	\$ <u>(3,006,509)</u>	\$ <u>0</u>
Total Budget	\$ <u>90,852</u>	\$ <u>3,096,777</u>	\$ <u>3,096,777</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 3,125,489	\$ 3,076,155	\$ 3,076,155	\$ 69,646
Income / (Loss)	<u>(49,334)</u>	<u>(3,045,684)</u>	<u>(3,006,509)</u>	<u>0</u>
Ending Undesignated Fund Balance	<u>\$ 3,076,155</u>	<u>\$ 30,471</u>	<u>\$ 69,646</u>	<u>\$ 69,646</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Economic Development 2019 Bond Fund (4606)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4606.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	1,019	300	300	0
EX80 - Capital	2,378	2,701	2,701	0
Total	3,397	3,001	3,001	0
<u>4606.860.7600 - Commerce Dist Industrial Corridor:</u>				
EX30 - Services and Charges	30,000	30,000	30,000	0
EX80 - Capital	57,455	735,922	735,922	0
Total	87,455	765,922	765,922	0
<u>4606.860.7650 - SLS Community - S Cato Springs:</u>				
EX80 - Capital	0	2,000,000	2,000,000	0
Total	0	2,000,000	2,000,000	0
<u>4606.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	327,854	327,854	0
Total	0	327,854	327,854	0
<u>Budget Total</u>	<u>\$ 90,852</u>	<u>\$ 3,096,777</u>	<u>\$ 3,096,777</u>	<u>\$ 0</u>

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City Facilities 2019 Bonds Fund (4607)

The City Facilities 2019 Bonds Fund (Phase I) accounts for the bond proceeds issued to finance all or a portion of the costs of renovating and refurbishing certain City buildings and grounds, which may include building envelope and roof improvements, window replacement, insulation, lighting and HVAC system upgrades and certain renewable energy and energy efficiency projects.

The total approved authorization by the voters was \$3,170,000 for all bond phases. The par amount of bonds issued in Phase I is \$480,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
City Facilities 2019 Bonds Fund (4607)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ 442	\$ 546	\$ 987	\$ 0
Total Revenues	<u>442</u>	<u>546</u>	<u>987</u>	<u>0</u>
Expenses:				
Bond Administrative	353	174	174	0
Bond Unallocated	<u>0</u>	<u>32,975</u>	<u>32,975</u>	<u>0</u>
Total Expenses	<u>353</u>	<u>33,149</u>	<u>33,149</u>	<u>0</u>
Income / (Loss)	\$ <u>89</u>	\$ <u>(32,603)</u>	\$ <u>(32,162)</u>	\$ <u>0</u>
Total Budget	\$ <u>353</u>	\$ <u>33,149</u>	\$ <u>33,149</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 32,839	\$ 32,928	\$ 32,928	\$ 766
Income / (Loss)	<u>89</u>	<u>(32,603)</u>	<u>(32,162)</u>	<u>0</u>
Ending Undesignated Fund Balance	\$ <u>32,928</u>	\$ <u>325</u>	\$ <u>766</u>	\$ <u>766</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
City Facilities 2019 Bonds Fund (4607)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4607.860.7000 - Bond Administrative:</u>				
EX80 - Capital	353	174	174	0
Total	353	174	174	0
<u>4607.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	32,975	32,975	0
Total	0	32,975	32,975	0
Budget Total	\$ 353	\$ 33,149	\$ 33,149	\$ 0

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Arts Corridor 2019 Bonds Fund (4608)

The Arts Corridor 2019 Bonds Fund (Phase I) accounts for the bond proceeds issued to finance all or a portion of the costs of acquisition, design, construction and equipping of certain Cultural Arts Corridor improvements, within or near an area bordered by Dickson Street on the north, School Avenue on the east, Prairie Street on the south, and Gregg Avenue on the west, and which may include street, sidewalk, boardwalk, trail, pedestrian signal and control, bicycle facilities, curbing, guttering, drainage, lighting and landscaping improvements, plaza, civic and performance space, art installations, overlooks, stream restoration, pavilions, structure and other buildings, new and/or replacement parking facilities, and land and easement acquisition.

The total approved authorization by the voters was \$31,685,000 for all bond phases. The par amount of bonds issued in Phase I is \$19,070,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Arts Corridor 2019 Bonds Fund (4608)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ 93,747	\$ 118,626	\$ 118,626	\$ 0
Total Revenues	<u>93,747</u>	<u>118,626</u>	<u>118,626</u>	<u>0</u>
Expenses:				
Bond Administrative	36,035	14,021	14,021	0
Arts Corridor Improvements	1,999,208	764,981	764,981	0
Arts Corridor Parking	8,134,636	1,147,332	1,147,332	0
Total Expenses	<u>10,169,879</u>	<u>1,926,334</u>	<u>1,926,334</u>	<u>0</u>
Income / (Loss)	\$ <u>(10,076,132)</u>	\$ <u>(1,807,708)</u>	\$ <u>(1,807,708)</u>	\$ <u>0</u>
Total Budget	\$ <u>10,169,879</u>	\$ <u>1,926,334</u>	\$ <u>1,926,334</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 11,943,643	\$ 1,867,511	\$ 1,867,511	\$ 59,803
Income / (Loss)	<u>(10,076,132)</u>	<u>(1,807,708)</u>	<u>(1,807,708)</u>	<u>0</u>
Ending Undesignated Fund Balance	\$ <u>1,867,511</u>	\$ <u>59,803</u>	\$ <u>59,803</u>	\$ <u>59,803</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Arts Corridor 2019 Bonds Fund (4608)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4608.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	1,100	1,100	1,100	0
EX80 - Capital	34,935	12,921	12,921	0
Total	36,035	14,021	14,021	0
<u>4608.860.7800 - Arts Corridor Improvements:</u>				
EX80 - Capital	1,999,208	764,981	764,981	0
Total	1,999,208	764,981	764,981	0
<u>4608.860.7820 - Arts Corridor - Parking:</u>				
EX20 - Materials & Supplies	0	49,717	49,717	0
EX80 - Capital	8,134,636	1,097,615	1,097,615	0
Total	8,134,636	1,147,332	1,147,332	0
<u>Budget Total</u>	<u>\$ 10,169,879</u>	<u>\$ 1,926,334</u>	<u>\$ 1,926,334</u>	<u>\$ 0</u>

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Police Projects 2019 Bonds Fund (4609)

The Police Projects 2019 Bonds Fund (Phase I) accounts for the bond proceeds issued to finance all or a portion of the costs of certain police station design, construction and improvements, which may include land acquisition, and the acquisition of police equipment.

The total approved authorization by the voters was \$36,965,000. This amount was issued in full during Phase I. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Police Projects 2019 Bonds Fund (4609)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ 109,959	\$ 81,385	\$ 68,832	\$ 0
Total Revenues	<u>109,959</u>	<u>81,385</u>	<u>68,832</u>	<u>0</u>
Expenses:				
Bond Administrative	19,910	18,736	18,736	0
Police Headquarters Building	<u>23,150,678</u>	<u>1,310,492</u>	<u>1,310,492</u>	<u>0</u>
Total Expenses	<u>23,170,588</u>	<u>1,329,228</u>	<u>1,329,228</u>	<u>0</u>
Income / (Loss)	\$ <u>(23,060,629)</u>	\$ <u>(1,247,843)</u>	\$ <u>(1,260,396)</u>	\$ <u>0</u>
Total Budget	\$ <u>23,170,588</u>	\$ <u>1,329,228</u>	\$ <u>1,329,228</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 24,321,025	\$ 1,260,396	\$ 1,260,396	\$ 0
Income / (Loss)	<u>(23,060,629)</u>	<u>(1,247,843)</u>	<u>(1,260,396)</u>	<u>0</u>
Ending Undesignated Fund Balance	\$ <u>1,260,396</u>	\$ <u>12,553</u>	\$ <u>0</u>	\$ <u>0</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Police Projects 2019 Bonds Fund (4609)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4609.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	2,200	2,200	2,200	0
EX80 - Capital	17,710	16,536	16,536	0
Total	19,910	18,736	18,736	0
 <u>4609.860.7900 - Police Headquarters Building:</u>				
EX80 - Capital	23,150,678	1,310,492	1,310,492	0
Total	23,150,678	1,310,492	1,310,492	0
 <u>Budget Total</u>	<u>\$ 23,170,588</u>	<u>\$ 1,329,228</u>	<u>\$ 1,329,228</u>	<u>\$ 0</u>

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Fire Projects 2019 Bonds Fund (4610)

The Fire Projects 2019 Bonds Fund (Phase I) accounts for the bond proceeds issued to finance all or a portion of the costs of certain fire station design and construction, which may include land acquisition, and the acquisition of firefighting vehicles and equipment.

The total approved authorization by the voters was \$15,840,000 for all bond phases. The par amount of bonds issued in Phase I is \$10,025,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Fire Projects 2019 Bonds Fund (4610)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ 28,026	\$ 22,935	\$ 25,374	\$ 0
Total Revenues	<u>28,026</u>	<u>22,935</u>	<u>25,374</u>	<u>0</u>
Expenses:				
Bond Administrative	12,284	4,165	4,165	0
Fire Station #8	1,322,622	106,360	106,360	0
Fire Station #9	1,032,623	127,824	127,824	0
Fire Apparatus/Equipment	1,302,986	283,772	283,772	0
Fire Station #2 Relocation	16,318	41,214	41,214	0
Bond Unallocated	0	340,135	340,135	0
Total Expenses	<u>3,686,833</u>	<u>903,470</u>	<u>903,470</u>	<u>0</u>
Income / (Loss)	\$ <u>(3,658,807)</u>	\$ <u>(880,535)</u>	\$ <u>(878,096)</u>	\$ <u>0</u>
Total Budget	\$ <u>3,686,833</u>	\$ <u>903,470</u>	\$ <u>903,470</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 4,556,077	\$ 897,270	\$ 897,270	\$ 19,174
Income / (Loss)	(3,658,807)	(880,535)	(878,096)	0
Ending Undesignated Fund Balance	<u>\$ 897,270</u>	<u>\$ 16,735</u>	<u>\$ 19,174</u>	<u>\$ 19,174</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Fire Projects 2019 Bonds Fund (4610)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4610.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	900	900	900	0
EX80 - Capital	11,384	3,265	3,265	0
Total	12,284	4,165	4,165	0
<u>4610.860.7108 - Fire Station 8:</u>				
EX20 - Materials & Supplies	86,716	16,339	16,339	0
EX80 - Capital	1,235,906	90,021	90,021	0
Total	1,322,622	106,360	106,360	0
<u>4610.860.7109 - Fire Station 9:</u>				
EX20 - Materials & Supplies	91,796	16,510	16,510	0
EX30 - Services and Charges	0	1,753	1,753	0
EX80 - Capital	940,828	109,561	109,561	0
Total	1,032,623	127,824	127,824	0
<u>4610.860.7110 - Fire Station #2 Relocation:</u>				
EX20 - Materials & Supplies	274	24,758	24,758	0
EX80 - Capital	16,044	16,456	16,456	0
Total	16,318	41,214	41,214	0
<u>4610.860.7150 - Fire Apparatus/Equipment:</u>				
EX20 - Materials & Supplies	2,986	253,772	253,772	0
EX80 - Capital	1,300,000	30,000	30,000	0
Total	1,302,986	283,772	283,772	0
<u>4610.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	340,135	340,135	0
Total	0	340,135	340,135	0
<u>Budget Total</u>	<u>\$ 3,686,833</u>	<u>\$ 903,470</u>	<u>\$ 903,470</u>	<u>\$ 0</u>

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Street Projects 2022 Bond Fund (4702)

The Streets Project 2022 Bonds Fund (Phase II) accounts for the bond proceeds issued to finance all or a portion of the costs of right-of-way acquisition, design, construction, reconstruction, repair, resurfacing, straightening and width modification of certain City streets, which may include related sidewalk, traffic signal and control, lighting, curbing, guttering, bicycle lane, landscaping, drainage and safety improvements and related curbside pedestrian facilities such as bus pickup structures and concrete waiting pads.

The total approved authorization by the voters was \$73,925,000 for all bond phases. The par amount of bonds issued in Phase I (2019) was \$34,330,000 and the par amount of bonds issued in Phase II (2022) was \$29,490,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Street Projects 2022 Bond Fund (4702)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Proceeds from Bond Sales	\$ 29,953,901	\$ 0	\$ 0	\$ 0
Investment Earnings	385,205	0	906,252	0
Total Revenues	<u>30,339,106</u>	<u>0</u>	<u>906,252</u>	<u>0</u>
Expenses:				
Bond Issuance Cost	199,920	1,988	1,988	0
Bond Administrative	0	8,000	8,000	0
15th/Razorback Rd Intersection	0	2,927,340	2,927,340	0
Midtown Corridor	0	13,321,661	13,321,661	0
Hwy 71B Corridor	0	371,000	371,000	0
Pavement Maintenance / Overlays	0	2,033,107	2,033,107	0
Arts Corridor Improvements	0	513,000	513,000	0
Bond Unallocated	0	10,579,873	10,579,873	0
Total Expenses	<u>199,920</u>	<u>29,755,969</u>	<u>29,755,969</u>	<u>0</u>
Income / (Loss)	\$ <u>30,139,186</u>	\$ <u>(29,755,969)</u>	\$ <u>(28,849,717)</u>	\$ <u>0</u>
Total Budget	\$ <u>199,920</u>	\$ <u>29,755,969</u>	\$ <u>29,755,969</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 0	\$ 30,139,186	\$ 30,139,186	\$ 1,289,469
Income / (Loss)	30,139,186	(29,755,969)	(28,849,717)	0
Ending Undesignated Fund Balance	<u>\$ 30,139,186</u>	<u>\$ 383,217</u>	<u>\$ 1,289,469</u>	<u>\$ 1,289,469</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Street Projects 2022 Bond Fund (4702)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4702.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	0	3,000	3,000	0
EX50 - Debt Service	199,920	1,988	1,988	0
EX80 - Capital	0	5,000	5,000	0
Total	199,920	9,988	9,988	0
<u>4702.860.7218 - Midtown Corridor:</u>				
EX80 - Capital	0	13,321,661	13,321,661	0
Total	0	13,321,661	13,321,661	0
<u>4702.860.7221 - Hwy 71B Corridor:</u>				
EX80 - Capital	0	371,000	371,000	0
Total	0	371,000	371,000	0
<u>4702.860.7222 - 15th/Razorback Rd. Intersection:</u>				
EX80 - Capital	0	2,927,340	2,927,340	0
Total	0	2,927,340	2,927,340	0
<u>4702.860.7252 - Pavement Maintenance / Overlays:</u>				
EX40 - Maintenance	0	2,023,107	2,023,107	0
EX80 - Capital	0	10,000	10,000	0
Total	0	2,033,107	2,033,107	0
<u>4702.860.7800 - Arts Corridor Improvements:</u>				
EX80 - Capital	0	513,000	513,000	0
Total	0	513,000	513,000	0
<u>4702.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	10,579,873	10,579,873	0
Total	0	10,579,873	10,579,873	0
Budget Total	\$ 199,920	\$ 29,755,969	\$ 29,755,969	\$ 0

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Trail Projects 2022 Bonds Fund (4703)

The Trail Projects 2022 Bonds Fund (Phase II) accounts for the bond proceeds issued to finance all or a portion of the costs of design, construction, reconstruction, extension and equipping of certain City trail system improvements, which may include related pedestrian signal, lighting, landscaping, drainage and safety improvements and right-of-way acquisition.

The total approved authorization by the voters was \$6,865,000 for all bond phases. The par amount of bonds issued in Phase I (2019) was \$2,295,000 and the par amount of bonds issued in Phase II (2022) was \$4,570,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Trail Projects 2022 Bonds Fund (4703)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Proceeds from Bond Sales	\$ 4,642,397	\$ 0	\$ 0	\$ 0
Investment Earnings	59,696	0	133,951	0
Total Revenues	<u>4,702,093</u>	<u>0</u>	<u>133,951</u>	<u>0</u>
Expenses:				
Bond Issuance Cost	31,289	0	0	0
Bond Administrative	0	4,500	4,500	0
Mission Boulevard Trail	0	1,093,744	1,093,744	0
Hwy 62/I-49 Shiloh Trail Tunnel	21,934	3,066	3,066	0
Midtown Corridor	0	1,600,000	1,600,000	0
Arts Corridor Improvements	0	500,000	500,000	0
Bond Unallocated	0	1,317,426	1,317,426	0
Total Expenses	<u>53,223</u>	<u>4,518,736</u>	<u>4,518,736</u>	<u>0</u>
Income / (Loss)	\$ <u>4,648,870</u>	\$ <u>(4,518,736)</u>	\$ <u>(4,384,785)</u>	\$ <u>0</u>
Total Budget	\$ <u>53,224</u>	\$ <u>4,589,173</u>	\$ <u>4,589,173</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 0	\$ 4,648,870	\$ 4,648,870	\$ 264,085
Income / (Loss)	4,648,870	(4,518,736)	(4,384,785)	0
Ending Undesignated Fund Balance	<u>\$ 4,648,870</u>	<u>\$ 130,134</u>	<u>\$ 264,085</u>	<u>\$ 264,085</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Trail Projects 2022 Bonds Fund (4703)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4703.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	0	3,000	3,000	0
EX50 - Debt Service	31,289	0	0	0
EX80 - Capital	0	1,500	1,500	0
Total	31,289	4,500	4,500	0
<u>4703.860.7218 - Midtown Corridor:</u>				
EX80 - Capital	0	1,600,000	1,600,000	0
Total	0	1,600,000	1,600,000	0
<u>4703.860.7300 - Miscellaneous Trail Improvements:</u>				
EX80 - Capital	0	70,437	70,437	0
Total	0	70,437	70,437	0
<u>4703.860.7302 - Mission Boulevard Corridor:</u>				
EX80 - Capital	0	1,093,744	1,093,744	0
Total	0	1,093,744	1,093,744	0
<u>4703.860.7304 - Hwy 62/I-49 Shiloh Trail Tunnel:</u>				
EX80 - Capital	21,934	3,066	3,066	0
Total	21,934	3,066	3,066	0
<u>4703.860.7800 - Arts Corridor Improvements:</u>				
EX80 - Capital	0	500,000	500,000	0
Total	0	500,000	500,000	0
<u>4703.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	1,317,426	1,317,426	0
Total	0	1,317,426	1,317,426	0
<u>Budget Total</u>	<u>\$ 53,224</u>	<u>\$ 4,589,173</u>	<u>\$ 4,589,173</u>	<u>\$ 0</u>

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Drainage Projects 2022 Bonds Fund (4704)

The Drainage Projects 2022 Bonds Fund (Phase II) accounts for the bond proceeds issued to finance all or a portion of the costs of the design, construction, reconstruction, repair, retrofit, extension, enlargement and equipping of certain drainage facilities, which may include land and easement acquisition and water quality features such as detention and retention basins and stream restoration.

The total approved authorization by the voters was \$15,840,000 for all bond phases. The par amount of bonds issued in Phase I (2019) was \$7,630,000 and the par amount of bonds issued in Phase II (2022) was \$8,210,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Drainage Projects 2022 Bonds Fund (4704)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Proceeds from Bond Sales	\$ 8,339,644	\$ 0	\$ 0	\$ 0
Investment Earnings	96,922	0	208,544	0
Total Revenues	<u>8,436,566</u>	<u>0</u>	<u>208,544</u>	<u>0</u>
Expenses:				
Bond Issuance Cost	56,211	0	0	0
Bond Administrative	198	5,802	5,802	0
Floodplain Buyout/Elevation	1,420,723	32,656	32,656	0
Sunbridge/College Drainage	220	96,940	96,940	0
Elmhurst/McClinton Drainage	0	240,800	240,800	0
Bond Unallocated	0	6,486,094	6,486,094	0
Total Expenses	<u>1,477,352</u>	<u>6,862,292</u>	<u>6,862,292</u>	<u>0</u>
Income / (Loss)	<u>\$ 6,959,214</u>	<u>\$ (6,862,292)</u>	<u>\$ (6,653,748)</u>	<u>\$ 0</u>
Total Budget	<u>\$ 1,477,352</u>	<u>\$ 6,862,292</u>	<u>\$ 6,862,292</u>	<u>\$ 0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 0	\$ 6,959,214	\$ 6,959,214	\$ 305,466
Income / (Loss)	6,959,214	(6,862,292)	(6,653,748)	0
Ending Undesignated Fund Balance	<u>\$ 6,959,214</u>	<u>\$ 96,922</u>	<u>\$ 305,466</u>	<u>\$ 305,466</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Drainage Projects 2022 Bonds Fund (4704)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4704.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	198	2,802	2,802	0
EX50 - Debt Service	56,211	0	0	0
EX80 - Capital	0	3,000	3,000	0
Total	56,409	5,802	5,802	0
<u>4704.860.7405 - Floodplain Buyout/Elevation:</u>				
EX80 - Capital	1,420,723	32,656	32,656	0
Total	1,420,723	32,656	32,656	0
<u>4704.860.7415 - Sunbridge/College Drainage:</u>				
EX80 - Capital	220	96,940	96,940	0
Total	220	96,940	96,940	0
<u>4704.860.7420 - Elmhurst/McClinton Drainage:</u>				
EX80 - Capital	0	240,800	240,800	0
Total	0	240,800	240,800	0
<u>4704.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	6,486,094	6,486,094	0
Total	0	6,486,094	6,486,094	0
<u>Budget Total</u>	<u>\$ 1,477,352</u>	<u>\$ 6,862,292</u>	<u>\$ 6,862,292</u>	<u>\$ 0</u>

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Park Projects 2022 Bonds Fund (4705)

The Park Projects 2022 Bonds Fund (Phase II) accounts for the bond proceeds issued to finance all or a portion of the costs of acquisition, design, construction and equipping of certain regional park and other parks system improvements, which may include athletic fields and facilities, playgrounds, pools and splash pads, trails, campgrounds, picnic areas and pavilions, land acquisition, open space preservation and other recreational facilities and support facilities, such as restrooms and parking.

The total approved authorization by the voters was \$26,405,000 for all bond phases. The par amount of bonds issued in Phase I (2019) was \$10,560,000 and the par amount of bonds issued in Phase II (2022) was \$10,950,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Park Projects 2022 Bonds Fund (4705)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Proceeds from Bond Sales	\$ 11,122,610	\$ 0	\$ 0	\$ 0
Investment Earnings	143,026	0	320,263	0
Total Revenues	<u>11,265,636</u>	<u>0</u>	<u>320,263</u>	<u>0</u>
Expenses:				
Bond Issuance Cost	74,971	0	0	0
Bond Administrative	1,180	15,916	15,916	0
Lake Fayetteville Improvements	19,550	2,799,923	2,799,923	0
Neighborhood Park Improvements	0	25,000	25,000	0
YRCC Enhancements	114,525	662,676	662,676	0
Walker Park Improvements	3,293	96,208	96,208	0
Wilson Hub Improvements	0	1,051,624	1,051,624	0
Combs/River Nature Park	0	186,812	186,812	0
Bond Unallocated	0	6,070,933	6,070,933	0
Total Expenses	<u>213,519</u>	<u>10,909,092</u>	<u>10,909,092</u>	<u>0</u>
Income / (Loss)	<u>\$ 11,052,117</u>	<u>\$ (10,909,092)</u>	<u>\$ (10,588,829)</u>	<u>\$ 0</u>
Total Budget	<u>\$ 213,518</u>	<u>\$ 10,909,092</u>	<u>\$ 10,909,092</u>	<u>\$ 0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 0	\$ 11,052,117	\$ 11,052,117	\$ 463,288
Income / (Loss)	11,052,117	(10,909,092)	(10,588,829)	0
Ending Undesignated Fund Balance	<u>\$ 11,052,117</u>	<u>\$ 143,025</u>	<u>\$ 463,288</u>	<u>\$ 463,288</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Park Projects 2022 Bonds Fund (4705)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4705.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	1,083	1,916	1,916	0
EX50 - Debt Service	74,971	0	0	0
EX80 - Capital	96	14,000	14,000	0
Total	76,151	15,916	15,916	0
<u>4705.860.7505 - Lake Fayetteville Improvements:</u>				
EX80 - Capital	19,550	2,799,923	2,799,923	0
Total	19,550	2,799,923	2,799,923	0
<u>4705.860.7520 - Neighborhood Park Improvements:</u>				
EX80 - Capital	0	25,000	25,000	0
Total	0	25,000	25,000	0
<u>4705.860.7540 - YRCC Enhancements:</u>				
EX80 - Capital	114,525	662,676	662,676	0
Total	114,525	662,676	662,676	0
<u>4705.860.7550 - Walker Park Improvements:</u>				
EX80 - Capital	3,293	96,208	96,208	0
Total	3,293	96,208	96,208	0
<u>4705.860.7560 - Wilson Hub Improvements:</u>				
EX80 - Capital	0	1,051,624	1,051,624	0
Total	0	1,051,624	1,051,624	0
<u>4705.860.7590 - Combs/River Nature Park:</u>				
EX80 - Capital	0	186,812	186,812	0
Total	0	186,812	186,812	0
<u>4705.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	6,070,933	6,070,933	0
Total	0	6,070,933	6,070,933	0
<u>Budget Total</u>	<u>\$ 213,518</u>	<u>\$ 10,909,092</u>	<u>\$ 10,909,092</u>	<u>\$ 0</u>

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City Facilities 2022 Bonds Fund (4707)

The City Facilities 2022 Bonds Fund (Phase II) accounts for the bond proceeds issued to finance all or a portion of the costs of renovating and refurbishing certain City buildings and grounds, which may include building envelope and roof improvements, window replacement, insulation, lighting and HVAC system upgrades and certain renewable energy and energy efficiency projects.

The total approved authorization by the voters was \$3,170,000 for all bond phases. The par amount of bonds issued in Phase I (2019) was \$480,000 and the par amount of bonds issued in Phase II (2022) was \$2,690,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
City Facilities 2022 Bonds Fund (4707)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Proceeds from Bond Sales	\$ 2,732,394	\$ 0	\$ 0	\$ 0
Investment Earnings	35,136	0	82,654	0
Total Revenues	<u>2,767,530</u>	<u>0</u>	<u>82,654</u>	<u>0</u>
Expenses:				
Bond Issuance Cost	18,418	0	0	0
Bond Administrative	0	8,000	8,000	0
Bond Unallocated	0	2,705,976	2,705,976	0
Total Expenses	<u>18,418</u>	<u>2,713,976</u>	<u>2,713,976</u>	<u>0</u>
Income / (Loss)	\$ <u>2,749,112</u>	\$ <u>(2,713,976)</u>	\$ <u>(2,631,322)</u>	\$ <u>0</u>
Total Budget	\$ <u>18,418</u>	\$ <u>2,713,976</u>	\$ <u>2,713,976</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 0	\$ 2,749,112	\$ 2,749,112	\$ 117,790
Income / (Loss)	2,749,112	(2,713,976)	(2,631,322)	0
Ending Undesignated Fund Balance	<u>\$ 2,749,112</u>	<u>\$ 35,136</u>	<u>\$ 117,790</u>	<u>\$ 117,790</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
City Facilities 2022 Bonds Fund (4707)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4707.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	0	3,000	3,000	0
EX50 - Debt Service	18,418	0	0	0
EX80 - Capital	0	5,000	5,000	0
Total	18,418	8,000	8,000	0
<u>4707.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	2,705,976	2,705,976	0
Total	0	2,705,976	2,705,976	0
Budget Total	\$ 18,418	\$ 2,713,976	\$ 2,713,976	\$ 0

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Arts Corridor 2022 Bonds Fund (4708)

The Arts Corridor 2022 Bonds Fund (Phase II) accounts for the bond proceeds issued to finance all or a portion of the costs of acquisition, design, construction and equipping of certain Cultural Arts Corridor improvements, within or near an area bordered by Dickson Street on the north, School Avenue on the east, Prairie Street on the south, and Gregg Avenue on the west, and which may include street, sidewalk, boardwalk, trail, pedestrian signal and control, bicycle facilities, curbing, guttering, drainage, lighting and landscaping improvements, plaza, civic and performance space, art installations, overlooks, stream restoration, pavilions, structure and other buildings, new and/or replacement parking facilities, and land and easement acquisition.

The total approved authorization by the voters was \$31,685,000 for all bond phases. The par amount of bonds issued in Phase I (2019) was \$19,070,000 and the par amount of bonds issued in Phase II (2022) was \$12,615,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Arts Corridor 2022 Bonds Fund (4708)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Proceeds from Bond Sales	\$ 12,814,128	\$ 0	\$ 0	\$ 0
Investment Earnings	163,786	419,100	419,100	0
Total Revenues	<u>12,977,914</u>	<u>419,100</u>	<u>419,100</u>	<u>0</u>
Expenses:				
Bond Issuance Cost	86,371	0	0	0
Bond Administrative	267	29,802	29,802	0
Arts Corridor Improvements	408,297	12,627,639	12,627,639	0
Arts Corridor Parking	0	73,421	73,421	0
Bond Unallocated	0	7,430	7,430	0
Total Expenses	<u>494,935</u>	<u>12,738,292</u>	<u>12,738,292</u>	<u>0</u>
Income / (Loss)	<u>\$ 12,482,979</u>	<u>\$ (12,319,192)</u>	<u>\$ (12,319,192)</u>	<u>\$ 0</u>
Total Budget	<u>\$ 494,935</u>	<u>\$ 12,738,292</u>	<u>\$ 12,738,292</u>	<u>\$ 0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 0	\$ 12,482,979	\$ 12,482,979	\$ 163,787
Income / (Loss)	12,482,979	(12,319,192)	(12,319,192)	0
Ending Undesignated Fund Balance	<u>\$ 12,482,979</u>	<u>\$ 163,787</u>	<u>\$ 163,787</u>	<u>\$ 163,787</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Arts Corridor 2022 Bonds Fund (4708)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4708.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	171	889	889	0
EX50 - Debt Service	86,371	0	0	0
EX80 - Capital	96	28,913	28,913	0
Total	86,638	29,802	29,802	0
<u>4708.860.7800 - Arts Corridor Improvements:</u>				
EX80 - Capital	408,297	12,627,639	12,627,639	0
Total	408,297	12,627,639	12,627,639	0
<u>4708.860.7820 - Arts Corridor - Parking:</u>				
EX20 - Materials & Supplies	0	6,564	6,564	0
EX80 - Capital	0	66,857	66,857	0
Total	0	73,421	73,421	0
<u>4708.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	7,430	7,430	0
Total	0	7,430	7,430	0
<u>Budget Total</u>	<u>\$ 494,935</u>	<u>\$ 12,738,292</u>	<u>\$ 12,738,292</u>	<u>\$ 0</u>

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Fire Projects 2022 Bonds Fund (4710)

The Fire Projects 2022 Bonds Fund (Phase II) accounts for the bond proceeds issued to finance all or a portion of the costs of certain fire station design and construction, which may include land acquisition, and the acquisition of firefighting vehicles and equipment.

The total approved authorization by the voters was \$15,840,000 for all bond phases. The par amount of bonds issued in Phase I (2019) was \$10,025,000 and the par amount of bonds issued in Phase II (2022) was \$5,815,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Fire Projects 2022 Bonds Fund (4710)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Proceeds from Bond Sales	\$ 5,906,803	\$ 0	\$ 0	\$ 0
Investment Earnings	75,956	0	176,502	0
Total Revenues	<u>5,982,759</u>	<u>0</u>	<u>176,502</u>	<u>0</u>
Expenses:				
Bond Issuance Cost	39,814	0	0	0
Bond Administrative	745	11,850	11,850	0
Fire Station #2 Relocation	39,717	2,138,058	2,138,058	0
Bond Unallocated	0	3,676,617	3,676,617	0
Total Expenses	<u>80,276</u>	<u>5,826,525</u>	<u>5,826,525</u>	<u>0</u>
Income / (Loss)	<u>\$ 5,902,483</u>	<u>\$ (5,826,525)</u>	<u>\$ (5,650,023)</u>	<u>\$ 0</u>
Total Budget	<u>\$ 80,275</u>	<u>\$ 5,826,525</u>	<u>\$ 5,826,525</u>	<u>\$ 0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 0	\$ 5,902,483	\$ 5,902,483	\$ 252,460
Income / (Loss)	5,902,483	(5,826,525)	(5,650,023)	0
Ending Undesignated Fund Balance	<u>\$ 5,902,483</u>	<u>\$ 75,958</u>	<u>\$ 252,460</u>	<u>\$ 252,460</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Fire Projects 2022 Bonds Fund (4710)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4710.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	649	2,350	2,350	0
EX50 - Debt Service	39,814	0	0	0
EX80 - Capital	96	9,500	9,500	0
Total	40,559	11,850	11,850	0
<u>4710.860.7110 - Fire Station #2 Relocation:</u>				
EX80 - Capital	39,717	2,138,058	2,138,058	0
Total	39,717	2,138,058	2,138,058	0
<u>4710.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	3,676,617	3,676,617	0
Total	0	3,676,617	3,676,617	0
Budget Total	\$ 80,275	\$ 5,826,525	\$ 5,826,525	\$ 0

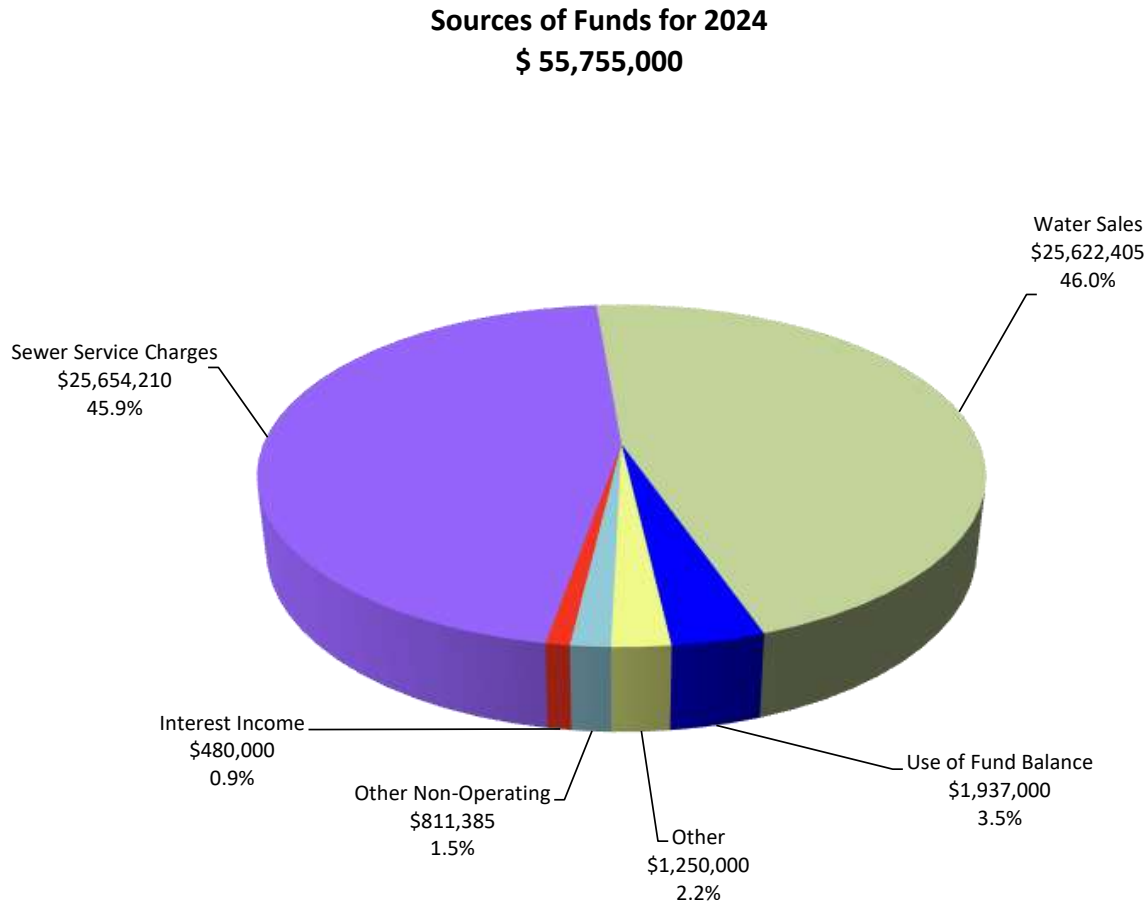
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Water and Sewer Fund (5400)

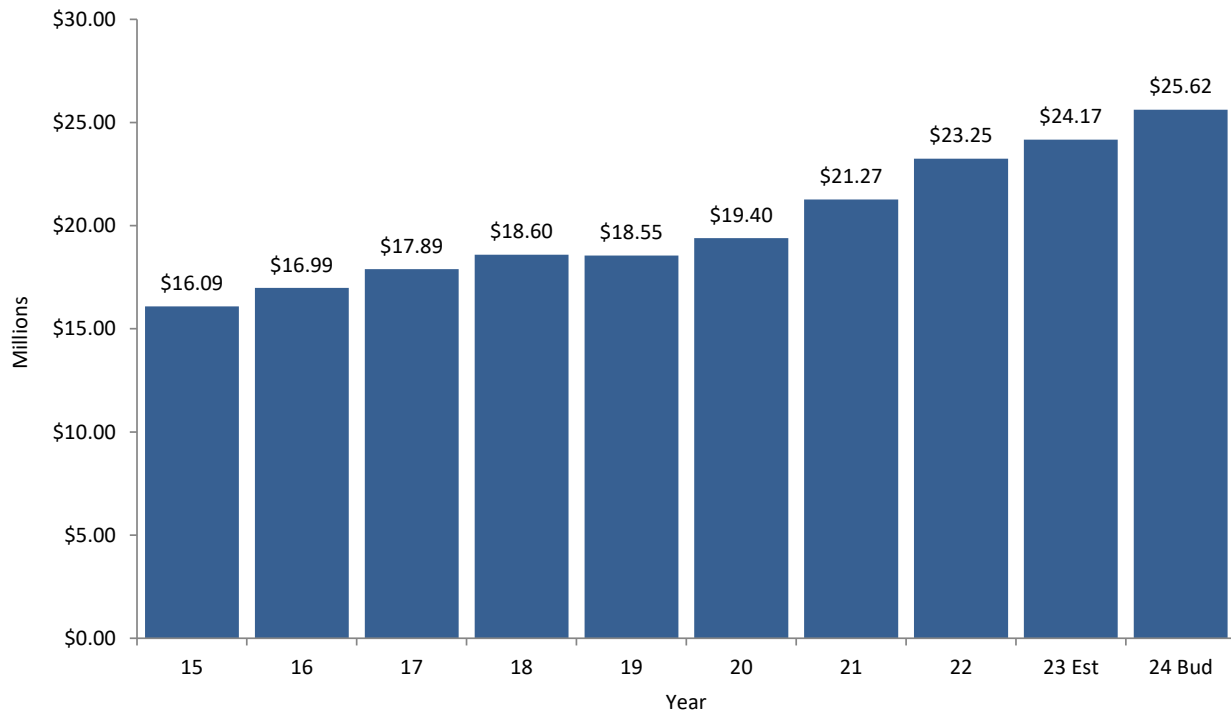
The Water & Sewer Fund accounts for the revenue sources as well as the operation and maintenance expenses of the City's water and sewer system. This includes water purchases from Beaver Water District, all water and sewer functions, the operation of the wastewater treatment plants, meter and backflow operations, and utility financial services. The 2024 Budget includes a significant amount in capital outlay at \$26.43 million due to a backlog of needed projects; however, there are sufficient reserves to fund these projects.

Water & Sewer Fund Revenues

For 2024, the Water & Sewer Fund is projected to have an operating gain of \$8.5 million before capital expenditures on a cash basis. System user consumption projections for 2024 are expected to increase compared to 2023.



Water Sales: Water sales revenue is based on metered customer usage of water and is one of the primary sources of revenue for the Water & Sewer Fund. Budgeted revenue for 2024 is projected to increase by 6% when compared to 2023.

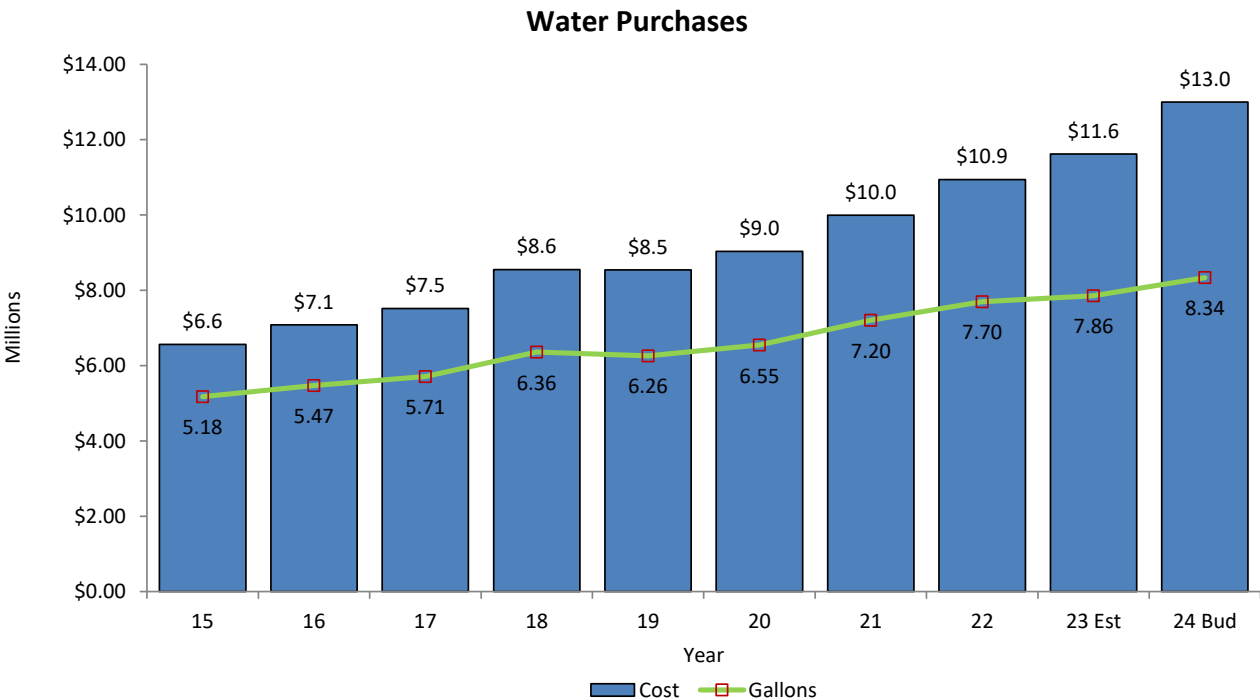
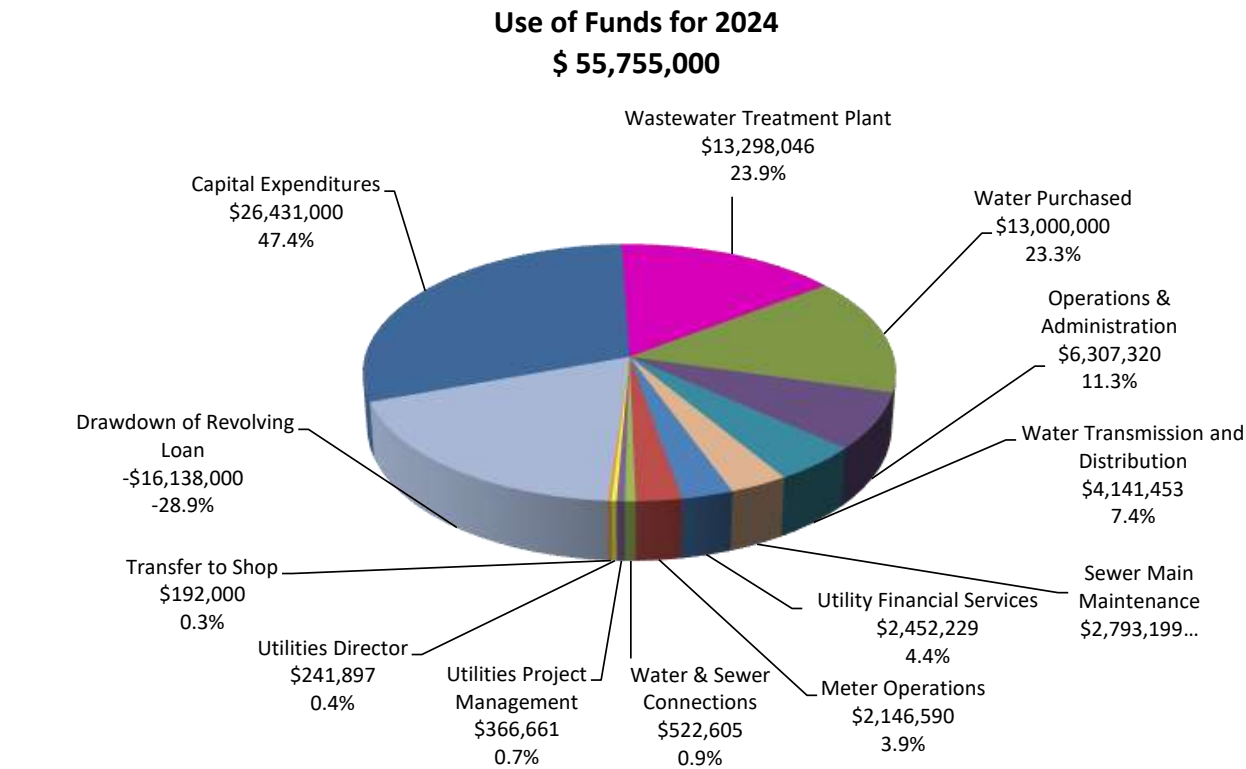


Sewer Charges: Sewer service charge revenue is based on metered customer usage of water and is the other primary source of revenue for the Water & Sewer Fund. The budgeted revenue for 2024 is projected to increase by 3% when compared to estimated 2023.



Water & Sewer Fund Expenses

The wastewater treatment plant operations and water purchases are budgeted at \$13.3 million and \$13 million, respectively, for 2024. These two items represent 26.3% of the total operating expenses.



City of Fayetteville, Arkansas
2024 Operating Budget
Water & Sewer Fund (5400)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>Revenues:</u>				
Sewer Service Charges	\$ 24,834,525	\$ 25,587,500	\$ 24,907,000	\$ 25,654,210
Water Sales	23,246,184	23,850,500	24,172,123	25,622,405
Other	1,299,458	1,306,704	1,294,704	1,250,000
Interest Income	(1,787,457)	204,000	685,000	480,000
Other Non-Operating	1,902,504	539,000	909,000	811,385
Total Revenues	<u>49,495,214</u>	<u>51,487,704</u>	<u>51,967,827</u>	<u>53,818,000</u>
<u>Expenses:</u>				
Utilities Director	221,003	230,364	230,364	241,897
Utilities Project Management	375,101	392,916	392,916	366,661
Water Purchased	10,942,888	11,616,239	11,616,239	13,000,000
Utility Financial Services	2,220,952	2,163,492	2,163,492	2,452,229
Operations & Administration	4,999,433	5,639,841	5,639,841	6,307,320
Water Transmission and Distribution	3,733,417	3,914,619	3,914,619	4,141,453
Sewer Main Maintenance	2,273,109	2,666,317	2,666,317	2,793,199
Water & Sewer Connections	488,663	444,246	444,246	522,605
Wastewater Treatment Plant	11,558,265	16,307,672	16,307,672	13,298,046
Meter Operations	2,021,541	2,504,246	2,504,246	2,146,590
Total Expenses	<u>38,834,372</u>	<u>45,879,952</u>	<u>45,879,952</u>	<u>45,270,000</u>
Budget Gain / (Loss) Before Capital	\$ <u>10,660,842</u>	\$ <u>5,607,752</u>	\$ <u>6,087,875</u>	\$ <u>8,548,000</u>
<u>Non-Operating Revenues / (Expenses):</u>				
Intergovernmental (Grants)	1,506,716	522,565	522,565	0
Gain/Loss Sale of Assets	85,743	0	500	0
Capital Contributions	12,001,761	0	0	0
Transfer from Impact Fee Fund	3,075,906	6,555,204	6,555,204	0
Drawdown of Revolving Loan	0	0	0	16,138,000
Capital Expenditures	(14,152,556)	(42,907,065)	(42,907,065)	(26,431,000)
Transfer to Shop	(30,000)	(830,273)	(830,273)	(192,000)
Total Expenses	<u>2,487,570</u>	<u>(36,659,569)</u>	<u>(36,659,069)</u>	<u>(10,485,000)</u>
Budget Gain / (Loss)	\$ <u>13,148,412</u>	\$ <u>(31,051,817)</u>	\$ <u>(30,571,194)</u>	\$ <u>(1,937,000)</u>
Total Budget	\$ <u>53,016,929</u>	\$ <u>89,617,290</u>	\$ <u>89,617,290</u>	\$ <u>55,755,000</u>

City of Fayetteville, Arkansas
2024 Operating Budget
Water & Sewer Fund (5400)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
ESTIMATED CHANGE IN NET ASSETS				
Beginning Total Net Assets	\$ 375,643,716	\$ 390,795,703	\$ 390,795,703	\$ 390,938,176
Budget Gain / (Loss)	13,148,412	(31,051,817)	(30,571,194)	(1,937,000)
Plus: Gain Capital Expenditures	14,152,556	42,907,065	42,907,065	26,431,000
Plus: Gain W/S Connections	488,663	444,246	444,246	522,605
Less: Depreciation Expense	(12,637,644)	(12,637,644)	(12,637,644)	(12,637,644)
Ending Total Net Assets	<u>\$ 390,795,703</u>	<u>\$ 390,457,553</u>	<u>\$ 390,938,176</u>	<u>\$ 403,317,137</u>
NET ASSET ANALYSIS				
Net Investment in Capital Assets	\$ 340,223,094	\$ 370,936,761	\$ 370,936,761	\$ 385,252,722
Unrestricted	50,572,609	19,520,792	20,001,415	18,064,415
Ending Total Net Position	<u>\$ 390,795,703</u>	<u>\$ 390,457,553</u>	<u>\$ 390,938,176</u>	<u>\$ 403,317,137</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Water & Sewer Fund (5400)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>5400.700.1800 - Utilities Director Program:</u>				
EX10 - Personnel Services	182,546	185,025	185,025	188,390
EX20 - Materials & Supplies	1,864	3,798	3,798	3,798
EX30 - Services and Charges	2,660	7,556	7,556	7,556
EX33 - Motorpool	4,305	4,357	4,357	6,213
EX39 - Cost Allocation	29,628	29,628	29,628	35,940
Total	221,003	230,364	230,364	241,897
<u>5400.700.4020 - Utilities Project Management Program:</u>				
EX10 - Personnel Services	353,981	346,271	346,271	319,930
EX20 - Materials & Supplies	4,844	11,118	11,118	11,118
EX30 - Services and Charges	3,159	13,101	13,101	13,101
EX33 - Motorpool	9,270	9,926	9,926	10,012
EX40 - Maintenance	3,847	12,500	12,500	12,500
Total	375,101	392,916	392,916	366,661
<u>5400.710.1810 - Utilities Financial Services Program:</u>				
EX10 - Personnel Services	1,189,128	1,297,500	1,297,500	1,395,615
EX20 - Materials & Supplies	39,627	96,200	96,200	101,500
EX30 - Services and Charges	1,091,190	865,642	865,642	1,072,426
EX39 - Cost Allocation	(106,350)	(106,350)	(106,350)	(129,012)
EX40 - Maintenance	7,357	10,500	10,500	11,700
Total	2,220,952	2,163,492	2,163,492	2,452,229
<u>5400.720.1820 - Meter Reading Program:</u>				
EX10 - Personnel Services	903,233	931,099	931,099	969,527
EX20 - Materials & Supplies	61,886	81,926	81,926	84,426
EX30 - Services and Charges	84,319	108,010	108,010	125,910
EX33 - Motorpool	120,550	129,205	129,205	131,028
EX39 - Cost Allocation	89,232	89,232	89,232	108,240
EX40 - Maintenance	7,278	10,700	10,700	12,400
Total	1,266,499	1,350,172	1,350,172	1,431,531
<u>5400.720.1830 - Meter Maint & Backflow Prev Program:</u>				
EX10 - Personnel Services	538,801	517,620	517,620	574,720
EX20 - Materials & Supplies	36,937	36,434	36,434	55,084
EX30 - Services and Charges	9,940	12,065	12,065	14,290
EX33 - Motorpool	28,345	27,299	27,299	35,895
EX39 - Cost Allocation	28,296	28,296	28,296	34,320
EX40 - Maintenance	109	750	750	750
Total	642,429	622,464	622,464	715,059

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Water & Sewer Fund (5400)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>5400.720.1840 - Meter Operations Capital Program:</u>				
EX20 - Materials & Supplies	34,813	215,014	215,014	0
EX30 - Services and Charges	77,801	165,204	165,204	0
EX40 - Maintenance	0	151,392	151,392	0
EX80 - Capital	652,124	3,578,684	3,578,684	1,165,000
EX96 - Operating Transfers Out	0	726,463	726,463	0
Total	764,738	4,836,757	4,836,757	1,165,000
<u>5400.720.3800 - Water Purchased Program:</u>				
EX30 - Services and Charges	10,942,888	11,616,239	11,616,239	13,000,000
Total	10,942,888	11,616,239	11,616,239	13,000,000
<u>5400.720.4000 - Operations & Administration Program:</u>				
EX10 - Personnel Services	1,265,018	1,472,262	1,472,262	1,708,413
EX20 - Materials & Supplies	199,473	362,982	362,982	403,082
EX30 - Services and Charges	2,426,975	2,654,849	2,654,849	2,828,612
EX33 - Motorpool	21,900	26,179	26,179	26,984
EX39 - Cost Allocation	1,017,012	1,017,012	1,017,012	1,233,672
EX40 - Maintenance	69,056	106,557	106,557	106,557
EX96 - Operating Transfers Out	30,000	103,810	103,810	192,000
Total	5,029,433	5,743,651	5,743,651	6,499,320
<u>5400.720.4310 - Water Distribution Maintenance Program:</u>				
EX10 - Personnel Services	1,414,276	1,672,764	1,672,764	1,644,693
EX20 - Materials & Supplies	883,734	851,166	851,166	926,166
EX30 - Services and Charges	386,196	348,959	348,959	285,000
EX33 - Motorpool	613,010	627,677	627,677	848,575
EX39 - Cost Allocation	84,876	84,876	84,876	102,960
EX40 - Maintenance	363	9,000	9,000	9,000
Total	3,382,454	3,594,442	3,594,442	3,816,394
<u>5400.720.4330 - Water Storage & Pump Maintenance Program:</u>				
EX10 - Personnel Services	272,933	216,648	216,648	219,373
EX20 - Materials & Supplies	25,972	46,862	46,862	46,862
EX30 - Services and Charges	28,300	25,000	25,000	25,000
EX33 - Motorpool	10,854	19,151	19,151	18,956
EX39 - Cost Allocation	11,016	11,016	11,016	13,368
EX40 - Maintenance	1,887	1,500	1,500	1,500
Total	350,963	320,177	320,177	325,059

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Water & Sewer Fund (5400)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>5400.720.4410 - Sewer Mains Maintenance Program:</u>				
EX10 - Personnel Services	1,279,147	1,464,726	1,464,726	1,416,762
EX20 - Materials & Supplies	231,871	348,907	348,907	398,907
EX30 - Services and Charges	98,810	214,472	214,472	251,500
EX33 - Motorpool	573,251	543,772	543,772	612,750
EX39 - Cost Allocation	88,440	88,440	88,440	107,280
EX40 - Maintenance	1,590	6,000	6,000	6,000
Total	2,273,109	2,666,317	2,666,317	2,793,199
<u>5400.720.5600 - Capital Water Mains Program:</u>				
EX30 - Services and Charges	1,286,987	4,888,004	4,888,004	0
EX80 - Capital	8,138,937	13,066,424	13,066,424	4,222,000
Total	9,425,924	17,954,428	17,954,428	4,222,000
<u>5400.720.5620 - Water & Sewer Connections Program:</u>				
EX10 - Personnel Services	206,055	179,321	179,321	192,371
EX20 - Materials & Supplies	221,251	195,363	195,363	245,363
EX30 - Services and Charges	4,902	10,500	10,500	10,500
EX33 - Motorpool	41,075	42,840	42,840	54,885
EX39 - Cost Allocation	15,324	15,324	15,324	18,588
EX40 - Maintenance	55	898	898	898
Total	488,663	444,246	444,246	522,605
<u>5400.720.5700 - Sewer Mains Construction Program:</u>				
EX20 - Materials & Supplies	(1,326)	126,080	126,080	0
EX30 - Services and Charges	368,077	1,030,913	1,030,913	0
EX80 - Capital	1,967,640	14,628,808	14,628,808	3,230,000
Total	2,334,390	15,785,801	15,785,801	3,230,000
<u>5400.730.5100 - WWTP Administration & SCADA Program:</u>				
EX30 - Services and Charges	1,497,521	2,020,458	2,020,458	2,085,490
EX40 - Maintenance	0	300	300	300
Total	1,497,521	2,020,758	2,020,758	2,085,790
<u>5400.730.5110 - WWTP East Side Operations Program:</u>				
EX20 - Materials & Supplies	137,474	100,681	100,681	110,681
EX30 - Services and Charges	5,112,068	6,021,190	6,021,190	6,599,599
EX33 - Motorpool	336,209	400,923	400,923	447,665
EX39 - Cost Allocation	54,336	54,336	54,336	65,916
EX40 - Maintenance	870	7,000	7,000	5,000
Total	5,640,956	6,584,130	6,584,130	7,228,861

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Water & Sewer Fund (5400)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>5400.730.5120 - WWTP West Side Operations Program:</u>				
EX20 - Materials & Supplies	53,578	76,967	76,967	76,967
EX30 - Services and Charges	1,770,430	2,164,783	2,164,783	2,074,600
EX33 - Motorpool	81,435	74,049	74,049	78,072
EX39 - Cost Allocation	54,024	54,024	54,024	65,532
EX40 - Maintenance	1,956	3,549	3,549	3,549
Total	1,961,424	2,373,372	2,373,372	2,298,720
<u>5400.730.5130 - WWTP Lab / IPP Program:</u>				
EX30 - Services and Charges	476,921	512,900	512,900	538,249
Total	476,921	512,900	512,900	538,249
<u>5400.730.5140 - WWTP Lift Station Maintenance Program:</u>				
EX20 - Materials & Supplies	27,393	29,472	29,472	29,472
EX30 - Services and Charges	1,003,898	1,048,575	1,048,575	1,116,954
Total	1,031,291	1,078,047	1,078,047	1,146,426
<u>5400.730.5800 - Wastewater Plant Capital Program:</u>				
EX30 - Services and Charges	442,093	1,949,692	1,949,692	0
EX40 - Maintenance	508,059	1,788,773	1,788,773	0
EX80 - Capital	772,124	3,778,416	3,778,416	1,676,000
Total	1,722,276	7,516,881	7,516,881	1,676,000
<u>5400.860.5600 - Capital Water Mains Program:</u>				
EX80 - Capital	225,243	971,364	971,364	0
Total	225,243	971,364	971,364	0
<u>5400.860.5700 - Sewer Mains Construction Program:</u>				
EX80 - Capital	742,751	838,372	838,372	0
Total	742,751	838,372	838,372	0
Budget Total	\$ 53,016,929	\$ 89,617,290	\$ 89,617,290	\$ 55,755,000

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Recycling & Trash Collection Fund (5500)

The Recycling & Trash Collection Fund is responsible for the operation of the City's solid waste collection and disposal, transfer station, recycling program, and composting program. Revenues for the fund are obtained from fees levied for trash collection, recycling revenue, container sales or leases, and the transfer station. After capital expenditures, the fund will have a loss of \$883,000. There are sufficient reserves to absorb this amount.

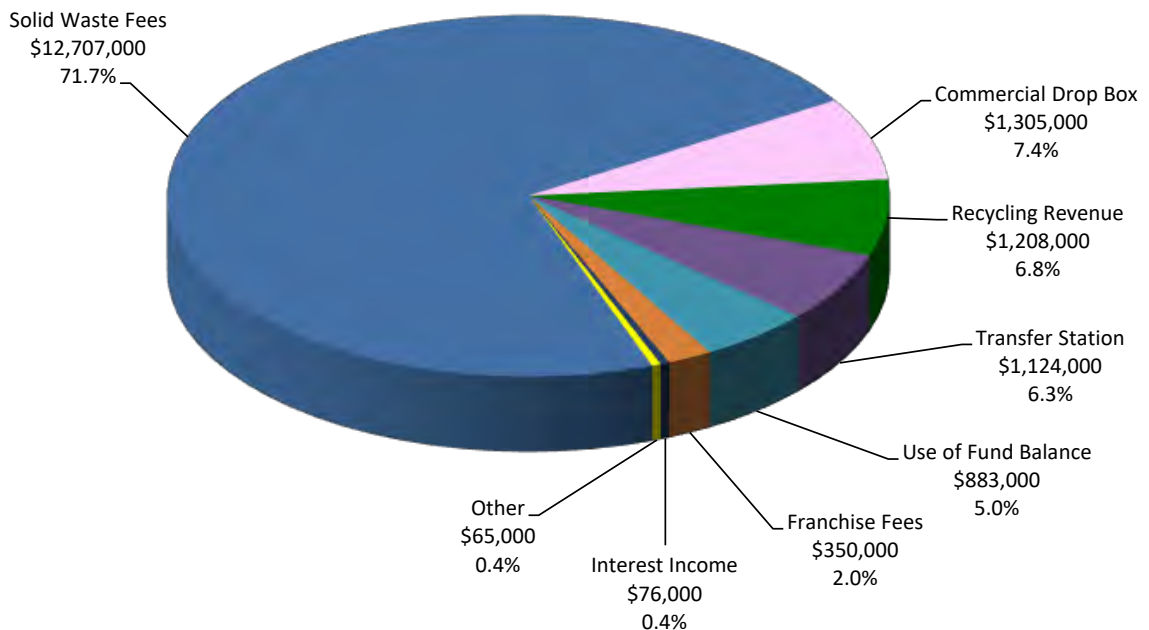
Recycling & Trash Collection Fund Revenues

For 2024, the Recycling & Trash Collection Fund sources of funds are budgeted at \$17,718,000. Solid Waste Fees make up the largest source of revenue at 71.7%.

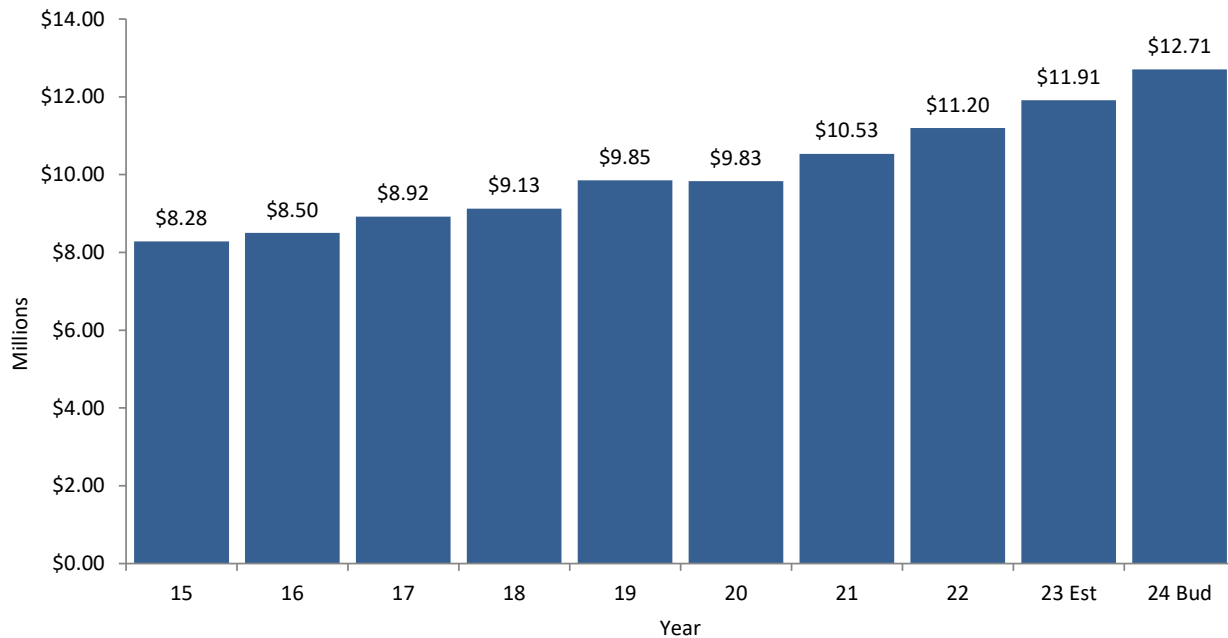
Recycling Revenues

Recycling revenue includes the sale of materials collected at curbside and at the recycling centers. The estimated revenue for that program is \$1,208,000 for 2024. However, a portion of the solid waste fees could also be attributable to recycling activity due to the decreased cost of disposing of those materials as trash. That portion is estimated to be approximately \$1,881,000 for 2024.

Sources of Funds for 2024
\$ 17,718,000

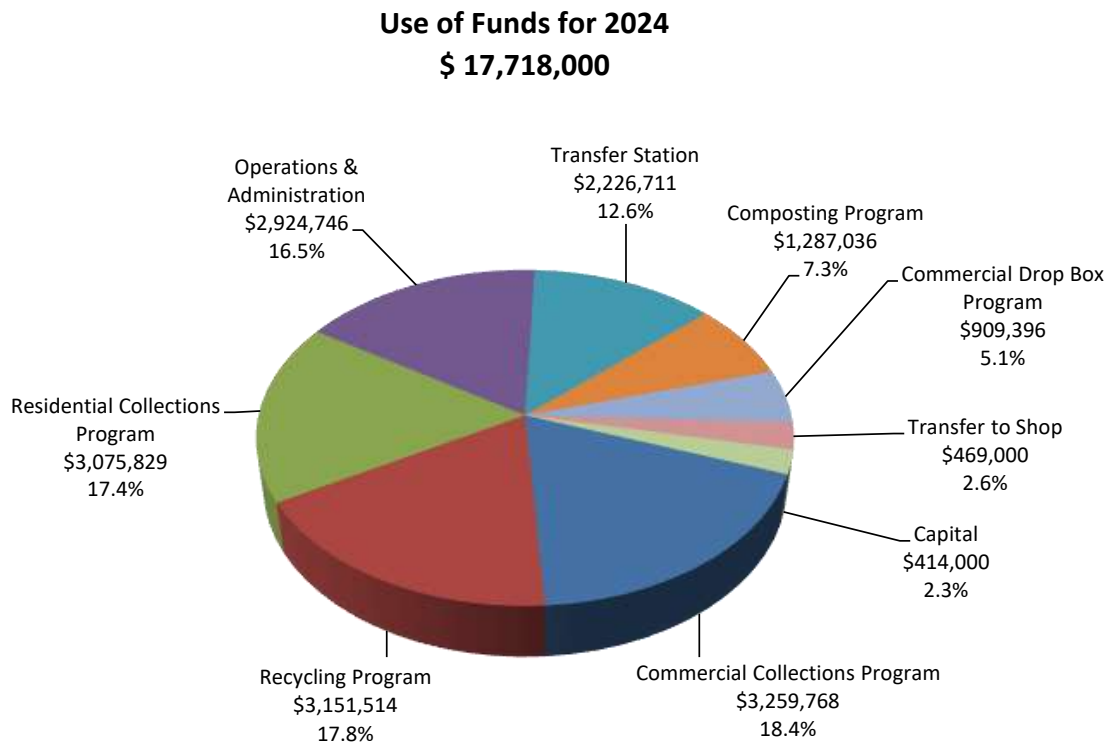


Solid Waste Fees: The 2023 revenue estimates are \$713,000 over 2022 collections. The 2024 total revenues are projected to be higher compared to 2023 estimates by \$798,000.



Recycling & Trash Collection Fund Expenses

Expenses for the Recycling & Trash Collection Fund are budgeted at \$17,718,000 for 2024. The Commercial Collections Program makes up the largest segment of the budget at 18.4%.



City of Fayetteville, Arkansas
2024 Operating Budget
Recycling & Trash Collections Fund (5500)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Solid Waste Fees	\$ 11,196,521	\$ 11,738,000	\$ 11,909,193	\$ 12,707,000
Transfer Station	1,041,344	1,083,000	879,186	1,124,000
Commercial Drop Box	1,121,432	1,071,000	1,264,072	1,305,000
Recycling Revenue	1,182,809	1,311,000	1,028,518	1,208,000
Franchise Fees	348,928	314,000	375,022	350,000
Other	117,715	17,000	65,370	65,000
Interest Income	(243,726)	30,000	95,000	76,000
Total Revenues	14,765,023	15,564,000	15,616,361	16,835,000
Expenses:				
Operations & Administration	2,362,810	2,547,465	2,547,465	2,924,746
Commercial Collections Program	2,990,868	3,203,468	3,203,468	3,259,768
Residential Collections Program	2,562,935	2,832,221	2,832,221	3,075,829
Commercial Drop Box Program	705,512	825,817	825,817	909,396
Transfer Station	1,750,898	1,773,647	1,773,647	2,226,711
Recycling Program	2,842,328	2,986,842	2,986,842	3,151,514
Composting Program	984,450	1,168,906	1,168,906	1,287,036
Solid Waste Projects	53,072	217,827	217,827	0
Total Expenses	14,252,873	15,556,193	15,556,193	16,835,000
 Budget Gain / (Loss) Before Capital	 \$ 512,150	 \$ 7,807	 \$ 60,168	 \$ 0
Non-Operating Revenues / (Expenses):				
Intergovernmental (Grants)	44,807	10,000	10,000	0
Gain/Loss Sale of Assets	0	0	24,555	0
Capital Expenditures	(418,086)	(3,073,799)	(3,073,799)	(414,000)
Transfer to Shop	0	(104,245)	(104,245)	(469,000)
Total Expenses	(373,279)	(3,168,044)	(3,143,489)	(883,000)
 Budget Gain / (Loss)	 \$ 138,871	 \$ (3,160,237)	 \$ (3,083,321)	 \$ (883,000)
 Total Budget	 \$ 14,670,959	 \$ 18,734,237	 \$ 18,734,237	 \$ 17,718,000

City of Fayetteville, Arkansas
2024 Operating Budget
Recycling & Trash Collections Fund (5500)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
ESTIMATED CHANGE IN NET ASSETS				
Beginning Total Net Assets	\$ 9,817,897	\$ 9,844,392	\$ 9,844,392	\$ 9,304,408
Budget Gain / (Loss)	138,871	(3,160,237)	(3,083,321)	(883,000)
Plus: Gain Capital Expenditures	418,086	3,073,799	3,073,799	414,000
Less: Depreciation Expense	(530,462)	(530,462)	(530,462)	(530,462)
Ending Total Net Assets	<u>\$ 9,844,392</u>	<u>\$ 9,227,492</u>	<u>\$ 9,304,408</u>	<u>\$ 8,304,946</u>
NET ASSET ANALYSIS				
Net Investment in Capital Assets	\$ 2,347,783	\$ 4,891,120	\$ 4,891,120	\$ 4,774,658
Unrestricted	7,496,609	4,336,372	4,413,288	3,530,288
Ending Total Net Position	<u>\$ 9,844,392</u>	<u>\$ 9,227,492</u>	<u>\$ 9,304,408</u>	<u>\$ 8,304,946</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Recycling & Trash Collections Fund (5500)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>5500.750.5000 - Operations & Administration Program:</u>				
EX10 - Personnel Services	609,701	811,329	811,329	1,003,632
EX20 - Materials & Supplies	50,724	55,166	55,166	58,236
EX30 - Services and Charges	1,153,417	1,112,825	1,112,825	1,213,288
EX33 - Motorpool	11,441	13,879	13,879	14,558
EX39 - Cost Allocation	481,380	481,380	481,380	583,932
EX40 - Maintenance	56,148	72,686	72,686	51,000
EX50 - Debt Service	0	200	200	100
Total	2,362,810	2,547,465	2,547,465	2,924,746
<u>5500.750.5010 - Commercial Collections Program:</u>				
EX10 - Personnel Services	709,551	704,923	704,923	734,264
EX20 - Materials & Supplies	379,406	410,032	410,032	384,532
EX30 - Services and Charges	1,094,067	1,173,900	1,173,900	1,216,155
EX33 - Motorpool	730,689	826,855	826,855	821,913
EX39 - Cost Allocation	76,584	76,584	76,584	92,904
EX40 - Maintenance	571	11,174	11,174	10,000
Total	2,990,868	3,203,468	3,203,468	3,259,768
<u>5500.750.5020 - Residential Collections Program:</u>				
EX10 - Personnel Services	817,973	848,304	848,304	985,599
EX20 - Materials & Supplies	308,209	314,694	314,694	304,520
EX30 - Services and Charges	523,460	697,480	697,480	751,449
EX33 - Motorpool	858,378	913,759	913,759	965,497
EX39 - Cost Allocation	54,384	54,384	54,384	65,964
EX40 - Maintenance	531	3,600	3,600	2,800
Total	2,562,935	2,832,221	2,832,221	3,075,829
<u>5500.750.5030 - Commercial Drop Box Collections Program:</u>				
EX10 - Personnel Services	177,504	199,272	199,272	199,828
EX20 - Materials & Supplies	44,744	62,863	62,863	57,863
EX30 - Services and Charges	380,649	443,460	443,460	525,759
EX33 - Motorpool	92,306	107,914	107,914	111,442
EX39 - Cost Allocation	10,308	10,308	10,308	12,504
EX40 - Maintenance	0	2,000	2,000	2,000
Total	705,512	825,817	825,817	909,396

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Recycling & Trash Collections Fund (5500)

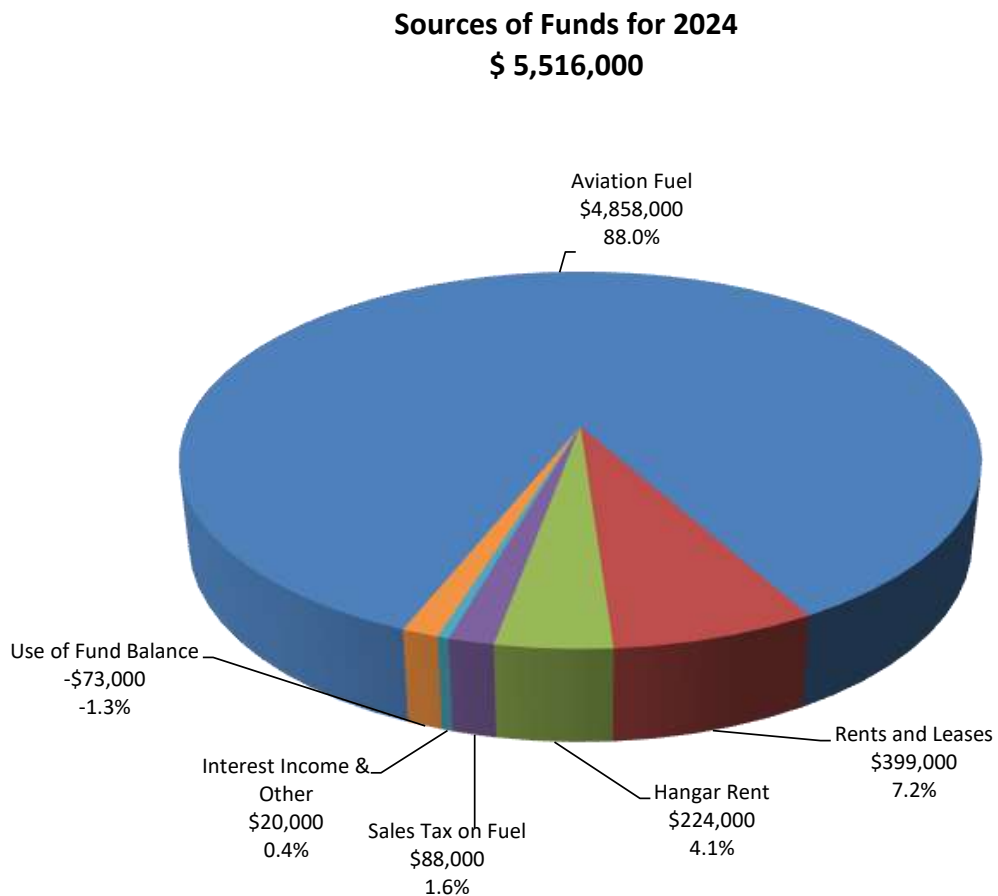
	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>5500.750.5040 - Transfer Station Program:</u>				
EX10 - Personnel Services	145,488	158,745	158,745	175,131
EX20 - Materials & Supplies	26,600	26,527	26,527	26,943
EX30 - Services and Charges	1,484,038	1,481,667	1,481,667	1,924,176
EX33 - Motorpool	88,265	95,939	95,939	92,985
EX39 - Cost Allocation	3,444	3,444	3,444	4,176
EX40 - Maintenance	3,063	7,325	7,325	3,300
EX80 - Capital	23,010	0	0	0
Total	1,773,908	1,773,647	1,773,647	2,226,711
<u>5500.750.5060 - Recycling Program:</u>				
EX10 - Personnel Services	1,694,362	1,795,609	1,795,609	1,901,083
EX20 - Materials & Supplies	284,665	274,496	274,496	284,816
EX30 - Services and Charges	116,975	143,878	143,878	108,878
EX33 - Motorpool	640,186	646,995	646,995	709,213
EX39 - Cost Allocation	99,684	99,684	99,684	120,924
EX40 - Maintenance	6,457	26,180	26,180	26,600
EX96 - Operating Transfers Out	0	104,245	104,245	0
Total	2,842,328	3,091,087	3,091,087	3,151,514
<u>5500.750.5070 - Composting Program:</u>				
EX10 - Personnel Services	407,152	476,889	476,889	539,192
EX20 - Materials & Supplies	85,993	93,775	93,775	87,875
EX30 - Services and Charges	788	1,570	1,570	1,700
EX33 - Motorpool	456,176	557,252	557,252	615,001
EX39 - Cost Allocation	34,020	34,020	34,020	41,268
EX40 - Maintenance	321	5,400	5,400	2,000
Total	984,450	1,168,906	1,168,906	1,287,036
<u>5500.750.5080 - Solid Waste Projects Program:</u>				
EX20 - Materials & Supplies	15,962	63,438	63,438	0
EX30 - Services and Charges	37,110	154,389	154,389	0
EX80 - Capital	395,076	3,073,799	3,073,799	414,000
EX96 - Operating Transfers Out	0	0	0	469,000
Total	448,147	3,291,626	3,291,626	883,000
Budget Total	\$ 14,670,959	\$ 18,734,237	\$ 18,734,237	\$ 17,718,000

Airport Fund (5550)

The Airport Fund provides for the operation and maintenance of the City's municipal airport, Drake Field. The Airport Fund's revenue is generated from FBO fuel sales and rents and leases. After capital expenditures, the fund will have a gain of \$73,000.

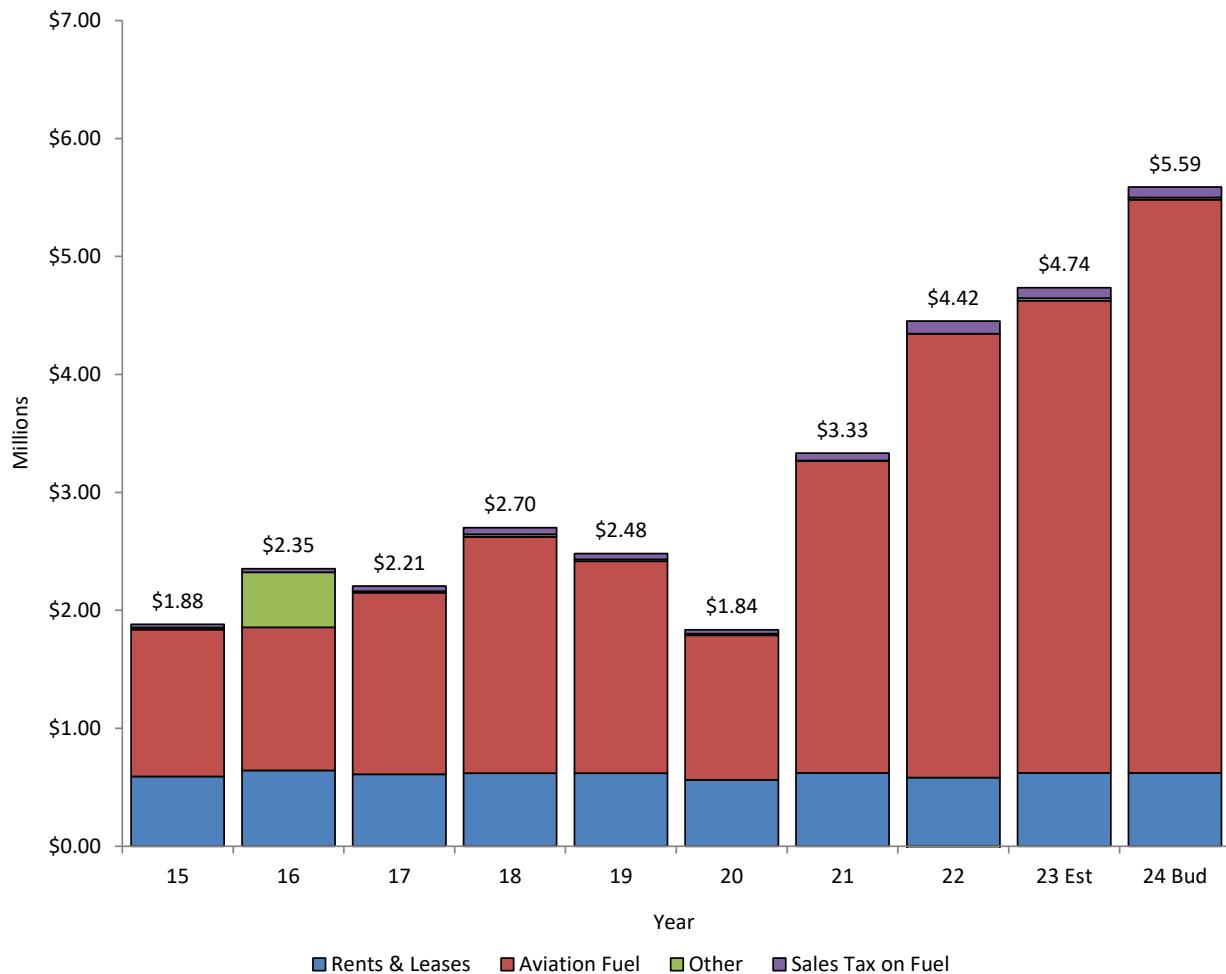
Airport Fund Revenues

For 2024, the Airport Fund sources of funds are budgeted to be \$5,516,000. Aviation Fuel revenue is projected to be \$4,858,000 or 88% of the total revenue, as the City took over Fixed Based Operations in March of 2013. Rents and Leases make up the second largest source of revenue at 7.2%.



Total Operating Revenue

This chart shows all of the Airport Fund's operating revenues by type. Primary revenues are comprised of Fuel Sales and Rents and Leases. During the fourth quarter of 2001, the City took over the Fixed Based Operator (FBO) functions and sold aviation fuel as it became a General Aviation airport. The selling of fuel continued until the last part of 2005 when the City contracted the operation of the FBO to an external company. The City again took over running the Fixed Based Operations (FBO) in March of 2013. Due to the FBO, Aviation Fuel has become the major source of revenue. A portion of the airport terminal building is leased by Skydive Fayetteville, a pilot training school, the U.S. Postal Service and several other business operations.



City of Fayetteville, Arkansas
2024 Operating Budget
Airport Fund (5550)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>Revenues:</u>				
Sales Tax - County	\$ 40,046	\$ 39,000	\$ 33,000	\$ 33,000
Sales Tax - City	66,706	60,000	55,000	55,000
Interest Income	(33,614)	4,000	13,110	13,000
Aviation Fuel	3,763,825	4,971,000	4,003,000	4,858,000
Rents & Leases	376,981	382,000	397,876	399,000
Hangar Rent	223,060	223,000	225,000	224,000
Other	1,966	2,000	8,515	7,000
Total Revenues	<u>4,438,970</u>	<u>5,681,000</u>	<u>4,735,501</u>	<u>5,589,000</u>
<u>Expenses:</u>				
Airport Administration	474,801	522,283	522,283	585,950
Airport Maintenance	315,129	412,230	412,230	399,904
Airport Operations	435,002	544,959	544,959	594,947
Aviation Fuel	3,034,806	3,738,000	3,032,576	3,738,000
Airport Hangars	0	0	0	18,737
Airport Projects	8,788	44,416	44,416	0
General Fund Loan Interest	1,864	1,398	1,398	932
General Fund Loan Principal	15,530	15,530	15,530	15,530
Total Expenses	<u>4,285,920</u>	<u>5,278,816</u>	<u>4,573,392</u>	<u>5,354,000</u>
Budget Gain / (Loss) Before Capital	\$ <u>153,050</u>	\$ <u>402,184</u>	\$ <u>162,109</u>	\$ <u>235,000</u>
<u>Non-Operating Revenues / (Expenses):</u>				
Intergovernmental (Grants)	5,133,112	2,326,546	2,326,546	0
Capital Expenditures	<u>(5,388,218)</u>	<u>(3,317,222)</u>	<u>(3,317,222)</u>	<u>(162,000)</u>
Total Expenses	<u>(255,106)</u>	<u>(990,676)</u>	<u>(990,676)</u>	<u>(162,000)</u>
Budget Gain / (Loss)	\$ <u>(102,056)</u>	\$ <u>(588,492)</u>	\$ <u>(828,567)</u>	\$ <u>73,000</u>
Total Budget	\$ <u>9,674,136</u>	\$ <u>8,596,038</u>	\$ <u>7,890,614</u>	\$ <u>5,516,000</u>

City of Fayetteville, Arkansas
2024 Operating Budget
Airport Fund (5550)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
ESTIMATED CHANGE IN NET ASSETS				
Beginning Total Net Assets	\$ 9,836,487	\$ 14,292,033	\$ 14,292,033	\$ 15,950,072
Budget Gain / (Loss)	(102,056)	(588,492)	(828,567)	73,000
Plus: Gain Capital Expenditures	5,388,218	120,000	3,317,222	162,000
Plus: General Fund Loan Principal	15,530	15,530	15,530	15,530
Less: Depreciation Expense	(846,146)	(846,146)	(846,146)	(846,146)
Ending Total Net Assets	<u>\$ 14,292,033</u>	<u>\$ 12,992,925</u>	<u>\$ 15,950,072</u>	<u>\$ 15,354,456</u>
NET ASSET ANALYSIS				
Net Investment in Capital Assets	\$ 13,060,965	\$ 12,334,819	\$ 15,532,041	\$ 14,847,895
Unrestricted	<u>1,231,068</u>	<u>658,106</u>	<u>418,031</u>	<u>506,561</u>
Ending Total Net Position	<u>\$ 14,292,033</u>	<u>\$ 12,992,925</u>	<u>\$ 15,950,072</u>	<u>\$ 15,354,456</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Airport Fund (5550)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>5550.760.3940 - Airport Administration Program:</u>				
EX10 - Personnel Services	\$ 212,931	\$ 230,226	\$ 230,226	\$ 268,139
EX20 - Materials & Supplies	13,418	20,449	20,449	19,749
EX30 - Services and Charges	235,195	258,269	258,269	283,595
EX33 - Motorpool	2,305	1,839	1,839	1,887
EX39 - Cost Allocation	5,040	5,040	5,040	6,120
EX50 - Debt Service	17,393	16,928	16,928	16,462
Total	486,282	532,751	532,751	595,952
<u>5550.760.3950 - Airport Maintenance Program:</u>				
EX10 - Personnel Services	175,834	204,816	204,816	216,743
EX20 - Materials & Supplies	9,988	25,236	25,236	22,236
EX30 - Services and Charges	3,749	17,793	17,793	17,793
EX33 - Motorpool	62,342	63,067	63,067	72,564
EX40 - Maintenance	63,216	101,318	101,318	70,568
Total	315,129	412,230	412,230	399,904
<u>5550.760.3955 - Airport Operations Program:</u>				
EX10 - Personnel Services	299,980	376,758	376,758	385,190
EX20 - Materials & Supplies	3,049,971	3,759,910	3,054,486	3,757,910
EX30 - Services and Charges	83,269	104,302	104,302	145,849
EX33 - Motorpool	16,310	21,269	21,269	23,938
EX39 - Cost Allocation	3,960	3,960	3,960	4,800
EX40 - Maintenance	22,230	23,220	23,220	21,720
Total	3,475,720	4,289,419	3,583,995	4,339,407
<u>5550.760.3957 - Airport Hangars Program:</u>				
EX30 - Services and Charges	0	0	0	12,987
EX40 - Maintenance	0	0	0	5,750
Total	0	0	0	18,737
<u>5550.760.3960 - Airport Projects Program:</u>				
EX20 - Materials & Supplies	0	2,400	2,400	0
EX30 - Services and Charges	5,284	2,489	2,489	0
EX40 - Maintenance	3,503	39,527	39,527	0
EX80 - Capital	5,388,218	3,317,222	3,317,222	162,000
Total	5,397,006	3,361,638	3,361,638	162,000
Budget Total	\$ 9,674,136	\$ 8,596,038	\$ 7,890,614	\$ 5,516,000

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Police Pension Fund (6800)

The Police Pension Fund accounts for the accumulation of resources for the pension benefit payments to qualified police personnel. Operations of this fund are controlled by the Police Pension Board. Revenues include insurance premium tax distributions, a special City property tax, and special fees and forfeitures. This is accounted for by the City as a trust fund.

City of Fayetteville, Arkansas
2024 Operating Budget
Police Pension Fund (6800)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Property Taxes	\$ 789,068	\$ 845,000	\$ 853,000	\$ 969,000
State Insurance Turnback	254,451	275,000	265,000	265,000
Fines & Forfeitures	107,377	93,000	108,000	108,000
Investment Earnings	99,302	81,000	112,000	108,000
Gain/Loss on Sale of Investments	87,676	0	97,000	0
Gain/Loss in Fair Value of Investments	(771,934)	0	0	0
Other	14,981	0	1,000	0
Total Revenues	<u>580,921</u>	<u>1,294,000</u>	<u>1,436,000</u>	<u>1,450,000</u>
Expenses:				
Audit Expense	3,500	3,500	3,500	3,500
Professional Services	0	2,000	2,000	2,000
Bank Service Charges	289	634	634	634
Benefit Payments	<u>1,457,709</u>	<u>1,556,866</u>	<u>1,461,666</u>	<u>1,463,866</u>
Total Expenses	<u>1,461,498</u>	<u>1,563,000</u>	<u>1,467,800</u>	<u>1,470,000</u>
Budget Gain / (Loss)	\$ <u>(880,577)</u>	\$ <u>(269,000)</u>	\$ <u>(31,800)</u>	\$ <u>(20,000)</u>
Total Budget	\$ <u>1,461,498</u>	\$ <u>1,563,000</u>	\$ <u>1,467,800</u>	\$ <u>1,470,000</u>
ESTIMATED CHANGE IN NET ASSETS				
Beginning Total Net Assets	\$ 6,561,693	\$ 5,681,116	\$ 5,681,116	\$ 5,649,316
Budget Gain / (Loss)	<u>(880,577)</u>	<u>(269,000)</u>	<u>(31,800)</u>	<u>(20,000)</u>
Ending Total Net Assets	<u>\$ 5,681,116</u>	<u>\$ 5,412,116</u>	<u>\$ 5,649,316</u>	<u>\$ 5,629,316</u>

City of Fayetteville, Arkansas
 2024 Operating Budget (Category Summary)
 Police Pension Fund (6800)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>6800.800.9800 - Police Pension Expense Program:</u>				
EX30 - Services and Charges	1,461,498	1,563,000	1,467,800	1,470,000
Total	1,461,498	1,563,000	1,467,800	1,470,000
Budget Total	\$ 1,461,498	\$ 1,563,000	\$ 1,467,800	\$ 1,470,000

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Fire Pension Fund (6810)

The Board of Trustees of the Fayetteville Fire Relief and Pension Fund (Local Plan) elected to have its Local Plan administered by the Arkansas Local Police and Fire Retirement System (LOPFI) as stated by Resolution approved and signed on July 10, 2023 and was approved by City Council Ordinance #6676 on August 15, 2023.

The Fire Pension Fund has accounted for the accumulation of resources for the pension benefit payments to qualified fire personnel. Operations of this fund were previously controlled by the Fire Pension Board. Revenues include the proceeds of a special City property tax and insurance premium tax distributions from the State. This has been accounted for by the City as a trust fund.

Beginning in 2024, the Fayetteville Fire Relief and Pension Fund will transfer revenue to the Arkansas Local Police and Fire Retirement System (LOPFI).

City of Fayetteville, Arkansas
2024 Operating Budget
Fire Pension Fund (6810)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Property Taxes	\$ 789,068	\$ 845,000	\$ 853,000	\$ 969,000
State Insurance Turnback	401,315	402,000	476,000	476,000
Investment Earnings	27,613	38,000	49,000	0
Gain/Loss on Sale of Investments	(15,063)	0	0	0
Gain/Loss in Fair Value of Investments	(135,907)	0	0	0
Other	1	0	0	0
Total Revenues	<u>1,067,027</u>	<u>1,285,000</u>	<u>1,378,000</u>	<u>1,445,000</u>
Expenses:				
Audit Expense	3,500	3,500	3,500	0
Professional Services	0	2,000	2,000	0
Bank Service Charges	236	1,000	1,000	0
Benefit Payments	1,289,779	1,354,100	1,295,255	0
Transfer to LOPFI	0	0	0	1,445,000
Services and Charges	565	400	400	0
Total Expenses	<u>1,294,080</u>	<u>1,361,000</u>	<u>1,302,155</u>	<u>1,445,000</u>
Budget Gain / (Loss)	\$ <u>(227,053)</u>	\$ <u>(76,000)</u>	\$ <u>75,845</u>	\$ <u>0</u>
Total Budget	\$ <u>1,294,080</u>	\$ <u>1,361,000</u>	\$ <u>1,302,155</u>	\$ <u>1,445,000</u>
ESTIMATED CHANGE IN NET ASSETS				
Beginning Total Net Assets	\$ 1,931,776	\$ 1,704,723	\$ 1,704,723	\$ 1,780,568
Budget Gain / (Loss)	<u>(227,053)</u>	<u>(76,000)</u>	<u>75,845</u>	<u>0</u>
Ending Total Net Assets	<u>\$ 1,704,723</u>	<u>\$ 1,628,723</u>	<u>\$ 1,780,568</u>	<u>\$ 1,780,568</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Fire Pension Fund (6810)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>6810.800.9810 - Fire Pension Expense Program:</u>				
EX30 - Services and Charges	1,294,080	1,361,000	1,302,155	0
EX70 - Transfers to Outside Entities	0	0	0	1,445,000
Total	1,294,080	1,361,000	1,302,155	1,445,000
Budget Total	\$ 1,294,080	\$ 1,361,000	\$ 1,302,155	\$ 1,445,000

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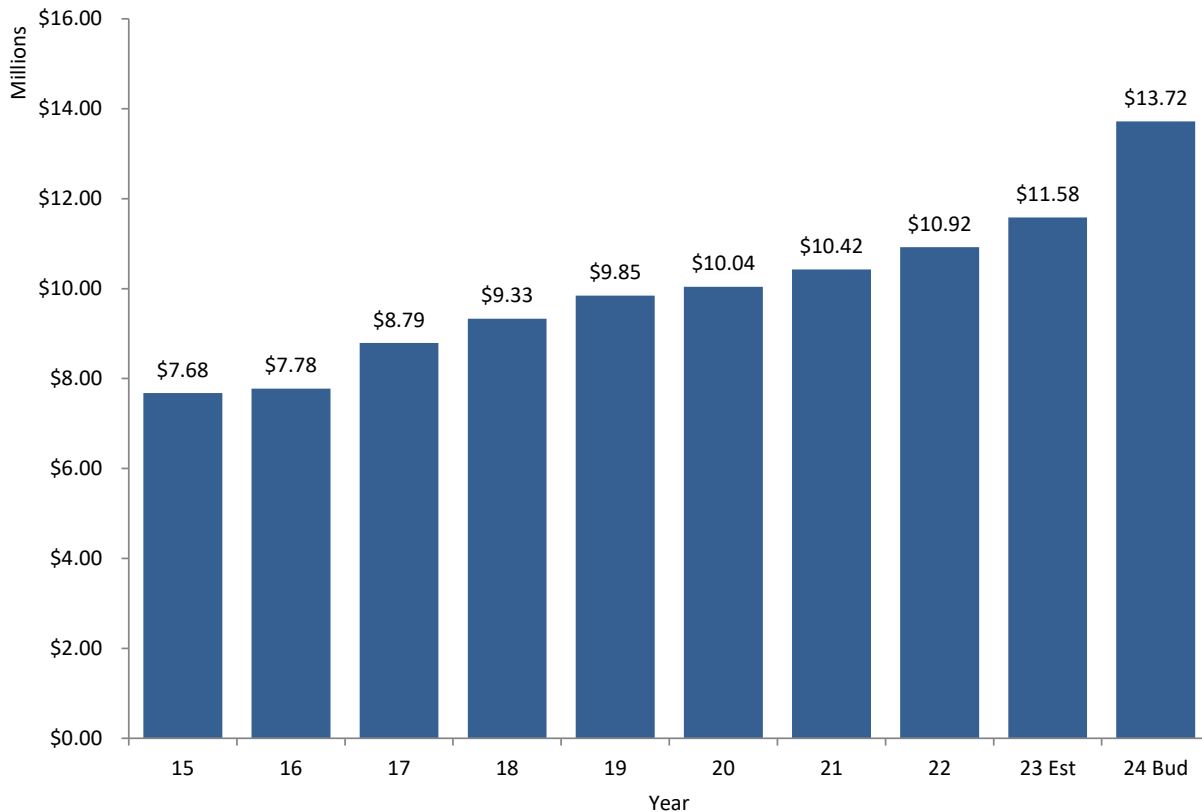
Shop Fund (9700)

The Shop Fund is an internal service fund that provides for all the acquisition and maintenance of equipment and vehicles utilized by the City's operating divisions. The Shop Fund's source of revenue is from charges to other City operating funds based on equipment and vehicle usage. Increases in 2024 operational costs can be attributed to additional parts and supply purchases, fuel expense, insurance, and contract services for repairs that cannot be performed by staff. These operational increases are a result of fleet expansions and increased equipment usage. On a cash basis, revenues will be greater than expenditures for 2024.

Shop Fund Revenues

Shop Charges (Replacement Charges, Motorpool and Maintenance Charges, Shop Overhead Charges, Shop Overhead Insurance Charges, and Fuel Charges) as a whole make up 96.7% of total Shop Fund. These revenues are budgeted at \$13,719,000 for 2024. These revenues can be broken down in components as follows. The Replacement Charge (\$7,314,000) is the amount Fleet Operations collects to purchase replacement vehicles and equipment. Motorpool and Maintenance Charges (\$2,478,500), Shop Overhead Charges (\$892,000) and Shop Overhead Insurance Charges (\$244,500) are monthly fees user divisions pay to the Shop Fund for on-going maintenance. Fuel Charges (\$2,790,000) represents revenue received from charging out the cost of gasoline to the user divisions.

Shop Charges



City of Fayetteville, Arkansas
2024 Operating Budget
Shop Fund (9700)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>Revenues:</u>				
Maintenance Charges	\$ 51,249	\$ 69,000	\$ 95,000	\$ 72,000
Fuel Charges	2,078,336	2,775,000	1,940,000	2,790,000
Replacement Charges	5,851,663	6,253,000	6,151,000	7,314,000
Motor Pool Charges	1,990,093	2,271,000	2,250,000	2,406,500
Shop Overhead Charges	738,397	857,000	848,000	892,000
Shop Overhead Insurance	212,122	305,000	300,000	244,500
Shop Rental Pool Revenue	0	4,000	5,000	5,000
Other	34,237	23,500	39,000	40,000
Interest Income	(871,369)	81,000	372,000	420,000
Total Revenues	<u>10,084,728</u>	<u>12,638,500</u>	<u>12,000,000</u>	<u>14,184,000</u>
<u>Expenses:</u>				
Vehicle Maintenance	3,690,263	4,519,736	4,519,736	4,917,755
Gasoline/Diesel Expense	2,010,251	2,180,245	2,180,245	2,730,245
Total Expenses	<u>5,700,514</u>	<u>6,699,981</u>	<u>6,699,981</u>	<u>7,648,000</u>
Budget Gain / (Loss) Before Capital	\$ <u>4,384,214</u>	\$ <u>5,938,519</u>	\$ <u>5,300,019</u>	\$ <u>6,536,000</u>
<u>Non-Operating Revenues / (Expenses):</u>				
Gain/Loss Sale of Assets	37,150	0	807,000	0
Transfer from General	256,905	1,003,194	1,003,194	305,000
Transfer from Street	0	518,626	518,626	0
Transfer from Parks Development	50,000	157,500	157,500	60,000
Transfer from Water & Sewer	30,000	830,273	830,273	192,000
Transfer from Sales Tax Capital	979,142	977,858	977,858	1,082,000
Transfer from Solid Waste	0	104,245	104,245	469,000
Capital Expenditures	(6,225,746)	(12,546,456)	(12,546,456)	(3,627,000)
Total Expenses	<u>(4,872,549)</u>	<u>(8,954,760)</u>	<u>(8,147,760)</u>	<u>(1,519,000)</u>
Budget Gain / (Loss)	\$ <u>(488,335)</u>	\$ <u>(3,016,241)</u>	\$ <u>(2,847,741)</u>	\$ <u>5,017,000</u>
Total Budget	\$ <u>11,926,260</u>	\$ <u>19,246,437</u>	\$ <u>19,246,437</u>	\$ <u>11,275,000</u>

City of Fayetteville, Arkansas
2024 Operating Budget
Shop Fund (9700)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
ESTIMATED CHANGE IN NET ASSETS				
Beginning Total Net Assets	\$ 39,834,442	\$ 41,472,867	\$ 41,472,867	\$ 47,072,596
Budget Gain / (Loss)	(488,335)	(3,016,241)	(2,847,741)	5,017,000
Plus: Gain Capital Expenditures	6,225,746	12,546,456	12,546,456	3,627,000
Less: Depreciation Expense	(4,098,986)	(4,098,986)	(4,098,986)	(4,098,986)
Ending Total Net Assets	<u>\$ 41,472,867</u>	<u>\$ 46,904,096</u>	<u>\$ 47,072,596</u>	<u>\$ 51,617,610</u>
NET ASSET ANALYSIS				
Net Investment in Capital Assets	\$ 18,989,010	\$ 27,436,480	\$ 27,436,480	\$ 26,964,494
Unrestricted	<u>22,483,857</u>	<u>19,467,616</u>	<u>19,636,116</u>	<u>24,653,116</u>
Ending Total Net Position	<u>\$ 41,472,867</u>	<u>\$ 46,904,096</u>	<u>\$ 47,072,596</u>	<u>\$ 51,617,610</u>

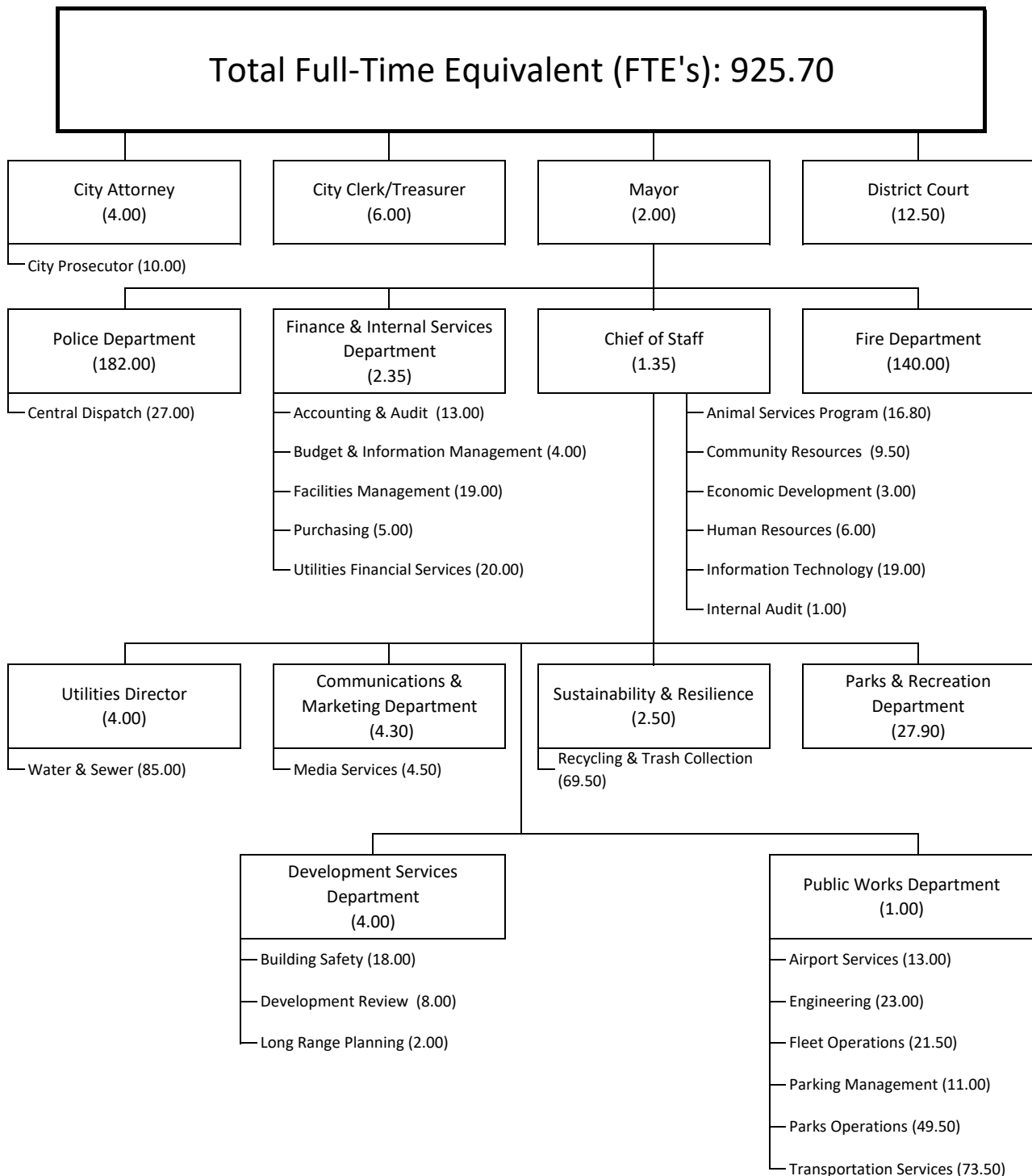
City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Shop Fund (9700)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>9700.770.1910 - Vehicle Maintenance Program:</u>				
EX10 - Personnel Services	1,184,761	1,399,912	1,399,912	1,650,298
EX20 - Materials & Supplies	3,303,095	3,936,277	3,936,277	4,445,477
EX30 - Services and Charges	714,738	835,493	835,493	946,583
EX33 - Motorpool	74,949	77,454	77,454	77,710
EX39 - Cost Allocation	376,764	376,764	376,764	457,032
EX40 - Maintenance	44,466	70,900	70,900	70,900
EX80 - Capital	0	150,000	150,000	0
Total	5,698,774	6,846,800	6,846,800	7,648,000
<u>9700.770.1920 - Fleet Capital Expense Program:</u>				
EX20 - Materials & Supplies	0	36	36	0
EX30 - Services and Charges	149	736	736	0
EX40 - Maintenance	1,591	2,409	2,409	0
EX80 - Capital	6,225,746	12,396,456	12,396,456	3,627,000
Total	6,227,486	12,399,637	12,399,637	3,627,000
Budget Total	\$ 11,926,260	\$ 19,246,437	\$ 19,246,437	\$ 11,275,000

CITY OF FAYETTEVILLE, ARKANSAS
PERSONNEL SECTION

The Personnel Summary table below shows the authorized full-time equivalent (FTE) listing for the City of Fayetteville by Organization Chart.

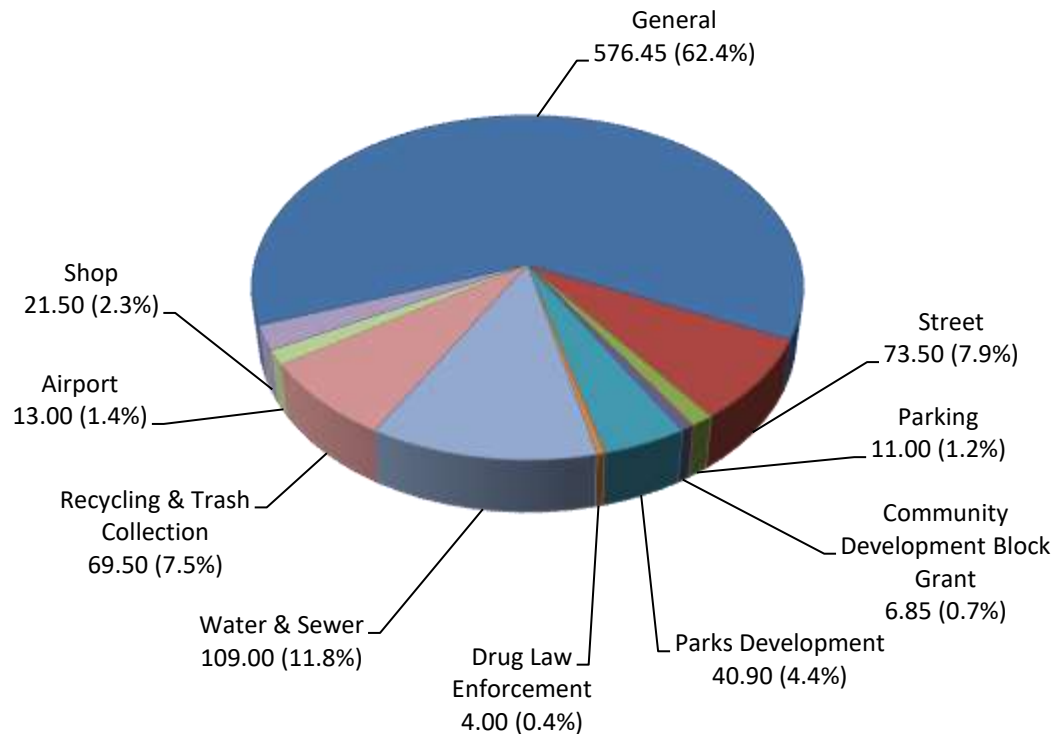
The subsequent pages provide a summary and a detail listing of personnel by Funding Source and Activity.



City of Fayetteville, Arkansas
Personnel Summary by Funding Source
Full-Time Equivalent Basis

Fund	Budgeted 2022	Budgeted 2023	Budgeted 2024
1010 - General	524.55	567.25	576.45
2100 - Street	73.50	73.50	73.50
2130 - Parking	11.00	11.00	11.00
2180 - Community Development Block Grant	6.85	6.85	6.85
2250 - Parks Development	36.40	37.40	40.90
2930 - Drug Law Enforcement	3.00	4.00	4.00
5400 - Water & Sewer	105.00	107.00	109.00
5500 - Recycling & Trash Collection	67.00	68.00	69.50
5550 - Airport	13.00	13.00	13.00
9700 - Shop	19.50	19.50	21.50
Total	859.80	907.50	925.70

**Full-Time Equivalent Basis by Fund
(925.70 FTEs)**



City of Fayetteville, Arkansas
Personnel Variation Summary

POSITION FTE RECONCILIATION

Fund / Division	Title	Deleted	Added
2023 ADOPTED BUDGET			905.00
<u>General Fund</u>			
Accounting & Audit	Internal Services Project Manager ¹		0.50
Economic Development	Economic Equity & Mobility Proj Manager ²		1.00
City Attorney	Senior Assistant City Attorney ³		1.00
2023 BUDGET - TOTAL FTE		-	907.50
2024 BUDGET - FTE ADJUSTMENTS			
<u>General Fund</u>			
Accounting & Audit	Internal Services Project Manager ¹	(0.50)	
Sustainability	Environmental Director ⁴		(0.50)
Facilities Management	Custodian		1.00
Information Technology	Technical Support Supervisor		1.00
Police	Police Officer - SRO		2.00
Fire	Fire Code Inspector - Existing Buildings		2.00
Parks & Recreation	Arts & Culture Program Assistant		0.40
Parks & Recreation	Camp Counselor		0.80
Building Safety	Inspector/Commercial & Residential		1.00
Building Safety	Permit Coordinator		1.00
Building Safety	Plans Examiner		1.00
<u>Parks Development Fund</u>			
Parks & Recreation	Park Planner II		1.00
Parks Operations	Horticulture Assistant II		2.00
Parks Operations	Maintenance Worker I Urban Forestry		0.50
<u>Water and Sewer Fund</u>			
Utilities Financial Services	Sr. Customer Service Representative - Utilities		1.00
Water & Sewer Maintenance	Meter Maintenance Technician		1.00
<u>Recycling & Trash Collection Fund</u>			
Sustainability	Environmental Director ⁴		0.50
Recycling & Trash Collection	Route Driver		1.00
<u>Shop Fund</u>			
Fleet Operations	Equipment Mechanic I		1.00
Fleet Operations	Equipment Mechanic III		1.00
2024 BUDGET - TOTAL FTE ADJUSTMENTS		(0.50)	18.70
2024 BUDGET - TOTAL FTE			925.70

2024 BUDGET - POSITION REPORTING STRUCTURE CHANGES

<u>From Division</u>	<u>Position Title</u>	<u>To Division</u>
Parks & Recreation	Parks Maintenance Positions ⁵	Parks Operations
Chief of Staff	Comm Project Manager - Public Info ⁶	Information Technology

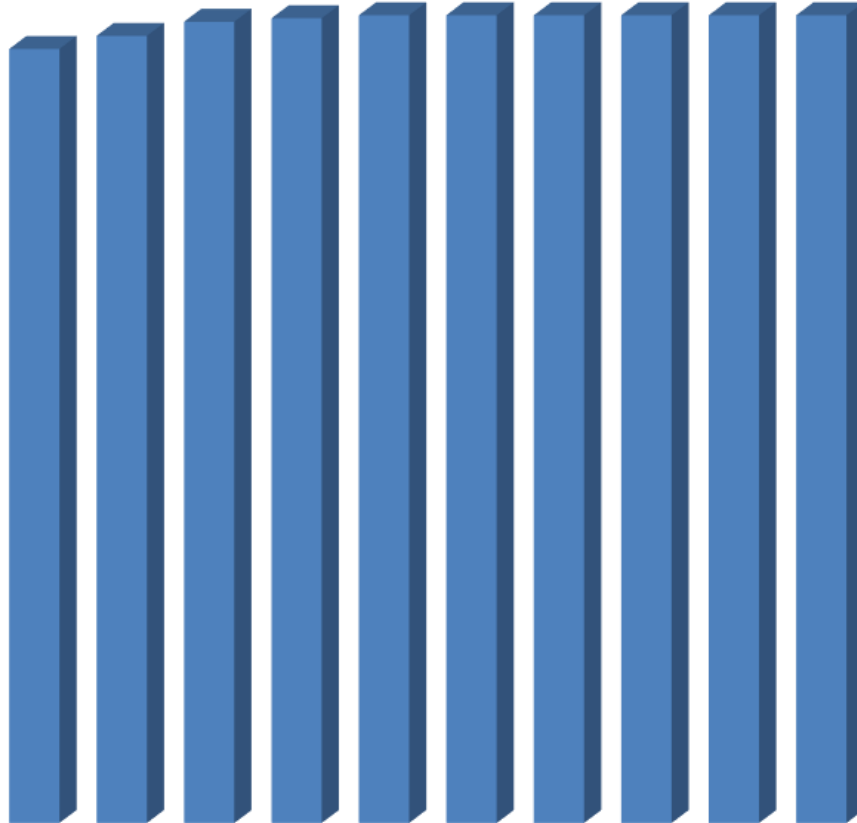
NOTES TO THE PERSONNEL VARIATION SUMMARY

1. A part-time Internal Services Project Manager was approved by the City Council, via resolution 25-23, in the Accounting & Audit division after the 2023 budget was adopted. This was a term-limited position created to assist with the transition of hiring a new Accounting Director and will be inactivated at the end of 2023. This position was funded out of the General Fund.
2. An Economic Equity & Mobility Project Manager position was approved by the City Council, via resolution 81-23, in the Economic Development division after the 2023 budget was adopted. This position was created due to need for an employee to focus on equitable and inclusive economic development efforts that are critically important to Fayetteville residents. This position is funded out of the General Fund.
3. A Senior Assistant City Attorney position was approved by the City Council, via resolutions 62-23 & 105-23, in the City Attorney division after the 2023 budget was adopted. This position was created due to the increasing demands upon the City Attorney's Office to adequately supply quality services to a growing population. This position is funded out of the General Fund.
4. Half of the Environmental Director's position is being moved from the Sustainability division to the Recycling & Trash Collection division. The change will move 0.50 FTE from the General Fund to the Recycling and Trash Collection Fund.
5. Parks Maintenance positions will be moved from the Parks & Recreation division into the Parks Operations division in 2024. The positions will continue to be funded out of the General and Parks Development Funds.
6. The Communications Project Manager - Public Information is being moved from the Chief of Staff division to the Information Technology division. The change is within the General Fund.

City of Fayetteville, Arkansas
Personnel History by Funding Source

Position Changes by Fund

A total of 18.70 FTEs are being added, while 0.50 FTEs are being inactivated, for a total increase of 18.20 FTEs.



Fund	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Change from Prior Year
General	467.70	478.90	486.40	489.50	495.25	498.25	501.25	524.55	567.25	576.45	9.20
Street	69.50	69.50	69.50	69.50	69.50	70.50	70.50	73.50	73.50	73.50	-
Parking	9.80	9.80	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	-
Community Development Block Grant	3.60	5.60	6.60	6.85	6.85	6.85	6.85	6.85	6.85	6.85	-
Parks Development	29.35	30.15	31.40	31.55	31.40	32.40	34.40	36.40	37.40	40.90	3.50
Drug Law Enforcement	5.00	5.00	5.00	5.00	5.00	3.00	3.00	3.00	4.00	4.00	-
Water & Sewer	93.50	93.50	94.50	94.50	98.50	103.50	103.00	105.00	107.00	109.00	2.00
Recycling & Trash Collection	57.00	57.00	59.00	59.00	64.00	66.00	66.00	67.00	68.00	69.50	1.50
Airport	12.60	11.60	11.60	11.60	11.60	11.60	11.60	13.00	13.00	13.00	-
Shop	18.50	18.50	18.50	18.50	19.50	19.50	19.50	19.50	19.50	21.50	2.00
Total	766.55	779.55	793.50	797.00	812.60	822.60	827.10	859.80	907.50	925.70	18.20
Change from Prior Year	3.25	13.00	13.95	3.50	15.60	10.00	4.50	32.70	47.70	18.20	

City of Fayetteville, Arkansas
Personnel Summary by Funding Source / Program

Fund / Program	Budgeted 2022	Budgeted 2023	Budgeted 2024
1010 - GENERAL FUND:			
015.0150 - Mayors Administration	2.00	2.00	2.00
021.0210 - City Attorney	3.00	4.00	4.00
031.0310 - City Prosecutor	10.00	10.00	10.00
036.1360 - Internal Audit	1.00	1.00	1.00
040.2010 - Fayetteville District Court - Criminal Cases	6.50	6.50	6.50
040.2020 - Fayetteville District Court - Probation & Fine Collection	0.50	0.50	0.50
040.2030 - Fayetteville District Court - Small Claims & Civil Cases	5.50	5.50	5.50
050.0500 - Economic Development	2.00	3.00	3.00
051.1510 - City Clerk/Treasurer	6.00	6.00	6.00
055.0550 - Communications & Marketing	4.30	4.30	4.30
060.0600 - Media Services	4.50	4.50	4.50
070.0700 - Chief of Staff	1.35	2.35	1.35
070.0710 - Arts & Culture	1.00	-	-
110.1100 - Chief Financial Officer	1.35	2.35	2.35
120.1210 - Human Resources	5.00	6.00	6.00
131.1310 - Accounting & Audit	12.00	13.50	13.00
133.1330 - Budget & Information Management	4.00	4.00	4.00
140.1410 - Facilities Management - General Maint	8.00	9.00	9.00
140.1420 - Facilities Management - Janitorial	9.00	9.00	10.00
160.1610 - Purchasing	5.00	5.00	5.00
170.1710 - Information Technology	11.00	12.00	14.00
170.1720 - Information Technology - GIS	5.00	5.00	5.00
200.2900 - Police - Police Support Services	30.00	31.00	31.00
200.2940 - Police - Police Patrol	135.00	145.00	147.00
260.2600 - Central Dispatch	26.00	27.00	27.00
300.3010 - Fire - Fire Prevention	7.00	7.00	9.00
300.3020 - Fire - Fire Operations	117.00	127.00	128.00
300.3030 - Fire - Fire Training	2.00	4.00	3.00
520.0710 - Parks & Recreation - Arts and Culture	-	1.00	1.40
520.5210 - Parks & Recreation - Swimming Pool	3.95	3.95	3.95
520.5220 - Parks & Recreation - Parks Admin/Rec Programs	10.70	10.70	11.50
520.5260 - Parks & Recreation - Parks Maintenance	9.25	13.25	-
520.5280 - Parks & Recreation - Yvonne Richardson Comm Ctr	4.20	6.40	6.40
521.5260 - Parks Operations - Parks Maintenance	-	-	13.25
610.6100 - Public Works Director	1.00	1.00	1.00
620.6200 - Development Services - Director	4.00	4.00	4.00
621.6220 - Engineering - Operations & Administration	14.00	15.00	15.00
621.6230 - Engineering - Land Acquisition	2.00	2.00	2.00
621.6240 - Engineering - Public Construction	6.00	6.00	6.00
630.6300 - Development Review	7.00	8.00	8.00
631.6310 - Sustainability & Resilience	3.00	3.00	2.50
634.6340 - Long Range Planning	2.00	2.00	2.00
640.6400 - Building Safety	15.00	15.00	18.00
642.6420 - Community Resources - CR Admin/Planning	1.65	2.65	2.65
671.2710 - Animal Services - Animal Patrol/Emergency Response	5.50	6.50	6.50
671.2720 - Animal Services - Animal Shelter	8.30	8.30	8.30
671.2730 - Animal Services - Veterinarian/Clinic	2.00	2.00	2.00
	<u>524.55</u>	<u>567.25</u>	<u>576.45</u>

City of Fayetteville, Arkansas
Personnel Summary by Funding Source / Program

Fund / Program	Budgeted 2022	Budgeted 2023	Budgeted 2024
2100 - STREET FUND:			
410.4100 - Transportation Services - Operations & Administration	9.00	9.00	9.00
410.4110 - Transportation Services - Right-of-Way Maintenance	9.00	9.00	9.00
410.4120 - Transportation Services - Street Maintenance	19.00	20.50	20.50
410.4130 - Transportation Services - Drainage Maintenance	10.00	10.00	10.00
410.5315 - Transportation Services - Traffic Engineering & Planning	7.00	8.00	8.00
410.5520 - Transportation Services - Street & Trail Construction	9.50	9.00	9.00
410.5530 - Transportation Services - Sidewalks	10.00	8.00	8.00
	<u>73.50</u>	<u>73.50</u>	<u>73.50</u>
2130 - PARKING FUND:			
430.9130 - Parking Management - Off-Street Parking	5.50	5.50	5.50
430.9131 - Parking Management - Entertainment District Prkg	4.50	4.50	4.50
430.9132 - Parking Management - Spring St. Munic. Prkg Deck	1.00	1.00	1.00
	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>
2180 - COMMUNITY DEVELOPMENT BLOCK GRANT FUND:			
642.4930 - Community Resources - Administration & Planning	1.40	1.40	1.40
642.4940 - Community Resources - Housing Services	4.45	4.45	4.45
642.4945 - Community Resources - Redevelopment	1.00	1.00	1.00
	<u>6.85</u>	<u>6.85</u>	<u>6.85</u>
2250 - PARKS DEVELOPMENT FUND:			
520.9250 - Parks & Recreation - Parks Maintenance	32.75	33.75	-
520.9250 - Parks & Recreation - Parks Development	3.65	3.65	4.65
521.9250 - Parks Operations - Parks Maintenance	-	-	36.25
	<u>36.40</u>	<u>37.40</u>	<u>40.90</u>
2930 - DRUG LAW ENFORCEMENT FUND:			
200.2960 - Police - Drug Enforcement	3.00	4.00	4.00
	<u>3.00</u>	<u>4.00</u>	<u>4.00</u>
5400 - WATER & SEWER FUND:			
700.1800 - Utilities Director	1.00	1.00	1.00
700.4020 - Utilities Director - Utilities Project Management	3.00	3.00	3.00
710.1810 - Utilities Financial Services	19.00	19.00	20.00
720.1820 - Water & Sewer Maint - Meter Reading	15.00	15.00	15.00
720.1830 - Water & Sewer Maint - Meter Maint & Backflow Prev	6.00	6.00	7.00
720.4000 - Water & Sewer Maint - Operations & Administration	14.00	14.00	14.00
720.4310 - Water & Sewer Maint - Water Distribution Maint	22.25	24.25	24.25
720.4330 - Water & Sewer Maint - Water Storage & Pump Maint	2.00	2.00	2.00
720.4410 - Water & Sewer Maint - Sewer Mains Maint	20.25	20.25	20.25
720.5620 - Water & Sewer Maint - Water & Sewer Connections	2.50	2.50	2.50
	<u>105.00</u>	<u>107.00</u>	<u>109.00</u>

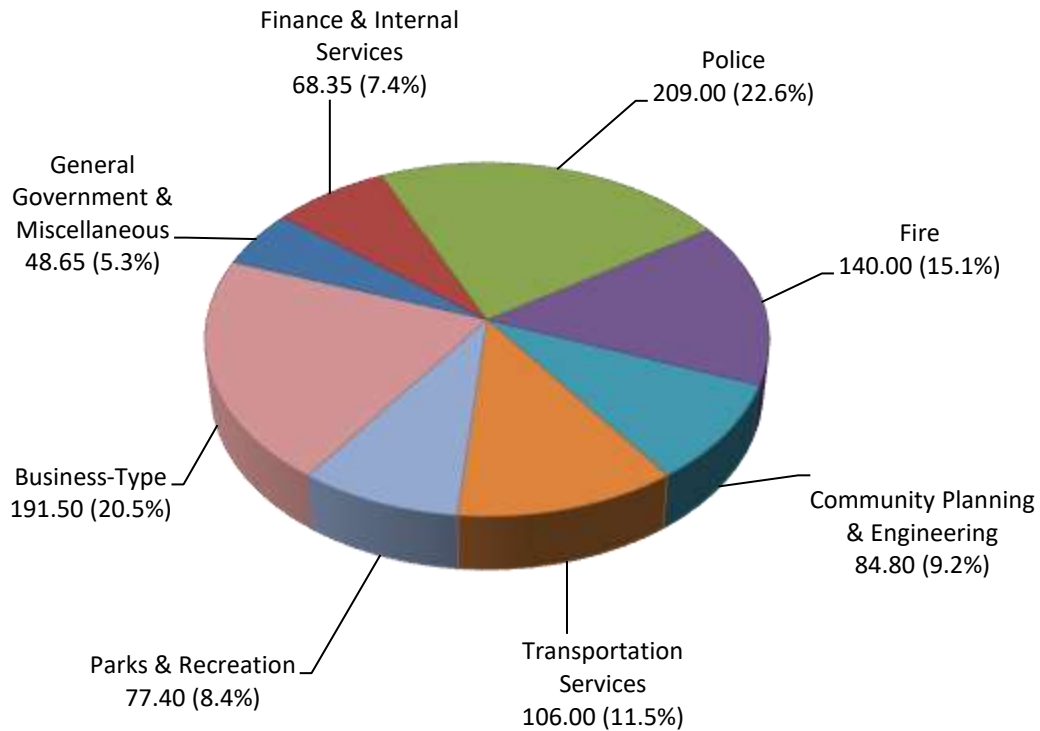
City of Fayetteville, Arkansas
Personnel Summary by Funding Source / Program

Fund / Program	Budgeted 2022	Budgeted 2023	Budgeted 2024
5500 - RECYCLING & TRASH COLLECTION FUND:			
750.5000 - Recycling & Trash Coll - Operations & Administration	7.00	7.00	7.50
750.5010 - Recycling & Trash Coll - Commercial Collections	10.50	10.50	10.50
750.5020 - Recycling & Trash Coll - Residential Collections	12.00	12.00	13.00
750.5030 - Recycling & Trash Coll - Commercial Drop Box Coll	2.50	2.50	2.50
750.5040 - Recycling & Trash Coll - Transfer Station	2.50	2.50	2.50
750.5060 - Recycling & Trash Coll - Recycling	26.50	26.50	26.50
750.5070 - Recycling & Trash Coll - Composting	6.00	7.00	7.00
	<u>67.00</u>	<u>68.00</u>	<u>69.50</u>
5550 - AIRPORT FUND:			
760.3940 - Airport Services - Administration	3.00	3.00	3.00
760.3950 - Airport Services - Maintenance	3.00	3.00	3.00
760.3955 - Airport Services - Operations	7.00	7.00	7.00
	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>
9700 - SHOP FUND:			
770.1910 - Fleet Operations - Vehicle Maintenance	19.50	19.50	21.50
	<u>19.50</u>	<u>19.50</u>	<u>21.50</u>
Total Positions - Citywide	<u>859.80</u>	<u>907.50</u>	<u>925.70</u>

City of Fayetteville, Arkansas
Personnel Summary by Activity
Full-Time Equivalent Basis

Activity	Budgeted 2022	Budgeted 2023	Budgeted 2024
General Government & Miscellaneous	47.65	49.65	48.65
Finance & Internal Services	60.35	65.85	68.35
Police	194.00	207.00	209.00
Fire	126.00	138.00	140.00
Community Planning & Engineering	78.30	81.80	84.80
Transportation Services	104.00	104.00	106.00
Parks & Recreation	64.50	72.70	77.40
Business-Type	185.00	188.50	191.50
Total	859.80	907.50	925.70

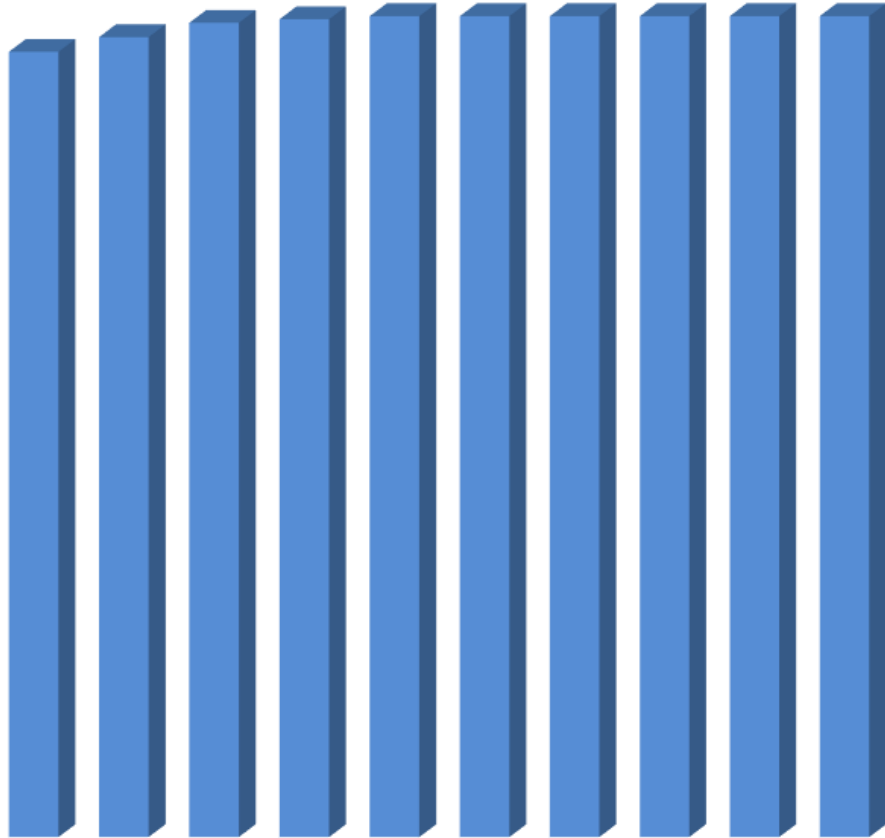
**Full-Time Equivalent Basis by Activity
(925.70 FTEs)**



City of Fayetteville, Arkansas
Personnel History by Activity

Position Changes by Activity

A total of 18.70 FTEs are being added, while 0.50 FTEs are being inactivated, for a total increase of 18.20 FTEs.



Activity	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Change from Prior Year
General Government	40.50	42.75	43.75	43.75	45.75	45.75	46.65	47.65	49.65	48.65	(1.00)
Finance & Internal Services	53.25	52.25	54.25	55.75	57.25	58.25	58.35	60.35	65.85	68.35	2.50
Police	170.00	175.50	180.00	180.00	181.00	179.00	183.00	194.00	207.00	209.00	2.00
Fire	114.00	122.00	122.00	122.00	122.00	122.00	122.00	126.00	138.00	140.00	2.00
Community Planning/Engineering	69.80	69.30	71.30	73.30	73.30	76.30	76.30	78.30	81.80	84.80	3.00
Transportation Services	99.00	99.00	99.00	99.00	100.00	101.00	101.00	104.00	104.00	106.00	2.00
Parks & Recreation	55.65	56.65	58.10	58.10	59.20	59.20	59.20	64.50	72.70	77.40	4.70
Business-Type	163.10	162.10	165.10	165.10	174.10	181.10	180.60	185.00	188.50	191.50	3.00
Total	765.30	779.55	793.50	797.00	812.60	822.60	827.10	859.80	907.50	925.70	18.20
Change from Prior Year	2.00	13.00	13.95	3.50	15.60	10.00	4.50	32.70	47.70	18.20	

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
GENERAL GOVERNMENT & MISCELLANEOUS ACTIVITY:			
Mayor's Administration Division:			
Mayor	1.00	1.00	1.00
Assistant To Mayor & Administrative Office Supervisor	1.00	1.00	1.00
	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
City Attorney Division:			
City Attorney	1.00	1.00	1.00
Senior Assistant City Attorney	-	1.00	1.00
Assistant City Attorney	1.00	1.00	1.00
Paralegal - City Attorney's Office	1.00	1.00	1.00
	<u>3.00</u>	<u>4.00</u>	<u>4.00</u>
City Prosecutor Division:			
City Prosecutor	1.00	1.00	1.00
Deputy City Prosecutor	1.00	1.00	1.00
City Prosecutor Division Manager/Senior Paralegal	-	1.00	1.00
Senior Office Manager - Prosecutor's Office	1.00	-	-
City Prosecutor Investigator	1.00	1.00	1.00
Senior Legal Assistant	2.00	2.00	2.00
Legal Assistant	3.00	3.00	3.00
Law Clerk	1.00	1.00	1.00
	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>
City Clerk/Treasurer Division:			
City Clerk/Treasurer	1.00	1.00	1.00
Senior Deputy City Clerk Treasurer	1.00	1.00	1.00
Document Management Manager	1.00	1.00	1.00
Deputy City Clerk - Codifier	1.00	1.00	1.00
Communications Specialist	1.00	1.00	1.00
Document Systems Specialist	1.00	1.00	1.00
	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
Fayetteville District Court Division:			
District Court Administrator	1.00	1.00	1.00
Lead Court Clerk	1.00	1.00	1.00
Court Services Officer	0.50	0.50	0.50
Deputy Court Clerk II	1.00	-	-
Law Clerk	-	1.00	1.00
Deputy Court Clerk	9.00	9.00	9.00
	<u>12.50</u>	<u>12.50</u>	<u>12.50</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
Chief of Staff Division:			
Chief Of Staff	1.00	1.00	1.00
Arts & Culture Director	1.00	-	-
Communications Project Manager - Public Information	-	1.00	-
Senior Administrative Assistant II - Mayor's Office	0.35	0.35	0.35
	<u>2.35</u>	<u>2.35</u>	<u>1.35</u>
Internal Audit Division:			
Internal Auditor	1.00	1.00	1.00
	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Communications & Marketing Division:			
Communications & Marketing Director	1.00	1.00	1.00
Communications Project Manager - Web	1.00	1.00	1.00
Communications Project Manager - Social Media	1.00	1.00	1.00
Senior Administrative Assistant II - Mayor's Office	0.30	0.30	0.30
Senior Administrative Assistant - Mayor's Office	1.00	1.00	1.00
	<u>4.30</u>	<u>4.30</u>	<u>4.30</u>
Media Services Division:			
Director Of Media Services	1.00	1.00	1.00
Broadcast Technician	1.00	1.00	1.00
Video Production Technician	1.50	2.50	2.50
Programming Coordinator - Media Services	1.00	-	-
	<u>4.50</u>	<u>4.50</u>	<u>4.50</u>
Economic Development Division:			
Director Of Economic Vitality	1.00	1.00	1.00
Director Of Industry & Employment Services	-	1.00	1.00
Business Development Manager	1.00	-	-
Economic Equity & Mobility Project Manager	-	1.00	1.00
	<u>2.00</u>	<u>3.00</u>	<u>3.00</u>
Total General Government & Miscellaneous Activity	<u>47.65</u>	<u>49.65</u>	<u>48.65</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
FINANCE & INTERNAL SERVICES ACTIVITY:			
Chief Financial Officer Division:			
Chief Financial Officer	1.00	1.00	1.00
Deputy Chief Financial Officer	-	1.00	1.00
Senior Administrative Assistant II - Mayor's Office	0.35	0.35	0.35
	<u>1.35</u>	<u>2.35</u>	<u>2.35</u>
Accounting & Audit Division:			
Accounting Director	1.00	1.00	1.00
Internal Services Project Manager	-	0.50	-
Accounting Manager - Payroll & Pension	1.00	1.00	1.00
Accounting Manager - Investment & Cash	1.00	1.00	1.00
Contract Grant Financial Accountant	1.00	1.00	1.00
Fixed Assets/Investment Coordinator	1.00	1.00	1.00
Grants Administrator	1.00	1.00	1.00
Accountant - Revenues	1.00	1.00	1.00
Accountant - Payroll	1.00	1.00	1.00
Accounting Clerk - Payables	1.00	1.00	1.00
Accounting Clerk - Revenues	-	1.00	1.00
Accounting Clerk - Receivables	1.00	1.00	1.00
Accounting Clerk - Cash	1.00	1.00	1.00
Accounting Clerk - Data Entry	1.00	1.00	1.00
	<u>12.00</u>	<u>13.50</u>	<u>13.00</u>
Facilities Management Division:			
Bond Projects & Construction Director	1.00	1.00	1.00
Facilities & Building Maintenance Manager	1.00	1.00	1.00
Crew Leader - Facilities Management Services	1.00	1.00	1.00
HVAC Technician	1.00	1.00	1.00
Project Coordinator - Facilities Management	1.00	1.00	1.00
Maintenance Worker II - Facilities Management	1.00	1.00	1.00
Operations Assistant - Facilities Management	1.00	1.00	1.00
Custodian	9.00	9.00	10.00
Maintenance Worker I - Facilities Management	1.00	2.00	2.00
	<u>17.00</u>	<u>18.00</u>	<u>19.00</u>
Budget & Information Management Division:			
Budget Director	1.00	1.00	1.00
Senior Financial Analyst - Budget	1.00	1.00	1.00
Financial Analyst - Budget	1.00	1.00	1.00
Budget Analyst	1.00	1.00	1.00
	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
Human Resources Division:			
Human Resources Director	1.00	1.00	1.00
Assistant Human Resources Director	1.00	1.00	1.00
Senior Human Resources Generalist	-	1.00	1.00
Human Resources Generalist	1.00	1.00	1.00
Benefits & Leave Administrator	1.00	1.00	1.00
Human Resources Assistant	1.00	1.00	1.00
	<u>5.00</u>	<u>6.00</u>	<u>6.00</u>
Information Technology Division:			
Technical Support Supervisor	-	-	1.00
Information Technologies Director	1.00	1.00	1.00
Assistant IT Director	1.00	1.00	1.00
GIS Manager	1.00	1.00	1.00
Network Engineer	1.00	1.00	1.00
Business Systems Analyst	3.00	3.00	3.00
GIS Administrator	1.00	1.00	1.00
Systems Analyst	1.00	1.00	1.00
Network Analyst	1.00	1.00	1.00
Network Security Analyst	-	1.00	1.00
Technical Support Specialist	3.00	3.00	3.00
GIS Analyst	2.00	2.00	2.00
Communications Project Manager - Public Information	-	-	1.00
GIS Technician	1.00	1.00	1.00
	<u>16.00</u>	<u>17.00</u>	<u>19.00</u>
Purchasing Division:			
Purchasing Director	1.00	1.00	1.00
Senior Purchasing Agent	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00
Purchasing Technician	1.00	1.00	1.00
Purchasing Assistant	1.00	1.00	1.00
	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
Total Finance & Internal Services Activity	<u>60.35</u>	<u>65.85</u>	<u>68.35</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
POLICE ACTIVITY:			
Police Division:			
Police Chief	1.00	1.00	1.00
Deputy Chief of Police	1.00	1.00	1.00
Police Captain	3.00	3.00	3.00
Police Lieutenant	7.00	7.00	7.00
Support Services Manager	1.00	1.00	1.00
Police Sergeant	18.00	19.00	19.00
Police Corporal	39.00	40.00	40.00
Assistant Support Services Manager	1.00	1.00	1.00
Lead Social Services Advocate	1.00	1.00	1.00
Property/Evidence Manager	1.00	1.00	1.00
Records Coordinator	1.00	1.00	1.00
Police Officer	74.00	83.00	85.00
Crime Scene Technician	2.00	2.00	2.00
Social Services Advocate	1.00	1.00	1.00
Senior Administrative Assistant - Police	1.00	1.00	1.00
Senior Police Support Specialist	3.00	3.00	3.00
Evidence Technician	2.00	2.00	2.00
Police Support Specialist	8.00	9.00	9.00
Administrative Assistant - Police	2.00	2.00	2.00
Transcriptionist	1.00	1.00	1.00
	<u>168.00</u>	<u>180.00</u>	<u>182.00</u>
Central Dispatch Division:			
Dispatch Manager	1.00	1.00	1.00
Assistant Dispatch Manager	1.00	1.00	1.00
Dispatch Shift Supervisor	3.00	3.00	3.00
Dispatch Trainer	1.00	1.00	1.00
Dispatcher III	7.00	7.00	7.00
Dispatcher II	1.00	1.00	1.00
Dispatcher I	12.00	13.00	13.00
	<u>26.00</u>	<u>27.00</u>	<u>27.00</u>
Total Police Activity	<u>194.00</u>	<u>207.00</u>	<u>209.00</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
FIRE ACTIVITY:			
Fire Division:			
Fire Chief	1.00	1.00	1.00
Assistant Fire Chief	2.00	2.00	2.00
Battalion Chief	6.00	9.00	9.00
Fire Code Inspector - Existing Buildings	-	-	2.00
Fire Captain	38.00	41.00	41.00
Financial Analyst - Fire	1.00	1.00	1.00
Driver/Operator/Firefighter	30.00	30.00	30.00
Emergency Manager	-	1.00	1.00
Fire Equipment Maintenance Technician	1.00	1.00	1.00
Firefighter	45.00	50.00	50.00
Senior Administrative Assistant - Fire	1.00	1.00	1.00
Administrative Assistant - Fire	1.00	1.00	1.00
	<u>126.00</u>	<u>138.00</u>	<u>140.00</u>
 Total Fire Activity	 <u>126.00</u>	 <u>138.00</u>	 <u>140.00</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
COMMUNITY PLANNING & ENGINEERING ACTIVITY:			
Sustainability & Resilience Division:			
Environmental Director	1.00	1.00	0.50
Sustainability Planner	1.00	1.00	1.00
Sustainability Project Manager	1.00	1.00	1.00
	<u>3.00</u>	<u>3.00</u>	<u>2.50</u>
Development Services Division:			
Development Services Director	1.00	1.00	1.00
Operations & Customer Relations Manager	1.00	1.00	1.00
Customer Service Representative - Dev. Services	1.00	1.00	1.00
Business License Clerk	1.00	1.00	1.00
	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Public Works Director Division:			
Public Works Director	1.00	1.00	1.00
	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Engineering Division:			
Engineering Development Review Manager	1.00	1.00	1.00
Engineering Design Manager	1.00	1.00	1.00
Staff Engineer	3.00	4.00	4.00
Active Transportation Manager	1.00	1.00	1.00
Surveyor	1.00	1.00	1.00
Public Works Inspection Manager	1.00	1.00	1.00
Mobility Coordinator	1.00	1.00	1.00
Land Agent II	1.00	1.00	1.00
Staff Engineer - Unlicensed	2.00	1.00	1.00
Land Agent I	1.00	1.00	1.00
CAD Drafter	2.00	2.00	2.00
Plans Examiner - Engineering	1.00	2.00	2.00
PW Projects Inspector	4.00	4.00	4.00
Engineering Services Coordinator	1.00	1.00	1.00
Land Surveyor Technician/Instrument Operator	1.00	1.00	1.00
	<u>22.00</u>	<u>23.00</u>	<u>23.00</u>
Development Review Division:			
Development Review Manager	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00
Urban Forester	1.00	1.00	1.00
Planner	2.00	2.00	2.00
Development Coordinator	1.00	1.00	1.00
Planning Technician	1.00	2.00	2.00
	<u>7.00</u>	<u>8.00</u>	<u>8.00</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
Long Range Planning Division:			
Long Range Planning/Special Projects Manager	1.00	1.00	1.00
Long Range & Preservation Planner	1.00	1.00	1.00
	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Community Resources Division:			
Community Resources Director / Equity Officer	1.00	1.00	1.00
Community Resources Administrator	1.00	1.00	1.00
Project Coordinator - Community Resources	2.00	3.00	3.00
Case Manager	3.00	3.00	3.00
Senior Admin Assistant - Community Resources	1.00	1.00	1.00
CDBG Programs Assistant	0.50	0.50	0.50
	<u>8.50</u>	<u>9.50</u>	<u>9.50</u>
Building Safety Division:			
Building Safety Director	1.00	1.00	1.00
Plans Examiner Supervisor	1.00	1.00	1.00
Senior Inspector - Building Safety	1.00	1.00	1.00
Inspector/Commercial & Residential	4.00	4.00	5.00
Residential Plans Examiner	1.00	1.00	2.00
Permit Coordinator	2.00	2.00	3.00
Senior Code Compliance Officer	1.00	1.00	1.00
Code Compliance Officer	3.00	3.00	3.00
Customer Service Representative - Building Safety	1.00	1.00	1.00
	<u>15.00</u>	<u>15.00</u>	<u>18.00</u>
Animal Services Division:			
Veterinarian	1.00	1.00	1.00
Animal Services Superintendent	1.00	1.00	1.00
Animal Services Field Supervisor	1.00	1.00	1.00
Animal Services Programs Administrator	1.00	1.00	1.00
Animal Services Technician	2.00	2.00	2.00
Senior Animal Services Officer	1.00	1.00	1.00
Animal Services Officer	2.00	3.00	3.00
Shelter Attendant	6.80	6.80	6.80
	<u>15.80</u>	<u>16.80</u>	<u>16.80</u>
Total Community Planning & Engineering Activity	<u>78.30</u>	<u>82.30</u>	<u>84.80</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
TRANSPORTATION SERVICES ACTIVITY:			
Transportation Services Division:			
Assistant Public Works Director - Operations	1.00	1.00	1.00
Transportation Support Engineer	-	1.00	1.00
Management Accounting Coordinator	1.00	1.00	1.00
Assistant Transportation Manager	2.00	2.00	2.00
Traffic Control Supervisor	1.00	1.00	1.00
Financial Analyst - Transportation Services	1.00	-	-
Public Works Support Services Coordinator	1.00	1.00	1.00
Field Operations Supervisor - Traffic	-	1.00	1.00
Senior Field Operations Supervisor - Concrete	1.00	1.00	1.00
Field Operations Supervisor - Transportation	3.00	3.00	3.00
Crew Leader II - Overlay Transportation	1.00	2.00	2.00
Traffic Signal & Signage Technician	6.00	6.00	6.00
Crew Leader - Transportation	3.00	3.00	3.00
Transportation Facility Maintenance Worker	1.00	1.00	1.00
Construction Lead Maintenance Worker	5.00	5.00	5.00
Operations Assistant - Transportation	2.00	2.00	2.00
Maintenance Worker IV - Asphalt	7.00	10.00	10.00
Maintenance Worker IV - Concrete	2.00	2.00	2.00
Maintenance Worker IV - Drainage	5.00	5.00	5.00
Maintenance Worker IV - Right Of Way	2.00	2.00	2.00
Maintenance Worker IV - Trails	1.00	2.00	2.00
Maintenance Worker III - Transportation	20.00	19.00	19.00
Maintenance Worker III - Urban Forestry	2.00	2.00	2.00
Maintenance Worker I - Transportation	5.50	0.50	0.50
	<u>73.50</u>	<u>73.50</u>	<u>73.50</u>
Fleet Operations Division:			
Fleet Operations Superintendent	1.00	1.00	1.00
Fleet Operations Supervisor	1.00	1.00	1.00
Fleet Services Support Manager	1.00	1.00	1.00
Lead Equipment Mechanic	3.00	3.00	3.00
Warranty & Materials Coordinator	1.00	1.00	1.00
Equipment Mechanic III	-	2.00	3.00
Automotive Parts Specialist	2.00	2.00	2.00
Fleet Customer Representative	1.00	1.00	1.00
Equipment Mechanic II	2.00	4.00	4.00
Operations Assistant - Fleet	1.00	1.00	1.00
Equipment Mechanic I	6.00	2.00	3.00
Equipment Maintenance Worker	0.50	0.50	0.50
	<u>19.50</u>	<u>19.50</u>	<u>21.50</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
Parking Management Division:			
Parking Manager	1.00	1.00	1.00
Field Operations Supervisor - Parking	1.00	1.00	1.00
Parking Enforcement Officer	4.00	4.00	4.00
Account Clerk II - Parking	1.00	1.00	1.00
Account Clerk I - Parking	1.00	1.00	1.00
Parking Attendant	1.00	1.00	1.00
Parking Attendant - Events	2.00	2.00	2.00
	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>
 Total Transportation Services Activity	 <u>104.00</u>	 <u>104.00</u>	 <u>106.00</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
PARKS & RECREATION ACTIVITY:			
Parks & Recreation - Administration & Development:			
Director Of Parks, Natural Resources, & Cultural Affairs	1.00	1.00	1.00
Arts & Culture Director	-	1.00	1.00
Arts & Culture Program Assistant	-	-	0.40
Recreation Superintendent	1.00	1.00	1.00
Park Planning Superintendent	1.00	1.00	1.00
Assistant Recreation Superintendent	1.00	1.00	1.00
Park Planner II	1.00	1.00	2.00
YRCC Director	1.00	1.00	1.00
Recreation Programs Manager	4.00	5.00	5.00
Urban Forester	1.00	1.00	1.00
Financial Coordinator - Parks	1.00	1.00	1.00
YRCC Recreation Program Assistant II	1.20	1.20	1.20
Operations Assistant - Parks	1.00	-	-
Sr. Admin. Asst. - Parks, Nat. Res., & Cultural Affairs	-	1.00	1.00
Assistant Pool Manager	0.40	0.40	0.40
Pool Cashier	0.33	0.33	0.33
Lifeguard	2.87	2.87	2.87
Pool Manager	0.35	0.35	0.35
Camp Counselor	1.20	1.20	2.00
YRCC Camp Counselor	1.00	1.60	1.60
Recreation Program Assistant	2.15	2.75	2.75
	<u>22.50</u>	<u>25.70</u>	<u>27.90</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
Parks Operations - Parks Maintenance:			
Park Operations Director	-	1.00	1.00
Parks Maintenance Superintendent	1.00	-	-
Sr. Fld. Ops. Supervisor - Park Facilities & Construction	1.00	1.00	1.00
Horticulturist	2.00	2.00	2.00
Volunteer & Community Program Coordinator	1.00	1.00	1.00
Senior Park Facilities Maintenance Worker	1.00	1.00	1.00
Crew Leader - Athletic Fields	1.00	1.00	1.00
Park Facilities Maintenance Worker	3.00	3.00	3.00
Crew Leader - Forestry & Trails	1.00	-	-
Field Operations Supervisor - Forestry	-	1.00	1.00
Field Operations Supervisor - Grounds & Trails	1.00	1.00	1.00
Field Operations Supervisor - Turf & Athletic Fields	1.00	1.00	1.00
Horticultural Assistant II	5.75	5.75	7.75
Maintenance Worker IV - Parks & Recreation	7.00	9.00	9.00
Maintenance Worker III - Parks & Recreation	7.00	5.00	5.00
Maintenance Worker II - Parks & Recreation	6.00	6.00	6.00
Maintenance Worker I - Parks & Recreation	0.75	0.75	0.75
Maintenance Worker I - Urban Forestry	0.50	0.50	1.00
Custodian - Parks	2.00	2.00	2.00
Custodian II - Parks	-	2.00	2.00
Lead Maintenance Worker - Forestry	-	1.00	1.00
Lead Maintenance Worker - Grounds	-	1.00	1.00
Lead Maintenance Worker - Trails	-	1.00	1.00
	<u>42.00</u>	<u>47.00</u>	<u>49.50</u>
Total Parks & Recreation Activity	<u>64.50</u>	<u>72.70</u>	<u>77.40</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
BUSINESS-TYPE ACTIVITY:			
Utilities Financial Services Division:			
Utilities Financial Services Manager	1.00	1.00	1.00
Senior Financial Analyst - Utilities	1.00	1.00	1.00
Utilities Financial Services Coordinator	1.00	1.00	1.00
Senior Customer Service Representative - Billing	1.00	1.00	1.00
Senior Customer Service Representative - Cashier	1.00	1.00	1.00
Senior Customer Service Representative - Utilities	1.00	1.00	2.00
Utility Billing Coordinator	2.00	2.00	2.00
Customer Service Coordinator	1.00	1.00	1.00
Customer Service Representative II	1.00	1.00	1.00
Customer Service Representative I	9.00	9.00	9.00
	<u>19.00</u>	<u>19.00</u>	<u>20.00</u>
Utilities Director Division:			
Utilities Director	1.00	1.00	1.00
Utilities Engineer	1.00	1.00	1.00
Capital Projects Inspection Manager	1.00	1.00	1.00
Project Coordinator - Utilities	1.00	1.00	1.00
	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
Water & Sewer Maintenance Division:			
Water & Sewer Operations Manager	1.00	1.00	1.00
Assistant Water & Sewer Operations Manager	1.00	1.00	1.00
Meter Services Supervisor	1.00	1.00	1.00
Technical Services Supervisor	1.00	1.00	1.00
Water & Sewer Field Maintenance Supervisor	2.00	2.00	2.00
Pump & Tank Technician	3.00	3.00	3.00
Backflow Services Supervisor	1.00	1.00	1.00
Field Service Representative	4.00	4.00	4.00
Leak Detection Technician	2.00	2.00	2.00
Senior Crew Leader Water License	2.00	2.00	2.00
Warehouse Supervisor	1.00	1.00	1.00
GIS Technician - Water & Sewer	1.00	1.00	1.00
Office Manager - Water & Sewer	1.00	1.00	1.00
Meter Operations Assistant	1.00	1.00	1.00
Crew Leader - Water License	8.00	3.00	3.00
Assistant Warehouse Supervisor	1.00	1.00	1.00
Water & Sewer Equipment Repair Technician	1.00	1.00	1.00
Sr Customer Service Representative - Meter	1.00	1.00	1.00
Customer Service Representative - Meter	2.00	2.00	2.00
Maintenance Worker IV - Water & Sewer Licensed	2.00	4.00	4.00
Meter Maintenance Technician	3.00	3.00	4.00
Backflow Prevention Technician	1.00	1.00	1.00
Meter Reader	9.00	9.00	9.00
Water & Sewer Operations Clerk	2.00	2.00	2.00
Maintenance Worker II - Water & Sewer	-	1.00	1.00
Maintenance Worker III - Water & Sewer	28.00	32.00	32.00
Warehouse Attendant Water & Sewer	2.00	2.00	2.00
	<u>82.00</u>	<u>84.00</u>	<u>85.00</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
Recycling & Trash Collection Division:			
Environmental Director	-	-	0.50
Recycling & Trash Collection Director	1.00	-	-
Recycling & Trash Collection Operations Manager	-	1.00	1.00
Recycling & Trash Collection Operations Supervisor	1.00	-	-
Financial Analyst - Recycling & Trash Collections	1.00	1.00	1.00
Waste Reduction Manager	-	1.00	1.00
Waste Reduction Coordinator	1.00	-	-
Assistant RTC Operations Manager	-	1.00	1.00
RTC Commercial Representative	1.00	-	-
Office Manager - RTC	-	1.00	1.00
Office Manager - Solid Waste	1.00	-	-
Senior Route Supervisor	-	1.00	1.00
Route Supervisor	3.00	2.00	2.00
Crew Leader - Recycling & Trash Collections	-	3.00	3.00
Recycling & Trash Collection Facility Supervisor	1.00	1.00	1.00
Environmental Educator	1.00	2.00	2.00
Compost Operator	3.00	3.00	3.00
Relief Driver	5.00	6.00	6.00
Recycling Attendant	2.00	2.00	2.00
Route Driver	40.00	38.00	39.00
Solid Waste Facility Maintenance Worker	1.00	-	-
Maintenance Worker III - Recycling & Trash	2.00	2.00	2.00
Customer Service Representative - RTC	3.00	3.00	3.00
	<u>67.00</u>	<u>68.00</u>	<u>69.50</u>
Airport Services Division:			
Airport Director	1.00	1.00	1.00
Financial Coordinator - Airport	1.00	1.00	1.00
Flight Line Operations Supervisor	1.00	1.00	1.00
Lead Maintenance Worker - Airport	1.00	1.00	1.00
Airport Maintenance Worker III	2.00	2.00	2.00
Flight Line Operations Technician	5.00	5.00	5.00
Administrative Assistant - Airport	1.00	1.00	1.00
Customer Service Representative - Airport	1.00	1.00	1.00
	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>
Total Business-Type Activity	<u>185.00</u>	<u>188.00</u>	<u>191.50</u>
Total Positions - Citywide	<u><u>859.80</u></u>	<u><u>907.50</u></u>	<u><u>925.70</u></u>

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CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM DIRECTIONAL INFORMATION

Introduction

The Capital Improvements Program (CIP) for the City of Fayetteville examines the infrastructure and capital needs of the City for the next five years. The CIP will be reviewed and updated on a biennial basis to reflect the changing needs of the community and changes in available monies for financing capital projects. The City's philosophy concerning the use of the CIP is that it should be considered as a financial planning tool that lists the City's capital improvement projects, places the projects in a priority order, and schedules the projects for funding and implementation. The CIP should be considered as a major policy tool for the Mayor and City Council.

Capital Improvement Policy

The CIP is approached as a valuable tool to be used in the development of responsible and progressive financial planning. The program is developed in accordance with the financial policies of the City. The policies and the CIP form the basis for making various annual capital budget decisions and support the City's continued commitment to sound, long-range financial planning and direction. The City's official Capital Improvements Policy is as follows:

- The City will prepare a biennial update of a five-year CIP, which will provide for the orderly maintenance, replacement, and expansion of capital assets.
- The CIP will identify long-range capital projects and capital improvements of all types, which will be coordinated with the annual operating budget to maintain full utilization of available sources.
- When preparing the CIP, the City will seek to identify all viable capital projects and capital improvements required during the subsequent five-year period. These projects and improvements will be prioritized by year and by funding source. Every attempt will be made to match projects and improvements with available funding sources. Future operating costs associated with a project or an improvement will also be given consideration in the establishment of priorities.
- The City will seek Federal, State, and other funding to assist in financing capital projects and capital improvements.
- The City will incorporate the reasonable findings and recommendations of the City's Boards, Commissions, Committees, and Citizens' task forces as they relate to capital projects and improvements.

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM DIRECTIONAL INFORMATION (cont.)

What Projects are in the CIP

Projects and their cumulative component areas totaling \$10,000 or more should be included in the CIP. Projects costing less than \$5,000 are not considered capital and are funded through program operating budgets.

Projects in the CIP can include:

- obligations for labor and materials and contractors involved in completing a project
- acquisition of land or structures
- engineering or architectural services, professional studies, or other administrative costs
- expenses for City vehicles and equipment
- renovating or expanding City facilities, grounds, or equipment

Financing

The City finances capital improvements on, essentially, a pay-as-you-go basis utilizing revenue from the 1% City sales tax originally adopted in 1993, the 1% Parks Development (Hotel, Motel, Restaurant) sales tax as amended in 2010, and operating revenues from the Airport, Shop, Water & Sewer, and Recycling & Trash Collection funds. The 1% City Sales Tax revenue is divided between General Fund operations and capital. The current split, which began with the 2008 budget, is 60% for General Fund and 40% for Sales Tax Capital Improvements Fund. Until 2008, the split as established in 2003 was equal. In addition, long-term debt is considered and utilized only when the City faces a project that is of such importance and sufficient financial magnitude as to warrant a bond issue.

The CIP is not a financing document in and of itself. Rather, the CIP is utilized as a planning document that places projects in the annual budget whereby funds are appropriated for them by the City Council. Prior to actual initiation of project work, required contracts are presented to the Mayor or City Council, as appropriate, for final approval of expending funds.

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM DIRECTIONAL INFORMATION (cont.)

Project Cost Determination

All projects are costed using a "Basis of Cost Estimate" table that provides the estimated basis used for the requested funds. If two or more basis of cost estimates are used to calculate a funding request, the estimate that represents the majority of the estimated funds is used.

Basis of Cost Estimate for CIP
Cost of Comparable Facility or Equipment
Rule of Thumb Indicator, Unit Costs
Cost Estimated by Engineer, Architect, or Vendor
Preliminary Estimate
Ball Park "Guesstimate"

Priority Selection of Projects

The CIP will rely on priorities defined by the Mayor, City Council, and City staff. As always, criteria such as government-imposed mandates, usefulness to the community, and impact on operational expenses will be reviewed in establishing priorities. A priority is assigned to each project by year and by funding source. Projects for which no funding is anticipated to be available will be placed on an "Unfunded Projects List," which will identify the cost of the project. This list identifies the project as being viable, but one for which no funding is presently available. Unfunded projects may be funded if actual revenue is above projected revenue, if costs on funded projects are below budget, or if another funding source is identified.

The Parks and Recreation Advisory Board, Airport Board, City Council Street Committee, City Council Water & Sewer Committee, and City Council Equipment Committee meetings all provide committee and public input and guidance regarding parks, streets, bridge and drainage improvements, water and sewer improvements, and equipment purchases planned for the next five years.

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM

Since 1988, the City of Fayetteville has produced a five year Capital Improvements Program (CIP). The CIP examines the infrastructure and capital needs of the City for the next five years. The CIP is reviewed and updated biennially to reflect the changing needs of the community and changes in available funding for financing capital projects. The CIP should be considered a financial planning tool that lists the City's capital improvement projects and schedules the projects for funding and implementation. The CIP should also be considered one of the primary policy making instruments utilized by the Mayor and City Council. The City's practice has been to adopt the CIP for the forthcoming five year period and then incorporate the projects for the following two years into the next two budget processes.

The subsequent pages provide a summary of the Capital Improvements Program listed by improvement area, followed by a listing of the capital projects which the City plans for the budget year.

Capital Improvements (By Funding Source) Compared to Approved CIP

Funding Source / Category / Division	2024 Projects 2024-2028 CIP	Budgeted 2024	Change
2100 - STREET:			
<u>Transportation Improvements</u>			
Transportation (410)			
Transportation/Fleet Building Improvements	\$ 100,000	\$ 100,000	\$ 0
	100,000	100,000	0
Street - Total	100,000	100,000	0
2130 - PARKING:			
<u>Parking Improvements</u>			
Parking Management (430)			
Parking Deck Improvements	70,000	70,000	0
Parking Lot Improvements and Overlays	10,000	10,000	0
Parking Infrastructure Improvements	10,000	10,000	0
Parking Equipment Replacements	10,000	10,000	0
	100,000	100,000	0
Parking - Total	100,000	100,000	0
2250 - PARKS DEVELOPMENT:			
<u>Parks & Recreation Improvements</u>			
Parks & Recreation (520)			
Community Park Improvements	500,000	500,000	0
Neighborhood Park Development	500,000	500,000	0
	1,000,000	1,000,000	0
Parks Development - Total	1,000,000	1,000,000	0

Capital Improvements (By Funding Source) Compared to Approved CIP

Funding Source / Category / Division	2024 Projects 2024-2028 CIP	Budgeted 2024	Change
2300 - IMPACT FEE:			
<u>Fire Improvements</u>			
Fire Department (300)			
Fire Impact Fee Improvements	1,155,000	1,155,000	0
	1,155,000	1,155,000	0
<u>Water & Sewer Improvements</u>			
Utilities Director (700)			
Water Impact Fee Improvements	450,000	450,000	0
Wastewater Impact Fee Improvements	338,000	338,000	0
	788,000	788,000	0
Impact Fee - Total	1,943,000	1,943,000	0
4470 - SALES TAX CAPITAL IMPROVEMENTS:			
<u>Bridge & Drainage Improvements</u>			
Engineering (621)			
Brookbury Stream Restoration	275,000	275,000	0
Other Drainage/Bridge Improvements	220,000	220,000	0
Stormwater Quality Management	180,000	180,000	0
	675,000	675,000	0
<u>Facility Improvements</u>			
Facilities Management (140)			
Downtown Campus Renovation	650,000	650,000	0
Building Improvements	350,000	350,000	0
Building Impr - Town Center	70,000	70,000	0
Building Impr - White Hangar & Old Terminal	40,000	40,000	0
Building Impr - Senior Center	40,000	40,000	0
Animal Services - Boiler Replacement	38,000	38,000	0
ADA Assessment of City-Owned Facilities	30,000	30,000	0
Animal Services - Generator Purchase	20,000	20,000	0
	1,238,000	1,238,000	0
<u>Fire Improvements</u>			
Fire Department (300)			
Fire Apparatus Replacements	972,000	972,000	0
Fire Mobile Radios	300,000	300,000	0
Fire Facility Maintenance	100,000	100,000	0
Firefighter Safety Equipment	100,000	100,000	0
Fire Technology Equipment Replacements	85,000	85,000	0
	1,557,000	1,557,000	0

Capital Improvements (By Funding Source) Compared to Approved CIP

Funding Source / Category / Division	2024 Projects 2024-2028 CIP	Budgeted 2024	Change
<u>Information Technology Improvements</u>			
Information Technology (170)			
Storage Area Network (SAN)	175,000	175,000	0
Technology Equipment Replacement	120,000	120,000	0
Fiber Optic Cable	110,000	0	(110,000)
Local Area Network (LAN) Upgrades	95,000	95,000	0
IT Enterprise Application Improvements	55,000	165,000	110,000
Geographic Information System (GIS)	40,000	40,000	0
Public Reporting Dashboard	36,000	36,000	0
Video Security Cameras	25,000	25,000	0
Cyber Security	25,000	25,000	0
Telecommunication Systems Upgrades	22,000	22,000	0
	<u>703,000</u>	<u>703,000</u>	<u>0</u>
<u>Library Improvements</u>			
Library (080)			
Library Materials Purchases	654,000	654,000	0
Library Technology Equipment Replacements	152,000	152,000	0
	<u>806,000</u>	<u>806,000</u>	<u>0</u>
<u>Media Services Improvements</u>			
Media Services (060)			
Television Center Equipment	70,000	70,000	0
City Hall Room AV Maintenance	35,000	35,000	0
Digital Signage Implementation	20,000	20,000	0
	<u>125,000</u>	<u>125,000</u>	<u>0</u>
<u>Other Capital Improvements</u>			
Accounting & Audit (131)			
Time and Attendance Software	150,000	150,000	0
Audit Expense	11,000	11,000	0
City Clerk (051)			
City Clerk Document & Records Management	5,000	5,000	0
Facilities Management (140)			
Apple (Porter) Warehouse Restoration	225,000	225,000	0
Woolsey Homestead Historic Restoration	200,000	200,000	0
7-Hills Walker Family Residential Facility	40,000	40,000	0
Human Resources (120)			
City Gym Improvements	25,000	25,000	0
Long Range Planning (634)			
Downtown Master Plan	250,000	250,000	0
Miscellaneous (090)			
Green Space Preservation	0	100,000	100,000
Sustainability & Resilience (631)			
Climate Resiliency	50,000	50,000	0
PD Shooting Range Decommissioning	100,000	100,000	0
Building Efficiency Improvements	40,000	40,000	0
	<u>1,096,000</u>	<u>1,196,000</u>	<u>100,000</u>

Capital Improvements (By Funding Source) Compared to Approved CIP

Funding Source / Category / Division	2024 Projects 2024-2028 CIP	Budgeted 2024	Change
<u>Parks & Recreation Improvements</u>			
Parks & Recreation (520)			
Public Art Commission	155,000	155,000	0
Forestry and Outreach	150,000	150,000	0
Aquatic Facility Feasibility Study	100,000	100,000	0
Parks Operations (521)			
Trash Removal - Unsanctioned Camps	300,000	300,000	0
Parks Maintenance and Improvements	200,000	200,000	0
Parks Maintenance Office & Shop Renovation	200,000	200,000	0
Parks Paving Improvements	120,000	120,000	0
Parks Safety and ADA	30,000	30,000	0
Lights of the Ozarks	25,000	25,000	0
Natural Resources Management	20,000	20,000	0
	<u>1,300,000</u>	<u>1,300,000</u>	<u>0</u>
<u>Police Improvements</u>			
Police (200)			
Police Public Safety Equipment	430,000	430,000	0
Police Technology Improvements	421,000	421,000	0
Police Unmarked Vehicle Replacements	175,000	175,000	0
Police Marked Vehicle Expansion	110,000	110,000	0
Police Weapons Replacement	90,000	90,000	0
Police Facility Improvements	70,000	70,000	0
Police Specialized Equipment	60,000	60,000	0
Police Firing Range Improvements	50,000	50,000	0
Police Ballistic Protection Replacement	35,000	35,000	0
Central Dispatch Improvements	28,000	28,000	0
Police K9 Replacement	25,000	25,000	0
Police Equipment Replacement	10,000	10,000	0
Police Employee Gym Equipment	10,000	10,000	0
	<u>1,514,000</u>	<u>1,514,000</u>	<u>0</u>
<u>Street Improvements</u>			
Engineering (621)			
Cost Share / ROW / Intersection / Street Calming	100,000	100,000	0
	<u>100,000</u>	<u>100,000</u>	<u>0</u>
<u>Trail Improvements</u>			
Transportation Services (410)			
Trail Development	1,500,000	1,500,000	0
	<u>1,500,000</u>	<u>1,500,000</u>	<u>0</u>

Capital Improvements (By Funding Source) Compared to Approved CIP

Funding Source / Category / Division	2024 Projects 2024-2028 CIP	Budgeted 2024	Change
<u>Transportation Improvements</u>			
Transportation Services (410)			
In-House Pavement Improvements	2,000,000	2,000,000	0
Sidewalk Improvements	750,000	1,105,000	355,000
Traffic Signal Improvements	150,000	150,000	0
Drainage Maintenance	50,000	50,000	0
Wireless Traffic Signal Control	42,000	42,000	0
	2,992,000	3,347,000	355,000
Sales Tax Capital Improvements - Total	13,606,000	14,061,000	455,000
5400 - WATER & SEWER:			
<u>Wastewater Treatment Improvements</u>			
Utilities Director (700)			
Phosphorus Standards Management	56,000	56,000	0
Wastewater Treatment Plant (730)			
WWTP Plant Pumps and Equipment	1,000,000	1,000,000	0
WWTP Upgrade and Replace Lift Stations	338,000	338,000	0
WWTP Building Improvements	169,000	169,000	0
Wastewater Treatment/Water Quality Improvements	113,000	113,000	0
	1,676,000	1,676,000	0
<u>Water & Sewer Improvements</u>			
Utilities Financial Services (710)			
Utilities Financial Services Improvements	15,000	15,000	0
Water & Sewer Maintenance (720)			
Water & Sewer Improvements Defined by Study	16,138,000	16,138,000	0
Sanitary Sewer Rehabilitation	3,230,000	3,230,000	0
Water System Rehabilitation/Replacement	2,251,000	2,251,000	0
Water Tank Improvements	1,126,000	1,126,000	0
Water & Sewer Relocations - Bond Projects	563,000	563,000	0
Water & Sewer Impact Fee Cost Sharing	169,000	169,000	0
Water Storage and Pump Station Maintenance	113,000	113,000	0
	23,605,000	23,605,000	0
<u>Water & Sewer Services Improvements</u>			
Water & Sewer Maintenance (720)			
Water Meters	929,000	929,000	0
Water & Sewer Building/Office Improvements	58,000	58,000	0
Water & Sewer Equipment Expansions	56,000	56,000	0
Backflow Prevention Assemblies	56,000	56,000	0
Utilities Technology Improvements	28,000	28,000	0
Water & Sewer Rate/Operations Study	23,000	23,000	0
	1,150,000	1,150,000	0
Water & Sewer - Total	26,431,000	26,431,000	0

Capital Improvements (By Funding Source) Compared to Approved CIP

Funding Source / Category / Division	2024 Projects 2024-2028 CIP	Budgeted 2024	Change
5500 - RECYCLING & TRASH COLLECTION:			
<u>Recycling & Trash Collection Improvements</u>			
Recycling & Trash Collection (750)			
RTC - Master Plan Expansion	550,000	550,000	0
RTC - Compost Site Improvements	150,000	150,000	0
RTC - Rate Study	75,000	75,000	0
RTC - Recycling and Trash Collection Containers	70,000	70,000	0
RTC - Scale House Improvements	20,000	20,000	0
RTC - Route Optimization & RFID System	10,000	10,000	0
RTC - Technology Equipment Replacements	8,000	8,000	0
	<u>883,000</u>	<u>883,000</u>	<u>0</u>
Recycling & Trash Collection - Total	<u>883,000</u>	<u>883,000</u>	<u>0</u>
5550 - AIRPORT:			
<u>Aviation Improvements</u>			
Aviation (760)			
Airport T-hangar Rehabilitation	40,000	40,000	0
Airport Street Side Improvements	40,000	40,000	0
Airport Movement Pavement Rehab	21,000	21,000	0
Airport Engineering Consultant Services	20,000	20,000	0
Airport Equipment Replacement	19,000	19,000	0
Airport East Side Hangar Development	12,000	12,000	0
Airport Lighting Improvements	10,000	10,000	0
	<u>162,000</u>	<u>162,000</u>	<u>0</u>
Airport - Total	<u>162,000</u>	<u>162,000</u>	<u>0</u>
9700 - SHOP:			
<u>Facility Improvements</u>			
Fleet Operations (770)			
Fleet Fixed Assets	213,000	213,000	0
Fleet Management System Upgrade	40,000	40,000	0
Transportation & Fleet Building Improvements	20,000	20,000	0
	<u>273,000</u>	<u>273,000</u>	<u>0</u>

Capital Improvements (By Funding Source) Compared to Approved CIP

Funding Source / Category / Division	2024 Projects 2024-2028 CIP	Budgeted 2024	Change
<u>Vehicles & Equipment Improvements</u>			
Fleet Operations (770)			
Fleet - Recycling & Trash Vehicles / Equipment	1,650,000	984,000	(666,000)
Fleet - Heavy Utility Vehicles	585,000	585,000	0
Fleet - Construction Equipment	493,000	438,000	(55,000)
Fleet - Police / Passenger Vehicles	469,000	530,000	61,000
Fleet - Light / Medium Utility Vehicles	461,000	473,000	12,000
Fleet - Other Vehicles / Equipment	457,000	282,000	(175,000)
Fleet - Tractors / Mowers	154,000	62,000	(92,000)
	<u>4,269,000</u>	<u>3,354,000</u>	<u>(915,000)</u>
Shop - Total	<u>4,542,000</u>	<u>3,627,000</u>	<u>(915,000) *</u>
*reduction of previously budgeted vehicles			
All Funding Sources - Total	<u>\$ 48,767,000</u>	<u>\$ 48,307,000</u>	<u>\$ (460,000)</u>

CITY OF FAYETTEVILLE, ARKANSAS
2024 CAPITAL PROJECTS
Summary by Project Category

Project Category	Capital Projects Funds	Special Revenue Funds	Enterprise Funds	Shop Fund	Total
Aviation Improvements	\$ -	\$ -	\$ 162,000	\$ -	\$ 162,000
Bridge & Drainage Improvements	675,000	-	-	-	675,000
Facility Improvements	1,238,000	-	-	273,000	1,511,000
Fire Improvements	1,557,000	1,155,000	-	-	2,712,000
Information Technology Improvements	703,000	-	-	-	703,000
Library Improvements	806,000	-	-	-	806,000
Media Services Improvements	125,000	-	-	-	125,000
Other Capital Improvements	1,196,000	-	-	-	1,196,000
Parking Improvements	-	100,000	-	-	100,000
Parks & Recreation Improvements	1,300,000	1,000,000	-	-	2,300,000
Police Improvements	1,514,000	-	-	-	1,514,000
Recycling & Trash Collection Improvements	-	-	883,000	-	883,000
Street Improvements	100,000	-	-	-	100,000
Trail Improvements	1,500,000	-	-	-	1,500,000
Transportation Improvements	3,347,000	100,000	-	-	3,447,000
Vehicles & Equipment Improvements	-	-	-	3,354,000	3,354,000
Wastewater Treatment Improvements	-	-	1,676,000	-	1,676,000
Water & Sewer Improvements	-	788,000	23,605,000	-	24,393,000
Water & Sewer Services Improvements	-	-	1,150,000	-	1,150,000
Total Funded	\$ 14,061,000	\$ 3,143,000	\$ 27,476,000	\$ 3,627,000	\$ 48,307,000

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM
Project Summary

Funding Source / Category / Division	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Total 2024-2028
2100 - STREET:						
<u>Transportation Improvements</u>						
Transportation (410)						
Transportation/Fleet Building Improvements	\$ 100,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 180,000
	100,000	20,000	20,000	20,000	20,000	180,000
Street - Total	100,000	20,000	20,000	20,000	20,000	180,000
2130 - PARKING:						
<u>Parking Improvements</u>						
Parking Management (430)						
Parking Deck Improvements	70,000	30,000	30,000	30,000	30,000	190,000
Parking Lot Improvements and Overlays	10,000	25,000	25,000	25,000	25,000	110,000
Parking Infrastructure Improvements	10,000	20,000	20,000	20,000	20,000	90,000
Parking Equipment Replacements	10,000	15,000	15,000	15,000	15,000	70,000
	100,000	90,000	90,000	90,000	90,000	460,000
Parking - Total	100,000	90,000	90,000	90,000	90,000	460,000
2250 - PARKS DEVELOPMENT:						
<u>Parks & Recreation Improvements</u>						
Parks & Recreation (520)						
Community Park Improvements	500,000	1,000,000	0	500,000	1,000,000	3,000,000
Neighborhood Park Development	500,000	0	0	500,000	0	1,000,000
Regional Park Development	0	0	650,000	0	0	650,000
Nature Park/Conservation Area Improvements	0	0	350,000	0	0	350,000
	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Parks Development - Total	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
2300 - IMPACT FEE:						
<u>Fire Improvements</u>						
Fire Department (300)						
Fire Impact Fee Improvements	1,155,000	110,000	115,000	120,000	125,000	1,625,000
	1,155,000	110,000	115,000	120,000	125,000	1,625,000
<u>Water & Sewer Improvements</u>						
Utilities Director (700)						
Water Impact Fee Improvements	450,000	464,000	400,000	400,000	400,000	2,114,000
Wastewater Impact Fee Improvements	338,000	348,000	300,000	300,000	300,000	1,586,000
	788,000	812,000	700,000	700,000	700,000	3,700,000
Impact Fee - Total	1,943,000	922,000	815,000	820,000	825,000	5,325,000
4470 - SALES TAX CAPITAL IMPROVEMENTS:						
<u>Bridge & Drainage Improvements</u>						
Engineering (621)						
Other Drainage/Bridge Improvements	220,000	220,000	220,000	240,000	240,000	1,140,000
Stormwater Quality Management	180,000	180,000	200,000	200,000	220,000	980,000
Brookbury Stream Restoration	275,000	0	0	0	0	275,000
	675,000	400,000	420,000	440,000	460,000	2,395,000
<u>Facility Improvements</u>						
Facilities Management (140)						
Building Improvements	350,000	406,000	430,000	405,000	401,000	1,992,000
Downtown Campus Renovation	650,000	150,000	100,000	100,000	40,000	1,040,000
Building Impr - White Hangar & Old Terminal	40,000	50,000	23,000	250,000	100,000	463,000
Building Impr - Town Center	70,000	150,000	100,000	100,000	40,000	460,000
Building Impr - Senior Center	40,000	25,000	40,000	40,000	40,000	185,000
ADA Assessment of City-Owned Facilities	30,000	30,000	30,000	30,000	30,000	150,000
Animal Services - Roof Replacement	0	0	84,000	0	0	84,000
Animal Services - Boiler Replacement	38,000	0	0	0	0	38,000
Animal Services - Generator Purchase	20,000	0	0	0	0	20,000
Animal Services - Drains Replacement	0	15,000	0	0	0	15,000
	1,238,000	826,000	807,000	925,000	651,000	4,447,000

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM
Project Summary

Funding Source / Category / Division	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Total 2024-2028
<u>Fire Improvements</u>						
Fire Department (300)						
Fire Apparatus Replacements	972,000	980,000	1,011,000	1,017,000	1,024,000	5,004,000
Fire Mobile Radios	300,000	300,000	300,000	300,000	300,000	1,500,000
Fire Facility Maintenance	100,000	125,000	125,000	200,000	200,000	750,000
Firefighter Safety Equipment	100,000	105,000	110,000	115,000	120,000	550,000
Fire Technology Equipment Replacements	85,000	46,000	30,000	35,000	83,000	279,000
	1,557,000	1,556,000	1,576,000	1,667,000	1,727,000	8,083,000
<u>Information Technology Improvements</u>						
Information Technology (170)						
Technology Equipment Replacement	120,000	230,000	156,000	165,000	135,000	806,000
Storage Area Network (SAN)	175,000	0	0	250,000	0	425,000
Local Area Network (LAN) Upgrades	95,000	25,000	160,000	60,000	70,000	410,000
Video Security Cameras	25,000	25,000	25,000	161,000	161,000	397,000
Fiber Optic Cable	110,000	110,000	105,000	0	0	325,000
IT Enterprise Application Improvements	55,000	60,000	60,000	60,000	65,000	300,000
Geographic Information System (GIS)	40,000	45,000	40,000	45,000	45,000	215,000
Public Reporting Dashboard	36,000	36,000	36,000	36,000	36,000	180,000
Cyber Security	25,000	30,000	30,000	35,000	35,000	155,000
Telecommunication Systems Upgrades	22,000	40,000	40,000	23,000	24,000	149,000
	703,000	601,000	652,000	835,000	571,000	3,362,000
<u>Library Improvements</u>						
Library (080)						
Library Materials Purchases	654,000	675,000	696,000	717,000	739,000	3,481,000
Library Technology Equipment Replacements	152,000	160,000	147,000	134,000	210,000	803,000
Library Mountain Street Entrance Improvements	0	0	125,000	0	0	125,000
Library Welcome Desks Replacements	0	100,000	0	0	0	100,000
	806,000	935,000	968,000	851,000	949,000	4,509,000
<u>Media Services Improvements</u>						
Media Services (060)						
Television Center Equipment	70,000	50,000	40,000	50,000	40,000	250,000
Digital Signage Implementation	20,000	20,000	20,000	20,000	20,000	100,000
City Hall Room AV Maintenance	35,000	10,000	10,000	10,000	10,000	75,000
	125,000	80,000	70,000	80,000	70,000	425,000
<u>Other Capital Improvements</u>						
Accounting & Audit (131)						
Time and Attendance Software	150,000	0	0	0	0	150,000
Audit Expense	11,000	12,000	13,000	14,000	15,000	65,000
City Clerk (051)						
City Clerk Document & Records Management	5,000	5,000	5,000	5,000	5,000	25,000
Facilities Management (140)						
Woolsey Homestead Historic Restoration	200,000	200,000	250,000	200,000	200,000	1,050,000
Apple (Porter) Warehouse Restoration	225,000	150,000	200,000	100,000	100,000	775,000
7-Hills Walker Family Residential Facility	40,000	40,000	60,000	40,000	40,000	220,000
Human Resources (120)						
City Gym Improvements	25,000	30,000	30,000	30,000	30,000	145,000
Long Range Planning (634)						
Downtown Master Plan	250,000	400,000	0	0	0	650,000
Sustainability & Resilience (631)						
Building Efficiency Improvements	40,000	50,000	60,000	70,000	80,000	300,000
Climate Resiliency	50,000	50,000	50,000	50,000	50,000	250,000
PD Shooting Range Decommissioning	100,000	150,000	0	0	0	250,000
	1,096,000	1,087,000	668,000	509,000	520,000	3,880,000
<u>Parks & Recreation Improvements</u>						
Parks & Recreation (520)						
Forestry and Outreach	150,000	250,000	395,000	395,000	400,000	1,590,000
Public Art Commission	155,000	50,000	150,000	55,000	30,000	440,000
Cultural Planning and Creative Placemaking	0	0	0	400,000	0	400,000
Aquatic Facility Feasibility Study	100,000	0	0	0	0	100,000
Arts & Culture Equipment and Infrastructure	0	0	0	0	65,000	65,000
Parks Operations (521)						
Parks Maintenance and Improvements	200,000	350,000	400,000	425,000	550,000	1,925,000
Trash Removal - Unsanctioned Camps	300,000	300,000	300,000	300,000	300,000	1,500,000
Artificial Turf Improvements	0	0	0	400,000	400,000	800,000
Parks Maintenance Office & Shop Renovation	200,000	150,000	150,000	150,000	0	650,000
Parks Paving Improvements	120,000	125,000	130,000	135,000	140,000	650,000
Playground Improvements	0	0	0	0	400,000	400,000
Natural Resources Management	20,000	50,000	50,000	50,000	50,000	220,000
Parks Safety and ADA	30,000	30,000	30,000	30,000	30,000	150,000
Lights of the Ozarks	25,000	25,000	27,000	27,000	30,000	134,000
	1,300,000	1,330,000	1,632,000	2,367,000	2,395,000	9,024,000

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM
Project Summary

Funding Source / Category / Division	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Total 2024-2028
Police Improvements						
Police (200)						
Police Public Safety Equipment	430,000	480,000	480,000	480,000	480,000	2,350,000
Police Radio Replacement	0	400,000	1,297,000	0	0	1,697,000
Police Technology Improvements	421,000	66,000	140,000	384,000	234,000	1,245,000
Police Unmarked Vehicle Replacements	175,000	140,000	175,000	140,000	175,000	805,000
Police Weapons Replacement	90,000	421,000	36,000	0	0	547,000
Police Ballistic Protection Replacement	35,000	168,000	40,000	46,000	185,000	474,000
Police Marked Vehicle Expansion	110,000	83,000	86,000	89,000	92,000	460,000
Citywide Radio System Replacement	0	0	100,000	150,000	100,000	350,000
Police Facility Improvements	70,000	25,000	48,000	25,000	50,000	218,000
Police Specialized Equipment	60,000	37,000	76,000	8,000	8,000	189,000
Police Firing Range Improvements	50,000	15,000	40,000	15,000	50,000	170,000
Police K9 Replacement	25,000	25,000	0	0	30,000	80,000
Police Equipment Replacement	10,000	10,000	10,000	10,000	10,000	50,000
Police Employee Gym Equipment	10,000	10,000	10,000	10,000	10,000	50,000
Central Dispatch Improvements	28,000	0	0	0	0	28,000
	1,514,000	1,880,000	2,538,000	1,357,000	1,424,000	8,713,000
Street Improvements						
Engineering (621)						
Cost Share / ROW / Intersection / Street Calming	100,000	100,000	100,000	100,000	100,000	500,000
	100,000	100,000	100,000	100,000	100,000	500,000
Trail Improvements						
Transportation Services (410)						
Trail Development	1,500,000	1,550,000	1,600,000	1,750,000	1,900,000	8,300,000
	1,500,000	1,550,000	1,600,000	1,750,000	1,900,000	8,300,000
Transportation Improvements						
Transportation Services (410)						
In-House Pavement Improvements	2,000,000	2,300,000	2,200,000	2,700,000	2,900,000	12,100,000
Sidewalk Improvements	750,000	1,050,000	1,000,000	1,150,000	1,200,000	5,150,000
Traffic Signal Improvements	150,000	150,000	150,000	150,000	150,000	750,000
Drainage Maintenance	50,000	50,000	50,000	50,000	50,000	250,000
Wireless Traffic Signal Control	42,000	42,000	42,000	42,000	42,000	210,000
	2,992,000	3,592,000	3,442,000	4,092,000	4,342,000	18,460,000
Sales Tax Capital Improvements - Total	13,606,000	13,937,000	14,473,000	14,973,000	15,109,000	72,098,000
5400 - WATER & SEWER:						
Wastewater Treatment Improvements						
Utilities Director (700)						
Phosphorus Standards Management	56,000	58,000	50,000	50,000	50,000	264,000
Wastewater Treatment Plant (730)						
WWTP Plant Pumps and Equipment	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
WWTP Building Improvements	169,000	300,000	3,118,000	300,000	300,000	4,187,000
WWTP Upgrade and Replace Lift Stations	338,000	348,000	300,000	300,000	300,000	1,586,000
Wastewater Treatment/Water Quality Improvements	113,000	116,000	100,000	100,000	100,000	529,000
	1,676,000	1,822,000	4,568,000	1,750,000	1,750,000	11,566,000
Water & Sewer Improvements						
Utilities Financial Services (710)						
Utilities Financial Services Improvements	15,000	11,000	16,000	5,000	3,000	50,000
Water & Sewer Maintenance (720)						
Water & Sewer Improvements Defined by Study	16,138,000	22,444,000	21,080,000	26,139,000	600,000	86,401,000
Sanitary Sewer Rehabilitation	3,230,000	3,327,000	2,870,000	2,870,000	2,870,000	15,167,000
Water System Rehabilitation/Replacement	2,251,000	2,319,000	2,000,000	2,000,000	2,000,000	10,570,000
Water Tank Improvements	1,126,000	1,000,000	1,000,000	1,000,000	1,000,000	5,126,000
Water & Sewer Relocations - Bond Projects	563,000	580,000	500,000	500,000	500,000	2,643,000
Water & Sewer Impact Fee Cost Sharing	169,000	174,000	150,000	150,000	150,000	793,000
Water Storage and Pump Station Maintenance	113,000	116,000	100,000	100,000	100,000	529,000
	23,605,000	29,971,000	27,716,000	32,764,000	7,223,000	121,279,000
Water & Sewer Services Improvements						
Water & Sewer Maintenance (720)						
Water Meters	929,000	1,000,000	1,000,000	1,000,000	1,000,000	4,929,000
Water & Sewer Building/Office Improvements	58,000	100,000	100,000	100,000	100,000	458,000
Utilities Technology Improvements	28,000	62,000	20,000	146,000	29,000	285,000
Water & Sewer Equipment Expansions	56,000	58,000	50,000	50,000	50,000	264,000
Backflow Prevention Assemblies	56,000	58,000	50,000	50,000	50,000	264,000
Water & Sewer Rate/Operations Study	23,000	23,000	20,000	20,000	20,000	106,000
	1,150,000	1,301,000	1,240,000	1,366,000	1,249,000	6,306,000
Water & Sewer - Total	26,431,000	33,094,000	33,524,000	35,880,000	10,222,000	139,151,000

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM
Project Summary

Funding Source / Category / Division	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Total 2024-2028
5500 - RECYCLING & TRASH COLLECTION:						
<u>Recycling & Trash Collection Improvements</u>						
Recycling & Trash Collection (750)						
RTC - Master Plan Expansion	550,000	600,000	650,000	650,000	650,000	3,100,000
RTC - Compost Site Improvements	150,000	200,000	200,000	200,000	200,000	950,000
RTC - Recycling and Trash Collection Containers	70,000	70,000	90,000	100,000	100,000	430,000
RTC - Rate Study	75,000	0	0	0	100,000	175,000
RTC - Scale House Improvements	20,000	20,000	20,000	20,000	20,000	100,000
RTC - Route Optimization & RFID System	10,000	10,000	20,000	15,000	15,000	70,000
RTC - Technology Equipment Replacements	8,000	5,000	15,000	2,000	9,000	39,000
	883,000	905,000	995,000	987,000	1,094,000	4,864,000
Recycling & Trash Collection - Total	883,000	905,000	995,000	987,000	1,094,000	4,864,000
5550 - AIRPORT:						
<u>Aviation Improvements</u>						
Aviation (760)						
Airport Movement Pavement Rehab	21,000	138,000	360,000	0	0	519,000
Airport T-hangar Rehabilitation	40,000	40,000	40,000	40,000	40,000	200,000
Airport Street Side Improvements	40,000	40,000	40,000	40,000	40,000	200,000
Airport Engineering Consultant Services	20,000	20,000	20,000	20,000	20,000	100,000
Airport Equipment Replacement	19,000	35,000	0	10,000	10,000	74,000
Airport Lighting Improvements	10,000	10,000	10,000	10,000	10,000	50,000
Airport East Side Hangar Development	12,000	0	0	0	0	12,000
	162,000	283,000	470,000	120,000	120,000	1,155,000
Airport - Total	162,000	283,000	470,000	120,000	120,000	1,155,000
9700 - SHOP:						
<u>Facility Improvements</u>						
Fleet Operations (770)						
Fleet Fixed Assets	213,000	0	0	0	0	213,000
Transportation & Fleet Building Improvements	20,000	20,000	20,000	20,000	20,000	100,000
Fleet Management System Upgrade	40,000	0	0	0	0	40,000
	273,000	20,000	20,000	20,000	20,000	353,000
<u>Vehicles & Equipment Improvements</u>						
Fleet Operations (770)						
Fleet - Recycling & Trash Vehicles / Equipment	1,650,000	195,000	655,000	4,815,000	2,018,000	9,333,000
Fleet - Construction Equipment	493,000	1,802,000	1,843,000	521,000	468,000	5,127,000
Fleet - Other Vehicles / Equipment	457,000	1,354,000	904,000	308,000	1,545,000	4,568,000
Fleet - Heavy Utility Vehicles	585,000	405,000	325,000	1,407,000	1,421,000	4,143,000
Fleet - Police / Passenger Vehicles	469,000	173,000	497,000	1,413,000	745,000	3,297,000
Fleet - Tractors / Mowers	154,000	814,000	670,000	484,000	345,000	2,467,000
Fleet - Fire Apparatus	0	803,000	549,000	555,000	555,000	2,462,000
Fleet - Light / Medium Utility Vehicles	461,000	611,000	356,000	351,000	484,000	2,263,000
	4,269,000	6,157,000	5,799,000	9,854,000	7,581,000	33,660,000
Shop - Total	4,542,000	6,177,000	5,819,000	9,874,000	7,601,000	34,013,000
All Funding Sources - Total	\$ 48,767,000	\$ 56,428,000	\$ 57,206,000	\$ 63,764,000	\$ 36,081,000	\$ 262,246,000

**City of Fayetteville, Arkansas
2024 Capital Budget**

Project Title & Description	Budgeted 2024
2100 - Street Fund	
<u>2100.410.5500 - Street Projects</u>	
Transportation & Fleet Building Improvements (18001): This project is for building and site repairs and energy efficiency updates to Transportation and Fleet Operations buildings and grounds. HVAC, lighting, plumbing, flooring, security improvements, exterior painting, roofing, and other site and facility repairs and maintenance are addressed as needed.	\$ 100,000
2100.410.5500 - Total	<u>100,000</u>
2100 - Street Fund Total	<u>\$ 100,000</u>
2130 - Parking Fund	
<u>2130.430.9133 - Parking Management Projects</u>	
Parking Lot Improvements and Overlays (06001): This project is to maintain the City's public parking lots. The City currently has twelve public parking lots and three City employee parking lots located in the Downtown Business and Entertainment Districts. The surface lots are asphalt that periodically require general maintenance such as crack seal, seal coat, re-striping, pot hole patching, and bumper block replacement. These lots also require a complete asphalt overlay on a less frequent basis.	10,000
Parking Infrastructure Improvements (18003): This project is to fund lighting, sidewalk, street tree, signage, landscaping, area maintenance, and small equipment purchases necessary to improve the walkability and enhance the overall experience within the downtown parking districts. This project also seeks to improve connectivity from remote parking lots and spaces to core destinations.	10,000
Parking Equipment Replacements (19001): This project is for the continued replacement of parking infrastructure and installation of upgraded equipment as technology continues to evolve. Equipment types include pay stations, single-space smart meters, sensors, license-plate recognition and other enforcement equipment, and signage.	10,000
Parking Deck Improvements (24001): This project is for the ongoing maintenance of the Spring Street Parking Deck, Meadow Street Parking Deck, Town Center Parking Deck, and the new parking deck to be located at Dickson/West. An additional \$50,000 is being requested in 2024 to repair deteriorating portions of the south stairwell in the Spring Street Parking Deck caused by moisture and condensation.	70,000
2130.430.9133 - Total	<u>100,000</u>
2130 - Parking Fund Total	<u>\$ 100,000</u>
2250 - Parks Development Fund	
<u>2250.520.9255 - Parks Development Capital</u>	
Neighborhood Park Development (02013): This project will improve various neighborhood parks in the park system master plan to meet the needs of the community. Improvements include adding batting cages at Gary Hampton Park, developing two new neighborhood parks that will fill service area gaps in the east and west sides of town, supplementing the YRCC expansion project, creating a plan for improving the trails at Mount Sequoyah and improving Gordon Long Park.	500,000
Community Park Improvements (13001): This project provides for renovations and enhancements to community parks based on the new Park System Master Plan. This project also supplements Parks bond projects.	500,000
2250.520.9255 - Total	<u>1,000,000</u>
2250 - Parks Development Fund Total	<u>\$ 1,000,000</u>

**City of Fayetteville, Arkansas
2024 Capital Budget**

Project Title & Description	Budgeted 2024
2300 - Impact Fee Fund	
<u>2300.300.9300 - Fire Impact Fees</u>	
Fire Impact Fee Improvements (07003): The purpose of this project is to accumulate funding for fire projects that are associated with the increase in developments throughout the City. The funding for this project comes from impact fees collected from developments.	1,155,000
2300.300.9300 - Total	1,155,000
<u>2300.720.9300 - Water Impact Fees</u>	
Water Impact Fee Improvements (07002): The purpose of this project is to accumulate funding for water projects that are associated with the increase in developments throughout the City. The funding for this project comes from impact fees collected from developments.	450,000
2300.720.9300 - Total	450,000
<u>2300.730.9300 - Wastewater Impact Fees</u>	
Wastewater Impact Fee Improvements (07004): The purpose of this project is to accumulate funding for wastewater projects that are associated with the increase in developments throughout the City. The funding for this project comes from impact fees collected from developments.	338,000
2300.730.9300 - Total	338,000
2300 - Impact Fee Fund Total	\$ 1,943,000
4470 - Sales Tax Capital Improvements Fund	
<u>4470.060.8900 - Other Capital, Media</u>	
Television Center Equipment (02061): This project is to replace and upgrade equipment at the Television Center. The equipment includes production technology, studio equipment and accessories, lighting, sound, signal processing, telecasting and streaming equipment, file storage, video archiving, field equipment, etc. The Television Center also provides support for the audio-visual needs of the Administration and City Departments/Divisions.	70,000
City Hall A-V Maintenance (18007): This project is for the replacement, repair or reconfiguration of audio-visual equipment in City Hall.	35,000
Digital Signage Implementation (18009): This project is to maintain, improve, and expand digital signage and visual messaging in City facilities. This includes signage service, upgrading or replacing existing displays, adding new display technologies and types, adding new signage locations, and offering interactive displays to better communicate to citizens and staff.	20,000
4470.060.8900 - Total	125,000
<u>4470.080.8080 - Library Improvements</u>	
Library Materials Purchases (02049): FPL collections strive to meet each Fayetteville resident's need for information; to help pursue life- long learning and cultural growth; to provide the means for thoughtful and productive participation by individuals and groups in the affairs of the community, the nation and the world; and to support the educational, governmental, cultural, recreational, and economic activities within the community. The collection size is approximately 390,000 items and is expected to grow by 15% annually with focuses on high demand titles and holds ratio reductions as well as supporting rotating collections in the library's new bookmobile collection.	654,000
Library Technology Equipment Replacements (04004): This project is to provide new and/or upgraded technology infrastructure and services to library staff and patrons. The technology replacement cycle is typically five years or less depending upon utilization.	152,000
4470.080.8080 - Total	806,000

**City of Fayetteville, Arkansas
2024 Capital Budget**

Project Title & Description	Budgeted 2024
<u>4470.090.8900 - Other Capital, Miscellaneous</u>	
City Clerk Document & Records Management (14003): The purpose of this project is to follow §31.30 of the City's code as well as all state and federal laws related to document retention of archived electronic, paper, or microfilmed records that are located in electronic storage or physical storage. This purpose also encompasses the purchase of hardware like, but not limited to, scanners, software, and creating processes that align with applicable laws.	5,000
Woolsey Homestead Historic Restoration (15008): This project is to reconstruct the Woolsey homestead, surrounding outbuildings, and cemetery back to the 1840's era to allow tours and educational events. The overall project is to create a tourism, educational, and historical preservation component. The property is close to the Woolsey Wet Prairie and trail system.	200,000
Apple (Porter) Warehouse Stabilization/Restoration (20001): This project is to stabilize and maintain the Porter Warehouse building at the corner of West Avenue and Spring Street.	225,000
Green Space Preservation (21016): This project will fund land purchases, conservation easements or other expenditures that would be used to fulfill the mission of the City's natural environment and ecosystems.	100,000
Climate Resiliency (22005): This project will fund implementation of the City's new Climate Action Plan. Funds may be used on projects for Carbon Sequestration & Storage, Climate Equity & Justice, Ecosystem Resilience & Adaptation, Ecosystem Services Improvements, Water Efficiency, Transportation Efficiency, Clean Energy, Energy Efficiency, Urban Heat Mitigation and Land Acquisition.	50,000
City Gym Improvements (24002): This project is to provide ongoing maintenance and purchase equipment and materials for the City Gym.	25,000
Downtown Master Plan (24003): This project will focus on the City's infrastructure investments in the Downtown area - including water, sewer, transportation, parking, green infrastructure and social infrastructure investments. Included in the proposed project scope is a market study, community engagement to develop an updated vision for Downtown, an evaluation of current Downtown infrastructure compared to development goals and requirements, and implementation steps from the citywide Heritage & Historic Preservation Master Plan.	250,000
PD Shooting Range Decommissioning (24004): This project will fund design and construction of lead remediation/stabilization and fill for the old Police Department shooting range near the Happy Hollow Complex. An earthen embankment has been used for many years as the backstop at the PD shooting range. The embankment which is located adjacent to the West Fork of the White River has tested positive for lead contamination.	100,000
4470.090.8900 - Total	955,000
<u>4470.140.8900 - Other Capital, Facilities</u>	
Building Improvements (02046): This project is for the maintenance and repair of City facilities. The proposed scope includes repair and replacement of HVAC systems, old or damaged roofs, and repair and maintenance of building exteriors. The project also provides for other improvements such as interior remodels which include painting, lighting upgrades, plumbing fixtures, ceilings, floor coverings, furniture replacement, window replacement/upgrades, and modifications to alarm systems.	500,000
Animal Services Improvements (14002): This project is for the maintenance and repair to the Animal Services building on Happy Hollow Road. Improvements include boiler replacement, drain replacement in the dog room, roof replacement, and the purchase of a generator.	58,000

City of Fayetteville, Arkansas
2024 Capital Budget

Project Title & Description	Budgeted 2024
Building Efficiency Improvements (15009): This project consist of clean energy, energy efficiency, weatherization and water conservation improvements to City properties. It includes clean and renewable energy projects, repair/replacement of inefficient HVAC equipment, lighting upgrades, insulation & window repair/replacement, electric vehicle charging station work and water efficiency projects.	40,000
7-Hills Walker Family Residential Facility (18004): This project is for facilities maintenance of the 7-Hills Walker Family Residential Facility. The repairs and/or replacements include windows, water heaters, lighting and security upgrades, interior finishes, millwork, exterior site improvements.	40,000
ADA Assessment of City-Owned Facilities (21008): This project is to procure the services of an accessibility consultant to perform assessments of City-owned buildings and sites in order to plan and complete any necessary improvements/corrections.	30,000
Downtown Campus Renovations (23003): This project is for the improvements of City buildings in the Downtown area, including roof, HVAC and significant office renovations to provide efficient use of space and future growth.	650,000
4470.140.8900 - Total	1,318,000
<u>4470.170.8170 - Information Technology Improvements</u>	
Geographic Information System (GIS) (02055): This project is to upgrade and expand the City's Geographic Information Systems (GIS) computer hardware, software, and data collection systems to accommodate growth in the system's applications and user base. This system provides necessary information for the 911 system, the Planning, Engineering, Economic Development, Water & Sewer, and Transportation divisions, and utility projects.	40,000
Local Area Network (LAN) Upgrades (02056): This project is to upgrade and expand the City's Local Area Network (LAN)/Network infrastructure. The LAN is used by every division in the City across thirty locations connecting approximately 900 devices. While most components of the LAN are on a 5 year lifecycle, consideration is given to increases in the system's user base and advances in technology that create a need for hardware and operating system upgrades.	95,000
Technology Equipment Replacements (02057): This project is for the replacement of desktop technology throughout the city, which includes PCs, laptops, scanners, printers, tablets, and miscellaneous desktop technology items that fall under a structured replacement schedule. This project is part of a larger replacement plan that is supported by CIP projects from enterprise funded departments and separate technology CIP's within Police and Fire.	120,000
Telecommunication Systems Upgrades (04001): This project is for telecommunication system upgrades, VOIP telephone handset replacement, VOIP telephone related hardware, and new software that become available for users as well as for additional VOIP licenses needed to support the entire city's VOIP telephone system.	22,000
Storage Area Network (09031): This project provides storage for the City's increasing data needs. A Storage Area Network (SAN) allows staff to manage storage for a large group of servers as a single pool, as opposed to managing the storage for each server individually. SAN also allows multiple copies of critical data to be stored in geographically diverse locations in an automated and efficient manner.	175,000
Cyber Security (18005): This project is to provide comprehensive cyber security training across the City, helping to mitigate security risk and improve security posture. This holistic approach to cyber security provides internal and external penetration testing to ensure the network is as secure and protected as possible.	25,000

City of Fayetteville, Arkansas
2024 Capital Budget

Project Title & Description	Budgeted 2024
Security Cameras (24005): This project is to expand the City's existing video security camera system into additional parks, trail heads, parking facilities, Drake Field, traffic signals, and water/sewer locations.	25,000
Public Reporting Dashboard (24006): This project is to implement a public data dashboard that would provide a single location for the City to publish reports and performance measures, which will improve access to key information, improve the efficiency of developing public reports, and provide reports to the public that help tell the story of City operations.	36,000
Enterprise Application Improvements (24007): This project will provide funding for additional software licenses, support, and/or professional services to improve functionality for various City systems.	165,000
4470.170.8170 - Total	703,000
4470.200.8200- Police Improvements	
Police Facility Improvements (02047): This project is for major repairs and improvement of Police Department and Central Dispatch facilities, including but not limited to, tower sites, substations, storage, security door lock systems, fueling station and expansion for the police facilities.	70,000
Police Specialized Equipment (02062): This project is to replace various outdated and/or malfunctioning equipment used during police operations. Examples of this equipment include traffic control equipment, e-bicycle replacement, radar units, automated external defibrillators (AED), crisis negotiation equipment, training equipment and other items used in police operations.	60,000
Police Technology Improvements (06002): This is an ongoing project for the replacement of end of life, obsolete or malfunctioning information technology, including network servers and equipment, desktop computers, software, printers, and other peripheral equipment based on the City's Information Technology Division replacement schedule.	421,000
Police Unmarked Vehicle Replacements (06003): This project is to purchase unmarked vehicles that are a necessity for an effective Police Department. The Department utilizes unmarked vehicles for a variety of tasks, including gathering intelligence for investigation of narcotics, theft, vandalism, domestic terrorism, and civil disobedience; conducting pre-raid intelligence for the deployment of the Emergency Response Team; conducting alcohol enforcement patrols; and any activity that must be kept covert to be effective.	175,000
Police Equipment Replacement (11006): This project provides for the replacement of operating equipment within all Police facilities, such as paper shredders, document scanners, uninterrupted power supplies, security/surveillance cameras, etc.	10,000
Police Ballistic Protection Replacement (13011): This project provides funding for the replacement of expired bulletproof ballistic vests for our officers and members of our Emergency Response Team.	35,000
Police Employee Gym (13028): This project is to maintain and add gym equipment to the Police department gym.	10,000
Police Weapon Replacement (15013): This project provides funding for the replacement of end of life weapons used by the Police Department including rifles and handguns and associated accessories.	90,000
Police Marked Vehicle Expansion (16007): This project is to expand the take-home vehicle program. This phase-in project will expand our patrol fleet with one vehicle per year for each year of the Capital Improvements Plan.	110,000

**City of Fayetteville, Arkansas
2024 Capital Budget**

Project Title & Description	Budgeted 2024
Police K9 Replacement (17005): This project is for the replacement of Police canines that have reached retirement age in the coming years. Police canines are a critical support service to the police department. Canines are used to locate missing persons, articles or narcotics, and track fleeing fugitives.	25,000
Police - Central Dispatch Improvements (20002): This project provides funding for the purchase of Live 911 software. Live 911 is a software solution that allows units in the field to monitor the location and audio of incoming 911 emergency calls in real time. The geotagged call is provided to field personnel within a pre-determined radius. Responding units would be able to hear information gathered by the dispatcher in real time.	28,000
Police Firing Range Improvements (22001): This project provides funds for the annual maintenance and cleaning of the new police department indoor firing range. Maintenance includes a professional range cleaning bi-annually, annual professional cleaning contracts, air filter purchases, and mining of lead.	50,000
Police Public Safety Equipment (22007): This project provides for the replacement of the Police body worn camera (BWC) system, digital mobile video recorder (DMVR), the taser conducted energy weapons, and the interview room video recorder systems for the Police department. BWCs, DMVRs and tasers are an important component to police operations providing transparency of department actions to the public, allowing for review of uses of force, and ensuring accurate evidence collection for prosecution. All components are supplied by Axon in a public safety equipment package.	430,000
4470.200.8200 - Total	1,514,000
<u>4470.300.8300 - Fire Improvements</u>	
Fire Facility Maintenance (02006): This project is for major repairs to existing and future facilities. Repairs include but are not limited to roofing, plumbing or drainage repairs and replacements, remodeling, fencing, driveway replacements, generators, stability assessments, fire escape replacements, and structural repairs	100,000
Fire Apparatus Purchases - Shop Transfer (03019): This project is for the replacement of fire apparatus. The general guideline utilized for replacement of trucks is to serve for 10 years on the front line and five years in the reserve fleet.	972,000
Fire Technology Equipment Replacements (10017): This project will allow for the replacement of systems as they become technologically obsolete or inoperable.	85,000
Firefighting Safety Equipment (16002): This project includes the procurement/replacement of fire apparatus equipment, as well as other life safety equipment such as self-contained breathing apparatus (SCBA) & associated equipment, technical rescue equipment and auto extrication equipment.	100,000
Fire Mobile Radios (21001): This project is to update the existing radio system. Funds will be included for yearly Subscriber Mobile Radio Replacements. Additionally, funds are requested to allow for Radio System Upgrades/System Dispatch and associated equipment as needed.	300,000
4470.300.8300 - Total	1,557,000
<u>4470.410.8410 - Transportation Improvements</u>	
In-House Pavement Improvements (02052): This project provides resources for the systematic overlay of existing streets and includes curb cuts, curb and guttering, pavement striping, and preparation costs for overlays.	2,000,000
Sidewalk Improvements (02053): This project is to improve the connectivity of the sidewalk system by constructing new and repairing existing sidewalks.	1,105,000

**City of Fayetteville, Arkansas
2024 Capital Budget**

Project Title & Description	Budgeted 2024
Traffic Signal Improvements (02063): This project provides funding for the installation of new traffic signals, upgrades, and replacement of UPS back-up system batteries and reflective sign material mandated by the latest version of the FHWA Manual on Uniform Traffic Control Devices (MUTCD).	150,000
Wireless Traffic Signal Control (15018): This project provides for the implementation of a wireless Ethernet communication system for traffic signals (both data and video).	42,000
4470.410.8410 - Total	3,297,000
<u>4470.520.8520 - Parks & Recreation Improvements</u>	
Forestry and Outreach (22002): This funding is primarily targeted at planting approximately 1,000 new and replacement trees throughout the city annually. Funds will also be used to support plantings, such as supplies, irrigation and watering; and outreach efforts, such as Celebration of the Trees and Invasive Plant Bounty.	150,000
Aquatic Facility Feasibility Study (24008): The Aquatic Feasibility Study would assess the demand for a new aquatic facility, determine an appropriate location, and provide cost estimates for construction and annual operational costs.	100,000
Public Art Commission (24009): This project seeks to enhance the cultural and artistic vibrancy of various public spaces across the community by installing a variety of public art, including sculptures, murals and infrastructure to support performing art. These projects are expected to create a sense of community pride and engagement, as residents will have multiple public artworks to appreciate and enjoy for years to come.	155,000
4470.410.8410 - Total	405,000
<u>4470.521.8520 - Parks Operations Improvements</u>	
Lights of the Ozarks (02001): The Lights of the Ozarks display is a Fayetteville tradition that spans nearly 30 years. Experience Fayetteville helps the City purchase lights each year. This project pays for lift rentals and other electrical supplies needed to install the display each year.	25,000
Parks Safety and ADA (15011): This project covers unexpected safety and/or ADA issues that come up which need to be corrected immediately.	30,000
Natural Resources Management (15012): This project will provide funding for a Natural Resource Management Plan, as well as invasive plant removal, prescribed burns, etc.	20,000
Park Paving Improvements (16004): This project is for the routine maintenance of surfacing repairs, resurfacing treatments, restriping, wheel stops, etc. at the many parking lots within city parks for park and trailhead parking.	120,000
Parks Maintenance and Improvements (24010): These are large scale projects that exceed the funding capabilities of the normal operating budget and need to be addressed to avoid large scale deferred maintenance projects that result in inferior or dilapidated facilities and amenities that will require a total rebuild and major funds to remedy.	200,000

**City of Fayetteville, Arkansas
2024 Capital Budget**

Project Title & Description	Budgeted 2024
Parks Maintenance Building Improvements (24011): The existing Parks office needs renovations to accommodate Park Operations staff and the efficient use of newly available space vacated by other departments. An outside equipment and dry storage shed is also needed to prolong the life of equipment and store materials and topsoil out of the weather.	200,000
Trash Removal (24012): This project will fund contractors to clean up along the trail system and in the creeks.	300,000
4470.521.8520 - Total	895,000
<u>4470.621.8810 - Bridge & Drainage Improvements</u>	
Stormwater Quality Management (02097): This project provides funding for partnerships with Regional Planning for Stormwater Education, USGS water quality monitoring and stream gauges, Beaver Watershed Alliance and Illinois River Watershed Partnership, as well as other water quality needs and stream restorations.	180,000
Other Drainage Improvements (02108): This project is for drainage projects needed to mitigate flooding, repair and upgrade existing systems, cost share with developments when applicable, and for storm drainage materials for use in projects constructed by in-house crews. There is additional funding in 2024 for the Brookbury Stream Restoration.	495,000
Drainage Maintenance (11021): This project will fund drainage projects as needed.	50,000
4470.621.8810 - Total	725,000
<u>4470.800.8820 - Street Improvements</u>	
Cost Share / ROW / Intersection / Street Calming (02116): This project is for developer cost shares to complete street improvements associated with developments. This funding also pays for traffic calming installations per the Traffic Calming Policy and City Council Transportation Committee direction.	100,000
4470.800.8820 - Total	100,000
<u>4470.800.8830 - Trail Improvements</u>	
Trail Development (02016): This program provides funding for the development of paved trails based on the adopted Active Transportation Plan.	1,500,000
4470.800.8830 - Total	1,500,000
<u>4470.800.8900 - Other Capital, Non-Departmental</u>	
Time and Attendance (08025): This project is to replace the current timekeeping system, which provides the ability to maintain accurate time records electronically. The current system has an end date within the next couple of years.	150,000
Audit Expense (47038): This project is to account for the portion of the audit cost that is allocated to the sales tax capital fund.	11,000
4470.800.8900 - Total	161,000
4470 - Sales Tax Capital Improvements Fund Total	\$ 14,061,000

**City of Fayetteville, Arkansas
2024 Capital Budget**

Project Title & Description	Budgeted 2024
5400 - Water & Sewer Fund	
<u>5400.720.1840 - Meter Operations Capital</u>	
Water & Sewer Rate/Operations Study (02064): This project is to conduct periodical water and sewer rate studies. A rate study assesses the financial health of the Utilities Department, projects future operating and capital expenses needed to maintain the systems, and projects the future rates for customers that will generate sufficient revenues to cover operating and capital expenses and assure a sufficient level of cash reserves.	23,000
Water Meters (02065): This project is for the replacement of aged water meters, expansion meters for new water service, and for purchasing new meters with technological advancements over the older style meters.	929,000
Backflow Prevention Assemblies (02066): This project is for installation/replacement of backflow prevention assemblies at City facilities to meet the requirements of City ordinances and the Arkansas Department of Health regulations, as well as a third-party service to track, store, and report backflow preventer inspection data on approximately 12,000 residential installations.	56,000
Utilities Financial Services Improvements (03038): This project is for various improvements in office hardware, software, communications, computers, safety features, and office configuration for the Utilities Financial Services Division.	15,000
Water & Sewer Equipment Expansions (13019): This project is for the expansion equipment for the Water & Sewer Operations Division. This project is needed in anticipation of adding additional construction crews in the future. It is also needed to adhere to changing technologies within the Water & Sewer profession.	56,000
Utilities Technology Improvements (15019): This project is to upgrade technology in the Utilities Department, including but not limited to desktop devices, field iPads, failing or outdated PCs, printers, and scanners.	28,000
Water & Sewer Building/Office Improvements (15020): This project is for structural maintenance, repair, and improvements of the existing Water & Sewer operations building.	58,000
5400.720.1840 - Total	1,165,000
<u>5400.720.5600 - Capital Water Mains</u>	
Water & Sewer Impact Fee Cost Sharing (04039): This project involves all cases where impact fees are used to cost-share with, and thus supplement, other funding sources to increase capacity in either water distribution, pumping, and storage systems or the wastewater collection and treatment systems.	169,000
Water & Sewer Improvements Defined by Study (10007): This project is to obtain easements for the new west transmission water line. The transmission line footprint is approximately 12 miles long and 50 feet wide and begins at the future Beaver Water District pumping station located north of Elm Springs and ends at the existing 36-inch water transmission line on Van Asche Drive.	16,138,000
Water & Sewer Relocations - Bond Projects (11011): This project is for various water and sewer relocations for street bond and other transportation projects where the street bond fund does not have sufficient funds to cover the utility relocations. Projects are to be paid first from any remaining water/sewer revenue bond funds, if available. If it involves capacity increases, impact fee funds could be used, if available.	563,000

**City of Fayetteville, Arkansas
2024 Capital Budget**

Project Title & Description	Budgeted 2024
Water System Rehabilitation & Replacement (12009): This project provides for upgrading, replacing, or rehabilitating existing water infrastructure consisting of water storage, pumping, and distribution assets system wide. This project may use Water & Sewer funds, impact fees, and cost shares where appropriate. Additionally, a portion of the project balance will be utilized on rehabilitation and replacement of troubled areas that experience frequent leaks.	2,251,000
Water Tank Improvements (14010): This project is to refurbish the existing water tanks and associated appurtenances as they get older. This ensures water quality and extends the life of the infrastructure.	1,126,000
Water Storage & Pump Station Maintenance (15021): The system wide water pump stations and grounds require maintenance. This project is used to replace generators and pumps, valves, etc.	113,000
5400.720.5600 - Total	20,360,000
<u>5400.720.5700 - Sewer Mains Construction</u>	
Sanitary Sewer Rehabilitation (02017): This project analyzes, repairs, upgrades, and replaces sewer collection system components to ensure adequate capacity and reduce storm and groundwater flows from entering the system. This project includes replacing, lining, and bursting existing sewer mains and manholes, installing main extensions and relief lines, capacity upgrades, upgrading the system model, purchasing easements, and sanitary sewer evaluation studies.	3,230,000
5400.720.5700 - Total	3,230,000
<u>5400.730.5800 - Wastewater Plant Capital</u>	
Building Improvements - WWTP (02032): This project is for structural maintenance, repair, and replacement of the existing buildings or parts of the buildings at each wastewater treatment facility.	169,000
Upgrade/Replace Lift Stations - WWTP (02068): This project is to maintain the lift stations for the wastewater treatment plants. The stations are exposed to extreme wear conditions and must be upgraded routinely.	338,000
Plant Pumps and Equipment - WWTP (02069): This project allows WWTP personnel to adapt to the needs of the daily plant operation to maintain compliance with effluent discharge standards.	1,000,000
Phosphorus Standards Management - WWTP (10027): This project supports efforts by the City operating independently or as part of a federal or state grant program to phosphorus or other stream changes that affect water quality, regulations, or wastewater plant discharge requirements.	56,000
Wastewater Treatment/Water Quality Improvements (13018): This project is for stream restoration and similar projects designed to maintain or improve water quality. This also includes maintaining the integrity of the projects previously performed.	113,000
5400.730.5800 - Total	1,676,000
5400 - Water & Sewer Fund Total	\$ 26,431,000

City of Fayetteville, Arkansas
2024 Capital Budget

Project Title & Description	Budgeted 2024
5500 - Recycling & Trash Collection Fund	
<u>5500.750.5080 - Solid Waste Projects</u>	
RTC - Technology Equipment Replacements (02057): This project is for the replacement of failing and outdated personal computers (PCs), printers, and monitors.	8,000
RTC - Rate Study (10004): This project is to retain the services of a consulting firm to conduct a rate study to determine the true cost of all services provided by the Recycling & Trash Collection Division. This will determine appropriate rates for levels of service throughout all programs and facilitate the implementation of the Solid Waste Reduction, Diversion, and Recycling Master Plan.	75,000
RTC - Master Plan Expansion (18016): This project will support the continued implementation of the Solid Waste Reduction, Diversion, and Recycling Master Plan. This project will also maintain and repair the Transfer Station as required to conduct daily operations in compliance with the ADEQ permit.	550,000
RTC - Scale House Improvements (18017): This project is for improvements to the scale system to weigh vehicles using the transfer station and recycling facilities.	20,000
RTC - Route Optimization & RFID System (19004): This project is for vehicle locator telematics and service verification equipment for all trucks in the fleet.	10,000
RTC - Compost Site Improvements (20006): This project is to maintain, repair and expand the Compost Site as required to conduct daily operations in compliance with the ADEQ permit and to accommodate growth of the city.	150,000
RTC - Compactors & Containers (24013): This project is for the purchase of compactors and open top containers used for the collection and hauling of waste.	70,000
5500.750.5080 - Total	883,000
5500 - Recycling & Trash Collection Fund Total	\$ 883,000
5550 - Airport Fund	
<u>5550.760.3960 - Airport Capital Expense</u>	
Airport Lighting Improvements (15026): This project is to replace the outdated and inefficient lighting in multiple locations at Drake Field, including but not limited to, the tarmac, parking lot, T-hangars, FBO hangar, and roadway lighting.	10,000
Airport Engineering Consultant Services (15029): This project is for Engineering Consultant Services to be utilized through various Federal and State Grant projects.	20,000
Airport Equipment Replacement (18019): This project is for the planned replacement of airport equipment, including the ARFF vehicle, Lav and Water Cart, and a GPU.	19,000
Airport Movement Pavement Rehabilitation (21010): This project will be used to provide funds for the City's match on grants.	21,000
Airport T-Hangar Rehabilitation (21011): This project will be used for a T-hangar Door Rehab and T-hangar Construction. These projects will be a combination of State and Federal Grants.	40,000

**City of Fayetteville, Arkansas
2024 Capital Budget**

Project Title & Description	Budgeted 2024
Airport East Side Hangar Development (24014): This project is for hangar development at the east side of the existing east T-hangar apron in order to reduce the number of people on the T-hangar waitlist.	12,000
Airport Street Side Improvements (24015): This purpose of this project is to improve the public facing side of the airfield to include burying of utilities, sidewalk improvements, updated signage, landscaping and fencing improvements.	40,000
5550.760.3960 - Total	162,000
5550 - Airport Fund Total	\$ 162,000
9700 - Shop Fund	
<u>9700.770.1920 - Fleet Capital Improvements</u>	
Fleet - Construction Equipment (02077): This project provides funding to replace construction equipment at the optimum time where the cost to maintain doesn't outweigh the cost to purchase new.	438,000
Fleet - Light / Medium Utility Vehicles (02078): This project provides funding to replace light/medium utility vehicles at the optimum time where the cost to maintain doesn't outweigh the cost to purchase new.	473,000
Fleet - Heavy Utility Vehicles (02079): This project provides funding to replace heavy utility vehicles at the optimum time where the cost to maintain doesn't outweigh the cost to purchase new.	585,000
Fleet - Other Vehicles / Equipment (02080): This project provides funding to replace vehicles and equipment not included in the other projects at the optimum time where the cost to maintain doesn't outweigh the cost to purchase new.	282,000
Fleet - Police / Passenger Vehicles (02081): This project provides funding to replace Police and passenger vehicles at the optimum time where the cost to maintain doesn't outweigh the cost to purchase new.	530,000
Fleet - Recycling & Trash Vehicles / Equipment (02082): This project provides funding to replace Recycling and Trash vehicles and equipment at the optimum time where the cost to maintain doesn't outweigh the cost to purchase new.	984,000
Fleet - Tractors / Mowers (02083): This project provides funding to replace tractors and mowers at the optimum time where the cost to maintain doesn't outweigh the cost to purchase new.	62,000
Transportation & Fleet Building Improvements (18001): This project is for building and site repairs and energy efficiency updates to Transportation and Fleet Operations buildings and grounds. HVAC, lighting, plumbing, flooring, security improvements, exterior painting, roofing, and other site and facility repairs and maintenance are addressed as needed.	20,000
Fleet Management System Upgrade (20007): This project will provide funding for the upgrade of the fuel inventory software.	40,000
Fleet Fixed Assets (20008): This project will provide funding for the purchase of two mobile lift columns and an overhead crane.	213,000
9700.770.1920 - Total	3,627,000
9700 - Shop Fund Total	\$ 3,627,000
Total Capital Improvements Program	\$ 48,307,000

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM
Operating Impacts

Funding Source / Category / Division	Description of Operating Impact	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Total 2024-2028
1010 - GENERAL FUND:							
<u>Bridge & Drainage Improvements</u>							
Engineering (621)							
Other Drainage/Bridge Improvements	No effect on operations	0	0	0	0	0	0
Stormwater Quality Management	No effect on operations	0	0	0	0	0	0
Brookbury Stream Restoration	No effect on operations	0	0	0	0	0	0
<u>Facility Improvements</u>							
Facilities Management (140)							
<u>Building Improvements</u>							
Building Impr - White Hangar & Old Terminal	No effect on operations	0	0	0	0	0	0
Building Impr - Town Center	No effect on operations	0	0	0	0	0	0
Building Impr - Senior Center	No effect on operations	0	0	0	0	0	0
Downtown Campus Renovation	No effect on operations	0	0	0	0	0	0
Animal Services - Roof Replacement	No effect on operations	0	0	0	0	0	0
Animal Services - Boiler Replacement	No effect on operations	0	0	0	0	0	0
Animal Services - Generator Purchase	No effect on operations	0	0	0	0	0	0
Animal Services - Drains Replacement	No effect on operations	0	0	0	0	0	0
ADA Assessment of City-Owned Facilities	No effect on operations	0	0	0	0	0	0
<u>Fire Improvements</u>							
Fire Department (300)							
Fire Apparatus Replacements	No effect on operations	0	0	0	0	0	0
Fire Mobile Radios	No effect on operations	0	0	0	0	0	0
Fire Facility Maintenance	No effect on operations	0	0	0	0	0	0
Firefighter Safety Equipment	No effect on operations	0	0	0	0	0	0
Fire Technology Equipment Replacements	No effect on operations	0	0	0	0	0	0
<u>Information Technology Improvements</u>							
Information Technology (170)							
Technology Equipment Replacement	No effect on operations	0	0	0	0	0	0
Storage Area Network (SAN)	No effect on operations	0	0	0	0	0	0
Local Area Network (LAN) Upgrades	No effect on operations	0	0	0	0	0	0
Video Security Cameras	No effect on operations	0	0	0	0	0	0
Fiber Optic Cable	No effect on operations	0	0	0	0	0	0
IT Enterprise Application Improvements	No effect on operations	0	0	0	0	0	0
Geographic Information System (GIS)	No effect on operations	0	0	0	0	0	0
Public Reporting Dashboard	No effect on operations	0	0	0	0	0	0
Cyber Security	No effect on operations	0	0	0	0	0	0
Telecommunication Systems Upgrades	Additional 0.5 FTE in 2025; additional staff time to install and support	10,000	44,000	44,000	45,000	15,000	158,000
		10,000	44,000	44,000	45,000	15,000	158,000

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM
Operating Impacts

Funding Source / Category / Division	Description of Operating Impact	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Total 2024-2028
<u>Library Improvements</u>							
Library (080)							
Library Materials Purchases	No effect on operations	0	0	0	0	0	0
Library Technology Equipment Replacements	No effect on operations	0	0	0	0	0	0
Library Mountain Street Entrance Improvements	No effect on operations	0	0	0	0	0	0
Library Welcome Desks Replacements	No effect on operations	0	0	0	0	0	0
		0	0	0	0	0	0
<u>Media Services Improvements</u>							
Media Services (060)							
Television Center Equipment	A-V systems, support, equipment, technology, video archiving	4,100	4,100	4,100	4,100	4,100	20,500
Digital Signage Implementation	No effect on operations	0	0	0	0	0	0
City Hall Room AV Maintenance	Signage software/player licenses	9,000	9,000	9,000	9,000	9,000	45,000
		13,100	13,100	13,100	13,100	13,100	65,500
<u>Other Capital Improvements</u>							
Accounting & Audit (131)							
Time and Attendance Software	No effect on operations	0	0	0	0	0	0
Audit Expense	No effect on operations	0	0	0	0	0	0
City Clerk (051)							
City Clerk Document & Records Management	Savings in-house versus third party services	(148,580)	(148,580)	(148,580)	(148,580)	(148,580)	(742,900)
Facilities Management (140)							
Woolsey Homestead Historic Restoration	No effect on operations	0	0	0	0	0	0
Apple (Porter) Warehouse Restoration	No effect on operations	0	0	0	0	0	0
7-Hills Walker Family Residential Facility	No effect on operations	0	0	0	0	0	0
Human Resources (120)							
City Gym Improvements	No effect on operations	0	0	0	0	0	0
Long Range Planning (634)							
Downtown Master Plan	No effect on operations	0	0	0	0	0	0
Miscellaneous (090)							
Green Space Preservation	No effect on operations	0	0	0	0	0	0
Sustainability & Resilience (631)							
Building Efficiency Improvements	Reduced utility and maintenance costs	(50,000)	(60,000)	(70,000)	(80,000)	(90,000)	(350,000)
Climate Resiliency	No effect on operations	0	0	0	0	0	0
PD Shooting Range Decommissioning	No effect on operations	0	0	0	0	0	0
		(198,580)	(208,580)	(218,580)	(228,580)	(238,580)	(1,092,900)
<u>Parks & Recreation Improvements</u>							
Parks & Recreation (520)							
Forestry and Outreach	No effect on operations	0	0	0	0	0	0
Public Art Commission	No effect on operations	0	0	0	0	0	0
Cultural Planning and Creative Placemaking	No effect on operations	0	0	0	0	0	0
Aquatic Facility Feasibility Study	No effect on operations	0	0	0	0	0	0
Arts & Culture Equipment and Infrastructure	No effect on operations	0	0	0	0	0	0

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM
Operating Impacts

Funding Source / Category / Division	Description of Operating Impact	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Total 2024-2028
Parks Operations (521)							
Parks Maintenance and Improvements	No effect on operations	0	0	0	0	0	0
Trash Removal - Unsanctioned Camps	No effect on operations	0	0	0	0	0	0
Artificial Turf Improvements	No effect on operations	0	0	0	0	0	0
Parks Maintenance Office & Shop Renovation	No effect on operations	0	0	0	0	0	0
Parks Paving Improvements	No effect on operations	0	0	0	0	0	0
Playground Improvements	No effect on operations	0	0	0	0	0	0
Natural Resources Management	No effect on operations	0	0	0	0	0	0
Parks Safety and ADA	No effect on operations	0	0	0	0	0	0
Lights of the Ozarks	No effect on operations	0	0	0	0	0	0
Police Improvements							
Police (200)							
Police Public Safety Equipment	No effect on operations	0	0	0	0	0	0
Police Radio Replacement	No effect on operations	0	0	0	0	0	0
Police Technology Improvements	No effect on operations	0	0	0	0	0	0
Police Unmarked Vehicle Replacements	No effect on operations	0	0	0	0	0	0
Police Weapons Replacement	No effect on operations	0	0	0	0	0	0
Police Ballistic Protection Replacement	No effect on operations	0	0	0	0	0	0
Police Marked Vehicle Expansion	Software and license fees	0	19,500	19,500	19,500	19,500	78,000
Citywide Radio System Replacement	No effect on operations	0	0	0	0	0	0
Police Facility Improvements	No effect on operations	0	0	0	0	0	0
Police Specialized Equipment	No effect on operations	0	0	0	0	0	0
Police Firing Range Improvements	No effect on operations	0	0	0	0	0	0
Police K9 Replacement	Additional motorpool charges	5,920	11,840	17,760	23,680	29,600	88,800
Police Equipment Replacement	No effect on operations	0	0	0	0	0	0
Police Employee Gym Equipment	No effect on operations	0	0	0	0	0	0
Central Dispatch Improvements	No effect on operations	0	0	0	0	0	0
		5,920	31,340	37,260	43,180	49,100	166,800
Street Improvements							
Engineering (621)							
Cost Share / ROW / Intersection / Street Calming	No effect on operations	0	0	0	0	0	0
Trail Improvements							
Transportation Services (410)							
Trail Development	Increased utility and maintenance costs	50,000	55,000	60,000	65,000	70,000	300,000
		50,000	55,000	60,000	65,000	70,000	300,000

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM
Operating Impacts

Funding Source / Category / Division	Description of Operating Impact	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Total 2024-2028
Transportation Improvements							
Transportation Services (410)							
In-House Pavement Improvements	Increased maintenance costs	1,910,000	1,961,000	2,025,000	2,092,000	2,161,000	10,149,000
Sidewalk Improvements	Increased maintenance costs	540,000	557,000	574,000	592,000	611,000	2,874,000
Traffic Signal Improvements	Increased utility and maintenance costs	785,600	809,600	834,200	861,900	886,600	4,177,900
Drainage Maintenance	No effect on operations	0	0	0	0	0	0
Wireless Traffic Signal Control	No effect on operations	0	0	0	0	0	0
		3,235,600	3,327,600	3,433,200	3,545,900	3,658,600	17,200,900
General Fund - Total		3,116,040	3,262,460	3,368,980	3,483,600	3,567,220	16,798,300
2100 - STREET:							
Transportation Improvements							
Transportation (410)							
Transportation/Fleet Building Improvements	No effect on operations	0	0	0	0	0	0
		0	0	0	0	0	0
Street - Total		0	0	0	0	0	0
2130 - PARKING:							
Parking Improvements							
Parking Management (430)							
Parking Deck Improvements	No effect on operations	0	0	0	0	0	0
Parking Lot Improvements and Overlays	No effect on operations	0	0	0	0	0	0
Parking Infrastructure Improvements	No effect on operations	0	0	0	0	0	0
Parking Equipment Replacements	No effect on operations	0	0	0	0	0	0
		0	0	0	0	0	0
Parking - Total		0	0	0	0	0	0
2250 - PARKS DEVELOPMENT:							
Parks & Recreation Improvements							
Parks & Recreation (520)							
Community Park Improvements	Additions to Underwood and Gulley parks; additional 0.5 FTE in 2025 and 2027	0	20,000	20,000	35,000	35,000	110,000
Neighborhood Park Development	Owl Creek and Stone Mountain park improvements	0	10,000	0	5,000	0	15,000
Regional Park Development	Increased utility costs due to additional soccer field an	6,500	6,500	6,500	6,500	6,500	32,500
Nature Park/Conservation Area Improvements	No effect on operations	0	0	0	0	0	0
		6,500	36,500	26,500	46,500	41,500	157,500
Parks Development - Total		6,500	36,500	26,500	46,500	41,500	157,500

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM
Operating Impacts

Funding Source / Category / Division	Description of Operating Impact	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Total 2024-2028
2300 - IMPACT FEE:							
<u>Fire Improvements</u>							
Fire Department (300)							
Fire Impact Fee Improvements	No effect on operations	0	0	0	0	0	0
		0	0	0	0	0	0
<u>Water & Sewer Improvements</u>							
Utilities Director (700)							
Water Impact Fee Improvements	No effect on operations	0	0	0	0	0	0
Wastewater Impact Fee Improvements	No effect on operations	0	0	0	0	0	0
		0	0	0	0	0	0
		0	0	0	0	0	0
Impact Fee - Total		0	0	0	0	0	0
5400 - WATER & SEWER:							
<u>Wastewater Treatment Improvements</u>							
Utilities Director (700)							
Phosphorus Standards Management	No effect on operations	0	0	0	0	0	0
Wastewater Treatment Plant (730)							
WWTP Plant Pumps and Equipment	No effect on operations	0	0	0	0	0	0
WWTP Building Improvements	No effect on operations	0	0	0	0	0	0
WWTP Upgrade and Replace Lift Stations	No effect on operations	0	0	0	0	0	0
Wastewater Treatment/Water Quality Improvements	No effect on operations	0	0	0	0	0	0
		0	0	0	0	0	0
		0	0	0	0	0	0
<u>Water & Sewer Improvements</u>							
Utilities Financial Services (710)							
Utilities Financial Services Improvements	No effect on operations	0	0	0	0	0	0
Water & Sewer Maintenance (720)							
Water & Sewer Improvements Defined by Study	No effect on operations	0	0	0	0	0	0
Sanitary Sewer Rehabilitation	No effect on operations	0	0	0	0	0	0
Water System Rehabilitation/Replacement	No effect on operations	0	0	0	0	0	0
Water Tank Improvements	No effect on operations	0	0	0	0	0	0
Water & Sewer Relocations - Bond Projects	No effect on operations	0	0	0	0	0	0
Water & Sewer Impact Fee Cost Sharing	No effect on operations	0	0	0	0	0	0
Water Storage and Pump Station Maintenance	No effect on operations	0	0	0	0	0	0
		0	0	0	0	0	0

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM
Operating Impacts

Funding Source / Category / Division	Description of Operating Impact	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Total 2024-2028
Water & Sewer Services Improvements							
Water & Sewer Maintenance (720)							
Water Meters	No effect on operations	0	0	0	0	0	0
Water & Sewer Building/Office Improvements	No effect on operations	0	0	0	0	0	0
Utilities Technology Improvements	No effect on operations	0	0	0	0	0	0
Water & Sewer Equipment Expansions	No effect on operations	0	0	0	0	0	0
Backflow Prevention Assemblies	No effect on operations	0	0	0	0	0	0
Water & Sewer Rate/Operations Study	No effect on operations	0	0	0	0	0	0
Water & Sewer - Total							
		0	0	0	0	0	0
5500 - RECYCLING & TRASH COLLECTION:							
Recycling & Trash Collection Improvements							
Recycling & Trash Collection (750)							
RTC - Master Plan Expansion	One additional truck and FTE each year	73,220	154,326	240,629	339,694	448,950	1,256,820
RTC - Compost Site Improvements	No effect on operations	0	0	0	0	0	0
RTC - Recycling and Trash Collection Containers	No effect on operations	0	0	0	0	0	0
RTC - Rate Study	No effect on operations	0	0	0	0	0	0
RTC - Scale House Improvements	No effect on operations	0	0	0	0	0	0
RTC - Route Optimization & RFID System	No effect on operations	0	0	0	0	0	0
RTC - Technology Equipment Replacements	No effect on operations	0	0	0	0	0	0
		73,220	154,326	240,629	339,694	448,950	1,256,820
Recycling & Trash Collection - Total							
		73,220	154,326	240,629	339,694	448,950	1,256,820
5550 - AIRPORT:							
Aviation Improvements							
Aviation (760)							
Airport Movement Pavement Rehab	No effect on operations	0	0	0	0	0	0
Airport T-hangar Rehabilitation	No effect on operations	0	0	0	0	0	0
Airport Street Side Improvements	No effect on operations	0	0	0	0	0	0
Airport Engineering Consultant Services	No effect on operations	0	0	0	0	0	0
Airport Equipment Replacement	No effect on operations	0	0	0	0	0	0
Airport Lighting Improvements	No effect on operations	0	0	0	0	0	0
Airport East Side Hangar Development	No effect on operations	0	0	0	0	0	0
Airport - Total							
		0	0	0	0	0	0

Operating Impacts

All Funding Sources - Total

City of Fayetteville's Debt Position

The City of Fayetteville has established a practice and policy of paying for all capital projects and capital improvements on a pay-as-you-go basis using current revenues, whenever possible. If a project or improvement is of sufficient size and need that it cannot be financed with current revenues, long-term debt will be considered. The basis for this policy is that the City's commitment to infrastructure improvement and maintenance will be continued. The City also considers the cost versus the benefits of debt financing. A recommendation is made only when the benefits outweigh the costs. The City's debt policy also states that the City will attempt to refinance outstanding debt if a determination is made that the City will benefit by reduced interest expense over the remaining life of the bonds.

Like most municipalities, the City of Fayetteville borrows funds primarily through tax exempt municipal bonds. The City carefully analyzes each proposed bond issue to determine the need for the improvement, its useful life, and current and future revenues available to provide debt service. Existing debt service requires resources from both general governmental resources and enterprise fund resources.

Bond Ratings

The City's debt policy states that communications will be maintained with the bond rating agencies and that the City will continue to strive for improvements in the City's bond rating. Such communications are normally very important because usually, the higher rating a city has the lower the interest rate that must be paid. As such, the City will periodically confer with the rating agencies to update them on the financial status of the City.

The following schedule briefly describes the ratings provided by Standard & Poor for municipal bonds.

<u>Ratings</u>	<u>Description</u>
AAA	Best quality, extremely strong capacity to pay principal and interest.
AA	High quality, very strong capacity to pay principal and interest.
A	Upper medium quality, and strong capacity to pay principal and interest.
BBB	Medium grade quality, adequate capacity to pay principal and interest.
BB and Lower	Speculative quality, low capacity to pay principal and interest.

Description of Outstanding Bonds

Special Obligation Bonds

Property Tax Increment Interest Accretion Bonds (Highway 71 East Square Redevelopment District No. 1 Project), Series 2005 (Not Rated): The bonds are special obligations of the City payable solely from the Property Tax Increment of the District and monies in the funds and accounts established under the indenture. The proceeds of the bonds were issued for the purpose of financing the costs of acquisition of certain real property within the City, the demolition of existing structures thereon, site preparation in connection therewith and the construction of sidewalk and crosswalk improvements. The original issue amount was \$3,725,000.

Sales and Use Tax Capital Improvement and Refunding Bonds, Series 2019A (AA-): The bonds are special obligations payable solely from and secured by a pledge of the receipts of a special, city-wide sales and use tax at the rate of one percent (1.00%). The proceeds of the bonds are for the purpose of defeasing and redeeming certain outstanding indebtedness of the City secured by sales and use taxes; financing all or a portion of the costs of certain street improvements, trail system improvements, drainage improvements, parks system improvements, City facilities improvements, arts corridor improvements, police facilities improvements and firefighting facilities improvements. The original issue amount was \$124,425,000.

Sales and Use Tax Capital Improvement Bonds, Series 2022 (AA-): The bonds are special obligations payable solely from and secured by a pledge of the receipts of a special, city-wide sales and use tax at the rate of one percent (1.00%). The proceeds of the bonds are for the purpose of defeasing and redeeming certain outstanding indebtedness of the City secured by sales and use taxes; financing all or a portion of the costs of certain street improvements, trail system improvements, drainage improvements, parks system improvements, City facilities improvements, arts corridor improvements, and firefighting facilities improvements. The original issue amount was \$74,340,000.

Arkansas Ad Valorem Tax Library Expansion Bonds, Series 2017 (A): The Series 2017 Bonds are special limited tax obligations of the City secured by and payable solely from receipts of the Library Property Tax and the Special Tax Collections. The City will levy the Library Tax at the rate of one and two-tenths (1.20) mill (.0012) for collection in 2017 and continuously in each year thereafter. The Series 2017 Bonds do not constitute an indebtedness of the City within the meaning of any constitutional or statutory debt limitation or restriction. The issuance of the Series 2017 Bonds shall not directly, indirectly or contingently obligate the City to levy or pledge any taxes whatsoever or to make any appropriation for the payment of the Series 2017 Bonds, except as described herein with respect to the Tax Receipts. The original issue amount was \$26,500,000.

Revenue Bonds

Parking Revenue Improvement Bonds, Series 2012 (Not Rated): The bonds are payable solely from the net parking revenues. The bonds do not constitute an indebtedness of the City within the meaning of any constitutional or statutory debt limitation or restriction. The issuance of the Series 2012 Bonds shall not directly, indirectly or contingently obligate the City to levy or pledge any taxes whatsoever or to make any appropriation for the payment of the Series 2012 Bonds. The original issue amount was \$6,220,000.

Hotel, Motel & Restaurant Gross Receipts Tax and Tourism Revenue Capital Improvement and Refunding Bonds, Series 2014 (A+): These bonds are special obligations of the City and were issued for the purpose of paying a portion of the costs of redeeming all of the outstanding Hotel & Restaurant Gross Receipts Tax Refunding Bonds, Series 2003 Bonds, paying a portion of the costs of expanding and renovating the Walton Arts Center and paying a portion of the costs of acquiring, constructing and equipping a regional park within the City. The bonds are payable solely from amounts received by the City from a 1% Hotel & Restaurant Gross Receipts tax. The original issue amount was \$10,980,000.

City of Fayetteville, Arkansas
Bonds Outstanding
December 31, 2023

Description	Outstanding			
	Bond Issue	Due Dates	Interest Rates	Principal Outstanding
<u>Special Obligation Bonds</u>				
Tax Increment Interest Accretion Bonds	2005	2006-2029	6.500%	\$ 1,971,160 *
Sales and Use Tax Capital Improvement and Refunding Bonds, Series 2019A	2019	2020-2035	1.60-5.00%	41,120,000
Sales and Use Tax Capital Improvement Bonds, Series 2022	2022	2022-2032	2.50-5.00%	68,440,000
Arkansas Ad Valorem Library Expansion Tax Bonds, Series 2017	2017	2018-2047	3.00%	19,765,000
				<u>131,296,160</u>
<u>Revenue Bonds</u>				
Parking Revenue Improvement Bonds, Series 2012	2012	2013-2037	1.00-3.63%	4,195,000
HMR Tax Bonds 2014 Debt Service Series 2014	2014	2015-2025	2.00-3.00%	8,075,000
				<u>12,270,000</u>
				<u>\$ 143,566,160</u>

*The accreted value at December 31, 2023 was \$6.5M.

City of Fayetteville, Arkansas
2024 Debt Service Payment Schedule

Description	Payment Due			
	Bond Issue	Principal	Interest	Total
<u>Special Obligation Bonds</u>				
Sales and Use Tax Capital Improvement and Refunding Bonds, Series 2019A	2019	\$ 7,150,000	\$ 1,808,412	\$ 8,958,412
Sales and Use Tax Capital Improvement Bonds, Series 2022	2022	4,935,000	2,170,262	7,105,262
Arkansas Ad Valorem Library Expansion Tax Bonds, Series 2017	2017	615,000	802,105	1,417,105
		<u>12,700,000</u>	<u>4,780,779</u>	<u>17,480,779</u>
<u>Revenue Bonds</u>				
Parking Revenue Improvement Bonds, Series 2012	2012	245,000	132,858	377,858
HMR Tax Bonds 2014 Debt Service Series 2014	2014	370,000	332,887	702,887
		<u>615,000</u>	<u>465,745</u>	<u>1,080,745</u>
		<u>\$ 13,315,000</u>	<u>\$ 5,246,524</u>	<u>\$ 18,561,524</u>

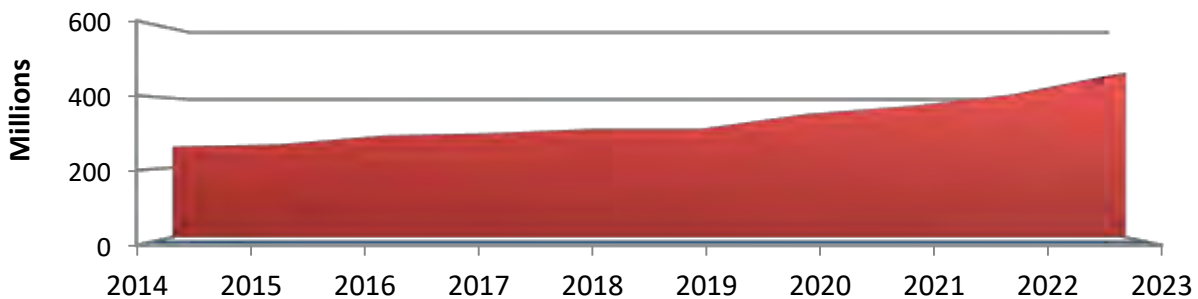
City of Fayetteville, Arkansas
Computation of Legal Debt Margin
December 31, 2023

General Obligation Debt Limit

Debt margin is a calculation based on the assessed value of property located within the City limits. The debt limit is established by state statute and is limited to 20% of assessed value.

2023 Assessed Value		\$ 2,362,163,647 *
Debt Limit - 20% of Assessed Value		472,432,729
General Obligation Bonds Payable	\$ -	
Less: Debt Service Fund	-	
Total Debt Applicable to Debt Limit		-
Legal Debt Margin		\$ 472,432,729

**Debt Applicable to Debt Limit
10 Year History**



Enterprise Fund Debt Limit (Revenue Bond Debt)

Enterprise fund debt is established by the cash flow for each enterprise fund. For example, the Water & Sewer Fund must be able to generate sufficient cash flows to meet normal operating and capital, as well as provide sufficient resources to meet the annual debt service requirements. Prior to issuing enterprise fund bonds, an analysis of current revenues and expenses is conducted to determine the revenues required to support a bond issue.

Special Obligation Bond Debt Limit

Special obligation bond debt is limited by the maximum amount the special source (such as sales tax) can generate within terms of bond covenants.

** Note: The assessed value does not include City utilities.*

City of Fayetteville, Arkansas
Total Debt to Maturity Schedule - All Funds
December 31, 2023

Total Principal Amount Outstanding						
Maturity Year	Beginning Balance	Additions	Reductions	Ending Balance	Interest	Annual Debt Requirement
2024	\$ 143,566,160	\$ 0	\$ 13,315,000	\$ 130,251,160	\$ 5,246,524	\$ 18,561,524
2025	130,251,160	0	13,950,000	116,301,160	4,605,921	18,555,921
2026	116,301,160	0	14,575,000	101,726,160	3,985,761	18,560,761
2027	101,726,160	0	15,225,000	86,501,160	3,333,315	18,558,315
2028	86,501,160	0	15,580,000	70,921,160	2,983,085	18,563,085
2029	70,921,160	0	11,186,160	59,735,000	13,722,852 *	24,909,012
2030	59,735,000	0	7,585,000	52,150,000	2,023,535	9,608,535
2031	52,150,000	0	15,565,000	36,585,000	1,786,441	17,351,441
2032	36,585,000	0	17,250,000	19,335,000	1,319,028	18,569,028
2033	19,335,000	0	1,705,000	17,630,000	801,443	2,506,443
2034	17,630,000	0	1,775,000	15,855,000	728,961	2,503,961
2035	15,855,000	0	1,855,000	14,000,000	653,377	2,508,377
2036	14,000,000	0	1,925,000	12,075,000	581,752	2,506,752
2037	12,075,000	0	2,000,000	10,075,000	507,323	2,507,323
2038	10,075,000	0	1,690,000	8,385,000	436,993	2,126,993
2039	8,385,000	0	1,750,000	6,635,000	377,517	2,127,517
2040	6,635,000	0	1,115,000	5,520,000	315,924	1,430,924
2041	5,520,000	0	1,150,000	4,370,000	278,293	1,428,293
2042	4,370,000	0	1,190,000	3,180,000	239,480	1,429,480
2043	3,180,000	0	1,230,000	1,950,000	199,317	1,429,317
2044	1,950,000	0	1,265,000	685,000	161,803	1,426,803
2045	685,000	0	685,000	0	123,220	808,220
	<u>\$ 143,566,160</u>	<u>\$ 0</u>	<u>\$ 143,566,160</u>	<u>\$ 0</u>	<u>\$ 44,411,864</u>	<u>\$ 187,978,024</u>

* Assumes maximum exposure if no TIF bonds are redeemed until final maturity. Actual TIF bonds redeemed will be determined by the amount of tax collections and TIF bonds tendered pursuant to the TIF Bond Tender Offer redemption program.

City of Fayetteville, Arkansas
General Government & Miscellaneous Activity
Division Overviews and Performance Measures

Mayor's Administration

Division Overview

The Mayor is the elected Chief Executive Officer for the City of Fayetteville and is the presiding officer for the City Council. As Chief Executive Officer of the City, the Mayor has a statutory duty to oversee the enforcement of City policies, ordinances, administrative rules and state laws, as well as direct City offices and employees to discharge their duties. The Mayor accomplishes this task by providing and maintaining an open door policy for residents, business interests, and other interest parties to discuss City policies, concerns and requests.

Chief of Staff

Division Overview

This division is responsible for the management of the divisions that comprise the Operations Department. This program directs and manages these divisions in a manner that will minimize operational costs and provide excellent service to the customers of the department, which include the citizens of the community and internal City departments/divisions. This division is also responsible for the emergency management of significant emergency events that take place within the City of Fayetteville and manages those events to best utilize resources available, minimize risk to citizens, and ensure a fast response to hazards that impact the City.

Communications & Marketing

Division Overview

This division reports to the Chief of Staff and is the primary point-of-contact for dissemination of public information concerning City activities, programs, and special events and serves as the overall clearinghouse for public information to be provided to the City Council, press, and public. This division maintains the websites (internet and intranet) and the City's social media channels. The director is public policy advisor to the Mayor, develops working relationships that facilitate and promote the City's legislative agenda, and oversees the operations of the Division of Media Services.

City Attorney

Division Overview

This division provides general legal advice, drafts of ordinances, resolutions, contracts, and special services to the City Council, Mayor, Planning Commission, and Board of Adjustments, as well as City departments and staff. This office also represents the City in land condemnation and other civil cases in State and Federal courts and in appeals to State and Federal appellate courts.

City of Fayetteville, Arkansas
General Government & Miscellaneous Activity
Division Overviews and Performance Measures

City Prosecutor

Division Overview

This office investigates, prepares, and prosecutes cases set for court in District and Circuit courts and takes complaints, which results with a warning letter, issuing a prosecutor subpoena, filing a warrant, or closing the case. The City Prosecutor deals with all misdemeanor crimes as well as City Code violations, which occur within the Fayetteville city limits. The hot check program assists Fayetteville merchants and citizens in regaining lost revenue due to receiving checks returned by financial institutions for insufficient balance or account closed status (hot checks).

FY2023 Highlights & Accomplishments

1. Collected victim restitution in the amount of \$22,223 by the end of June 2022.
2. Collected delinquent HMR Taxes in the amount of \$ 87,965 by the end of June 2022.

FY2024 Objectives

1. Continue operating the Fingerprint collection equipment for Fayetteville District Court.
2. Utilize new Assistant City Attorney position for expanding investigation into and enforcement of new Fayetteville City Ordinances involving short-term rentals.

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Complaints	701	575	550	575
2. Code Complaints	405	250	150	200
3. Circuit Court Cases	17	20	18	20
4. Trials - District & Circuit Courts	54	45	50	50
5. Warrant Charges	455	475	350	400
6. Nonwarrant Charges	6,857	7200	7,500	7200
7. DWIs	1,428	1,450	1,450	1,450
8. Batteries - Domestic & Regular	432	400	400	400
9. Other Domestic Cases	221	225	175	200

City of Fayetteville, Arkansas
General Government & Miscellaneous Activity
Division Overviews and Performance Measures

Fayetteville District Court

Division Overview

The District Judge is an elected position responsible for the adjudication of all criminal and civil cases. This division provides a forum for the prompt resolution of cases filed. The criminal program is responsible for processing all criminal and traffic violations filed by area law enforcement agencies. The small claims and civil program provides a forum for citizens to file lawsuits to recover money or property valued at \$25,000 or less. The Court Services Officer is responsible for all public service related programs, court security and issuance of all criminal commitments.

FY2023 Highlights & Accomplishments

1. The Court experienced an increase in caseload mid year 2023.

FY2024 Objectives

1. Handle increase in case load, work on collections and return to full staff.

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Criminal Cases Filed	14,671	18,000	12,360	13,000
2. Civil Cases Filed	566	650	489	500
3. Criminal Cases Disposed of	14,469	15,000	16,544	16,600
4. Criminal Trial Settings	9,383	7,200	9,500	9,600
5. Fines/Costs Assessed	\$3,601,131	\$3,500,000	\$3,095,504	\$3,500,000
6. Fines/Costs Collected	\$1,505,036	\$1,750,000	\$1,600,000	\$1,750,000
7. Public Services Completed	3,032	2,500	3,178	3,200
8. Value of Public Services Completed	\$45,480	\$37,500	\$47,670	\$48,000

City of Fayetteville, Arkansas
General Government & Miscellaneous Activity
Division Overviews and Performance Measures

Economic Development

Division Overview

This division assists the Mayor, City Council, Chief of Staff, Department Directors, Division Heads and staff in the execution and implementation of the Fayetteville First Economic Development Strategic Plan. The division manages economic development contracts, and traditionally focuses on four key areas: workforce development, economic equity and inclusion for populations who face barriers, small business support, growth and retention, as well as growth concept oriented development (attainable housing and employment opportunities).

FY2023 Highlights & Accomplishments

1. Groundbreaking complete on the South Cato and SLS Community project in South Fayetteville.
2. Restructured department, which absorbed all primary economic development duties within the City, greatly increasing the efficiency of the department and enabling staff to expand its service offerings to the public.
3. Added a full time focus to equitable and inclusive economic development efforts, continuing to focus on areas of importance identified by the public and City Council during ARPA.
4. Launched the first municipal supported workforce development program with the Fayetteville Public Library.

FY2024 Objectives

1. Deploy the City of Fayetteville's HUD HOME funding to aid in affordable housing efforts.
2. Begin full time implementation of the City's new Economic Vitality Master Plan.
3. Develop and publish new Requests for Proposals for entrepreneurial support services in order to maintain City supported small business resources.
4. Complete standard operating procedures for all municipal economic vitality activities to ensure department continuity and consistent service delivery.

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Net New Businesses Opened within Targeted Industry Sectors	190	300	250	250
2. Net New Jobs created within Targeted Industry Sectors	1,070	500	750	500
3. New Retail/Service establishments	102	100	115	100
4. Inquiries from prospective companies	115	100	125	100
5. Number of Businesses licensed	4,102	4,000	3,950	4,100
6. Number of employment projects	N/A	N/A	47	60
7. Number of business retention and expansion projects	N/A	N/A	85	50
8. Number of businesses, residents, and brokers assisted	N/A	N/A	216	250
9. Number of partner referrals made for residents and businesses	N/A	N/A	66	75

* Numbers 6-9 are new performance measures that began being tracked in 2023.

City of Fayetteville, Arkansas
General Government & Miscellaneous Activity
Division Overviews and Performance Measures

Media Services

Division Overview

This division operates the Fayetteville Government Channel (FGC), the Fayetteville Public Access Channel (FPTV) and the Fayetteville Education Channel. The City Television Center is equipped, maintained and configured with technologies suited for government, public access and education (PEG) television, video production and public training. This division also supports City Administration with internal and external media creation.

FY2023 Highlights & Accomplishments

1. Launched new on-site VOD and meeting video archive
2. Launched new digital signage system and expanded site installations
3. FPTV (Public Access) won a Silver Telly Award and a Bronze Telly Award
4. Television Center network switches were upgraded to new Cisco units

FY2024 Objectives

1. Television Center internal server storage system reconfiguration & upgrade (carryover from 2023)
2. City Hall Room 219 A/V update to accommodate post-COVID reconfigurations
3. Television Center studio camera update

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. FGC Meetings Recorded	403	515	410	405
2. FGC Total Program Hours	535	580	348	360
3. FPTV Class Participations	321	260	315	305
4. FPTV Internal Produced Programs	968	945	955	915
5. FPTV External Produced Programs	891	920	905	890

City of Fayetteville, Arkansas
General Government & Miscellaneous Activity
Division Overviews and Performance Measures

Internal Audit

Division Overview

This division assists the Mayor, City Council, Department Directors, Division Heads, and staff in realizing a satisfactory operation to safeguard the resources and assets of the City. The Internal Auditor objectively reviews and appraises accounting and operating records and internal controls throughout the City, reports exceptions noted, and recommends practical and economic corrective actions to be taken. This program provides an independent evaluation of City activities in order to promote economy, effectiveness, and efficiency in the City by using sound management principles and by maintaining a high level of public trust and confidence in the City's staff and public officials to deliver desired and needed services.

FY2023 Highlights & Accomplishments

1. Review 2022 Financial statements
2. Administration of the American Rescue Plan Act Award
3. Review Retirement Savings Plan
4. Perform prior Internal Audit follow-ups

FY2024 Objectives

1. Assist with grant subrecipient monitoring
2. Complete the 2024 Audit Plan as approved by the Audit Committee
3. Assist with implementation of new GASB reporting requirements

	Actual	Budgeted	Estimated	Budgeted
<i>Performance Measures</i>	2022	2023	2023	2024
1. Performance Audits	4	4	4	4
2. Special Projects	15	15	15	15
3. Audit Committee Meetings	3	3	3	3

City of Fayetteville, Arkansas
General Government & Miscellaneous Activity
Division Overviews and Performance Measures

City Clerk/Treasurer

Division Overview

This division maintains the official records and public documents of the City. It also provides support for the City Council by preparing agendas and recording and transcribing the proceedings of the meetings. The City Clerk's Office maintains the City's Code of Ordinances, works in cooperation with the Washington County Election Commission in planning elections, and maintains the Policies and Procedures Manual for the City. This division maintains the City's Boards and Committees, schedules meetings for City rooms, and maintains a calendar of those meetings. The City Clerk also serves on the Fire and Police Pension Boards, attends the meetings, prepares the agendas and correspondence, and records and transcribes the proceedings of the meetings.

FY2023 Highlights & Accomplishments

1. Continued scanning ordinances, resolutions, non-agenda items into DBMS for employee access
2. Revamped and facilitated communications to update the City's record retention schedule
3. Created operating procedures for Civic Plus software that was implemented at the end of 2022
4. Updated job descriptions for the Communications Specialist and Document Systems Specialist
5. Expand transparency to public by publishing city council's motions/votes to the City website
6. Created email address/processes to streamline forwarding public comment for agenda items
7. Successfully participated in the electronic travel and training pilot process
8. Organized educational opportunity for all eligible IIMC Region IV members
9. Evaluated/implemented transcription software to streamline the minutes creation process

FY2024 Objectives

1. Hiring/training one full-time employee to fulfill the role of the Deputy Clerk - Communication
2. Increase training/certifications of team members to stay updated with federal and state laws
3. Utilize 1 on 1 meetings to accurately evaluate team members and processes of the office
4. Focus on teamwork, comradery and correct utilization of technology to create transparency
5. Adaptation of team processes/technologies to ensure team resiliency at new area on 1st floor

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Meetings Attended	348	329	393	393
2. Agendas & Minutes Prepared	148/28	197/35	65/35	65/35
3. Ordinances & Resolutions Passed	113/327	134/318	80/282	125/317
4. Committee Vacancies & Applicants	79/153	76/164	75/170	75/171
5. Meeting Rooms Scheduled	1,255	1,546	1,350	1,470
6. Elections Coordinated	2	2	3	3
7. Permanent Record Retention	347,823	400,000	300,000	400,000
8. Policy and Procedure Changes	11	5	5	5
9. Code of Ordinances Updates	52	77	70	72

City of Fayetteville, Arkansas
Finance & Internal Services Activity
Division Overviews and Performance Measures

Chief Financial Officer

Division Overview

This division's primary purpose is to provide leadership and overall direction to the various divisions within the Finance & Internal Services Department. The Chief Financial Officer (CFO) establishes and directs budget parameters to accomplish the Mayor's overall goals and objectives for the fiscal year, advises the Mayor and/or City Council of citywide financial issues, and provides alternative solutions to financial problems or issues. The CFO is also responsible for the monitoring and management of the current year budget on a day-to-day basis and provides advice and support to the Mayor and Chief of Staff on an as-needed basis.

Human Resources

Division Overview

This division is committed to attracting and retaining a diverse, highly qualified and high performing, multi-generational workforce. A diverse and highly talented workforce will support the delivery of excellent services to the citizens of Fayetteville. Staff will administer a competitive total rewards package and support a work environment that is safe, healthy and enriching. Policies and practices will be administered and effectively communicated to support the City in meeting its goals through our most valuable resource - City employees.

FY2023 Highlights & Accomplishments

1. Launched improved onboarding experience for new hires
2. Networked with FPL and Adult Education Program to enhance recruitment, in house job fairs
3. Partnered with AR Blue Cross Blue Shield to add Mental Health First Aide training for supervisors

FY2024 Objectives

1. Formalize Front Line Supervisor Training "Leadership Lab" and Executive Leadership Development
2. NeoGov Performance Review Standardization
3. Expand recruitment opportunities

	Actual	Budgeted	Estimated	Budgeted
<i>Performance Measures</i>	2022	2023	2023	2024
1. New Hires	218	400	260	300
2. Employees Newly Eligible for Retirement Plans	69	130	111	130
3. Job Applications Processed	3,327	4,000	5,430	6,000
4. Workers' Comp Injuries with Medical Treatment	64	80	83	90

City of Fayetteville, Arkansas
Finance & Internal Services Activity
Division Overviews and Performance Measures

Accounting & Audit

Division Overview

The Accounting and Audit Division is responsible for maintaining accurate and timely financial information and reporting this information to the City Administration and to the public. The division oversees the external audit and prepares the Annual Comprehensive Financial Report.

FY2023 Highlights & Accomplishments

1. Successful external audit
2. Successfully implemented GASB 87 Leases
3. Streamlined Child Support payments from City to State

FY2024 Objectives

1. Successful external 2023 audit
2. Successful implementation of GASB 96 - Subscription-Based Information Technology Arrangement
3. Transition Accounts Payable vendors to ACH payments

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. External Audit	1	1	1	1
2. Funds Maintained	61	61	61	63
3. Financial Statements Prepared	26	26	26	26
4. Outstanding Bond Issues	6	6	6	6
5. Payrolls prepared	33	26	33	26
6. Pensions Distributed	24	24	12	12

City of Fayetteville, Arkansas
Finance & Internal Services Activity
Division Overviews and Performance Measures

Budget & Information Management

Division Overview

This division is responsible for preparing and monitoring the City's Annual Budget and Work Program, preparing the bi-annual update to the City's Capital Improvements Program and ensuring those funds are expended/expensed as appropriated by City Council. Additionally, the division performs special duties and conducts special studies as requested by the Chief Financial Officer, the Mayor, and the City Council. Finally, the division compiles and reviews performance measures and quarterly reports submitted by other City divisions to ensure the accuracy of the listed statistics relating to the budgeted performance measures.

FY2023 Highlights & Accomplishments

1. Assisted various divisions with special projects and reorganizations
2. Compiled quarterly Executive Management Reports
3. Received GFOA Distinguished Budget Presentation Award

FY2024 Objectives

1. Implement new Cost Allocation software
2. Provide accurate and timely customer service to City staff and citizens

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Budget Submissions Reviewed	140	140	142	145
2. CIP Submissions Reviewed	28	130	139	20
3. Programs Reviewed: Budget to Actual - Monthly	284	280	285	290
4. Budget Adjustments Processed	667	650	650	650
5. Funds Reviewed	43	43	43	43

City of Fayetteville, Arkansas
Finance & Internal Services Activity
Division Overviews and Performance Measures

Facilities Management

Division Overview

Facilities Management maintains City-owned buildings to provide a safe and sound working environment for employees and customers. This division also provides repair and replacement services on mechanical, electrical, and plumbing systems and performs custodial and other services on City-owned facilities to keep them in clean working order. Other duties of the division include maintenance of grounds, ensuring safe entry and egress to buildings, securing facilities, and providing support for City programs and functions. Project Management services are also provided to ensure construction projects are delivered on time and within budget, adhere to industry quality standards, and meet the facility needs of our customers.

FY2023 Highlights & Accomplishments

1. Completion of bond projects: New PD headquarters, The Ramble, Fire Stations 8 & 9
2. Completion of Woolsey Farmstead project
3. Continuation of bond projects: Cultural Arts Corridor Parking Deck, Wilson Park Hub
4. Energy Improvements to City Facilities: HVAC, Plumbing, Lighting
6. Parks Maintenance improvements: Wilson Park Historic Structures
7. Former PD Headquarters improvements
8. Began Fire Station 2 relocation construction
9. Wilson Park Pavilion/Restrooms
10. Re-roofing Town Center and Recycling and Trash transfer Station

FY2024 Objectives

1. Recycling and Trash Collection Transfer Station expansion
2. Cultural Arts Corridor Plaza construction
3. Accessibility audit of 5 buildings within the downtown campus
4. YRCC Expansion
5. Fire Station 2 relocation construction
6. City Administration building office improvements
7. Porter Apple Warehouse stabilization
8. Woolsey Homestead Restoration: Sweet Potato Smokehouse reconstruction
9. Roofing improvements to Recycling and Trash transfer Station, Water and Sewer building
10. Re-roofing Town Center, Rock Street Annex and City Administration buildings

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. City Owned Buildings	78	82	82	85
2. City Buildings Maintained	68	76	76	80
3. City Buildings Janitorial Services	18	22	22	27
4. Work Order Requests	736	750	750	800
5. Managed Projects <\$20,000	15	15	15	20
6. Managed Projects >\$20,000	20	10	10	15
7. Preventative Maintenance Inspections	415	430	430	450

City of Fayetteville, Arkansas
Finance & Internal Services Activity
Division Overviews and Performance Measures

Purchasing

Division Overview

This division is responsible for assisting in the purchase of all supplies and acquiring construction and miscellaneous services for all City departments in accordance with State and Federal statutes, city ordinances, and proper purchasing procedures, as well as disposing of surplus City property. This division also manages the City's insured and self-insured programs. Management of the insured program includes the evaluation of insurance needs, the purchase of insurance policies, and coordination of all losses. Management of the self-insured program includes the judgement and damages from which all third-party liability and City property damages under deductibles or uninsured are paid.

FY2023 Highlights & Accomplishments

1. Increased efficiency of surplus auction sales (146 auctions between 1.1.23 and 7.17.23)
2. Hired and trained a new Purchasing Agent
3. Improve the timeline for bids to advertise to less than 2 weeks from receipt of all documents
4. All contracts should be in lonwave by 12.31.2023

FY2024 Objectives

1. Efficiently manage contracts through lonwave: Audit, renew, amend, solicit, and create new
2. Increase revenue generated from surplus sales through strategy, competition, and speed
3. Reduce insurance premium increases and improve claim closeout

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Purchase Orders Issued	830	800	1,200	1,000
2. Purchasing Card Transactions	15,630	17,000	17,000	17,000
3. Purchasing Card Volume	\$13,592,942	\$12,500,000	\$13,500,000	\$14,000,000
4. Surplus Auctions Conducted	50	70	200	100
5. Surplus Auction Volume	\$800,379	\$750,000	\$1,500,000	\$1,000,000
6. Formal Bids/RFPs/RFQs Requested	69	80	80	80
7. Bid/RFP/RFQ Volume	\$44,500,000	\$70,000,000	\$70,000,000	\$50,000,000
8. Insurance Claims Processed	131	100	100	100
9. Number of Vehicles and Equipment Insured	941	950	950	950
10. Total Insured Value for Real Property, Equipment, and Vehicles	\$498,000,000	\$440,000,000	\$540,000,000	\$550,000,000
11. Active Renewable Contracts Managed	321	300	325	325

City of Fayetteville, Arkansas
Finance & Internal Services Activity
Division Overviews and Performance Measures

Information Technology

Division Overview

This division provides Information Technology (IT) and Geographic Information Systems (GIS) support for City divisions across 53 locations and approximately 800 user accounts. IT strives to ensure technology requests and projects are implemented in accordance with citywide goals and initiatives. IT focuses on implementing processes and procedures to ensure the effective and economical use of IT resources, while improving staff efficiency and improving services to the citizens of Fayetteville. Staff makes every effort to operate equipment to its maximum useful life, but also budgets enough funds to replace equipment when needed to ensure optimal efficiency. To manage the replacement of technology items, IT maintains an accurate inventory and standardized replacement schedule for technology-based products. GIS provides geographic information and geographic data management services to all City departments.

FY2023 Highlights & Accomplishments

1. Completed configuration and implementation of Fire Station 8 and 9 technology
2. Completed configuration and implementation of new Police Headquarters technology
3. Implemented to Freedom of Information Act software to improve management of requests
4. Implemented to CivicClerk Agenda Management software
5. Developed new GIS based water meter reading process and meter changeout application.
6. Implemented new GIS based Fire Inspection application

FY2024 Objectives

1. Continue to automate processes and improve customer service through technology projects
2. Continue to install conduit for future fiber connectivity and broadband expansion
3. Provide technology support for bond projects (Ramble, Kessler, Parking, Fire Station, Trails)
4. Upgrade the City's utility billing online payment system
5. Provide mapping and analytical support of citywide strategic plans (Climate, Stormwater, etc.)²
6. Improve technology mobility for Police and Fire through new mobile applications

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Service Requests - Desktop	1,803	3,000	2,291	2,500
2. Service Requests - Network/Systems	1,301	2,000	792	1,400
3. Service Requests - Application Systems	826	900	715	800
4. Service Requests - Fire	454	600	270	350
5. Service Requests - Telecommunications	362	350	241	350
6. Service Requests - Police	1,574	2,500	1,533	2,000
7. Projects	100	110	100	100

City of Fayetteville, Arkansas
Police Activity
Division Overviews and Performance Measures

Central Dispatch

Division Overview

This division is a 24-hour operation, which provides emergency and non-emergency call taking and dispatching for police, fire, and City services, as needed. The center is also the primary answering point for the City of Fayetteville's 911 calls, which includes transferring emergency calls to the appropriate agencies.

FY2023 Highlights & Accomplishments

1. Training program curriculum approved and certified through the Association of Public Safety Communication Officials International (APCO) Training Program Certification.
2. Two successful audits by Arkansas Crime Information Center (ACIC). 1. National Criminal Information Center (NCIC) database compliance, efficiency, data quality and effectiveness; 2. Criminal Justice Information Services (CJIS) IT security audit
3. 9-1-1 equipment upgraded to more technologically advanced mapping features including ability to initiate a two-way SMS Text session. It also gives us the ability to receive other NextGen 9-1-1 services as the wireless carriers begin implementing those services.

FY2024 Objectives

1. Meet National Emergency Number Association (NENA) call-answering standard by answering ninety percent (90%) of all 911 calls within fifteen (15) seconds and ninety-five percent (95%) within twenty (20) seconds.
2. Meet National Fire Protection Association (NFPA) standard of processing ninety percent (90%) of fire calls within sixty-four (64) seconds and ninety-five percent (95%) within one hundred six (106) seconds.
3. Complete Quality Assurance each month to ensure proper call coding and handling.
4. Implement Live 911 software which allows responders real time access to 911 calls.

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Total Calls for Service	64,471	68,363	61,270	62,495
a. Police	49,067	52,697	46,524	47,454
b. Fire	13,167	13,853	12,902	13,160
c. Citywide	2,237	1,813	1,844	1,881
2. Police Self-Initiated Calls	40,763	37,720	38,402	39,170
3. Telephone (Minus 911)	101,322	106,318	109,382	111,570
4. 911 Calls	42,949	45,214	47,386	48,334
5. Average 911 Calls Per Day	118	123	130	132

City of Fayetteville, Arkansas
Police Activity
Division Overviews and Performance Measures

Police Department

Division Overview

The Fayetteville Police Department has 207 officers and staff, and provides a wide range of protection and enforcement services (Patrol investigative, community outreach, Central Dispatch, etc.) for our residents, visitors, and businesses. The department provides administrative control, logistical support, policy setting, and decision-making relative to all aspects of police operations. Crime reduction and service to our community remains the highest priority of the department, and community outreach and engagement is the foundation for maintaining positive relationships with and support from those we serve. The CALEA and ALEAP accreditation processes ensure the department follows best police practices, and maintains the highest standards of excellence.

FY2023 Highlights & Accomplishments

1. New police department headquarters maximized efficiency, effectiveness & productivity.
2. Reduced violent, property, and total crime rates from FY 2022.
3. Hosted many community outreach events (YCPA, car seat & backpack giveaway, National Night Out).
4. Expanded the School Resource Officer Program per City Council resolution.
5. Expanded leadership, health, wellness, and resiliency training for employees.
6. Acceptance of \$100,000 Public Safety Equipment Grant for virtual reality de-escalation.

FY2024 Objectives

1. Expand and enhance recruitment efforts to attract the most qualified applicants.
2. Achieve 4th accreditation from the Commission on Accreditation for Law Enforcement Agencies.
3. Completion and move into new Cultural Arts Corridor police substation.
4. Utilize new training facilities to host specialized training for law enforcement for cost savings.
5. Expand Crisis Intervention Response Team to increase outreach to those experiencing crises.

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Calls for Service	49,067	52,697	46,524	47,454
2. Emergency Response Time	5:56	6:17	5:59	6:04
3. Traffic Accidents	3,116	3,100	2,725	2,861
4. Tickets Issued	5,625	5,100	4,842	5,084
5. Warnings Issued	8,493	9,200	7,678	8,062
6. Custodial Arrests Made	2,681	2,700	2,942	3,089
7. DUI/DWI Arrests Made	413	400	362	380
8. Investigative Cases Assigned	1,250	1,600	1,184	1,243
9. Drug Task Force Cases	389	350	332	349
10. Community Outreach Events	128	140	150	158

City of Fayetteville, Arkansas
Fire Activity
Division Overviews and Performance Measures

Fire Department

Division Overview

This department responds to all types of hazards encountered by citizens including fires, situations of entrapment, emergency medical calls, and hazardous materials incidents. The department's goal is to arrive on scene of every fire response in 6 minutes and 20 seconds or less, 90% of the time. This department is responsible for public education, code enforcement/building inspections and fire origin/cause investigations with the goal to investigate 100% of all fires, inspect commercial occupancies in addition to the state mandated inspections, and reach children and adults annually with seasonal safety messages and training. All personnel are provided with effective and realistic training based on fire and medical service standards, information analysis, and emergency response demands. The hazardous materials response program was established through an inter-local co-operation agreement between the City of Fayetteville and all cities, towns and rural areas within Washington County.

FY2023 Highlights & Accomplishments

1. Finalized architectural plans for Station #2 (relocation)
2. Implemented a second battalion

FY2024 Objectives

1. Completion of Station #2 relocation
2. Full implementation of an alerting system for all fire stations
3. Formal accreditation by the Commission on Fire Accreditation International

	Actual	Budgeted	Estimated	Budgeted
<i>Performance Measures</i>	2022	2023	2023	2024
1. Fire Responses	628	633	660	680
2. EMS Responses	9,774	10,733	10,032	10,333
3. Rescue Responses	669	707	637	656
4. Other Responses	2,255	2,231	2,366	2,437

City of Fayetteville, Arkansas
Community Planning & Engineering Activity
Division Overviews and Performance Measures

Development Services

Division Overview

The Development Services Department facilitates changes necessary to accommodate the community's anticipated rapid growth and expansion by continually assisting the community in adjusting its vision for the future, regulatory framework, and capital improvement projects. The Department ensures that developers, builders, and business entrepreneurs investing and building in the community are treated fairly and with consistency and predictability by coordinating the development review process. The Department works across divisional and departmental lines of authority to create a seamless, efficient, and lean regulatory framework and procedures.

FY2023 Highlights & Accomplishments

1. Supported drafting and adoption of several process improvement ordinance changes, including but not limited to, development code language clean-ups, administrative approvals, and public notifications
2. Executed several work plan items including increased staffing, advancement of long-range plan goals (including adoption of heritage/historic preservation plan and user fee study initiation)
3. Achieved notable review timeline reductions despite period of sustained, increased application numbers, including halving the time of single-family building permit issuance

FY2024 Objectives

1. Complete user fee study to recognize levels of public subsidy for applications with the potential for increasing resources for permitting, review, code enforcement, and general responsiveness
2. Maintain cross-divisional and cross-departmental support and collaboration through current and future planning efforts with Airport, Sustainability, Parks, and others within the City, as well as fostering relationships with public and private regional partners
3. Develop and execute work plan items reflecting departmental and plan goals, including but not limited to, a 71B rezoning, housing data reporting, and downtown plan initialization
4. Retain capacity for special projects, including grant applications, opportunities for collaboration, targeted studies, and ordinance changes

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Business Licenses - New	902	862	500	600
2. Business Licenses - Renewals	3,789	4,200	4,000	4,100

City of Fayetteville, Arkansas
Community Planning & Engineering Activity
Division Overviews and Performance Measures

Development Review

Division Overview

This division manages the administration and enforcement of zoning and development regulations for the City and its planning area; provides professional services and advice to the Mayor, the City Council, the Planning Commission, committees, and other City divisions involved in growth management; processes all land use activity and reviews building permits to ensure compliance; performs field analysis and inspection; formulates recommendations; responds to public inquiries and complaints; and issues violation notices when necessary. As growth continues at high rates, funds are organized to support the essential functions necessary to comply with notification requirements, public hearings, research, and reporting activities. Increased efficiency, productivity, and consistency are priorities for this program.

FY2023 Highlights & Accomplishments

1. Preserved public hearing schedule during a multi-week City-wide cyber outage
2. Maintained review capacity and quality despite prolonged staff planner vacancy
3. Coached development community, property owners, and residents on short-term rental ordinance implementation
4. Coordinated with Long-Range Planning to bring forth approximately one Unified Development Code regulation amendment per quarter

FY2024 Objectives

1. Continue to work with Long-Range Planning on appropriate changes to the Unified Development Code to improve process
2. Maintain staff to improve institutional knowledge in the division

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Public Meetings & Agenda Sessions	112	100	110	110
2. Development Consultant Meetings/Hours	318/296	350/350	300/300	300/300
3. Planning Reports	738	700	750	800
4. Violations Reported	879	800	800	900
5. Building Permits Reviewed/Staff Hrs	584/292	1,800/900	600/300	600/300

City of Fayetteville, Arkansas
Community Planning & Engineering Activity
Division Overviews and Performance Measures

Long Range Planning

Division Overview

Long Range Planning staff is responsible for changes to the City's zoning code, drafting new ordinances that work toward achieving the goals of City Plan 2040, and coordinating with the citizens and stakeholders of Fayetteville.

FY2023 Highlights & Accomplishments

1. Adoption of Heritage & Historic Preservation Plan
2. Secured \$20,000 in grant funding from the Arkansas Historic Preservation Program
3. Nelson Hackett historical marker installation and unveiling for Juneteenth with state grant
4. Fayetteville Housing Study and presentations to the Council
5. Code amendments for historic preservation, cross access, cleanup for three and four family

FY2024 Objectives

1. Historic Context Statement for University Heights/Haskell Heights neighborhoods
2. New historical marker(s)
3. Launch Pre-Approved Building Design Program
4. Launch Downtown Master Plan update
5. Amend UDC to address zoning code issues identified with the Planning Commission

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Public Meetings / Agenda Sessions	16/16	100/50	28/28	40/40
2. Planning Project Meetings/Staff Hours	76/114	100/100	150/225	200/300
3. Planning Reports / LRP Work Group	34/12	100/15	24/10	40/13
4. HDC Meetings / BHPC Meetings	6/11	18/18	12/11	12/12

City of Fayetteville, Arkansas
Community Planning & Engineering Activity
Division Overviews and Performance Measures

Engineering

Division Overview

This division is responsible for all in-house professional engineering design services and provides contract management of outside engineering and construction services; design review and oversight of waterline, sanitary sewer, storm sewer, drainage, sidewalk, trail, and street projects; and engineering design criteria and specifications for all infrastructure work within the City. Staff provides technical review of all subdivisions, lot splits, and small and large scale developments for compliance with the City's design criteria. As a participant in the National Flood Insurance Program, this division provides flood hazard program administration and plan review, as well as EPA Phase II NPDES stormwater and erosion control program development and permit compliance. The Active Transportation Manager housed in the division is responsible for planning design, permitting, and other tasks related to the Trail Construction Program. Other services include acquiring property, easements, and rights-of-way as required by various capital improvements in all City divisions, maintaining the records of City properties, easements, and rights-of-way, provide services for the sale or purchase of property, provide inspection and construction management services for projects designed and/or constructed by City staff, and review for compliance on sidewalks and driveways.

FY2023 Highlights & Accomplishments

1. Completion of Dinsmore to Old Farmington section of Old Farmington Trail
2. Design completion and ARDOT permit approval for Mission Trail
3. Applied for 6 federal funding grant requests including \$24 million through SS4A
4. Completion of Archibald Yell and Midtown Corridor Phase 1 (Porter and Deane)
5. Completion of design and bid for Midtown Corridor Phase 2, Razorback/15th, and Prairie/West projects

FY2024 Objectives

1. Completion of Phase 1 of Mission Trail from Old Wire to North Street
2. Design Drake Street road diet and trail connection to Razorback Greenway
3. Midtown Corridor (Phase 2) construction
4. Complete sections of Hamestring Creek Trail and Sang Street trail
5. Prairie and West project construction

	Actual	Budgeted	Estimated	Budgeted
<i>Performance Measures</i>	2022	2023	2023	2024
1. Plan Reviews	705	750	750	750
2. Permit Reviews	6,272	4,500	6,500	7,000
4. Grading Permits Applied for	126	200	150	200
5. ROW Excavation Permits Applied for	329	350	300	300
6. Temp Closure Permits Applied for	80	150	100	150
7. Engineering Inspections	5,124	5,000	7,000	7,000
8. City Projects Completed (Design)	5	8	6	6
9. Easement/ROW Acquisitions	186	120	150	135
10. Trails-Number of Trail Projects	4	2	2	2
11. Trails-Number of Miles Designed	2	3	2	2
12. Bicycle & Pedestrian Projects/Programs/Initiatives	10	14	10	10

City of Fayetteville, Arkansas
Community Planning & Engineering Activity
Division Overviews and Performance Measures

Sustainability & Resilience

Division Overview

This department is focused on guiding the City of Fayetteville towards becoming a resource efficient community of livable neighborhoods that meets present needs while providing opportunities to support the long term health, well-being and prosperity of future generations. The department develops and implements policies and projects that can be quantified through a triple bottom line accounting framework focused on social, environmental and financial performance metrics. The department also provides support and research services to other City departments and divisions and the City Council.

FY2023 Highlights & Accomplishments

1. Achieve LEED for Cities Gold certification
2. Continue work on Fayetteville Climate Action Plan
3. Continue Energy Performance Services Contract construction work on City buildings
4. Deploy 4 new electric vehicle charging stations locations in Fayetteville
5. Start construction on The Ramble (Phase 2)

FY2024 Objectives

1. Construct additional solar arrays on City property/buildings
2. Work on City of Fayetteville fleet electrification
3. Complete construction of The Ramble Civic Plaza (Phase 2)
4. Complete Energy Performance Services Contract construction work on City buildings
5. Adopt and begin implementation of Fayetteville Climate Action Plan

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Policy Analysis/Ordinance Adoption	8	8	6	6
2. Intra-Division Projects/Collaborations	19	17	17	19
3. Energy Efficiency & Renewable Energy Projects	14	14	14	13
4. Grants and Award Applications	8	7	8	8

City of Fayetteville, Arkansas
Community Planning & Engineering Activity
Division Overviews and Performance Measures

Building Safety

Division Overview

The Building Safety Division promotes and protects the health, safety, and welfare of the citizens of Fayetteville by assuring that buildings are designed and constructed in accordance with current local, state, and national building codes. The division serves the community by performing inspections and consultations on-site and investigating complaints from the public. The division is also responsible for maintaining a building code reference library, archiving construction documents, and posting construction related information and statistics to the City website.

FY2023 Highlights & Accomplishments

1. Lean government/continuous improvement review of processes, including reduction of single family permit issuance time by 2/3 since 2021
2. Continued to improve permits, inspections, and code compliance procedures and efficiency
3. Assisted in User Fee Study

FY2024 Objectives

1. Maintain continuous improvement efforts
2. Analyze all building permit fees and associated fees
3. Revise and update SOPs and other policies & procedures
4. Create a City Code schedule and program for public information/notification

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Building Permit Applications	2,178	1,750	1,950	2,000
2. Building Permits Issued	1,827	1,550	1,700	1,800
3. Single-Family Permits	921	650	775	850
4. Commercial Permits	145	60	100	75
5. Addition & Alteration Permits	554	580	550	560
6. Inspections Performed	25,636	27,300	26,000	27,000
7. Total Issued Permits - All Types	7,549	7,300	7,400	7,450

City of Fayetteville, Arkansas
Community Planning & Engineering Activity
Division Overviews and Performance Measures

Community Resources

Division Overview

This division is responsible for planning and implementation of projects/programs funded in whole or in part by the HUD Community Development Block Grant (CDBG) and the HUD Special Needs Assistance Programs (SNAPS). The division provides assistance for low and moderate income residents and case management/housing for the homeless. The Equity Program is responsible for researching, planning, and training to ensure that everyone in Fayetteville is treated in fair, equal, and inclusive manner.

FY2023 Highlights & Accomplishments

1. Improved 15 housing units and maintained affordable housing stock
2. Provided taxi coupons to 48 elderly and disabled residents
3. Completed senior management DEI training and staff consultation sessions
4. Hearth Program at full capacity

FY2024 Objectives

1. Improve 15 housing units and maintain affordable housing stock
2. Provide taxi coupons to 30 elderly and disabled residents
3. Keep Hearth Program at full capacity
4. Develop DEI Recruitment Tool

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Public Hearings	3	2	2	2
2. CDBG & SNAPs Applications	2	2	2	2
3. Sub-Recipient Monitoring	4	6	5	6
4. Housing Projects	17	10	15	15
5. Taxi Coupons Issued	5,760	6,000	4,000	3,600
6. DEI Sr. Management Training Sessions	7	6	8	0
7. DEI Staff Consultation Sessions	7	15	9	0

City of Fayetteville, Arkansas
Community Planning & Engineering Activity
Division Overviews and Performance Measures

Animal Services

Division Overview

This division handles the processing of animal redemptions and adoptions, and educates the public regarding responsible animal ownership. The program provides 24-hour emergency services and enforces the Arkansas Rabies Control Act and City Ordinances. The program provides a clinic staffed with a veterinarian that allows for the animals adopted from the shelter to be spayed/neutered and the operation of an income based low cost spay/neuter clinic for City residents.

FY2023 Highlights & Accomplishments

1. Maintained a euthanasia rate of less than 10%
2. Increased awareness of shelter programming

FY2024 Objectives

1. Increase efforts for outreach to low income citizens to provide additional services
2. Continue to maintain a euthanasia rate of less than 10%

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Fayetteville Strays Intake	945	1,100	1,100	1,100
2. Fayetteville Owner Surrenders Intake	419	400	400	400
3. Citizen Service Requests	6,513	7,100	7,100	7,200
4. After Hours Emergency Responses	1,150	900	900	100
5. Animal Bite Investigations	77	100	100	150
6. Citations Issued	93	100	100	150
7. Animals Sterilized at Shelter Clinic	1,514	1,500	1,500	1,700

City of Fayetteville, Arkansas
Transportation Services Activity
Division Overviews and Performance Measures

Transportation Services

Division Overview

This division manages and coordinates construction and maintenance of rights-of-way, streets, sidewalks, trails, drainage, and traffic control within the City. Also managed by this division are In-House Pavement Improvements, Sidewalk Improvements, and Trail Development projects which are funded in the City's Sales Tax Capital Fund.

FY2023 Highlights & Accomplishments

1. Replace deteriorated sidewalks and installed access ramps for improved walkability and safety
2. Resurfaced 13 miles of city streets
3. Expanded trail network throughout the city

FY2024 Objectives

1. Replace 4,000 feet of sidewalks
2. Maintain existing street network through the overlay program
3. Expand maintenance and repair of drainage infrastructure

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. ROW Brush/Tree Trimming Hours	2,478	3,000	2,696	3,000
2. ROW Mowing Hours	4,862	7,000	5,563	7,000
3. Tons of ROW Litter Removed	16.26	30	21.02	30
4. Street Sweeper Debris (Tons)	599.03	1,000	460.92	1,000
5. Asphalt Overlay (Miles)	9.44	13.00	13	13.00
6. Drain Pipe Installation (Feet)	327	1,000	1,000	1,000
7. Traffic Signals Maintained	152	150	154	155
8. Trail Construction (Miles)	0.86	3.00	1	3.00
9. Sidewalk Construction (Feet)	3,455	5,000	6,934	4,000
10. Curb Construction (Feet)	3,353	3,500	4,000	3,500

City of Fayetteville, Arkansas
Transportation Services Activity
Division Overviews and Performance Measures

Parking Management

Division Overview

The division implements parking rules and enforces parking regulations for the Downtown, Entertainment, and Residential Districts. The division is responsible for increasing public awareness of ordinances which regulate parking and responding to the needs of citizens regarding inquiries and complaints concerning parking matters. The division also manages event parking for Walton Arts Center performances and Razorback football games and oversees the City's special event permitting process.

FY2023 Highlights & Accomplishments

1. Completion of West Avenue Parking Deck
2. Installation of new parking equipment in Entertainment District

FY2024 Objectives

1. Expand prepaid/reserved parking options to general public
2. Advise Downtown Fayetteville Coalition as City representative on Board
3. Update event parking process

	Actual	Budgeted	Estimated	Budgeted
<i>Performance Measures</i>	2022	2023	2023	2024
1. Estimate of Tickets to be Issued	18,671	21,000	17,000	23,000
2. Number of Spaces managed	2,812	2,812	2,822	2,822
3. Number of Special Event Permits	90	90	70	75
4. Event Parking events staffed	120	115	101	0

City of Fayetteville, Arkansas
Transportation Services Activity
Division Overviews and Performance Measures

Fleet Operations

Division Overview

This division is responsible for the maintenance and replacement of vehicles and equipment to ensure safety and proper performance during operation. The total fleet size of 854 vehicles consists of 142 Automotive non-sedan, SUV's, Emergency response vehicles and motorcycles, 18 Fire Rescue or Pumper Trucks, 47 Over the Road Class 7-8 trucks, 419 off-road, specialized equipment and trailers, 47 Recycling and Trash Collection trucks or equipment, 10 sedan's, and 171 work trucks. In-house maintenance is supported by sublet operations such as major accidents, engine rebuilds, automatic transmission repairs or larger operator-responsible repairs.

FY2023 Highlights & Accomplishments

1. Shop reorganization from management to front line personnel
2. Department is fully staffed

FY2024 Objectives

1. Shop expansion with additional personnel for increased bays
2. Increase on-time preventative maintenance services and repairs
3. Decrease vehicle down-time for all departments

	Actual	Budgeted	Estimated	Budgeted
<i>Performance Measures</i>	2022	2023	2023	2024
1. Repair Requests	3,500	4,900	7,400	7,500
2. Vehicle/Equipment Repair Hours	11,200	15,000	19,000	22,000
3. Preventive Maint. Service & Inspections	1,200	1,600	2,300	2,500
4. Preventive Maint. Generated Repairs	300	650	2,200	2,500
5. Road Failures	300	250	100	100

City of Fayetteville, Arkansas
Parks, Natural Resources and Cultural Affairs Activity
Division Overviews and Performance Measures

Parks, Natural Resources and Cultural Affairs

Division Overview

Parks, Natural Resources and Cultural Affairs manages parks, open spaces and programming that provides opportunities for recreation, socialization, education, arts and culture, and healthy lifestyles to foster a welcoming and sustainable community. A variety of programs are provided to the community including: youth and adult soccer, girls and adult softball, kickball, co-ed volleyball, summer camps, special events and a race series. The Yvonne Richardson Community Center provides a community space for education, recreation and social programs for the community.

FY2023 Highlights & Accomplishments

1. Adopted Park and Recreation System Master Plan
2. Adopted Walker Park Master Plan
3. Adopted Underwood Park Master Plan
4. Adopted Bryce Davis Park Master Plan
5. Adopted Ten Year Urban Forestry Plan
6. Completed Trail Improvements at Kessler
7. Completed Wilson Hub Building and Promenade Projects

FY2024 Objectives

1. Continue to offer quality programs and events for the community
2. Begin construction on the YRCC expansion project
3. Complete construction on Gulley Park playground area and Lake Fayetteville ballfields
4. Complete aquatics study
5. Begin construction on Bryce Davis, Underwood, and Walker community parks
6. Begin construction on Combs White River Park and Lake Fayetteville Nature Trail
7. Complete the Arts and Culture planning process

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Park Properties / Acreage Maintained	73/4,103	73 / 4,133	74/4,202	74/4,202
2. Trail Miles Maint: Hard / Natural Surface	57.4/57.6	57.4/57.6	58/57.6	58/57.6
3. Park & Trail Volunteer Hours	11,100	12,000	12,000	12,000
4. Recreation Program Participants	7,588	7,000	7,600	7,700
5. Race Series Events / Participants	5 / 4,000	5 / 4,000	5 / 4,500	6 / 5,500
6. Gulley Park Concerts / Attendance	6 / 13,500	6 / 12,500	6 / 13,500	6 / 13,500
7. YRCC Programs & Events / Participants	19 / 16,419	20 / 19,000	20 / 20,000	20 / 22,000
8. Swimming Pool Attendance	20,000	23,000	22,000	22,000
9. Fishing/Boating Permits Lake Fayetteville	2,455	3,000	2,700	2,700
10. Trees Planted	483	520	873	380
11. Artists Served	88	100	100	125
12. Art Infused Community Events	11	24	60	75

City of Fayetteville, Arkansas
Business-Type Activity
Division Overviews and Performance Measures

Utilities Director

Division Overview

This division is responsible for the management of two divisions - Water, Sewer & Meter Maintenance and Wastewater Treatment Plants (WWTPs) - and coordinates various capital improvement projects. Program outcomes relate to drinking water quality, environmental protection, customer services, and adequate infrastructure. Departmental performance includes tangible and intangible measures with key indicators coming from trackable accomplishments, project advances, issue resolutions and reduction in non-revenue water. The project management team is also included in this division.

FY2023 Highlights & Accomplishments

1. Completion of new Township Elevated Water Storage Tank (250,000 gallons)
2. Completion of new Benson Mountain Elevated Water Storage Tank (100,000 gallons)
3. Rehabilitation of the Markham Hill Elevated Water Storage Tank
4. Waterline replacements on Huntsville Road, Ila Street, Shady Lane, Persimmon and the Western Trailer Park
5. Skyler, Evening Shade, Willowbrook, Greens Chapel and Millikan Bend service line replacements

FY2024 Objectives

1. Receive results of Noland WWTP Facility Master Plan
2. 24-inch waterline slipline repair on Futrall Dr
3. Advancement of West Water Transmission Line project from Elm Springs to Fayetteville

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Water Purchased	\$10,942,888	\$11,616,239	\$11,957,985	\$13,172,315
2. Capital Expenditures	\$11,746,000	\$10,231,000	\$10,766,000	\$27,172,806
3. Ending Total Net Assets	\$372,716,917	\$379,254,507	\$380,000,000	\$380,000,000

City of Fayetteville, Arkansas
Business-Type Activity
Division Overviews and Performance Measures

Utilities Financial Services

Division Overview

Utilities Financial Services provides monthly billing services to utility customers and collects various revenues for the City. Utility billings include charges for water, sewer, fire protection, recycling and trash, and other charges related to these services. Over 46,400 utility accounts are maintained through monthly billing and the collection of payments across multiple payment channels. City revenues collected include impact fees, court fines, building permits, HMR taxes, and parking tickets. These revenues are reconciled daily by Utilities Financial Services. This division is also responsible for accounting and financial work pertaining to the Water and Sewer Fund.

FY2023 Highlights & Accomplishments

1. Created paperless process for resident move in/out
2. Created ability to pay utility deposits, set up new services or transfer services online

FY2024 Objectives

1. Update utility bill online payment modules, giving customers the ability to create accounts, see more billing detail, schedule payment day, or make a one time payment

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Utility Bills Processed	565,073	552,400	552,400	560,000
2. On/Off and Internal Orders Processed	32,093	33,500	33,500	33,750
3. New Accounts Added	1,012	900	900	1,000
4. Utility Payments Processed	518,724	497,000	497,000	515,000
5. Utility Deposits Processed	8,096	7,500	7,500	8,000
6. Other Cash Receipts Processed	127,427	124,200	124,200	125,000
7. Total Utility Customers Billed	49,156	48,500	48,500	50,000

City of Fayetteville, Arkansas
Business-Type Activity
Division Overviews and Performance Measures

Water & Sewer Maintenance

Division Overview

This division manages the operations, maintenance, and safety of the water distribution system, water storage tanks and pump stations, sewer mains and manholes, meter reading and maintenance, backflow prevention, both wastewater treatment plants, and new service connections.

FY2023 Highlights & Accomplishments

1. Replaced 470 feet of water line on N. Gregg Avenue
2. Decommissioned 36" water line on N. Makeig Court
3. Installed 700 feet of sewer line on E. Huntsville Road and N. Cliffside Drive
4. Root killed 16,843 feet of sewer line
5. Install over 3,500 cellular water meters by end of 2023

FY2024 Objectives

1. Replace water line on Applebury Drive and Tanglebriar Lane
2. Begin working toward replacing the AC waterline on Ridgeway Drive
3. Root kill 12,969 feet of sewer line
4. Continue the cellular water meter changeout program with the goal of installing over 5,000 meters

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Water Leaks Repaired	1,177	1,250	1,235	1,250
2. Water Line Constructed (Feet)	2,429	800	600	3,000
3. Fire Hydrants Repaired/Installed	45	100	45	75
4. Sewer Lines Cleaned (Feet)	811,505	750,000	775,000	900,000
5. Sewer Line Replaced/Sliplined (Feet)	0	7,000	9,650	9,500
6. New Water/Sewer Connections	225	380	275	350
7. Meters Read	561,780	550,000	562,945	564,295
8. Meters Installed	2,466	1,000	4,100	5,400
9. Meter Accounts	47,444	47,500	48,595	49,795
10. Meters Tested	2,040	7,500	4,740	5,400
11. Backflow Devices Tested	163	160	170	180

City of Fayetteville, Arkansas
Business-Type Activity
Division Overviews and Performance Measures

Wastewater Treatment

Division Overview

This division manages the operations, maintenance, safety, and compliance of the wastewater treatment facilities, lift stations, SCADA operations, water tanks, pump stations, and the Biosolids Management Site. Additionally, this division monitors and maintains the Woolsey Wet Prairie Wetlands Site.

FY2023 Highlights & Accomplishments

1. New BMS belt dryer online
2. Received WEF Utility of the Future Award
3. Received Mayor's Environmental Stewardship Award
4. Assisted with Noland Master Plan development
5. Provided CDC COVID influent sampling
6. Created a natural environmental landscape around the West Side Facility

FY2024 Objectives

1. Complete integration and automation of the BMS belt dryer
2. Implement and track dryer maintenance tasks
3. Review and develop capital plan for Noland plant based on final master plan
4. Implement West Side and Noland WRRF's new NPDES Permits
5. Storm Water and No Discharge Permit Renewal application

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Jacobs Contract Demand/Workload	\$7,549,397	\$8,012,792	\$8,012,792	\$8,476,468
2. Average MGD Treated	14.9	19.5	16.0	16.0
3. Average BOD Loading (lbs/day)	25,471	30,000	25,000	25,500
4. Average TSS Loading(lbs/day)	21,332	24,000	22,000	22,000

City of Fayetteville, Arkansas
Business-Type Activity
Division Overviews and Performance Measures

Aviation

Division Overview

This division manages the Fayetteville Municipal Airport (Drake Field) to FAR Part 139 Standards, administers Federal and State Aviation Grant funding, and oversees capital development projects, the self-serve fuel facility, tenant leases, and the FBO.

FY2023 Highlights & Accomplishments

1. Switched to new fuel vendor (Titan)
2. Completed Wildlife Fence rehab

FY2024 Objectives

1. Fuel Rehab
2. Master Plan Update
3. Street side improvements for front of Terminal building
4. T-hangar Door Rehab

	Actual	Budgeted	Estimated	Budgeted
<i>Performance Measures</i>	2022	2023	2023	2024
1. Fuel Dispensed (Gallons)	751,610	837,764	837,764	1,017,100
2. Number of Operations (Landings/Take Offs/Taxi)	25,732	31,764	31,764	32,000

City of Fayetteville, Arkansas
Business-Type Activity
Division Overviews and Performance Measures

Recycling Trash Collection

Division Overview

This division provides for the collection, transportation, disposal, processing and marketing of trash and recyclables generated within the City. In addition to the commercial and residential collections of trash, recyclables and yard waste, the division also administers other services including bulky waste curbside collection, ward bulky waste clean ups, an Adopt-a Street litter program, apartment recycling, and special event trash and recycling services. Educational programs are provided and include the Recycle Something and Waste Not Use Less campaigns designed to create behavior change toward more sustainable behaviors.

FY2023 Highlights & Accomplishments

1. Began remediating old Police shooting range for compost site expansion
2. Routeware installed in residential and commercial RTC fleet to improve route optimization
3. Added 2 residential food waste collection drop off sites for a total of 6
4. Grew Pick Me Up program to clean problem areas of the city
5. Continued utility box painting program and community clean ups of parks and trails

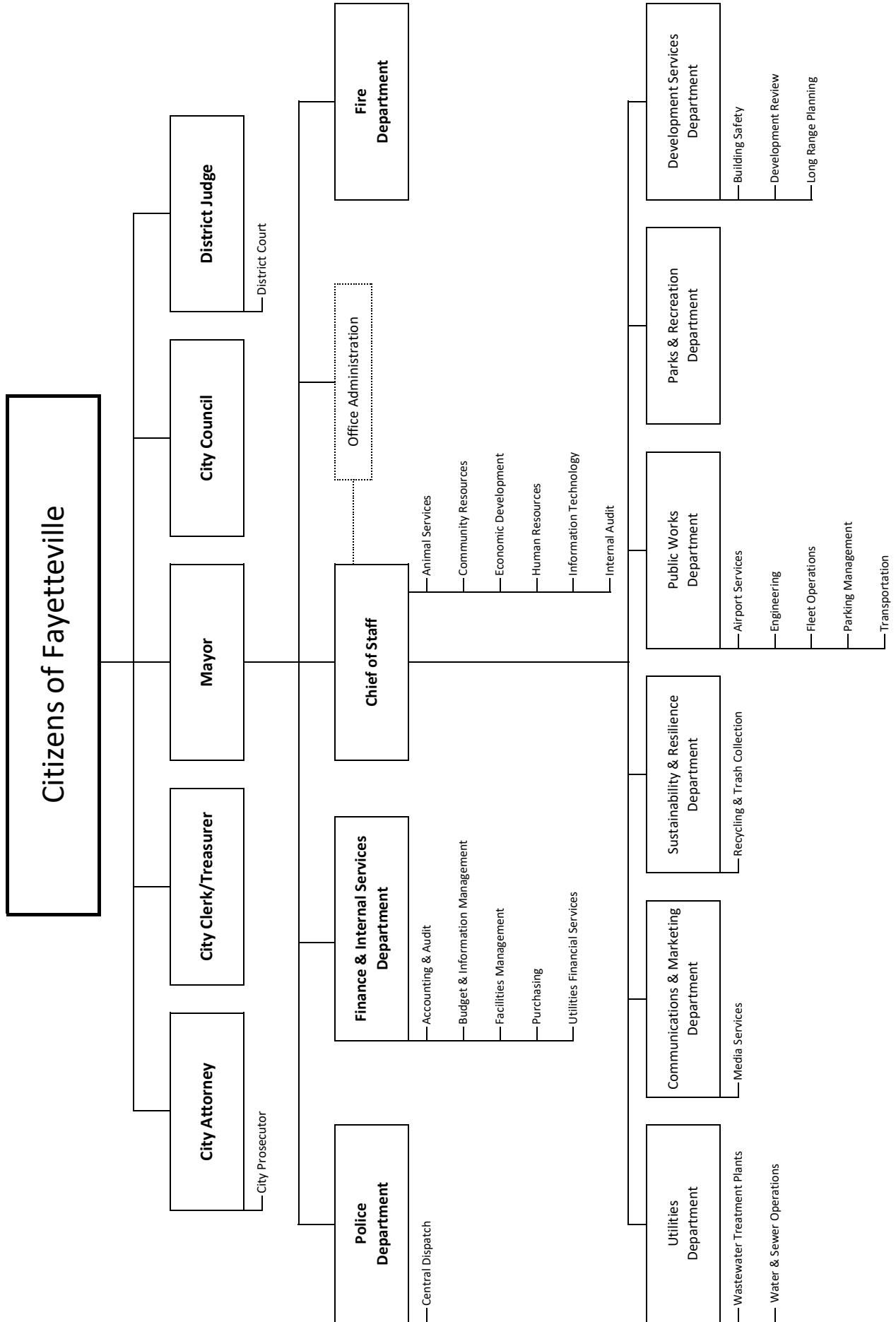
FY2024 Objectives

1. Increase landfill diversion with recycling and composting program growth
2. Increase large and small apartment recycling program
3. Continue improvements to Transfer Station operations and recycling processing facility
4. Work with NWA Council and Regional SW Districts for improving landfill diversion programs
5. Evaluate possibility of third party curbside residential food waste collection
6. Complete comprehensive waste audit of City generated waste

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Commercial Accts - Dumpster	1,418	1,400	1,428	1,430
2. Commercial Accts - Carts	616	650	625	700
3. Commercial Accts - Cardboard	296	285	305	305
4. Commercial Accts - Recycling Bins	273	270	273	275
5. Commercial Accts - Dumpster Recycling	26	50	46	46
6. Apartment Recycling - Units	3,246	4,000	3,246	4,000
7. Residential Carts Collected	25,567	26,000	26,312	27,000
8. Total Drop Box Loads Pulled	3,593	3,675	4,000	4,000
9. Landfilled Waste	77,681	92,000	80,025	89,000
10. Recycling/Compost Tonnage Diverted	7,847	15,000	10,000	12,000
11. Compost/Mulch Sold - Cubic Yards	8,537	10,000	10,000	11,000

City of Fayetteville, Arkansas

Organizational Chart



Officials of the City of Fayetteville, Arkansas

ELECTED OFFICIALS

Mayor	Lioneld Jordan	479.575.8330	mayor@fayetteville-ar.gov
Ward 1, Position 1	Vacant		Ward1_pos1@fayetteville-ar.gov
Ward 1, Position 2	D'Andre Jones	479.283.1358	Ward1_pos2@fayetteville-ar.gov
Ward 2, Position 1	Sarah Moore	479.263.6629	Ward2_pos1@fayetteville-ar.gov
Ward 2, Position 2	Mike Wiederkehr	805.625.2410	Ward2_pos2@fayetteville-ar.gov
Ward 3, Position 1	Scott Berna	479.841.5331	Ward3_pos1@fayetteville-ar.gov
Ward 3, Position 2	Sarah Bunch	479.601.1396	Ward3_pos2@fayetteville-ar.gov
Ward 4, Position 1	Teresa Turk	206.713.2265	Ward4_pos1@fayetteville-ar.gov
Ward 4, Position 2	Holly Hertzberg	479.274.8881	Ward4_pos2@fayetteville-ar.gov
City Attorney	Kit Williams	479.575.8313	kwilliams@fayetteville-ar.gov
City Clerk/Treasurer	Kara Paxton	479.575.8323	City_clerk@fayetteville-ar.gov
District Judge	Clinton "Casey" Jones	479.587.3591	district_court@fayetteville-ar.gov

MANAGEMENT STAFF

Executive Staff

Chief of Staff	Susan Norton	479.575.8330	snorton@fayetteville-ar.gov
Chief Financial Officer	Paul A. Becker	479.575.8330	pbecker@fayetteville-ar.gov
Police Chief	Michael Reynolds	479.587.3500	police@fayetteville-ar.gov
Fire Chief	Brad Hardin	479.575.8365	fire@fayetteville-ar.gov

Senior Department Directors

Communications & Marketing Director	Lisa Thurber	479.575.8330	lthurber@fayetteville-ar.gov
Development Services Director	Jonathan Curth	479.575.8308	jcurth@fayetteville-ar.gov
Director of Parks, Nat. Res. & Cultural Affairs	Alison Jumper	479.444.3471	parks_and_recreation@fayetteville-ar.gov
Public Works Director	Chris Brown	479.575.8206	cbrown@fayetteville-ar.gov
Utilities Director	Tim Nyander	479.575.8390	tnyander@fayetteville-ar.gov

Division Heads

Accounting Director	Kristin Cavette	479.575.8281	accounting@fayetteville-ar.gov
Airport Director	Jared Rabren	479.718.7653	jrabren@fayetteville-ar.gov
Assistant Public Works Director - Operations	Terry Gulley	479.575.8228	tgulley@fayetteville-ar.gov
Bond Projects & Construction Manager	Wade Abernathy	479.575.8361	wabernathy@fayetteville-ar.gov
Budget Director	Kevin Springer	479.575.8347	budget_research@fayetteville-ar.gov
Building Safety Director	Dennis Sanders	479.575.8229	dsanders@fayetteville-ar.gov
City Prosecutor	Brian Thomas	479.575.8377	bthomas@fayetteville-ar.gov
Community Resources Director / Equity Officer	Yolanda Fields	479.575.8260	yfields@fayetteville-ar.gov
Deputy Chief Financial Officer	Steve Dotson	479.575.8261	sdotson@fyaetteville-ar.gov
Director of Economic Vitality	Devin Howland	479.575.8221	dhowland@fayetteville-ar.gov
Director of Media Services	Doug Bankston	479.444.3434	dbankston@fayetteville-ar.gov
Dispatch Manager	Kathy Stocker	479.587.3555	police@fayetteville-ar.gov
District Court Administrator	Dena Stockalper	479.587.3591	district_court@fayetteville-ar.gov
Facilities & Building Maintenance Mgr	Quin Thompson	479.575.8346	mcabe@fayetteville-ar.gov
Fleet Operations Superintendent	Ross Jackson Jr.	479.444.3495	fleet@fayetteville-ar.gov
Human Resources Director	Missy Cole	479.575.8278	mcole@fayetteville-ar.gov
Information Technology Director	Keith Macedo	479.575.8367	kmacedo@fayetteville-ar.gov
Internal Auditor	Aaron Colley	479.575.8261	acolley@fayetteville-ar.gov
Long Range Planning / Special Projects Mgr	Britin Bostick	479.575.8262	bbostick@fayetteville-ar.gov
Parking Manager	Justin Clay	479.575.8280	parking@fayetteville-ar.gov
Purchasing Director	Les McGaugh	479.575.8256	purchasing@fayetteville-ar.gov
Environmental Director	Peter Nierengarten	479.575.8268	pnierengarten@fayetteville-ar.gov
Utilities Financial Services Manager	Cheryl Partain	479.521.1258	cpartain@fayetteville-ar.gov
Water & Sewer Operations Manager	Aaron Watkins	479.575.8203	jwatkins@fayetteville-ar.gov

City of Fayetteville, Arkansas
2024 Operating Budget
Outside Agency Funding

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>General Fund (1010):</u>				
Fayetteville Boys & Girls Club	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000
Community Access Television (Your Media)	198,500	207,307	207,307	211,216
AAANWA (Senior Center)	123,524	145,804	145,804	153,104
Arkansas Air & Military Museum	25,200	37,900	37,900	41,000
7Hills Homeless Center	113,400	113,400	113,400	119,400
*NWA Regional Planning	65,764	65,764	65,764	79,857
*Central Emergency Medical Service	912,180	969,974	969,974	988,555
<u>Total General Fund</u>	<u>1,663,568</u>	<u>1,765,149</u>	<u>1,765,149</u>	<u>1,818,132</u>
<u>Street Fund (2100):</u>				
Ozark Regional Transit	\$ 560,167	\$ 698,830	\$ 698,830	\$ 806,457
Razorback Transit	300,000	345,000	345,000	398,136
<u>Total Street Fund</u>	<u>860,167</u>	<u>1,043,830</u>	<u>1,043,830</u>	<u>1,204,593</u>
 Total Outside Agency Funding	 \$ <u>2,523,735</u>	 \$ <u>2,808,979</u>	 \$ <u>2,808,979</u>	 \$ <u>3,022,725</u>

* These Outside Agencies Have Interlocal Governmental Agreements.

LISTING OF ACRONYMS

AAANWA.....	Area Agency on Aging of Northwest Arkansas
A&P.....	Advertising & Promotion
ADA.....	Americans with Disabilities Act
ADEQ.....	Arkansas Department of Environmental Quality
ADH.....	Arkansas Department of Health
AED.....	Automated External Deliberator
AEP.....	Arkansas Electric Power
AHTD.....	Arkansas Highway Transportation Department
AMRR.....	Arkansas and Missouri Railroad
APS.....	Advanced Public Safety
ARFF.....	Aircraft Rescue Fire Fighting
ARPA.....	American Rescue Plan Act
A/V.....	Audio/Visual
AVL.....	Automatic Vehicle Location
BMS.....	Bio-Solids Management Site
BWD.....	Beaver Water District
CAD.....	Computer Aided Design
CALEA.....	Commission on Accreditation for Law Enforcement Agencies
CAT.....	Community Access Television
CCTV.....	Closed Circuit Television
CDBG.....	Community Development Block Grant
CFO.....	Chief Financial Officer
CIP.....	Capital Improvements Program
CMS.....	Content Management System
CPI.....	Consumer Price Index
CPR.....	Cardiovascular Pulmonary Resuscitation
CPU.....	Central Processing Unit
DDS.....	Data Security Standards
DOT.....	Department of Transportation
DTF.....	Drug Task Force
DVD.....	Digital Versatile Disc
DWI.....	Driving While Intoxicated
ECM.....	Enterprise Content Management
EDMS.....	Electronic Document Management System
EMS.....	Emergency Medical Services
EMT.....	Emergency Medical Technician
EPA.....	Environmental Protection Agency
ERP.....	Enterprise Resource Planning
ERS.....	Emergency Response Station
ERT.....	Emergency Response Team
FAA.....	Federal Aviation Administration
FAR.....	Federal Aviation Regulation
FASB.....	Financial Accounting Standards Board
FBO.....	Fixed Based Operator
FCC.....	Federal Communication Commission
FEDC.....	Fayetteville Economic Development Council
FEEDC.....	Fayetteville Expressway Economic Development Corridor
FEMA.....	Federal Emergency Management Agency

LISTING OF ACRONYMS, (cont.)

FGC	Fayetteville Government Channel
FHWA.....	Federal Highway Administration
FOIA	Freedom of Information Act
FPL	Fayetteville Public Library
FPTV.....	Fayetteville Public Access Channel
FTE	Full-Time Equivalent
GA	General Aviation
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA.....	Government Finance Officers Association
GHG	Greenhouse Gas
GIS.....	Geographic Information System
GPS.....	Global Positioning System
HEARTH.....	Homeless Emergency Assistance and Rapid Transition to Housing Act
HMI	Human Machine Integration
HMR	Hotel/Motel Restaurant Tax
HOME	HOME Grant Program
HR	Human Resources
HUD	Housing & Urban Development
HVAC.....	Heating, Ventilation, and Air Conditioning
IFS	Influent Pump Station
ILS	Integrated Library System
IP	Internet Protocol
IPP	Industrial Pretreatment Program
ISO	International Standards Organization
IT	Information Technology
LAN	Local Area Network
LED	Light Emitting Diode
LEED	Low Energy Electron Diffraction
LOPFI.....	Local Police and Fire Retirement
LPR	License Plate Recognition
MCT	Mobile Computer Terminal
MDT	Mobile Data Terminal
MGD.....	Million Gallons per Day
MLK.....	Martin Luther King
MMBTU... ..	One Million British Thermal Units
MRF.....	Materials Recovery Facility
MSA	Metropolitan Statistical Area
MUTCD... ..	Manual on Uniform Traffic Control Devices
MVR	Mobile Video Recorder
NEA	National Endowment for the Arts
NPDES	National Pollutant Discharge Elimination System
NWA.....	Northwest Arkansas
NWACC	Northwest Arkansas Community College
NWAEDD.....	Northwest Arkansas Economic Development District
NWARPC	Northwest Arkansas Regional Planning Commission
O&M	Operation & Maintenance
OCLC	Online Computer Library Center
ORT	Ozark Regional Transit

LISTING OF ACRONYMS, (cont.)

PA.....	Public Address
PACE.....	Property Assessed Clean Energy
PAPI.....	Precision Approach Path Indicator
PC.....	Personal Computer
PCI.....	Payment Card Industry
PCIDSS.....	Payment Card Industry Data Security Standard
PEG	Public/Education/Government
PO	Purchase Order
PRAB.	Parks & Recreation Advisory Board
RFID.	Radio-Frequency Identification
RFP	Request for Proposals
RFQ	Request for Qualifications
ROW.....	Right-of-Way
RTC.....	Recycling & Trash Collection
RTU	Remote Terminal Units
SAN	Storage Area Network
SCADA.....	Supervisory Control & Data Acquisition
SCBA.....	Self-Contained Breathing Apparatus
SSMA.....	SQL Server Migration Assistant
SNAPS	Special Needs Assistance Programs
SQL.....	Structured Query Language
SSO.....	Sanitary Sewer Overflow
SSRS	SQL Server Reporting Services
STAR.....	Sustainability Tools for Assessing & Rating
STP	Surface Transportation Program
SUV	Sport Utility Vehicle
SWEPCO.....	Southwestern Electric Power Company
TIF	Tax Increment Financing
TOD	Transit Oriented Development
TSS	Total Suspended Solids
TV.....	Television
UDC.....	Unified Development Code
UPS.....	Uninterruptable Power Supply
USACE	United States Army Corps of Engineers
USDA.....	United States Department of Agriculture
UTV	Utility Task Vehicle
UV	Ultra Violet
VoIP.....	Voice over Internet Protocol
VR.....	Video Recorder
W&S, W/S	Water & Sewer
WAC	Walton Arts Center
WAN.....	Wide Area Network
WORK.....	Watershed Conservation Resource Center
WWT	Wastewater Treatment
WWTP	Wastewater Treatment Plant
YRCC.....	Yvonne Richardson Community Center

GLOSSARY

ACCOUNTING SYSTEM. Records and procedures that discover, record, classify, and report information on the financial position and operations of a governmental unit or any of its funds.

ACCRUAL. Revenue and expenses are recorded when they are incurred.

AD VALOREM. A basis for levy of taxes upon property based on value.

AGENCY FUND. A fund consisting of resources received and held by the governmental unit as an agent for others.

APPROPRIATION. An authorization granted by the board to incur liabilities for specific purposes.

ASSETS. Probable future economic benefits obtained or controlled by a particular entity as a result of past transactions or events.

BALANCED BUDGET. A budget balanced by fund, means the total anticipated revenues are equal to or exceed the budgeted expenditures for that fund.

BOND. A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

BOND DISCOUNT. The excess of the face value of a bond over the price for which it is acquired or sold.

BOND PREMIUM. The excess of the price at which a bond is acquired or sold over its face value.

BONDED DEBT. The portion of indebtedness represented by outstanding bonds.

BUDGET. A financial operating plan consisting of estimates of proposed expenditures for a given period and the proposed means of financing them.

BUDGET CONTROL. The control or management of the approved Budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

BUDGET DOCUMENT. The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body.

BUDGET MESSAGE. A general discussion of the budget as presented in writing by the Mayor to the City Council. The message contains an explanation of the principal budget items and recommendations regarding the financial policy for the coming year.

CAPITAL BUDGET. This budget deals with large expenditures for capital items normally financed by borrowing. Usually capital items have long-range returns, useful life spans, are relatively expensive, and have physical presence such as buildings, roads, sewage systems, etc.

CAPITAL IMPROVEMENT. Any property, asset, or improvement with an estimated value greater than five thousand dollars, and estimated life or usefulness of one or more years, including land, interest therein and including constructions, enlargements, and renovations.

CAPITAL IMPROVEMENT PROGRAM. An approach or technique for identifying and forecasting capital outlay decisions that a government expects to make over a five-year period.

CAPITAL OUTLAY. Expenditures that result in the acquisition of or addition to fixed assets.

CAPITAL PROJECTS FUND. A fund created to account for all resources to be used for the acquisition or construction of designated fixed assets.

GLOSSARY (cont.)

CASH. Legal tender or coins that can be used in exchange for goods, debt, or services. This includes the value of assets that can be converted into cash immediately

CONSTRUCTION WORK IN PROGRESS. The cost of construction work that has been started but not yet completed and placed in service.

CONTINGENCY FUND. Funds set aside for unforeseen expenses of uncertain amounts or funds set aside for identified expenses, such as salary increases, but for which amounts are uncertain.

CONTRACTUAL SERVICE. An agreement to perform a service or task by external organizational units. A group of accounts which cover the above as well as travel and training and other miscellaneous services.

DEBT SERVICE. The amount of money necessary to pay interest on an outstanding debt, the principal of maturing bonds, and required contributions to a sinking fund for term bonds.

DEBT SERVICE FUND. A governmental type fund used to account for accumulations of resources that are restricted, committed, or assigned to expenditures for principal and interest.

DEMAND. Demand is the external factor that demonstrates the "need" for a program. Demand data enables decision-makers to adjust services and costs to respond to changes in direction for the service.

DEPARTMENT. Departments are the major organizational subdivisions. They have a broad overall purpose. In the City of Fayetteville organization structure, each department is comprised of one or more divisions.

DEPRECIATION. Expiration in the service life of fixed assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

DESIGNATED FUND. Funds created to account for assets set aside for a specific purpose.

DIVISION. Divisions are the major functional sub-divisions and correspond roughly to the departmental hierarchy used by the City. Each Division reports to one or more departments.

EFFECTIVENESS. Effectiveness data enables decision-makers to see that quality does not suffer as productivity increases, and that constituents are satisfied with services.

ENCUMBRANCE. An account used to record the estimated amount of contracts, salary commitments and purchase orders that are chargeable to an appropriation.

ENTERPRISE FUND. A fund established to finance and account for the acquisition, operation, and maintenance of governmental facilities and services which are entirely or predominantly self-supporting by user charges.

EXPENDITURE. Under the current financial resources measurement focus (modified accrual basis), decreases in net financial resources not classified as other uses.

EXPENSE. An outflow of resources that results in the consumption of net assets by the entity during the reporting period.

FIDUCIARY FUND. Any fund held by a governmental unit as an agent or trustee.

FISCAL YEAR. A 12-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations.

GLOSSARY (cont.)

FIXED ASSET. Long-term assets that are intended to be held or used, such as land, buildings, machinery, furniture, and other equipment. Fixed assets depreciate.

FRANCHISE TAX. Fees levied on a corporation in return for granting a privilege sanctioning a monopoly or permitting the use of public property, usually subject to regulation set by the governing body.

FULL-TIME EQUIVALENT POSITION (FTE). A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a summer lifeguard working for four months, or 690 hours, would be equivalent to .33 of a full-time position.

FUND. A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities, or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE. Fund equity of a fund or in Governmental Funds, the amount assets exceed liabilities. Unrestricted Fund Balances are available for appropriation.

FUND EQUITY. The excess of assets over liabilities. A portion of the equity may be reserved, restricted or designated; the remainder is undesignated Fund Balance.

GENERAL FUND. A fund used to account for all transactions of a governmental unit that are not accounted for in another fund.

GOAL. A goal is a statement of desired conditions to be maintained or achieved through the efforts of an organization. Actual total achievement may be impossible, but the goal is a standard against which to measure progress toward ideal conditions. A goal is a definition of results toward which the work of the organization is directed.

GOVERNMENTAL FUND. A generic classification of funds used to account for activities primarily supported by taxes, grants, and similar revenue sources.

GRANT. A contribution by one governmental unit to another unit. The contribution is usually made to aid in the support of a specified function or for the acquisition or construction of fixed assets.

INCOME. A term used to represent the excess of revenues earned over the expenses incurred in carrying on an enterprise operation.

INTERGOVERNMENTAL REVENUE. Revenue from other governments. Grants, entitlements, and shared revenues are types of intergovernmental revenue.

INTERNAL SERVICE FUND. A fund established to finance and account for services and commodities furnished by a designated department to other departments. Amounts expended by the fund are reestablished from either operating earnings or by transfers from other funds.

INVESTMENT. Securities held for the production of income in the form of interest and dividends.

LIABILITY. Probable future sacrifices of economic benefits arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events.

LINE-ITEM. A detailed classification of an expense or expenditure classified by object within each Division.

LONG-TERM DEBT. Debt with a maturity of more than one year after the date of issuance.

GLOSSARY (cont.)

MODIFIED ACCRUAL BASIS. Governmental funds use the modified accrual basis of accounting. Revenues are recognized in the period in which they become both available and measurable. Expenditures are recognized at the time a liability is incurred.

NET INCOME. A term used in governmental enterprise to designate the excess of total revenues over total expenses.

NONOPERATING EXPENSE. Proprietary fund expenses incurred in performance of activities not directly related to supplying the basic service by a governmental enterprise.

NONOPERATING INCOME. Proprietary fund income that is not derived from the basic operations of such enterprises.

OBJECT CODE. Expenditure classification according to the types of items purchased or services obtained; for example, personnel services, materials and supplies, contractual service, and capital.

OBJECTIVE. An objective is a decision about the amount of progress to be made within a specified period of time. It states in measurable and quantitative terms the results to be achieved within a specified time and plans the incremental steps to achieve the goal.

OPERATING TRANSFER. Legally authorized interfund transfers from a fund receiving revenue to the fund that makes expenditures.

ORDINANCE. A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

PERFORMANCE BUDGET. A budget which relates appropriations to work loads. By featuring unit measures, performance budgets are believed to express official and citizen interest in the managerial value of efficiency.

PERFORMANCE MEASURES. Performance measures provide a means of identifying the level of service provided. Performance measures include a measurement of Demand, Workload, Productivity, and Effectiveness.

PROGRAM. Operating units within a Division. Each program represents a specific type of activity within its Division aimed at providing a service for which the City is responsible.

PROGRAM BUDGET. A budget which relates appropriations to goals. Budget makers practicing this approach strive to appropriate sums to non-organization, goal-oriented cost centers. Program budgeting is believed to express official and citizen interest in planning and in the effective use of resources.

PROGRAM OBJECTIVES. A program objective is a decision about the amount of progress to be made within a specified period of time in reducing the gap between real conditions and the ideal conditions described in the Program Description. It states in measurable quantitative terms the results to be achieved within a specified time and plans the incremental steps to achieve them.

PRODUCTIVITY. Unit cost (productivity data) enables decision-makers to measure efficiency, as opposed to total expenditures. Productivity unit costs can also be used to quickly estimate the cost of adding more service or savings realized from reductions in service.

PROPRIETARY FUND. Sometimes referred to as "income-determination" or "commercial-type" funds. Examples are enterprise and internal service funds.

RESERVE. An account that records a portion of the fund equity that must be segregated for some future use and which is not available for further appropriation or expenditure.

GLOSSARY (cont.)

RETAINED EARNINGS. The accumulated earnings of an enterprise or internal service fund that have been retained in the fund and that are not reserved for any specific purpose.

REVENUE. Additions to fund financial resources other than from interfund transfers and debt issue proceeds.

SPECIAL REVENUE FUND. A fund established to account for revenues from specific taxes or other earmarked revenue sources that by law are designated to finance particular functions or activities of government.

TAX. A compulsory charge levied by a governmental unit for the purpose of raising revenue. These revenues are used to pay for services or improvements provided for the general public benefit.

UNRESERVED FUND BALANCE. The amount remaining in a fund that is not reserved for some future use and which is available for further appropriation or expenditure.

USER CHARGE. A charge levied against users of a service or purchasers of a product of an enterprise or internal service funds.

WORKLOAD. Workload data answers the question about how much service is being provided, as well as how output is meeting service demand. Workload data is also the basis, along with total expenditures, for unit cost or productivity indicators.

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City of Fayetteville, Arkansas

2024 Proposed Annual Budget & Work Program



**CITY OF
FAYETTEVILLE
ARKANSAS**

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City of Fayetteville, Arkansas

2024 Annual Budget and Work Program

City Council and Other Elected Officials

Vacant	Ward 1, Position 1
D’Andre Jones	Ward 1, Position 2
Sarah Moore	Ward 2, Position 1
Mike Wiederkehr	Ward 2, Position 2
Scott Berna	Ward 3, Position 1
Sarah Bunch	Ward 3, Position 2
Teresa Turk	Ward 4, Position 1
Holly Hertzberg	Ward 4, Position 2
Kit Williams	City Attorney
Kara Paxton	City Clerk / Treasurer
Clinton “Casey” Jones	District Judge

Submitted by

Lioneld Jordan	Mayor
Susan Norton	Chief of Staff
Paul A. Becker	Chief Financial Officer
Michael Reynolds	Police Chief
Brad Hardin	Fire Chief

Prepared by

Kevin Springer	Budget Director
Holly Black	Senior Financial Analyst
April Melton	Financial Analyst



CITY OF
FAYETTEVILLE
ARKANSAS

VISION STATEMENT

To keep Fayetteville a vibrant and welcoming city that encourages diversity, creativity, and innovation while providing our citizens the opportunity to thrive.

City of Fayetteville, Arkansas
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BUDGET MESSAGE



November 21, 2023

Members of the City Council and Citizens of Fayetteville:

I am pleased to submit the 2024 Annual Budget and Work Program for the City of Fayetteville. This budget has been prepared in accordance with the Arkansas Statutes and City Ordinances that require the Mayor, under the mayor-council form of government, to submit to the City Council the annual budget for approval. This budget allocates necessary funding for all municipal operations, as well as necessary adjustments to the Capital Improvements Program for 2024. It does not include potential salary increases in 2024 which will be considered in the first quarter of 2024 based on the completion and approval of a salary survey for merit personnel. The General Fund budget does, however, include a contingency amount for possible increases for salaries in that fund.

Once again, the current budget was formulated in the context of my primary budget goals considering current economic conditions.

2024 Budgetary Goals

My primary goals for 2024 are as follows:

- *To pay City employees a competitive wage based on salary surveys*
- *To present a budget with necessary program requests and which includes other divisional increases required for personnel needs and inflationary cost increases*
- *To provide the same or increased levels of service to the citizens as previously delivered*
- *To continue to provide services to the citizens in the most efficient and effective manner possible*
- *To fund necessary Capital Improvements as can be afforded*

Financial Environment

Although economic activities continued to be volatile during 2023, sales taxes and building permit revenue remained strong through the third quarter of fiscal 2023. HMR taxes, parking revenue and park activities were hit hard in 2020 and 2021; however, these revenue categories showed considerable improvement in 2022 and 2023. The General Fund revenues for 2023 are estimated to be 11% over budgeted amounts, and we expect revenues to remain steady for 2024. Unemployment for the Fayetteville-Springdale-Rogers area is at 2.4% for August 2023, which compares favorably to the rest of the state and nation and is down from this time last year.

Conclusion

I believe that this budget is based on realistic revenue and expenditure estimates. This budget continues to provide for the best possible level of services while still providing sufficient reserves to meet a downturn, if one occurs in 2024.

2023 has continued to be an extremely busy year for the City as many infrastructure projects continued. I am confident that with the Council's support, we will accomplish many additional improvements in 2024. The combined efforts of this Administration and City Council's continued support will allow us to again meet the challenges facing the City of Fayetteville in 2024 and to achieve continued growth into the future.



Lioneld Jordan, Mayor



November 21, 2023

Mayor Lioneld Jordan, Members of the City Council and Citizens of Fayetteville:

The budget being presented is the 2024 operating budget. It does not include re-budgets that represent programs approved and appropriated in prior years which, as of the end of fiscal 2023, remain uncompleted. Re-budgets also include amounts generated by previous bond issues in the Capital Project Funds which remain unspent as of December 31, 2023. Total re-budgets could be up to \$200,000,000. These re-budgets will be presented for addition to the 2024 operating budget early in the first quarter of 2024.

The economy in Fayetteville has provided challenges due to inflationary cost increases and supply chain issues; however, the City has performed well in view of these issues. Estimates for 2023 General Fund revenue show increases over 2022 actuals, mainly from sales tax collections, property taxes and building permits. HMR, Parking and Airport revenues also displayed strength, and other funds have continued to perform well. Forecasted 2024 sales taxes are expected to be approximately 13.7% more than the 2023 budgeted amount, and residential and commercial building starts have increased in 2023. The large growth in estimated sales tax reflects the incorporation of internet sales collections as well as a population increase of 21% between the census of 2010 and 2020. It is anticipated that permits for construction will remain steady in 2024. Total General Fund revenues are projected to increase 2% compared to 2023 estimates as overall economic conditions for 2024 have the potential to be very volatile. Water and Sewer revenue collections have increased in fiscal 2023 and are expected to increase in 2024 as well. Fuel sales at the Airport are estimated to increase approximately 6% in 2023 compared to 2022 and are expected to increase further in 2024 over 2023 estimates. Revenue for 2023 HMR tax collections is estimated to be approximately 8.7% over 2022, and revenues for 2024 are expected to be 1.9% more than 2023 collections. Franchise fees are currently estimated to increase 2% compared to 2022 and are expected to have a 1.3% increase in 2024. Most of these increases are expected to be due to inflation.

The 2024 General Fund budget represents a net expenditure increase of approximately \$8.5 million from the 2023 adopted budget (see page VII for details). Personnel expenses account for the majority of the increase.

2024 ANNUAL BUDGET & WORK PROGRAM EXECUTIVE SUMMARY

This budget is formulated with the Enterprise Funds being budgeted on an accrual basis except for depreciation, which is not included in the budget, and both capital expenditures and bond principal payments, which are included in the expenditure budgets.

Governmental funds are budgeted on the modified accrual basis.

The total budget allocated by expenditure category is displayed in the following table.

Summary of Fund Expenditures by Category (In Dollars)

	Adopted 2023	Proposed 2024	Change In Dollars	2024 % of Total Budget
Category				
Personnel Services	\$ 74,441,533	\$ 85,191,863	\$ 10,750,330	35.4%
Services & Charges	30,180,677	32,479,225	2,298,548	13.4%
WWTP Operations	12,489,261	13,298,046	808,785	5.5%
Purchased Water	11,616,239	13,000,000	1,383,761	5.4%
Internal Charges	8,208,318	9,241,522	1,033,204	3.8%
Fuel	9,065,220	9,034,786	(30,434)	3.7%
Materials & Supplies	6,522,344	7,984,122	1,461,778	3.3%
Maintenance	5,757,411	6,558,595	801,184	2.7%
Total Operating Expenses	158,281,003	176,788,159	18,507,156	73.2%
Debt Service	33,890,128	38,986,562	5,096,434	16.1%
Capital	22,689,369	23,026,769	337,400	9.5%
Transfers Out	1,887,500	2,875,510	988,010	1.2%
Total Expenses	\$ 216,748,000	\$ 241,677,000	\$ 24,929,000	100.0%

The 2024 Budget is \$241,677,000. This is an increase of 11.5% when compared to 2023, or approximately \$18.5 million. The largest component of this increase is \$10.75 million in Personnel Services, which is due to salary increases given in 2023 and new personnel added in 2023 and 2024. The debt service category has also been increased because of the large increases in sales tax collection. This will expedite the payoff of the sales tax bond issues.

The following table indicates the percentage of total budget allocated by funds.

Fund Totals as Percent of Total Operating Budget

Funding Source	Adopted 2023		Proposed 2024	
	Budget	% of Total	Budget	% of Total
General	\$ 64,844,000	30.1%	\$ 73,353,000	30.3%
Water & Sewer	51,424,000	23.7%	55,755,000	23.1%
Sales Tax Bond	29,915,000	13.8%	34,555,000	14.3%
Recycling & Trash Collections	16,064,000	7.4%	17,718,000	7.3%
Sales Tax Capital Improvements	12,518,000	5.8%	14,061,000	5.8%
Shop	11,100,000	5.1%	11,275,000	4.7%
Street	9,761,000	4.5%	10,344,000	4.3%
Airport	5,329,000	2.5%	5,516,000	2.3%
Parks Development	4,204,000	1.9%	5,127,000	2.1%
Library Bonds 2017	2,424,000	1.1%	2,809,000	1.2%
Parking	2,097,000	1.0%	2,183,000	0.9%
Impact Fee	967,000	0.4%	1,943,000	0.8%
Community Development Block Grant	1,081,000	0.5%	1,639,000	0.7%
Police Pension	1,563,000	0.7%	1,470,000	0.6%
Police and Fire Pension	0	0.0%	1,445,000	0.6%
Drug Law Enforcement	494,000	0.2%	815,000	0.3%
HMR Tax Bonds 2014	702,000	0.3%	707,000	0.3%
TIF Bond	460,000	0.2%	527,000	0.2%
Parking Deck Bonds	384,000	0.2%	384,000	0.2%
Replacement & Disaster Recovery	45,000	0.0%	40,000	0.0%
Residential District Parking	11,000	0.0%	11,000	0.0%
Fire Pension	1,361,000	0.6%	0	0.0%
	<u>\$ 216,748,000</u>	<u>100.0%</u>	<u>\$ 241,677,000</u>	<u>100.0%</u>

An examination of the overall budget indicates that the General Fund is the largest fund being 30.3% of the total. The Water & Sewer Fund is second at 23.1% of the total. The combination of these funds is 53.4% of the total budget. The Sales Tax Bond Fund (budget to repay outstanding bonds) is 14.3% of the budget. Thus, the three largest funds represent over two-thirds of the total operating budget for the City.

An important part of this budget document is the City's Financial Policies delineated in pages 4 through 8 which are incorporated as a part of the budget. These policies include the following:

- Revenue Policy
- Expenditure Policy
- Debt Policy
- Reserve Policy
- Investment & Cash Management Policy
- Capital Improvement Policy
- Financial Reporting Policy
- Administrative Procedures to Adjust the Approved Budget

Overview of City's Major Funds:

General Fund is the major operating fund in the Governmental Fund category and is comprised of activities not accounted for specifically in other funds.

The traditional functions of government are included in the General Fund which include the following: general government services (Mayor's Administration, District Court, City Clerk and City Attorney), fire, police, finance, facilities management, animal services, telecommunications, parks and recreation, media services, library funding, engineering, planning, building safety, and information technology.

General Fund Revenue:

The General Fund revenue budget was based on the following assumptions:

- County Sales Tax is projected to increase at a rate of 6% over 2023 estimates.
- City Sales Tax is projected to increase at a rate of 6% over 2023 estimates.
- Property Taxes are projected to increase 9% over 2023 estimates based on current assessed valuation forecasted.
- Franchise Fees are projected to be 1.7% more than estimated collections for 2023.
- The All Other Revenues category is projected to decrease 29.9% compared to 2023 estimated collections. This is mainly due to grant revenue not being budgeted until the grant is awarded, which is normally mid-year.
- The revenue split for City Sales Tax remains at approximately 60% to General Fund operations and 40% to the Sales Tax Capital Fund.

Based on these revenue assumptions, the major revenue sources for the General Fund in 2024 are projected to be as follows:

City's Share of County Sales Tax	\$26.62	million
City Sales Tax	20.73	million
Franchise Fees	7.78	million
Property Tax Millage	5.33	million
Intergovernmental Income	3.37	million
Charges for Services	3.44	million
Licenses & Permits	2.93	million
Fines & Forfeitures	1.00	million
Alcoholic Beverage Taxes	1.40	million
Investment Earnings	0.50	million
Other	0.25	million
Total	\$73.35	million

General Fund Expenditures:

The \$8.5 million increase in the General Fund is primarily due to 2023 salary increases and new personnel. Potential salary increases have been estimated and included in salary contingencies in this budget. This will be evaluated in the first quarter of fiscal 2024 based on the results of a salary survey for non-uniformed personnel. Administration is also requesting 10.20 new positions in this fund for 2024.

Budgeted payroll expenditures are based on full employment.

The significant changes in General Fund for 2024 compared to 2023 are as follows:

2023 General Fund Budget - Adopted	\$ 64,844,000
Additions:	
Personnel & Personnel Benefits	7,769,231
Insurance - Vehicles & Property	404,804
Motorpool	373,513
Utilities & Telephone	257,685
Transfers	218,010
Professional/Contract Services	176,915
Software Maintenance/Lease	127,774
Outside Agencies	52,983
Materials & Supplies	47,467
Travel & Training	45,143
Building & Grounds Maintenance	24,068
Cost Allocation	(574,254)
	<u>8,923,339</u>
Reductions:	
Uniforms/Personal Equipment	(195,899)
Services & Charges	(181,886)
Equipment Maintenance/Fixed Assets	(36,554)
	<u>(414,339)</u>
2024 General Fund Budget - Proposed	\$ 73,353,000

Major policy issues to be considered for General Fund in the future include:

- A consistent long-term method to incorporate annual wage increases in the adopted operation budget based on salary survey indications.
- A continued examination of the City's overall long-term revenue stream to match required maintenance expenditures and for needed capital expansion amounts.
- A plan to meet cost escalations caused by inflation if it continues to increase at rates higher than traditional norms.

The **Street Fund** is primarily financed by turnback revenues received from the State of Arkansas and turnback monies received from the County Road Millage Tax. State turnback is received from a half-cent sales tax levied by the State for State highways and bridges. State turnback also comes from motor fuel taxes collected by the State and returned to the City on a per capita basis. These monies are utilized to maintain and repair City streets, rights-of-way, drainage, traffic control and maintenance, and City owned sidewalks. Amounts are also allocated for public transit to Razorback and Ozark Transit systems from this fund.

State turnback, including the half cent transportation tax passed by statewide referendum, is projected at approximately \$7.6 million for 2024. The City also receives 80% of the road millage levied by the Quorum Court on real and personal property located within the City. This should generate approximately \$1.79 million. Based on revenue estimates, \$100,000 has been added to the street capital program.

The **Parking Fund** has been established to account for the revenue and expenses associated with the paid parking program. A revenue bond issue for the construction of a parking facility was issued in December of 2012. In addition to operating expenses, net revenue from this fund is pledged for payment of that bond issue. Revenues are being projected to increase 19.4% over 2023 estimated.

The **Parks Development Fund** accounts for the revenue and expenditures of the Parks HMR tax approved by the voters in 1995 as modified by the 2010 referendum. The \$5.1 million in planned expenditures for 2024 includes \$1 million in capital improvements. The fund is budgeted to have a \$300,000 gain for 2024. Administration is requesting 3.5 new positions in this fund for 2024. This is due to the additional workload resulting from the expansion of park property.

The **Impact Fee Fund** accounts for the revenues and expenditures related to the collection of water, wastewater, police, and fire impact fees. The collection of these fees is expected to be flat compared to 2023 estimated collections. These fees can only be used to address capital needs resulting from increased development.

The **Sales Tax Capital Improvements Fund** accounts for the revenue and expenditures of the City's sales and use taxes which are used for acquisition and improvement projects as well as equipment additions and replacements that are included in the City's five-year capital improvements program as adjusted. A total of 40% of City sales taxes provide the revenue base of this fund.

The **Water & Sewer Fund** accounts for the revenue sources as well as the operation and maintenance expenses of the City's water and sewer system. This includes water purchases from Beaver Water District, all water and sewer functions, the operation of the wastewater treatment plants, meter and backflow operations, and utilities financial services. The capital expenditure portion of this fund will be \$26.4 million in 2024 as a backlog of capital improvement projects will be addressed in the coming year.

For 2024, the Water & Sewer Fund is projected to have an operating gain of \$8.5 million, excluding depreciation expense and before capital expenditures. The wastewater treatment plant operations are budgeted at \$13.3 million, which represents 29.4% of the total operating expenses. The water purchases budgeted for 2024 represent the second largest expenditure for operations in the fund at \$13 million, which represents approximately 28.7% of total operating expenditures. This fund has \$1.9 million loss for 2024 after capital expenditures and debt service. Administration is requesting 2.0 new positions in this fund for 2024.

The **Recycling & Trash Collection Fund** is responsible for the operation of the City's solid waste collection and disposal, recycling program, and composting program. Revenues for the fund are obtained from fees levied for trash collection, recycling revenue, and container sales or leases. Recycled items also generate revenue for the system. For 2024, the Recycling & Trash Collection Fund is projected to have a balanced budget before capital expenditures of \$883,000. Administration is requesting 1.0 new position in this fund for 2024.

The **Airport Fund** provides for the operation and maintenance of the City's municipal airport. The Airport Fund's revenue is generated from fuel sales and rents and leases. Major capital improvements have traditionally been funded by state and federal grant programs. For 2024, the Airport Fund is projected to have an operating surplus of \$235,000 before depreciation and capital expenditures of \$162,000.

The **Shop Fund** is an internal service fund that provides for the acquisition, maintenance, and replacement of equipment and vehicles utilized by the City's operating divisions. The Shop Fund's source of revenue is from charges to other City operating funds based on usage and replacement needs. The Shop Fund has a budgeted surplus of \$5 million for 2024 after capital expenditures of \$3.6 million. This surplus is needed for and restricted to future replacements of vehicles and equipment. Administration is requesting 2.0 new positions in this fund for 2024.

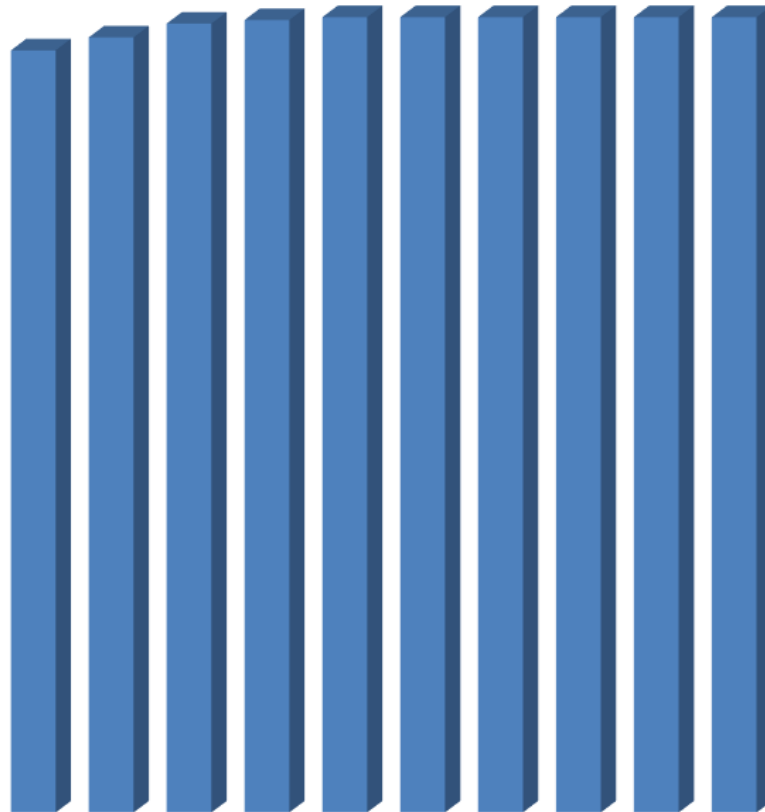
2024 Capital Budget

This plan contains a total of \$48,307,000 for capital projects and capital related expenditures in 2024. A detailed listing of the projects planned for 2024 is included under the Capital and Debt section.

Position Control

During the 2023 fiscal year, 2.50 FTEs were added. For the 2024 budget, 18.20 FTEs are being requested.

Below is a history of total authorized positions by activity from 2015 to 2024.



Fund	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Change from Prior Year
General	467.70	478.90	486.40	489.50	495.25	498.25	501.25	524.55	568.25	576.45	8.20
Street	69.50	69.50	69.50	69.50	69.50	70.50	70.50	73.50	73.50	73.50	-
Parking	9.80	9.80	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	-
Community Development Block Grant	3.60	5.60	6.60	6.85	6.85	6.85	6.85	6.85	6.85	6.85	-
Parks Development	29.35	30.15	31.40	31.55	31.40	32.40	34.40	36.40	37.40	40.90	3.50
Drug Law Enforcement	5.00	5.00	5.00	5.00	5.00	3.00	3.00	3.00	3.00	4.00	1.00
Water & Sewer	93.50	93.50	94.50	94.50	98.50	103.50	103.00	105.00	107.00	109.00	2.00
Recycling & Trash Collection	57.00	57.00	59.00	59.00	64.00	66.00	66.00	67.00	68.00	69.50	1.50
Airport	12.60	11.60	11.60	11.60	11.60	11.60	11.60	13.00	13.00	13.00	-
Shop	18.50	18.50	18.50	18.50	19.50	19.50	19.50	19.50	19.50	21.50	2.00
Total	766.55	779.55	793.50	797.00	812.60	822.60	827.10	859.80	907.50	925.70	18.20
Change from Prior Year	3.25	13.00	13.95	3.50	15.60	10.00	4.50	32.70	47.70	18.20	

CLOSING

The appropriations requested in this budget are the result of a collaborative effort among all City Division Heads, Department Directors, and City Budget Staff members. It is built on the policies, goals, and objectives outlined by the Mayor and City Council. It represents the financial and operational plan for the City of Fayetteville for 2024. The appropriations contained in this budget will provide for quality municipal services that meet the needs of the Citizens of Fayetteville and it is, hereby, submitted by the Mayor to the City Council for consideration and adoption.

Respectfully submitted,



Paul A. Becker
Chief Financial Officer

Respectfully submitted,



Kevin Springer
Budget Director



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Fayetteville
Arkansas**

For the Fiscal Year Beginning

January 01, 2023

Christopher P. Morrill

Executive Director

RESOLUTION NO. ???-23

A RESOLUTION ADOPTING THE PROPOSED 2024 ANNUAL BUDGET AND WORK PROGRAM AS AMENDED.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby adopts the Proposed 2024 Annual Budget and Work Program. A copy of the Budget, marked Exhibit "A" is attached hereto and made a part hereof.

PASSED and APPROVED this the 21st day of November, 2023.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

By: _____
KARA PAXTON , City Clerk/Treasurer

FAYETTEVILLE ARKANSAS



Located in one of the **fastest growing** regions in the country, the **City of Fayetteville** is a progressive, business-friendly community at the cultural epicenter of Northwest Arkansas. Fayetteville is home to over **99,000** people, and has now become the second largest city in Arkansas.

With a median age of 28 years old, the City has attracted Millennials and Gen-Xers alike from across the country.

These factors, plus the City's commitment to improving quality of life, make Fayetteville a **prime location** for **retail and accommodation** sector growth.



CITY OF
FAYETTEVILLE
ARKANSAS

Awards and Recognition

- Gold-level Bicycle Friendly Community, League of American Bicyclists, 2022
- Volunteer Community of the Year, Arkansas Municipal League, 2023
- Tree City USA (28 years in a row), Arbor Day Foundation, 2023
- LEED Gold Certified Community, US Green Buildings Council, 2023
- Top 10 Best Places to Live, US News and World Report, 2023
- Walk Friendly Community, Walk Friendly Communities, 2022
- Bike City Designation (1st US City to receive this honor), Union Cycliste Internationale, 2021



The University of Arkansas

Established in 1871, the University of Arkansas at Fayetteville is the flagship campus of the University of Arkansas system. With **over 30,000 students** enrolled, the university attracts a diverse student population. The campus has a strong student population stemming from the Dallas/Fort Worth Metroplex. Fayetteville has a robust consumer base and is ideal place for businesses to tap into a young market.



CENTRAL U.S. LOCATION IN A DYNAMIC BUSINESS REGION

Fayetteville's location in NW Arkansas in the heart of the U.S. is home to corporate giants Walmart, Tyson Foods, and J.B. Hunt. Interstate 49 provides an expansive transportation foundation for manufacturing.



56 PARKS

FEATURING MORE THAN 4,100 ACRES OF PARK LAND AND LAKES, & MORE THAN 110 MILES OF PAVED AND NATURAL-SURFACE TRAILS



50.9%

OF FAYETTEVILLE RESIDENTS AGE 25 & OLDER HOLD A **BACHELOR'S DEGREE** OR HIGHER

\$71,767

MSA MEDIAN HOUSEHOLD INCOME



FAYETTEVILLE WAS NAMED A **GOLD BICYCLE-FRIENDLY COMMUNITY** BY THE LEAGUE OF AMERICAN BICYCLISTS - **THE FIRST IN ARKANSAS**

City of Fayetteville

Community Overview and Statistics

HISTORY

- Fayetteville's earliest recorded history was written by Frank Pierce in about 1819.
- By 1828, several families settled around Fayetteville.
- In 1870, Fayetteville became an incorporated city.
- In 1872, the University of Arkansas opened in Fayetteville.

LOCATION

- Fayetteville is the county seat of Washington County.
- It is 30 miles east of Oklahoma and 50 miles south of Missouri.
- Fayetteville is located near the tallest mountains in the Ozark Mountain Range.
- The City encompasses 56.12 square miles.

POPULATION / SIZE

- Current population estimate: 99,285 (US Census Bureau, July 1, 2022)¹
- Fayetteville is the second largest city in the State of Arkansas.
- Fayetteville's median age is 28.4 years (2021 ACS 1-Year Estimate)²

REGIONAL MSA STATISTICS

- Population: 576,403 (2022)³
- Average Annual Unemployment Rate: 1.9% (2023)⁴
- Average annual wages: \$51,590 (2021)⁵
- Median Household income: \$71,767 (2021)⁵
- Poverty Rate: 9.8% (2021)⁵
- Business Establishments: 14,570 (2021)⁵

ECONOMIC OVERVIEW AND QUALITY OF LIFE

Located in one of the fastest growing regions in the country, the City of Fayetteville is the cultural epicenter of Northwest Arkansas. Fayetteville attracts millennials and adults alike from across the country. The quality of life Fayetteville offers plays a large role in its ever-growing population base. Northwest Arkansas is home to the headquarters for three of the state's top employers: Walmart, Tyson Foods and J.B. Hunt. The rapid growth of population and businesses is a product of the economic landscape that has produced a thriving business climate for the region.

PARKS, NATURAL RESOURCES AND CULTURAL AFFAIRS

- There are 73 Park properties maintained and 4,193 acres of park land and lakes.
- 113 miles of trails (numbers are rounded):
 - Hard-surface trails – 57 miles
 - Natural trails – 56 miles
- This year, we celebrated Fayetteville's designation as a Gold Bicycle Friendly Community, awarded by the League of American Bicyclists. Fayetteville is the only community in Arkansas to earn this award and now joins an elite class of just 41 communities in the United States to be awarded either Gold or Platinum status.

City of Fayetteville

Community Overview and Statistics

INFRASTRUCTURE, TRANSPORTATION, and GROWTH

- Fayetteville is conveniently located for travel north and south by Interstate 49, which connects to Interstate 40 in Ft. Smith to the south and to Highway 412 to the north, which connects to Interstate 44 in Joplin. Both Interstate 40 and Interstate 44 are major east/west interstate highways.
- Fayetteville has a local airport used primarily by private owners of airplanes. The City also has an easy commute to NWA Regional Airport, which provides nationwide commercial transportation.
- Through June 30, 2023, the City constructed 5.57 paving miles and 3,467 feet of sidewalk.
- The Utilities Department installed 1,520 new meters from July 2022 to July 2023.
- Through the second quarter of 2023, the City installed or acquired 19 miles of water and sewer pipe.

MEDICAL RESOURCES

- Washington Regional Medical Center
- University of Arkansas for Medical Sciences-Northwest Campus
- Veterans' Health Care System of the Ozarks
- Fayetteville Family Medical Center
- Northwest Health Physicians' Specialty Hospital
- Springwoods Behavioral Health Center
- Vantage Point Behavioral Health Hospital
- Neurosurgery Spine Center
- Encompass Health Rehabilitation Hospital
- Walker Heart Institute
- Willow Creek Women's Hospital

CONCLUSION

The City of Fayetteville is experiencing a vibrant and healthy economic climate, demonstrating steady growth over the past few years in all measurable indicators – from record increases in sales tax, building permits, and population growth to infrastructure development that provides building blocks for the future and sustains and enhances quality of life. Fayetteville is a progressive, business-friendly community and understands that it takes the partnership of the entire community to move its economic engine forward.

2023 ADDITIONAL STATISTICAL DATA

Date of Incorporation – August 23, 1870

Form of Government – Mayor/Council

Area (Sq. Miles) – 56.12

Fire Protection

Stations	10
Uniformed Employees	133
Civilian Employees	5
Fire Hydrants	5,325

Police Protection

Station	1
Sworn Full-time Employees	154
Civilian Employees	53

Parks and Recreation Statistical Data

Number of park properties maintained	73
Parks	56
Trails	17
Number of playgrounds	25
Number of tennis courts	11
7 full-size, 4 junior	
Lighted: 6 full-size	
Unlighted: 1 full-size, 4 junior	
Pickleball courts	6
Number of basketball goals	23
Number of softball/baseball fields	22
Number of community centers	1
Number of swimming pools	1
Number of soccer fields	15
Number of volleyball courts	6
Acres: Parks, Natural Area, Trails	4,100
Trails (miles)	113
Paved	57
Unpaved	56

Streets

Surface Type Maintained by City:	
Miles Unpaved	4.4
Miles Paved	420.5

Water

Water Meters	48,659
Miles of Water Pipe	838.35
Beaver Water District Pumping Capacity (Gallons)	140,000,000
Pumping Capacity to Fayetteville (Gallons per Day)	41,000,000
Average Daily Consumption (Gallons)	21,566,000

Sewer

Miles of Sanitary Sewers	576.24
Average Daily Treatment (Gallons)	14,600,000

Public Educational System

Elementary School	9
Middle School	3
Jr. High School	2
High School	1
Full-Time Equivalent Teachers	893
Registered Students (2022-23) ⁶	10,428

Building Permits

Year	Number	Value (\$)
2011	705	141,046,412
2012	881	328,676,401
2013	871	192,963,129
2014	1,006	267,935,074
2015	895	318,777,132
2016	1,107	342,983,693
2017	958	254,429,313
2018	914	357,787,294
2019	1,248	405,668,134
2020	1,294	364,449,414
2021	1,557	569,571,262
2022	1,827	595,529,288

Unemployment Rate (%)

Year	Rate
2013	5.4
2014	4.5
2015	3.7
2016	2.9
2017	2.8
2018	2.7
2019	2.5
2020*	4.6
2021	2.9
2022	2.4
2023 (as of 6/2023)	2.0

*Unemployment increase due to COVID-19 pandemic

US Census 2022 QuickFacts – General Demographic Characteristics

Population Estimates, July 1, 2022 (V2022). Sources: U.S. Census Bureau, Population Estimates Program (PEP), updated annually. [Fayetteville, AR QuickFacts](#)

Subject	
POPULATION	
Population Estimates, July 1 2022, (V2022)	99,285
Population, Census, April 1, 2020 (V2022)	93,949
AGE AND SEX	
Persons under 5 years, percent	5.9%
Persons under 18 years, percent	18.1%
Persons 65 years and over, percent	9.1%
Female persons, percent	50.0%
POPULATION CHARACTERISTICS	
Veterans	4,051
Foreign born persons, percent, 2016-2020	5.7%
RACE AND HISPANIC ORIGIN (PERCENT)	
White alone	79.1%
Black or African American alone ^A	5.9%
American Indian and Alaska Native alone ^A	0.7%
Asian alone ^A	3.0%
Native Hawaiian and Other Pacific Islander alone ^A	0.2%
Two or More Races	7.7%
Hispanic or Latino ^B	7.5%
White alone, not Hispanic or Latino	76.8%
HOUSING (2017-2021)	
Owner-occupied housing unit rate	40.0%
Median value of owner-occupied housing units	\$255,600
Median gross rent	\$869
FAMILIES AND LIVING ARRANGEMENTS (2017-2021)	
Households	38,558
Persons per house	2.21
Living in same house 1 year ago, percent of persons age 1 year+	74.0%
Language other than English spoken at home, percent of persons age 5 years+	8.0%
EDUCATION (PERCENT)	
High school graduate or higher, 25 years+	94.7%
Bachelor's degree or higher, 25 years+	50.9%

Table Value Notes

Estimates are not comparable to other geographic levels due to methodology differences that may exist between different data sources.

Some estimates presented here come from sample data, and thus have sampling errors that may render some apparent differences between geographies statistically indistinguishable.

The vintage year (e.g., V2021) refers to the final year of the series (2020 thru 2021). Different vintage years of estimates are not comparable.

Users should exercise caution when comparing 2016-2020 ACS 5-year estimates to other ACS estimates.

Table Fact Notes

- ^AIncludes persons reporting only one race
- ^BHispanics may be of any race, so also are included in applicable race categories

QuickFacts data are derived from: Population Estimates, American Community Survey, Census of Population and Housing, Current Population Survey, Small Area Health Insurance Estimates, Small Area Income and Poverty Estimates, State and County Housing Unit Estimates, County Business Patterns, Nonemployer Statistics, Economic Census, Survey of Business Owners, Building Permits.

Citations

¹<https://www.census.gov/quickfacts/fact/table/fayettevillecityarkansas/PST045222>

²<https://data.census.gov/table?tid=ACST5Y2021.S0101&g=160XX00US0523290>

³<https://fred.stlouisfed.org/series/FASPOP>

⁴https://www.bls.gov/regions/southwest/summary/blssummary_fayetteville_ar_mo.pdf

⁵https://nwacouncil.org/wp-content/uploads/2022/11/NWA_SOTR_2022-1.pdf

⁶https://core-docs.s3.us-east-1.amazonaws.com/documents/asset/uploaded_file/584/FPS/2514726/Annual_Report_to_Our_Patrons_2023_FIN_AL.pdf

City of Fayetteville
Management Agenda Based on City Council Strategic Goals

Recommendations from the Fayetteville City Council's Fayetteville Vision guide the City's future policy, actions and operations. The City Management Team aligned major project areas with each of the following goals in development of the 2024 budget. As in previous years, many 2024 goals are a result of the voter-approved \$226 million infrastructure improvement bonds passed in April 2019. The City Management Team has thoughtfully developed the 2024 work plan in order to deliver the most value, benefit and service to Fayetteville residents and businesses.

Financially Sustainable Government

Fiscal year 2023 is estimated to have an increase of approximately 8% for both the City and City's share of County sales taxes. In 2024, sales taxes are expected to have a 6% increase over 2023 collections. Hotel-motel-restaurant (HMR) tax collections are up 8% compared to 2022 through September 2023, and building permits are up 5.2% for the same time period. Revenues in the enterprise funds have also shown increases in 2023 when compared to 2022, and we believe this will continue in 2024. Inflationary cost increases and supply chain issues have continued to bring unique challenges to the City. Revenue streams also tend to be volatile, and the long-term economic impact of these conditions remains uncertain.

Salary increases were approved in 2023 and are anticipated in 2024. This budget, therefore, demonstrates the City's commitment to recruit and retain a highly valued and productive work force. A salary survey will be completed for merit personnel in early 2024.

Although 2024 may continue to be economically volatile, the City has accumulated sufficient reserves to expand personnel increases necessitated by infrastructure expansion and citizen needs. The City of Fayetteville will continue to provide efficient and effective services to its residents through good money management.

Economic Vitality: A continued focus on workforce training is critical to the economic health of residents and businesses in Fayetteville. While the unemployment rate remains very low for Fayetteville and the region, inflation still disproportionately impacts residents who face barriers to employment such as those who earn below the poverty line.

Inspired by our community's discussions around the American Rescue Plan Act and public input for the next economic vitality master plan, staff will implement a full-time focus on workforce training and equitable economic development efforts.

The City of Fayetteville celebrated the start of several significant economic development projects last year. Most notable among these is the SLS Community and South Cato Springs Development, which broke ground last year and will see progress throughout 2024. Additionally, the Fayetteville Public Library launched a new workforce training development program in partnership with the Department of Economic Vitality and funded by American Rescue Plan Act funding.

The City also took its first step into attainable and workforce housing during 2023, with the City Council approving the City's participation in the HUD HOME funding program. The Department will increasingly focus on housing in 2024 as it implements the City's next economic vitality master plan and reviews the Land Use Plan and City Plan 2040.

City of Fayetteville
Management Agenda Based on City Council Strategic Goals (cont.)

Long Range Planning, Development Review and Permitting: Development Services staff continue to be empowered to identify and implement process improvements to meet the ongoing pace of development and growth in Fayetteville.

Long-Range Planning continues to play a pivotal role in process improvement. Both independently and in conjunction with Development Review, Long-Range Planning has drafted, solicited input on, and curated to adoption several ordinance amendments. Through 2024, long-range planning anticipates investigating housing needs and initiating large-site rezoning projects to respond to development pressures, finalizing a pre-approved building program and continued implementation of the historic preservation plan.

Within Development Review (often referred to as Planning), efficiency gains continue in the face of increased workload. Staff are leveraging existing tools and services to eliminate duplicative work and consolidating violation processes to reduce uncoordinated work by multiple divisions. Zoning violation enforcement continues to be important in the face of increasing student enrollment at the University of Arkansas. Improving processes and decreasing response times to these issues continues to be a priority for 2024.

In Building Safety, the Residential Plans Examiner position approved in 2021 has drastically reduced review times. Between 2021 and the midpoint of 2023, single-family home permit issuance time has decreased from 21 to 9 days. Building Safety also initiated a program to pre-review floorplan and building designs for platted subdivisions, allowing more prompt home construction, reduced debt service time for developers, and, ultimately, more rapid housing delivery to an already strained market. Building Safety staff looks forward to seeing permit times continue to decrease with additional capacity and continued process improvements in 2024.

Planning and Development: National and international trends point to an expanding digital era, worsening climate change and a continuing housing affordability crisis as some of the biggest challenges currently facing planners and policymakers. By prioritizing infill development and the creation of compact, complete and connected neighborhoods, planners balance development pressure on the region by placing a higher priority on developing the City's center.

Planners will continue to focus on housing needs through 2024 by adopting new land use regulations into the Unified Development Code and by tackling larger-site rezoning initiatives. While overall plan entitlement and permit numbers remain steady, rising interest rates and increasing construction costs may contribute to fewer projects breaking ground or coming to completion in 2024. Planners have also seen an increase in the number of properties being offered and getting licensed as short-term rentals. This trend is expected to continue through 2024. Tools such as the infill matrix continue to inform discretionary land use approvals such as rezonings and conditional use permits.

Communications and Marketing: Increasing public awareness and access to information about the City, improvement projects, community events and enrichment opportunities continue to be a focus for communications and marketing staff throughout 2024. Social media channels have shown strong engagement increases year over year as a result of improvements to published content and community management best practices.

City of Fayetteville
Management Agenda Based on City Council Strategic Goals (cont.)

Ongoing website analytics and search term reviews, along with an enhanced focus on site accessibility improvements, will help the team continually improve user experience and site functionality throughout 2024. This work also serves to ensure the City is fully compliant with new upcoming federal regulations for website accessibility.

Human Resources: In 2024, the Human Resources (HR) Department will continue improvements in the onboarding experience for new employees by automating processes and creating an enhanced first day experience that focuses on the City of Fayetteville culture and team.

Recruitment will be a strong focus of 2024. The HR team will network with the Fayetteville Public Library and the Adult Education Program to enhance recruitment and promote the City as an employer with underserved applicants coming through the workforce development and adult education programs. HR will continue regular City job fairs in the downtown campus to increase visibility and recruit applicants. HR will network with various diverse groups to discuss the City's employment opportunities to increase diversity within the applicant pool.

Naturally Beautiful City, and a Fun and Safe City in Which to Live

The Fayetteville community is proud of its unique character and sense of place, nurtured and cultivated over decades. It is used to promote tourism, lure businesses and industries, recruit students, faculty and researchers to the university and showcase what makes Fayetteville special. The community has been given a unique opportunity through the Cultural Arts Corridor bond to create entirely new public spaces that enhance and celebrate Fayetteville's increasingly diverse and unique sense of place.

In 2024, The Ramble project continues with planning and development for the civic plaza and two buildings anchoring the plaza's north and south ends within the Upper Ramble. As this work progresses, Fayetteville residents can enjoy the Lower Ramble's natural areas, improved pedestrian connections, trails and community events that showcase Fayetteville's artistic, cultural and environmental assets.

In 2024, the City will continue developing a local cultural arts master plan in collaboration with the Fayetteville Arts Council, Experience Fayetteville, Creative Arkansas Community Hub and Exchange (CACHE) and many public and private facilities working to foster arts programming in Fayetteville. The City's first ever Arts and Culture Master Plan will showcase Fayetteville as a premier destination for the arts with the goal of encouraging additional public support and cultural tourism. The plan will codify existing practices and prioritize diversity, equity and inclusion among members of the artistic community.

Additionally, the City will continue to pilot community partnerships and art commissions throughout the city and parks system to enrich and enliven the quality of life for Fayetteville residents through gathering and placemaking. Additionally, in 2024, the City will begin the process of creating a formal commissioning process for public art projects on public land across the city, starting with the Upper Ramble.

Historic Preservation: Fayetteville's historic preservation work took a leap forward in 2023 with the adoption of the City's first Heritage and Historic Preservation Plan, which will help guide work in 2024 and beyond. Funded in part by a \$50,000 grant from the Arkansas Historic Preservation Program, the plan captures Fayetteville's goals for historic preservation. Two action items are already complete and

City of Fayetteville
Management Agenda Based on City Council Strategic Goals (cont.)

several more are underway, including a historic context statement for the University Heights and Haskell Heights neighborhoods. The City's own historic restoration project for the Woolsey farmhouse is nearing completion and is a key step in the Woolsey Farmstead project, which began in 2014.

Following the June 16, 2023 Nelson Hackett marker unveiling, the Black Heritage Preservation Commission is continuing its work to recognize and celebrate historic places and people within Fayetteville's black cultural heritage.

In 2023, the Historic District Commission presented six awards for historic preservation, bringing the award program back from a temporary hiatus. The awards recognized the rehabilitation of historic structures, a social media campaign, academic research and lifetime achievement in historic preservation work. The Commission is engaged in the next steps of implementing the preservation plan and received more than 3,000 votes in its May 2023 survey on how the community would like to prioritize the preservation plan action items. They are also working on a unique historical marker design for Fayetteville that helps us to continue to tell our important stories to residents and visitors alike.

Parks, Natural Resources and Cultural Affairs: A new 10-year Parks and Recreation System Master Plan was adopted by City Council in March of 2023, setting a vision for the future through guiding principles set forth by the community to lead the growth and development of the parks system. Additionally, master plans for Walker, Underwood and Bryce Davis parks went through extensive public input in 2023 to prepare for construction of improvements in 2024.

In 2024, Parks, Natural Resources and Cultural Affairs will begin implementing park improvements based on the new plans. Projects include:

- Yvonne Richardson Community Center (YRCC) expansion
- Underwood Park construction documents and improvements
- Walker Park construction documents and improvements
- Lake Fayetteville softball field renovations
- Bryce Davis Park master construction documents and improvements

Construction documents for Underwood, Bryce Davis and Walker Parks will be prepared in the first half of 2024. 2019 Bond Funds and other sources will fund construction of the improvements beginning in 2024.

The new master plan supports studying aquatic recreation needs for Fayetteville. An aquatic feasibility study will be conducted in 2024 to determine how to best serve the community with aquatic recreation.

The City continues to partner with Fayetteville Public Schools after more than 25 years to combine funding and share resources to jointly provide facilities that benefit all our residents for a variety of uses. Parks, Natural Resources and Cultural Affairs also has a long-standing partnership with the Fayetteville Boys and Girls Club and Walker Park Senior Activity and Wellness center to provide recreational opportunities for all citizens.

An in-depth study of our urban forest completed in 2023 will help guide efforts to increase citywide tree cover and offset potential climate change impacts. Tree plantings will continue in 2024 following recommendations and strategies from the plan to support our urban tree canopy.

City of Fayetteville
Management Agenda Based on City Council Strategic Goals (cont.)

The Parks Operations division continues to provide for operations and facility improvements. Specific projects in 2024 will include:

- Continuing the implementation of the Adopt Your Outdoors Program, formerly known as the Adopt-a-Park and Adopt-a-Trail programs. New signage to reflect this change is being installed. This program will also expand to include streams and street rights-of-ways.
- Maintaining horticulture in the Upper Ramble as construction is completed.
- Completing construction of the Lake Fayetteville Softball renovation bond project. Additionally, Park Operations staff will work to update the playground, parking lot, security lights and cameras, and remodel the concession stand at Lake Fayetteville.
- Soliciting bids and hiring a contractor to clean streams affected by unsanctioned camps and other waste and debris.
- Refinishing courts and updating fencing at the Wilson tennis courts.
- Implementing native grasses and wildflowers along trails and at Centennial Park to improve habitat and reduce maintenance.
- Converting soccer fields to a cool and warm season grass blend to increase playability in spring and fall seasons.
- Coordinating new tree plantings and tree replacements with Urban Forestry, Transportation and Engineering.
- Improving and streamlining graffiti removal in response to increased vandalism and the updated graffiti removal ordinance.

Public Safety: The 2024 budget addresses public safety operations for Police, Fire and 911 Services, allowing each to provide essential emergency services to our growing community.

Community outreach and engagement is paramount to the success of the Fayetteville Police Department (FPD). The Community Oriented Policing Division will continue to provide programs carefully developed to nurture positive community relationships to reduce crime and help improve the quality of life for Fayetteville residents. We hope to expand our Crisis Intervention Response Team (CIRT) through the award and acceptance of a Department of Justice grant that would allow FPD to add two additional social services advocates to the program, making it possible to expand our outreach and response to persons experiencing crises.

Capital needs in 2024 include allocations for police mobile computer and electronic ticketing printer replacements in all patrol vehicles. This critical infrastructure is vital to communications and operations. Likewise, the purchase of unlimited cloud-based electronic storage for all digital evidence is critical for efficiency and accessibility, chain-of-custody documentation, transparency, security and disaster recovery. Some other important needs include ballistic protection replacements for officers, scheduled weapon replacements, police bicycle replacements and a new trail patrol vehicle.

Priority projects in 2024 include opening the new police substation within Fayetteville's Cultural Arts Corridor, hosting department and state-wide law enforcement training in the new Fayetteville Police Headquarters building, replacing end of life computer equipment in the patrol vehicles and expanding recruitment and retention efforts to source, hire and retain highly-qualified employees. FPD will also work to achieve its fourth successful accreditation from the Commission on Accreditation for Law

City of Fayetteville
Management Agenda Based on City Council Strategic Goals (cont.)

Enforcement Agencies (CALEA), which assists FPD in maintaining the highest standards of excellence, fostering public trust and confidence.

Fayetteville Fire Department capital needs for 2024 include allocations for fire technology equipment replacements, mobile radios, facility maintenance, firefighter safety equipment and fire apparatus replacements. This funding will aid in providing the department with needed information technology and radio communications necessary for daily operations. It will also assist in maintaining existing and future facilities, equipping firefighters with essential fire safety equipment and providing funding for fire apparatus purchases. The Fire Station 2 relocation, a bond project, has a planned completion date of Fall 2024. We plan to relocate a heavy rescue, urban search & rescue, and hazmat apparatus to this location.

Priorities for the fire department in 2024 are ensuring adequate staffing levels to best distribute workload and continuing to improve the level of training provided to firefighters.

Greater Ease of Mobility with Effective Transportation Systems

Implementation of the Mobility Plan includes the following:

- Expanding and maintaining the City's trail system, sidewalk network and roadways
- Expanding mobility options throughout downtown
- Funding of Ozark Regional Transit and University of Arkansas bus systems
- Improving intersections to increase capacity and movement of vehicles
- Implementing traffic-calming projects and evaluating implementations for effectiveness
- Upgrading signals at all intersections, standardizing to the latest technologies to allow more flexibility and functionality
- Continuing to refine the pavement maintenance workplan using the pavement inventory and condition assessment
- Upgrading parking technology in the Dickson St. Entertainment District to provide better customer experience and lower operating costs
- Opening a new downtown parking deck with improved parking technology and moving to pay-by-plate service throughout the downtown parking districts
- Improving the balance of parking supply and demand by implementing a new parking rate and regulatory structure along with wayfinding signage
- Advising the Downtown Fayetteville Coalition Board on strategic planning efforts

Work will continue on several transportation and mobility initiatives from the 2019 Street Improvement bond, including:

- 71B Corridor, North Street to Sycamore Street - construction completion
- Millsap Road/N. College Avenue improvements - design and right of way acquisition
- Dickson Street, West Avenue, Prairie Street and other locations identified in the Transportation Workplan/Bond Program - pedestrian improvements
- Midtown Corridor, Deane, Sycamore and Poplar - construction work
- W. 15th Street and S. Razorback Road - intersection construction
- Rolling Hills Drive/E. Appleby Road/Plainview Drive - connection improvements at Fiesta Square
- Futrall Drive and Shiloh Drive - railroad crossings in coordination with developments on adjacent property

City of Fayetteville
Management Agenda Based on City Council Strategic Goals (cont.)

Trail improvements include:

- Mission Boulevard Trail - E. Maple Street to E. Viewpoint Drive
- Drake Street - protected bike lane and trail connection to Gordon Long Park and the Razorback Greenway

Ecosystem Preservation

The City's ecosystem preservation goals focus on climate action planning, maintenance and preservation of our natural ecosystems and resources, pollution reduction initiatives and environmental protection policies, programs and projects.

The Sustainability and Resilience Department continues to focus on three areas throughout 2024: energy action, carbon emission reduction and climate resilience. The department is leading the development of a Climate Action Plan to be composed of two distinct sections: an ecosystem assessment focused on identifying key tracks of land that can improve reliance to extreme weather events and an update of the 2018 Energy Action Plan.

Work continues to implement an energy savings performance contract to improve the energy efficiency of the City's buildings and assets, as well as to add clean energy generation at City facilities to complement the 10 MW solar energy production arrays at both wastewater treatment plants. Also underway is the development of another 4.5 MW of solar in continuation of efforts to achieve 100% clean electricity for City operations.

Staff are facilitating the installation of public electric vehicle charging stations around downtown and working with Fleet to support the transition to an electric fleet in the coming years.

Other areas of focus on ecosystem preservation include:

- Reducing litter and improving waste diversion
- Preserving and enhancing the water quality of city streams through stormwater and low-impact development infrastructure installation and maintenance
- Removing contaminants from the stormwater system using a sweeper program
- Executing urban forestry initiatives and habitat improvements through tree and native plantings and invasive plant removal
- Conducting a study of impacts to Lake Fayetteville water quality
- Restoring and maintaining streams
- Expanding a voluntary food-waste recovery program
- Creating and providing technical assistance materials for businesses that participate in organics composting and the improvement of universal commercial organics recovery

The Sustainability and Resilience Department has documented these and other citywide sustainability efforts through the U.S. Green Building Council's LEED for Cities initiative.

City of Fayetteville
Management Agenda Based on City Council Strategic Goals (cont.)

Well-Maintained Infrastructure and Facilities

City assets, such as buildings, roads, sidewalks, parks, trails and digital infrastructure are important components of having well-maintained infrastructure and facilities. Several ongoing projects throughout 2024 will continue a focus on maintaining current infrastructure, including: building renovations, street repair (rehabilitation and construction), improved sidewalks for overall city walkability, improved parks and trail infrastructure, and long-term planning to improve efficiency and upkeep of all City facilities.

Partnerships with the University of Arkansas and Fayetteville Public Schools to address infrastructure needs and improvement of connections for streets, trails and sidewalk development will continue to be a priority for the City as we budget for various maintenance projects and programs, such as:

- Coordinated deployment of smart city infrastructure in conjunction with ongoing City capital improvement projects
- Continuous pavement and sidewalk condition inventory assessment to develop multi-year pavement preservation and sidewalk improvement programs
- Design and construction of several major drainage projects in the Drainage Improvement bond
- Use of ultra-thin asphalt overlays where appropriate to extend pavement life and reduce lane-mile costs
- Recycling asphalt milling to reduce the need for new materials and the overall cost of asphalt purchased
- Facility improvements to provide additional space for the Traffic and Signal Operations group, Fleet Division and Parks Maintenance and Operations
- Enhanced sidewalks and crosswalk safety improvements near schools
- Expansion of street lighting throughout the city
- Electric vehicle charging station installation in various parking facilities
- Renovation of the fuel farm at the Airport
- Master plan update for the Airport
- Door rehabilitation on airport T-hangars

2024 Drainage Maintenance projects to be funded from the Drainage Improvement bond include:

- Sunbridge Drive/College Avenue: This project plan includes the installation of storm sewer in the area of N. College Avenue and E. Sunbridge Drive to reduce flooding of structures and roadway at the intersection. The current total project construction cost is estimated to be around \$5.5M, and bidding is planned for first quarter of 2024, with construction ongoing for approximately one year.
- Fairlane Street/Elmhurst Avenue/McClinton Street: This project plan includes the installation of stormwater retention/detention, along with stormwater quality features, provided such can be worked out with the impacted landowners. It is also planned to include storm sewer within the Fincher Subdivision off E. Morningside Drive to help reduce flooding within the area. Construction is planned for 2024 provided there is enough funding within the bond. The current project construction cost is estimated to be around \$3.2M.

City of Fayetteville
Management Agenda Based on City Council Strategic Goals (cont.)

- Stream Restoration: This project includes the analysis and restoration of stream banks within the Clear Creek/Illinois River Watershed. A \$300,000 grant for restoration efforts was awarded in August 2020 by the EPA. The two locations planned for restoration are Niokaska Creek downstream of N. Azalea Terrace, and Scull Creek downstream of Fulbright Expressway. The current bond allocates \$100,000 as matching funds for the grant. Construction on Niokaska is likely to begin in early 2024, with Scull Creek final design and construction to follow.

2024 Water and Sewer Maintenance and Wastewater Treatment projects include:

- Repairing a 24-inch water transmission line from S. Futrall Drive to S. School Avenue
- Beginning construction on the East Fayetteville Water Service Area Improvements project
- Completing easement acquisitions and design for the West Transmission Main, along with early procurement through CMAR contract
- Completing the Greater Clabber Creek Area pressure management project
- Beginning water and sewer relocations for ARDOT highway improvements (Hwy 112, Hwy 16 and MLK Interchange)
- Completing design of the S. School Avenue waterline bottleneck correction
- Beginning Phase Two of the Noland Wastewater Treatment Plant electrical systems overhaul
- Replacing the N. College Avenue water main from North Street to Sycamore Street
- Continuing work on Lake Fayetteville Spillway design
- Completing the Noland Wastewater Treatment Plant facility master plan
- Continuing the Advanced Metering Infrastructure program
- Rehabilitating sewer manholes and cured-in-place sewer pipe (annual projects)
- Completing repair of 48-inch Hobas sewer pipe under I-49
- Partnering with the City of Greenland for sewer improvements near Drake Field

2024 Recycling and Trash Collections focus areas include:

- Education on recycling, composting and other waste reduction/minimization
- Expanding commercial and multi-family residential recycling collection programs
- Refining and expanding food-waste collection and composting programs
- Completing a comprehensive waste audit of City generated waste
- Continuing improvements to transfer station operations and recycling processing facility
- Implementing collection route optimization initiatives

2024 Information Technology projects include:

- Ongoing support of current technology for all departments, including continual review of technology opportunities to improve operations and expansion of online services that increase access to City services
- Providing support for 2019 infrastructure bond projects to support current and future “Smart City” technology needs, including fiber conduit installations, public WiFi and related technology infrastructure
- Leveraging asset management and work order software within Parks and Recreation, Facilities Management, Water and Sewer, Transportation, Airport, and Recycling and Trash for opportunities to improve operational efficiency

City of Fayetteville
Management Agenda Based on City Council Strategic Goals (cont.)

- Expanding the Laserfiche document imaging system to automate internal and external form submissions to reduce paper and decrease administrative time
- Managing the City's cybersecurity program to protect City assets
- Implementing a new utility billing payment portal to improve the customer experience
- Leveraging GIS as a spatial analysis tool for optimizing public safety resource allocation, supporting planning initiatives and assisting with disaster readiness
- Collaborating with state and regional 911 partners to implement Next Generation 911 technology within Central Dispatch, which will improve 911 emergency response
- Assisting with water meter replacements to streamline the inventory process and the collection of water meter readings
- Implementing a new volunteer management system throughout the city

2024 City Facilities Renovations/Improvements include:

- Continuing to develop the Upper Ramble, including construction of the Civic Plaza
- Completing and opening of Police Department Substation at Dickson Street and West Avenue
- Constructing a new fire station
- Expanding facilities at Yvonne Richardson Community Center
- Completing Woolsey Farmstead outbuildings and parking
- Restoring Porter Warehouse masonry, windows and doors
- Renovating City Hall and City Hall Annex
- Roofing projects for Town Center, City Hall, City Hall Annex, Recycling and Trash Collections, and Water and Sewer
- Installing solar roof projects for Town Center and Police Headquarters
- Improvements to Fleet mechanic bays, Parks Maintenance buildings and Transportation Sign Shop

Overall City Operations

The quality of overall operations is fundamental to the City's ability to successfully and efficiently serve the people of Fayetteville. The region's rapidly growing population generates ever-increasing demands on all areas of City services. Divisions will continue collaborating to explore staffing and operational efficiencies in order to meet these growing demands through cost-effective approaches that consider long-term goals and impacts. Communication between department heads to address cross-divisional projects, streamline processes, reduce red tape and barriers to service, and eliminate silo operations will continue to be key goals for ongoing organizational effectiveness at the City.

BUDGET PROCESS AND POLICIES

CITY OF FAYETTEVILLE, ARKANSAS THE BUDGET PROCESS

The budgets of governmental funds (for example General Fund, Street Fund, and Parks Development Fund) are prepared on the modified accrual basis for revenues and expenditures. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available. Expenditures are recorded when the related fund liability is incurred. The proprietary and trust fund types (Water & Sewer Fund, Recycling & Trash Collection Fund, and Airport Fund) are budgeted on a full accrual basis except for depreciation which is excluded and both capital purchases and bond principal payments which are included as expenditures. Not only are expenditures recognized when the liability is incurred but revenues are recognized when they are due and owing to the City (for example, water user fees are recognized as revenue when bills are produced). Agency funds are not budgeted since they are custodial in nature and do not involve measurement of results of operations.

The Comprehensive Annual Financial Report shows the status of the City's finances on the basis of "Generally Accepted Accounting Principles" (GAAP). This conforms to the way the City prepares its budget. Formal budgets exist for all funds and fund types, except agency funds, but the budget-to-actual comparison reports are prepared only for the governmental fund types (General, Special Revenue, and Capital Projects).

The Annual Budget and Work Program is a fiscal plan which presents the services which will be provided to the community and the funds needed to perform these services. The type and level of service is defined by the use of program objectives, which are further defined by performance measures. The Mayor is responsible for formulating the fiscal plan and presenting it to the City Council for approval and adoption. The key steps and dates in this process are described below:

1. Budget Preparation, July

The budget is prepared using the City's financial software. Staff from the departments and divisions attend training for security access and instructions for the budget maintenance module. Target budgets are set for each fund and/or program. The target budget excludes service expansion requests and new personnel requests. These items are considered separately.

2. Capital Requests, April - August

Five Year Capital Improvements modification requests are submitted for review and prioritization. Approval of the requests are based on a review of prioritized lists by the Chief Financial Officer and Budget staff to see if original cost and continuing costs are within the available funding range. Capital items with a cost greater than \$5,000 should appear in the Five-Year Capital Improvements Programs.

3. Budget Requests Submitted by Department/Division Heads, August

The Department/Division heads email notification to the budget staff after completing budget submissions requesting funding for their divisions. The budget staff then verifies that budget submissions are correct and within specified targets.

4. Analysis of Each Proposed Program Budget, August to September

During this period, meetings, as needed, are conducted with each Department Director. At these meetings, the submitted program budgets are evaluated in their entirety and additions and cuts are made to balance the funds with the service requirements. The Proposed Budget and Work Program is the result of this process.

5. **Consideration and Approval of the Budget, Beginning to Adoption**

The proposed budget is discussed with the Mayor beginning in August and through November. The Mayor presents the comprehensive Proposed Annual Budget and Work Program to the City Council in November. Public discussions on the budget are conducted at agenda sessions and City Council meetings beginning in November, and a special meeting is held the Saturday before the second City Council meeting in November.

6. **Implementing the Budget, January**

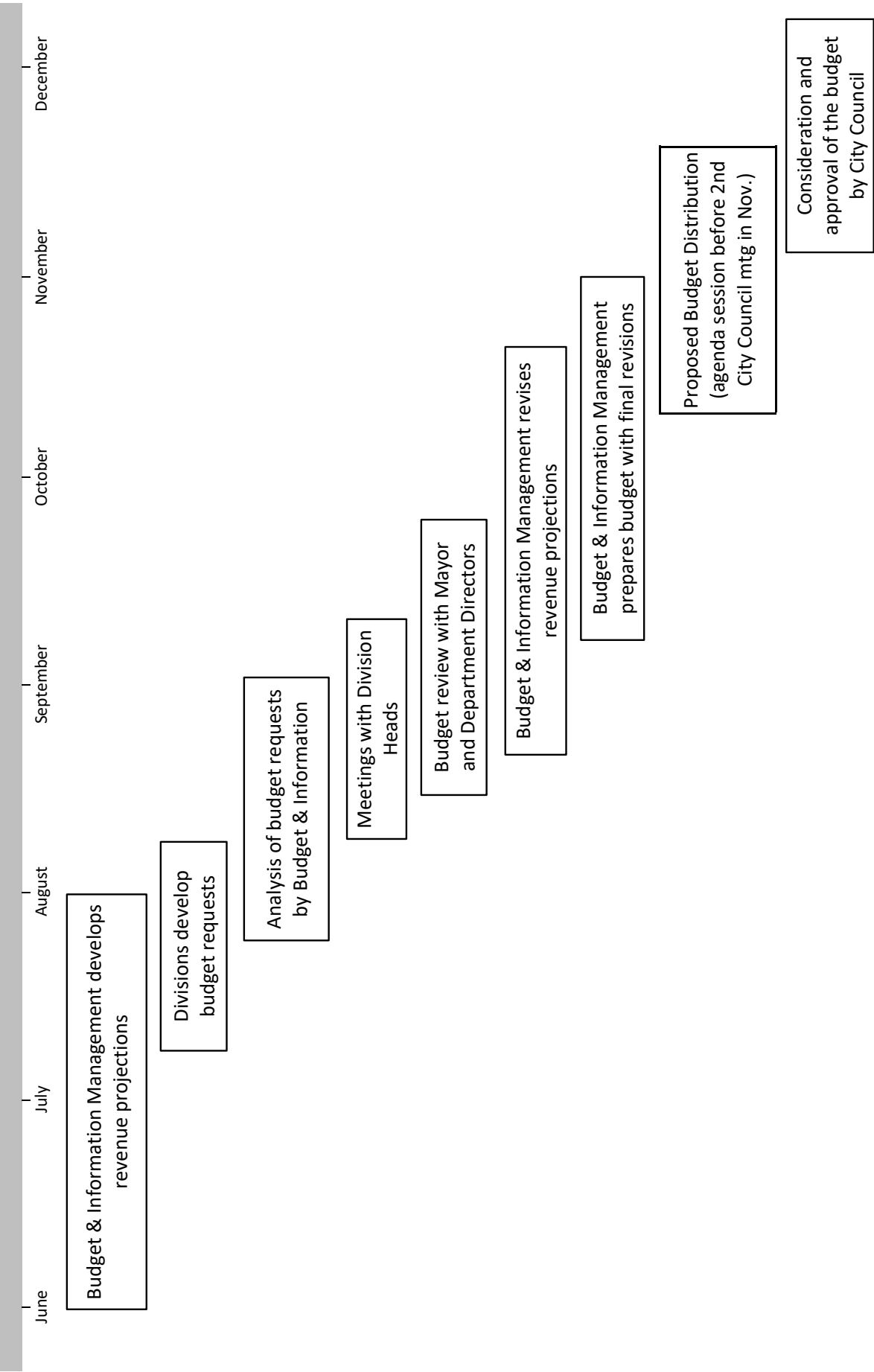
Using the Enterprise Resource Planning system, budget amounts are split into the projected funding level needed for each month. These work papers are input into the computer system to assist in the control of the adopted budget throughout the budget year.

7. **Adjusting the Budget, January - December**

The budget may be adjusted throughout the budget year. Depending on the amount of the adjustment, approval may come from the Budget Director, Chief Financial Officer, Mayor or the City Council. A detailed explanation of the Budget Adjustment Policy is listed on pages 7 and 8.

The public meetings throughout the budget process are considered to be an essential part of the budget process as they are designed to solicit feedback from the City Council on the City's operations and services. In accord with continuing efforts to apprise the public of City activities, the Annual Budget and Work Program is made available for review by all interested persons at the Fayetteville Public Library and the City Clerk's Office. In addition, a downloadable version of the budget is found on the City's web site: <http://www.fayetteville-ar.gov>. Public notification of this information is made in a local newspaper and on the Fayetteville Government Channel. As always, the public is invited to attend all meetings, retreats, and hearings regarding consideration of the budget.

CITY OF FAYETTEVILLE, ARKANSAS
THE BUDGET PROCESS



CITY OF FAYETTEVILLE, ARKANSAS

FINANCIAL POLICIES

The purpose of this section is to present the policies that the City follows in managing its financial and budgetary affairs. These are general statements of policies, which represent long-standing principles, traditions, and practices that have guided the City in maintaining financial stability.

REVENUE POLICY

- The City will strive to maintain a broad and diversified revenue base that will equitably distribute the burden of supporting City services and will protect the City from short-term fluctuations in any one revenue source.
- The City will actively support economic and industrial development recruitment and retention efforts to provide for a solid revenue base.
- The City will maintain timely collection systems and implement necessary enforcement strategies to collect revenues from available sources.
- The City will establish user fees and charges for services, when feasible, at levels related to the cost of providing the services. The City will review the fees and charges on a periodic basis to determine the modifications needed to keep pace with the cost of providing the services.
- The City will establish, when feasible, self-supporting enterprise funds and internal service funds in which a relationship between revenues and expenditures clearly exists.
- The City will project revenues on a conservative basis so that actual revenues will consistently meet or exceed budgeted revenues.
- The City will maintain a budgetary control system and will prepare reports that compare actual revenues to budgeted amounts.
- The City will review annually and revise, where necessary, its cost allocation formula.
- The City will limit the designation of General Fund revenues for specified purposes to maximize flexibility in budgeting and revenue utilization.

EXPENDITURE POLICY

- Basic and essential services provided by the City will receive first priority for funding.
- The City will establish performance measurements for all program areas, when feasible. These measures will reflect the demand, workload capability, and projected outcomes for the program to accomplish its objectives.
- The City will strive to adopt a balanced budget, by fund, for all funds maintained by the City, in which total anticipated revenues must equal or exceed the budgeted expenditures for each fund. However, if this cannot be attained, the City will utilize unallocated fund reserves, which have been carried forward from prior years.
- The City will maintain a budgetary control system to ensure adherence to the adopted budget and will prepare reports that compare actual expenditures to budgeted amounts.
- The City will attempt to refrain from budgeting non-recurring or one-time revenue for ongoing expenses.
- The City will provide access to medical, dental, life, and long-term disability insurance for its employees. The cost for these benefits will be a shared responsibility between the City and its employees.
- The City will provide access to appropriate retirement plans for its employees. The City will make contributions for eligible employees at the percentage defined for each of the respective retirement plans.

DEBT POLICY

- The City will maintain a policy of full disclosure on financial reports and bond prospectus.
- The City will maintain communications with bond rating agencies and continue to strive for improvements in the City's bond rating.
- The City will pay for all capital projects and capital improvements on a pay-as-you-go basis using current revenues whenever possible. If a project or improvement cannot be financed with current revenues, long-term or short-term debt or capital leases will be recommended.
- The City will refrain from issuing long-term debt for a period in excess of the expected useful life of the capital project.
- The City will use special assessment revenue or other self-supporting bonds instead of general obligation bonds, when feasible.
- The City will seek refinancing of outstanding debt if it is determined that the City will benefit by reduced interest expense over the remaining life of the bonds of at least 3% of the principal being refunded.
- The City will require that General Fund and Street Fund debt service shall not exceed 10% of annual general and road tax revenues and the principal amount of General and Street Fund debt shall not exceed 5% of the assessed taxable property.
- Outstanding short-term debt and Amendment 78 debt obligations combined shall not exceed 5% of the City's taxable real property.

RESERVE POLICY

- The City will maintain a minimum reserve of sixty (60) days of annual regular general fund operating expenditures for the General Fund in Undesignated Fund Balance. The minimum unreserved General Fund Balance cannot be reduced without specific City Council Resolution.
- The City will maintain a minimum reserve of at least 10% of current year operating expenditures for the Street Fund in Undesignated Fund Balance. If existing reserves exceed the required

level, such funds may be used to provide for non-recurring expenditures. The City will use monies in the 10% reserve only in times of emergency or fiscal and economic hardship.

- The City will attempt to maintain a cash and investments balance of not less than 10% of current year operating expenditures for all Enterprise Funds.
- The City will maintain a Shop Fund reserve necessary to fund the replacement and expansion of the City's vehicles and equipment.

INVESTMENT AND CASH MANAGEMENT POLICY

- The City will deposit all receipts on a timely basis.
- The City will strive to maximize the return on its investment portfolio without jeopardizing principal amounts.
- The City will limit its investments to the types of securities provided for by Arkansas statutes.
- The City will diversify its investments by maturity date to protect against market fluctuations.
- The City will purchase securities from qualified institutions based on competitive bids in an effort to obtain the highest available rates.

CAPITAL IMPROVEMENT POLICY

- The City will prepare and update, as needed, a five-year Capital Improvements Program (CIP), which will provide for the orderly maintenance, replacement, and expansion of capital assets.
- The CIP will identify long-range capital projects and capital improvements of all types, which will be coordinated with the annual operating budget to maintain full utilization of available revenue sources.
- When preparing the CIP, the City will seek to identify all viable capital projects and capital improvements required during the subsequent five-year period. These projects and improvements will be prioritized by year and by funding source. Every attempt will be made to match projects and improvements with available funding sources. Future operating costs

associated with a project or an improvement will also be given consideration in the establishment of priorities.

- The City will seek Federal, State, and other funding to assist in financing capital projects and capital improvements.
- The City will seek input from the public by holding public hearings in relation to the establishment of major projects and major project priorities.
- The City will incorporate the reasonable findings and recommendations of other City Boards, Commissions, Committees, and Citizen task forces, as they relate to capital projects and improvements.
- The City will seek annual renewal of the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award.

FINANCIAL REPORTING POLICY

- The City's accounting system will maintain records in accordance with accounting standards and principles outlined by the Governmental Accounting Standards Board (GASB), Financial Accounting Standards Board (FASB), and the State of Arkansas.
- The City will employ an independent accounting firm to perform an annual audit of the City's finances and make the annual audit available to all required and interested parties. The audit shall be completed and submitted to the State of Arkansas within 210 days of the close of the fiscal year.
- The City will produce monthly and quarterly financial statements reporting the current periods' activity for all funds maintained by the City.
- The City will maintain an internal audit function, which will be charged with adopting and routinely monitoring internal controls of the City.
- The City will prepare an annual budget document that provides a basic understanding of the City's planned financial operations for the coming fiscal year. Copies of the proposed and final budget will be made available to all interested parties and opportunities will be provided for citizen input prior to final decisions on the budget.

CITY OF FAYETTEVILLE, ARKANSAS ADMINISTRATIVE PROCEDURES TO ADJUST THE APPROVED BUDGET

PURPOSE:

The procedures outlined in this section define, standardize, and set forth responsibilities for budget adjustments.

DEFINITION AND EXPLANATION:

During the fiscal year, needs arise for expenditure budget adjustments to enable divisions to adapt to changing conditions. There are two types of expenditure budget adjustments which can be defined as follows:

- 1) **Budget Adjustment** – this is a transfer from one category within a fund budget to another category. The fund total does not change.
- 2) **Budget Amendment** – this is an addition to the overall budget total of the fund. It increases the total expenditure amount authorized for the fund. Any budget amendment must be supported by an increase in revenue or come from available fund balance.

DEPARTMENT DIRECTORS AND DIVISION HEADS RESPONSIBILITIES:

All Department Directors and Division Heads are mandated to stay within each operational program budget as adopted and to stay within the total budget for each capital project. **Neither the Accounting nor Purchasing Divisions will process payments or purchase orders, which will cause a program or capital project to be over the annual budget amount.**

Each operational division is grouped into programs (i.e., Engineering - Administration, Engineering - Plans & Specifications, Engineering - Right-of-Way, etc.). Budget adjustments will be required in the following instances:

- 1) When the budgeted amount per operational program is exceeded (an offsetting adjustment must be made from another operational program).
- 2) When the budgeted amount for a capital project is exceeded (an offsetting adjustment must be made from another capital project or another program).

Requested adjustments to an operational program must be submitted on a budget adjustment form with sufficient justification for the need. Any changes in the personnel services category must meet the City's policy for raises, promotions, and staff increases.

BUDGET ADJUSTMENT APPROVAL PROCESS:

Budget Amendments

- 1) All budget amendments must be approved by the City Council other than mandatory redemptions and other expenditures delegated to a Bond Trustee via a bond trust agreement. Budget amendments appropriate additional revenue or allocation of reserves.

Budget Adjustments

- 1) Budget adjustments within categories, within divisions of a fund, can be made with the approval of the Budget Director (see page 10 for a division listing).
- 2) Budget adjustments between categories, within a division of a fund, can be made with the approval of the Budget Director and Chief Financial Officer.
- 3) Budget adjustments within the personnel services category between departments within a fund will be approved by the Budget Director, the Chief Financial Officer, and the Chief of Staff.
- 4) Budget adjustments between categories within an approved program will be approved by the Budget Director and the Chief Financial Officer.
- 5) All other budget adjustments must be approved by the City Council.

BUDGET AMENDMENT REPORTING:

As a matter of practice, staff will provide information regarding Budget Amendments to the City Council on a quarterly basis.

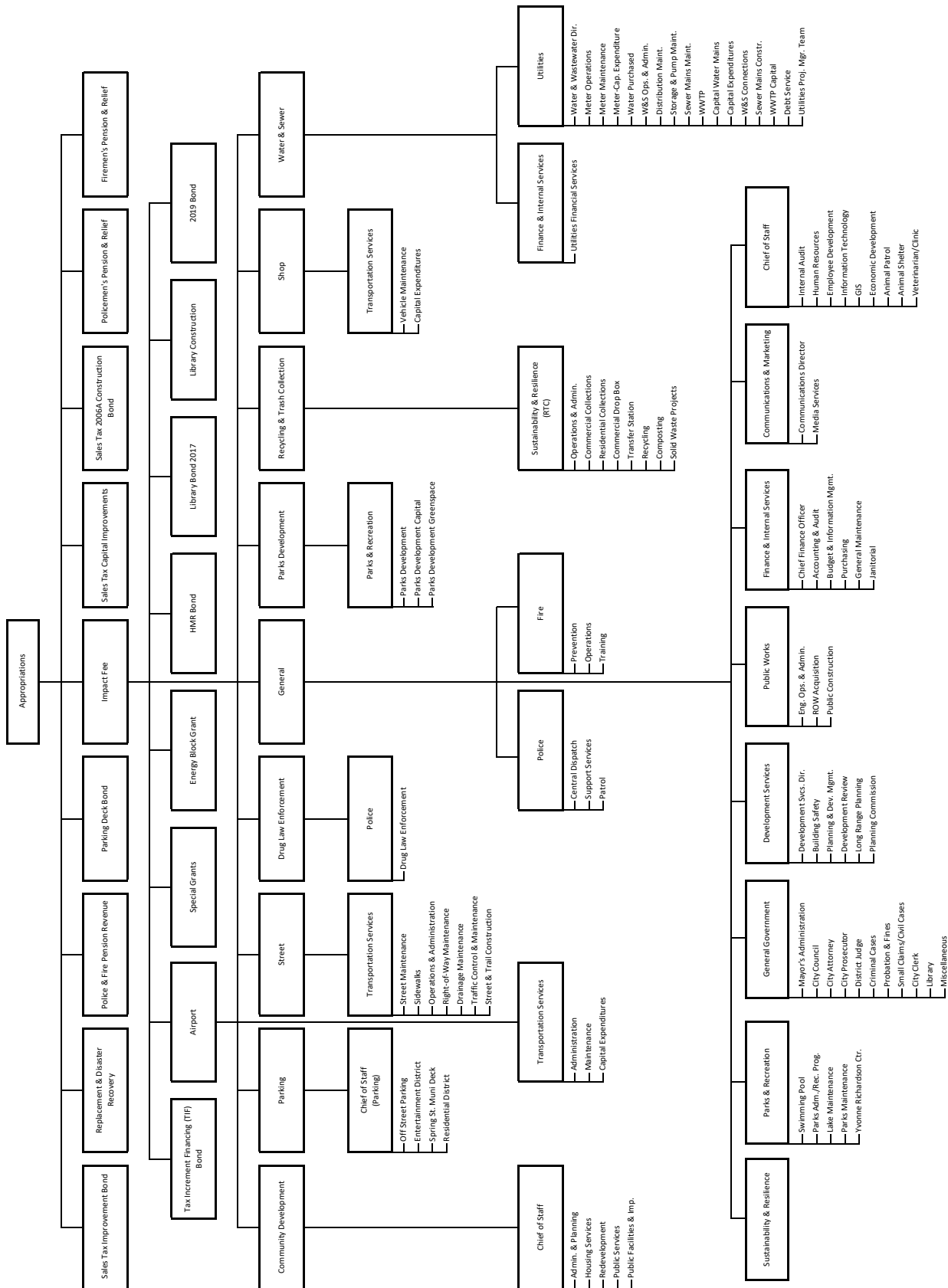
**CITY OF FAYETTEVILLE, ARKANSAS
BUDGET ORGANIZATIONAL STRUCTURE**

FUND	In governmental accounting, a fund is a fiscal and accounting entity with a self-balancing set of accounts, created and maintained for a particular purpose. It has transactions subject to legal or administrative restrictions. A separate budget is provided for each fund.
ACTIVITY	Activities are the major groups of items which are functionally related, regardless of the Department or Division that is responsible. This type of classification provides a useful Budget summary that is consistent even though changes in the organizational structure may occur.
DEPARTMENT	Departments are the major organizational sub-divisions. They have a broad overall purpose. The City of Fayetteville is organized into eleven operating departments: General Government, Police, Fire, Chief of Staff, Sustainability & Resilience, Parks & Recreation, Utilities, Development Services, Communications & Marketing, Transportation Services, and Finance & Internal Services. Each Department has a director who reports to the Chief of Staff except the Police and Fire Chiefs who report directly to the Mayor.
DIVISION	Divisions are the major operational areas of the City. Each Division has been assigned to one of the Departments listed above according to the type of activity it performs. For example, the Recycling & Trash Collection Division is part of the Sustainability & Resilience Department. A listing of divisions is on the following page.
PROGRAM	Programs are the operating units within the Division. Each program represents a specific type of activity within its Division aimed at providing a service for which the City is responsible. For example, the Recycling & Trash Collection Division contains the following programs: Administration, Commercial Collections, Residential Collections, Commercial Drop Box Collections, Transfer Station, Recycling, and Composting.
CATEGORY	Within each program, each expenditure item is grouped into a category of related expenditures. The budget for each program is listed by categorical total. Examples of a category include: Personnel Services, Materials and Supplies, Services and Charges, Maintenance, Motor Pool Charges, Capital, Transfers to Outside Agencies, Cost Reimbursements, and Operating Transfers.

DEPARTMENTAL REPORTING STRUCTURE

DEPARTMENT	DIVISIONS
General Government	Mayors Administration City Council City Attorney City Prosecutor City Clerk/Treasurer Fayetteville District Court Library
Chief of Staff	Chief of Staff Animal Services Community Resources Economic Development Human Resources Information Technology
Sustainability & Resilience	Sustainability & Resilience Recycling & Trash Collection
Police Department	Police Central Dispatch
Fire Department	Fire Department
Parks & Recreation Department	Parks & Recreation
Finance & Internal Services Department	Chief Financial Officer Accounting & Audit Budget & Information Management Facilities Management Purchasing Utilities Financial Services
Development Services Department	Development Services Director Building Safety Development Review Long Range Planning
Communications & Marketing Department	Communications & Marketing Media Services
Public Works Department	Airport Services Engineering Fleet Operations Parking Management Transportation Services
Utilities Department	Utilities Director Water & Sewer Maintenance Wastewater Treatment Plant

Consolidated Fund-Department-Program Structure



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TRANSPORTATION/ RECYCLING & TRASH COLLECTION

CERTIFICATE PAY PROGRAM

CITY OF FAYETTEVILLE, ARKANSAS TRANSPORTATION - CERTIFICATE PAY PROGRAM

TRANSPORTATION DIVISION:

Overview:

The Transportation Division continues to struggle in staffing open positions across all its operational programs. Currently, the Division is staffed at 71% of currently funded FTE in 2023. The staffed positions consist of 52 of the 73 FTEs for the Division as a whole. However, only 42 of the 64 field positions are filled. This means the Division is operating with only 69% capacity.

The current 2023 work plans were established with the expectations of being fully staffed. With this reduced workforce we are being faced with making decisions on where and how to reduce the expectations for our current work plans. Another result will be a reduction in the experience of new employees versus the experienced staff we continue to lose.

The turnover and vacancies in staffing has limited the ability of the Division to meet workplan expectations and has required the use of contractors and temporary employees to supplement the work by the in-house crews.

This certificate program is intended to reward longer tenured employees who have been adequately trained and to provide a path for new hires to earn additional pay by participating in training programs managed by the City. This program is expected to:

- Improve retention of current employees
- Serve as a recruiting tool for potential new hires
- Develop a well-trained and motivated workforce
- Reduce overall costs for infrastructure by reducing outsourcing/use of contractors and increase the quantity of work that can be completed within Division budgets

Proposed Certificate Program:

Step 1 - Basic Training– \$40/week Flat Pay:

Designated employees will receive \$40.00 per week after completion of the Basic Training program that is comprised of but not limited to:

- Flagging and work zone safety basics
- Workplace, weather and driving safety
- Mowing, landscaping, and equipment usage
- Commercial Driver's License (CDL) per requirements of the job description prerequisite

CITY OF FAYETTEVILLE, ARKANSAS
TRANSPORTATION – CERTIFICATE PAY PROGRAM (cont.)

Step 2 - Training Level 1 (Level 1 “Roads Scholar” or Equivalent) – \$40/week Flat Pay:

Designated employees will receive an additional \$40.00 per week after completion of the Step 2 - Training Level 1 program.

This certification step is for training based on the Workforce Development program provided by the Center for Training Transportation Professionals, through the University of Arkansas. This training would consist of 24 total credits, with a concentration on safety and the operating of all types of equipment used by the Division. Training opportunities will be provided so that employees can achieve this training level within one calendar year.

Step 3 – Training Level 2 (Level 2 “Roads Scholar” or equivalent) – \$40/week Flat Pay:

Designated employees will receive an additional \$40.00 per week after completion of the Step 3 – Training Level 2 program.

This certification step is for additional training based through the Workforce Development program provided by the Center for Training Transportation Professionals, through the University of Arkansas, or an equivalent program. This training would consist of an additional 8 credits. Classes would be selected to provide more specific training for the program that the employee works in (Right-of-Way, Asphalt, Concrete, etc.)

CITY OF FAYETTEVILLE, ARKANSAS

RECYCLING & TRASH COLLECTION - CERTIFICATE PAY PROGRAM

RECYCLING AND TRASH COLLECTION DIVISION:

Overview:

The Recycling and Trash Collection Division strives to provide and maintain a high level of reliable refuse collection services within the City of Fayetteville, however none of this is possible without obtaining and retaining the best employees for each position. This program would assist our division by promoting on-going training, keeping our staff safe and maintaining vehicles in good working condition.

The Recycling and Trash Collections Division continues to struggle in staffing open positions across all its operational programs. The Division is staffed at 83% of currently funded FTE in 2023. The staffed positions consist of 57 of the 69 FTEs for the Division as a whole. However, only 47 of the 59 refuse (recycling, yard waste and trash) collections and processing (transfer station, recycling processing facility and compost) positions are filled.

The current City of Fayetteville daily volume of refuse collections and processing requires the division to be fully staffed. With this reduced workforce, the remaining division employees are working overtime to cover open routes and fill vacancies in the recycling processing facility and transfer station. Temporary workers can and are being used to fill some vacancies, but their usefulness is limited because most positions require experienced Commercial Driver's License (CDL) holders to drive refuse collections trucks.

The turnover and vacancies in staffing have limited the ability of the Division to meet daily refuse collection and processing requirements. A certification plan has been developed to reward longer tenured employees who have been adequately trained and to provide a path for new hires to earn additional pay. This program is expected to:

- Improve retention of current employees
- Serve as a recruiting tool for potential new hires
- Develop a well-trained and motivated workforce
- Maintain recycling, yard waste and trash collection and processing services
- Improve quality of service by reducing the use of untrained temporary workers

CITY OF FAYETTEVILLE, ARKANSAS
RECYCLING & TRASH COLLECTION - CERTIFICATE PAY PROGRAM (cont.)

Proposed Certificate Program:

Step 1 – Basic Training – \$40/week Flat Pay:

Designated employees will receive \$40.00 per week after completion of the Basic Training program that is comprised of but not limited to:

- Transfer Station & Recycling Processing Facility Operations
- Waste Reduction/Minimization
- RTC Financial Essentials
- Route Planning and Execution

New and Existing employees with CDL license would receive this certificate pay immediately upon completion of 1 year of employment with the Division.

Step 2 - Safe Driver Certification - \$40/week Flat Pay:

Designated employees will receive \$40.00 per week after completion of the Safe Driver Certification that is comprised of courses from the Fayetteville Public Library – Level Ups (Safety) Skills Development Courses and Testing program:

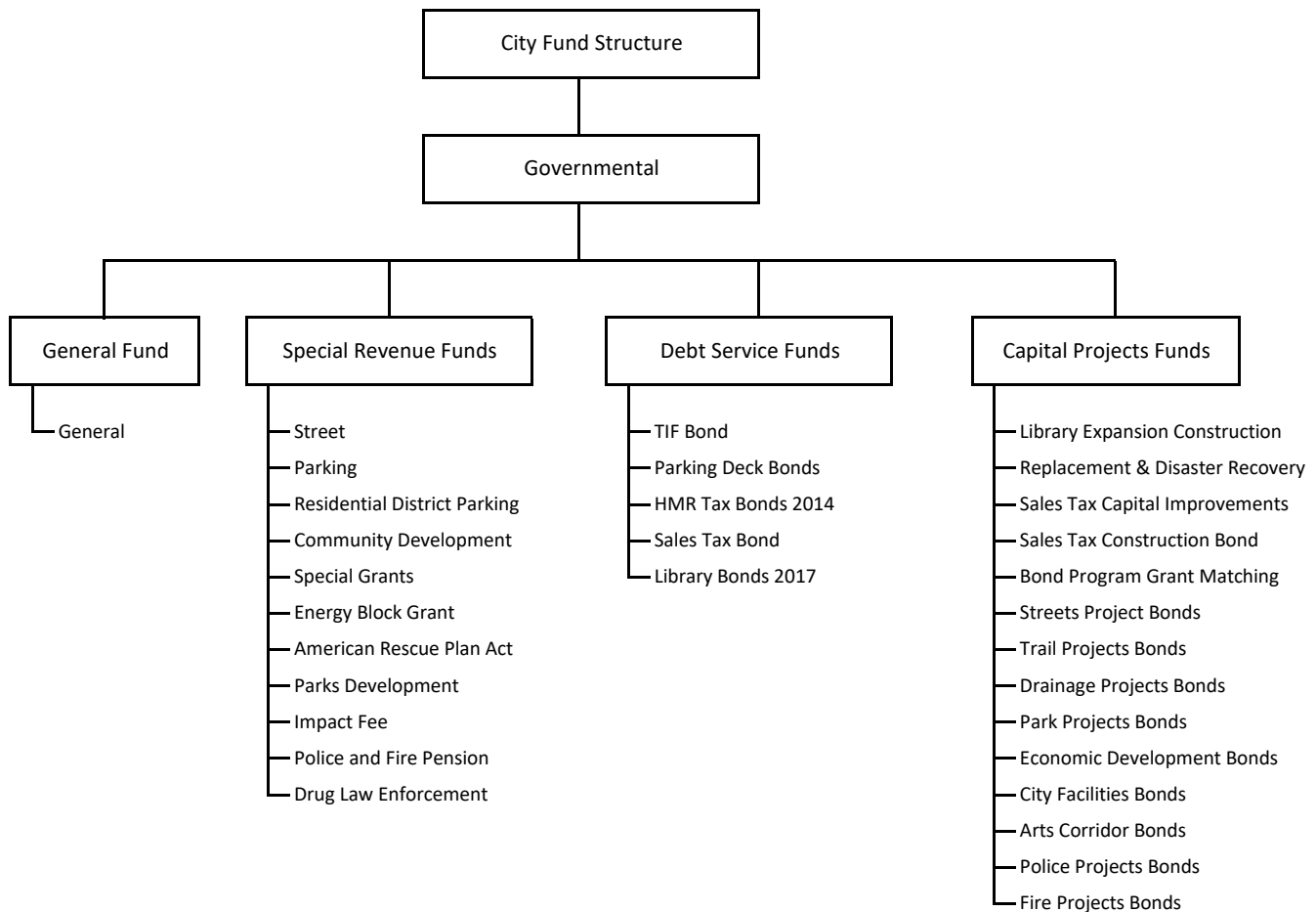
- Distracted Driving
- Controlling Speed
- Hazardous Driving Conditions
- Aggressive Driving
- Vehicle Backing Safety
- Pre-Trip Vehicle Inspections
- Vehicle Incident Response

Employees will be eligible to participate in the Step 2 - Safe Driver Certification after completion of Step 1 - Basic Training.

FUND SUMMARIES

City of Fayetteville, Arkansas

Chart of Governmental Fund Types



As noted by the chart above, the City utilizes all four (4) major Governmental fund types: General, Special Revenue, Debt Service, and Capital Projects.

General Fund - General fund is the general operating fund of the City. It is used to account for all financial resources except those accounted for in other funds.

Special Revenue Funds - Special Revenue funds are used to account for the proceeds of specific revenue sources, which are designated or required to finance particular functions or activities of the City.

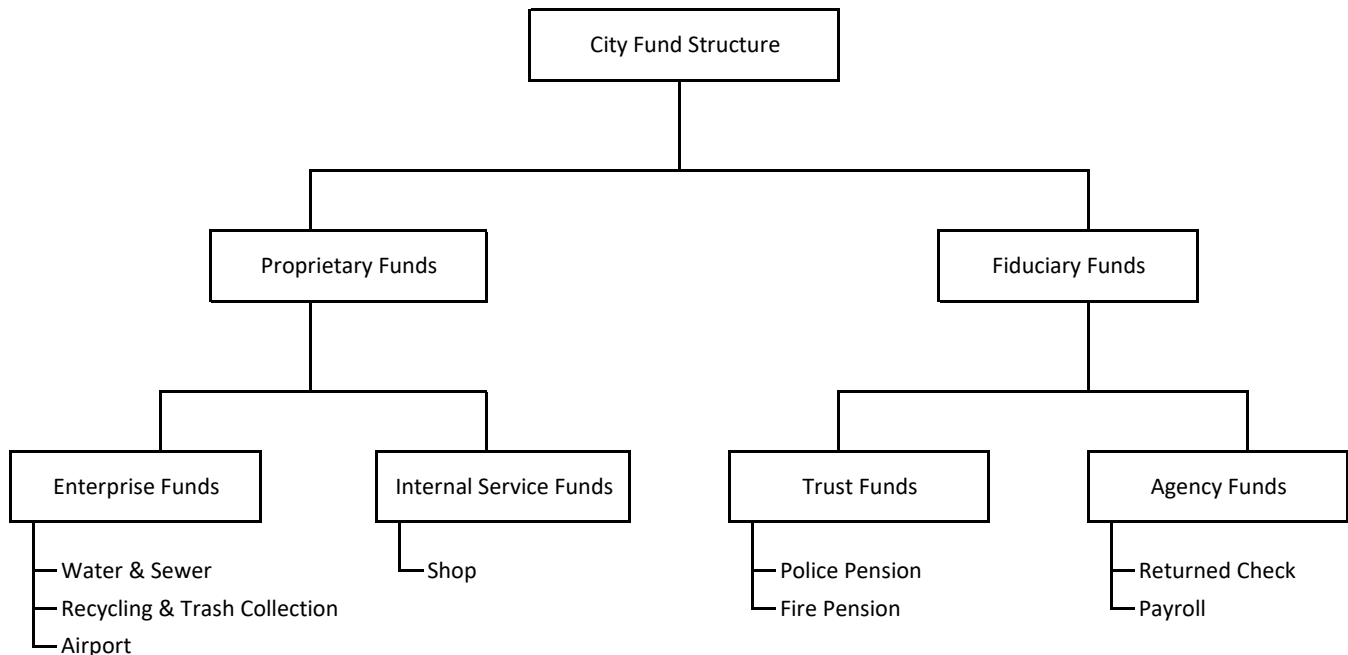
Debt Service Funds - Debt service funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs other than debt service payments made by enterprise funds.

Capital Projects Funds - Capital projects funds are used to account for financial resources to be used for the acquisition and construction of assets of a relatively permanent nature other than those financed by proprietary funds.

As a note of explanation for the following combined statements, the revenues are listed by major source and the expenditures are listed by major department or service. The operation transfers are listed both in and (out).

City of Fayetteville, Arkansas

Chart of Proprietary and Fiduciary Fund Types



As noted by the chart above, the City utilizes the Enterprise and Internal Service funds in the Proprietary fund type and the Trust and Agency funds in the Fiduciary fund type.

Enterprise Funds - Enterprise funds are used to account for operations (A) that are financed and operated in a manner similar to private business enterprise, where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (B) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

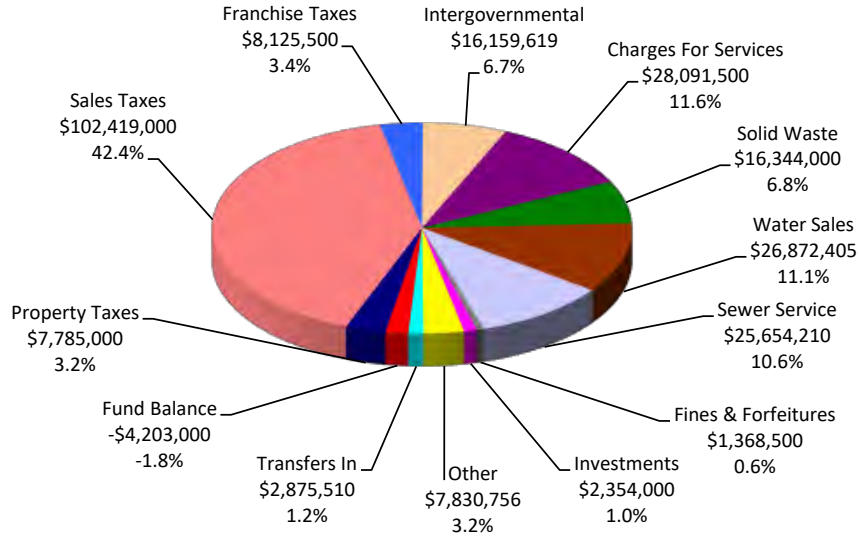
Internal Service Funds - Internal service funds are used to account for the financing of goods or services provided by one division of the City to other divisions of the City, on a cost reimbursement basis.

Trust Funds and Agency Funds - Trust funds and agency funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. Trust funds are accounted for in essentially the same manner as proprietary funds. Agency funds are custodial in nature and do not involve measurement of results of operation.

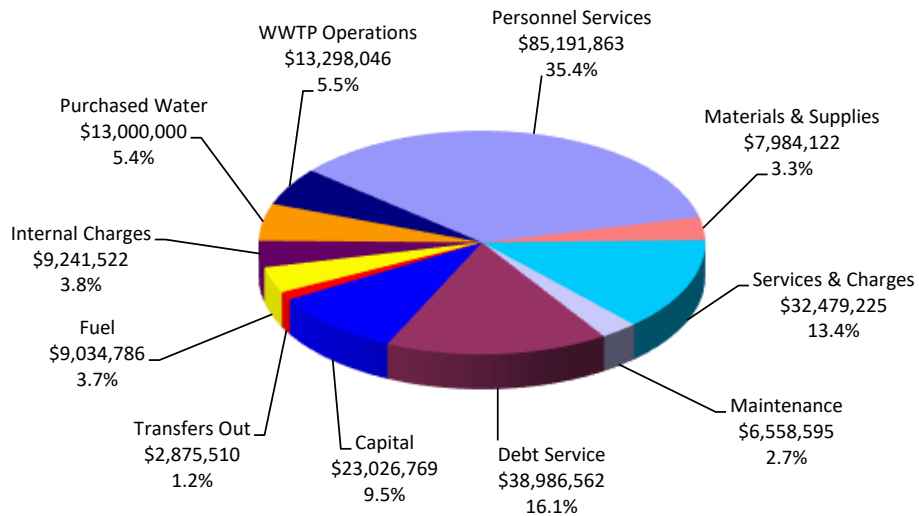
In reference to the following combined statements, the revenues are listed by major source and the expenses are listed by major department or service. Also shown are depreciation, non-operating revenue and (expenses), transfers in and (out), and net income.

City of Fayetteville, Arkansas

Sources of Funds for 2024 \$241,677,000



Uses of Funds for 2024 \$241,677,000



Note: The Sources of Funds chart includes revenues from all City funds. The Uses of Funds chart includes expenditures from all funds including capital expenditures in the Proprietary fund types. In compliance with GAAP, Proprietary fund balances do not reflect capital expenditures.

City of Fayetteville, Arkansas
Multi-Year Comparison
Budget Expenditures

	Adopted 2020	Adopted 2021	Adopted 2022	Adopted 2023	Proposed 2024
Major Funding Sources:					
General	\$ 48,242,000	\$ 49,921,000	\$ 49,545,000	\$ 64,844,000	\$ 73,353,000
Street	6,815,000	6,953,000	6,866,000	9,761,000	10,344,000
Parking	1,876,000	1,898,000	1,474,000	2,097,000	2,183,000
Community Development Block Grant	973,000	992,000	1,097,000	1,081,000	1,639,000
Parks Development	3,814,000	3,646,000	2,944,000	4,204,000	5,127,000
Drug Law Enforcement	516,000	546,000	360,000	494,000	815,000
Water & Sewer	41,525,000	56,220,000	44,916,000	51,424,000	55,755,000
Recycling & Trash Collections	13,432,000	14,788,000	14,202,000	16,064,000	17,718,000
Airport	2,461,000	2,531,000	2,557,000	5,329,000	5,516,000
Shop	9,187,000	10,881,000	8,959,000	11,100,000	11,275,000
	<u>128,841,000</u>	<u>148,376,000</u>	<u>132,920,000</u>	<u>166,398,000</u>	<u>183,725,000</u>
Other Funding Sources:					
Residential District Parking	0	0	16,000	11,000	11,000
Impact Fee	925,000	932,000	940,000	967,000	1,943,000
TIF Bond	200,000	248,000	386,000	460,000	527,000
Parking Deck Bonds	385,000	389,000	384,000	384,000	384,000
HMR Tax Bonds 2014	707,000	706,000	702,000	702,000	707,000
Sales Tax Bond	22,664,000	22,751,000	22,517,000	29,915,000	34,555,000
Library Bonds 2017	1,850,000	1,868,000	1,885,000	2,424,000	2,809,000
Replacement & Disaster Recovery	69,000	69,000	39,000	45,000	40,000
Sales Tax Capital Improvements	9,540,000	9,276,000	9,131,000	12,518,000	14,061,000
Sales Tax Construction Bond	6,000	0	0	0	0
Police Pension	1,563,000	1,563,000	1,563,000	1,563,000	1,470,000
Fire Pension	1,361,000	1,361,000	1,361,000	1,361,000	1,445,000
	<u>39,270,000</u>	<u>39,163,000</u>	<u>38,924,000</u>	<u>50,350,000</u>	<u>57,952,000</u>
	<u>\$ 168,111,000</u>	<u>\$ 187,539,000</u>	<u>\$ 171,844,000</u>	<u>\$ 216,748,000</u>	<u>\$ 241,677,000</u>

This comparison of adopted budgets is included to show the scope and growth of City operations in a multi-year format. This presentation is traditional but continues to include interfund transfers. Rather than restating all of the budgets, it is recommended that emphasis be placed on the significant entries, which are the individual funds. A more detailed discussion of each individual fund is included in the specific section devoted to that fund.

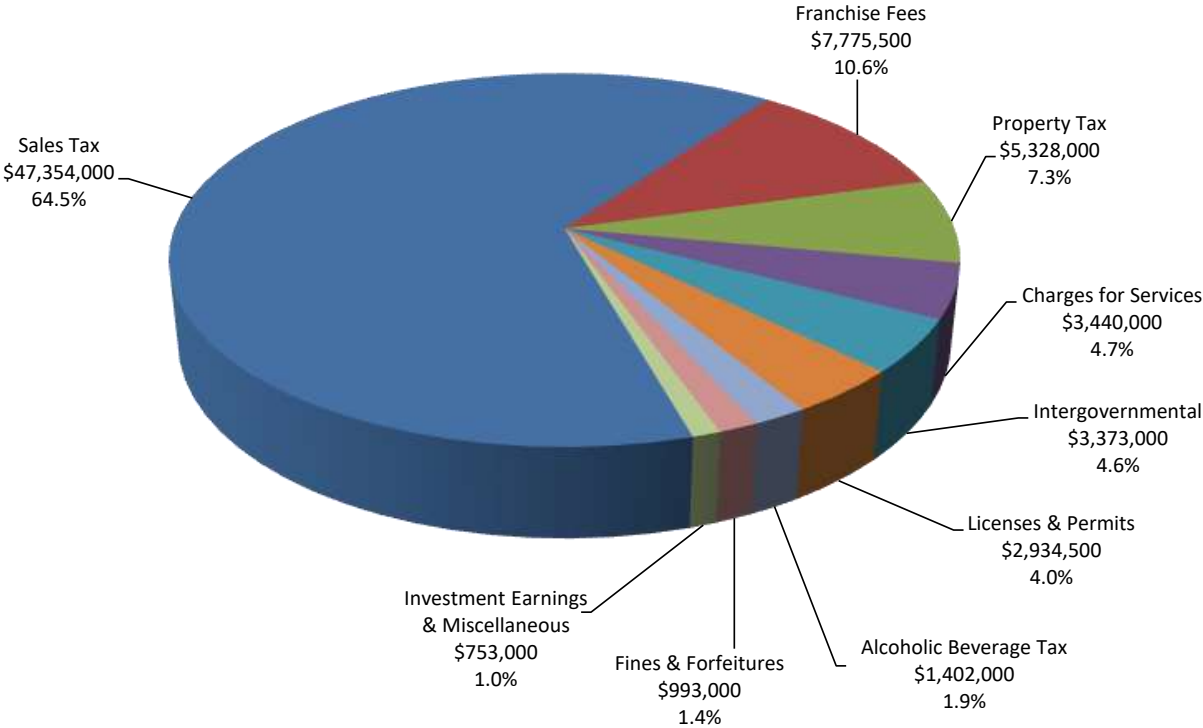
General Fund

General Fund (1010)

General Fund Revenues

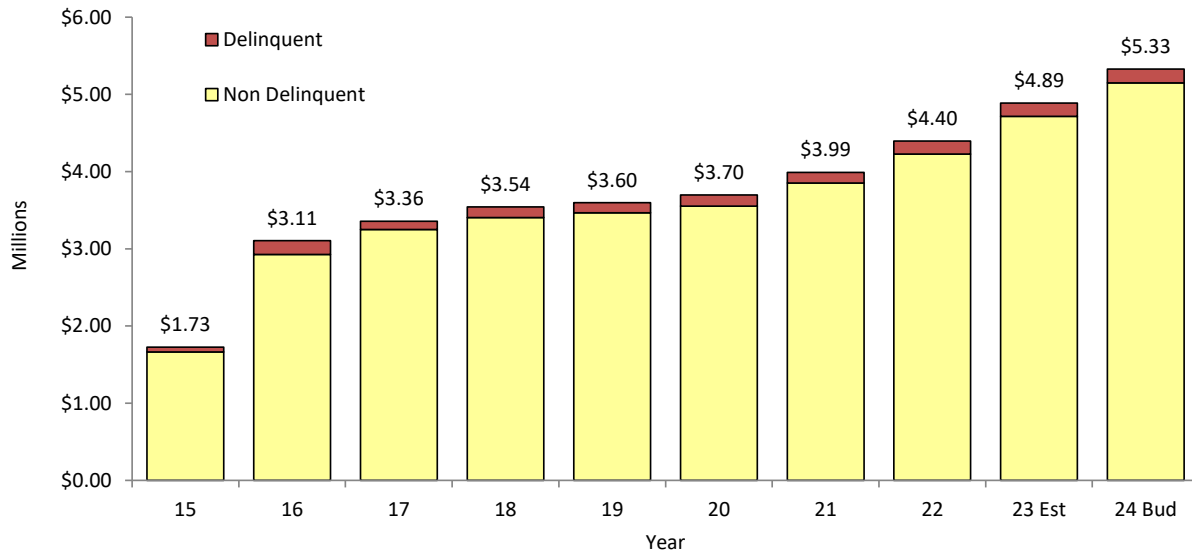
Total estimated revenue available in 2024 to support the General Fund is approximately \$73.4 million. These overall General Fund Revenue projections are based on historical trend data, expected population increases, and current performance of the national, state, and local economies based on statistical information.

Sources of Funds for 2024
\$ 73,353,000



Property Taxes: Property Tax revenue makes up 7.3% of total General Fund Revenue. The tax rate currently approved is 2.2 mils. The City of Fayetteville has a discretionary limit of 5.0 mils, which is set by law. By law, millage decisions must be made by the end of October of each year by the City Council and filed with the County.

Property Taxes



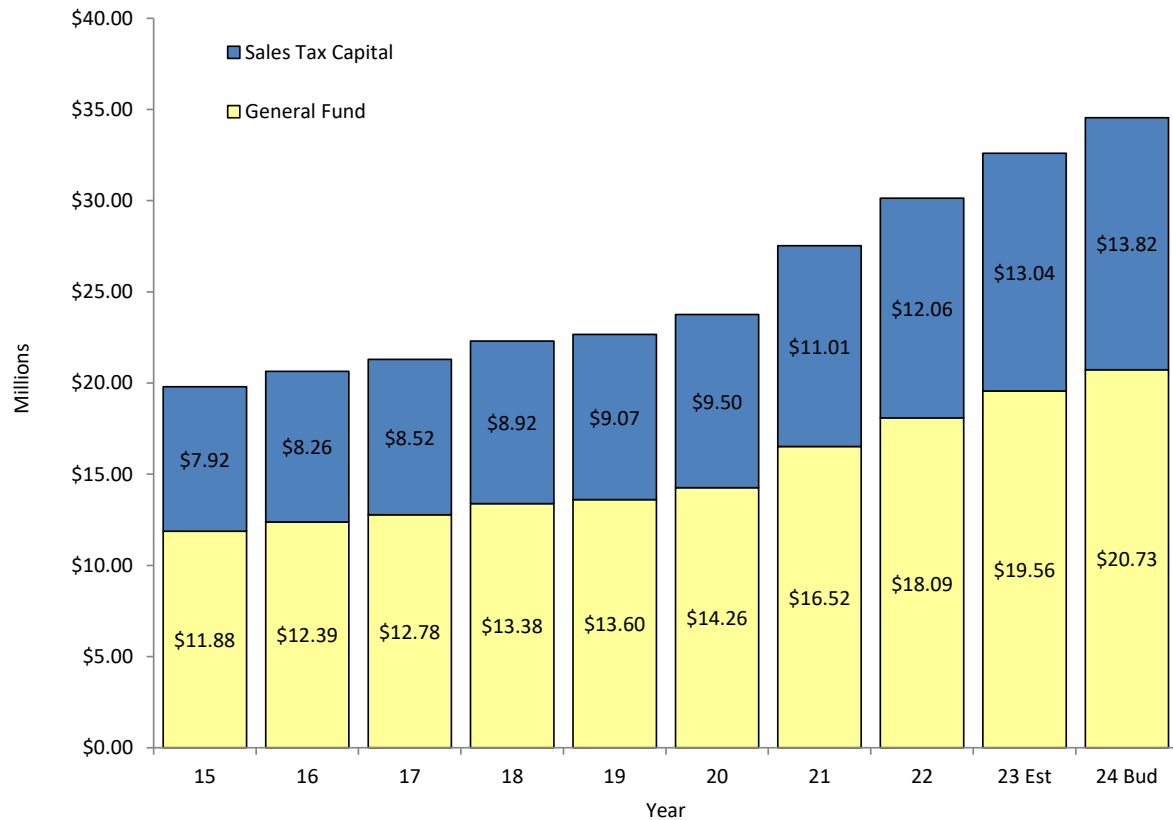
County Sales Tax: The largest source of General Fund revenue is the County Sales Tax at 36.3%. The City receives a prorated share (38.2%) of the 1% County Sales Tax based on population as of the most recent federal census. Sales Tax growth averaged 7.5% per year from 2012 to 2022. Budgeted 2024 revenue is projected to be 6% higher than the current 2023 estimated collections.

County Sales Tax



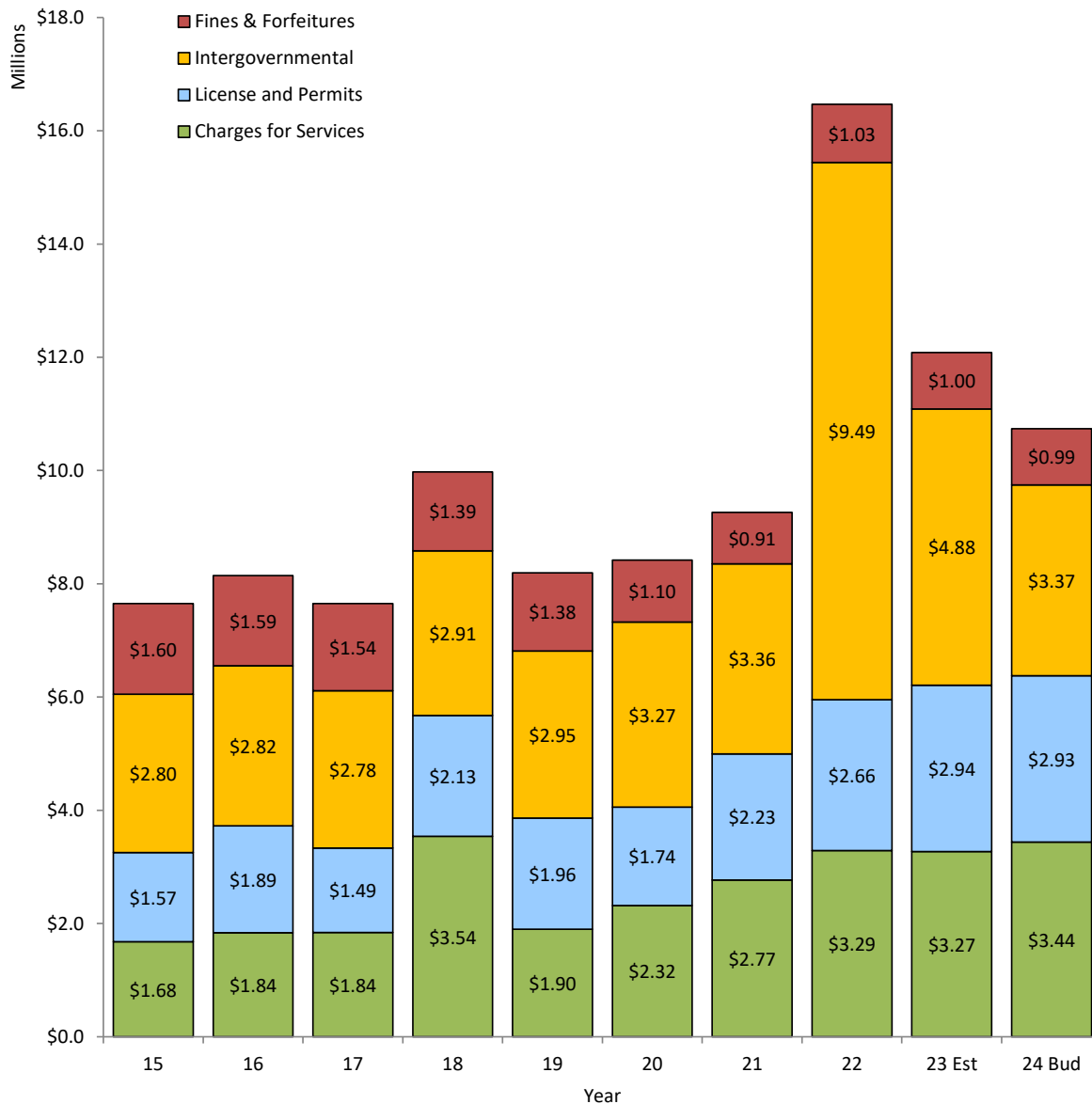
City Sales Tax: The second largest source of General Fund revenue is the City Sales Tax at 28.3% of total revenue. Sales Tax growth averaged 5.6% per year from 2012 to 2022. Estimates for 2023 are expected to be 8.1% higher compared to 2022 actual receipts, and the 2024 budget is estimated to be 6% over 2023 estimated collections. The 1% City Sales Tax revenue is divided between General Fund operations and capital. The current split, which began with the 2008 budget, is 60% for General Fund and 40% for Sales Tax Capital Improvements Fund.

Total City Sales Tax Collected by Fund



Other Revenues: Other Revenues (Licenses & Permits, Intergovernmental, Charges for Services, and Fines & Forfeitures) as a whole make up 14.6% of total General Fund revenue. The largest generator of Licenses & Permits Revenue is Building Permits which are projected to be flat in 2024 compared to estimated 2023 collections. The many other types of revenues and permits issued by the City are projected to be lower compared to 2023 collections. Intergovernmental revenues consist of State Turnback and State/Federal grants and are projected to be less in 2024 compared to estimated 2023 revenue. This is because grant revenue is not estimated until the actual grant is awarded, which is normally mid-year. Charges for Services consists of a multitude of fees such as parks and recreation fees, 911 reimbursements, and planning fees. Fines & Forfeitures revenues consist of court fines and are expected to be less than estimated 2023.

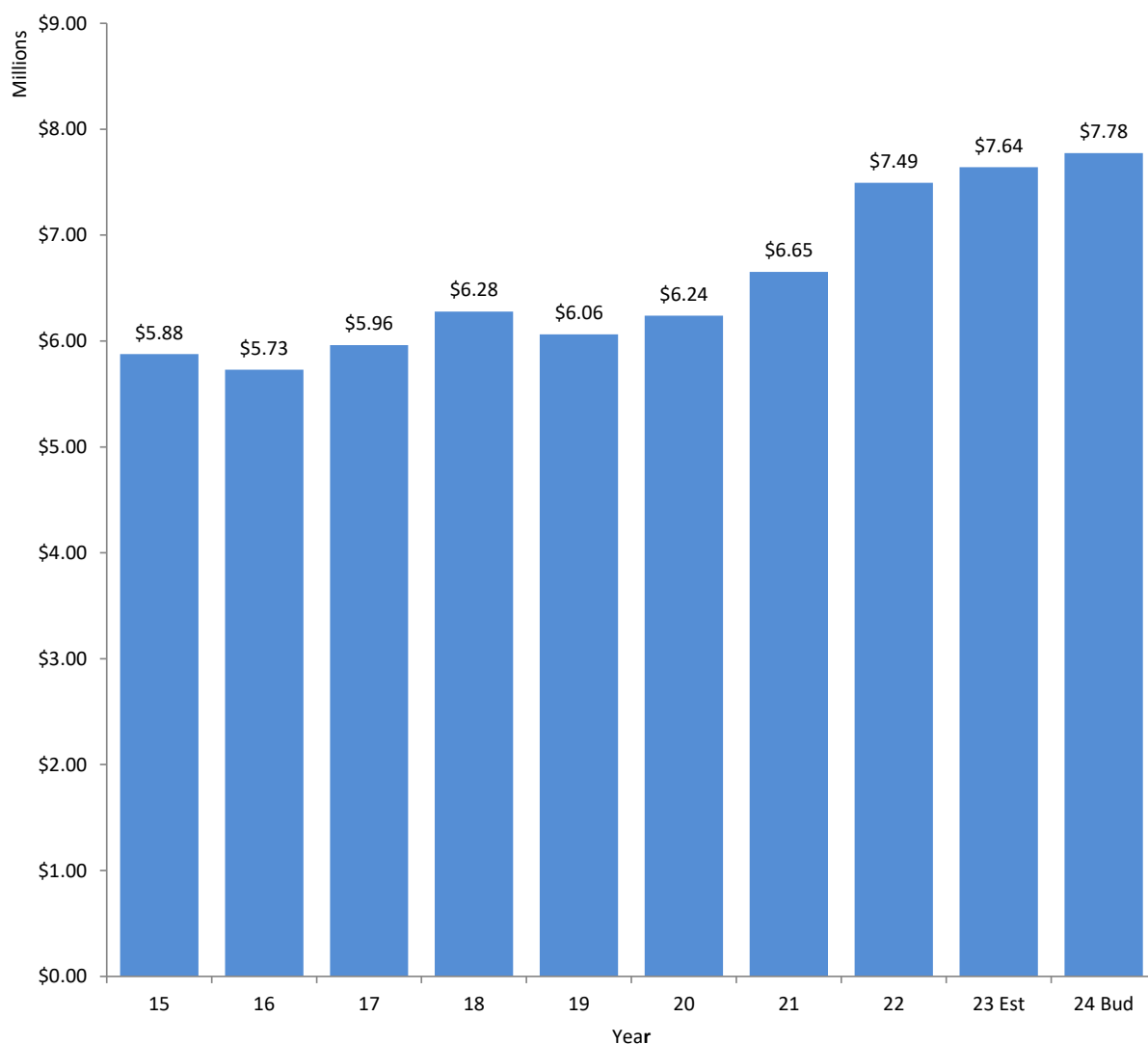
General Fund - Other Revenue



Franchise Fees: Franchise fees as a category make up 10.6% of total General Fund revenue. The City collects franchise fees from all utility companies in Fayetteville for the use of City Rights-of-Way. All of the franchise fee agreements reflect a percentage of gross utility revenue generated. Although franchise fees are a direct cost of the utilities business, all utilities except AEP (SWEPCO) and the City of Fayetteville's Recycling & Trash Collection and Water & Sewer Divisions show the fee as an additional item on the consumer's invoice. The 2024 budget is set to be higher than estimated 2023.

Currently, Black Hills Energy (formerly Source Gas) pays 3% of annual sales before taxes on residential and commercial customers and 1% on industrial customers. AT&T and Prairie Grove Telephone pay 4% of all access line billing. AT&T Video and Cox Communications pay 5% of annual gross sales on everything except internet access revenue. The Water & Sewer utility pays 4.25% and the Recycling & Trash Collection utility pays 3% on annual gross sales. AEP Electric and Ozarks Electric Co-Op pay 3% of gross revenues on domestic customers and 1% on industrial consumers.

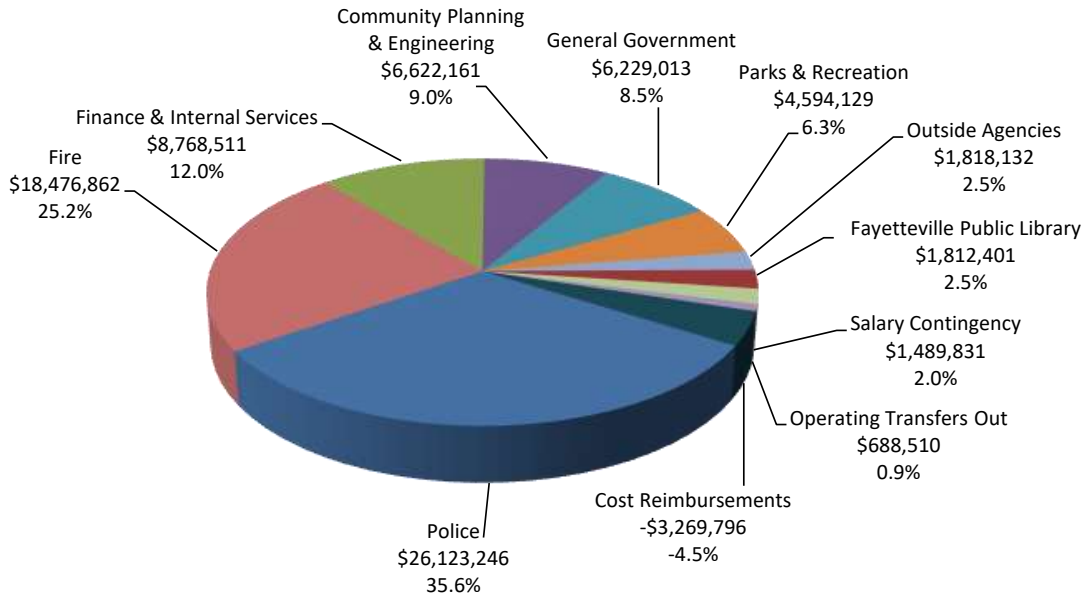
Franchise Fees



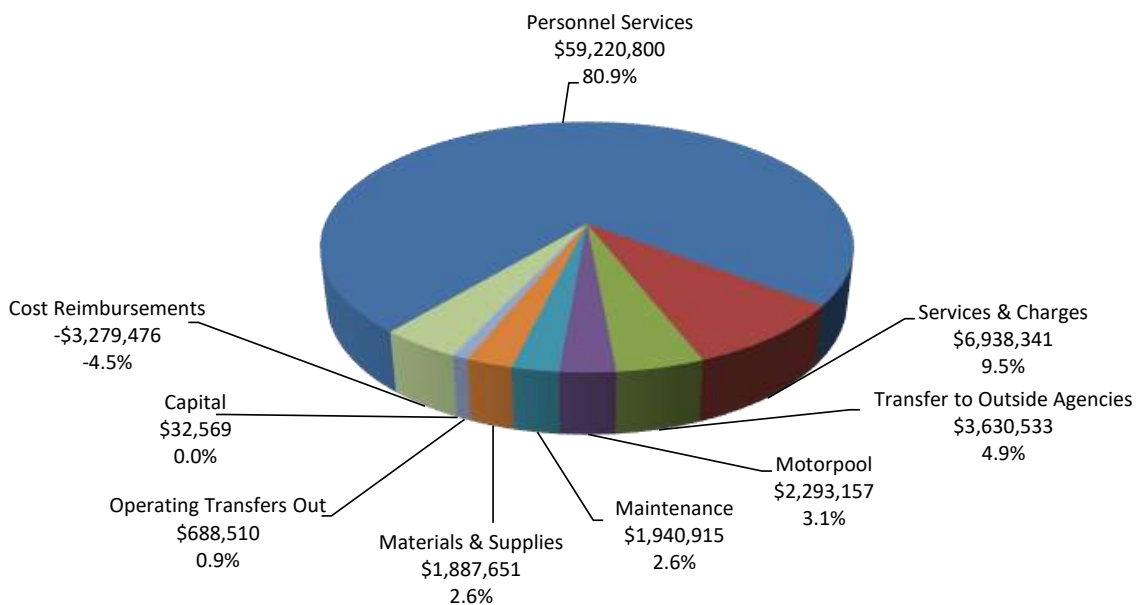
General Fund Expenses

Total uses of funds in 2024 for the City's General Fund totals \$73,353,000. The charts below show the total General Fund expenditure budget by operating activity and expense category.

Uses of Funds by Activity for 2024
\$ 73,353,000

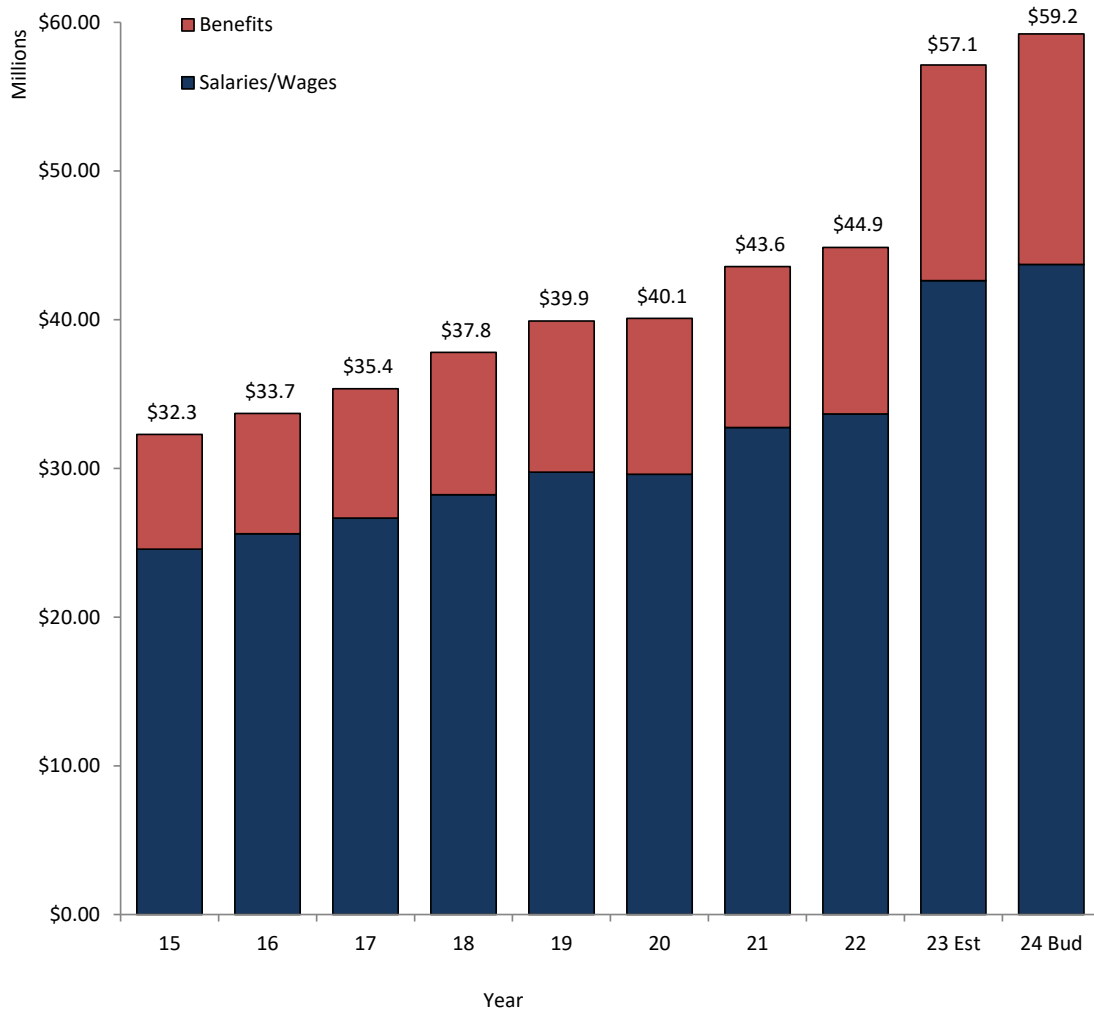


Uses of Funds by Category for 2024
\$ 73,353,000



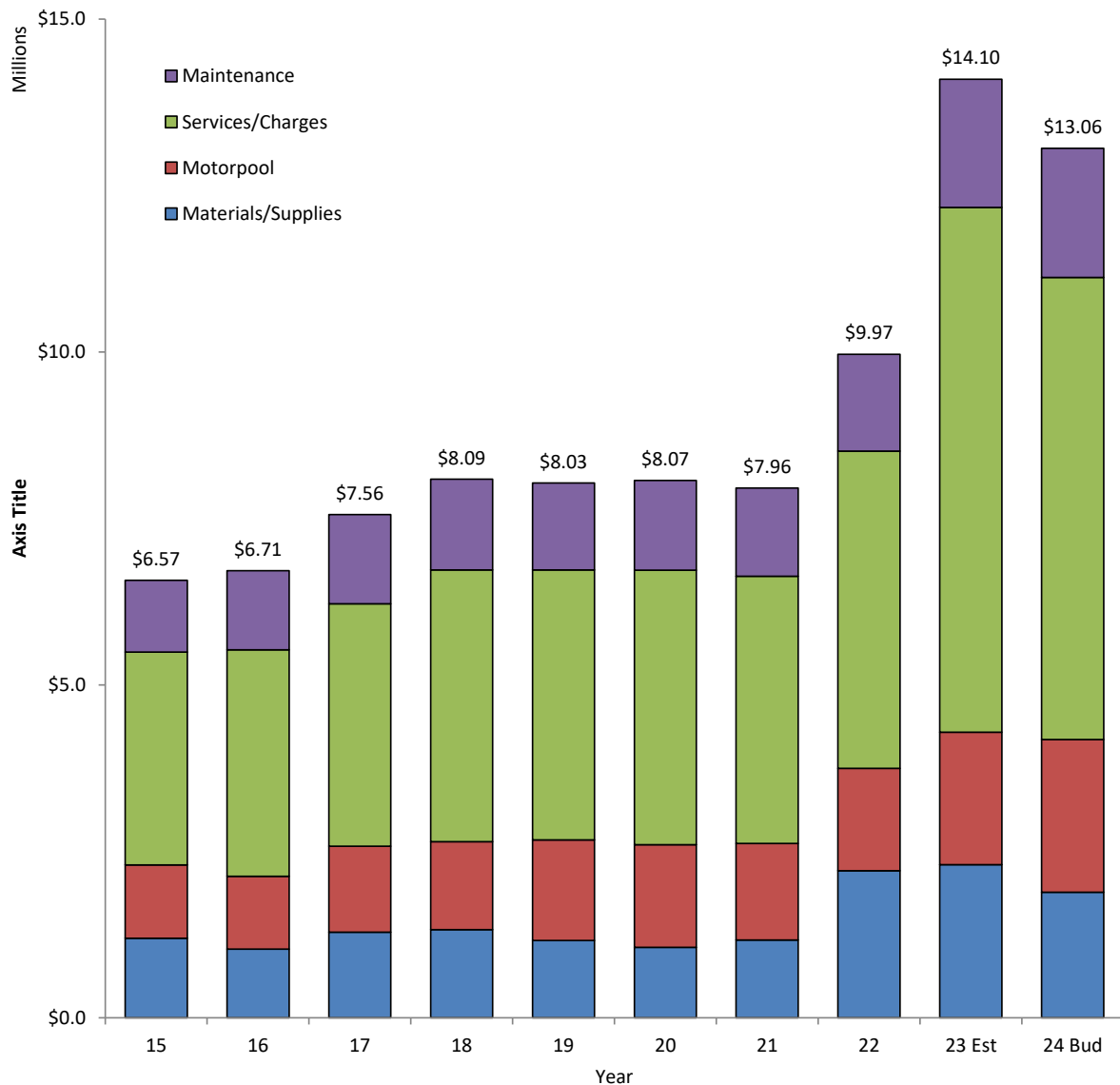
Personnel Services: Personnel Services represent the largest category of expense for the City's General Fund at 80.9%. Personnel Services include Salaries & Wages, Overtime, Insurance, Pension, and Worker's Compensation expenses. The Personnel Services category has averaged 4.7% growth per year from 2012 to 2022. A \$1,489,831 contingency amount has been included in this budget for possible wage increases based on a salary survey due early next year.

Personnel Services



Other Expenses: All other expenses represent 19.1% of the General Fund expenditures for 2024. Major other expenses total 17.8% of the General Fund budget and include the Maintenance, Services & Charges, Materials & Supplies, and Motor Pool categories. The Services & Charges Category includes contract services, publications and dues, etc. and represents 9.5% of the total General Fund budget. The Materials & Supplies Category includes copier/printing charges, minor equipment, fuel, and office supplies and represents 2.6% of the total General Fund budget. The Maintenance Category includes building and grounds maintenance, software maintenance, and various other small maintenance accounts and is 2.6% of the total General Fund budget. The Motorpool Category represents 3.1% of the total General Fund budget.

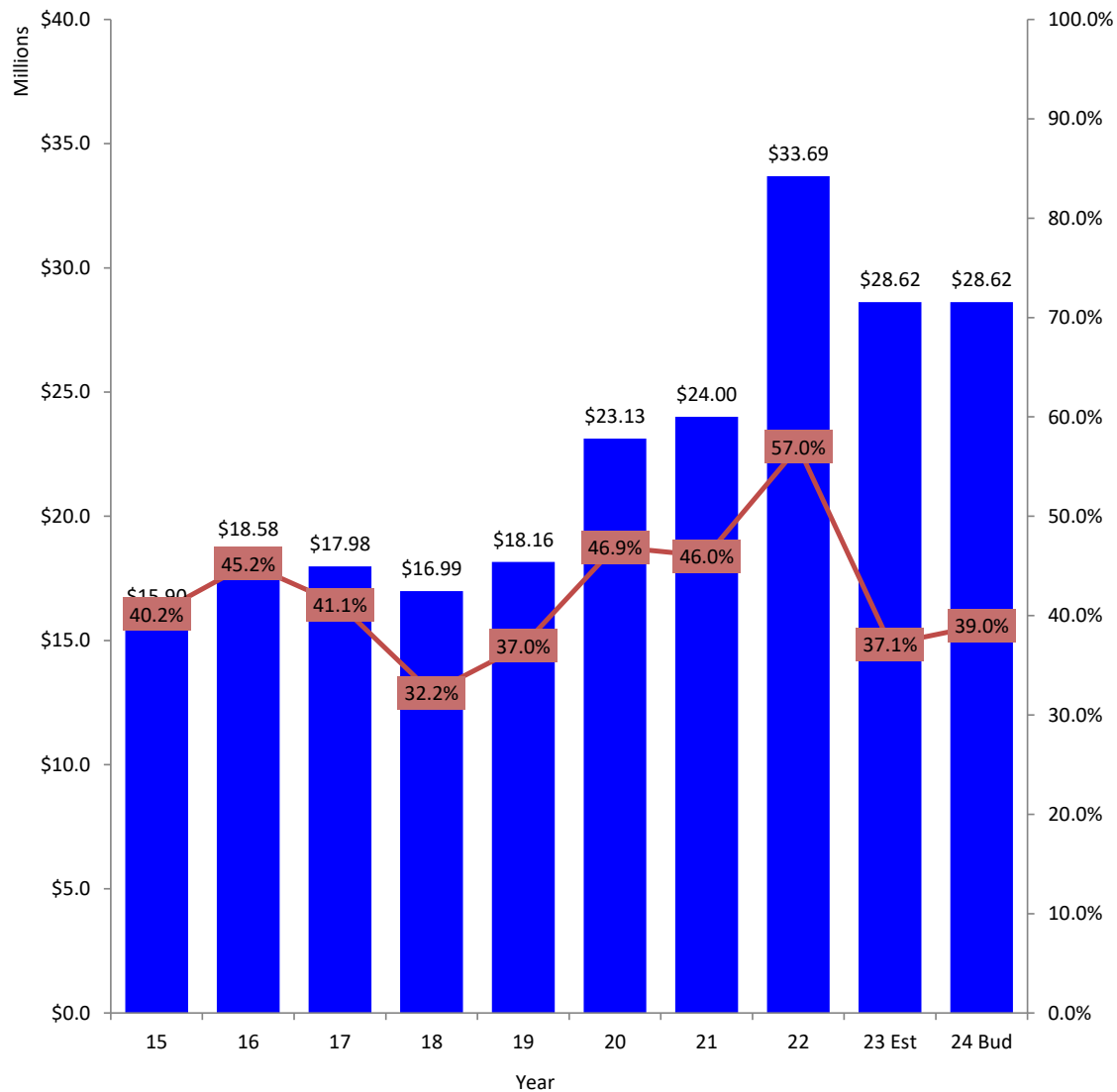
Other Expenses



General Fund - Fund Balance

The amount of minimum reserves to be maintained in undesignated fund balance for General Fund is sixty (60) days or 16.5% of annual regular general fund operating expenditures. The General Fund designation requirement was approved by the Fayetteville City Council on November 5, 2002 with Resolution 174-2002 and currently amounts to \$12,103,245.

General Fund
Ending Undesignated Fund Balance and % of Expense



City of Fayetteville, Arkansas
2024 Operating Budget
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Sales Tax - County	\$ 23,234,887	\$ 23,716,000	\$ 25,114,000	\$ 26,621,000
Sales Tax - City	18,085,518	17,949,000	19,559,000	20,733,000
Property Taxes	4,395,530	4,880,000	4,886,000	5,328,000
Franchise Fees	7,493,022	7,190,000	7,642,000	7,775,500
Licenses & Permits	2,664,768	2,444,000	2,939,500	2,934,500
Alcoholic Beverage Taxes	1,245,060	1,157,000	1,369,000	1,402,000
Intergovernmental	9,487,112	4,834,238	4,877,311	3,373,000
Charges for Services	3,288,276	3,261,585	3,271,085	3,440,000
Fines & Forfeitures	1,025,831	813,500	997,945	993,000
Proceeds from Energy Loan	0	407,185	407,185	0
Investment Earnings	(1,037,112)	50,000	607,474	499,000
Other	627,342	274,867	332,500	254,000
Total Revenues	<u>70,510,234</u>	<u>66,977,375</u>	<u>72,003,000</u>	<u>73,353,000</u>
Expenses:				
General Government Activity	5,386,818	6,933,102	6,933,102	6,229,013
- Outside Agencies	1,681,494	1,765,149	1,765,149	1,818,132
- Salary Contingency	0	236,833	236,833	1,489,831
- Fayetteville Public Library	1,777,401	1,841,178	1,841,178	1,812,401
- Capital Improvements	2,931	2,568,756	2,568,756	0
- Cost Reimbursements	(2,695,542)	(2,695,542)	(2,695,542)	(3,269,796)
Police Activity	19,929,641	27,237,172	27,237,172	26,123,246
Fire Activity	14,799,232	18,272,608	18,272,608	18,476,862
Finance and Internal Services Activity	6,573,520	8,265,731	8,265,731	8,768,511
Community Planning & Engineering	5,194,621	6,617,276	6,617,276	6,622,161
Parks and Recreation Activity	2,817,178	4,520,374	4,520,374	4,594,129
Transfer to Sales Tax Capital	3,198,937	0	0	0
Transfer to Drug Grant	207,354	233,000	233,000	383,510
Transfer to Shop	256,905	1,003,194	1,003,194	305,000
Transfer to Special Grants	0	35,941	35,941	0
Transfer to Community Development Block	0	237,358	237,358	0
Total Expenses	<u>59,130,490</u>	<u>77,072,130</u>	<u>77,072,130</u>	<u>73,353,000</u>
Income / (Loss)	<u>\$ 11,379,744</u>	<u>\$ (10,094,755)</u>	<u>\$ (5,069,130)</u>	<u>\$ 0</u>
Total Budget	<u>\$ 59,130,490</u>	<u>\$ 77,072,130</u>	<u>\$ 77,072,130</u>	<u>\$ 73,353,000</u>

FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 23,999,074	\$ 33,686,858	\$ 33,686,858	\$ 28,617,728
Income / (Loss)	11,379,744	(10,094,755)	(5,069,130)	0
Designated FB Change (Increase)	(1,691,961)	0	0	0
Ending Undesignated Fund Balance	<u>\$ 33,686,858</u>	<u>\$ 23,592,103</u>	<u>\$ 28,617,728</u>	<u>\$ 28,617,728</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>1010.015.0150 - Mayors Administration Program:</u>				
EX10 - Personnel Services	262,169	281,052	281,052	288,425
EX20 - Materials & Supplies	2,005	5,450	5,450	5,450
EX30 - Services and Charges	41,686	63,954	63,954	63,954
EX40 - Maintenance	0	100	100	100
Total	305,859	350,556	350,556	357,929
<u>1010.016.0160 - City Council Program:</u>				
EX10 - Personnel Services	168,413	180,541	180,541	192,426
EX20 - Materials & Supplies	448	414	414	414
EX30 - Services and Charges	8,799	32,214	32,214	32,214
Total	177,660	213,169	213,169	225,054
<u>1010.021.0210 - City Attorney Program:</u>				
EX10 - Personnel Services	374,070	509,205	509,205	527,495
EX20 - Materials & Supplies	2,375	6,755	6,755	4,120
EX30 - Services and Charges	18,037	21,592	21,592	22,867
Total	394,482	537,552	537,552	554,482
<u>1010.031.0310 - City Prosecutor Program:</u>				
EX10 - Personnel Services	712,030	809,544	809,544	803,612
EX20 - Materials & Supplies	10,099	10,235	10,235	9,834
EX30 - Services and Charges	12,224	17,775	17,775	17,775
EX40 - Maintenance	10,996	13,150	13,150	13,551
Total	745,348	850,704	850,704	844,772
<u>1010.036.1360 - Internal Audit Program:</u>				
EX10 - Personnel Services	110,343	111,886	111,886	99,496
EX20 - Materials & Supplies	0	600	600	600
EX30 - Services and Charges	750	3,040	3,040	3,040
Total	111,092	115,526	115,526	103,136
<u>1010.040.0400 - District Judge Program:</u>				
EX20 - Materials & Supplies	7,219	26,440	26,440	50
EX30 - Services and Charges	94,173	100,964	100,964	108,871
EX40 - Maintenance	11,815	12,500	12,500	12,500
Total	113,208	139,904	139,904	121,421
<u>1010.040.2010 - Criminal Cases Program:</u>				
EX10 - Personnel Services	323,123	474,427	474,427	453,294
EX20 - Materials & Supplies	4,479	6,348	6,348	6,348
EX30 - Services and Charges	5,190	6,605	6,605	6,605
Total	332,791	487,380	487,380	466,247

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>1010.040.2020 - Probation & Fine Collection Program:</u>				
EX10 - Personnel Services	29,217	32,467	32,467	33,006
EX20 - Materials & Supplies	0	400	400	400
EX30 - Services and Charges	535	1,325	1,325	2,825
Total	29,753	34,192	34,192	36,231
<u>1010.040.2030 - Small Claims & Civil Cases Program:</u>				
EX10 - Personnel Services	336,617	395,769	395,769	409,177
EX20 - Materials & Supplies	1,823	4,100	4,100	4,100
EX30 - Services and Charges	76	1,800	1,800	1,800
EX40 - Maintenance	0	103	103	103
Total	338,516	401,772	401,772	415,180
<u>1010.050.0500 - Economic Development Program:</u>				
EX10 - Personnel Services	262,216	340,563	340,563	395,505
EX20 - Materials & Supplies	1,296	28,920	28,920	5,420
EX30 - Services and Charges	352,048	274,593	274,593	258,080
Total	615,561	644,076	644,076	659,005
<u>1010.051.1510 - City Clerk/Treasurer Program:</u>				
EX10 - Personnel Services	398,592	488,813	488,813	457,390
EX20 - Materials & Supplies	15,908	13,106	13,106	13,663
EX30 - Services and Charges	36,202	60,677	60,677	48,905
EX40 - Maintenance	1,389	0	0	1,215
Total	452,091	562,596	562,596	521,173
<u>1010.055.0550 - Communications & Marketing Program:</u>				
EX10 - Personnel Services	340,183	386,941	386,941	402,625
EX20 - Materials & Supplies	938	2,176	2,176	2,176
EX30 - Services and Charges	26,282	47,418	47,418	52,318
Total	367,402	436,535	436,535	457,119
<u>1010.060.0600 - Media Services Program:</u>				
EX10 - Personnel Services	257,226	279,647	279,647	287,235
EX20 - Materials & Supplies	3,296	8,746	8,746	7,258
EX30 - Services and Charges	42,231	64,531	64,531	47,509
EX33 - Motorpool	1,340	1,679	1,679	1,311
EX40 - Maintenance	1,202	2,550	2,550	2,100
Total	305,296	357,153	357,153	345,413

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>1010.070.0700 - Chief of Staff Program:</u>				
EX10 - Personnel Services	72,157	164,949	164,949	217,854
EX20 - Materials & Supplies	489	9,900	9,900	6,900
EX30 - Services and Charges	69,471	90,614	90,614	57,644
Total	142,116	265,463	265,463	282,398
<u>1010.070.0710 - Arts and Culture Program:</u>				
EX10 - Personnel Services	45,166	0	0	0
EX20 - Materials & Supplies	3,303	0	0	0
EX30 - Services and Charges	54,090	0	0	0
Total	102,558	0	0	0
<u>1010.080.5240 - Library Program:</u>				
EX30 - Services and Charges	0	28,777	28,777	0
EX70 - Transfers to Outside Entities	1,777,401	1,812,401	1,812,401	1,812,401
Total	1,777,401	1,841,178	1,841,178	1,812,401
<u>1010.090.6600 - Miscellaneous Program:</u>				
EX10 - Personnel Services	4,793	236,833	236,833	1,489,831
EX20 - Materials & Supplies	6,166	17,347	17,347	10,394
EX30 - Services and Charges	595,290	1,196,701	1,196,701	782,032
EX39 - Cost Allocation	(2,695,542)	(2,695,542)	(2,695,542)	(3,269,796)
EX40 - Maintenance	15,822	23,458	23,458	23,458
EX50 - Debt Service	310,928	275,188	275,188	0
EX70 - Transfers to Outside Entities	1,681,494	1,765,149	1,765,149	1,818,132
EX80 - Capital	16,740	2,592,325	2,592,325	23,569
EX90 - Miscellaneous	0	261	261	0
EX95 - Non-Operating Interest	8,835	0	0	0
EX96 - Operating Transfers Out	3,455,842	1,240,552	1,240,552	305,000
Total	3,400,369	4,652,272	4,652,272	1,182,620
<u>1010.110.1100 - Chief Financial Officer Program:</u>				
EX10 - Personnel Services	209,138	383,364	383,364	356,540
EX20 - Materials & Supplies	488	4,465	4,465	465
EX30 - Services and Charges	6,682	10,695	10,695	10,695
Total	216,309	398,524	398,524	367,700
<u>1010.120.1210 - Human Resource Operations Program:</u>				
EX10 - Personnel Services	534,438	681,731	681,731	687,229
EX20 - Materials & Supplies	3,950	23,208	23,208	6,292
EX30 - Services and Charges	4,869	24,549	24,549	27,865
EX40 - Maintenance	0	150	150	500
Total	543,257	729,638	729,638	721,886

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>1010.120.1220 - Employee Benefits/Services Program:</u>				
EX10 - Personnel Services	385,180	499,812	499,812	616,000
EX20 - Materials & Supplies	0	50	50	50
EX30 - Services and Charges	200,021	298,881	298,881	465,529
EX40 - Maintenance	54,471	59,802	59,802	69,216
Total	639,672	858,545	858,545	1,150,795
<u>1010.131.1310 - Accounting & Audit Program:</u>				
EX10 - Personnel Services	877,291	1,169,852	1,169,852	1,064,732
EX20 - Materials & Supplies	9,766	19,204	19,204	9,500
EX30 - Services and Charges	42,840	55,668	55,668	62,666
EX40 - Maintenance	0	1,000	1,000	1,000
Total	929,897	1,245,724	1,245,724	1,137,898
<u>1010.133.1330 - Budget & Information Management Program:</u>				
EX10 - Personnel Services	300,624	401,704	401,704	401,887
EX20 - Materials & Supplies	4,511	3,849	3,849	3,849
EX30 - Services and Charges	8,075	10,457	10,457	10,457
EX40 - Maintenance	32	38	38	38
Total	313,243	416,048	416,048	416,231
<u>1010.140.1410 - General Maintenance Program:</u>				
EX10 - Personnel Services	532,506	614,019	614,019	620,560
EX20 - Materials & Supplies	20,993	28,035	28,035	26,285
EX30 - Services and Charges	29,123	30,352	30,352	28,652
EX33 - Motorpool	17,539	21,548	21,548	16,522
EX40 - Maintenance	46,451	46,152	46,152	46,152
Total	646,611	740,106	740,106	738,171
<u>1010.140.1420 - Janitorial Program:</u>				
EX10 - Personnel Services	273,052	370,242	370,242	389,416
EX20 - Materials & Supplies	31,863	39,094	39,094	42,094
EX30 - Services and Charges	27,022	30,050	30,050	45,670
EX40 - Maintenance	218	400	400	400
Total	332,155	439,786	439,786	477,580
<u>1010.160.1610 - Purchasing Program:</u>				
EX10 - Personnel Services	325,504	404,079	404,079	416,929
EX20 - Materials & Supplies	1,605	5,061	5,061	4,240
EX30 - Services and Charges	44,002	51,059	51,059	51,059
Total	371,111	460,199	460,199	472,228

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>1010.170.1710 - Information Technology Program:</u>				
EX10 - Personnel Services	1,160,989	1,333,376	1,333,376	1,521,654
EX20 - Materials & Supplies	13,924	34,676	34,676	36,176
EX30 - Services and Charges	343,522	458,066	458,066	530,816
EX33 - Motorpool	9,109	15,678	15,678	15,997
EX40 - Maintenance	551,672	587,211	587,211	613,750
Total	2,079,216	2,429,007	2,429,007	2,718,393
<u>1010.170.1720 - GIS Program:</u>				
EX10 - Personnel Services	435,593	473,338	473,338	487,601
EX20 - Materials & Supplies	289	1,750	1,750	1,750
EX30 - Services and Charges	10,205	15,040	15,040	15,220
EX33 - Motorpool	0	1,176	1,176	1,208
EX40 - Maintenance	55,964	56,850	56,850	61,850
Total	502,051	548,154	548,154	567,629
<u>1010.200.2900 - Police Support Services Program:</u>				
EX10 - Personnel Services	2,699,371	3,269,322	3,269,322	3,391,453
EX20 - Materials & Supplies	131,412	139,110	139,110	117,858
EX30 - Services and Charges	356,749	517,215	517,215	793,575
EX33 - Motorpool	12,137	12,604	12,604	13,411
EX40 - Maintenance	247,021	286,887	286,887	339,336
EX96 - Operating Transfers Out	207,354	233,000	233,000	383,510
Total	3,654,043	4,458,138	4,458,138	5,039,143
<u>1010.200.2920 - Police Projects Program:</u>				
EX10 - Personnel Services	174,794	1,813,002	1,813,002	0
EX20 - Materials & Supplies	733,821	340,278	340,278	0
EX30 - Services and Charges	79,140	378,064	378,064	0
EX33 - Motorpool	13,264	15,137	15,137	0
EX70 - Transfers to Outside Entities	15,445	90,432	90,432	0
EX80 - Capital	15,288	452,442	452,442	0
Total	1,031,752	3,089,355	3,089,355	0
<u>1010.200.2940 - Police Patrol Program:</u>				
EX10 - Personnel Services	12,233,916	15,329,735	15,329,735	17,043,508
EX20 - Materials & Supplies	371,304	496,356	496,356	491,387
EX30 - Services and Charges	339,290	645,849	645,849	399,253
EX33 - Motorpool	698,293	964,208	964,208	1,207,340
EX40 - Maintenance	62,890	51,768	51,768	55,921
Total	13,705,693	17,487,916	17,487,916	19,197,409

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>1010.260.2600 - Central Dispatch Program:</u>				
EX10 - Personnel Services	1,604,435	1,938,516	1,938,516	1,977,204
EX20 - Materials & Supplies	24,576	10,646	10,646	10,650
EX30 - Services and Charges	73,608	327,912	327,912	117,551
EX33 - Motorpool	13,245	22,570	22,570	22,362
EX40 - Maintenance	29,643	135,119	135,119	142,437
Total	1,745,507	2,434,763	2,434,763	2,270,204
<u>1010.300.3010 - Fire Prevention Program:</u>				
EX10 - Personnel Services	884,906	870,268	870,268	1,018,531
EX20 - Materials & Supplies	46,610	64,075	64,075	58,075
EX30 - Services and Charges	13,227	16,275	16,275	18,475
EX33 - Motorpool	54,547	54,269	54,269	64,492
Total	999,290	1,004,887	1,004,887	1,159,573
<u>1010.300.3020 - Fire Operations Program:</u>				
EX10 - Personnel Services	11,837,457	14,694,294	14,694,294	14,811,275
EX20 - Materials & Supplies	240,094	287,517	287,517	362,696
EX30 - Services and Charges	736,691	971,175	971,175	895,432
EX33 - Motorpool	392,984	464,285	464,285	497,076
EX40 - Maintenance	161,882	229,540	229,540	199,272
EX96 - Operating Transfers Out	0	35,941	35,941	0
Total	13,369,108	16,682,752	16,682,752	16,765,751
<u>1010.300.3030 - Fire Training Program:</u>				
EX10 - Personnel Services	323,406	481,541	481,541	425,431
EX20 - Materials & Supplies	30,369	39,622	39,622	31,622
EX30 - Services and Charges	18,985	27,000	27,000	27,000
EX33 - Motorpool	19,084	21,452	21,452	22,666
Total	391,844	569,615	569,615	506,719
<u>1010.300.3040 - Fire Hazardous Materials Program:</u>				
EX20 - Materials & Supplies	16,735	21,038	21,038	12,203
EX30 - Services and Charges	3,071	10,289	10,289	8,039
EX33 - Motorpool	18,121	17,968	17,968	21,577
EX40 - Maintenance	1,063	2,000	2,000	3,000
Total	38,990	51,295	51,295	44,819
<u>1010.520.0710 - Arts and Culture Program:</u>				
EX10 - Personnel Services	0	121,817	121,817	139,174
EX20 - Materials & Supplies	0	200	200	6,950
EX30 - Services and Charges	0	169,874	169,874	170,758
Total	0	291,891	291,891	316,882

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>1010.520.5210 - Swimming Pool Program:</u>				
EX10 - Personnel Services	106,880	111,380	111,380	119,378
EX20 - Materials & Supplies	19,271	24,851	24,851	24,851
EX30 - Services and Charges	43,330	41,591	41,591	52,388
EX33 - Motorpool	1,306	0	0	0
EX40 - Maintenance	14,538	5,884	5,884	5,884
Total	185,326	183,706	183,706	202,501
<u>1010.520.5220 - Parks Admin/Rec Programs Program:</u>				
EX10 - Personnel Services	723,623	864,048	864,048	961,862
EX20 - Materials & Supplies	89,134	95,892	95,892	102,792
EX30 - Services and Charges	220,638	295,131	295,131	252,160
EX33 - Motorpool	12,897	12,829	12,829	15,013
Total	1,046,291	1,267,900	1,267,900	1,331,827
<u>1010.520.5250 - Lake Maintenance Program:</u>				
EX10 - Personnel Services	4,417	0	0	0
EX20 - Materials & Supplies	1,669	5,766	5,766	5,066
EX30 - Services and Charges	95,571	77,101	77,101	83,388
EX33 - Motorpool	506	0	0	0
EX40 - Maintenance	1,530	6,536	6,536	7,236
Total	103,693	89,403	89,403	95,690
<u>1010.520.5260 - Parks Maintenance Program:*</u>				
EX10 - Personnel Services	306,692	699,898	699,898	0
EX20 - Materials & Supplies	107,991	174,231	174,231	0
EX30 - Services and Charges	410,567	734,265	734,265	0
EX33 - Motorpool	124,303	207,258	207,258	0
EX39 - Cost Allocation	(10,266)	(9,680)	(9,680)	0
EX40 - Maintenance	176,351	316,915	316,915	0
EX80 - Capital	0	49,937	49,937	0
Total	1,115,638	2,172,824	2,172,824	0
<u>1010.520.5280 - Yvonne Richardson Community Ctr Program:</u>				
EX10 - Personnel Services	197,695	356,628	356,628	328,950
EX20 - Materials & Supplies	6,222	20,123	20,123	21,648
EX30 - Services and Charges	56,990	131,616	131,616	82,833
EX33 - Motorpool	1,621	2,178	2,178	1,565
EX40 - Maintenance	1,143	4,105	4,105	4,500
Total	263,672	514,650	514,650	439,496

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>1010.521.5260 - Parks Maintenance Program:*</u>				
EX10 - Personnel Services	0	0	0	713,095
EX20 - Materials & Supplies	0	0	0	171,402
EX30 - Services and Charges	0	0	0	773,357
EX33 - Motorpool	0	0	0	226,959
EX39 - Cost Allocation	0	0	0	(9,680)
EX40 - Maintenance	0	0	0	323,600
EX80 - Capital	0	0	0	9,000
Total	0	0	0	2,207,733
<u>1010.610.6100 - Public Works Director Program:</u>				
EX10 - Personnel Services	184,467	192,442	192,442	195,969
EX30 - Services and Charges	3,034	4,367	4,367	4,367
Total	187,501	196,809	196,809	200,336
<u>1010.620.6200 - Development Services Director Program:</u>				
EX10 - Personnel Services	321,752	341,843	341,843	355,582
EX20 - Materials & Supplies	3,534	950	950	950
EX30 - Services and Charges	4,272	7,676	7,676	7,676
Total	329,558	350,469	350,469	364,208
<u>1010.621.6220 - Eng Operations & Admin Program:</u>				
EX10 - Personnel Services	757,685	1,077,754	1,077,754	977,484
EX20 - Materials & Supplies	32,327	37,376	37,376	32,326
EX30 - Services and Charges	34,162	60,444	60,444	60,609
EX33 - Motorpool	11,234	11,362	11,362	11,016
EX40 - Maintenance	0	230	230	230
Total	835,408	1,187,166	1,187,166	1,081,665
<u>1010.621.6230 - Engineering Land Acquisition Program:</u>				
EX10 - Personnel Services	51,669	112,476	112,476	67,180
EX30 - Services and Charges	800	850	850	850
Total	52,469	113,326	113,326	68,030
<u>1010.621.6240 - Engineering Public Construction Program:</u>				
EX10 - Personnel Services	383,217	379,249	379,249	444,617
EX20 - Materials & Supplies	18,761	12,487	12,487	12,487
EX30 - Services and Charges	870	2,790	2,790	3,275
EX33 - Motorpool	27,765	29,935	29,935	32,486
EX40 - Maintenance	317	0	0	0
Total	430,930	424,461	424,461	492,865

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>1010.630.6300 - Development Review Program:</u>				
EX10 - Personnel Services	411,557	625,154	625,154	627,803
EX20 - Materials & Supplies	21,735	23,481	23,481	11,411
EX30 - Services and Charges	18,129	33,861	33,861	35,381
EX33 - Motorpool	9,630	10,357	10,357	11,050
Total	461,050	692,853	692,853	685,645
<u>1010.630.6305 - Planning Commission Program:</u>				
EX10 - Personnel Services	43,195	43,599	43,599	43,599
EX30 - Services and Charges	1,603	3,739	3,739	2,395
Total	44,797	47,338	47,338	45,994
<u>1010.631.6310 - Sustainability & Resilience Program:</u>				
EX10 - Personnel Services	270,312	289,533	289,533	266,675
EX20 - Materials & Supplies	300	3,900	3,900	3,900
EX30 - Services and Charges	28,589	227,813	227,813	198,141
Total	299,201	521,246	521,246	468,716
<u>1010.634.6340 - Long Range Planning Program:</u>				
EX10 - Personnel Services	176,665	203,805	203,805	206,344
EX20 - Materials & Supplies	393	1,025	1,025	3,900
EX30 - Services and Charges	4,820	6,031	6,031	5,756
Total	181,878	210,861	210,861	216,000
<u>1010.640.6400 - Building Safety Program:</u>				
EX10 - Personnel Services	902,203	1,026,413	1,026,413	1,231,147
EX20 - Materials & Supplies	32,497	32,170	32,170	79,765
EX30 - Services and Charges	48,766	69,412	69,412	83,843
EX33 - Motorpool	41,728	39,039	39,039	48,799
Total	1,025,193	1,167,034	1,167,034	1,443,554
<u>1010.642.6420 - CR Admin/Planning Program:</u>				
EX10 - Personnel Services	128,101	226,700	226,700	213,421
EX20 - Materials & Supplies	742	4,250	4,250	1,450
EX30 - Services and Charges	15,582	16,412	16,412	16,212
EX33 - Motorpool	1,447	1,467	1,467	1,193
Total	145,872	248,829	248,829	232,276
<u>1010.671.2710 - Animal Patrol/Emergency Response Program:</u>				
EX10 - Personnel Services	352,094	438,834	438,834	439,335
EX20 - Materials & Supplies	22,398	37,346	37,346	25,046
EX30 - Services and Charges	8,098	13,422	13,422	13,422
EX33 - Motorpool	55,838	62,781	62,781	61,114
EX40 - Maintenance	0	1,460	1,460	1,460
Total	438,429	553,843	553,843	540,377

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
General Fund (1010)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>1010.671.2720 - Animal Shelter Program:</u>				
EX10 - Personnel Services	379,363	404,885	404,885	411,576
EX20 - Materials & Supplies	27,341	25,551	25,551	25,551
EX30 - Services and Charges	61,770	71,427	71,427	73,777
EX40 - Maintenance	9,607	11,656	11,656	11,656
Total	478,082	513,519	513,519	522,560
<u>1010.671.2730 - Veterinarian/Clinic Program:</u>				
EX10 - Personnel Services	179,748	192,371	192,371	190,288
EX20 - Materials & Supplies	65,256	65,837	65,837	65,837
EX30 - Services and Charges	2,455	3,360	3,360	3,360
EX40 - Maintenance	0	450	450	450
Total	247,459	262,018	262,018	259,935
<u>1010.671.2740 - Animal Services Projects Program:</u>				
EX20 - Materials & Supplies	17,110	34,158	34,158	0
EX30 - Services and Charges	9,218	22,712	22,712	0
EX40 - Maintenance	0	68,100	68,100	0
EX80 - Capital	10,466	2,534	2,534	0
Total	36,794	127,504	127,504	0
Budget Total	\$ 59,130,490	\$ 77,072,130	\$ 77,072,130	\$ 73,353,000

*Changed division code in 2024.

Special Revenue Funds

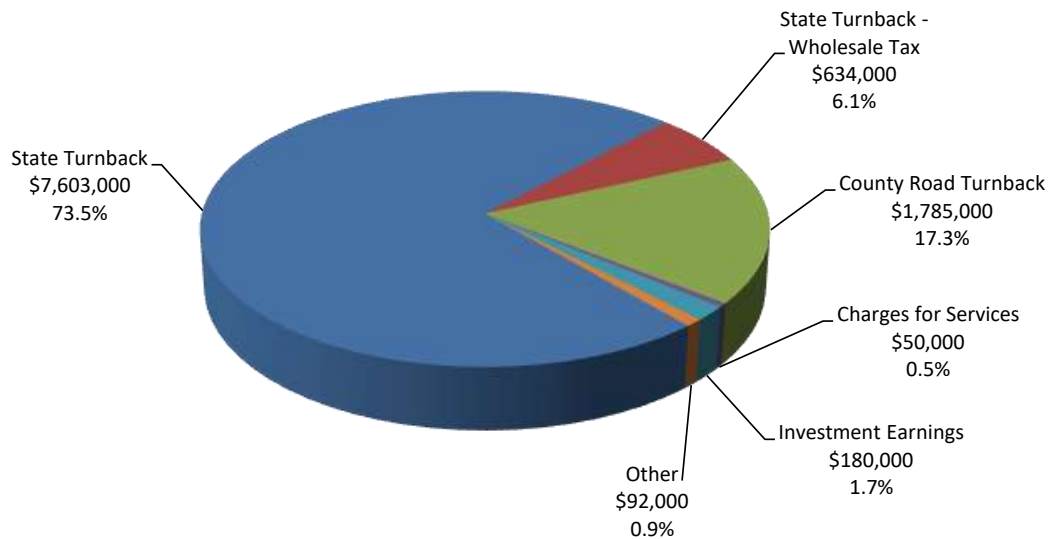
Street Fund (2100)

The Street Fund is primarily financed by turnback revenues received from the State of Arkansas, turnback monies received from the County Road Millage Tax, and turnback revenues from the wholesale sales tax on motor fuel and distillate special fuel which began in 2019. In 2023 the state began consolidating net turnback with the half cent sales tax. These monies are utilized to maintain and repair City streets, rights-of-way, drainage, traffic control and maintenance, and City owned sidewalks.

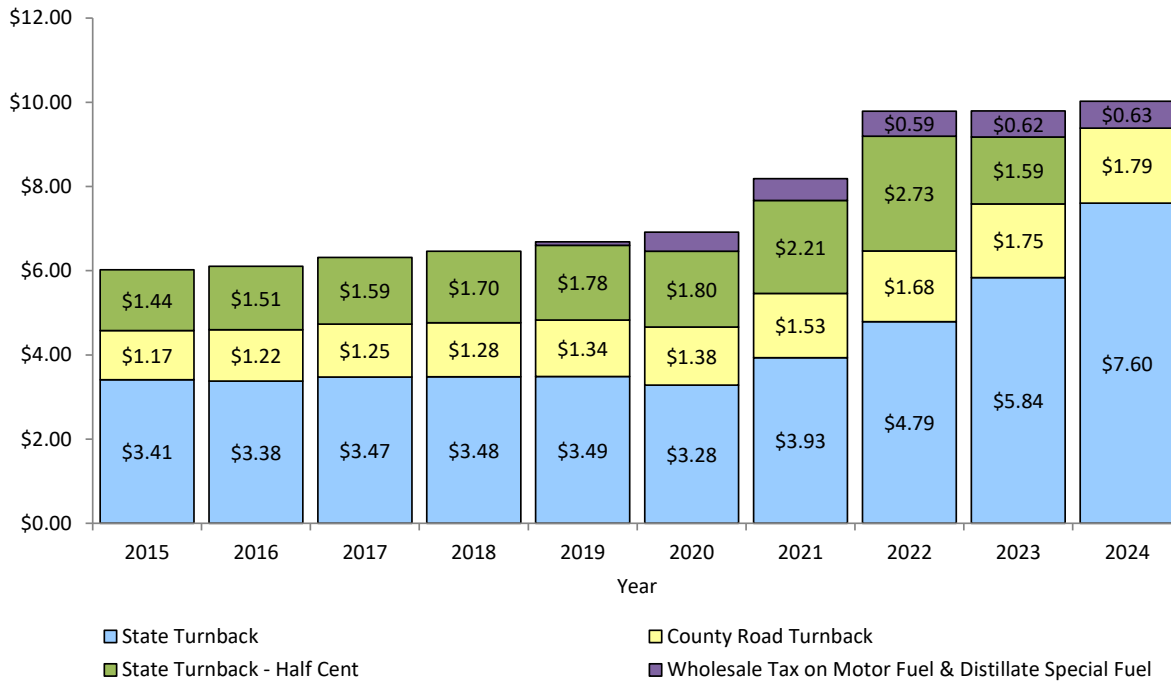
Street Fund Revenues

The majority of revenues for the Street Fund are motor fuel taxes collected by the State of Arkansas (state turnback) and returned to the City on a per capita basis. The City also receives state turnback from the state's half cent sales tax. In addition, the City receives 80% of the road millage levied by the Quorum Court on real and personal property located within the City. The current county levy is 1.1 mills. The county maximum allowable is 3.0 mills.

Sources of Funds for 2024 \$10,344,000



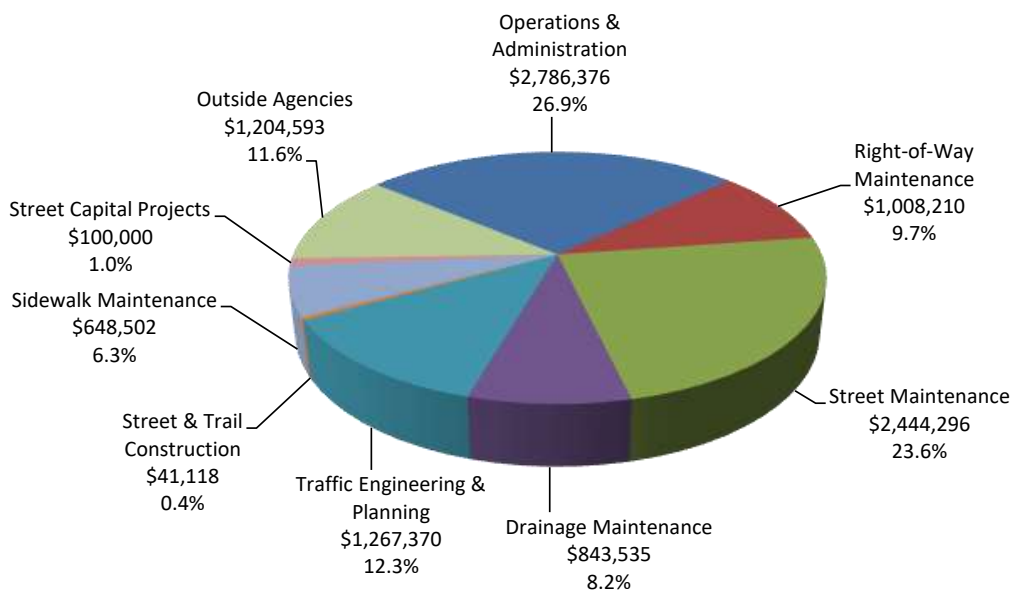
Street Fund Revenue History



Street Fund Expenses

The primary purpose of funds expended from the Street Fund relate to the maintenance, repair and construction of streets within the City of Fayetteville. Associated drainage maintenance activities as well as street sweeping are also programs supported by the Street Fund.

Uses of Funds for 2024 \$10,344,000



City of Fayetteville, Arkansas
2024 Operating Budget
Street Fund (2100)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
State Turnback	\$ 4,786,973	\$ 4,742,000	\$ 5,835,000	\$ 7,603,000
State Turnback - Half Cent	2,729,322	2,690,000	1,590,000	0
State Turnback - Wholesale Tax (Act 416)	591,510	594,000	621,000	634,000
County Road Turnback	1,680,108	1,600,000	1,750,000	1,785,000
Charges for Services	74,712	70,000	39,000	50,000
Investment Earnings	(389,155)	28,000	158,000	180,000
Other	115,374	37,000	90,000	92,000
Total Revenues	<u>9,588,844</u>	<u>9,761,000</u>	<u>10,083,000</u>	<u>10,344,000</u>
Expenses:				
Operations & Administration	2,128,950	2,767,003	2,767,003	2,786,376
Right-of-Way Maintenance	643,853	937,757	937,757	1,008,210
Street Maintenance	1,605,916	2,365,649	2,365,649	2,444,296
Drainage Maintenance	531,688	762,272	762,272	843,535
Traffic Engineering & Planning	736,512	1,220,188	1,220,188	1,267,370
Street Capital Projects	68,098	3,107,231	3,107,231	100,000
Street & Trail Construction	0	42,564	42,564	41,118
Sidewalk Maintenance	320,586	545,770	545,770	648,502
Outside Agencies	860,167	1,043,830	1,043,830	1,204,593
Transfer to Shop	0	518,626	518,626	0
Total Expenses	<u>6,895,770</u>	<u>13,310,890</u>	<u>13,310,890</u>	<u>10,344,000</u>
Income / (Loss)	\$ <u>2,693,074</u>	\$ <u>(3,549,890)</u>	\$ <u>(3,227,890)</u>	\$ <u>0</u>
Total Budget	\$ <u>6,895,771</u>	\$ <u>13,310,890</u>	\$ <u>13,310,890</u>	\$ <u>10,344,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 7,154,446	\$ 9,847,520	\$ 9,847,520	\$ 6,619,630
Income / (Loss)	2,693,074	(3,549,890)	(3,227,890)	0
Ending Undesignated Fund Balance	<u>\$ 9,847,520</u>	<u>\$ 6,297,630</u>	<u>\$ 6,619,630</u>	<u>\$ 6,619,630</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Street Fund (2100)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2100.410.4100 - Operations & Administration Program:</u>				
EX10 - Personnel Services	980,353	1,198,853	1,198,853	1,226,315
EX20 - Materials & Supplies	51,779	46,814	46,814	50,614
EX30 - Services and Charges	983,992	1,274,042	1,274,042	1,338,838
EX33 - Motorpool	15,748	13,581	13,581	15,640
EX39 - Cost Allocation	64,764	64,764	64,764	78,564
EX40 - Maintenance	32,314	37,405	37,405	67,405
EX70 - Transfers to Outside Entities	860,167	1,043,830	1,043,830	1,204,593
EX80 - Capital	0	131,544	131,544	9,000
Total	2,989,117	3,810,833	3,810,833	3,990,969
<u>2100.410.4110 - Right-of-Way Maintenance Program:</u>				
EX10 - Personnel Services	389,980	560,225	560,225	602,344
EX20 - Materials & Supplies	57,914	110,392	110,392	110,392
EX30 - Services and Charges	31,484	90,275	90,275	104,775
EX33 - Motorpool	159,956	173,065	173,065	186,899
EX40 - Maintenance	4,520	3,800	3,800	3,800
EX96 - Operating Transfers Out	0	70,000	70,000	0
Total	643,853	1,007,757	1,007,757	1,008,210
<u>2100.410.4120 - Street Maintenance Program:</u>				
EX10 - Personnel Services	533,744	1,134,426	1,134,426	1,214,340
EX20 - Materials & Supplies	368,091	414,051	414,051	374,218
EX30 - Services and Charges	0	2,000	2,000	2,000
EX33 - Motorpool	1,286,334	1,302,447	1,302,447	1,387,224
EX39 - Cost Allocation	(591,022)	(601,235)	(601,235)	(647,446)
EX40 - Maintenance	8,769	13,960	13,960	13,960
EX80 - Capital	0	100,000	100,000	100,000
EX96 - Operating Transfers Out	0	448,626	448,626	0
Total	1,605,916	2,814,275	2,814,275	2,444,296
<u>2100.410.4130 - Drainage Maintenance Program:</u>				
EX10 - Personnel Services	305,260	405,896	405,896	465,639
EX20 - Materials & Supplies	84,154	147,671	147,671	152,671
EX30 - Services and Charges	2,322	11,000	11,000	11,000
EX33 - Motorpool	137,434	193,831	193,831	210,351
EX40 - Maintenance	2,519	3,874	3,874	3,874
Total	531,688	762,272	762,272	843,535

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Street Fund (2100)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2100.410.5315 - Traffic Engineering & Planning Program:</u>				
EX10 - Personnel Services	489,987	604,133	604,133	646,061
EX20 - Materials & Supplies	87,600	287,925	287,925	291,425
EX30 - Services and Charges	171	2,000	2,000	2,000
EX33 - Motorpool	77,195	80,630	80,630	82,384
EX40 - Maintenance	81,560	245,500	245,500	245,500
Total	736,512	1,220,188	1,220,188	1,267,370
<u>2100.410.5500 - Street Capital Projects Program:</u>				
EX30 - Services and Charges	0	304,090	304,090	0
EX40 - Maintenance	0	34,970	34,970	0
EX80 - Capital	68,098	2,768,171	2,768,171	100,000
Total	68,098	3,107,231	3,107,231	100,000
<u>2100.410.5520 - Street & Trail Construction Program:</u>				
EX10 - Personnel Services	0	20,824	20,824	41,118
EX20 - Materials & Supplies	64,176	76,550	76,550	76,550
EX33 - Motorpool	201,790	200,304	200,304	220,662
EX39 - Cost Allocation	(265,967)	(255,114)	(255,114)	(297,212)
Total	0	42,564	42,564	41,118
<u>2100.410.5530 - Sidewalks Program:</u>				
EX10 - Personnel Services	183,193	344,195	344,195	368,495
EX20 - Materials & Supplies	29,613	55,835	55,835	55,835
EX33 - Motorpool	123,289	152,970	152,970	231,402
EX39 - Cost Allocation	(17,107)	(16,230)	(16,230)	(16,230)
EX40 - Maintenance	1,598	9,000	9,000	9,000
Total	320,586	545,770	545,770	648,502
Budget Total	\$ 6,895,771	\$ 13,310,890	\$ 13,310,890	\$ 10,344,000

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Parking Fund (2130)

The Parking Fund accounts for funds received from meter revenues and parking lot rentals in the Downtown and Entertainment Districts. Expenses for the maintenance and operation of parking lots and parking spaces are paid from this fund.

The Parking Fund is also used to pay debt service for the 2012 Parking Improvements Revenue Bond Issue.

For 2024, this fund is expected to have an increase in fund balance of \$221,000.

City of Fayetteville, Arkansas
2024 Operating Budget
Parking Fund (2130)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Downtown District Parking Revenue	\$ 730,219	\$ 794,000	\$ 738,000	\$ 803,000
Entertainment District Parking Revenue	1,351,894	1,266,000	1,092,000	1,002,000
West Parking Deck Parking Revenue	0	0	150,000	567,000
Investment Earnings	(49,849)	12,000	32,500	31,000
Other	(158)	0	500	1,000
Total Revenues	<u>2,032,106</u>	<u>2,072,000</u>	<u>2,013,000</u>	<u>2,404,000</u>
Expenses:				
Downtown District Parking	806,684	935,419	935,419	959,260
Entertainment District Parking	284,146	420,849	420,849	353,961
Spring Street Municipal Parking Deck	73,600	114,832	114,832	116,229
Parking Management Projects	310,197	840,233	840,233	100,000
West Avenue Parking Deck	0	0	0	144,550
Downtown Fayetteville Coalition	0	0	0	125,000
Transfer to Parking Deck Bond	385,547	384,000	384,000	384,000
Total Expenses	<u>1,860,174</u>	<u>2,695,333</u>	<u>2,695,333</u>	<u>2,183,000</u>
Income / (Loss)	\$ <u>171,932</u>	\$ <u>(623,333)</u>	\$ <u>(682,333)</u>	\$ <u>221,000</u>
Total Budget	\$ <u>1,860,175</u>	\$ <u>2,695,333</u>	\$ <u>2,695,333</u>	\$ <u>2,183,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 2,013,845	\$ 2,185,777	\$ 2,185,777	\$ 1,503,444
Income / (Loss)	<u>171,932</u>	<u>(623,333)</u>	<u>(682,333)</u>	<u>221,000</u>
Ending Undesignated Fund Balance	<u>\$ 2,185,777</u>	<u>\$ 1,562,444</u>	<u>\$ 1,503,444</u>	<u>\$ 1,724,444</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Parking Fund (2130)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2130.430.9130 - Off-Street Parking Program:</u>				
EX10 - Personnel Services	439,815	487,607	487,607	534,315
EX20 - Materials & Supplies	93,024	105,845	105,845	110,319
EX30 - Services and Charges	102,464	137,250	137,250	143,624
EX33 - Motorpool	6,294	6,423	6,423	6,324
EX39 - Cost Allocation	8,844	8,844	8,844	10,728
EX40 - Maintenance	13,399	9,450	9,450	13,950
EX70 - Transfers to Outside Entities	142,845	180,000	180,000	140,000
Total	806,684	935,419	935,419	959,260
<u>2130.430.9131 - Entertainment District Parking Program:</u>				
EX10 - Personnel Services	108,425	202,032	202,032	220,792
EX20 - Materials & Supplies	3,390	7,397	7,397	7,097
EX30 - Services and Charges	159,688	196,512	196,512	112,916
EX33 - Motorpool	4,217	4,060	4,060	4,508
EX40 - Maintenance	8,427	10,848	10,848	8,648
EX70 - Transfers to Outside Entities	0	0	0	125,000
Total	284,146	420,849	420,849	478,961
<u>2130.430.9132 - Spring St Municipal Parking Deck Program:</u>				
EX10 - Personnel Services	33,070	56,141	56,141	46,628
EX30 - Services and Charges	40,530	58,591	58,591	69,501
EX40 - Maintenance	0	100	100	100
EX96 - Operating Transfers Out	385,547	384,000	384,000	384,000
Total	459,147	498,832	498,832	500,229
<u>2130.430.9133 - Parking Management Projects Program:</u>				
EX20 - Materials & Supplies	310,197	438,751	438,751	10,000
EX30 - Services and Charges	0	53,341	53,341	10,000
EX80 - Capital	0	348,141	348,141	80,000
Total	310,197	840,233	840,233	100,000
<u>2130.430.9135 - West Avenue Parking Deck Program:</u>				
EX30 - Services and Charges	0	0	0	144,550
Total	0	0	0	144,550
Budget Total	\$ 1,860,175	\$ 2,695,333	\$ 2,695,333	\$ 2,183,000

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Residential District Parking Fund (2134)

The Residential District Parking Fund accounts for funds received from meter revenues in the Wilson Park South Neighborhood. Expenses for the maintenance and operation of parking lots and parking spaces are paid from this fund.

City of Fayetteville, Arkansas
2024 Operating Budget
Residential District Parking Fund (2134)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ (1,849)	\$ 0	\$ 1,000	\$ 0
Wilson Park South Neighborhood Revenue	22,746	17,500	36,000	36,000
Total Revenues	<u>20,897</u>	<u>17,500</u>	<u>37,000</u>	<u>36,000</u>
Expenses:				
Wilson Park South Neighborhood	3,521	11,500	11,500	11,000
Total Expenses	<u>3,521</u>	<u>11,500</u>	<u>11,500</u>	<u>11,000</u>
Income / (Loss)	\$ <u>17,376</u>	\$ <u>6,000</u>	\$ <u>25,500</u>	\$ <u>25,000</u>
Total Budget	\$ <u>3,521</u>	\$ <u>11,500</u>	\$ <u>11,500</u>	\$ <u>11,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 9,869	\$ 27,245	\$ 27,245	\$ 52,745
Income / (Loss)	17,376	6,000	25,500	25,000
Ending Undesignated Fund Balance	<u>\$ 27,245</u>	<u>\$ 33,245</u>	<u>\$ 52,745</u>	<u>\$ 77,745</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Residential District Parking Fund (2134)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2134.430.9134 - Wilson Park South Neighborhood Program:</u>				
EX10 - Personnel Services	0	6,691	6,691	6,691
EX20 - Materials & Supplies	502	1,000	1,000	500
EX30 - Services and Charges	3,020	3,809	3,809	3,809
Total	3,521	11,500	11,500	11,000
Budget Total	\$ 3,521	\$ 11,500	\$ 11,500	\$ 11,000

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Community Development Block Grant Fund (2180)

The Community Development Block Grant Fund accounts for the community development grant funds received from the Federal Department of Housing and Urban Development. Amounts budgeted in 2024 represent the expected grant award.

In November 2015, the City received Special Needs Assistance Programs (SNAPS) grants from the Department of Housing and Urban Development for homeless assistance in the Fayetteville area. From that time forward, the City of Fayetteville has continued to administer that program.

City of Fayetteville, Arkansas
2024 Operating Budget
Community Development Block Grant Fund (2180)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Endeavor Grant Funding	\$ 0	\$ 25,000	\$ 25,000	\$ 0
Community Development Grant Funding	883,088	2,376,306	2,376,306	762,000
SNAPS HEARTH Grant Funding	142,486	1,124,989	1,124,989	357,000
CDBG Program Income	20,404	0	3,000	0
HUD HOME Investment Partnership 2023	0	512,642	512,642	500,000
Transfer from General	0	237,358	237,358	0
Other	2,944	0	7,000	20,000
Total Revenues	<u>1,048,922</u>	<u>4,276,295</u>	<u>4,286,295</u>	<u>1,639,000</u>
Expenses:				
Administration & Planning	91,130	266,556	266,556	125,648
Housing Services	609,994	1,053,933	1,053,933	445,574
Redevelopment	77,705	195,882	195,882	95,778
Public Service	118,636	725,337	725,337	75,000
Public Facilities & Improvements	0	160,000	160,000	20,000
HEARTH - AR0039	12,938	140,108	140,108	37,000
HEARTH - AR0043	107,282	578,273	578,273	194,000
HEARTH - AR0044	19,141	167,845	167,845	40,000
HEARTH - AR0071	0	238,763	238,763	86,000
Grants & Donations	0	25,000	25,000	20,000
HUD HOME Investment Partnership 2023	0	750,000	750,000	500,000
Total Expenses	<u>1,036,826</u>	<u>4,301,697</u>	<u>4,301,697</u>	<u>1,639,000</u>
Income / (Loss)	<u>\$ 12,096</u>	<u>\$ (25,402)</u>	<u>\$ (15,402)</u>	<u>\$ 0</u>
Total Budget	<u>\$ 1,036,825</u>	<u>\$ 4,301,697</u>	<u>\$ 4,301,697</u>	<u>\$ 1,639,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 40,715	\$ 52,811	\$ 52,811	\$ 37,409
Income / (Loss)	12,096	(25,402)	(15,402)	0
Ending Undesignated Fund Balance	<u>\$ 52,811</u>	<u>\$ 27,409</u>	<u>\$ 37,409</u>	<u>\$ 37,409</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Community Development Block Grant Fund (2180)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2180.642.4920 - HUD HOME Invest Partnership 2023 Program:</u>				
EX30 - Services and Charges	0	750,000	750,000	500,000
Total	0	750,000	750,000	500,000
<u>2180.642.4930 - Administration & Planning Program:</u>				
EX10 - Personnel Services	83,133	123,286	123,286	97,903
EX20 - Materials & Supplies	525	29,219	29,219	8,000
EX30 - Services and Charges	7,472	114,051	114,051	19,745
Total	91,130	266,556	266,556	125,648
<u>2180.642.4940 - Housing Services Program:</u>				
EX10 - Personnel Services	275,871	343,447	343,447	311,289
EX20 - Materials & Supplies	5,376	20,359	20,359	11,382
EX30 - Services and Charges	322,404	684,641	684,641	116,230
EX33 - Motorpool	6,343	5,486	5,486	6,673
Total	609,994	1,053,933	1,053,933	445,574
<u>2180.642.4945 - Redevelopment Program:</u>				
EX10 - Personnel Services	57,711	84,438	84,438	67,441
EX20 - Materials & Supplies	5,101	31,938	31,938	8,320
EX30 - Services and Charges	10,506	74,231	74,231	14,502
EX33 - Motorpool	4,188	4,675	4,675	5,015
EX40 - Maintenance	200	600	600	500
Total	77,705	195,882	195,882	95,778
<u>2180.642.4956 - HEARTH - AR0043 Program:</u>				
EX30 - Services and Charges	107,282	578,273	578,273	194,000
Total	107,282	578,273	578,273	194,000
<u>2180.642.4957 - HEARTH - AR0044 Program:</u>				
EX30 - Services and Charges	19,141	167,845	167,845	40,000
Total	19,141	167,845	167,845	40,000
<u>2180.642.4958 - HEARTH - AR0039 Program:</u>				
EX30 - Services and Charges	12,938	140,108	140,108	37,000
Total	12,938	140,108	140,108	37,000
<u>2180.642.4959 - HEARTH - AR0071 Program:</u>				
EX30 - Services and Charges	0	238,763	238,763	86,000
Total	0	238,763	238,763	86,000

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Community Development Block Grant Fund (2180)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2180.642.4960 - Grants & Donations Program:</u>				
EX30 - Services and Charges	0	25,000	25,000	20,000
Total	0	25,000	25,000	20,000
<u>2180.642.4970 - Public Services Program:</u>				
EX30 - Services and Charges	118,636	725,337	725,337	75,000
Total	118,636	725,337	725,337	75,000
<u>2180.642.4990 - Public Facilities & Improvements Program:</u>				
EX30 - Services and Charges	0	160,000	160,000	20,000
Total	0	160,000	160,000	20,000
Budget Total	\$ 1,036,825	\$ 4,301,697	\$ 4,301,697	\$ 1,639,000

Special Grants Fund (2230)

The Special Grants Fund includes grants which represent programs funded by the State or other special granting entities, which are budgeted and accounted for in this fund.

In 2017, a grant was received from The Walton Family Foundation to fund the design of an interactive outdoor cultural arts corridor along the Razorback Regional Greenway. This grant has been completed.

In 2023, a grant was received from the Federal Emergency Management Agency for the "Mastering Fireground Command, Calm the Chaos" training course.

The budgeted amount for 2024 is \$0.

City of Fayetteville, Arkansas
2024 Operating Budget
Special Grants Fund (2230)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Intergovernmental (Grants)	\$ 0	\$ 84,082	\$ 84,082	\$ 0
Transfer from General	0	22,282	22,282	0
Investment Earnings	0	0	0	0
Commercial Grants	82,044	0	0	0
Total Revenues	82,044	106,364	106,364	0
Expenses:				
Cultural Arts Corridor Grant	82,044	0	0	0
FEMA Fire Command Training Grant	0	106,364	106,364	0
Total Expenses	82,044	106,364	106,364	0
Income / (Loss)	\$ 0	\$ 0	\$ 0	\$ 0
Total Budget	\$ 82,044	\$ 106,364	\$ 106,364	\$ 0
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0
Income / (Loss)	0	0	0	0
Ending Undesignated Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Special Grants Fund (2230)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2230.631.8006 - Cultural Arts Corridor Grant Program:</u>				
EX30 - Services and Charges	75,421	0	0	0
EX80 - Capital	6,623	0	0	0
Total	82,044	0	0	0
<u>2230.900.8008 - FEMA Fire Command Training Grant Program:</u>				
EX30 - Services and Charges	0	106,364	106,364	0
Total	0	106,364	106,364	0
Budget Total	\$ 82,044	\$ 106,364	\$ 106,364	\$ 0

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Energy Block Grant Fund (2240)

The Energy Block Grant Fund was received from the United States Department of Energy as part of the American Recovery and Reinvestment Act in 2009. These funds were used to develop several greenhouse gas (GHG) reduction projects. This grant created the Community Revolving Loan Fund, which loaned money to three local non-profit organizations to complete energy conservation retrofits on their facilities; those loans were paid in full in 2022. With those repaid funds, the City entered into an Energy Savings Performance Contract with Johnson Controls Inc. to execute 84 energy efficiency upgrades across 47 City-owned buildings.

This fund is closed and is shown for comparative purposes only.

City of Fayetteville, Arkansas
2024 Operating Budget
Energy Block Grant Fund (2240)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ 13	\$ 0	\$ 0	\$ 0
Other	4,805	0	0	0
Total Revenues	4,818	0	0	0
Expenses:				
Transfer to Sales Tax Capital	224,733	0	0	0
Total Expenses	224,733	0	0	0
Income / (Loss)	\$ (219,915)	\$ 0	\$ 0	\$ 0
Total Budget	\$ 224,733	\$ 0	\$ 0	\$ 0
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 219,915	\$ 0	\$ 0	\$ 0
Income / (Loss)	(219,915)	0	0	0
Ending Undesignated Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0

City of Fayetteville, Arkansas
 2024 Operating Budget (Category Summary)
 Energy Block Grant Fund (2240)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2240.800.9240 - Energy Block Grant Program:</u>				
EX20 - Materials & Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 0
<u>Budget Total</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

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American Rescue Plan Act (2246)

The American Rescue Plan Act of 2021 is intended to combat the COVID-19 pandemic, including public health and economic impacts. The Act provides local fiscal aid to support COVID-19 response efforts, cover increased expenditures, replenish lost revenue and mitigate economic harm from the COVID-19 pandemic. It can also be used to fund certain capital expenditures for Water and Sewer and water quality projects. Funds must be obligated by 2024 and expended by 2026.

The City of Fayetteville was awarded a total of \$17,911,418. To date, \$17,890,613 is obligated.

ARPA funds in the amount of \$5,095,114 were receipted directly into the General Fund in December 2022 for revenue loss reimbursement.

City of Fayetteville, Arkansas
2024 Operating Budget
American Rescue Plan Act Fund (2246)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Intergovernmental (Grants)	\$ 750,250	\$ 8,996,052	\$ 8,996,052	\$ 0
Investment Earnings	11,968	0	100,000	0
Total Revenues	<u>762,218</u>	<u>8,996,052</u>	<u>9,096,052</u>	<u>0</u>
Expenses:				
Vaccine Incentive Program (ARP)	18,000	218,900	218,900	0
Revenue Loss Replacement (ARP)	96,285	661,632	661,632	0
Not For Profit Assistance Small Value	4,377	95,622	95,622	0
Not For Profit Assistance Large Value	577,636	1,322,363	1,322,363	0
Lake Fayetteville Water Study	53,952	147,888	147,888	0
Dead Horse Mtn Rd Land (WCRC)	0	1,445,400	1,445,400	0
Peace at Home (Safe Shelter)	0	686,500	686,500	0
Workforce Training Program (FPL)	0	1,258,579	1,258,579	0
Childcare Assistance Program	0	2,000,000	2,000,000	0
Magdalene Serenity House	0	128,789	128,789	0
WelcomeHealth NWA	0	75,000	75,000	0
EXCELLERATE DBA (UPSKILL NWA)	0	742,223	742,223	0
Legal Aid of Arkansas	0	92,156	92,156	0
AR United Community Coalition	0	50,000	50,000	0
Apple Seeds	0	71,000	71,000	0
Total Expenses	<u>750,250</u>	<u>8,996,052</u>	<u>8,996,052</u>	<u>0</u>
Income / (Loss)	\$ <u>11,968</u>	\$ <u>0</u>	\$ <u>100,000</u>	\$ <u>0</u>
Total Budget	\$ <u>750,250</u>	\$ <u>8,996,052</u>	\$ <u>8,996,052</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 2,270	\$ 14,238	\$ 14,238	\$ 114,238
Income / (Loss)	11,968	0	100,000	0
Ending Undesignated Fund Balance	<u>\$ 14,238</u>	<u>\$ 14,238</u>	<u>\$ 114,238</u>	<u>\$ 114,238</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
American Rescue Plan Act Fund (2246)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2246.800.9710 - Vaccine Incentive Program (ARP):</u>				
EX30 - Services and Charges	18,000	218,900	218,900	0
Total	18,000	218,900	218,900	0
<u>2246.800.9714 - Not For Profit Asst Small Value:</u>				
EX30 - Services and Charges	4,377	95,622	95,622	0
Total	4,377	95,622	95,622	0
<u>2246.800.9715 - Not For Profit Asst Large Value:</u>				
EX30 - Services and Charges	577,636	1,322,363	1,322,363	0
Total	577,636	1,322,363	1,322,363	0
<u>2246.800.9716 - Lake Fayetteville Water Study:</u>				
EX80 - Capital	53,952	147,888	147,888	0
Total	53,952	147,888	147,888	0
<u>2246.800.9717 - WCRAA Ambulance Improvements:</u>				
EX70 - Transfers to Outside Entities	96,285	661,632	661,632	0
Total	96,285	661,632	661,632	0
<u>2246.800.9718 - Dead Horse Mtn Rd Land (WCRC):</u>				
EX80 - Capital	0	1,445,400	1,445,400	0
Total	0	1,445,400	1,445,400	0
<u>2246.800.9719 - Peace at Home (Safe Shelter):</u>				
EX30 - Services and Charges	0	686,500	686,500	0
Total	0	686,500	686,500	0
<u>2246.800.9720 - Workforce Training Program (FPL):</u>				
EX70 - Transfers to Outside Entities	0	1,258,579	1,258,579	0
Total	0	1,258,579	1,258,579	0
<u>2246.800.9721 - Childcare Assistance Program:</u>				
EX30 - Services and Charges	0	2,000,000	2,000,000	0
Total	0	2,000,000	2,000,000	0
<u>2246.800.9722 - Magdalene Serenity House:</u>				
EX30 - Services and Charges	0	128,789	128,789	0
Total	0	128,789	128,789	0

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
American Rescue Plan Act Fund (2246)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2246.800.9723 - WelcomeHealth NWA:</u>				
EX30 - Services and Charges	0	75,000	75,000	0
Total	0	75,000	75,000	0
<u>2246.800.9726 - EXCELLERATE DBA (UPSKILL NWA):</u>				
EX30 - Services and Charges	0	742,223	742,223	0
Total	0	742,223	742,223	0
<u>2246.800.9727 - Legal Aid of Arkansas:</u>				
EX30 - Services and Charges	0	92,156	92,156	0
Total	0	92,156	92,156	0
<u>2246.800.9728 - AR United Community Coalition:</u>				
EX30 - Services and Charges	0	50,000	50,000	0
Total	0	50,000	50,000	0
<u>2246.800.9729 - Apple Seeds:</u>				
EX30 - Services and Charges	0	71,000	71,000	0
Total	0	71,000	71,000	0
Budget Total	\$ 750,250	\$ 8,996,052	\$ 8,996,052	\$ 0

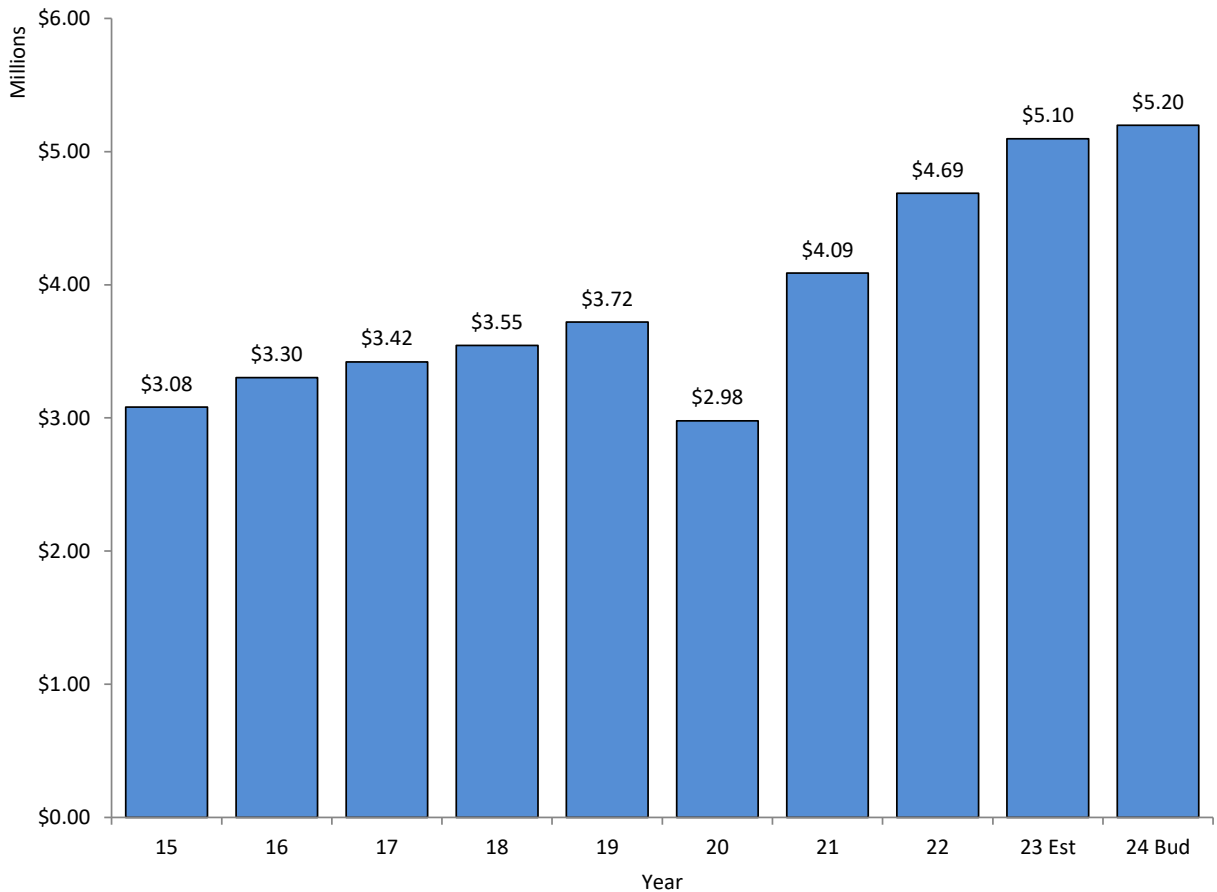
Parks Development Fund (2250)

The Parks Development Fund accounts for the revenue and expenditures of the Parks HMR tax approved by the voters in 1995. The \$5.1 million in planned expenditures for 2024 includes \$1,000,000 in capital improvements.

In 2010, a Citywide referendum was held and voters approved the use of these funds for capital projects and maintenance activities. The use of Park Development Funds for promotional activities is no longer permitted. Expenditures for promotional activities must be financed by parks funds allocated in the General Fund.

The HMR tax revenues are expected to increase by 2% in 2024 compared to 2023 estimates.

Parks Development Fund Hotel-Motel-Restaurant (HMR) Tax Revenue



City of Fayetteville, Arkansas
2024 Operating Budget
Parks Development Fund (2250)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Hotel, Motel, and Restaurant Taxes	\$ 4,687,799	\$ 4,705,000	\$ 5,096,000	\$ 5,198,000
Intergovernmental (Grants)	3,780	561,220	461,220	0
Charges for Services	108,975	96,000	139,961	140,000
Greenspace Fees Contribution	144,520	1,869,467	1,869,467	0
Investment Earnings	(373,138)	15,000	87,000	89,000
Other	116,004	1,285,475	1,287,975	0
Total Revenues	<u>4,687,940</u>	<u>8,532,162</u>	<u>8,941,623</u>	<u>5,427,000</u>
Expenses:				
Parks Development Program	1,795,109	758,992	758,992	994,774
Parks Development Capital	913,322	4,794,135	4,794,135	1,000,000
Parks Development Greenspace Capital	144,520	1,867,369	1,867,369	0
Parks Maintenance	1,011,806	2,753,727	2,753,727	3,072,226
Transfer to Shop	50,000	157,500	157,500	60,000
Total Expenses	<u>3,914,757</u>	<u>10,331,723</u>	<u>10,331,723</u>	<u>5,127,000</u>
Income / (Loss)	\$ <u>773,183</u>	\$ <u>(1,799,561)</u>	\$ <u>(1,390,100)</u>	\$ <u>300,000</u>
Total Budget	\$ <u>3,914,757</u>	\$ <u>10,331,723</u>	\$ <u>10,331,723</u>	\$ <u>5,127,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 4,229,016	\$ 5,002,199	\$ 5,002,199	\$ 3,612,099
Income / (Loss)	<u>773,183</u>	<u>(1,799,561)</u>	<u>(1,390,100)</u>	<u>300,000</u>
Ending Undesignated Fund Balance	<u>\$ 5,002,199</u>	<u>\$ 3,202,638</u>	<u>\$ 3,612,099</u>	<u>\$ 3,912,099</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Parks Development Fund (2250)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2250.520.5260 - Parks Maintenance Program:*</u>				
EX10 - Personnel Services	830,920	2,075,465	2,075,465	0
EX20 - Materials & Supplies	29,796	96,200	96,200	0
EX30 - Services and Charges	0	152,993	152,993	0
EX33 - Motorpool	151,090	399,069	399,069	0
EX40 - Maintenance	0	30,000	30,000	0
EX96 - Operating Transfers Out	50,000	157,500	157,500	0
Total	1,061,806	2,911,227	2,911,227	0
<u>2250.520.9250 - Parks Development Program:</u>				
EX10 - Personnel Services	1,179,365	422,415	422,415	639,238
EX20 - Materials & Supplies	119,568	88,851	88,851	83,071
EX30 - Services and Charges	158,212	137,194	137,194	138,389
EX33 - Motorpool	206,910	0	0	0
EX39 - Cost Allocation	110,532	110,532	110,532	134,076
EX40 - Maintenance	20,521	0	0	0
Total	1,795,109	758,992	758,992	994,774
<u>2250.520.9255 - Parks Development Capital Program:</u>				
EX20 - Materials & Supplies	43,732	0	0	0
EX30 - Services and Charges	26,221	52,234	52,234	0
EX40 - Maintenance	217	189,061	189,061	0
EX80 - Capital	843,153	4,552,840	4,552,840	1,000,000
Total	913,322	4,794,135	4,794,135	1,000,000
<u>2250.520.9256 - Parks Dev Capital Greenspace Program:</u>				
EX30 - Services and Charges	0	941	941	0
EX80 - Capital	144,520	1,866,428	1,866,428	0
Total	144,520	1,867,369	1,867,369	0
<u>2250.521.5260 - Parks Maintenance Program:*</u>				
EX10 - Personnel Services	0	0	0	2,250,510
EX20 - Materials & Supplies	0	0	0	107,400
EX30 - Services and Charges	0	0	0	243,023
EX33 - Motorpool	0	0	0	441,293
EX40 - Maintenance	0	0	0	30,000
EX96 - Operating Transfers Out	0	0	0	60,000
Total	0	0	0	3,132,226
Budget Total	\$ 3,914,757	\$ 10,331,723	\$ 10,331,723	\$ 5,127,000

*Changed division code in 2024.

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Impact Fee Fund (2300)

The Impact Fee Fund accounts for the revenues and expenditures related to the collection of the water, wastewater, police, and fire impact fees. The intent of impact fee charge is to ensure new developments bear a proportionate share of the cost of capacity improvements and ensure that the proportional share does not exceed the costs of the demand for additional capacity that is reasonably attributable to providing these services and facilities to the use and occupancy of the new developments. Impact fees for 2024 are expected to be flat compared to the estimated 2023 amounts. Transfers are made to the appropriate expenditure fund when eligible programs are identified.

Impact Fee Collections



City of Fayetteville, Arkansas
2024 Operating Budget
Impact Fee Fund (2300)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Water Impact Fee	\$ 1,190,081	\$ 1,185,000	\$ 1,354,000	\$ 1,354,000
Wastewater Impact Fee	983,724	941,000	1,226,000	1,226,000
Police Impact Fee	277,213	310,000	309,000	309,000
Fire Impact Fee	237,058	250,000	266,000	266,000
Investment Earnings	(364,069)	42,000	168,000	168,000
Total Revenues	<u>2,324,007</u>	<u>2,728,000</u>	<u>3,323,000</u>	<u>3,323,000</u>
Expenses:				
Water Improvements	0	0	0	450,000
Wastewater Improvements	0	900,000	900,000	338,000
Police Improvements	1,414,938	897,702	897,702	0
Fire Improvements	0	583,845	583,845	1,155,000
Transfer to Water & Sewer	3,075,906	7,832,719	7,832,719	0
Total Expenses	<u>4,490,844</u>	<u>10,214,266</u>	<u>10,214,266</u>	<u>1,943,000</u>
Income / (Loss)	\$ <u>(2,166,837)</u>	\$ <u>(7,486,266)</u>	\$ <u>(6,891,266)</u>	\$ <u>1,380,000</u>
Total Budget	\$ <u>4,490,844</u>	\$ <u>10,214,266</u>	\$ <u>10,214,266</u>	\$ <u>1,943,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 12,243,669	\$ 10,076,832	\$ 10,076,832	\$ 3,185,566
Income / (Loss)	(2,166,837)	(7,486,266)	(6,891,266)	1,380,000
Ending Undesignated Fund Balance	<u>\$ 10,076,832</u>	<u>\$ 2,590,566</u>	<u>\$ 3,185,566</u>	<u>\$ 4,565,566</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Impact Fee Fund (2300)

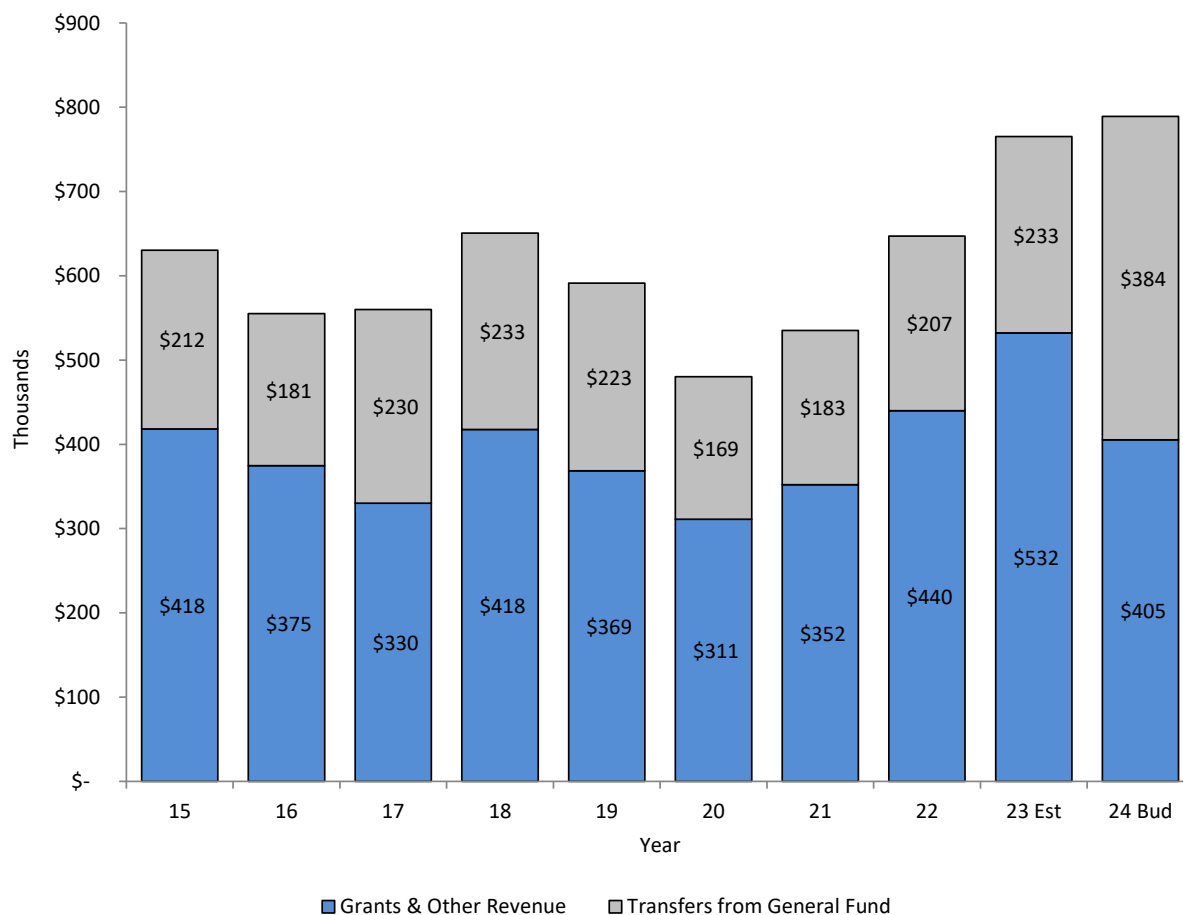
	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2300.200.9300 - Police Impact Fees Program:</u>				
EX20 - Materials & Supplies	214,703	35,297	35,297	0
EX80 - Capital	1,200,235	862,405	862,405	0
Total	1,414,938	897,702	897,702	0
<u>2300.300.9300 - Fire Impact Fees Program:</u>				
EX80 - Capital	0	583,845	583,845	1,155,000
Total	0	583,845	583,845	1,155,000
<u>2300.720.9300 - Water Impact Fees Program:</u>				
EX80 - Capital	0	0	0	450,000
EX96 - Operating Transfers Out	2,283,485	5,267,441	5,267,441	0
Total	2,283,485	5,267,441	5,267,441	450,000
<u>2300.730.9300 - Wastewater Impact Fees Program:</u>				
EX80 - Capital	0	900,000	900,000	338,000
EX96 - Operating Transfers Out	792,421	2,565,278	2,565,278	0
Total	792,421	3,465,278	3,465,278	338,000
Budget Total	\$ 4,490,844	\$ 10,214,266	\$ 10,214,266	\$ 1,943,000

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Drug Law Enforcement Fund (2930)

The Drug Law Enforcement Fund accounts for drug law enforcement grant funds received from the U.S. Department of Justice, passed through the State of Arkansas, in association with Washington County; the Cities of Springdale, Prairie Grove, Lincoln, Farmington, Greenland, Goshen, and West Fork; and the Fourth Judicial Prosecuting Attorney. The amounts indicated for 2024 are estimates of the remaining 2023 award. New awards are granted to the City throughout the fiscal year.

Drug Law Enforcement Fund Revenue Sources



City of Fayetteville, Arkansas
2024 Operating Budget
Drug Law Enforcement Fund (2930)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Drug Enforcement Grant	\$ 407,288	\$ 418,472	\$ 419,972	\$ 404,619
Fines & Forfeitures	32,119	111,472	111,472	0
Transfer from General	207,354	233,000	233,000	383,510
Other	488	0	719	871
Total Revenues	<u>647,249</u>	<u>762,944</u>	<u>765,163</u>	<u>789,000</u>
Expenses:				
Drug Enforcement	620,576	818,547	818,547	815,000
Total Expenses	<u>620,576</u>	<u>818,547</u>	<u>818,547</u>	<u>815,000</u>
Income / (Loss)	\$ <u>26,673</u>	\$ <u>(55,603)</u>	\$ <u>(53,384)</u>	\$ <u>(26,000)</u>
Total Budget	\$ <u>620,576</u>	\$ <u>818,547</u>	\$ <u>818,547</u>	\$ <u>815,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 171,330	\$ 198,003	\$ 198,003	\$ 144,619
Income / (Loss)	26,673	(55,603)	(53,384)	(26,000)
Ending Undesignated Fund Balance	<u>\$ 198,003</u>	<u>\$ 142,400</u>	<u>\$ 144,619</u>	<u>\$ 118,619</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Drug Law Enforcement Fund (2930)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>2930.200.2960 - Drug Enforcement Program:</u>				
EX10 - Personnel Services	327,868	356,401	356,401	543,051
EX20 - Materials & Supplies	8,923	15,000	15,000	0
EX30 - Services and Charges	283,785	332,974	332,974	263,549
EX80 - Capital	0	114,172	114,172	8,400
Total	620,576	818,547	818,547	815,000
Budget Total	\$ 620,576	\$ 818,547	\$ 818,547	\$ 815,000

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Debt Service Funds

TIF Bond Fund (3370)

The Tax Increment Financing (TIF) Bond Fund accounts for the accumulation of resources and the payment of bond debt incurred for TIF capital project expenditures which occurred in 2005.

City of Fayetteville, Arkansas
2024 Operating Budget
TIF Bond Fund (3370)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Property Taxes	\$ 449,627	\$ 460,000	\$ 472,000	\$ 519,000
Investment Earnings	3,196	0	8,000	8,000
Total Revenues	<u>452,823</u>	<u>460,000</u>	<u>480,000</u>	<u>527,000</u>
Expenses:				
Principal Payment	154,000	200,000	200,000	200,000
Interest Expense	269,662	317,917	317,917	311,000
Professional Services	1,647	7,000	7,000	7,000
Paying Agent Fees	3,690	9,000	9,000	9,000
Total Expenses	<u>428,999</u>	<u>533,917</u>	<u>533,917</u>	<u>527,000</u>
Income / (Loss)	\$ <u>23,824</u>	\$ <u>(73,917)</u>	\$ <u>(53,917)</u>	\$ <u>0</u>
Total Budget	\$ <u>428,998</u>	\$ <u>533,917</u>	\$ <u>533,917</u>	\$ <u>527,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 417,416	\$ 441,240	\$ 441,240	\$ 387,323
Income / (Loss)	23,824	(73,917)	(53,917)	0
Ending Undesignated Fund Balance	<u>\$ 441,240</u>	<u>\$ 367,323</u>	<u>\$ 387,323</u>	<u>\$ 387,323</u>

City of Fayetteville, Arkansas
 2024 Operating Budget (Category Summary)
 TIF Bond Fund (3370)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>3370.900.9370 - TIF Bonds Expense Program:</u>				
EX30 - Services and Charges	\$ 1,647	\$ 7,000	\$ 7,000	\$ 7,000
EX50 - Debt Service	427,352	526,917	526,917	520,000
Total	428,998	533,917	533,917	527,000
Budget Total	\$ 428,998	\$ 533,917	\$ 533,917	\$ 527,000

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Parking Deck Bonds Fund (3380)

The Parking Deck Bonds Fund accounts for the accumulation of resources and the payment of bond debt incurred for the City's Spring Street municipal parking deck facility. Necessary funds to meet these obligations are transferred from the Parking Fund.

City of Fayetteville, Arkansas
2024 Operating Budget
Parking Deck Bonds Fund (3380)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Transfer from Parking	\$ 385,547	\$ 384,000	\$ 384,000	\$ 384,000
Interest Income	4,382	0	16,000	0
Total Revenues	<u>389,929</u>	<u>384,000</u>	<u>400,000</u>	<u>384,000</u>
Expenses:				
Principal Payment	235,000	240,000	240,000	245,000
Interest Expense	145,205	139,285	139,285	134,000
Paying Agent Fees	2,625	4,715	4,715	5,000
Total Expenses	<u>382,830</u>	<u>384,000</u>	<u>384,000</u>	<u>384,000</u>
Income / (Loss)	\$ <u>7,099</u>	\$ <u>0</u>	\$ <u>16,000</u>	\$ <u>0</u>
Total Budget	\$ <u>382,830</u>	\$ <u>384,000</u>	\$ <u>384,000</u>	\$ <u>384,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 339,460	\$ 346,559	\$ 346,559	\$ 362,559
Income / (Loss)	7,099	0	16,000	0
Ending Undesignated Fund Balance	<u>\$ 346,559</u>	<u>\$ 346,559</u>	<u>\$ 362,559</u>	<u>\$ 362,559</u>

City of Fayetteville, Arkansas
 2024 Operating Budget (Category Summary)
 Parking Deck Bonds Fund (3380)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>3380.900.9380 - Parking Deck Bond Expense Program:</u>				
EX50 - Debt Service	\$ 382,830	\$ 384,000	\$ 384,000	\$ 384,000
Total	382,830	384,000	384,000	384,000
Budget Total	\$ 382,830	\$ 384,000	\$ 384,000	\$ 384,000

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HMR 2014 Bond Debt Service Fund (3390)

The HMR 2014 Tax Bond Debt Service Fund accounts for the amount dedicated to principal and interest payments required to service the 2014 HMR Bond Issue.

City of Fayetteville, Arkansas
2024 Operating Budget
HMR Tax Bonds 2014 Fund (3390)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Contribution from Advertising/Promotion	\$ 701,265	\$ 702,000	\$ 698,000	\$ 707,000
Investment Earnings	3,595	0	14,000	0
Total Revenues	<u>704,860</u>	<u>702,000</u>	<u>712,000</u>	<u>707,000</u>
Expenses:				
Principal Payment	345,000	355,000	355,000	370,000
Interest Expense	353,888	343,538	343,538	332,888
Paying Agent Fees	2,600	3,462	3,462	4,112
Total Expenses	<u>701,488</u>	<u>702,000</u>	<u>702,000</u>	<u>707,000</u>
Income / (Loss)	\$ <u>3,372</u>	\$ <u>0</u>	\$ <u>10,000</u>	\$ <u>0</u>
Total Budget	\$ <u>701,488</u>	\$ <u>702,000</u>	\$ <u>702,000</u>	\$ <u>707,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 118,056	\$ 121,428	\$ 121,428	\$ 131,428
Income / (Loss)	3,372	0	10,000	0
Ending Undesignated Fund Balance	<u>\$ 121,428</u>	<u>\$ 121,428</u>	<u>\$ 131,428</u>	<u>\$ 131,428</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
HMR Tax Bonds 2014 Fund (3390)

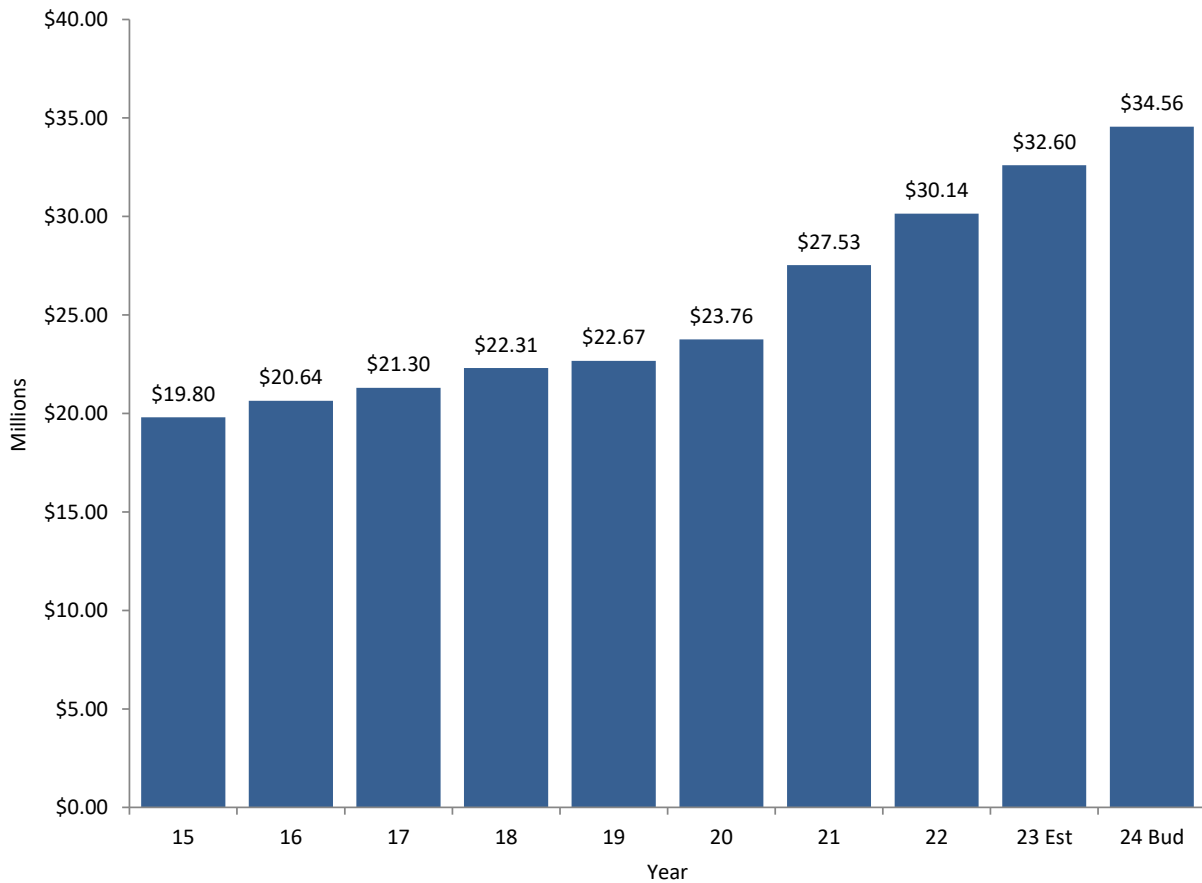
	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>3390.900.9390 - HMR 2014 Bond Debt Service Program:</u>				
EX50 - Debt Service	\$ 701,488	\$ 702,000	\$ 702,000	\$ 707,000
Total	701,488	702,000	702,000	707,000
Budget Total	\$ 701,488	\$ 702,000	\$ 702,000	\$ 707,000

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Sales Tax Bond Fund - 2019 Authorized (3440)

The Sales Tax Bond Fund accounts for the accumulation of resources and the payment of bond debt incurred for street improvements, trail system improvements, drainage improvements, parks system improvements, City facilities improvements, arts corridor improvements, police facilities improvements, firefighting facilities improvements, and economic development projects.

Sales Tax Bond (1.00%) Sales Tax Revenue



City of Fayetteville, Arkansas
2024 Operating Budget
Sales Tax Bond Fund (3440)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Sales Tax - City	\$ 30,142,529	\$ 29,915,000	\$ 32,599,000	\$ 34,555,000
Proceeds from Bond Sales	1,989	0	0	0
Investment Earnings	133,149	0	529,000	0
Total Revenues	<u>30,277,667</u>	<u>29,915,000</u>	<u>33,128,000</u>	<u>34,555,000</u>
Expenses:				
Principal Payment	26,195,000	25,335,824	25,335,824	30,546,326
Interest Expense	3,444,254	4,554,176	4,554,176	3,978,674
Professional Services	0	5,000	5,000	5,000
Paying Agent Fees	20,068	20,000	20,000	25,000
Total Expenses	<u>29,659,322</u>	<u>29,915,000</u>	<u>29,915,000</u>	<u>34,555,000</u>
Income / (Loss)	<u>\$ 618,345</u>	<u>\$ 0</u>	<u>\$ 3,213,000</u>	<u>\$ 0</u>
Total Budget	<u>\$ 29,659,323</u>	<u>\$ 29,915,000</u>	<u>\$ 29,915,000</u>	<u>\$ 34,555,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 8,930,407	\$ 9,548,752	\$ 9,548,752	\$ 12,761,752
Income / (Loss)	618,345	0	3,213,000	0
Ending Undesignated Fund Balance	<u>\$ 9,548,752</u>	<u>\$ 9,548,752</u>	<u>\$ 12,761,752</u>	<u>\$ 12,761,752</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Sales Tax Bond Fund (3440)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>3440.900.9440 - Sales Tax Bonds - Expense Program:</u>				
EX30 - Services and Charges	0	5,000	5,000	5,000
EX50 - Debt Service	29,659,323	29,910,000	29,910,000	34,550,000
Total	29,659,323	29,915,000	29,915,000	34,555,000
Budget Total	\$ 29,659,323	\$ 29,915,000	\$ 29,915,000	\$ 34,555,000

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Library Expansion Bond Fund (3450)

The Library Expansion Bond Fund accounts for the amount dedicated to principal and interest payments required to service the 2017 Library Bond Issue. Funds for these debt service payments are generated by a property tax approved by the voters in 2016.

City of Fayetteville, Arkansas
2024 Operating Budget
Library Bonds 2017 Fund (3450)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Contribution - Library Board	\$ 2,238,871	\$ 2,424,000	\$ 2,424,000	\$ 2,809,000
Investment Earnings	25,103	0	60,000	0
Transfer from Library Construction	58,348	0	0	0
Total Revenues	<u>2,322,322</u>	<u>2,424,000</u>	<u>2,484,000</u>	<u>2,809,000</u>
Expenses:				
Principal Payment	1,380,000	1,660,000	1,660,000	2,001,894
Interest Expense	771,008	760,105	760,105	802,106
Paying Agent Fees	3,805	3,895	3,895	5,000
Total Expenses	<u>2,154,813</u>	<u>2,424,000</u>	<u>2,424,000</u>	<u>2,809,000</u>
Income / (Loss)	\$ <u>167,509</u>	\$ <u>0</u>	\$ <u>60,000</u>	\$ <u>0</u>
Total Budget	\$ <u>2,154,813</u>	\$ <u>2,424,000</u>	\$ <u>2,424,000</u>	\$ <u>2,809,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 2,298,285	\$ 2,465,794	\$ 2,465,794	\$ 2,525,794
Income / (Loss)	167,509	0	60,000	0
Ending Undesignated Fund Balance	<u>\$ 2,465,794</u>	<u>\$ 2,465,794</u>	<u>\$ 2,525,794</u>	<u>\$ 2,525,794</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Library Bonds 2017 Fund (3450)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>3450.800.9450 - Library Bond Program:</u>				
EX50 - Debt Service	\$ 2,154,813	\$ 2,424,000	\$ 2,424,000	\$ 2,809,000
Total	2,154,813	2,424,000	2,424,000	2,809,000
Budget Total	\$ 2,154,813	\$ 2,424,000	\$ 2,424,000	\$ 2,809,000

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Capital Project Funds

Library Expansion Construction Fund (4150)

The Library Expansion Construction Fund accounted for the bond proceeds issued to pay a portion of the cost of the 80,000 square foot expansion of the current library that includes a youth services department twice the size of the existing space, a multipurpose auditorium with a 700-800 person seating capacity, new teen service space, digital and robotics maker space, a new genealogy, state and local history research center, and a small business center, as well as additional space for traditional print and media materials.

This fund is closed and is shown for comparative purposes only.

City of Fayetteville, Arkansas
2024 Operating Budget
Library Construction Fund (4150)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Interest Income	\$ 1	\$ 0	\$ 0	\$ 0
Total Revenues	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>
Expenses:				
Transfer to Library Bonds	58,348	0	0	0
Library Improvements	<u>1,700</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenses	<u>60,048</u>	<u>0</u>	<u>0</u>	<u>0</u>
Income / (Loss)	\$ <u>(60,047)</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
Total Budget	\$ <u>60,048</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 60,047	\$ 0	\$ 0	\$ 0
Income / (Loss)	<u>(60,047)</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Undesignated Fund Balance	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>

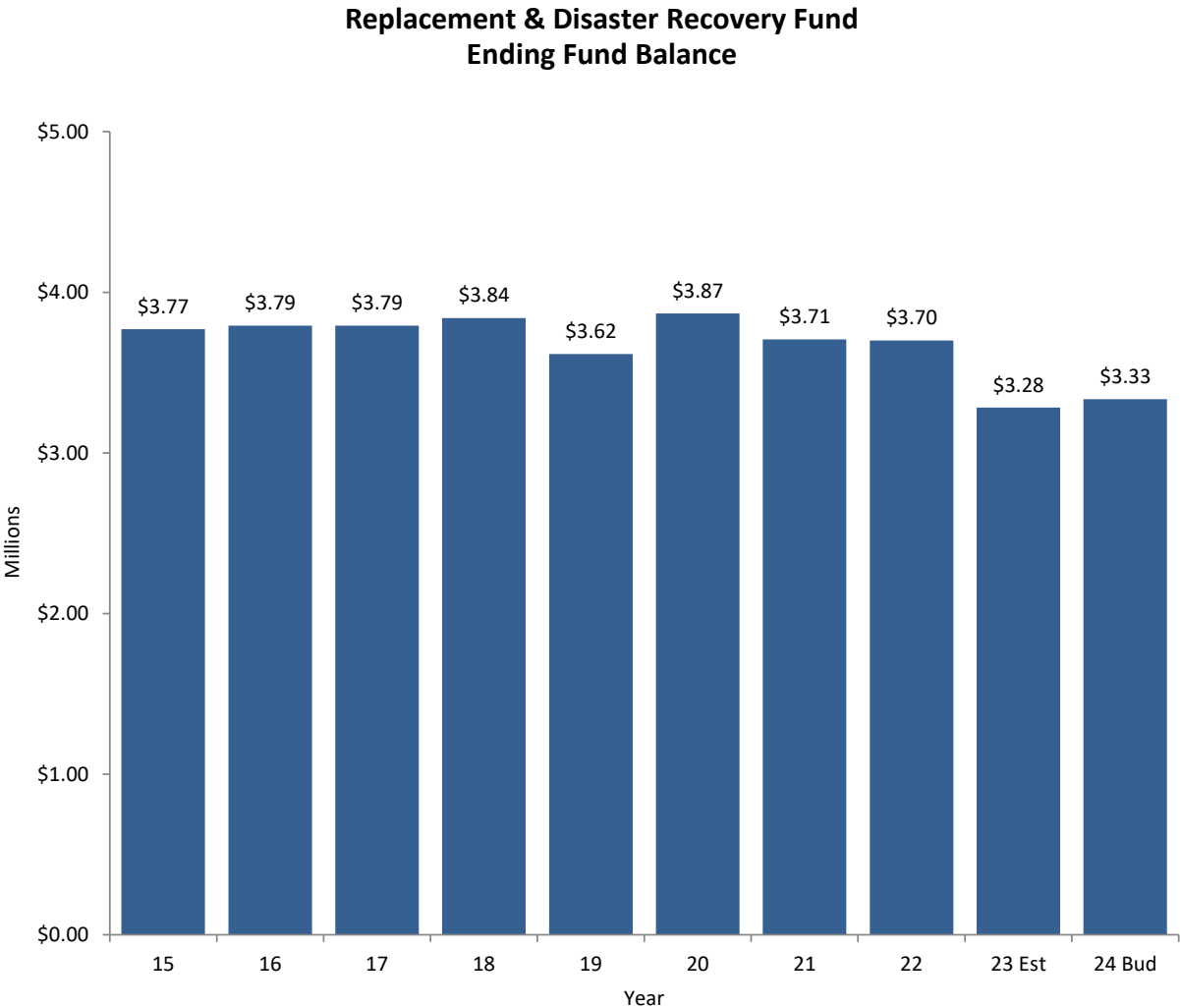
City of Fayetteville, Arkansas
 2024 Operating Budget (Category Summary)
 Library Construction Fund (4150)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4150.800.9150 - Library Construction Project Program:</u>				
EX30 - Services and Charges	1,700	0	0	0
EX96 - Operating Transfers Out	58,348	0	0	0
Total	60,048	0	0	0
Budget Total	\$ 60,048	\$ 0	\$ 0	\$ 0

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Replacement & Disaster Recovery Fund (4270)

The Replacement & Disaster Recovery Fund accounts for general government monies accumulated and used for the purchase of equipment (primarily copiers) and in certain instances qualifying vehicle expansions. By policy, the fund also attempts to maintain a minimum reserve of \$3 million dollars for disaster recovery.



City of Fayetteville, Arkansas
2024 Operating Budget
Replacement & Disaster Recovery Fund (4270)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Intergovernmental (Grants)	\$ 37,019	\$ 0	\$ 0	\$ 0
Replacement Copier Revenue	36,044	33,000	37,000	37,000
Investment Earnings	(70,873)	12,000	53,000	56,000
Other	680	0	0	0
Total Revenues	<u>2,870</u>	<u>45,000</u>	<u>90,000</u>	<u>93,000</u>
Expenses:				
Audit Expense	2,200	2,200	2,200	2,200
Replacement & Disaster Recovery (Other)	0	84,135	84,135	0
FEMA Disaster Projects	0	148,354	148,354	0
Fixed Assets	0	191,551	191,551	37,800
COVID-19 Direct Expenses	5,712	31,477	31,477	0
COVID-19 Mask Program	0	14,501	14,501	0
COVID-19 City Board of Health	1,500	35,210	35,210	0
Total Expenses	<u>9,412</u>	<u>507,428</u>	<u>507,428</u>	<u>40,000</u>
Income / (Loss)	\$ <u>(6,542)</u>	\$ <u>(462,428)</u>	\$ <u>(417,428)</u>	\$ <u>53,000</u>
Total Budget	\$ <u>9,412</u>	\$ <u>507,428</u>	\$ <u>507,428</u>	\$ <u>40,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 3,705,803	\$ 3,699,261	\$ 3,699,261	\$ 3,281,833
Income / (Loss)	(6,542)	(462,428)	(417,428)	53,000
Ending Undesignated Fund Balance	<u>\$ 3,699,261</u>	<u>\$ 3,236,833</u>	<u>\$ 3,281,833</u>	<u>\$ 3,334,833</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Replacement & Disaster Recovery Fund (4270)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4270.900.9270 - Replacement Fund Expense Program:</u>				
EX20 - Materials & Supplies	0	79,120	79,120	0
EX30 - Services and Charges	2,200	2,200	2,200	2,200
EX40 - Maintenance	0	5,015	5,015	0
EX80 - Capital	0	191,551	191,551	37,800
Total	2,200	277,886	277,886	40,000
<u>4270.900.9280 - FEMA Disaster Projects Program:</u>				
EX30 - Services and Charges	0	23,911	23,911	0
EX40 - Maintenance	0	124,443	124,443	0
Total	0	148,354	148,354	0
<u>4270.900.9290 - COVID-19 Direct Expenses Program:</u>				
EX20 - Materials & Supplies	5,712	24,821	24,821	0
EX30 - Services and Charges	0	6,656	6,656	0
Total	5,712	31,477	31,477	0
<u>4270.900.9291 - COVID-19 Mask Program Program:</u>				
EX20 - Materials & Supplies	0	5,775	5,775	0
EX30 - Services and Charges	0	8,726	8,726	0
Total	0	14,501	14,501	0
<u>4270.900.9292 - COVID-19 City Board of Health Program:</u>				
EX20 - Materials & Supplies	0	8,636	8,636	0
EX30 - Services and Charges	1,500	26,574	26,574	0
Total	1,500	35,210	35,210	0
Budget Total	\$ 9,412	\$ 507,428	\$ 507,428	\$ 40,000

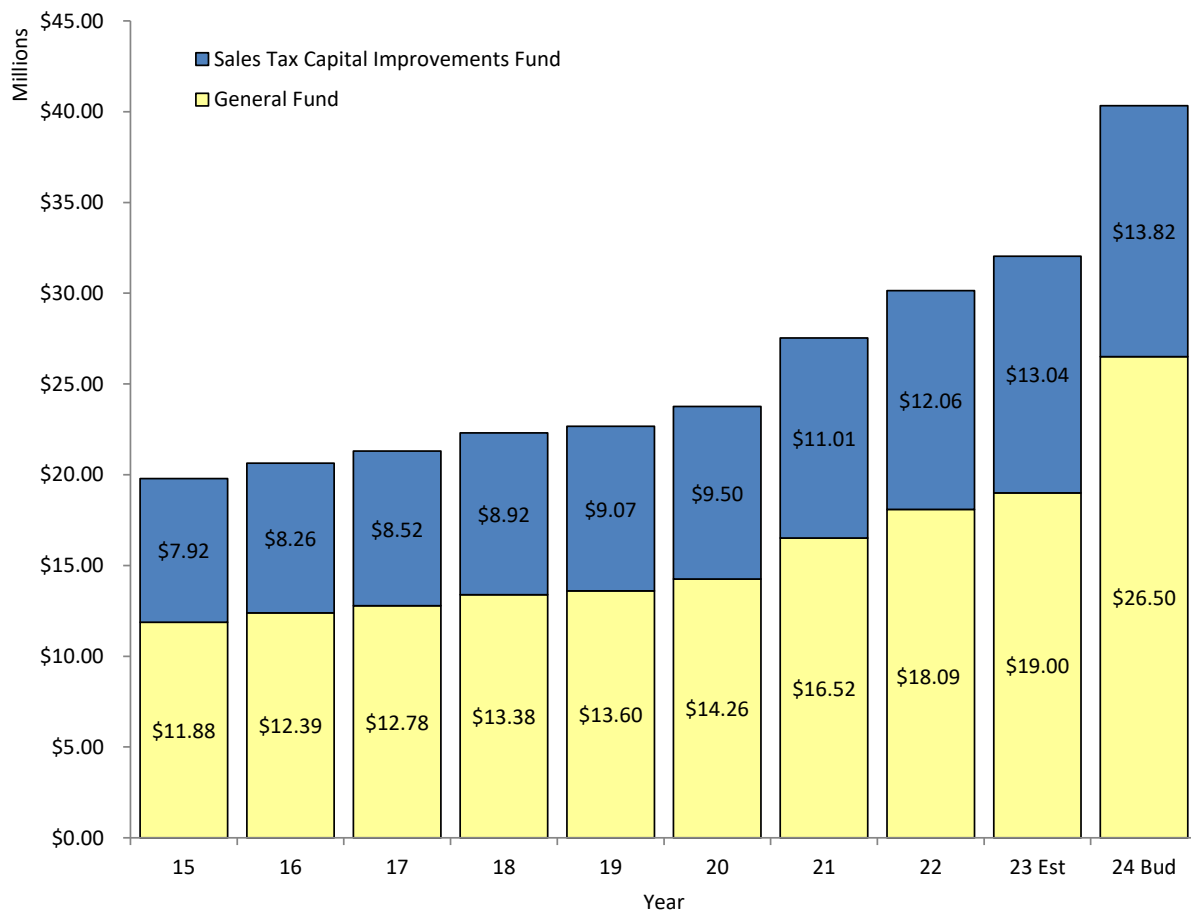
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Sales Tax Capital Improvements Fund (4470)

The Sales Tax Capital Improvements Fund accounts for the revenue and expenditures of the City's sales and use tax which is used for acquisition and improvement projects, as well as equipment replacements and additions that are included in the City's Five-Year Capital Improvements Program. The \$14,061,000 in planned expenditures for 2024 provides for \$14,050,000 in capital improvements. There is \$11,000 allocated in this fund for audit costs. Many project allocations in this fund represent multiyear completion or fund accumulation programs which span several years. Therefore, large balances are reappropriated each year.

The capital portion of City Sales Tax revenue for 2024 is expected to be \$782,000 over 2023 estimated collections. This is a increase of 6% compared to 2023.

Distribution of 1% City Sales Tax



City of Fayetteville, Arkansas
2024 Operating Budget
Sales Tax Capital Improvements Fund (4470)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Sales Tax - City	\$ 12,057,012	\$ 11,966,000	\$ 13,040,000	\$ 13,822,000
Intergovernmental (Grants)	2,875,581	2,241,487	1,841,487	0
Charges for Services	16,304	1,918,199	1,918,199	0
Sidewalk Fees	50,144	0	24,500	0
Investment Earnings	(627,539)	42,000	218,000	226,000
Other	97,330	10,000	18,000	13,000
Transfer from General (Energy Savings Contract)	3,198,937	0	0	0
Transfer from Energy Block Grant	224,733	0	0	0
Total Revenues	<u>17,892,502</u>	<u>16,177,686</u>	<u>17,060,186</u>	<u>14,061,000</u>
Expenses:				
Audit Expense	10,000	10,000	10,000	11,000
Bridge & Drainage Improvements	351,214	1,198,552	1,198,552	725,000
Facilities Improvements	766,275	2,623,295	2,623,295	1,318,000
Fire Improvements	558,406	1,376,010	1,376,010	585,000
Information Technology Improvements	1,065,581	1,689,284	1,689,284	703,000
Library Improvements	982,000	1,469,000	1,469,000	806,000
Other Capital Improvements	831,344	3,050,601	3,050,601	1,230,000
Parks & Recreation Improvements	685,415	768,829	768,829	1,300,000
Police Improvements	2,446,738	2,998,328	2,998,328	1,404,000
Street Improvements	346,490	765,957	765,957	100,000
Sustainability Improvements	358,567	3,300,513	3,300,513	0
Trail Improvements	1,670,604	2,232,656	2,232,656	1,500,000
Transportation Bond Street Improvements	3,936,709	1,468,832	1,468,832	0
Transportation Improvements	3,412,574	6,074,249	6,074,249	3,297,000
Transfer to Shop	979,142	931,618	931,618	1,082,000
Total Expenses	<u>18,401,059</u>	<u>29,957,724</u>	<u>29,957,724</u>	<u>14,061,000</u>
Income / (Loss)	\$ <u>(508,557)</u>	\$ <u>(13,780,038)</u>	\$ <u>(12,897,538)</u>	\$ <u>0</u>
Total Budget	\$ <u>18,401,058</u>	\$ <u>29,957,724</u>	\$ <u>29,957,724</u>	\$ <u>14,061,000</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 15,864,406	\$ 15,355,849	\$ 15,355,849	\$ 2,458,311
Income / (Loss)	(508,557)	(13,780,038)	(12,897,538)	0
Ending Undesignated Fund Balance	<u>\$ 15,355,849</u>	<u>\$ 1,575,811</u>	<u>\$ 2,458,311</u>	<u>\$ 2,458,311</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Sales Tax Capital Improvements Fund (4470)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4470.060.8900 - Media Services, Other Capital Improvements:</u>				
EX20 - Materials & Supplies	79,691	124,762	124,762	125,000
EX30 - Services and Charges	775	5,925	5,925	0
EX40 - Maintenance	0	9,931	9,931	0
EX80 - Capital	0	13,476	13,476	0
Total	80,466	154,094	154,094	125,000
<u>4470.080.8080 - Library Improvements:</u>				
EX70 - Transfers to Outside Entities	982,000	1,469,000	1,469,000	806,000
Total	982,000	1,469,000	1,469,000	806,000
<u>4470.090.8900 - Miscellaneous, Other Capital Improvements:</u>				
EX20 - Materials & Supplies	65,350	251,268	251,268	30,000
EX30 - Services and Charges	447,446	1,370,820	1,370,820	400,000
EX40 - Maintenance	36,721	699,741	699,741	425,000
EX80 - Capital	173,217	8,362	8,362	100,000
Total	722,734	2,330,191	2,330,191	955,000
<u>4470.133.8900 - Budget & Information Management, Other Capital Improvements:</u>				
EX20 - Materials & Supplies	0	47,360	47,360	0
EX30 - Services and Charges	185	83,814	83,814	0
EX80 - Capital	0	53,438	53,438	0
Total	185	184,612	184,612	0
<u>4470.140.8900 - Facilities Management, Other Capital Improvements:</u>				
EX20 - Materials & Supplies	0	219	219	0
EX30 - Services and Charges	11,274	279,463	279,463	70,000
EX40 - Maintenance	755,001	883,051	883,051	598,000
EX80 - Capital	0	1,460,562	1,460,562	650,000
Total	766,275	2,623,295	2,623,295	1,318,000
<u>4470.170.8170 - Information Technology Imprvs:</u>				
EX20 - Materials & Supplies	529,533	765,978	765,978	503,000
EX30 - Services and Charges	132,375	517,401	517,401	25,000
EX40 - Maintenance	21,785	31	31	0
EX80 - Capital	381,889	405,874	405,874	175,000
Total	1,065,581	1,689,284	1,689,284	703,000

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Sales Tax Capital Improvements Fund (4470)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4470.200.8200 - Police Improvements:</u>				
EX20 - Materials & Supplies	1,336,896	1,879,143	1,879,143	1,081,000
EX30 - Services and Charges	213,699	82,129	82,129	0
EX40 - Maintenance	104,421	37,338	37,338	70,000
EX80 - Capital	791,721	999,718	999,718	253,000
EX96 - Operating Transfers Out	72,392	120,000	120,000	110,000
Total	2,519,130	3,118,328	3,118,328	1,514,000
<u>4470.300.8300 - Fire Improvements:</u>				
EX20 - Materials & Supplies	44,722	411,003	411,003	185,000
EX30 - Services and Charges	0	2,500	2,500	0
EX40 - Maintenance	72,271	567,387	567,387	100,000
EX80 - Capital	441,412	395,120	395,120	300,000
EX96 - Operating Transfers Out	700,000	708,368	708,368	972,000
Total	1,258,406	2,084,378	2,084,378	1,557,000
<u>4470.410.8410 - Transportation Improvements:</u>				
EX20 - Materials & Supplies	147,759	300,352	300,352	0
EX30 - Services and Charges	746,713	1,228,534	1,228,534	0
EX39 - Cost Allocation	608,129	817,297	817,297	0
EX40 - Maintenance	1,821,853	2,312,696	2,312,696	2,150,000
EX80 - Capital	88,120	1,415,370	1,415,370	1,147,000
Total	3,412,574	6,074,249	6,074,249	3,297,000
<u>4470.520.8520 - Parks & Recreation Improvements:</u>				
EX20 - Materials & Supplies	38,347	238,891	238,891	0
EX30 - Services and Charges	184,706	152,592	152,592	255,000
EX39 - Cost Allocation	10,266	7,364	7,364	0
EX40 - Maintenance	16,806	7,173	7,173	0
EX80 - Capital	435,289	362,809	362,809	150,000
Total	685,415	768,829	768,829	405,000
<u>4470.521.8520 - Parks & Recreation Improvements:</u>				
EX30 - Services and Charges	0	0	0	325,000
EX40 - Maintenance	0	0	0	400,000
EX80 - Capital	0	0	0	170,000
Total	0	0	0	895,000

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Sales Tax Capital Improvements Fund (4470)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4470.620.8900 - Development Services, Other Capital Improvements:</u>				
EX30 - Services and Charges	27,236	218,872	218,872	0
Total	27,236	218,872	218,872	0
<u>4470.621.8810 - Bridge & Drainage Improvements:</u>				
EX20 - Materials & Supplies	0	800	800	0
EX30 - Services and Charges	281,426	462,382	462,382	0
EX40 - Maintenance	12,189	184,112	184,112	50,000
EX80 - Capital	57,598	551,258	551,258	675,000
Total	351,214	1,198,552	1,198,552	725,000
<u>4470.631.8900 - Sustainability & Resilience, Other Capital Improvements:</u>				
EX80 - Capital	358,567	3,300,513	3,300,513	0
Total	358,567	3,300,513	3,300,513	0
<u>4470.671.8900 - Animal Services, Other Capital Improvements:</u>				
EX40 - Maintenance	0	117,180	117,180	0
Total	0	117,180	117,180	0
<u>4470.800.8820 - Street Improvements:</u>				
EX30 - Services and Charges	43,328	50,171	50,171	0
EX80 - Capital	303,162	715,786	715,786	100,000
Total	346,490	765,957	765,957	100,000
<u>4470.800.8830 - Trail Improvements:</u>				
EX20 - Materials & Supplies	48,190	88,364	88,364	0
EX30 - Services and Charges	444,745	630,767	630,767	0
EX39 - Cost Allocation	265,967	255,114	255,114	0
EX40 - Maintenance	132,732	202,952	202,952	0
EX80 - Capital	778,971	1,055,459	1,055,459	1,500,000
Total	1,670,604	2,232,656	2,232,656	1,500,000
<u>4470.800.8835 - Transportation Bond Street Impr:</u>				
EX30 - Services and Charges	37,425	1,286	1,286	0
EX80 - Capital	3,899,284	1,467,546	1,467,546	0
Total	3,936,709	1,468,832	1,468,832	0

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Sales Tax Capital Improvements Fund (4470)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4470.800.8900 - Non Departmental, Other Capital Improvements:</u>				
EX20 - Materials & Supplies	723	4,652	4,652	150,000
EX30 - Services and Charges	10,000	45,000	45,000	11,000
EX80 - Capital	0	6,000	6,000	0
EX96 - Operating Transfers Out	206,750	103,250	103,250	0
Total	217,473	158,902	158,902	161,000
Budget Total	\$ 18,401,058	\$ 29,957,724	\$ 29,957,724	\$ 14,061,000

City of Fayetteville
2024 Capital Budget
Sales Tax Capital Improvement Fund

Funding Source / Category / Division	2024 CIP	2024 BUDGET	CHANGE
<u>Bridge & Drainage Improvements</u>			
Other Drainage/Bridge Improvements	220,000	220,000	0
Stormwater Quality Management	180,000	180,000	0
Brookbury Stream Restoration	275,000	275,000	0
	<u>675,000</u>	<u>675,000</u>	<u>0</u>
<u>Facility Improvements</u>			
Building Improvements	350,000	350,000	0
Building Impr - White Hangar & Old Terminal	40,000	40,000	0
Building Impr - Town Center	70,000	70,000	0
Building Impr - Senior Center	40,000	40,000	0
Downtown Campus Renovation	650,000	650,000	0
Animal Services - Boiler Replacement	38,000	38,000	0
Animal Services - Generator Purchase	20,000	20,000	0
ADA Assessment of City-Owned Facilities	30,000	30,000	0
	<u>1,238,000</u>	<u>1,238,000</u>	<u>0</u>
<u>Fire Improvements</u>			
Fire Apparatus Replacements	972,000	972,000	0
Fire Mobile Radios	300,000	300,000	0
Fire Facility Maintenance	100,000	100,000	0
Firefighter Safety Equipment	100,000	100,000	0
Fire Technology Equipment Replacements	85,000	85,000	0
	<u>1,557,000</u>	<u>1,557,000</u>	<u>0</u>
<u>Information Technology Improvements</u>			
Technology Equipment Replacement	120,000	120,000	0
Storage Area Network (SAN)	175,000	175,000	0
Local Area Network (LAN) Upgrades	95,000	95,000	0
Video Security Cameras	25,000	25,000	0
Fiber Optic Cable	110,000	0	(110,000)
IT Enterprise Application Improvements	55,000	165,000	110,000
Geographic Information System (GIS)	40,000	40,000	0
Public Reporting Dashboard	36,000	36,000	0
Cyber Security	25,000	25,000	0
Telecommunication Systems Upgrades	22,000	22,000	0
	<u>703,000</u>	<u>703,000</u>	<u>0</u>
<u>Library Improvements</u>			
Library Materials Purchases	654,000	654,000	0
Library Technology Equipment Replacements	152,000	152,000	0
	<u>806,000</u>	<u>806,000</u>	<u>0</u>
<u>Media Services Improvements</u>			
Television Center Equipment	70,000	70,000	0
Digital Signage Implementation	20,000	20,000	0
City Hall Room AV Maintenance	35,000	35,000	0
	<u>125,000</u>	<u>125,000</u>	<u>0</u>
<u>Other Capital Improvements</u>			
Accounting & Audit			
Time and Attendance Software	150,000	150,000	0
Audit Expense	11,000	11,000	0
City Clerk			
City Clerk Document & Records Management	5,000	5,000	0
Facilities Management			
Woolsey Homestead Historic Restoration	200,000	200,000	0
Apple (Porter) Warehouse Restoration	225,000	225,000	0
7-Hills Walker Family Residential Facility	40,000	40,000	0

City of Fayetteville
2024 Capital Budget
Sales Tax Capital Improvement Fund

Funding Source / Category / Division	2024 CIP	2024 BUDGET	CHANGE
<u>Human Resources</u>			
City Gym Improvements	25,000	25,000	0
<u>Long Range Planning</u>			
Downtown Master Plan	250,000	250,000	0
<u>Miscellaneous (090)</u>			
Green Space Preservation	0	100,000	100,000
<u>Sustainability & Resilience</u>			
Building Efficiency Improvements	40,000	40,000	0
Climate Resiliency	50,000	50,000	0
PD Shooting Range Decommissioning	100,000	100,000	0
	<u>1,096,000</u>	<u>1,196,000</u>	<u>100,000</u>
<u>Parks & Recreation Improvements</u>			
Forestry and Outreach	150,000	150,000	0
Public Art Commission	155,000	155,000	0
Aquatic Facility Feasibility Study	100,000	100,000	0
Parks Maintenance and Improvements	200,000	200,000	0
Trash Removal - Unsanctioned Camps	300,000	300,000	0
Parks Maintenance Office & Shop Renovation	200,000	200,000	0
Parks Paving Improvements	120,000	120,000	0
Natural Resources Management	20,000	20,000	0
Parks Safety and ADA	30,000	30,000	0
Lights of the Ozarks	25,000	25,000	0
	<u>1,300,000</u>	<u>1,300,000</u>	<u>0</u>
<u>Police Improvements</u>			
Police Public Safety Equipment	430,000	430,000	0
Police Technology Improvements	421,000	421,000	0
Police Unmarked Vehicle Replacements	175,000	175,000	0
Police Weapons Replacement	90,000	90,000	0
Police Ballistic Protection Replacement	35,000	35,000	0
Police Marked Vehicle Expansion	110,000	110,000	0
Police Facility Improvements	70,000	70,000	0
Police Specialized Equipment	60,000	60,000	0
Police Firing Range Improvements	50,000	50,000	0
Police K9 Replacement	25,000	25,000	0
Police Equipment Replacement	10,000	10,000	0
Police Employee Gym Equipment	10,000	10,000	0
Central Dispatch Improvements	28,000	28,000	0
	<u>1,514,000</u>	<u>1,514,000</u>	<u>0</u>
<u>Street Improvements</u>			
Cost Share / ROW / Intersection / Street Calming	100,000	100,000	0
	<u>100,000</u>	<u>100,000</u>	<u>0</u>
<u>Trail Improvements</u>			
Trail Development	1,500,000	1,500,000	0
	<u>1,500,000</u>	<u>1,500,000</u>	<u>0</u>
<u>Transportation Improvements</u>			
In-House Pavement Improvements	2,000,000	2,000,000	0
Sidewalk Improvements	750,000	1,105,000	355,000
Traffic Signal Improvements	150,000	150,000	0
Drainage Maintenance	50,000	50,000	0
Wireless Traffic Signal Control	42,000	42,000	0
	<u>2,992,000</u>	<u>3,347,000</u>	<u>355,000</u>
 Sales Tax Capital Improvements - Total	 <u>13,606,000</u>	 <u>14,061,000</u>	 <u>455,000</u>

2019 Bonds Program Grant Matching Fund (4601)

The 2019 Bond Program Grant Matching Fund was established to account for grant transactions which have matching amounts funded by either Phase I or Phase II of the bond programs.

City of Fayetteville, Arkansas
2024 Operating Budget
Bond Program Grant Matching Fund (4601)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Federal Grants - Capital	\$ 238,770	\$ 5,261,333	\$ 5,261,333	\$ 0
Commercial Grants	0	24,392	24,392	0
Total Revenues	<u>238,770</u>	<u>5,285,725</u>	<u>5,285,725</u>	<u>0</u>
Expenses:				
Midtown Corridor	0	24,392	24,392	0
Stream Restoration - EPA Grant	235,926	56,475	56,475	0
Commerce District Industrial Corridor	47,697	1,827,314	1,827,314	0
Arts Corridor Improvements	213,422	9,858	9,858	0
SLS Community - S Cato Springs	0	3,000,000	3,000,000	0
Total Expenses	<u>497,045</u>	<u>4,918,039</u>	<u>4,918,039</u>	<u>0</u>
Income / (Loss)	\$ <u>(258,275)</u>	\$ <u>367,686</u>	\$ <u>367,686</u>	\$ <u>0</u>
Total Budget	\$ <u>497,046</u>	\$ <u>4,918,039</u>	\$ <u>4,918,039</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ (109,411)	\$ (367,686)	\$ (367,686)	\$ 0
Income / (Loss)	(258,275)	367,686	367,686	0
Ending Undesignated Fund Balance	\$ <u>(367,686)</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Bond Program Grant Matching Fund (4601)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4601.860.7218 - Midtown Corridor:</u>				
EX80 - Capital	0	24,392	24,392	0
Total	0	24,392	24,392	0
<u>4601.860.7426 - Stream Restoration - EPA Grant:</u>				
EX80 - Capital	235,926	56,475	56,475	0
Total	235,926	56,475	56,475	0
<u>4601.860.7600 - Commerce Dist Industrial Corridor:</u>				
EX80 - Capital	47,697	1,827,314	1,827,314	0
Total	47,697	1,827,314	1,827,314	0
<u>4601.860.7650 - SLS Community - S Cato Springs:</u>				
EX80 - Capital	0	3,000,000	3,000,000	0
Total	0	3,000,000	3,000,000	0
<u>4601.860.7800 - Arts Corridor Improvements:</u>				
EX80 - Capital	213,422	9,858	9,858	0
Total	213,422	9,858	9,858	0
<u>Budget Total</u>	<u>\$ 497,046</u>	<u>\$ 4,918,039</u>	<u>\$ 4,918,039</u>	<u>\$ 0</u>

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Streets Project 2019 Bonds Fund (4602)

The Streets Project 2019 Bonds Fund (Phase I) accounts for the bond proceeds issued to finance all or a portion of the costs of right-of-way acquisition, design, construction, reconstruction, repair, resurfacing, straightening and width modification of certain City streets, which may include related sidewalk, traffic signal and control, lighting, curbing, guttering, bicycle lane, landscaping, drainage and safety improvements and related curbside pedestrian facilities such as bus pickup structures and concrete waiting pads.

The total approved authorization by the voters was \$73,925,000 for all bond phases. The par amount of bonds issued in Phase I is \$34,330,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Streets Project 2019 Bond Fund (4602)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ 179,260	\$ 312,834	\$ 312,834	\$ 0
Total Revenues	<u>179,260</u>	<u>312,834</u>	<u>312,834</u>	<u>0</u>
Expenses:				
Bond Administrative	33,249	29,631	29,631	0
Shiloh Drive/Fulbright Expressway	1,824,918	0	0	0
Zion Rd. Improvements	2,085,605	898,162	898,162	0
Sain Street Extension	306,420	57,678	57,678	0
Downtown Walkability, Phase 1	888,490	303,427	303,427	0
Maple Street Cycle Track	6,974	309	309	0
MLK Area Walkability Improvements	1,500	0	0	0
Midtown Corridor	3,777,423	1,997,091	1,997,091	0
Center St / Harmon Intersection	346,520	1,770,163	1,770,163	0
Futrell/Shiloh Gregg RR Xing	47,995	1,085,584	1,085,584	0
Hwy 71B Corridor	1,617,852	2,621,365	2,621,365	0
North St - Garland to Mission	126,855	46,450	46,450	0
Rolling Hills - College to Old Missouri	7,021	77,835	77,835	0
Old Wire Road Cycle Track	103	0	0	0
Millsap/College Intersection Improvements	108,547	73,119	73,119	0
Traffic Signal Hardware / Software Upgrades	369,028	15,270	15,270	0
Arts Corridor Parking	116,921	183,080	183,080	0
Pavement Maintenance / Overlays	1,200	326,582	326,582	0
Arts Corridor Improvements	28,364	0	0	0
Bond Unallocated	0	393,593	393,593	0
Total Expenses	<u>11,694,985</u>	<u>9,879,339</u>	<u>9,879,339</u>	<u>0</u>
Income / (Loss)	\$ <u>(11,515,725)</u>	\$ <u>(9,566,505)</u>	\$ <u>(9,566,505)</u>	\$ <u>0</u>
Total Budget	\$ <u>11,694,984</u>	\$ <u>9,879,339</u>	\$ <u>9,879,339</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 21,204,233	\$ 9,688,508	\$ 9,688,508	\$ 122,003
Income / (Loss)	<u>(11,515,725)</u>	<u>(9,566,505)</u>	<u>(9,566,505)</u>	<u>0</u>
Ending Undesignated Fund Balance	\$ <u>9,688,508</u>	\$ <u>122,003</u>	\$ <u>122,003</u>	\$ <u>122,003</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Streets Project 2019 Bond Fund (4602)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4602.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	4,324	2,500	2,500	0
EX80 - Capital	28,925	27,131	27,131	0
Total	33,249	29,631	29,631	0
<u>4602.860.7211 - Shiloh Dr/Fulbright Expwy Inter:</u>				
EX80 - Capital	1,824,918	0	0	0
Total	1,824,918	0	0	0
<u>4602.860.7212 - Zion Road Improvements:</u>				
EX80 - Capital	2,085,605	898,162	898,162	0
Total	2,085,605	898,162	898,162	0
<u>4602.860.7213 - Sain Street Improvements:</u>				
EX80 - Capital	306,420	57,678	57,678	0
Total	306,420	57,678	57,678	0
<u>4602.860.7214 - Downtown Walkability Imprvs:</u>				
EX80 - Capital	888,490	303,427	303,427	0
Total	888,490	303,427	303,427	0
<u>4602.860.7215 - Maple Street Improvements:</u>				
EX80 - Capital	6,974	309	309	0
Total	6,974	309	309	0
<u>4602.860.7216 - MLK Area Walkability Impvs:</u>				
EX80 - Capital	1,500	0	0	0
Total	1,500	0	0	0
<u>4602.860.7218 - Midtown Corridor:</u>				
EX80 - Capital	3,777,423	1,997,091	1,997,091	0
Total	3,777,423	1,997,091	1,997,091	0
<u>4602.860.7219 - Center St / Harmon Intersection:</u>				
EX80 - Capital	346,520	1,770,163	1,770,163	0
Total	346,520	1,770,163	1,770,163	0
<u>4602.860.7220 - Futrall/Shiloh Gregg RR Crossing:</u>				
EX80 - Capital	47,995	1,085,584	1,085,584	0
Total	47,995	1,085,584	1,085,584	0

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Streets Project 2019 Bond Fund (4602)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4602.860.7221 - Hwy 71B Corridor:</u>				
EX80 - Capital	1,617,852	2,621,365	2,621,365	0
Total	1,617,852	2,621,365	2,621,365	0
<u>4602.860.7223 - North St - Garland to Mission:</u>				
EX80 - Capital	126,855	46,450	46,450	0
Total	126,855	46,450	46,450	0
<u>4602.860.7224 - Rolling Hills-College-O Missouri:</u>				
EX80 - Capital	7,021	77,835	77,835	0
Total	7,021	77,835	77,835	0
<u>4602.860.7225 - Old Wire Rd. Cycle Track:</u>				
EX80 - Capital	103	0	0	0
Total	103	0	0	0
<u>4602.860.7227 - Millsap/College Intersection Imp:</u>				
EX80 - Capital	108,547	73,119	73,119	0
Total	108,547	73,119	73,119	0
<u>4602.860.7250 - Traffic Signal Hardware/Upgrades:</u>				
EX20 - Materials & Supplies	369,028	15,270	15,270	0
Total	369,028	15,270	15,270	0
<u>4602.860.7252 - Pavement Maintenance / Overlays:</u>				
EX40 - Maintenance	1,148	323,829	323,829	0
EX80 - Capital	53	2,753	2,753	0
Total	1,200	326,582	326,582	0
<u>4602.860.7800 - Arts Corridor Improvements:</u>				
EX80 - Capital	28,364	0	0	0
Total	28,364	0	0	0
<u>4602.860.7820 - Arts Corridor - Parking:</u>				
EX80 - Capital	116,921	183,080	183,080	0
Total	116,921	183,080	183,080	0
<u>4602.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	393,593	393,593	0
Total	0	393,593	393,593	0
Budget Total	\$ 11,694,984	\$ 9,879,339	\$ 9,879,339	\$ 0

Trail Projects 2019 Bonds Fund (4603)

The Trail Projects 2019 Bonds Fund (Phase I) accounts for the bond proceeds issued to finance all or a portion of the costs of design, construction, reconstruction, extension and equipping of certain City trail system improvements, which may include related pedestrian signal, lighting, landscaping, drainage and safety improvements and right-of-way acquisition.

The total approved authorization by the voters was \$6,865,000 for all bond phases. The par amount of bonds issued in Phase I is \$2,295,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Trail Projects 2019 Bonds Fund (4603)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ 3,032	\$ 2,462	\$ 2,462	\$ 0
Total Revenues	<u>3,032</u>	<u>2,462</u>	<u>2,462</u>	<u>0</u>
Expenses:				
Bond Administrative	3,409	1,383	1,383	0
Hamestring Trail Bridge	40,928	0	0	0
Mission Boulevard Trail	337,503	22,105	22,105	0
Miscellaneous Trail Improvements	0	48,512	48,512	0
Total Expenses	<u>381,840</u>	<u>72,000</u>	<u>72,000</u>	<u>0</u>
Income / (Loss)	\$ <u>(378,808)</u>	\$ <u>(69,538)</u>	\$ <u>(69,538)</u>	\$ <u>0</u>
Total Budget	\$ <u>381,839</u>	\$ <u>72,000</u>	\$ <u>72,000</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 450,122	\$ 71,314	\$ 71,314	\$ 1,776
Income / (Loss)	<u>(378,808)</u>	<u>(69,538)</u>	<u>(69,538)</u>	<u>0</u>
Ending Undesignated Fund Balance	<u>\$ 71,314</u>	<u>\$ 1,776</u>	<u>\$ 1,776</u>	<u>\$ 1,776</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Trail Projects 2019 Bonds Fund (4603)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4603.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	400	400	400	0
EX80 - Capital	3,009	983	983	0
Total	3,409	1,383	1,383	0
<u>4603.860.7300 - Miscellaneous Trail Improvements:</u>				
EX80 - Capital	0	48,512	48,512	0
Total	0	48,512	48,512	0
<u>4603.860.7301 - Hamestring Trail Bridge:</u>				
EX80 - Capital	40,928	0	0	0
Total	40,928	0	0	0
<u>4603.860.7302 - Mission Boulevard Corridor:</u>				
EX80 - Capital	337,503	22,105	22,105	0
Total	337,503	22,105	22,105	0
<u>Budget Total</u>	<u>\$ 381,839</u>	<u>\$ 72,000</u>	<u>\$ 72,000</u>	<u>\$ 0</u>

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Drainage Projects 2019 Bonds Fund (4604)

The Drainage Projects 2019 Bonds Fund (Phase I) accounts for the bond proceeds issued to finance all or a portion of the costs of the design, construction, reconstruction, repair, retrofit, extension, enlargement and equipping of certain drainage facilities, which may include land and easement acquisition and water quality features such as detention and retention basins and stream restoration.

The total approved authorization by the voters was \$15,840,000 for all bond phases. The par amount of bonds issued in Phase I is \$7,630,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Drainage Projects 2019 Bonds Fund (4604)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ 47,371	\$ 49,740	\$ 67,582	\$ 0
Total Revenues	<u>47,371</u>	<u>49,740</u>	<u>67,582</u>	<u>0</u>
Expenses:				
Bond Administrative	5,059	3,601	3,601	0
Missouri Creek/Rolling Hills Drainage	2,562,969	2,133,481	2,133,481	0
Sunbridge/College Drainage	38,885	38,504	38,504	0
Elmhurst/McClinton Drainage	34,776	101,026	101,026	0
Upper Scull Creek Drainage	71	0	0	0
Palmer Drainage	(404)	0	0	0
Stream Restoration - EPA Grant	0	86,850	86,850	0
S River Meadows/Cherry Hills	1,040	46,333	46,333	0
Arts Corridor Improvements	241,100	0	0	0
Bond Unallocated	0	9,386	9,386	0
Total Expenses	<u>2,883,496</u>	<u>2,419,181</u>	<u>2,419,181</u>	<u>0</u>
Income / (Loss)	\$ <u>(2,836,125)</u>	\$ <u>(2,369,441)</u>	\$ <u>(2,351,599)</u>	\$ <u>0</u>
Total Budget	\$ <u>2,883,497</u>	\$ <u>2,419,181</u>	\$ <u>2,419,181</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 5,237,754	\$ 2,401,629	\$ 2,401,629	\$ 50,030
Income / (Loss)	(2,836,125)	(2,369,441)	(2,351,599)	0
Ending Undesignated Fund Balance	<u>\$ 2,401,629</u>	<u>\$ 32,188</u>	<u>\$ 50,030</u>	<u>\$ 50,030</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Drainage Projects 2019 Bonds Fund (4604)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4604.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	500	600	600	0
EX80 - Capital	4,559	3,001	3,001	0
Total	5,059	3,601	3,601	0
<u>4604.860.7410 - Missouri Creek/Rolling Hills:</u>				
EX80 - Capital	2,562,969	2,133,481	2,133,481	0
Total	2,562,969	2,133,481	2,133,481	0
<u>4604.860.7415 - Sunbridge/College Drainage:</u>				
EX80 - Capital	38,885	38,504	38,504	0
Total	38,885	38,504	38,504	0
<u>4604.860.7420 - Elmhurst/McClinton Drainage:</u>				
EX80 - Capital	34,776	101,026	101,026	0
Total	34,776	101,026	101,026	0
<u>4604.860.7422 - Upper Scull Creek Drainage:</u>				
EX80 - Capital	71	0	0	0
Total	71	0	0	0
<u>4604.860.7424 - Palmer Drainage:</u>				
EX80 - Capital	(404)	0	0	0
Total	(404)	0	0	0
<u>4604.860.7426 - Stream Restoration - EPA Grant:</u>				
EX80 - Capital	0	86,850	86,850	0
Total	0	86,850	86,850	0
<u>4604.860.7427 - S River Meadows/Cherry Hills:</u>				
EX80 - Capital	1,040	46,333	46,333	0
Total	1,040	46,333	46,333	0
<u>4604.860.7800 - Arts Corridor Improvements:</u>				
EX80 - Capital	241,100	0	0	0
Total	241,100	0	0	0
<u>4604.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	9,386	9,386	0
Total	0	9,386	9,386	0
Budget Total	\$ 2,883,497	\$ 2,419,181	\$ 2,419,181	\$ 0

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Park Projects 2019 Bonds Fund (4605)

The Park Projects 2019 Bonds Fund (Phase I) accounts for the bond proceeds issued to finance all or a portion of the costs of acquisition, design, construction and equipping of certain regional park and other parks system improvements, which may include athletic fields and facilities, playgrounds, pools and splash pads, trails, campgrounds, picnic areas and pavilions, land acquisition, open space preservation and other recreational facilities and support facilities, such as restrooms and parking.

The total approved authorization by the voters was \$26,405,000 for all bond phases. The par amount of bonds issued in Phase I is \$10,560,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Park Projects 2019 Bonds Fund (4605)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ 4,762	\$ 3,580	\$ 5,097	\$ 0
Total Revenues	<u>4,762</u>	<u>3,580</u>	<u>5,097</u>	<u>0</u>
Expenses:				
Bond Administrative	8,617	7,883	7,883	0
Centennial Park	11,713	24,820	24,820	0
Kessler Mountain Regional Park	1,669,247	51,549	51,549	0
Neighborhood Park Improvements	26,501	1,520	1,520	0
Bond Unallocated	0	85,678	85,678	0
Total Expenses	<u>1,716,078</u>	<u>171,450</u>	<u>171,450</u>	<u>0</u>
Income / (Loss)	<u>\$ (1,711,316)</u>	<u>\$ (167,870)</u>	<u>\$ (166,353)</u>	<u>\$ 0</u>
Total Budget	<u>\$ 1,716,079</u>	<u>\$ 171,450</u>	<u>\$ 171,450</u>	<u>\$ 0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 1,881,606	\$ 170,290	\$ 170,290	\$ 3,937
Income / (Loss)	(1,711,316)	(167,870)	(166,353)	0
Ending Undesignated Fund Balance	<u>\$ 170,290</u>	<u>\$ 2,420</u>	<u>\$ 3,937</u>	<u>\$ 3,937</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Park Projects 2019 Bonds Fund (4605)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4605.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	1,000	1,440	1,440	0
EX80 - Capital	7,617	6,443	6,443	0
Total	8,617	7,883	7,883	0
 <u>4605.860.7501 - Centennial Park:</u>				
EX80 - Capital	11,713	24,820	24,820	0
Total	11,713	24,820	24,820	0
 <u>4605.860.7502 - Kessler Mountain Regional Park:</u>				
EX80 - Capital	1,669,247	51,549	51,549	0
Total	1,669,247	51,549	51,549	0
 <u>4605.860.7520 - Neighborhood Park Improvements:</u>				
EX80 - Capital	26,501	1,520	1,520	0
Total	26,501	1,520	1,520	0
 <u>4605.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	85,678	85,678	0
Total	0	85,678	85,678	0
 <u>Budget Total</u>	<u>\$ 1,716,079</u>	<u>\$ 171,450</u>	<u>\$ 171,450</u>	<u>\$ 0</u>

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Economic Development 2019 Bonds Fund (4606)

The Economic Development 2019 Bonds Fund (Phase I) accounts for the bond proceeds issued to finance all or a portion of the costs of acquisition, design, construction and equipping of certain economic development projects, which may include land acquisition, site development and infrastructure useful in the development, retention or expansion of manufacturing, production, and industrial facilities, research, technology and development facilities, distribution centers, call centers, warehouse facilities, job training facilities or regional or national corporate headquarters facilities.

The total approved authorization by the voters was \$3,170,000. This amount was issued in full during Phase I. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Economic Development 2019 Bond Fund (4606)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ 41,518	\$ 51,093	\$ 90,268	\$ 0
Total Revenues	<u>41,518</u>	<u>51,093</u>	<u>90,268</u>	<u>0</u>
Expenses:				
Bond Administrative	3,397	3,001	3,001	0
Commerce District Industrial Corridor	87,455	765,922	765,922	0
SLS Community - S Cato Springs	0	2,000,000	2,000,000	0
Bond Unallocated	0	327,854	327,854	0
Total Expenses	<u>90,852</u>	<u>3,096,777</u>	<u>3,096,777</u>	<u>0</u>
Income / (Loss)	\$ <u>(49,334)</u>	\$ <u>(3,045,684)</u>	\$ <u>(3,006,509)</u>	\$ <u>0</u>
Total Budget	\$ <u>90,852</u>	\$ <u>3,096,777</u>	\$ <u>3,096,777</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 3,125,489	\$ 3,076,155	\$ 3,076,155	\$ 69,646
Income / (Loss)	<u>(49,334)</u>	<u>(3,045,684)</u>	<u>(3,006,509)</u>	<u>0</u>
Ending Undesignated Fund Balance	<u>\$ 3,076,155</u>	<u>\$ 30,471</u>	<u>\$ 69,646</u>	<u>\$ 69,646</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Economic Development 2019 Bond Fund (4606)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4606.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	1,019	300	300	0
EX80 - Capital	2,378	2,701	2,701	0
Total	3,397	3,001	3,001	0
<u>4606.860.7600 - Commerce Dist Industrial Corridor:</u>				
EX30 - Services and Charges	30,000	30,000	30,000	0
EX80 - Capital	57,455	735,922	735,922	0
Total	87,455	765,922	765,922	0
<u>4606.860.7650 - SLS Community - S Cato Springs:</u>				
EX80 - Capital	0	2,000,000	2,000,000	0
Total	0	2,000,000	2,000,000	0
<u>4606.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	327,854	327,854	0
Total	0	327,854	327,854	0
<u>Budget Total</u>	<u>\$ 90,852</u>	<u>\$ 3,096,777</u>	<u>\$ 3,096,777</u>	<u>\$ 0</u>

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City Facilities 2019 Bonds Fund (4607)

The City Facilities 2019 Bonds Fund (Phase I) accounts for the bond proceeds issued to finance all or a portion of the costs of renovating and refurbishing certain City buildings and grounds, which may include building envelope and roof improvements, window replacement, insulation, lighting and HVAC system upgrades and certain renewable energy and energy efficiency projects.

The total approved authorization by the voters was \$3,170,000 for all bond phases. The par amount of bonds issued in Phase I is \$480,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
City Facilities 2019 Bonds Fund (4607)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ 442	\$ 546	\$ 987	\$ 0
Total Revenues	<u>442</u>	<u>546</u>	<u>987</u>	<u>0</u>
Expenses:				
Bond Administrative	353	174	174	0
Bond Unallocated	<u>0</u>	<u>32,975</u>	<u>32,975</u>	<u>0</u>
Total Expenses	<u>353</u>	<u>33,149</u>	<u>33,149</u>	<u>0</u>
Income / (Loss)	\$ <u>89</u>	\$ <u>(32,603)</u>	\$ <u>(32,162)</u>	\$ <u>0</u>
Total Budget	\$ <u>353</u>	\$ <u>33,149</u>	\$ <u>33,149</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 32,839	\$ 32,928	\$ 32,928	\$ 766
Income / (Loss)	<u>89</u>	<u>(32,603)</u>	<u>(32,162)</u>	<u>0</u>
Ending Undesignated Fund Balance	<u>\$ 32,928</u>	<u>\$ 325</u>	<u>\$ 766</u>	<u>\$ 766</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
City Facilities 2019 Bonds Fund (4607)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4607.860.7000 - Bond Administrative:</u>				
EX80 - Capital	353	174	174	0
Total	353	174	174	0
<u>4607.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	32,975	32,975	0
Total	0	32,975	32,975	0
Budget Total	\$ 353	\$ 33,149	\$ 33,149	\$ 0

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Arts Corridor 2019 Bonds Fund (4608)

The Arts Corridor 2019 Bonds Fund (Phase I) accounts for the bond proceeds issued to finance all or a portion of the costs of acquisition, design, construction and equipping of certain Cultural Arts Corridor improvements, within or near an area bordered by Dickson Street on the north, School Avenue on the east, Prairie Street on the south, and Gregg Avenue on the west, and which may include street, sidewalk, boardwalk, trail, pedestrian signal and control, bicycle facilities, curbing, guttering, drainage, lighting and landscaping improvements, plaza, civic and performance space, art installations, overlooks, stream restoration, pavilions, structure and other buildings, new and/or replacement parking facilities, and land and easement acquisition.

The total approved authorization by the voters was \$31,685,000 for all bond phases. The par amount of bonds issued in Phase I is \$19,070,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Arts Corridor 2019 Bonds Fund (4608)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ 93,747	\$ 118,626	\$ 118,626	\$ 0
Total Revenues	<u>93,747</u>	<u>118,626</u>	<u>118,626</u>	<u>0</u>
Expenses:				
Bond Administrative	36,035	14,021	14,021	0
Arts Corridor Improvements	1,999,208	764,981	764,981	0
Arts Corridor Parking	8,134,636	1,147,332	1,147,332	0
Total Expenses	<u>10,169,879</u>	<u>1,926,334</u>	<u>1,926,334</u>	<u>0</u>
Income / (Loss)	\$ <u>(10,076,132)</u>	\$ <u>(1,807,708)</u>	\$ <u>(1,807,708)</u>	\$ <u>0</u>
Total Budget	\$ <u>10,169,879</u>	\$ <u>1,926,334</u>	\$ <u>1,926,334</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 11,943,643	\$ 1,867,511	\$ 1,867,511	\$ 59,803
Income / (Loss)	<u>(10,076,132)</u>	<u>(1,807,708)</u>	<u>(1,807,708)</u>	<u>0</u>
Ending Undesignated Fund Balance	\$ <u>1,867,511</u>	\$ <u>59,803</u>	\$ <u>59,803</u>	\$ <u>59,803</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Arts Corridor 2019 Bonds Fund (4608)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4608.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	1,100	1,100	1,100	0
EX80 - Capital	34,935	12,921	12,921	0
Total	36,035	14,021	14,021	0
<u>4608.860.7800 - Arts Corridor Improvements:</u>				
EX80 - Capital	1,999,208	764,981	764,981	0
Total	1,999,208	764,981	764,981	0
<u>4608.860.7820 - Arts Corridor - Parking:</u>				
EX20 - Materials & Supplies	0	49,717	49,717	0
EX80 - Capital	8,134,636	1,097,615	1,097,615	0
Total	8,134,636	1,147,332	1,147,332	0
<u>Budget Total</u>	<u>\$ 10,169,879</u>	<u>\$ 1,926,334</u>	<u>\$ 1,926,334</u>	<u>\$ 0</u>

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Police Projects 2019 Bonds Fund (4609)

The Police Projects 2019 Bonds Fund (Phase I) accounts for the bond proceeds issued to finance all or a portion of the costs of certain police station design, construction and improvements, which may include land acquisition, and the acquisition of police equipment.

The total approved authorization by the voters was \$36,965,000. This amount was issued in full during Phase I. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Police Projects 2019 Bonds Fund (4609)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ 109,959	\$ 81,385	\$ 68,832	\$ 0
Total Revenues	<u>109,959</u>	<u>81,385</u>	<u>68,832</u>	<u>0</u>
Expenses:				
Bond Administrative	19,910	18,736	18,736	0
Police Headquarters Building	<u>23,150,678</u>	<u>1,310,492</u>	<u>1,310,492</u>	<u>0</u>
Total Expenses	<u>23,170,588</u>	<u>1,329,228</u>	<u>1,329,228</u>	<u>0</u>
Income / (Loss)	\$ <u>(23,060,629)</u>	\$ <u>(1,247,843)</u>	\$ <u>(1,260,396)</u>	\$ <u>0</u>
Total Budget	\$ <u>23,170,588</u>	\$ <u>1,329,228</u>	\$ <u>1,329,228</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 24,321,025	\$ 1,260,396	\$ 1,260,396	\$ 0
Income / (Loss)	<u>(23,060,629)</u>	<u>(1,247,843)</u>	<u>(1,260,396)</u>	<u>0</u>
Ending Undesignated Fund Balance	\$ <u>1,260,396</u>	\$ <u>12,553</u>	\$ <u>0</u>	\$ <u>0</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Police Projects 2019 Bonds Fund (4609)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4609.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	2,200	2,200	2,200	0
EX80 - Capital	17,710	16,536	16,536	0
Total	19,910	18,736	18,736	0
 <u>4609.860.7900 - Police Headquarters Building:</u>				
EX80 - Capital	23,150,678	1,310,492	1,310,492	0
Total	23,150,678	1,310,492	1,310,492	0
 <u>Budget Total</u>	<u>\$ 23,170,588</u>	<u>\$ 1,329,228</u>	<u>\$ 1,329,228</u>	<u>\$ 0</u>

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Fire Projects 2019 Bonds Fund (4610)

The Fire Projects 2019 Bonds Fund (Phase I) accounts for the bond proceeds issued to finance all or a portion of the costs of certain fire station design and construction, which may include land acquisition, and the acquisition of firefighting vehicles and equipment.

The total approved authorization by the voters was \$15,840,000 for all bond phases. The par amount of bonds issued in Phase I is \$10,025,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Fire Projects 2019 Bonds Fund (4610)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Investment Earnings	\$ 28,026	\$ 22,935	\$ 25,374	\$ 0
Total Revenues	<u>28,026</u>	<u>22,935</u>	<u>25,374</u>	<u>0</u>
Expenses:				
Bond Administrative	12,284	4,165	4,165	0
Fire Station #8	1,322,622	106,360	106,360	0
Fire Station #9	1,032,623	127,824	127,824	0
Fire Apparatus/Equipment	1,302,986	283,772	283,772	0
Fire Station #2 Relocation	16,318	41,214	41,214	0
Bond Unallocated	0	340,135	340,135	0
Total Expenses	<u>3,686,833</u>	<u>903,470</u>	<u>903,470</u>	<u>0</u>
Income / (Loss)	\$ <u>(3,658,807)</u>	\$ <u>(880,535)</u>	\$ <u>(878,096)</u>	\$ <u>0</u>
Total Budget	\$ <u>3,686,833</u>	\$ <u>903,470</u>	\$ <u>903,470</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 4,556,077	\$ 897,270	\$ 897,270	\$ 19,174
Income / (Loss)	(3,658,807)	(880,535)	(878,096)	0
Ending Undesignated Fund Balance	<u>\$ 897,270</u>	<u>\$ 16,735</u>	<u>\$ 19,174</u>	<u>\$ 19,174</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Fire Projects 2019 Bonds Fund (4610)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4610.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	900	900	900	0
EX80 - Capital	11,384	3,265	3,265	0
Total	12,284	4,165	4,165	0
<u>4610.860.7108 - Fire Station 8:</u>				
EX20 - Materials & Supplies	86,716	16,339	16,339	0
EX80 - Capital	1,235,906	90,021	90,021	0
Total	1,322,622	106,360	106,360	0
<u>4610.860.7109 - Fire Station 9:</u>				
EX20 - Materials & Supplies	91,796	16,510	16,510	0
EX30 - Services and Charges	0	1,753	1,753	0
EX80 - Capital	940,828	109,561	109,561	0
Total	1,032,623	127,824	127,824	0
<u>4610.860.7110 - Fire Station #2 Relocation:</u>				
EX20 - Materials & Supplies	274	24,758	24,758	0
EX80 - Capital	16,044	16,456	16,456	0
Total	16,318	41,214	41,214	0
<u>4610.860.7150 - Fire Apparatus/Equipment:</u>				
EX20 - Materials & Supplies	2,986	253,772	253,772	0
EX80 - Capital	1,300,000	30,000	30,000	0
Total	1,302,986	283,772	283,772	0
<u>4610.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	340,135	340,135	0
Total	0	340,135	340,135	0
<u>Budget Total</u>	<u>\$ 3,686,833</u>	<u>\$ 903,470</u>	<u>\$ 903,470</u>	<u>\$ 0</u>

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Street Projects 2022 Bond Fund (4702)

The Streets Project 2022 Bonds Fund (Phase II) accounts for the bond proceeds issued to finance all or a portion of the costs of right-of-way acquisition, design, construction, reconstruction, repair, resurfacing, straightening and width modification of certain City streets, which may include related sidewalk, traffic signal and control, lighting, curbing, guttering, bicycle lane, landscaping, drainage and safety improvements and related curbside pedestrian facilities such as bus pickup structures and concrete waiting pads.

The total approved authorization by the voters was \$73,925,000 for all bond phases. The par amount of bonds issued in Phase I (2019) was \$34,330,000 and the par amount of bonds issued in Phase II (2022) was \$29,490,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Street Projects 2022 Bond Fund (4702)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Proceeds from Bond Sales	\$ 29,953,901	\$ 0	\$ 0	\$ 0
Investment Earnings	385,205	0	906,252	0
Total Revenues	<u>30,339,106</u>	<u>0</u>	<u>906,252</u>	<u>0</u>
Expenses:				
Bond Issuance Cost	199,920	1,988	1,988	0
Bond Administrative	0	8,000	8,000	0
15th/Razorback Rd Intersection	0	2,927,340	2,927,340	0
Midtown Corridor	0	13,321,661	13,321,661	0
Hwy 71B Corridor	0	371,000	371,000	0
Pavement Maintenance / Overlays	0	2,033,107	2,033,107	0
Arts Corridor Improvements	0	513,000	513,000	0
Bond Unallocated	0	10,579,873	10,579,873	0
Total Expenses	<u>199,920</u>	<u>29,755,969</u>	<u>29,755,969</u>	<u>0</u>
Income / (Loss)	<u>\$ 30,139,186</u>	<u>\$ (29,755,969)</u>	<u>\$ (28,849,717)</u>	<u>\$ 0</u>
Total Budget	<u>\$ 199,920</u>	<u>\$ 29,755,969</u>	<u>\$ 29,755,969</u>	<u>\$ 0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 0	\$ 30,139,186	\$ 30,139,186	\$ 1,289,469
Income / (Loss)	30,139,186	(29,755,969)	(28,849,717)	0
Ending Undesignated Fund Balance	<u>\$ 30,139,186</u>	<u>\$ 383,217</u>	<u>\$ 1,289,469</u>	<u>\$ 1,289,469</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Street Projects 2022 Bond Fund (4702)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4702.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	0	3,000	3,000	0
EX50 - Debt Service	199,920	1,988	1,988	0
EX80 - Capital	0	5,000	5,000	0
Total	199,920	9,988	9,988	0
<u>4702.860.7218 - Midtown Corridor:</u>				
EX80 - Capital	0	13,321,661	13,321,661	0
Total	0	13,321,661	13,321,661	0
<u>4702.860.7221 - Hwy 71B Corridor:</u>				
EX80 - Capital	0	371,000	371,000	0
Total	0	371,000	371,000	0
<u>4702.860.7222 - 15th/Razorback Rd. Intersection:</u>				
EX80 - Capital	0	2,927,340	2,927,340	0
Total	0	2,927,340	2,927,340	0
<u>4702.860.7252 - Pavement Maintenance / Overlays:</u>				
EX40 - Maintenance	0	2,023,107	2,023,107	0
EX80 - Capital	0	10,000	10,000	0
Total	0	2,033,107	2,033,107	0
<u>4702.860.7800 - Arts Corridor Improvements:</u>				
EX80 - Capital	0	513,000	513,000	0
Total	0	513,000	513,000	0
<u>4702.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	10,579,873	10,579,873	0
Total	0	10,579,873	10,579,873	0
Budget Total	\$ 199,920	\$ 29,755,969	\$ 29,755,969	\$ 0

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Trail Projects 2022 Bonds Fund (4703)

The Trail Projects 2022 Bonds Fund (Phase II) accounts for the bond proceeds issued to finance all or a portion of the costs of design, construction, reconstruction, extension and equipping of certain City trail system improvements, which may include related pedestrian signal, lighting, landscaping, drainage and safety improvements and right-of-way acquisition.

The total approved authorization by the voters was \$6,865,000 for all bond phases. The par amount of bonds issued in Phase I (2019) was \$2,295,000 and the par amount of bonds issued in Phase II (2022) was \$4,570,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Trail Projects 2022 Bonds Fund (4703)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Proceeds from Bond Sales	\$ 4,642,397	\$ 0	\$ 0	\$ 0
Investment Earnings	59,696	0	133,951	0
Total Revenues	<u>4,702,093</u>	<u>0</u>	<u>133,951</u>	<u>0</u>
Expenses:				
Bond Issuance Cost	31,289	0	0	0
Bond Administrative	0	4,500	4,500	0
Mission Boulevard Trail	0	1,093,744	1,093,744	0
Hwy 62/I-49 Shiloh Trail Tunnel	21,934	3,066	3,066	0
Midtown Corridor	0	1,600,000	1,600,000	0
Arts Corridor Improvements	0	500,000	500,000	0
Bond Unallocated	0	1,317,426	1,317,426	0
Total Expenses	<u>53,223</u>	<u>4,518,736</u>	<u>4,518,736</u>	<u>0</u>
Income / (Loss)	<u>\$ 4,648,870</u>	<u>\$ (4,518,736)</u>	<u>\$ (4,384,785)</u>	<u>\$ 0</u>
Total Budget	<u>\$ 53,224</u>	<u>\$ 4,589,173</u>	<u>\$ 4,589,173</u>	<u>\$ 0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 0	\$ 4,648,870	\$ 4,648,870	\$ 264,085
Income / (Loss)	4,648,870	(4,518,736)	(4,384,785)	0
Ending Undesignated Fund Balance	<u>\$ 4,648,870</u>	<u>\$ 130,134</u>	<u>\$ 264,085</u>	<u>\$ 264,085</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Trail Projects 2022 Bonds Fund (4703)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4703.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	0	3,000	3,000	0
EX50 - Debt Service	31,289	0	0	0
EX80 - Capital	0	1,500	1,500	0
Total	31,289	4,500	4,500	0
<u>4703.860.7218 - Midtown Corridor:</u>				
EX80 - Capital	0	1,600,000	1,600,000	0
Total	0	1,600,000	1,600,000	0
<u>4703.860.7300 - Miscellaneous Trail Improvements:</u>				
EX80 - Capital	0	70,437	70,437	0
Total	0	70,437	70,437	0
<u>4703.860.7302 - Mission Boulevard Corridor:</u>				
EX80 - Capital	0	1,093,744	1,093,744	0
Total	0	1,093,744	1,093,744	0
<u>4703.860.7304 - Hwy 62/I-49 Shiloh Trail Tunnel:</u>				
EX80 - Capital	21,934	3,066	3,066	0
Total	21,934	3,066	3,066	0
<u>4703.860.7800 - Arts Corridor Improvements:</u>				
EX80 - Capital	0	500,000	500,000	0
Total	0	500,000	500,000	0
<u>4703.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	1,317,426	1,317,426	0
Total	0	1,317,426	1,317,426	0
<u>Budget Total</u>	<u>\$ 53,224</u>	<u>\$ 4,589,173</u>	<u>\$ 4,589,173</u>	<u>\$ 0</u>

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Drainage Projects 2022 Bonds Fund (4704)

The Drainage Projects 2022 Bonds Fund (Phase II) accounts for the bond proceeds issued to finance all or a portion of the costs of the design, construction, reconstruction, repair, retrofit, extension, enlargement and equipping of certain drainage facilities, which may include land and easement acquisition and water quality features such as detention and retention basins and stream restoration.

The total approved authorization by the voters was \$15,840,000 for all bond phases. The par amount of bonds issued in Phase I (2019) was \$7,630,000 and the par amount of bonds issued in Phase II (2022) was \$8,210,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Drainage Projects 2022 Bonds Fund (4704)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Proceeds from Bond Sales	\$ 8,339,644	\$ 0	\$ 0	\$ 0
Investment Earnings	96,922	0	208,544	0
Total Revenues	8,436,566	0	208,544	0
Expenses:				
Bond Issuance Cost	56,211	0	0	0
Bond Administrative	198	5,802	5,802	0
Floodplain Buyout/Elevation	1,420,723	32,656	32,656	0
Sunbridge/College Drainage	220	96,940	96,940	0
Elmhurst/McClinton Drainage	0	240,800	240,800	0
Bond Unallocated	0	6,486,094	6,486,094	0
Total Expenses	1,477,352	6,862,292	6,862,292	0
Income / (Loss)	\$ 6,959,214	\$ (6,862,292)	\$ (6,653,748)	\$ 0
Total Budget	\$ 1,477,352	\$ 6,862,292	\$ 6,862,292	\$ 0
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 0	\$ 6,959,214	\$ 6,959,214	\$ 305,466
Income / (Loss)	6,959,214	(6,862,292)	(6,653,748)	0
Ending Undesignated Fund Balance	\$ 6,959,214	\$ 96,922	\$ 305,466	\$ 305,466

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Drainage Projects 2022 Bonds Fund (4704)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4704.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	198	2,802	2,802	0
EX50 - Debt Service	56,211	0	0	0
EX80 - Capital	0	3,000	3,000	0
Total	56,409	5,802	5,802	0
<u>4704.860.7405 - Floodplain Buyout/Elevation:</u>				
EX80 - Capital	1,420,723	32,656	32,656	0
Total	1,420,723	32,656	32,656	0
<u>4704.860.7415 - Sunbridge/College Drainage:</u>				
EX80 - Capital	220	96,940	96,940	0
Total	220	96,940	96,940	0
<u>4704.860.7420 - Elmhurst/McClinton Drainage:</u>				
EX80 - Capital	0	240,800	240,800	0
Total	0	240,800	240,800	0
<u>4704.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	6,486,094	6,486,094	0
Total	0	6,486,094	6,486,094	0
<u>Budget Total</u>	<u>\$ 1,477,352</u>	<u>\$ 6,862,292</u>	<u>\$ 6,862,292</u>	<u>\$ 0</u>

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Park Projects 2022 Bonds Fund (4705)

The Park Projects 2022 Bonds Fund (Phase II) accounts for the bond proceeds issued to finance all or a portion of the costs of acquisition, design, construction and equipping of certain regional park and other parks system improvements, which may include athletic fields and facilities, playgrounds, pools and splash pads, trails, campgrounds, picnic areas and pavilions, land acquisition, open space preservation and other recreational facilities and support facilities, such as restrooms and parking.

The total approved authorization by the voters was \$26,405,000 for all bond phases. The par amount of bonds issued in Phase I (2019) was \$10,560,000 and the par amount of bonds issued in Phase II (2022) was \$10,950,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Park Projects 2022 Bonds Fund (4705)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Proceeds from Bond Sales	\$ 11,122,610	\$ 0	\$ 0	\$ 0
Investment Earnings	143,026	0	320,263	0
Total Revenues	<u>11,265,636</u>	<u>0</u>	<u>320,263</u>	<u>0</u>
Expenses:				
Bond Issuance Cost	74,971	0	0	0
Bond Administrative	1,180	15,916	15,916	0
Lake Fayetteville Improvements	19,550	2,799,923	2,799,923	0
Neighborhood Park Improvements	0	25,000	25,000	0
YRCC Enhancements	114,525	662,676	662,676	0
Walker Park Improvements	3,293	96,208	96,208	0
Wilson Hub Improvements	0	1,051,624	1,051,624	0
Combs/River Nature Park	0	186,812	186,812	0
Bond Unallocated	0	6,070,933	6,070,933	0
Total Expenses	<u>213,519</u>	<u>10,909,092</u>	<u>10,909,092</u>	<u>0</u>
Income / (Loss)	<u>\$ 11,052,117</u>	<u>\$ (10,909,092)</u>	<u>\$ (10,588,829)</u>	<u>\$ 0</u>
Total Budget	<u>\$ 213,518</u>	<u>\$ 10,909,092</u>	<u>\$ 10,909,092</u>	<u>\$ 0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 0	\$ 11,052,117	\$ 11,052,117	\$ 463,288
Income / (Loss)	11,052,117	(10,909,092)	(10,588,829)	0
Ending Undesignated Fund Balance	<u>\$ 11,052,117</u>	<u>\$ 143,025</u>	<u>\$ 463,288</u>	<u>\$ 463,288</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Park Projects 2022 Bonds Fund (4705)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4705.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	1,083	1,916	1,916	0
EX50 - Debt Service	74,971	0	0	0
EX80 - Capital	96	14,000	14,000	0
Total	76,151	15,916	15,916	0
<u>4705.860.7505 - Lake Fayetteville Improvements:</u>				
EX80 - Capital	19,550	2,799,923	2,799,923	0
Total	19,550	2,799,923	2,799,923	0
<u>4705.860.7520 - Neighborhood Park Improvements:</u>				
EX80 - Capital	0	25,000	25,000	0
Total	0	25,000	25,000	0
<u>4705.860.7540 - YRCC Enhancements:</u>				
EX80 - Capital	114,525	662,676	662,676	0
Total	114,525	662,676	662,676	0
<u>4705.860.7550 - Walker Park Improvements:</u>				
EX80 - Capital	3,293	96,208	96,208	0
Total	3,293	96,208	96,208	0
<u>4705.860.7560 - Wilson Hub Improvements:</u>				
EX80 - Capital	0	1,051,624	1,051,624	0
Total	0	1,051,624	1,051,624	0
<u>4705.860.7590 - Combs/River Nature Park:</u>				
EX80 - Capital	0	186,812	186,812	0
Total	0	186,812	186,812	0
<u>4705.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	6,070,933	6,070,933	0
Total	0	6,070,933	6,070,933	0
<u>Budget Total</u>	<u>\$ 213,518</u>	<u>\$ 10,909,092</u>	<u>\$ 10,909,092</u>	<u>\$ 0</u>

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City Facilities 2022 Bonds Fund (4707)

The City Facilities 2022 Bonds Fund (Phase II) accounts for the bond proceeds issued to finance all or a portion of the costs of renovating and refurbishing certain City buildings and grounds, which may include building envelope and roof improvements, window replacement, insulation, lighting and HVAC system upgrades and certain renewable energy and energy efficiency projects.

The total approved authorization by the voters was \$3,170,000 for all bond phases. The par amount of bonds issued in Phase I (2019) was \$480,000 and the par amount of bonds issued in Phase II (2022) was \$2,690,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
City Facilities 2022 Bonds Fund (4707)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Proceeds from Bond Sales	\$ 2,732,394	\$ 0	\$ 0	\$ 0
Investment Earnings	35,136	0	82,654	0
Total Revenues	<u>2,767,530</u>	<u>0</u>	<u>82,654</u>	<u>0</u>
Expenses:				
Bond Issuance Cost	18,418	0	0	0
Bond Administrative	0	8,000	8,000	0
Bond Unallocated	0	2,705,976	2,705,976	0
Total Expenses	<u>18,418</u>	<u>2,713,976</u>	<u>2,713,976</u>	<u>0</u>
Income / (Loss)	\$ <u>2,749,112</u>	\$ <u>(2,713,976)</u>	\$ <u>(2,631,322)</u>	\$ <u>0</u>
Total Budget	\$ <u>18,418</u>	\$ <u>2,713,976</u>	\$ <u>2,713,976</u>	\$ <u>0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 0	\$ 2,749,112	\$ 2,749,112	\$ 117,790
Income / (Loss)	2,749,112	(2,713,976)	(2,631,322)	0
Ending Undesignated Fund Balance	<u>\$ 2,749,112</u>	<u>\$ 35,136</u>	<u>\$ 117,790</u>	<u>\$ 117,790</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
City Facilities 2022 Bonds Fund (4707)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4707.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	0	3,000	3,000	0
EX50 - Debt Service	18,418	0	0	0
EX80 - Capital	0	5,000	5,000	0
Total	18,418	8,000	8,000	0
<u>4707.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	2,705,976	2,705,976	0
Total	0	2,705,976	2,705,976	0
Budget Total	\$ 18,418	\$ 2,713,976	\$ 2,713,976	\$ 0

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Arts Corridor 2022 Bonds Fund (4708)

The Arts Corridor 2022 Bonds Fund (Phase II) accounts for the bond proceeds issued to finance all or a portion of the costs of acquisition, design, construction and equipping of certain Cultural Arts Corridor improvements, within or near an area bordered by Dickson Street on the north, School Avenue on the east, Prairie Street on the south, and Gregg Avenue on the west, and which may include street, sidewalk, boardwalk, trail, pedestrian signal and control, bicycle facilities, curbing, guttering, drainage, lighting and landscaping improvements, plaza, civic and performance space, art installations, overlooks, stream restoration, pavilions, structure and other buildings, new and/or replacement parking facilities, and land and easement acquisition.

The total approved authorization by the voters was \$31,685,000 for all bond phases. The par amount of bonds issued in Phase I (2019) was \$19,070,000 and the par amount of bonds issued in Phase II (2022) was \$12,615,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Arts Corridor 2022 Bonds Fund (4708)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Proceeds from Bond Sales	\$ 12,814,128	\$ 0	\$ 0	\$ 0
Investment Earnings	163,786	419,100	419,100	0
Total Revenues	<u>12,977,914</u>	<u>419,100</u>	<u>419,100</u>	<u>0</u>
Expenses:				
Bond Issuance Cost	86,371	0	0	0
Bond Administrative	267	29,802	29,802	0
Arts Corridor Improvements	408,297	12,627,639	12,627,639	0
Arts Corridor Parking	0	73,421	73,421	0
Bond Unallocated	0	7,430	7,430	0
Total Expenses	<u>494,935</u>	<u>12,738,292</u>	<u>12,738,292</u>	<u>0</u>
Income / (Loss)	<u>\$ 12,482,979</u>	<u>\$ (12,319,192)</u>	<u>\$ (12,319,192)</u>	<u>\$ 0</u>
Total Budget	<u>\$ 494,935</u>	<u>\$ 12,738,292</u>	<u>\$ 12,738,292</u>	<u>\$ 0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 0	\$ 12,482,979	\$ 12,482,979	\$ 163,787
Income / (Loss)	12,482,979	(12,319,192)	(12,319,192)	0
Ending Undesignated Fund Balance	<u>\$ 12,482,979</u>	<u>\$ 163,787</u>	<u>\$ 163,787</u>	<u>\$ 163,787</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Arts Corridor 2022 Bonds Fund (4708)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4708.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	171	889	889	0
EX50 - Debt Service	86,371	0	0	0
EX80 - Capital	96	28,913	28,913	0
Total	86,638	29,802	29,802	0
<u>4708.860.7800 - Arts Corridor Improvements:</u>				
EX80 - Capital	408,297	12,627,639	12,627,639	0
Total	408,297	12,627,639	12,627,639	0
<u>4708.860.7820 - Arts Corridor - Parking:</u>				
EX20 - Materials & Supplies	0	6,564	6,564	0
EX80 - Capital	0	66,857	66,857	0
Total	0	73,421	73,421	0
<u>4708.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	7,430	7,430	0
Total	0	7,430	7,430	0
<u>Budget Total</u>	<u>\$ 494,935</u>	<u>\$ 12,738,292</u>	<u>\$ 12,738,292</u>	<u>\$ 0</u>

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Fire Projects 2022 Bonds Fund (4710)

The Fire Projects 2022 Bonds Fund (Phase II) accounts for the bond proceeds issued to finance all or a portion of the costs of certain fire station design and construction, which may include land acquisition, and the acquisition of firefighting vehicles and equipment.

The total approved authorization by the voters was \$15,840,000 for all bond phases. The par amount of bonds issued in Phase I (2019) was \$10,025,000 and the par amount of bonds issued in Phase II (2022) was \$5,815,000. Appropriation of these funds will be made through the re-budget process which will be considered by the City Council during the first quarter of 2024.

City of Fayetteville, Arkansas
2024 Operating Budget
Fire Projects 2022 Bonds Fund (4710)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Proceeds from Bond Sales	\$ 5,906,803	\$ 0	\$ 0	\$ 0
Investment Earnings	75,956	0	176,502	0
Total Revenues	<u>5,982,759</u>	<u>0</u>	<u>176,502</u>	<u>0</u>
Expenses:				
Bond Issuance Cost	39,814	0	0	0
Bond Administrative	745	11,850	11,850	0
Fire Station #2 Relocation	39,717	2,138,058	2,138,058	0
Bond Unallocated	0	3,676,617	3,676,617	0
Total Expenses	<u>80,276</u>	<u>5,826,525</u>	<u>5,826,525</u>	<u>0</u>
Income / (Loss)	<u>\$ 5,902,483</u>	<u>\$ (5,826,525)</u>	<u>\$ (5,650,023)</u>	<u>\$ 0</u>
Total Budget	<u>\$ 80,275</u>	<u>\$ 5,826,525</u>	<u>\$ 5,826,525</u>	<u>\$ 0</u>
FUND BALANCE ANALYSIS				
Beginning Undesignated Fund Balance	\$ 0	\$ 5,902,483	\$ 5,902,483	\$ 252,460
Income / (Loss)	5,902,483	(5,826,525)	(5,650,023)	0
Ending Undesignated Fund Balance	<u>\$ 5,902,483</u>	<u>\$ 75,958</u>	<u>\$ 252,460</u>	<u>\$ 252,460</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Fire Projects 2022 Bonds Fund (4710)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>4710.860.7000 - Bond Administrative:</u>				
EX30 - Services and Charges	649	2,350	2,350	0
EX50 - Debt Service	39,814	0	0	0
EX80 - Capital	96	9,500	9,500	0
Total	40,559	11,850	11,850	0
<u>4710.860.7110 - Fire Station #2 Relocation:</u>				
EX80 - Capital	39,717	2,138,058	2,138,058	0
Total	39,717	2,138,058	2,138,058	0
<u>4710.860.7999 - Bond Unallocated Budget:</u>				
EX80 - Capital	0	3,676,617	3,676,617	0
Total	0	3,676,617	3,676,617	0
<u>Budget Total</u>	<u>\$ 80,275</u>	<u>\$ 5,826,525</u>	<u>\$ 5,826,525</u>	<u>\$ 0</u>

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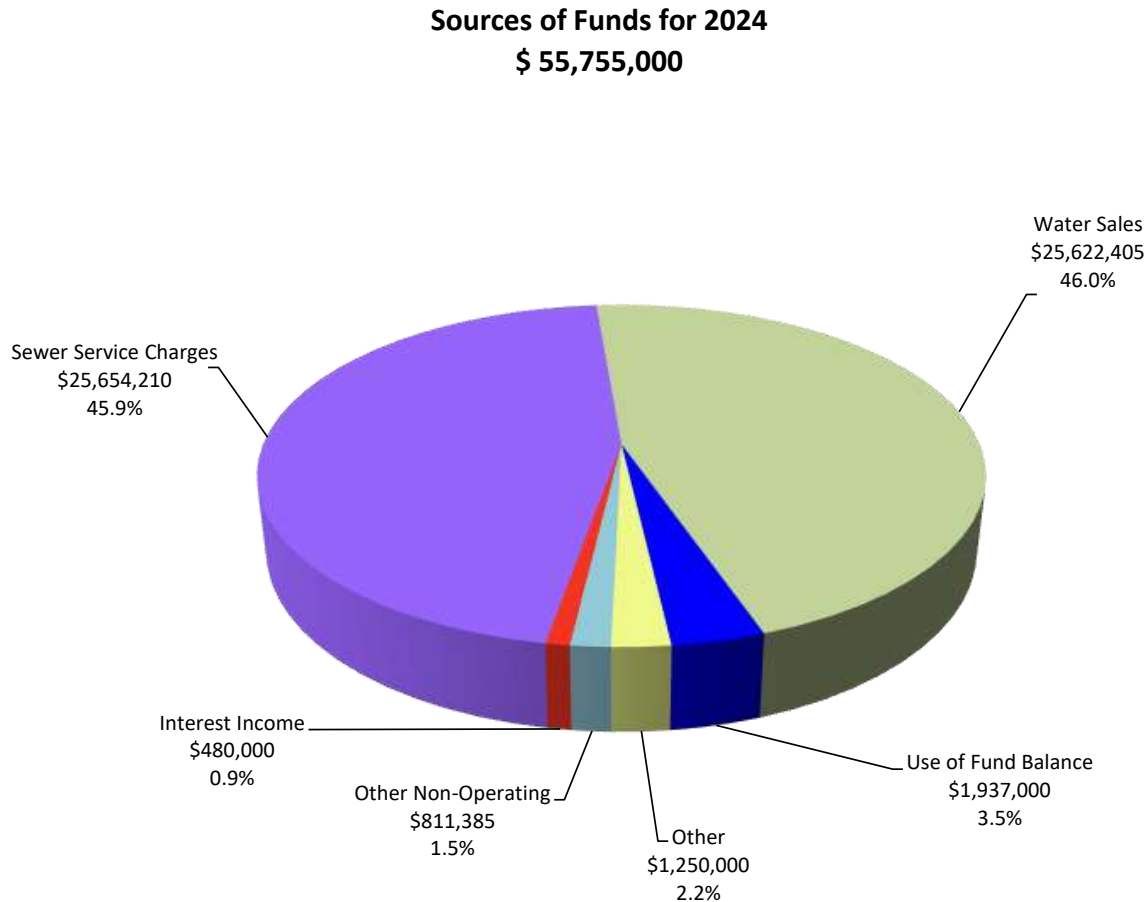
Enterprise Funds

Water and Sewer Fund (5400)

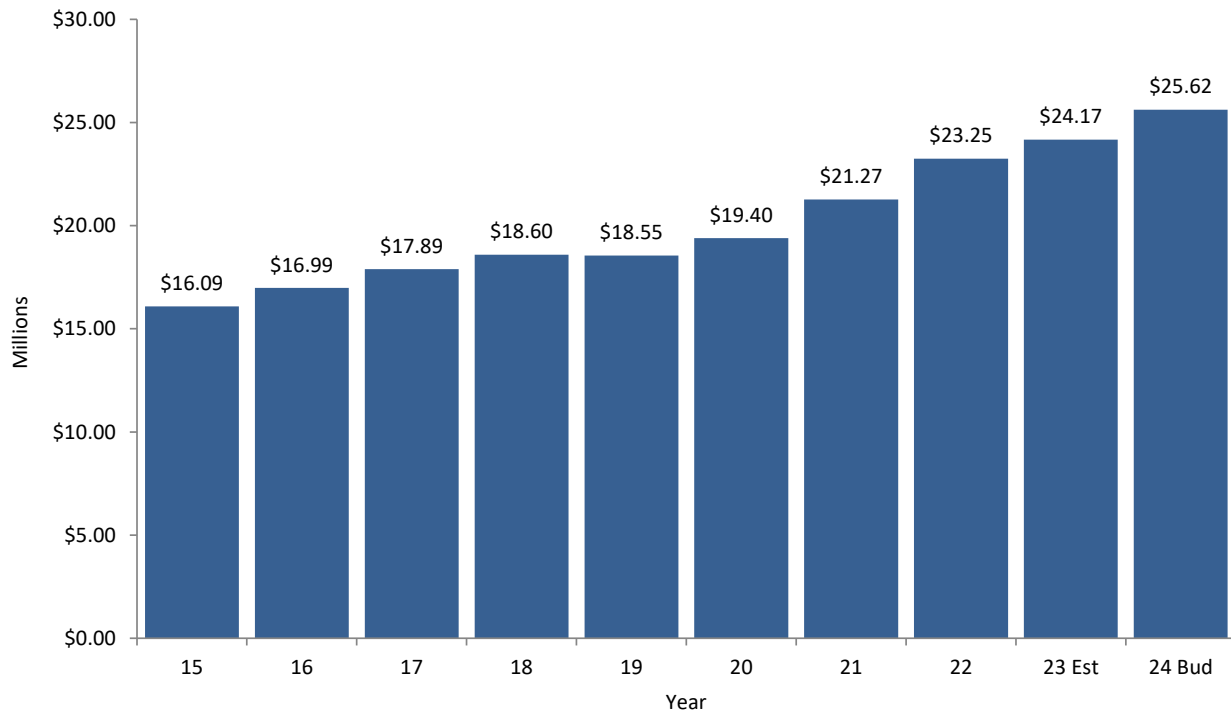
The Water & Sewer Fund accounts for the revenue sources as well as the operation and maintenance expenses of the City's water and sewer system. This includes water purchases from Beaver Water District, all water and sewer functions, the operation of the wastewater treatment plants, meter and backflow operations, and utility financial services. The 2024 Budget includes a significant amount in capital outlay at \$26.43 million due to a backlog of needed projects; however, there are sufficient reserves to fund these projects.

Water & Sewer Fund Revenues

For 2024, the Water & Sewer Fund is projected to have an operating gain of \$8.5 million before capital expenditures on a cash basis. System user consumption projections for 2024 are expected to increase compared to 2023.



Water Sales: Water sales revenue is based on metered customer usage of water and is one of the primary sources of revenue for the Water & Sewer Fund. Budgeted revenue for 2024 is projected to increase by 6% when compared to 2023.

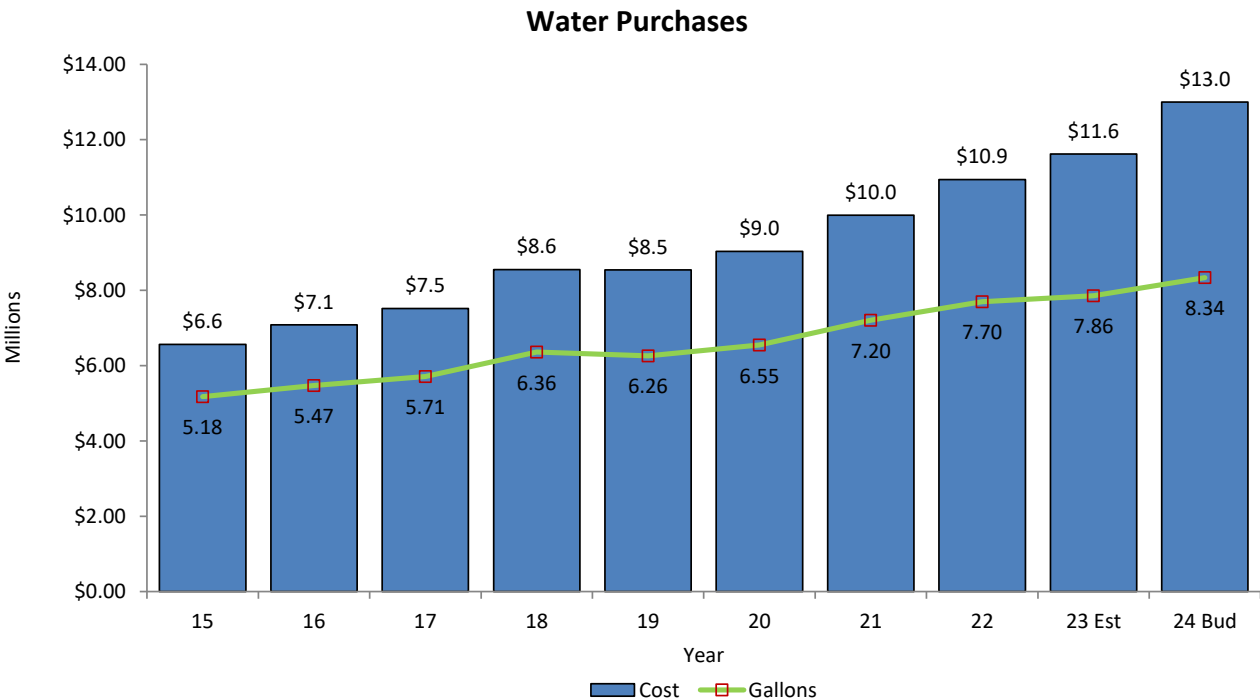
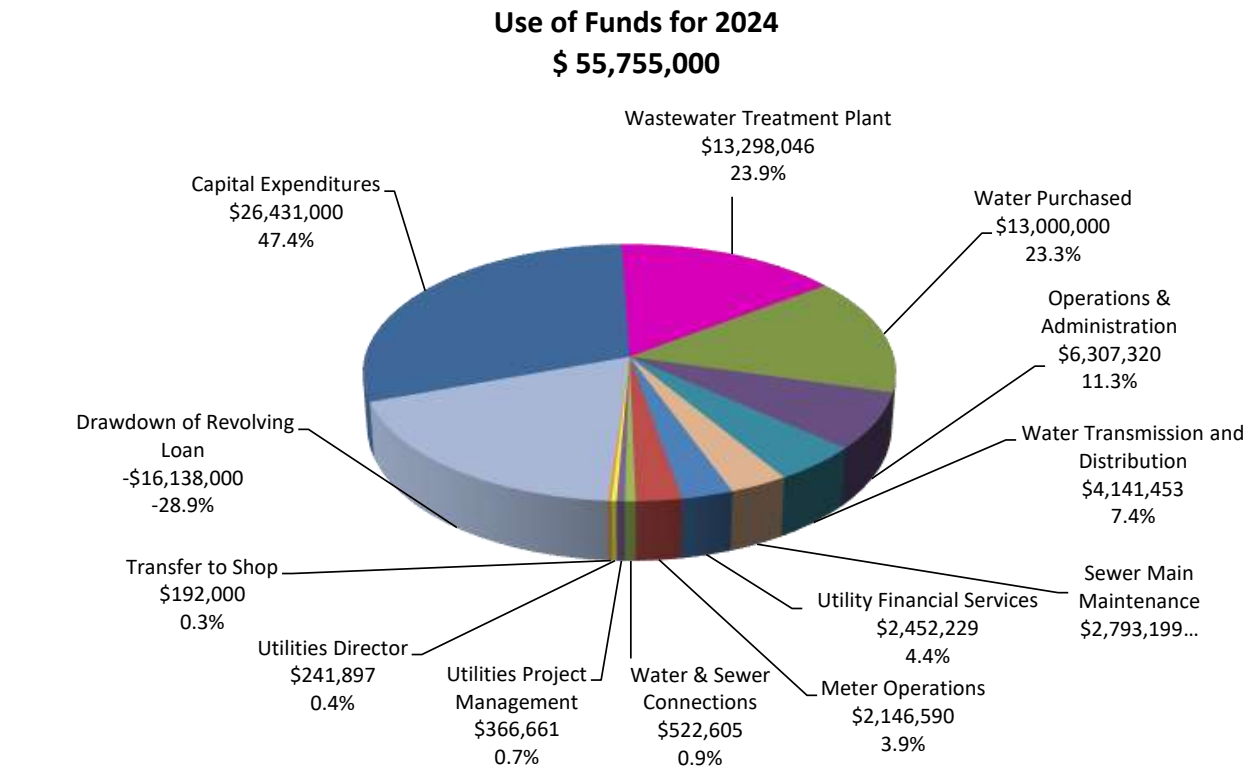


Sewer Charges: Sewer service charge revenue is based on metered customer usage of water and is the other primary source of revenue for the Water & Sewer Fund. The budgeted revenue for 2024 is projected to increase by 3% when compared to estimated 2023.



Water & Sewer Fund Expenses

The wastewater treatment plant operations and water purchases are budgeted at \$13.3 million and \$13 million, respectively, for 2024. These two items represent 26.3% of the total operating expenses.



City of Fayetteville, Arkansas
2024 Operating Budget
Water & Sewer Fund (5400)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>Revenues:</u>				
Sewer Service Charges	\$ 24,834,525	\$ 25,587,500	\$ 24,907,000	\$ 25,654,210
Water Sales	23,246,184	23,850,500	24,172,123	25,622,405
Other	1,299,458	1,306,704	1,294,704	1,250,000
Interest Income	(1,787,457)	204,000	685,000	480,000
Other Non-Operating	1,902,504	539,000	909,000	811,385
Total Revenues	<u>49,495,214</u>	<u>51,487,704</u>	<u>51,967,827</u>	<u>53,818,000</u>
<u>Expenses:</u>				
Utilities Director	221,003	230,364	230,364	241,897
Utilities Project Management	375,101	392,916	392,916	366,661
Water Purchased	10,942,888	11,616,239	11,616,239	13,000,000
Utility Financial Services	2,220,952	2,163,492	2,163,492	2,452,229
Operations & Administration	4,999,433	5,639,841	5,639,841	6,307,320
Water Transmission and Distribution	3,733,417	3,914,619	3,914,619	4,141,453
Sewer Main Maintenance	2,273,109	2,666,317	2,666,317	2,793,199
Water & Sewer Connections	488,663	444,246	444,246	522,605
Wastewater Treatment Plant	11,558,265	16,307,672	16,307,672	13,298,046
Meter Operations	2,021,541	2,504,246	2,504,246	2,146,590
Total Expenses	<u>38,834,372</u>	<u>45,879,952</u>	<u>45,879,952</u>	<u>45,270,000</u>
Budget Gain / (Loss) Before Capital	\$ <u>10,660,842</u>	\$ <u>5,607,752</u>	\$ <u>6,087,875</u>	\$ <u>8,548,000</u>
<u>Non-Operating Revenues / (Expenses):</u>				
Intergovernmental (Grants)	1,506,716	522,565	522,565	0
Gain/Loss Sale of Assets	85,743	0	500	0
Capital Contributions	12,001,761	0	0	0
Transfer from Impact Fee Fund	3,075,906	6,555,204	6,555,204	0
Drawdown of Revolving Loan	0	0	0	16,138,000
Capital Expenditures	(14,152,556)	(42,907,065)	(42,907,065)	(26,431,000)
Transfer to Shop	(30,000)	(830,273)	(830,273)	(192,000)
Total Expenses	<u>2,487,570</u>	<u>(36,659,569)</u>	<u>(36,659,069)</u>	<u>(10,485,000)</u>
Budget Gain / (Loss)	\$ <u>13,148,412</u>	\$ <u>(31,051,817)</u>	\$ <u>(30,571,194)</u>	\$ <u>(1,937,000)</u>
Total Budget	\$ <u>53,016,929</u>	\$ <u>89,617,290</u>	\$ <u>89,617,290</u>	\$ <u>55,755,000</u>

City of Fayetteville, Arkansas
2024 Operating Budget
Water & Sewer Fund (5400)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
ESTIMATED CHANGE IN NET ASSETS				
Beginning Total Net Assets	\$ 375,643,716	\$ 390,795,703	\$ 390,795,703	\$ 390,938,176
Budget Gain / (Loss)	13,148,412	(31,051,817)	(30,571,194)	(1,937,000)
Plus: Gain Capital Expenditures	14,152,556	42,907,065	42,907,065	26,431,000
Plus: Gain W/S Connections	488,663	444,246	444,246	522,605
Less: Depreciation Expense	(12,637,644)	(12,637,644)	(12,637,644)	(12,637,644)
Ending Total Net Assets	<u>\$ 390,795,703</u>	<u>\$ 390,457,553</u>	<u>\$ 390,938,176</u>	<u>\$ 403,317,137</u>
NET ASSET ANALYSIS				
Net Investment in Capital Assets	\$ 340,223,094	\$ 370,936,761	\$ 370,936,761	\$ 385,252,722
Unrestricted	50,572,609	19,520,792	20,001,415	18,064,415
Ending Total Net Position	<u>\$ 390,795,703</u>	<u>\$ 390,457,553</u>	<u>\$ 390,938,176</u>	<u>\$ 403,317,137</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Water & Sewer Fund (5400)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>5400.700.1800 - Utilities Director Program:</u>				
EX10 - Personnel Services	182,546	185,025	185,025	188,390
EX20 - Materials & Supplies	1,864	3,798	3,798	3,798
EX30 - Services and Charges	2,660	7,556	7,556	7,556
EX33 - Motorpool	4,305	4,357	4,357	6,213
EX39 - Cost Allocation	29,628	29,628	29,628	35,940
Total	221,003	230,364	230,364	241,897
<u>5400.700.4020 - Utilities Project Management Program:</u>				
EX10 - Personnel Services	353,981	346,271	346,271	319,930
EX20 - Materials & Supplies	4,844	11,118	11,118	11,118
EX30 - Services and Charges	3,159	13,101	13,101	13,101
EX33 - Motorpool	9,270	9,926	9,926	10,012
EX40 - Maintenance	3,847	12,500	12,500	12,500
Total	375,101	392,916	392,916	366,661
<u>5400.710.1810 - Utilities Financial Services Program:</u>				
EX10 - Personnel Services	1,189,128	1,297,500	1,297,500	1,395,615
EX20 - Materials & Supplies	39,627	96,200	96,200	101,500
EX30 - Services and Charges	1,091,190	865,642	865,642	1,072,426
EX39 - Cost Allocation	(106,350)	(106,350)	(106,350)	(129,012)
EX40 - Maintenance	7,357	10,500	10,500	11,700
Total	2,220,952	2,163,492	2,163,492	2,452,229
<u>5400.720.1820 - Meter Reading Program:</u>				
EX10 - Personnel Services	903,233	931,099	931,099	969,527
EX20 - Materials & Supplies	61,886	81,926	81,926	84,426
EX30 - Services and Charges	84,319	108,010	108,010	125,910
EX33 - Motorpool	120,550	129,205	129,205	131,028
EX39 - Cost Allocation	89,232	89,232	89,232	108,240
EX40 - Maintenance	7,278	10,700	10,700	12,400
Total	1,266,499	1,350,172	1,350,172	1,431,531
<u>5400.720.1830 - Meter Maint & Backflow Prev Program:</u>				
EX10 - Personnel Services	538,801	517,620	517,620	574,720
EX20 - Materials & Supplies	36,937	36,434	36,434	55,084
EX30 - Services and Charges	9,940	12,065	12,065	14,290
EX33 - Motorpool	28,345	27,299	27,299	35,895
EX39 - Cost Allocation	28,296	28,296	28,296	34,320
EX40 - Maintenance	109	750	750	750
Total	642,429	622,464	622,464	715,059

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Water & Sewer Fund (5400)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>5400.720.1840 - Meter Operations Capital Program:</u>				
EX20 - Materials & Supplies	34,813	215,014	215,014	0
EX30 - Services and Charges	77,801	165,204	165,204	0
EX40 - Maintenance	0	151,392	151,392	0
EX80 - Capital	652,124	3,578,684	3,578,684	1,165,000
EX96 - Operating Transfers Out	0	726,463	726,463	0
Total	764,738	4,836,757	4,836,757	1,165,000
<u>5400.720.3800 - Water Purchased Program:</u>				
EX30 - Services and Charges	10,942,888	11,616,239	11,616,239	13,000,000
Total	10,942,888	11,616,239	11,616,239	13,000,000
<u>5400.720.4000 - Operations & Administration Program:</u>				
EX10 - Personnel Services	1,265,018	1,472,262	1,472,262	1,708,413
EX20 - Materials & Supplies	199,473	362,982	362,982	403,082
EX30 - Services and Charges	2,426,975	2,654,849	2,654,849	2,828,612
EX33 - Motorpool	21,900	26,179	26,179	26,984
EX39 - Cost Allocation	1,017,012	1,017,012	1,017,012	1,233,672
EX40 - Maintenance	69,056	106,557	106,557	106,557
EX96 - Operating Transfers Out	30,000	103,810	103,810	192,000
Total	5,029,433	5,743,651	5,743,651	6,499,320
<u>5400.720.4310 - Water Distribution Maintenance Program:</u>				
EX10 - Personnel Services	1,414,276	1,672,764	1,672,764	1,644,693
EX20 - Materials & Supplies	883,734	851,166	851,166	926,166
EX30 - Services and Charges	386,196	348,959	348,959	285,000
EX33 - Motorpool	613,010	627,677	627,677	848,575
EX39 - Cost Allocation	84,876	84,876	84,876	102,960
EX40 - Maintenance	363	9,000	9,000	9,000
Total	3,382,454	3,594,442	3,594,442	3,816,394
<u>5400.720.4330 - Water Storage & Pump Maintenance Program:</u>				
EX10 - Personnel Services	272,933	216,648	216,648	219,373
EX20 - Materials & Supplies	25,972	46,862	46,862	46,862
EX30 - Services and Charges	28,300	25,000	25,000	25,000
EX33 - Motorpool	10,854	19,151	19,151	18,956
EX39 - Cost Allocation	11,016	11,016	11,016	13,368
EX40 - Maintenance	1,887	1,500	1,500	1,500
Total	350,963	320,177	320,177	325,059

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Water & Sewer Fund (5400)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>5400.720.4410 - Sewer Mains Maintenance Program:</u>				
EX10 - Personnel Services	1,279,147	1,464,726	1,464,726	1,416,762
EX20 - Materials & Supplies	231,871	348,907	348,907	398,907
EX30 - Services and Charges	98,810	214,472	214,472	251,500
EX33 - Motorpool	573,251	543,772	543,772	612,750
EX39 - Cost Allocation	88,440	88,440	88,440	107,280
EX40 - Maintenance	1,590	6,000	6,000	6,000
Total	2,273,109	2,666,317	2,666,317	2,793,199
<u>5400.720.5600 - Capital Water Mains Program:</u>				
EX30 - Services and Charges	1,286,987	4,888,004	4,888,004	0
EX80 - Capital	8,138,937	13,066,424	13,066,424	4,222,000
Total	9,425,924	17,954,428	17,954,428	4,222,000
<u>5400.720.5620 - Water & Sewer Connections Program:</u>				
EX10 - Personnel Services	206,055	179,321	179,321	192,371
EX20 - Materials & Supplies	221,251	195,363	195,363	245,363
EX30 - Services and Charges	4,902	10,500	10,500	10,500
EX33 - Motorpool	41,075	42,840	42,840	54,885
EX39 - Cost Allocation	15,324	15,324	15,324	18,588
EX40 - Maintenance	55	898	898	898
Total	488,663	444,246	444,246	522,605
<u>5400.720.5700 - Sewer Mains Construction Program:</u>				
EX20 - Materials & Supplies	(1,326)	126,080	126,080	0
EX30 - Services and Charges	368,077	1,030,913	1,030,913	0
EX80 - Capital	1,967,640	14,628,808	14,628,808	3,230,000
Total	2,334,390	15,785,801	15,785,801	3,230,000
<u>5400.730.5100 - WWTP Administration & SCADA Program:</u>				
EX30 - Services and Charges	1,497,521	2,020,458	2,020,458	2,085,490
EX40 - Maintenance	0	300	300	300
Total	1,497,521	2,020,758	2,020,758	2,085,790
<u>5400.730.5110 - WWTP East Side Operations Program:</u>				
EX20 - Materials & Supplies	137,474	100,681	100,681	110,681
EX30 - Services and Charges	5,112,068	6,021,190	6,021,190	6,599,599
EX33 - Motorpool	336,209	400,923	400,923	447,665
EX39 - Cost Allocation	54,336	54,336	54,336	65,916
EX40 - Maintenance	870	7,000	7,000	5,000
Total	5,640,956	6,584,130	6,584,130	7,228,861

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Water & Sewer Fund (5400)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>5400.730.5120 - WWTP West Side Operations Program:</u>				
EX20 - Materials & Supplies	53,578	76,967	76,967	76,967
EX30 - Services and Charges	1,770,430	2,164,783	2,164,783	2,074,600
EX33 - Motorpool	81,435	74,049	74,049	78,072
EX39 - Cost Allocation	54,024	54,024	54,024	65,532
EX40 - Maintenance	1,956	3,549	3,549	3,549
Total	1,961,424	2,373,372	2,373,372	2,298,720
<u>5400.730.5130 - WWTP Lab / IPP Program:</u>				
EX30 - Services and Charges	476,921	512,900	512,900	538,249
Total	476,921	512,900	512,900	538,249
<u>5400.730.5140 - WWTP Lift Station Maintenance Program:</u>				
EX20 - Materials & Supplies	27,393	29,472	29,472	29,472
EX30 - Services and Charges	1,003,898	1,048,575	1,048,575	1,116,954
Total	1,031,291	1,078,047	1,078,047	1,146,426
<u>5400.730.5800 - Wastewater Plant Capital Program:</u>				
EX30 - Services and Charges	442,093	1,949,692	1,949,692	0
EX40 - Maintenance	508,059	1,788,773	1,788,773	0
EX80 - Capital	772,124	3,778,416	3,778,416	1,676,000
Total	1,722,276	7,516,881	7,516,881	1,676,000
<u>5400.860.5600 - Capital Water Mains Program:</u>				
EX80 - Capital	225,243	971,364	971,364	0
Total	225,243	971,364	971,364	0
<u>5400.860.5700 - Sewer Mains Construction Program:</u>				
EX80 - Capital	742,751	838,372	838,372	0
Total	742,751	838,372	838,372	0
Budget Total	\$ 53,016,929	\$ 89,617,290	\$ 89,617,290	\$ 55,755,000

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Recycling & Trash Collection Fund (5500)

The Recycling & Trash Collection Fund is responsible for the operation of the City's solid waste collection and disposal, transfer station, recycling program, and composting program. Revenues for the fund are obtained from fees levied for trash collection, recycling revenue, container sales or leases, and the transfer station. After capital expenditures, the fund will have a loss of \$883,000. There are sufficient reserves to absorb this amount.

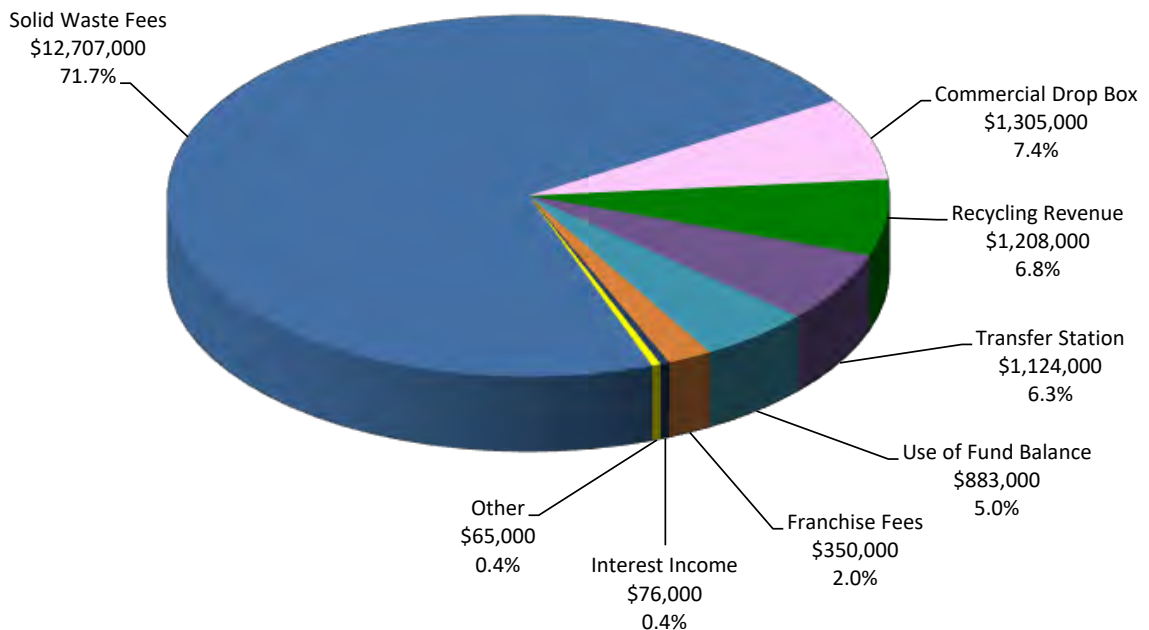
Recycling & Trash Collection Fund Revenues

For 2024, the Recycling & Trash Collection Fund sources of funds are budgeted at \$17,718,000. Solid Waste Fees make up the largest source of revenue at 71.7%.

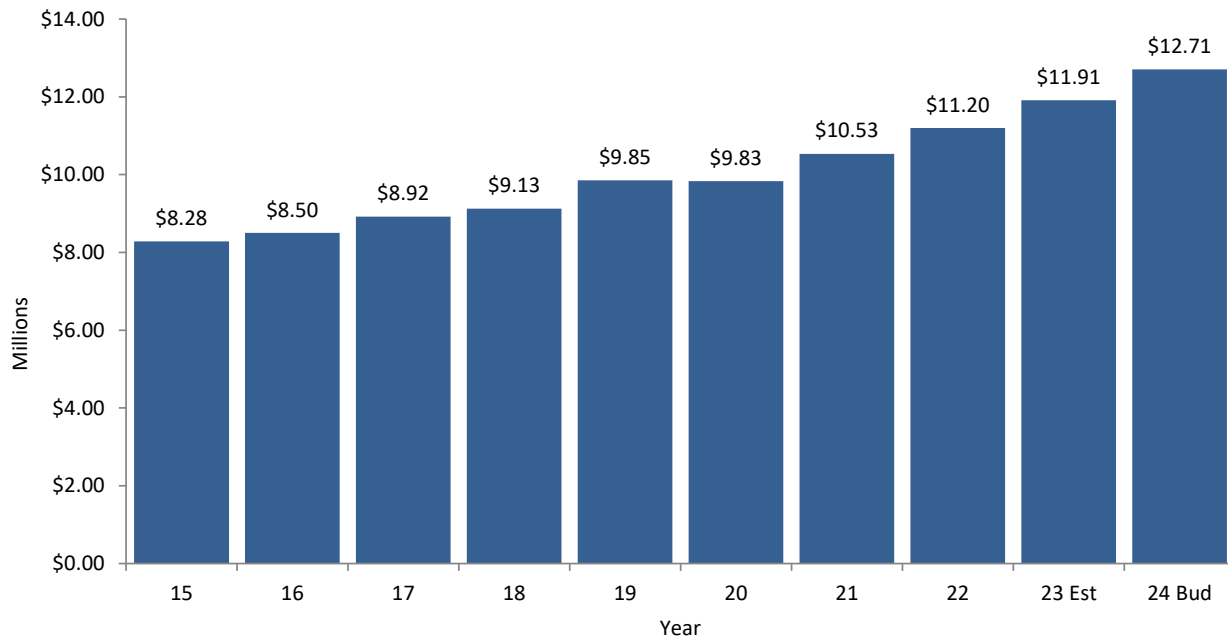
Recycling Revenues

Recycling revenue includes the sale of materials collected at curbside and at the recycling centers. The estimated revenue for that program is \$1,208,000 for 2024. However, a portion of the solid waste fees could also be attributable to recycling activity due to the decreased cost of disposing of those materials as trash. That portion is estimated to be approximately \$1,881,000 for 2024.

Sources of Funds for 2024
\$ 17,718,000

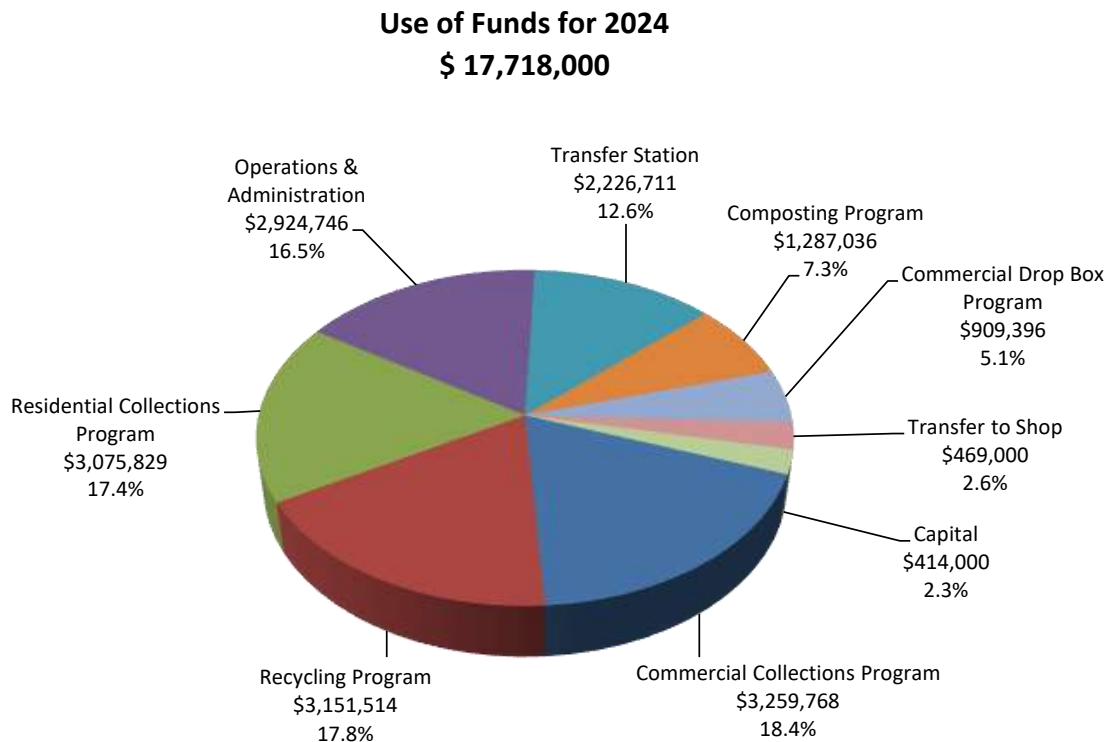


Solid Waste Fees: The 2023 revenue estimates are \$713,000 over 2022 collections. The 2024 total revenues are projected to be higher compared to 2023 estimates by \$798,000.



Recycling & Trash Collection Fund Expenses

Expenses for the Recycling & Trash Collection Fund are budgeted at \$17,718,000 for 2024. The Commercial Collections Program makes up the largest segment of the budget at 18.4%.



City of Fayetteville, Arkansas
2024 Operating Budget
Recycling & Trash Collections Fund (5500)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Solid Waste Fees	\$ 11,196,521	\$ 11,738,000	\$ 11,909,193	\$ 12,707,000
Transfer Station	1,041,344	1,083,000	879,186	1,124,000
Commercial Drop Box	1,121,432	1,071,000	1,264,072	1,305,000
Recycling Revenue	1,182,809	1,311,000	1,028,518	1,208,000
Franchise Fees	348,928	314,000	375,022	350,000
Other	117,715	17,000	65,370	65,000
Interest Income	(243,726)	30,000	95,000	76,000
Total Revenues	<u>14,765,023</u>	<u>15,564,000</u>	<u>15,616,361</u>	<u>16,835,000</u>
Expenses:				
Operations & Administration	2,362,810	2,547,465	2,547,465	2,924,746
Commercial Collections Program	2,990,868	3,203,468	3,203,468	3,259,768
Residential Collections Program	2,562,935	2,832,221	2,832,221	3,075,829
Commercial Drop Box Program	705,512	825,817	825,817	909,396
Transfer Station	1,750,898	1,773,647	1,773,647	2,226,711
Recycling Program	2,842,328	2,986,842	2,986,842	3,151,514
Composting Program	984,450	1,168,906	1,168,906	1,287,036
Solid Waste Projects	53,072	217,827	217,827	0
Total Expenses	<u>14,252,873</u>	<u>15,556,193</u>	<u>15,556,193</u>	<u>16,835,000</u>
Budget Gain / (Loss) Before Capital	\$ <u>512,150</u>	\$ <u>7,807</u>	\$ <u>60,168</u>	\$ <u>0</u>
Non-Operating Revenues / (Expenses):				
Intergovernmental (Grants)	44,807	10,000	10,000	0
Gain/Loss Sale of Assets	0	0	24,555	0
Capital Expenditures	(418,086)	(3,073,799)	(3,073,799)	(414,000)
Transfer to Shop	0	(104,245)	(104,245)	(469,000)
Total Expenses	<u>(373,279)</u>	<u>(3,168,044)</u>	<u>(3,143,489)</u>	<u>(883,000)</u>
Budget Gain / (Loss)	\$ <u>138,871</u>	\$ <u>(3,160,237)</u>	\$ <u>(3,083,321)</u>	\$ <u>(883,000)</u>
Total Budget	\$ <u>14,670,959</u>	\$ <u>18,734,237</u>	\$ <u>18,734,237</u>	\$ <u>17,718,000</u>

City of Fayetteville, Arkansas
2024 Operating Budget
Recycling & Trash Collections Fund (5500)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
ESTIMATED CHANGE IN NET ASSETS				
Beginning Total Net Assets	\$ 9,817,897	\$ 9,844,392	\$ 9,844,392	\$ 9,304,408
Budget Gain / (Loss)	138,871	(3,160,237)	(3,083,321)	(883,000)
Plus: Gain Capital Expenditures	418,086	3,073,799	3,073,799	414,000
Less: Depreciation Expense	(530,462)	(530,462)	(530,462)	(530,462)
Ending Total Net Assets	<u>\$ 9,844,392</u>	<u>\$ 9,227,492</u>	<u>\$ 9,304,408</u>	<u>\$ 8,304,946</u>
NET ASSET ANALYSIS				
Net Investment in Capital Assets	\$ 2,347,783	\$ 4,891,120	\$ 4,891,120	\$ 4,774,658
Unrestricted	7,496,609	4,336,372	4,413,288	3,530,288
Ending Total Net Position	<u>\$ 9,844,392</u>	<u>\$ 9,227,492</u>	<u>\$ 9,304,408</u>	<u>\$ 8,304,946</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Recycling & Trash Collections Fund (5500)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>5500.750.5000 - Operations & Administration Program:</u>				
EX10 - Personnel Services	609,701	811,329	811,329	1,003,632
EX20 - Materials & Supplies	50,724	55,166	55,166	58,236
EX30 - Services and Charges	1,153,417	1,112,825	1,112,825	1,213,288
EX33 - Motorpool	11,441	13,879	13,879	14,558
EX39 - Cost Allocation	481,380	481,380	481,380	583,932
EX40 - Maintenance	56,148	72,686	72,686	51,000
EX50 - Debt Service	0	200	200	100
Total	2,362,810	2,547,465	2,547,465	2,924,746
<u>5500.750.5010 - Commercial Collections Program:</u>				
EX10 - Personnel Services	709,551	704,923	704,923	734,264
EX20 - Materials & Supplies	379,406	410,032	410,032	384,532
EX30 - Services and Charges	1,094,067	1,173,900	1,173,900	1,216,155
EX33 - Motorpool	730,689	826,855	826,855	821,913
EX39 - Cost Allocation	76,584	76,584	76,584	92,904
EX40 - Maintenance	571	11,174	11,174	10,000
Total	2,990,868	3,203,468	3,203,468	3,259,768
<u>5500.750.5020 - Residential Collections Program:</u>				
EX10 - Personnel Services	817,973	848,304	848,304	985,599
EX20 - Materials & Supplies	308,209	314,694	314,694	304,520
EX30 - Services and Charges	523,460	697,480	697,480	751,449
EX33 - Motorpool	858,378	913,759	913,759	965,497
EX39 - Cost Allocation	54,384	54,384	54,384	65,964
EX40 - Maintenance	531	3,600	3,600	2,800
Total	2,562,935	2,832,221	2,832,221	3,075,829
<u>5500.750.5030 - Commercial Drop Box Collections Program:</u>				
EX10 - Personnel Services	177,504	199,272	199,272	199,828
EX20 - Materials & Supplies	44,744	62,863	62,863	57,863
EX30 - Services and Charges	380,649	443,460	443,460	525,759
EX33 - Motorpool	92,306	107,914	107,914	111,442
EX39 - Cost Allocation	10,308	10,308	10,308	12,504
EX40 - Maintenance	0	2,000	2,000	2,000
Total	705,512	825,817	825,817	909,396

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Recycling & Trash Collections Fund (5500)

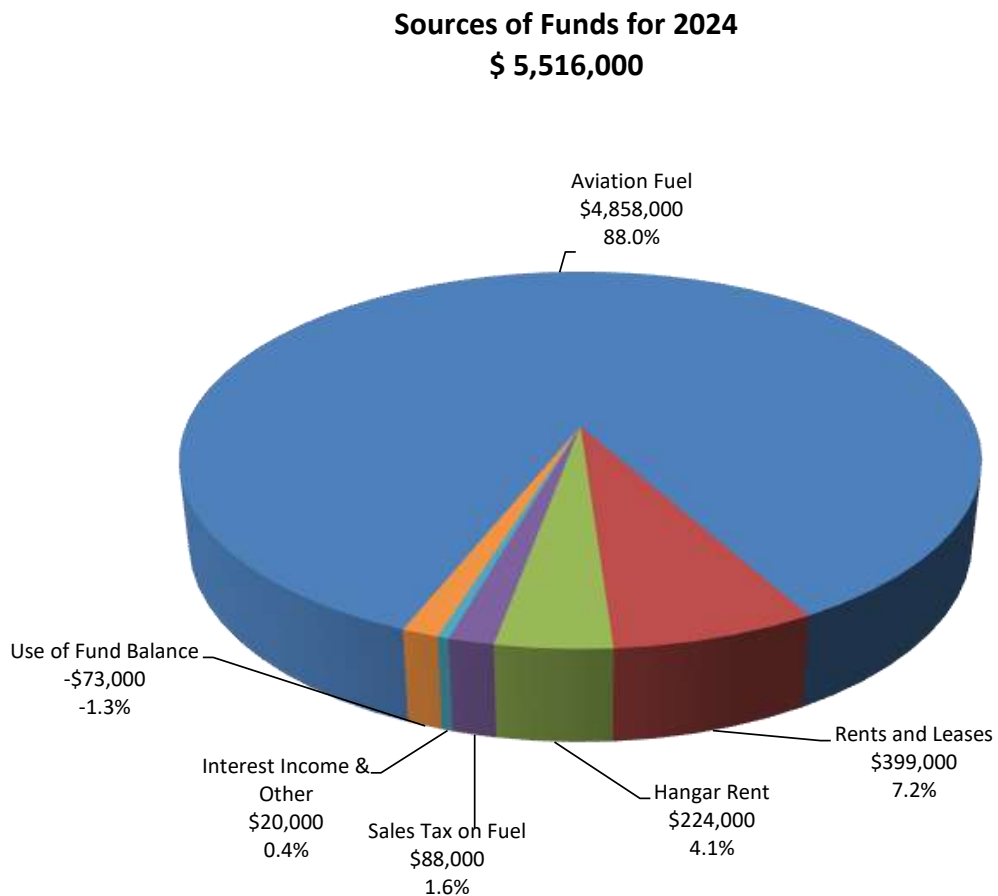
	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>5500.750.5040 - Transfer Station Program:</u>				
EX10 - Personnel Services	145,488	158,745	158,745	175,131
EX20 - Materials & Supplies	26,600	26,527	26,527	26,943
EX30 - Services and Charges	1,484,038	1,481,667	1,481,667	1,924,176
EX33 - Motorpool	88,265	95,939	95,939	92,985
EX39 - Cost Allocation	3,444	3,444	3,444	4,176
EX40 - Maintenance	3,063	7,325	7,325	3,300
EX80 - Capital	23,010	0	0	0
Total	1,773,908	1,773,647	1,773,647	2,226,711
<u>5500.750.5060 - Recycling Program:</u>				
EX10 - Personnel Services	1,694,362	1,795,609	1,795,609	1,901,083
EX20 - Materials & Supplies	284,665	274,496	274,496	284,816
EX30 - Services and Charges	116,975	143,878	143,878	108,878
EX33 - Motorpool	640,186	646,995	646,995	709,213
EX39 - Cost Allocation	99,684	99,684	99,684	120,924
EX40 - Maintenance	6,457	26,180	26,180	26,600
EX96 - Operating Transfers Out	0	104,245	104,245	0
Total	2,842,328	3,091,087	3,091,087	3,151,514
<u>5500.750.5070 - Composting Program:</u>				
EX10 - Personnel Services	407,152	476,889	476,889	539,192
EX20 - Materials & Supplies	85,993	93,775	93,775	87,875
EX30 - Services and Charges	788	1,570	1,570	1,700
EX33 - Motorpool	456,176	557,252	557,252	615,001
EX39 - Cost Allocation	34,020	34,020	34,020	41,268
EX40 - Maintenance	321	5,400	5,400	2,000
Total	984,450	1,168,906	1,168,906	1,287,036
<u>5500.750.5080 - Solid Waste Projects Program:</u>				
EX20 - Materials & Supplies	15,962	63,438	63,438	0
EX30 - Services and Charges	37,110	154,389	154,389	0
EX80 - Capital	395,076	3,073,799	3,073,799	414,000
EX96 - Operating Transfers Out	0	0	0	469,000
Total	448,147	3,291,626	3,291,626	883,000
Budget Total	\$ 14,670,959	\$ 18,734,237	\$ 18,734,237	\$ 17,718,000

Airport Fund (5550)

The Airport Fund provides for the operation and maintenance of the City's municipal airport, Drake Field. The Airport Fund's revenue is generated from FBO fuel sales and rents and leases. After capital expenditures, the fund will have a gain of \$73,000.

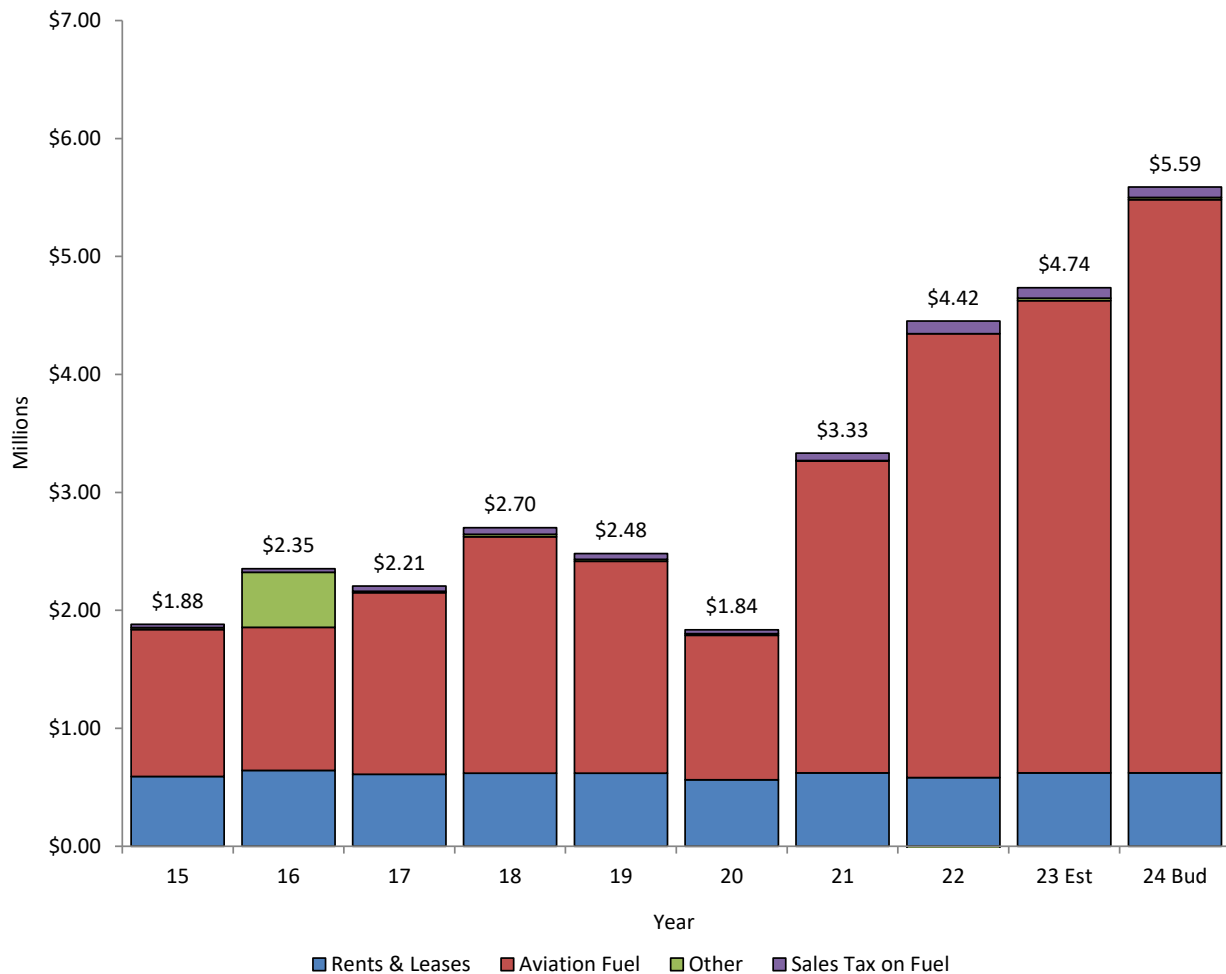
Airport Fund Revenues

For 2024, the Airport Fund sources of funds are budgeted to be \$5,516,000. Aviation Fuel revenue is projected to be \$4,858,000 or 88% of the total revenue, as the City took over Fixed Based Operations in March of 2013. Rents and Leases make up the second largest source of revenue at 7.2%.



Total Operating Revenue

This chart shows all of the Airport Fund's operating revenues by type. Primary revenues are comprised of Fuel Sales and Rents and Leases. During the fourth quarter of 2001, the City took over the Fixed Based Operator (FBO) functions and sold aviation fuel as it became a General Aviation airport. The selling of fuel continued until the last part of 2005 when the City contracted the operation of the FBO to an external company. The City again took over running the Fixed Based Operations (FBO) in March of 2013. Due to the FBO, Aviation Fuel has become the major source of revenue. A portion of the airport terminal building is leased by Skydive Fayetteville, a pilot training school, the U.S. Postal Service and several other business operations.



City of Fayetteville, Arkansas
2024 Operating Budget
Airport Fund (5550)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>Revenues:</u>				
Sales Tax - County	\$ 40,046	\$ 39,000	\$ 33,000	\$ 33,000
Sales Tax - City	66,706	60,000	55,000	55,000
Interest Income	(33,614)	4,000	13,110	13,000
Aviation Fuel	3,763,825	4,971,000	4,003,000	4,858,000
Rents & Leases	376,981	382,000	397,876	399,000
Hangar Rent	223,060	223,000	225,000	224,000
Other	1,966	2,000	8,515	7,000
Total Revenues	<u>4,438,970</u>	<u>5,681,000</u>	<u>4,735,501</u>	<u>5,589,000</u>
<u>Expenses:</u>				
Airport Administration	474,801	522,283	522,283	585,950
Airport Maintenance	315,129	412,230	412,230	399,904
Airport Operations	435,002	544,959	544,959	594,947
Aviation Fuel	3,034,806	3,738,000	3,032,576	3,738,000
Airport Hangars	0	0	0	18,737
Airport Projects	8,788	44,416	44,416	0
General Fund Loan Interest	1,864	1,398	1,398	932
General Fund Loan Principal	15,530	15,530	15,530	15,530
Total Expenses	<u>4,285,920</u>	<u>5,278,816</u>	<u>4,573,392</u>	<u>5,354,000</u>
Budget Gain / (Loss) Before Capital	\$ <u>153,050</u>	\$ <u>402,184</u>	\$ <u>162,109</u>	\$ <u>235,000</u>
<u>Non-Operating Revenues / (Expenses):</u>				
Intergovernmental (Grants)	5,133,112	2,326,546	2,326,546	0
Capital Expenditures	(5,388,218)	(3,317,222)	(3,317,222)	(162,000)
Total Expenses	<u>(255,106)</u>	<u>(990,676)</u>	<u>(990,676)</u>	<u>(162,000)</u>
Budget Gain / (Loss)	\$ <u>(102,056)</u>	\$ <u>(588,492)</u>	\$ <u>(828,567)</u>	\$ <u>73,000</u>
Total Budget	\$ <u>9,674,136</u>	\$ <u>8,596,038</u>	\$ <u>7,890,614</u>	\$ <u>5,516,000</u>

City of Fayetteville, Arkansas
2024 Operating Budget
Airport Fund (5550)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
ESTIMATED CHANGE IN NET ASSETS				
Beginning Total Net Assets	\$ 9,836,487	\$ 14,292,033	\$ 14,292,033	\$ 15,950,072
Budget Gain / (Loss)	(102,056)	(588,492)	(828,567)	73,000
Plus: Gain Capital Expenditures	5,388,218	120,000	3,317,222	162,000
Plus: General Fund Loan Principal	15,530	15,530	15,530	15,530
Less: Depreciation Expense	(846,146)	(846,146)	(846,146)	(846,146)
Ending Total Net Assets	<u>\$ 14,292,033</u>	<u>\$ 12,992,925</u>	<u>\$ 15,950,072</u>	<u>\$ 15,354,456</u>
NET ASSET ANALYSIS				
Net Investment in Capital Assets	\$ 13,060,965	\$ 12,334,819	\$ 15,532,041	\$ 14,847,895
Unrestricted	<u>1,231,068</u>	<u>658,106</u>	<u>418,031</u>	<u>506,561</u>
Ending Total Net Position	<u>\$ 14,292,033</u>	<u>\$ 12,992,925</u>	<u>\$ 15,950,072</u>	<u>\$ 15,354,456</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Airport Fund (5550)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>5550.760.3940 - Airport Administration Program:</u>				
EX10 - Personnel Services	\$ 212,931	\$ 230,226	\$ 230,226	\$ 268,139
EX20 - Materials & Supplies	13,418	20,449	20,449	19,749
EX30 - Services and Charges	235,195	258,269	258,269	283,595
EX33 - Motorpool	2,305	1,839	1,839	1,887
EX39 - Cost Allocation	5,040	5,040	5,040	6,120
EX50 - Debt Service	17,393	16,928	16,928	16,462
Total	486,282	532,751	532,751	595,952
<u>5550.760.3950 - Airport Maintenance Program:</u>				
EX10 - Personnel Services	175,834	204,816	204,816	216,743
EX20 - Materials & Supplies	9,988	25,236	25,236	22,236
EX30 - Services and Charges	3,749	17,793	17,793	17,793
EX33 - Motorpool	62,342	63,067	63,067	72,564
EX40 - Maintenance	63,216	101,318	101,318	70,568
Total	315,129	412,230	412,230	399,904
<u>5550.760.3955 - Airport Operations Program:</u>				
EX10 - Personnel Services	299,980	376,758	376,758	385,190
EX20 - Materials & Supplies	3,049,971	3,759,910	3,054,486	3,757,910
EX30 - Services and Charges	83,269	104,302	104,302	145,849
EX33 - Motorpool	16,310	21,269	21,269	23,938
EX39 - Cost Allocation	3,960	3,960	3,960	4,800
EX40 - Maintenance	22,230	23,220	23,220	21,720
Total	3,475,720	4,289,419	3,583,995	4,339,407
<u>5550.760.3957 - Airport Hangars Program:</u>				
EX30 - Services and Charges	0	0	0	12,987
EX40 - Maintenance	0	0	0	5,750
Total	0	0	0	18,737
<u>5550.760.3960 - Airport Projects Program:</u>				
EX20 - Materials & Supplies	0	2,400	2,400	0
EX30 - Services and Charges	5,284	2,489	2,489	0
EX40 - Maintenance	3,503	39,527	39,527	0
EX80 - Capital	5,388,218	3,317,222	3,317,222	162,000
Total	5,397,006	3,361,638	3,361,638	162,000
Budget Total	\$ 9,674,136	\$ 8,596,038	\$ 7,890,614	\$ 5,516,000

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Fiduciary Funds

Police Pension Fund (6800)

The Police Pension Fund accounts for the accumulation of resources for the pension benefit payments to qualified police personnel. Operations of this fund are controlled by the Police Pension Board. Revenues include insurance premium tax distributions, a special City property tax, and special fees and forfeitures. This is accounted for by the City as a trust fund.

City of Fayetteville, Arkansas
2024 Operating Budget
Police Pension Fund (6800)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Property Taxes	\$ 789,068	\$ 845,000	\$ 853,000	\$ 969,000
State Insurance Turnback	254,451	275,000	265,000	265,000
Fines & Forfeitures	107,377	93,000	108,000	108,000
Investment Earnings	99,302	81,000	112,000	108,000
Gain/Loss on Sale of Investments	87,676	0	97,000	0
Gain/Loss in Fair Value of Investments	(771,934)	0	0	0
Other	14,981	0	1,000	0
Total Revenues	<u>580,921</u>	<u>1,294,000</u>	<u>1,436,000</u>	<u>1,450,000</u>
Expenses:				
Audit Expense	3,500	3,500	3,500	3,500
Professional Services	0	2,000	2,000	2,000
Bank Service Charges	289	634	634	634
Benefit Payments	<u>1,457,709</u>	<u>1,556,866</u>	<u>1,461,666</u>	<u>1,463,866</u>
Total Expenses	<u>1,461,498</u>	<u>1,563,000</u>	<u>1,467,800</u>	<u>1,470,000</u>
Budget Gain / (Loss)	\$ <u>(880,577)</u>	\$ <u>(269,000)</u>	\$ <u>(31,800)</u>	\$ <u>(20,000)</u>
Total Budget	\$ <u>1,461,498</u>	\$ <u>1,563,000</u>	\$ <u>1,467,800</u>	\$ <u>1,470,000</u>
ESTIMATED CHANGE IN NET ASSETS				
Beginning Total Net Assets	\$ 6,561,693	\$ 5,681,116	\$ 5,681,116	\$ 5,649,316
Budget Gain / (Loss)	<u>(880,577)</u>	<u>(269,000)</u>	<u>(31,800)</u>	<u>(20,000)</u>
Ending Total Net Assets	<u>\$ 5,681,116</u>	<u>\$ 5,412,116</u>	<u>\$ 5,649,316</u>	<u>\$ 5,629,316</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Police Pension Fund (6800)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>6800.800.9800 - Police Pension Expense Program:</u>				
EX30 - Services and Charges	1,461,498	1,563,000	1,467,800	1,470,000
Total	1,461,498	1,563,000	1,467,800	1,470,000
Budget Total	\$ 1,461,498	\$ 1,563,000	\$ 1,467,800	\$ 1,470,000

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Fire Pension Fund (6810)

The Board of Trustees of the Fayetteville Fire Relief and Pension Fund (Local Plan) elected to have its Local Plan administered by the Arkansas Local Police and Fire Retirement System (LOPFI) as stated by Resolution approved and signed on July 10, 2023 and was approved by City Council Ordinance #6676 on August 15, 2023.

The Fire Pension Fund has accounted for the accumulation of resources for the pension benefit payments to qualified fire personnel. Operations of this fund were previously controlled by the Fire Pension Board. Revenues include the proceeds of a special City property tax and insurance premium tax distributions from the State. This has been accounted for by the City as a trust fund.

Beginning in 2024, the Fayetteville Fire Relief and Pension Fund will transfer revenue to the Arkansas Local Police and Fire Retirement System (LOPFI).

City of Fayetteville, Arkansas
2024 Operating Budget
Fire Pension Fund (6810)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
Revenues:				
Property Taxes	\$ 789,068	\$ 845,000	\$ 853,000	\$ 969,000
State Insurance Turnback	401,315	402,000	476,000	476,000
Investment Earnings	27,613	38,000	49,000	0
Gain/Loss on Sale of Investments	(15,063)	0	0	0
Gain/Loss in Fair Value of Investments	(135,907)	0	0	0
Other	1	0	0	0
Total Revenues	<u>1,067,027</u>	<u>1,285,000</u>	<u>1,378,000</u>	<u>1,445,000</u>
Expenses:				
Audit Expense	3,500	3,500	3,500	0
Professional Services	0	2,000	2,000	0
Bank Service Charges	236	1,000	1,000	0
Benefit Payments	1,289,779	1,354,100	1,295,255	0
Transfer to LOPFI	0	0	0	1,445,000
Services and Charges	565	400	400	0
Total Expenses	<u>1,294,080</u>	<u>1,361,000</u>	<u>1,302,155</u>	<u>1,445,000</u>
Budget Gain / (Loss)	\$ <u>(227,053)</u>	\$ <u>(76,000)</u>	\$ <u>75,845</u>	\$ <u>0</u>
Total Budget	\$ <u>1,294,080</u>	\$ <u>1,361,000</u>	\$ <u>1,302,155</u>	\$ <u>1,445,000</u>
ESTIMATED CHANGE IN NET ASSETS				
Beginning Total Net Assets	\$ 1,931,776	\$ 1,704,723	\$ 1,704,723	\$ 1,780,568
Budget Gain / (Loss)	<u>(227,053)</u>	<u>(76,000)</u>	<u>75,845</u>	<u>0</u>
Ending Total Net Assets	\$ <u>1,704,723</u>	\$ <u>1,628,723</u>	\$ <u>1,780,568</u>	\$ <u>1,780,568</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Fire Pension Fund (6810)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>6810.800.9810 - Fire Pension Expense Program:</u>				
EX30 - Services and Charges	1,294,080	1,361,000	1,302,155	0
EX70 - Transfers to Outside Entities	0	0	0	1,445,000
Total	1,294,080	1,361,000	1,302,155	1,445,000
Budget Total	\$ 1,294,080	\$ 1,361,000	\$ 1,302,155	\$ 1,445,000

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Shop Fund

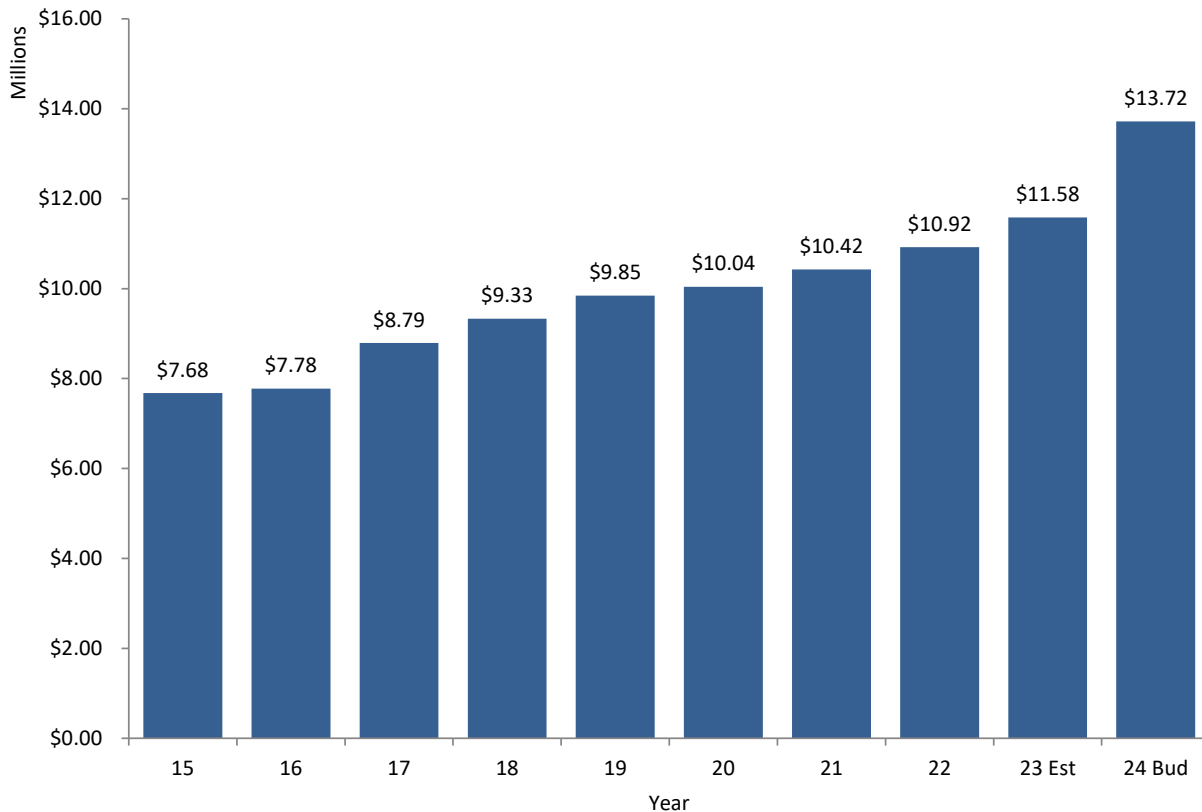
Shop Fund (9700)

The Shop Fund is an internal service fund that provides for all the acquisition and maintenance of equipment and vehicles utilized by the City's operating divisions. The Shop Fund's source of revenue is from charges to other City operating funds based on equipment and vehicle usage. Increases in 2024 operational costs can be attributed to additional parts and supply purchases, fuel expense, insurance, and contract services for repairs that cannot be performed by staff. These operational increases are a result of fleet expansions and increased equipment usage. On a cash basis, revenues will be greater than expenditures for 2024.

Shop Fund Revenues

Shop Charges (Replacement Charges, Motorpool and Maintenance Charges, Shop Overhead Charges, Shop Overhead Insurance Charges, and Fuel Charges) as a whole make up 96.7% of total Shop Fund. These revenues are budgeted at \$13,719,000 for 2024. These revenues can be broken down in components as follows. The Replacement Charge (\$7,314,000) is the amount Fleet Operations collects to purchase replacement vehicles and equipment. Motorpool and Maintenance Charges (\$2,478,500), Shop Overhead Charges (\$892,000) and Shop Overhead Insurance Charges (\$244,500) are monthly fees user divisions pay to the Shop Fund for on-going maintenance. Fuel Charges (\$2,790,000) represents revenue received from charging out the cost of gasoline to the user divisions.

Shop Charges



City of Fayetteville, Arkansas
2024 Operating Budget
Shop Fund (9700)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>Revenues:</u>				
Maintenance Charges	\$ 51,249	\$ 69,000	\$ 95,000	\$ 72,000
Fuel Charges	2,078,336	2,775,000	1,940,000	2,790,000
Replacement Charges	5,851,663	6,253,000	6,151,000	7,314,000
Motor Pool Charges	1,990,093	2,271,000	2,250,000	2,406,500
Shop Overhead Charges	738,397	857,000	848,000	892,000
Shop Overhead Insurance	212,122	305,000	300,000	244,500
Shop Rental Pool Revenue	0	4,000	5,000	5,000
Other	34,237	23,500	39,000	40,000
Interest Income	(871,369)	81,000	372,000	420,000
Total Revenues	<u>10,084,728</u>	<u>12,638,500</u>	<u>12,000,000</u>	<u>14,184,000</u>
<u>Expenses:</u>				
Vehicle Maintenance	3,690,263	4,519,736	4,519,736	4,917,755
Gasoline/Diesel Expense	2,010,251	2,180,245	2,180,245	2,730,245
Total Expenses	<u>5,700,514</u>	<u>6,699,981</u>	<u>6,699,981</u>	<u>7,648,000</u>
Budget Gain / (Loss) Before Capital	\$ <u>4,384,214</u>	\$ <u>5,938,519</u>	\$ <u>5,300,019</u>	\$ <u>6,536,000</u>
<u>Non-Operating Revenues / (Expenses):</u>				
Gain/Loss Sale of Assets	37,150	0	807,000	0
Transfer from General	256,905	1,003,194	1,003,194	305,000
Transfer from Street	0	518,626	518,626	0
Transfer from Parks Development	50,000	157,500	157,500	60,000
Transfer from Water & Sewer	30,000	830,273	830,273	192,000
Transfer from Sales Tax Capital	979,142	977,858	977,858	1,082,000
Transfer from Solid Waste	0	104,245	104,245	469,000
Capital Expenditures	(6,225,746)	(12,546,456)	(12,546,456)	(3,627,000)
Total Expenses	<u>(4,872,549)</u>	<u>(8,954,760)</u>	<u>(8,147,760)</u>	<u>(1,519,000)</u>
Budget Gain / (Loss)	\$ <u>(488,335)</u>	\$ <u>(3,016,241)</u>	\$ <u>(2,847,741)</u>	\$ <u>5,017,000</u>
Total Budget	\$ <u>11,926,260</u>	\$ <u>19,246,437</u>	\$ <u>19,246,437</u>	\$ <u>11,275,000</u>

City of Fayetteville, Arkansas
2024 Operating Budget
Shop Fund (9700)

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
ESTIMATED CHANGE IN NET ASSETS				
Beginning Total Net Assets	\$ 39,834,442	\$ 41,472,867	\$ 41,472,867	\$ 47,072,596
Budget Gain / (Loss)	(488,335)	(3,016,241)	(2,847,741)	5,017,000
Plus: Gain Capital Expenditures	6,225,746	12,546,456	12,546,456	3,627,000
Less: Depreciation Expense	(4,098,986)	(4,098,986)	(4,098,986)	(4,098,986)
Ending Total Net Assets	<u>\$ 41,472,867</u>	<u>\$ 46,904,096</u>	<u>\$ 47,072,596</u>	<u>\$ 51,617,610</u>
NET ASSET ANALYSIS				
Net Investment in Capital Assets	\$ 18,989,010	\$ 27,436,480	\$ 27,436,480	\$ 26,964,494
Unrestricted	<u>22,483,857</u>	<u>19,467,616</u>	<u>19,636,116</u>	<u>24,653,116</u>
Ending Total Net Position	<u>\$ 41,472,867</u>	<u>\$ 46,904,096</u>	<u>\$ 47,072,596</u>	<u>\$ 51,617,610</u>

City of Fayetteville, Arkansas
2024 Operating Budget (Category Summary)
Shop Fund (9700)

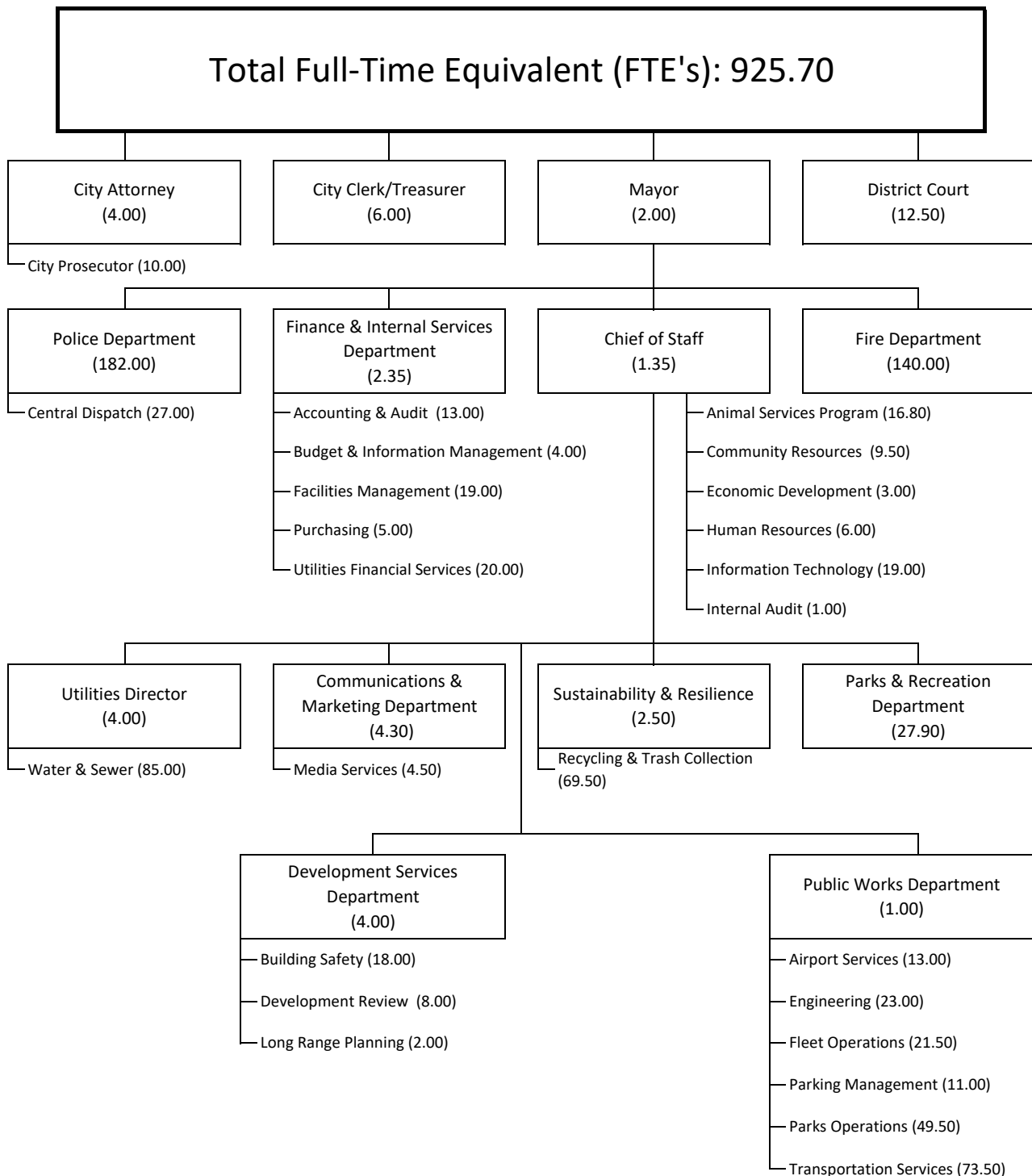
	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>9700.770.1910 - Vehicle Maintenance Program:</u>				
EX10 - Personnel Services	1,184,761	1,399,912	1,399,912	1,650,298
EX20 - Materials & Supplies	3,303,095	3,936,277	3,936,277	4,445,477
EX30 - Services and Charges	714,738	835,493	835,493	946,583
EX33 - Motorpool	74,949	77,454	77,454	77,710
EX39 - Cost Allocation	376,764	376,764	376,764	457,032
EX40 - Maintenance	44,466	70,900	70,900	70,900
EX80 - Capital	0	150,000	150,000	0
Total	5,698,774	6,846,800	6,846,800	7,648,000
<u>9700.770.1920 - Fleet Capital Expense Program:</u>				
EX20 - Materials & Supplies	0	36	36	0
EX30 - Services and Charges	149	736	736	0
EX40 - Maintenance	1,591	2,409	2,409	0
EX80 - Capital	6,225,746	12,396,456	12,396,456	3,627,000
Total	6,227,486	12,399,637	12,399,637	3,627,000
Budget Total	\$ 11,926,260	\$ 19,246,437	\$ 19,246,437	\$ 11,275,000

PERSONNEL SUMMARY

CITY OF FAYETTEVILLE, ARKANSAS
PERSONNEL SECTION

The Personnel Summary table below shows the authorized full-time equivalent (FTE) listing for the City of Fayetteville by Organization Chart.

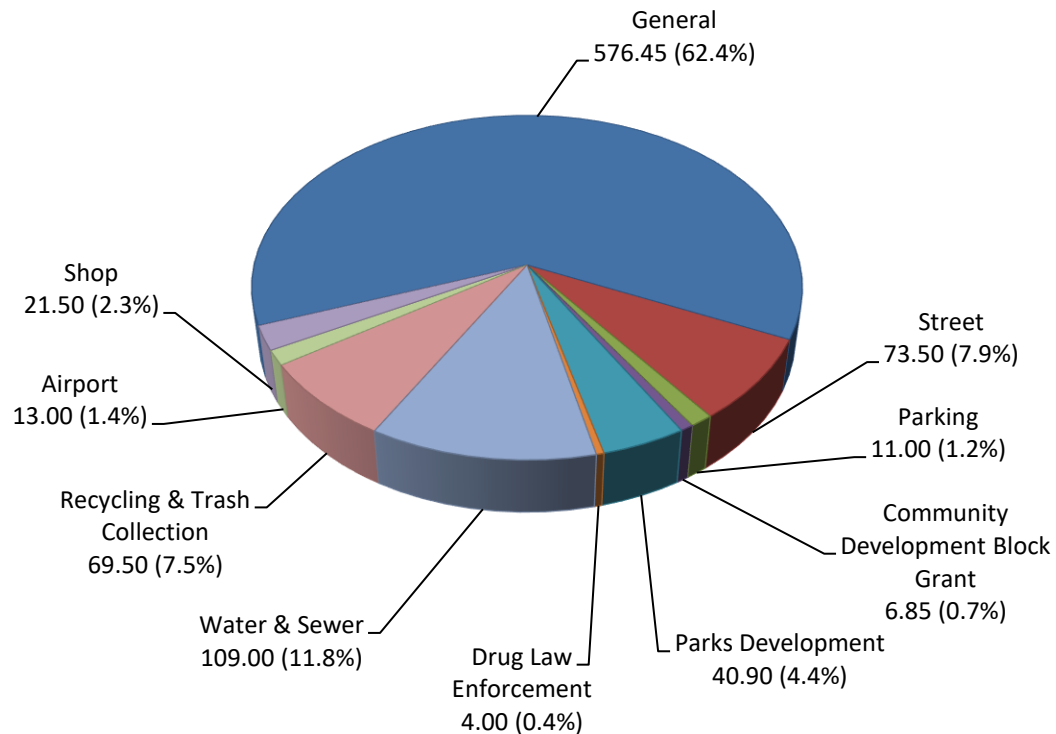
The subsequent pages provide a summary and a detail listing of personnel by Funding Source and Activity.



City of Fayetteville, Arkansas
Personnel Summary by Funding Source
Full-Time Equivalent Basis

Fund	Budgeted 2022	Budgeted 2023	Budgeted 2024
1010 - General	524.55	568.25	576.45
2100 - Street	73.50	73.50	73.50
2130 - Parking	11.00	11.00	11.00
2180 - Community Development Block Grant	6.85	6.85	6.85
2250 - Parks Development	36.40	37.40	40.90
2930 - Drug Law Enforcement	3.00	3.00	4.00
5400 - Water & Sewer	105.00	107.00	109.00
5500 - Recycling & Trash Collection	67.00	68.00	69.50
5550 - Airport	13.00	13.00	13.00
9700 - Shop	19.50	19.50	21.50
Total	859.80	907.50	925.70

**Full-Time Equivalent Basis by Fund
(925.70 FTEs)**



City of Fayetteville, Arkansas
Personnel Variation Summary

POSITION FTE RECONCILIATION			
Fund / Division	Title	Deleted	Added
2023 ADOPTED BUDGET			905.00
<u>General Fund</u>			
Accounting & Audit	Internal Services Project Manager ¹		0.50
Economic Development	Economic Equity & Mobility Proj Manager ²		1.00
City Attorney	Senior Assistant City Attorney ³		1.00
2023 BUDGET - TOTAL FTE		-	907.50
2024 BUDGET - FTE ADJUSTMENTS			
<u>General Fund</u>			
Accounting & Audit	Internal Services Project Manager ¹	(0.50)	
Sustainability	Environmental Director ⁴		(0.50)
Facilities Management	Custodian		1.00
Information Technology	Technical Support Supervisor		1.00
Police	Police Officer - SRO		2.00
Police	Police Corporal ⁷		(1.00)
Fire	Fire Code Inspector - Existing Buildings		2.00
Parks & Recreation	Arts & Culture Program Assistant		0.40
Parks & Recreation	Camp Counselor		0.80
Building Safety	Inspector/Commercial & Residential		1.00
Building Safety	Permit Coordinator		1.00
Building Safety	Plans Examiner		1.00
<u>Drug Law Enforcement Fund</u>			
Police	Police Corporal ⁷		1.00
<u>Parks Development Fund</u>			
Parks & Recreation	Park Planner II		1.00
Parks Operations	Horticulture Assistant II		2.00
Parks Operations	Maintenance Worker I Urban Forestry		0.50
<u>Water and Sewer Fund</u>			
Utilities Financial Services	Sr. Customer Service Representative - Utilities		1.00
Water & Sewer Maintenance	Meter Maintenance Technician		1.00
<u>Recycling & Trash Collection Fund</u>			
Sustainability	Environmental Director ⁴		0.50
Recycling & Trash Collection	Route Driver		1.00
<u>Shop Fund</u>			
Fleet Operations	Equipment Mechanic I		1.00
Fleet Operations	Equipment Mechanic III		1.00
2024 BUDGET - TOTAL FTE ADJUSTMENTS		(0.50)	18.70
2024 BUDGET - TOTAL FTE			925.70

2024 BUDGET - POSITION REPORTING STRUCTURE CHANGES

<u>From Division</u>	<u>Position Title</u>	<u>To Division</u>
Parks & Recreation	Parks Maintenance Positions ⁵	Parks Operations
Chief of Staff	Comm Project Manager - Public Info ⁶	Information Technology

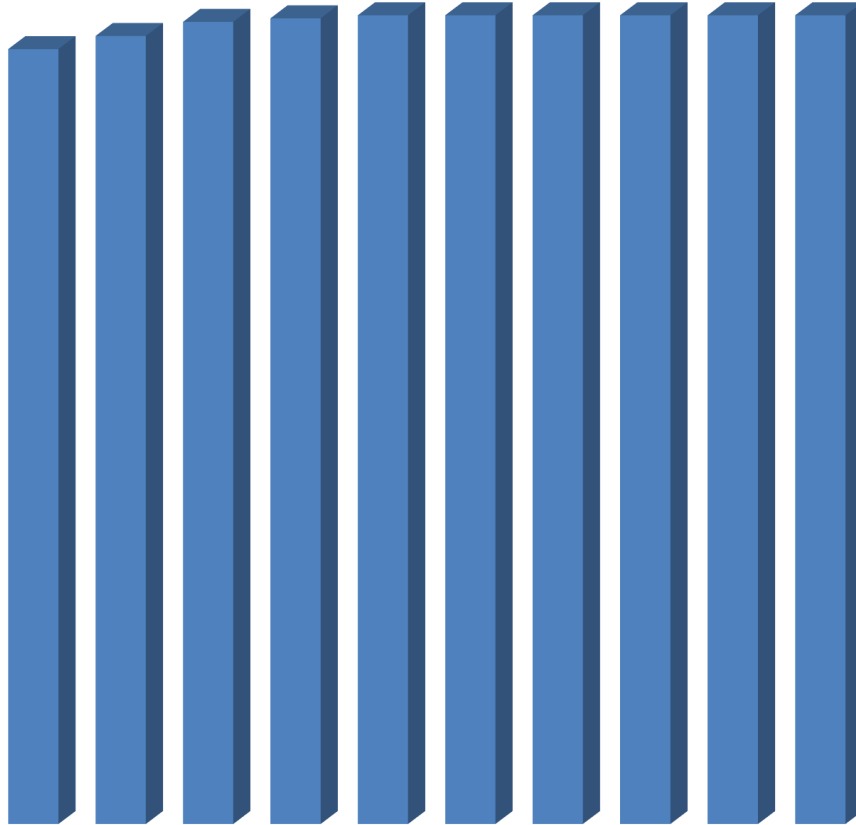
NOTES TO THE PERSONNEL VARIATION SUMMARY

1. A part-time Internal Services Project Manager was approved by the City Council, via resolution 25-23, in the Accounting & Audit division after the 2023 budget was adopted. This was a term-limited position created to assist with the transition of hiring a new Accounting Director and will be inactivated at the end of 2023. This position was funded out of the General Fund.
2. An Economic Equity & Mobility Project Manager position was approved by the City Council, via resolution 81-23, in the Economic Development division after the 2023 budget was adopted. This position was created due to need for an employee to focus on equitable and inclusive economic development efforts that are critically important to Fayetteville residents. This position is funded out of the General Fund.
3. A Senior Assistant City Attorney position was approved by the City Council, via resolutions 62-23 & 105-23, in the City Attorney division after the 2023 budget was adopted. This position was created due to the increasing demands upon the City Attorney's Office to adequately supply quality services to a growing population. This position is funded out of the General Fund.
4. Half of the Environmental Director's position is being moved from the Sustainability division to the Recycling & Trash Collection division. The change will move 0.50 FTE from the General Fund to the Recycling and Trash Collection Fund.
5. Parks Maintenance positions will be moved from the Parks & Recreation division into the Parks Operations division in 2024. The positions will continue to be funded out of the General and Parks Development Funds.
6. The Communications Project Manager - Public Information is being moved from the Chief of Staff division to the Information Technology division. The change is within the General Fund.
7. A Police Corporal is being moved from the General Fund over to Drug Law Enforcement Fund.

City of Fayetteville, Arkansas
Personnel History by Funding Source

Position Changes by Fund

A total of 18.70 FTEs are being added, while 0.50 FTEs are being inactivated, for a total increase of 18.20 FTEs.



Fund	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Change from Prior Year
General	467.70	478.90	486.40	489.50	495.25	498.25	501.25	524.55	568.25	576.45	8.20
Street	69.50	69.50	69.50	69.50	69.50	70.50	70.50	73.50	73.50	73.50	-
Parking	9.80	9.80	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	-
Community Development Block Grant	3.60	5.60	6.60	6.85	6.85	6.85	6.85	6.85	6.85	6.85	-
Parks Development	29.35	30.15	31.40	31.55	31.40	32.40	34.40	36.40	37.40	40.90	3.50
Drug Law Enforcement	5.00	5.00	5.00	5.00	5.00	3.00	3.00	3.00	3.00	4.00	1.00
Water & Sewer	93.50	93.50	94.50	94.50	98.50	103.50	103.00	105.00	107.00	109.00	2.00
Recycling & Trash Collection	57.00	57.00	59.00	59.00	64.00	66.00	66.00	67.00	68.00	69.50	1.50
Airport	12.60	11.60	11.60	11.60	11.60	11.60	11.60	13.00	13.00	13.00	-
Shop	18.50	18.50	18.50	18.50	19.50	19.50	19.50	19.50	19.50	21.50	2.00
Total	766.55	779.55	793.50	797.00	812.60	822.60	827.10	859.80	907.50	925.70	18.20
Change from Prior Year	3.25	13.00	13.95	3.50	15.60	10.00	4.50	32.70	47.70	18.20	

City of Fayetteville, Arkansas
Personnel Summary by Funding Source / Program

Fund / Program	Budgeted 2022	Budgeted 2023	Budgeted 2024
1010 - GENERAL FUND:			
015.0150 - Mayors Administration	2.00	2.00	2.00
021.0210 - City Attorney	3.00	4.00	4.00
031.0310 - City Prosecutor	10.00	10.00	10.00
036.1360 - Internal Audit	1.00	1.00	1.00
040.2010 - Fayetteville District Court - Criminal Cases	6.50	6.50	6.50
040.2020 - Fayetteville District Court - Probation & Fine Collection	0.50	0.50	0.50
040.2030 - Fayetteville District Court - Small Claims & Civil Cases	5.50	5.50	5.50
050.0500 - Economic Development	2.00	3.00	3.00
051.1510 - City Clerk/Treasurer	6.00	6.00	6.00
055.0550 - Communications & Marketing	4.30	4.30	4.30
060.0600 - Media Services	4.50	4.50	4.50
070.0700 - Chief of Staff	1.35	2.35	1.35
070.0710 - Arts & Culture	1.00	-	-
110.1100 - Chief Financial Officer	1.35	2.35	2.35
120.1210 - Human Resources	5.00	6.00	6.00
131.1310 - Accounting & Audit	12.00	13.50	13.00
133.1330 - Budget & Information Management	4.00	4.00	4.00
140.1410 - Facilities Management - General Maint	8.00	9.00	9.00
140.1420 - Facilities Management - Janitorial	9.00	9.00	10.00
160.1610 - Purchasing	5.00	5.00	5.00
170.1710 - Information Technology	11.00	12.00	14.00
170.1720 - Information Technology - GIS	5.00	5.00	5.00
200.2900 - Police - Police Support Services	30.00	31.00	31.00
200.2940 - Police - Police Patrol	135.00	146.00	147.00
260.2600 - Central Dispatch	26.00	27.00	27.00
300.3010 - Fire - Fire Prevention	7.00	7.00	9.00
300.3020 - Fire - Fire Operations	117.00	127.00	128.00
300.3030 - Fire - Fire Training	2.00	4.00	3.00
520.0710 - Parks & Recreation - Arts and Culture	-	1.00	1.40
520.5210 - Parks & Recreation - Swimming Pool	3.95	3.95	3.95
520.5220 - Parks & Recreation - Parks Admin/Rec Programs	10.70	10.70	11.50
520.5260 - Parks & Recreation - Parks Maintenance	9.25	13.25	-
520.5280 - Parks & Recreation - Yvonne Richardson Comm Ctr	4.20	6.40	6.40
521.5260 - Parks Operations - Parks Maintenance	-	-	13.25
610.6100 - Public Works Director	1.00	1.00	1.00
620.6200 - Development Services - Director	4.00	4.00	4.00
621.6220 - Engineering - Operations & Administration	14.00	15.00	15.00
621.6230 - Engineering - Land Acquisition	2.00	2.00	2.00
621.6240 - Engineering - Public Construction	6.00	6.00	6.00
630.6300 - Development Review	7.00	8.00	8.00
631.6310 - Sustainability & Resilience	3.00	3.00	2.50
634.6340 - Long Range Planning	2.00	2.00	2.00
640.6400 - Building Safety	15.00	15.00	18.00
642.6420 - Community Resources - CR Admin/Planning	1.65	2.65	2.65
671.2710 - Animal Services - Animal Patrol/Emergency Response	5.50	6.50	6.50
671.2720 - Animal Services - Animal Shelter	8.30	8.30	8.30
671.2730 - Animal Services - Veterinarian/Clinic	2.00	2.00	2.00
	<u>524.55</u>	<u>568.25</u>	<u>576.45</u>

City of Fayetteville, Arkansas
Personnel Summary by Funding Source / Program

Fund / Program	Budgeted 2022	Budgeted 2023	Budgeted 2024
2100 - STREET FUND:			
410.4100 - Transportation Services - Operations & Administration	9.00	9.00	9.00
410.4110 - Transportation Services - Right-of-Way Maintenance	9.00	9.00	9.00
410.4120 - Transportation Services - Street Maintenance	19.00	20.50	20.50
410.4130 - Transportation Services - Drainage Maintenance	10.00	10.00	10.00
410.5315 - Transportation Services - Traffic Engineering & Planning	7.00	8.00	8.00
410.5520 - Transportation Services - Street & Trail Construction	9.50	9.00	9.00
410.5530 - Transportation Services - Sidewalks	10.00	8.00	8.00
	<u>73.50</u>	<u>73.50</u>	<u>73.50</u>
2130 - PARKING FUND:			
430.9130 - Parking Management - Off-Street Parking	5.50	5.50	5.50
430.9131 - Parking Management - Entertainment District Prkg	4.50	4.50	4.50
430.9132 - Parking Management - Spring St. Munic. Prkg Deck	1.00	1.00	1.00
	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>
2180 - COMMUNITY DEVELOPMENT BLOCK GRANT FUND:			
642.4930 - Community Resources - Administration & Planning	1.40	1.40	1.40
642.4940 - Community Resources - Housing Services	4.45	4.45	4.45
642.4945 - Community Resources - Redevelopment	1.00	1.00	1.00
	<u>6.85</u>	<u>6.85</u>	<u>6.85</u>
2250 - PARKS DEVELOPMENT FUND:			
520.9250 - Parks & Recreation - Parks Maintenance	32.75	33.75	-
520.9250 - Parks & Recreation - Parks Development	3.65	3.65	4.65
521.9250 - Parks Operations - Parks Maintenance	-	-	36.25
	<u>36.40</u>	<u>37.40</u>	<u>40.90</u>
2930 - DRUG LAW ENFORCEMENT FUND:			
200.2960 - Police - Drug Enforcement	3.00	3.00	4.00
	<u>3.00</u>	<u>3.00</u>	<u>4.00</u>
5400 - WATER & SEWER FUND:			
700.1800 - Utilities Director	1.00	1.00	1.00
700.4020 - Utilities Director - Utilities Project Management	3.00	3.00	3.00
710.1810 - Utilities Financial Services	19.00	19.00	20.00
720.1820 - Water & Sewer Maint - Meter Reading	15.00	15.00	15.00
720.1830 - Water & Sewer Maint - Meter Maint & Backflow Prev	6.00	6.00	7.00
720.4000 - Water & Sewer Maint - Operations & Administration	14.00	14.00	14.00
720.4310 - Water & Sewer Maint - Water Distribution Maint	22.25	24.25	24.25
720.4330 - Water & Sewer Maint - Water Storage & Pump Maint	2.00	2.00	2.00
720.4410 - Water & Sewer Maint - Sewer Mains Maint	20.25	20.25	20.25
720.5620 - Water & Sewer Maint - Water & Sewer Connections	2.50	2.50	2.50
	<u>105.00</u>	<u>107.00</u>	<u>109.00</u>

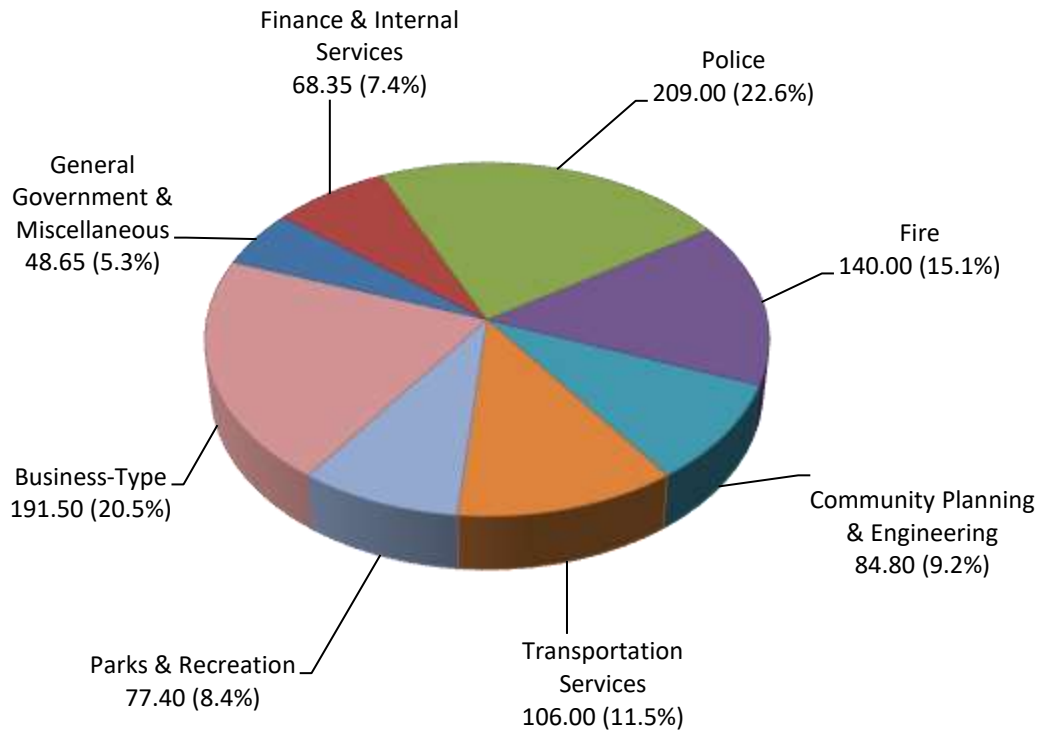
City of Fayetteville, Arkansas
Personnel Summary by Funding Source / Program

Fund / Program	Budgeted 2022	Budgeted 2023	Budgeted 2024
5500 - RECYCLING & TRASH COLLECTION FUND:			
750.5000 - Recycling & Trash Coll - Operations & Administration	7.00	7.00	7.50
750.5010 - Recycling & Trash Coll - Commercial Collections	10.50	10.50	10.50
750.5020 - Recycling & Trash Coll - Residential Collections	12.00	12.00	13.00
750.5030 - Recycling & Trash Coll - Commercial Drop Box Coll	2.50	2.50	2.50
750.5040 - Recycling & Trash Coll - Transfer Station	2.50	2.50	2.50
750.5060 - Recycling & Trash Coll - Recycling	26.50	26.50	26.50
750.5070 - Recycling & Trash Coll - Composting	6.00	7.00	7.00
	<u>67.00</u>	<u>68.00</u>	<u>69.50</u>
5550 - AIRPORT FUND:			
760.3940 - Airport Services - Administration	3.00	3.00	3.00
760.3950 - Airport Services - Maintenance	3.00	3.00	3.00
760.3955 - Airport Services - Operations	7.00	7.00	7.00
	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>
9700 - SHOP FUND:			
770.1910 - Fleet Operations - Vehicle Maintenance	19.50	19.50	21.50
	<u>19.50</u>	<u>19.50</u>	<u>21.50</u>
Total Positions - Citywide	<u>859.80</u>	<u>907.50</u>	<u>925.70</u>

City of Fayetteville, Arkansas
Personnel Summary by Activity
Full-Time Equivalent Basis

Activity	Budgeted 2022	Budgeted 2023	Budgeted 2024
General Government & Miscellaneous	47.65	49.65	48.65
Finance & Internal Services	60.35	65.85	68.35
Police	194.00	207.00	209.00
Fire	126.00	138.00	140.00
Community Planning & Engineering	78.30	81.80	84.80
Transportation Services	104.00	104.00	106.00
Parks & Recreation	64.50	72.70	77.40
Business-Type	185.00	188.50	191.50
Total	859.80	907.50	925.70

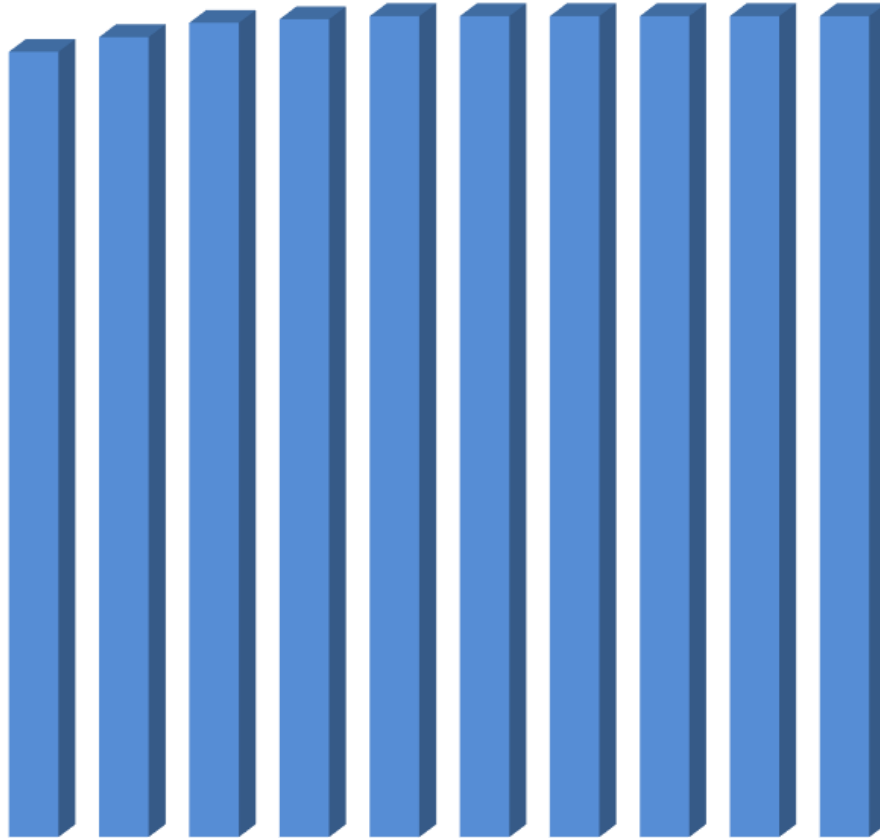
**Full-Time Equivalent Basis by Activity
(925.70 FTEs)**



City of Fayetteville, Arkansas
Personnel History by Activity

Position Changes by Activity

A total of 18.70 FTEs are being added, while 0.50 FTEs are being inactivated, for a total increase of 18.20 FTEs.



Activity	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Change from Prior Year
General Government	40.50	42.75	43.75	43.75	45.75	45.75	46.65	47.65	49.65	48.65	(1.00)
Finance & Internal Services	53.25	52.25	54.25	55.75	57.25	58.25	58.35	60.35	65.85	68.35	2.50
Police	170.00	175.50	180.00	180.00	181.00	179.00	183.00	194.00	207.00	209.00	2.00
Fire	114.00	122.00	122.00	122.00	122.00	122.00	122.00	126.00	138.00	140.00	2.00
Community Planning/Engineering	69.80	69.30	71.30	73.30	73.30	76.30	76.30	78.30	81.80	84.80	3.00
Transportation Services	99.00	99.00	99.00	99.00	100.00	101.00	101.00	104.00	104.00	106.00	2.00
Parks & Recreation	55.65	56.65	58.10	58.10	59.20	59.20	59.20	64.50	72.70	77.40	4.70
Business-Type	163.10	162.10	165.10	165.10	174.10	181.10	180.60	185.00	188.50	191.50	3.00
Total	765.30	779.55	793.50	797.00	812.60	822.60	827.10	859.80	907.50	925.70	18.20
Change from Prior Year	2.00	13.00	13.95	3.50	15.60	10.00	4.50	32.70	47.70	18.20	

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
GENERAL GOVERNMENT & MISCELLANEOUS ACTIVITY:			
Mayor's Administration Division:			
Mayor	1.00	1.00	1.00
Assistant To Mayor & Administrative Office Supervisor	1.00	1.00	1.00
	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
City Attorney Division:			
City Attorney	1.00	1.00	1.00
Senior Assistant City Attorney	-	1.00	1.00
Assistant City Attorney	1.00	1.00	1.00
Paralegal - City Attorney's Office	1.00	1.00	1.00
	<u>3.00</u>	<u>4.00</u>	<u>4.00</u>
City Prosecutor Division:			
City Prosecutor	1.00	1.00	1.00
Deputy City Prosecutor	1.00	1.00	1.00
City Prosecutor Division Manager/Senior Paralegal	-	1.00	1.00
Senior Office Manager - Prosecutor's Office	1.00	-	-
City Prosecutor Investigator	1.00	1.00	1.00
Senior Legal Assistant	2.00	2.00	2.00
Legal Assistant	3.00	3.00	3.00
Law Clerk	1.00	1.00	1.00
	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>
City Clerk/Treasurer Division:			
City Clerk/Treasurer	1.00	1.00	1.00
Senior Deputy City Clerk Treasurer	1.00	1.00	1.00
Document Management Manager	1.00	1.00	1.00
Deputy City Clerk - Codifier	1.00	1.00	1.00
Communications Specialist	1.00	1.00	1.00
Document Systems Specialist	1.00	1.00	1.00
	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
Fayetteville District Court Division:			
District Court Administrator	1.00	1.00	1.00
Lead Court Clerk	1.00	1.00	1.00
Court Services Officer	0.50	0.50	0.50
Deputy Court Clerk II	1.00	-	-
Law Clerk	-	1.00	1.00
Deputy Court Clerk	9.00	9.00	9.00
	<u>12.50</u>	<u>12.50</u>	<u>12.50</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
Chief of Staff Division:			
Chief Of Staff	1.00	1.00	1.00
Arts & Culture Director	1.00	-	-
Communications Project Manager - Public Information	-	1.00	-
Senior Administrative Assistant II - Mayor's Office	0.35	0.35	0.35
	<u>2.35</u>	<u>2.35</u>	<u>1.35</u>
Internal Audit Division:			
Internal Auditor	1.00	1.00	1.00
	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Communications & Marketing Division:			
Communications & Marketing Director	1.00	1.00	1.00
Communications Project Manager - Web	1.00	1.00	1.00
Communications Project Manager - Social Media	1.00	1.00	1.00
Senior Administrative Assistant II - Mayor's Office	0.30	0.30	0.30
Senior Administrative Assistant - Mayor's Office	1.00	1.00	1.00
	<u>4.30</u>	<u>4.30</u>	<u>4.30</u>
Media Services Division:			
Director Of Media Services	1.00	1.00	1.00
Broadcast Technician	1.00	1.00	1.00
Video Production Technician	1.50	2.50	2.50
Programming Coordinator - Media Services	1.00	-	-
	<u>4.50</u>	<u>4.50</u>	<u>4.50</u>
Economic Development Division:			
Director Of Economic Vitality	1.00	1.00	1.00
Director Of Industry & Employment Services	-	1.00	1.00
Business Development Manager	1.00	-	-
Economic Equity & Mobility Project Manager	-	1.00	1.00
	<u>2.00</u>	<u>3.00</u>	<u>3.00</u>
Total General Government & Miscellaneous Activity	<u>47.65</u>	<u>49.65</u>	<u>48.65</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
FINANCE & INTERNAL SERVICES ACTIVITY:			
Chief Financial Officer Division:			
Chief Financial Officer	1.00	1.00	1.00
Deputy Chief Financial Officer	-	1.00	1.00
Senior Administrative Assistant II - Mayor's Office	0.35	0.35	0.35
	<u>1.35</u>	<u>2.35</u>	<u>2.35</u>
Accounting & Audit Division:			
Accounting Director	1.00	1.00	1.00
Internal Services Project Manager	-	0.50	-
Accounting Manager - Payroll & Pension	1.00	1.00	1.00
Accounting Manager - Investment & Cash	1.00	1.00	1.00
Contract Grant Financial Accountant	1.00	1.00	1.00
Fixed Assets/Investment Coordinator	1.00	1.00	1.00
Grants Administrator	1.00	1.00	1.00
Accountant - Revenues	1.00	1.00	1.00
Accountant - Payroll	1.00	1.00	1.00
Accounting Clerk - Payables	1.00	1.00	1.00
Accounting Clerk - Revenues	-	1.00	1.00
Accounting Clerk - Receivables	1.00	1.00	1.00
Accounting Clerk - Cash	1.00	1.00	1.00
Accounting Clerk - Data Entry	1.00	1.00	1.00
	<u>12.00</u>	<u>13.50</u>	<u>13.00</u>
Facilities Management Division:			
Bond Projects & Construction Director	1.00	1.00	1.00
Facilities & Building Maintenance Manager	1.00	1.00	1.00
Crew Leader - Facilities Management Services	1.00	1.00	1.00
HVAC Technician	1.00	1.00	1.00
Project Coordinator - Facilities Management	1.00	1.00	1.00
Maintenance Worker II - Facilities Management	1.00	1.00	1.00
Operations Assistant - Facilities Management	1.00	1.00	1.00
Custodian	9.00	9.00	10.00
Maintenance Worker I - Facilities Management	1.00	2.00	2.00
	<u>17.00</u>	<u>18.00</u>	<u>19.00</u>
Budget & Information Management Division:			
Budget Director	1.00	1.00	1.00
Senior Financial Analyst - Budget	1.00	1.00	1.00
Financial Analyst - Budget	1.00	1.00	1.00
Budget Analyst	1.00	1.00	1.00
	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
Human Resources Division:			
Human Resources Director	1.00	1.00	1.00
Assistant Human Resources Director	1.00	1.00	1.00
Senior Human Resources Generalist	-	1.00	1.00
Human Resources Generalist	1.00	1.00	1.00
Benefits & Leave Administrator	1.00	1.00	1.00
Human Resources Assistant	1.00	1.00	1.00
	<u>5.00</u>	<u>6.00</u>	<u>6.00</u>
Information Technology Division:			
Technical Support Supervisor	-	-	1.00
Information Technologies Director	1.00	1.00	1.00
Assistant IT Director	1.00	1.00	1.00
GIS Manager	1.00	1.00	1.00
Network Engineer	1.00	1.00	1.00
Business Systems Analyst	3.00	3.00	3.00
GIS Administrator	1.00	1.00	1.00
Systems Analyst	1.00	1.00	1.00
Network Analyst	1.00	1.00	1.00
Network Security Analyst	-	1.00	1.00
Technical Support Specialist	3.00	3.00	3.00
GIS Analyst	2.00	2.00	2.00
Communications Project Manager - Public Information	-	-	1.00
GIS Technician	1.00	1.00	1.00
	<u>16.00</u>	<u>17.00</u>	<u>19.00</u>
Purchasing Division:			
Purchasing Director	1.00	1.00	1.00
Senior Purchasing Agent	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00
Purchasing Technician	1.00	1.00	1.00
Purchasing Assistant	1.00	1.00	1.00
	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
Total Finance & Internal Services Activity	<u>60.35</u>	<u>65.85</u>	<u>68.35</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
POLICE ACTIVITY:			
Police Division:			
Police Chief	1.00	1.00	1.00
Deputy Chief of Police	1.00	1.00	1.00
Police Captain	3.00	3.00	3.00
Police Lieutenant	7.00	7.00	7.00
Support Services Manager	1.00	1.00	1.00
Police Sergeant	18.00	19.00	19.00
Police Corporal	39.00	40.00	40.00
Assistant Support Services Manager	1.00	1.00	1.00
Lead Social Services Advocate	1.00	1.00	1.00
Property/Evidence Manager	1.00	1.00	1.00
Records Coordinator	1.00	1.00	1.00
Police Officer	74.00	83.00	85.00
Crime Scene Technician	2.00	2.00	2.00
Social Services Advocate	1.00	1.00	1.00
Senior Administrative Assistant - Police	1.00	1.00	1.00
Senior Police Support Specialist	3.00	3.00	3.00
Evidence Technician	2.00	2.00	2.00
Police Support Specialist	8.00	9.00	9.00
Administrative Assistant - Police	2.00	2.00	2.00
Transcriptionist	1.00	1.00	1.00
	<u>168.00</u>	<u>180.00</u>	<u>182.00</u>
Central Dispatch Division:			
Dispatch Manager	1.00	1.00	1.00
Assistant Dispatch Manager	1.00	1.00	1.00
Dispatch Shift Supervisor	3.00	3.00	3.00
Dispatch Trainer	1.00	1.00	1.00
Dispatcher III	7.00	7.00	7.00
Dispatcher II	1.00	1.00	1.00
Dispatcher I	12.00	13.00	13.00
	<u>26.00</u>	<u>27.00</u>	<u>27.00</u>
Total Police Activity	<u>194.00</u>	<u>207.00</u>	<u>209.00</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
FIRE ACTIVITY:			
Fire Division:			
Fire Chief	1.00	1.00	1.00
Assistant Fire Chief	2.00	2.00	2.00
Battalion Chief	6.00	9.00	9.00
Fire Code Inspector - Existing Buildings	-	-	2.00
Fire Captain	38.00	41.00	41.00
Financial Analyst - Fire	1.00	1.00	1.00
Driver/Operator/Firefighter	30.00	30.00	30.00
Emergency Manager	-	1.00	1.00
Fire Equipment Maintenance Technician	1.00	1.00	1.00
Firefighter	45.00	50.00	50.00
Senior Administrative Assistant - Fire	1.00	1.00	1.00
Administrative Assistant - Fire	1.00	1.00	1.00
	<u>126.00</u>	<u>138.00</u>	<u>140.00</u>
 Total Fire Activity	 <u>126.00</u>	 <u>138.00</u>	 <u>140.00</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
COMMUNITY PLANNING & ENGINEERING ACTIVITY:			
Sustainability & Resilience Division:			
Environmental Director	1.00	1.00	0.50
Sustainability Planner	1.00	1.00	1.00
Sustainability Project Manager	1.00	1.00	1.00
	<u>3.00</u>	<u>3.00</u>	<u>2.50</u>
Development Services Division:			
Development Services Director	1.00	1.00	1.00
Operations & Customer Relations Manager	1.00	1.00	1.00
Customer Service Representative - Dev. Services	1.00	1.00	1.00
Business License Clerk	1.00	1.00	1.00
	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Public Works Director Division:			
Public Works Director	1.00	1.00	1.00
	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Engineering Division:			
Engineering Development Review Manager	1.00	1.00	1.00
Engineering Design Manager	1.00	1.00	1.00
Staff Engineer	3.00	4.00	4.00
Active Transportation Manager	1.00	1.00	1.00
Surveyor	1.00	1.00	1.00
Public Works Inspection Manager	1.00	1.00	1.00
Mobility Coordinator	1.00	1.00	1.00
Land Agent II	1.00	1.00	1.00
Staff Engineer - Unlicensed	2.00	1.00	1.00
Land Agent I	1.00	1.00	1.00
CAD Drafter	2.00	2.00	2.00
Plans Examiner - Engineering	1.00	2.00	2.00
PW Projects Inspector	4.00	4.00	4.00
Engineering Services Coordinator	1.00	1.00	1.00
Land Surveyor Technician/Instrument Operator	1.00	1.00	1.00
	<u>22.00</u>	<u>23.00</u>	<u>23.00</u>
Development Review Division:			
Development Review Manager	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00
Urban Forester	1.00	1.00	1.00
Planner	2.00	2.00	2.00
Development Coordinator	1.00	1.00	1.00
Planning Technician	1.00	2.00	2.00
	<u>7.00</u>	<u>8.00</u>	<u>8.00</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
Long Range Planning Division:			
Long Range Planning/Special Projects Manager	1.00	1.00	1.00
Long Range & Preservation Planner	1.00	1.00	1.00
	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Community Resources Division:			
Community Resources Director / Equity Officer	1.00	1.00	1.00
Community Resources Administrator	1.00	1.00	1.00
Project Coordinator - Community Resources	2.00	3.00	3.00
Case Manager	3.00	3.00	3.00
Senior Admin Assistant - Community Resources	1.00	1.00	1.00
CDBG Programs Assistant	0.50	0.50	0.50
	<u>8.50</u>	<u>9.50</u>	<u>9.50</u>
Building Safety Division:			
Building Safety Director	1.00	1.00	1.00
Plans Examiner Supervisor	1.00	1.00	1.00
Senior Inspector - Building Safety	1.00	1.00	1.00
Inspector/Commercial & Residential	4.00	4.00	5.00
Residential Plans Examiner	1.00	1.00	2.00
Permit Coordinator	2.00	2.00	3.00
Senior Code Compliance Officer	1.00	1.00	1.00
Code Compliance Officer	3.00	3.00	3.00
Customer Service Representative - Building Safety	1.00	1.00	1.00
	<u>15.00</u>	<u>15.00</u>	<u>18.00</u>
Animal Services Division:			
Veterinarian	1.00	1.00	1.00
Animal Services Superintendent	1.00	1.00	1.00
Animal Services Field Supervisor	1.00	1.00	1.00
Animal Services Programs Administrator	1.00	1.00	1.00
Animal Services Technician	2.00	2.00	2.00
Senior Animal Services Officer	1.00	1.00	1.00
Animal Services Officer	2.00	3.00	3.00
Shelter Attendant	6.80	6.80	6.80
	<u>15.80</u>	<u>16.80</u>	<u>16.80</u>
Total Community Planning & Engineering Activity	<u>78.30</u>	<u>82.30</u>	<u>84.80</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
TRANSPORTATION SERVICES ACTIVITY:			
Transportation Services Division:			
Assistant Public Works Director - Operations	1.00	1.00	1.00
Transportation Support Engineer	-	1.00	1.00
Management Accounting Coordinator	1.00	1.00	1.00
Assistant Transportation Manager	2.00	2.00	2.00
Traffic Control Supervisor	1.00	1.00	1.00
Financial Analyst - Transportation Services	1.00	-	-
Public Works Support Services Coordinator	1.00	1.00	1.00
Field Operations Supervisor - Traffic	-	1.00	1.00
Senior Field Operations Supervisor - Concrete	1.00	1.00	1.00
Field Operations Supervisor - Transportation	3.00	3.00	3.00
Crew Leader II - Overlay Transportation	1.00	2.00	2.00
Traffic Signal & Signage Technician	6.00	6.00	6.00
Crew Leader - Transportation	3.00	3.00	3.00
Transportation Facility Maintenance Worker	1.00	1.00	1.00
Construction Lead Maintenance Worker	5.00	5.00	5.00
Operations Assistant - Transportation	2.00	2.00	2.00
Maintenance Worker IV - Asphalt	7.00	10.00	10.00
Maintenance Worker IV - Concrete	2.00	2.00	2.00
Maintenance Worker IV - Drainage	5.00	5.00	5.00
Maintenance Worker IV - Right Of Way	2.00	2.00	2.00
Maintenance Worker IV - Trails	1.00	2.00	2.00
Maintenance Worker III - Transportation	20.00	19.00	19.00
Maintenance Worker III - Urban Forestry	2.00	2.00	2.00
Maintenance Worker I - Transportation	5.50	0.50	0.50
	<u>73.50</u>	<u>73.50</u>	<u>73.50</u>
Fleet Operations Division:			
Fleet Operations Superintendent	1.00	1.00	1.00
Fleet Operations Supervisor	1.00	1.00	1.00
Fleet Services Support Manager	1.00	1.00	1.00
Lead Equipment Mechanic	3.00	3.00	3.00
Warranty & Materials Coordinator	1.00	1.00	1.00
Equipment Mechanic III	-	2.00	3.00
Automotive Parts Specialist	2.00	2.00	2.00
Fleet Customer Representative	1.00	1.00	1.00
Equipment Mechanic II	2.00	4.00	4.00
Operations Assistant - Fleet	1.00	1.00	1.00
Equipment Mechanic I	6.00	2.00	3.00
Equipment Maintenance Worker	0.50	0.50	0.50
	<u>19.50</u>	<u>19.50</u>	<u>21.50</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
Parking Management Division:			
Parking Manager	1.00	1.00	1.00
Field Operations Supervisor - Parking	1.00	1.00	1.00
Parking Enforcement Officer	4.00	4.00	4.00
Account Clerk II - Parking	1.00	1.00	1.00
Account Clerk I - Parking	1.00	1.00	1.00
Parking Attendant	1.00	1.00	1.00
Parking Attendant - Events	2.00	2.00	2.00
	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>
 Total Transportation Services Activity	 <u>104.00</u>	 <u>104.00</u>	 <u>106.00</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
PARKS & RECREATION ACTIVITY:			
Parks & Recreation - Administration & Development:			
Director Of Parks, Natural Resources, & Cultural Affairs	1.00	1.00	1.00
Arts & Culture Director	-	1.00	1.00
Arts & Culture Program Assistant	-	-	0.40
Recreation Superintendent	1.00	1.00	1.00
Park Planning Superintendent	1.00	1.00	1.00
Assistant Recreation Superintendent	1.00	1.00	1.00
Park Planner II	1.00	1.00	2.00
YRCC Director	1.00	1.00	1.00
Recreation Programs Manager	4.00	5.00	5.00
Urban Forester	1.00	1.00	1.00
Financial Coordinator - Parks	1.00	1.00	1.00
YRCC Recreation Program Assistant II	1.20	1.20	1.20
Operations Assistant - Parks	1.00	-	-
Sr. Admin. Asst. - Parks, Nat. Res., & Cultural Affairs	-	1.00	1.00
Assistant Pool Manager	0.40	0.40	0.40
Pool Cashier	0.33	0.33	0.33
Lifeguard	2.87	2.87	2.87
Pool Manager	0.35	0.35	0.35
Camp Counselor	1.20	1.20	2.00
YRCC Camp Counselor	1.00	1.60	1.60
Recreation Program Assistant	2.15	2.75	2.75
	<u>22.50</u>	<u>25.70</u>	<u>27.90</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
Parks Operations - Parks Maintenance:			
Park Operations Director	-	1.00	1.00
Parks Maintenance Superintendent	1.00	-	-
Sr. Fld. Ops. Supervisor - Park Facilities & Construction	1.00	1.00	1.00
Horticulturist	2.00	2.00	2.00
Volunteer & Community Program Coordinator	1.00	1.00	1.00
Senior Park Facilities Maintenance Worker	1.00	1.00	1.00
Crew Leader - Athletic Fields	1.00	1.00	1.00
Park Facilities Maintenance Worker	3.00	3.00	3.00
Crew Leader - Forestry & Trails	1.00	-	-
Field Operations Supervisor - Forestry	-	1.00	1.00
Field Operations Supervisor - Grounds & Trails	1.00	1.00	1.00
Field Operations Supervisor - Turf & Athletic Fields	1.00	1.00	1.00
Horticultural Assistant II	5.75	5.75	7.75
Maintenance Worker IV - Parks & Recreation	7.00	9.00	9.00
Maintenance Worker III - Parks & Recreation	7.00	5.00	5.00
Maintenance Worker II - Parks & Recreation	6.00	6.00	6.00
Maintenance Worker I - Parks & Recreation	0.75	0.75	0.75
Maintenance Worker I - Urban Forestry	0.50	0.50	1.00
Custodian - Parks	2.00	2.00	2.00
Custodian II - Parks	-	2.00	2.00
Lead Maintenance Worker - Forestry	-	1.00	1.00
Lead Maintenance Worker - Grounds	-	1.00	1.00
Lead Maintenance Worker - Trails	-	1.00	1.00
	<u>42.00</u>	<u>47.00</u>	<u>49.50</u>
Total Parks & Recreation Activity	<u>64.50</u>	<u>72.70</u>	<u>77.40</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
BUSINESS-TYPE ACTIVITY:			
Utilities Financial Services Division:			
Utilities Financial Services Manager	1.00	1.00	1.00
Senior Financial Analyst - Utilities	1.00	1.00	1.00
Utilities Financial Services Coordinator	1.00	1.00	1.00
Senior Customer Service Representative - Billing	1.00	1.00	1.00
Senior Customer Service Representative - Cashier	1.00	1.00	1.00
Senior Customer Service Representative - Utilities	1.00	1.00	2.00
Utility Billing Coordinator	2.00	2.00	2.00
Customer Service Coordinator	1.00	1.00	1.00
Customer Service Representative II	1.00	1.00	1.00
Customer Service Representative I	9.00	9.00	9.00
	<u>19.00</u>	<u>19.00</u>	<u>20.00</u>
Utilities Director Division:			
Utilities Director	1.00	1.00	1.00
Utilities Engineer	1.00	1.00	1.00
Capital Projects Inspection Manager	1.00	1.00	1.00
Project Coordinator - Utilities	1.00	1.00	1.00
	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
Water & Sewer Maintenance Division:			
Water & Sewer Operations Manager	1.00	1.00	1.00
Assistant Water & Sewer Operations Manager	1.00	1.00	1.00
Meter Services Supervisor	1.00	1.00	1.00
Technical Services Supervisor	1.00	1.00	1.00
Water & Sewer Field Maintenance Supervisor	2.00	2.00	2.00
Pump & Tank Technician	3.00	3.00	3.00
Backflow Services Supervisor	1.00	1.00	1.00
Field Service Representative	4.00	4.00	4.00
Leak Detection Technician	2.00	2.00	2.00
Senior Crew Leader Water License	2.00	2.00	2.00
Warehouse Supervisor	1.00	1.00	1.00
GIS Technician - Water & Sewer	1.00	1.00	1.00
Office Manager - Water & Sewer	1.00	1.00	1.00
Meter Operations Assistant	1.00	1.00	1.00
Crew Leader - Water License	8.00	3.00	3.00
Assistant Warehouse Supervisor	1.00	1.00	1.00
Water & Sewer Equipment Repair Technician	1.00	1.00	1.00
Sr Customer Service Representative - Meter	1.00	1.00	1.00
Customer Service Representative - Meter	2.00	2.00	2.00
Maintenance Worker IV - Water & Sewer Licensed	2.00	4.00	4.00
Meter Maintenance Technician	3.00	3.00	4.00
Backflow Prevention Technician	1.00	1.00	1.00
Meter Reader	9.00	9.00	9.00
Water & Sewer Operations Clerk	2.00	2.00	2.00
Maintenance Worker II - Water & Sewer	-	1.00	1.00
Maintenance Worker III - Water & Sewer	28.00	32.00	32.00
Warehouse Attendant Water & Sewer	2.00	2.00	2.00
	<u>82.00</u>	<u>84.00</u>	<u>85.00</u>

City of Fayetteville, Arkansas
Personnel Detail by Activity & Division

Activity / Division / Title	Budgeted 2022	Budgeted 2023	Budgeted 2024
Recycling & Trash Collection Division:			
Environmental Director	-	-	0.50
Recycling & Trash Collection Director	1.00	-	-
Recycling & Trash Collection Operations Manager	-	1.00	1.00
Recycling & Trash Collection Operations Supervisor	1.00	-	-
Financial Analyst - Recycling & Trash Collections	1.00	1.00	1.00
Waste Reduction Manager	-	1.00	1.00
Waste Reduction Coordinator	1.00	-	-
Assistant RTC Operations Manager	-	1.00	1.00
RTC Commercial Representative	1.00	-	-
Office Manager - RTC	-	1.00	1.00
Office Manager - Solid Waste	1.00	-	-
Senior Route Supervisor	-	1.00	1.00
Route Supervisor	3.00	2.00	2.00
Crew Leader - Recycling & Trash Collections	-	3.00	3.00
Recycling & Trash Collection Facility Supervisor	1.00	1.00	1.00
Environmental Educator	1.00	2.00	2.00
Compost Operator	3.00	3.00	3.00
Relief Driver	5.00	6.00	6.00
Recycling Attendant	2.00	2.00	2.00
Route Driver	40.00	38.00	39.00
Solid Waste Facility Maintenance Worker	1.00	-	-
Maintenance Worker III - Recycling & Trash	2.00	2.00	2.00
Customer Service Representative - RTC	3.00	3.00	3.00
	<u>67.00</u>	<u>68.00</u>	<u>69.50</u>
Airport Services Division:			
Airport Director	1.00	1.00	1.00
Financial Coordinator - Airport	1.00	1.00	1.00
Flight Line Operations Supervisor	1.00	1.00	1.00
Lead Maintenance Worker - Airport	1.00	1.00	1.00
Airport Maintenance Worker III	2.00	2.00	2.00
Flight Line Operations Technician	5.00	5.00	5.00
Administrative Assistant - Airport	1.00	1.00	1.00
Customer Service Representative - Airport	1.00	1.00	1.00
	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>
Total Business-Type Activity	<u>185.00</u>	<u>188.00</u>	<u>191.50</u>
Total Positions - Citywide	<u><u>859.80</u></u>	<u><u>907.50</u></u>	<u><u>925.70</u></u>

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CAPITAL AND DEBT

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM DIRECTIONAL INFORMATION

Introduction

The Capital Improvements Program (CIP) for the City of Fayetteville examines the infrastructure and capital needs of the City for the next five years. The CIP will be reviewed and updated on a biennial basis to reflect the changing needs of the community and changes in available monies for financing capital projects. The City's philosophy concerning the use of the CIP is that it should be considered as a financial planning tool that lists the City's capital improvement projects, places the projects in a priority order, and schedules the projects for funding and implementation. The CIP should be considered as a major policy tool for the Mayor and City Council.

Capital Improvement Policy

The CIP is approached as a valuable tool to be used in the development of responsible and progressive financial planning. The program is developed in accordance with the financial policies of the City. The policies and the CIP form the basis for making various annual capital budget decisions and support the City's continued commitment to sound, long-range financial planning and direction. The City's official Capital Improvements Policy is as follows:

- The City will prepare a biennial update of a five-year CIP, which will provide for the orderly maintenance, replacement, and expansion of capital assets.
- The CIP will identify long-range capital projects and capital improvements of all types, which will be coordinated with the annual operating budget to maintain full utilization of available sources.
- When preparing the CIP, the City will seek to identify all viable capital projects and capital improvements required during the subsequent five-year period. These projects and improvements will be prioritized by year and by funding source. Every attempt will be made to match projects and improvements with available funding sources. Future operating costs associated with a project or an improvement will also be given consideration in the establishment of priorities.
- The City will seek Federal, State, and other funding to assist in financing capital projects and capital improvements.
- The City will incorporate the reasonable findings and recommendations of the City's Boards, Commissions, Committees, and Citizens' task forces as they relate to capital projects and improvements.

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM DIRECTIONAL INFORMATION (cont.)

What Projects are in the CIP

Projects and their cumulative component areas totaling \$10,000 or more should be included in the CIP. Projects costing less than \$5,000 are not considered capital and are funded through program operating budgets.

Projects in the CIP can include:

- obligations for labor and materials and contractors involved in completing a project
- acquisition of land or structures
- engineering or architectural services, professional studies, or other administrative costs
- expenses for City vehicles and equipment
- renovating or expanding City facilities, grounds, or equipment

Financing

The City finances capital improvements on, essentially, a pay-as-you-go basis utilizing revenue from the 1% City sales tax originally adopted in 1993, the 1% Parks Development (Hotel, Motel, Restaurant) sales tax as amended in 2010, and operating revenues from the Airport, Shop, Water & Sewer, and Recycling & Trash Collection funds. The 1% City Sales Tax revenue is divided between General Fund operations and capital. The current split, which began with the 2008 budget, is 60% for General Fund and 40% for Sales Tax Capital Improvements Fund. Until 2008, the split as established in 2003 was equal. In addition, long-term debt is considered and utilized only when the City faces a project that is of such importance and sufficient financial magnitude as to warrant a bond issue.

The CIP is not a financing document in and of itself. Rather, the CIP is utilized as a planning document that places projects in the annual budget whereby funds are appropriated for them by the City Council. Prior to actual initiation of project work, required contracts are presented to the Mayor or City Council, as appropriate, for final approval of expending funds.

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM DIRECTIONAL INFORMATION (cont.)

Project Cost Determination

All projects are costed using a "Basis of Cost Estimate" table that provides the estimated basis used for the requested funds. If two or more basis of cost estimates are used to calculate a funding request, the estimate that represents the majority of the estimated funds is used.

Basis of Cost Estimate for CIP
Cost of Comparable Facility or Equipment
Rule of Thumb Indicator, Unit Costs
Cost Estimated by Engineer, Architect, or Vendor
Preliminary Estimate
Ball Park "Guesstimate"

Priority Selection of Projects

The CIP will rely on priorities defined by the Mayor, City Council, and City staff. As always, criteria such as government-imposed mandates, usefulness to the community, and impact on operational expenses will be reviewed in establishing priorities. A priority is assigned to each project by year and by funding source. Projects for which no funding is anticipated to be available will be placed on an "Unfunded Projects List," which will identify the cost of the project. This list identifies the project as being viable, but one for which no funding is presently available. Unfunded projects may be funded if actual revenue is above projected revenue, if costs on funded projects are below budget, or if another funding source is identified.

The Parks and Recreation Advisory Board, Airport Board, City Council Street Committee, City Council Water & Sewer Committee, and City Council Equipment Committee meetings all provide committee and public input and guidance regarding parks, streets, bridge and drainage improvements, water and sewer improvements, and equipment purchases planned for the next five years.

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM

Since 1988, the City of Fayetteville has produced a five year Capital Improvements Program (CIP). The CIP examines the infrastructure and capital needs of the City for the next five years. The CIP is reviewed and updated biennially to reflect the changing needs of the community and changes in available funding for financing capital projects. The CIP should be considered a financial planning tool that lists the City's capital improvement projects and schedules the projects for funding and implementation. The CIP should also be considered one of the primary policy making instruments utilized by the Mayor and City Council. The City's practice has been to adopt the CIP for the forthcoming five year period and then incorporate the projects for the following two years into the next two budget processes.

The subsequent pages provide a summary of the Capital Improvements Program listed by improvement area, followed by a listing of the capital projects which the City plans for the budget year.

Capital Improvements (By Funding Source) Compared to Approved CIP

Funding Source / Category / Division	2024 Projects 2024-2028 CIP	Budgeted 2024	Change
2100 - STREET:			
<u>Transportation Improvements</u>			
Transportation (410)			
Transportation/Fleet Building Improvements	\$ 100,000	\$ 100,000	\$ 0
	100,000	100,000	0
Street - Total	100,000	100,000	0
2130 - PARKING:			
<u>Parking Improvements</u>			
Parking Management (430)			
Parking Deck Improvements	70,000	70,000	0
Parking Lot Improvements and Overlays	10,000	10,000	0
Parking Infrastructure Improvements	10,000	10,000	0
Parking Equipment Replacements	10,000	10,000	0
	100,000	100,000	0
Parking - Total	100,000	100,000	0
2250 - PARKS DEVELOPMENT:			
<u>Parks & Recreation Improvements</u>			
Parks & Recreation (520)			
Community Park Improvements	500,000	500,000	0
Neighborhood Park Development	500,000	500,000	0
	1,000,000	1,000,000	0
Parks Development - Total	1,000,000	1,000,000	0

Capital Improvements (By Funding Source) Compared to Approved CIP

Funding Source / Category / Division	2024 Projects 2024-2028 CIP	Budgeted 2024	Change
2300 - IMPACT FEE:			
<u>Fire Improvements</u>			
Fire Department (300)			
Fire Impact Fee Improvements	1,155,000	1,155,000	0
	1,155,000	1,155,000	0
<u>Water & Sewer Improvements</u>			
Utilities Director (700)			
Water Impact Fee Improvements	450,000	450,000	0
Wastewater Impact Fee Improvements	338,000	338,000	0
	788,000	788,000	0
Impact Fee - Total	1,943,000	1,943,000	0
4470 - SALES TAX CAPITAL IMPROVEMENTS:			
<u>Bridge & Drainage Improvements</u>			
Engineering (621)			
Brookbury Stream Restoration	275,000	275,000	0
Other Drainage/Bridge Improvements	220,000	220,000	0
Stormwater Quality Management	180,000	180,000	0
	675,000	675,000	0
<u>Facility Improvements</u>			
Facilities Management (140)			
Downtown Campus Renovation	650,000	650,000	0
Building Improvements	350,000	350,000	0
Building Impr - Town Center	70,000	70,000	0
Building Impr - White Hangar & Old Terminal	40,000	40,000	0
Building Impr - Senior Center	40,000	40,000	0
Animal Services - Boiler Replacement	38,000	38,000	0
ADA Assessment of City-Owned Facilities	30,000	30,000	0
Animal Services - Generator Purchase	20,000	20,000	0
	1,238,000	1,238,000	0
<u>Fire Improvements</u>			
Fire Department (300)			
Fire Apparatus Replacements	972,000	972,000	0
Fire Mobile Radios	300,000	300,000	0
Fire Facility Maintenance	100,000	100,000	0
Firefighter Safety Equipment	100,000	100,000	0
Fire Technology Equipment Replacements	85,000	85,000	0
	1,557,000	1,557,000	0

Capital Improvements (By Funding Source) Compared to Approved CIP

Funding Source / Category / Division	2024 Projects 2024-2028 CIP	Budgeted 2024	Change
<u>Information Technology Improvements</u>			
Information Technology (170)			
Storage Area Network (SAN)	175,000	175,000	0
Technology Equipment Replacement	120,000	120,000	0
Fiber Optic Cable	110,000	0	(110,000)
Local Area Network (LAN) Upgrades	95,000	95,000	0
IT Enterprise Application Improvements	55,000	165,000	110,000
Geographic Information System (GIS)	40,000	40,000	0
Public Reporting Dashboard	36,000	36,000	0
Video Security Cameras	25,000	25,000	0
Cyber Security	25,000	25,000	0
Telecommunication Systems Upgrades	22,000	22,000	0
	<u>703,000</u>	<u>703,000</u>	<u>0</u>
<u>Library Improvements</u>			
Library (080)			
Library Materials Purchases	654,000	654,000	0
Library Technology Equipment Replacements	152,000	152,000	0
	<u>806,000</u>	<u>806,000</u>	<u>0</u>
<u>Media Services Improvements</u>			
Media Services (060)			
Television Center Equipment	70,000	70,000	0
City Hall Room AV Maintenance	35,000	35,000	0
Digital Signage Implementation	20,000	20,000	0
	<u>125,000</u>	<u>125,000</u>	<u>0</u>
<u>Other Capital Improvements</u>			
Accounting & Audit (131)			
Time and Attendance Software	150,000	150,000	0
Audit Expense	11,000	11,000	0
City Clerk (051)			
City Clerk Document & Records Management	5,000	5,000	0
Facilities Management (140)			
Apple (Porter) Warehouse Restoration	225,000	225,000	0
Woolsey Homestead Historic Restoration	200,000	200,000	0
7-Hills Walker Family Residential Facility	40,000	40,000	0
Human Resources (120)			
City Gym Improvements	25,000	25,000	0
Long Range Planning (634)			
Downtown Master Plan	250,000	250,000	0
Miscellaneous (090)			
Green Space Preservation	0	100,000	100,000
Sustainability & Resilience (631)			
Climate Resiliency	50,000	50,000	0
PD Shooting Range Decommissioning	100,000	100,000	0
Building Efficiency Improvements	40,000	40,000	0
	<u>1,096,000</u>	<u>1,196,000</u>	<u>100,000</u>

Capital Improvements (By Funding Source) Compared to Approved CIP

Funding Source / Category / Division	2024 Projects 2024-2028 CIP	Budgeted 2024	Change
<u>Parks & Recreation Improvements</u>			
Parks & Recreation (520)			
Public Art Commission	155,000	155,000	0
Forestry and Outreach	150,000	150,000	0
Aquatic Facility Feasibility Study	100,000	100,000	0
Parks Operations (521)			
Trash Removal - Unsanctioned Camps	300,000	300,000	0
Parks Maintenance and Improvements	200,000	200,000	0
Parks Maintenance Office & Shop Renovation	200,000	200,000	0
Parks Paving Improvements	120,000	120,000	0
Parks Safety and ADA	30,000	30,000	0
Lights of the Ozarks	25,000	25,000	0
Natural Resources Management	20,000	20,000	0
	<u>1,300,000</u>	<u>1,300,000</u>	<u>0</u>
<u>Police Improvements</u>			
Police (200)			
Police Public Safety Equipment	430,000	430,000	0
Police Technology Improvements	421,000	421,000	0
Police Unmarked Vehicle Replacements	175,000	175,000	0
Police Marked Vehicle Expansion	110,000	110,000	0
Police Weapons Replacement	90,000	90,000	0
Police Facility Improvements	70,000	70,000	0
Police Specialized Equipment	60,000	60,000	0
Police Firing Range Improvements	50,000	50,000	0
Police Ballistic Protection Replacement	35,000	35,000	0
Central Dispatch Improvements	28,000	28,000	0
Police K9 Replacement	25,000	25,000	0
Police Equipment Replacement	10,000	10,000	0
Police Employee Gym Equipment	10,000	10,000	0
	<u>1,514,000</u>	<u>1,514,000</u>	<u>0</u>
<u>Street Improvements</u>			
Engineering (621)			
Cost Share / ROW / Intersection / Street Calming	100,000	100,000	0
	<u>100,000</u>	<u>100,000</u>	<u>0</u>
<u>Trail Improvements</u>			
Transportation Services (410)			
Trail Development	1,500,000	1,500,000	0
	<u>1,500,000</u>	<u>1,500,000</u>	<u>0</u>

Capital Improvements (By Funding Source) Compared to Approved CIP

Funding Source / Category / Division	2024 Projects 2024-2028 CIP	Budgeted 2024	Change
<u>Transportation Improvements</u>			
Transportation Services (410)			
In-House Pavement Improvements	2,000,000	2,000,000	0
Sidewalk Improvements	750,000	1,105,000	355,000
Traffic Signal Improvements	150,000	150,000	0
Drainage Maintenance	50,000	50,000	0
Wireless Traffic Signal Control	42,000	42,000	0
	2,992,000	3,347,000	355,000
Sales Tax Capital Improvements - Total	13,606,000	14,061,000	455,000
5400 - WATER & SEWER:			
<u>Wastewater Treatment Improvements</u>			
Utilities Director (700)			
Phosphorus Standards Management	56,000	56,000	0
Wastewater Treatment Plant (730)			
WWTP Plant Pumps and Equipment	1,000,000	1,000,000	0
WWTP Upgrade and Replace Lift Stations	338,000	338,000	0
WWTP Building Improvements	169,000	169,000	0
Wastewater Treatment/Water Quality Improvements	113,000	113,000	0
	1,676,000	1,676,000	0
<u>Water & Sewer Improvements</u>			
Utilities Financial Services (710)			
Utilities Financial Services Improvements	15,000	15,000	0
Water & Sewer Maintenance (720)			
Water & Sewer Improvements Defined by Study	16,138,000	16,138,000	0
Sanitary Sewer Rehabilitation	3,230,000	3,230,000	0
Water System Rehabilitation/Replacement	2,251,000	2,251,000	0
Water Tank Improvements	1,126,000	1,126,000	0
Water & Sewer Relocations - Bond Projects	563,000	563,000	0
Water & Sewer Impact Fee Cost Sharing	169,000	169,000	0
Water Storage and Pump Station Maintenance	113,000	113,000	0
	23,605,000	23,605,000	0
<u>Water & Sewer Services Improvements</u>			
Water & Sewer Maintenance (720)			
Water Meters	929,000	929,000	0
Water & Sewer Building/Office Improvements	58,000	58,000	0
Water & Sewer Equipment Expansions	56,000	56,000	0
Backflow Prevention Assemblies	56,000	56,000	0
Utilities Technology Improvements	28,000	28,000	0
Water & Sewer Rate/Operations Study	23,000	23,000	0
	1,150,000	1,150,000	0
Water & Sewer - Total	26,431,000	26,431,000	0

Capital Improvements (By Funding Source) Compared to Approved CIP

Funding Source / Category / Division	2024 Projects 2024-2028 CIP	Budgeted 2024	Change
5500 - RECYCLING & TRASH COLLECTION:			
<u>Recycling & Trash Collection Improvements</u>			
Recycling & Trash Collection (750)			
RTC - Master Plan Expansion	550,000	550,000	0
RTC - Compost Site Improvements	150,000	150,000	0
RTC - Rate Study	75,000	75,000	0
RTC - Recycling and Trash Collection Containers	70,000	70,000	0
RTC - Scale House Improvements	20,000	20,000	0
RTC - Route Optimization & RFID System	10,000	10,000	0
RTC - Technology Equipment Replacements	8,000	8,000	0
	883,000	883,000	0
Recycling & Trash Collection - Total	883,000	883,000	0
5550 - AIRPORT:			
<u>Aviation Improvements</u>			
Aviation (760)			
Airport T-hangar Rehabilitation	40,000	40,000	0
Airport Street Side Improvements	40,000	40,000	0
Airport Movement Pavement Rehab	21,000	21,000	0
Airport Engineering Consultant Services	20,000	20,000	0
Airport Equipment Replacement	19,000	19,000	0
Airport East Side Hangar Development	12,000	12,000	0
Airport Lighting Improvements	10,000	10,000	0
	162,000	162,000	0
Airport - Total	162,000	162,000	0
9700 - SHOP:			
<u>Facility Improvements</u>			
Fleet Operations (770)			
Fleet Fixed Assets	213,000	213,000	0
Fleet Management System Upgrade	40,000	40,000	0
Transportation & Fleet Building Improvements	20,000	20,000	0
	273,000	273,000	0

Capital Improvements (By Funding Source) Compared to Approved CIP

Funding Source / Category / Division	2024 Projects 2024-2028 CIP	Budgeted 2024	Change
<u>Vehicles & Equipment Improvements</u>			
Fleet Operations (770)			
Fleet - Recycling & Trash Vehicles / Equipment	1,650,000	984,000	(666,000)
Fleet - Heavy Utility Vehicles	585,000	585,000	0
Fleet - Construction Equipment	493,000	438,000	(55,000)
Fleet - Police / Passenger Vehicles	469,000	530,000	61,000
Fleet - Light / Medium Utility Vehicles	461,000	473,000	12,000
Fleet - Other Vehicles / Equipment	457,000	282,000	(175,000)
Fleet - Tractors / Mowers	154,000	62,000	(92,000)
	4,269,000	3,354,000	(915,000)
Shop - Total	4,542,000	3,627,000	(915,000) *
*reduction of previously budgeted vehicles			
All Funding Sources - Total	\$ 48,767,000	\$ 48,307,000	\$ (460,000)

CITY OF FAYETTEVILLE, ARKANSAS
2024 CAPITAL PROJECTS
Summary by Project Category

Project Category	Capital Projects Funds	Special Revenue Funds	Enterprise Funds	Shop Fund	Total
Aviation Improvements	\$ -	\$ -	\$ 162,000	\$ -	\$ 162,000
Bridge & Drainage Improvements	675,000	-	-	-	675,000
Facility Improvements	1,238,000	-	-	273,000	1,511,000
Fire Improvements	1,557,000	1,155,000	-	-	2,712,000
Information Technology Improvements	703,000	-	-	-	703,000
Library Improvements	806,000	-	-	-	806,000
Media Services Improvements	125,000	-	-	-	125,000
Other Capital Improvements	1,196,000	-	-	-	1,196,000
Parking Improvements	-	100,000	-	-	100,000
Parks & Recreation Improvements	1,300,000	1,000,000	-	-	2,300,000
Police Improvements	1,514,000	-	-	-	1,514,000
Recycling & Trash Collection Improvements	-	-	883,000	-	883,000
Street Improvements	100,000	-	-	-	100,000
Trail Improvements	1,500,000	-	-	-	1,500,000
Transportation Improvements	3,347,000	100,000	-	-	3,447,000
Vehicles & Equipment Improvements	-	-	-	3,354,000	3,354,000
Wastewater Treatment Improvements	-	-	1,676,000	-	1,676,000
Water & Sewer Improvements	-	788,000	23,605,000	-	24,393,000
Water & Sewer Services Improvements	-	-	1,150,000	-	1,150,000
Total Funded	\$ 14,061,000	\$ 3,143,000	\$ 27,476,000	\$ 3,627,000	\$ 48,307,000

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM
Project Summary

Funding Source / Category / Division	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Total 2024-2028
2100 - STREET:						
<u>Transportation Improvements</u>						
Transportation (410)						
Transportation/Fleet Building Improvements	\$ 100,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 180,000
	100,000	20,000	20,000	20,000	20,000	180,000
Street - Total	100,000	20,000	20,000	20,000	20,000	180,000
2130 - PARKING:						
<u>Parking Improvements</u>						
Parking Management (430)						
Parking Deck Improvements	70,000	30,000	30,000	30,000	30,000	190,000
Parking Lot Improvements and Overlays	10,000	25,000	25,000	25,000	25,000	110,000
Parking Infrastructure Improvements	10,000	20,000	20,000	20,000	20,000	90,000
Parking Equipment Replacements	10,000	15,000	15,000	15,000	15,000	70,000
	100,000	90,000	90,000	90,000	90,000	460,000
Parking - Total	100,000	90,000	90,000	90,000	90,000	460,000
2250 - PARKS DEVELOPMENT:						
<u>Parks & Recreation Improvements</u>						
Parks & Recreation (520)						
Community Park Improvements	500,000	1,000,000	0	500,000	1,000,000	3,000,000
Neighborhood Park Development	500,000	0	0	500,000	0	1,000,000
Regional Park Development	0	0	650,000	0	0	650,000
Nature Park/Conservation Area Improvements	0	0	350,000	0	0	350,000
	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Parks Development - Total	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
2300 - IMPACT FEE:						
<u>Fire Improvements</u>						
Fire Department (300)						
Fire Impact Fee Improvements	1,155,000	110,000	115,000	120,000	125,000	1,625,000
	1,155,000	110,000	115,000	120,000	125,000	1,625,000
<u>Water & Sewer Improvements</u>						
Utilities Director (700)						
Water Impact Fee Improvements	450,000	464,000	400,000	400,000	400,000	2,114,000
Wastewater Impact Fee Improvements	338,000	348,000	300,000	300,000	300,000	1,586,000
	788,000	812,000	700,000	700,000	700,000	3,700,000
Impact Fee - Total	1,943,000	922,000	815,000	820,000	825,000	5,325,000
4470 - SALES TAX CAPITAL IMPROVEMENTS:						
<u>Bridge & Drainage Improvements</u>						
Engineering (621)						
Other Drainage/Bridge Improvements	220,000	220,000	220,000	240,000	240,000	1,140,000
Stormwater Quality Management	180,000	180,000	200,000	200,000	220,000	980,000
Brookbury Stream Restoration	275,000	0	0	0	0	275,000
	675,000	400,000	420,000	440,000	460,000	2,395,000
<u>Facility Improvements</u>						
Facilities Management (140)						
Building Improvements	350,000	406,000	430,000	405,000	401,000	1,992,000
Downtown Campus Renovation	650,000	150,000	100,000	100,000	40,000	1,040,000
Building Impr - White Hangar & Old Terminal	40,000	50,000	23,000	250,000	100,000	463,000
Building Impr - Town Center	70,000	150,000	100,000	100,000	40,000	460,000
Building Impr - Senior Center	40,000	25,000	40,000	40,000	40,000	185,000
ADA Assessment of City-Owned Facilities	30,000	30,000	30,000	30,000	30,000	150,000
Animal Services - Roof Replacement	0	0	84,000	0	0	84,000
Animal Services - Boiler Replacement	38,000	0	0	0	0	38,000
Animal Services - Generator Purchase	20,000	0	0	0	0	20,000
Animal Services - Drains Replacement	0	15,000	0	0	0	15,000
	1,238,000	826,000	807,000	925,000	651,000	4,447,000

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM
Project Summary

Funding Source / Category / Division	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Total 2024-2028
<u>Fire Improvements</u>						
Fire Department (300)						
Fire Apparatus Replacements	972,000	980,000	1,011,000	1,017,000	1,024,000	5,004,000
Fire Mobile Radios	300,000	300,000	300,000	300,000	300,000	1,500,000
Fire Facility Maintenance	100,000	125,000	125,000	200,000	200,000	750,000
Firefighter Safety Equipment	100,000	105,000	110,000	115,000	120,000	550,000
Fire Technology Equipment Replacements	85,000	46,000	30,000	35,000	83,000	279,000
	1,557,000	1,556,000	1,576,000	1,667,000	1,727,000	8,083,000
<u>Information Technology Improvements</u>						
Information Technology (170)						
Technology Equipment Replacement	120,000	230,000	156,000	165,000	135,000	806,000
Storage Area Network (SAN)	175,000	0	0	250,000	0	425,000
Local Area Network (LAN) Upgrades	95,000	25,000	160,000	60,000	70,000	410,000
Video Security Cameras	25,000	25,000	25,000	161,000	161,000	397,000
Fiber Optic Cable	110,000	110,000	105,000	0	0	325,000
IT Enterprise Application Improvements	55,000	60,000	60,000	60,000	65,000	300,000
Geographic Information System (GIS)	40,000	45,000	40,000	45,000	45,000	215,000
Public Reporting Dashboard	36,000	36,000	36,000	36,000	36,000	180,000
Cyber Security	25,000	30,000	30,000	35,000	35,000	155,000
Telecommunication Systems Upgrades	22,000	40,000	40,000	23,000	24,000	149,000
	703,000	601,000	652,000	835,000	571,000	3,362,000
<u>Library Improvements</u>						
Library (080)						
Library Materials Purchases	654,000	675,000	696,000	717,000	739,000	3,481,000
Library Technology Equipment Replacements	152,000	160,000	147,000	134,000	210,000	803,000
Library Mountain Street Entrance Improvements	0	0	125,000	0	0	125,000
Library Welcome Desks Replacements	0	100,000	0	0	0	100,000
	806,000	935,000	968,000	851,000	949,000	4,509,000
<u>Media Services Improvements</u>						
Media Services (060)						
Television Center Equipment	70,000	50,000	40,000	50,000	40,000	250,000
Digital Signage Implementation	20,000	20,000	20,000	20,000	20,000	100,000
City Hall Room AV Maintenance	35,000	10,000	10,000	10,000	10,000	75,000
	125,000	80,000	70,000	80,000	70,000	425,000
<u>Other Capital Improvements</u>						
Accounting & Audit (131)						
Time and Attendance Software	150,000	0	0	0	0	150,000
Audit Expense	11,000	12,000	13,000	14,000	15,000	65,000
City Clerk (051)						
City Clerk Document & Records Management	5,000	5,000	5,000	5,000	5,000	25,000
Facilities Management (140)						
Woolsey Homestead Historic Restoration	200,000	200,000	250,000	200,000	200,000	1,050,000
Apple (Porter) Warehouse Restoration	225,000	150,000	200,000	100,000	100,000	775,000
7-Hills Walker Family Residential Facility	40,000	40,000	60,000	40,000	40,000	220,000
Human Resources (120)						
City Gym Improvements	25,000	30,000	30,000	30,000	30,000	145,000
Long Range Planning (634)						
Downtown Master Plan	250,000	400,000	0	0	0	650,000
Sustainability & Resilience (631)						
Building Efficiency Improvements	40,000	50,000	60,000	70,000	80,000	300,000
Climate Resiliency	50,000	50,000	50,000	50,000	50,000	250,000
PD Shooting Range Decommissioning	100,000	150,000	0	0	0	250,000
	1,096,000	1,087,000	668,000	509,000	520,000	3,880,000
<u>Parks & Recreation Improvements</u>						
Parks & Recreation (520)						
Forestry and Outreach	150,000	250,000	395,000	395,000	400,000	1,590,000
Public Art Commission	155,000	50,000	150,000	55,000	30,000	440,000
Cultural Planning and Creative Placemaking	0	0	0	400,000	0	400,000
Aquatic Facility Feasibility Study	100,000	0	0	0	0	100,000
Arts & Culture Equipment and Infrastructure	0	0	0	0	65,000	65,000
Parks Operations (521)						
Parks Maintenance and Improvements	200,000	350,000	400,000	425,000	550,000	1,925,000
Trash Removal - Unsanctioned Camps	300,000	300,000	300,000	300,000	300,000	1,500,000
Artificial Turf Improvements	0	0	0	400,000	400,000	800,000
Parks Maintenance Office & Shop Renovation	200,000	150,000	150,000	150,000	0	650,000
Parks Paving Improvements	120,000	125,000	130,000	135,000	140,000	650,000
Playground Improvements	0	0	0	0	400,000	400,000
Natural Resources Management	20,000	50,000	50,000	50,000	50,000	220,000
Parks Safety and ADA	30,000	30,000	30,000	30,000	30,000	150,000
Lights of the Ozarks	25,000	25,000	27,000	27,000	30,000	134,000
	1,300,000	1,330,000	1,632,000	2,367,000	2,395,000	9,024,000

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM
Project Summary

Funding Source / Category / Division	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Total 2024-2028
Police Improvements						
Police (200)						
Police Public Safety Equipment	430,000	480,000	480,000	480,000	480,000	2,350,000
Police Radio Replacement	0	400,000	1,297,000	0	0	1,697,000
Police Technology Improvements	421,000	66,000	140,000	384,000	234,000	1,245,000
Police Unmarked Vehicle Replacements	175,000	140,000	175,000	140,000	175,000	805,000
Police Weapons Replacement	90,000	421,000	36,000	0	0	547,000
Police Ballistic Protection Replacement	35,000	168,000	40,000	46,000	185,000	474,000
Police Marked Vehicle Expansion	110,000	83,000	86,000	89,000	92,000	460,000
Citywide Radio System Replacement	0	0	100,000	150,000	100,000	350,000
Police Facility Improvements	70,000	25,000	48,000	25,000	50,000	218,000
Police Specialized Equipment	60,000	37,000	76,000	8,000	8,000	189,000
Police Firing Range Improvements	50,000	15,000	40,000	15,000	50,000	170,000
Police K9 Replacement	25,000	25,000	0	0	30,000	80,000
Police Equipment Replacement	10,000	10,000	10,000	10,000	10,000	50,000
Police Employee Gym Equipment	10,000	10,000	10,000	10,000	10,000	50,000
Central Dispatch Improvements	28,000	0	0	0	0	28,000
	1,514,000	1,880,000	2,538,000	1,357,000	1,424,000	8,713,000
Street Improvements						
Engineering (621)						
Cost Share / ROW / Intersection / Street Calming	100,000	100,000	100,000	100,000	100,000	500,000
	100,000	100,000	100,000	100,000	100,000	500,000
Trail Improvements						
Transportation Services (410)						
Trail Development	1,500,000	1,550,000	1,600,000	1,750,000	1,900,000	8,300,000
	1,500,000	1,550,000	1,600,000	1,750,000	1,900,000	8,300,000
Transportation Improvements						
Transportation Services (410)						
In-House Pavement Improvements	2,000,000	2,300,000	2,200,000	2,700,000	2,900,000	12,100,000
Sidewalk Improvements	750,000	1,050,000	1,000,000	1,150,000	1,200,000	5,150,000
Traffic Signal Improvements	150,000	150,000	150,000	150,000	150,000	750,000
Drainage Maintenance	50,000	50,000	50,000	50,000	50,000	250,000
Wireless Traffic Signal Control	42,000	42,000	42,000	42,000	42,000	210,000
	2,992,000	3,592,000	3,442,000	4,092,000	4,342,000	18,460,000
Sales Tax Capital Improvements - Total	13,606,000	13,937,000	14,473,000	14,973,000	15,109,000	72,098,000
5400 - WATER & SEWER:						
Wastewater Treatment Improvements						
Utilities Director (700)						
Phosphorus Standards Management	56,000	58,000	50,000	50,000	50,000	264,000
Wastewater Treatment Plant (730)						
WWTP Plant Pumps and Equipment	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
WWTP Building Improvements	169,000	300,000	3,118,000	300,000	300,000	4,187,000
WWTP Upgrade and Replace Lift Stations	338,000	348,000	300,000	300,000	300,000	1,586,000
Wastewater Treatment/Water Quality Improvements	113,000	116,000	100,000	100,000	100,000	529,000
	1,676,000	1,822,000	4,568,000	1,750,000	1,750,000	11,566,000
Water & Sewer Improvements						
Utilities Financial Services (710)						
Utilities Financial Services Improvements	15,000	11,000	16,000	5,000	3,000	50,000
Water & Sewer Maintenance (720)						
Water & Sewer Improvements Defined by Study	16,138,000	22,444,000	21,080,000	26,139,000	600,000	86,401,000
Sanitary Sewer Rehabilitation	3,230,000	3,327,000	2,870,000	2,870,000	2,870,000	15,167,000
Water System Rehabilitation/Replacement	2,251,000	2,319,000	2,000,000	2,000,000	2,000,000	10,570,000
Water Tank Improvements	1,126,000	1,000,000	1,000,000	1,000,000	1,000,000	5,126,000
Water & Sewer Relocations - Bond Projects	563,000	580,000	500,000	500,000	500,000	2,643,000
Water & Sewer Impact Fee Cost Sharing	169,000	174,000	150,000	150,000	150,000	793,000
Water Storage and Pump Station Maintenance	113,000	116,000	100,000	100,000	100,000	529,000
	23,605,000	29,971,000	27,716,000	32,764,000	7,223,000	121,279,000
Water & Sewer Services Improvements						
Water & Sewer Maintenance (720)						
Water Meters	929,000	1,000,000	1,000,000	1,000,000	1,000,000	4,929,000
Water & Sewer Building/Office Improvements	58,000	100,000	100,000	100,000	100,000	458,000
Utilities Technology Improvements	28,000	62,000	20,000	146,000	29,000	285,000
Water & Sewer Equipment Expansions	56,000	58,000	50,000	50,000	50,000	264,000
Backflow Prevention Assemblies	56,000	58,000	50,000	50,000	50,000	264,000
Water & Sewer Rate/Operations Study	23,000	23,000	20,000	20,000	20,000	106,000
	1,150,000	1,301,000	1,240,000	1,366,000	1,249,000	6,306,000
Water & Sewer - Total	26,431,000	33,094,000	33,524,000	35,880,000	10,222,000	139,151,000

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM
Project Summary

Funding Source / Category / Division	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Total 2024-2028
5500 - RECYCLING & TRASH COLLECTION:						
<u>Recycling & Trash Collection Improvements</u>						
Recycling & Trash Collection (750)						
RTC - Master Plan Expansion	550,000	600,000	650,000	650,000	650,000	3,100,000
RTC - Compost Site Improvements	150,000	200,000	200,000	200,000	200,000	950,000
RTC - Recycling and Trash Collection Containers	70,000	70,000	90,000	100,000	100,000	430,000
RTC - Rate Study	75,000	0	0	0	100,000	175,000
RTC - Scale House Improvements	20,000	20,000	20,000	20,000	20,000	100,000
RTC - Route Optimization & RFID System	10,000	10,000	20,000	15,000	15,000	70,000
RTC - Technology Equipment Replacements	8,000	5,000	15,000	2,000	9,000	39,000
	883,000	905,000	995,000	987,000	1,094,000	4,864,000
Recycling & Trash Collection - Total	883,000	905,000	995,000	987,000	1,094,000	4,864,000
5550 - AIRPORT:						
<u>Aviation Improvements</u>						
Aviation (760)						
Airport Movement Pavement Rehab	21,000	138,000	360,000	0	0	519,000
Airport T-hangar Rehabilitation	40,000	40,000	40,000	40,000	40,000	200,000
Airport Street Side Improvements	40,000	40,000	40,000	40,000	40,000	200,000
Airport Engineering Consultant Services	20,000	20,000	20,000	20,000	20,000	100,000
Airport Equipment Replacement	19,000	35,000	0	10,000	10,000	74,000
Airport Lighting Improvements	10,000	10,000	10,000	10,000	10,000	50,000
Airport East Side Hangar Development	12,000	0	0	0	0	12,000
	162,000	283,000	470,000	120,000	120,000	1,155,000
Airport - Total	162,000	283,000	470,000	120,000	120,000	1,155,000
9700 - SHOP:						
<u>Facility Improvements</u>						
Fleet Operations (770)						
Fleet Fixed Assets	213,000	0	0	0	0	213,000
Transportation & Fleet Building Improvements	20,000	20,000	20,000	20,000	20,000	100,000
Fleet Management System Upgrade	40,000	0	0	0	0	40,000
	273,000	20,000	20,000	20,000	20,000	353,000
<u>Vehicles & Equipment Improvements</u>						
Fleet Operations (770)						
Fleet - Recycling & Trash Vehicles / Equipment	1,650,000	195,000	655,000	4,815,000	2,018,000	9,333,000
Fleet - Construction Equipment	493,000	1,802,000	1,843,000	521,000	468,000	5,127,000
Fleet - Other Vehicles / Equipment	457,000	1,354,000	904,000	308,000	1,545,000	4,568,000
Fleet - Heavy Utility Vehicles	585,000	405,000	325,000	1,407,000	1,421,000	4,143,000
Fleet - Police / Passenger Vehicles	469,000	173,000	497,000	1,413,000	745,000	3,297,000
Fleet - Tractors / Mowers	154,000	814,000	670,000	484,000	345,000	2,467,000
Fleet - Fire Apparatus	0	803,000	549,000	555,000	555,000	2,462,000
Fleet - Light / Medium Utility Vehicles	461,000	611,000	356,000	351,000	484,000	2,263,000
	4,269,000	6,157,000	5,799,000	9,854,000	7,581,000	33,660,000
Shop - Total	4,542,000	6,177,000	5,819,000	9,874,000	7,601,000	34,013,000
All Funding Sources - Total	\$ 48,767,000	\$ 56,428,000	\$ 57,206,000	\$ 63,764,000	\$ 36,081,000	\$ 262,246,000

**City of Fayetteville, Arkansas
2024 Capital Budget**

Project Title & Description	Budgeted 2024
2100 - Street Fund	
<u>2100.410.5500 - Street Projects</u>	
Transportation & Fleet Building Improvements (18001): This project is for building and site repairs and energy efficiency updates to Transportation and Fleet Operations buildings and grounds. HVAC, lighting, plumbing, flooring, security improvements, exterior painting, roofing, and other site and facility repairs and maintenance are addressed as needed.	\$ 100,000
2100.410.5500 - Total	<u>100,000</u>
2100 - Street Fund Total	<u><u>\$ 100,000</u></u>
2130 - Parking Fund	
<u>2130.430.9133 - Parking Management Projects</u>	
Parking Lot Improvements and Overlays (06001): This project is to maintain the City's public parking lots. The City currently has twelve public parking lots and three City employee parking lots located in the Downtown Business and Entertainment Districts. The surface lots are asphalt that periodically require general maintenance such as crack seal, seal coat, re-striping, pot hole patching, and bumper block replacement. These lots also require a complete asphalt overlay on a less frequent basis.	10,000
Parking Infrastructure Improvements (18003): This project is to fund lighting, sidewalk, street tree, signage, landscaping, area maintenance, and small equipment purchases necessary to improve the walkability and enhance the overall experience within the downtown parking districts. This project also seeks to improve connectivity from remote parking lots and spaces to core destinations.	10,000
Parking Equipment Replacements (19001): This project is for the continued replacement of parking infrastructure and installation of upgraded equipment as technology continues to evolve. Equipment types include pay stations, single-space smart meters, sensors, license-plate recognition and other enforcement equipment, and signage.	10,000
Parking Deck Improvements (24001): This project is for the ongoing maintenance of the Spring Street Parking Deck, Meadow Street Parking Deck, Town Center Parking Deck, and the new parking deck to be located at Dickson/West. An additional \$50,000 is being requested in 2024 to repair deteriorating portions of the south stairwell in the Spring Street Parking Deck caused by moisture and condensation.	70,000
2130.430.9133 - Total	<u>100,000</u>
2130 - Parking Fund Total	<u><u>\$ 100,000</u></u>
2250 - Parks Development Fund	
<u>2250.520.9255 - Parks Development Capital</u>	
Neighborhood Park Development (02013): This project will improve various neighborhood parks in the park system master plan to meet the needs of the community. Improvements include adding batting cages at Gary Hampton Park, developing two new neighborhood parks that will fill service area gaps in the east and west sides of town, supplementing the YRCC expansion project, creating a plan for improving the trails at Mount Sequoyah and improving Gordon Long Park.	500,000
Community Park Improvements (13001): This project provides for renovations and enhancements to community parks based on the new Park System Master Plan. This project also supplements Parks bond projects.	500,000
2250.520.9255 - Total	<u>1,000,000</u>
2250 - Parks Development Fund Total	<u><u>\$ 1,000,000</u></u>

**City of Fayetteville, Arkansas
2024 Capital Budget**

Project Title & Description	Budgeted 2024
2300 - Impact Fee Fund	
<u>2300.300.9300 - Fire Impact Fees</u>	
Fire Impact Fee Improvements (07003): The purpose of this project is to accumulate funding for fire projects that are associated with the increase in developments throughout the City. The funding for this project comes from impact fees collected from developments.	1,155,000
2300.300.9300 - Total	1,155,000
<u>2300.720.9300 - Water Impact Fees</u>	
Water Impact Fee Improvements (07002): The purpose of this project is to accumulate funding for water projects that are associated with the increase in developments throughout the City. The funding for this project comes from impact fees collected from developments.	450,000
2300.720.9300 - Total	450,000
<u>2300.730.9300 - Wastewater Impact Fees</u>	
Wastewater Impact Fee Improvements (07004): The purpose of this project is to accumulate funding for wastewater projects that are associated with the increase in developments throughout the City. The funding for this project comes from impact fees collected from developments.	338,000
2300.730.9300 - Total	338,000
2300 - Impact Fee Fund Total	\$ 1,943,000
4470 - Sales Tax Capital Improvements Fund	
<u>4470.060.8900 - Other Capital, Media</u>	
Television Center Equipment (02061): This project is to replace and upgrade equipment at the Television Center. The equipment includes production technology, studio equipment and accessories, lighting, sound, signal processing, telecasting and streaming equipment, file storage, video archiving, field equipment, etc. The Television Center also provides support for the audio-visual needs of the Administration and City Departments/Divisions.	70,000
City Hall A-V Maintenance (18007): This project is for the replacement, repair or reconfiguration of audio-visual equipment in City Hall.	35,000
Digital Signage Implementation (18009): This project is to maintain, improve, and expand digital signage and visual messaging in City facilities. This includes signage service, upgrading or replacing existing displays, adding new display technologies and types, adding new signage locations, and offering interactive displays to better communicate to citizens and staff.	20,000
4470.060.8900 - Total	125,000
<u>4470.080.8080 - Library Improvements</u>	
Library Materials Purchases (02049): FPL collections strive to meet each Fayetteville resident's need for information; to help pursue life- long learning and cultural growth; to provide the means for thoughtful and productive participation by individuals and groups in the affairs of the community, the nation and the world; and to support the educational, governmental, cultural, recreational, and economic activities within the community. The collection size is approximately 390,000 items and is expected to grow by 15% annually with focuses on high demand titles and holds ratio reductions as well as supporting rotating collections in the library's new bookmobile collection.	654,000
Library Technology Equipment Replacements (04004): This project is to provide new and/or upgraded technology infrastructure and services to library staff and patrons. The technology replacement cycle is typically five years or less depending upon utilization.	152,000
4470.080.8080 - Total	806,000

**City of Fayetteville, Arkansas
2024 Capital Budget**

Project Title & Description	Budgeted 2024
<u>4470.090.8900 - Other Capital, Miscellaneous</u>	
City Clerk Document & Records Management (14003): The purpose of this project is to follow §31.30 of the City's code as well as all state and federal laws related to document retention of archived electronic, paper, or microfilmed records that are located in electronic storage or physical storage. This purpose also encompasses the purchase of hardware like, but not limited to, scanners, software, and creating processes that align with applicable laws.	5,000
Woolsey Homestead Historic Restoration (15008): This project is to reconstruct the Woolsey homestead, surrounding outbuildings, and cemetery back to the 1840's era to allow tours and educational events. The overall project is to create a tourism, educational, and historical preservation component. The property is close to the Woolsey Wet Prairie and trail system.	200,000
Apple (Porter) Warehouse Stabilization/Restoration (20001): This project is to stabilize and maintain the Porter Warehouse building at the corner of West Avenue and Spring Street.	225,000
Green Space Preservation (21016): This project will fund land purchases, conservation easements or other expenditures that would be used to fulfill the mission of the City's natural environment and ecosystems.	100,000
Climate Resiliency (22005): This project will fund implementation of the City's new Climate Action Plan. Funds may be used on projects for Carbon Sequestration & Storage, Climate Equity & Justice, Ecosystem Resilience & Adaptation, Ecosystem Services Improvements, Water Efficiency, Transportation Efficiency, Clean Energy, Energy Efficiency, Urban Heat Mitigation and Land Acquisition.	50,000
City Gym Improvements (24002): This project is to provide ongoing maintenance and purchase equipment and materials for the City Gym.	25,000
Downtown Master Plan (24003): This project will focus on the City's infrastructure investments in the Downtown area - including water, sewer, transportation, parking, green infrastructure and social infrastructure investments. Included in the proposed project scope is a market study, community engagement to develop an updated vision for Downtown, an evaluation of current Downtown infrastructure compared to development goals and requirements, and implementation steps from the citywide Heritage & Historic Preservation Master Plan.	250,000
PD Shooting Range Decommissioning (24004): This project will fund design and construction of lead remediation/stabilization and fill for the old Police Department shooting range near the Happy Hollow Complex. An earthen embankment has been used for many years as the backstop at the PD shooting range. The embankment which is located adjacent to the West Fork of the White River has tested positive for lead contamination.	100,000
4470.090.8900 - Total	955,000
<u>4470.140.8900 - Other Capital, Facilities</u>	
Building Improvements (02046): This project is for the maintenance and repair of City facilities. The proposed scope includes repair and replacement of HVAC systems, old or damaged roofs, and repair and maintenance of building exteriors. The project also provides for other improvements such as interior remodels which include painting, lighting upgrades, plumbing fixtures, ceilings, floor coverings, furniture replacement, window replacement/upgrades, and modifications to alarm systems.	500,000
Animal Services Improvements (14002): This project is for the maintenance and repair to the Animal Services building on Happy Hollow Road. Improvements include boiler replacement, drain replacement in the dog room, roof replacement, and the purchase of a generator.	58,000

City of Fayetteville, Arkansas
2024 Capital Budget

Project Title & Description	Budgeted 2024
Building Efficiency Improvements (15009): This project consist of clean energy, energy efficiency, weatherization and water conservation improvements to City properties. It includes clean and renewable energy projects, repair/replacement of inefficient HVAC equipment, lighting upgrades, insulation & window repair/replacement, electric vehicle charging station work and water efficiency projects.	40,000
7-Hills Walker Family Residential Facility (18004): This project is for facilities maintenance of the 7-Hills Walker Family Residential Facility. The repairs and/or replacements include windows, water heaters, lighting and security upgrades, interior finishes, millwork, exterior site improvements.	40,000
ADA Assessment of City-Owned Facilities (21008): This project is to procure the services of an accessibility consultant to perform assessments of City-owned buildings and sites in order to plan and complete any necessary improvements/corrections.	30,000
Downtown Campus Renovations (23003): This project is for the improvements of City buildings in the Downtown area, including roof, HVAC and significant office renovations to provide efficient use of space and future growth.	650,000
4470.140.8900 - Total	1,318,000
<u>4470.170.8170 - Information Technology Improvements</u>	
Geographic Information System (GIS) (02055): This project is to upgrade and expand the City's Geographic Information Systems (GIS) computer hardware, software, and data collection systems to accommodate growth in the system's applications and user base. This system provides necessary information for the 911 system, the Planning, Engineering, Economic Development, Water & Sewer, and Transportation divisions, and utility projects.	40,000
Local Area Network (LAN) Upgrades (02056): This project is to upgrade and expand the City's Local Area Network (LAN)/Network infrastructure. The LAN is used by every division in the City across thirty locations connecting approximately 900 devices. While most components of the LAN are on a 5 year lifecycle, consideration is given to increases in the system's user base and advances in technology that create a need for hardware and operating system upgrades.	95,000
Technology Equipment Replacements (02057): This project is for the replacement of desktop technology throughout the city, which includes PCs, laptops, scanners, printers, tablets, and miscellaneous desktop technology items that fall under a structured replacement schedule. This project is part of a larger replacement plan that is supported by CIP projects from enterprise funded departments and separate technology CIP's within Police and Fire.	120,000
Telecommunication Systems Upgrades (04001): This project is for telecommunication system upgrades, VOIP telephone handset replacement, VOIP telephone related hardware, and new software that become available for users as well as for additional VOIP licenses needed to support the entire city's VOIP telephone system.	22,000
Storage Area Network (09031): This project provides storage for the City's increasing data needs. A Storage Area Network (SAN) allows staff to manage storage for a large group of servers as a single pool, as opposed to managing the storage for each server individually. SAN also allows multiple copies of critical data to be stored in geographically diverse locations in an automated and efficient manner.	175,000
Cyber Security (18005): This project is to provide comprehensive cyber security training across the City, helping to mitigate security risk and improve security posture. This holistic approach to cyber security provides internal and external penetration testing to ensure the network is as secure and protected as possible.	25,000

City of Fayetteville, Arkansas
2024 Capital Budget

Project Title & Description	Budgeted 2024
Security Cameras (24005): This project is to expand the City's existing video security camera system into additional parks, trail heads, parking facilities, Drake Field, traffic signals, and water/sewer locations.	25,000
Public Reporting Dashboard (24006): This project is to implement a public data dashboard that would provide a single location for the City to publish reports and performance measures, which will improve access to key information, improve the efficiency of developing public reports, and provide reports to the public that help tell the story of City operations.	36,000
Enterprise Application Improvements (24007): This project will provide funding for additional software licenses, support, and/or professional services to improve functionality for various City systems.	165,000
4470.170.8170 - Total	703,000
4470.200.8200- Police Improvements	
Police Facility Improvements (02047): This project is for major repairs and improvement of Police Department and Central Dispatch facilities, including but not limited to, tower sites, substations, storage, security door lock systems, fueling station and expansion for the police facilities.	70,000
Police Specialized Equipment (02062): This project is to replace various outdated and/or malfunctioning equipment used during police operations. Examples of this equipment include traffic control equipment, e-bicycle replacement, radar units, automated external defibrillators (AED), crisis negotiation equipment, training equipment and other items used in police operations.	60,000
Police Technology Improvements (06002): This is an ongoing project for the replacement of end of life, obsolete or malfunctioning information technology, including network servers and equipment, desktop computers, software, printers, and other peripheral equipment based on the City's Information Technology Division replacement schedule.	421,000
Police Unmarked Vehicle Replacements (06003): This project is to purchase unmarked vehicles that are a necessity for an effective Police Department. The Department utilizes unmarked vehicles for a variety of tasks, including gathering intelligence for investigation of narcotics, theft, vandalism, domestic terrorism, and civil disobedience; conducting pre-raid intelligence for the deployment of the Emergency Response Team; conducting alcohol enforcement patrols; and any activity that must be kept covert to be effective.	175,000
Police Equipment Replacement (11006): This project provides for the replacement of operating equipment within all Police facilities, such as paper shredders, document scanners, uninterrupted power supplies, security/surveillance cameras, etc.	10,000
Police Ballistic Protection Replacement (13011): This project provides funding for the replacement of expired bulletproof ballistic vests for our officers and members of our Emergency Response Team.	35,000
Police Employee Gym (13028): This project is to maintain and add gym equipment to the Police department gym.	10,000
Police Weapon Replacement (15013): This project provides funding for the replacement of end of life weapons used by the Police Department including rifles and handguns and associated accessories.	90,000
Police Marked Vehicle Expansion (16007): This project is to expand the take-home vehicle program. This phase-in project will expand our patrol fleet with one vehicle per year for each year of the Capital Improvements Plan.	110,000

**City of Fayetteville, Arkansas
2024 Capital Budget**

Project Title & Description	Budgeted 2024
Police K9 Replacement (17005): This project is for the replacement of Police canines that have reached retirement age in the coming years. Police canines are a critical support service to the police department. Canines are used to locate missing persons, articles or narcotics, and track fleeing fugitives.	25,000
Police - Central Dispatch Improvements (20002): This project provides funding for the purchase of Live 911 software. Live 911 is a software solution that allows units in the field to monitor the location and audio of incoming 911 emergency calls in real time. The geotagged call is provided to field personnel within a pre-determined radius. Responding units would be able to hear information gathered by the dispatcher in real time.	28,000
Police Firing Range Improvements (22001): This project provides funds for the annual maintenance and cleaning of the new police department indoor firing range. Maintenance includes a professional range cleaning bi-annually, annual professional cleaning contracts, air filter purchases, and mining of lead.	50,000
Police Public Safety Equipment (22007): This project provides for the replacement of the Police body worn camera (BWC) system, digital mobile video recorder (DMVR), the taser conducted energy weapons, and the interview room video recorder systems for the Police department. BWCs, DMVRs and tasers are an important component to police operations providing transparency of department actions to the public, allowing for review of uses of force, and ensuring accurate evidence collection for prosecution. All components are supplied by Axon in a public safety equipment package.	430,000
4470.200.8200 - Total	1,514,000
<u>4470.300.8300 - Fire Improvements</u>	
Fire Facility Maintenance (02006): This project is for major repairs to existing and future facilities. Repairs include but are not limited to roofing, plumbing or drainage repairs and replacements, remodeling, fencing, driveway replacements, generators, stability assessments, fire escape replacements, and structural repairs	100,000
Fire Apparatus Purchases - Shop Transfer (03019): This project is for the replacement of fire apparatus. The general guideline utilized for replacement of trucks is to serve for 10 years on the front line and five years in the reserve fleet.	972,000
Fire Technology Equipment Replacements (10017): This project will allow for the replacement of systems as they become technologically obsolete or inoperable.	85,000
Firefighting Safety Equipment (16002): This project includes the procurement/replacement of fire apparatus equipment, as well as other life safety equipment such as self-contained breathing apparatus (SCBA) & associated equipment, technical rescue equipment and auto extrication equipment.	100,000
Fire Mobile Radios (21001): This project is to update the existing radio system. Funds will be included for yearly Subscriber Mobile Radio Replacements. Additionally, funds are requested to allow for Radio System Upgrades/System Dispatch and associated equipment as needed.	300,000
4470.300.8300 - Total	1,557,000
<u>4470.410.8410 - Transportation Improvements</u>	
In-House Pavement Improvements (02052): This project provides resources for the systematic overlay of existing streets and includes curb cuts, curb and guttering, pavement striping, and preparation costs for overlays.	2,000,000
Sidewalk Improvements (02053): This project is to improve the connectivity of the sidewalk system by constructing new and repairing existing sidewalks.	1,105,000

**City of Fayetteville, Arkansas
2024 Capital Budget**

Project Title & Description	Budgeted 2024
Traffic Signal Improvements (02063): This project provides funding for the installation of new traffic signals, upgrades, and replacement of UPS back-up system batteries and reflective sign material mandated by the latest version of the FHWA Manual on Uniform Traffic Control Devices (MUTCD).	150,000
Wireless Traffic Signal Control (15018): This project provides for the implementation of a wireless Ethernet communication system for traffic signals (both data and video).	42,000
4470.410.8410 - Total	3,297,000
<u>4470.520.8520 - Parks & Recreation Improvements</u>	
Forestry and Outreach (22002): This funding is primarily targeted at planting approximately 1,000 new and replacement trees throughout the city annually. Funds will also be used to support plantings, such as supplies, irrigation and watering; and outreach efforts, such as Celebration of the Trees and Invasive Plant Bounty.	150,000
Aquatic Facility Feasibility Study (24008): The Aquatic Feasibility Study would assess the demand for a new aquatic facility, determine an appropriate location, and provide cost estimates for construction and annual operational costs.	100,000
Public Art Commission (24009): This project seeks to enhance the cultural and artistic vibrancy of various public spaces across the community by installing a variety of public art, including sculptures, murals and infrastructure to support performing art. These projects are expected to create a sense of community pride and engagement, as residents will have multiple public artworks to appreciate and enjoy for years to come.	155,000
4470.410.8410 - Total	405,000
<u>4470.521.8520 - Parks Operations Improvements</u>	
Lights of the Ozarks (02001): The Lights of the Ozarks display is a Fayetteville tradition that spans nearly 30 years. Experience Fayetteville helps the City purchase lights each year. This project pays for lift rentals and other electrical supplies needed to install the display each year.	25,000
Parks Safety and ADA (15011): This project covers unexpected safety and/or ADA issues that come up which need to be corrected immediately.	30,000
Natural Resources Management (15012): This project will provide funding for a Natural Resource Management Plan, as well as invasive plant removal, prescribed burns, etc.	20,000
Park Paving Improvements (16004): This project is for the routine maintenance of surfacing repairs, resurfacing treatments, restriping, wheel stops, etc. at the many parking lots within city parks for park and trailhead parking.	120,000
Parks Maintenance and Improvements (24010): These are large scale projects that exceed the funding capabilities of the normal operating budget and need to be addressed to avoid large scale deferred maintenance projects that result in inferior or dilapidated facilities and amenities that will require a total rebuild and major funds to remedy.	200,000

**City of Fayetteville, Arkansas
2024 Capital Budget**

Project Title & Description	Budgeted 2024
Parks Maintenance Building Improvements (24011): The existing Parks office needs renovations to accommodate Park Operations staff and the efficient use of newly available space vacated by other departments. An outside equipment and dry storage shed is also needed to prolong the life of equipment and store materials and topsoil out of the weather.	200,000
Trash Removal (24012): This project will fund contractors to clean up along the trail system and in the creeks.	300,000
4470.521.8520 - Total	895,000
<u>4470.621.8810 - Bridge & Drainage Improvements</u>	
Stormwater Quality Management (02097): This project provides funding for partnerships with Regional Planning for Stormwater Education, USGS water quality monitoring and stream gauges, Beaver Watershed Alliance and Illinois River Watershed Partnership, as well as other water quality needs and stream restorations.	180,000
Other Drainage Improvements (02108): This project is for drainage projects needed to mitigate flooding, repair and upgrade existing systems, cost share with developments when applicable, and for storm drainage materials for use in projects constructed by in-house crews. There is additional funding in 2024 for the Brookbury Stream Restoration.	495,000
Drainage Maintenance (11021): This project will fund drainage projects as needed.	50,000
4470.621.8810 - Total	725,000
<u>4470.800.8820 - Street Improvements</u>	
Cost Share / ROW / Intersection / Street Calming (02116): This project is for developer cost shares to complete street improvements associated with developments. This funding also pays for traffic calming installations per the Traffic Calming Policy and City Council Transportation Committee direction.	100,000
4470.800.8820 - Total	100,000
<u>4470.800.8830 - Trail Improvements</u>	
Trail Development (02016): This program provides funding for the development of paved trails based on the adopted Active Transportation Plan.	1,500,000
4470.800.8830 - Total	1,500,000
<u>4470.800.8900 - Other Capital, Non-Departmental</u>	
Time and Attendance (08025): This project is to replace the current timekeeping system, which provides the ability to maintain accurate time records electronically. The current system has an end date within the next couple of years.	150,000
Audit Expense (47038): This project is to account for the portion of the audit cost that is allocated to the sales tax capital fund.	11,000
4470.800.8900 - Total	161,000
4470 - Sales Tax Capital Improvements Fund Total	\$ 14,061,000

**City of Fayetteville, Arkansas
2024 Capital Budget**

Project Title & Description	Budgeted 2024
5400 - Water & Sewer Fund	
<u>5400.720.1840 - Meter Operations Capital</u>	
Water & Sewer Rate/Operations Study (02064): This project is to conduct periodical water and sewer rate studies. A rate study assesses the financial health of the Utilities Department, projects future operating and capital expenses needed to maintain the systems, and projects the future rates for customers that will generate sufficient revenues to cover operating and capital expenses and assure a sufficient level of cash reserves.	23,000
Water Meters (02065): This project is for the replacement of aged water meters, expansion meters for new water service, and for purchasing new meters with technological advancements over the older style meters.	929,000
Backflow Prevention Assemblies (02066): This project is for installation/replacement of backflow prevention assemblies at City facilities to meet the requirements of City ordinances and the Arkansas Department of Health regulations, as well as a third-party service to track, store, and report backflow preventer inspection data on approximately 12,000 residential installations.	56,000
Utilities Financial Services Improvements (03038): This project is for various improvements in office hardware, software, communications, computers, safety features, and office configuration for the Utilities Financial Services Division.	15,000
Water & Sewer Equipment Expansions (13019): This project is for the expansion equipment for the Water & Sewer Operations Division. This project is needed in anticipation of adding additional construction crews in the future. It is also needed to adhere to changing technologies within the Water & Sewer profession.	56,000
Utilities Technology Improvements (15019): This project is to upgrade technology in the Utilities Department, including but not limited to desktop devices, field iPads, failing or outdated PCs, printers, and scanners.	28,000
Water & Sewer Building/Office Improvements (15020): This project is for structural maintenance, repair, and improvements of the existing Water & Sewer operations building.	58,000
5400.720.1840 - Total	1,165,000
<u>5400.720.5600 - Capital Water Mains</u>	
Water & Sewer Impact Fee Cost Sharing (04039): This project involves all cases where impact fees are used to cost-share with, and thus supplement, other funding sources to increase capacity in either water distribution, pumping, and storage systems or the wastewater collection and treatment systems.	169,000
Water & Sewer Improvements Defined by Study (10007): This project is to obtain easements for the new west transmission water line. The transmission line footprint is approximately 12 miles long and 50 feet wide and begins at the future Beaver Water District pumping station located north of Elm Springs and ends at the existing 36-inch water transmission line on Van Asche Drive.	16,138,000
Water & Sewer Relocations - Bond Projects (11011): This project is for various water and sewer relocations for street bond and other transportation projects where the street bond fund does not have sufficient funds to cover the utility relocations. Projects are to be paid first from any remaining water/sewer revenue bond funds, if available. If it involves capacity increases, impact fee funds could be used, if available.	563,000

**City of Fayetteville, Arkansas
2024 Capital Budget**

Project Title & Description	Budgeted 2024
Water System Rehabilitation & Replacement (12009): This project provides for upgrading, replacing, or rehabilitating existing water infrastructure consisting of water storage, pumping, and distribution assets system wide. This project may use Water & Sewer funds, impact fees, and cost shares where appropriate. Additionally, a portion of the project balance will be utilized on rehabilitation and replacement of troubled areas that experience frequent leaks.	2,251,000
Water Tank Improvements (14010): This project is to refurbish the existing water tanks and associated appurtenances as they get older. This ensures water quality and extends the life of the infrastructure.	1,126,000
Water Storage & Pump Station Maintenance (15021): The system wide water pump stations and grounds require maintenance. This project is used to replace generators and pumps, valves, etc.	113,000
5400.720.5600 - Total	20,360,000
<u>5400.720.5700 - Sewer Mains Construction</u>	
Sanitary Sewer Rehabilitation (02017): This project analyzes, repairs, upgrades, and replaces sewer collection system components to ensure adequate capacity and reduce storm and groundwater flows from entering the system. This project includes replacing, lining, and bursting existing sewer mains and manholes, installing main extensions and relief lines, capacity upgrades, upgrading the system model, purchasing easements, and sanitary sewer evaluation studies.	3,230,000
5400.720.5700 - Total	3,230,000
<u>5400.730.5800 - Wastewater Plant Capital</u>	
Building Improvements - WWTP (02032): This project is for structural maintenance, repair, and replacement of the existing buildings or parts of the buildings at each wastewater treatment facility.	169,000
Upgrade/Replace Lift Stations - WWTP (02068): This project is to maintain the lift stations for the wastewater treatment plants. The stations are exposed to extreme wear conditions and must be upgraded routinely.	338,000
Plant Pumps and Equipment - WWTP (02069): This project allows WWTP personnel to adapt to the needs of the daily plant operation to maintain compliance with effluent discharge standards.	1,000,000
Phosphorus Standards Management - WWTP (10027): This project supports efforts by the City operating independently or as part of a federal or state grant program to phosphorus or other stream changes that affect water quality, regulations, or wastewater plant discharge requirements.	56,000
Wastewater Treatment/Water Quality Improvements (13018): This project is for stream restoration and similar projects designed to maintain or improve water quality. This also includes maintaining the integrity of the projects previously performed.	113,000
5400.730.5800 - Total	1,676,000
5400 - Water & Sewer Fund Total	\$ 26,431,000

City of Fayetteville, Arkansas
2024 Capital Budget

Project Title & Description	Budgeted 2024
5500 - Recycling & Trash Collection Fund	
<u>5500.750.5080 - Solid Waste Projects</u>	
RTC - Technology Equipment Replacements (02057): This project is for the replacement of failing and outdated personal computers (PCs), printers, and monitors.	8,000
RTC - Rate Study (10004): This project is to retain the services of a consulting firm to conduct a rate study to determine the true cost of all services provided by the Recycling & Trash Collection Division. This will determine appropriate rates for levels of service throughout all programs and facilitate the implementation of the Solid Waste Reduction, Diversion, and Recycling Master Plan.	75,000
RTC - Master Plan Expansion (18016): This project will support the continued implementation of the Solid Waste Reduction, Diversion, and Recycling Master Plan. This project will also maintain and repair the Transfer Station as required to conduct daily operations in compliance with the ADEQ permit.	550,000
RTC - Scale House Improvements (18017): This project is for improvements to the scale system to weigh vehicles using the transfer station and recycling facilities.	20,000
RTC - Route Optimization & RFID System (19004): This project is for vehicle locator telematics and service verification equipment for all trucks in the fleet.	10,000
RTC - Compost Site Improvements (20006): This project is to maintain, repair and expand the Compost Site as required to conduct daily operations in compliance with the ADEQ permit and to accommodate growth of the city.	150,000
RTC - Compactors & Containers (24013): This project is for the purchase of compactors and open top containers used for the collection and hauling of waste.	70,000
5500.750.5080 - Total	883,000
5500 - Recycling & Trash Collection Fund Total	\$ 883,000
5550 - Airport Fund	
<u>5550.760.3960 - Airport Capital Expense</u>	
Airport Lighting Improvements (15026): This project is to replace the outdated and inefficient lighting in multiple locations at Drake Field, including but not limited to, the tarmac, parking lot, T-hangars, FBO hangar, and roadway lighting.	10,000
Airport Engineering Consultant Services (15029): This project is for Engineering Consultant Services to be utilized through various Federal and State Grant projects.	20,000
Airport Equipment Replacement (18019): This project is for the planned replacement of airport equipment, including the ARFF vehicle, Lav and Water Cart, and a GPU.	19,000
Airport Movement Pavement Rehabilitation (21010): This project will be used to provide funds for the City's match on grants.	21,000
Airport T-Hangar Rehabilitation (21011): This project will be used for a T-hangar Door Rehab and T-hangar Construction. These projects will be a combination of State and Federal Grants.	40,000

**City of Fayetteville, Arkansas
2024 Capital Budget**

Project Title & Description	Budgeted 2024
Airport East Side Hangar Development (24014): This project is for hangar development at the east side of the existing east T-hangar apron in order to reduce the number of people on the T-hangar waitlist.	12,000
Airport Street Side Improvements (24015): This purpose of this project is to improve the public facing side of the airfield to include burying of utilities, sidewalk improvements, updated signage, landscaping and fencing improvements.	40,000
5550.760.3960 - Total	162,000
5550 - Airport Fund Total	\$ 162,000
9700 - Shop Fund	
<u>9700.770.1920 - Fleet Capital Improvements</u>	
Fleet - Construction Equipment (02077): This project provides funding to replace construction equipment at the optimum time where the cost to maintain doesn't outweigh the cost to purchase new.	438,000
Fleet - Light / Medium Utility Vehicles (02078): This project provides funding to replace light/medium utility vehicles at the optimum time where the cost to maintain doesn't outweigh the cost to purchase new.	473,000
Fleet - Heavy Utility Vehicles (02079): This project provides funding to replace heavy utility vehicles at the optimum time where the cost to maintain doesn't outweigh the cost to purchase new.	585,000
Fleet - Other Vehicles / Equipment (02080): This project provides funding to replace vehicles and equipment not included in the other projects at the optimum time where the cost to maintain doesn't outweigh the cost to purchase new.	282,000
Fleet - Police / Passenger Vehicles (02081): This project provides funding to replace Police and passenger vehicles at the optimum time where the cost to maintain doesn't outweigh the cost to purchase new.	530,000
Fleet - Recycling & Trash Vehicles / Equipment (02082): This project provides funding to replace Recycling and Trash vehicles and equipment at the optimum time where the cost to maintain doesn't outweigh the cost to purchase new.	984,000
Fleet - Tractors / Mowers (02083): This project provides funding to replace tractors and mowers at the optimum time where the cost to maintain doesn't outweigh the cost to purchase new.	62,000
Transportation & Fleet Building Improvements (18001): This project is for building and site repairs and energy efficiency updates to Transportation and Fleet Operations buildings and grounds. HVAC, lighting, plumbing, flooring, security improvements, exterior painting, roofing, and other site and facility repairs and maintenance are addressed as needed.	20,000
Fleet Management System Upgrade (20007): This project will provide funding for the upgrade of the fuel inventory software.	40,000
Fleet Fixed Assets (20008): This project will provide funding for the purchase of two mobile lift columns and an overhead crane.	213,000
9700.770.1920 - Total	3,627,000
9700 - Shop Fund Total	\$ 3,627,000
Total Capital Improvements Program	\$ 48,307,000

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM
Operating Impacts

Funding Source / Category / Division	Description of Operating Impact	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Total 2024-2028
1010 - GENERAL FUND:							
<u>Bridge & Drainage Improvements</u>							
Engineering (621)							
Other Drainage/Bridge Improvements	No effect on operations	0	0	0	0	0	0
Stormwater Quality Management	No effect on operations	0	0	0	0	0	0
Brookbury Stream Restoration	No effect on operations	0	0	0	0	0	0
Facility Improvements		0	0	0	0	0	0
Facilities Management (140)							
<u>Building Improvements</u>							
Building Impr - White Hangar & Old Terminal	No effect on operations	0	0	0	0	0	0
Building Impr - Town Center	No effect on operations	0	0	0	0	0	0
Building Impr - Senior Center	No effect on operations	0	0	0	0	0	0
Downtown Campus Renovation	No effect on operations	0	0	0	0	0	0
Animal Services - Roof Replacement	No effect on operations	0	0	0	0	0	0
Animal Services - Boiler Replacement	No effect on operations	0	0	0	0	0	0
Animal Services - Generator Purchase	No effect on operations	0	0	0	0	0	0
Animal Services - Drains Replacement	No effect on operations	0	0	0	0	0	0
ADA Assessment of City-Owned Facilities	No effect on operations	0	0	0	0	0	0
Fire Improvements		0	0	0	0	0	0
Fire Department (300)							
Fire Apparatus Replacements	No effect on operations	0	0	0	0	0	0
Fire Mobile Radios	No effect on operations	0	0	0	0	0	0
Fire Facility Maintenance	No effect on operations	0	0	0	0	0	0
Firefighter Safety Equipment	No effect on operations	0	0	0	0	0	0
Fire Technology Equipment Replacements	No effect on operations	0	0	0	0	0	0
Information Technology Improvements		0	0	0	0	0	0
Information Technology (170)							
<u>Technology Equipment Replacement</u>							
Storage Area Network (SAN)	No effect on operations	0	0	0	0	0	0
Local Area Network (LAN) Upgrades	No effect on operations	0	0	0	0	0	0
Video Security Cameras	No effect on operations	0	0	0	0	0	0
Fiber Optic Cable	No effect on operations	0	0	0	0	0	0
IT Enterprise Application Improvements	No effect on operations	0	0	0	0	0	0
Geographic Information System (GIS)	No effect on operations	0	0	0	0	0	0
Public Reporting Dashboard	No effect on operations	0	0	0	0	0	0
Cyber Security	No effect on operations	0	0	0	0	0	0
Telecommunication Systems Upgrades	Additional 0.5 FTE in 2025; additional staff time to install and support	10,000	44,000	44,000	45,000	15,000	158,000
		10,000	44,000	44,000	45,000	15,000	158,000

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM
Operating Impacts

Funding Source / Category / Division	Description of Operating Impact	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Total 2024-2028
<u>Library Improvements</u>							
Library (080)							
Library Materials Purchases	No effect on operations	0	0	0	0	0	0
Library Technology Equipment Replacements	No effect on operations	0	0	0	0	0	0
Library Mountain Street Entrance Improvements	No effect on operations	0	0	0	0	0	0
Library Welcome Desks Replacements	No effect on operations	0	0	0	0	0	0
		0	0	0	0	0	0
<u>Media Services Improvements</u>							
Media Services (060)							
Television Center Equipment	A-V systems, support, equipment, technology, video archiving	4,100	4,100	4,100	4,100	4,100	20,500
Digital Signage Implementation	No effect on operations	0	0	0	0	0	0
City Hall Room AV Maintenance	Signage software/player licenses	9,000	9,000	9,000	9,000	9,000	45,000
		13,100	13,100	13,100	13,100	13,100	65,500
<u>Other Capital Improvements</u>							
Accounting & Audit (131)							
Time and Attendance Software	No effect on operations	0	0	0	0	0	0
Audit Expense	No effect on operations	0	0	0	0	0	0
City Clerk (051)							
City Clerk Document & Records Management	Savings in-house versus third party services	(148,580)	(148,580)	(148,580)	(148,580)	(148,580)	(742,900)
Facilities Management (140)							
Woolsey Homestead Historic Restoration	No effect on operations	0	0	0	0	0	0
Apple (Porter) Warehouse Restoration	No effect on operations	0	0	0	0	0	0
7-Hills Walker Family Residential Facility	No effect on operations	0	0	0	0	0	0
Human Resources (120)							
City Gym Improvements	No effect on operations	0	0	0	0	0	0
Long Range Planning (634)							
Downtown Master Plan	No effect on operations	0	0	0	0	0	0
Miscellaneous (090)							
Green Space Preservation	No effect on operations	0	0	0	0	0	0
Sustainability & Resilience (631)							
Building Efficiency Improvements	Reduced utility and maintenance costs	(50,000)	(60,000)	(70,000)	(80,000)	(90,000)	(350,000)
Climate Resiliency	No effect on operations	0	0	0	0	0	0
PD Shooting Range Decommissioning	No effect on operations	0	0	0	0	0	0
		(198,580)	(208,580)	(218,580)	(228,580)	(238,580)	(1,092,900)
<u>Parks & Recreation Improvements</u>							
Parks & Recreation (520)							
Forestry and Outreach	No effect on operations	0	0	0	0	0	0
Public Art Commission	No effect on operations	0	0	0	0	0	0
Cultural Planning and Creative Placemaking	No effect on operations	0	0	0	0	0	0
Aquatic Facility Feasibility Study	No effect on operations	0	0	0	0	0	0
Arts & Culture Equipment and Infrastructure	No effect on operations	0	0	0	0	0	0

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM
Operating Impacts

Funding Source / Category / Division	Description of Operating Impact	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Total 2024-2028
Parks Operations (521)							
Parks Maintenance and Improvements	No effect on operations	0	0	0	0	0	0
Trash Removal - Unsanctioned Camps	No effect on operations	0	0	0	0	0	0
Artificial Turf Improvements	No effect on operations	0	0	0	0	0	0
Parks Maintenance Office & Shop Renovation	No effect on operations	0	0	0	0	0	0
Parks Paving Improvements	No effect on operations	0	0	0	0	0	0
Playground Improvements	No effect on operations	0	0	0	0	0	0
Natural Resources Management	No effect on operations	0	0	0	0	0	0
Parks Safety and ADA	No effect on operations	0	0	0	0	0	0
Lights of the Ozarks	No effect on operations	0	0	0	0	0	0
Police Improvements							
Police (200)							
Police Public Safety Equipment	No effect on operations	0	0	0	0	0	0
Police Radio Replacement	No effect on operations	0	0	0	0	0	0
Police Technology Improvements	No effect on operations	0	0	0	0	0	0
Police Unmarked Vehicle Replacements	No effect on operations	0	0	0	0	0	0
Police Weapons Replacement	No effect on operations	0	0	0	0	0	0
Police Ballistic Protection Replacement	No effect on operations	0	0	0	0	0	0
Police Marked Vehicle Expansion	Software and license fees	0	19,500	19,500	19,500	19,500	78,000
Citywide Radio System Replacement	No effect on operations	0	0	0	0	0	0
Police Facility Improvements	No effect on operations	0	0	0	0	0	0
Police Specialized Equipment	No effect on operations	0	0	0	0	0	0
Police Firing Range Improvements	No effect on operations	0	0	0	0	0	0
Police K9 Replacement	Additional motorpool charges	5,920	11,840	17,760	23,680	29,600	88,800
Police Equipment Replacement	No effect on operations	0	0	0	0	0	0
Police Employee Gym Equipment	No effect on operations	0	0	0	0	0	0
Central Dispatch Improvements	No effect on operations	0	0	0	0	0	0
		5,920	31,340	37,260	43,180	49,100	166,800
Street Improvements							
Engineering (621)							
Cost Share / ROW / Intersection / Street Calming	No effect on operations	0	0	0	0	0	0
Trail Improvements							
Transportation Services (410)							
Trail Development	Increased utility and maintenance costs	50,000	55,000	60,000	65,000	70,000	300,000
		50,000	55,000	60,000	65,000	70,000	300,000

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM
Operating Impacts

Funding Source / Category / Division	Description of Operating Impact	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Total 2024-2028
Transportation Improvements							
Transportation Services (410)							
In-House Pavement Improvements	Increased maintenance costs	1,910,000	1,961,000	2,025,000	2,092,000	2,161,000	10,149,000
Sidewalk Improvements	Increased maintenance costs	540,000	557,000	574,000	592,000	611,000	2,874,000
Traffic Signal Improvements	Increased utility and maintenance costs	785,600	809,600	834,200	861,900	886,600	4,177,900
Drainage Maintenance	No effect on operations	0	0	0	0	0	0
Wireless Traffic Signal Control	No effect on operations	0	0	0	0	0	0
		3,235,600	3,327,600	3,433,200	3,545,900	3,658,600	17,200,900
General Fund - Total							
		3,116,040	3,262,460	3,368,980	3,483,600	3,567,220	16,798,300
2100 - STREET:							
Transportation Improvements							
Transportation (410)							
Transportation/Fleet Building Improvements	No effect on operations	0	0	0	0	0	0
		0	0	0	0	0	0
Street - Total		0	0	0	0	0	0
2130 - PARKING:							
Parking Improvements							
Parking Management (430)							
Parking Deck Improvements	No effect on operations	0	0	0	0	0	0
Parking Lot Improvements and Overlays	No effect on operations	0	0	0	0	0	0
Parking Infrastructure Improvements	No effect on operations	0	0	0	0	0	0
Parking Equipment Replacements	No effect on operations	0	0	0	0	0	0
		0	0	0	0	0	0
Parking - Total		0	0	0	0	0	0
2250 - PARKS DEVELOPMENT:							
Parks & Recreation Improvements							
Parks & Recreation (520)							
Community Park Improvements	Additions to Underwood and Gulley parks; additional 0.5 FTE in 2025 and 2027	0	20,000	20,000	35,000	35,000	110,000
Neighborhood Park Development	Owl Creek and Stone Mountain park improvements	0	10,000	0	5,000	0	15,000
Regional Park Development	Increased utility costs due to additional soccer field	6,500	6,500	6,500	6,500	6,500	32,500
Nature Park/Conservation Area Improvements	No effect on operations	0	0	0	0	0	0
		6,500	36,500	26,500	46,500	41,500	157,500
Parks Development - Total		6,500	36,500	26,500	46,500	41,500	157,500

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM
Operating Impacts

Funding Source / Category / Division	Description of Operating Impact	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Total 2024-2028
2300 - IMPACT FEE:							
<u>Fire Improvements</u>							
Fire Department (300)							
Fire Impact Fee Improvements	No effect on operations	0	0	0	0	0	0
		0	0	0	0	0	0
<u>Water & Sewer Improvements</u>							
Utilities Director (700)							
Water Impact Fee Improvements	No effect on operations	0	0	0	0	0	0
Wastewater Impact Fee Improvements	No effect on operations	0	0	0	0	0	0
		0	0	0	0	0	0
		0	0	0	0	0	0
Impact Fee - Total		0	0	0	0	0	0
5400 - WATER & SEWER:							
<u>Wastewater Treatment Improvements</u>							
Utilities Director (700)							
Phosphorus Standards Management	No effect on operations	0	0	0	0	0	0
Wastewater Treatment Plant (730)							
WWTP Plant Pumps and Equipment	No effect on operations	0	0	0	0	0	0
WWTP Building Improvements	No effect on operations	0	0	0	0	0	0
WWTP Upgrade and Replace Lift Stations	No effect on operations	0	0	0	0	0	0
Wastewater Treatment/Water Quality Improvements	No effect on operations	0	0	0	0	0	0
		0	0	0	0	0	0
		0	0	0	0	0	0
<u>Water & Sewer Improvements</u>							
Utilities Financial Services (710)							
Utilities Financial Services Improvements	No effect on operations	0	0	0	0	0	0
Water & Sewer Maintenance (720)							
Water & Sewer Improvements Defined by Study	No effect on operations	0	0	0	0	0	0
Sanitary Sewer Rehabilitation	No effect on operations	0	0	0	0	0	0
Water System Rehabilitation/Replacement	No effect on operations	0	0	0	0	0	0
Water Tank Improvements	No effect on operations	0	0	0	0	0	0
Water & Sewer Relocations - Bond Projects	No effect on operations	0	0	0	0	0	0
Water & Sewer Impact Fee Cost Sharing	No effect on operations	0	0	0	0	0	0
Water Storage and Pump Station Maintenance	No effect on operations	0	0	0	0	0	0
		0	0	0	0	0	0

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM
Operating Impacts

Funding Source / Category / Division	Description of Operating Impact	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Total 2024-2028
Water & Sewer Services Improvements							
Water & Sewer Maintenance (720)							
Water Meters	No effect on operations	0	0	0	0	0	0
Water & Sewer Building/Office Improvements	No effect on operations	0	0	0	0	0	0
Utilities Technology Improvements	No effect on operations	0	0	0	0	0	0
Water & Sewer Equipment Expansions	No effect on operations	0	0	0	0	0	0
Backflow Prevention Assemblies	No effect on operations	0	0	0	0	0	0
Water & Sewer Rate/Operations Study	No effect on operations	0	0	0	0	0	0
Water & Sewer - Total							
		0	0	0	0	0	0
5500 - RECYCLING & TRASH COLLECTION:							
Recycling & Trash Collection Improvements							
Recycling & Trash Collection (750)							
RTC - Master Plan Expansion	One additional truck and FTE each year	73,220	154,326	240,629	339,694	448,950	1,256,820
RTC - Compost Site Improvements	No effect on operations	0	0	0	0	0	0
RTC - Recycling and Trash Collection Containers	No effect on operations	0	0	0	0	0	0
RTC - Rate Study	No effect on operations	0	0	0	0	0	0
RTC - Scale House Improvements	No effect on operations	0	0	0	0	0	0
RTC - Route Optimization & RFID System	No effect on operations	0	0	0	0	0	0
RTC - Technology Equipment Replacements	No effect on operations	0	0	0	0	0	0
		73,220	154,326	240,629	339,694	448,950	1,256,820
Recycling & Trash Collection - Total							
		73,220	154,326	240,629	339,694	448,950	1,256,820
5550 - AIRPORT:							
Aviation Improvements							
Aviation (760)							
Airport Movement Pavement Rehab	No effect on operations	0	0	0	0	0	0
Airport T-hangar Rehabilitation	No effect on operations	0	0	0	0	0	0
Airport Street Side Improvements	No effect on operations	0	0	0	0	0	0
Airport Engineering Consultant Services	No effect on operations	0	0	0	0	0	0
Airport Equipment Replacement	No effect on operations	0	0	0	0	0	0
Airport Lighting Improvements	No effect on operations	0	0	0	0	0	0
Airport East Side Hangar Development	No effect on operations	0	0	0	0	0	0
Airport - Total							
		0	0	0	0	0	0

CITY OF FAYETTEVILLE, ARKANSAS
CAPITAL IMPROVEMENTS PROGRAM
Operating Impacts

Funding Source / Category / Division	Description of Operating Impact	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Total 2024-2028
9700 - SHOP:							
<u>Facility Improvements</u>							
Fleet Operations (770)							
Fleet Fixed Assets	No effect on operations	0	0	0	0	0	0
Transportation & Fleet Building Improvements	No effect on operations	0	0	0	0	0	0
Fleet Management System Upgrade	No effect on operations	0	0	0	0	0	0
		0	0	0	0	0	0
<u>Vehicles & Equipment Improvements</u>							
Fleet Operations (770)							
Fleet - Recycling & Trash Vehicles / Equipment	No effect on operations	0	0	0	0	0	0
Fleet - Construction Equipment	No effect on operations	0	0	0	0	0	0
Fleet - Other Vehicles / Equipment	No effect on operations	0	0	0	0	0	0
Fleet - Heavy Utility Vehicles	No effect on operations	0	0	0	0	0	0
Fleet - Police / Passenger Vehicles	No effect on operations	0	0	0	0	0	0
Fleet - Tractors / Mowers	No effect on operations	0	0	0	0	0	0
Fleet - Fire Apparatus	No effect on operations	0	0	0	0	0	0
Fleet - Light / Medium Utility Vehicles	No effect on operations	0	0	0	0	0	0
		0	0	0	0	0	0
Shop - Total							
		0	0	0	0	0	0
All Funding Sources - Total		3,195,760	3,453,286	3,636,109	3,869,794	4,057,670	18,212,620

City of Fayetteville's Debt Position

The City of Fayetteville has established a practice and policy of paying for all capital projects and capital improvements on a pay-as-you-go basis using current revenues, whenever possible. If a project or improvement is of sufficient size and need that it cannot be financed with current revenues, long-term debt will be considered. The basis for this policy is that the City's commitment to infrastructure improvement and maintenance will be continued. The City also considers the cost versus the benefits of debt financing. A recommendation is made only when the benefits outweigh the costs. The City's debt policy also states that the City will attempt to refinance outstanding debt if a determination is made that the City will benefit by reduced interest expense over the remaining life of the bonds.

Like most municipalities, the City of Fayetteville borrows funds primarily through tax exempt municipal bonds. The City carefully analyzes each proposed bond issue to determine the need for the improvement, its useful life, and current and future revenues available to provide debt service. Existing debt service requires resources from both general governmental resources and enterprise fund resources.

Bond Ratings

The City's debt policy states that communications will be maintained with the bond rating agencies and that the City will continue to strive for improvements in the City's bond rating. Such communications are normally very important because usually, the higher rating a city has the lower the interest rate that must be paid. As such, the City will periodically confer with the rating agencies to update them on the financial status of the City.

The following schedule briefly describes the ratings provided by Standard & Poor for municipal bonds.

<u>Ratings</u>	<u>Description</u>
AAA	Best quality, extremely strong capacity to pay principal and interest.
AA	High quality, very strong capacity to pay principal and interest.
A	Upper medium quality, and strong capacity to pay principal and interest.
BBB	Medium grade quality, adequate capacity to pay principal and interest.
BB and Lower	Speculative quality, low capacity to pay principal and interest.

Description of Outstanding Bonds

Special Obligation Bonds

Property Tax Increment Interest Accretion Bonds (Highway 71 East Square Redevelopment District No. 1 Project), Series 2005 (Not Rated): The bonds are special obligations of the City payable solely from the Property Tax Increment of the District and monies in the funds and accounts established under the indenture. The proceeds of the bonds were issued for the purpose of financing the costs of acquisition of certain real property within the City, the demolition of existing structures thereon, site preparation in connection therewith and the construction of sidewalk and crosswalk improvements. The original issue amount was \$3,725,000.

Sales and Use Tax Capital Improvement and Refunding Bonds, Series 2019A (AA-): The bonds are special obligations payable solely from and secured by a pledge of the receipts of a special, city-wide sales and use tax at the rate of one percent (1.00%). The proceeds of the bonds are for the purpose of defeasing and redeeming certain outstanding indebtedness of the City secured by sales and use taxes; financing all or a portion of the costs of certain street improvements, trail system improvements, drainage improvements, parks system improvements, City facilities improvements, arts corridor improvements, police facilities improvements and firefighting facilities improvements. The original issue amount was \$124,425,000.

Sales and Use Tax Capital Improvement Bonds, Series 2022 (AA-): The bonds are special obligations payable solely from and secured by a pledge of the receipts of a special, city-wide sales and use tax at the rate of one percent (1.00%). The proceeds of the bonds are for the purpose of defeasing and redeeming certain outstanding indebtedness of the City secured by sales and use taxes; financing all or a portion of the costs of certain street improvements, trail system improvements, drainage improvements, parks system improvements, City facilities improvements, arts corridor improvements, and firefighting facilities improvements. The original issue amount was \$74,340,000.

Arkansas Ad Valorem Tax Library Expansion Bonds, Series 2017 (A): The Series 2017 Bonds are special limited tax obligations of the City secured by and payable solely from receipts of the Library Property Tax and the Special Tax Collections. The City will levy the Library Tax at the rate of one and two-tenths (1.20) mill (.0012) for collection in 2017 and continuously in each year thereafter. The Series 2017 Bonds do not constitute an indebtedness of the City within the meaning of any constitutional or statutory debt limitation or restriction. The issuance of the Series 2017 Bonds shall not directly, indirectly or contingently obligate the City to levy or pledge any taxes whatsoever or to make any appropriation for the payment of the Series 2017 Bonds, except as described herein with respect to the Tax Receipts. The original issue amount was \$26,500,000.

Revenue Bonds

Parking Revenue Improvement Bonds, Series 2012 (Not Rated): The bonds are payable solely from the net parking revenues. The bonds do not constitute an indebtedness of the City within the meaning of any constitutional or statutory debt limitation or restriction. The issuance of the Series 2012 Bonds shall not directly, indirectly or contingently obligate the City to levy or pledge any taxes whatsoever or to make any appropriation for the payment of the Series 2012 Bonds. The original issue amount was \$6,220,000.

Hotel, Motel & Restaurant Gross Receipts Tax and Tourism Revenue Capital Improvement and Refunding Bonds, Series 2014 (A+): These bonds are special obligations of the City and were issued for the purpose of paying a portion of the costs of redeeming all of the outstanding Hotel & Restaurant Gross Receipts Tax Refunding Bonds, Series 2003 Bonds, paying a portion of the costs of expanding and renovating the Walton Arts Center and paying a portion of the costs of acquiring, constructing and equipping a regional park within the City. The bonds are payable solely from amounts received by the City from a 1% Hotel & Restaurant Gross Receipts tax. The original issue amount was \$10,980,000.

City of Fayetteville, Arkansas
Bonds Outstanding
December 31, 2023

Description	Outstanding			
	Bond Issue	Due Dates	Interest Rates	Principal Outstanding
<u>Special Obligation Bonds</u>				
Tax Increment Interest Accretion Bonds	2005	2006-2029	6.500%	\$ 1,971,160 *
Sales and Use Tax Capital Improvement and Refunding Bonds, Series 2019A	2019	2020-2035	1.60-5.00%	41,120,000
Sales and Use Tax Capital Improvement Bonds, Series 2022	2022	2022-2032	2.50-5.00%	68,440,000
Arkansas Ad Valorem Library Expansion Tax Bonds, Series 2017	2017	2018-2047	3.00%	19,765,000
				<u>131,296,160</u>
<u>Revenue Bonds</u>				
Parking Revenue Improvement Bonds, Series 2012	2012	2013-2037	1.00-3.63%	4,195,000
HMR Tax Bonds 2014 Debt Service Series 2014	2014	2015-2025	2.00-3.00%	8,075,000
				<u>12,270,000</u>
				<u>\$ 143,566,160</u>

*The accreted value at December 31, 2023 was \$6.5M.

City of Fayetteville, Arkansas
2024 Debt Service Payment Schedule

	Payment Due			
Description	Bond Issue	Principal	Interest	Total
Special Obligation Bonds				
Sales and Use Tax Capital Improvement and Refunding Bonds, Series 2019A	2019	\$ 7,150,000	\$ 1,808,412	\$ 8,958,412
Sales and Use Tax Capital Improvement Bonds, Series 2022	2022	4,935,000	2,170,262	7,105,262
Arkansas Ad Valorem Library Expansion Tax Bonds, Series 2017	2017	615,000	802,105	1,417,105
		12,700,000	4,780,779	17,480,779
Revenue Bonds				
Parking Revenue Improvement Bonds, Series 2012	2012	245,000	132,858	377,858
HMR Tax Bonds 2014 Debt Service Series 2014	2014	370,000	332,887	702,887
		615,000	465,745	1,080,745
		\$ 13,315,000	\$ 5,246,524	\$ 18,561,524

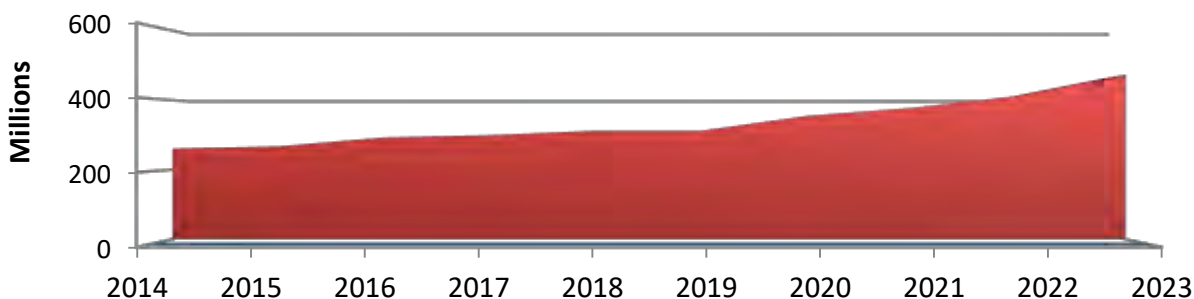
City of Fayetteville, Arkansas
Computation of Legal Debt Margin
December 31, 2023

General Obligation Debt Limit

Debt margin is a calculation based on the assessed value of property located within the City limits. The debt limit is established by state statute and is limited to 20% of assessed value.

2023 Assessed Value		\$ 2,362,163,647 *
Debt Limit - 20% of Assessed Value		472,432,729
General Obligation Bonds Payable	\$ -	
Less: Debt Service Fund	-	
Total Debt Applicable to Debt Limit		-
Legal Debt Margin		\$ 472,432,729

**Debt Applicable to Debt Limit
10 Year History**



Enterprise Fund Debt Limit (Revenue Bond Debt)

Enterprise fund debt is established by the cash flow for each enterprise fund. For example, the Water & Sewer Fund must be able to generate sufficient cash flows to meet normal operating and capital, as well as provide sufficient resources to meet the annual debt service requirements. Prior to issuing enterprise fund bonds, an analysis of current revenues and expenses is conducted to determine the revenues required to support a bond issue.

Special Obligation Bond Debt Limit

Special obligation bond debt is limited by the maximum amount the special source (such as sales tax) can generate within terms of bond covenants.

* Note: The assessed value does not include City utilities.

City of Fayetteville, Arkansas
Total Debt to Maturity Schedule - All Funds
December 31, 2023

Total Principal Amount Outstanding						
Maturity Year	Beginning Balance	Additions	Reductions	Ending Balance	Interest	Annual Debt Requirement
2024	\$ 143,566,160	\$ 0	\$ 13,315,000	\$ 130,251,160	\$ 5,246,524	\$ 18,561,524
2025	130,251,160	0	13,950,000	116,301,160	4,605,921	18,555,921
2026	116,301,160	0	14,575,000	101,726,160	3,985,761	18,560,761
2027	101,726,160	0	15,225,000	86,501,160	3,333,315	18,558,315
2028	86,501,160	0	15,580,000	70,921,160	2,983,085	18,563,085
2029	70,921,160	0	11,186,160	59,735,000	13,722,852 *	24,909,012
2030	59,735,000	0	7,585,000	52,150,000	2,023,535	9,608,535
2031	52,150,000	0	15,565,000	36,585,000	1,786,441	17,351,441
2032	36,585,000	0	17,250,000	19,335,000	1,319,028	18,569,028
2033	19,335,000	0	1,705,000	17,630,000	801,443	2,506,443
2034	17,630,000	0	1,775,000	15,855,000	728,961	2,503,961
2035	15,855,000	0	1,855,000	14,000,000	653,377	2,508,377
2036	14,000,000	0	1,925,000	12,075,000	581,752	2,506,752
2037	12,075,000	0	2,000,000	10,075,000	507,323	2,507,323
2038	10,075,000	0	1,690,000	8,385,000	436,993	2,126,993
2039	8,385,000	0	1,750,000	6,635,000	377,517	2,127,517
2040	6,635,000	0	1,115,000	5,520,000	315,924	1,430,924
2041	5,520,000	0	1,150,000	4,370,000	278,293	1,428,293
2042	4,370,000	0	1,190,000	3,180,000	239,480	1,429,480
2043	3,180,000	0	1,230,000	1,950,000	199,317	1,429,317
2044	1,950,000	0	1,265,000	685,000	161,803	1,426,803
2045	685,000	0	685,000	0	123,220	808,220
	<u>\$ 143,566,160</u>	<u>\$ 0</u>	<u>\$ 143,566,160</u>	<u>\$ 0</u>	<u>\$ 44,411,864</u>	<u>\$ 187,978,024</u>

* Assumes maximum exposure if no TIF bonds are redeemed until final maturity. Actual TIF bonds redeemed will be determined by the amount of tax collections and TIF bonds tendered pursuant to the TIF Bond Tender Offer redemption program.

DIVISION OVERVIEWS & PERFORMANCE MEASURES

City of Fayetteville, Arkansas
General Government & Miscellaneous Activity
Division Overviews and Performance Measures

Mayor's Administration

Division Overview

The Mayor is the elected Chief Executive Officer for the City of Fayetteville and is the presiding officer for the City Council. As Chief Executive Officer of the City, the Mayor has a statutory duty to oversee the enforcement of City policies, ordinances, administrative rules and state laws, as well as direct City offices and employees to discharge their duties. The Mayor accomplishes this task by providing and maintaining an open door policy for residents, business interests, and other interest parties to discuss City policies, concerns and requests.

Chief of Staff

Division Overview

This division is responsible for the management of the divisions that comprise the Operations Department. This program directs and manages these divisions in a manner that will minimize operational costs and provide excellent service to the customers of the department, which include the citizens of the community and internal City departments/divisions. This division is also responsible for the emergency management of significant emergency events that take place within the City of Fayetteville and manages those events to best utilize resources available, minimize risk to citizens, and ensure a fast response to hazards that impact the City.

Communications & Marketing

Division Overview

This division reports to the Chief of Staff and is the primary point-of-contact for dissemination of public information concerning City activities, programs, and special events and serves as the overall clearinghouse for public information to be provided to the City Council, press, and public. This division maintains the websites (internet and intranet) and the City's social media channels. The director is public policy advisor to the Mayor, develops working relationships that facilitate and promote the City's legislative agenda, and oversees the operations of the Division of Media Services.

City Attorney

Division Overview

This division provides general legal advice, drafts of ordinances, resolutions, contracts, and special services to the City Council, Mayor, Planning Commission, and Board of Adjustments, as well as City departments and staff. This office also represents the City in land condemnation and other civil cases in State and Federal courts and in appeals to State and Federal appellate courts.

City of Fayetteville, Arkansas
General Government & Miscellaneous Activity
Division Overviews and Performance Measures

City Prosecutor

Division Overview

This office investigates, prepares, and prosecutes cases set for court in District and Circuit courts and takes complaints, which results with a warning letter, issuing a prosecutor subpoena, filing a warrant, or closing the case. The City Prosecutor deals with all misdemeanor crimes as well as City Code violations, which occur within the Fayetteville city limits. The hot check program assists Fayetteville merchants and citizens in regaining lost revenue due to receiving checks returned by financial institutions for insufficient balance or account closed status (hot checks).

FY2023 Highlights & Accomplishments

1. Collected victim restitution in the amount of \$22,223 by the end of June 2022.
2. Collected delinquent HMR Taxes in the amount of \$ 87,965 by the end of June 2022.

FY2024 Objectives

1. Continue operating the Fingerprint collection equipment for Fayetteville District Court.
2. Utilize new Assistant City Attorney position for expanding investigation into and enforcement of new Fayetteville City Ordinances involving short-term rentals.

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Complaints	701	575	550	575
2. Code Complaints	405	250	150	200
3. Circuit Court Cases	17	20	18	20
4. Trials - District & Circuit Courts	54	45	50	50
5. Warrant Charges	455	475	350	400
6. Nonwarrant Charges	6,857	7200	7,500	7200
7. DWIs	1,428	1,450	1,450	1,450
8. Batteries - Domestic & Regular	432	400	400	400
9. Other Domestic Cases	221	225	175	200

City of Fayetteville, Arkansas
General Government & Miscellaneous Activity
Division Overviews and Performance Measures

Fayetteville District Court

Division Overview

The District Judge is an elected position responsible for the adjudication of all criminal and civil cases. This division provides a forum for the prompt resolution of cases filed. The criminal program is responsible for processing all criminal and traffic violations filed by area law enforcement agencies. The small claims and civil program provides a forum for citizens to file lawsuits to recover money or property valued at \$25,000 or less. The Court Services Officer is responsible for all public service related programs, court security and issuance of all criminal commitments.

FY2023 Highlights & Accomplishments

1. The Court experienced an increase in caseload mid year 2023.

FY2024 Objectives

1. Handle increase in case load, work on collections and return to full staff.

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Criminal Cases Filed	14,671	18,000	12,360	13,000
2. Civil Cases Filed	566	650	489	500
3. Criminal Cases Disposed of	14,469	15,000	16,544	16,600
4. Criminal Trial Settings	9,383	7,200	9,500	9,600
5. Fines/Costs Assessed	\$3,601,131	\$3,500,000	\$3,095,504	\$3,500,000
6. Fines/Costs Collected	\$1,505,036	\$1,750,000	\$1,600,000	\$1,750,000
7. Public Services Completed	3,032	2,500	3,178	3,200
8. Value of Public Services Completed	\$45,480	\$37,500	\$47,670	\$48,000

City of Fayetteville, Arkansas
General Government & Miscellaneous Activity
Division Overviews and Performance Measures

Economic Development

Division Overview

This division assists the Mayor, City Council, Chief of Staff, Department Directors, Division Heads and staff in the execution and implementation of the Fayetteville First Economic Development Strategic Plan. The division manages economic development contracts, and traditionally focuses on four key areas: workforce development, economic equity and inclusion for populations who face barriers, small business support, growth and retention, as well as growth concept oriented development (attainable housing and employment opportunities).

FY2023 Highlights & Accomplishments

1. Groundbreaking complete on the South Cato and SLS Community project in South Fayetteville.
2. Restructured department, which absorbed all primary economic development duties within the City, greatly increasing the efficiency of the department and enabling staff to expand its service offerings to the public.
3. Added a full time focus to equitable and inclusive economic development efforts, continuing to focus on areas of importance identified by the public and City Council during ARPA.
4. Launched the first municipal supported workforce development program with the Fayetteville Public Library.

FY2024 Objectives

1. Deploy the City of Fayetteville's HUD HOME funding to aid in affordable housing efforts.
2. Begin full time implementation of the City's new Economic Vitality Master Plan.
3. Develop and publish new Requests for Proposals for entrepreneurial support services in order to maintain City supported small business resources.
4. Complete standard operating procedures for all municipal economic vitality activities to ensure department continuity and consistent service delivery.

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Net New Businesses Opened within Targeted Industry Sectors	190	300	250	250
2. Net New Jobs created within Targeted Industry Sectors	1,070	500	750	500
3. New Retail/Service establishments	102	100	115	100
4. Inquiries from prospective companies	115	100	125	100
5. Number of Businesses licensed	4,102	4,000	3,950	4,100
6. Number of employment projects	N/A	N/A	47	60
7. Number of business retention and expansion projects	N/A	N/A	85	50
8. Number of businesses, residents, and brokers assisted	N/A	N/A	216	250
9. Number of partner referrals made for residents and businesses	N/A	N/A	66	75

* Numbers 6-9 are new performance measures that began being tracked in 2023.

City of Fayetteville, Arkansas
General Government & Miscellaneous Activity
Division Overviews and Performance Measures

Media Services

Division Overview

This division operates the Fayetteville Government Channel (FGC), the Fayetteville Public Access Channel (FPTV) and the Fayetteville Education Channel. The City Television Center is equipped, maintained and configured with technologies suited for government, public access and education (PEG) television, video production and public training. This division also supports City Administration with internal and external media creation.

FY2023 Highlights & Accomplishments

1. Launched new on-site VOD and meeting video archive
2. Launched new digital signage system and expanded site installations
3. FPTV (Public Access) won a Silver Telly Award and a Bronze Telly Award
4. Television Center network switches were upgraded to new Cisco units

FY2024 Objectives

1. Television Center internal server storage system reconfiguration & upgrade (carryover from 2023)
2. City Hall Room 219 A/V update to accommodate post-COVID reconfigurations
3. Television Center studio camera update

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. FGC Meetings Recorded	403	515	410	405
2. FGC Total Program Hours	535	580	348	360
3. FPTV Class Participations	321	260	315	305
4. FPTV Internal Produced Programs	968	945	955	915
5. FPTV External Produced Programs	891	920	905	890

City of Fayetteville, Arkansas
General Government & Miscellaneous Activity
Division Overviews and Performance Measures

Internal Audit

Division Overview

This division assists the Mayor, City Council, Department Directors, Division Heads, and staff in realizing a satisfactory operation to safeguard the resources and assets of the City. The Internal Auditor objectively reviews and appraises accounting and operating records and internal controls throughout the City, reports exceptions noted, and recommends practical and economic corrective actions to be taken. This program provides an independent evaluation of City activities in order to promote economy, effectiveness, and efficiency in the City by using sound management principles and by maintaining a high level of public trust and confidence in the City's staff and public officials to deliver desired and needed services.

FY2023 Highlights & Accomplishments

1. Review 2022 Financial statements
2. Administration of the American Rescue Plan Act Award
3. Review Retirement Savings Plan
4. Perform prior Internal Audit follow-ups

FY2024 Objectives

1. Assist with grant subrecipient monitoring
2. Complete the 2024 Audit Plan as approved by the Audit Committee
3. Assist with implementation of new GASB reporting requirements

	Actual	Budgeted	Estimated	Budgeted
<i>Performance Measures</i>	2022	2023	2023	2024
1. Performance Audits	4	4	4	4
2. Special Projects	15	15	15	15
3. Audit Committee Meetings	3	3	3	3

City of Fayetteville, Arkansas
General Government & Miscellaneous Activity
Division Overviews and Performance Measures

City Clerk/Treasurer

Division Overview

This division maintains the official records and public documents of the City. It also provides support for the City Council by preparing agendas and recording and transcribing the proceedings of the meetings. The City Clerk's Office maintains the City's Code of Ordinances, works in cooperation with the Washington County Election Commission in planning elections, and maintains the Policies and Procedures Manual for the City. This division maintains the City's Boards and Committees, schedules meetings for City rooms, and maintains a calendar of those meetings. The City Clerk also serves on the Fire and Police Pension Boards, attends the meetings, prepares the agendas and correspondence, and records and transcribes the proceedings of the meetings.

FY2023 Highlights & Accomplishments

1. Continued scanning ordinances, resolutions, non-agenda items into DBMS for employee access
2. Revamped and facilitated communications to update the City's record retention schedule
3. Created operating procedures for Civic Plus software that was implemented at the end of 2022
4. Updated job descriptions for the Communications Specialist and Document Systems Specialist
5. Expand transparency to public by publishing city council's motions/votes to the City website
6. Created email address/processes to streamline forwarding public comment for agenda items
7. Successfully participated in the electronic travel and training pilot process
8. Organized educational opportunity for all eligible IIMC Region IV members
9. Evaluated/implemented transcription software to streamline the minutes creation process

FY2024 Objectives

1. Hiring/training one full-time employee to fulfill the role of the Deputy Clerk - Communication
2. Increase training/certifications of team members to stay updated with federal and state laws
3. Utilize 1 on 1 meetings to accurately evaluate team members and processes of the office
4. Focus on teamwork, comradery and correct utilization of technology to create transparency
5. Adaptation of team processes/technologies to ensure team resiliency at new area on 1st floor

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Meetings Attended	348	329	393	393
2. Agendas & Minutes Prepared	148/28	197/35	65/35	65/35
3. Ordinances & Resolutions Passed	113/327	134/318	80/282	125/317
4. Committee Vacancies & Applicants	79/153	76/164	75/170	75/171
5. Meeting Rooms Scheduled	1,255	1,546	1,350	1,470
6. Elections Coordinated	2	2	3	3
7. Permanent Record Retention	347,823	400,000	300,000	400,000
8. Policy and Procedure Changes	11	5	5	5
9. Code of Ordinances Updates	52	77	70	72

City of Fayetteville, Arkansas
Finance & Internal Services Activity
Division Overviews and Performance Measures

Chief Financial Officer

Division Overview

This division's primary purpose is to provide leadership and overall direction to the various divisions within the Finance & Internal Services Department. The Chief Financial Officer (CFO) establishes and directs budget parameters to accomplish the Mayor's overall goals and objectives for the fiscal year, advises the Mayor and/or City Council of citywide financial issues, and provides alternative solutions to financial problems or issues. The CFO is also responsible for the monitoring and management of the current year budget on a day-to-day basis and provides advice and support to the Mayor and Chief of Staff on an as-needed basis.

Human Resources

Division Overview

This division is committed to attracting and retaining a diverse, highly qualified and high performing, multi-generational workforce. A diverse and highly talented workforce will support the delivery of excellent services to the citizens of Fayetteville. Staff will administer a competitive total rewards package and support a work environment that is safe, healthy and enriching. Policies and practices will be administered and effectively communicated to support the City in meeting its goals through our most valuable resource - City employees.

FY2023 Highlights & Accomplishments

1. Launched improved onboarding experience for new hires
2. Networked with FPL and Adult Education Program to enhance recruitment, in house job fairs
3. Partnered with AR Blue Cross Blue Shield to add Mental Health First Aide training for supervisors

FY2024 Objectives

1. Formalize Front Line Supervisor Training "Leadership Lab" and Executive Leadership Development
2. NeoGov Performance Review Standardization
3. Expand recruitment opportunities

	Actual	Budgeted	Estimated	Budgeted
<i>Performance Measures</i>	2022	2023	2023	2024
1. New Hires	218	400	260	300
2. Employees Newly Eligible for Retirement Plans	69	130	111	130
3. Job Applications Processed	3,327	4,000	5,430	6,000
4. Workers' Comp Injuries with Medical Treatment	64	80	83	90

City of Fayetteville, Arkansas
Finance & Internal Services Activity
Division Overviews and Performance Measures

Accounting & Audit

Division Overview

The Accounting and Audit Division is responsible for maintaining accurate and timely financial information and reporting this information to the City Administration and to the public. The division oversees the external audit and prepares the Annual Comprehensive Financial Report.

FY2023 Highlights & Accomplishments

1. Successful external audit
2. Successfully implemented GASB 87 Leases
3. Streamlined Child Support payments from City to State

FY2024 Objectives

1. Successful external 2023 audit
2. Successful implementation of GASB 96 - Subscription-Based Information Technology Arrangement
3. Transition Accounts Payable vendors to ACH payments

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. External Audit	1	1	1	1
2. Funds Maintained	61	61	61	63
3. Financial Statements Prepared	26	26	26	26
4. Outstanding Bond Issues	6	6	6	6
5. Payrolls prepared	33	26	33	26
6. Pensions Distributed	24	24	12	12

City of Fayetteville, Arkansas
Finance & Internal Services Activity
Division Overviews and Performance Measures

Budget & Information Management

Division Overview

This division is responsible for preparing and monitoring the City's Annual Budget and Work Program, preparing the bi-annual update to the City's Capital Improvements Program and ensuring those funds are expended/expensed as appropriated by City Council. Additionally, the division performs special duties and conducts special studies as requested by the Chief Financial Officer, the Mayor, and the City Council. Finally, the division compiles and reviews performance measures and quarterly reports submitted by other City divisions to ensure the accuracy of the listed statistics relating to the budgeted performance measures.

FY2023 Highlights & Accomplishments

1. Assisted various divisions with special projects and reorganizations
2. Compiled quarterly Executive Management Reports
3. Received GFOA Distinguished Budget Presentation Award

FY2024 Objectives

1. Implement new Cost Allocation software
2. Provide accurate and timely customer service to City staff and citizens

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Budget Submissions Reviewed	140	140	142	145
2. CIP Submissions Reviewed	28	130	139	20
3. Programs Reviewed: Budget to Actual - Monthly	284	280	285	290
4. Budget Adjustments Processed	667	650	650	650
5. Funds Reviewed	43	43	43	43

City of Fayetteville, Arkansas
Finance & Internal Services Activity
Division Overviews and Performance Measures

Facilities Management

Division Overview

Facilities Management maintains City-owned buildings to provide a safe and sound working environment for employees and customers. This division also provides repair and replacement services on mechanical, electrical, and plumbing systems and performs custodial and other services on City-owned facilities to keep them in clean working order. Other duties of the division include maintenance of grounds, ensuring safe entry and egress to buildings, securing facilities, and providing support for City programs and functions. Project Management services are also provided to ensure construction projects are delivered on time and within budget, adhere to industry quality standards, and meet the facility needs of our customers.

FY2023 Highlights & Accomplishments

1. Completion of bond projects: New PD headquarters, The Ramble, Fire Stations 8 & 9
2. Completion of Woolsey Farmstead project
3. Continuation of bond projects: Cultural Arts Corridor Parking Deck, Wilson Park Hub
4. Energy Improvements to City Facilities: HVAC, Plumbing, Lighting
6. Parks Maintenance improvements: Wilson Park Historic Structures
7. Former PD Headquarters improvements
8. Began Fire Station 2 relocation construction
9. Wilson Park Pavilion/Restrooms
10. Re-roofing Town Center and Recycling and Trash transfer Station

FY2024 Objectives

1. Recycling and Trash Collection Transfer Station expansion
2. Cultural Arts Corridor Plaza construction
3. Accessibility audit of 5 buildings within the downtown campus
4. YRCC Expansion
5. Fire Station 2 relocation construction
6. City Administration building office improvements
7. Porter Apple Warehouse stabilization
8. Woolsey Homestead Restoration: Sweet Potato Smokehouse reconstruction
9. Roofing improvements to Recycling and Trash transfer Station, Water and Sewer building
10. Re-roofing Town Center, Rock Street Annex and City Administration buildings

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. City Owned Buildings	78	82	82	85
2. City Buildings Maintained	68	76	76	80
3. City Buildings Janitorial Services	18	22	22	27
4. Work Order Requests	736	750	750	800
5. Managed Projects <\$20,000	15	15	15	20
6. Managed Projects >\$20,000	20	10	10	15
7. Preventative Maintenance Inspections	415	430	430	450

City of Fayetteville, Arkansas
Finance & Internal Services Activity
Division Overviews and Performance Measures

Purchasing

Division Overview

This division is responsible for assisting in the purchase of all supplies and acquiring construction and miscellaneous services for all City departments in accordance with State and Federal statutes, city ordinances, and proper purchasing procedures, as well as disposing of surplus City property. This division also manages the City's insured and self-insured programs. Management of the insured program includes the evaluation of insurance needs, the purchase of insurance policies, and coordination of all losses. Management of the self-insured program includes the judgement and damages from which all third-party liability and City property damages under deductibles or uninsured are paid.

FY2023 Highlights & Accomplishments

1. Increased efficiency of surplus auction sales (146 auctions between 1.1.23 and 7.17.23)
2. Hired and trained a new Purchasing Agent
3. Improve the timeline for bids to advertise to less than 2 weeks from receipt of all documents
4. All contracts should be in lonwave by 12.31.2023

FY2024 Objectives

1. Efficiently manage contracts through lonwave: Audit, renew, amend, solicit, and create new
2. Increase revenue generated from surplus sales through strategy, competition, and speed
3. Reduce insurance premium increases and improve claim closeout

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Purchase Orders Issued	830	800	1,200	1,000
2. Purchasing Card Transactions	15,630	17,000	17,000	17,000
3. Purchasing Card Volume	\$13,592,942	\$12,500,000	\$13,500,000	\$14,000,000
4. Surplus Auctions Conducted	50	70	200	100
5. Surplus Auction Volume	\$800,379	\$750,000	\$1,500,000	\$1,000,000
6. Formal Bids/RFPs/RFQs Requested	69	80	80	80
7. Bid/RFP/RFQ Volume	\$44,500,000	\$70,000,000	\$70,000,000	\$50,000,000
8. Insurance Claims Processed	131	100	100	100
9. Number of Vehicles and Equipment Insured	941	950	950	950
10. Total Insured Value for Real Property, Equipment, and Vehicles	\$498,000,000	\$440,000,000	\$540,000,000	\$550,000,000
11. Active Renewable Contracts Managed	321	300	325	325

City of Fayetteville, Arkansas
Finance & Internal Services Activity
Division Overviews and Performance Measures

Information Technology

Division Overview

This division provides Information Technology (IT) and Geographic Information Systems (GIS) support for City divisions across 53 locations and approximately 800 user accounts. IT strives to ensure technology requests and projects are implemented in accordance with citywide goals and initiatives. IT focuses on implementing processes and procedures to ensure the effective and economical use of IT resources, while improving staff efficiency and improving services to the citizens of Fayetteville. Staff makes every effort to operate equipment to its maximum useful life, but also budgets enough funds to replace equipment when needed to ensure optimal efficiency. To manage the replacement of technology items, IT maintains an accurate inventory and standardized replacement schedule for technology-based products. GIS provides geographic information and geographic data management services to all City departments.

FY2023 Highlights & Accomplishments

1. Completed configuration and implementation of Fire Station 8 and 9 technology
2. Completed configuration and implementation of new Police Headquarters technology
3. Implemented to Freedom of Information Act software to improve management of requests
4. Implemented to CivicClerk Agenda Management software
5. Developed new GIS based water meter reading process and meter changeout application.
6. Implemented new GIS based Fire Inspection application

FY2024 Objectives

1. Continue to automate processes and improve customer service through technology projects
2. Continue to install conduit for future fiber connectivity and broadband expansion
3. Provide technology support for bond projects (Ramble, Kessler, Parking, Fire Station, Trails)
4. Upgrade the City's utility billing online payment system
5. Provide mapping and analytical support of citywide strategic plans (Climate, Stormwater, etc.)²
6. Improve technology mobility for Police and Fire through new mobile applications

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Service Requests - Desktop	1,803	3,000	2,291	2,500
2. Service Requests - Network/Systems	1,301	2,000	792	1,400
3. Service Requests - Application Systems	826	900	715	800
4. Service Requests - Fire	454	600	270	350
5. Service Requests - Telecommunications	362	350	241	350
6. Service Requests - Police	1,574	2,500	1,533	2,000
7. Projects	100	110	100	100

City of Fayetteville, Arkansas
Police Activity
Division Overviews and Performance Measures

Central Dispatch

Division Overview

This division is a 24-hour operation, which provides emergency and non-emergency call taking and dispatching for police, fire, and City services, as needed. The center is also the primary answering point for the City of Fayetteville's 911 calls, which includes transferring emergency calls to the appropriate agencies.

FY2023 Highlights & Accomplishments

1. Training program curriculum approved and certified through the Association of Public Safety Communication Officials International (APCO) Training Program Certification.
2. Two successful audits by Arkansas Crime Information Center (ACIC). 1. National Criminal Information Center (NCIC) database compliance, efficiency, data quality and effectiveness; 2. Criminal Justice Information Services (CJIS) IT security audit
3. 9-1-1 equipment upgraded to more technologically advanced mapping features including ability to initiate a two-way SMS Text session. It also gives us the ability to receive other NextGen 9-1-1 services as the wireless carriers begin implementing those services.

FY2024 Objectives

1. Meet National Emergency Number Association (NENA) call-answering standard by answering ninety percent (90%) of all 911 calls within fifteen (15) seconds and ninety-five percent (95%) within twenty (20) seconds.
2. Meet National Fire Protection Association (NFPA) standard of processing ninety percent (90%) of fire calls within sixty-four (64) seconds and ninety-five percent (95%) within one hundred six (106) seconds.
3. Complete Quality Assurance each month to ensure proper call coding and handling.
4. Implement Live 911 software which allows responders real time access to 911 calls.

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Total Calls for Service	64,471	68,363	61,270	62,495
a. Police	49,067	52,697	46,524	47,454
b. Fire	13,167	13,853	12,902	13,160
c. Citywide	2,237	1,813	1,844	1,881
2. Police Self-Initiated Calls	40,763	37,720	38,402	39,170
3. Telephone (Minus 911)	101,322	106,318	109,382	111,570
4. 911 Calls	42,949	45,214	47,386	48,334
5. Average 911 Calls Per Day	118	123	130	132

City of Fayetteville, Arkansas
Police Activity
Division Overviews and Performance Measures

Police Department

Division Overview

The Fayetteville Police Department has 207 officers and staff, and provides a wide range of protection and enforcement services (Patrol investigative, community outreach, Central Dispatch, etc.) for our residents, visitors, and businesses. The department provides administrative control, logistical support, policy setting, and decision-making relative to all aspects of police operations. Crime reduction and service to our community remains the highest priority of the department, and community outreach and engagement is the foundation for maintaining positive relationships with and support from those we serve. The CALEA and ALEAP accreditation processes ensure the department follows best police practices, and maintains the highest standards of excellence.

FY2023 Highlights & Accomplishments

1. New police department headquarters maximized efficiency, effectiveness & productivity.
2. Reduced violent, property, and total crime rates from FY 2022.
3. Hosted many community outreach events (YCPA, car seat & backpack giveaway, National Night Out).
4. Expanded the School Resource Officer Program per City Council resolution.
5. Expanded leadership, health, wellness, and resiliency training for employees.
6. Acceptance of \$100,000 Public Safety Equipment Grant for virtual reality de-escalation.

FY2024 Objectives

1. Expand and enhance recruitment efforts to attract the most qualified applicants.
2. Achieve 4th accreditation from the Commission on Accreditation for Law Enforcement Agencies.
3. Completion and move into new Cultural Arts Corridor police substation.
4. Utilize new training facilities to host specialized training for law enforcement for cost savings.
5. Expand Crisis Intervention Response Team to increase outreach to those experiencing crises.

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Calls for Service	49,067	52,697	46,524	47,454
2. Emergency Response Time	5:56	6:17	5:59	6:04
3. Traffic Accidents	3,116	3,100	2,725	2,861
4. Tickets Issued	5,625	5,100	4,842	5,084
5. Warnings Issued	8,493	9,200	7,678	8,062
6. Custodial Arrests Made	2,681	2,700	2,942	3,089
7. DUI/DWI Arrests Made	413	400	362	380
8. Investigative Cases Assigned	1,250	1,600	1,184	1,243
9. Drug Task Force Cases	389	350	332	349
10. Community Outreach Events	128	140	150	158

City of Fayetteville, Arkansas
Fire Activity
Division Overviews and Performance Measures

Fire Department

Division Overview

This department responds to all types of hazards encountered by citizens including fires, situations of entrapment, emergency medical calls, and hazardous materials incidents. The department's goal is to arrive on scene of every fire response in 6 minutes and 20 seconds or less, 90% of the time. This department is responsible for public education, code enforcement/building inspections and fire origin/cause investigations with the goal to investigate 100% of all fires, inspect commercial occupancies in addition to the state mandated inspections, and reach children and adults annually with seasonal safety messages and training. All personnel are provided with effective and realistic training based on fire and medical service standards, information analysis, and emergency response demands. The hazardous materials response program was established through an inter-local co-operation agreement between the City of Fayetteville and all cities, towns and rural areas within Washington County.

FY2023 Highlights & Accomplishments

1. Finalized architectural plans for Station #2 (relocation)
2. Implemented a second battalion

FY2024 Objectives

1. Completion of Station #2 relocation
2. Full implementation of an alerting system for all fire stations
3. Formal accreditation by the Commission on Fire Accreditation International

	Actual	Budgeted	Estimated	Budgeted
<i>Performance Measures</i>	2022	2023	2023	2024
1. Fire Responses	628	633	660	680
2. EMS Responses	9,774	10,733	10,032	10,333
3. Rescue Responses	669	707	637	656
4. Other Responses	2,255	2,231	2,366	2,437

City of Fayetteville, Arkansas
Community Planning & Engineering Activity
Division Overviews and Performance Measures

Development Services

Division Overview

The Development Services Department facilitates changes necessary to accommodate the community's anticipated rapid growth and expansion by continually assisting the community in adjusting its vision for the future, regulatory framework, and capital improvement projects. The Department ensures that developers, builders, and business entrepreneurs investing and building in the community are treated fairly and with consistency and predictability by coordinating the development review process. The Department works across divisional and departmental lines of authority to create a seamless, efficient, and lean regulatory framework and procedures.

FY2023 Highlights & Accomplishments

1. Supported drafting and adoption of several process improvement ordinance changes, including but not limited to, development code language clean-ups, administrative approvals, and public notifications
2. Executed several work plan items including increased staffing, advancement of long-range plan goals (including adoption of heritage/historic preservation plan and user fee study initiation)
3. Achieved notable review timeline reductions despite period of sustained, increased application numbers, including halving the time of single-family building permit issuance

FY2024 Objectives

1. Complete user fee study to recognize levels of public subsidy for applications with the potential for increasing resources for permitting, review, code enforcement, and general responsiveness
2. Maintain cross-divisional and cross-departmental support and collaboration through current and future planning efforts with Airport, Sustainability, Parks, and others within the City, as well as fostering relationships with public and private regional partners
3. Develop and execute work plan items reflecting departmental and plan goals, including but not limited to, a 71B rezoning, housing data reporting, and downtown plan initialization
4. Retain capacity for special projects, including grant applications, opportunities for collaboration, targeted studies, and ordinance changes

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Business Licenses - New	902	862	500	600
2. Business Licenses - Renewals	3,789	4,200	4,000	4,100

City of Fayetteville, Arkansas
Community Planning & Engineering Activity
Division Overviews and Performance Measures

Development Review

Division Overview

This division manages the administration and enforcement of zoning and development regulations for the City and its planning area; provides professional services and advice to the Mayor, the City Council, the Planning Commission, committees, and other City divisions involved in growth management; processes all land use activity and reviews building permits to ensure compliance; performs field analysis and inspection; formulates recommendations; responds to public inquiries and complaints; and issues violation notices when necessary. As growth continues at high rates, funds are organized to support the essential functions necessary to comply with notification requirements, public hearings, research, and reporting activities. Increased efficiency, productivity, and consistency are priorities for this program.

FY2023 Highlights & Accomplishments

1. Preserved public hearing schedule during a multi-week City-wide cyber outage
2. Maintained review capacity and quality despite prolonged staff planner vacancy
3. Coached development community, property owners, and residents on short-term rental ordinance implementation
4. Coordinated with Long-Range Planning to bring forth approximately one Unified Development Code regulation amendment per quarter

FY2024 Objectives

1. Continue to work with Long-Range Planning on appropriate changes to the Unified Development Code to improve process
2. Maintain staff to improve institutional knowledge in the division

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Public Meetings & Agenda Sessions	112	100	110	110
2. Development Consultant Meetings/Hours	318/296	350/350	300/300	300/300
3. Planning Reports	738	700	750	800
4. Violations Reported	879	800	800	900
5. Building Permits Reviewed/Staff Hrs	584/292	1,800/900	600/300	600/300

City of Fayetteville, Arkansas
Community Planning & Engineering Activity
Division Overviews and Performance Measures

Long Range Planning

Division Overview

Long Range Planning staff is responsible for changes to the City's zoning code, drafting new ordinances that work toward achieving the goals of City Plan 2040, and coordinating with the citizens and stakeholders of Fayetteville.

FY2023 Highlights & Accomplishments

1. Adoption of Heritage & Historic Preservation Plan
2. Secured \$20,000 in grant funding from the Arkansas Historic Preservation Program
3. Nelson Hackett historical marker installation and unveiling for Juneteenth with state grant
4. Fayetteville Housing Study and presentations to the Council
5. Code amendments for historic preservation, cross access, cleanup for three and four family

FY2024 Objectives

1. Historic Context Statement for University Heights/Haskell Heights neighborhoods
2. New historical marker(s)
3. Launch Pre-Approved Building Design Program
4. Launch Downtown Master Plan update
5. Amend UDC to address zoning code issues identified with the Planning Commission

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Public Meetings / Agenda Sessions	16/16	100/50	28/28	40/40
2. Planning Project Meetings/Staff Hours	76/114	100/100	150/225	200/300
3. Planning Reports / LRP Work Group	34/12	100/15	24/10	40/13
4. HDC Meetings / BHPC Meetings	6/11	18/18	12/11	12/12

City of Fayetteville, Arkansas
Community Planning & Engineering Activity
Division Overviews and Performance Measures

Engineering

Division Overview

This division is responsible for all in-house professional engineering design services and provides contract management of outside engineering and construction services; design review and oversight of waterline, sanitary sewer, storm sewer, drainage, sidewalk, trail, and street projects; and engineering design criteria and specifications for all infrastructure work within the City. Staff provides technical review of all subdivisions, lot splits, and small and large scale developments for compliance with the City's design criteria. As a participant in the National Flood Insurance Program, this division provides flood hazard program administration and plan review, as well as EPA Phase II NPDES stormwater and erosion control program development and permit compliance. The Active Transportation Manager housed in the division is responsible for planning design, permitting, and other tasks related to the Trail Construction Program. Other services include acquiring property, easements, and rights-of-way as required by various capital improvements in all City divisions, maintaining the records of City properties, easements, and rights-of-way, provide services for the sale or purchase of property, provide inspection and construction management services for projects designed and/or constructed by City staff, and review for compliance on sidewalks and driveways.

FY2023 Highlights & Accomplishments

1. Completion of Dinsmore to Old Farmington section of Old Farmington Trail
2. Design completion and ARDOT permit approval for Mission Trail
3. Applied for 6 federal funding grant requests including \$24 million through SS4A
4. Completion of Archibald Yell and Midtown Corridor Phase 1 (Porter and Deane)
5. Completion of design and bid for Midtown Corridor Phase 2, Razorback/15th, and Prairie/West projects

FY2024 Objectives

1. Completion of Phase 1 of Mission Trail from Old Wire to North Street
2. Design Drake Street road diet and trail connection to Razorback Greenway
3. Midtown Corridor (Phase 2) construction
4. Complete sections of Hamestring Creek Trail and Sang Street trail
5. Prairie and West project construction

	Actual	Budgeted	Estimated	Budgeted
<i>Performance Measures</i>	2022	2023	2023	2024
1. Plan Reviews	705	750	750	750
2. Permit Reviews	6,272	4,500	6,500	7,000
4. Grading Permits Applied for	126	200	150	200
5. ROW Excavation Permits Applied for	329	350	300	300
6. Temp Closure Permits Applied for	80	150	100	150
7. Engineering Inspections	5,124	5,000	7,000	7,000
8. City Projects Completed (Design)	5	8	6	6
9. Easement/ROW Acquisitions	186	120	150	135
10. Trails-Number of Trail Projects	4	2	2	2
11. Trails-Number of Miles Designed	2	3	2	2
12. Bicycle & Pedestrian Projects/Programs/Initiatives	10	14	10	10

City of Fayetteville, Arkansas
Community Planning & Engineering Activity
Division Overviews and Performance Measures

Sustainability & Resilience

Division Overview

This department is focused on guiding the City of Fayetteville towards becoming a resource efficient community of livable neighborhoods that meets present needs while providing opportunities to support the long term health, well-being and prosperity of future generations. The department develops and implements policies and projects that can be quantified through a triple bottom line accounting framework focused on social, environmental and financial performance metrics. The department also provides support and research services to other City departments and divisions and the City Council.

FY2023 Highlights & Accomplishments

1. Achieve LEED for Cities Gold certification
2. Continue work on Fayetteville Climate Action Plan
3. Continue Energy Performance Services Contract construction work on City buildings
4. Deploy 4 new electric vehicle charging stations locations in Fayetteville
5. Start construction on The Ramble (Phase 2)

FY2024 Objectives

1. Construct additional solar arrays on City property/buildings
2. Work on City of Fayetteville fleet electrification
3. Complete construction of The Ramble Civic Plaza (Phase 2)
4. Complete Energy Performance Services Contract construction work on City buildings
5. Adopt and begin implementation of Fayetteville Climate Action Plan

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Policy Analysis/Ordinance Adoption	8	8	6	6
2. Intra-Division Projects/Collaborations	19	17	17	19
3. Energy Efficiency & Renewable Energy Projects	14	14	14	13
4. Grants and Award Applications	8	7	8	8

City of Fayetteville, Arkansas
Community Planning & Engineering Activity
Division Overviews and Performance Measures

Building Safety

Division Overview

The Building Safety Division promotes and protects the health, safety, and welfare of the citizens of Fayetteville by assuring that buildings are designed and constructed in accordance with current local, state, and national building codes. The division serves the community by performing inspections and consultations on-site and investigating complaints from the public. The division is also responsible for maintaining a building code reference library, archiving construction documents, and posting construction related information and statistics to the City website.

FY2023 Highlights & Accomplishments

1. Lean government/continuous improvement review of processes, including reduction of single family permit issuance time by 2/3 since 2021
2. Continued to improve permits, inspections, and code compliance procedures and efficiency
3. Assisted in User Fee Study

FY2024 Objectives

1. Maintain continuous improvement efforts
2. Analyze all building permit fees and associated fees
3. Revise and update SOPs and other policies & procedures
4. Create a City Code schedule and program for public information/notification

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Building Permit Applications	2,178	1,750	1,950	2,000
2. Building Permits Issued	1,827	1,550	1,700	1,800
3. Single-Family Permits	921	650	775	850
4. Commercial Permits	145	60	100	75
5. Addition & Alteration Permits	554	580	550	560
6. Inspections Performed	25,636	27,300	26,000	27,000
7. Total Issued Permits - All Types	7,549	7,300	7,400	7,450

City of Fayetteville, Arkansas
Community Planning & Engineering Activity
Division Overviews and Performance Measures

Community Resources

Division Overview

This division is responsible for planning and implementation of projects/programs funded in whole or in part by the HUD Community Development Block Grant (CDBG) and the HUD Special Needs Assistance Programs (SNAPS). The division provides assistance for low and moderate income residents and case management/housing for the homeless. The Equity Program is responsible for researching, planning, and training to ensure that everyone in Fayetteville is treated in fair, equal, and inclusive manner.

FY2023 Highlights & Accomplishments

1. Improved 15 housing units and maintained affordable housing stock
2. Provided taxi coupons to 48 elderly and disabled residents
3. Completed senior management DEI training and staff consultation sessions
4. Hearth Program at full capacity

FY2024 Objectives

1. Improve 15 housing units and maintain affordable housing stock
2. Provide taxi coupons to 30 elderly and disabled residents
3. Keep Hearth Program at full capacity
4. Develop DEI Recruitment Tool

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Public Hearings	3	2	2	2
2. CDBG & SNAPs Applications	2	2	2	2
3. Sub-Recipient Monitoring	4	6	5	6
4. Housing Projects	17	10	15	15
5. Taxi Coupons Issued	5,760	6,000	4,000	3,600
6. DEI Sr. Management Training Sessions	7	6	8	0
7. DEI Staff Consultation Sessions	7	15	9	0

City of Fayetteville, Arkansas
Community Planning & Engineering Activity
Division Overviews and Performance Measures

Animal Services

Division Overview

This division handles the processing of animal redemptions and adoptions, and educates the public regarding responsible animal ownership. The program provides 24-hour emergency services and enforces the Arkansas Rabies Control Act and City Ordinances. The program provides a clinic staffed with a veterinarian that allows for the animals adopted from the shelter to be spayed/neutered and the operation of an income based low cost spay/neuter clinic for City residents.

FY2023 Highlights & Accomplishments

1. Maintained a euthanasia rate of less than 10%
2. Increased awareness of shelter programming

FY2024 Objectives

1. Increase efforts for outreach to low income citizens to provide additional services
2. Continue to maintain a euthanasia rate of less than 10%

	Actual	Budgeted	Estimated	Budgeted
<i>Performance Measures</i>	2022	2023	2023	2024
1. Fayetteville Strays Intake	945	1,100	1,100	1,100
2. Fayetteville Owner Surrenders Intake	419	400	400	400
3. Citizen Service Requests	6,513	7,100	7,100	7,200
4. After Hours Emergency Responses	1,150	900	900	100
5. Animal Bite Investigations	77	100	100	150
6. Citations Issued	93	100	100	150
7. Animals Sterilized at Shelter Clinic	1,514	1,500	1,500	1,700

City of Fayetteville, Arkansas
Transportation Services Activity
Division Overviews and Performance Measures

Transportation Services

Division Overview

This division manages and coordinates construction and maintenance of rights-of-way, streets, sidewalks, trails, drainage, and traffic control within the City. Also managed by this division are In-House Pavement Improvements, Sidewalk Improvements, and Trail Development projects which are funded in the City's Sales Tax Capital Fund.

FY2023 Highlights & Accomplishments

1. Replace deteriorated sidewalks and installed access ramps for improved walkability and safety
2. Resurfaced 13 miles of city streets
3. Expanded trail network throughout the city

FY2024 Objectives

1. Replace 4,000 feet of sidewalks
2. Maintain existing street network through the overlay program
3. Expand maintenance and repair of drainage infrastructure

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. ROW Brush/Tree Trimming Hours	2,478	3,000	2,696	3,000
2. ROW Mowing Hours	4,862	7,000	5,563	7,000
3. Tons of ROW Litter Removed	16.26	30	21.02	30
4. Street Sweeper Debris (Tons)	599.03	1,000	460.92	1,000
5. Asphalt Overlay (Miles)	9.44	13.00	13	13.00
6. Drain Pipe Installation (Feet)	327	1,000	1,000	1,000
7. Traffic Signals Maintained	152	150	154	155
8. Trail Construction (Miles)	0.86	3.00	1	3.00
9. Sidewalk Construction (Feet)	3,455	5,000	6,934	4,000
10. Curb Construction (Feet)	3,353	3,500	4,000	3,500

City of Fayetteville, Arkansas
Transportation Services Activity
Division Overviews and Performance Measures

Parking Management

Division Overview

The division implements parking rules and enforces parking regulations for the Downtown, Entertainment, and Residential Districts. The division is responsible for increasing public awareness of ordinances which regulate parking and responding to the needs of citizens regarding inquiries and complaints concerning parking matters. The division also manages event parking for Walton Arts Center performances and Razorback football games and oversees the City's special event permitting process.

FY2023 Highlights & Accomplishments

1. Completion of West Avenue Parking Deck
2. Installation of new parking equipment in Entertainment District

FY2024 Objectives

1. Expand prepaid/reserved parking options to general public
2. Advise Downtown Fayetteville Coalition as City representative on Board
3. Update event parking process

	Actual	Budgeted	Estimated	Budgeted
<i>Performance Measures</i>	2022	2023	2023	2024
1. Estimate of Tickets to be Issued	18,671	21,000	17,000	23,000
2. Number of Spaces managed	2,812	2,812	2,822	2,822
3. Number of Special Event Permits	90	90	70	75
4. Event Parking events staffed	120	115	101	0

City of Fayetteville, Arkansas
Transportation Services Activity
Division Overviews and Performance Measures

Fleet Operations

Division Overview

This division is responsible for the maintenance and replacement of vehicles and equipment to ensure safety and proper performance during operation. The total fleet size of 854 vehicles consists of 142 Automotive non-sedan, SUV's, Emergency response vehicles and motorcycles, 18 Fire Rescue or Pumper Trucks, 47 Over the Road Class 7-8 trucks, 419 off-road, specialized equipment and trailers, 47 Recycling and Trash Collection trucks or equipment, 10 sedan's, and 171 work trucks. In-house maintenance is supported by sublet operations such as major accidents, engine rebuilds, automatic transmission repairs or larger operator-responsible repairs.

FY2023 Highlights & Accomplishments

1. Shop reorganization from management to front line personnel
2. Department is fully staffed

FY2024 Objectives

1. Shop expansion with additional personnel for increased bays
2. Increase on-time preventative maintenance services and repairs
3. Decrease vehicle down-time for all departments

	Actual	Budgeted	Estimated	Budgeted
<i>Performance Measures</i>	2022	2023	2023	2024
1. Repair Requests	3,500	4,900	7,400	7,500
2. Vehicle/Equipment Repair Hours	11,200	15,000	19,000	22,000
3. Preventive Maint. Service & Inspections	1,200	1,600	2,300	2,500
4. Preventive Maint. Generated Repairs	300	650	2,200	2,500
5. Road Failures	300	250	100	100

City of Fayetteville, Arkansas
Parks, Natural Resources and Cultural Affairs Activity
Division Overviews and Performance Measures

Parks, Natural Resources and Cultural Affairs

Division Overview

Parks, Natural Resources and Cultural Affairs manages parks, open spaces and programming that provides opportunities for recreation, socialization, education, arts and culture, and healthy lifestyles to foster a welcoming and sustainable community. A variety of programs are provided to the community including: youth and adult soccer, girls and adult softball, kickball, co-ed volleyball, summer camps, special events and a race series. The Yvonne Richardson Community Center provides a community space for education, recreation and social programs for the community.

FY2023 Highlights & Accomplishments

1. Adopted Park and Recreation System Master Plan
2. Adopted Walker Park Master Plan
3. Adopted Underwood Park Master Plan
4. Adopted Bryce Davis Park Master Plan
5. Adopted Ten Year Urban Forestry Plan
6. Completed Trail Improvements at Kessler
7. Completed Wilson Hub Building and Promenade Projects

FY2024 Objectives

1. Continue to offer quality programs and events for the community
2. Begin construction on the YRCC expansion project
3. Complete construction on Gulley Park playground area and Lake Fayetteville ballfields
4. Complete aquatics study
5. Begin construction on Bryce Davis, Underwood, and Walker community parks
6. Begin construction on Combs White River Park and Lake Fayetteville Nature Trail
7. Complete the Arts and Culture planning process

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Park Properties / Acreage Maintained	73/4,103	73 / 4,133	74/4,202	74/4,202
2. Trail Miles Maint: Hard / Natural Surface	57.4/57.6	57.4/57.6	58/57.6	58/57.6
3. Park & Trail Volunteer Hours	11,100	12,000	12,000	12,000
4. Recreation Program Participants	7,588	7,000	7,600	7,700
5. Race Series Events / Participants	5 / 4,000	5 / 4,000	5 / 4,500	6 / 5,500
6. Gulley Park Concerts / Attendance	6 / 13,500	6 / 12,500	6 / 13,500	6 / 13,500
7. YRCC Programs & Events / Participants	19 / 16,419	20 / 19,000	20 / 20,000	20 / 22,000
8. Swimming Pool Attendance	20,000	23,000	22,000	22,000
9. Fishing/Boating Permits Lake Fayetteville	2,455	3,000	2,700	2,700
10. Trees Planted	483	520	873	380
11. Artists Served	88	100	100	125
12. Art Infused Community Events	11	24	60	75

City of Fayetteville, Arkansas
Business-Type Activity
Division Overviews and Performance Measures

Utilities Director

Division Overview

This division is responsible for the management of two divisions - Water, Sewer & Meter Maintenance and Wastewater Treatment Plants (WWTPs) - and coordinates various capital improvement projects. Program outcomes relate to drinking water quality, environmental protection, customer services, and adequate infrastructure. Departmental performance includes tangible and intangible measures with key indicators coming from trackable accomplishments, project advances, issue resolutions and reduction in non-revenue water. The project management team is also included in this division.

FY2023 Highlights & Accomplishments

1. Completion of new Township Elevated Water Storage Tank (250,000 gallons)
2. Completion of new Benson Mountain Elevated Water Storage Tank (100,000 gallons)
3. Rehabilitation of the Markham Hill Elevated Water Storage Tank
4. Waterline replacements on Huntsville Road, Ila Street, Shady Lane, Persimmon and the Western Trailer Park
5. Skyler, Evening Shade, Willowbrook, Greens Chapel and Millikan Bend service line replacements

FY2024 Objectives

1. Receive results of Noland WWTP Facility Master Plan
2. 24-inch waterline slipline repair on Futrall Dr
3. Advancement of West Water Transmission Line project from Elm Springs to Fayetteville

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Water Purchased	\$10,942,888	\$11,616,239	\$11,957,985	\$13,172,315
2. Capital Expenditures	\$11,746,000	\$10,231,000	\$10,766,000	\$27,172,806
3. Ending Total Net Assets	\$372,716,917	\$379,254,507	\$380,000,000	\$380,000,000

City of Fayetteville, Arkansas
Business-Type Activity
Division Overviews and Performance Measures

Utilities Financial Services

Division Overview

Utilities Financial Services provides monthly billing services to utility customers and collects various revenues for the City. Utility billings include charges for water, sewer, fire protection, recycling and trash, and other charges related to these services. Over 46,400 utility accounts are maintained through monthly billing and the collection of payments across multiple payment channels. City revenues collected include impact fees, court fines, building permits, HMR taxes, and parking tickets. These revenues are reconciled daily by Utilities Financial Services. This division is also responsible for accounting and financial work pertaining to the Water and Sewer Fund.

FY2023 Highlights & Accomplishments

1. Created paperless process for resident move in/out
2. Created ability to pay utility deposits, set up new services or transfer services online

FY2024 Objectives

1. Update utility bill online payment modules, giving customers the ability to create accounts, see more billing detail, schedule payment day, or make a one time payment

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Utility Bills Processed	565,073	552,400	552,400	560,000
2. On/Off and Internal Orders Processed	32,093	33,500	33,500	33,750
3. New Accounts Added	1,012	900	900	1,000
4. Utility Payments Processed	518,724	497,000	497,000	515,000
5. Utility Deposits Processed	8,096	7,500	7,500	8,000
6. Other Cash Receipts Processed	127,427	124,200	124,200	125,000
7. Total Utility Customers Billed	49,156	48,500	48,500	50,000

City of Fayetteville, Arkansas
Business-Type Activity
Division Overviews and Performance Measures

Water & Sewer Maintenance

Division Overview

This division manages the operations, maintenance, and safety of the water distribution system, water storage tanks and pump stations, sewer mains and manholes, meter reading and maintenance, backflow prevention, both wastewater treatment plants, and new service connections.

FY2023 Highlights & Accomplishments

1. Replaced 470 feet of water line on N. Gregg Avenue
2. Decommissioned 36" water line on N. Makeig Court
3. Installed 700 feet of sewer line on E. Huntsville Road and N. Cliffside Drive
4. Root killed 16,843 feet of sewer line
5. Install over 3,500 cellular water meters by end of 2023

FY2024 Objectives

1. Replace water line on Applebury Drive and Tanglebriar Lane
2. Begin working toward replacing the AC waterline on Ridgeway Drive
3. Root kill 12,969 feet of sewer line
4. Continue the cellular water meter changeout program with the goal of installing over 5,000 meters

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Water Leaks Repaired	1,177	1,250	1,235	1,250
2. Water Line Constructed (Feet)	2,429	800	600	3,000
3. Fire Hydrants Repaired/Installed	45	100	45	75
4. Sewer Lines Cleaned (Feet)	811,505	750,000	775,000	900,000
5. Sewer Line Replaced/Sliplined (Feet)	0	7,000	9,650	9,500
6. New Water/Sewer Connections	225	380	275	350
7. Meters Read	561,780	550,000	562,945	564,295
8. Meters Installed	2,466	1,000	4,100	5,400
9. Meter Accounts	47,444	47,500	48,595	49,795
10. Meters Tested	2,040	7,500	4,740	5,400
11. Backflow Devices Tested	163	160	170	180

City of Fayetteville, Arkansas
Business-Type Activity
Division Overviews and Performance Measures

Wastewater Treatment

Division Overview

This division manages the operations, maintenance, safety, and compliance of the wastewater treatment facilities, lift stations, SCADA operations, water tanks, pump stations, and the Biosolids Management Site. Additionally, this division monitors and maintains the Woolsey Wet Prairie Wetlands Site.

FY2023 Highlights & Accomplishments

1. New BMS belt dryer online
2. Received WEF Utility of the Future Award
3. Received Mayor's Environmental Stewardship Award
4. Assisted with Noland Master Plan development
5. Provided CDC COVID influent sampling
6. Created a natural environmental landscape around the West Side Facility

FY2024 Objectives

1. Complete integration and automation of the BMS belt dryer
2. Implement and track dryer maintenance tasks
3. Review and develop capital plan for Noland plant based on final master plan
4. Implement West Side and Noland WRRF's new NPDES Permits
5. Storm Water and No Discharge Permit Renewal application

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Jacobs Contract Demand/Workload	\$7,549,397	\$8,012,792	\$8,012,792	\$8,476,468
2. Average MGD Treated	14.9	19.5	16.0	16.0
3. Average BOD Loading (lbs/day)	25,471	30,000	25,000	25,500
4. Average TSS Loading(lbs/day)	21,332	24,000	22,000	22,000

City of Fayetteville, Arkansas
Business-Type Activity
Division Overviews and Performance Measures

Aviation

Division Overview

This division manages the Fayetteville Municipal Airport (Drake Field) to FAR Part 139 Standards, administers Federal and State Aviation Grant funding, and oversees capital development projects, the self-serve fuel facility, tenant leases, and the FBO.

FY2023 Highlights & Accomplishments

1. Switched to new fuel vendor (Titan)
2. Completed Wildlife Fence rehab

FY2024 Objectives

1. Fuel Rehab
2. Master Plan Update
3. Street side improvements for front of Terminal building
4. T-hangar Door Rehab

	Actual	Budgeted	Estimated	Budgeted
<i>Performance Measures</i>	2022	2023	2023	2024
1. Fuel Dispensed (Gallons)	751,610	837,764	837,764	1,017,100
2. Number of Operations (Landings/Take Offs/Taxi)	25,732	31,764	31,764	32,000

City of Fayetteville, Arkansas
Business-Type Activity
Division Overviews and Performance Measures

Recycling Trash Collection

Division Overview

This division provides for the collection, transportation, disposal, processing and marketing of trash and recyclables generated within the City. In addition to the commercial and residential collections of trash, recyclables and yard waste, the division also administers other services including bulky waste curbside collection, ward bulky waste clean ups, an Adopt-a Street litter program, apartment recycling, and special event trash and recycling services. Educational programs are provided and include the Recycle Something and Waste Not Use Less campaigns designed to create behavior change toward more sustainable behaviors.

FY2023 Highlights & Accomplishments

1. Began remediating old Police shooting range for compost site expansion
2. Routeware installed in residential and commercial RTC fleet to improve route optimization
3. Added 2 residential food waste collection drop off sites for a total of 6
4. Grew Pick Me Up program to clean problem areas of the city
5. Continued utility box painting program and community clean ups of parks and trails

FY2024 Objectives

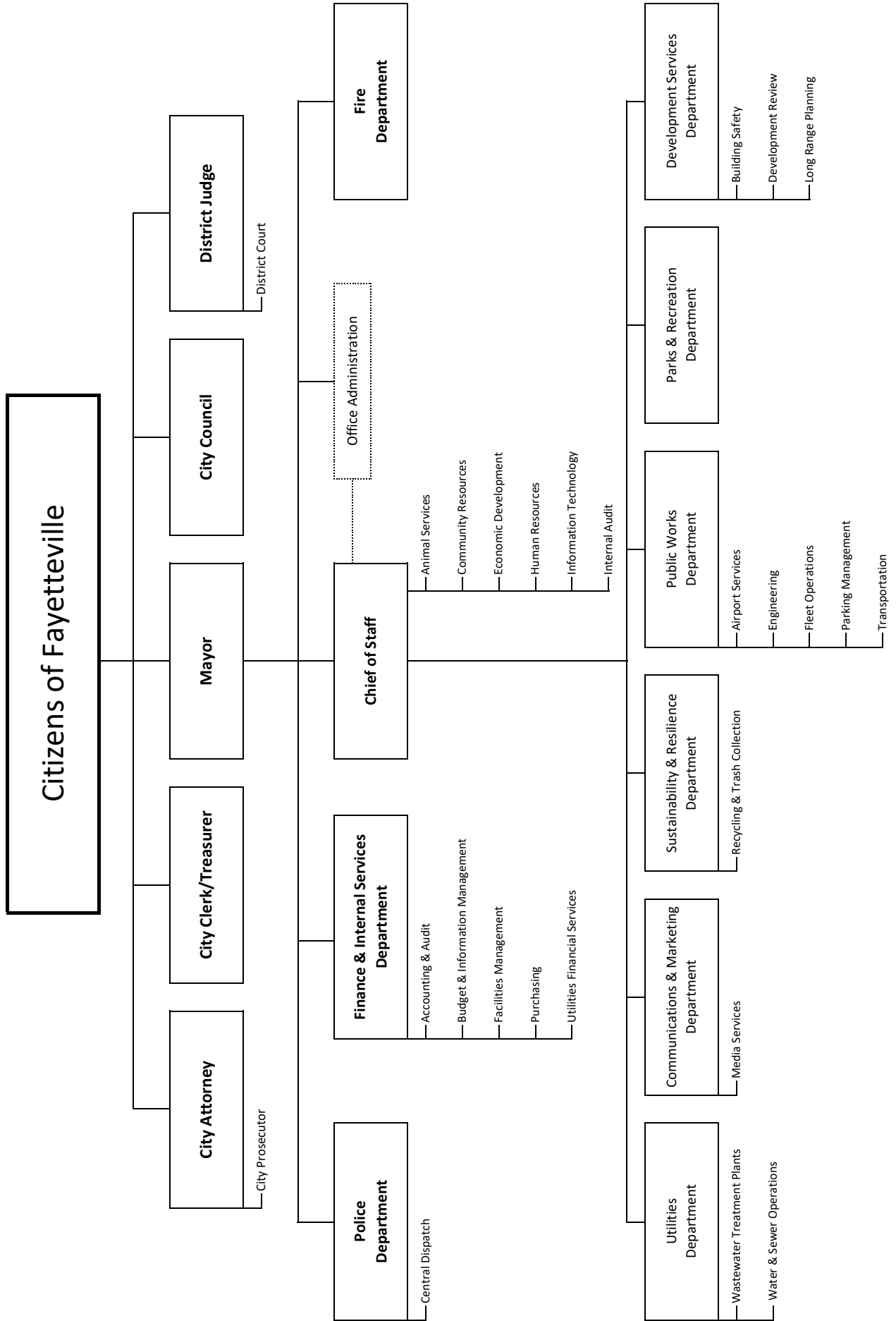
1. Increase landfill diversion with recycling and composting program growth
2. Increase large and small apartment recycling program
3. Continue improvements to Transfer Station operations and recycling processing facility
4. Work with NWA Council and Regional SW Districts for improving landfill diversion programs
5. Evaluate possibility of third party curbside residential food waste collection
6. Complete comprehensive waste audit of City generated waste

<i>Performance Measures</i>	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
1. Commercial Accts - Dumpster	1,418	1,400	1,428	1,430
2. Commercial Accts - Carts	616	650	625	700
3. Commercial Accts - Cardboard	296	285	305	305
4. Commercial Accts - Recycling Bins	273	270	273	275
5. Commercial Accts - Dumpster Recycling	26	50	46	46
6. Apartment Recycling - Units	3,246	4,000	3,246	4,000
7. Residential Carts Collected	25,567	26,000	26,312	27,000
8. Total Drop Box Loads Pulled	3,593	3,675	4,000	4,000
9. Landfilled Waste	77,681	92,000	80,025	89,000
10. Recycling/Compost Tonnage Diverted	7,847	15,000	10,000	12,000
11. Compost/Mulch Sold - Cubic Yards	8,537	10,000	10,000	11,000

APPENDIX

City of Fayetteville, Arkansas

Organizational Chart



Officials of the City of Fayetteville, Arkansas

ELECTED OFFICIALS

Mayor	Lioneld Jordan	479.575.8330	mayor@fayetteville-ar.gov
Ward 1, Position 1	Vacant		Ward1_pos1@fayetteville-ar.gov
Ward 1, Position 2	D'Andre Jones	479.283.1358	Ward1_pos2@fayetteville-ar.gov
Ward 2, Position 1	Sarah Moore	479.263.6629	Ward2_pos1@fayetteville-ar.gov
Ward 2, Position 2	Mike Wiederkehr	805.625.2410	Ward2_pos2@fayetteville-ar.gov
Ward 3, Position 1	Scott Berna	479.841.5331	Ward3_pos1@fayetteville-ar.gov
Ward 3, Position 2	Sarah Bunch	479.601.1396	Ward3_pos2@fayetteville-ar.gov
Ward 4, Position 1	Teresa Turk	206.713.2265	Ward4_pos1@fayetteville-ar.gov
Ward 4, Position 2	Holly Hertzberg	479.274.8881	Ward4_pos2@fayetteville-ar.gov
City Attorney	Kit Williams	479.575.8313	kwilliams@fayetteville-ar.gov
City Clerk/Treasurer	Kara Paxton	479.575.8323	City_clerk@fayetteville-ar.gov
District Judge	Clinton "Casey" Jones	479.587.3591	district_court@fayetteville-ar.gov

MANAGEMENT STAFF

Executive Staff

Chief of Staff	Susan Norton	479.575.8330	snorton@fayetteville-ar.gov
Chief Financial Officer	Paul A. Becker	479.575.8330	pbecker@fayetteville-ar.gov
Police Chief	Michael Reynolds	479.587.3500	police@fayetteville-ar.gov
Fire Chief	Brad Hardin	479.575.8365	fire@fayetteville-ar.gov

Senior Department Directors

Communications & Marketing Director	Lisa Thurber	479.575.8330	lthurber@fayetteville-ar.gov
Development Services Director	Jonathan Curth	479.575.8308	jcurth@fayetteville-ar.gov
Director of Parks, Nat. Res. & Cultural Affairs	Alison Jumper	479.444.3471	parks_and_recreation@fayetteville-ar.gov
Public Works Director	Chris Brown	479.575.8206	cbrown@fayetteville-ar.gov
Utilities Director	Tim Nyander	479.575.8390	tnyander@fayetteville-ar.gov

Division Heads

Accounting Director	Kristin Cavette	479.575.8281	accounting@fayetteville-ar.gov
Airport Director	Jared Rabren	479.718.7653	jrabren@fayetteville-ar.gov
Assistant Public Works Director - Operations	Terry Gulley	479.575.8228	tgulley@fayetteville-ar.gov
Bond Projects & Construction Manager	Wade Abernathy	479.575.8361	wabernathy@fayetteville-ar.gov
Budget Director	Kevin Springer	479.575.8347	budget_research@fayetteville-ar.gov
Building Safety Director	Dennis Sanders	479.575.8229	dsanders@fayetteville-ar.gov
City Prosecutor	Brian Thomas	479.575.8377	bthomas@fayetteville-ar.gov
Community Resources Director / Equity Officer	Yolanda Fields	479.575.8260	yfields@fayetteville-ar.gov
Deputy Chief Financial Officer	Steve Dotson	479.575.8261	sdotson@fyaetteville-ar.gov
Director of Economic Vitality	Devin Howland	479.575.8221	dhowland@fayetteville-ar.gov
Director of Media Services	Doug Bankston	479.444.3434	dbankston@fayetteville-ar.gov
Dispatch Manager	Kathy Stocker	479.587.3555	police@fayetteville-ar.gov
District Court Administrator	Dena Stockalper	479.587.3591	district_court@fayetteville-ar.gov
Facilities & Building Maintenance Mgr	Quin Thompson	479.575.8346	mcabe@fayetteville-ar.gov
Fleet Operations Superintendent	Ross Jackson Jr.	479.444.3495	fleet@fayetteville-ar.gov
Human Resources Director	Missy Cole	479.575.8278	mcole@fayetteville-ar.gov
Information Technology Director	Keith Macedo	479.575.8367	kmacedo@fayetteville-ar.gov
Internal Auditor	Aaron Colley	479.575.8261	acolley@fayetteville-ar.gov
Long Range Planning / Special Projects Mgr	Britin Bostick	479.575.8262	bbostick@fayetteville-ar.gov
Parking Manager	Justin Clay	479.575.8280	parking@fayetteville-ar.gov
Purchasing Director	Les McGaugh	479.575.8256	purchasing@fayetteville-ar.gov
Environmental Director	Peter Nierengarten	479.575.8268	pnierengarten@fayetteville-ar.gov
Utilities Financial Services Manager	Cheryl Partain	479.521.1258	cpartain@fayetteville-ar.gov
Water & Sewer Operations Manager	Aaron Watkins	479.575.8203	jwatkins@fayetteville-ar.gov

City of Fayetteville, Arkansas
2024 Operating Budget
Outside Agency Funding

	Actual 2022	Budgeted 2023	Estimated 2023	Budgeted 2024
<u>General Fund (1010):</u>				
Fayetteville Boys & Girls Club	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000
Community Access Television (Your Media)	198,500	207,307	207,307	211,216
AAANWA (Senior Center)	123,524	145,804	145,804	153,104
Arkansas Air & Military Museum	25,200	37,900	37,900	41,000
7Hills Homeless Center	113,400	113,400	113,400	119,400
*NWA Regional Planning	65,764	65,764	65,764	79,857
*Central Emergency Medical Service	912,180	969,974	969,974	988,555
<u>Total General Fund</u>	<u>1,663,568</u>	<u>1,765,149</u>	<u>1,765,149</u>	<u>1,818,132</u>
<u>Street Fund (2100):</u>				
Ozark Regional Transit	\$ 560,167	\$ 698,830	\$ 698,830	\$ 806,457
Razorback Transit	300,000	345,000	345,000	398,136
<u>Total Street Fund</u>	<u>860,167</u>	<u>1,043,830</u>	<u>1,043,830</u>	<u>1,204,593</u>
 Total Outside Agency Funding	 \$ <u>2,523,735</u>	 \$ <u>2,808,979</u>	 \$ <u>2,808,979</u>	 \$ <u>3,022,725</u>

* These Outside Agencies Have Interlocal Governmental Agreements.

LISTING OF ACRONYMS

AAANWA.....	Area Agency on Aging of Northwest Arkansas
A&P.....	Advertising & Promotion
ADA.....	Americans with Disabilities Act
ADEQ.....	Arkansas Department of Environmental Quality
ADH.....	Arkansas Department of Health
AED.....	Automated External Deliberator
AEP.....	Arkansas Electric Power
AHTD.....	Arkansas Highway Transportation Department
AMRR.....	Arkansas and Missouri Railroad
APS.....	Advanced Public Safety
ARFF.....	Aircraft Rescue Fire Fighting
ARPA.....	American Rescue Plan Act
A/V.....	Audio/Visual
AVL.....	Automatic Vehicle Location
BMS.....	Bio-Solids Management Site
BWD.....	Beaver Water District
CAD.....	Computer Aided Design
CALEA.....	Commission on Accreditation for Law Enforcement Agencies
CAT.....	Community Access Television
CCTV.....	Closed Circuit Television
CDBG.....	Community Development Block Grant
CFO.....	Chief Financial Officer
CIP.....	Capital Improvements Program
CMS.....	Content Management System
CPI.....	Consumer Price Index
CPR.....	Cardiovascular Pulmonary Resuscitation
CPU.....	Central Processing Unit
DDS.....	Data Security Standards
DOT.....	Department of Transportation
DTF.....	Drug Task Force
DVD.....	Digital Versatile Disc
DWI.....	Driving While Intoxicated
ECM.....	Enterprise Content Management
EDMS.....	Electronic Document Management System
EMS.....	Emergency Medical Services
EMT.....	Emergency Medical Technician
EPA.....	Environmental Protection Agency
ERP.....	Enterprise Resource Planning
ERS.....	Emergency Response Station
ERT.....	Emergency Response Team
FAA.....	Federal Aviation Administration
FAR.....	Federal Aviation Regulation
FASB.....	Financial Accounting Standards Board
FBO.....	Fixed Based Operator
FCC.....	Federal Communication Commission
FEDC.....	Fayetteville Economic Development Council
FEEDC.....	Fayetteville Expressway Economic Development Corridor
FEMA.....	Federal Emergency Management Agency

LISTING OF ACRONYMS, (cont.)

FGC	Fayetteville Government Channel
FHWA.....	Federal Highway Administration
FOIA	Freedom of Information Act
FPL	Fayetteville Public Library
FPTV.....	Fayetteville Public Access Channel
FTE	Full-Time Equivalent
GA	General Aviation
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA.....	Government Finance Officers Association
GHG	Greenhouse Gas
GIS.....	Geographic Information System
GPS.....	Global Positioning System
HEARTH.....	Homeless Emergency Assistance and Rapid Transition to Housing Act
HMI	Human Machine Integration
HMR	Hotel/Motel Restaurant Tax
HOME	HOME Grant Program
HR	Human Resources
HUD	Housing & Urban Development
HVAC.....	Heating, Ventilation, and Air Conditioning
IFS	Influent Pump Station
ILS	Integrated Library System
IP	Internet Protocol
IPP	Industrial Pretreatment Program
ISO	International Standards Organization
IT	Information Technology
LAN	Local Area Network
LED	Light Emitting Diode
LEED	Low Energy Electron Diffraction
LOPFI.....	Local Police and Fire Retirement
LPR	License Plate Recognition
MCT	Mobile Computer Terminal
MDT	Mobile Data Terminal
MGD.....	Million Gallons per Day
MLK.....	Martin Luther King
MMBTU... ..	One Million British Thermal Units
MRF.....	Materials Recovery Facility
MSA	Metropolitan Statistical Area
MUTCD... ..	Manual on Uniform Traffic Control Devices
MVR	Mobile Video Recorder
NEA	National Endowment for the Arts
NPDES	National Pollutant Discharge Elimination System
NWA.....	Northwest Arkansas
NWACC	Northwest Arkansas Community College
NWAEDD.....	Northwest Arkansas Economic Development District
NWARPC	Northwest Arkansas Regional Planning Commission
O&M	Operation & Maintenance
OCLC	Online Computer Library Center
ORT	Ozark Regional Transit

LISTING OF ACRONYMS, (cont.)

PA.....	Public Address
PACE.....	Property Assessed Clean Energy
PAPI.....	Precision Approach Path Indicator
PC.....	Personal Computer
PCI.....	Payment Card Industry
PCIDSS.....	Payment Card Industry Data Security Standard
PEG	Public/Education/Government
PO	Purchase Order
PRAB.	Parks & Recreation Advisory Board
RFID.	Radio-Frequency Identification
RFP	Request for Proposals
RFQ	Request for Qualifications
ROW.....	Right-of-Way
RTC.....	Recycling & Trash Collection
RTU	Remote Terminal Units
SAN	Storage Area Network
SCADA.....	Supervisory Control & Data Acquisition
SCBA.....	Self-Contained Breathing Apparatus
SSMA.....	SQL Server Migration Assistant
SNAPS	Special Needs Assistance Programs
SQL.....	Structured Query Language
SSO.....	Sanitary Sewer Overflow
SSRS	SQL Server Reporting Services
STAR.....	Sustainability Tools for Assessing & Rating
STP	Surface Transportation Program
SUV	Sport Utility Vehicle
SWEPCO.....	Southwestern Electric Power Company
TIF	Tax Increment Financing
TOD	Transit Oriented Development
TSS	Total Suspended Solids
TV.....	Television
UDC.....	Unified Development Code
UPS.....	Uninterruptable Power Supply
USACE	United States Army Corps of Engineers
USDA.....	United States Department of Agriculture
UTV	Utility Task Vehicle
UV	Ultra Violet
VoIP.....	Voice over Internet Protocol
VR.....	Video Recorder
W&S, W/S	Water & Sewer
WAC	Walton Arts Center
WAN.....	Wide Area Network
WORK.....	Watershed Conservation Resource Center
WWT	Wastewater Treatment
WWTP	Wastewater Treatment Plant
YRCC.....	Yvonne Richardson Community Center

GLOSSARY

ACCOUNTING SYSTEM. Records and procedures that discover, record, classify, and report information on the financial position and operations of a governmental unit or any of its funds.

ACCRUAL. Revenue and expenses are recorded when they are incurred.

AD VALOREM. A basis for levy of taxes upon property based on value.

AGENCY FUND. A fund consisting of resources received and held by the governmental unit as an agent for others.

APPROPRIATION. An authorization granted by the board to incur liabilities for specific purposes.

ASSETS. Probable future economic benefits obtained or controlled by a particular entity as a result of past transactions or events.

BALANCED BUDGET. A budget balanced by fund, means the total anticipated revenues are equal to or exceed the budgeted expenditures for that fund.

BOND. A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

BOND DISCOUNT. The excess of the face value of a bond over the price for which it is acquired or sold.

BOND PREMIUM. The excess of the price at which a bond is acquired or sold over its face value.

BONDED DEBT. The portion of indebtedness represented by outstanding bonds.

BUDGET. A financial operating plan consisting of estimates of proposed expenditures for a given period and the proposed means of financing them.

BUDGET CONTROL. The control or management of the approved Budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

BUDGET DOCUMENT. The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body.

BUDGET MESSAGE. A general discussion of the budget as presented in writing by the Mayor to the City Council. The message contains an explanation of the principal budget items and recommendations regarding the financial policy for the coming year.

CAPITAL BUDGET. This budget deals with large expenditures for capital items normally financed by borrowing. Usually capital items have long-range returns, useful life spans, are relatively expensive, and have physical presence such as buildings, roads, sewage systems, etc.

CAPITAL IMPROVEMENT. Any property, asset, or improvement with an estimated value greater than five thousand dollars, and estimated life or usefulness of one or more years, including land, interest therein and including constructions, enlargements, and renovations.

CAPITAL IMPROVEMENT PROGRAM. An approach or technique for identifying and forecasting capital outlay decisions that a government expects to make over a five-year period.

CAPITAL OUTLAY. Expenditures that result in the acquisition of or addition to fixed assets.

CAPITAL PROJECTS FUND. A fund created to account for all resources to be used for the acquisition or construction of designated fixed assets.

GLOSSARY (cont.)

CASH. Legal tender or coins that can be used in exchange for goods, debt, or services. This includes the value of assets that can be converted into cash immediately

CONSTRUCTION WORK IN PROGRESS. The cost of construction work that has been started but not yet completed and placed in service.

CONTINGENCY FUND. Funds set aside for unforeseen expenses of uncertain amounts or funds set aside for identified expenses, such as salary increases, but for which amounts are uncertain.

CONTRACTUAL SERVICE. An agreement to perform a service or task by external organizational units. A group of accounts which cover the above as well as travel and training and other miscellaneous services.

DEBT SERVICE. The amount of money necessary to pay interest on an outstanding debt, the principal of maturing bonds, and required contributions to a sinking fund for term bonds.

DEBT SERVICE FUND. A governmental type fund used to account for accumulations of resources that are restricted, committed, or assigned to expenditures for principal and interest.

DEMAND. Demand is the external factor that demonstrates the "need" for a program. Demand data enables decision-makers to adjust services and costs to respond to changes in direction for the service.

DEPARTMENT. Departments are the major organizational subdivisions. They have a broad overall purpose. In the City of Fayetteville organization structure, each department is comprised of one or more divisions.

DEPRECIATION. Expiration in the service life of fixed assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

DESIGNATED FUND. Funds created to account for assets set aside for a specific purpose.

DIVISION. Divisions are the major functional sub-divisions and correspond roughly to the departmental hierarchy used by the City. Each Division reports to one or more departments.

EFFECTIVENESS. Effectiveness data enables decision-makers to see that quality does not suffer as productivity increases, and that constituents are satisfied with services.

ENCUMBRANCE. An account used to record the estimated amount of contracts, salary commitments and purchase orders that are chargeable to an appropriation.

ENTERPRISE FUND. A fund established to finance and account for the acquisition, operation, and maintenance of governmental facilities and services which are entirely or predominantly self-supporting by user charges.

EXPENDITURE. Under the current financial resources measurement focus (modified accrual basis), decreases in net financial resources not classified as other uses.

EXPENSE. An outflow of resources that results in the consumption of net assets by the entity during the reporting period.

FIDUCIARY FUND. Any fund held by a governmental unit as an agent or trustee.

FISCAL YEAR. A 12-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations.

GLOSSARY (cont.)

FIXED ASSET. Long-term assets that are intended to be held or used, such as land, buildings, machinery, furniture, and other equipment. Fixed assets depreciate.

FRANCHISE TAX. Fees levied on a corporation in return for granting a privilege sanctioning a monopoly or permitting the use of public property, usually subject to regulation set by the governing body.

FULL-TIME EQUIVALENT POSITION (FTE). A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a summer lifeguard working for four months, or 690 hours, would be equivalent to .33 of a full-time position.

FUND. A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities, or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE. Fund equity of a fund or in Governmental Funds, the amount assets exceed liabilities. Unrestricted Fund Balances are available for appropriation.

FUND EQUITY. The excess of assets over liabilities. A portion of the equity may be reserved, restricted or designated; the remainder is undesignated Fund Balance.

GENERAL FUND. A fund used to account for all transactions of a governmental unit that are not accounted for in another fund.

GOAL. A goal is a statement of desired conditions to be maintained or achieved through the efforts of an organization. Actual total achievement may be impossible, but the goal is a standard against which to measure progress toward ideal conditions. A goal is a definition of results toward which the work of the organization is directed.

GOVERNMENTAL FUND. A generic classification of funds used to account for activities primarily supported by taxes, grants, and similar revenue sources.

GRANT. A contribution by one governmental unit to another unit. The contribution is usually made to aid in the support of a specified function or for the acquisition or construction of fixed assets.

INCOME. A term used to represent the excess of revenues earned over the expenses incurred in carrying on an enterprise operation.

INTERGOVERNMENTAL REVENUE. Revenue from other governments. Grants, entitlements, and shared revenues are types of intergovernmental revenue.

INTERNAL SERVICE FUND. A fund established to finance and account for services and commodities furnished by a designated department to other departments. Amounts expended by the fund are reestablished from either operating earnings or by transfers from other funds.

INVESTMENT. Securities held for the production of income in the form of interest and dividends.

LIABILITY. Probable future sacrifices of economic benefits arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events.

LINE-ITEM. A detailed classification of an expense or expenditure classified by object within each Division.

LONG-TERM DEBT. Debt with a maturity of more than one year after the date of issuance.

GLOSSARY (cont.)

MODIFIED ACCRUAL BASIS. Governmental funds use the modified accrual basis of accounting. Revenues are recognized in the period in which they become both available and measurable. Expenditures are recognized at the time a liability is incurred.

NET INCOME. A term used in governmental enterprise to designate the excess of total revenues over total expenses.

NONOPERATING EXPENSE. Proprietary fund expenses incurred in performance of activities not directly related to supplying the basic service by a governmental enterprise.

NONOPERATING INCOME. Proprietary fund income that is not derived from the basic operations of such enterprises.

OBJECT CODE. Expenditure classification according to the types of items purchased or services obtained; for example, personnel services, materials and supplies, contractual service, and capital.

OBJECTIVE. An objective is a decision about the amount of progress to be made within a specified period of time. It states in measurable and quantitative terms the results to be achieved within a specified time and plans the incremental steps to achieve the goal.

OPERATING TRANSFER. Legally authorized interfund transfers from a fund receiving revenue to the fund that makes expenditures.

ORDINANCE. A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

PERFORMANCE BUDGET. A budget which relates appropriations to work loads. By featuring unit measures, performance budgets are believed to express official and citizen interest in the managerial value of efficiency.

PERFORMANCE MEASURES. Performance measures provide a means of identifying the level of service provided. Performance measures include a measurement of Demand, Workload, Productivity, and Effectiveness.

PROGRAM. Operating units within a Division. Each program represents a specific type of activity within its Division aimed at providing a service for which the City is responsible.

PROGRAM BUDGET. A budget which relates appropriations to goals. Budget makers practicing this approach strive to appropriate sums to non-organization, goal-oriented cost centers. Program budgeting is believed to express official and citizen interest in planning and in the effective use of resources.

PROGRAM OBJECTIVES. A program objective is a decision about the amount of progress to be made within a specified period of time in reducing the gap between real conditions and the ideal conditions described in the Program Description. It states in measurable quantitative terms the results to be achieved within a specified time and plans the incremental steps to achieve them.

PRODUCTIVITY. Unit cost (productivity data) enables decision-makers to measure efficiency, as opposed to total expenditures. Productivity unit costs can also be used to quickly estimate the cost of adding more service or savings realized from reductions in service.

PROPRIETARY FUND. Sometimes referred to as "income-determination" or "commercial-type" funds. Examples are enterprise and internal service funds.

RESERVE. An account that records a portion of the fund equity that must be segregated for some future use and which is not available for further appropriation or expenditure.

GLOSSARY (cont.)

RETAINED EARNINGS. The accumulated earnings of an enterprise or internal service fund that have been retained in the fund and that are not reserved for any specific purpose.

REVENUE. Additions to fund financial resources other than from interfund transfers and debt issue proceeds.

SPECIAL REVENUE FUND. A fund established to account for revenues from specific taxes or other earmarked revenue sources that by law are designated to finance particular functions or activities of government.

TAX. A compulsory charge levied by a governmental unit for the purpose of raising revenue. These revenues are used to pay for services or improvements provided for the general public benefit.

UNRESERVED FUND BALANCE. The amount remaining in a fund that is not reserved for some future use and which is available for further appropriation or expenditure.

USER CHARGE. A charge levied against users of a service or purchasers of a product of an enterprise or internal service funds.

WORKLOAD. Workload data answers the question about how much service is being provided, as well as how output is meeting service demand. Workload data is also the basis, along with total expenditures, for unit cost or productivity indicators.

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