

Alderman Adella Gray
Ward 1 Position 1

Alderman Sarah Marsh
Ward 1 Position 2

Alderman Mark Kinion
Ward 2 Position 1

Alderman Matthew Petty
Ward 2 Position 2



Mayor Lioneld Jordan
City Attorney Kit Williams
City Clerk Sondra E. Smith

Alderman Justin Tennant
Ward 3 Position 1

Alderman Martin W. Schoppmeyer, Jr.
Ward 3 Position 2

Alderman John La Tour
Ward 4 Position 1

Alderman Alan T. Long
Ward 4 Position 2

**City of Fayetteville Arkansas
City Council Meeting
January 5, 2016**

A meeting of the Fayetteville City Council was held on January 5, 2016 at 5:30 p.m. in Room 219 of the City Administration Building located at 113 West Mountain Street, Fayetteville, Arkansas.

Mayor Jordan called the meeting to order.

Call to Order

Pledge of Allegiance

Mayor's Announcements, Proclamations and Recognitions

City Council Meeting Presentations, Reports and Discussion Items

Election of Vice Mayor

SARAH MARSH WAS ELECTED VICE MAYOR

Firemen's and Policemen's Pension Report

Fayetteville Housing Authority Appointment

APPROVED

Agenda Additions:

A. Consent

1. **Bale Chevrolet:** A resolution to approve the purchase of a non-motor pool replacement vehicle from Bale Chevrolet in the amount of \$37,242.00 with options, pursuant to a state procurement contract, for use by the Police Department.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 01-16

2. **Jail Services Interlocal Agreement:** A resolution to approve an amendment to the jail services interlocal agreement with Washington County, Arkansas continuing fees at \$60.00 per booked prisoner for 2016.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 02-16

3. **Arkansas Firewise Grant:** A resolution to authorize acceptance of an Arkansas Firewise Grant from the Arkansas Forestry Commission in the amount of \$500.00 for use by the Fire Department, and to approve a budget adjustment.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 03-16

4. **Fire Department Donation Revenue:** A resolution to approve a budget adjustment in the amount of \$1,000.00 representing donation revenue from the Bank of Fayetteville to the Fayetteville Fire Department for the annual employee service awards event.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 04-16

5. **Assistance to Firefighters Grant:** A resolution to authorize an application for a 90/10 assistance to Firefighters Grant from the Federal Emergency Management Agency in the amount of \$675,000.00 for the purchase of a mobile live-fire training simulator for the Fire Department.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 05-16

6. **Bid #16-01 Reflectorized Paint Markings:** A resolution to award Bid #16-01 and authorize the purchase of reflectorized paint markings from Asphalt Striping Service, LLC in variable amounts and for varying unit prices as needed through the end of 2016 for use by the Transportation Services Department.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 06-16

7. **Bid #16-02 Curb and Gutter Construction:** A resolution to award Bid #16-02 and authorize the purchase of curb and gutter construction from Fochtman Enterprises, Inc. as a primary supplier and Tomlinson Asphalt as secondary supplier in variable amounts and for varying unit prices as needed through the end of 2016.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 07-16

8. **Bid #16-04 Truck Hauling Services:** A resolution to award Bid #16-04 and authorize the purchase of truck hauling services from S&R Trucking for variable unit prices and to authorize the use of other bidders based on price and availability as needed through the end of 2016.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 08-16

9. **Bid #16-05 Concrete Purchase:** A resolution to award Bid #16-05 and authorize the purchase of concrete from Tune Concrete Company as primary supplier and GCC Ready Mix as secondary supplier in variable amounts and to authorize the use of other bidders based on price and availability as needed through the end of 2016.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 09-16

10. **Bid #16-06 Aggregate Materials:** A resolution to award Bid #16-06 and authorize the purchase of aggregate materials for varying unit prices from various vendors, as needed through the end of 2016.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 10-16

11. **Bid #16-08 Hillside Gravel:** A resolution to award Bid #16-08 and authorize the purchase of hillside gravel from Les Rogers, Inc. in variable amounts and for varying unit prices as needed through the end of 2016.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 11-16

12. **Bid #16-09 Plastic Drainage Pipe:** A resolution to award Bid #16-09 and authorize the purchase of plastic drainage pipe for varying unit prices from various vendors, as needed through the end of 2016.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 12-16

- 13. Bid #16-10 Concrete Drainage Pipe:** A resolution to award Bid #16-10 and authorize the purchase of concrete drainage pipe from Scurlock Industries as primary supplier and Forterra Pipe and precast as secondary supplier in variable amounts and for varying unit prices as needed through the end of 2016.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 13-16

- 14. Bid #16-11 Topsoil Purchase:** A resolution to award Bid #16-11 and authorize the purchase of topsoil from Les Rogers, Inc. in the amount of \$12.40 per cubic yard delivered and \$8.50 per cubic yard picked up in variable amounts as needed through the end of 2016.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 14-16

- 15. Bid #16-12 Preformed Thermoplastic Pavement Markings:** A resolution to award Bid #16-12 and authorize the purchase of preformed thermoplastic pavement markings from Flint Trading, Inc. in variable amounts and for varying unit prices as needed through the end of 2016.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 15-16

- 16. Bid #16-13 Retaining Wall Blocks:** A resolution to award Bid #16-13 and authorize the purchase of retaining wall blocks from Arrowhead Precast, LLC as primary supplier and Industrial Precast, Inc. as secondary supplier in variable amounts and for varying unit prices as needed through the end of 2016

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 16-16

- 17. Bid #16-14 Cold Asphalt Concrete:** A resolution to award Bid #16-14 and authorize the purchase of cold asphalt concrete from APAC Central in variable amounts for a unit price of \$95.00 per ton as needed through the end of 2016.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 17-16

- 18. Bid #16-15 Waste Disposal Services:** A resolution to award Bid #16-15 and authorize the purchase of waste disposal services for construction debris from S&R Trucking Winslow, LLC and Holtzclaw Excavating, Inc. in the amount of \$10.00 per load as needed through the end of 2016.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 18-16

- 19. Superior Automotive Group Chevrolet Tahoe 4x4 Special Service Vehicles:** A resolution to approve the purchase of two (2) Chevrolet Tahoe 4x4 Special Service Vehicles from Superior Automotive Group of Siloam Springs in the total amount of \$72,264.00, pursuant to a state procurement contract, for use by the Fire Department.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 19-16

- 20. Superior Automotive Group Police Package Chevrolet Tahoes Expansion:** A resolution to approve the purchase of three (3) Police Package Chevrolet Tahoes from Superior Automotive group of Siloam Springs in the total amount of \$99,867.00, pursuant to a state procurement contract, for use by the Police Department, and to approve a budget adjustment.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 20-16

- 21. Superior Automotive Group Police Package Chevrolet Tahoes Replacement:** A resolution to approve the purchase of three (3) Police Package Chevrolet Tahoes from Superior Automotive group of Siloam Springs in the total amount of \$99,867.00, pursuant to a state procurement contract, for use by the Police Department.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 21-16

- 22. Superior Automotive Group 2016 Chevrolet Traverse:** A resolution to approve the purchase of a 2016 Chevrolet Traverse from Superior Automotive Group of Siloam Springs in the amount of \$23,329.85, pursuant to a state procurement contract, for use by the Police Department.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 22-16

- 23. Hugg & Hall Equipment:** A resolution to approve the purchase of a Volvo MC135C Skid Steer from Hugg & Hall Equipment of Springdale in the amount of \$47,221.00, pursuant to a Houston-Galveston Area Council cooperative purchasing contract, for use at the West Side Wastewater Treatment Facility.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 23-16

- 24. The Bicycle Coalition of the Ozarks:** A resolution to approve a one year contract with automatic renewals for four additional one year terms with the Bicycle Coalition of the Ozarks for Bicycle Programs Coordinator services at an hourly rate of \$16.67.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 24-16

- 25. 2015 Sales and Use Tax Bonds for Street Projects:** A resolution to approve budget adjustments in the amount of \$8,914,876.00 to appropriate proceeds from the 2015 Sales and Use Tax Bonds for street projects.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 25-16

- 26. Compensation for Elected Officials:** A resolution to allow the City Attorney as all other city employees who have attained their top salary range to receive a one-time service award.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 26-16

B. Unfinished Business

- 1. RZN 15-5194 Villas at Stonebridge (Various Expired PZD Locations/Expired PZDs):** An ordinance to rezone that property described in Rezoning Petition RZN 15-5194 for approximately 53.03 acres located at east of Riverwalk Subdivision on Dead Horse Mountain Road from RPZD 06-2170 (Villas at Stonebridge) to R-A, Residential-Agricultural. *At the December 15, 2015 City Council meeting, this ordinance was left on the first reading.*

THIS ORDINANCE WAS LEFT ON THE SECOND READING

C. New Business:

- 1. 2016 Purchase of Asphalt Materials:** An ordinance to waive the requirements of formal competitive bidding during calendar year 2016 for the purchase of asphalt materials for use by the Transportation Division, but to require informal quarterly bids or quotes.

PASSED AND SHALL BE RECORDED AS ORDINANCE NO. 5839

- 2. ADM 15-5262 (Gregg Ave. between Center St. & Meadow St./MSP Amendment):** A resolution to amend the master street plan by reclassifying Gregg Avenue between Center Street and Meadow Street as an alley.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 27-16

- 3. ADM 15-5266 (North of 1016 S Washington Ave./Homes at Willow Bend):** A resolution to grant community by Design Incorporated's request to dedicate a lesser right of way of 33 feet instead of the normal 50 feet, to place a sidewalk adjacent to the curb without the normal six feet of greenspace and tree planting area by finding that otherwise this development would suffer undue hardship or practical difficulties.

PASSED AND SHALL BE RECORDED AS RESOLUTION NO. 28-16

- 4. RZN 15-5254 (North of 1016 Washington Ave./Homes at Willow Bend):** An ordinance to rezone that property described in Rezoning Petition RZN 15-5254 for approximately 7.74 acres located north of 1016 South Washington Avenue from NC, Neighborhood Conservation to RSF-18, Residential Single Family, 18 units per acre.

PASSED AND SHALL BE RECORDED AS ORDINANCE NO. 5840

- 5. Amend § 172.04 Parking Lot Design Standards:** An ordinance to amend §172.04 **Parking Lot Design Standards** to allow the curb radius for parking lot entrances to be based on an effective curb radius.

PASSED AND SHALL BE RECORDED AS ORDINANCE NO. 5841

- 6. Appeal of a Condition of PPL 15-5253 to require the Developer to Build a Connection to Fox Trail:** A resolution to grant the appeal of a condition of PPL 15-5253 to require the developer to build a connection to Fox Trail.

THIS RESOLUTION WAS TABLED TO THE JANUARY 19, 2016 CITY COUNCIL MEETING.

Announcements

City Council Agenda Session Presentations

City Council Tour

Adjournment 6:47 p.m.

Subject:		ROLL			
Uderman Tennant arrived at 5:33 p.m.	Schoppmeyer	✓			
	La Tour	✓			
	Long	absent			
	Gray	✓			
	Marsh	✓			
	Kinion	absent			
	Petty	✓			
	Tennant	✓	absent during roll call		
	Mayor Jordan	✓			

7-0

Subject:		ELECTION OF VICE MAYOR			
Motion To:		Nominate Sarah Marsh			
Motion By:		Rolley			
Seconded:		—			
Sarah Marsh elected as Vice Mayor	Schoppmeyer	Marsh			
	La Tour	Tennant			
	Long	absent			
	Gray	Marsh			
	Marsh	Marsh			
	Kinion	absent			
	Petty	Marsh			
	Tennant	absent during vote			
	Mayor Jordan	—			

4-1

Subject:	FAYETTEVILLE HOUSING AUTHORITY APPOINTMENT				
Motion To:		Approve			
Motion By:		Marsh			
Seconded:		Gray			
Mike Emmy re-elected	Schoppmeyer	✓			
	La Tour	no			
	Long	absent			
	Gray	✓			
	Marsh	✓			
	Kinion	absent			
	Petty	✓			
	Tennant	✓			
	Mayor Jordan				

5-1

Subject:	CONSENT				
Motion To:		Approve			
Motion By:		Marsh			
Seconded:		Gray			
approved 1-16 thru 24-16	Schoppmeyer	✓			
	La Tour	no			
	Long	absent			
	Gray	✓			
	Marsh	✓			
	Kinion	absent			
	Petty	✓			
	Tennant	✓			
	Mayor Jordan	—			

5-1

Subject:		RZN 15-5194 VILLAS AT STONEBRIDGE (VARIOUS EXPIRED PZD LOCATIONS/EXPIRED PZDS)			
Motion To:		2 nd Read	Amend to RSF 4		
Motion By:		Gray	La Tour		
Seconded:		Tennant	Gray		
B. 1 Unfinished Business <i>Left on 2nd Read</i>	Schoppmeyer	✓	✓		
	La Tour	✓	✓		
	Long	absent	absent		
	Gray	✓	✓		
	Marsh	✓	no		
	Kinion	absent	absent		
	Petty	✓	no		
	Tennant	✓	✓		
	Mayor Jordan	—	Mayor choose not to vote		

6-0

4-2 Failed

Subject:					
Motion To:					
Motion By:					
Seconded:					
	Schoppmeyer				
	La Tour				
	Long				
	Gray				
	Marsh				
	Kinion				
	Petty				
	Tennant				
	Mayor Jordan				

Subject:		2016 PURCHASE OF ASPHALT MATERIALS			
Motion To:			2nd Read	3rd Read	Pass
Motion By:			Tennant	Tennant	
Seconded:			Marsh	Gray	
C. 1 New Business 5839	Schoppmeyer	✓	✓	✓	
	La Tour	✓	✓	✓	
	Long	absent	absent	absent	
	Gray	✓	✓	✓	
	Marsh	✓	✓	✓	
	Kinion	absent	absent	absent	
	Petty	✓	✓	✓	
	Tennant	✓	✓	✓	
	Mayor Jordan	—			

6-0

6-0

6-0

Subject:		ADM 15-5262 (GREGG AVE.BETWEEN CENTER ST. & MEADOW ST./MSP AMENDMENT)			
Motion To:			Approve		
Motion By:			Marsh		
Seconded:			Gray		
C. 2 New Business Passed 2-7-16	Schoppmeyer	✓			
	La Tour	✓			
	Long	absent			
	Gray	✓			
	Marsh	✓			
	Kinion	absent			
	Petty	✓			
	Tennant	✓			
	Mayor Jordan	—			

6-0

Subject:		ADM 15-5266 (NORTH OF 1016 S WASHINGTON AVE./HOMES AT WILLOW BEND)			
Motion To:					
Motion By:					
Seconded:					
C. 3 New Business <i>passed</i> <i>28-14</i>	Schoppmeyer	✓			
	La Tour	✓			
	Long	absent			
	Gray	✓			
	Marsh	✓			
	Kinion	absent			
	Petty	✓			
	Tennant	✓			
	Mayor Jordan	—			

b-o

Subject:		RZN 15-5254 (NORTH OF 1016 WASHINGTON AVE./HOMES AT WILLOW BEND)			
Motion To:					
Motion By:					
Seconded:					
C. 4 New Business <i>passed</i> <i>5840</i>	Schoppmeyer	✓	✓	✓	
	La Tour	✓	✓	✓	
	Long	absent	absent	absent	
	Gray	✓	✓	✓	
	Marsh	✓	✓	✓	
	Kinion	absent	absent	absent	
	Petty	✓	✓	✓	
	Tennant	✓	✓	✓	
	Mayor Jordan	—			

b-o

b-o

b-o

Subject:		AMEND § 172.04 PARKING LOT DESIGN STANDARDS			
Motion To:			2 nd Read	3 rd Read	Pass
Motion By:			Reilly	Gray	
Seconded:			Marsh	Marsh	
C. 5 New Business passed 5841	Schoppmeyer	✓	✓	✓	
	La Tour	✓	✓	✓	
	Long	absent	absent	absent	
	Gray	✓	✓	✓	
	Marsh	✓	✓	✓	
	Kinion	absent	absent	absent	
	Petty	✓	✓	✓	
	Tennant	✓	✓	✓	
	Mayor Jordan	—			

6-0

6-0

6-0

Subject:		APPEAL OF A CONDITION OF PPL 15-5253 TO REQUIRE THE DEVELOPER TO BUILD A CONNECTION TO FOX TRAIL			
Motion To:			Table 2 wks		
Motion By:			Marsh		
Seconded:			Reilly		
C. 6 New Business Table to Jan 19 th	Schoppmeyer	✓			
	La Tour	✓			
	Long	absent			
	Gray	✓			
	Marsh	✓			
	Kinion	absent			
	Petty	✓			
	Tennant	✓			
	Mayor Jordan	—			

6-0



OFFICE OF THE
CITY ATTORNEY

DEPARTMENTAL CORRESPONDENCE



Kit Williams
City Attorney

Blake Pennington
Assistant City Attorney

Patti Mulford
Paralegal

TO: Mayor Jordan

THRU: Sondra Smith, City Clerk

FROM: Kit Williams, City Attorney

DATE: January 6, 2016

RE: Resolutions and Ordinances prepared by the City Attorney's Office and passed at the City Council meeting of January 5, 2016

1. A resolution to approve the purchase of a non-motor pool replacement vehicle from Bale Chevrolet in the amount of \$37,242.00 with options, pursuant to a State Procurement Contract, for use by the Police Department.
2. A resolution to approve an amendment to the Jail Services Interlocal Agreement with Washington County, Arkansas continuing fees at \$60.00 per booked prisoner for 2016.
3. A resolution to authorize acceptance of an Arkansas Firewise Grant from the Arkansas Forestry Commission in the amount of \$500.00 for use by the Fire Department, and to approve a budget adjustment.
4. A resolution to approve a budget adjustment in the amount of \$1,000.00 representing donation revenue from the Bank of Fayetteville to the Fayetteville Fire Department for the annual employee service awards event.
5. A resolution to authorize an application for a 90/10 Assistance to Firefighters Grant from the Federal Emergency Management Agency in the amount of \$675,000.00 for the purchase of a mobile live-fire training simulator for the Fire Department.
6. A resolution to award Bid #16-01 and authorize the purchase of reflectorized paint markings from Asphalt Striping Service, LLC in variable amounts and for varying unit prices as needed through the end of 2016 for use by the Transportation Services Department.

7. A resolution to award Bid #16-02 and authorize the purchase of curb and gutter construction from Fochtman Enterprises, Inc. as a primary supplier and Tomlinson Asphalt as secondary supplier in variable amounts and for varying unit prices as needed through the end of 2016.
8. A resolution to award Bid #16-04 and authorize the purchase of truck hauling services from S & R Trucking for variable unit prices and to authorize the use of other bidders based on price and availability as needed through the end of 2016.
9. A resolution to award Bid #16-05 and authorize the purchase of concrete from Tune Concrete Company as primary supplier and GCC Ready Mix as secondary supplier in variable amounts and to authorize the use of other bidders based on price and availability as needed through the end of 2016.
10. A resolution to award Bid #16-06 and authorize the purchase of aggregate materials for varying unit prices from various vendors, as needed through the end of 2016.
11. A resolution to award Bid #16-08 and authorize the purchase of hillside gravel from Les Rogers, Inc. in variable amounts and for varying unit prices as needed through the end of 2016.
12. A resolution to award Bid #16-09 and authorize the purchase of plastic drainage pipe for varying unit prices from various vendors, as needed through the end of 2016.
13. A resolution to award Bid #16-10 and authorize the purchase of concrete drainage pipe from Scurlock Industries as primary supplier and Forterra Pipe and Precast as secondary supplier in variable amounts and for varying unit prices as needed through the end of 2016.
14. A resolution to award Bid #16-11 and authorize the purchase of topsoil from Les Rogers, Inc. in the amount of \$12.40 per cubic yard delivered and \$8.50 per cubic yard picked up in variable amounts as needed through the end of 2016.
15. A resolution to award Bid #16-12 and authorize the purchase of preformed thermoplastic pavement markings from Flint Trading, Inc. in variable amounts and for varying unit prices as needed through the end of 2016.
16. A resolution to award Bid #16-13 and authorize the purchase of retaining wall blocks from Arrowhead Precast, LLC as primary supplier and Industrial Precast, Inc. as secondary supplier in variable amounts and for varying unit prices as needed through the end of 2016.

17. A resolution to award Bid #16-14 and authorize the purchase of cold asphalt concrete from Apac Central in variable amounts for a unit price of \$95.00 per ton as needed through the end of 2016.
18. A resolution to award Bid #16-15 and authorize the purchase of waste disposal services for construction debris from S&R Trucking Winslow, LLC and Holtzclaw Excavating, Inc. in the amount of \$10.00 per load as needed through the end of 2016.
19. A resolution to approve the purchase of two (2) Chevrolet Tahoe 4x4 special service vehicles from Superior Automotive Group of Siloam Springs in the total amount of \$72,264.00, pursuant to a State Procurement Contract, for use by the Fire Department.
20. A resolution to approve the purchase of three (3) police package Chevrolet Tahoes from Superior Automotive Group of Siloam Springs in the total amount of \$99,867.00, pursuant to a State Procurement Contract, for use by the Police Department, and to approve a budget adjustment.
21. A resolution to approve the purchase of three (3) police package Chevrolet Tahoes from Superior Automotive Group of Siloam Springs in the total amount of \$99,867.00, pursuant to a State Procurement Contract, for use by the Police Department.
22. A resolution to approve the purchase of a 2016 Chevrolet Traverse from Superior Automotive Group of Siloam Springs in the amount of \$23,329.85, pursuant to a State Procurement Contract, for use by the Police Department.
23. A resolution to approve the purchase of a Volvo MC135C skid steer from Hugg & Hall Equipment of Springdale in the amount of \$47,221.00, pursuant to a Houston-Galveston Area Council Cooperative Purchasing Contract, for use at the West Side Wastewater Treatment Facility.
24. A resolution to approve a one year contract with automatic renewals for four additional one year terms with the Bicycle Coalition of the Ozarks for Bicycle Programs Coordinator services at an hourly rate of \$16.67.
25. A resolution to approve budget adjustments in the amount of \$8,914,876.00 to appropriate proceeds from the 2015 Sales and Use Tax Bonds for street projects.
26. A resolution to allow the City Attorney as all other city employees who have attained their top salary range to receive a one time service award.

27. An ordinance to waive the requirements of formal competitive bidding during calendar year 2016 for the purchase of asphalt materials for use by the Transportation Division, but to require informal quarterly bids or quotes.
28. A resolution to amend the Master Street Plan by reclassifying Gregg Avenue between Center Street and Meadow Street as an alley.
29. A resolution to grant Community By Design Incorporated's request to dedicate a lesser right of way of 33 feet instead of the normal 50 feet, to place a sidewalk adjacent to the curb without the normal six feet of greenspace and tree planting area by finding that otherwise this development would suffer undue hardship or practical difficulties.
30. An ordinance to rezone that property described in rezoning petition RZN 15-5254 for approximately 7.74 acres located north of 1016 South Washington Avenue from NC, Neighborhood Conservation to RSF-18, Residential Single Family, 18 Units Per Acre.
31. An ordinance to amend § 172.04 **Parking Lot Design Standards** to allow the curb radius for parking lot entrances to be based on an effective curb radius.

City of Fayetteville, Arkansas

113 West Mountain Street
Fayetteville, AR 72701
(479) 575-8323



Meeting Agenda - Final Agenda

Tuesday, January 5, 2016

5:30 PM

City Hall Room 219

City Council Meeting

Adella Gray Ward 1
Sarah Marsh Ward 1
Mark Kinion Ward 2
Matthew Petty Ward 2
Justin Tennant Ward 3
Martin W. Schoppmeyer, Jr. Ward 3
John S. La Tour Ward 4
Alan Long Ward 4

ELECTED OFFICIALS:
Mayor Lioneld Jordan
City Attorney Kit Williams
City Clerk Sondra Smith

Call To Order**Roll Call****Pledge of Allegiance****Mayor's Announcements, Proclamations and Recognitions****City Council Meeting Presentations, Reports and Discussion Items:**

1. [2015-0588](#)
ELECTION OF VICE MAYOR
2. [2015-0589](#)
FIREMEN'S AND POLICEMEN'S PENSION REPORT
3. [2015-0638](#)
FAYETTEVILLE HOUSING AUTHORITY APPOINTMENT

Attachments: [Housing Authority Appointment](#)

Agenda Additions:**A. Consent:**

- A. 1 [2015-0578](#)
BALE CHEVROLET:

A RESOLUTION TO APPROVE THE PURCHASE OF A NON-MOTOR POOL REPLACEMENT VEHICLE FROM BALE CHEVROLET IN THE AMOUNT OF \$37,242.00 WITH OPTIONS, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE POLICE DEPARTMENT

Attachments: [SRP - Non-Motor Pool](#)
- A. 2 [2015-0622](#)
JAIL SERVICES INTERLOCAL AGREEMENT:

A RESOLUTION TO APPROVE AN AMENDMENT TO THE JAIL SERVICES INTERLOCAL AGREEMENT WITH WASHINGTON COUNTY, ARKANSAS CONTINUING FEES AT \$60.00 PER BOOKED PRISONER FOR 2016

Attachments: [Jail Services Interlocal Agreement](#)

A. 3 [2015-0584](#)**ARKANSAS FIREWISE GRANT:**

A RESOLUTION TO AUTHORIZE ACCEPTANCE OF AN ARKANSAS FIREWISE GRANT FROM THE ARKANSAS FORESTRY COMMISSION IN THE AMOUNT OF \$500.00 FOR USE BY THE FIRE DEPARTMENT, AND TO APPROVE A BUDGET ADJUSTMENT

Attachments:[SRF SRM Firewise Grant 2015](#)[BA BUDGET ADJUSTMENT FORM Firewise Grant 2015](#)**A. 4** [2015-0590](#)**FIRE DEPARTMENT DONATION REVENUE:**

A RESOLUTION TO APPROVE A BUDGET ADJUSTMENT IN THE AMOUNT OF \$1,000.00 REPRESENTING DONATION REVENUE FROM THE BANK OF FAYETTEVILLE TO THE FAYETTEVILLE FIRE DEPARTMENT FOR THE ANNUAL EMPLOYEE SERVICE AWARDS EVENT

Attachments:[SRF SRM Donation Revenue Recognized by Council January 2016](#)[BA BUDGET ADJUSTMENT FORM Donation Revenue Dec. 2015](#)**A. 5** [2015-0624](#)**ASSISTANCE TO FIREFIGHTERS GRANT:**

A RESOLUTION TO AUTHORIZE AN APPLICATION FOR A 90/10 ASSISTANCE TO FIREFIGHTERS GRANT FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY IN THE AMOUNT OF \$675,000.00 FOR THE PURCHASE OF A MOBILE LIVE-FIRE TRAINING SIMULATOR FOR THE FIRE DEPARTMENT

Attachments:[SRF SRM 2015 AFG Grant Application Approval](#)**A. 6** [2015-0599](#)**BID #16-01 REFLECTORIZED PAINT MARKINGS:**

A RESOLUTION TO AWARD BID #16-01 AND AUTHORIZE THE PURCHASE OF REFLECTORIZED PAINT MARKINGS FROM ASPHALT STRIPING SERVICE, LLC IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016 FOR USE BY THE TRANSPORTATION SERVICES DEPARTMENT

Attachments:[SRP 2015-0599 Bid 16-01 ReflectORIZED Paint Markings](#)

A. 7 [2015-0600](#)**BID #16-02 CURB AND GUTTER CONSTRUCTION:**

A RESOLUTION TO AWARD BID #16-02 AND AUTHORIZE THE PURCHASE OF CURB AND GUTTER CONSTRUCTION FROM FOCHTMAN ENTERPRISES, INC. AS A PRIMARY SUPPLIER AND TOMLINSON ASPHALT AS SECONDARY SUPPLIER IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

Attachments: [SRP 2015-0600 Bid 16-02 Construction - Curb & Gutter](#)

A. 8 [2015-0601](#)**BID #16-04 TRUCK HAULING SERVICES:**

A RESOLUTION TO AWARD BID #16-04 AND AUTHORIZE THE PURCHASE OF TRUCK HAULING SERVICES FROM S & R TRUCKING FOR VARIABLE UNIT PRICES AND TO AUTHORIZE THE USE OF OTHER BIDDERS BASED ON PRICE AND AVAILABILITY AS NEEDED THROUGH THE END OF 2016

Attachments: [SRP 2016-0601 Bid 16-04 Truck Hauling Services](#)

A. 9 [2015-0602](#)**BID #16-05 CONCRETE PURCHASE:**

A RESOLUTION TO AWARD BID #16-05 AND AUTHORIZE THE PURCHASE OF CONCRETE FROM TUNE CONCRETE COMPANY AS PRIMARY SUPPLIER AND GCC READY MIX AS SECONDARY SUPPLIER IN VARIABLE AMOUNTS AND TO AUTHORIZE THE USE OF OTHER BIDDERS BASED ON PRICE AND AVAILABILITY AS NEEDED THROUGH THE END OF 2016

Attachments: [SRP 2015-0602 Bid 16-05 Concrete](#)

A. 10 [2015-0604](#)**BID #16-06 AGGREGATE MATERIALS:**

A RESOLUTION TO AWARD BID #16-06 AND AUTHORIZE THE PURCHASE OF AGGREGATE MATERIALS FOR VARYING UNIT PRICES FROM VARIOUS VENDORS, AS NEEDED THROUGH THE END OF 2016

Attachments: [SRP 2015-0604 Bid 16-06 Aggregate Materials](#)

A. 11 [2015-0605](#)**BID #16-08 HILLSIDE GRAVEL:**

A RESOLUTION TO AWARD BID #16-08 AND AUTHORIZE THE PURCHASE OF HILLSIDE GRAVEL FROM LES ROGERS, INC. IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

Attachments:

[SRP 2015-0605 Bid 16-08 Hillside Gravel](#)

A. 12 [2015-0606](#)**BID #16-09 PLASTIC DRAINAGE PIPE:**

A RESOLUTION TO AWARD BID #16-09 AND AUTHORIZE THE PURCHASE OF PLASTIC DRAINAGE PIPE FOR VARYING UNIT PRICES FROM VARIOUS VENDORS, AS NEEDED THROUGH THE END OF 2016

Attachments:

[SRP 2016-0606 Bid 16-09 Plastic Drainage Pipe](#)

A. 13 [2015-0607](#)**BID #16-10 CONCRETE DRAINAGE PIPE:**

A RESOLUTION TO AWARD BID #16-10 AND AUTHORIZE THE PURCHASE OF CONCRETE DRAINAGE PIPE FROM SCURLOCK INDUSTRIES AS PRIMARY SUPPLIER AND FORTERRA PIPE AND PRECAST AS SECONDARY SUPPLIER IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

Attachments:

[SRP 2016-0607 Bid 16-10 Concrete Drainage Pipe](#)

A. 14 [2015-0608](#)**BID #16-11 TOPSOIL PURCHASE:**

A RESOLUTION TO AWARD BID #16-11 AND AUTHORIZE THE PURCHASE OF TOPSOIL FROM LES ROGERS, INC. IN THE AMOUNT OF \$12.40 PER CUBIC YARD DELIVERED AND \$8.50 PER CUBIC YARD PICKED UP IN VARIABLE AMOUNTS AS NEEDED THROUGH THE END OF 2016

Attachments:

[SRP 2016-0608 Bid 16-11 Screened Topsoil](#)

A. 15 [2015-0609](#)**BID #16-12 PREFORMED THERMOPLASTIC PAVEMENT MARKINGS:**

A RESOLUTION TO AWARD BID #16-12 AND AUTHORIZE THE PURCHASE OF PREFORMED THERMOPLASTIC PAVEMENT MARKINGS FROM FLINT TRADING, INC. IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

Attachments: [SRP 2016-0609 Bid 16-12](#)

A. 16 [2015-0610](#)**BID #16-13 RETAINING WALL BLOCKS:**

A RESOLUTION TO AWARD BID #16-13 AND AUTHORIZE THE PURCHASE OF RETAINING WALL BLOCKS FROM ARROWHEAD PRECAST, LLC AS PRIMARY SUPPLIER AND INDUSTRIAL PRECAST, INC. AS SECONDARY SUPPLIER IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

Attachments: [SRP 2016-0610 Bid 16-13 Retaining Wall Blocks](#)

A. 17 [2015-0614](#)**BID #16-14 COLD ASPHALT CONCRETE:**

A RESOLUTION TO AWARD BID #16-14 AND AUTHORIZE THE PURCHASE OF COLD ASPHALT CONCRETE FROM APAC CENTRAL IN VARIABLE AMOUNTS FOR A UNIT PRICE OF \$95.00 PER TON AS NEEDED THROUGH THE END OF 2016

Attachments: [SRP 2016-0614 Bid 16-14 Cold Asphalt Concrete](#)

A. 18 [2015-0611](#)**BID #16-15 WASTE DISPOSAL SERVICES:**

A RESOLUTION TO AWARD BID #16-15 AND AUTHORIZE THE PURCHASE OF WASTE DISPOSAL SERVICES FOR CONSTRUCTION DEBRIS FROM S&R TRUCKING WINSLOW, LLC AND HOLTZCLAW EXCAVATING, INC. IN THE AMOUNT OF \$10.00 PER LOAD AS NEEDED THROUGH THE END OF 2016

Attachments: [SRP 2016-0611 Bid 16-15 Waste Disposal](#)

A. 19 [2015-0615](#)**SUPERIOR AUTOMOTIVE GROUP CHEVROLET TAHOE 4X4
SPECIAL SERVICE VEHICLES:**

A RESOLUTION TO APPROVE THE PURCHASE OF TWO (2) CHEVROLET TAHOE 4X4 SPECIAL SERVICE VEHICLES FROM SUPERIOR AUTOMOTIVE GROUP OF SILOAM SPRINGS IN THE TOTAL AMOUNT OF \$72,264.00, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE FIRE DEPARTMENT

Attachments:[SRP - Fire Tahoes](#)**A. 20** [2015-0616](#)**SUPERIOR AUTOMOTIVE GROUP POLICE PACKAGE
CHEVROLET TAHOES EXPANSION:**

A RESOLUTION TO APPROVE THE PURCHASE OF THREE (3) POLICE PACKAGE CHEVROLET TAHOES FROM SUPERIOR AUTOMOTIVE GROUP OF SILOAM SPRINGS IN THE TOTAL AMOUNT OF \$99,867.00, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE POLICE DEPARTMENT, AND TO APPROVE A BUDGET ADJUSTMENT

Attachments:[SRP - Police Exp Tahoes](#)[BA- Police Exp Tahoe](#)**A. 21** [2015-0617](#)**SUPERIOR AUTOMOTIVE GROUP POLICE PACKAGE
CHEVROLET TAHOES REPLACEMENT:**

A RESOLUTION TO APPROVE THE PURCHASE OF THREE (3) POLICE PACKAGE CHEVROLET TAHOES FROM SUPERIOR AUTOMOTIVE GROUP OF SILOAM SPRINGS IN THE TOTAL AMOUNT OF \$99,867.00, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE POLICE DEPARTMENT

Attachments:[SRP - Police Repl Tahoes](#)

A. 22 [2015-0619](#)**SUPERIOR AUTOMOTIVE GROUP 2016 CHEVROLET TRAVERSE:**

A RESOLUTION TO APPROVE THE PURCHASE OF A 2016 CHEVROLET TRAVERSE FROM SUPERIOR AUTOMOTIVE GROUP OF SILOAM SPRINGS IN THE AMOUNT OF \$23,329.85, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE POLICE DEPARTMENT

Attachments:[SRP - Police Traverse](#)**A. 23** [2015-0618](#)**HUGG & HALL EQUIPMENT:**

A RESOLUTION TO APPROVE THE PURCHASE OF A VOLVO MC135C SKID STEER FROM HUGG & HALL EQUIPMENT OF SPRINGDALE IN THE AMOUNT OF \$47,221.00, PURSUANT TO A HOUSTON-GALVESTON AREA COUNCIL COOPERATIVE PURCHASING CONTRACT, FOR USE AT THE WEST SIDE WASTEWATER TREATMENT FACILITY

Attachments:[SRP - WWPE Skid Steer](#)**A. 24** [2015-0632](#)**THE BICYCLE COALITION OF THE OZARKS:**

A RESOLUTION TO APPROVE A ONE YEAR CONTRACT WITH AUTOMATIC RENEWALS FOR FOUR ADDITIONAL ONE YEAR TERMS WITH THE BICYCLE COALITION OF THE OZARKS FOR BICYCLE PROGRAMS COORDINATOR SERVICES AT AN HOURLY RATE OF \$16.67

Attachments:[2015-0632 Bicycle Coordinator - CC packet 01-05-16](#)**A. 25** [2015-0627](#)**2015 SALES AND USE TAX BONDS FOR STREET PROJECTS:**

A RESOLUTION TO APPROVE BUDGET ADJUSTMENTS IN THE AMOUNT OF \$8,914,876.00 TO APPROPRIATE PROCEEDS FROM THE 2015 SALES AND USE TAX BONDS FOR STREET PROJECTS

Attachments:[2015-0627 Bond Appropriation.](#)[BA2015_4520.9556 2015 Bond Issue - 2015.xlsm](#)[BA2016_4520.9556 2015 Bond Issue - 2016.xlsm](#)

A. 26 [2015-0668](#)**COMPENSATION FOR ELECTED OFFICIALS:**

A RESOLUTION TO ALLOW THE CITY ATTORNEY AS ALL OTHER CITY EMPLOYEES WHO HAVE ATTAINED THEIR TOP SALARY RANGE TO RECEIVE A ONE TIME SERVICE AWARD

Attachments: [CC Agenda Item 12-29-2015 Elected Official Pay](#)

B. Unfinished Business:**B. 1** [2015-0571](#)**RZN 15-5194 VILLAS AT STONEBRIDGE (VARIOUS EXPIRED PZD LOCATIONS/EXPIRED PZDS):**

AN ORDINANCE TO REZONE THAT PROPERTY DESCRIBED IN REZONING PETITION RZN 15-5194 FOR APPROXIMATELY 53.03 ACRES LOCATED AT EAST OF RIVERWALK SUBDIVISION ON DEAD HORSE MOUNTAIN ROAD FROM RPZD 06-2170 (VILLAS AT STONEBRIDGE) TO R-A, RESIDENTIAL-AGRICULTURAL

Attachments: [15-5194 CC reports \(VillasatStonebridge\)](#)

C. New Business:**C. 1** [2015-0603](#)**2016 PURCHASE OF ASPHALT MATERIALS:**

AN ORDINANCE TO WAIVE THE REQUIREMENTS OF FORMAL COMPETITIVE BIDDING DURING CALENDAR YEAR 2016 FOR THE PURCHASE OF ASPHALT MATERIALS FOR USE BY THE TRANSPORTATION DIVISION, BUT TO REQUIRE INFORMAL QUARTERLY BIDS OR QUOTES

Attachments: [SRP 2015-0603 Asphalt Bid Waiver](#)

C. 2 [2015-0633](#)**ADM 15-5262 (GREGG AVE.BETWEEN CENTER ST. & MEADOW ST./MSP AMENDMENT):**

A RESOLUTION TO AMEND THE MASTER STREET PLAN BY RECLASSIFYING GREGG AVENUE BETWEEN CENTER STREET AND MEADOW STREET AS AN ALLEY

Attachments: [15-5262 Full CC Report](#)

C. 3 [2015-0630](#)**ADM 15-5266 (NORTH OF 1016 S WASHINGTON AVE./HOMES AT WILLOW BEND):**

A RESOLUTION TO GRANT COMMUNITY BY DESIGN INCORPORATED'S REQUEST TO DEDICATE A LESSER RIGHT OF WAY OF 33 FEET INSTEAD OF THE NORMAL 50 FEET, TO PLACE A SIDEWALK ADJACENT TO THE CURB WITHOUT THE NORMAL SIX FEET OF GREENSPACE AND TREE PLANTING AREA BY FINDING THAT OTHERWISE THIS DEVELOPMENT WOULD SUFFER UNDUE HARDSHIP OR PRACTICAL DIFFICULTIES

Attachments:[15-5266 CC reports](#)[City Attorney Memo](#)**C. 4** [2015-0628](#)**RZN 15-5254 (NORTH OF 1016 WASHINGTON AVE./HOMES AT WILLOW BEND):**

AN ORDINANCE TO REZONE THAT PROPERTY DESCRIBED IN REZONING PETITION RZN 15-5254 FOR APPROXIMATELY 7.74 ACRES LOCATED NORTH OF 1016 SOUTH WASHINGTON AVENUE FROM NC, NEIGHBORHOOD CONSERVATION TO RSF-18, RESIDENTIAL SINGLE FAMILY, 18 UNITS PER ACRE

Attachments:[15-5254 CC reports](#)[City Attorney Memo](#)**C. 5** [2015-0631](#)**AMEND § 172.04 PARKING LOT DESIGN STANDARDS:**

AN ORDINANCE TO AMEND § 172.04 **PARKING LOT DESIGN STANDARDS** TO ALLOW THE CURB RADIUS FOR PARKING LOT ENTRANCES TO BE BASED ON AN EFFECTIVE CURB RADIUS

Attachments:[Agenda Packet Amend § 172.04 Parking Lot Design Standards](#)**C. 6** [2015-0634](#)**APPEAL OF A CONDITION OF PPL 15-5253 TO REQUIRE THE DEVELOPER TO BUILD A CONNECTION TO FOX TRAIL:**

A RESOLUTION TO GRANT THE APPEAL OF A CONDITION OF PPL 15-5253 TO REQUIRE THE DEVELOPER TO BUILD A CONNECTION TO FOX TRAIL

Attachments:[15-5253 CC DOCS 1](#)[City Attorney Memo - PPL 15-5253](#)

D. City Council Agenda Session Presentations:**E. City Council Tour:****F. Announcements:****G. Adjournment****NOTICE TO MEMBERS OF THE AUDIENCE**

All interested persons may address the City Council on agenda items of New and Old Business. Please wait for the Mayor to request public comment and then come to the podium, give your name, address, and comments about the agenda item. Please address only the Mayor. Questions are usually answered by the Mayor, Aldermen or Staff after the public comment period is over. Please keep your comments brief and respectful. Each person is only allowed one turn at the microphone for discussion of an agenda item.

All cell phones must be silenced and may not be used within the City Council Chambers.

Below is a portion of the Rules of Order and Procedure of the Fayetteville City Council pertaining to City Council meetings:

Agenda additions: A new item which is requested to be added to the agenda at a City Council meeting should only be considered if it requires immediate City Council consideration and if the normal agenda setting process is not practical. The City Council may only place such new item on the City Council meeting's agenda by suspending the rules by two-thirds vote. Such agenda addition shall be heard prior to the Consent Agenda.

Consent Agenda: Consent Agenda items shall be read by the Mayor and voted upon as a group without discussion by the City Council. If an Alderman wishes to comment upon or discuss a Consent Agenda item, that item shall be removed and considered immediately after the Consent Agenda has been voted upon.

Old business and new business.

Presentations by staff and applicants. Agenda items shall be introduced by the Mayor and, if an ordinance, read by the City Attorney. City staff shall then present a report. An agenda applicant (city contractor, rezoning or development applicant, etc.) may present its proposal only during this presentation period, but may be recalled by an alderman later to answer questions. Staff and applicants may use electronic visual aids in a City Council meeting as part of their presentation.

Public comments. Public comment shall be allowed for all members of the audience on all items of old and new business and subjects of public hearings. No electronic visual aid presentations shall be allowed, but the public may submit photos, petitions, etc. to be distributed to the City Council. If a member of the public wishes for the City Clerk to distribute materials to the City Council before its meeting, such materials should be supplied to the City Clerk office no later than 9:00 a.m. on the day of the City Council meeting. Any member of the public shall first state his or her name and address, followed by a concise statement of the person's position on the question under discussion. Repetitive comments should be avoided; this applies to comments made previously either to the City Council or to the Planning Commission when those Planning Commission minutes have been provided to the Aldermen. All remarks shall be addressed to the Mayor or the City Council as a whole and not to any particular member of the City Council. No person other than the Aldermen and the person having the floor shall be permitted to enter into any discussions without permission of the Mayor. No questions shall be directed to an Alderman or city staff member except through the Mayor.

Courtesy and respect.

All members of the public, all city staff and elected officials shall accord the utmost courtesy and respect to each other at all times. All shall refrain from rude or derogatory remarks, reflections as to integrity, abusive comments and statements about motives or personalities. Any member of the public who violates these standards shall be ruled out of order by the Mayor, must immediately cease speaking and shall leave the podium.

Interpreters or TDD for hearing impaired are available for all City Council meetings, a 72 hour advance notice is required. For further information or to request an interpreter, please call 479-575-8330.

A copy of the complete City Council agenda is available at www.fayetteville-ar.gov or in the office of the City Clerk, 113 W. Mountain, Fayetteville, Arkansas.

City of Fayetteville Staff Review Form

2015-0668

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only

N/A for Non-Agenda Item

Don Marr

12/29/2015

Mayors Administration /
General Government Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A Resolution to authorize the payment of a one time service award to any elected official who is topped out within their salary range.

Budget Impact:

1010.0210.51XX.XX

General Fund

Account Number

Fund

Project Number

Project Title

Budgeted Item? Yes

Current Budget \$ 305,588.00

Funds Obligated \$ -

Current Balance \$ 305,588.00

Does item have a cost? Yes

Item Cost \$ 4,349.00

Budget Adjustment Attached? NA

Budget Adjustment

Remaining Budget \$ 301,239.00

V20140710

Previous Ordinance or Resolution #

Original Contract Number:

Approval Date:

Comments:



CITY COUNCIL AGENDA MEMO

To: Mayor Lioneld Jordan and City Council members
Thru: Mayor Jordan
From: Don Marr, Chief of Staff
Date: December 29, 2015
Subject: Compensation for Elected Officials

PROPOSAL:

Listed below are the (salary) sections of the elected officials. The ordinance requires that we come to council to pay anything above the top of the salary range. For the last two (2) years during the salary implementation for City employees, Employees who were topped out received a one time (non-guarantee each year) service award if approved by the City Council so that this did not get in their base pay, but yet rewarded our most senior employees for their dedication in service and contributions to the City's performance. All employees received this in 2015.

The elected officials pay is determined each January and is driven by the ordinance language listed below.

31.18 District Judge Compensation

(A) The District Judge of Fayetteville's compensation shall fall within the current pay range determined by the most recent public sector survey conducted by the city, or independent survey contractor and any applicable state law.

(B) Annually at the first payroll period coincident with or first following January 1st, a pay adjustment will be made equal to the average percentage pay increase granted to regular full time non-civil service city employees during the previous calendar year.

(C) Cumulative annual pay increases over time may not cause the salary level to exceed the salary range for the position without City Council approval.

31.30 Office Of City Clerk-Treasurer**(E) Salary.**

(1) The salary for a newly elected or appointed City Clerk-Treasurer shall be the same as the salary was for the outgoing City Clerk-Treasurer.

(2) Upon re-election to the same position, the official shall retain their existing pay level.

(3) Annually at the first payroll period coincident with or first following January 1st, a pay adjustment will be made equal to the average percentage pay increase granted to regular full-time non civil service city employees during the previous calendar year.

(4) Cumulative annual pay increases over time may not cause the salary level to exceed the salary range for the position without City Council approval.

31.45 City Attorney; Legal Department**(G) Salary.**

(1) The salary for a newly elected or appointed City Attorney shall be the same as the salary was for the outgoing City Attorney.

(2) Upon re-election to the same position, the official shall retain their existing pay level.

(3) Annually at the first payroll period coincident with or first following January 1st, a pay adjustment will be made equal to the average percentage pay increase granted to regular full-time non civil service city employees during the previous calendar year.

(4) Cumulative annual pay increases over time may not cause the salary level to exceed the salary range for the position without City Council approval.

Recommendation:

It is recommended that any elected official who is topped out should receive the one time service award if all other City staff received such award, and provided it is approved by the City Council. Only the City Clerk, City Attorney and District Judge have a cap on the payout. The Mayor's position and the Alderman's pay does not have this restricted cap (outlined below). So to be fair to all City officials/officers, it is recommended that any elected official who is at the top of the wage range, be paid the calculated amount as a one time payment and only if approved annually by the City Council.

31.16 Aldermen, Compensation – (Has no Cap)

- (A) Compensation for each alderman shall be in the amount of \$1,042.00 per month without regular city benefits, except that aldermen may elect to participate in the City health insurance plan as a separate defined class.
- (B) (B) The amount in subsection (A) shall be automatically changed annually in January in a percentage amount equal to the percentage change, if any, in the compensation of the Mayor. This automatic change may be waived by the City Council upon adoption of an appropriate Resolution.

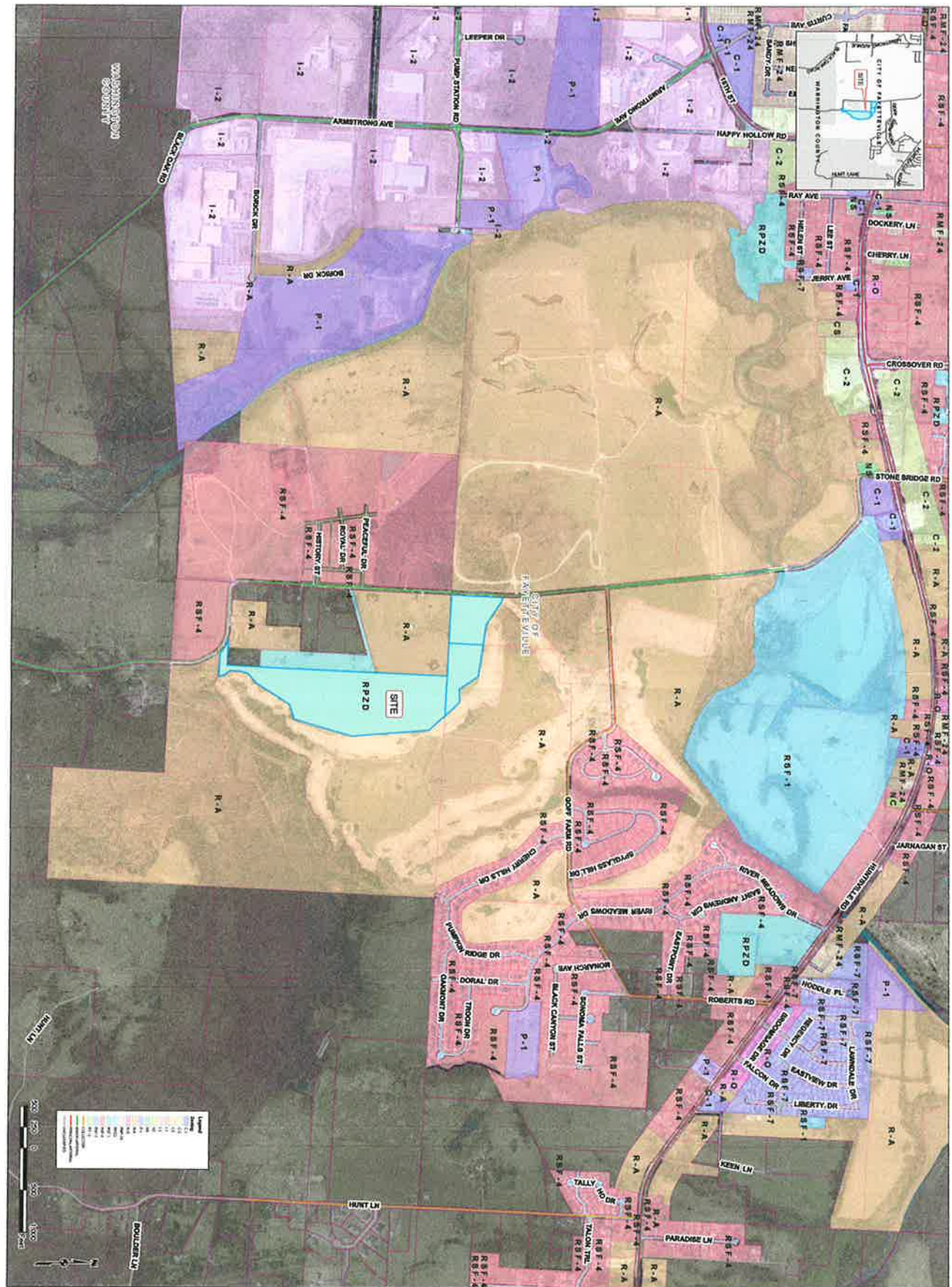
31.17 Mayor's Compensation (has no cap)

Compensation for the mayor shall be as follows:

- (A) The base salary shall be set at a level that is 5% greater than the average of the salaries of each chief and the department directors reporting to the Mayor.
- (B) The salary shall be adjusted one time per year, as provided above, at the payroll period coincidental with or following January 1st. The mayor may waive for himself or herself this salary adjustment by filing such written waiver with the City Clerk no later than January 3rd of the affected year.
- (C) Termination and replacement of an employee in the positions designated above is not cause for a pay increase or decrease at the time of such action.
- (D) A newly elected mayor shall make an irrevocable election in writing during his or her first two months in office whether or not to be paid an annual automobile allowance of \$5,000.00 in equal monthly installments during the mayor's term of office. If a mayor does not make such election in writing, the automobile allowance shall not be paid during the mayor's term of office.

BUDGET IMPACT:

The cost to the City would be the average percentage pay increase granted to regular full-time non civil service city employees during the previous calendar year which for the increases of 2016, this would be a 3.49% increase for any elected official who is topped out.



PROJECT TITLE:
STONEBRIDGE WEST

PROJECT LOCATION:
FAYETTEVILLE, AR

JORGENSEN + ASSOCIATES
Civil Engineering • Surveying

214 W. Sunrise Drive, Suite 1
Fayetteville, AR 72703
Office: 479-442-3923
Fax: 479-562-4307
www.jorgensenassoc.com



PROJECT LOCATION:
FAYETTEVILLE, AR


JORGENSEN
+ASSOCIATES
Civil Engineers & Surveyors

124 W Sunbridge Drive, Suite 5
Fayetteville, AR 72703
Office: 479-662-9123
Fax: 479-582-4507

**BILL OF ASSURANCE
FOR THE CITY OF FAYETTEVILLE, ARKANSAS**

In order to attempt to obtain approval of a request for a zoning reclassification, the owner, developer, or buyer of Villas at Stonebridge, RPZD06-2170, 53.03 acres, (hereinafter "Petitioner") Mitchell Massey hereby voluntarily offers this Bill of Assurance and enters into this binding agreement and contract with the City of Fayetteville, Arkansas.

The Petitioner expressly grants to the City of Fayetteville the right to enforce any and all of the terms of this Bill of Assurance in the Circuit Court of Washington County and agrees that if Petitioner or Petitioner's heirs, assigns, or successors violate any term of this Bill of Assurance, **substantial irreparable damage justifying injunctive relief** has been done to the citizens and City of Fayetteville, Arkansas. The Petitioner acknowledges that the Fayetteville Planning Commission and the Fayetteville City Council will **reasonable rely** upon all of the terms and conditions within this Bill of Assurance in considering whether to approve Petitioner's rezoning request to RSF-4.

Petitioner hereby voluntarily offers assurances that Petitioner and Petitioner's property shall be restricted as follows IF Petitioner's rezoning is approved by the Fayetteville City Council:

1. The Petitioner's property shall be limited to: 2.5 units per acre.
2. Petitioner specifically agrees that all such restrictions and terms shall **run with the land** and bind all future owners unless and until specifically released by Resolution of the Fayetteville City Council. This Bill of Assurance shall be filed for record in the Washington County Circuit Clerk's Office after Petitioner's rezoning is effective and shall be noted on any Final Plat or Large Scale Development which includes some or all of Petitioner's property.

IN WITNESS WHEREOF and in agreement with all the terms and conditions stated above, I, Mitchell Massey, as the owner, developer or buyer (Petitioner) **voluntarily offer** all such assurances and sign my name below.

1-4-16
Date

Mitchell Massey
Printed Name

1478 E Mission Blvd
Address
Fayetteville, AR, 72701


Signature

NOTARY OATH

STATE OF ARKANSAS

}
} .ss
}

COUNTY OF WASHINGTON

And now on this the 4th day of January, 2015, Mitchell Massey appeared before me, Robin K Matlock, a Notary Public, and after being placed upon his/her oath swore or affirmed that he/she agreed with the terms of the above Bill of Assurance and signed his/her name above.

Robin K. Matlock
NOTARY PUBLIC

My Commission Expires:

Feb. 13, 2024



City of Fayetteville, Arkansas

113 West Mountain Street
Fayetteville, AR 72701
(479) 575-8323



Meeting Agenda - Tentative Agenda

Tuesday, December 29, 2015

4:30 PM

City Hall Room 326

City Council Agenda Session

Adella Gray Ward 1
Sarah Marsh Ward 1
Mark Kinion Ward 2
Matthew Petty Ward 2
Justin Tennant Ward 3
Martin W. Schoppmeyer, Jr. Ward 3
John S. La Tour Ward 4
Alan Long Ward 4

ELECTED OFFICIALS:
Mayor Lioneld Jordan
City Attorney Kit Williams
City Clerk Sondra Smith

Call To Order

Roll Call

Pledge of Allegiance

Mayor's Announcements, Proclamations and Recognitions

City Council Meeting Presentations, Reports and Discussion Items:

1. [2015-0588](#)
ELECTION OF VICE MAYOR
2. [2015-0589](#)
FIREMEN'S AND POLICEMEN'S PENSION REPORT
3. [2015-0638](#)
FAYETTEVILLE HOUSING AUTHORITY APPOINTMENT

Attachments: [Housing Authority Appointment](#)

Agenda Additions

A. Consent:

- A. 1 [2015-0578](#)
BALE CHEVROLET:
- A RESOLUTION TO APPROVE THE PURCHASE OF A NON-MOTOR POOL REPLACEMENT VEHICLE FROM BALE CHEVROLET IN THE AMOUNT OF \$37,242.00 WITH OPTIONS, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE POLICE DEPARTMENT

Attachments: [SRP - Non-Motor Pool](#)

- A. 2 [2015-0622](#)
JAIL SERVICES INTERLOCAL AGREEMENT:
- A RESOLUTION TO APPROVE AN AMENDMENT TO THE JAIL SERVICES INTERLOCAL AGREEMENT WITH WASHINGTON COUNTY, ARKANSAS CONTINUING FEES AT \$60.00 PER BOOKED PRISONER FOR 2016

Attachments: [Jail Services Interlocal Agreement](#)

A. 3 [2015-0584](#)

ARKANSAS FIREWISE GRANT:

A RESOLUTION TO AUTHORIZE ACCEPTANCE OF AN ARKANSAS FIREWISE GRANT FROM THE ARKANSAS FORESTRY COMMISSION IN THE AMOUNT OF \$500.00 FOR USE BY THE FIRE DEPARTMENT, AND TO APPROVE A BUDGET ADJUSTMENT

Attachments:

[SRF SRM Firewise Grant 2015](#)

[BA BUDGET ADJUSTMENT FORM Firewise Grant 2015](#)

A. 4 [2015-0590](#)

FIRE DEPARTMENT DONATION REVENUE:

A RESOLUTION TO APPROVE A BUDGET ADJUSTMENT IN THE AMOUNT OF \$1,000.00 REPRESENTING DONATION REVENUE FROM THE BANK OF FAYETTEVILLE TO THE FAYETTEVILLE FIRE DEPARTMENT FOR THE ANNUAL EMPLOYEE SERVICE AWARDS EVENT

Attachments:

[SRF SRM Donation Revenue Recognized by Council January 2016](#)

[BA BUDGET ADJUSTMENT FORM Donation Revenue Dec. 2015](#)

A. 5 [2015-0624](#)

ASSISTANCE TO FIREFIGHTERS GRANT:

A RESOLUTION TO AUTHORIZE AN APPLICATION FOR A 90/10 ASSISTANCE TO FIREFIGHTERS GRANT FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY IN THE AMOUNT OF \$675,000.00 FOR THE PURCHASE OF A MOBILE LIVE-FIRE TRAINING SIMULATOR FOR THE FIRE DEPARTMENT

Attachments:

[SRF SRM 2015 AFG Grant Application Approval](#)

A. 6 [2015-0603](#)

2016 PURCHASE OF ASPHALT MATERIALS:

AN ORDINANCE TO WAIVE THE REQUIREMENTS OF FORMAL COMPETITIVE BIDDING DURING CALENDAR YEAR 2016 FOR THE PURCHASE OF ASPHALT MATERIALS FOR USE BY THE TRANSPORTATION DIVISION, BUT TO REQUIRE INFORMAL QUARTERLY BIDS OR QUOTES

Attachments:

[SRP 2015-0603 Asphalt Bid Waiver](#)

A. 7 [2015-0599](#)

BID #16-01 REFLECTORIZED PAINT MARKINGS:

A RESOLUTION TO AWARD BID #16-01 AND AUTHORIZE THE PURCHASE OF REFLECTORIZED PAINT MARKINGS FROM ASPHALT STRIPING SERVICE, LLC IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016 FOR USE BY THE TRANSPORTATION SERVICES DEPARTMENT

Attachments:

[SRP 2015-0599 Bid 16-01 Reflectorized Paint Markings](#)

A. 8 [2015-0600](#)

BID #16-02 CURB AND GUTTER CONSTRUCTION:

A RESOLUTION TO AWARD BID #16-02 AND AUTHORIZE THE PURCHASE OF CURB AND GUTTER CONSTRUCTION FROM FOCHTMAN ENTERPRISES, INC. AS A PRIMARY SUPPLIER AND TOMLINSON ASPHALT AS SECONDARY SUPPLIER IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

Attachments:

[SRP 2015-0600 Bid 16-02 Construction - Curb & Gutter](#)

A. 9 [2015-0601](#)

BID #16-04 TRUCK HAULING SERVICES:

A RESOLUTION TO AWARD BID #16-04 AND AUTHORIZE THE PURCHASE OF TRUCK HAULING SERVICES FROM S & R TRUCKING FOR VARIABLE UNIT PRICES AND TO AUTHORIZE THE USE OF OTHER BIDDERS BASED ON PRICE AND AVAILABILITY AS NEEDED THROUGH THE END OF 2016

Attachments:

[SRP 2016-0601 Bid 16-04 Truck Hauling Services](#)

A. 10 [2015-0602](#)

BID #16-05 CONCRETE PURCHASE:

A RESOLUTION TO AWARD BID #16-05 AND AUTHORIZE THE PURCHASE OF CONCRETE FROM TUNE CONCRETE COMPANY AS PRIMARY SUPPLIER AND GCC READY MIX AS SECONDARY SUPPLIER IN VARIABLE AMOUNTS AND TO AUTHORIZE THE USE OF OTHER BIDDERS BASED ON PRICE AND AVAILABILITY AS NEEDED THROUGH THE END OF 2016

Attachments:

[SRP 2015-0602 Bid 16-05 Concrete](#)

A. 11 [2015-0604](#)

BID #16-06 AGGREGATE MATERIALS:

A RESOLUTION TO AWARD BID #16-06 AND AUTHORIZE THE PURCHASE OF AGGREGATE MATERIALS FOR VARYING UNIT PRICES FROM VARIOUS VENDORS, AS NEEDED THROUGH THE END OF 2016

Attachments: [SRP 2015-0604 Bid 16-06 Aggregate Materials](#)

A. 12 [2015-0605](#)

BID #16-08 HILLSIDE GRAVEL:

A RESOLUTION TO AWARD BID #16-08 AND AUTHORIZE THE PURCHASE OF HILLSIDE GRAVEL FROM LES ROGERS, INC. IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

Attachments: [SRP 2015-0605 Bid 16-08 Hillside Gravel](#)

A. 13 [2015-0606](#)

BID #16-09 PLASTIC DRAINAGE PIPE:

A RESOLUTION TO AWARD BID #16-09 AND AUTHORIZE THE PURCHASE OF PLASTIC DRAINAGE PIPE FOR VARYING UNIT PRICES FROM VARIOUS VENDORS, AS NEEDED THROUGH THE END OF 2016

Attachments: [SRP 2016-0606 Bid 16-09 Plastic Drainage Pipe](#)

A. 14 [2015-0607](#)

BID #16-10 CONCRETE DRAINAGE PIPE:

A RESOLUTION TO AWARD BID #16-10 AND AUTHORIZE THE PURCHASE OF CONCRETE DRAINAGE PIPE FROM SCURLOCK INDUSTRIES AS PRIMARY SUPPLIER AND FORTERRA PIPE AND PRECAST AS SECONDARY SUPPLIER IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

Attachments: [SRP 2016-0607 Bid 16-10 Concrete Drainage Pipe](#)

A. 15 [2015-0608](#)

BID #16-11 TOPSOIL PURCHASE:

A RESOLUTION TO AWARD BID #16-11 AND AUTHORIZE THE PURCHASE OF TOPSOIL FROM LES ROGERS, INC. IN THE AMOUNT OF \$12.40 PER CUBIC YARD DELIVERED AND \$8.50 PER CUBIC YARD PICKED UP IN VARIABLE AMOUNTS AS NEEDED THROUGH THE END OF 2016

Attachments:

[SRP 2016-0608 Bid 16-11 Screened Topsoil](#)

A. 16 [2015-0609](#)

BID #16-12 PREFORMED THERMOPLASTIC PAVEMENT MARKINGS:

A RESOLUTION TO AWARD BID #16-12 AND AUTHORIZE THE PURCHASE OF PREFORMED THERMOPLASTIC PAVEMENT MARKINGS FROM FLINT TRADING, INC. IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

Attachments:

[SRP 2016-0609 Bid 16-12](#)

A. 17 [2015-0610](#)

BID #16-13 RETAINING WALL BLOCKS:

A RESOLUTION TO AWARD BID #16-13 AND AUTHORIZE THE PURCHASE OF RETAINING WALL BLOCKS FROM ARROWHEAD PRECAST, LLC AS PRIMARY SUPPLIER AND INDUSTRIAL PRECAST, INC. AS SECONDARY SUPPLIER IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

Attachments:

[SRP 2016-0610 Bid 16-13 Retaining Wall Blocks](#)

A. 18 [2015-0614](#)

BID #16-14 COLD ASPHALT CONCRETE:

A RESOLUTION TO AWARD BID #16-14 AND AUTHORIZE THE PURCHASE OF COLD ASPHALT CONCRETE FROM APAC CENTRAL IN VARIABLE AMOUNTS FOR A UNIT PRICE OF \$95.00 PER TON AS NEEDED THROUGH THE END OF 2016

Attachments:

[SRP 2016-0614 Bid 16-14 Cold Asphalt Concrete](#)

A. 19 [2015-0611](#)

BID #16-15 WASTE DISPOSAL SERVICES:

A RESOLUTION TO AWARD BID #16-15 AND AUTHORIZE THE PURCHASE OF WASTE DISPOSAL SERVICES FOR CONSTRUCTION DEBRIS FROM S&R TRUCKING WINSLOW, LLC AND HOLTZCLAW EXCAVATING, INC. IN THE AMOUNT OF \$10.00 PER LOAD AS NEEDED THROUGH THE END OF 2016

Attachments:

[SRP 2016-0611 Bid 16-15 Waste Disposal](#)

A. 20 [2015-0615](#)

**SUPERIOR AUTOMOTIVE GROUP CHEVROLET TAHOE 4X4
SPECIAL SERVICE VEHICLES:**

A RESOLUTION TO APPROVE THE PURCHASE OF TWO (2) CHEVROLET TAHOE 4X4 SPECIAL SERVICE VEHICLES FROM SUPERIOR AUTOMOTIVE GROUP OF SILOAM SPRINGS IN THE TOTAL AMOUNT OF \$72,264.00, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE FIRE DEPARTMENT

Attachments:

[SRP - Fire Tahoes](#)

A. 21 [2015-0616](#)

**SUPERIOR AUTOMOTIVE GROUP POLICE PACKAGE
CHEVROLET TAHOES EXPANSION:**

A RESOLUTION TO APPROVE THE PURCHASE OF THREE (3) POLICE PACKAGE CHEVROLET TAHOES FROM SUPERIOR AUTOMOTIVE GROUP OF SILOAM SPRINGS IN THE TOTAL AMOUNT OF \$99,867.00, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE POLICE DEPARTMENT, AND TO APPROVE A BUDGET ADJUSTMENT

Attachments:

[SRP - Police Exp Tahoes](#)

[BA- Police Exp Tahoe](#)

A. 22 [2015-0617](#)

**SUPERIOR AUTOMOTIVE GROUP POLICE PACKAGE
CHEVROLET TAHOES REPLACEMENT:**

A RESOLUTION TO APPROVE THE PURCHASE OF THREE (3) POLICE PACKAGE CHEVROLET TAHOES FROM SUPERIOR AUTOMOTIVE GROUP OF SILOAM SPRINGS IN THE TOTAL AMOUNT OF \$99,867.00, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE POLICE DEPARTMENT

Attachments:

[SRP - Police Repl Tahoes](#)

A. 23 [2015-0619](#)

**SUPERIOR AUTOMOTIVE GROUP 2016 CHEVROLET
TRAVERSE:**

A RESOLUTION TO APPROVE THE PURCHASE OF A 2016 CHEVROLET TRAVERSE FROM SUPERIOR AUTOMOTIVE GROUP OF SILOAM SPRINGS IN THE AMOUNT OF \$23,329.85, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE POLICE DEPARTMENT

Attachments:

[SRP - Police Traverse](#)

A. 24 [2015-0618](#)

HUGG & HALL EQUIPMENT:

A RESOLUTION TO APPROVE THE PURCHASE OF A VOLVO MC135C SKID STEER FROM HUGG & HALL EQUIPMENT OF SPRINGDALE IN THE AMOUNT OF \$47,221.00, PURSUANT TO A HOUSTON-GALVESTON AREA COUNCIL COOPERATIVE PURCHASING CONTRACT, FOR USE AT THE WEST SIDE WASTEWATER TREATMENT FACILITY

Attachments:

[SRP - WWPE Skid Steer](#)

A. 25 [2015-0632](#)

THE BICYCLE COALITION OF THE OZARKS:

A RESOLUTION TO APPROVE A ONE YEAR CONTRACT WITH AUTOMATIC RENEWALS FOR FOUR ADDITIONAL ONE YEAR TERMS WITH THE BICYCLE COALITION OF THE OZARKS FOR BICYCLE PROGRAMS COORDINATOR SERVICES AT AN HOURLY RATE OF \$16.67

Attachments:

[2015-0632 Bicycle Coordinator - CC packet 01-05-16](#)

A. 26 [2015-0627](#)

2015 SALES AND USE TAX BONDS FOR STREET PROJECTS:

A RESOLUTION TO APPROVE BUDGET ADJUSTMENTS IN THE AMOUNT OF \$8,914,876.00 TO APPROPRIATE PROCEEDS FROM THE 2015 SALES AND USE TAX BONDS FOR STREET PROJECTS

Attachments:

[2015-0627 Bond Appropriation.](#)

[BA2015_4520.9556 2015 Bond Issue - 2015.xlsm](#)

[BA2016_4520.9556 2015 Bond Issue - 2016.xlsm](#)

B. Unfinished Business:

B. 1 [2015-0571](#)

RZN 15-5194 VILLAS AT STONEBRIDGE (VARIOUS EXPIRED PZD LOCATIONS/EXPIRED PZDS):

AN ORDINANCE TO REZONE THAT PROPERTY DESCRIBED IN REZONING PETITION RZN 15-5194 FOR APPROXIMATELY 53.03 ACRES LOCATED AT EAST OF RIVERWALK SUBDIVISION ON DEAD HORSE MOUNTAIN ROAD FROM RPZD 06-2170 (VILLAS AT STONEBRIDGE) TO R-A, RESIDENTIAL-AGRICULTURAL

Attachments:

[15-5194 CC reports \(VillasatStonebridge\)](#)

C. New Business:

C. 1 [2015-0633](#)

ADM 15-5262 (GREGG AVE.BETWEEN CENTER ST. & MEADOW ST./MSP AMENDMENT):

A RESOLUTION TO AMEND THE MASTER STREET PLAN BY RECLASSIFYING GREGG AVENUE BETWEEN CENTER STREET AND MEADOW STREET AS AN ALLEY

Attachments:

[15-5262 Full CC Report](#)

C. 2 [2015-0630](#)

ADM 15-5266 (NORTH OF 1016 S WASHINGTON AVE./HOMES AT WILLOW BEND):

A RESOLUTION TO GRANT COMMUNITY BY DESIGN INCORPORATED'S REQUEST TO DEDICATE A LESSER RIGHT OF WAY OF 33 FEET INSTEAD OF THE NORMAL 50 FEET, TO PLACE A SIDEWALK ADJACENT TO THE CURB WITHOUT THE NORMAL SIX FEET OF GREENSPACE AND TREE PLANTING AREA BY FINDING THAT OTHERWISE THIS DEVELOPMENT WOULD SUFFER UNDUE HARDSHIP OR PRACTICAL DIFFICULTIES

Attachments: [15-5266 CC reports](#)
 [City Attorney Memo](#)

C. 3 [2015-0628](#)

RZN 15-5254 (NORTH OF 1016 WASHINGTON AVE./HOMES AT WILLOW BEND):

AN ORDINANCE TO REZONE THAT PROPERTY DESCRIBED IN REZONING PETITION RZN 15-5254 FOR APPROXIMATELY 7.74 ACRES LOCATED NORTH OF 1016 SOUTH WASHINGTON AVENUE FROM NC, NEIGHBORHOOD CONSERVATION TO RSF-18, RESIDENTIAL SINGLE FAMILY, 18 UNITS PER ACRE

Attachments: [15-5254 CC reports](#)
 [City Attorney Memo](#)

C. 4 [2015-0631](#)

AMEND § 172.04 PARKING LOT DESIGN STANDARDS :

AN ORDINANCE TO AMEND § 172.04 **PARKING LOT DESIGN STANDARDS** TO ALLOW THE CURB RADIUS FOR PARKING LOT ENTRANCES TO BE BASED ON AN EFFECTIVE CURB RADIUS

Attachments: [Agenda Packet Amend § 172.04 Parking Lot Design Standards](#)

C. 5 [2015-0634](#)

APPEAL OF A CONDITION OF PPL 15-5253 TO REQUIRE THE DEVELOPER TO BUILD A CONNECTION TO FOX TRAIL

A RESOLUTION TO GRANT THE APPEAL OF A CONDITION OF PPL 15-5253 TO REQUIRE THE DEVELOPER TO BUILD A CONNECTION TO FOX TRAIL

Attachments: [15-5253 CC DOCS 1](#)
 [City Attorney Memo - PPL 15-5253](#)

D. City Council Agenda Session Presentations:

E. City Council Tour:

F. Announcements:

G. Adjournment

NOTICE TO MEMBERS OF THE AUDIENCE

All interested persons may address the City Council on agenda items of New and Old Business. Please wait for the Mayor to request public comment and then come to the podium, give your name, address, and comments about the agenda item. Please address only the Mayor. Questions are usually answered by the Mayor, Aldermen or Staff after the public comment period is over. Please keep your comments brief and respectful. Each person is only allowed one turn at the microphone for discussion of an agenda item.

All cell phones must be silenced and may not be used within the City Council Chambers.

Below is a portion of the Rules of Order and Procedure of the Fayetteville City Council pertaining to City Council meetings:

Agenda additions: A new item which is requested to be added to the agenda at a City Council meeting should only be considered if it requires immediate City Council consideration and if the normal agenda setting process is not practical. The City Council may only place such new item on the City Council meeting's agenda by suspending the rules by two-thirds vote. Such agenda addition shall be heard prior to the Consent Agenda.

Consent Agenda: Consent Agenda items shall be read by the Mayor and voted upon as a group without discussion by the City Council. If an Alderman wishes to comment upon or discuss a Consent Agenda item, that item shall be removed and considered immediately after the Consent Agenda has been voted upon.

Old business and new business.

Presentations by staff and applicants. Agenda items shall be introduced by the Mayor and, if an ordinance, read by the City Attorney. City staff shall then present a report. An agenda applicant (city contractor, rezoning or development applicant, etc.) may present its proposal only during this presentation period, but may be recalled by an alderman later to answer questions. Staff and applicants may use electronic visual aids in a City Council meeting as part of their presentation.

Public comments. Public comment shall be allowed for all members of the audience on all items of old and new business and subjects of public hearings. No electronic visual aid presentations shall be allowed, but the public may submit photos, petitions, etc. to be distributed to the City Council. If a member of the public wishes for the City Clerk to distribute materials to the City Council before its meeting, such materials should be supplied to the City Clerk office no later than 9:00 a.m. on the day of the City Council meeting. Any member of the public shall first state his or her name and address, followed by a concise statement of the person's position on the question under discussion. Repetitive comments should be avoided; this applies to comments made previously either to the City Council or to the Planning Commission when those Planning Commission minutes have been provided to the Aldermen. All remarks shall be addressed to the Mayor or the City Council as a whole and not to any particular member of the City Council. No person other than the Aldermen and the person having the floor shall be permitted to enter into any discussions without permission of the Mayor. No questions shall be directed to an Alderman or city staff member except through the Mayor.

Courtesy and respect.

All members of the public, all city staff and elected officials shall accord the utmost courtesy and respect to each other at all times. All shall refrain from rude or derogatory remarks, reflections as to integrity, abusive comments and statements about motives or personalities. Any member of the public who violates these standards shall be ruled out of order by the Mayor, must immediately cease speaking and shall leave the podium.

Interpreters or TDD for hearing impaired are available for all City Council meetings, a 72 hour advance notice is required. For further information or to request an interpreter, please call 479-575-8330.

A copy of the complete City Council agenda is available at www.fayetteville-ar.gov or in the office of the City Clerk, 113 W. Mountain, Fayetteville, Arkansas.



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
113 West Mountain Parkway, Suite 100
Fayetteville, AR 72701
(479) 575-8323

Text File

File Number: 2015-0638

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: 3.

FAYETTEVILLE HOUSING AUTHORITY APPOINTMENT

FAYETTEVILLE HOUSING AUTHORITY

#1 NORTH SCHOOL AVE.
FAYETTEVILLE, AR 72701-5928
PH: (479) 521-3850 FAX: (479) 442-6771
TDDY PH: 1-800-285-1121
Website: www.fayettevillehousingauthority.org



December 21, 2015

Mayor Lioneld Jordan &
Fayetteville City Council Members
City of Fayetteville
113 W. Mountain St.
Fayetteville, AR 72701

Dear Mayor Lioneld Jordan & Fayetteville City Council Members:

This letter is to confirm that the Fayetteville Housing Authority's Board Re-elected Mike Emery to serve an additional five year term at its December 17, 2015, regular Board Meeting.

Mike Emery's new term will expires on December 28, 2020.

The Fayetteville Housing Authority Board requests that the re-election of Mike Emery be placed on the next City Council Meeting Agenda to be formally confirmed by the municipality governing body in accordance with the Arkansas State Statute #14-169-208.

If you have any question, please feel free to call or e-mail.

Sincerely,

A handwritten signature in cursive script that reads "Deniece Smiley".

Deniece Smiley
Executive Director

ds



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
113 West Mountain Parkway, Suite 100
Fayetteville, AR 72701
(479) 575-8323
Page 15 of 377

Text File

File Number: 2015-0578

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 1

BALE CHEVROLET:

A RESOLUTION TO APPROVE THE PURCHASE OF A NON-MOTOR POOL REPLACEMENT VEHICLE FROM BALE CHEVROLET IN THE AMOUNT OF \$37,242.00 WITH OPTIONS, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE POLICE DEPARTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby approves the purchase of a non-motor pool replacement vehicle from Bale Chevrolet in the amount of \$37,242.00 with options, pursuant to a state procurement contract, for use by the Police Department.

City of Fayetteville Staff Review Form

2015-0578

Legistar File ID

12/15/2015

City Council Meeting Date - Agenda Item Only

N/A for Non-Agenda Item

Greg Tabor

11/25/2015

Police /
Police Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

Approval of the purchase of a new non-motor pool replacement vehicle from Bale Chevrolet, via state contract, in the amount of \$37,242.00 with options.

Budget Impact:

4470-9470-5802.00

Sales Tax Capital Imp.

Account Number

Fund

06003-1

Police Unmarked Vehicles

Project Number

Project Title

Budgeted Item? Yes

Current Budget \$ 144,019.00

Funds Obligated \$ 94,310.00

Current Balance **\$ 49,709.00**

Does item have a cost? Yes

Item Cost \$ 37,242.00

Budget Adjustment Attached? No

Budget Adjustment

Remaining Budget **\$ 12,467.00**

V20140710

Previous Ordinance or Resolution #

Original Contract Number:

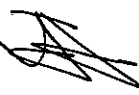
Approval Date:

Comments:

CITY COUNCIL AGENDA MEMO

MEETING OF DECEMBER 15, 2015

TO: Mayor and City Council

FROM: Greg Tabor, Chief of Police 

DATE: November 25, 2015

SUBJECT: Approve Purchase of a New Non-Motor Pool Replacement Vehicle via State Contract

RECOMMENDATION:

Staff recommends approval of the purchase of a new non-motor pool replacement vehicle from Bale Chevrolet, via state contract, in the amount of \$37,242 with options. This purchase will be reviewed by the Equipment Committee on December 8, 2015. If you have questions, please contact me at extension 500.

BACKGROUND:

For over 25 years, the Police Department has maintained non-motor pool vehicles for Police Department operations. These vehicles are needed to blend in with normal traffic for administrative, investigative, and surveillance purposes.

DISCUSSION:

Typically, used vehicles are purchased for our non-motor pool fleet; however, State Contract pricing allows us to periodically purchase a new replacement for less than the cost of a pre-owned vehicle. New vehicles have the benefit of a comprehensive manufacturer's warranty, latest safety standards, higher fuel efficiency, and lower emissions. The new vehicle to be purchased is item #61, a Chevrolet Tahoe Special Service Vehicle 4WD, of the attached 2016 State of Arkansas Vehicle contract. This vehicle purchase is a scheduled replacement.

BUDGET/STAFF IMPACT:

This is a budgeted purchase through the Police Unmarked Vehicles project within the Capital Improvements Program. There is no staffing impact associated with this purchase.

Attachments:

Vehicle Bid – State Contract
Purchase Order

STATE OF ARKANSAS
2016 VEHICLE CONTRACT
SP-16-0001 / 2016 VEHICLES

Item #	Vehicle Type	Description	Model	Price	Vendor	Vendor #	OA #	MPG City	MPG Hwy
47	PMA	2WD 8-Passenger Standard Sport Utility Vehicle	Ford Expedition	\$30,650.00	North Point Ford	100052169	4600036110	16	22
HYBRID / ALTERNATIVE VEHICLES									
48	HMH	Hybrid-Electric Mid-Size Hatchback	Toyota Prius	\$23,995.00	Steve Landers Toyota	100216887	4600036138	51	48
49	HEA	Chevrolet Volt Plug-in Hybrid	Chevrolet Volt	No Award	No Award	No Award	No Award	No Award	No Award
50	REB	Nissan Leaf	Nissan Leaf	No Award	No Award	No Award	No Award	No Award	No Award
51	HGX	Ford C-Max Hybrid	Ford C-Max Hybrid	\$21,476.00	Cavanaugh Ford	100153580	4600036121	42	37
52	HMT	Toyota Camry Hybrid	Toyota Camry Hybrid	\$25,517.00	Steve Landers Toyota	100216887	4600036138	43	39
POLICE VEHICLES									
53	JAA	Campus Security Sedan	Chevrolet Cruze LS	\$16,858.00	Cavanaugh Auto World	100047595	4600036125	25	36
54	KAA	Chevy Impala Police Package	Chevy Impala Police Package	\$19,184.00	Landers Chevrolet	100029958	4600036117	18	30
55	LAA	Charger Pursuit Sedan V6	Dodge Charger Pursuit V6	\$22,247.00	Landers Dodge Jeep	100032541	4600036118	18	27
56	LAB	Charger Pursuit Sedan V8 Hemi	Dodge Charger Pursuit V8 Hemi	\$23,165.00	Landers Dodge Jeep	100032541	4600036118	15	25
57	PPV	Chevy Tahoe Police Package RWD	Chevy Tahoe Police Package RWD	\$33,289.00	Bale Chevrolet	100095671	4600036150	16	23
58	KAB	Ford Police Interceptor Sedan AWD	Ford Police Interceptor Sedan AWD	\$23,530.00	North Point Ford	100052169	4600036110	18	25
59	PPW	Ford Police Interceptor Utility Vehicle AWD	Ford Police Interceptor Utility Vehicle AWD	\$25,985.00	North Point Ford	100052169	4600036110	16	21
60	LAC	Chevy Caprice Police Package V8 RWD	Chevy Caprice Police Package V8 RWD	\$25,063.00	Bale Chevrolet	100095671	4600036150	N/A	N/A
61	PSS	Chevrolet Tahoe Special Service Vehicle 4WD	Chevrolet Tahoe Special Service Vehicle	\$35,457.00	Bale Chevrolet	100095671	4600036150	16	28
62	PFW	Chevrolet Police Pursuit Tahoe 4WD	Chevy Tahoe Police Package 4WD High Speed	\$35,886.00	Smith Chevrolet	100059108	4600036096	16	22
BI-FUEL & DEDICATED CNG VEHICLES									
63	PRE	4x4 Ram 2500 Bi-Fuel 3/4 Ton Reg. Cab P/U	4x4 Ram 2500 Bi-Fuel 3/4 Ton Reg. Cab P/U	No Award	No Award	No Award	No Award	No Award	No Award
64	PRF	4x4 Ram 2500 Bi-Fuel 3/4 Ton Crew Cab P/U	4x4 Ram 2500 Bi-Fuel 3/4 Ton Crew Cab P/U	No Award	No Award	No Award	No Award	No Award	No Award
65	PRG	Ford F-250 Bi-Fuel Regular Cab	Ford F-250 Bi-Fuel Regular Cab	No Award	No Award	No Award	No Award	No Award	No Award
66	PRH	Ford F-250 Bi-Fuel Super Cab	Ford F-250 Bi-Fuel Super Cab	No Award	No Award	No Award	No Award	No Award	No Award
67	PRJ	Ford F-250 Bi-Fuel Crew Cab	Ford F-250 Bi-Fuel Crew Cab	No Award	No Award	No Award	No Award	No Award	No Award
68	VAD	Chevrolet CNG 3/4-T Cargo Van (Dedicated)	Chevrolet CNG 3/4-T Cargo Van (Dedicated)	\$31,608.00	Bale Chevrolet	100095671	4600036150	N/A	N/A
69	VAE	Chevrolet CNG 1-T Cargo Van (Dedicated)	Chevrolet CNG 1-T Cargo Van (Dedicated)	\$34,186.00	Bale Chevrolet	100095671	4600036150	N/A	N/A
70	PRI	Chevrolet Bi-Fuel 2500HD Crew Cab P/U	Chevrolet Bi-Fuel 2500HD Crew Cab	\$35,210.00	Bale Chevrolet	100095671	4600036150	N/A	N/A
71	AFA	Chevrolet Bi-Fuel Impala	Chevrolet Bi-Fuel Impala	No Award	No Award	No Award	No Award	No Award	No Award

City of Fayetteville - Purchase Order Request (PO) (Not a Purchase Order) All PO Requests shall be scanned to the Purchasing e-mail: Purchasing@fayetteville-ar.gov . Purchase shall not be made until an actual PO has been issued.							Requisition No.: Date: 12/15/2015		
Vendor #: 13292 Vendor Name: Bale Chevrolet							P.O Number:		
Address: 13101 Chenal Pkwy					FOB Point:		Mail ☐ YES ☒ NO		
City: Little Rock			State: AR		Zip Code: 72211 Ship to code:		Taxable ☐ YES ☒ NO		
Requester: W. Newman					Requester's Employee #:		Legistar#: 2015-0578 Expected Delivery Date:		
Extension:									
Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Number	Project.Sub#	Inventory #	Fixed Asset #
1	Chevrolet Tahoe Special Service	1	ea	37,242.00	\$37,242.00	4470-9470-5802.00	06003-1		701298
2					\$0.00				
3					\$0.00				
4					\$0.00				
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				
Special Instructions: 2016 State of Arkansas Vehicle Contract							Subtotal: \$37,242.00 Tax: \$0.00 Total: \$37,242.00		
Approvals:									
Mayor: _____			Department Director: 			Purchasing Manager: _____			
Chief Financial Officer: _____			Budget Director: _____			IT Director: _____			
Dispatch Manager: _____			Utilities Manager: _____			Other: _____			



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
Page 20 of 377
113 West Mountain Road
Fayetteville, AR 72701
(479) 575-8323

Text File

File Number: 2015-0622

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 2

JAIL SERVICES INTERLOCAL AGREEMENT:

A RESOLUTION TO APPROVE AN AMENDMENT TO THE JAIL SERVICES INTERLOCAL AGREEMENT WITH WASHINGTON COUNTY, ARKANSAS CONTINUING FEES AT \$60.00 PER BOOKED PRISONER FOR 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby approves an amendment to the jail services interlocal agreement with Washington County, Arkansas continuing fees at \$60.00 per booked prisoner for 2016. A copy of the contract amendment is attached to this Resolution and made a part hereof.

City of Fayetteville Staff Review Form

2015-0622

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Greg Tabor

12/18/2015

Police /
Police Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

Approval of an amendment to the Jail Services Interlocal Agreement with Washington County, Arkansas, continuing fees at \$60.00 per booked prisoner for calendar year 2016.

Budget Impact:

1010.2900.5315.00

General

Account Number

Fund

Project Number

Project Title

Budgeted Item? Yes

Current Budget \$ 292,181.00

Funds Obligated \$ -

Current Balance \$ 292,181.00

Does item have a cost? NA

Item Cost

Budget Adjustment Attached? NA

Budget Adjustment

Remaining Budget \$ 292,181.00

V20140710

Previous Ordinance or Resolution #

Original Contract Number:

Approval Date:

Comments:

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council
FROM: Greg Tabor, Chief of Police 
DATE: December 18, 2015
SUBJECT: Amended Interlocal Agreement for Jail Services

RECOMMENDATION:

Staff recommends approval of an amendment to the Interlocal Agreement for Jail Services with Washington County, Arkansas, for continuing fees at \$60.00 per booked prisoner for calendar year 2016.

BACKGROUND:

The City of Fayetteville and Washington County entered into an Interlocal Agreement for Jail Services on October 19, 2004. The agreement allows that Washington County will provide jail space for City of Fayetteville prisoners in exchange of the City paying a set price for each booked prisoner.

DISCUSSION:

It is the desire of both Washington County and the City of Fayetteville to amend this Interlocal Agreement for Jail Services to extend the term of this agreement to include the 2016 calendar year with no increase in Schedule A which holds the price at \$60.00 per prisoner booking.

BUDGET/STAFF IMPACT:

There is no impact on our current budget or staffing levels associated with this amendment.

Attachments:

Interlocal Agreement for Jail Services

SEVENTH AMENDED INTERLOCAL AGREEMENT FOR JAIL SERVICES

THIS AGREEMENT, is made pursuant to A.C.A. §14-14-910, by and between the County of Washington, Arkansas, (hereinafter referred to as the "County"), and the City of Fayetteville, Arkansas, (hereinafter referred to as the "City"), herein collectively known as the "Parties."

WITNESSETH:

WHEREAS, the Parties entered into an Interlocal Agreement for Jail Services dated October 19, 2004; which was supplemented by an Addendum on April 19, 2006, which was amended on January 10, 2005; January 20, 2011; December 9, 2011; and September 1, 2012.

WHEREAS, the Parties desire to extend the Agreement, for another year.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS AND OBLIGATIONS OF THE PARTIES CONTAINED HEREIN, BE IT AGREED:

1. Effective January 1, 2016, Section 5 of the Interlocal Agreement for Jail Services remains unchanged and reads as follows:

"5. DURATION. The initial term of this Agreement shall commence January 1, 2016, and shall expire on December 31, 2016. The County further agrees to make jail space for City prisoners an operational priority during the initial term and any subsequent term of this Agreement."

2. Effective January 1, 2016, Schedule A of the Interlocal Agreement for Jail Services remains unchanged and reads as follows:

"SCHEDULE A

The current cost of keeping a County Prisoner in jail has been determined to be sixty-five dollars (\$65.00) per day, however, due to the fact the citizens of the City are paying one quarter (1/4%) cent sales and use tax, and due to the long and ongoing history of sharing resources between the Washington County Sheriff and the Fayetteville Police Department, the County shall charge the City Sixty Dollars (\$60.00) per booked prisoner.

The rate provided for herein shall not increase more than then percent (10%) in any following years that this Agreement is renewed."

CITY OF FAYETTEVILLE

LIONELD JORDAN, Mayor

ATTEST:

SONDRA E. SMITH, City Clerk

APPROVED as to form:

KIT WILLIAMS
City Attorney

DATE: _____

WASHINGTON COUNTY



MARILYN EDWARDS, County Judge

ATTEST:



BECKY LEWALLEN, County Clerk

APPROVED as to form:



STEVE ZEGA
County Attorney

DATE: 12/7/15

SEVENTH AMENDED INTERLOCAL AGREEMENT FOR JAIL SERVICES

THIS AGREEMENT, is made pursuant to A.C.A. §14-14-910, by and between the County of Washington, Arkansas, (hereinafter referred to as the "County"), and the City of Fayetteville, Arkansas, (hereinafter referred to as the "City"), herein collectively known as the "Parties."

WITNESSETH:

WHEREAS, the Parties entered into an Interlocal Agreement for Jail Services dated October 19, 2004; which was supplemented by an Addendum on April 19, 2006, which was amended on January 10, 2005; January 20, 2011; December 9, 2011; and September 1, 2012.

WHEREAS, the Parties desire to extend the Agreement, for another year.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS AND OBLIGATIONS OF THE PARTIES CONTAINED HEREIN, BE IT AGREED:

1. Effective January 1, 2016, Section 5 of the Interlocal Agreement for Jail Services remains unchanged and reads as follows:

"5. DURATION. The initial term of this Agreement shall commence January 1, 2016, and shall expire on December 31, 2016. The County further agrees to make jail space for City prisoners an operational priority during the initial term and any subsequent term of this Agreement."

2. Effective January 1, 2016, Schedule A of the Interlocal Agreement for Jail Services remains unchanged and reads as follows:

"SCHEDULE A

The current cost of keeping a County Prisoner in jail has been determined to be sixty-five dollars (\$65.00) per day, however, due to the fact the citizens of the City are paying one quarter (1/4%) cent sales and use tax, and due to the long and ongoing history of sharing resources between the Washington County Sheriff and the Fayetteville Police Department, the County shall charge the City Sixty Dollars (\$60.00) per booked prisoner.

The rate provided for herein shall not increase more than then percent (10%) in any following years that this Agreement is renewed."

CITY OF FAYETTEVILLE

WASHINGTON COUNTY

LIONELD JORDAN, Mayor

MARILYN EDWARDS, County Judge

ATTEST:

ATTEST:

SONDRA E. SMITH, City Clerk

BECKY LEWALLEN, County Clerk

APPROVED as to form:

APPROVED as to form:

KIT WILLIAMS
City Attorney

STEVE ZEGLA
County Attorney

DATE: _____

DATE: 12/7/15



City of Fayetteville, Arkansas

Tentative Agenda
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113 West Mountain Road
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Text File

File Number: 2015-0584

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 3

ARKANSAS FIREWISE GRANT:

A RESOLUTION TO AUTHORIZE ACCEPTANCE OF AN ARKANSAS FIREWISE GRANT FROM THE ARKANSAS FORESTRY COMMISSION IN THE AMOUNT OF \$500.00 FOR USE BY THE FIRE DEPARTMENT, AND TO APPROVE A BUDGET ADJUSTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby authorizes acceptance of an Arkansas Firewise Grant from the Arkansas Forestry Commission in the amount of \$500.00 for use by the Fire Department.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached to this Resolution, recognizing the grant revenue.

City of Fayetteville Staff Review Form

2015-0584

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

David Dayringer

11/30/2015

Fire /
Fire Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

Staff requests approval to accept an Arkansas Forestry Commission Firewise Grant and approval of a Budget Adjustment.

Budget Impact:

1010.3020.5210.00

General

Account Number

Fund

32016.2015

Firewise Grant

Project Number

Project Title

Budgeted Item? Yes

Current Budget \$ 500.00

Funds Obligated \$ 500.00

Current Balance \$ -

Does item have a cost? No

Item Cost \$ -

Budget Adjustment Attached? Yes

Budget Adjustment \$ 500.00

Remaining Budget \$ 500.00

V20140610

Previous Ordinance or Resolution #

Original Contract Number:

Approval Date:

Comments:



CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council

FROM: David Dayringer, Fire Chief

DATE: November 30, 2015

SUBJECT: Staff requests approval to accept an Arkansas Forestry Commission Firewise Grant and approval of a Budget Adjustment.

RECOMMENDATION:

The Fire Department has been awarded the Arkansas Firewise Grant for 2015. The Fire Department will use the \$500.00 for minor equipment such as special wildland fire rakes, hand tools, posters, and educational materials to assist with assigned job tasks.

DISCUSSION:

The Arkansas Forestry Commission provides financial assistance to help fire departments educate and assist municipalities in becoming fire safe communities through the Firewise Program. The goal of this program is to bring awareness to the dangers of wildland fire within the urban environment. This awareness is brought about through assessing residential and commercial property and identifying hazards that might exist. Once wildland fire hazards have been identified then efforts are made to help facilitate the property owners in reducing their fire danger risk.

BUDGET/STAFF IMPACT:

There is no requirement for matching funds so there should be no impact to budgeted expenses.

Attachments:

Budget Adjustment

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City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
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Text File

File Number: 2015-0590

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 4

FIRE DEPARTMENT DONATION REVENUE:

A RESOLUTION TO APPROVE A BUDGET ADJUSTMENT IN THE AMOUNT OF \$1,000.00 REPRESENTING DONATION REVENUE FROM THE BANK OF FAYETTEVILLE TO THE FAYETTEVILLE FIRE DEPARTMENT FOR THE ANNUAL EMPLOYEE SERVICE AWARDS EVENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached to this Resolution, in the amount of \$1,000.00 to recognize donation revenue from the Bank of Fayetteville to the Fayetteville Fire Department for the annual employee service awards even.

Section 2. That the City Council of the City of Fayetteville, Arkansas hereby expresses its sincere appreciation for the donations.

City of Fayetteville Staff Review Form

2015-0590

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only

N/A for Non-Agenda Item

David Dayringer

12/4/2015

Fire /
Fire Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution approving a budget adjustment in the amount of \$1,000.00 to recognize donation revenue from The Bank of Fayetteville to be allocated for funding of the Fayetteville Fire Department's annual employee service awards event.

Budget Impact:

1010.3020.5329.00

General

Account Number

Fund

36029/1

Donations-Fire

Project Number

Project Title

Budgeted Item? NA

Current Budget \$ 27.00

Funds Obligated \$ -

Current Balance \$ 27.00

Does item have a cost? NA

Item Cost \$ -

Budget Adjustment Attached? Yes

Budget Adjustment \$ 1,000.00

Remaining Budget \$ 1,027.00

V20140710

Previous Ordinance or Resolution #

Original Contract Number:

Approval Date:

Comments:



CITY COUNCIL AGENDA MEMO

TO: Mayor Lioneld Jordan and City Council

FROM: David Dayringer, Fire Chief

DATE: December 4, 2015

SUBJECT: Recognition and acceptance of donation to Fayetteville Fire Department

RECOMMENDATION:

A resolution approving a budget adjustment in the amount of \$1,000.00 to recognize donation revenue from The Bank of Fayetteville to be allocated for funding of the Fayetteville Fire Department's annual employee service awards event.

DISCUSSION:

Each year, the City of Fayetteville Fire Department receives donations from various businesses and private donors to support the department's employee recognition program. The funds are typically utilized to cover expenses associated with an employee service awards banquet, during which the firefighters are honored and recognized for achievements which took place throughout the year.

BUDGET/STAFF IMPACT:

These funds have been deposited into revenue account number 1010.0001.4809.00 36029/1—Donations and will be reallocated to expense account number 1010.3020.5329.00 36029/1—Employee Recognition upon City Council approval to recognize and accept this donation.

Attachments:

Budget Adjustment

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City of Fayetteville, Arkansas

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December 29, 2015
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Text File

File Number: 2015-0624

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 5

ASSISTANCE TO FIREFIGHTERS GRANT:

A RESOLUTION TO AUTHORIZE AN APPLICATION FOR A 90/10 ASSISTANCE TO FIREFIGHTERS GRANT FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY IN THE AMOUNT OF \$675,000.00 FOR THE PURCHASE OF A MOBILE LIVE-FIRE TRAINING SIMULATOR FOR THE FIRE DEPARTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby authorizes an application for a 90/10 Assistance to Firefighters Grant from the Federal Emergency Management Agency in the amount of \$675,000.00 for the purchase of a mobile live-fire training simulator for the Fire Department.

City of Fayetteville Staff Review Form

2015-0624

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

David Dayringer

12/15/2015

Fire /
Fire Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

The Fire Department requests approval to apply for the FY 2015 Assistance to Firefighters (AFG) Grant program.

Budget Impact:

2300.9300.5801.04

Impact Fee

Account Number

Fund

Fixed Assets

Project Number

Project Title

Budgeted Item? No

Current Budget \$ 282,025.00

Funds Obligated

Current Balance \$ 282,025.00

Does item have a cost? Yes

Item Cost \$ 67,500.00

Budget Adjustment Attached? No

Budget Adjustment

Remaining Budget \$ 214,525.00

V20140610

Previous Ordinance or Resolution #

Original Contract Number:

Approval Date:

Comments: The Fayetteville Fire Department upon approval from City Council will be applying for the 2015 Assistance to Firefighters Grant (AFG) in the amount of \$675,000 for the purpose of purchasing a mobile fire training simulator system. The grant match that is required is 10% which would be approximately \$67,500 paid for by Impact Fee Funds. If awarded the grant, the matching funds for the purchase would be expensed from 2300.9300.5801.04 Fixed Assets.



CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council

FROM: David Dayringer, Fire Chief

DATE: December 15, 2015

SUBJECT: The Fire Department requests approval to apply for the FY 2015 Assistance to Firefighters (AFG) Grant program.

RECOMMENDATION:

Fire Department Administration recommends approval to apply for the FY 2015 Assistance to Firefighters (AFG) Grant program which, if awarded, would allow for the purchase of a mobile live-fire training simulator. The requested simulator will provide firefighters live fire training as well as ventilation, forcible entry, standpipe, sprinkler, rappelling, confined space and SCBA skills.

BACKGROUND:

The Department of Homeland Security (DHS) Federal Emergency Management Agency's (FEMA) Grant Programs Directorate implements and administers the Assistance to Firefighters (AFG) Grants. The purpose of the AFG Program is to enhance, through direct financial assistance, the health and safety of the public and firefighting personnel and to provide a continuum of support for emergency responders regarding fire, medical, and all-hazard events.

DISCUSSION:

The Fire Department would like to utilize this opportunity to submit an application for the AFG grant program to request funding for a mobile live-fire training simulator.

Per Resolution No. 37-15 approved by City Council on February 3, 2015, The Fire Department has a dedicated training grounds of approximately 14.2 acres. By applying for this grant, the department can secure funding to create a realistic environment for training thereby improving firefighter health, safety, and fire ground tactics as well as technical rescue situations. This will result in lives and property saved, as well as reduced firefighter injuries on emergency responses.

BUDGET/STAFF IMPACT:

If the grant is awarded, the city would incur the matching grant amount of 10% which will be approximately \$67,500 of the total grant amount requested of \$675,000. The funding for this match will come from Impact Fees.



City of Fayetteville, Arkansas

Tentative Agenda
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Text File

File Number: 2015-0603

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 6

2016 PURCHASE OF ASPHALT MATERIALS:

AN ORDINANCE TO WAIVE THE REQUIREMENTS OF FORMAL COMPETITIVE BIDDING DURING CALENDAR YEAR 2016 FOR THE PURCHASE OF ASPHALT MATERIALS FOR USE BY THE TRANSPORTATION DIVISION, BUT TO REQUIRE INFORMAL QUARTERLY BIDS OR QUOTES

WHEREAS, the crude oil market continues to experience price volatility; and

WHEREAS, this volatility makes normal competitive bidding procedures unworkable, impractical and not feasible; and

WHEREAS, the Transportation Division proposes to solicit and accept bids on a quarterly basis without the need for further approval of the City Council through calendar year 2016.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby finds that such circumstances constitute an exceptional situation where annual competitive bidding is not feasible or practical, and therefore through calendar year 2016, waives the requirements of formal competitive bidding for the purchase of asphalt materials, and authorizes the Transportation Division to solicit informal bids or quotes on a quarterly basis without the need for further approval of the City Council.

City of Fayetteville Staff Review Form

2015-0603

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only

N/A for Non-Agenda Item

Terry Gulley

12/11/2015

Transportation Services /
Transportation Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

An ordinance waiving the requirements of formal competitive bidding during calendar year 2016 for the purchase of asphalt materials for use by the Transportation Division but requiring informal quarterly bids or quotes.

Budget Impact:

Various		Various	
Account Number		Fund	
Various		Various	
Project Number		Project Title	
Budgeted Item?	Yes	Current Budget	\$ -
		Funds Obligated	\$ -
		Current Balance	\$ -
Does item have a cost?	Yes	Item Cost	
Budget Adjustment Attached?	No	Budget Adjustment	
		Remaining Budget	\$ -

V20140710

Previous Ordinance or Resolution # 5644

Original Contract Number:

Approval Date:

Comments: The "item cost" and "current budget" boxes have been left blank because these items will vary depending upon the Transportation Division's fluctuating needs based on citizen service requests received, construction projects approved, and other variable factors.

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council
THRU: Don Marr, Chief of Staff
FROM: Terry Gulley, Transportation Services Director
DATE: December 11, 2015
SUBJECT: Bid Waiver for Asphalt Materials

RECOMMENDATION:

Staff recommends an ordinance waiving the requirements of formal competitive bidding during calendar year 2016 for the purchase of asphalt materials for use by the Transportation Division but requiring informal quarterly bids or quotes.

BACKGROUND:

Due to the fluctuations in the price of crude oil, local asphalt suppliers cannot feasibly guarantee a fixed price over a twelve month period.

DISCUSSION:

Staff recommends bidding asphalt materials on a quarterly basis without the need for further approval of the City Council, awarding the respective low bidder, and allowing for price adjustment requests based on the current bid language.

BUDGET/STAFF IMPACT:

Funds for the acquisition of these materials have been budgeted in the Street and Sales Tax Capital Improvement Funds.



City of Fayetteville, Arkansas

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December 29, 2015
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(479) 575-8323

Text File

File Number: 2015-0599

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 7

BID #16-01 REFLECTORIZED PAINT MARKINGS:

A RESOLUTION TO AWARD BID #16-01 AND AUTHORIZE THE PURCHASE OF REFLECTORIZED PAINT MARKINGS FROM ASPHALT STRIPING SERVICE, LLC IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016 FOR USE BY THE TRANSPORTATION SERVICES DEPARTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby awards Bid #16-01 and authorizes the purchase of reflectORIZED paint markings from Asphalt Striping Service, LLC in variable amounts and for varying unit prices as needed through the end of 2016 for use by the Transportation Services Department.

City of Fayetteville Staff Review Form

2015-0599

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only

N/A for Non-Agenda Item

Terry Gulley

12/11/2015

Transportation Services /
Transportation Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution awarding Bid 16-01 to and authorizing the purchase of Reflectorized Paint Markings from Asphalt Striping Service, LLC, in variable amounts, as needed through the end of calendar year 2016.

Budget Impact:

Various		Various	
Account Number		Fund	
Various		Various	
Project Number		Project Title	
Budgeted Item?	Yes	Current Budget	\$ -
		Funds Obligated	\$ -
		Current Balance	\$ -
Does item have a cost?	Yes	Item Cost	
Budget Adjustment Attached?	No	Budget Adjustment	
		Remaining Budget	\$ -

V20140710

Previous Ordinance or Resolution #

Original Contract Number:

Approval Date:

Comments: The "item cost" and "current budget" boxes have been left blank because these items will vary depending upon the Transportation Division's fluctuating needs based on citizen service requests received, construction projects approved, and other variable factors.

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council

THRU: Don Marr, Chief of Staff

FROM: Terry Gulley, Transportation Services Director

DATE: December 11, 2015

SUBJECT: Bid 16-01, Construction – Reflectorized Paint Markings

RECOMMENDATION:

A resolution awarding Bid 16-01 to and authorizing the purchase of reflectorized paint markings from Asphalt Striping Service, LLC, in variable amounts, through the end of calendar year 2016.

BACKGROUND:

The purchase of bulk construction materials and services is necessary to maintain current infrastructure and to implement the projects outlined in the Capital Improvements Program and Annual Budget and Work Program. Sealed bids in accordance with State statutes, City ordinances, and purchasing procedures were publicly read and the results are attached to this memo.

DISCUSSION:

The low bid was submitted by Asphalt Striping Service, LLC. This vendor has been used in the past and their product meets all necessary specifications.

BUDGET/STAFF IMPACT:

Funds for the acquisition of materials and services have been budgeted in various capital projects within the Sales Tax Capital Improvements Fund and Street Fund operating programs.

ATTACHMENTS:

Bid 16-01 Tabulation
Bid Submittal



Bid 16-01, Construction - Reflectorized Paint Markings

Item	Description	Estimated Quantity	Unit	Asphalt Striping Service LLC		Time Striping Inc	
				Price/Unit	Ext Price	Price/Unit	Ext Price
1	Reflectorized Paint Marking - WHITE - 4 inch	50,000	LF	\$ 0.13	\$ 6,250.00	\$ 0.15	\$ 7,500.00
2	Reflectorized Paint Marking - YELLOW - 4 inch	275,500	LF	\$ 0.13	\$ 34,437.50	\$ 0.15	\$ 41,325.00
3	Reflectorized Paint Marking Arrows - WHITE	110	EA	\$ 80.00	\$ 8,800.00	\$ 100.00	\$ 11,000.00
4	Reflectorized Paint Marking (Words Only: Lane, etc)	100	EA	\$ 80.00	\$ 8,000.00	\$ 100.00	\$ 10,000.00
5	Reflectorized Paint Marking - (Symbols only: Bike, ADA, Etc.)	75	EA	\$ 65.00	\$ 4,875.00	\$ 100.00	\$ 7,500.00
6	Reflectorized Paint Marking - YELLOW (4 inch walk-behind trail striping)	30,000	LF	\$ 0.25	\$ 7,500.00	\$ 0.35	\$ 10,500.00
TOTAL BID BASED ON ESTIMATES =					\$ 69,862.50		\$ 87,825.00

*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

CERTIFIED:

P. Vice

P. VICE, PURCHASING MGR

Carolyn Reef
 WITNESS

11-23-15
 DATE



City of Fayetteville, Arkansas
Purchasing Division – Room 306
113 W. Mountain St.
Fayetteville, AR 72701
Phone: 479.575.8220
TDD (Telecommunication Device for the Deaf): 479.521.1316

INVITATION TO BID

INVITATION TO BID: Bid 16-01, Construction – Reflectorized Paint Markings

DEADLINE: Friday, November 20, 2015 before 2:00 PM, Local Time

DELIVERY LOCATION: Room 306 – 113 W. Mountain, Fayetteville, AR 72701

PURCHASING AGENT: Andrea Foren Rennie, CPPO, CPPB, aforen@fayetteville-ar.gov

DATE OF ISSUE AND ADVERTISEMENT: Friday, Oct. 23, 2015 & Oct. 30, 2015

INVITATION TO BID

Bid 16-01, Construction – Reflectorized Paint Markings

No late bids will be accepted. Bids shall be submitted in sealed envelopes labeled with the name and address of the bidder.

All bids shall be submitted in accordance with the attached City of Fayetteville specifications and bid documents attached hereto. Each bidder is required to fill in every blank and shall supply all information requested; failure to do so may be used as basis of rejection.

The undersigned hereby offers to furnish & deliver the articles or services as specified, at the prices & terms stated herein, and in strict accordance with the specifications and general conditions of bidding, all of which are made a part of this offer. This offer is not subject to withdrawal unless upon mutual written agreement by the Proposer/Bidder and City Purchasing Manager.

Name of Firm: Asphalt Striping Service LLC
Contact Person: Steve Holst Title: Owner
E-Mail: steveholst@ymail.com Phone: 479-841-2332
Business Address: 1301 Sonny Hill Dr.
City: Fayetteville State: AR Zip: 72703
Signature: Steve Holst Date: Nov 9, 2015



Project Check List

Bid 16-01, Construction – Reflectorized Paint Markings

This checklist is for the Bidder's use in preparing & submitting a bid. It is not intended to include all details necessary to prepare a bid and shall not be used as a substitute for the requirements of the bid documents. Information is shown below only as a matter of convenience. Use of this checklist does not relieve the Bidder from the responsibility of meeting all requirements of the Specifications concerning the preparation of an acceptable bid. Bidders are welcome to use this form as a coversheet for a sealed envelope; however, using this form itself is NOT a requirement.

- ☒ 5% Bid Bond of the amount bid accompanied by required documentation (Power of Attorney, etc.)
 - In lieu of a bid bond, the bidder may submit a cashier's check from a bank located in the State of Arkansas for at least five percent (5%) of the amount bid (inclusive of any deductive alternates). Cashier's checks shall be made payable to the City of Fayetteville, AR.
- ☒ All addenda shall be signed, acknowledged, and submitted on the appropriate forms (submitting the actual addendums or marking acknowledgement on other bid pages).
- ☒ All line items shall be appropriately filled out and extended to reveal the line item price as well as the total bid price. Total base bid should be calculated in the provided space.
- ☒ All pages provided with signature lines shall be appropriately signed, dated accordingly, and included with submitted bid documents.
- ☒ All bid documents shall be delivered in a sealed envelope to the address listed below before the stated deadline on the coversheet of the bid. All bids should be delivered with the name of the bidder (contractor) on the sealed envelope as well as the bidders Arkansas Contractors License Number.

City of Fayetteville, AR
Purchasing Division – Suite 306
113 W. Mountain
Fayetteville, AR 72702

CONTRACTOR NAME: Asphalt Striping Service LLC

ARKANSAS CONTRACTORS LICENSE NUMBER: 01145300416

Actual specification of any deficient item shall be noted on the bid sheet or separate attachment. If specifications of item bid differ from provided literature, deviation shall be documented and certified by the manufacturer as a regular production option.

Upon signing this Bid, the bidder certifies that:

1. He/she has read and agrees to the requirements set forth in this proposal, including specifications, terms, standard conditions, and any pertinent information regarding the articles being bid on.
2. Unless otherwise noted and explained, the unit bid and listed meets or exceeds all of these requirements as specified by The City of Fayetteville.
3. The Bidder can and will comply with all specifications and requirements for delivery, documentation and support as specified herein.
4. I, as an officer of this organization, or per the attached letter of authorization, am duly authorized to certify the information provided herein is accurate and true.
5. Bidder shall comply with all State and Federal Equal Opportunity and Non-Discrimination requirements and conditions of employment in addition to all federal, state, and local laws.
6. Bidder shall disclose any possible conflict of interest with the City of Fayetteville, including, but not limited to, any relationship with any City of Fayetteville employee. Response shall disclose if a known relationship exists between any principal or employee of your firm and any City of Fayetteville employee or elected City of Fayetteville official. If no relationship exists, this should also be stated in your response. Failure to disclose such a relationship may result in cancellation of a purchase and/or contract as a result of your response.

X 1.) NO KNOWN RELATIONSHIP EXISTS

2.) RELATIONSHIP EXISTS (Please explain):

7. Bidder will perform the Work in compliance with all applicable trench safety standards set forth in Occupational Safety and Health Administration (OSHA) Part 1926 – Subpart P – Excavations.
8. As A bidder on this project, you are required to provide debarment/suspension certification indicating that you are in compliance with the below Federal Executive Order. Certification can be done by completing and signing this form.
 - a. Federal Executive Order (E.O.) 12549 “Debarment and Suspension” requires that all contractors receiving individual awards, using federal funds, and all sub-recipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government.
 - b. Your signature below certifies that neither you nor your principal is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Unsigned bids will be rejected. Items marked * are mandatory for consideration.

*NAME OF FIRM: Asphalt Striping Service LLC
Purchase Order/Payments shall be issued to this name
*D/B/A or Corporation Name Asphalt Striping Service LLC
*BUSINESS ADDRESS: 1301 Sunnyhill Dr
*CITY: Fayetteville *STATE: AR *ZIP: 72703
*PHONE: 479-841-2332 FAX: —
*E-MAIL: steveholst@ymail.com
*BY: (PRINTED NAME) Steve Holst
*AUTHORIZED SIGNATURE: Steve Holst
*TITLE: Owner
*DUNS NUMBER: 02-735-6158 CAGE NUMBER: _____
*TAX ID NUMBER: 7-0767.089

Acknowledge Addendums:

Addendum No. _____ Dated: _____ Acknowledged by: _____

Addendum No. _____ Dated: _____ Acknowledged by: _____

Addendum No. _____ Dated: _____ Acknowledged by: _____

City of Fayetteville
Bid 16-01, Construction – Reflectorized Paint Markings
Bid Form

DATE REQUIRED: As scheduled with Project Manager

	DESCRIPTION	EST QTY	UNIT PRICE	EXT PRICE
1	Reflectorized Paint Marking – WHITE – 4 Inch	50,000 LF	x \$ <u>0.125</u>	= \$ <u>6250⁰⁰</u>
2	Reflectorized Paint Marking – YELLOW – 4 Inch	275,500 LF	x \$ <u>0.125</u>	= \$ <u>34437.50</u>
3	Reflectorized Paint Marking Arrows – WHITE	110 EA	x \$ <u>80⁰⁰</u>	= \$ <u>8800⁰⁰</u>
4	Reflectorized Paint Marking – (Words Only: Lane, etc)	100 EA	x \$ <u>80⁰⁰</u>	= \$ <u>8000⁰⁰</u>
5	Reflectorized Paint Marking – (Symbols only: Bike, ADA, etc.)	75 each	x \$ <u>65⁰⁰</u>	= \$ <u>4875⁰⁰</u>
6	Reflectorized Paint Marking – YELLOW (4 inch walk-behind trail striping)	30,000 LF	x \$ <u>0.25</u>	= \$ <u>7500</u>

TOTAL BID BASED ON ESTIMATES: \$ 69,862.50

Bids shall be submitted on this bid form *in its entirety* AND should be *accompanied by descriptive literature* on the products being bid. The City intends on awarding this bid to a single vendor.

****** A certified check or job specific bid bond, payable to the City of Fayetteville, Arkansas in an amount not less than five (5) percent of the project amount is required for all bids exceeding \$20,000. If awarded, a 100% performance and payment bond shall be submitted for all individual projects exceeding \$20,000.

THIS BID FORM CONTINUES ON THE NEXT PAGE

Asphalt Striping Service
1301 Sunny Hill Drive • Fayetteville, Arkansas 72703

STEVE HOLST

479-841-2332
steveholst@gmail.com

EXECUTION OF BID -

City of Fayetteville, AR
Bid 16-01, Construction – Reflectorized Paint Markings
Page 4 of 14



Western Surety Company

BID BOND (Percentage)

Bond Number: 71721140

KNOW ALL PERSONS BY THESE PRESENTS, That we Asphalt Striping Service, LLC
_____ of
1301 Sunny Hill Dr., Fayetteville, AR 72703, hereinafter
referred to as the Principal, and Western Surety Company
as Surety, are held and firmly bound unto City of Fayetteville
of 113 W. Mountain St., Fayetteville, AR 72701
hereinafter referred to as the Obligee, in the sum of Five (5 %) percent of the greatest
amount bid, for the payment of which we bind ourselves, our legal representatives, successors and assigns,
jointly and severally, firmly by these presents.

WHEREAS, Principal has submitted or is about to submit a proposal to Obligee on a contract for _____
Reflectorized Paint Marking

NOW, THEREFORE, if the said contract be awarded to Principal and Principal shall, within such time as may be
specified, enter into the contract in writing and give such bond or bonds as may be specified in the bidding or
contract documents with surety acceptable to Obligee; or if Principal shall fail to do so, pay to Obligee the
damages which Obligee may suffer by reason of such failure not exceeding the penalty of this bond, then this
obligation shall be void; otherwise to remain in full force and effect.

SIGNED, SEALED AND DATED this 20th day of November, 2015.

Asphalt Striping Service, LLC
(Principal)

By _____ (Seal)

Western Surety Company
(Surety)

By *C Cheryl Ann Pankey*
CHERYL ANN PANKEY Attorney-in-fact



Western Surety Company

POWER OF ATTORNEY - CERTIFIED COPY

Bond No. 71721140

Know All Men By These Presents, that WESTERN SURETY COMPANY, a corporation duly organized and existing under the laws of the State of South Dakota, and having its principal office in Sioux Falls, South Dakota (the "Company"), does by these presents make, constitute and appoint CHERYL ANN PANKEY

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred, to execute, acknowledge and deliver for and on its behalf as Surety, bonds for:

Principal: Asphalt Striping Service, LLC

Obligee: City of Fayetteville

Amount: \$500,000.00

and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the Senior Vice President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said attorney(s)-in-fact may do within the above stated limitations. Said appointment is made under and by authority of the following bylaw of Western Surety Company which remains in full force and effect.

"Section 7. All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

All authority hereby conferred shall expire and terminate, without notice, unless used before midnight of February 20, 2016, but until such time shall be irrevocable and in full force and effect.

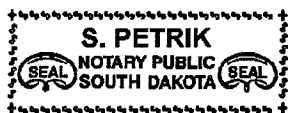
In Witness Whereof, Western Surety Company has caused these presents to be signed by its Vice President, Paul T. Bruflat, and its corporate seal to be affixed this 20th day of November, 2015.



WESTERN SURETY COMPANY

Paul T. Bruflat, Vice President

On this 20th day of November, in the year 2015, before me, a notary public, personally appeared Paul T. Bruflat, who being to me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of WESTERN SURETY COMPANY and acknowledged said instrument to be the voluntary act and deed of said corporation.



My Commission Expires August 11, 2016

Notary Public - South Dakota

I the undersigned officer of Western Surety Company, a stock corporation of the State of South Dakota, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable, and furthermore, that Section 7 of the bylaws of the Company as set forth in the Power of Attorney is now in force.

In testimony whereof, I have hereunto set my hand and seal of Western Surety Company this 20th day of November, 2015.

WESTERN SURETY COMPANY

Paul T. Bruflat, Vice President



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
113 West Mountain Road
Fayetteville, AR 72701
(479) 575-8323
Page 52 of 377

Text File

File Number: 2015-0600

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 8

BID #16-02 CURB AND GUTTER CONSTRUCTION:

A RESOLUTION TO AWARD BID #16-02 AND AUTHORIZE THE PURCHASE OF CURB AND GUTTER CONSTRUCTION FROM FOCHTMAN ENTERPRISES, INC. AS A PRIMARY SUPPLIER AND TOMLINSON ASPHALT AS SECONDARY SUPPLIER IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby awards Bid #16-02 and authorizes the purchase of curb and gutter construction from Fochtman Enterprises, Inc. as a primary supplier and Tomlinson Asphalt as a secondary supplier in variable amounts as needed through the end of 2016.

City of Fayetteville Staff Review Form

2015-0600

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only

N/A for Non-Agenda Item

Terry Gulley

12/11/2015

Transportation Services /
Transportation Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution awarding Bid 16-02 to and authorizing the purchase of Construction - Curb & Gutter from Fochtman Enterprises, Inc. as primary supplier, Tomlinson Asphalt as secondary supplier, in variable amounts, and authorizing the use of other bidders based on price and availability, as needed through the end of calendar year 2016.

Budget Impact:

Various		Various	
Account Number		Fund	
Various		Various	
Project Number		Project Title	
Budgeted Item?	Yes	Current Budget	\$ -
		Funds Obligated	\$ -
		Current Balance	\$ -
Does item have a cost?	Yes	Item Cost	
Budget Adjustment Attached?	No	Budget Adjustment	
		Remaining Budget	\$ -

V20140710

Previous Ordinance or Resolution #

Original Contract Number:

Approval Date:

Comments: The "item cost" and "current budget" boxes have been left blank because these items will vary depending upon the Transportation Division's fluctuating needs based on citizen service requests received, construction projects approved, and other variable factors.

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council
THRU: Don Marr, Chief of Staff
FROM: Terry Gulley, Transportation Services Director
DATE: December 11, 2015
SUBJECT: Bid 16-02, Construction – Curb & Gutter

RECOMMENDATION:

Staff recommends a resolution awarding Bid 16-02 to and authorizing the purchase of Construction - Curb & Gutter from Fochtman Enterprises, Inc. as primary supplier and Tomlinson Asphalt as secondary supplier, in variable amounts, as needed through the end of calendar year 2016.

BACKGROUND:

The purchase of bulk construction materials and services is necessary to maintain current infrastructure and to implement the projects outlined in the Capital Improvements Program and Annual Budget and Work Program.

DISCUSSION:

Sealed bids in accordance with State statutes, City ordinances, and purchasing procedures were publicly read and the results are attached to this memo.

BUDGET/STAFF IMPACT:

Funds for the acquisition of materials and services have been budgeted in various capital projects within the Sales Tax Capital Improvements Fund and Street Fund operating programs.

Attachments:

Bid 16-02 Tabulation

Bid 16-02, Construction - Curb & Gutter

				Fochtman Enterprises Inc		Tomlinson Asphalt Co In	
Item	DESCRIPTION	Est. Qty	Unit	Price Per Unit	EXTENDED PRICE	Price Per Unit	EXTENDED PRICE
1	Hand Formed "Type A" Curb and Gutter (per attached specifications) - Contractor supplies form work, concrete materials, labor to place and finish, saw cutting, and joint sealing.	5,000	LF	\$ 12.00	\$ 60,000.00	\$ 16.50	\$ 82,500.00
2	Hand Formed "Type D" Curb and Gutter (per attached specifications) - Contractor supplies form work, concrete materials, labor to place and finish, saw cutting, and joint sealing.	1,000	LF	\$ 13.00	\$ 13,000.00	\$ 13.50	\$ 13,500.00
3	Flatwork - 4" Thick (Sidewalk, Driveway Approaches, Access Ramps) - Contractor supplies form work, concrete materials, labor to place and finish, saw cutting, and joint sealing.	10,000	SF	\$ 3.50	\$ 35,000.00	\$ 4.00	\$ 40,000.00
4	Flatwork - 6" Thick (Sidewalk, Driveway Approaches, Access Ramps) - Contractor supplies form work, concrete materials, labor to place and finish, saw cutting, and joint sealing.	5,000	SF	\$ 4.50	\$ 22,500.00	\$ 5.00	\$ 25,000.00
5	Street Repair - 8" Thick - Contractor supplies form work, concrete materials, labor to place and finish, saw cutting, and joint sealing	2,000	SF	\$ 7.25	\$ 14,500.00	\$ 4.00	\$ 8,000.00
6	Drop inlet 4 ft. inside dimension (per attached City specifications) - Contractor supplies form work, concrete materials, labor to place and finish	10	EA	\$ 3,000.00	\$ 30,000.00	\$ 2,500.00	\$ 25,000.00
7	Drop inlet 5 ft. inside dimension (per attached City specifications) - Contractor supplies form work, concrete materials, labor to place and finish	10	EA	\$ 3,300.00	\$ 33,000.00	\$ 2,700.00	\$ 27,000.00
8	Drop inlet 6 ft. inside dimension (per attached City specifications) - Contractor supplies form work, concrete materials, labor to place and finish	5	EA	\$ 3,500.00	\$ 17,500.00	\$ 3,400.00	\$ 17,000.00
9	4 foot inlet extension (per attached City Specifications) - Contractor supplies form work, concrete materials, labor to place and finish, saw cutting, and joint sealing	15	EA	\$ 900.00	\$ 13,500.00	\$ 600.00	\$ 9,000.00
Total Bid Based On Estimates					\$ 239,000.00		\$ 247,000.00

*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

**Denotes Calculation Error

CERTIFIED:

P. VICE, PURCHASING MGR

WITNESS

DATE

P. Vice

Anthony Red

11-23-15



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
113 West Mountain Parkway
Fayetteville, AR 72701
(479) 575-8323
Page 56 of 377

Text File

File Number: 2015-0601

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 9

BID #16-04 TRUCK HAULING SERVICES:

A RESOLUTION TO AWARD BID #16-04 AND AUTHORIZE THE PURCHASE OF TRUCK HAULING SERVICES FROM S & R TRUCKING FOR VARIABLE UNIT PRICES AND TO AUTHORIZE THE USE OF OTHER BIDDERS BASED ON PRICE AND AVAILABILITY AS NEEDED THROUGH THE END OF 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby awards Bid #16-04 and authorizes the purchase of truck hauling services from S & R Trucking for variable unit prices and further authorizes the use of other bidders based on price and availability as needed through the end of calendar year 2016.

City of Fayetteville Staff Review Form

2015-0601

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only

N/A for Non-Agenda Item

Terry Gulley

12/11/2015

Transportation Services /
Transportation Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution awarding Bid 16-04 to and authorizing the purchase of truck hauling services from S & R Trucking and authorizing the use of other bidders based on price and availability, as needed through the end of calendar year 2016.

Budget Impact:

Various		Various	
Account Number		Fund	
Various		Various	
Project Number		Project Title	
Budgeted Item?	Yes	Current Budget	\$ -
		Funds Obligated	\$ -
		Current Balance	\$ -
Does item have a cost?	Yes	Item Cost	
Budget Adjustment Attached?	No	Budget Adjustment	
		Remaining Budget	\$ -

V20140710

Previous Ordinance or Resolution # _____

Original Contract Number: _____

Approval Date: _____

Comments: The "item cost" and "current budget" boxes have been left blank because these items will vary depending upon the Transportation Division's fluctuating needs based on citizen service requests received, construction projects approved, and other variable factors.

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council

THRU: Don Marr, Chief of Staff

FROM: Terry Gulley, Transportation Services Director

DATE: December 11, 2015

SUBJECT: Bid 16-04, Truck Hauling Services

RECOMMENDATION:

Staff recommends a resolution awarding Bid 16-04 to and authorizing the purchase of truck hauling services from S & R Trucking and authorizing the use of other bidders based on price and availability, as needed through the end of calendar year 2016.

BACKGROUND:

The purchase of bulk construction materials and services is necessary to maintain current infrastructure and to implement the projects outlined in the Capital Improvements Program and Annual Budget and Work Program.

DISCUSSION:

Sealed bids in accordance with State statutes, City ordinances, and purchasing procedures were publicly read and the results are attached to this memo.

BUDGET/STAFF IMPACT:

Funds for the acquisition of materials and services have been budgeted in various capital projects within the Sales Tax Capital Improvements Fund and Street Fund operating programs.

Attachments:

Bid 16-04 Tabulation

Bid 16-04, Truck Hauling Services

DESCRIPTION	General Trucking Solutions Inc			Les Rogers Inc		Redline Contractors		S & R Trucking	
	Est Hours	Price Per Unit	Ext Price	Price Per Unit	Ext Price	Price Per Unit	Ext Price	Price Per Unit	Ext Price
Truck Hauling Services – Asphalt Hauling Hot mix asphalt from plant to paver. Truck bed shall be clean and free of contaminants. No trail hitches protruding past rear tires. COMPANIES THAT BID ON THIS LINE ITEM SHALL BE WILLING TO HAUL THE ASPHALT!!!!	1,000	NO BID	NO BID	NO BID	NO BID	\$ 115.00	\$ 115,000.00	\$ 70.00	\$ 70,000.00
Truck Hauling Services – Miscellaneous Hauling excavation/construction debris which may include rock, dirt, chunks of concrete, etc. EXCLUDES ASPHALT.	200	\$ 80.00	\$ 16,000.00	\$ 74.00	\$ 14,800.00	\$ 115.00	\$ 23,000.00	\$ 70.00	\$ 14,000.00

CERTIFIED:

A. Rennie, Purchasing Agent

WITNESS

DATE

A. Rennie

Carolyn Ruff

11/20/2015



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
113 West Mountain Road, Suite 100
Fayetteville, AR 72701
(479) 575-8323

Text File

File Number: 2015-0602

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 10

BID #16-05 CONCRETE PURCHASE:

A RESOLUTION TO AWARD BID #16-05 AND AUTHORIZE THE PURCHASE OF CONCRETE FROM TUNE CONCRETE COMPANY AS PRIMARY SUPPLIER AND GCC READY MIX AS SECONDARY SUPPLIER IN VARIABLE AMOUNTS AND TO AUTHORIZE THE USE OF OTHER BIDDERS BASED ON PRICE AND AVAILABILITY AS NEEDED THROUGH THE END OF 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby awards Bid #16-05 and authorizes the purchase of concrete from Tune Concrete Company as primary supplier and GCC Ready Mix as secondary supplier in variable amounts and further authorizes the use of other bidders based on price and availability as needed through the end of 2016.

City of Fayetteville Staff Review Form

2015-0602

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Terry Gulley

12/11/2015

Transportation Services /
Transportation Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution awarding Bid 16-05 to and authorizing the purchase of concrete from Tune Concrete Company as primary supplier, GCC Ready Mix as secondary supplier in variable amounts, and authorizing the use of other bidders based on price and availability, as needed through the end of calendar year 2016.

Budget Impact:

Various		Various	
Account Number		Fund	
Various		Various	
Project Number		Project Title	
Budgeted Item?	Yes	Current Budget	\$ -
		Funds Obligated	\$ -
		Current Balance	\$ -
Does item have a cost?	Yes	Item Cost	
Budget Adjustment Attached?	No	Budget Adjustment	
		Remaining Budget	\$ -

V20140710

Previous Ordinance or Resolution #

Original Contract Number:

Approval Date:

Comments: The "item cost" and "current budget" boxes have been left blank because these items will vary depending upon the Transportation Division's fluctuating needs based on citizen service requests received, construction projects approved, and other variable factors.

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council
THRU: Don Marr, Chief of Staff
FROM: Terry Gulley, Transportation Services Director
DATE: December 11, 2015
SUBJECT: Bid 16-05, Concrete

RECOMMENDATION:

Staff recommends a resolution awarding Bid 16-05 to and authorizing the purchase of concrete from Tune Concrete Company as primary supplier, GCC Ready Mix as secondary supplier in variable amounts, and authorizing the use of other bidders based on price and availability, as needed through the end of calendar year 2016.

BACKGROUND:

The purchase of bulk construction materials and services is necessary to maintain current infrastructure and to implement the projects outlined in the Capital Improvements Program and Annual Budget and Work Program.

DISCUSSION:

Sealed bids in accordance with State statutes, City ordinances, and purchasing procedures were publicly read and the results are attached to this memo.

BUDGET/STAFF IMPACT:

Funds for the acquisition of materials and services have been budgeted in various capital projects within the Sales Tax Capital Improvements Fund and Street Fund operating programs.

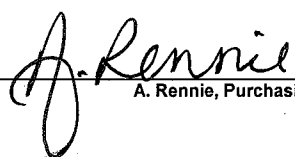
Attachments:

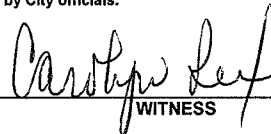
Bid 16-05 Tabulation

Bid 16-05, Concrete

Item #	Description	Est Qty (cubic yards)	APAC Central		GCC Ready Mix		Tune Concrete Company	
			Per Item	Extended	Per Item	Extended	Per Item	Extended
1	3500 PSI 1 1/4" Max. Aggregate Size, 4" Slump	500	\$95.00	\$ 47,500.00	\$89.00	\$ 44,500.00	\$82.50	\$ 41,250.00
2	4000 PSI 1 1/4" Max. Aggregate Size, 4" Slump	2,500	\$97.00	\$ 242,500.00	\$91.00	\$ 227,500.00	\$88.50	\$ 221,250.00
3	4000 PSI 1 1/4" Max. Aggregate Size With Fiber Reinforcement, 4" Slump, Commercial Mix, 6 lb. sack	2,070	\$103.00	\$ 213,210.00	\$98.00	\$ 202,860.00	\$92.50	\$ 191,475.00
4	5000 PSI 1 1/4" Max. Aggregate Size, 4" Slump, Commercial Mix, 7 lb. sack	100	\$109.00	\$ 10,900.00	\$97.00	\$ 9,700.00	\$96.50	\$ 9,650.00
5	5500 PSI 3/4" Max. Aggregate Size, 4" Slump	300	\$114.00	\$ 34,200.00	\$98.50	\$ 29,550.00	\$98.50	\$ 29,550.00
6	Flowable Fill	50	\$80.00	\$ 4,000.00	\$78.00	\$ 3,900.00	\$77.50	\$ 3,875.00
7	1% Calcium Chloride Admixture - price to be added to concrete	100	\$2.50	\$ 250.00	\$3.00	\$ 300.00	\$2.50	\$ 250.00
8	2% Calcium Chloride Admixture - price to be added to concrete	60	\$5.00	\$ 300.00	\$6.00	\$ 360.00	\$5.00	\$ 300.00
9	Air Entraining Admixture - price to be added to concrete	2,500	NO CHARGE	\$ -	NO CHARGE	\$ -	NO CHARGE	\$ -
10	Hot Water - price to be added to concrete	500	\$3.00	\$ 1,500.00	\$5.00	\$ 2,500.00	\$3.00	\$ 1,500.00
11	Chilled Water - price to be added to concrete	500	\$8.00	\$ 4,000.00	\$5.00	\$ 2,500.00	\$3.00	\$ 1,500.00
12	3/4" Rock - price to be added to concrete	3,000	\$2.00	\$ 6,000.00	\$2.00	\$ 6,000.00	\$1.75	\$ 5,250.00
13	Exposed Aggregate - price to be added to concrete	50	\$10.00	\$ 500.00	\$15.00	\$ 750.00	\$15.00	\$ 750.00
		Est Qty (per ton)	Price Per Ton	Extended	Price Per Ton	Extended	Price Per Ton	Extended
14	Type I Portland Cement	100	NO BID	\$ -	NO BID	\$ -	\$145.00	\$ 14,500.00
15	Concrete Sand	100	\$26.00	\$ 2,600.00	\$28.00	\$ 2,800.00	\$22.50	\$ 2,250.00
16	Masonry Sand	50	\$26.00	\$ 1,300.00	NO BID	\$ -	\$24.50	\$ 1,225.00
		Est Qty (each)	Price Each	Extended	Price Each	Extended	Price Each	Extended
17	Mobilization Fee (After Hours & Weekends)	1	\$500.00	\$ 500.00	\$10,000.00	\$ 10,000.00	\$500.00	\$ 500.00
18	Colored Concrete Washout Fee (Per Truck)	1	NO CHARGE	\$ -	\$99.99	\$ 99.99	NO CHARGE	\$ -
TOTAL BID PRICE=				\$569,260.00		\$543,319.99		\$525,075.00

*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

CERTIFIED: 
A. Rennie, Purchasing Agent


WITNESS

11/20/2015
DATE



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
113 West Mountain Road
Fayetteville, AR 72701
(479) 575-8323
Page 64 of 377

Text File

File Number: 2015-0604

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 11

BID #16-06 AGGREGATE MATERIALS:

A RESOLUTION TO AWARD BID #16-06 AND AUTHORIZE THE PURCHASE OF AGGREGATE MATERIALS FOR VARYING UNIT PRICES FROM VARIOUS VENDORS, AS NEEDED THROUGH THE END OF 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby awards Bid #16-06 and authorizes the purchase of aggregate materials for varying unit prices from various vendors, as shown in the staff memorandum and bid sheet attached to this Resolution as needed through the end of 2016.

City of Fayetteville Staff Review Form

2015-0604

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Terry Gulley

12/11/2015

Transportation Services /
Transportation Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution awarding Bid 16-06, Aggregate Materials on a line item basis as specified in this memo, authorizing the use of other bidders based on price and availability, and approving the purchase of aggregate materials for the unit price amounts specified on the attached bid tabulation, as needed through the end of calendar year 2016.

Budget Impact:

Various		Various	
Account Number		Fund	
Various		Various	
Project Number		Project Title	
Budgeted Item?	Yes	Current Budget	\$ -
		Funds Obligated	\$ -
		Current Balance	\$ -
Does item have a cost?	Yes	Item Cost	
Budget Adjustment Attached?	No	Budget Adjustment	
		Remaining Budget	\$ -

V20140710

Previous Ordinance or Resolution #

Original Contract Number:

Approval Date:

Comments: The "item cost" and "current budget" boxes have been left blank because these items will vary depending upon the Transportation Division's fluctuating needs based on citizen service requests received, construction projects approved, and other variable factors.

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council
THRU: Don Marr, Chief of Staff
FROM: Terry Gulley, Transportation Services Director
DATE: December 11, 2015
SUBJECT: Bid 16-06, Aggregate Materials

RECOMMENDATION:

Staff recommends a resolution awarding Bid 16-06, Aggregate Materials on a line item basis as specified in this memo, authorizing the use of other bidders based on price and availability, and approving the purchase of aggregate materials for the unit price amounts specified on the attached bid tabulation, as needed through the end of calendar year 2016.

BACKGROUND:

The purchase of bulk construction materials and services is necessary to maintain current infrastructure and to implement the projects outlined in the Capital Improvements Program and Annual Budget and Work Program.

Sealed formal bids for aggregate materials were publicly read and the results are attached to this memo. The following in-house hauling costs were disclosed in the Invitation to Bid.

City Costs:

- i. City Staff – Maintenance Worker III (Truck Driver) = \$14.28 / hour
- ii. 10-Wheel Dump Truck (15 ton capacity) = \$10.36 / hour
- iii. Tri-Axle Dump Truck (18 ton capacity) = \$10.89 / hour
- iv. 10-Wheel Dump Truck (15 tons) + Truck Driver = \$24.64 / hour
- v. Tri-Axle Dump Truck (18 tons) + Truck Driver = \$25.17 / hour

The following mileages were calculated based on the distance from each supplier's location to the City of Fayetteville Transportation Division, utilizing Google Maps:

- APAC – Central, Inc. – 17.1 miles, 22 minutes
- Rogers Group, Inc. (Springdale Quarry) – 15.0 miles, 23 minutes
- Rogers Group, Inc. (Hamstring Quarry) – 10.1 miles, 19 minutes

The following City hauling costs were calculated based on the information shown above and added to the unit price per ton in order to fairly evaluate the bids submitted by each potential supplier. The calculation method consisted of converting the mileage and drive time to a percentage of an hour. The resulting percentages were multiplied by the tri-axle dump truck +

truck driver cost and divided the dump truck capacity to arrive at the cost per ton added to the original unit price in each bid. Based on the aforementioned method of calculation, the following unit costs were added to the unit bid prices for each potential supplier:

- APAC – Central, Inc. – \$0.52 per ton
- Rogers Group, Inc. (Springdale Quarry – OPT 2) – \$0.53 per ton
- Rogers Group, Inc. (Hamstring Quarry – OPT 1) – \$0.45 per ton

DISCUSSION:

Staff recommends awarding the aggregate materials bid on a line item basis as follows:

1. Class 7 Base (SB-2): Primary Supplier: Hunt-Rogers Materials, LLC – Opt 1
Secondary Supplier: Hunt-Rogers Materials, LLC – Opt 2
2. Concrete Aggregate – 1.5”: Primary Supplier: APAC – Central, Inc.
Secondary Supplier: Hunt-Rogers Materials, LLC – Opt 1
3. Concrete Aggregate – ¾”: Primary Supplier: Hunt-Rogers Materials, LLC – Opt 1
Secondary Supplier: Hunt-Rogers Materials, LLC – Opt 2
4. “B” Stone: Primary Supplier: Hunt-Rogers Materials, LLC – Opt 1
Secondary Supplier: Hunt-Rogers Materials, LLC – Opt 2
5. Abrasives / Grit: Primary Supplier: APAC – Central, Inc.
6. Shot Rock: Primary Supplier: Hunt-Rogers Materials, LLC – Opt 1
Secondary Supplier: APAC – Central, Inc.
7. Rip Rap – Limestone Primary Supplier: Hunt-Rogers Materials, LLC – Opt 1
Secondary Supplier: APAC – Central, Inc.
8. Abrasives / Grit (1/4” clean) Primary Supplier: APAC – Central, Inc.

Secondary suppliers are awarded for use on an “as needed” basis in the event that the primary supplier cannot provide the necessary materials or services within the time frame required to complete a project.

BUDGET/STAFF IMPACT:

Funds for the acquisition of materials and services have been budgeted in various capital projects within the Sales Tax Capital Improvements Fund and Street Fund operating programs.

Attachments:

Bid 16-06 Tabulation

Bid 16-06, Aggregate Materials

Plant Location			APAC Central		Hunt Rogers - Opt 1		Hunt Rogers - Opt 2	
			13585 Puppy Creek Rd, Springdale		21202 N Parsons Rd, Springdale		15555 Hamestring Rd, Fayetteville	
Item	DESCRIPTION	Est. Tons	PRICE PER EACH	EXTENDED PRICE	PRICE PER EACH	EXTENDED PRICE	PRICE PER EACH	EXTENDED PRICE
1	Class 7 Base (SB-2) – includes wet and dry	30,000	\$ 9.00	\$ 270,000.00	\$ 8.50	\$ 255,000.00	\$ 8.50	\$ 255,000.00
2	Concrete Aggregate - 1.5"	500	\$ 9.75	\$ 4,875.00	\$ 12.00	\$ 6,000.00	NO BID	\$ -
3	Concrete Aggregate - 3/4"	500	\$ 13.50	\$ 6,750.00	\$ 13.00	\$ 6,500.00	\$ 13.00	\$ 6,500.00
4	"B" Stone	2,500	\$ 8.50	\$ 21,250.00	\$ 8.25	\$ 20,625.00	\$ 8.25	\$ 20,625.00
5	Abrasives / Grit (1/4" chips)	500	\$ 7.75	\$ 3,875.00	NO BID	\$ -	NO BID	\$ -
6	Shot Rock	500	\$ 7.25	\$ 3,625.00	\$ 7.00	\$ 3,500.00	NO BID	\$ -
7	Rip Rap - LIMESTONE	1,500	\$ 17.50	\$ 26,250.00	\$ 17.00	\$ 25,500.00	NO BID	\$ -
8	Abrasives / Grit (1/4" clean chips)	500	\$ 8.75	\$ 4,375.00	NO BID	\$ -	NO BID	\$ -
TOTAL BID PRICE:				\$ 341,000.00		\$ 317,125.00		\$ 282,125.00

*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

CERTIFIED:

Audrea Rennie
A. Rennie, Purchasing Agent

WITNESS

Carlyne Ref

DATE

12/23/15

** Line Items 5 & 8 - APAC noted as Hindsville Quarry Only



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
113 West Mountain Road
Fayetteville, AR 72701
(479) 575-8323
Page 69 of 377

Text File

File Number: 2015-0605

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 12

BID #16-08 HILLSIDE GRAVEL:

A RESOLUTION TO AWARD BID #16-08 AND AUTHORIZE THE PURCHASE OF HILLSIDE GRAVEL FROM LES ROGERS, INC. IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby awards Bid #16-08 and authorizes the purchase of hillside gravel from Les Rogers, Inc. in variable amounts and for varying unit prices as specified in the bid calculation attached to this Resolution as needed through the end of 2016.

City of Fayetteville Staff Review Form

2015-0605

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Terry Gulley

12/11/2015

Transportation Services /
Transportation Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution awarding Bid 16-08 to and authorizing the purchase of hillside gravel from Les Rogers, Inc. as primary supplier for materials picked up and for materials delivered for the unit prices shown on the attached bid tabulation, as needed through the end of calendar year 2016.

Budget Impact:

Various		Various	
Account Number		Fund	
Various		Various	
Project Number		Project Title	
Budgeted Item?	Yes	Current Budget	\$ -
		Funds Obligated	\$ -
		Current Balance	\$ -
Does item have a cost?	Yes	Item Cost	
Budget Adjustment Attached?	No	Budget Adjustment	
		Remaining Budget	\$ -

V20140710

Previous Ordinance or Resolution #

Original Contract Number:

Approval Date:

Comments: The "item cost" and "current budget" boxes have been left blank because these items will vary depending upon the Transportation Division's fluctuating needs based on citizen service requests received, construction projects approved, and other variable factors.

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council
THRU: Don Marr, Chief of Staff
FROM: Terry Gulley, Transportation Services Director
DATE: December 11, 2015
SUBJECT: Bid 16-08, Hillside Gravel

RECOMMENDATION:

Staff recommends a resolution awarding Bid 16-08 to and authorizing the purchase of hillside gravel from Les Rogers, Inc. as primary supplier for materials picked up and for materials delivered for the unit prices shown on the attached bid tabulation, as needed through the end of calendar year 2016.

BACKGROUND:

The purchase of bulk construction materials and services is necessary to maintain current infrastructure and to implement the projects outlined in the Capital Improvements Program and Annual Budget and Work Program.

DISCUSSION:

Sealed bids in accordance with State statutes, City ordinances, and purchasing procedures were publicly read and the results are attached to this memo.

BUDGET/STAFF IMPACT:

Funds for the acquisition of materials and services have been budgeted in various capital projects within the Sales Tax Capital Improvements Fund and Street Fund operating programs.

Attachments:

Bid 16-08 Tabulation



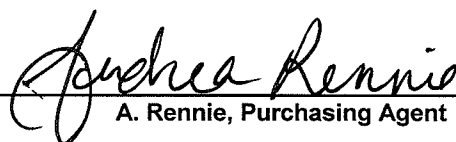
Bid: 16-08
Date: 11-20-15
TIME: 2:00 PM
CITY OF FAYETTEVILLE

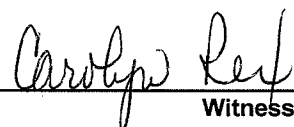
Bid 16-08, Hillside Gravel

				LES ROGERS INC	
Item	DESCRIPTION	Est. Qty	Unit	Price Per Unit	Ext. Price
1	Red Hillside Gravel – Per Cubic Yard Pickup and Loaded on City Truck (Material Cost Only)	15,000	CY	\$ 1.95	\$ 29,250.00
2	2 Red Hillside Gravel – Per Cubic Yard (Price of delivery only – this price shall be added to the cost of material)	10,000	CY	\$ 4.45	\$ 44,500.00
Total Bid Based On Estimate:					\$ 73,750.00

*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

CERTIFIED:


A. Rennie, Purchasing Agent


Witness

11/23/15
Date



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
113 West Mountain Parkway, Suite 100
Fayetteville, AR 72701
(479) 575-8323
Page 73 of 377

Text File

File Number: 2015-0606

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 13

BID #16-09 PLASTIC DRAINAGE PIPE:

A RESOLUTION TO AWARD BID #16-09 AND AUTHORIZE THE PURCHASE OF PLASTIC DRAINAGE PIPE FOR VARYING UNIT PRICES FROM VARIOUS VENDORS, AS NEEDED THROUGH THE END OF 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby awards Bid #16-09 and authorizes the purchase of drainage pipe for varying unit prices from various vendors, as shown in the bid sheet attached to this Resolution as needed through the end of 2016.

City of Fayetteville Staff Review Form

2015-0606

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Terry Gulley

12/11/2015

Transportation Services /
Transportation Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution awarding Bid 16-09 to and authorizing the purchase of plastic drainage pipe from Ferguson Waterworks as primary supplier for line items 1 through 4 and line items 15 through 17, HD Supply Waterworks as the primary supplier for line items 5 through 12 and line items 18 through 21, and authorizing the use of other bidders based on price and availability, as needed through the end of calendar year 2016.

Budget Impact:

Various		Various	
Account Number		Fund	
Various		Various	
Project Number		Project Title	
Budgeted Item?	Yes	Current Budget	\$ -
		Funds Obligated	\$ -
		Current Balance	\$ -
Does item have a cost?	Yes	Item Cost	
Budget Adjustment Attached?	No	Budget Adjustment	
		Remaining Budget	\$ -

V20140710

Previous Ordinance or Resolution #

Original Contract Number:

Approval Date:

Comments: The "item cost" and "current budget" boxes have been left blank because these items will vary depending upon the Transportation Division's fluctuating needs based on citizen service requests received, construction projects approved, and other variable factors.

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council
THRU: Don Marr, Chief of Staff
FROM: Terry Gulley, Transportation Services Director
DATE: December 11, 2015
SUBJECT: Bid 16-09, Plastic Drainage Pipe

RECOMMENDATION:

Staff recommends a resolution awarding Bid 16-09 to and authorizing the purchase of plastic drainage pipe from Ferguson Waterworks as primary supplier for line items 1 through 4 and line items 15 through 17, HD Supply Waterworks as the primary supplier for line items 5 through 12 and line items 18 through 21, and authorizing the use of other bidders based on price and availability, as needed through the end of calendar year 2016.

BACKGROUND:

The purchase of bulk construction materials and services is necessary to maintain current infrastructure and to implement the projects outlined in the Capital Improvements Program and Annual Budget and Work Program.

DISCUSSION:

Sealed bids in accordance with State statutes, City ordinances, and purchasing procedures were publicly read and the results are attached to this memo.

BUDGET/STAFF IMPACT:

Funds for the acquisition of materials and services have been budgeted in various capital projects within the Sales Tax Capital Improvements Fund and Street Fund operating programs.

Attachments:

Bid 16-09 Tabulation

Bid 16-09, Plastic Drainage Pipe

Item	Size in Diameter	Description	Est Qty	Unit of Measure	Ferguson Waterworks		HD Supply WW		Scurlock Industries Inc	
					Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1	15"	Plastic Drainage Pipe N-12 Soil Tight	100	Feet	\$ 5.59	\$ 559.00	\$ 5.61	\$ 561.00	\$ 5.95	\$ 595.00
2	18"	Plastic Drainage Pipe N-12 Soil Tight	500	Feet	\$ 7.91	\$ 3,955.00	\$ 7.95	\$ 3,975.00	\$ 8.25	\$ 4,125.00
3	24"	Plastic Drainage Pipe N-12 Soil Tight	500	Feet	\$ 13.29	\$ 6,645.00	\$ 13.43	\$ 6,715.00	\$ 14.00	\$ 7,000.00
4	30"	Plastic Drainage Pipe N-12 Soil Tight	300	Feet	\$ 19.03	\$ 5,709.00	\$ 19.04	\$ 5,712.00	\$ 23.50	\$ 7,050.00
5	36"	Plastic Drainage Pipe N-12 Soil Tight	100	Feet	\$ 24.02	\$ 2,402.00	\$ 23.97	\$ 2,397.00	\$ 32.75	\$ 3,275.00
6	42"	Plastic Drainage Pipe N-12 Soil Tight	60	Feet	\$ 29.21	\$ 1,752.60	\$ 29.17	\$ 1,750.20	\$ 40.75	\$ 2,445.00
7	48"	Plastic Drainage Pipe N-12 Soil Tight	60	Feet	\$ 38.93	\$ 2,335.80	\$ 38.83	\$ 2,329.80	\$ 48.75	\$ 2,925.00
8	15"	Flared End Section	2	Each	\$ 111.85	\$ 223.70	\$ 111.29	\$ 222.58	\$ 182.00	\$ 364.00
9	18"	Flared End Section	2	Each	\$ 150.25	\$ 300.50	\$ 149.50	\$ 299.00	\$ 237.00	\$ 474.00
10	24"	Flared End Section	2	Each	\$ 192.84	\$ 385.68	\$ 191.87	\$ 383.74	\$ 345.00	\$ 690.00
11	30"	Flared End Section	2	Each	\$ 468.88	\$ 937.76	\$ 466.52	\$ 933.04	\$ 735.00	\$ 1,470.00
12	36"	Flared End Section	2	Each	\$ 496.46	\$ 992.92	\$ 493.96	\$ 987.92	\$ 765.00	\$ 1,530.00
13	42"	Flared End Section	2	Each	NO BID	\$ -	NO BID	\$ -	\$ 670.00	\$ 1,340.00
14	48"	Flared End Section	2	Each	NO BID	\$ -	NO BID	\$ -	\$ 885.00	\$ 1,770.00
15	15"	Plastic Drainage Pipe High Performance	100	Feet	\$ 7.93	\$ 793.00	\$ 7.98	\$ 798.00	NO BID	\$ -
16	18"	Plastic Drainage Pipe High Performance	300	Feet	\$ 10.11	\$ 3,033.00	\$ 10.16	\$ 3,048.00	NO BID	\$ -
17	24"	Plastic Drainage Pipe High Performance	300	Feet	\$ 17.12	\$ 5,136.00	\$ 17.21	\$ 5,163.00	NO BID	\$ -
18	30"	Plastic Drainage Pipe High Performance	500	Feet	\$ 26.24	\$ 13,120.00	\$ 26.21	\$ 13,105.00	NO BID	\$ -
19	36"	Plastic Drainage Pipe High Performance	60	Feet	\$ 34.41	\$ 2,064.60	\$ 34.34	\$ 2,060.40	NO BID	\$ -
20	42"	Plastic Drainage Pipe High Performance	60	Feet	\$ 42.74	\$ 2,564.40	\$ 42.64	\$ 2,558.40	NO BID	\$ -
21	48"	Plastic Drainage Pipe High Performance	60	Feet	\$ 58.76	\$ 3,525.60	\$ 58.17	\$ 3,490.20	NO BID	\$ -
Total Bid Price						\$ 56,435.56		\$ 56,489.28		\$ 35,053.00

*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

CERTIFIED: *A. Rennie*
A. Rennie, Purchasing Agent

Christy Key
Witness

11/23/15
Date



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
113 West Mountain Parkway, Suite 100
Fayetteville, AR 72701
(479) 575-8323

Text File

File Number: 2015-0607

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 14

BID #16-10 CONCRETE DRAINAGE PIPE:

A RESOLUTION TO AWARD BID #16-10 AND AUTHORIZE THE PURCHASE OF CONCRETE DRAINAGE PIPE FROM SCURLOCK INDUSTRIES AS PRIMARY SUPPLIER AND FORTERRA PIPE AND PRECAST AS SECONDARY SUPPLIER IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby awards Bid #16-10 and authorizes the purchase of concrete drainage pipe from Scurlock Industries as primary supplier and Forterra Pipe and Precast as secondary supplier in variable amounts and for varying prices as set forth in the bid sheet attached to this Resolution as needed through the end of 2016.

City of Fayetteville Staff Review Form

2015-0607

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Terry Gulley

12/11/2015

Transportation Services /
Transportation Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution awarding Bid 16-10 to and authorizing the purchase of concrete drainage pipe from Scurlock Industries as primary supplier and Forterra Pipe and Precast as secondary supplier, in variable amounts, as needed through the end of calendar year 2016.

Budget Impact:

Various		Various	
Account Number		Fund	
Various		Various	
Project Number		Project Title	
Budgeted Item?	Yes	Current Budget	\$ -
		Funds Obligated	\$ -
		Current Balance	\$ -
Does item have a cost?	Yes	Item Cost	
Budget Adjustment Attached?	No	Budget Adjustment	
		Remaining Budget	\$ -

V20140710

Previous Ordinance or Resolution #

Original Contract Number:

Approval Date:

Comments: The "item cost" and "current budget" boxes have been left blank because these items will vary depending upon the Transportation Division's fluctuating needs based on citizen service requests received, construction projects approved, and other variable factors.

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council

THRU: Don Marr, Chief of Staff

FROM: Terry Gulley, Transportation Services Director

DATE: December 11, 2015

SUBJECT: Bid 16-10, Concrete Drainage Pipe

RECOMMENDATION:

Staff recommends a resolution awarding Bid 16-10 to and authorizing the purchase of concrete drainage pipe from Scurlock Industries Inc. as primary supplier and Forterra Pipe and Precast as secondary supplier, in variable amounts, as needed through the end of calendar year 2016.

BACKGROUND:

The purchase of bulk construction materials and services is necessary to maintain current infrastructure and to implement the projects outlined in the Capital Improvements Program and Annual Budget and Work Program.

DISCUSSION:

Sealed bids in accordance with State statutes, City ordinances, and purchasing procedures were publicly read and the results are attached to this memo.

BUDGET/STAFF IMPACT:

Funds for the acquisition of materials and services have been budgeted in various capital projects within the Sales Tax Capital Improvements Fund and Street Fund operating programs.

Attachments:

Bid 16-10 Tabulation

Bid 16-10, Concrete Drainage Pipe

					Forterra Pipe and Precast		Scurlock Industries Inc	
Item	Size in Diameter	Description	Est Qty	Unit of Measure	Unit Price	Extended Price	Unit Price	Extended Price
CONCRETE DRAINAGE PIPE								
1	15"	Reinforced Concrete Pipe, Class III, Round	90	Feet	\$ 12.50	\$ 1,125.00	\$ 10.95	\$ 985.50
2	18"	Reinforced Concrete Pipe, Class III, Round	180	Feet	\$ 15.60	\$ 2,808.00	\$ 12.95	\$ 2,331.00
3	24"	Reinforced Concrete Pipe, Class III, Round	180	Feet	\$ 24.70	\$ 4,446.00	\$ 19.00	\$ 3,420.00
4	30"	Reinforced Concrete Pipe, Class III, Round	45	Feet	\$ 35.55	\$ 1,599.75	\$ 28.50	\$ 1,282.50
5	36"	Reinforced Concrete Pipe, Class III, Round	45	Feet	\$ 53.10	\$ 2,389.50	\$ 42.50	\$ 1,912.50
6	42"	Reinforced Concrete Pipe, Class III, Round	45	Feet	\$ 66.25	\$ 2,981.25	\$ 53.75	\$ 2,418.75
7	48"	Reinforced Concrete Pipe, Class III, Round	45	Feet	\$ 84.10	\$ 3,784.50	\$ 65.15	\$ 2,931.75
8	15"	Flared End Section Concrete, Round	2	Each	\$ 350.00	\$ 700.00	\$ 252.00	\$ 504.00
9	18"	Flared End Section Concrete, Round	2	Each	\$ 380.00	\$ 760.00	\$ 287.00	\$ 574.00
10	24"	Flared End Section Concrete, Round	2	Each	\$ 425.00	\$ 850.00	\$ 360.00	\$ 720.00
11	30"	Flared End Section Concrete, Round	2	Each	\$ 480.00	\$ 960.00	\$ 415.00	\$ 830.00
12	36"	Flared End Section Concrete, Round	2	Each	\$ 870.00	\$ 1,740.00	\$ 815.00	\$ 1,630.00
13	42"	Flared End Section Concrete, Round	2	Each	\$ 1,145.00	\$ 2,290.00	\$ 1,031.00	\$ 2,062.00
14	48"	Flared End Section Concrete, Round	2	Each	\$ 1,330.00	\$ 2,660.00	\$ 1,250.00	\$ 2,500.00
Item	Size	PRE-CAST REINFORCED CONCRETE BOXES						
15	4'X4'X4'	Reinforced Concrete Junction Box (no top)	10	Each	\$ 1,505.00	\$ 15,050.00	\$ 875.00	\$ 8,750.00
16	5'X5'X5'	Reinforced Concrete Junction Box (no top)	5	Each	\$ 2,165.00	\$ 10,825.00	\$ 985.00	\$ 4,925.00
17	6'X6'X6'	Reinforced Concrete Junction Box (no top)	5	Each	\$ 3,120.00	\$ 15,600.00	\$ 1,145.00	\$ 5,725.00
18	4'X4'X4'	Reinforced Concrete Inlet Box (no top)	10	Each	\$ 1,505.00	\$ 15,050.00	\$ 875.00	\$ 8,750.00
19	5'X5'X5'	Reinforced Concrete Inlet Box (no top)	5	Each	\$ 2,165.00	\$ 10,825.00	\$ 985.00	\$ 4,925.00
20	6'X6'X6'	Reinforced Concrete Inlet Box (no top)	5	Each	\$ 3,120.00	\$ 15,600.00	\$ 1,145.00	\$ 5,725.00
Item	Size	PRE-CAST REINFORCED CONCRETE BOXES						
21	3' Rise x 12' Span	Reinforced Concrete Culvert Box (WITH top)	45	Lineal Feet	\$ 665.00	\$ 29,925.00	\$ 470.00	\$ 21,150.00
22	4' Rise x 8' Span	Reinforced Concrete Culvert Box (WITH top)	50	Lineal Feet	\$ 420.00	\$ 21,000.00	\$ 495.00	\$ 24,750.00
23	5' Rise x 10' Span	Reinforced Concrete Culvert Box (WITH top)	50	Lineal Feet	\$ 545.00	\$ 27,250.00	\$ 418.00	\$ 20,900.00
24	3' Rise x 12' Span	Reinforced Concrete Culvert Box (WITH top)	50	Lineal Feet	\$ 665.00	\$ 33,250.00	\$ 470.00	\$ 23,500.00
25	4' Rise x 12' Span	Reinforced Concrete Culvert Box (WITH top)	50	Lineal Feet	\$ 780.00	\$ 39,000.00	\$ 505.00	\$ 25,250.00
Total Bid Price						\$ 262,469.00		\$ 178,452.00

*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

CERTIFIED: *Audree Rennie*
A. Rennie, Purchasing Agent

Carolyn Ren
Witness

11/23/15
Date

** Denotes Calculation Error



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
113 West Mountain Parkway, Suite 101 of 377
Fayetteville, AR 72701
(479) 575-8323

Text File

File Number: 2015-0608

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 15

BID #16-11 TOPSOIL PURCHASE:

A RESOLUTION TO AWARD BID #16-11 AND AUTHORIZE THE PURCHASE OF TOPSOIL FROM LES ROGERS, INC. IN THE AMOUNT OF \$12.40 PER CUBIC YARD DELIVERED AND \$8.50 PER CUBIC YARD PICKED UP IN VARIABLE AMOUNTS AS NEEDED THROUGH THE END OF 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby awards Bid #16-11 and authorizes the purchase of topsoil from Les Rogers, Inc. in the amount of \$12.40 per cubic yard delivered and \$8.50 per cubic yard picked up in variable amounts as needed through the end of 2016.

City of Fayetteville Staff Review Form

2015-0608

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Terry Gulley

12/11/2015

Transportation Services /
Transportation Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution awarding Bid 16-11 to and authorizing the purchase of screened topsoil from Les Rogers, Inc., in variable amounts, as needed through the end of calendar year 2016.

Budget Impact:

Various	Various
Account Number	Fund
Various	Various
Project Number	Project Title
Budgeted Item? Yes	Current Budget \$ -
	Funds Obligated \$ -
	Current Balance \$ -
Does item have a cost? Yes	Item Cost
Budget Adjustment Attached? No	Budget Adjustment
	Remaining Budget \$ -

V20140710

Previous Ordinance or Resolution #

Original Contract Number:

Approval Date:

Comments: The "item cost" and "current budget" boxes have been left blank because these items will vary depending upon the Transportation Division's fluctuating needs based on citizen service requests received, construction projects approved, and other variable factors.

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council
THRU: Don Marr, Chief of Staff
FROM: Terry Gulley, Transportation Services Director
DATE: December 11, 2015
SUBJECT: Bid 16-11, Screened Topsoil

RECOMMENDATION:

A resolution awarding Bid 16-11 to and authorizing the purchase of screened topsoil from Les Rogers, Inc. for a unit price of \$12.40 per cubic yard for delivered top soil and \$8.50 per cubic yard for picked-up top soil, as needed, through the end of calendar year 2016.

BACKGROUND:

The purchase of bulk construction materials and services is necessary to maintain current infrastructure and to implement the projects outlined in the Capital Improvements Program and Annual Budget and Work Program. Sealed bids in accordance with State statutes, City ordinances, and purchasing procedures were publicly read and the results are attached to this memo.

DISCUSSION:

The low bid was submitted by Les Rogers, Inc. This vendor has been used in the past and their product meets all necessary specifications.

BUDGET/STAFF IMPACT:

Funds for the acquisition of materials and services have been budgeted in various capital projects within the Sales Tax Capital Improvements Fund and Street Fund operating programs.

ATTACHMENTS:

Bid 16-11 Tabulation
Bid Submittal



Bid 16-11, Screened Topsoil

			Les Rogers Inc	
PLANT LOCATION FOR PICKUP			Elkhorn Springs Rd, Fayetteville	
Item	Description	Est CY	Price Per Unit	Extended Price
1	Topsoil – DELIVERY – Per cubic yard for top dressing and landscaping projects. All Topsoil shall be screened to remove large rocks, roots, and other debris	1,500	\$ 12.40	\$ 18,600.00
2	Topsoil – PICK UP BY CITY STAFF – Per cubic yard for top dressing and landscaping projects. All Topsoil shall be screened to remove large rocks, roots, and other debris	1,500	\$ 8.50	\$ 12,750.00

*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

CERTIFIED: Audrea Rennie Carolyn Def 11/23/15
 A. Rennie, Purchasing Agent Witness Date

CITY OF



City of Fayetteville, Arkansas
Purchasing Division – Room 306
113 W. Mountain St.
Fayetteville, AR 72701
Phone: 479.575.8220
TDD (Telecommunication Device for the Deaf): 479.521.1316

INVITATION TO BID**INVITATION TO BID: Bid 16-11, Screened Topsoil****DEADLINE: Friday, November 20, 2015 before 2:00 PM, Local Time****DELIVERY LOCATION: Room 306 – 113 W. Mountain, Fayetteville, AR 72701****PURCHASING AGENT: Andrea Foren Rennie, CPPO, CPPB, aforen@fayetteville-ar.gov****DATE OF ISSUE AND ADVERTISEMENT: Friday, Oct. 23, 2015 & Oct. 30, 2015**

INVITATION TO BID
Bid 16-11, Screened Topsoil

No late bids will be accepted. Bids shall be submitted in sealed envelopes labeled with the name and address of the bidder.

All bids shall be submitted in accordance with the attached City of Fayetteville specifications and bid documents attached hereto. Each bidder is required to fill in every blank and shall supply all information requested; failure to do so may be used as basis of rejection.

The undersigned hereby offers to furnish & deliver the articles or services as specified, at the prices & terms stated herein, and in strict accordance with the specifications and general conditions of bidding, all of which are made a part of this offer. This offer is not subject to withdrawal unless upon mutual written agreement by the Proposer/Bidder and City Purchasing Manager.

Name of Firm: Les Rogers RNC.Contact Person: Les Rogers Title: PresidentE-Mail: LesRogersRNC@hotmail.com Phone: 479 443 9130Business Address: 627 E. 15th Street FCity: Fayetteville State: Ar Zip: 72701Signature: Les Rogers Date: 11-5-15

City of Fayetteville
Bid 16-11, Screened Topsoil
Bid Form

BID 16-11, SCREEN TOPSOIL

ITEM	DESCRIPTION	EST QTY	UNIT PRICE	TOTAL
1	Topsoil – DELIVERY – Per cubic yard for top dressing and landscaping projects. All Topsoil shall be screened to remove large rocks, roots, and other debris	1500 CY	X \$ <u>12.40</u>	= \$ <u>18,600.00</u>
2	Topsoil – PICK UP BY CITY STAFF – Per cubic yard for top dressing and landscaping projects. All Topsoil shall be screened to remove large rocks, roots, and other debris	1500 CY	X \$ <u>8.50</u>	= \$ <u>12,750.00</u>

NAME OF FIRM

Les Rogers & N.C.

PLANT LOCATION FOR PICKUP BY CITY STAFF

Eikhorn Springs Rd.

****Bidders shall not be required to bid on all line items.**

Price per cubic yard. FOB Delivery price shall include all delivery charges to City yard 1525 S. Happy Hollow, Fayetteville, Arkansas. Date required shall be on an as needed basis as notified by City Staff. All materials are FOB City Transportation Department, Happy Hollow Road, Fayetteville on an "AS NEEDED BASIS" unless specified upon order that it shall be picked up by the City. **ALL UNSIGNED BIDS SHALL BE REJECTED.**

RESTRICTIONS OR EXCEPTIONS TO THE BID SHALL BE NOTED HERE: materials subject to availability and weather conditions

THIS BID FORM CONTINUES ON THE NEXT PAGE

EXECUTION OF BID -

Actual specification of any deficient item shall be noted on the bid sheet or separate attachment. If specifications of item bid differ from provided literature, deviation shall be documented and certified by the manufacturer as a regular production option.

Upon signing this Bid, the bidder certifies that:

1. He/she has read and agrees to the requirements set forth in this proposal, including specifications, terms, standard conditions, and any pertinent information regarding the articles being bid on.
2. Unless otherwise noted and explained, the unit bid and listed meets or exceeds all of these requirements as specified by The City of Fayetteville.
3. The Bidder can and will comply with all specifications and requirements for delivery, documentation and support as specified herein.
4. I, as an officer of this organization, or per the attached letter of authorization, am duly authorized to certify the information provided herein is accurate and true.
5. Bidder shall comply with all State and Federal Equal Opportunity and Non-Discrimination requirements and conditions of employment in addition to all federal, state, and local laws.
6. Bidder shall disclose any possible conflict of interest with the City of Fayetteville, including, but not limited to, any relationship with any City of Fayetteville employee. Response shall disclose if a known relationship exists between any principal or employee of your firm and any City of Fayetteville employee or elected City of Fayetteville official. If no relationship exists, this should also be stated in your response. Failure to disclose such a relationship may result in cancellation of a purchase and/or contract as a result of your response.

✓ 1.) NO KNOWN RELATIONSHIP EXISTS

_____ 2.) RELATIONSHIP EXISTS (Please explain): _____

7. Bidder will perform the Work in compliance with all applicable trench safety standards set forth in Occupational Safety and Health Administration (OSHA) Part 1926 – Subpart P – Excavations.
8. As A bidder on this project, you are required to provide debarment/suspension certification indicating that you are in compliance with the below Federal Executive Order. Certification can be done by completing and signing this form.
 - a. Federal Executive Order (E.O.) 12549 “Debarment and Suspension” requires that all contractors receiving individual awards, using federal funds, and all sub-recipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government.
 - b. Your signature below certifies that neither you nor your principal is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Unsigned bids will be rejected. Items marked * are mandatory for consideration.

*NAME OF FIRM: Les Rogers INC
Purchase Order/Payments shall be issued to this name

*D/B/A or Corporation Name _____

*BUSINESS ADDRESS: 627 E. 15th Street

*CITY: Fayetteville *STATE: Ar *ZIP: 72701

*PHONE: 479 4439130 FAX: 479 4428033

*E-MAIL: Les Rogers INC. @ Hotmail . Com

*BY: (PRINTED NAME) Les Rogers

*AUTHORIZED SIGNATURE: Les Rogers

*TITLE: President

DUNS NUMBER: 830435041 CAGE NUMBER: _____

*TAX ID NUMBER: 710699190

Acknowledge Addendums:

Addendum No. _____ Dated: _____ Acknowledged by: _____

Addendum No. _____ Dated: _____ Acknowledged by: _____

Addendum No. _____ Dated: _____ Acknowledged by: _____

City of Fayetteville
Bid 16-11, Screened Topsoil
General Terms and Conditions

1. **SUBMISSION OF BID & BID EVALUATION:**

- a. Bids shall be reviewed following the stated deadline, as shown on the cover sheet of this document.
- b. Bidders shall submit bids based on documentation published by the Fayetteville Purchasing Division.
- c. **Bids shall be enclosed in sealed envelopes or packages** addressed to the City of Fayetteville, Purchasing Division, Room 306, 113 W. Mountain, Fayetteville, AR 72701. **The name, address of the firm and Bid, RFP, or RFQ number shall be on the outside of the packaging as well as on any packages enclosed in shipping containers or boxes.**
- d. The City shall not be responsible for misdirected bids. Vendor should call the Purchasing Office at 479.575.8220 to ensure correct receipt of bidding documents **prior** to opening time and date listed on the bid form.
- e. Bidders must have experience in providing products and/or services of the same or similar nature. **Failure to provide materials bid will subject bidder to disqualification for the remainder of the calendar year. Failure to deliver poor or inadequate services, on a consistent basis or more than three (3) times in a calendar year will subject bidder to disqualification for the remainder of the calendar year.**
- f. Bidder is advised that exceptions to any of the terms contained in this bid must be identified in its response to the bid. Failure to do so may lead the City to declare any such term non-negotiable. Proposer's desire to take exception to a non-negotiable term will not disqualify it from consideration for award.
- g. Local time is defined as the time in Fayetteville, Arkansas on the due date of the deadline. Bids shall be received **before** the deadline as shown by the atomic clock located in the Purchasing Division Office.
- h. Bids will be evaluated and awarded based on the best interest of the City of Fayetteville. The City reserves the right to award bids in their entirety, none, or by line item.
- i. **Bid pricing shall remain good and firm until December 31, 2016.**

2. **WRITTEN REQUESTS FOR INTERPRETATIONS OR CLARIFICATION:**

No oral interpretations will be made to any firms as to the meaning of specifications or any other contract documents. All questions pertaining to the terms and conditions or scope of work of this bid must be sent in writing via e-mail to the Purchasing Agent. Responses to questions may be handled as an addendum if the response would provide clarification to the requirements of the bid. All such addenda shall become part of the contract documents. The City will not be responsible for any other explanation or interpretation of the proposed bid made or given prior to the award of the contract.

3. **DESCRIPTION OF SUPPLIES AND SERVICES:**

Any reference to a particular brand or manufacturer is done in an effort to establish an acceptable level of quality for this project. Brands or manufacturers that are included in bid that are of at least equal quality, size, design, and specification as to what has been specified, will be acceptable for consideration only if approved by the City of Fayetteville Purchasing Division. The City of Fayetteville reserves the right to accept or reject any requested equal.

4. RIGHTS OF CITY OF FAYETTEVILLE BID PROCESS:

In addition to all other rights of the City of Fayetteville, under state law, the City specifically reserves the following:

- a. The City of Fayetteville reserves the right to select the bid that it believes will serve the best interest of the City.
- b. The City of Fayetteville reserves the right to accept or reject any or all bids.
- c. The City of Fayetteville reserves the right to cancel the entire bid.
- d. The City of Fayetteville reserves the right to remedy or waive technical or immaterial errors in the invitation to bid or in bids submitted.
- e. The City of Fayetteville reserves the right to request any necessary clarifications, additional information, or data without changing the terms of the bid.

5. COSTS INCURRED BY BIDDERS:

All expenses involved with the preparation and submission of bids to the City, or any work performed in connection therewith, shall be borne solely by the bidder(s). No payment will be made for any responses received, or for any other effort required of, or made by, the bidder(s) prior to contract commencement.

6. CONFLICT OF INTEREST:

- a. The bidder represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance or services required hereunder, as provided in City of Fayetteville Code Section 34.26 titled "Authority of City Employee to Contract With The City".
- b. All bidders shall promptly notify Andrea Foren Rennie, City Purchasing Agent, in writing, of all potential conflicts of interest for any prospective business association, interest, or other circumstance which may influence or appear to influence the bidder's judgment or quality of services being provided. Such written notification shall identify the prospective business association, interest or circumstance, the nature of which the bidder may undertake and request an opinion to the City as to whether the association, interest or circumstance would, in the opinion of the City, constitute a conflict of interest if entered into by the bidder. The City agrees to communicate with the bidder its opinion via e-mail or first-class mail within thirty days of receipt of notification.

7. WITHDRAWAL OF PROPOSAL:

A bid may be withdrawn prior to the time set for the bid submittal, based on a written request from an authorized representative of the firm; however, a bid shall not be withdrawn after the time set for the bid unless approved by the Purchasing Division.

8. LATE PROPOSAL OR MODIFICATIONS:

Bid modifications received after the time set for the bid submittal shall not be considered. Modifications in writing received prior to the deadline will be accepted. The City will not be responsible for misdirected bids. Bidders should call the Purchasing Division at (479) 575-8220 to insure receipt of their submittal documents prior to opening time and date listed.

9. **LOCAL, STATE, AND FEDERAL COMPLIANCE REQUIREMENTS:**

- a. The laws of the State of Arkansas apply to any purchase made under this bid. Bidders shall comply with all local, state, and federal directives, orders and laws as applicable to this proposal and subsequent contract(s) including but not limited to Equal Employment Opportunity (EEO), Disadvantaged Business Enterprises (DBE), & OSHA as applicable to this contract.
- b. Pursuant to Arkansas Code Annotated §22-9-203 The City of Fayetteville encourages all *qualified* small, minority and women business enterprises to bid on and receive contracts for goods, services, and construction. Also, City of Fayetteville encourages all general contractors to subcontract portions of their contract to *qualified* small, minority and women business enterprises.

10. **PROVISION FOR OTHER AGENCIES:**

Unless otherwise stipulated by the bidder, the bidder agrees to make available to all Government agencies, departments, municipalities, and counties, the proposal prices submitted in accordance with said proposal terms and conditions therein, should any said governmental entity desire to buy under this proposal. Eligible Users shall mean all state of Arkansas agencies, the legislative and judicial branches, political subdivisions (counties, local district school boards, community colleges, municipalities, counties, or other public agencies or authorities), which may desire to purchase under the terms and conditions of the contract.

11. **COLLUSION:**

The Proposer, by affixing his or her signature to this proposal, agrees to the following: "bidder certifies that his or her bid is made without previous understanding, agreement, or connection with any person, firm or corporation making a proposal for the same item(s) and/or services and is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action."

12. **RIGHT TO AUDIT, FOIA, AND JURISDICITON:**

- a. The City of Fayetteville reserves the privilege of auditing a vendor's records as such records relate to purchases between the City and said vendor.
- b. Freedom of Information Act: City contracts and documents prepared while performing City contractual work are subject to the Arkansas Freedom of Information Act. If a Freedom of Information Act request is presented to the City of Fayetteville, the (Contractor) will do everything possible to provide the documents in a prompt and timely manner as prescribed in the Arkansas Freedom of Information Act (A.C.A. §25-19-101 et. seq.). Only legally authorized photocopying costs pursuant to the FOIA may be assessed for this compliance.
- c. Legal jurisdiction to resolve any disputes shall be in Washington County, Arkansas with Arkansas law applying to the case.

13. **CITY INDEMNIFICATION:**

The successful bidder(s) agrees to indemnify the City and hold it harmless from and against all claims, liability, loss, damage or expense, including but not limited to counsel fees, arising from or by reason of any actual or claimed trademark, patent or copyright infringement or litigation based thereon, with respect to the goods or any part thereof covered by this order, and such obligation shall survive acceptance of the goods and payment thereof by the City.

14. VARIANCE FROM STANDARD TERMS & CONDITIONS:

All standard terms and conditions stated in this request for bid apply to this contract except as specifically stated in the subsequent sections of this document, which take precedence, and should be fully understood by bidders prior to submitting a proposal on this requirement.

15. ADA REQUIREMENT FOR PUBLIC NOTICES & TRANSLATION:

Persons with disabilities requiring reasonable accommodation to participate in this proceeding/event, should call 479.521.1316 (telecommunications device for the deaf), not later than seven days prior to the deadline. Persons needing translation of this document shall contact the City of Fayetteville, Purchasing Division, immediately.

16. PROCUREMENT POLICY FOR RECYCLED MATERIALS:

The City of Fayetteville wishes to encourage its bidders to use recycled products in fulfilling contractual obligations to the City and that such practices will serve as a model for other public entities and private sector companies.

17. PAYMENTS AND INVOICING:

The bidder must specify in their bid the exact company name and address which must be the same as invoices submitted for payment as a result of award of this bid. Further, the successful bidder is responsible for immediately notifying the Purchasing Division of any company name change, which would cause invoicing to change from the name used at the time of the original bid. Payment will be made within thirty days of invoice received. The City of Fayetteville is very credit worthy and will not pay any interest, fees, or penalty for untimely payments. **Payments can be processed through bidder's acceptance of Visa at no additional costs to the City for expedited payment processing.** The City will not agree to any nonrefundable deposit or retainer that would remain property of the bidder even if the hourly work actually performed by the bidder would not justify such fee.

The City will pay the awarded bidder based on unit prices provided on invoicing. Progress payments will be made after approval and acceptance of work and submission of invoice. Payments will be made within 30 days of accepted invoice.

18. CANCELLATION:

- a. The City reserves the right to cancel this contract without cause by giving thirty (30) days prior notice to the Contractor in writing of the intention to cancel or with cause if at any time the Contractor fails to fulfill or abide by any of the terms or conditions specified.
- b. Failure of the contractor to comply with any of the provisions of the contract shall be considered a material breach of contract and shall be cause for immediate termination of the contract at the discretion of the City of Fayetteville.
- c. In addition to all other legal remedies available to the City of Fayetteville, the City reserves the right to cancel and obtain from another source, any items and/or services which have not been delivered within the period of time from the date of order as determined by the City of Fayetteville.
- d. In the event sufficient budgeted funds are not available for a new fiscal period, the City shall notify the vendor of such occurrence and contract shall terminate of the last day of the current fiscal period without penalty or expense to the City.

19. ASSIGNMENT, SUBCONTRACTING, CORPORATE ACQUISITIONS AND/OR MERGERS:

- a. The Contractor shall perform this contract. No assignment of subcontracting shall be allowed without prior written consent of the City. If a bidder intends to subcontract a portion of this work, the bidder shall disclose such intent in the bid submitted as a result of this bid.
- b. In the event of a corporate acquisition and/or merger, the Contractor shall provide written notice to the City within thirty (30) calendar days of Contractor's notice of such action or upon the occurrence of said action, whichever occurs first. The right to terminate this contract, which shall not be unreasonably exercised by the City, shall include, but not be limited to, instances in which a corporate acquisition and/or merger represent a conflict of interest or are contrary to any local, state, or federal laws. Action by the City awarding a proposal to a firm that has disclosed its intent to assign or subcontract in its response to the bid, without exception shall constitute approval for purpose of this Agreement.

20. NON-EXCLUSIVE CONTRACT:

Award of this bid shall impose no obligation on the City to utilize the vendor for all work of this type, which may develop during the contract period. This is not an exclusive contract. The City specifically reserves the right to concurrently contract with other companies for similar work if it deems such an action to be in the City's best interest. In the case of multiple-term contracts, this provision shall apply separately to each item.

21. LOBBYING:

Lobbying of selection committee members, City of Fayetteville employees, or elected officials regarding request for proposals, request for qualifications, bids or contracts, during the pendency of bid protest, by the bidder/proposer/protestor or any member of the bidder's/proposer's/protestor's staff, and agent of the bidder/proposer/protestor, or any person employed by any legal entity affiliated with or representing an organization that is responding to the request for proposal, request for qualification, bid or contract, or has a pending bid protest is strictly prohibited either upon advertisement or on a date established by the City of Fayetteville and shall be prohibited until either an award is final or the protest is finally resolved by the City of Fayetteville; provided, however, nothing herein shall prohibit a prospective/bidder/proposer from contacting the Purchasing Division to address situations such as clarification and/or questions related to the procurement process. For purposes of this provision lobbying activities shall include but not be limited to, influencing or attempting to influence action or non-action in connection with any request for proposal, request for qualification, bid or contract through direct or indirect oral or written communication or an attempt to obtain goodwill of persons and/or entities specified in this provision. Such actions may cause any request for proposal, request for qualification, bid or contract to be rejected.

22. ADDITIONAL REQUIREMENTS:

The City reserves the right to request additional services relating to this bid from the bidder. When approved by the City as an amendment to the contract and authorized in writing prior to work, the Contractor shall provide such additional requirements as may become necessary.

23. ADD OR DELETE LOCATIONS OR SERVICES:

The City reserves the right to unilaterally add or delete locations and/or services, either collectively or individually, at the City's sole option, at any time after award has been made as may be deemed necessary or in the best interests of the City. In such case, the Contractor(s) will be required to provide services to this contract in accordance with the terms, conditions, and specifications.

24. **INTEGRITY OF BID DOCUMENTS:**

Bidders shall use the original bid form(s) provided by the Purchasing Division and enter information only in the spaces where a response is requested. Bidders may use an attachment as an addendum to the bid form(s) if sufficient space is not available on the original form for the bidder to enter a complete response. **Any modifications or alterations to the original documents by the bidder, whether intentional or otherwise, will constitute grounds for rejection of such response.** Any such modifications or alterations a bidder wishes to propose shall be clearly stated in the bidder's response and presented in the form of an addendum to the original bid documents.

25. **CERTIFICATE OF INSURANCE:**

The successful bidder shall provide a Certificate of Insurance in accordance with specifications listed in this request for proposal, prior to commencement of any work. Such certificate shall list the City of Fayetteville as an additional insured. Insurance shall remain valid, when applicable, throughout project completion.

Certificates of insurance are to be addressed to the City of Fayetteville, showing that the contractor carries the following insurance which shall be maintained throughout the term of the bid. Any work sublet, the contractor shall require the subcontractor similarly to provide the same insurance coverage. In case any employee engaged in work on the project is not protected under Workers' Compensation, the Contractor shall provide, and shall cause each subcontractor to provide, adequate employer's liability insurance for the protection of such of his employees as are not otherwise protected.

Workers' Compensation:	Statutory Amount
Comprehensive General & Automotive Liability:	\$250,000 each person \$500,000 aggregate.
Property Damage Liability:	\$100,000 aggregate.

26. **PRICING:**

- a. Pricing shall remain firm from January 01, 2016 through December 31, 2016.

27. **OTHER GENERAL CONDITIONS:**

- a. Bidder is presumed to be familiar with all federal, state, and city laws, ordinances, and regulations which in any manner affect those engaged or employed in the Work, or the materials or equipment used, or that in any way affect the Work and shall in all respects comply with said laws, ordinances, and regulations. No claim of misunderstanding or ignorance on the part of Bidder or Proposer will in any way serve to modify the provisions of the contract. No representations shall be binding unless embodied in the contract.
- b. Prices shall include all labor, materials, overhead, profit, insurance, shipping, freight, etc., to cover the products and services presented. ***Sales tax shall not be included in the bid price.*** Applicable Arkansas sales tax laws will apply when necessary but will not be considered in award of this project.
- c. Each bidder should state the anticipated number of days from the date of receipt of an order for delivery of services to the City of Fayetteville.
- d. Bidders must provide the City with their bids signed by an employee having legal authority to submit bids on behalf of the bidder. The entire cost of preparing and providing responses shall be borne by the bidder.
- e. The City reserves the right to request any additional information it deems necessary from any or all

bidders after the submission deadline.

- f. The request for bid is not to be construed as an offer, a contract, or a commitment of any kind; nor does it commit the city to pay for any costs incurred by bidder in preparation. It shall be clearly understood that any costs incurred by the Proposer in responding to this request for proposal is at the bidder's own risk and expense as a cost of doing business. The City of Fayetteville shall not be liable for reimbursement to the Proposer for any expense so incurred, regardless of whether or not the proposal is accepted.
- g. If products, components, or services other than those described in this bid document are proposed, the bidder must include complete descriptive literature for each. All requests for additional information must be received within five working days following the request.
- h. **NOTE: Any uncertainties shall be brought to the attention to Andrea Foren Rennie immediately via telephone (479.575.8220) or e-mail (aforen@fayetteville-ar.gov). It is the intent and goal of the City of Fayetteville Purchasing Division to provide documents providing a clear and accurate understanding of the scope of work to be completed and/or goods to be provided. We encourage all interested parties to ask questions to enable all bidders to be on equal bidding terms.**
- i. Any inquiries or requests for explanation in regard to the City's requirements should be made promptly to Andrea Foren Rennie, City of Fayetteville, Purchasing Agent via e-mail (aforen@fayetteville-ar.gov) or telephone (479.575.8220). No oral interpretation or clarifications will be given as to the meaning of any part of this request for proposal. All questions, clarifications, and requests, together with answers, if any, will be provided to all firms via written addendum. Names of firms submitting any questions, clarifications, or requests will not be disclosed until after a contract is in place.
- j. Any information provided herein is intended to assist the bidder in the preparation of proposals necessary to properly respond to this bid. The bid is designed to provide qualified Proposers with sufficient basic information to submit proposals meeting minimum specifications and/or test requirements, but is not intended to limit a bid's content or to exclude any relevant or essential data.
- k. Bidders irrevocably consent that any legal action or proceeding against it under, arising out of or in any manner relating to this Contract shall be prevailed by Arkansas law. Proposer hereby expressly and irrevocably waives any claim or defense in any said action or proceeding based on any alleged lack of jurisdiction or improper venue or any similar basis.
- l. The successful bidder shall not assign the whole or any part of this Contract or any monies due or to become due hereunder without written consent of City of Fayetteville. In case the successful bidder assigns all or any part of any monies due or to become due under this Contract, the Instrument of assignment shall contain a clause substantially to the effect that is agreed that the right of the assignee in and to any monies due or to become due to the successful bidder shall be subject to prior liens of all persons, firms, and corporations for services rendered or materials supplied for the performance of the services called for in this contract.
- m. The successful bidder's attention is directed to the fact that all applicable Federal and State laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over the services shall apply to the contract throughout, and they will be deemed to be included in the contract as though written out in full herein. The successful bidder shall keep himself/herself fully informed of all laws, ordinances and regulations of the Federal, State, and municipal governments or authorities in any manner affecting those engaged or employed in providing these services or in any way affecting the conduct of the services and of all orders and decrees of bodies or tribunals having any jurisdiction or authority over same.

If any discrepancy or inconsistency should be discovered in these Contract Documents or in the specifications herein referred to, in relation to any such law, ordinance, regulation, order or decree, s/he shall herewith report the same in writing to City of Fayetteville.

28. **INVOICING:** All invoices shall be presented to the City with the minimum information listed below.

- a. City Department that ordered the materials or services
- b. Order Date
- c. Delivery date or the date of services
- d. Name of the City Employee that requested or picked up the goods, materials, or service
- e. Bid Number that applies to the purchase and invoices. Amounts in the bid shall match invoicing.

29. **ATTACHMENTS TO BID DOCUMENTS:** N/A



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
113 West Mountain Road
Fayetteville, AR 72701
(479) 575-8323
Page 97 of 377

Text File

File Number: 2015-0609

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 16

BID #16-12 PREFORMED THERMOPLASTIC PAVEMENT MARKINGS:

A RESOLUTION TO AWARD BID #16-12 AND AUTHORIZE THE PURCHASE OF PREFORMED THERMOPLASTIC PAVEMENT MARKINGS FROM FLINT TRADING, INC. IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby awards Bid #16-12 and authorizes the purchase of preformed thermoplastic pavement markings from Flint Trading, Inc. in variable amounts and for varying unit prices as shown in the bid sheet attached to this Resolution as needed through the end of 2016.

City of Fayetteville Staff Review Form

2015-0609

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Terry Gulley

12/11/2015

Transportation Services /
Transportation Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution awarding Bid 16-12 to and authorizing the purchase of Preformed Thermoplastic Pavement Markings from Flint Trading, Inc., in variable amounts, as needed through the end of calendar year 2016.

Budget Impact:

Various		Various	
Account Number		Fund	
Various		Various	
Project Number		Project Title	
Budgeted Item?	Yes	Current Budget	\$ -
		Funds Obligated	\$ -
		Current Balance	\$ -
Does item have a cost?	Yes	Item Cost	
Budget Adjustment Attached?	No	Budget Adjustment	
		Remaining Budget	\$ -

V20140710

Previous Ordinance or Resolution #

Original Contract Number:

Approval Date:

Comments: The "item cost" and "current budget" boxes have been left blank because these items will vary depending upon the Transportation Division's fluctuating needs based on citizen service requests received, construction projects approved, and other variable factors.

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council

THRU: Don Marr, Chief of Staff

FROM: Terry Gulley, Transportation Services Director

DATE: December 11, 2015

SUBJECT: Bid 16-12, Preformed Thermoplastic Pavement Markings

RECOMMENDATION:

Staff recommends a resolution awarding Bid 16-12 and authorizing the purchase of preformed thermoplastic pavement markings from Flint Trading, Inc., in variable amounts, as needed through the end of calendar year 2016.

BACKGROUND:

The purchase of bulk construction materials and services is necessary to maintain current infrastructure and to implement the projects outlined in the Capital Improvements Program and Annual Budget and Work Program. Sealed bids in accordance with State statutes, City ordinances, and purchasing procedures were publicly read and the results are attached to this memo.

DISCUSSION:

The low bid for preformed thermoplastic pavement markings was submitted by Flint Trading, Inc. This vendor has been used in the past and their product meets all necessary specifications.

BUDGET/STAFF IMPACT:

Funds for the acquisition of materials and services have been budgeted in various capital projects within the Sales Tax Capital Improvements Fund and Street Fund operating programs.

Attachments:

Bid 16-12 Tabulation
Bid Submittal

Bid 16-12, Preformed Thermoplastic Pavement Markings

				Flint Trading Inc	
Item	DESCRIPTION	Est Qty	Unit	PRICE PER UNIT	EXTENDED PRICE
1	Preformed Thermoplastic Pavement Markings, including shipping, priced per square foot, including shipping	7,000	SF	\$ 6.17	\$ 43,190.00
2	TP 21 – Running Bond Decorative Brick Thermoplastic Pavement Markings – 2 foot by 2 foot pieces, 7 sq. ft pack to include sealer kit, priced each including shipping	400	Packs	\$ 265.15	\$ 106,060.00
3	TP 36 – Boarder for Decorative Brick Thermoplastic Pavement Markings, 14 square feet per pack to include sealer kit – priced each including shipping	100	Packs	\$ 265.15	\$ 26,515.00
4	Premark Sealer Kit	10	Packs	\$ 85.00	\$ 850.00
5	Preformed Thermoplastic Shared Lane Marking (Per MUTCD, Premark item# 892301464HS or equal)	75	EA	\$ 146.18	\$ 10,963.50
TOTAL BID PRICE:					\$ 187,578.50

*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

CERTIFIED: *A. Rennie*
A. Rennie, Purchasing Agent

C. White
Witness

11/23/15
Date



City of Fayetteville, Arkansas
Purchasing Division – Room 306
113 W. Mountain St.
Fayetteville, AR 72701
Phone: 479.575.8220
TDD (Telecommunication Device for the Deaf): 479.521.1316

INVITATION TO BID

INVITATION TO BID: Bid 16-12, Preformed Thermoplastic Pavement Markings

DEADLINE: Friday, November 20, 2015 before 2:00 PM, Local Time

DELIVERY LOCATION: Room 306 – 113 W. Mountain, Fayetteville, AR 72701

PURCHASING AGENT: Andrea Foren Rennie, CPPO, CPPB, aforen@fayetteville-ar.gov

DATE OF ISSUE AND ADVERTISEMENT: Friday, Oct. 23, 2015 & Oct. 30, 2015

INVITATION TO BID

Bid 16-12, Preformed Thermoplastic Pavement Markings

No late bids will be accepted. Bids shall be submitted in sealed envelopes labeled with the name and address of the bidder.

All bids shall be submitted in accordance with the attached City of Fayetteville specifications and bid documents attached hereto. Each bidder is required to fill in every blank and shall supply all information requested; failure to do so may be used as basis of rejection.

The undersigned hereby offers to furnish & deliver the articles or services as specified, at the prices & terms stated herein, and in strict accordance with the specifications and general conditions of bidding, all of which are made a part of this offer. This offer is not subject to withdrawal unless upon mutual written agreement by the Proposer/Bidder and City Purchasing Manager.

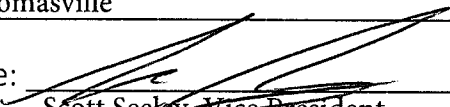
Name of Firm: Flint Trading, Inc.

Contact Person: Crystal Gentry Title: Contract Administrator

E-Mail: contracts@ennisflint.com Phone: 336-308-3769

Business Address: 115 Todd Court

City: Thomasville State: NC Zip: 27360

Signature:  Date: 11-17-15
Scott Sealey, Vice President

City of Fayetteville
Bid 16-12, Preformed Thermoplastic Pavement Markings
Bid Form

DATE REQUIRED AS A COMPLETE UNIT: Delivery shall be made within 25 calendar days from date of received Purchase Order.

FOB Destination: City of Fayetteville Transportation Division, 1525 S Happy Hollow Rd, Fayetteville, AR 72701

	DESCRIPTION	EST QTY		UNIT PRICE		EXT PRICE
1	Preformed Thermoplastic Pavement Markings, including shipping priced per square ft.	7,000 sq. ft.	x	\$ <u>6.17</u>	=	\$ <u>43,190.00</u>
2	TP 21 – Running Bond Decorative Prick Thermoplastic Pavement Markings, 2 foot by 2 foot pieces, 7 sq. ft. pack to include sealer kit, priced each including shipping	400 packs	x	\$ <u>265.15</u>	=	\$ <u>106,060.00</u>
3	TP 36 – Boarder for Decorative Brick Thermoplastic Pavement Markings, 14 square feet per pack to include sealer kit, priced per each including shipping	100 packs	x	\$ <u>265.15</u>	=	\$ <u>26,515.00</u>
4	Premark Sealer Kit	10 packs	x	\$ <u>85.00</u>	=	\$ <u>850.00</u>
5	Preformed Thermoplastic Shared Lane Marking (Per MUTCD, Premark item# 892301464HS or equal)	75 each	x	\$ <u>146.18</u>	=	\$ <u>10,963.50</u>

TOTAL BID PRICE: \$ 187,578.50

Bids shall be submitted on this bid form in its entirety AND accompanied by descriptive literature on the products being bid. The City reserves the right to award this bid based on the City's best interest at the time of product order.

THIS BID FORM CONTINUES ON THE NEXT PAGE

EXECUTION OF BID -

Actual specification of any deficient item shall be noted on the bid sheet or separate attachment. If specifications of item bid differ from provided literature, deviation shall be documented and certified by the manufacturer as a regular production option.

Upon signing this Bid, the bidder certifies that:

1. He/she has read and agrees to the requirements set forth in this proposal, including specifications, terms, standard conditions, and any pertinent information regarding the articles being bid on.
2. Unless otherwise noted and explained, the unit bid and listed meets or exceeds all of these requirements as specified by The City of Fayetteville.
3. The Bidder can and will comply with all specifications and requirements for delivery, documentation and support as specified herein.
4. I, as an officer of this organization, or per the attached letter of authorization, am duly authorized to certify the information provided herein is accurate and true.
5. Bidder shall comply with all State and Federal Equal Opportunity and Non-Discrimination requirements and conditions of employment in addition to all federal, state, and local laws.
6. Bidder shall disclose any possible conflict of interest with the City of Fayetteville, including, but not limited to, any relationship with any City of Fayetteville employee. Response shall disclose if a known relationship exists between any principal or employee of your firm and any City of Fayetteville employee or elected City of Fayetteville official. If no relationship exists, this should also be stated in your response. Failure to disclose such a relationship may result in cancellation of a purchase and/or contract as a result of your response.

☒ 1.) NO KNOWN RELATIONSHIP EXISTS

☐ 2.) RELATIONSHIP EXISTS (Please explain): _____

7. Bidder will perform the Work in compliance with all applicable trench safety standards set forth in Occupational Safety and Health Administration (OSHA) Part 1926 – Subpart P – Excavations.
8. As A bidder on this project, you are required to provide debarment/suspension certification indicating that you are in compliance with the below Federal Executive Order. Certification can be done by completing and signing this form.
 - a. Federal Executive Order (E.O.) 12549 “Debarment and Suspension” requires that all contractors receiving individual awards, using federal funds, and all sub-recipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government.
 - b. Your signature below certifies that neither you nor your principal is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Unsigned bids will be rejected. Items marked * are mandatory for consideration.

*NAME OF FIRM: Flint Trading, Inc.

Purchase Order/Payments shall be issued to this name

*D/B/A or Corporation Name _____

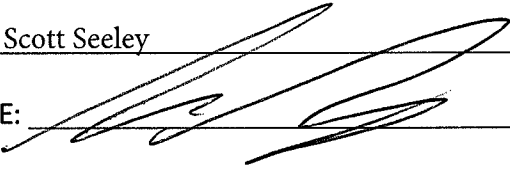
*BUSINESS ADDRESS: 115 Todd Court

*CITY: Thomasville *STATE: NC *ZIP: 27360

*PHONE: 336-308-3769 FAX: 336-475-7900

*E-MAIL: contracts@ennisflint.com

*BY: (PRINTED NAME) Scott Seeley

*AUTHORIZED SIGNATURE:  _____

*TITLE: Vice President

DUNS NUMBER: 60-646-7819 CAGE NUMBER: _____

*TAX ID NUMBER: 56-1736552

Acknowledge Addendums:

Addendum No. _____ Dated: _____ Acknowledged by: _____

Addendum No. _____ Dated: _____ Acknowledged by: _____

Addendum No. _____ Dated: _____ Acknowledged by: _____

City of Fayetteville
Bid 16-12. Preformed Thermoplastic Pavement Markings
General Terms and Conditions

1. SUBMISSION OF BID & BID EVALUATION:

- a. Bids shall be reviewed following the stated deadline, as shown on the cover sheet of this document.
- b. Bidders shall submit bids based on documentation published by the Fayetteville Purchasing Division.
- c. **Bids shall be enclosed in sealed envelopes or packages** addressed to the City of Fayetteville, Purchasing Division, Room 306, 113 W. Mountain, Fayetteville, AR 72701. **The name, address of the firm and Bid, RFP, or RFQ number shall be on the outside of the packaging as well as on any packages enclosed in shipping containers or boxes.**
- d. The City shall not be responsible for misdirected bids. Vendor should call the Purchasing Office at 479.575.8220 to ensure correct receipt of bidding documents prior to opening time and date listed on the bid form.
- e. Bidders must have experience in providing products and/or services of the same or similar nature. Failure to provide materials bid will subject bidder to disqualification for the remainder of the calendar year. Failure to deliver poor or inadequate services, on a consistent basis or more than three (3) times in a calendar year will subject bidder to disqualification for the remainder of the calendar year.
- f. Bidder is advised that exceptions to any of the terms contained in this bid must be identified in its response to the bid. Failure to do so may lead the City to declare any such term non-negotiable. Proposer's desire to take exception to a non-negotiable term will not disqualify it from consideration for award.
- g. Local time is defined as the time in Fayetteville, Arkansas on the due date of the deadline. Bids shall be received before the deadline as shown by the atomic clock located in the Purchasing Division Office.
- h. Bids will be evaluated and awarded based on the best interest of the City of Fayetteville. The City reserves the right to award bids in their entirety, none, or by line item.
- i. **All items and services bid shall meet the Arkansas Highway Department specifications for this bid.**
- j. **Bids shall be valid for the calendar year 2016 including all dates from January 1, 2016 through December 31, 2016 on an as needed basis.**

2. WRITTEN REQUESTS FOR INTERPRETATIONS OR CLARIFICATION:

No oral interpretations will be made to any firms as to the meaning of specifications or any other contract documents. All questions pertaining to the terms and conditions or scope of work of this bid must be sent in writing via e-mail to the Purchasing Agent. Responses to questions may be handled as an addendum if the response would provide clarification to the requirements of the bid. All such addenda shall become part of the contract documents. The City will not be responsible for any other explanation or interpretation of the proposed bid made or given prior to the award of the contract.

3. DESCRIPTION OF SUPPLIES AND SERVICES:

Any reference to a particular brand or manufacturer is done in an effort to establish an acceptable level of quality for this project. Brands or manufacturers that are included in bid that are of at least equal quality, size, design, and specification as to what has been specified, will be acceptable for consideration only if

approved by the City of Fayetteville Purchasing Division. The City of Fayetteville reserves the right to accept or reject any requested equal.

4. RIGHTS OF CITY OF FAYETTEVILLE BID PROCESS:

In addition to all other rights of the City of Fayetteville, under state law, the City specifically reserves the following:

- a. The City of Fayetteville reserves the right to select the bid that it believes will serve the best interest of the City.
- b. The City of Fayetteville reserves the right to accept or reject any or all bids.
- c. The City of Fayetteville reserves the right to cancel the entire bid.
- d. The City of Fayetteville reserves the right to remedy or waive technical or immaterial errors in the invitation to bid or in bids submitted.
- e. The City of Fayetteville reserves the right to request any necessary clarifications, additional information, or data without changing the terms of the bid.

5. COSTS INCURRED BY BIDDERS:

All expenses involved with the preparation and submission of bids to the City, or any work performed in connection therewith, shall be borne solely by the bidder(s). No payment will be made for any responses received, or for any other effort required of, or made by, the bidder(s) prior to contract commencement.

6. CONFLICT OF INTEREST:

- a. The bidder represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance or services required hereunder, as provided in City of Fayetteville Code Section 34.26 titled "Authority of City Employee to Contract With The City".
- b. All bidders shall promptly notify Andrea Foren Rennie, City Purchasing Agent, in writing, of all potential conflicts of interest for any prospective business association, interest, or other circumstance which may influence or appear to influence the bidder's judgment or quality of services being provided. Such written notification shall identify the prospective business association, interest or circumstance, the nature of which the bidder may undertake and request an opinion to the City as to whether the association, interest or circumstance would, in the opinion of the City, constitute a conflict of interest if entered into by the bidder. The City agrees to communicate with the bidder its opinion via e-mail or first-class mail within thirty days of receipt of notification.

7. WITHDRAWAL OF PROPOSAL:

A bid may be withdrawn prior to the time set for the bid submittal, based on a written request from an authorized representative of the firm; however, a bid shall not be withdrawn after the time set for the bid unless approved by the Purchasing Division.

8. LATE PROPOSAL OR MODIFICATIONS:

Bid modifications received after the time set for the bid submittal shall not be considered. Modifications in

writing received prior to the deadline will be accepted. The City will not be responsible for misdirected bids. Bidders should call the Purchasing Division at (479) 575-8220 to insure receipt of their submittal documents prior to opening time and date listed.

9. LOCAL, STATE, AND FEDERAL COMPLIANCE REQUIREMENTS:

- a. The laws of the State of Arkansas apply to any purchase made under this bid. Bidders shall comply with all local, state, and federal directives, orders and laws as applicable to this proposal and subsequent contract(s) including but not limited to Equal Employment Opportunity (EEO), Disadvantaged Business Enterprises (DBE), & OSHA as applicable to this contract.
- b. Pursuant to Arkansas Code Annotated §22-9-203 The City of Fayetteville encourages all *qualified* small, minority and women business enterprises to bid on and receive contracts for goods, services, and construction. Also, City of Fayetteville encourages all general contractors to subcontract portions of their contract to *qualified* small, minority and women business enterprises.

10. PROVISION FOR OTHER AGENCIES:

Unless otherwise stipulated by the bidder, the bidder agrees to make available to all Government agencies, departments, municipalities, and counties, the proposal prices submitted in accordance with said proposal terms and conditions therein, should any said governmental entity desire to buy under this proposal. Eligible Users shall mean all state of Arkansas agencies, the legislative and judicial branches, political subdivisions (counties, local district school boards, community colleges, municipalities, counties, or other public agencies or authorities), which may desire to purchase under the terms and conditions of the contract.

11. COLLUSION:

The Proposer, by affixing his or her signature to this proposal, agrees to the following: "bidder certifies that his or her bid is made without previous understanding, agreement, or connection with any person, firm or corporation making a proposal for the same item(s) and/or services and is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action."

12. RIGHT TO AUDIT, FOIA, AND JURISDICITON:

- a. The City of Fayetteville reserves the privilege of auditing a vendor's records as such records relate to purchases between the City and said vendor.
- b. Freedom of Information Act: City contracts and documents prepared while performing City contractual work are subject to the Arkansas Freedom of Information Act. If a Freedom of Information Act request is presented to the City of Fayetteville, the (Contractor) will do everything possible to provide the documents in a prompt and timely manner as prescribed in the Arkansas Freedom of Information Act (A.C.A. §25-19-101 et. seq.). Only legally authorized photocopying costs pursuant to the FOIA may be assessed for this compliance.
- c. Legal jurisdiction to resolve any disputes shall be in Washington County, Arkansas with Arkansas law applying to the case.

13. CITY INDEMNIFICATION:

The successful bidder(s) agrees to indemnify the City and hold it harmless from and against all claims, liability, loss, damage or expense, including but not limited to counsel fees, arising from or by reason of any

actual or claimed trademark, patent or copyright infringement or litigation based thereon, with respect to the goods or any part thereof covered by this order, and such obligation shall survive acceptance of the goods and payment thereof by the City.

14. **VARIANCE FROM STANDARD TERMS & CONDITIONS:**

All standard terms and conditions stated in this request for bid apply to this contract except as specifically stated in the subsequent sections of this document, which take precedence, and should be fully understood by bidders prior to submitting a proposal on this requirement.

15. **ADA REQUIREMENT FOR PUBLIC NOTICES & TRANSLATION:**

Persons with disabilities requiring reasonable accommodation to participate in this proceeding/event, should call 479.521.1316 (telecommunications device for the deaf), not later than seven days prior to the deadline. Persons needing translation of this document shall contact the City of Fayetteville, Purchasing Division, immediately.

16. **PROCUREMENT POLICY FOR RECYCLED MATERIALS:**

The City of Fayetteville wishes to encourage its bidders to use recycled products in fulfilling contractual obligations to the City and that such practices will serve as a model for other public entities and private sector companies.

17. **PAYMENTS AND INVOICING:**

The bidder must specify in their bid the exact company name and address which must be the same as invoices submitted for payment as a result of award of this bid. Further, the successful bidder is responsible for immediately notifying the Purchasing Division of any company name change, which would cause invoicing to change from the name used at the time of the original bid. Payment will be made within thirty days of invoice received. The City of Fayetteville is very credit worthy and will not pay any interest, fees, or penalty for untimely payments. **Payments can be processed through bidder's acceptance of Visa at no additional costs to the City for expedited payment processing.** The City will not agree to any nonrefundable deposit or retainer that would remain property of the bidder even if the hourly work actually performed by the bidder would not justify such fee.

The City will pay the awarded bidder based on unit prices provided on invoicing. Progress payments will be made after approval and acceptance of work and submission of invoice. Payments will be made within 30 days of accepted invoice.

18. **CANCELLATION:**

- a. The City reserves the right to cancel this contract without cause by giving thirty (30) days prior notice to the Contractor in writing of the intention to cancel or with cause if at any time the Contractor fails to fulfill or abide by any of the terms or conditions specified.
- b. Failure of the contractor to comply with any of the provisions of the contract shall be considered a material breach of contract and shall be cause for immediate termination of the contract at the discretion of the City of Fayetteville.
- c. In addition to all other legal remedies available to the City of Fayetteville, the City reserves the right to cancel and obtain from another source, any items and/or services which have not been delivered within the period of time from the date of order as determined by the City of Fayetteville.

- d. In the event sufficient budgeted funds are not available for a new fiscal period, the City shall notify the vendor of such occurrence and contract shall terminate of the last day of the current fiscal period without penalty or expense to the City.

19. ASSIGNMENT, SUBCONTRACTING, CORPORATE ACQUISITIONS AND/OR MERGERS:

- a. The Contractor shall perform this contract. No assignment of subcontracting shall be allowed without prior written consent of the City. If a bidder intends to subcontract a portion of this work, the bidder shall disclose such intent in the bid submitted as a result of this bid.
- b. In the event of a corporate acquisition and/or merger, the Contractor shall provide written notice to the City within thirty (30) calendar days of Contractor's notice of such action or upon the occurrence of said action, whichever occurs first. The right to terminate this contract, which shall not be unreasonably exercised by the City, shall include, but not be limited to, instances in which a corporate acquisition and/or merger represent a conflict of interest or are contrary to any local, state, or federal laws. Action by the City awarding a proposal to a firm that has disclosed its intent to assign or subcontract in its response to the bid, without exception shall constitute approval for purpose of this Agreement.

20. NON-EXCLUSIVE CONTRACT:

Award of this bid shall impose no obligation on the City to utilize the vendor for all work of this type, which may develop during the contract period. This is not an exclusive contract. The City specifically reserves the right to concurrently contract with other companies for similar work if it deems such an action to be in the City's best interest. In the case of multiple-term contracts, this provision shall apply separately to each item.

21. LOBBYING:

Lobbying of selection committee members, City of Fayetteville employees, or elected officials regarding request for proposals, request for qualifications, bids or contracts, during the pendency of bid protest, by the bidder/proposer/protestor or any member of the bidder's/proposer's/protestor's staff, and agent of the bidder/proposer/protestor, or any person employed by any legal entity affiliated with or representing an organization that is responding to the request for proposal, request for qualification, bid or contract, or has a pending bid protest is strictly prohibited either upon advertisement or on a date established by the City of Fayetteville and shall be prohibited until either an award is final or the protest is finally resolved by the City of Fayetteville; provided, however, nothing herein shall prohibit a prospective/bidder/proposer from contacting the Purchasing Division to address situations such as clarification and/or questions related to the procurement process. For purposes of this provision lobbying activities shall include but not be limited to, influencing or attempting to influence action or non-action in connection with any request for proposal, request for qualification, bid or contract through direct or indirect oral or written communication or an attempt to obtain goodwill of persons and/or entities specified in this provision. Such actions may cause any request for proposal, request for qualification, bid or contract to be rejected.

22. ADDITIONAL REQUIREMENTS:

The City reserves the right to request additional services relating to this bid from the bidder. When approved by the City as an amendment to the contract and authorized in writing prior to work, the Contractor shall provide such additional requirements as may become necessary.

23. ADD OR DELETE LOCATIONS OR SERVICES:

The City reserves the right to unilaterally add or delete locations and/or services, either collectively or

individually, at the City's sole option, at any time after award has been made as may be deemed necessary or in the best interests of the City. In such case, the Contractor(s) will be required to provide services to this contract in accordance with the terms, conditions, and specifications.

24. **INTEGRITY OF BID DOCUMENTS:**

Bidders shall use the original bid form(s) provided by the Purchasing Division and enter information only in the spaces where a response is requested. Bidders may use an attachment as an addendum to the bid form(s) if sufficient space is not available on the original form for the bidder to enter a complete response. **Any modifications or alterations to the original documents by the bidder, whether intentional or otherwise, will constitute grounds for rejection of such response.** Any such modifications or alterations a bidder wishes to propose shall be clearly stated in the bidder's response and presented in the form of an addendum to the original bid documents.

25. **CERTIFICATE OF INSURANCE:**

The successful bidder shall provide a Certificate of Insurance in accordance with specifications listed in this request for proposal, prior to commencement of any work. Such certificate shall list the City of Fayetteville as an additional insured. Insurance shall remain valid, when applicable, throughout project completion.

Certificates of insurance are to be addressed to the City of Fayetteville, showing that the contractor carries the following insurance which shall be maintained throughout the term of the bid. Any work sublet, the contractor shall require the subcontractor similarly to provide the same insurance coverage. In case any employee engaged in work on the project is not protected under Workers' Compensation, the Contractor shall provide, and shall cause each subcontractor to provide, adequate employer's liability insurance for the protection of such of his employees as are not otherwise protected.

Workers' Compensation:	Statutory Amount
Comprehensive General & Automotive Liability:	\$250,000 each person \$500,000 aggregate.
Property Damage Liability:	\$100,000 aggregate.

26. **PRICING:**

- a. Bid pricing shall remain good and firm for calendar year of 2016, which includes dates from January 1, 2016 through December 31, 2016.

27. **OTHER GENERAL CONDITIONS:**

- a. Bidder is presumed to be familiar with all federal, state, and city laws, ordinances, and regulations which in any manner affect those engaged or employed in the Work, or the materials or equipment used, or that in any way affect the Work and shall in all respects comply with said laws, ordinances, and regulations. No claim of misunderstanding or ignorance on the part of Bidder or Proposer will in any way serve to modify the provisions of the contract. No representations shall be binding unless embodied in the contract.
- b. Prices shall include all labor, materials, overhead, profit, insurance, shipping, freight, etc., to cover the products and services presented. ***Sales tax shall not be included in the bid price.*** Applicable Arkansas sales tax laws will apply when necessary but will not be considered in award of this project.
- c. Each bidder should state the anticipated number of days from the date of receipt of an order for delivery of services to the City of Fayetteville.

- d. Bidders must provide the City with their bids signed by an employee having legal authority to submit bids on behalf of the bidder. The entire cost of preparing and providing responses shall be borne by the bidder.
- e. The City reserves the right to request any additional information it deems necessary from any or all bidders after the submission deadline.
- f. The request for bid is not to be construed as an offer, a contract, or a commitment of any kind; nor does it commit the city to pay for any costs incurred by bidder in preparation. It shall be clearly understood that any costs incurred by the Proposer in responding to this request for proposal is at the bidder's own risk and expense as a cost of doing business. The City of Fayetteville shall not be liable for reimbursement to the Proposer for any expense so incurred, regardless of whether or not the proposal is accepted.
- g. If products, components, or services other than those described in this bid document are proposed, the bidder must include complete descriptive literature for each. All requests for additional information must be received within five working days following the request.
- h. **NOTE: Any uncertainties shall be brought to the attention to Andrea Foren Rennie immediately via telephone (479.575.8220) or e-mail (aforen@fayetteville-ar.gov). It is the intent and goal of the City of Fayetteville Purchasing Division to provide documents providing a clear and accurate understanding of the scope of work to be completed and/or goods to be provided. We encourage all interested parties to ask questions to enable all bidders to be on equal bidding terms.**
- i. Any inquiries or requests for explanation in regard to the City's requirements should be made promptly to Andrea Foren Rennie, City of Fayetteville, Purchasing Agent via e-mail (aforen@fayetteville-ar.gov) or telephone (479.575.8220). No oral interpretation or clarifications will be given as to the meaning of any part of this request for proposal. All questions, clarifications, and requests, together with answers, if any, will be provided to all firms via written addendum. Names of firms submitting any questions, clarifications, or requests will not be disclosed until after a contract is in place.
- j. Any information provided herein is intended to assist the bidder in the preparation of proposals necessary to properly respond to this bid. The bid is designed to provide qualified Proposers with sufficient basic information to submit proposals meeting minimum specifications and/or test requirements, but is not intended to limit a bid's content or to exclude any relevant or essential data.
- k. Bidders irrevocably consent that any legal action or proceeding against it under, arising out of or in any manner relating to this Contract shall be prevailed by Arkansas law. Proposer hereby expressly and irrevocably waives any claim or defense in any said action or proceeding based on any alleged lack of jurisdiction or improper venue or any similar basis.
- l. The successful bidder shall not assign the whole or any part of this Contract or any monies due or to become due hereunder without written consent of City of Fayetteville. In case the successful bidder assigns all or any part of any monies due or to become due under this Contract, the Instrument of assignment shall contain a clause substantially to the effect that is agreed that the right of the assignee in and to any monies due or to become due to the successful bidder shall be subject to prior liens of all persons, firms, and corporations for services rendered or materials supplied for the performance of the services called for in this contract.
- m. The successful bidder's attention is directed to the fact that all applicable Federal and State laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over the services

shall apply to the contract throughout, and they will be deemed to be included in the contract as though written out in full herein. The successful bidder shall keep himself/herself fully informed of all laws, ordinances and regulations of the Federal, State, and municipal governments or authorities in any manner affecting those engaged or employed in providing these services or in any way affecting the conduct of the services and of all orders and decrees of bodies or tribunals having any jurisdiction or authority over same. If any discrepancy or inconsistency should be discovered in these Contract Documents or in the specifications herein referred to, in relation to any such law, ordinance, regulation, order or decree, s/he shall herewith report the same in writing to City of Fayetteville.

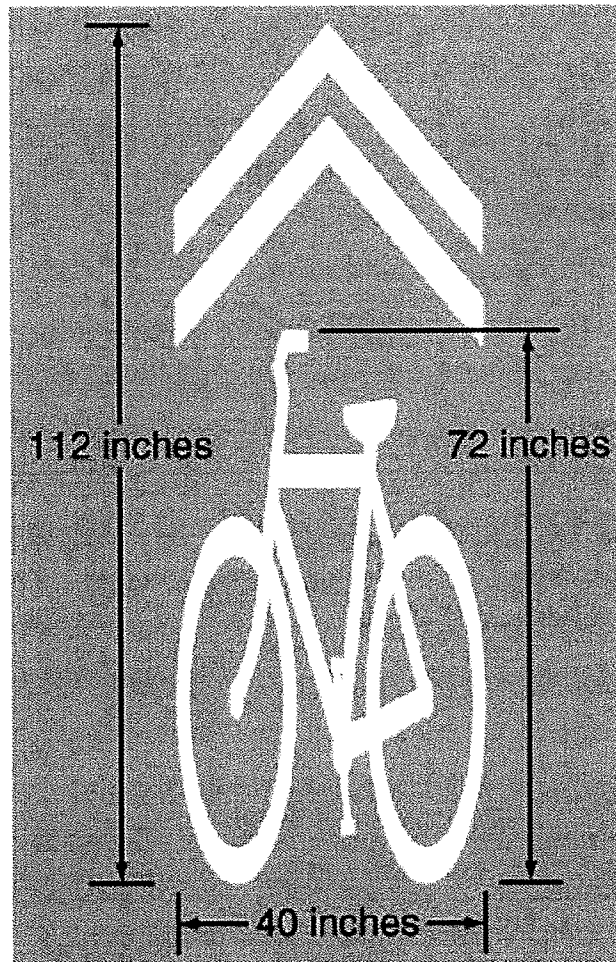
28. **INVOICING:** All invoices shall be presented to the City with the minimum information listed below.

- a. City Department that ordered the materials or services
- b. Order Date
- c. Delivery date or the date of services
- d. Name of the City Employee that requested or picked up the goods, materials, or service
- e. Bid Number that applies to the purchase and invoices. Amounts in the bid shall match invoicing.

29. **ATTACHMENTS TO BID DOCUMENTS:**

- a. ATTACHMENT A: SPECIFICATION – TRAFFIC PATTERNS
- b. ATTACHMENT B: DECO MARK CROSSWALK LAYOUT
- c. ATTACHMENT C: TP-21 RUNNING BOND LAYOUT
- d. Line Item 5 Drawing: (see next page)

Figure 9C-9. Shared Lane Marking



City of Fayetteville, AR
Bid 16-12, Preformed Thermoplastic Pavement Markings
Technical Specification

1. SPECIFICATIONS

- a. The quantity provided in the bid form is an estimate. The City reserves the right to purchase more or less depending on need.
- b. Orders shall be made on an as needed basis
- c. The markings shall be a resilient white, yellow, or other color thermoplastic product, the surface of which must contain glass beads and abrasives in an alternating pattern. The markings shall be resistant to the detrimental effects of motor fuels, lubricants, hydraulic fluids, etc. Lines, legends, and symbols are capable of being affixed to bituminous and/or Portland cement concrete pavements by the use of the normal heat of a propane torch.
- d. The markings shall be capable of conforming to pavement contours, breaks, and faults through the action of traffic at normal pavement temperatures. The markings shall have resealing characteristics, such that it is capable of fusing with itself and previously applied thermoplastic when heated with the torch.
- e. The markings shall not have minimum ambient and road temperature requirements for application, storage, or handling.

2. **MANUFACTURING CONTROL AND ISO CERTIFICATION:** The manufacturer must be ISO 9001:2008 certified and provide proof of current certification. The scope of the certification shall include manufacturer of reflective highway markings.

3. **MATERIAL:** Shall be composed of an ester modified rosin resistant to degradation by motor fuels, lubricants, etc. in conjunction with aggregates, pigments, binders, abrasives, and glass beads which have been factory produced as a finished product, and meets the requirements of the current edition of the Manual of Uniform Traffic Control Devices for Streets and Highways. The thermoplastic material conforms to AASHTO designation M249-78 (98) with the exception of the relevant differences due to the material being supplied in a preformed state.

a. **GRADED GLASS BEADS**

- i. The material shall contain a minimum of thirty percent (30%) intermixed graded glass beads by weight. The intermixed beads shall be clear and transparent. Not more than twenty percent (20%) consists of irregular fused spheroids, or silica. The index of refraction shall not be less than 1.50.
- ii. The material must have factory applied coated surface beads and abrasives in addition to the intermixed beads at a rate of ½ pound (+/- 20%) per 11 square foot. The surface beads and abrasives must be applied in an alternating arrangement across the surface of the material so that the surface is covered in what is best described as a "checkerboard" pattern of glass beads and abrasive materials. The abrasive material must have a minimum hardness of 8 (Mohs scale). These factory applied coated surface beads shall have the following specifications:

1) Minimum 80% rounds

2) Minimum refractive index of 1.5

3) Minimum SiO₂

4) Minimum iron content of 0.1%

Size Gradation		Retained, %	Passing, %
US Mesh	Um		
12	1700	0 - 2%	98 - 100%
14	1400	0 - 6%	94 - 100%
16	1180	1 - 21%	79 - 99%
18	1000	28 - 62%	38 - 72%
20	850	62 - 71%	29 - 38%
30	600	67 - 77%	23 - 33%
50	300	86 - 95%	5 - 14%
80	200	97-100%	0 - 3%

b. **Pigments:**

- i. **White:** The material shall be manufactured with sufficient titanium dioxide pigment to meet FHWA Docket No. FHWA 99-6190 Table 5 and Table 6 as revised and corrected.
 - ii. **Red, Blue, and Yellow:** The material shall be manufactured with sufficient pigment to meet FHWA Docket No. FHWA-99-6190 Table 5 and Table 6 as revised and corrected. The yellow pigments must be organic and must be heavy-metal free.
 - iii. **Other Colors:** The pigments must be heavy-metal free.
 - iv. **Items 2 and 3 shall be brick red with white grout lines.**
- c. **Heating Indicators:** The top surface of the material (same side as the factory applied surface beads) shall have regularly spaced indents. These indents shall act as a visual cue during application that the material has reached a molten state so satisfactory adhesion and proper bead embedment has been achieved and a post-application visual cue that the installation procedures have been followed.
- d. **Skid Resistance:** The surface of the preformed thermoplastic material shall contain factory applied non-skid material with a minimum hardness of 8 (Mohs scale). Upon application, the material shall prove a minimum skid resistance value of 60 BPN when tested according to ASTM E 303.
- e. **Thickness:** The material must be supplied at a minimum thickness of 90 mils (2.29mm) or 125 mils (3.15 mm)
- f. **Retro reflectivity:** The performed retro reflective marking materials upon application shall exhibit adequate and uniform nighttime retro reflectivity. The marking materials shall have the following retro reflectivity as measured using a Delta LTL 2000 or LTL-X Retro reflectometer
- _____ White preformed reflective marking materials – minimum of $275 \text{ mcd-m}^{-2}\cdot\text{1x}^{-1}$
- Note: Initial retro reflection and skid resistance are affected by the amount of heat applied during installation. When ambient temperatures are such that greater amounts of heat are required for proper installation, initial retro reflection and skid resistance levels may be affected.
- g. **Environmental Resistance:** The material must be resistant to deterioration due to exposure to sunlight, water, salt, or adverse weather conditions and impervious to oil and gasoline.
- h. **Abrasives:** The abrasives and surface beads must be applied in an alternating arrangement across the surface of the material so that the surface is covered in what is best described as a “checkerboard” pattern of glass beads and abrasive materials. The abrasive material must have a minimum hardness of 8 (Mohs scale).

4. **APPLICATION:**

- a. **Asphalt:** The materials shall be applied using the propane torch method recommended by the manufacturer. The material must be able to be applied without minimum requirements for ambient and road temperatures and without any preheating of the pavement to a specific temperature. The material must be able to be applied without the use of a thermometer. The pavement shall be clean, dry, and free of debris. Supplier must enclose application instructions with each box/package.
- b. **Portland Concrete:** The same application procedure shall be used as described under Section 4.1. However, a compatible primer sealer may be applied before application to assure proper adhesion.

5. **PACKAGING:** The preformed thermoplastic markings shall be placed in protective plastic film with cardboard stiffeners where necessary to prevent damage in transit. Linear material must be cut to a maximum of 3 foot long pieces. Legends and symbols must also be supplied in flat pieces. The cartons in which packed shall be non-returnable and shall not exceed 40 inches in length and 25 inches in width, and be labeled for ease of identification. The weight of the individual carton must not exceed seventy (70) pounds. A protective film around the box must be applied in order to protect the material from rain or premature aging.
6. **TECHNICAL SERVICES:** The successful bidder shall provide technical services as required.
7. **PERFORMANCE:** The preformed thermoplastic markings shall meet state specifications and be approved for use by the appropriate state agency.

SPECIFICATION

INTERCONNECTED PREFORMED THERMOPLASTIC PAVEMENT MATERIAL

1. **USE:** A durable, pavement overlay material suitable for streetscape and traffic calming purposes on public roads and private properties. The material shall be equally suitable for concrete and asphalt surfaces.

- 1.1. The material must be a resilient preformed thermoplastic product which contains a minimum of thirty percent (30%) intermixed anti-skid/anti-slip elements and where the top surface contains anti-skid/anti-slip elements. These anti-skid/anti-slip elements must have a minimum hardness of 8 (Mohs scale) and meet the following gradation:

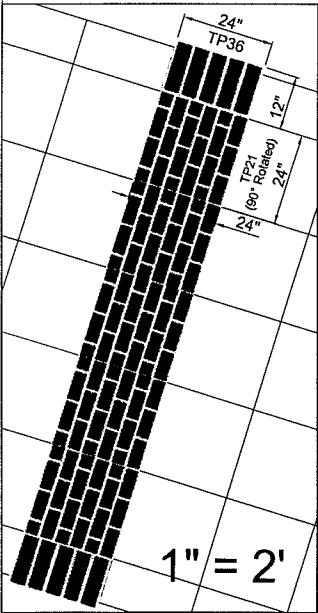
Size Gradation		Intermix		Drop - On	
US Mesh	µm	Retained, %	Passing, %	Retained, %	Passing, %
10	2000	0 - 10%	90 - 100%		
12	1700	5 - 25%	75 - 95%		
14	1400	15 - 50%	50 - 85%		
16	1180	15 - 50%	50 - 85%	0 - 5%	95 - 100%
18	1000	10 - 30%	70 - 90%	0 - 10%	90 - 100%
20	850	0 - 5%	95 - 100%	5 - 25%	75 - 95%
25	710	0 - 2%	98 - 100%	15 - 50%	50 - 85%
30	600			15 - 50%	50 - 85%
35	500			5 - 25%	75 - 95%
40	425			0 - 10%	90 - 100%

- 1.2. The material must be resistant to the detrimental effects of motor fuels, antifreeze, lubricants, hydraulic fluids, etc.
- 1.3. The material shall be capable of being applied on bituminous and/or portland cement concrete pavements by the use of a handheld heat torch, an infrared heater, or a blue-flame radiant heater. The use of a compactor or similar equipment shall not be necessary. The material must be able to be applied to asphalt and concrete surfaces without preheating the application surface to a specific temperature. The material must be capable of being affixed to green concrete (concrete that has set but not appreciably hardened). The material shall not require the portland cement concrete application areas to be cured or dried out.
- 1.4. The material must be capable of conforming to pavement contours, breaks and faults through the action of traffic at normal pavement temperatures. It shall not be necessary to use a grid template or to make pattern grooves or other indentations in the asphalt or concrete surface prior to applying the material. It shall not be necessary to inlay the material in grooves or indentations. It shall not be necessary to heat the pavement or application surface to a specific temperature.
- 1.5. The material is typically supplied in segments measuring 24 in. by 24 in. The material must be factory assembled and interconnected with a compatible material, so that it is unnecessary to assemble the individual "brick" pieces at the jobsite. Certain 24 in. by 24 in. material segments may be rotated to create additional pattern options using standard parts.
- 1.6. Interchangeable, patterned borders shall be available in either 8 in. or 12 in. wide by 24 in. long sizes, to allow flexibility in design options using standard parts.
- 1.7. The material must be able to be applied in temperatures down to 45°F without any special storage, preheating or treatment of the material before application.
- 1.8. The material must be able to be applied to asphalt and concrete surfaces without using a grid template and without forming a pattern in the application surface. Heating indicators must be evenly distributed on the surface of the material in order to ensure correct application.
- 1.9. The material must cover the entire application area and be flush across the surface. Once applied, no part of the pavement surface must be visible in the application area.
2. **MANUFACTURING CONTROL AND ISO CERTIFICATION:** The manufacturer must be ISO 9001:2008 certified for design, development and manufacturing of preformed thermoplastic, and provide proof of current certification.

3. **MATERIAL:** Must be composed of an ester modified rosin impervious to degradation by motor fuels, lubricants, etc. in conjunction with aggregates, pigments, binders, and anti-skid/anti-slip elements. Pigments and anti-skid/anti-slip elements must be uniformly distributed throughout the material. The thermoplastic material conforms to AASHTO designation M249, with the exception of the relevant differences due to the material being supplied in a preformed state, being non-reflective, and potentially being of a color different from white or yellow.
 - 3.1. **Pigments:**
 - 3.1.1. **White:** The material shall be manufactured with sufficient titanium dioxide pigment to meet FHWA Docket No. FHWA-99-6190 Table 5 and Table 6 as revised and corrected.
 - 3.1.2. **Red, Blue, and Yellow:** The material shall be manufactured with sufficient pigment to meet FHWA Docket No. FHWA-99-6190 Table 5 and Table 6 as revised and corrected. The pigment system must not contain heavy metals nor any carcinogen, as defined in 29 CFR 1910.1200 in amounts exceeding permissible limits as specified in relevant Federal Regulations.
 - 3.1.3. **Other Colors:** The pigment system must not contain heavy metals nor any carcinogen, as defined in 29 CFR 1910.1200 in amounts exceeding permissible limits as specified in relevant Federal Regulations.
 - 3.2. **Heating indicators:** The top surface of the material shall have regularly spaced indents. These indents shall act as a visual cue during application that the material has reached a molten state so satisfactory adhesion and proper embedment of anti-skid/anti-slip material has been achieved, and a post-application visual cue that the application procedures have been followed.
 - 3.3. **Skid Resistance:** The surface of the preformed thermoplastic material shall contain factory applied anti-skid material with a minimum hardness of 8 (Mohs scale). Upon application the material shall provide a minimum skid resistance value of 60 BPN when tested according to ASTM E 303.
 - 3.4. **Slip Resistance:** The surface of the preformed thermoplastic material shall contain factory applied anti-skid material with a minimum hardness of 8 (Mohs scale). Upon application the material shall provide a minimum static friction of coefficient of 0.6 when tested according to ASTM C 1028 (wet and dry), and a minimum static coefficient of friction of 0.6 when tested according to ASTM D 2047.
 - 3.5. **Thickness:** The material must be supplied at a minimum thickness of 125 mil (3.18 mm).
 - 3.6. **Environmental Resistance:** The material must be resistant to deterioration due to exposure to sunlight, water, salt or adverse weather conditions and impervious to oil and gasoline.
 - 3.7. **Interconnected:** The material must consist of interconnected individual pieces of preformed thermoplastic pavement material, which through a variety of colors and patterns, make up the desired design. The individual pieces in each material segment (typically 24 in. by 24 in.) must be factory assembled and interconnected with a compatible material so that in the field it is not necessary to assemble the individual pieces within a material segment. Multiple patterned border segment options shall be available in the material in either 8 in. or 12 in. wide by 24 in. long sizes.
4. **APPLICATION:**
 - 4.1. **Asphalt:** The material shall be applied using the propane torch method or an infrared heater recommended by the manufacturer. The material must be able to be applied at ambient and road temperatures down to 45°F without any preheating of the pavement to a specific temperature. A sealer specified by the manufacturer must be applied to the substrate prior to material application to ensure proper adhesion, and to provide reinforcement for larger volumes of material. A thermometer shall not be required during the application process. The pavement shall be clean, dry and free of debris. Supplier must enclose application instructions with each box/package, or make available on website.
 - 4.2. **Portland Cement Concrete:** The same application procedure shall be used as described under Section 4.1.
5. **PACKAGING:** The preformed thermoplastic material shall be placed in protective plastic film with cardboard stiffeners where necessary to prevent damage in transit. The cartons in which packed shall be non-returnable and shall not exceed 25 in. in length and 25 in. in width, and be labeled for ease of identification. The weight of the individual carton must not exceed fifty (50) pounds. A protective film around the box must be applied in order to protect the material from rain or premature aging.
6. **TECHNICAL SERVICES:** The successful bidder shall provide technical services as required.

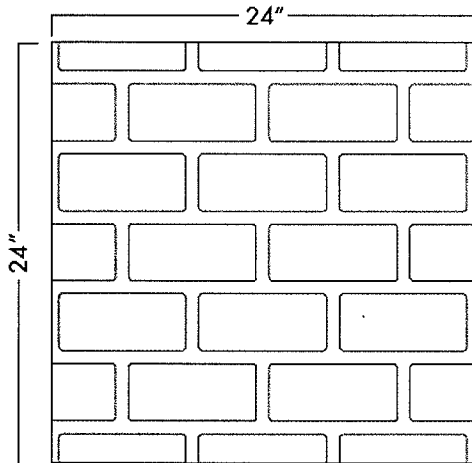
Bid 16-12, Attachment B

738 Square Feet
61 - 12" x 24" (T36) Border Sheets
154 - 24" x 24" (T21) (90° rotated) Sheets



1" = 5'

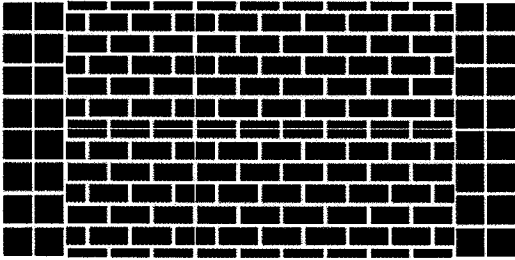
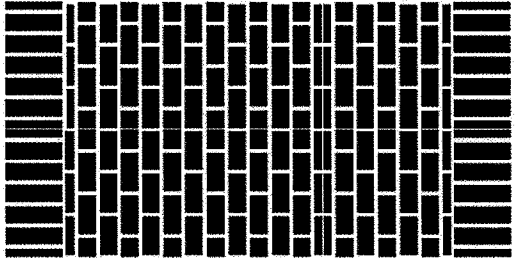
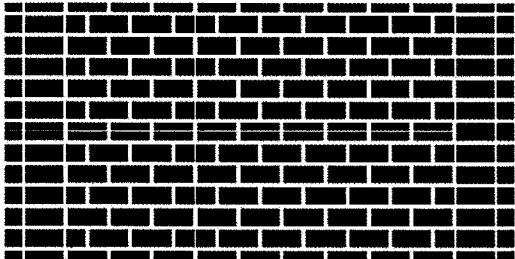
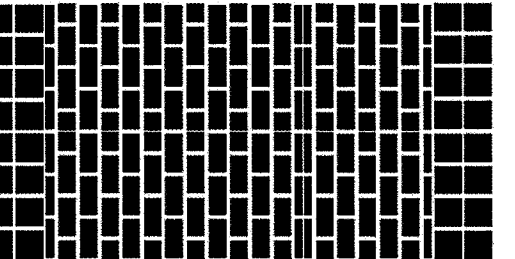
RUNNING BOND - TP21



Interconnected preformed thermoplastic pavement marking material combines look of brick and grout pattern.

- 2' x 2' sheet
- 125-mil thick
- Pattern repeats horizontally and vertically
- Can be rotated for additional design variability
- 3/4" grout lines and 7-1/4" X 3-1/4" bricks with rounded corners
- Surface-applied with infrared heater or propane heat torch
- Applies to asphalt or concrete
- No stamping templates or grids required

Use Running Bond TP21 alone or choose from 7 different border options.

TP21-RBSD - Brick Red bricks, Sand grout		Examples shown below
		
TP21 pattern / TP40 border	TP21 pattern (rotated 90°) / TP36 border	
		
TP21 pattern / TP38 border	TP21 pattern (rotated 90°) / TP40 border	

TrafficPatterns®

A TrafficScapes™ Solution by Ennis-Flint

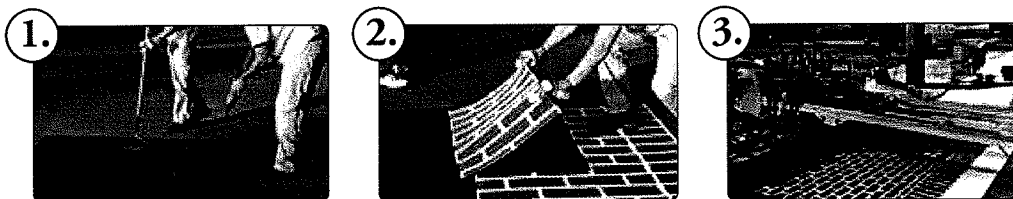
Interconnected, Surface-Applied Preformed Thermoplastic Crosswalks and Traffic Calming Surfaces for Asphalt and Concrete

TrafficPatterns® provides a cost-effective, traditional look and alternative to the use of brick and stone pavers because the material is surface applied and virtually maintenance free. The pattern and color combinations of the interconnected sheets allow designers the flexibility to create the ideal crosswalk or traffic calming pattern that complements the overall streetscape design.

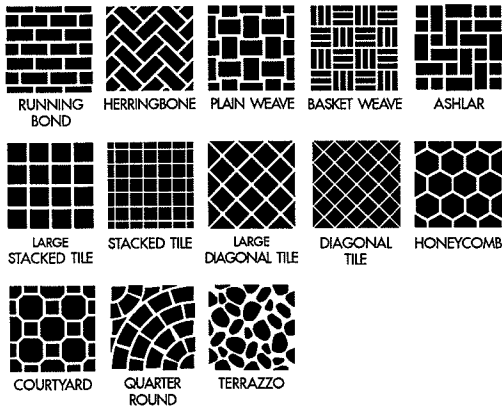
PERFORMANCE-BASED FEATURES AND BENEFITS

- Engineered as heavy-duty intersection grade pavement marking material with enhanced durability
- 125-mil; interconnected sheets of material
- High skid/slip resistant for safety. As material wears, new anti-skid elements are exposed.
- Can be applied on newly-stamped asphalt as soon as the road surface cools and sets
- Does not alter substrate
- Does not require stamping templates or grids
- Open to traffic minutes after application
- ADA compliant - Pedestrian and wheelchair friendly surface
- Eliminates the maintenance and safety concerns of loose pavers
- All preformed thermoplastic materials are made at Ennis-Flint's manufacturing facility which is ISO 9001:2008 certified for design, development and manufacturing of preformed thermoplastic. Quality, value and long-term performance are built into the marking. Anti-skid elements are added at time of manufacturing for optimized application at the jobsite.

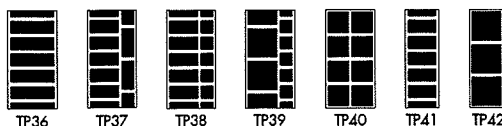
TrafficPatterns® does not require expensive capital equipment, customized tools, templates or grids for application. The 2'x2' sheets of interconnected material are easily lifted and positioned onto an asphalt or concrete surface. Border segments can be added for design variability. Application is simple with a large infrared heater or a propane heat torch.



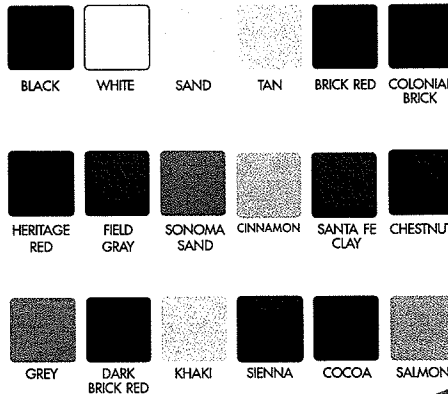
STANDARD PATTERNS (2'x2' Sheets)



STANDARD BORDERS



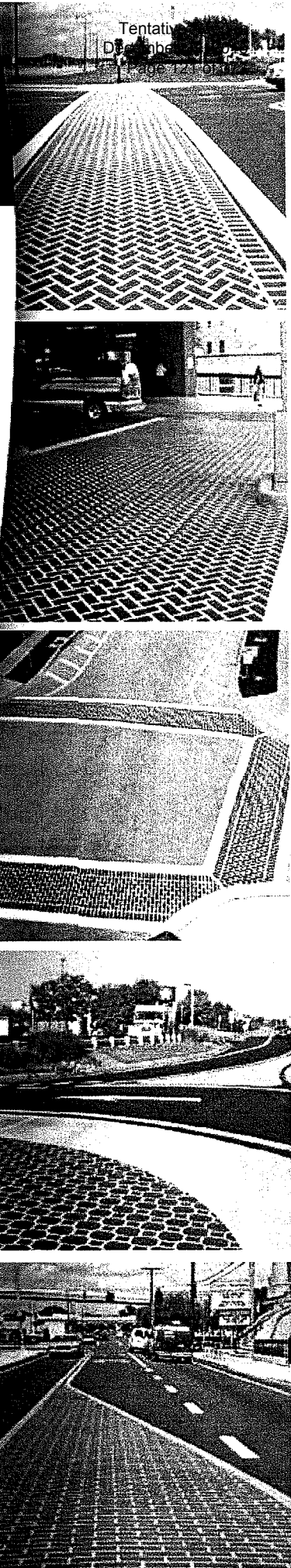
STANDARD COLORS



PREMIUM COLORS



New
Patterns/Borders
and Colors in
2'x2' Format



TrafficScapes™

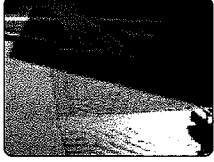
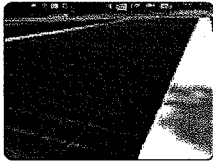
Surface Systems for Enhanced Safety

CROSSWALKS • MEDIANS • ISLANDS • ROUNDABOUTS • ENTRYWAYS • LOGOS

TrafficScapes™ is a portfolio of preformed thermoplastic pavement marking materials engineered for durability, safety, and aesthetics for the streetscape and traffic calming market designed to:

- Improve traffic safety especially at intersections and multi-use paths
- Enhance visibility for pedestrians, motorists, and cyclists
- Provide design elements that complement a Complete Streets community
- Channel pedestrians across busy commercial parking areas
- Promote and/or revitalize community image
- Attract new business development in livable communities
- Create low-cost median or island effect without the use of raised curbs

Each product offers its own unique application and performance approach to streetscape projects where shared roadway safety and aesthetic appeal need to work in conjunction.

 DuraTherm® by Ennis-Flint	 TrafficPatternsXD™ by Ennis-Flint	 TrafficPatterns® by Ennis-Flint	 TrafficPatternsLT™ by Ennis-Flint	 DecoMark® by Ennis-Flint
INLAID	IMPRESSED	INTERCONNECTED	OVERLAY	SURFACE SIGNS
				
				

When used on public roadways and private properties open to public travel, decorative crosswalks require proper demarcation with white linear boundaries according to the Manual on Uniform Traffic Control Devices (MUTCD).



Ennis-Flint • 115 Todd Ct. Thomasville, NC • 336.475.6600
trafficscapes@flinttrading.com • www.ennisflint.com





CERTIFICATE OF APPROVAL

This is to certify that the Quality Management System of:

Ennis-Flint Thomasville
111 Todd Court
Thomasville, North Carolina 27360, USA

has been approved by Lloyd's Register Quality Assurance
to the following Quality Management System Standards:

ISO 9001:2008

The Quality Management System is applicable to:

**Design, Development and Manufacture of Preformed Extruded
Thermoplastic Materials including: Retro Reflective/Reflective Skid
Resistant Preformed Pavement Marking Materials, Skid Resistant
Preformed Pavement Marking Materials, Skid Resistant Interconnected
Pavement Marking Materials, Retro Reflective Profile Skid Resistant
Preformed Thermoplastic Pavement Marking Materials, Retro Reflective
Profile Preformed Thermoplastic Pavement Marking Materials, Preformed
Thermoplastic Adhesive Materials, Preformed Detectable Materials.**

Approval
Certificate No: UQA 0113270

Original Approval: January 19, 2004
Current Certificate: January 1, 2013
Certificate Expiry: December 31, 2015

A handwritten signature in cursive script, reading 'Sara Austin', written over a horizontal line.

Issued by: Lloyd's Register Quality Assurance, Inc.



This document is subject to the provision on the reverse
1330 Enclave Parkway, Suite 200, Houston, Texas 77077, USA
This approval is carried out in accordance with the LRQA assessment and certification procedures and monitored by LRQA.
Macro Version 1.0



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
113 West Mountain Road, Suite 204
Fayetteville, AR 72701
(479) 575-8323

Text File

File Number: 2015-0610

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 17

BID #16-13 RETAINING WALL BLOCKS:

A RESOLUTION TO AWARD BID #16-13 AND AUTHORIZE THE PURCHASE OF RETAINING WALL BLOCKS FROM ARROWHEAD PRECAST, LLC AS PRIMARY SUPPLIER AND INDUSTRIAL PRECAST, INC. AS SECONDARY SUPPLIER IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby awards Bid #16-13 and authorizes the purchase of retaining wall blocks from Arrowhead Precast, LLC as primary supplier and Industrial Precast, Inc. as secondary supplier in variable amounts and for varying unit prices as shown in the bid sheet attached to this Resolution as needed through the end of 2016.

City of Fayetteville Staff Review Form

2015-0610

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only

N/A for Non-Agenda Item

Terry Gulley

12/11/2015

Transportation Services /
Transportation Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution awarding Bid 16-13 to and authorizing the purchase of retaining wall blocks from Arrowhead Precast, LLC as primary supplier and Industrial Precast, Inc. as secondary supplier, in variable amounts, as needed through the end of calendar year 2016.

Budget Impact:

Various		Various	
Account Number		Fund	
Various		Various	
Project Number		Project Title	
Budgeted Item?	Yes	Current Budget	\$ -
		Funds Obligated	\$ -
		Current Balance	\$ -
Does item have a cost?	Yes	Item Cost	
Budget Adjustment Attached?	No	Budget Adjustment	
		Remaining Budget	\$ -

V20140710

Previous Ordinance or Resolution #

Original Contract Number:

Approval Date:

Comments: The "item cost" and "current budget" boxes have been left blank because these items will vary depending upon the Transportation Division's fluctuating needs based on citizen service requests received, construction projects approved, and other variable factors.

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council
THRU: Don Marr, Chief of Staff
FROM: Terry Gulley, Transportation Services Director
DATE: December 11, 2015
SUBJECT: Bid 16-13, Retaining Wall Blocks

RECOMMENDATION:

Staff recommends a resolution awarding Bid 16-13 to and authorizing the purchase of retaining wall blocks from Arrowhead Precast, LLC as primary supplier and Industrial Precast, Inc. as secondary supplier, in variable amounts, as needed through the end of calendar year 2016.

BACKGROUND:

The purchase of bulk construction materials and services is necessary to maintain current infrastructure and to implement the projects outlined in the Capital Improvements Program and Annual Budget and Work Program.

DISCUSSION:

Sealed bids in accordance with State statutes, City ordinances, and purchasing procedures were publicly read and the results are attached to this memo.

BUDGET/STAFF IMPACT:

Funds for the acquisition of materials and services have been budgeted in various capital projects within the Sales Tax Capital Improvements Fund and Street Fund operating programs.

Attachments:

Bid 16-13 Tabulation



Bid 16-13, Retaining Wall Blocks

Item	DESCRIPTION	Est Qty	Arrowhead Precast LLC		Industrial Precast Inc	
			PRICE PER UNIT	EXTENDED PRICE	PRICE PER UNIT	EXTENDED PRICE
1	Full Top Block 28" or 24" Series	100	\$ 72.45	\$ 7,245.00	\$ 85.00	\$ 8,500.00
2	Half Top Block – 28" or 24" series	25	\$ 42.33	\$ 1,058.25	\$ 58.00	\$ 1,450.00
3	Half Middle Block – 28" or 24" Series	25	\$ 51.97	\$ 1,299.25	\$ 58.00	\$ 1,450.00
4	Full Middle Block – 28" or 24" Series	250	\$ 80.16	\$ 20,040.00	\$ 92.00	\$ 23,000.00
5	Full Base Block - 28" or 24" Series	100	\$ 80.16	\$ 8,016.00	\$ 92.00	\$ 9,200.00
6	Half Bottom Block – 28" or 24" Series	25	\$ 51.97	\$ 1,299.25	\$ 58.00	\$ 1,450.00
7	Corner Garden Top	10	\$ 79.56	\$ 795.60	\$ 85.00	\$ 850.00
8	Full Middle Block - 41" or 39" Series	50	\$ 92.89	\$ 4,644.50	\$ 101.00	\$ 5,050.00
9	Half Middle Block – 41" or 39" Series	25	\$ 48.61	\$ 1,215.25	\$ 68.00	\$ 1,700.00
10	Full Base Block – 41" or 39" Series	50	\$ 92.89	\$ 4,644.50	\$ 101.00	\$ 5,050.00
11	Half Base Block – 41" or 39" Series	25	\$ 48.61	\$ 1,215.25	\$ 68.00	\$ 1,700.00
12	Full Middle Block – 60" Series	25	\$ 119.30	\$ 2,982.50	\$ 130.00	\$ 3,250.00
13	Half Middle Block - 60" Series	25	\$ 66.16	\$ 1,654.00	\$ 85.00	\$ 2,125.00
14	Full Base Block – 60" Series	25	\$ 119.30	\$ 2,982.50	\$ 130.00	\$ 3,250.00
15	Half Base Block – 60" Series	25	\$ 66.16	\$ 1,654.00	\$ 85.00	\$ 2,125.00
16	Left Corner Top Block	25	\$ 79.56	\$ 1,989.00	\$ 85.00	\$ 2,125.00
17	Right Corner Top Block	25	\$ 79.56	\$ 1,989.00	\$ 85.00	\$ 2,125.00
18	Full High Cap End Block	25	\$ 82.79	\$ 2,069.75	\$ 85.00	\$ 2,125.00
19	Full High Cap Middle Block	25	\$ 82.79	\$ 2,069.75	\$ 85.00	\$ 2,125.00
20	Full Middle Block 45"	25	\$ 97.53	\$ 2,438.25	\$ 95.00	\$ 2,375.00
TOTAL BID BASED ON ESTIMATES:			\$	71,301.60	\$	72,275.00

*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

CERTIFIED:

Andrea Rennie
A. Rennie, Purchasing Agent

WITNESS

DATE

11/23/15

**Denotes that bidder altered bid form and bid different materials than specified



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
Page 28 of 377
113 West Mountain Road
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(479) 575-8323

Text File

File Number: 2015-0614

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 18

BID #16-14 COLD ASPHALT CONCRETE:

A RESOLUTION TO AWARD BID #16-14 AND AUTHORIZE THE PURCHASE OF COLD ASPHALT CONCRETE FROM APAC CENTRAL IN VARIABLE AMOUNTS FOR A UNIT PRICE OF \$95.00 PER TON AS NEEDED THROUGH THE END OF 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby awards Bid #16-14 and authorizes the purchase of cold asphalt concrete from APAC Central in variable amounts for a unit price of \$95.00 per ton as needed through the end of 2016.

City of Fayetteville Staff Review Form

2015-0614

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Terry Gulley

12/11/2015

Transportation Services /
Transportation Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution awarding Bid 16-14 to and authorizing the purchase of cold asphalt concrete from APAC Central, for a unit price of \$95.00 per ton, as needed through the end of calendar year 2016.

Budget Impact:

Various	Various
Account Number	Fund
Various	Various
Project Number	Project Title
Budgeted Item? Yes	Current Budget
	Funds Obligated
	Current Balance
Does item have a cost? Yes	Item Cost
Budget Adjustment Attached? No	Budget Adjustment
	Remaining Budget

V20140710

Previous Ordinance or Resolution #

Original Contract Number:

Approval Date:

Comments: The "item cost" box has been left blank because the exact item cost will vary depending upon the Transportation Division's fluctuating needs based on citizen service requests received, construction project progress, and other variable factors.

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council
THRU: Don Marr, Chief of Staff
FROM: Terry Gulley, Transportation Services Director
DATE: December 11, 2015
SUBJECT: Bid 16-14, Cold Asphalt Concrete

RECOMMENDATION:

A resolution awarding Bid 16-14 to and authorizing the purchase of cold asphalt concrete from APAC Central, for a unit price of \$95.00 per ton, as needed through the end of calendar year 2016.

BACKGROUND:

The purchase of bulk construction materials and services is necessary to maintain current infrastructure and to implement projects outlined in the Capital Improvements Program and annual budget and work program. Sealed bids in accordance with State statutes, City ordinances, and purchasing procedures were publicly read and the results are attached to this memo.

DISCUSSION:

The low bid for cold asphalt concrete was submitted by APAC Central. Their product meets all necessary specifications and their service is satisfactory.

BUDGET/STAFF IMPACT:

Funds for the acquisition of these materials have been budgeted in the In-House Pavement Improvements capital project.

Attachments:

Bid 16-14 Tabulation

**Bid 16-14, Cold Asphalt Concrete**

			APAC Central		Hutchens Construction Co	
Item	Description	Est Tons	Price Per Unit	Extended Price	Price Per Unit	Extended Price
1	Cold Asphalt Concrete - Clean Screened limestone (max 3/8"), washed sharp river sand, cutback asphalt, reinforcing fibers and CW-1 anti-strip agent	400	\$ 95.00	\$ 38,000.00	\$ 105.00	\$ 42,000.00
TOTAL BID BASED ON ESTIMATE				\$ 38,000.00		\$ 42,000.00

*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

CERTIFIED:

Audrea Rennie
A. Rennie, Purchasing Agent

Carolyn Lee
Witness

11/23/15
Date



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
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Text File

File Number: 2015-0611

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 19

BID #16-15 WASTE DISPOSAL SERVICES:

A RESOLUTION TO AWARD BID #16-15 AND AUTHORIZE THE PURCHASE OF WASTE DISPOSAL SERVICES FOR CONSTRUCTION DEBRIS FROM S&R TRUCKING WINSLOW, LLC AND HOLTZCLAW EXCAVATING, INC. IN THE AMOUNT OF \$10.00 PER LOAD AS NEEDED THROUGH THE END OF 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby awards Bid #16-15 and authorizes the purchase of waste disposal services for construction debris from S&R Trucking Winslow, LLC and Holtzclaw Excavating, Inc. in the amount of \$10.00 per load, with the supplier to be selected depending on the distance from each individual job site to the disposal site, as needed through the end of 2016.

City of Fayetteville Staff Review Form

2015-0611

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Terry Gulley

12/11/2015

Transportation Services /
Transportation Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

Staff recommends a resolution awarding Bid 16-15 to and authorizing the purchase of waste disposal for construction debris from S & R Trucking Winslow, LLC and Holtzclaw Excavating, Inc., determining which will be used on a case by case basis depending on the distance from each individual job site to the disposal site, as needed through the end of calendar year 2016.

Budget Impact:

Various		Various	
Account Number		Fund	
Various		Various	
Project Number		Project Title	
Budgeted Item?	Yes	Current Budget	\$ -
		Funds Obligated	\$ -
		Current Balance	\$ -
Does item have a cost?	Yes	Item Cost	
Budget Adjustment Attached?	No	Budget Adjustment	
		Remaining Budget	\$ -

V20140710

Previous Ordinance or Resolution #

Original Contract Number:

Approval Date:

Comments: The "item cost" and "current budget" boxes have been left blank because these items will vary depending upon the Transportation Division's fluctuating needs based on citizen service requests received, construction projects approved, and other variable factors.

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council

THRU: Don Marr, Chief of Staff

FROM: Terry Gulley, Transportation Services Director

DATE: December 11, 2015

SUBJECT: Bid 16-15, Waste Disposal for Construction Debris

RECOMMENDATION:

Staff recommends a resolution awarding Bid 16-15 to and authorizing the purchase of waste disposal for construction debris from S & R Trucking Winslow, LLC and Holtzclaw Excavating, Inc., determining which will be used on a case by case basis depending on the distance from each individual job site to the disposal site, as needed through the end of calendar year 2016.

BACKGROUND:

The purchase of bulk construction materials and services is necessary to maintain current infrastructure and to implement the projects outlined in the Capital Improvements Program and Annual Budget and Work Program.

DISCUSSION:

Sealed bids in accordance with State statutes, City ordinances, and purchasing procedures were publicly read and the results are attached to this memo.

S & R Trucking Winslow, LLC and Holtzclaw Excavating submitted equal bid amounts of \$10.00 per load for waste disposal of construction debris.

BUDGET/STAFF IMPACT:

Funds for the acquisition of materials and services have been budgeted in various capital projects within the Sales Tax Capital Improvements Fund and Street Fund.

Attachments:

Bid 16-15 Tabulation

Bid 16-15, Waste Disposal for Construction Debris

			Hotzclaw Excavating Inc		S & R Trucking	
ITEM	Waste Disposal Location		1226 W Hwy 16, Fayetteville		Campbell Loop Rd, Greenland	
		Est Qty	Price Per Unit	Extended Price	Price Per Unit	Extended Price
1	Wase Disposal Services for Construction Debris Consisting of soil, rock, and concrete product	2,500	\$ 10.00	\$ 25,000.00	\$ 10.00	\$ 25,000.00
TOTAL BID BASED ON ESTIMATE				\$ 25,000.00		\$ 25,000.00

*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

CERTIFIED:

A. Rennie, Purchasing Agent

Witness

Date

11/23/15



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
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Text File

File Number: 2015-0615

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 20

SUPERIOR AUTOMOTIVE GROUP CHEVROLET TAHOE 4X4 SPECIAL SERVICE VEHICLES:

A RESOLUTION TO APPROVE THE PURCHASE OF TWO (2) CHEVROLET TAHOE 4X4 SPECIAL SERVICE VEHICLES FROM SUPERIOR AUTOMOTIVE GROUP OF SILOAM SPRINGS IN THE TOTAL AMOUNT OF \$72,264.00, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE FIRE DEPARTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby approves the purchase of two (2) Chevrolet Tahoe 4x4 Special Service Vehicles from Superior Automotive Group of Siloam Springs in the total amount of \$72,264.00, pursuant to a state procurement contract, for use by the Fire Department.

City of Fayetteville Staff Review Form

2015-0615

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Jesse Beeks/ Sara Glenn

12/9/2015

Fleet Operations /
Transportation Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution to authorize the purchase of two Chevy Tahoe Special Service Vehicle 4x4 that are available through Superior Automotive Group of Siloam Springs, AR for the State Contract price of \$36,132.00 each, for a total of \$72,264.00.

Budget Impact:

9700.1920.5802.00		Shop Fund	
Account Number		Fund	
02081.2016		Police/Passenger	
Project Number		Project Title	
Budgeted Item?	Yes	Current Budget	\$ 482,000.00
		Funds Obligated	\$ -
		Current Balance	\$ 482,000.00
Does item have a cost?	Yes	Item Cost	\$ 72,264.00
Budget Adjustment Attached?	No	Budget Adjustment	
		Remaining Budget	\$ 409,736.00

V20140710

Previous Ordinance or Resolution # _____

Original Contract Number: _____

Approval Date: _____

Comments:

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council
THRU: Terry Gulley, Director of Transportation
FROM: Jesse Beeks, Fleet Operations Superintendent
DATE: December 9, 2015
SUBJECT: Purchase of two Tahoes for Fire

RECOMMENDATION:

That City Council approve the purchase of two Chevy Tahoe Special Service Vehicle 4x4 that are available through Superior Automotive Group of Siloam Springs, AR for the State Contract price of \$36,132.00 each, for a total of \$72,264.00.

BACKGROUND:

Unit 1159 is a 2006 Ford Explorer. This unit was being utilized by the training chief, however this vehicle will not be able to pull training materials from site to site. One of the current trucks in Fire's Fleet will now be used by the training chief. Fire would like to replace this Explorer with a Tahoe for Batalion 1. This would keep their fleet consistant and easily interchangeable if a unit were down for repair.

The Fire Department has also requested an expansion Tahoe. Fire will be hiring additional personnel in 2016, this expansion unit will be a unit for one of those new employees. This was approved with the 2016 budget to go along with the added personnel.

DISCUSSION:

Fleet recommends the purchase of two Chevy Tahoe Special Service Vehicle 4x4 that are available through Superior Automotive Group of Siloam Springs, AR for the State Contract price of \$36,132.00 each, for a total of \$72,264.00.

BUDGET/STAFF IMPACT:

Sufficient funds have been budgeted and collected for this purchase.

This purchase was approved by the Equipment Committee on December 8, 2015.

Attachments:

PO – Purchase Requisition

City of Fayetteville - Purchase Order Request (PO)

(Not a Purchase Order)

All PO Requests shall be scanned to the Purchasing e-mail: Purchasing@fayetteville-ar.gov.
Purchase shall not be made until an actual PO has been issued.

Requisition No.:

Date:

P.O Number:

Mail

☐ YES ☒ NO

Legistar#:

2015-0615

Taxable

☐ YES ☒ NO

Expected Delivery Date:

Quotes Attached

☐ YES ☒ NO

Extension:

3485

Vendor #:		20085		Vendor Name:		Superior Automotive Group of Siloam Springs				
Address:						FOB Point:				
City:				State:		Zip Code:	Ship to code:			
						50				
Requester: Sara Glenn						Requester's Employee #:				
						3912				
Item		Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Number	Project.Sub#	Inventory #	Fixed Asset #
1	2016 Chevy Tahoe Special Service Vehicle 4x4		2	ea	36,132.00	\$72,264.00	9700.1920.5802.00	02081.2016	1305 & 1306	701305 & 701306
2	To be units 1305 & 1306, fixed asset 701305 & 701306					\$0.00				
3	Off State Contract, Item#61, FR - red color					\$0.00				
4						\$0.00				
5						\$0.00				
6						\$0.00				
7						\$0.00				
8						\$0.00				
9						\$0.00				
10						\$0.00				
*	Shipping/Handling			Lot		\$0.00				

Special Instructions:

Subtotal:

\$72,264.00

Tax:

\$0.00

Total:

\$72,264.00

Approvals:

Mayor: _____

Department Director: _____

Purchasing Manager: _____

Chief Financial Officer: _____

Budget Director: _____

IT Director: _____

Dispatch Manager: _____

Utilities Manager: _____

Other: _____



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
113 West Mountain Road, Suite 100 of 377
Fayetteville, AR 72701
(479) 575-8323

Text File

File Number: 2015-0616

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 21

SUPERIOR AUTOMOTIVE GROUP POLICE PACKAGE CHEVROLET TAHOES EXPANSION:

A RESOLUTION TO APPROVE THE PURCHASE OF THREE (3) POLICE PACKAGE CHEVROLET TAHOES FROM SUPERIOR AUTOMOTIVE GROUP OF SILOAM SPRINGS IN THE TOTAL AMOUNT OF \$99,867.00, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE POLICE DEPARTMENT, AND TO APPROVE A BUDGET ADJUSTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby approves the purchase of three (3) Police Package Chevrolet Tahoes from Superior Automotive Group of Siloam Springs in the total amount of \$99,867.00, pursuant to a state procurement contract, for use by the Police Department.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached to this Resolution.

City of Fayetteville Staff Review Form

2015-0616

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only

N/A for Non-Agenda Item

Jesse Beeks/ Sara Glenn

12/9/2015

Fleet Operations /
Transportation Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution to authorize the purchase of three Chevy Tahoe Police Packages that are available through Superior Automotive Group of Siloam Springs, AR for the State Contract price of \$33,289.00 each, for a total of \$99,867.00 and to approve a budget adjustment.

Budget Impact:

9700.1920.5802.00		Shop Fund	
Account Number		Fund	
02081.2016		Police/Passenger	
Project Number		Project Title	
Budgeted Item?	Yes	Current Budget	\$ 482,000.00
		Funds Obligated	\$ 72,264.00
		Current Balance	\$ 409,736.00
Does item have a cost?	Yes	Item Cost	\$ 99,867.00
Budget Adjustment Attached?	Yes	Budget Adjustment	\$ 45,000.00
		Remaining Budget	\$ 354,869.00

V20140710

Previous Ordinance or Resolution # _____

Original Contract Number: _____

Approval Date: _____

Comments:

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council

THRU: Terry Gulley, Director of Transportation

FROM: Jesse Beeks, Fleet Operations Superintendent

DATE: December 9, 2015

SUBJECT: Purchase of three expansion Tahoes for Police

RECOMMENDATION:

That City Council approve the purchase of three Chevy Tahoe Police Packages that are available through Superior Automotive Group of Siloam Springs, AR for the State Contract price of \$33,289.00 each, for a total of \$99,867.00.

BACKGROUND:

Police will be hiring a new patrol officers, which will increase the number of patrol units they need to operate. This expansion was approved for the 2016 budget to go along with the added personnel.

DISCUSSION:

Fleet recommends the purchase of three Chevy Tahoe Police Packages that are available through Superior Automotive Group of Siloam Springs, AR for the State Contract price of \$33,289.00 each, for a total of \$99,867.00.

BUDGET/STAFF IMPACT:

Sufficient funds have been budgeted and collected for this purchase. One of these expansions were budgeted in the Police Department's CIP. A Budget Adjustment is included for those funds to be transferred to Fleet for the purchase.

This purchase was approved by the Equipment Committee on December 8, 2015.

Attachments:

PO – Purchase Requisition
BA – Budget Adjustment

City of Fayetteville - Purchase Order Request (PO)						Requisition No.:		Date:	
(Not a Purchase Order)									
All PO Requests shall be scanned to the Purchasing e-mail: Purchasing@fayetteville-ar.gov.									
Purchase shall not be made until an actual PO has been issued.									
Vendor #:		20085		Vendor Name:		Superior Automotive Group of Siloam Springs		Mail ☐ YES ☒ NO	
Address:				FOB Point:		Taxable ☐ YES ☒ NO		Legistar#: 2015-0616	
City:		State:		Zip Code:		Ship to code: 50		Expected Delivery Date:	
Requester: Sara Glenn				Requester's Employee #:		Extension:			
				3912		3485			
Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Number	Project.Sub#	Inventory #	Fixed Asset #
1	2016 Chevy Tahoe Police Package	3	ea	33,289.00	\$99,867.00	9700.1920.5802.00	02081.2016	1302, 1303 & 1304	701302, 701303 & 701304
2	To be units 1302, 1303 & 1304, fixed asset 701302, 701303 & 701304				\$0.00				
3	Off State Contract, Item#57				\$0.00				
4					\$0.00				
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				
Special Instructions:						Subtotal: \$99,867.00			
						Tax: \$0.00			
						Total: \$99,867.00			
Approvals:									
Mayor: _____			Department Director: _____			Purchasing Manager: _____			
Chief Financial Officer: _____			Budget Director: _____			IT Director: _____			
Dispatch Manager: _____			Utilities Manager: _____			Other: _____			

City of Fayetteville, Arkansas - Budget Adjustment Form (Legistar)

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December 29, 2015
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Budget Year	Division: Fleet Operations	Adjustment Number
2016 (BY)	Dept.: Transportation Services	
	Requestor: Sara Glenn	

BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION:

Move funds from Police Department's CIP to Fleet for the purchase of one of the expansion Tahoe approved in the 2016 budget, to be unit 1302, POLC_F051. Police is utilizing Fund Balance to cover operational costs for the first year.

RESOLUTION/ORDINANCE	COUNCIL DATE:	1/5/2016
	LEGISTAR FILE ID#:	2015-0616
	<i>Barbara Fell</i> 12/9/2015 3:07 PM	
	Budget Director	Date
	TYPE:	
	DESCRIPTION:	
	GLDATE:	
	POSTED:	/

TOTAL		63,441	63,441				v.20150925
Account Number	Increase / (Decrease)		Project.Sub#		AT	Account Name	
	Expense	Revenue	Project	Sub			
4470.9470.5802.00	(45,000)	-	16007	1	EX	Vehicles And Equipment	
4470.9470.7602.70	45,000	-	16007	1	EX	Transfer to Shop	
9700.0970.6602.47	-	45,000	02081	2016	RE	Transfer from Capital Improvements	
9700.1920.5802.00	45,000	-	02081	2016	EX	Vehicles And Equipment	
1010.2940.5331.00	6,936	-			EX	Motor Pool Charges	
1010.2940.5331.01	9,600	-			EX	Replacement Charges	
1010.2940.5331.02	1,656	-			EX	Shop Overhead Charges	
1010.2940.5331.03	249	-			EX	Shop Overhead Insurance	
1010.0001.4999.99	-	18,441			RE	Use of Fund Balance	
	-	-					
	-	-					
	-	-					
	-	-					
	-	-					
	-	-					



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
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Text File

File Number: 2015-0617

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 22

SUPERIOR AUTOMOTIVE GROUP POLICE PACKAGE CHEVROLET TAHOES REPLACEMENT:

A RESOLUTION TO APPROVE THE PURCHASE OF THREE (3) POLICE PACKAGE CHEVROLET TAHOES FROM SUPERIOR AUTOMOTIVE GROUP OF SILOAM SPRINGS IN THE TOTAL AMOUNT OF \$99,867.00, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE POLICE DEPARTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby approves the purchase of three (3) Police Package Chevrolet Tahoes from Superior Automotive Group of Siloam Springs in the total amount of \$99,867.00, pursuant to a state procurement contract, for use by the Police Department.

City of Fayetteville Staff Review Form

2015-0617

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Jesse Beeks/ Sara Glenn

12/9/2015

Fleet Operations /
Transportation Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution to authorize the purchase of three replacement Chevy Tahoe Police Packages that are available through Superior Automotive Group of Siloam Springs, AR for the State Contract price of \$33,289.00 each, for a total of \$99,867.00.

Budget Impact:

9700.1920.5802.00		Shop Fund	
Account Number		Fund	
02081.2015		Police/Passenger	
Project Number		Project Title	
Budgeted Item?	Yes	Current Budget	\$ 290,482.77
		Funds Obligated	
		Current Balance	\$ 290,482.77
Does item have a cost?	Yes	Item Cost	\$ 99,867.00
		Budget Adjustment	
Budget Adjustment Attached?	No	Remaining Budget	\$ 190,615.77

V20140710

Previous Ordinance or Resolution # _____

Original Contract Number: _____

Approval Date: _____

Comments:

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council

THRU: Terry Gulley, Director of Transportation

FROM: Jesse Beeks, Fleet Operations Superintendent

DATE: December 9, 2015

SUBJECT: Purchase of three replacement Tahoes for Police

RECOMMENDATION:

That City Council approve the purchase of three Chevy Tahoe Police Packages that are available through Superior Automotive Group of Siloam Springs, AR for the State Contract price of \$33,289.00 each, for a total of \$99,867.00.

BACKGROUND:

Unit 1217 is a 2011 Chevy Tahoe with over 112,000 miles and is approaching 50% of the original purchase price in maintenance costs.

Unit 1240 is a 2012 Chevy Tahoe and currently has over 82,000 miles on it. This unit is still in good condition.

Unit 1242 is a 2012 Chevy Tahoe and currently has over 77,000 miles on it. This unit is still in good condition.

Fleet and PD would like to purchase these replacements so that we have them available on the Fleet lot when they should be needed. The time it takes to get the vehicle in and upfit is rather long. We like to insure that we have replacement patrol units available at all times in case of an accident or if a unit suddenly needs to be replace. This way Fleet has an operational unit to provide Police immediately that will ensure the Police department and the safety of our citizens is never compromised.

DISCUSSION:

Fleet recommends the purchase of three Chevy Tahoe Police Packages that are available through Superior Automotive Group of Siloam Springs, AR for the State Contract price of \$33,289.00 each, for a total of \$99,867.00.

BUDGET/STAFF IMPACT:

Sufficient funds were budgeted for these purchases. Sufficient funds were collected to replace unit 1217. Units 1240 and 1242 currently have shortfalls in the funds collected for their replacements, however Fleet will continue to collect replacement funds until the new units are actually placed in service. This will allow PD to make up the shortfall.

This purchase was approved by the Equipment Committee on December 8, 2015.

Attachments:

PO – Purchase Requisition

City of Fayetteville - Purchase Order Request (PO)

(Not a Purchase Order)

All PO Requests shall be scanned to the Purchasing e-mail: Purchasing@fayetteville-ar.gov.
Purchase shall not be made until an actual PO has been issued.

Requisition No.:

Date:

P.O Number:

Vendor
#:

20085

Vendor
Name:

Superior Automotive Group of Siloam Springs

Mail

☐ YES ☒ NO

Legistar#:

2015-0617

Address:

FOB Point:

Taxable

☐ YES ☒ NO

Expected Delivery Date:

City:

State:

Zip Code:

Ship to code:

50

Quotes Attached

☐ YES ☒ NO

Requester:

Sara Glenn

Requester's Employee #:

3912

Extension:

3485

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Number	Project.Sub#	Inventory #	Fixed Asset #
1	2016 Chevy Tahoe Police Package	3	ea	33,289.00	\$99,867.00	9700.1920.5802.00	02081.2015	1299, 1300 & 1301	701299, 701300 & 701301
2	To be units 1299, 1300 & 1301, fixed asset 701299, 701300 & 701301				\$0.00				
3	Off State Contract, Item#57				\$0.00				
4					\$0.00				
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Special Instructions:

Subtotal:

\$99,867.00

Tax:

\$0.00

Total:

\$99,867.00

Approvals:

Mayor: _____

Department Director: _____

Purchasing Manager: _____

Chief Financial Officer: _____

Budget Director: _____

IT Director: _____

Dispatch Manager: _____

Utilities Manager: _____

Other: _____



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
113 West Mountain Road, Suite 100
Fayetteville, AR 72701
(479) 575-8323

Text File

File Number: 2015-0619

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 23

SUPERIOR AUTOMOTIVE GROUP 2016 CHEVROLET TRAVERSE:

A RESOLUTION TO APPROVE THE PURCHASE OF A 2016 CHEVROLET TRAVERSE FROM SUPERIOR AUTOMOTIVE GROUP OF SILOAM SPRINGS IN THE AMOUNT OF \$23,329.85, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE POLICE DEPARTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby approves the purchase of a 2016 Chevrolet Traverse from Superior Automotive Group of Siloam Springs in the amount of \$23,329.85, pursuant to a state procurement contract, for use by the Police Department.

City of Fayetteville Staff Review Form

2015-0619

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Jesse Beeks/ Sara Glenn

12/9/2015

Fleet Operations /
Transportation Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution to authorize the purchase of one 2016 Chevy Traverse is available through Superior Automotive Group of Siloam Springs, AR for the State Contract price of \$23,329.85.

Budget Impact:

9700.1920.5802.00

Shop Fund

Account Number

Fund

02081.2016

Police/Passenger

Project Number

Project Title

Budgeted Item? Yes

Current Budget \$ 482,000.00

Funds Obligated \$ 127,131.00

Current Balance \$ 354,869.00

Does item have a cost? Yes

Item Cost \$ 23,329.85

Budget Adjustment Attached? No

Budget Adjustment

Remaining Budget \$ 331,539.15

V20140710

Previous Ordinance or Resolution #

Original Contract Number:

Approval Date:

Comments:

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council
THRU: Terry Gulley, Director of Transportation
FROM: Jesse Beeks, Fleet Operations Superintendent
DATE: December 9, 2015
SUBJECT: Purchase of one Chevy Traverse for Police

RECOMMENDATION:

That City Council approve the purchase of one 2016 Chevy Traverse is available through Superior Automotive Group of Siloam Springs, AR for the State Contract price of \$23,329.85.

BACKGROUND:

Unit 1126 is a 2005 Ford Taurus used as a Detective's vehicle. It has recently reached 100% of the purchase price in maintenance costs and is no longer reliable.

DISCUSSION:

Fleet recommends the purchase of one 2016 Chevy Traverse is available through Superior Automotive Group of Siloam Springs, AR for the State Contract price of \$23,329.85.

BUDGET/STAFF IMPACT:

Sufficient funds have been budgeted and collected for this purchase.

This purchase was approved by the Equipment Committee on December 8, 2015.

Attachments:

PO – Purchase Requisition

City of Fayetteville - Purchase Order Request (PO)

(Not a Purchase Order)

All PO Requests shall be scanned to the Purchasing e-mail: Purchasing@fayetteville-ar.gov.
Purchase shall not be made until an actual PO has been issued.

Requisition No.:

Date:

P.O Number:

Mail

☐ YES ☒ NO

Legistar#:

2015-0619

Taxable

☐ YES ☒ NO

Expected Delivery Date:

Quotes Attached

☐ YES ☒ NO

Extension:

3485

Vendor #: 20085		Vendor Name: Superior Automotive Group of Siloam Springs				FOB Point:		Requester's Employee #: 3912	
Address:						Zip Code:		Ship to code: 50	
City:			State:			Extension: 3485		Requester: Sara Glenn	
Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Number	Project.Sub#	Inventory #	Fixed Asset #
1	2016 Chevy Traverse	1	ea	23,329.85	\$23,329.85	9700.1920.5802.00	02081.2016	1307	701307
2	To be unit 1307, fixed asset 701307				\$0.00				
3	Off State Contract, Item#45 - Blue Velvet Metallic Color				\$0.00				
4					\$0.00				
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Special Instructions:

Subtotal:

\$23,329.85

Tax:

\$0.00

Total:

\$23,329.85

Approvals:

Mayor: _____

Department Director: _____

Purchasing Manager: _____

Chief Financial Officer: _____

Budget Director: _____

IT Director: _____

Dispatch Manager: _____

Utilities Manager: _____

Other: _____



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
Page 154 of 377
113 West Mountain Road
Fayetteville, AR 72701
(479) 575-8323

Text File

File Number: 2015-0618

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 24

HUGG & HALL EQUIPMENT:

A RESOLUTION TO APPROVE THE PURCHASE OF A VOLVO MC135C SKID STEER FROM HUGG & HALL EQUIPMENT OF SPRINGDALE IN THE AMOUNT OF \$47,221.00, PURSUANT TO A HOUSTON-GALVESTON AREA COUNCIL COOPERATIVE PURCHASING CONTRACT, FOR USE AT THE WEST SIDE WASTEWATER TREATMENT FACILITY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby approves the purchase of a Volvo MC135C Skid Steer from Hugg & Hall Equipment of Springdale in the amount of \$47,221.00, pursuant to a Houston-Galveston Area Council cooperative purchasing contract, for use at the West Side Wastewater Treatment Facility.

City of Fayetteville Staff Review Form

2015-0618

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Jesse Beeks/ Sara Glenn

12/9/2015

Fleet Operations /
Transportation Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution to authorize the purchase of one Volvo MC135C Skid Steer that is offered through Hugg & Hall Equipment of Springdale, AR for \$47,221.00 for the HGAC contract price.

Budget Impact:

9700.1920.5802.00		Shop Fund	
Account Number		Fund	
02076.2015		Backhoes/Loaders	
Project Number		Project Title	
Budgeted Item?	Yes	Current Budget	\$ 279,752.34
		Funds Obligated	\$ -
		Current Balance	\$ 279,752.34
Does item have a cost?	Yes	Item Cost	\$ 47,221.00
Budget Adjustment Attached?	No	Budget Adjustment	
		Remaining Budget	\$ 232,531.34

V20140710

Previous Ordinance or Resolution # _____

Original Contract Number: _____

Approval Date: _____

Comments:

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council

THRU: Terry Gulley, Director of Transportation

FROM: Jesse Beeks, Fleet Operations Superintendent

DATE: December 9, 2015

SUBJECT: Purchase of one Skid Steer for Wastewater Treatment Plant

RECOMMENDATION:

That City Council approve the purchase of one Volvo MC135C Skid Steer that is offered through Hugg & Hall Equipment of Springdale, AR for the HGAC contract price of \$47,221.00.

BACKGROUND:

Unit 695 is a 2011 Bobcat S330 Skid Steer with over 3,000 hours on it. This is a high use piece of equipment and is utilized in the bio solids for the Wastewater Treatment Plant. This is a rough environment to work in.

This Volvo will provide several features the other options do not have. Solid tires and a heavier weight to help with the slippery terrain and traction; a 100" bucket, the largest offered; the windows are not covered to assist with cleaning and visibility; there is only one arm holding the bucket, allowing for a side entry. The ability to have a side entry door is the best safety feature, the current unit has trapped employees because of the front entry being blocked by the double arm bucket.

DISCUSSION:

Fleet recommends the purchase of one Volvo MC135C Skid Steer that is offered through Hugg & Hall Equipment of Springdale, AR for the HGAC contract price of \$47,221.00.

BUDGET/STAFF IMPACT:

Sufficient funds have been budgeted and collected for this purchase.

This purchase was approved by the Equipment Committee on December 8, 2015.

Attachments:

PO – Purchase Requisition

City of Fayetteville - Purchase Order Request (PO)						Requisition No.:		Date:	
(Not a Purchase Order)									
All PO Requests shall be scanned to the Purchasing e-mail: Purchasing@fayetteville-ar.gov.									
Purchase shall not be made until an actual PO has been issued.									
Vendor #:		5571		Vendor Name:		Hugg & Hall Equipment		Mail ☐ YES ☒ NO	
Address:				FOB Point:		Taxable ☐ YES ☒ NO		Legistar#: 2015-0618	
City:		State:		Zip Code:		Ship to code: 50		Expected Delivery Date:	
Requester: Sara Glenn				Requester's Employee #: 3912		Extension: 3485			
Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Number	Project.Sub#	Inventory #	Fixed Asset #
1	Volvo MC135C Skid Steer	1	ea	47,221.00	\$47,221.00	9700.1920.5802.00	02076.2015	6018	706018
2	To be units 6018, fixed asset 706018				\$0.00				
3	HGAC Contract				\$0.00				
4					\$0.00				
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				
Special Instructions:						Subtotal: \$47,221.00 Tax: \$0.00 Total: \$47,221.00			
Approvals:									
Mayor: _____		Department Director: _____		Purchasing Manager: _____					
Chief Financial Officer: _____		Budget Director: _____		IT Director: _____					
Dispatch Manager: _____		Utilities Manager: _____		Other: _____					

		CONTRACT PRICING WORKSHEET For Catalog & Price Sheet Type Purchases Quote Valid for 90 Days		Contract No.:	EM06-15	Date Prepared:	10/29/2016
This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents <u>MUST</u> be e-mailed to lawanda.james@h-gac.com. Therefore please type or print legibly.							
Buying Agency:	City of Fayetteville	Contractor:	Hugg & Hall Equipment				
Contact Person:	Jesse Beeks	Prepared By:	Randy Moss				
Phone:	479-444-3494	Phone:	479-361-1262				
Fax:	479-444-3425	Fax:	479-361-1045				
Email:	jbeeks@fayetteville-ar.gov	Email 1:	randym@hughhall.com				
		Email 2:	Please also send order confirmations to kathy.tedone@consultant.volvo.com				
Catalog / Price Sheet Name:		49H - Volvo Pricing Catalog: Skid Steer Loaders					
General Description of Product:		Skid Steer					
A. Catalog / Price Sheet Items being purchased - Itemize Below - Attach Additional Sheet If Necessary							
Quan	Description	Unit Pr	Total				
1	Volvo MC135C	\$47,221	\$47,221				
	See next page for machine specs						
Subtotal A:			\$47,221				
B. Unpublished Options, Accessory or Service Items - Itemize Below - Attach Additional Sheet If Necessary (Note: Unpublished Items are any which were not submitted and priced in contractor's bid.)							
Quan	Description	Unit Pr	Total				
1	100" S/L Bucket	\$1,941	\$1,941				
1	Cutting Edge w/Bolts	\$250	\$250				
1			\$0				
1			\$0				
Total From Other Sheets, If Any:							
Subtotal B:			\$2,191				
Check: Total cost of Unpublished Options (B) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).		For this transaction the percentage is:		5%			
C. Total Cost before any other applicable Charges, Trade-Ins, Allowances, Discounts, Etc. (A+B)			\$49,412				
D. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges							
Freight (Local)			\$2,943				
PDI			\$500				
			\$0				
			\$0				
Subtotal D:			\$3,443				
Delivery Date:		1/15/2015		E. Total Purchase Price (A+B+C):		\$52,855	

Description	Part #	List Price
MC135C	MC1235C	\$56,939
12x16.5 Brawler Solid Flex Treaded, Width over tires 74.5"	MZ21007	\$3,312
Engine Tier 4	MZ33007	\$0
Cab, Key with Option	MZ48004	\$0
USA Packet	MZ82067	\$0
Platinum Cab	MZ11031	\$15,728
Includes:		
Revrsing Fan	MZ32008	Included
2-Speed	MZ47021	Included
ISO or H-Pattern Controls	MZ47027	Included
Foot Throttle	MZ47024	Included
Work Lights	MZ51009	Included
Parallel Lift	MZ62014	Included
Creep Speed	MZ47028	Included
Cab with Heat and AC	MZ42010	Included
7-Function control levers with 14 pin connector	MZ43008	Included
High Flow Hydraulics	MZ63021	Included
Assisted Attachment Bracket	MZ91005	Included
BSS Boom Suspension	MZ62013	Included
Block Heater 110V	MZ31001	\$133
Air Susp Vinyl Seat w/ Heat	MZ44002	\$944
3" Retractable Seatbelt	MZ45001	\$102
3 PC Impact Protection Laminated Glass with Frame with Wiper	MZ47030	\$0
Rotating Beacon (magnetic)	MZ52001	\$253
Total List Price		\$77,411
HGAC % off List (enter as % here)		39%

HGAC Price	\$47,221
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City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
113 West Mountain Road
Fayetteville, AR 72701
(479) 575-8323
Page 61 of 377

Text File

File Number: 2015-0632

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 25

THE BICYCLE COALITION OF THE OZARKS:

A RESOLUTION TO APPROVE A ONE YEAR CONTRACT WITH AUTOMATIC RENEWALS FOR FOUR ADDITIONAL ONE YEAR TERMS WITH THE BICYCLE COALITION OF THE OZARKS FOR BICYCLE PROGRAMS COORDINATOR SERVICES AT AN HOURLY RATE OF \$16.67

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby approves a one year contract with automatic renewals for four additional one year terms with the Bicycle Coalition of the Ozarks for Bicycle Programs Coordinator services at an hourly rate of \$16.67.

City of Fayetteville Staff Review Form

2015-0632

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Leif Olson

12/18/2015

Sustainability & Resilience /
Chief of Staff

Submitted By

Submitted Date

Division / Department

Action Recommendation:

Staff recommends contracting with the Bicycle Coalition of the Ozarks to provide Bicycle Programs Coordinator services.

Budget Impact:

1001.6310.5102.00

Extra Services

Account Number

Fund

51501.1

Bicycle Programs Coordinator

Project Number

Project Title

Budgeted Item? Yes

Current Budget \$ 21,001.00

Funds Obligated \$ -

Current Balance **\$ 21,001.00**

Does item have a cost? Yes

Item Cost \$ 21,001.00

Budget Adjustment Attached? No

Budget Adjustment

Remaining Budget **\$ -**

V20140710

Previous Ordinance or Resolution # RFP 15-14

Original Contract Number: _____

Approval Date: _____

Comments:

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council

THRU: Peter Nierengarten, Sustainability and Resilience Department Director
Don Marr, Chief of Staff

FROM: Leif Olson, Associate Planner

DATE: December 17, 2015

SUBJECT: **Bicycle Programs Coordinator Contract**

RECOMMENDATION:

Staff recommends contracting with the Bicycle Coalition of the Ozarks to provide Bicycle Programs Coordinator services.

BACKGROUND:

Dane Eifling has served as the Bicycle Programs Coordinator in the Sustainability & Resilience Department at the City of Fayetteville since October 2014. Mr. Eifling first served an 11-month, 1,700-hour service term as an Energy Corps Member under the AmeriCorps program. Since his completion of the 11-month service term, the City has contracted Mr. Eifling through the National Center for Appropriate Technologies (NCAT) to work full-time as the City's Bicycle Programs Coordinator. During his tenure, Mr. Eifling has taken a leadership role in the planning and execution of a variety of projects related to bicycling, trails, and active transportation in Fayetteville.

DISCUSSION:

The City's contract with NCAT to provide Bicycle Program Coordinator services expires at the end of December 2015. In order to provide a continuation of services, the Sustainability and Resilience Department produced a Request for Proposals (RFP) to contract with an individual or organization to provide bicycle coordination services for 2016 on an interim basis. The RFP scope of work included the following work products to be provided by the Bicycle Program Coordinator to the City of Fayetteville for 2016:

- Develop citywide bicycle educational and encouragement efforts, by using social media and conducting public presentations to inform and educate motorists, bicyclists, and pedestrians of the energy savings, monetary savings, health benefits, and best practices associated with walking and bicycling for transportation.
- Maintain the City's web page.
- Assist the Parks and Recreation Department with coordinating and promoting bicycle events and education efforts.
- Assist the Trails Coordinator in education and outreach related to the design, development and implementation of bicycle and pedestrian facilities.

- Work with local stakeholders to encourage cycling events and activities.
- Maintain bicycle and pedestrian friendly certifications for Fayetteville, through the “Bicycle Friendly Community” and “Walk Friendly Community” programs.
- Review and Implement Fayetteville specific recommendations from the League of American Bicyclists through the Bicycle Friendly Communities certification process.
- Encourage and promote a “Bicycle Friendly Business” program.
- Track and report usage of bicycle facilities thru mechanical counts, surveys, interviews, etc. to determine effectiveness of education and outreach activities.
- Work with the Fayetteville Police Department on enforcement programs that focus on educating Bicyclists and Motorists on safe rules of the road.
- Conduct walk/bike traffic safety training for community members based on the League of American Bicyclists curriculum.
- Use social media to inform the public on bicycle education and outreach efforts, trail and bikeway mapping, and bicycle and pedestrian events.

The Bicycle Coalition of the Ozarks (BCO) provided the only proposal and was selected to fulfill the contract. The BCO has hired Dane Eifling, and Dane will fulfill the work products outlined in the City’s RFP.

BUDGET/STAFF IMPACT:

The Sustainability and Resilience Department will fund this service at a contracted rate of \$16.67/hour for forty hours per week for a period of one year with an option to renew for an additional four years.

Attachments:

Bicycle Coordinator Contract
Bicycle Coordinator Request for Proposals
Bicycle Coalition of the Ozarks RFP response
Purchase Order Request



City of Fayetteville, Arkansas

Contract for Bicycle Coordinator Services

Renewable Terms: One year with four one-year renewal options

This contract executed this ____ day of _____, 2015, between the City of Fayetteville, Arkansas, and Bicycle Coalition of the Ozarks. In consideration of the mutual covenants contained herein, the parties agree as follows.

WITNESSETH:

WHEREAS, City has previously determined that it has a need for BICYCLE COORDINATOR SERVICES; and

WHEREAS, City, after soliciting competitive proposals for such services pursuant to City of Fayetteville RFP 15-14 (herein after referred to as Request for Proposal or RFP), City has awarded this contract to Bicycle Coalition of the Ozarks; and

WHEREAS, Bicycle Coalition of the Ozarks has represented that it is able to satisfactorily provide these services according to the terms and conditions of the RFP, which are incorporated herein by reference, and the terms and conditions are contained herein;

WHEREAS, this contract is not an exclusive contract, and

NOW THEREFORE, in consideration of the above and mutual covenants contained herein, the parties agree as follows:

1. **Services to be Performed:** Bicycle Coalition of the Ozarks hereby agrees to provide the City with BICYCLE COORDINATOR SERVICES, as requested and more specifically outlined in the RFP, this agreement, and all subsequent official documents that form the Contract Documents for this Agreement.
2. **Time of Service:** Services shall be performed in a timely manner, as specified in the RFP.
 - a. **Compensation:** As compensation for Bicycle Coalition of the Ozarks providing services to the City as described herein, the City shall pay Bicycle Coalition of the Ozarks based on the submission of invoices for work completed and properly authorized. Payments will be made within 30 days of receipt of invoice.
3. **Insurance:** The Bicycle Coalition of the Ozarks shall provide and maintain in force at all times during the term of the services contemplated herein insurance including Commercial General Liability and workers' compensation as required by law. Fees for policies associated with this requirement shall be paid by Bicycle

Coalition of the Ozarks. A complete certificate of insurance shall be provided to the City within ten (10) business days of contract award and shall list the City of Fayetteville, AR as an additional insured.

4. Term of Agreement: Services performed pursuant to this Contract shall commence upon execution of this agreement and continue for a period of ONE (1) year and automatically renew for an additional four (4) one-year periods for a total possible contract term of five (5) years unless canceled or terminated with thirty (30) days written notice by either party.

5. Amendment of Contract: This Contract may be amended only by mutual written agreement of the parties.

6. Legal Compliance: Bicycle Coalition of the Ozarks is responsible for full and complete compliance with all applicable laws, rules, regulations and licensing requirements imposed by any public authority having jurisdiction.

7. Approval of Agent: The City reserves the right to require the Bicycle Coalition of the Ozarks to replace the assigned agent with another agent of the same company if, in the opinion of the City staff, the agent is not rendering or is incapable of rendering the quality of service and cooperation required.

8. Pricing: The City shall pay Bicycle Coalition of the Ozarks based on the \$16.67 per hour rate presented in their response to the RFP.

9. Auditable Records: The Bicycle Coalition of the Ozarks shall maintain such accounts and records in connection with its performance of services for the City as may reasonably be required by the City.

10. Assignment and Subcontracting: Bicycle Coalition of the Ozarks shall perform this contract and assignment or subcontracting shall be allowed with the prior written consent of the City. In the event of a corporate acquisition and/or merger, Bicycle Coalition of the Ozarks shall provide written notice to the City within thirty (30) business days of such notice of action or upon the occurrence of said action, whichever occurs first. The right to terminate this contract, which shall not be unreasonably exercised by the City, shall include, but not be limited to, instances in which a corporate acquisition and/or merger represent a conflict of interest or are contrary to any local, state, or federal laws. Action by the City awarding a proposal to a Proposer, which has disclosed its intent to assign or subcontract in its response to the RFP, without exception shall constitute approval for purposes of this Agreement.

11. Cancellation: The City of Fayetteville reserves the right to cancel this Contract, without cause, by giving thirty (30) days' notice to Bicycle Coalition of the Ozarks of the intent to cancel, or with cause if at any time Bicycle Coalition of the Ozarks fails to fulfill or abide by any of the terms or conditions specified.

Failure of the Bicycle Coalition of the Ozarks to comply with any of the provisions of this contract shall be considered a material breach of contract and shall be cause for immediate termination of the contract at the discretion of the City of Fayetteville.

In addition to all other legal remedies available to the City of Fayetteville, the City reserves the right to cancel and obtain from another source any services which have not been provided within the period of time stated in the proposal, or if no such time is stated, within a reasonable period of time from the date of order or request, as determined by the City.

In the event that sufficient budgeted funds are not available for a fiscal period, the City shall notify Bicycle Coalition of the Ozarks of such occurrence and the Contract shall terminate on the last day of the then current fiscal period without penalty or expense to the City. The City reserves the right to terminate within the thirty (30) day notice because of budgetary issues.

12. **Permits & Licenses:** Bicycle Coalition of the Ozarks shall secure and maintain any and all permits and licenses required to complete this contract.

13. **Indemnification:** Bicycle Coalition of the Ozarks shall indemnify, pay the cost of defense, including but not limited to attorneys' fees, and hold harmless the City from all suits, actions or claims of any character brought on account of any injuries or damages received or sustained by any person, persons, or property by or from the said Bicycle Coalition of the Ozarks; or by, or in consequence of any neglect in safeguarding the work; or on account of any act or omission, neglect or misconduct of Bicycle Coalition of the Ozarks; or by, or on account of, any claim or amounts recovered under the Workers' Compensation Law or of any other laws, by-laws, ordinances, order of decree, except only such injury or damage as shall have been occasioned by the sole negligence of the City of Fayetteville. The first ten dollars (\$10.00) of compensation received by Bicycle Coalition of the Ozarks represents specific consideration for this indemnification obligation, which shall begin at the time services are first rendered or expenses are incurred.

Furthermore, Bicycle Coalition of the Ozarks, in performing its obligations under this contract, is acting independently and the City assumes no responsibility of liability for the Bicycle Coalition of the Ozark's acts or omissions to third parties, and Bicycle Coalition of the Ozarks shall agree to indemnify and hold harmless, the City, its officers and employees against any and all claims, lawsuits, judgments, costs and expenses for which recovery of damages is sought, suffered by any person or persons, that may arise out of or be occasioned by Bicycle Coalition of the Ozarks' breach of the terms or provisions of contract, or by any negligent act or omission of Bicycle Coalition of the Ozarks, its officers, agents, employees, or invitee, in the performance of this contract;

except that the indemnity specified in this paragraph shall not apply to any liability resulting from the sole negligence of the City, its officers, or employees. In the event of joint and concurrent negligence of both Bicycle Coalition of the Ozarks and the City, responsibility and indemnity, if any, shall be apportioned comparatively in accordance with the laws of the State of Arkansas, without, however, waiving any governmental immunity available to the City under Arkansas law and without waiving any defense of the parties under Arkansas law. This paragraph is solely for the benefit of Bicycle Coalition of the Ozarks and the City and is not intended to create or grant any rights, contractual or otherwise, to any other person or entity.

14. Governing Law & Jurisdiction: Legal jurisdiction to resolve any disputes shall be Washington County, Arkansas with Arkansas law applying to the case.

15. Severability: The terms and conditions of this agreement shall be deemed to be severable. Consequently, if any clause, term, or condition hereof shall be held to be illegal or void, such determination shall not affect the validity of legality of the remaining terms and conditions, and notwithstanding any such determination, this agreement shall continue in full force and effect unless the particular clause, term, or condition held to be illegal or void renders the balance of the agreement impossible to perform.

16. Changes in Scope or Price: Changes, modifications, or amendments in scope, price, or fees to this contract shall not be allowed without a prior formal written contract amendment approved by the Mayor and the City Council in advance of the change in scope, cost or fees.

17. Freedom of Information Act: Documents prepared while performing City contractual work are subject to the Arkansas Freedom of Information Act. If a Freedom of Information Act request is presented to the City of Fayetteville, Bicycle Coalition of the Ozarks will do everything possible to provide the documents in a prompt and timely manner as prescribed in the Arkansas Freedom of Information Act (A.C.A. §25-19-101 et. seq.) Only legally authorized photocopying costs pursuant to the FOIA may be assessed for this compliance.

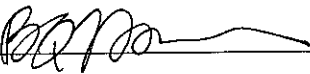
18. Documents Comprising Contract: The contract shall include this Agreement for TEMPORARY EMPLOYMENT STAFFING SERVICES, as well as the following documents, which are incorporated herein by reference.

- a. City of Fayetteville's Request for Proposal RFP 15-14 and all of its addenda and attachments;
- b. Bicycle Coalition of the Ozark's Proposal;
- c. Bicycle Coalition of the Ozark's Certificate of Insurance as required, listing the City as an additional insured.

If there is a conflict between the terms of this Agreement and the above referenced documents, the conflict shall be resolved as follows: the terms of this Agreement shall prevail over the other documents, and the terms of the remaining documents shall be given preference in their above listed order.

WITNESS OUR HANDS THIS 18th DAY OF December, 2015.

BICYCLE COALITION OF THE OZARKS

By: 

Benjamin Q. Thompson, chair
Printed Contractor Name & Title

CITY OF FAYETTEVILLE, ARKANSAS

LIONELD JORDAN, Mayor

ATTEST:

Sondra E. Smith, City Clerk

Date Signed: _____



City of Fayetteville, Arkansas
Purchasing Division – Room 306
113 W. Mountain
Fayetteville, AR 72701
Phone: 479.575.8220
TDD (Telecommunication Device for the Deaf): 479.521.1316

RFP (REQUEST FOR PROPOSAL)

Request for Proposal: RFP 15-14, Bicycle Coordinator

DEADLINE: Tuesday, November 10, 2015 before 2:00 PM, local time

RFP DELIVERY LOCATION: Room 306 – 113 W. Mountain, Fayetteville, AR 72701

PURCHASING AGENT: Andrea Foren Rennie, CPPO, CPPB, aforen@fayetteville-ar.gov

DATE OF ISSUE AND ADVERTISEMENT: Tuesday, October 20, 2015

REQUEST FOR PROPOSAL RFP 15-14, Bicycle Coordinator

No late proposals shall be accepted. RFP's shall be submitted in sealed envelopes labeled with the project number and name as well as the name and address of the firm.

All proposals shall be submitted in accordance with the attached City of Fayetteville specifications and bid documents attached hereto. Each Proposer is required to fill in every blank and shall supply all information requested; failure to do so may be used as basis of rejection. Any bid, proposal, or statements of qualification will be rejected that violates or conflicts with state, local, or federal laws, ordinances, or policies.

The undersigned hereby offers to furnish & deliver the articles or services as specified, at the prices & terms stated herein, and in strict accordance with the specifications and general conditions of submitting, all of which are made a part of this offer. This offer is not subject to withdrawal unless upon mutual written agreement by the Proposer/Bidder and City Purchasing Agent.

Name of Firm: _____

Contact Person: _____ Title: _____

E-Mail: _____ Phone: _____

Business Address: _____

City: _____ State: _____ Zip: _____

Signature: _____ Date: _____

City of Fayetteville
RFP 15-14, Bicycle Coordinator
Advertisement

City of Fayetteville, AR
Request for Proposal
RFP 15-14, Bicycle Coordinator

The City of Fayetteville, Arkansas, is requesting sealed proposals from experienced professionals interested in providing bicycle coordinator services.

To be considered, sealed proposals shall be received at the City Administration Building, City Hall, Purchasing – Room 306, 113 West Mountain, Fayetteville, Arkansas, **before Tuesday, November 10, 2015 at 2:00:00 PM, local time**. No late submittals shall be accepted.

Forms & addendums can be downloaded from the City's web site at www.fayetteville-ar.gov. All questions regarding the process should be directed to Andrea Foren Rennie, CPPO, CPPB at aforen@fayetteville-ar.gov or (479)575-8220.

All interested parties shall be qualified to do business and licensed in accordance with all applicable laws of the state and local governments where the project is located.

Pursuant to Arkansas Code Annotated §22-9-203 The City of Fayetteville encourages all *qualified* small, minority and women business enterprises to bid on and receive contracts for goods, services, and construction. Also, City of Fayetteville encourages all general contractors to subcontract portions of their contract to *qualified* small, minority and women business enterprises.

The City of Fayetteville reserves the right to reject any or all Proposals and to waive irregularities therein, and all parties agree that such rejection shall be without liability on the part of the City of Fayetteville for any damage or claim brought by any interested party because of such rejections, nor shall any interested party seek any recourse of any kind against the City of Fayetteville because of such rejections. The filing of any Statement in response to this invitation shall constitute an agreement of the interested party to these conditions.

CITY OF FAYETTEVILLE, AR

By: Andrea Foren Rennie, CPPO, CPPB
Title: Purchasing Agent
Ad date: 10/20/2015

1. SUBMISSION OF A PROPOSAL SHALL INCLUDE:

Each proposal shall contain the following at a minimum. Proposer must also address detailed requirements as specified in the Scope of Work.

- a. A written narrative describing the method or manner in which the Proposer proposes to satisfy requirements of this RFP in the most cost effective manner.
- b. A description of the Proposer's experience in providing the same or similar services as outlined in the RFP. This description should include the names of the person(s) who will provide the services, their qualifications, and the years of experience in performing this type of work. Also, include the reference information requested in this RFP.
- c. The complete fee and cost to the City for all services outlined in this RFP.
- d. Statement should be no more than twenty five (25) pages; single sided, standard, readable, print on standard 8.5x11 papers. Proposers shall also submit a three (3) page (maximum) executive summary. The following items will not count toward the page limitations: appendix, cover sheet, 3-page executive summary, resumes (resumes shall be no more than 1 page per person), and forms provided by the City for completion.
- e. All Proposers shall submit six (6) sets of their proposal as well as one (1) electronic copy on a properly labeled CD or other electronic media device. **The electronic copy submitted should be contained into one (1) file.** The use of Adobe PDF documents is strongly recommended. Files contained on the CD or electronic media shall not be restricted against saving or printing. The electronic copy shall be identical to the original papers submitted. Electronic copies shall not be submitted via e-mail to City employees by the Proposer.
- f. Proposals will be reviewed following the stated deadline, as shown on the cover sheet of this document. Only the names of Proposer's will be available after the deadline until a contract has been awarded by the Fayetteville City Council. All interested parties understand proposal documents will not be available until after a valid contract has been executed.
- g. Proposers shall submit a proposal based on documentation published by the Fayetteville Purchasing Division.
- h. Proposals shall be enclosed in sealed envelopes or packages addressed to the City of Fayetteville, Purchasing Division, Room 306, 113 W. Mountain, Fayetteville, AR 72701. The name, address of the firm and Bid, RFP, or RFQ number shall be on the outside of the packaging as well as on any packages enclosed in shipping containers or boxes.
- i. Proposals must follow the format of the RFP. Proposers should structure their responses to follow the sequence of the RFP.

- j. Proposers shall have experience in work of the same or similar nature, and must provide references that will satisfy the City of Fayetteville. Proposer shall furnish a reference list of clients for whom they have performed similar services and must provide information as requested in this document.
- k. Proposer is advised that exceptions to any of the terms contained in this RFP or the attached service agreement must be identified in its response to the RFP. Failure to do so may lead the City to declare any such term non-negotiable. Proposer's desire to take exception to a non-negotiable term will not disqualify it from consideration for award.
- l. Local time shall be defined as the time in Fayetteville, Arkansas on the due date of the deadline. Documents shall be received before the deadline time as shown by the atomic clock located in the Purchasing Division Office.

2. WRITTEN REQUESTS FOR INTERPRETATIONS OR CLARIFICATION:

No oral interpretations will be made to any firms as to the meaning of specifications or any other contract documents. All questions pertaining to the terms and conditions or scope of work of this proposal must be sent in writing via e-mail to the Purchasing Department. Responses to questions may be handled as an addendum if the response would provide clarification to the requirements of the proposal. All such addenda shall become part of the contract documents. The City will not be responsible for any other explanation or interpretation of the proposed RFP made or given prior to the award of the contract.

3. DESCRIPTION OF SUPPLIES AND SERVICES:

Any manufacturer's names, trade name, brand name, catalog number, etc. used in specifications are for the purpose of describing and establishing general quality levels. Such references are NOT intended to be restrictive. Proposals shall be considered for all brands that meet the quality of the specifications listed for any items.

4. RIGHTS OF CITY OF FAYETTEVILLE IN REQUEST FOR PROPOSAL PROCESS:

In addition to all other rights of the City of Fayetteville, under state law, the City specifically reserves the following:

- a. The City of Fayetteville reserves the right to rank firms and negotiate with the highest-ranking firm. Negotiation with an individual Proposer does not require negotiation with others.
- b. The City reserves the right to select the proposal it believes will serve the best interest of the City.
- c. The City of Fayetteville reserves the right to accept or reject any or all proposals.
- d. The City of Fayetteville reserves the right to cancel the entire request for proposal.

- e. The City of Fayetteville reserves the right to remedy or waive technical or immaterial errors on the request for proposal or in proposals submitted.
- f. The City of Fayetteville reserves the right to request any necessary clarifications, additional information or proposal data without changing the terms of the proposal.
- g. The City of Fayetteville reserves the right to make selection of the Proposer to perform the services required on the basis of the original proposals without negotiation.

5. EVALUATION CRITERIA:

The evaluation criterion defines the factors that will be used by the selection committee to evaluate and score responsive, responsible and qualified proposals. Proposers shall include sufficient information to allow the selection committee to thoroughly evaluate and score proposals. Each proposal submitted shall be evaluated and ranked by a selection committee. The contract will be awarded to the most qualified Proposer, per the evaluation criteria listed in this RFP. Proposers are not guaranteed to be ranked.

6. COSTS INCURRED BY PROPOSERS:

All expenses involved with the preparation and submission of proposals to the City, or any work performed in connection therewith, shall be borne solely by the Proposer(s). No payment will be made for any responses received, or for any other effort required of, or made by, the Proposer(s) prior to contract commencement.

7. ORAL PRESENTATION:

An oral presentation and/or interview may be requested of any firm, at the selection committee's discretion.

8. CONFLICT OF INTEREST:

- a. The Proposer represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance or services required hereunder, as provided in City of Fayetteville Code Section 34.26 titled "Limited Authority of City Employee to Provide Services to the City".
- b. The Proposer shall promptly notify Andrea Foren Rennie, City Purchasing Agent, in writing, of all potential conflicts of interest for any prospective business association, interest, or other circumstance which may influence or appear to influence the Proposer's judgment or quality of services being provided. Such written notification shall identify the prospective business association, interest or circumstance, the nature of which the Proposer may undertake and request an opinion to the City as to whether the association, interest or circumstance would, in the opinion of the City, constitute a conflict of interest if entered into by the Proposer. The City agrees to communicate with the Proposer its opinion via e-mail or first-class mail within thirty days of receipt of notification.

9. WITHDRAWAL OF PROPOSAL:

A proposal may be withdrawn prior to the time set for the proposal submittal based on a written request from an authorized representative of the firm; however, a proposal shall not be withdrawn after the time set for the proposal.

10. LATE PROPOSAL OR MODIFICATIONS:

- a. Proposal and modifications received after the time set for the proposal submittal shall not be considered. Modifications in writing received prior to the deadline will be accepted. The City will not be responsible for misdirected bids. Proposers should call the Purchasing Division at (479) 575-8220 to insure receipt of their submittal documents prior to opening time and date listed.
- b. The time set for the deadline shall be local time for Fayetteville, AR on the date listed. All proposals shall be received in the Purchasing Division BEFORE the deadline stated. The official clock to determine local time shall be the atomic clock located in the Purchasing Division, Room 306 of City Hall, 113 W. Mountain, Fayetteville, AR.

11. LOCAL, STATE, AND FEDERAL COMPLIANCE REQUIREMENTS:

- a. The laws of the State of Arkansas apply to any purchase made under this request for proposal. Proposers shall comply with all local, state, and federal directives, orders and laws as applicable to this proposal and subsequent contract(s) including but not limited to Equal Employment Opportunity (EEO), Disadvantaged Business Enterprises (DBE), & OSHA as applicable to this contract.
- b. Pursuant to Arkansas Code Annotated §22-9-203 The City of Fayetteville encourages all *qualified* small, minority and women business enterprises to bid on and receive contracts for goods, services, and construction. Also, City of Fayetteville encourages all general contractors to subcontract portions of their contract to *qualified* small, minority and women business enterprises.

12. PROVISION FOR OTHER AGENCIES:

Unless otherwise stipulated by the Proposer, the Proposer agrees to make available to all Government agencies, departments, municipalities, and counties, the proposal prices submitted in accordance with said proposal terms and conditions therein, should any said governmental entity desire to buy under this proposal. Eligible users shall mean all state of Arkansas agencies, the legislative and judicial branches, political subdivisions (counties, local district school boards, community colleges, municipalities, counties, or other public agencies or authorities), which may desire to purchase under the terms and conditions of the contract.

13. COLLUSION:

The Proposer, by affixing his or her signature to this proposal, agrees to the following: "Proposer certifies that his proposal is made without previous understanding, agreement, or connection with any person, firm or corporation making a proposal for the same item(s) and/or services and is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action."

14. RIGHT TO AUDIT, FOIA, AND JURISDICITON:

- a. The City of Fayetteville reserves the privilege of auditing a vendor's records as such records relate to purchases between the City and said vendor.
- b. Freedom of Information Act: City contracts and documents prepared while performing City contractual work are subject to the Arkansas Freedom of Information Act. If a Freedom of Information Act request is presented to the City of Fayetteville, the (contractor) will do everything possible to provide the documents in a prompt and timely manner as prescribed in the Arkansas Freedom of Information Act (A.C.A. §25-19-101 et. seq.). Only legally authorized photocopying costs pursuant to the FOIA may be assessed for this compliance.
- c. Legal jurisdiction to resolve any disputes shall be Arkansas with Arkansas law applying to the case.

15. CITY INDEMNIFICATION:

The successful Proposer(s) agrees to indemnify the City and hold it harmless from and against all claims, liability, loss, damage or expense, including but not limited to counsel fees, arising from or by reason of any actual or claimed trademark, patent or copyright infringement or litigation based thereon, with respect to the services or any part thereof covered by this order, and such obligation shall survive acceptance of the services and payment thereof by the City.

16. VARIANCE FROM STANDARD TERMS & CONDITIONS:

All standard terms and conditions stated in this request for proposal apply to this contract except as specifically stated in the subsequent sections of this document, which take precedence, and should be fully understood by Proposers prior to submitting a proposal on this requirement.

17. ADA REQUIREMENT FOR PUBLIC NOTICES & TRANSLATION:

Persons with disabilities requiring reasonable accommodation to participate in this proceeding/event, should call 479.521.1316 (telecommunications device for the deaf), not later than seven days prior to the deadline. Persons needing translation of this document shall contact the City of Fayetteville, Purchasing Division, immediately.

18. CERTIFICATE OF INSURANCE:

The successful Proposer shall provide a Certificate of Insurance in accordance with specifications listed in this request for proposal, prior to commencement of any work. Such certificate shall list the City of Fayetteville as an additional insured. Insurance shall remain valid throughout project completion.

19. PAYMENTS AND INVOICING:

The Proposer must specify in their proposal the exact company name and address which must be the same as invoices submitted for payment as a result of award of this RFP. Further, the successful Proposer is responsible for immediately notifying the Purchasing Division of any company name change, which would cause invoicing to change from the name used at the time of the original RFP. Payment will be made within thirty days of invoice received. The City of Fayetteville is very credit worthy and will not pay any interest or penalty for untimely payments. **Payments can be processed through Proposer's acceptance of Visa at no additional costs to the City for expedited payment processing.** The City will not agree to allow any increase in hourly rates by the contract without PRIOR Fayetteville City Council approval.

20. CANCELLATION:

- a. The City reserves the right to cancel this contract without cause by giving thirty (30) days prior notice to the Contractor in writing of the intention to cancel or with cause if at any time the Contractor fails to fulfill or abide by any of the terms or conditions specified.
- b. Failure of the contractor to comply with any of the provisions of the contract shall be considered a material breach of contract and shall be cause for immediate termination of the contract at the discretion of the City of Fayetteville.
- c. In addition to all other legal remedies available to the City of Fayetteville, the City reserves the right to cancel and obtain from another source, any items and/or services which have not been delivered within the period of time from the date of order as determined by the City of Fayetteville.
- d. In the event sufficient budgeted funds are not available for a new fiscal period, the City shall notify the vendor of such occurrence and contract shall terminate of the last day of the current fiscal period without penalty or expense to the City.

21. ASSIGNMENT, SUBCONTRACTING, CORPORATE ACQUISITIONS AND/OR MERGERS:

- a. The Contractor shall perform this contract. No assignment of subcontracting shall be allowed without prior written consent of the City. If a Proposer intends to subcontract a portion of this work, the Proposer shall disclose such intent in the proposal submitted as a result of this RFP.
- b. In the event of a corporate acquisition and/or merger, the Contractor shall provide written notice to the City within thirty (30) calendar days of Contractor's notice of such action or upon the occurrence of said action, whichever occurs first. The right to terminate this contract, which shall not be unreasonably exercised by the City, shall include, but not be limited to, instances in which a corporate acquisition and/or merger represent a conflict of interest or are contrary to any local, state, or federal laws. Action by the City awarding a proposal to a firm that has disclosed its intent to assign or subcontract in its response to the RFP, without exception shall constitute approval for purpose of this Agreement.

22. NON-EXCLUSIVE CONTRACT:

Award of this RFP shall impose no obligation on the City to utilize the vendor for all work of this type, which may develop during the contract period. This is not an exclusive contract. The City specifically reserves the right to concurrently contract with other companies for similar work if it deems such an action to be in the City's best interest. In the case of multiple-phase contracts, this provision shall apply separately to each item.

23. LOBBYING:

Lobbying of selection committee members, City of Fayetteville employees, or elected officials regarding request for proposals, request for qualifications, bids or contracts, during the pendency of bid protest, by the bidder/proposer/protestor or any member of the bidder's/proposer's/protestor's staff, and agent of the bidder/proposer/protestor, or any person employed by any legal entity affiliated with or representing an organization that is responding to the request for proposal, request for qualification, bid or contract, or has a pending bid protest is strictly prohibited either upon advertisement or on a date established by the City of Fayetteville and shall be prohibited until either an award is final or the protest is finally resolved by the City of Fayetteville; provided, however, nothing herein shall prohibit a prospective/bidder/proposer from contacting the Purchasing Division to address situations such as clarification and/or questions related to the procurement process. For purposes of this provision lobbying activities shall include but not be limited to, influencing or attempting to influence action or non-action in connection with any request for proposal, request for qualification, bid or contract through direct or indirect oral or written communication or an attempt to obtain goodwill of persons and/or entities specified in this provision. Such actions may cause any request for proposal, request for qualification, bid or contract to be rejected.

24. ADDITIONAL REQUIREMENTS:

The City reserves the right to request additional services relating to this RFP from the Proposer. When approved by the City as an amendment to the contract and authorized in writing prior to work, the Contractor shall provide such additional requirements as may become necessary.

25. SERVICES AGREEMENT:

A written agreement, in substantially the form attached, incorporating the RFP and the successful proposal will be prepared by the City, signed by the successful Proposer and presented to the City of Fayetteville for approval and signature of the Mayor.

26. INTEGRITY OF REQUEST FOR PROPOSAL (RFP) DOCUMENTS:

Proposers shall use the original RFP form(s) provided by the Purchasing Division and enter information only in the spaces where a response is requested. Proposers may use an attachment as an addendum to the RFP form(s) if sufficient space is not available on the original form for the Proposer to enter a complete response. **Any modifications or alterations to the original RFP documents by the Proposer, whether intentional or otherwise, will constitute grounds for rejection of such RFP response.** Any such modifications or alterations a Proposer wishes to propose shall be clearly stated in the Proposer's RFP response and presented in the form of an addendum to the original RFP documents.

27. OTHER GENERAL CONDITIONS:

- a. Proposers must provide the City with their proposals signed by an employee having legal authority to submit proposals on behalf of the Proposer. The entire cost of preparing and providing responses shall be borne by the Proposer.
- b. The City reserves the right to request any additional information it deems necessary from any or all Proposers after the submission deadline.
- c. This solicitation is not to be construed as an offer, a contract, or a commitment of any kind; nor does it commit the city to pay for any costs incurred by Proposer in preparation. It shall be clearly understood that any costs incurred by the Proposer in responding to this request for proposal is at the Proposer's own risk and expense as a cost of doing business. The City of Fayetteville shall not be liable for reimbursement to the Proposer for any expense so incurred, regardless of whether or not the proposal is accepted.
- d. If products, components, or services other than those described in this bid document are proposed, the Proposer must include complete descriptive literature for each. All requests for additional information must be received within five working days following the request.
- e. Any uncertainties shall be brought to the attention to Andrea Foren Rennie immediately via telephone (479.575.8220) or e-mail (aforen@fayetteville-ar.gov). It is the intent and goal of the City of Fayetteville Purchasing Division to provide documents providing a clear and accurate understanding of the scope of work to be completed and/or goods to be provided. We encourage all interested parties to ask questions to enable all Proposers to be on equal terms.
- f. Any inquiries or requests for explanation in regard to the City's requirements should be made promptly to Andrea Foren Rennie, City of Fayetteville, Purchasing Agent via e-mail (aforen@fayetteville-ar.gov) or telephone (479.575.8220). No oral interpretation or clarifications will be given as to the meaning of any part of this request for proposal. All questions, clarifications, and requests, together with answers, if any, will be provided to all firms via written addendum. Names of firms submitting any questions, clarifications, or requests will not be disclosed until after a contract is in place.
- g. At the discretion of the City, one or more firms may be asked for more detailed information before final ranking of the firms, which may also include oral interviews.
- h. Any information provided herein is intended to assist the Proposer in the preparation of proposals necessary to properly respond to this RFP. The RFP is designed to provide qualified Proposers with sufficient basic information to submit proposals meeting minimum specifications and/or test requirements, but is not intended to limit a RFP's content or to exclude any relevant or essential data.
- i. Proposers irrevocably consent that any legal action or proceeding against it under, arising out of or in any manner relating to this Contract shall be controlled by Arkansas law. Proposer hereby

expressly and irrevocably waives any claim or defense in any said action or proceeding based on any alleged lack of jurisdiction or improper venue or any similar basis.

- j. The successful Proposer shall not assign the whole or any part of this Contract or any monies due or to become due hereunder without written consent of City of Fayetteville. In case the successful Proposer assigns all or any part of any monies due or to become due under this Contract, the Instrument of assignment shall contain a clause substantially to the effect that is agreed that the right of the assignee in and to any monies due or to become due to the successful Proposer shall be subject to prior liens of all persons, firms, and corporations for services rendered or materials supplied for the performance of the services called for in this contract.
- k. The successful Proposer's attention is directed to the fact that all applicable Federal and State laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over the services shall apply to the contract throughout, and they will be deemed to be included in the contract as though written out in full herein. The successful Proposer shall keep himself/herself fully informed of all laws, ordinances and regulations of the Federal, State, and municipal governments or authorities in any manner affecting those engaged or employed in providing these services or in any way affecting the conduct of the services and of all orders and decrees of bodies or tribunals having any jurisdiction or authority over same. If any discrepancy or inconsistency should be discovered in these Contract Documents or in the specifications herein referred to, in relation to any such law, ordinance, regulation, order or decree, s/he shall herewith report the same in writing to the City of Fayetteville.

28. PERIOD OF CONTRACT: Services performed pursuant to this Contract shall commence upon execution of this agreement and continue for a period of ONE (1) year, unless canceled or terminated within thirty (30) days written notice by either party. This contract may be automatically renewed for four (4) additional one (1) year terms after the initial contract period, for a total possible contract term of FIVE (5) years. In the event of termination, claims for compensation owed the City shall be limited to verifiable services rendered.

- a. This contract is contingent on funding by the City of Fayetteville or Grant. In the event funds are not approved for this project, the contract may be cancelled immediately. Payment will only be made for services rendered. Hours and provided timeframes are not guaranteed by the City or this RFP.

City of Fayetteville
RFP 15-14, Bicycle Coordinator
SECTION B: Scope of Services and General Information

1. **PURPOSE & OVERVIEW:** The City of Fayetteville, Arkansas, hereinafter referred to as “the City”, seeks proposals from organizations for a qualified individual to act as Bicycle Coordinator on an interim basis. The Bicycle Coordinator will be provided with a desk, computer, telephone, normal office supplies and other necessary support by the City of Fayetteville. The Bicycle Coordinator will report to work daily at the City’s Development Services Building and will be given normal employee access to the building.
 - a. The City’s currently contracted rate is \$15.95 per hour.
2. **INTENT:** The City intends to select an individual or organization to provide a full-time, 40 hours per week, Bicycle Coordinator for an eighteen (18) month term.
3. **MINIMUM QUALIFICATIONS OF COORDINATOR:**
 - a. Bachelor’s degree (B.A. or B.S.) in Engineering, Architect, Planning, Environmental Science, Sustainability or a related field from a four year college or university **and** 6 months of applied experience in transportation planning. One year of applied experience preferred.
 - b. Ability to become and League of American Bicyclists - League Cycling Instructor (LCI) within 12 months of hire
 - c. Coordinator shall have the ability to operate a bicycle safely under a variety of environmental conditions and operational situations.
 - d. Coordinator shall have a valid Driver’s License and be able to effectively communicate with others orally and in writing
 - e. Shall be able to meet required deadlines while working on a variety of projects
 - f. Ability to read, analyze and interpret general planning periodicals, professional journals, technical procedures and governmental regulations.
 - g. Shall have the ability to write professional reports, business correspondence, prepare and present information, and respond to questions from groups of managers, customers and the general public
 - h. Shall have ability to compile and analyze data with great attention to detail from a variety of sources in order to prepare clear, accurate reports from such information
 - i. Shall have knowledge of objectives and principles of transportation planning, funding, and design with an emphasis on bicycle-pedestrian transportation
 - j. Shall have capacity to be a strategic thinker and the ability to work as a team member and leader as well as ability to work independently
 - k. Shall be proficient in the use of a computer and software programs such as word processing applications, spreadsheet applications and presentation software applications. Shall be able to effectively operate standard office equipment
 - l. Shall have basic knowledge of ARCVIEW mapping software
4. **SCOPE OF WORK:** While the exact range and extent of services is subject to negotiation, it is anticipated that the selected firm shall provide, as a minimum, professional services and adequately experienced dedicated personnel necessary to perform the following:

- a. Develop city-wide bicycle educational and encouragement efforts, by using social media and conducting public presentations to inform and educate motorists, bicyclists, and pedestrians of the energy savings, monetary savings, health benefits, and best practices associated with walking and bicycling for transportation;
- b. Maintain the City Bicycling webpage;
- c. Assist Parks & Recreation Department with coordinating city-wide bicycle events, such as group rides, races, ribbon cutting celebrations, festivals and other activities to promote walking and bicycling as healthy, energy-efficient, and cost-effective means of transportation;
- d. Administer, train and recruit volunteers for the Trail Trekker program.
- e. Assist with public outreach regarding on-street bike/ped facilities such as protected bike lanes, bike lanes, shared lane markings, signage, bike racks and better crosswalks and signals to help familiarize citizens with the facilities available for healthy, energy-efficient, and cost-effective transportation choices;
- f. Assist Trails Coordinator in education and outreach related to design, development, and implementation of citywide bike/ped facilities, including but not limited to trails and bicycle parking facilities, and objectives in the current Fayetteville Active Transportation Plan;
- g. Lead periodic updates to the City's Bicycle and Pedestrian Master Plans;
- h. Work with local stakeholders such as University of Arkansas, Bicycle Coalition of the Ozark and Ozark Off-Road Cyclists to encourage cycling events and activities in Fayetteville;
- i. Maintain bicycle and pedestrian-friendly certifications for Fayetteville, through the Bicycle Friendly Community' and 'Walk Friendly Community' programs;
- j. Review and implement Fayetteville specific recommendations from the League of American Bicyclists through the Bicycle Friendly Communities certification process;
- k. Encourage and promote "Bicycle Friendly Business" program to Fayetteville Businesses;
- l. Track and report usage of bicycle facilities thru mechanical counts, surveys, interviews, etc. to help determine the effectiveness of education and outreach activities;
- m. Research, recommend and implement programs that have resulted in increased walk/bike rates for other communities such as Bike Share, advanced strategies in bicycle parking, protected/buffered bicycle lanes and commuter incentives;
- n. Work with Fayetteville Police Department on enforcement programs that focus on educating Bicyclists and Motorists on safe rules of the road;
- o. Conduct walk/bike traffic safety skill training for community members based on League of American Bicyclists curriculum;
- p. Develop promotion and sponsorship of social marketing messages that relate to bicycling and walking as environmentally conscious, healthy and economical transportation practices;
- q. Use social media to update maps, trail and bikeway conditions, and provide notices of bike/ped events.

5. **PROPOSAL CONTENTS:** Proposals should be structured in the following manner.

- a. **Structure:** Proposals shall be prepared simply and economically, providing a straight forward, concise description on the Proposer's ability to meet the requirements for the project. Fancy bindings, colored displays, and promotional material are not required. Emphasis should be on completeness and clarity of content. All documents should be typewritten on standard 8 ½" x 11" white papers and bound in one volume. Exceptions would be schematics, exhibits, or other information necessary to facilitate the City of Fayetteville's ability to accurately evaluate the proposal. Proposers shall limit

proposal to twenty-five (25) pages or less, excluding one-page team resumes, references, if any, required by the City for completion, and tab/divider sheets.

- b. References: A reference list for bicycle advocacy work performed by the individual or organization within the past five (5) years.
- c. Experience: Provide a general description of the organization, its history, primary types of work, organizational structure, etc. Proposers shall incorporate experience as it relates to the scope of work and minimum qualifications.
 - i. Resume: The Proposer shall include a maximum two-page resume for the individual to be utilized for the Bicycle Coordinator position. Any other resumes shall be one page. Resumes shall include, at a minimum:
 - 1. Name
 - 2. Bicycle advocacy experience
 - 3. Education & Employment History
 - 4. Other relevant experience and information
- d. Fees: State the fee to provide Bicycle Coordinator position for 40 hours per week for 18 months. Pricing shall be provided in an hourly rate format.
 - i. Invoicing by awarded Proposer shall be itemized and will be paid on an hourly basis.
- e. Background: Provide information on relevant experience working with government agencies or situations of similar scopes of work.
- f. Individuals or companies may submit for this project. However, individuals submitting for this project shall be aware all IRS guidelines for an independent contractor. Individuals submitting for this project will not be employees of the City of Fayetteville.

6. **CONTRACT FORMATION:** If the negotiation produces mutual agreement, the draft contract as a part of this package shall be constructed and forwarded to the Fayetteville City Council for final approval. If negotiations with the highest ranking Proposer fail, negotiations shall be initiated with the next highest ranking Proposer until an agreement is reached. The City reserves the right to reject all offers and end the process without executing a contract.

7. **INSURANCE:** Proposer shall provide and maintain insurance throughout the contract which is commonly accepted in the industry. Insurance is not required with RFP response but will be required after contract award. Insurance provided shall include but not be limited to the following and shall list the City of Fayetteville, Arkansas as an additional insured: General Automotive, Commercial General Liability and Worker's Compensation as required by state law.

8. **SELECTION CRITERIA:** The following criteria will be used by the City to evaluate and score responsive proposals. Proposers shall include sufficient information to allow the City to thoroughly evaluate and score each proposal. Each proposal submitted is not required to be ranked by the selection committee; however, all proposals will be evaluated. The contract may be awarded to the most qualified firm, per the evaluation criteria listed below, based on the evaluation of the selection committee.

Following the evaluation of the proposals, the Selection Committee may request the top ranking firms make an oral presentation or be interviewed. Any presentations/interview will take place in Fayetteville, Arkansas. Meeting notices and information will be sent by the Purchasing Division.

- 1) 20% **Qualifications in Relation to Specific Project to be Performed:** Information reflecting qualifications of the firm. Indicated specialized experience and technical competence of

the firm in connection with the type and complexity of the service required. Subcontractors, if used, shall be listed.

- 2) 25% **Experience, Competence, and Capacity for Performance:** Information reflecting the names, titles, and qualifications (including experience and technical competence) of the major personnel assigned to this specific project.
- 3) 15% **Proposed Method of Doing Work:** A proposed work plan (description of how the project would be conducted as well as other facts concerning approach to scope) indicating methods and schedules for accomplishing scope of work. Include with this the amount of work presently underway.
- 4) 15% **Past Performance:** Previous evaluations shall be considered a significant factor. If previous evaluations with the City are not available, the professional firm's past performance records with the City and others will be used, including quality of work, timely performance, diligence, and any other pertinent information. Proposers shall provide a list of similar jobs performed and person whom the City can contact for information.
- 5) 25% **Price:** Proposers shall list all fees and expenses to be paid by the City and shall be structured in an **hourly rate format**.

9. **ADDITIONAL DOCUMENTS AND INFORMATION:** The following documents are included with this solicitation as additional information.

- a. Appendix A - City's Bicycle and Pedestrian Master Plans

City of Fayetteville
RFP 15-14, Bicycle Coordinator
SECTION C: Signature Submittal

1. DISCLOSURE INFORMATION

Proposer must disclose any possible conflict of interest with the City of Fayetteville, including, but not limited to, any relationship with any City of Fayetteville employee. Proposer response must disclose if a known relationship exists between any principal or employee of your firm and any City of Fayetteville employee or elected City of Fayetteville official.

If, to your knowledge, no relationship exists, this should also be stated in your response. Failure to disclose such a relationship may result in cancellation of a purchase and/or contract as a result of your response. This form must be completed and returned in order for your bid/proposal to be eligible for consideration.

PLEASE CHECK ONE OF THE FOLLOWING TWO OPTIONS, AS IT APPROPRIATELY APPLIES TO YOUR FIRM:

_____ 1) NO KNOWN RELATIONSHIP EXISTS

_____ 2) RELATIONSHIP EXISTS (Please explain): _____

I certify that; as an officer of this organization, or per the attached letter of authorization, am duly authorized to certify the information provided herein are accurate and true; and my organization shall comply with all State and Federal Equal Opportunity and Non-Discrimination requirements and conditions of employment.

2. PRIMARY CONTACT INFORMATION

At the discretion of the City, one or more firms may be asked for more detailed information before final ranking of the firms, which may also include oral interviews. **NOTE: Each Proposer shall submit to the City a primary contact name, e-mail address, and phone number (preferably a cell phone number) where the City selection committee can call for clarification or interview via telephone.**

Corporate Name of Firm: _____

Primary Contact: _____ Title of Primary Contact: _____

Phone#1 (cell preferred): _____ Phone#2: _____

E-Mail Address: _____

3. ACKNOWLEDGEMENT OF ADDENDA

Acknowledge receipt of addenda for this invitation to bid, request for proposal, or request for qualification by signing and dating below. All addendums are hereby made a part of the bid or RFP documents to the same extent as though it were originally included therein. Proposers/Bidders should indicate their receipt of same in the appropriate blank listed herein. Failure to do so may subject vendor to disqualification.

ADDENDUM NO.	SIGNATURE AND PRINTED NAME	DATE ACKNOWLEDGED

4. PRICING:

All fees or charges shall be provided in a separate attachment, be fully itemized, and inclusive of any charges or fees the City could be charged.

5. DEBARMENT CERTIFICATION:

As an interested party on this project, you are required to provide debarment/suspension certification indicating in compliance with the below Federal Executive Order. Certification can be done by completing and signing this form.

Federal Executive Order (E.O.) 12549 "Debarment and Suspension" requires that all contractors receiving individual awards, using federal funds, and all sub-recipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government.

Signature certifies that neither you nor your principal is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Questions regarding this form should be directed to the City of Fayetteville Purchasing Division.

NAME OF COMPANY: _____

PHYSICAL ADDRESS: _____

MAILING ADDRESS: _____

PRINTED NAME: _____

PHONE: _____ FAX: _____

E-MAIL: _____

SIGNATURE: _____

TITLE: _____ DATE: _____



ACTIVE TRANSPORTATION PLAN



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implementation and success metrics

EXECUTIVE SUMMARY

In 2003, the City of Fayetteville adopted the Fayetteville Alternative Transportation & Trails (FATT) Plan, which laid out a vision for the development of a city-wide trail system. The FATT Plan was developed through an extensive public input process which resulted in a comprehensive set of goals and objectives. At the time the FATT Plan was developed, Fayetteville had not yet committed to building the Scull Creek Trail that has become the backbone of our trails system. The FATT Plan served as a catalyst to initiate large-scale trail development and brought greater awareness of the benefits of alternative transportation networks. Now in 2015, the viability of these networks is readily apparent and other cities in the region are replicating and expanding trail networks with the development of the Razorback Regional Greenway.

This Active Transportation Plan was adopted by City Council resolution No. 81-15 on April 7, 2015 and it will be used to guide the design and implementation of future bicycle and sidewalk infrastructure. The ATP sets forth a vision and a roadmap for measuring success, and it provides the general parameters for the prioritization and design of bicycle and pedestrian infrastructure without prescribing solutions for specific projects. Individual projects to be implemented should incorporate the vision and principles set forth in this plan, while balancing the goals of the plan, funding availability, citizen input and potential success for each project.

"Fayetteville's culture of active transportation plays a critical role in promoting our city's economic viability as well as the health and well being of all our residents."

-Mayor Lioneld Jordan

ATP VISION AND GOALS

The City envisions the ATP as the guiding document for identifying and prioritizing bicycle and pedestrian infrastructure improvements. This plan is intended to be broad in scope and to provide a dynamic and timely framework for the decision making process. Ultimately, the vision for this plan is as follows:

Fayetteville endeavors to develop and promote an interconnected and universally accessible network of sidewalks, trails and on-street bicycle facilities that encourage citizens to use active/non-motorized modes of transportation to safely and efficiently reach any destination.

THE PRIMARY GOALS OF THE ATP ARE:

- Strive to create an inclusive Multimodal Transportation System.
- Endeavor to build a trail connection within one half mile of every residence.
- Increase the active transportation commuting mode share to 15% by 2020.
- Work to identify and correct missing bicycle and pedestrian linkages.
- Partner with advocates to address bicycle and pedestrian needs.
- Earn a League of American Bicyclists Bicycle Friendly Community designation of Silver by 2017.

WHAT IS ACTIVE TRANSPORTATION?

Active transportation is any form of human powered transportation, e.g., walking, cycling, using a wheelchair, in-line skating or skateboarding.



WHAT IS MULTI-MODAL TRANSPORTATION?

Multi-modal refers to a range of mobility options; vehicular traffic, public transit, walking, bicycling and ride sharing that are effectively integrated to provide a high degree of accessibility for all users.



WHAT ARE ACTIVE TRANSPORTATION NETWORKS?

Just as our existing motorized transportation networks connect destinations via an interconnected system of roadways that enable people to get from A to B, active transportation networks allow people to do the same thing by walking and bicycling. Imagine a system of trails, quiet neighborhood streets, bike lanes and cycle tracks that connect your home with your work, school, shopping, entertainment and other destinations. You can enjoy the freedom of safely and conveniently getting where you're going without needing to drive.

INTRODUCTION

community development pattern chart

Completely automobile dependent communities share many of the same characteristics; lack of pedestrian connectivity and non-vehicular infrastructure, increased per capita travel mileage, increased vehicle traffic and associated costs, economic and social disadvantages for non-drivers, reduced diversity and fewer opportunities for education, employment and recreation.

The following table shows the relationships between built environment for supporting an auto dependent or multi-modal transportation based community.

AUTOMOBILE DEPENDENT COMMUNITY

MULTI-MODAL TRANSPORTATION COMMUNITY

High per capita car ownership	CAR OWNERSHIP	Medium per capita car ownership
High per capita motor vehicle mileage	VEHICLE TRAVEL	Medium to low motor vehicle mileage
Automobile traffic is prioritized over pedestrian and bicycle use	PRIORITY OF TRAVELERS	Non-drivers are prioritized and their needs merit significant consideration
Generous supply, free	PARKING	Moderate supply, priced appropriately in high destination areas
Maximum traffic speeds	TRAFFIC SPEEDS	Lower traffic speeds
Low with common destinations dispersed from residential areas	LAND USE DENSITY	Medium to high with common destinations and clustered residential areas
Primarily single use development patterns	LAND USE MIX	Abundance of mixed-use development patterns
Large amounts of land devoted to roads and parking	LAND AREA FOR TRANSPORTATION	Medium amounts of land devoted to roads and parking
Parking is placed in front of buildings	SITE DESIGN	Buildings are placed at the street with parking behind or at the side
Streets designed primarily for automobile traffic	STREET DESIGN	Streets designed to support multiple modes and users
Large scale streets and blocks	STREET SCALE	Medium to small streets and blocks
Low levels of street connectivity with abundant cul-de-sacs	STREET CONNECTIVITY	High levels of street connectivity with numerous intersections
Walking can be hazardous and is primarily undertaken by those unable to afford a car	WALKING	Walking is pleasurable on most public streets and is a safe and efficient alternative to driving for many daily activities
Non-drivers are a small minority with little political influence	PLANNING PRACTICES	Planning places a high value on transportation modal diversity



BACKGROUND the planning process

THE PLANNING PROCESS

The ATP has been developed with information gathered from a wide variety of planning studies and public input over time. This Plan recognizes that exceptional bicycle and pedestrian planning, design and implementation occurs at many levels and is influenced and guided by a variety of plans, policies and advocates.

In developing the Alternative Transportation Plan, staff incorporated data, best practices and input from a wide variety of sources including:

- 2003 Fayetteville Alternative Trails and Transportation Plan
- Recommendations from the 2014 League of American Bicyclists Fayetteville Bronze designation
- Recommendations from the NWA Bicycle and Pedestrian Plan developed with help from Alta Planning for the NWA Regional Planning Commission and endorsed by the Fayetteville City Council
- City Plan 2030 and the City of Fayetteville's Master Street Plan
- Specific neighborhood plans adopted by the City, including: Walker Park, Fayette Junction and the Wedington Corridor Plan
- The City of Fayetteville's annual sidewalk plan developed by the Transportation Services Department
- Recommendations from the Bicycle Coalition of the Ozarks
- Generous public input from participants in the above plans, programs and policies



413
THE AVERAGE NUMBER OF USERS ON A FAYETTEVILLE TRAIL EACH AND EVERY DAY.

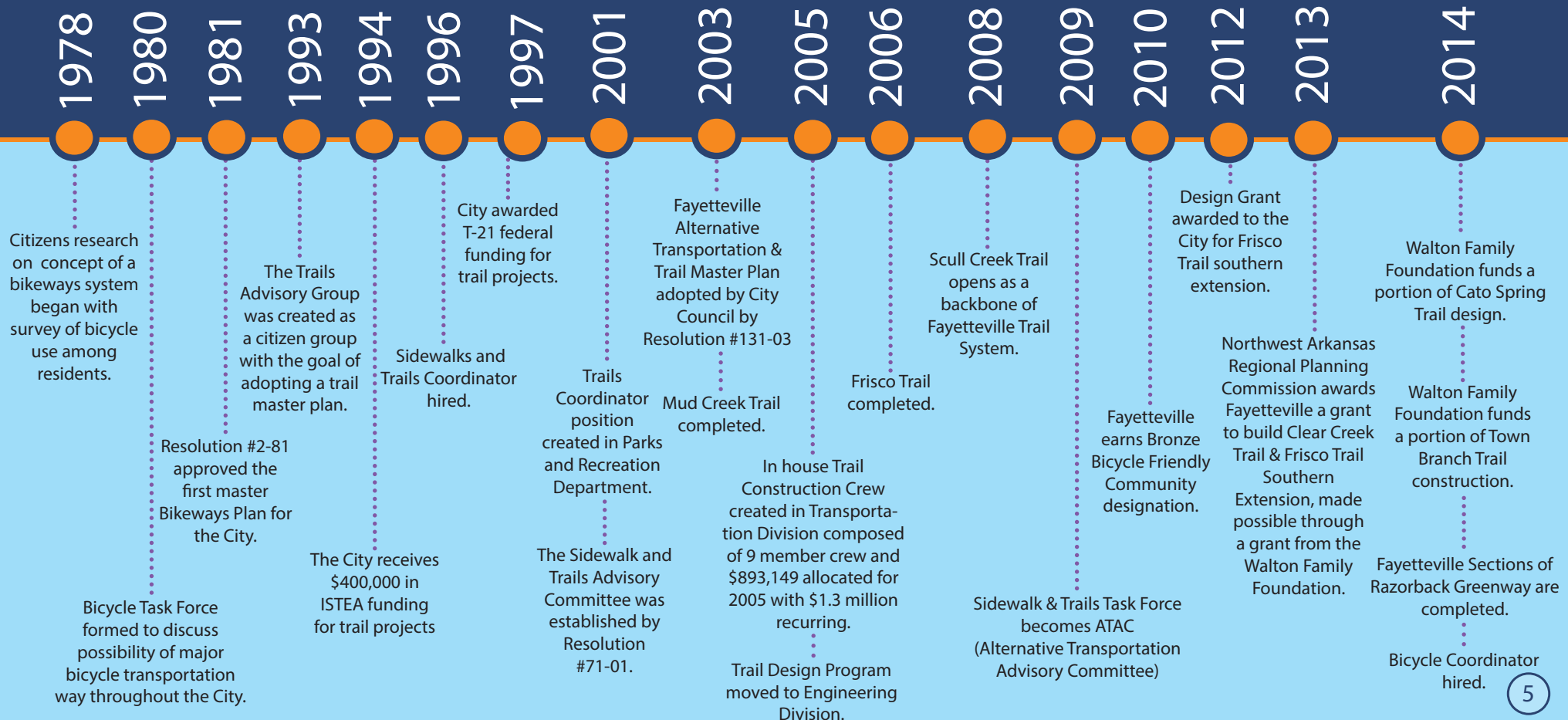
BACKGROUND

progress and timeline

PROGRESS AND TIMELINE

The City of Fayetteville has made enormous progress in the development of bicycle and pedestrian infrastructure since the adoption of the FATT Plan in 2003. Some notable accomplishments include: the completion of Scull Creek Trail in 2008 that serves as the backbone of the City's trail system, the adoption of a complete street policy through the adoption of a Master Street Plan and complete street cross-sections in 2005, the completion of the Dickson Street enhancement project in 2004 and the City's designation as a Bronze Bicycle Friendly Community by the League of American Bicyclists in 2010. Additionally, the City has embraced on-street bicycle infrastructure and a significant number of new and retrofitted projects have been completed in the last 10 years.

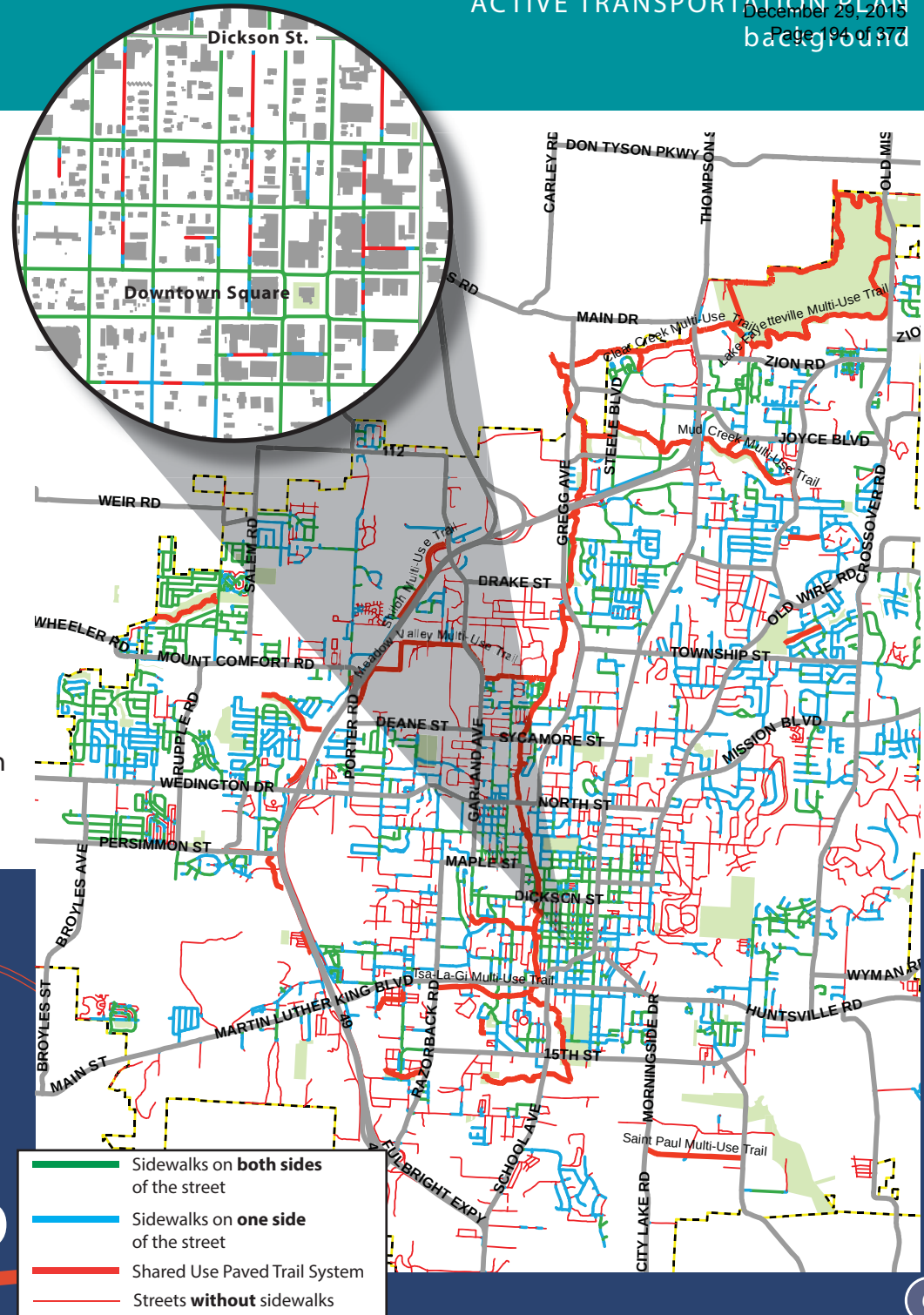
SIGNIFICANT DATES



BACKGROUND existing conditions

EXISTING CONDITIONS

Fayetteville is fortunate to have a well-connected street network within the historic central core of the City that was developed prior to the 1940's as a street grid of small blocks with low traffic speeds. Small blocks encourage pedestrian use and provide for safe and convenient bicycle transportation within the existing travel lanes. Generally, areas of the City that were developed from the 1940's through the 1990's have a non-gridded street pattern that is characterized by looping streets and cul-de-sacs. These streets generally lack sidewalks and are not interconnected. The development pattern from the 2000's to present has, for the most part, been built in the era of "complete streets" which requires the inclusion of bicycle and pedestrian infrastructure when building new streets. This requirement stems from the adoption of Fayetteville's Complete Street Policy in 2006 as an element of the Master Street Plan. The Master Street Plan is complimentary to the City's long range land use plan, City Plan 2030. These transportation and land use policies are updated every five years.



FAYETTEVILLE is considered a hilly city . . .

a **STEEP** slope for a multi-use trail is **5%** or more.

FAYETTEVILLE'S TRAIL SYSTEM has an average slope of

2.2%

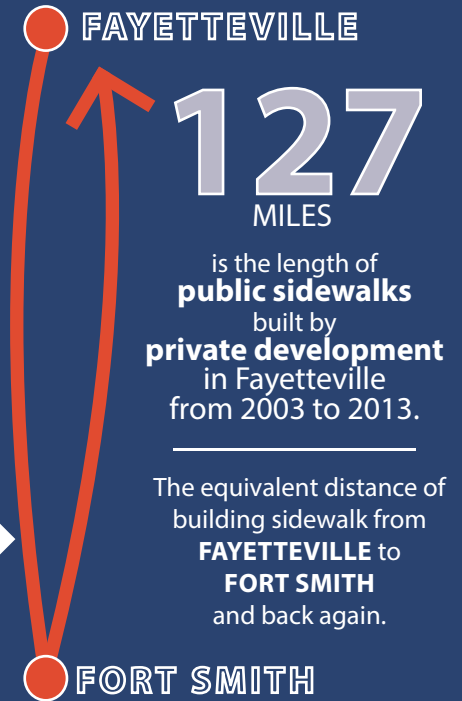
BACKGROUND

the pedestrian network

IT IS IMPORTANT TO LOOK AT EACH ACTIVE TRANSPORTATION MODE IN DETAIL IN ORDER TO UNDERSTAND HOW IT FITS INTO THE LARGER MULTI-MODAL TRANSPORTATION NETWORK.

THE PEDESTRIAN NETWORK

Presently, Fayetteville's pedestrian network is made up of 435 miles of existing public sidewalks and 40 miles of existing shared-use paved trails. The sidewalk map shows where existing sidewalks are located and where gaps exist. Traditionally, Capital Improvement Program funds have been allocated for an annual sidewalk budget in the City's Transportation Department to build new sidewalks or to rebuild and replace existing damaged or inadequate sidewalks. Additional funding has also come through State and Federal grant for sidewalk construction. Construction of sidewalks is required for most new development along public streets. As a result of this requirement, 127 miles of sidewalks were built from 2003 to 2013 by private developers. This plan provides the framework for identifying and prioritizing sidewalk improvements in the future. Future sidewalk planning will emphasize improving connectivity throughout the existing network by connecting densely populated areas to key destinations such as parks, schools and businesses. According to the 2013 Census Bureau's American Fact Finder Survey, walking constituted 6.3% of the overall commuting mode share for all forms of transportation utilized by workers 16 years of age and older.



Sidewalk Coordinator, City of Fayetteville



CENTER ST.
before reconstruction



CENTER ST.
during reconstruction

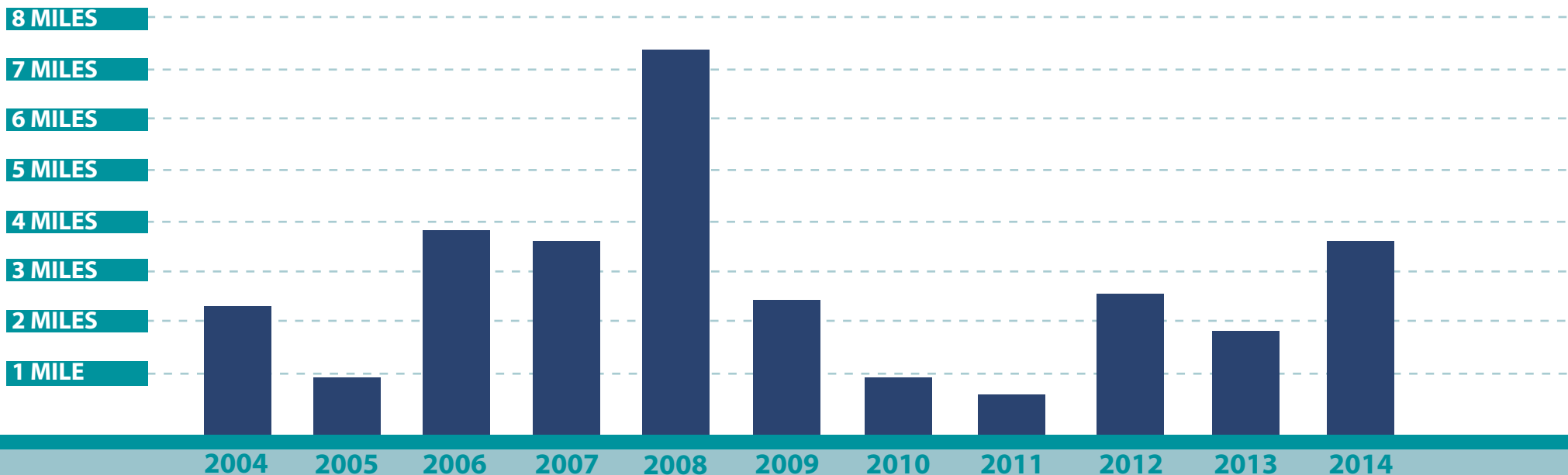


CENTER ST.
after reconstruction

BACKGROUND

shared-use paved trails

Shared-use paved trails, due to their separation from the roadway network, are especially useful for building a robust multi-modal transportation network. The ability to accommodate both bicyclists and pedestrians allows trails to provide a significant return in terms of use and convenience for the public investment. Fayetteville was fortunate to acquire a north-south oriented corridor along an existing Arkansas/Missouri Railroad rail line. Together, the rail line and Scull Creek provided a natural “spine” through the center of town. This trail segment has ultimately become the southern section of the Razorback Regional Greenway. Spur trails to the east and west along the Razorback Regional Greenway spine will be the focus for much of the future trail network (see Razorback Regional Greenway map on next page). Much like our sidewalk program, trails are funded through dedicated Capital Improvement Project funds and additional public and private grant sources. The City is extremely grateful for the generosity of the Walton Family Foundation and the Endeavor Foundation for significant funding to assist in the planning, designing and construction of many miles of shared-use paved trails. The Safe Routes to School Program administered by the Arkansas State Highway Department has also been a valuable partner for funding a number of sidewalk and trail projects. Ultimately, this plan envisions an interconnected shared-use paved trail network within one half mile of every residence, school, commercial area and place of employment within the City.

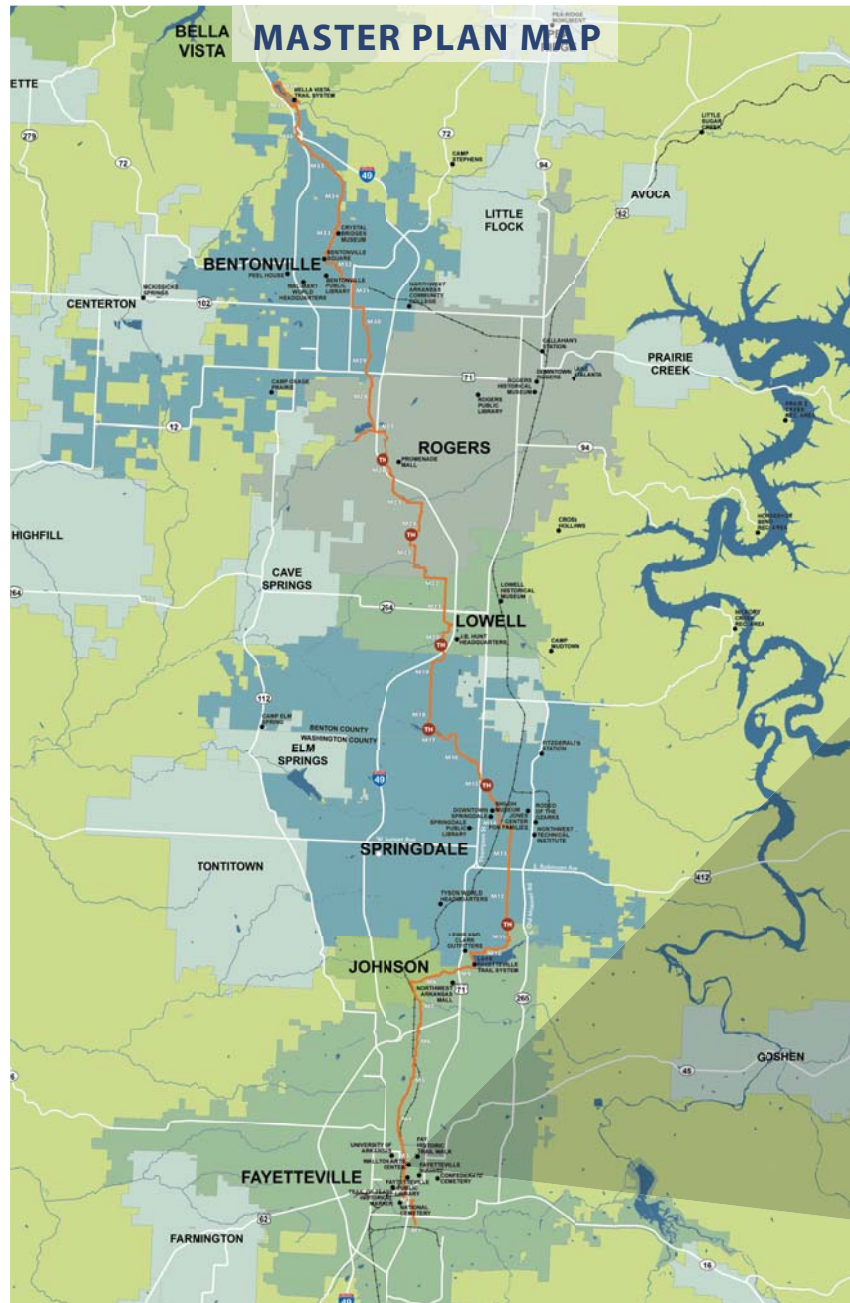


TRAIL AND SIDE PATH CONSTRUCTION MILEAGE OVER PAST 10 YEARS.

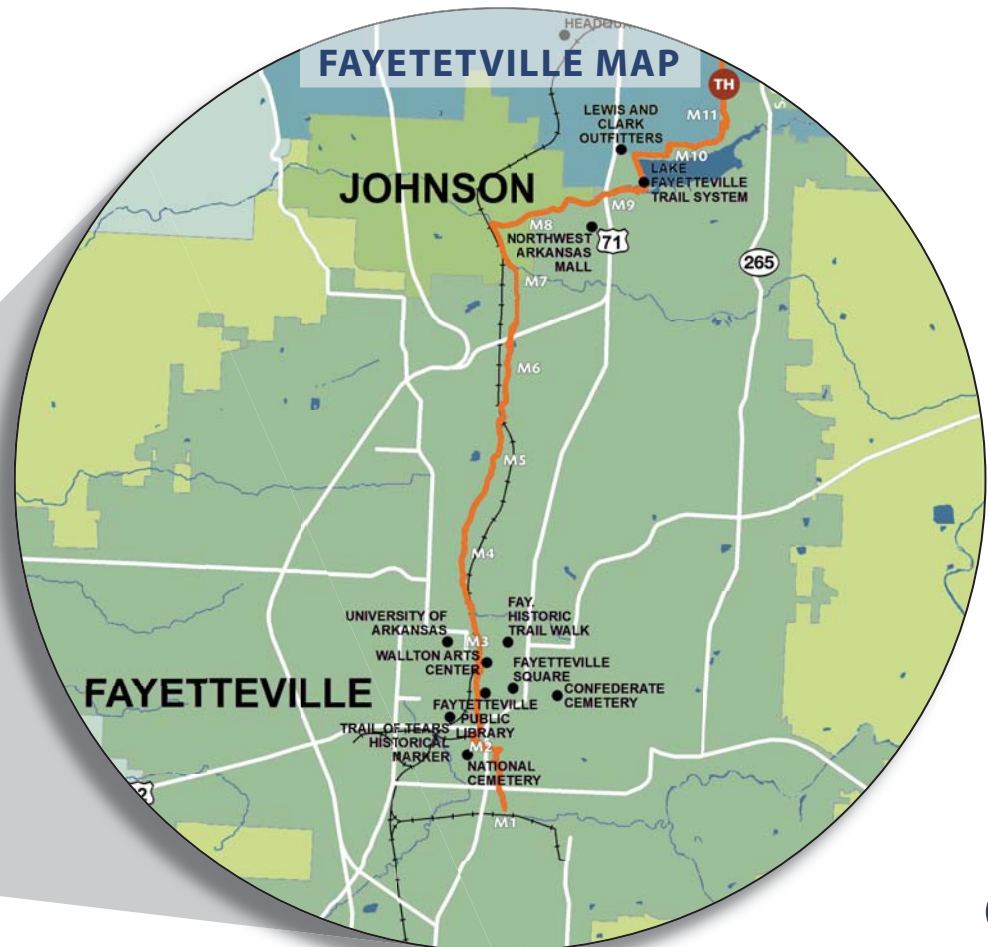
BACKGROUND

razorback regional greenway

RAZORBACK REGIONAL GREENWAY



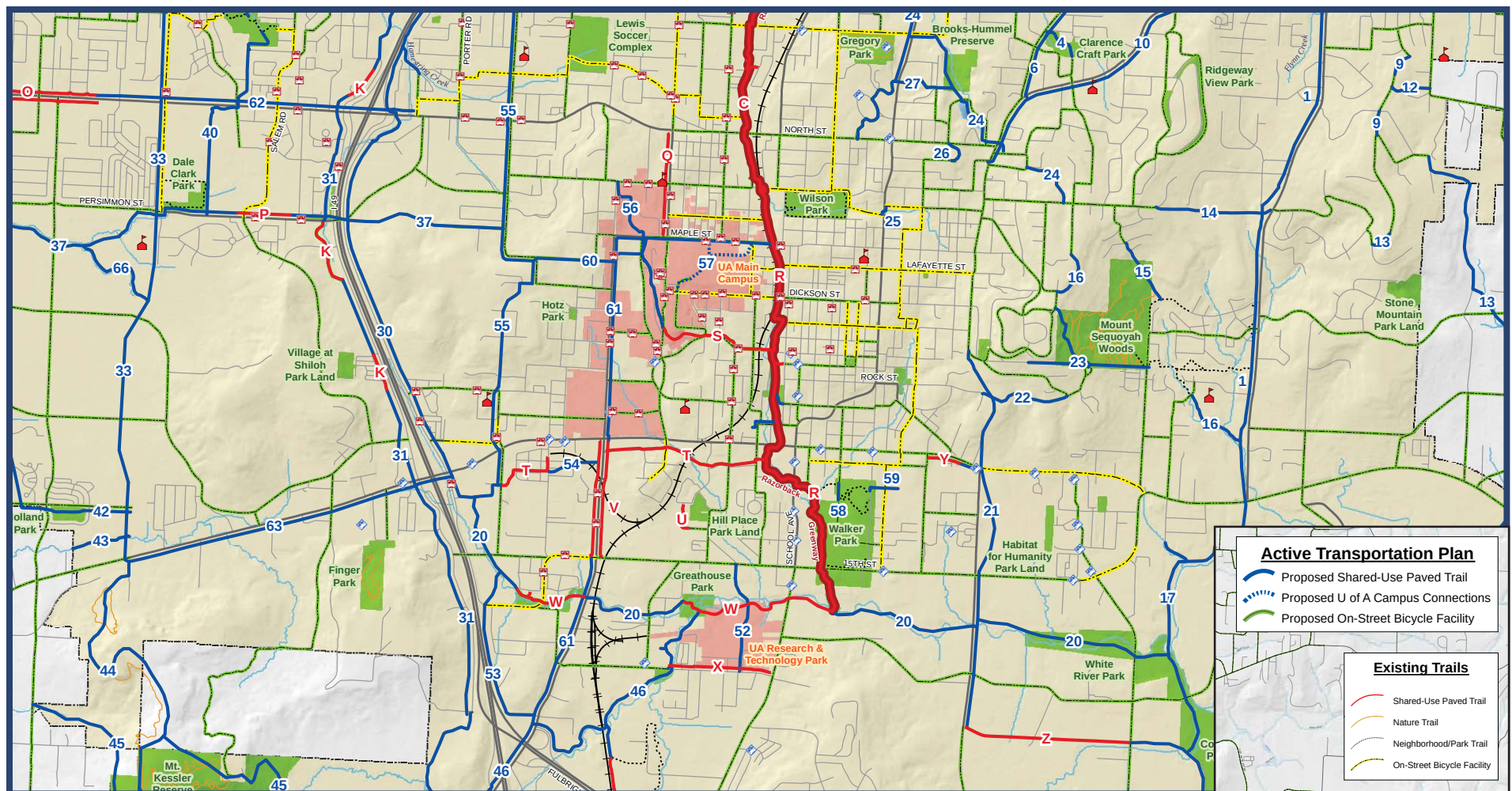
The Razorback Regional Greenway is a 36-mile shared-use paved trail that includes more than 9 miles of Fayetteville's trails and serves as the primary active transportation corridor for the region. The Razorback Regional Greenway opened in the spring of 2015 and spans across six municipalities, connecting dozens of popular community destinations. Funding to design and construct this 38-million dollar project came from federal transportation grants, local government resources, and grants from the Walton Family Foundation.



BACKGROUND

active transportation plan map

The Active Transportation Plan Map illustrates the location of the existing and future trail system and on-street bicycle facilities. This map is adopted by a resolution of the City Council and it serves as the official map for directing the development of active transportation infrastructure. City Staff utilizes the map to prioritize City led infrastructure improvements. The Active Transportation Plan Map is also used to inform land owners and developers of future trail corridors for planning and development purposes. Please see the official Active Transportation Plan Map that accompanies this document for more detail.



BACKGROUND

the on-street bicycle network

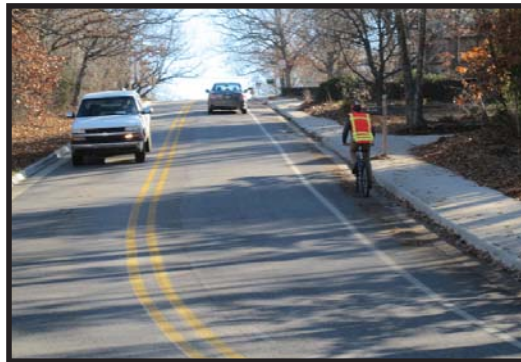
THE ON-STREET BICYCLE NETWORK

Shared-use paved trails serve as the foundation of our active transportation infrastructure, but on-street linkages provide a critical link for cyclists to reach trails and other destinations using city streets. Fayetteville's on-street bicycle network has been rapidly developed in recent years; 25 miles of on-street bike lanes and shared bikeways were added to Fayetteville streets in the years between 2010 and 2014. Fayetteville has gone from a patchy inadequate pattern of on-street bike facilities to a network of usable and navigable bike routes, yet continued progress is needed to meet the growing demand for these on-street facilities.

Fayetteville's varied development patterns and occasionally steep terrain require a variety of on-street solutions to make the most efficient use of space while providing safe and comfortable travelways for cyclists. On-street shared lanes, bike lanes, climbing lanes, buffered bike lanes and bike ways have all been implemented in Fayetteville. Other facilities such as cycletracks, which are fully protected bike lanes, may be constructed in the future. As part of Fayetteville's commitment to the continued expansion of on-street bicycle facilities, City Plan 2030 requires all new street projects and significant street reconstruction incorporate some form of bicycle infrastructure in the public right-of-way where the City Plan indicates bicycle infrastructure is appropriate. The images bellow illustrate examples of the context-sentitive solutions used in various locations in Fayetteville and other regional cities.



ON-STREET SHARED LANES
Willow Avenue - Fayetteville



CLIMBING LANES
Ash Street - Fayetteville



BIKE LANES
Appleby Road - Fayetteville



CYCLETRACKS
Silent Grove Rd. - Springdale



BUFFERED BIKE LANES
Rolling Hills Drive - Fayetteville



BICYCLE WAYS
Asbell Bike way - Fayetteville

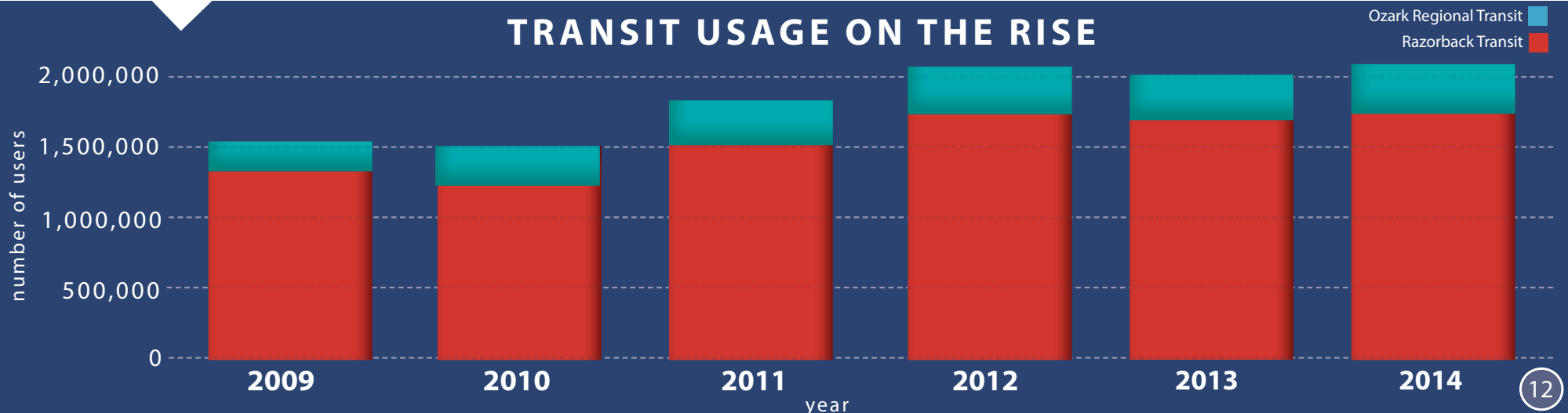
BACKGROUND

transit

TRANSIT

Fayetteville is served by two public transit agencies, Razorback Transit and Ozark Regional Transit. Razorback Transit serves University of Arkansas Students and residents of Fayetteville. Service is provided by the University of Arkansas and riders pay no fee. Ozark Regional Transit, which serves cities in Benton and Washington counties, charges a rider fee but the agency is primarily funded through a combination of federal, state and local programs and contributions. Public transit provides a critical link in a multi-modal transportation network. High quality public transportation allows residents to walk or bike to transit stops, ride the bus to a stop near a destination and then walk or bike the final leg of the trip. These multi-modal trips are typical within a responsive and dynamic transportation network that incorporates the active transportation to connect users and destinations.

According the 2013 American Fact Finders survey, public transportation has a 2.7 % commuting mode share for workers 16 years of age and older.



ACTIVE TRANSPORTATION BENEFITS

transportation benefits of biking and walking

BENEFITS OF A BICYCLE AND PEDESTRIAN PLAN



13 = THE NUMBER OF POUNDS THE AVERAGE PERSON WILL LOSE IN THEIR FIRST YEAR OF BIKING TO WORK



ACTIVE TRANSPORTATION BENEFITS

transportation benefits of biking and walking



THE PROMOTION OF HEALTHY LIFESTYLES

Bicycling and walking bring innumerable benefits to an individual's physical, mental and emotional well-being. Americans are increasingly aware of the link between transportation choices and health, and people value neighborhoods that are conducive to bicycling and walking as a form of exercise and transportation. The built environment is key to providing individuals with transportation choices and options. Fayetteville's commitment through City Plan 2030 to promote infill development, discourage sprawl and develop a livable transportation network acknowledges this link between the built environment and healthy lifestyles.

balance

Cycling produces the balance between exertion and relaxation which is important for the body's inner equilibrium.

heart

All the risk factors that lead to a heart attack are reduced. Regular cycling reduces the likelihood of heart attack by more than 50%.

waistline

Cycling is ideal for targeting problem areas. It enables people who can not move easily to exercise. It increases fitness and stimulates the body's fat metabolism.

coordination

Moving both feet around in circles while steering with both your hands and your body's own weight is good practice for your coordination skills.

mental health

Cycling has a relaxing effect due to uniform movement which stabilizes physical and emotional functions. It reduces anxiety, depression and other psychological problems.

back pain

Cycling posture is optimum, and the cyclic movement of the legs stimulates muscles in the lower back.

muscles

A week of inactivity reduces the strength of the muscular system by up to 50% and can harm muscles long-term. During cycling, most of the body's muscles are activated.

joints

The circular movement of cycling assists the transport of energy and other metabolic producers to the cartilages, reducing the likelihood of arthrosis.

ACTIVE TRANSPORTATION BENEFITS

transportation benefits of biking and walking



ENHANCED QUALITY OF LIFE.

Quality of life is understood to mean the well-being of individuals, cities and societies. Quality of life can be measured in a variety of ways such as community stability, culture, education, open spaces, health, the environment and infrastructure. Active transportation alternatives can have positive impacts on all aspects of quality of life. All efforts and actions toward improving Fayetteville's Bicycle Friendly community designation are intended to improve the quality of life for all residents. This is especially true when measuring transportation mode share and the locational equity and extent of the existing and future bicycle, trails and sidewalk networks.



ACTIVE TRANSPORTATION BENEFITS

transportation benefits of biking and walking



ENVIRONMENT

ENVIRONMENTAL BENEFITS FOR THE COMMUNITY

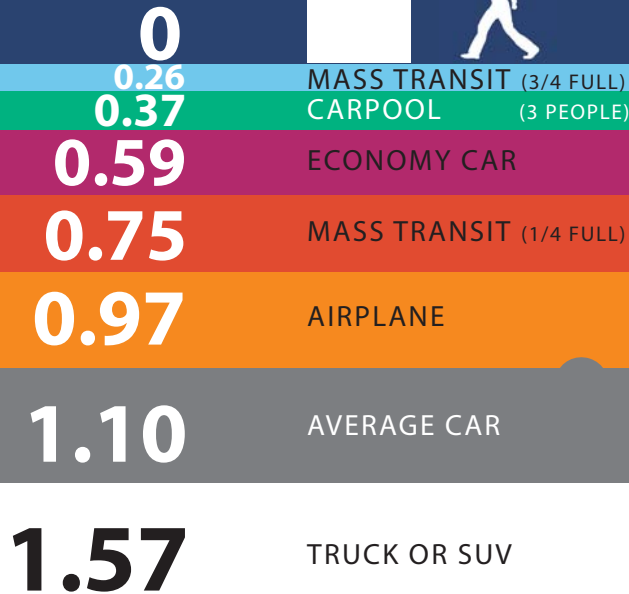
When non-motorized transportation options are present, the community has the ability to choose biking and walking for trips such as commuting to work, traveling to school or going shopping. The goal is to create a balanced transportation network that fosters one's ability to make environmentally conscious choices that result in less traffic congestion, cleaner air and less dependence on non-renewable fuels. An accessible active transportation network is essential for an environmentally sustainable community, considering that the transportation sector contributes approximately one third of American greenhouse gas emissions.

(Cambridge Systematics Inc. and Urban Land Institute, Moving Cooler an Analysis of Transportation Strategies for Reducing Greenhouse Gas Emissions, July 2009).



CO₂ EMISSIONS

pounds per passenger mile traveled



ACTIVE TRANSPORTATION BENEFITS

transportation benefits of biking and walking



ECONOMIC RESILIENCY BENEFITS FOR THE COMMUNITY

Economic resiliency is an often overlooked benefit of having a robust active transportation network. Economic resiliency can be measured broadly, at the community level, or narrowly as the benefits and costs to an individual or family. At the community scale, economic resiliency can be measured a number of ways including the number of jobs created by building and maintaining infrastructure or by calculating the community's overall costs of living and transportation affordability. Local economies are impacted negatively by the high transportation costs associated with an automobile oriented land use and transportation network. Multi-modal transportation systems that include extensive active transportation components are less expensive to construct, operate and maintain. Community metrics like commuting time or the average annual costs of operating an automobile can provide measurements for assessment and goal setting. At an individual scale, economic resiliency can be measured by automobile ownership and operation costs, but leisure time and quality of life attributes are also important. Additional economic benefits include the development potential for residential and commercial uses in close proximity to active transportation networks or corridors and tourism benefits associated with regionally scaled trail amenities. Northwest Arkansas is poised to take advantage of the limitless development potential along the Razorback Regional Greenway. Communities that recognize and actively pursue appropriate development in this corridor will begin realizing immediate economic benefits.

The average annual
operating cost of a
BICYCLE
is



26X less

than that of a
VEHICLE



LOCAL ECONOMY PAYBACK

TRAIL SYSTEMS HAVE THE
POTENTIAL TO RETURN \$3 IN
REVENUE FOR EVERY \$1 IN
EXPENDITURE.

The Razorback Greenway cost
approximately **\$30 million** to
complete and could generate **\$100
million** in sales revenue at local
shops, restaurants and hotels.

(Chuck Fink, president of Alta/Greenways)

PLAN VISION

The Active Transportation Plan (ATP) has been developed through numerous planning and visioning exercises both locally and regionally. The ATP proposes to consolidate and summarize all of the various alternative transportation planning processes, policies and programs with the following vision statement: "Fayetteville endeavors to develop and promote an interconnected and universally accessible network of sidewalks, trails and on-street bicycle facilities that encourage citizens to use active/non-motorized modes of transportation to safely and efficiently reach any destination."

- 1 ENDEAVOR TO CREATE AN INCLUSIVE MULTI-MODAL TRANSPORTATION SYSTEM.
- 2 WORK TO BUILD A TRAIL CONNECTION WITHIN ONE HALF MILE OF EVERY RESIDENCE.
- 3 INCREASE THE ACTIVE TRANSPORTATION COMMUTING MODE SHARE FROM 7.5% TO 15% BY 2020.
- 4 IDENTIFY AND CORRECT MISSING BICYCLE AND PEDESTRIAN LINKAGES.
- 5 PARTNER WITH ADVOCATES TO ADDRESS BICYCLE AND PEDESTRIAN NEEDS.
- 6 EARN BICYCLE FRIENDLY COMMUNITY DESIGNATION OF SILVER BY 2017.

PLAN GOALS



ENDEAVOR TO CREATE AN INCLUSIVE MULTI-MODAL TRANSPORTATION SYSTEM

Developing a truly multi-modal transportation system is consistent with City Plan 2030's goal of creating a "Livable Transportation Network" and the City's adopted complete street policy, public street cross-sections and Master Street Plan. Multi-modal refers to a range of mobility options; vehicular traffic, public transit, walking, bicycling and ride sharing that are effectively integrated to provide a high degree of accessibility for all users. To some degree, the ATP addresses all of these modes with the primary emphasis on bicycling and walking. A multi-modal transportation system has a number of significant benefits for the community including: promoting an active and healthy lifestyle, expanding mobility options for all users, reducing overall travel costs for residents and providing environmental benefits through the reduction of traffic congestion and associated air pollution. Success in this goal area can be quantified through increased multi-modal transportation commuting mode share measured by the U.S. Census Bureau, increased transit ridership reported by transit agencies and increased trail usage determined through mechanical counts.



CYCLE TRACK ON MALL AVENUE
FAYETTEVILLE, ARKANSAS

MULTI-MODAL TRANSPORTATION NETWORK



2 WORK TO BUILD A TRAIL CONNECTION WITHIN ONE HALF MILE OF EVERY RESIDENCE

The ATP Map shows the existing trail system and identifies future trail locations. Once completed, the Fayetteville Trail System will include approximately 150 miles of shared-use paved trails. The Fayetteville Pedestrian Shed (on the following page) illustrates the proximity of the existing and proposed trails. At the current rate of trail construction, it is estimated the City will have achieved this goal by 2040. This goal is essential to ensuring that the trails system and its benefits are inclusive for all residents regardless of the location of their residence. Success will be measured through locational data collected by the City of Fayetteville Geographic Information Systems Division.

2 MILE

1 MILE

1/2 MILE



2 MINUTE

5 MINUTE

10 MINUTE

10 MINUTE

20 MINUTE

40 MINUTE

WHAT IS A PEDESTRIAN SHED ?

A pedestrian shed is the linear distance that a typical pedestrian can walk in a given amount of time. Generally, this distance is 1/2 mile in 10 minutes.

IDEAL TRIPS

for bicycling and walking are those that are **3 miles or less.**



cyclist can complete a **3 mile bike ride** in approximately **15 minutes**

and



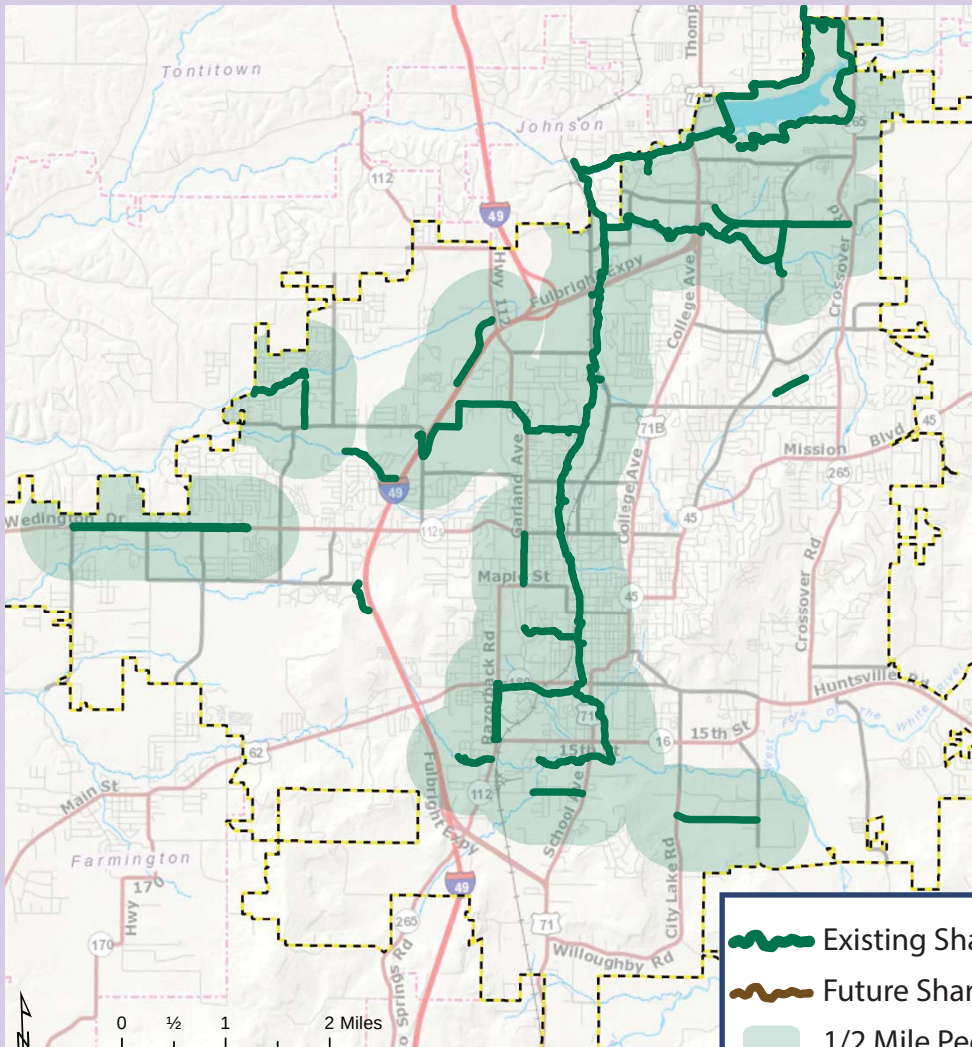
a **pedestrian** can walk **1/2 mile** in **10 minutes**

PLAN VISION AND GOALS

goals

2015 TRAIL SYSTEM

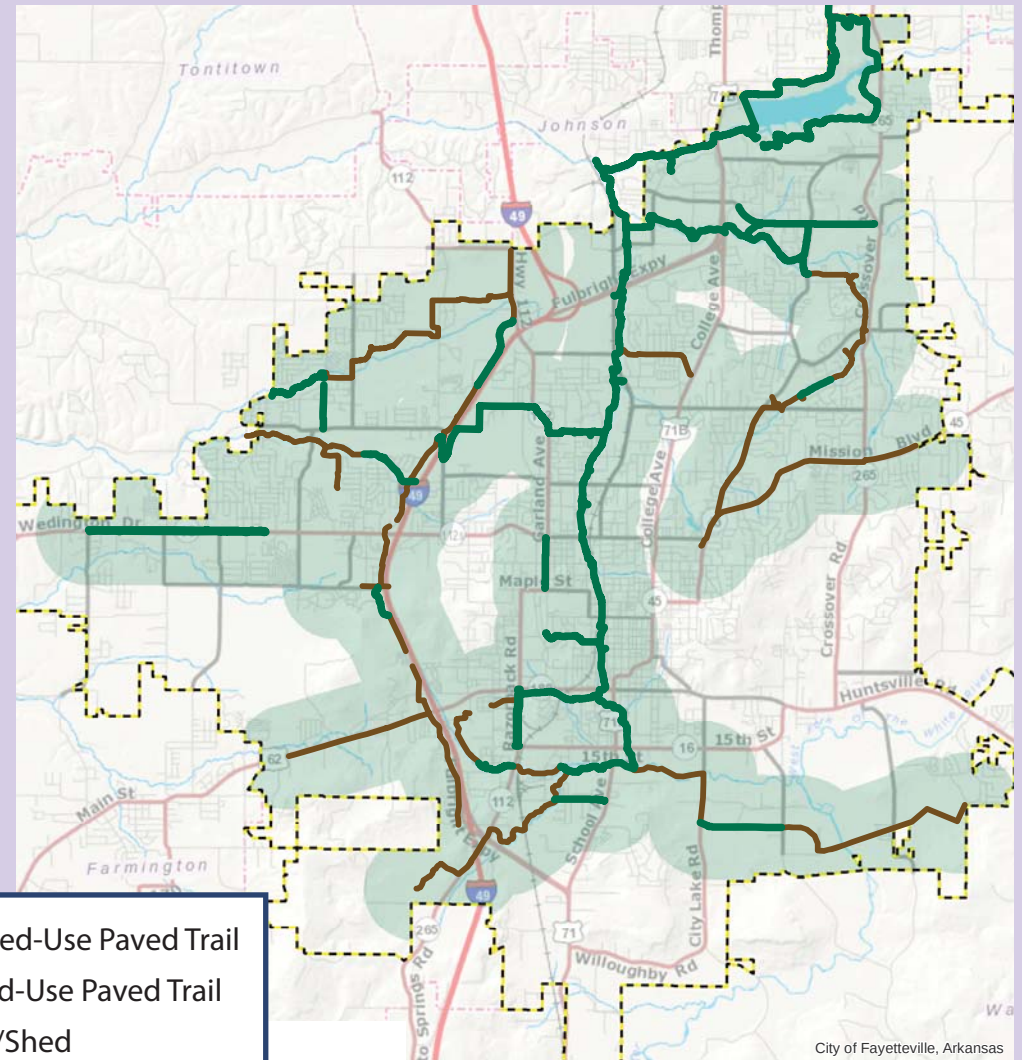
55% of the population live within 1/2 mile of the current trail system.



- Existing Shared-Use Paved Trail
- Future Shared-Use Paved Trail
- 1/2 Mile Ped/Shed
- Fayetteville City Limits

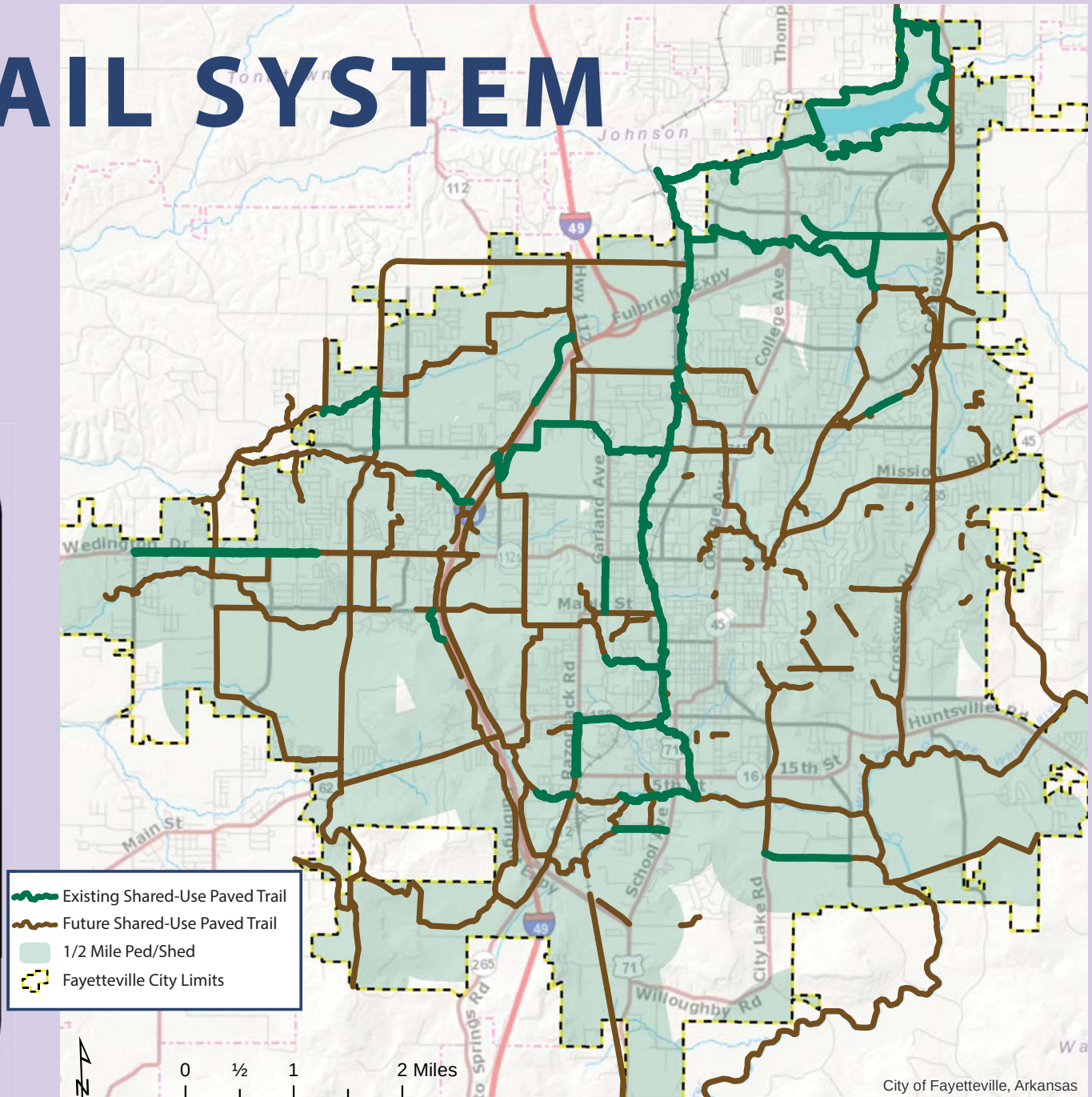
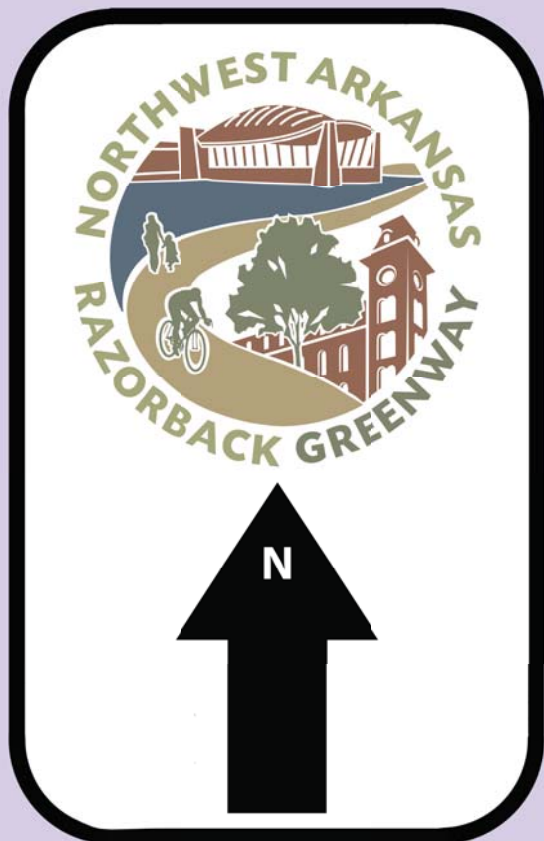
2020 TRAIL SYSTEM

83% of the population will live within 1/2 mile of the current trail system.



2040 TRAIL SYSTEM

97% of the population will live
within 1/2 mile of all proposed trails.



PLAN VISION AND GOALS

goals

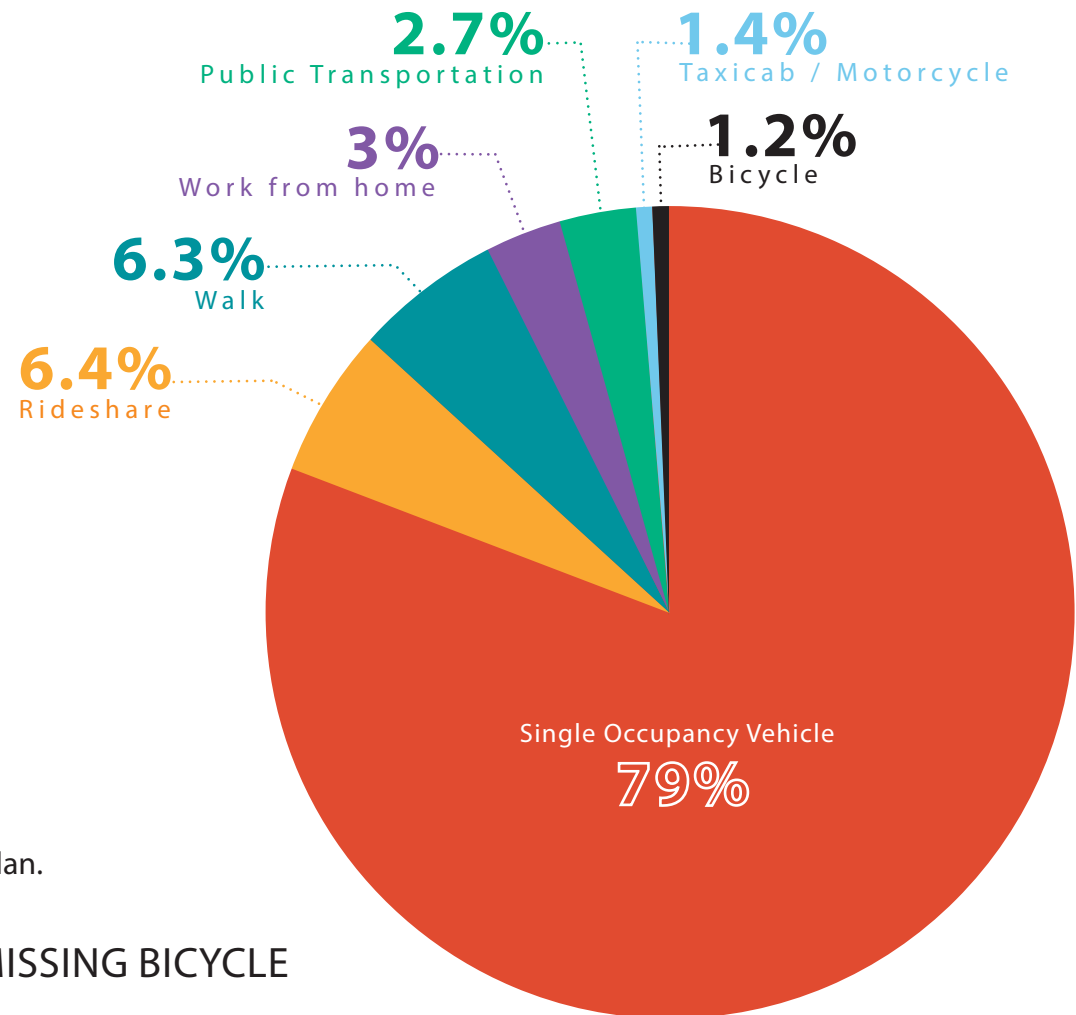
3 INCREASE THE ACTIVE TRANSPORTATION COMMUTING MODE SHARE TO 15% BY 2020.

Active transportation for the purposes of this plan refers to: “any form of human powered transportation, ie., walking, cycling, using a wheelchair, in-line skating or skateboarding.” According to the U.S. Census Bureau American Fact Finder Survey in 2013, the City of Fayetteville had 36,957 workers 16 years old and over that commute to work. Of these, 6.3% walked for their daily commute, 1.2% bicycled to work, 2.7% used public transportation and 1.4% used a taxicab or motorcycle. Rideshare or car-pooling constituted 6.4%, and 3% reported working from home. Therefore, the active transportation commuting walking and biking mode share is 7.5%. The majority of workers 16 years and over, 79% reported commuting in a single occupancy vehicle. The average length of commute for workers was 19.1 minutes. Increasing Fayetteville’s active transportation mode share to 15% by 2020 will be accomplished by a wide variety of action steps identified in the implementation section of this plan.

4 IDENTIFY, PRIORITIZE AND ADDRESS MISSING BICYCLE AND PEDESTRIAN LINKAGES.

The City faces significant challenges for creating a densely gridded bicycle and pedestrian network. Obstacles include steep topography, large undeveloped and underdeveloped parcels and a disjointed street network comprised of cul-de-sacs and inward facing developments. However, Fayetteville does have some built in advantages for building a good active transportation network including numerous stream corridors and a streamside protection ordinance that limits development in these areas that are particularly well suited for multi-use trails. City staff have identified missing sidewalk, trail and on street bicycle linkages utilizing GIS mapping tools. Missing segments are constantly being prioritized for future infrastructure projects to correct and complete these missing linkages.

FAYETTEVILLE MODE SHARE DISTRIBUTION



5 PARTNER WITH ADVOCATES TO ADDRESS BICYCLE AND PEDESTRIAN NEEDS.

The City of Fayetteville currently relies upon the Active Transportation Advisory Committee (ATAC) to help prioritize sidewalk and trail infrastructure projects. ATAC also reviews street projects for the inclusion of bicycle facilities. This committee's process is to take public comment and advise City Staff on the prioritization for active transportation infrastructure within our City. They are also responsible for adopting Sidewalk and Trails Master Plans and recommending 5 year construction plans. Recommendations relating to trails and sidewalks are forwarded to the City Council Transportation Committee. ATAC is comprised of eight voting members and seven non-voting staff members, including representatives from the Parks and Recreation, Transportation, Engineering and Police Departments. In addition to ATAC's work, the City should also continue to develop and expand our positive working relationships with the Fayetteville School District, the Bicycle Coalition of the Ozarks and funding groups such as the Walton Family Foundation and the Endeavor Foundation in addressing Fayetteville's bicycle and pedestrian needs.

6 EARN BICYCLE FRIENDLY COMMUNITY DESIGNATION OF SILVER BY 2017.

The City of Fayetteville was designated a bronze-level Bicycle Friendly Community by the League of American Bicyclists in 2010 and again in 2014. The League of American Bicyclists uses a criteria called the Five E's to assess and rate a given community's bicycle friendliness. The Five E's are: Engineering, Education, Encouragement, Enforcement and Evaluation. Each of these categories is essential for creating great communities for bicycling. The City's 2014 evaluation identified a number of areas in which Fayetteville should focus in order to achieve silver or gold designations. These measures are discussed in detail in the recommendations section of the plan.

THE "5 E" RECOMMENDATIONS

from the
LEAGUE OF AMERICAN BICYCLISTS



ENGINEERING

Creating safe and convenient places to ride and park bicycles.

EDUCATION

Giving people of all ages and abilities the skills and confidence to ride bikes.

ENCOURAGEMENT

Creating a strong bike culture that welcomes and celebrates bicycling.

ENFORCEMENT

Ensuring safe roads for all users.

EVALUATION & PLANNING

Planning for bicycling as a safe and viable transportation option.

PEDESTRIAN RECOMMENDATIONS

Fayetteville is fortunate to have substantial areas of town that enjoy high walkability with a good sidewalk network, primarily in the downtown and University areas and adjacent neighborhoods. Development from the 1950's through the 1990's may not exhibit the attributes associated with highly walkable places; sidewalks, connected streets, small blocks and a wide variety and mixture of building types and land uses. Many neighborhoods constructed during this time period did not include sidewalks. Nevertheless, areas that have a low level of connectivity may not necessarily need sidewalks due to low traffic volumes. People can feel safe walking in the street where speeds are slow and traffic volume is low. Still, these subdivisions may benefit from having pedestrian ways sensitively located between cul-de-sacs or mid-block to connect to the adjacent neighborhood.

The City's Transportation Department rebuilds and maintains the public sidewalk system. A portion of the Capital Improvement Program budget is allocated annually for sidewalk construction and repair. The Transportation Department develops an annual sidewalk plan that is presented for approval from the Active Transportation Advisory Committee and the City Council. Sidewalk projects are prioritized based on a number of factors including; streets that do not currently have sidewalks, filling in gaps in the existing sidewalk sections, proximity to schools, parks and commercial areas, and providing linkages to the City's trail system.



Lafayette Street + College Avenue
2004



Lafayette Street + College Avenue
2015



Lafayette Street + College Avenue
future

GOALS OF THE ATP:



Endeavor to create an inclusive multi-modal transportation system.



Work to build a trail connection within one half mile of every residence.



Increase the active transportation commuting mode share from 7.5% in 2014 to 15% by 2020.



Identify, prioritize and address missing bicycle and pedestrian linkages.



Partner with advocates to address bicycle and pedestrian needs.



Earn bicycle friendly community designation of Silver by 2017.

PLANNING

Sidewalks serve as more than mere conduits for pedestrian movement and access. In highly walkable places sidewalks activate the street by providing pedestrian space for social and economic interactions. Highly walkable places are comfortable and encourage walking with a dense mixture of land uses and building types in spaces that were designed at a human scale. This can be difficult to achieve in suburban places that were designed at the automobile scale, with wide streets, large building setbacks and an overabundance of surface parking lots. However, even highly suburban places may be retrofitted, densified and redeveloped into highly walkable places over time. This type of transformation is ambitious but possible with strong leadership, smart investment and sound planning. Planning for highly walkable development is prioritized in Fayetteville’s comprehensive plan, City Plan 2030, with goals of promoting infill development, discouraging sprawl, making traditional town form the standard and growing a livable transportation network. The following action steps should guide the planning process as it relates to pedestrian infrastructure.

ACTIONS

Identify, evaluate and recommend economic impact models, zoning incentives, tiered impact fees or other means that encourage and prioritize bicycle and pedestrian oriented development.

goals impacted ① ② ③ ④ ⑤ ⑥

Conduct a baseline sidewalk condition survey in a Geographic Information Systems (GIS) database for the City’s entire existing sidewalk network. Adverse conditions would be noted and geo-located like cracking, buckling or spalling of the concrete surface. This survey could be developed by a group of students utilizing a smart phone application.

goals impacted ① ② ③ ④ ⑤ ⑥

Utilize the Active Transportation Advisory Committee as a venue to elicit public input to determine high priority projects that fill the missing links in the current trail and sidewalk network.

goals impacted ① ② ③ ④ ⑤ ⑥

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Partner with advocates to address bicycle and pedestrian needs.



Earn bicycle friendly community designation of Silver by 2017.

ENGINEERING & EVALUATION

The major challenges for expanding the City's sidewalk network are topography and a limited budget. Many streets that lack sidewalks are located on steep inclines and they were not originally designed with storm water infrastructure or sidewalks. These projects are often difficult to design and build as well as are more expensive than sidewalk projects in flatter areas of town. Another challenge is the limited budget for sidewalks in the annual Capital Improvement Program. Necessarily, this budget also includes street maintenance. The following action steps will help to guide the sidewalk program in order to create the greatest value for the most people regarding sidewalk construction.

ACTIONS

Focus on sidewalk connections to key destinations such as schools, parks and entertainment and shopping areas.

goals impacted ① ② ③ ④ ⑤ ⑥

Continue to expand the shared-use paved trail system, especially routes that run parallel to major streets and routes that traverse difficult topography. Emphasis should be placed on east-west streets connecting to the Northwest Arkansas Razorback Greenway.

goals impacted ① ② ③ ④ ⑤ ⑥

Make street intersections and trail crossings safer and more comfortable for pedestrians through the use of colored pavement markings, signage, medians and signalization. Grade-separated trail crossings are preferable particularly with high volume and high speed streets.

goals impacted ① ② ③ ④ ⑤ ⑥

Evaluate and prioritize high use sections of the shared-use paved trails system for expanded cross sections that include separated space for pedestrians and cyclists.

goals impacted ① ② ③ ④ ⑤ ⑥

Provide a buffered area with trees and ground cover between the street curb and the sidewalk when possible.

goals impacted ① ② ③ ④ ⑤ ⑥

GOALS OF THE ATP:



1 Endeavor to create an inclusive multi-modal transportation system.



2 Work to build a trail connection within one half mile of every residence.



3 Increase the active transportation commuting mode share from 7.5% in 2014 to 15% by 2020.



4 Identify, prioritize and address missing bicycle and pedestrian linkages.



5 Partner with advocates to address bicycle and pedestrian needs.



6 Earn bicycle friendly community designation of Silver by 2017.

SAFETY & ENCOURAGEMENT

Pedestrian comfort and safety is essential for creating highly walkable neighborhoods and commercial districts. In addition to basic design elements such as sidewalk width and surface condition, features such as street trees for shade, reduce intersection crossing distance, lighting for night time safety and ADA compliant intersections, are critical for producing an adequate level of pedestrian comfort. Pedestrians' real and perceived safety is increased when a buffer zone is present between the sidewalk and the adjacent street traffic. In a dense urban environment, these may include parallel parking spaces, cycletracks or street trees. In less urban environments, the sidewalk buffer may be comprised of a sufficiently wide planting zone with trees and ground cover. In either case, the idea is to offer pedestrian protection and physical separation from the moving vehicles. These actions are designed to integrate pedestrian safety and comfort in the planning, design and engineering process.

ACTIONS

Evaluate public and private development projects and require sufficient sidewalk width for the anticipated volume of pedestrians.

goals impacted 1 2 3 4 5 6

Prioritize pedestrian safety when redeveloping existing streets through the appropriate use of landscaped buffers, reduced curb radii at intersections where appropriate, on-street parking, bicycle infrastructure, street trees and signalized ADA compliant intersection design.

goals impacted 1 2 3 4 5 6

Create separate pedestrian and bicycle facilities in areas where the combined active transportation network creates conflicts between the people walking and the people biking.

goals impacted 1 2 3 4 5 6

STREET CROSS-SECTIONS

The City of Fayetteville's complete street policy provides standards for developers building new streets and for the Transportation Division as they rebuild existing streets. This policy ensures that new streets include facilities for all transportation modes; vehicular, pedestrian and bicycle.

Implement recommendations from the Active Transportation Advisory Committee for sidewalks and trails infrastructure projects.

goals impacted 1 2 3 4 5 6

Make street intersections and trail crossings safer and more comfortable for pedestrians through the use of colored pavement markings, signage, medians, grade separation and signalization.

goals impacted 1 2 3 4 5 6

GOALS OF THE ATP:

1

Endeavor to create an inclusive multi-modal transportation system.

2

Work to build a trail connection within one half mile of every residence.

3

Increase the active transportation commuting mode share from 7.5% in 2014 to 15% by 2020.

4

Identify, prioritize and address missing bicycle and pedestrian linkages.

5

Partner with advocates to address bicycle and pedestrian needs.

6

Earn bicycle friendly community designation of Silver by 2017.

Fayetteville was fortunate to have the vision to begin building a multi-use trail system twenty years ago. Today, residents enjoy over 40 miles of shared-use paved trails. The City anticipates the complete trail build-out based on this plan will include 150 miles of shared-use paved trails by the year 2040. The City has also made significant advances to increase the number and length of bikeways on City streets. However, major challenges remain in our goal of increasing the number of people who use bicycling as a safe and viable form of everyday transportation. Many people may express interest in bicycling, but are not comfortable bicycling on streets with significant vehicular traffic. The following elements are explored in more detail with recommendations for implementation action steps:

WAYFINDING

As bicycle and trail networks mature, special attention should be paid to developing and installing appropriate wayfinding signs to provide users with information about direction, distance and destinations.

Fortunately, the Northwest Arkansas Regional Bicycle and Pedestrian Master Plan adopts a universal wayfinding sign template that will be used throughout the region along the Razorback Regional Greenway. This signage will provide trail users with on-the-ground information to help them navigate the trail system without the aid of maps. On-street bicycle infrastructure should include directional signage alerting motorists to the presence of bicyclists on the streets. Lastly, the innovative use of temporary signage can be utilized to educate users on bicycle safety and etiquette along the trail.

ACTIONS

Design and install wayfinding signage along the trail network that provides users with information about direction, distance and destinations.

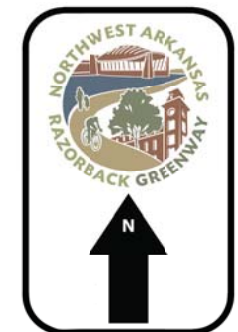
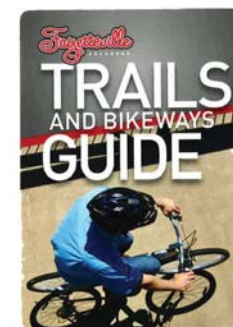
goals impacted 1 2 3 4 5 6

Update the Trails and Bikeways guide every 1 - 2 years.

goals impacted 1 2 3 4 5 6

Design and install wayfinding signage on streets with on-street bicycle facilities.

goals impacted 1 2 3 4 5 6



GOALS OF THE ATP:



Endeavor to create an inclusive multi-modal transportation system.



Work to build a trail connection within one half mile of every residence.



Increase the active transportation commuting mode share from 7.5% in 2014 to 15% by 2020.



Identify, prioritize and address missing bicycle and pedestrian linkages.



Partner with advocates to address bicycle and pedestrian needs.



Earn bicycle friendly community designation of Silver by 2017.

STREET CROSS-SECTIONS

The City of Fayetteville implemented a complete street policy in 2005 with the adoption of City Plan 2025 and the Master Street Plan. This policy ensures that new streets include facilities for all transportation modes; vehicular, pedestrian and bicycle. However, many existing streets lack sidewalks and bicycle facilities. As part of the implementation of this plan, the City will begin to prioritize streets in need of retrofit, focusing on streets that connect the largest number of potential users to the rest of the active transportation network.

ACTIONS

Continue to seek and implement recommendations from the Active Transportation Advisory Committee for on-street and trails infrastructure projects.

goals impacted 1 2 3 4 5 6

Make street intersections and trail crossings safer and more comfortable for bicyclists through the use of colored pavement markings, signage, medians, grade separation and signalization.

goals impacted 1 2 3 4 5 6

ETIQUETTE

Bicyclists on public streets have the same rights and responsibilities as automobile drivers and are subject to the same laws. By all parties obeying traffic laws, the vast majority of conflict between bicyclists and automobile drivers can be prevented. Education efforts targeted at both drivers and cyclists can reduce hostility between these groups and help to foster a sense of mutual respect. Similarly, conflicts between trail users (both cyclists and pedestrians) often result from poor trail etiquette and can be prevented through improved education and strategic enforcement.

ACTIONS

Design and install temporary signage displaying information that educates users about trail safety and etiquette.

goals impacted 1 2 3 4 5 6

Update bicycle ordinances to clarify current law and add additional protections for cyclists.

goals impacted 1 2 3 4 5 6

Work with partners such as the Bicycle Coalition of the Ozarks to offer a greater variety of training opportunities for adults to learn and enhance their bicycling skills.

goals impacted 1 2 3 4 5 6

GOALS OF THE ATP:



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Partner with advocates to address bicycle and pedestrian needs.



Earn bicycle friendly community designation of Silver by 2017.

EVALUATION & ENGINEERING

The collection of accurate and relevant baseline data is key for understanding the effectiveness of a bicycle network. The ongoing evaluation of factors such as traffic speeds, transportation mode share counts, existing street cross-sections, percent of grade and other physical barriers are all significant considerations when determining the appropriate engineering solution for a given project. Additionally, data collected from partnering advocate organizations such as the Bicycle Coalition of the Ozarks or the Fayetteville Public Schools Safe Routes to School Program may be applicable and pertinent to the engineering design process.

Major city streets that carry large amounts of motor vehicle traffic act as barriers to bicyclists because these roads are difficult to cross and generally lack bicycle facilities. Additionally, Fayetteville's hilly topography can present a barrier for lower classification streets that lack proper bicycle facilities such as sidepaths or on-street climbing lanes. The development of appropriate bicycle infrastructure in key locations can provide safe connectivity that is lacking due to these existing physical barriers. Moreover, portions of the existing trail network in Fayetteville are discontinuous, primarily because many trails have been constructed with development projects but have yet to be connected to the larger trail network. This problem of a disjointed trail network is typical of new and developing trail networks and will be overcome in time with private and public investments in bicycle infrastructure.

ACTIONS

Evaluate and prioritize high use sections of the trails system for expanded cross sections that include separated space for pedestrians and cyclists.

goals impacted ① ② ③ ④ ⑤ ⑥

Coordinate with local organizations to conduct surveys and user counts to collect active transportation data that is useful for guiding the bicycle infrastructure planning and design processes and measuring success.

goals impacted ① ② ③ ④ ⑤ ⑥

Make street intersections and trail crossings safer and more comfortable for bicyclists through the use of colored pavement markings, signage, medians and signalization. Grade-separated trail crossings are preferable particularly with high volume and high speed streets.

goals impacted ① ② ③ ④ ⑤ ⑥

Continue to increase the amount of high quality bicycle parking throughout the community.

goals impacted ① ② ③ ④ ⑤ ⑥

Continue to expand the on-street bicycle network, especially parallel to arterial streets, through the use of different types of on-street or off-street bicycle facilities. Care should be taken to choose infrastructure improvements that are sensitive to the context of the street and to the adjacent land use and development patterns. Consider the use of buffered, protected and separated on-street bicycle infrastructure whenever possible.

goals impacted ① ② ③ ④ ⑤ ⑥

Continue to expand the shared-use paved trail system, especially routes that run parallel to major streets and routes that traverse difficult topography where on-street facilities would be inferior. Emphasis should be placed on east-west routes connecting to the Northwest Arkansas Razorback Greenway. Focus on connections to key destinations such as schools, parks and entertainment and shopping areas.

goals impacted ① ② ③ ④ ⑤ ⑥

GOALS OF THE ATP:



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Work to build a trail connection within one half mile of every residence.



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Identify, prioritize and address missing bicycle and pedestrian linkages.



Partner with advocates to address bicycle and pedestrian needs.



Earn bicycle friendly community designation of Silver by 2017.

EDUCATION & ENCOURAGEMENT

In order to maximize use of the developing active transportation network, an investment of time and funding in the areas of education and encouragement is necessary. Programs that teach and encourage people of all ages and from all walks of life in the advantages of an active transportation network are essential to providing a future user base. Children that have been taught bicycle safety and etiquette in school are more likely to grow up using the City's active transportation network. The University of Arkansas student population provides a strong user base for trail and on-street bicycle facilities, but students may also require education, outreach and encouragement in order to maximize their participation.



ACTIONS

Staff a full time dedicated Bicycle/Pedestrian Coordinator for the City of Fayetteville.

goals impacted ① ② ③ ④ ⑤ ⑥

Encourage the University of Arkansas to promote cycling through policy and infrastructure with students, staff and faculty and to seek recognition through the Bicycle Friendly University program developed by the League of American Cyclists.

goals impacted ① ② ③ ④ ⑤ ⑥

Work with interested groups and the Fayetteville Public School district to expand bicycle education efforts to include K-2nd grade balance bike learning.

goals impacted ① ② ③ ④ ⑤ ⑥

Encourage local businesses to promote cycling to their employees and customers and to seek recognition through the League of American Bicyclists Bicycle Friendly Business program.

goals impacted ① ② ③ ④ ⑤ ⑥

Partner with the Bicycle Coalition of the Ozarks and other bicycle advocates to expand encouragement efforts during National Bike Month in May. This may include bicycle themed community events, campaigns and programs.

goals impacted ① ② ③ ④ ⑤ ⑥

Explore possibilities of developing a "bike share" program with outside help either locally or regionally.

goals impacted ① ② ③ ④ ⑤ ⑥

Work with schools to develop a safe routes to school plan to include alternate drop off locations to increase walking and biking by students and reduce traffic congestions around schools.

goals impacted ① ② ③ ④ ⑤ ⑥

GOALS OF THE ATP:

①
②

Endeavor to create an inclusive multi-modal transportation system.
Work to build a trail connection within one half mile of every residence.

③
④

Increase the active transportation commuting mode share from 7.5% in 2014 to 15% by 2020.
Identify, prioritize and address missing bicycle and pedestrian linkages.

⑤
⑥

Partner with advocates to address bicycle and pedestrian needs.
Earn bicycle friendly community designation of Silver by 2017.

SAFETY & ENFORCEMENT

Safety is an essential element of any comprehensive active transportation plan that must be included at every phase of planning, design and implementation. The single most significant factor influencing bicyclist safety is the number of cyclists on the road. A strong inverse correlation has been shown between bicycle mode share and accident rates; more cyclists make cycling safer overall. This principle of “safety in numbers” should be central to planning for safer bicycling in Fayetteville. The real or perceived safety of riding a bicycle in the street with cars close by is a major factor in people’s travel mode choice. Streets with high volumes of high-speed automobile traffic can threaten the safety of bicyclists and deter would-be cyclists. Individuals with modest bicycling skills often called the “interested but concerned” cyclists, who represent the largest population of potential cyclists, are most often discouraged by safety concerns. Courses in bicycle safety for adults can help to encourage riders that may need to build confidence in their riding skills. Bike routes that limit cyclists’ interaction with high-traffic conditions by utilizing shared-use paved trails, cycletracks or bike ways provide users with greater safety and comfort that will yield the highest usage. Lastly, local traffic regulations should be reviewed and updated to ensure that vulnerable road users like bicyclist’s are protected.

ACTIONS

Update bicycle ordinances to clarify current law and add additional protections for cyclists.

goals impacted 1 2 3 4 5 6

Make street intersections and trail crossings safer and more comfortable for bicyclist’s through the use of colored pavement markings, signage, medians, grade separation and signalization.

goals impacted 1 2 3 4 5 6

Work with schools to implement a Safe Routes to School program to provide young cyclists with a useful lifelong skillset.

goals impacted 1 2 3 4 5 6

Work with partners such as the Bicycle Coalition of the Ozarks to offer a greater variety of training opportunities for adults to learn and enhance their bicycling skills.

goals impacted 1 2 3 4 5 6

Work with the Fayetteville Police Department to provide police resources to enforce bicycle, pedestrian and vehicular traffic as a part of a bicycle education and enforcement campaign.

goals impacted 1 2 3 4 5 6

Offer a ticket diversion program for cyclists and drivers that have been cited for bicycle and pedestrian related offenses. Educational opportunities would be offered as an alternative to fines or other penalties.

goals impacted 1 2 3 4 5 6

GOALS OF THE ATP:



- 1 Endeavor to create an inclusive multi-modal transportation system.
- 2 Work to build a trail connection within one half mile of every residence.



- 3 Increase the active transportation commuting mode share from 7.5% in 2014 to 15% by 2020.
- 4 Identify, prioritize and address missing bicycle and pedestrian linkages.



- 5 Partner with advocates to address bicycle and pedestrian needs.
- 6 Earn bicycle friendly community designation of Silver by 2017.

CONCLUSION

The 2003 Fayetteville Alternative Trails and Transportation plan succeeded in spurring the development of the City's ever-expanding trail network over the last decade. This Active Transportation Plan builds upon past success and reaffirms the City's commitment to planning for the future of active transportation. This plan sets a path forward by identifying a progressive yet achievable vision, developing a set of realistic goals and through the implementation of important action steps. By combining pedestrian and bicycle planning into active transportation planning we recognize that a comprehensive approach will yield the maximum return on the public's investment. Many of the action steps in this plan are similar to steps taken in other prominent bicycle and pedestrian friendly communities. The implementation process is designed to be ongoing and dynamic with progress made through constant innovation and adaption. Success will be measured through identified metrics collected over time. Ultimately, this plan provides Fayetteville with the framework for building an active transportation network that will lead to a more healthy and vibrant community.





November 10, 2015

Andrea Foren Rennie, Purchasing Agent
City of Fayetteville Purchasing Department, Room 306
113 West Mountain Street
Fayetteville, AR 72701

Re: **Request for Proposal: RFP 15-14, Bicycle Coordinator**

Dear Ms. Andrea Foren Rennie,

The Bicycle Coalition of the Ozarks (BCO) is pleased to submit this proposal in response to the Request for Proposal (RFP) for Bicycle Coordinator Position at the City of Fayetteville. The BCO is a 501(c)(3) nonprofit with more than 15 years of proven success in bicycle advocacy in Fayetteville and the Northwest Arkansas region. Some of our accomplishments include:

- Successfully advocating for the first shared-used paved trails in Fayetteville
- Establishing the first bike education program (3rd – 5th grades) in Fayetteville schools
- Working with state police to include bicycle safety information in state driver's manual
- Offering local grant writing and education programming assistance to schools
- Promoting safe routes to school, establishing bike trains and walking to school

We look forward to assisting the City of Fayetteville by providing the best possible candidate for the Bicycle Coordinator position and offering our support to the City in furthering efforts to make Fayetteville a more bicycle-friendly community. As the Executive Director of the BCO, I am responsible for submittal of this response for proposals and I will be more than happy to provide any additional information.

Sincerely,

Paxton Roberts
Executive Director, Bicycle Coalition of the Ozarks
P.O. Box 4173, Fayetteville, AR 72702



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Executive Summary

The Bicycle Coalition of the Ozarks (BCO) is uniquely qualified to provide support and resources to staff the Bicycle Coordinator position for the City of Fayetteville. The BCO's wealth of experience and proven track record of successful bicycle programming and advocacy in the area will aid the City's Bicycle Coordinator position and maximize the position's effectiveness within the City government and in the community at large.

For decades, the City of Fayetteville has been leading the way in building the best active transportation infrastructure in the Northwest Arkansas region. Today, Fayetteville serves as a model for civic accomplishment in the construction of public trails, on-street bikeways and sidewalks. As people discover and begin to use these facilities, it is critical that the City provide adequate support in education, encouragement, evaluation and planning to manage and maximize safe use of this infrastructure. With the introduction of the Bicycle Coordinator position, the City will be providing much-needed support for City staff and valuable resources for Fayetteville residents

Engineering, Education, Encouragement, Evaluation & Planning, and Enforcement (known as the five E's) -- these are the five key elements of creating a bicycle-friendly community. Fayetteville has constructed exceptional trails and bike infrastructure during the past decade; its engineering is already a model for the region. The Bicycle Coordinator position will establish Fayetteville as a leader in the remaining E's, allowing Fayetteville to reap the benefits of major investments in high-quality infrastructure.

The BCO has been active in Fayetteville and the surrounding region for over 15 years by leading regional advocacy and programming efforts surrounding infrastructure, safety, and education when it comes to cycling. The BCO created the region's first bicycle education program for 3rd – 4th grades in Fayetteville Public Schools in 2009 and since that time has worked to expand the program to 12th grade. Now, Fayetteville Public Schools have over 500 bikes available to the district for use in P.E. classes. Last year, the BCO launched its community initiative, Bike Fayetteville, in partnership with the City's Bicycle Programs Coordinator. This initiative will be critical in the years ahead to increase the bicycle-friendliness of the city. The BCO is honored to apply to the City to provide the Bicycle Coordinator service as outlined in the attached proposal.



Organizational Background

The Bicycle Coalition of the Ozarks (BCO) is a 501(c)3 non-profit working to create a more bicycle-friendly community through education, community programs, events, and advocacy for infrastructure. A more bicycle-friendly community is a happier, safer, healthier, more people-friendly community.

The BCO began in 1999 in Fayetteville as the region's first bicycle advocacy organization. In 2000, the BCO gained nonprofit status and since that time has been working in the region with a focus on advocating for infrastructure and development of safety programming and bicycle education for children and adults. The BCO has been active in communities throughout Northwest Arkansas (NWA) including Bella Vista, Bentonville, Rogers, Siloam Springs and Springdale.

The BCO was instrumental in starting the movement in NWA towards a more bicycle-friendly region through the creation of the area's first district-wide bicycle education program in public schools, the first bike trains to schools, and by taking the lead on a campaign to include bicycle-specific additions to the Arkansas State Driver's Education Manual.

The BCO has developed and currently assists with the bicycle education program, Bike ED in the Fayetteville Public School system. The BCO received a federal Safe Routes to School grant in 2010 to create the Bike ED program in order to teach bicycle safety and bicycle driver education for all 3rd through 5th grades. This program empowers students with skills to ride bicycles on trails and roads safely. This program also gets kids active by allowing them to ride bikes during their P.E. classes each semester. The BCO has worked to expand this program throughout Northwest Arkansas and recently helped establish programs in Bentonville, Rogers, and Springdale public schools.

The BCO partners with, and builds partnerships among, various organizations in Northwest Arkansas to achieve its mission. The BCO works closely with other cycling related nonprofits to advance bicycle safety and skills training and advocacy for



infrastructure. Some of these organizations include Ozark Off Road Cyclists (OORC), Friends of Arkansas Single Track (FAST), Kids Bike Arkansas, Bike/Walk Arkansas, and Bike Bentonville.

In addition to working with cycling-related nonprofits, the BCO has over the past two years directly managed two projects to help create an even more bicycle-friendly region. These projects allowed the BCO to create working relationships with the Northwest Arkansas Regional Planning Commission (experts in regional planning and transportation design, Alta Planning + Design (experts in greenway design, trail building and related stakeholder engagement), the Center for Advanced Spatial Technologies at the University of Arkansas (experts in geospatial analysis and modeling), and the NWA Trails Coordinator from the Northwest Arkansas Council (NWA Council).

The first project was a yearlong *Safe Routes To School Readiness Assessment of Benton and Washington Counties*. For this project, funded by the Endeavor Foundation, the BCO collected data on all 15 school districts in Northwest Arkansas to assess the cultural and physical readiness for creating safe routes to school programs. Maps were created of each school's bicycle and pedestrian infrastructure within a ¼, ½, and 1 mile of the schools. The physical characteristics of these zones were analyzed and recommendations made (when possible) for improvements in the bicycle and pedestrian infrastructure. Additionally, over 600 surveys were administered to school administrators, teachers, and parents to assess the cultural readiness and willingness to support safe routes to school programs.

The second project involved the creation of a web-based active transportation map of Northwest Arkansas. The NWA Trails & Bikeways project, funded by the Walton Family Foundation, has created a seamless way for residents and visitors to navigate the active transportation network of Northwest Arkansas. This map is available via the BCO and NWA Trails website and contains all shared use paved trails, natural surface trails, bike lanes, and bikeways in Benton and Washington counties. This mapping project included the creation of a web-based administration system for the data driving the map that allows cities in the region to keep the map updated with the most current bike/ped networks. During this project, the BCO has worked closely with CAST, NWARPC, and the NWA Council.



Project Personnel

Introduction:

The BCO has three staff that carry out the mission of the BCO:

The Executive Director, Paxton Roberts writes and manages grant projects, oversees day-to-day operations, and supervises employees. Since 2012, Mr. Roberts has been with the BCO leading advocacy efforts and projects. Mr. Roberts brings more than 12 years of project management experience from his work as a Research Project Manager at the University of Arkansas. Mr. Roberts has a B.A. in Anthropology, and M.A. in Geography, and is a Ph.D. candidate in Public Policy. He directly supervises all BCO employees and reports to the Board of Directors. Mr. Roberts has final responsibility for all aspects of project work and will supervise Mr. Eifling's work in fulfillment of the Scope of Work.

The Program Coordinator, Britney Schrag has worked for the BCO since 2013. Ms. Schrag oversees programming for the BCO, and carries out all bicycle safety and skill classes and trainings. She was the primary researcher on the Safe Routes To School project and works closely with schools and community organizations across the region.

The BCO is excited to welcome Dane Eifling, whom we propose for the position of Bicycle Coordinator as outlined in the City's RFP. The BCO has worked closely with Dane over the last year to promote and encourage cycling in the Fayetteville area. Dane has been instrumental in establishing our community initiative- Bike Fayetteville. The BCO feels that Dane will bring a high caliber of professionalism and attention to detail to the Bicycle Coordinator position. Specific qualifications and information about Dane is found on the following pages.



Proposed Staff for Bicycle Coordinator Position:

Dane Eifling has served as the Bicycle Programs Coordinator in the Sustainability & Resilience Department at the City of Fayetteville since October 2014. Mr. Eifling first served an 11-month, 1,700-hour service term as an Energy Corps Member under the AmeriCorps program. Since his completion of the 11-month service term, the City has contracted Mr. Eifling through the National Center for Appropriate Technologies to work full-time as the City's Bicycle Programs Coordinator.

During his tenure as the Bicycle Programs Coordinator, Mr. Eifling has taken a leadership role in the planning and execution of a variety of projects related to bicycling, trails, and active transportation in Fayetteville. He has been instrumental in the following

- Lead efforts to write and develop the 2015 Active Transportation Plan that now serves as the City's primary planning document and vision for active transportation projects
- Launched a citywide Bike Month Campaign that included a series of events and outreach efforts to promote cycling in the community
- Engaged with local businesses to grow the number of League of American Bicyclists-designated Bicycle Friendly Business from just one in 2014 to 9 in 2015
- Coordinated bids, design, placement and installation of hundreds of markers and signs on City trails and on-street bikeways.
- Developed working relationships with local businesses and with University of Arkansas faculty and students.
- Recruited dozens of volunteers to serve hundreds of hours in support of City projects, including conducting surveys, gathering data and staffing events.

Dane has worked closely with the Bicycle Coalition of the Ozarks for over a year in his role as Bicycle Programs Coordinator. Dane has agreed to become an employee of the BCO to provide the services to the City of Fayetteville as outlined in the Scope of Work below.



Qualifications:

Minimum Qualification As Per the RFP	Candidate's Qualification	Meets or Exceeds Required Qualifications
Bachelor's degree (B.A. or B.S.) in Engineering, Architecture, Planning, Environmental Science, Sustainability or a related field from a four-year college or university and 6 months of applied experience in transportation planning. One year of applied experience preferred.	Bachelor's of Arts from San Francisco State University, Geography with focus in Urban Planning & Transportation in 2012. Twelve months of applied experience in alternative transportation planning and project coordination.	Yes
Ability to become a League of American Bicyclists League Cycling Instructor (LCI) within 12 months of hire.	Currently certified as a League of American Bicyclists League Certified Instructor (LCI).	Yes
Coordinator shall have the ability to operate a bicycle safely under a variety of environmental conditions and operational situations.	More than 20 years of cycling experience. Trained and certified to lead group rides in all traffic, road and weather conditions.	Yes
Coordinator shall have a valid Driver's License and be able to effectively communicate with others orally and in writing.	Valid driver's license with clean driving record. Ability to express complex and challenging concepts orally and in writing.	Yes
Shall be able to meet required deadlines while working on a variety of projects. Ability to read, analyze and interpret general planning periodicals, professional journals, technical procedures and governmental regulations.	Consistently meets deadlines with planning projects, event planning, and educational programming – demonstrated over a 12-month period. Ability to read and understand planning information and governmental regulations.	Yes



Minimum Qualification As Per the RFP	Candidate's Qualification	Meets or Exceeds Required Qualifications
Shall have the ability to write professional reports and business correspondence, prepare and present information, and respond to questions from groups of managers, customers and the general public.	Has written and presented professional reports for a variety of projects associated with the alternative transportation projects for the City of Fayetteville.	Yes
Shall have ability to compile and analyze data with great attention to detail from a variety of sources in order to prepare clear, accurate reports.	Proficient in MS Excel and has the ability to effectively compile and analyze data to produce concise, accurate reports.	Yes
Shall have knowledge of objectives and principles of transportation planning, funding, and design with an emphasis on bicycle□pedestrian transportation.	Over 12-months experience directly involved with the process of planning, design, and funding of alternative transportation projects in Fayetteville.	Yes
Shall have capacity to be a strategic thinker and the ability to work as a team member and leader as well as ability to work independently.	Experience collaborating with city staff members across a variety of departments to complete several team projects. Often works independently to complete large projects with minimal direction.	Yes
Shall be proficient in the use of a computer and software programs such as word processing applications, spreadsheet applications, and presentation software applications. Shall be able to effectively operate standard office equipment.	Proficient in Microsoft Office Suite. Can effectively use and operate standard office equipment.	Yes
Shall have basic knowledge of ARCVIEW mapping software.	Formal training in ARCVIEW mapping software from San Francisco State University GIS Department. Ability to generate and analyze digital maps using mapping software.	Yes



References:

The following persons have worked with Mr. Eifling on bicycle advocacy related projects within the past two years.

Misty Murphy
NWA Regional Trails Coordinator, Northwest Arkansas Council
(479) 856-8148
misty@nwacouncil.org

Daniel Dean
Project Coordinator, Arkansas Energy Corps
(479) 442-9824
dand@ncat.org

Katherine Barns
Service Member, Energy Corps
(423) 883-9871
kl.barnestn@gmail.com



Scope of Work

The following section is provided in an outline and subdivided style to describe the proposed strategies to address each of the points in the City's RFP. Most of the strategies described are currently being implemented by the Bicycle Coordinator or can be completed within the initial contract period. The BCO is committed to providing the services requested as outlined in the RFP for the initial 12 to 18-month period, or longer if requested.

- I. **Develop citywide bicycle educational and encouragement efforts, by using social media and conducting public presentations to inform and educate motorists, bicyclists, and pedestrians of the energy savings, monetary savings, health benefits, and best practices associated with walking and bicycling for transportation.**
 - A. Citywide outreach and education efforts could involve the local cycling community and could be modeled after successful campaigns launched in other Bicycle Friendly Communities. The League of American Bicyclists and PeopleforBikes (both nationally recognized cycling related nonprofits) offer a variety of resources for advocates and community organizations to engage with communities to encourage growth of safe and responsible cycling.
 - B. Last May, during National Bike Month, a pilot campaign was launched citywide in cooperation with Bicycle Coalition of the Ozarks and Bike Fayetteville to promote residents to ride their bikes for both recreation and transportation. For 2016, this program could be expanded to incorporate educational components as well as even broader-based encouragement. Increased efforts are needed to develop Bike Month into a more powerful encouragement platform for Fayetteville and partnering with the Regional Campaign lead by the Bicycle Coalition of the Ozarks would help strengthen these past efforts. Planning, funding and promotional efforts will all need to be expanded to encourage greater participation in events and safety campaigns. The Bicycle Coordinator will be responsible for leading the effort in organizing the Bike Month campaign in Fayetteville.



1. Financial donations and other support may be secured from a variety of sources. Those may include:
 - a) The Fayetteville Advertising and Promotions Commission
 - b) Local bike shops and other businesses
 - c) Corporate vendors for large retail outlets
 - d) Grant funding from local and national advocacy groups
 2. The nine-step planning process for Bike Month events recommended by the League of American Bicyclists will guide planning efforts and timelines.
 - a) Write the plan -- January
 - b) Initiate fundraising -- January/February
 - c) Build partnerships -- February/March
 - d) Recruit volunteers -- February/March
 - e) Promote -- April/May
 - f) Execute events and engage media -- May
 - g) Reward volunteers & recognize sponsors -- May
 - h) Evaluate success -- June
 - i) Prepare for next year -- ongoing
- C. Promotional efforts for citywide outreach could include:
1. Social media campaigns using official City of Fayetteville outlets, Bike Fayetteville, Bicycle Coalition of the Ozarks, Ozark Off Road Cyclists, as well as other nonprofit, business and community organization pages
 - a) League of American Bicyclists and PeopleforBikes web banners, avatars and social media post templates can be used to spread consistent branding and positive messaging.
 2. Local news media outlets being invited to cover events
 - a) Press releases from the City of Fayetteville Communication Department



3. Imagery used in tourism marketing and advertising campaigns can prominently feature bicycling and trails to emphasize quality of life and tourism benefits associated with cycling.

II. Maintain City's bicycling web page

- A. The City's bicycling web page must reflect the most up-to-date information and maps for public use. The Bicycle Coordinator will make regular updates to the City's bicycling web page to keep content current, engaging, and relevant with news items and information about upcoming events and projects. This effort could be coordinated with web information provided by Bike Fayetteville in order to create a more streamlined publishing of information to the Fayetteville cycling community.

III. Assist Parks and Recreation Department with coordinating citywide bicycle events such as group rides, races, ribbon cutting celebrations, festivals and other activities to promote walking and bicycling as healthy, energy-efficient, and cost-effective means of transportation; assist Parks & Recreation Department with coordinating citywide bicycle events such as group rides, races, ribbon-cutting celebrations, festivals and other activities to promote walking and bicycling as healthy, energy-efficient, and cost-effective means of transportation;

- A. The Bicycle Coordinator would offer support and assistance to City's Parks and Recreation Department in planning and coordinating community cycling events. The Bicycle Coordinator would meet regularly with Parks Department event planning staff to collaborate with any community biking events such as the annual Square-to-Square bike ride, bike races, and volunteer trail cleanups.



IV. Administer, train and recruit volunteers for the Trail Trekker program.

- A. The Trail Trekker program is currently administered through the Parks and Recreation Department and the Bicycle Coordinator will work with the department to design and administer a public outreach campaign to recruit volunteer trail trekkers. Additionally, the Bicycle Coordinator will offer scheduled trainings for volunteers on the rules and safety etiquette for the trails.
- B. As directed to do so by City staff, the Bicycle Coordinator would assume responsibility as the primary administrator and coordinator of the Trail Trekker program.

V. Assist with public outreach regarding on street bike/ped facilities such as protected bike lanes, bike lanes, shared lane markings, signage, bike racks and better crosswalks and signals to help familiarize citizens with the facilities available for healthy, energy efficient, and cost effective transportation choices;

- A. Public outreach efforts are spread across many community organizations in Fayetteville. Nonprofit groups such as Bike Fayetteville, the Bicycle Coalition of the Ozarks, and Ozark Off Road Cyclists are working to grow public awareness and responsible use of biking infrastructure in Fayetteville.
 - 1. The Bicycle Coordinator would collaborate with local nonprofit organizations involved in bicycle programming in Fayetteville to support and enhance the work of these organizations.
- B. Bicycle outreach and education has been integrated into Fayetteville Public Schools through the Bike ED program. Curriculum includes bike education during P.E. and Outdoor Education classes at the elementary, middle school, junior high and high school levels.



1. The Bicycle Coordinator would support bicycle education in Fayetteville Public Schools by aiding with Safe Routes to School planning efforts and by directly assisting in education of public school student through presentations and hands-on training during Bike ED classes.

C. The Bicycle Coordinator will have strong working relationships with local nonprofits, the Fayetteville Public Schools and provide in-depth knowledge of Fayetteville's active transportation network. The Bicycle Coordinator will serve on the Fayetteville Public Schools' Safe Routes to School Task Force and assist with instruction of bike education classes. The Bicycle Coordinator will also work with local nonprofits to organize and lead educational events for riders of all ages and abilities.

VI. Assist Trails Coordinator in education and outreach related to design, development, and implementation of citywide bike/ped facilities, including but not limited to trails and bicycle parking facilities, and objectives in the current Fayetteville Active Transportation Plan;

A. The City of Fayetteville Trails Coordinator's secondary duties include education and outreach efforts. At times, education and outreach efforts may interfere with the primary duties of the Trails Coordinator such as management of trail construction projects, applying to permits and designing trails.

1. The Bicycle Coordinator would take on educational or outreach related projects or obligations that might interfere with the Trails Coordinator's primary responsibilities related to trail construction and maintenance demands on an as needed basis.

B. The Bicycle Coordinator's involvement in developing the City's Active Transportation Plan makes him uniquely qualified to develop strategies for outreach and education, and to present materials related to the ATP.



C. As an experienced public speaker and educator the Bicycle Coordinator would be well qualified to represent the City when addressing groups such as:

1. The Northwest Arkansas Regional Council
2. Regional and local Active Transportation Action Committees
3. The Safe Routes to School Task Force for Fayetteville Public Schools
4. Outdoor Education Classes in FPS

D. The Bicycle Coordinator would work to implement the education goals set forward in the City's Active Transportation Plan by working with schools to better implement bicycle, and by promoting safety, etiquette, knowledge and skills among the general public.

VII. Lead periodic updates to the City's Bicycle and Pedestrian Master Plans;

A. The Bicycle Coordinator would conduct periodic reviews of the City's Active Transportation Plan and Master Trails plan to assess progress toward meeting goals and identify needs for updates, revisions or expansions of the City's Bicycle and Pedestrian Master Plans.

1. Updates would be suggested as needed to reflect changes in AASHTO and MUTCD policies and guidelines.

B. The Bicycle Coordinator would generate reports as needed and/or arrange meetings with the appropriate City staff will to determine the best course(s) of action to update improve or better implement City plans.



VIII. Work with local stakeholders such as University of Arkansas, Bike Fayetteville, Bicycle Coalition of the Ozarks, and Ozark Off Road Cyclists to encourage cycling events and activities in Fayetteville;

- A. The Bicycle Coordinator would serve as the primary point of contact at the City of Fayetteville for all local nonprofits and University staff when seeking support or partnerships from the City with regards to bicycle and active transportation programs.
 - 1. The Bicycle Coordinator would regularly attend meetings for nonprofit organizations and work to develop strategies to maximize the effectiveness of nonprofit organizations efforts.
 - 2. The Bicycle Coordinator would submit proposals for Service Learning Initiative projects through the University of Arkansas to engage and mobilize University of Arkansas Students and faculty to help lead active transportation projects.

IX. Maintain bicycle and pedestrian-friendly certifications for Fayetteville, through the Bicycle Friendly Community' and 'Walk Friendly Community' programs;

- A. The Bicycle Coordinator would write the 2016 application for the League of American Bicyclists- Bicycle Friendly Community award, due February 1st 2016, with the goal of earning a silver designation.
- B. The Bicycle Coordinator would maintain the City of Fayetteville's Bicycle Friendly business designation with the League of American Bicyclists and work to improve upon the City's designation by implementing League recommendations for city employees and guests.
- C. The Bicycle Coordinator would complete a "Walk Friendly Community" application through the Pedestrian and Bicycle Information Center (PBIC).



1. This application may be submitted during biannual open application periods; between May 1st and June 15th or November 1st and December 1st of 2016.
2. The PBIC estimates that an application would take 20-60 hours to complete.

X. Review and implement Fayetteville specific recommendations from the League of American Bicyclists through the Bicycle Friendly Communities certification process;

- A. The Bicycle Coordinator would review and prioritize the implementation League of American Bicyclists feedback and recommendations based on feasibility and potential for positive impacts across the community.
- B. The Bicycle Coordinator could be charged with implementation of education, evaluation and encouragement initiatives and could give recommendations for City staff for implementation of engineering and enforcement recommendations.

XI. Encourage and promote “Bicycle Friendly Business” program to Fayetteville Businesses;

- A. The rapid expansion of the number of Bicycle Friendly Businesses (BFB's) in Fayetteville, from one in 2014 to 10 in 2015, signifies the growing interest in cycling from the business community.
 1. The Bicycle Coordinator would work with Bike Fayetteville to continue development of a Bicycle Friendly Business program to encourage more businesses to apply and receive the BFB designation. This would include setting goals of growing the number of bicycle friendly businesses in Fayetteville and striving to support bicycle friendly businesses in their efforts to achieve improved designations.



XII. Track and report usage of bicycle facilities thru mechanical counts, surveys, interviews, etc. to help determine the effectiveness of education and outreach activities;

- A. The Bicycle Coordinator would begin Fayetteville's participation in the National Bicycle and Pedestrian Data Project (NBPDP).
- B. The Bicycle Coordinator NBPDP would integrate existing Eco-Visio counts with a comprehensive surveying and visual counting methodology to create robust data reports generated at no cost by NBPDP that can be compared to other communities across the nation.

XIII. Research, recommend and implement programs that have resulted in increased walk/bike rates for other communities such as Bike Share, advanced strategies in bicycle parking, protected/buffered bicycle lanes and commuter incentives;

- A. The Bicycle coordinator would continuously seek out new and innovative approaches to improve programming and infrastructure to increase ridership.
- B. The Bicycle Coordinator would read professional journals and participate in Webinars and online forums to stay informed on the latest developments in the field of bicycle infrastructure and programming.

XIV. Work with Fayetteville Police Department on enforcement programs that focus on educating Bicyclists and Motorists on safe rules of the road;

- A. The Bicycle Coordinator would meet with police to develop plans and strategies to improve enforcement practices associated with bicycling in Fayetteville:



1. Presentations for FPD officers on local bike laws and safety practices
2. A ticket diversion program (similar to traffic school) for cyclists and drivers cited in incidents involving cycling.
3. Production of safety videos or other materials aimed at improving public safety

XV. Conduct walk/bike traffic safety skill training for community members based on League of American Bicyclists curriculum;

- A. The League of American Bicyclists' Smart Cycling program curriculum provides a variety of educational resources for teaching riders of all ages and abilities.
- B. As a League Certified Instructor the Bicycle Coordinator would lead training events and safety classes using the latest and best educational techniques.

XVI. Develop promotion and sponsorship of social marketing messages that relate to bicycling and walking as environmentally conscious, healthy and economical transportation practices;

- A. The Bicycle Coordinator would lead efforts to develop a community outreach campaign to provide consistent and effective messaging on the benefits of walking and biking. This campaign may require long-term sponsorship and organization in order to reach maturity. Steps for implementing such a campaign will include;
 1. Researching successful campaigns in peer cities
 2. Engaging the public in opinion survey and focus groups on what the importance of issues and preferences for campaign materials



3. Planning and budgeting for the campaign
4. Securing funds necessary to implement the program
5. Long-term management of resources, events and materials associated with the campaign

XVII. Use social media to update maps, and trail and bikeway conditions, and to provide notices of bike/pedestrian events.

- A. Social media and online resources are vital in any successful outreach strategy. Currently there are no live trail update features built into the City's website or social media feeds. Improvements in the City's web development for trails and bikeways updates will be needed to provide the public with Fayetteville's most up-to date trail conditions.
 1. The Bicycle Coordinator would work with the Bicycle Coalition of the Ozarks and the City's IT department to effectively utilize and promote the NWA Trails & Bikeways Map and the associated online map content system/geodatabase to allow City staff and the public to update and report on trail and bikeway conditions.
 2. The Bicycle Coordinator would assist with administration of social media pages for Bike Fayetteville and Bicycle Coalition of the Ozarks organizations to provide relevant information for the cycling community.

Insurance Requirement

The BCO currently holds Commercial General Liability insurance, but has been exempt from Worker's Compensation because it has historically had less than three employees. The BCO is in the process of applying for Worker's Compensation and General Automotive, as requested in the RFP, and we'll make every effort to have these policies in place by the start date of the contract, if it is awarded to the BCO.



Fees

The BCO proposes to work on a time basis to deliver the greatest value to the City of Fayetteville for the work as outlined in the RFP. Based on our hourly rates, which are very competitive in the bicycle nonprofit industry, and our staff's high level of expertise, we believe we provide the greatest value for the funds expended.

Proposed below is our budget and explanation of fees provided in an hourly format. We believe our qualifications exceed those of our competitors and, if selected as the most qualified firm for conducting the work requested by the City, we would be happy to discuss and modify any aspect of the scope, budget, and timeline to ensure your needs and objectives are met.

Client:	City of Fayetteville
Project Name:	Bicycle Coordinator
Project Number:	RFP 15-14
Date of Estimate:	11/10/2015

Category (Name)	Hourly Rate
Bicycle Coordinator	\$16.67

The proposed \$16.67 per hour rate includes a base hourly rate of \$14.50 that will be paid to the Bicycle Coordinator and an administrative fee of \$2.17 per hour or 15% of the base rate.



Letter of Support

November 10, 2015

From: Dane Eifling
Bicycle Programs Coordinator
The City of Fayetteville, Arkansas

To: The Bicycle Coalition of the Ozarks

To whom it may concern,

I, Dane Eifling, hereby authorize the Bicycle Coalition of the Ozarks to submit an application for RFP 14-15 Bicycle Coordinator on my behalf. I fully understand the terms of employment and intend to meet these terms.

Respectfully,

Dane H. Eifling



Appendix I- Resume

DANE EIFLING

1710 Wheeler Avenue, Fayetteville, AR 72703
(479) 287-2587 | dane.eifling@gmail.com | www.linkedin.com/in/daneeifling/

Profile

*Resourceful, analytical **Bicycle Programming Specialist**. Combine bachelor's degree with targeted experience in city government, entrepreneurial business experience, and military background. Well-versed in the benefits and challenges of alternative transportation and developing feasible planning and solution options. Adept at collaborating to educate and engage others to achieve common goals.*

Core Competencies

Public Speaking ~ Community Outreach ~ Social Media ~ Project Management
Map & Data Analysis ~ Event Planning ~ Marketing ~ Small Group Instruction
Business Management ~ Budgeting ~ Research & Writing ~ Microsoft Office Suite

Education

SAN FRANCISCO STATE UNIVERSITY, San Francisco, CA
Bachelor of Arts in Geography, Concentration in Urban Planning and Transportation 2013

Professional Experience

ENERGY CORPS, Fayetteville, AR

Bicycle Coordinator, City of Fayetteville, AR 10/2014–Present

Service member charged with coordinating city wide bicycle education efforts, using public outreach, presentations, events, and social media to promote the benefits of cycling for citizens.

- **Cross-functional teamwork:** Work closely with Sustainability & Resilience, Parks & Recreation, Transportation, and Trails Coordinator to develop strategies and programs to expand participation in cycling. Work with the Bicycle Coalition of the Ozarks to create local initiatives to educate and encourage the general public on bicycle safety.
- **Online Presence:** Maintain the city bicycling web page, Bike Fayetteville Facebook page, and create web content for Bicycle Coalition of the Ozarks.
- **Public Events:** Spearheaded a month-long event-based campaign to promote National Bike Month, including weekly Farmer's Market outreach, Bike to Work Day events. Negotiated and planned a bicycling event with the UA Athletics Department.



- **Active Spokesperson:** Represent the City of Fayetteville in numerous media outlets including print and broadcast news. Interviewed for online blogs and key contributor to *Bike Arkansas* magazine's Fayetteville profile.
- **Volunteer Coordinator:** Recruited dozens of volunteers to conduct surveys and trail counts, in addition to staffing events.
- **Signage:** Assisted with public outreach through signage campaigns including way finding and safety & etiquette. Designed, bid, and secured corporate sponsorship for 200 safety & etiquette signs. Promoted signs through local media & supervised installation of 263 signs.
- **Planning:** Outlined and wrote sections of the 2015 Active Transportation Plan related to bicycling in Fayetteville. Made recommendations for future development of bike lanes and other bike infrastructure as well as education, evaluation, enforcement, and encouragement efforts. Update Active Transportation Advisory Committee on all current bicycle-programming efforts. This plan won an award from the Arkansas Chapter of the APA for unique contribution to planning in 2015.
- **Certification Programs:** Charged with leading community-wide efforts to implement recommendations from the League of American Bicyclists' Bicycle Friendly Community program to earn a Silver Bicycle Friendly Community designation by 2017.
- **Bicycle Friendly Business:** Successfully promoted Bicycle Friendly Business program to local businesses, directly resulting in 9 new business designations in Fayetteville.
- **Certified Instructor:** Earned League of American Bicyclists Instructor Certification in 2015. Served as instructor of Fayetteville Public High School in outdoor education classes. Trained Springdale Public School P.E. teachers in bike safety.
- **Enforcement Efforts:** Work with Fayetteville Police Department to develop strategies for improving safety and enforcement of bicycle ordinances.

UNITED STATES NAVY RESERVES, Broken Arrow, OK

Heavy Equipment Operator, Naval Mobile Construction Battalion 2012–Present

CANINE COMFORTS, Oakland, CA

General Manager / Owner 2011–2014

UNITED STATES NAVY, San Diego, CA & Oak Harbor, WA

Aviation Electronics Technician 2004–2009

Professional Affiliations

League of American Bicyclists – Certified Instructor & Member, 2014–Present

TransForm (advocates for alternative transportation, Oakland, CA), Volunteer, 2013–2014



Appendix II- City Forms

Following are three pages of required City Forms from the RFP

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Page 17



City of Fayetteville, Arkansas
Purchasing Division – Room 306
113 W. Mountain
Fayetteville, AR 72701
Phone: 479.575.8220
TDD (Telecommunication Device for the Deaf): 479.521.1316

RFP (REQUEST FOR PROPOSAL)

Request for Proposal: RFP 15-14, Bicycle Coordinator

DEADLINE: Tuesday, November 10, 2015 before 2:00 PM, local time

RFP DELIVERY LOCATION: Room 306 – 113 W. Mountain, Fayetteville, AR 72701

PURCHASING AGENT: Andrea Foren Rennie, CPPO, CPPB, aforen@fayetteville-ar.gov

DATE OF ISSUE AND ADVERTISEMENT: Tuesday, October 20, 2015

REQUEST FOR PROPOSAL RFP 15-14, Bicycle Coordinator

No late proposals shall be accepted. RFP's shall be submitted in sealed envelopes labeled with the project number and name as well as the name and address of the firm.

All proposals shall be submitted in accordance with the attached City of Fayetteville specifications and bid documents attached hereto. Each Proposer is required to fill in every blank and shall supply all information requested; failure to do so may be used as basis of rejection. Any bid, proposal, or statements of qualification will be rejected that violates or conflicts with state, local, or federal laws, ordinances, or policies.

The undersigned hereby offers to furnish & deliver the articles or services as specified, at the prices & terms stated herein, and in strict accordance with the specifications and general conditions of submitting, all of which are made a part of this offer. This offer is not subject to withdrawal unless upon mutual written agreement by the Proposer/Bidder and City Purchasing Agent.

Name of Firm: BICYCLE COALITION OF THE OZARKS

Contact Person: PAXTON ROBERTS

Title: EXECUTIVE DIRECTOR

E-Mail: PAXTON@BCONWA.COM

Phone: 479-200-1679

Business Address: P.O. BOX 4173

City: FAYETTEVILLE

State: AR

Zip: 72702

Signature: Paxton Roberts

Date: 11/10/2015

City of Fayetteville, AR
RFP 15-14, Bicycle Coordinator
Page 16 of 17

ADDENDUM NO.	SIGNATURE AND PRINTED NAME	DATE ACKNOWLEDGED

4. PRICING:

All fees or charges shall be provided in a separate attachment, be fully itemized, and inclusive of any charges or fees the City could be charged.

5. DEBARMENT CERTIFICATION:

As an interested party on this project, you are required to provide debarment/suspension certification indicating in compliance with the below Federal Executive Order. Certification can be done by completing and signing this form.

Federal Executive Order (E.O.) 12549 "Debarment and Suspension" requires that all contractors receiving individual awards, using federal funds, and all sub-recipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government.

Signature certifies that neither you nor your principal is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Questions regarding this form should be directed to the City of Fayetteville Purchasing Division.

NAME OF COMPANY: BICYCLE COALITION OF THE OZARKS

PHYSICAL ADDRESS: P.O. BOX 4173, FAYETTEVILLE, AR 72702

MAILING ADDRESS: P.O. BOX 4173, FAYETTEVILLE, AR 72702

PRINTED NAME: PAXTON ROBERTS

PHONE: 479-200-1679

FAX: _____

E-MAIL: PAXTON@BCONWA.COM

SIGNATURE: _____



TITLE: EXECUTIVE DIRECTOR

DATE: 11/10/2015

City of Fayetteville - Purchase Order Request (PO)

(Not a Purchase Order)

All PO Requests shall be scanned to the Purchasing e-mail: Purchasing@fayetteville-ar.gov.
Purchase shall not be made until an actual PO has been issued.

Requisition No.: Date: Tentative Agenda

12/18/2015 December 29, 2015

Page 252 of 277

P.O Number:

Vendor #: 26400

Vendor Name: Bicycle Coalition of the Ozarks

Mail ☒ YES ☐ NO

Legistar#: 2015-0632

Address:

FOB Point:

Taxable ☐ YES ☒ NO

Expected Delivery Date:

City:

State:

Zip Code:

Ship to code:

Quotes Attached ☐ YES ☐ NO

Requester: Peter Nierengarten

Requester's Employee #: 3682

Extension: 8272

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Number	Project.Sub#	Inventory #	Fixed Asset #
1	Bicycle Programs Coordinator	1	Lot	21,001.00	\$21,001.00	1001.6310.5102.00	51501.1		
2	Hourly rate of \$16.67				\$0.00				
3					\$0.00				
4					\$0.00				
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Special Instructions:
Per RFP 15-14 and Resolution No _____

Subtotal: \$21,001.00
Tax: \$0.00
Total: \$21,001.00

Approvals:

Mayor: _____

Department Director: _____

Purchasing Manager: _____

Chief Financial Officer: _____

Budget Director: _____

IT Director: _____

Dispatch Manager: _____

Utilities Manager: _____

Other: _____



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
Page 25 of 377
113 West Mountain Road
Fayetteville, AR 72701
(479) 575-8323

Text File

File Number: 2015-0627

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: A. 26

2015 SALES AND USE TAX BONDS FOR STREET PROJECTS:

A RESOLUTION TO APPROVE BUDGET ADJUSTMENTS IN THE AMOUNT OF \$8,914,876.00 TO APPROPRIATE PROCEEDS FROM THE 2015 SALES AND USE TAX BONDS FOR STREET PROJECTS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby approves two budget adjustments, copies of which are attached to this Resolution, in the amount of \$8,914,876.00 to appropriate proceeds from the 2015 Sales and Use Tax Bonds for street projects.

City of Fayetteville Staff Review Form

2015-0627

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only

N/A for Non-Agenda Item

Marsha Hertweck

12/17/2015

Accounting & Audit /
Finance & Internal Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

This request is for the City Council to appropriate the proceeds of the 2015 Sales and Use Tax Bond Issue and approval of a Budget Adjustment. This will authorize the use of the proceeds for the final phase of Transportation Bond Program.

Budget Impact:

4520.9556.XXXX.XX

Sales Tax Construction Bonds

Account Number

Fund

06035.1

Transportation Bond Street Improvements

Project Number

Project Title

Budgeted Item? Yes

Current Budget \$ 21,868,899.00

Funds Obligated \$ 16,240,067.23

Current Balance \$ 5,628,831.77

Does item have a cost? No

Item Cost \$ -

Budget Adjustment Attached? Yes

Budget Adjustment \$ 9,015,225.00

Remaining Budget \$ 14,644,056.77

Previous Ordinance or Resolution #

V20140710

Original Contract Number:

Approval Date:

Comments:



CITY COUNCIL AGENDA MEMO

To: Mayor Lioneld Jordan and Fayetteville City Council

From: Paul Becker, Finance Director

Date: December 16, 2015

Subject: Appropriation of City Sales and Use Tax Bonds in the amount of \$8,914,876

PROPOSAL:

On October 6, 2015 the City Council of Fayetteville Authorized the issuance of \$9,000,000 worth of sales tax bonds for the street projects as authorized by the citizens of Fayetteville in 2006 by referendum. These bonds were subsequently sold and the net proceeds of that sale are now available for appropriation. The proceeds for the project totaled \$9,015,225 with \$100,350 in issuance costs and \$8,914,875 remaining for the project fund.

RECOMMENDATION:

Staff recommends approval of an ordinance requesting the council to approve \$100,350 in issue costs and \$8,914,876 in project funds of sales tax bonds for the Street Bond Programs pursuant to the attached budget amendment.

BUDGET IMPACT:

The approval of the attached budget amendments to the 2015 and 2016 budgets will provide the remaining funds authorized to complete Street Projects as authorized by the City Council.

City of Fayetteville, Arkansas - Budget Adjustment Form (Legistar)

Tentative Agenda
December 29, 2015
Page 256 of 377

Budget Year	Division: Accounting & Audit	Adjustment Number
2015	Dept.: Finance & Internal Services	
	Requestor: Marsha Hertweck	

BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION:

To recognize the proceeds from the 2015 Sales and Use Tax Bond Issue and the corresponding expenditures for the street program.

** The offsetting expense side will be listed on the 2016 Budget Adjustment. **

RESOLUTION/ORDINANCE	COUNCIL DATE:	1/5/2016
	LEGISTAR FILE ID#:	2015-0627
	<i>Kevin Springer</i> 12/16/2015 5:19 PM	
	Budget Director	Date
	TYPE:	
	DESCRIPTION:	
	GLDATE:	12/31/2015
	POSTED:	/

TOTAL	100,350	100,350					v.20150925
	Increase / (Decrease)		Project.Sub#				
Account Number	Expense	Revenue	Project	Sub	AT	Account Name	
4520.0952.6884.00	-	8,935,000	06035	1	RE	Proceeds from Bond Sales	
4520.0952.6884.02	-	80,225	06035	1	RE	Premium on Bond Issue	
4520.9556.7506.00	100,350	-	06035	1	EX	**Bond Issuance Cost	
4520.0952.4999.99	-	(8,914,875)			RE	Use of Fund Balance	
	-	-					
	-	-					
	-	-					
	-	-					
	-	-					
	-	-					
	-	-					
	-	-					
	-	-					
	-	-					
	-	-					

Tentative Agenda
December 29, 2015
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Budget Year	Division: Accounting & Audit Dept.: Finance & Internal Services Requestor: Marsha Hertweck	Adjustment Number
2016 (BY)		

To recognize the proceeds from the 2015 Sales and Use Tax Bond Issue and the corresponding expenditures for the street program.

**** The offsetting revenue side will be listed on the 2015 Budget Adjustment. ****

	COUNCIL DATE:	1/5/2016
	LEGISTAR FILE ID#:	2015-0627
	<i>Kevin Springer</i> 12/16/2015 5:19 PM	
	Budget Director	Date
	TYPE:	
	DESCRIPTION:	
	GLDATE:	
	POSTED:	/
RESOLUTION/ORDINANCE		

[illegible]



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
Page 25
113 West Mountain Road
Fayetteville, AR 72701
(479) 575-8323

Text File

File Number: 2015-0571

Agenda Date: 1/5/2016

Version: 1

Status: First Reading

In Control: City Council Meeting

File Type: Ordinance

Agenda Number: B. 1

RZN 15-5194 VILLAS AT STONEBRIDGE (VARIOUS EXPIRED PZD LOCATIONS/EXPIRED PZDS):

AN ORDINANCE TO REZONE THAT PROPERTY DESCRIBED IN REZONING PETITION RZN 15-5194 FOR APPROXIMATELY 53.03 ACRES LOCATED AT EAST OF RIVERWALK SUBDIVISION ON DEAD HORSE MOUNTAIN ROAD FROM RPZD 06-2170 (VILLAS AT STONEBRIDGE) TO R-A, RESIDENTIAL-AGRICULTURAL

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby changes the zone classification of the property shown on the map (Exhibit A) and the legal description (Exhibit B) both attached to the Planning Department's Agenda Memo from RPZD 06-2170 (Villas at Stonebridge) to R-A, Residential-Agricultural.

Section 2. That the City Council of the City of Fayetteville, Arkansas hereby amends the official zoning map of the City of Fayetteville to reflect the zoning change provided in Section 1.

City of Fayetteville Staff Review Form

2015-0571

Legistar File ID

12/15/2015

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Jeremy Pate

11/25/2015

City Planning /
Development Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

RZN 15-5194: Rezone (VARIOUS EXPIRED PZD LOCATIONS/EXPIRED PZDs, PP VARIES): Submitted by CITY PLANNING STAFF for VARIOUS PROPERTIES LOCATED WITHIN THE CITY LIMITS OF FAYETTEVILLE. The properties are zoned under expired PZD'S. The request is to rezone R-PZD 06-2170 (Villas at Stonebridge) back to its previous zoning before the PZD was approved.

Budget Impact:

Account Number		Fund	
Project Number		Project Title	
Budgeted Item?	NA	Current Budget	\$ -
		Funds Obligated	\$ -
		Current Balance	\$ -
Does item have a cost?	No	Item Cost	
		Budget Adjustment	
Budget Adjustment Attached?	NA	Remaining Budget	\$ -

V20140710

Previous Ordinance or Resolution # _____

Original Contract Number: _____

Approval Date: _____

Comments:

CITY COUNCIL AGENDA MEMO

MEETING OF DECEMBER 15, 2015

TO: Fayetteville City Council

FROM: Andrew Garner, City Planning Director

DATE: November 25, 2015

SUBJECT: **RZN 15-5194: Rezone (VARIOUS EXPIRED PZD LOCATIONS/EXPIRED PZDs, PP VARIES):** Submitted by CITY PLANNING STAFF for VARIOUS PROPERTIES LOCATED WITHIN THE CITY LIMITS OF FAYETTEVILLE. The properties are zoned under expired PZD'S. The request is to rezone the properties back to their previous zoning before the PZDs were approved.

RECOMMENDATION:

The Planning Commission and staff recommend approval of an ordinance to rezone the subject properties as shown in *Table 1*.

TABLE 1
EXPIRED PZDs TO BE REZONED

PZD Name	Location	Zoning District(s) Prior to PZD	Proposed Zoning Dist.	Acreage
DePalma Addition	S. end of Anson St.	RSF-4	RSF-4	10.04
College Avenue Townhomes	N. College Ave. & Golden Eagle	R-O & C-2	R-O	2.34
Amberwood Place	S. E. of Double Springs & Dot Tipton Rds.	R-A	R-A	39.98
Villas at Stonebridge	E. of Riverwalk SD on Dead Horse Mtn. Rd.	R-A	R-A	53.03
University Club Condos	North End of Waterside Ct.	R-O & C-2	R-O & C-2	10.29
West Fork Place	South end of Ray Ave.	RSF-4, C-2, I-2, R-A	RSF-4	13.92
Porchscapes	South end of Seven Hills Dr.	RSF-4 & RMF-12	RSF-4	8.81
Stonewood Gardens	S.E. of Crossover & Albright Rds.	R-O	R-O	3.36

BACKGROUND:

The subject properties consist of eight expired Planned Zoning Districts (PZD) that are located throughout the City limits of Fayetteville and are currently undeveloped. The original zoning of these properties, before they became PZDs, range from R-A, Residential-Agricultural to C-2, Thoroughfare Commercial. Under the old PZD ordinance, which was in place when each of these projects were approved, construction permits had to be secured within a specific timeframe. If permits were not obtained then the development rights were null and void. As a result, each of these properties are zoned PZD but have no development rights. Therefore, staff propose to rezone the properties back to one or more of their previous zoning designations as depicted in *Table 1*. The proposed zoning districts for all of the expired PZDs have been analyzed by staff and are compatible with the existing surrounding land uses and Future Land Use Plan (see *Table 2*).

**TABLE 2
FUTURE LAND USE/ZONING COMPARISON**

PZD Name	Location	Future Land Use Designation	Proposed Zoning Dist.	Acreage
DePalma Addition	S. end of Anson St.	Residential Neighborhood	RSF-4	10.04
College Avenue Townhomes	N. College Ave. & Golden Eagle	City Neighborhood	R-O	2.34
Amberwood Place	S. E. of Double Springs & Dot Tipton Rds.	Rural Residential	R-A	39.98
Villas at Stonebridge	E. of Riverwalk SD on Dead Horse Mtn. Rd.	Rural Residential	R-A	53.03
University Club Condos	North End of Waterside Ct.	City Neighborhood	R-O & C-2	10.29
West Fork Place	South end of Ray Ave.	Residential Neighborhood	RSF-4	13.92
Porchscapes	South end of Seven Hills Dr.	City Neighborhood	RSF-4	8.81
Stonewood Gardens	S.E. of Crossover & Albright Rds.	Residential Neighborhood	R-O	3.36

DISCUSSION:

This project was tabled at the November 9, 2015 Planning Commission meeting at the request of the attorney for the Villas at Stonebridge property. The attorney requested time to allow them to submit additional comments to the Planning Commission. A member of the public also spoke indicating opposition to rezoning the Villas at Stonebridge to a similar density as previously approved. Prior to the November 23, 2015 meeting, the attorney for the Villas at Stonebridge submitted an email requesting to rezone the property to RSF-4. This request was consistent with staff's initial conversation with the property owner several weeks earlier, who also indicated a desire for RSF-4. This request was communicated to the Planning Commission at both the

November 9th and November 23rd meetings. However, the Planning Commission and City Planning staff recommend R-A, Residential Agricultural for that property, as indicated in *Table 1* and discussed further below.

Villas at Stonebridge: Staff's recommendation for R-A is based on this property being located on the outskirts of the city in a predominantly rural area. Suburban densities would generally be out of character with the undeveloped nature of most of the surrounding land. In addition, the Future Land Use Plan does not indicate suburban growth in this area as it designates this site a **Rural Residential Area**.

*"Rural Residential Areas recognize existing low-density, large lot residential development, but are identified to encourage the conservation and preservation of woodlands, grasslands, or agricultural lands that are sparsely settled."*¹

Rezoning the Villas at Stonebridge property would be in conflict with the Future Land Use Plan and the overall land use goals and policies adopted by City Council, in staff's opinion.

On November 23, 2015 the Planning Commission forwarded this item to the City Council with a recommendation for approval as recommended by staff. There were three different motions on this request as follows:

Motion #1: vote on the Villas at Stonebridge separate from the other expired PZDs.
The motion passed by vote of 7-0-0.

Motion #2: forward all of the expired PZDs to the City Council, except for the Villas at Stonebridge, with a recommendation for approval as proposed by staff. The motion passed by a vote of 7-0-0.

Motion #3: forward the Villas at Stonebridge to the City Council with a recommendation for it to be rezoned to R-A, Residential Agricultural.
The motion passed by a vote of 6-1-0 (Commissioner Hoskins voted 'no').

BUDGET/STAFF IMPACT:
N/A

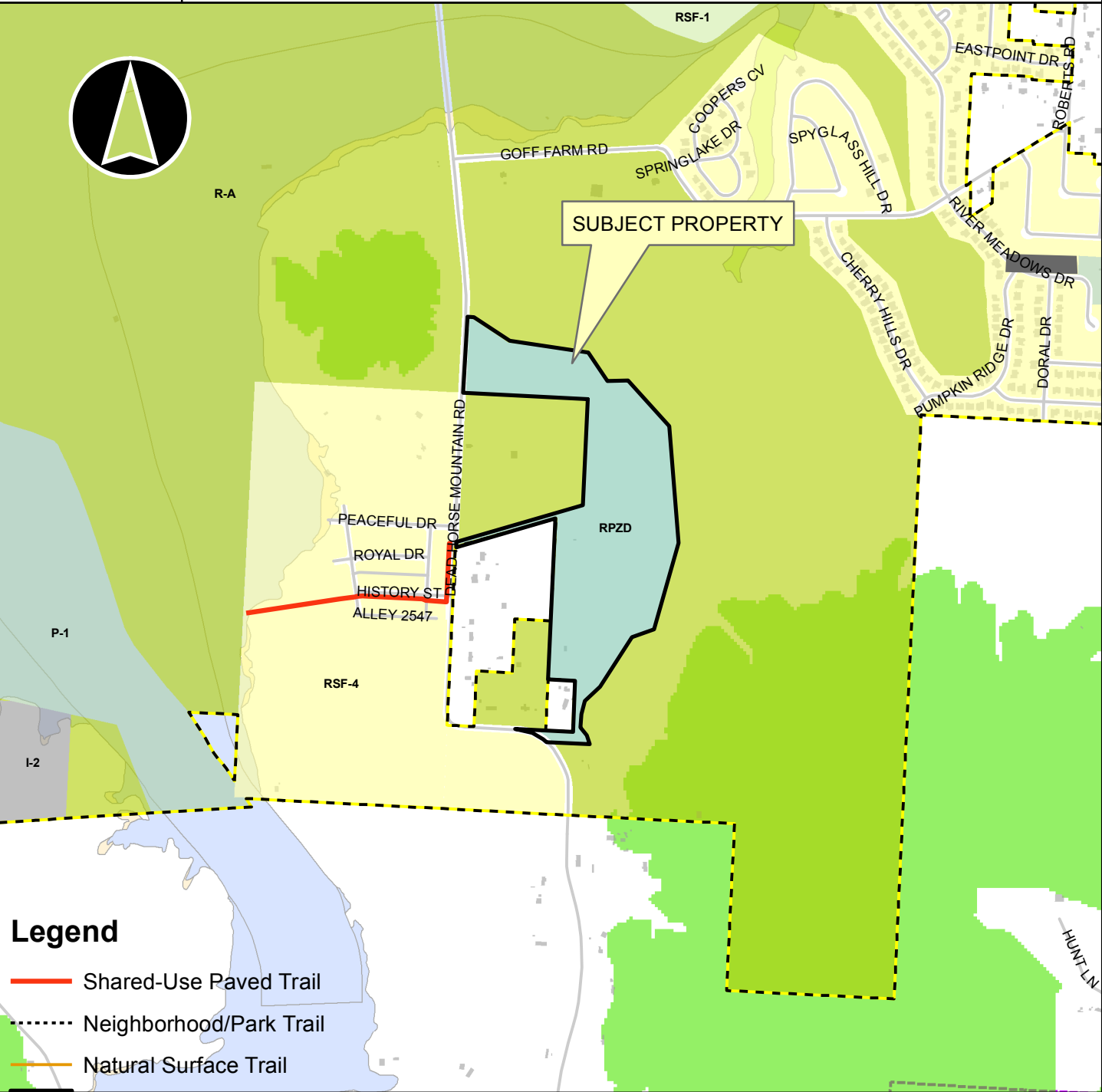
Attachments:
CC Ordinance
Exhibits A
Exhibits B
Planning Commission Staff Report

¹ City of Fayetteville. July 5, 2011. City Plan 2030. Chapter 12 – Guiding Policies

RPZD06-2170

Close Up View

VILLAS AT STONEBRIDGE



Overview RPZD06-2170

Fayetteville City Limits

Footprints 2010

Hillside-Hilltop Overlay District

Design Overlay District

Planning Area

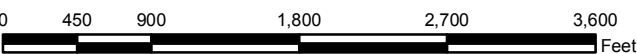


EXHIBIT "B"
R-PZD 06-2170

A PART OF SECTION 24, AND A PART OF SECTION 25 ALL IN TOWNSHIP 16 NORTH, RANGE 30 WEST, WASHINGTON COUNTY, ARKANSAS AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF NORTHEAST QUARTER OF SECTION 25 AND RUNNING THENCE N 87°01'16" W 987.33 FEET TO THE CENTERLINE OF DEAD HORSE MOUNTAIN ROAD; THENCE ALONG SAID CENTERLINE N 03°03'00" E 600.87 FEET; THENCE LEAVING SAID ROAD CENTERLINE S 87°01'16" E 52.27 FEET; THENCE S 56°35'20" E 339.81 FEET; THENCE S 81°27'33" E 631.08 FEET; THENCE S33°49'31" E 271.57 FEET; N 88°15'23" E 161.27 FEET; THENCE S 42°11'39" E 488.91 FEET; THENCE S 04°36'52" E 928.17 FEET; THENCE S 15°59'30" W 713.53 FEET; THENCE S 70°37'32" W 185.48 FEET; THENCE S 32°39'52" W 467.30 FEET; THENCE S 46°59'22" W 162.84 FEET; THENCE S 16°02'22" W 109.30 FEET; THENCE S02°33'46" W 105.25 FEET; THENCE S 38°49'44" E 79.65 FEET; THENCE S 16°12'04"E 74.82 FEET; THENCE N 86°55'06" W 339.76 FEET TO THE CENTERLINE OF DEAD HORSE MOUNTAIN ROAD; THENCE ALONG SAID ROAD CENTERLINE N 49°07'24" W 36.69 FEET; THENCE N 60°12'41" W 100.88 FEET; THENCE N 77°29'04" W 137.15 FEET; THENCE LEAVING SAID CENTERLINE S 86°55'06" E 456.61 FEET TO THE NORTHWEST CORNER OF THE SOUTHEAST QUARTER OF SAID SECTION 25; THENCE N 02°33'46" E 407.00 FEET; THENCE N 87°26'15" W 213.99 FEET; THENCE N 02°33'46" E 1276.27 FEET; THENCE S 73°50'46" W 819.41 FEET TO A POINT IN THE COUNTY ROAD; THENCE N02°33'46" E 42.23 FEET; THENCE N 73°50'46" E 1045.35 FEET; THENCE N02°33'46" E 843.38 FEET TO THE POINT OF BEGINNING, CONTAINING AN AREA OF 53.03 ACRES MORE OR LESS. SUBJECT TO AND EASEMENTS AND OR RIGHT OF WAYS OF RECORD

PLANNING COMMISSION MEMO

TO: City of Fayetteville Planning Commission

FROM: Andrew Garner, City Planning Director

MEETING DATE: November 23, 2015 *Updated with Planning Commission results*

SUBJECT: **RZN 15-5194: Rezone (VARIOUS EXPIRED PZD LOCATIONS/EXPIRED PZD'S, PP VARIES):** Submitted by CITY PLANNING STAFF for VARIOUS PROPERTIES LOCATED WITHIN THE CITY LIMITS OF FAYETTEVILLE. The properties are zoned under expired PZD'S. The request is to rezone the properties back to their previous zoning before the PZDs were approved.

RECOMMENDATION:

Staff recommends **RZN 15-5194** be forwarded to the City Council with a recommendation for approval.

BACKGROUND:

This project was tabled at the November 9, 2015 Planning Commission meeting at the request of the attorney for the Villas at Stonebridge property. The attorney requested time to allow them to submit additional comments to the Planning Commission. At the time of publication of this report staff has not received formal comment from the Villas at Stonebridge, other than the earlier phone conversation as noted in this staff report.

The subject properties consist of 8 expired Planned Zoning Districts that are located throughout the City limits of Fayetteville and are currently undeveloped. The original zoning of these properties, before they became PZDs, range from R-A, Residential-Agricultural to C-2, Thoroughfare Commercial. Under the old PZD ordinance, which was in place when each of these projects were approved, construction permits had to be secured within a specific timeframe. If permits were not obtained then the development rights were null and void. As a result, each of these properties are zoned PZD but have no development rights. Therefore, staff propose to rezone the properties back to one or more of their previous zoning designations as shown below in *Table 1*.

Request: City Planning staff requests to rezone the properties from the expired PZD designation back to one or more of their original zoning designations.

Public Comment: Staff has received public comment in the form of general inquiries from adjacent property owners. Four neighbors for various PZDs requested to know the proposed zoning and if it would affect their properties. Staff has also received comment from property owners of the expired PZDs. Buddy People, owner of Stonewood Gardens PZD, expressed support for the City's recommendation to rezone his property back to R-O. Dave Chapman, property owner of the parcels associated with University Club Condos contacted this office to request the western parcel be rezoned to C-2 and the eastern parcel to be rezoned to R-O, as proposed by staff. Mitchell Massey, owner representative for the Villas at Stonebridge disagrees with staff's

recommendation to rezone their property back to R-A, and proposes a suburban residential zoning district such as RSF-4. The property owners for DePalma Addition PZD met with staff and expressed support for staff's recommendation to rezone their property back to RSF-4.

**TABLE 1
EXPIRED PZDs TO BE REZONED**

PZD Name	Location	Zoning District(s) Prior to PZD	Proposed Zoning Dist.	Acreage
DePalma Addition	S. end of Anson St.	RSF-4	RSF-4	10.04
College Avenue Townhomes	N. College Ave. & Golden Eagle	R-O & C-2	R-O	2.34
Amberwood Place	S. E. of Double Springs & Dot Tipton Rds.	R-A	R-A	39.98
Villas at Stonebridge	E. of Riverwalk SD on Dead Horse Mtn. Rd.	R-A	R-A	53.03
University Club Condos	North End of Waterside Ct.	R-O & C-2	R-O & C-2	10.29
West Fork Place	South end of Ray Ave.	RSF-4, C-2, I-2, R-A	RSF-4	13.92
Porchscapes	South end of Seven Hills Dr.	RSF-4 & RMF-12	RSF-4	8.81
Stonewood Gardens	S.E. of Crossover & Albright Rds.	R-O	R-O	3.36

CITY PLAN 2030 FUTURE LAND USE PLAN: City Plan 2030 Future Land Use Plan varies by property. Please see Table 2 below.

**TABLE 2
FUTURE LAND USE/ZONING COMPARISON**

PZD Name	Location	Future Land Use Designation	Proposed Zoning Dist.	Acreage
DePalma Addition	S. end of Anson St.	Residential Neighborhood	RSF-4	10.04
College Avenue Townhomes	N. College Ave. & Golden Eagle	City Neighborhood	R-O	2.34
Amberwood Place	S. E. of Double Springs & Dot Tipton Rds.	Rural Residential	R-A	39.98
Villas at Stonebridge	E. of Riverwalk SD on Dead Horse Mtn. Rd.	Rural Residential	R-A	53.03
University Club Condos	North End of Waterside Ct.	City Neighborhood	R-O & C-2	10.29
West Fork Place	South end of Ray Ave.	Residential Neighborhood	RSF-4	13.92
Porchscapes	South end of Seven Hills Dr.	City Neighborhood	RSF-4	8.81
Stonewood Gardens	S.E. of Crossover & Albright Rds.	Residential Neighborhood	R-O	3.36

FINDINGS OF THE STAFF

RECOMMENDATION: Staff recommends RZN 15-5194 be forwarded to City Council with a recommendation for approval, finding that the proposed rezoning will remove the expired and outdated PZD zoning and allow development compatible with the existing adjacent uses and consistent with the Future Land Use Plan.

PLANNING COMMISSION ACTION:				Required	<u>YES</u>
Date: <u>November 9, 2015</u>	☒ Tabled	☐ Forwarded	☐ Denied		
Motion: <u>Chesser</u>	Second: <u>Hoffman</u>	Vote: <u>9-0-0</u>			
Date: <u>November 23, 2015</u> ☒ Forwarded as recommended by staff					
<u>Motion #1 (Chesser, Brown 2nd):</u> vote on the Villas at Stonebridge separate from the other expired PZDs. <i>The motion passed by vote of 7-0-0.</i> <u>Motion #2(Chesser, Cook 2nd):</u> forward all of the expired PZDs to the City Council, except for the Villas at Stonebridge, with a recommendation for approval as proposed by staff. <i>The motion passed by a vote of 7-0-0.</i> <u>Motion #3 (Chesser, Brown 2nd):</u> forward the Villas at Stonebridge to the City Council with a recommendation for it to be rezoned to R-A, Residential Agricultural. <i>The motion passed by a vote of 6-1-0 (Commissioner Hoskins voted 'no').</i>					

1. A determination of the degree to which the proposed zoning is consistent with land use planning objectives, principles, and policies and with land use and zoning plans.

Finding: ***Land Use Compatibility:*** The proposed zoning districts are compatible with the surrounding land uses. The properties are proposed to be returned to one or more of their previous zoning designations prior to the approval of the PZDs.

Land Use Plan Analysis: The proposed zonings are compatible with the Future Land Use Map which vary from property to property. See Table 2.

2. A determination of whether the proposed zoning is justified and/or needed at the time the rezoning is proposed.

Finding: **In staff's opinion, the recommended zoning districts are justified at this time as the properties are currently within an expired PZD and have no development rights.**

3. A determination as to whether the proposed zoning would create or appreciably increase traffic danger and congestion.

Finding: **Rezoning the properties will not likely increase traffic danger or congestion. The rezoning will simply return the subject properties back to previous zoning that was in place prior to the PZD.**

4. A determination as to whether the proposed zoning would alter the population density and thereby undesirably increase the load on public services including schools, water, and sewer facilities.

Finding: **Rezoning the properties will not increase the potential population density or load on public services. Again, this rezoning will return the subject**

properties back to a zoning district that was in place prior to the PZD – this rezoning is not an ‘up-zone’. The Police and Fire Departments have expressed no objections to the proposal.

5. If there are reasons why the proposed zoning should not be approved in view of considerations under b (1) through (4) above, a determination as to whether the proposed zoning is justified and/or necessitated by peculiar circumstances such as:
 - a. It would be impractical to use the land for any of the uses permitted under its existing zoning classifications;
 - b. There are extenuating circumstances which justify the rezoning even though there are reasons under b (1) through (4) above why the proposed zoning is not desirable.

Finding: N/A

BUDGET/STAFF IMPACT:

None

Attachments:

- Request Letter
- Example notification letter to owners
- Close Up Maps
- One Mile Maps
- Citywide Overall Map



November 03, 2015

City of Fayetteville, City Planning Division
Fayetteville, AR 72701

Sarah Bunch, Chair
Fayetteville Planning Commission
City of Fayetteville, Arkansas
113 W. Mountain St
Fayetteville, AR 72701

Re: Rezone Request for Expired Planned Zoning Districts

Dear Planning Commission Chair:

Please accept this letter as a request to rezone eight different expired Planned Zoning Districts (PZDs) that are located through the City of Fayetteville and are currently undeveloped.

The original zoning of these properties, before they became PZDs ranges from R-A, Residential-Agricultural to C-2, Thoroughfare Commercial. Under the old PZD ordinance, which was in place when each of these projects were approved, construction permits had to be secured within a specific timeframe. If permits were not obtained then the development rights were null and void. As a result, each of these properties are zoned PZD but have no development rights. Having no development rights on a piece of property puts the property owner in a difficult situation and places the City in a vulnerable legal position. It is essential for the City to rezone all of these properties to remove the expired zoning and return development rights to the property owner.

Staff proposes to rezone the properties back to one or more of their previous zoning designations as listed below and indicated in the attached staff report.

**TABLE 1
EXPIRED PZDs TO BE REZONED**

PZD Name	Location	Zoning District(s) Prior to PZD	Proposed Zoning Dist.	Acreage
DePalma Addition	S. end of Anson St.	RSF-4	RSF-4	10.04
College Avenue Townhomes	N. College Ave. & Golden Eagle	R-O & C-2	R-O	2.34
Amberwood Place	S. E. of Double Springs & Dot Tipton Rds.	R-A	R-A	39.98
Villas at Stonebridge	E. of Riverwalk SD on Dead Horse Mtn. Rd.	R-A	R-A	53.03
University Club Condos	North End of Waterside Ct.	R-O & C-2	R-O & C-2	10.29
West Fork Place	South end of Ray Ave.	RSF-4, C-2, I-2, R-	RSF-4	13.92
Porchscapes	South end of Seven Hills Dr.	RSF-4 & RMF-12	RSF-4	8.81
Stonewood Gardens	S.E. of Crossover & Albright Rds.	R-O	R-O	3.36



Should the commission disagree with staff's proposed zoning district staff would recommend the commission forward the request to City Council with some type of zoning recommendation. Again, it is important for all of these properties to be assigned a valid zoning district of some type as soon as possible. The property owner or future developer can always propose a different zoning district at a later time if needed for a specific development.

Thank you for time and consideration of this request.

Sincerely,

A handwritten signature in blue ink that reads "Andrew Garner".

Andrew Garner, AICP
City Planning Director
City of Fayetteville Development Services
agarner@fayetteville-ar.gov
479.575.8262



September 28, 2015

JRJBCS, LLC.
2995 N. Firewood Drive
Fayetteville, AR 72703

RE *Expired PZD-Amberwood Place*
R-PZD 08-2965

Dear Property Owner:

This letter is in reference to your properties, parcel numbers 765-16202-150, 765-16202-450, 765-16202-500, 765-16202-550, 765-16202-600, 765-16202-650, 765-20489-100, and 765-20489-200. On April 7, 2009 the City Council approved R-PZD 08-2965 (Amberwood Place) for a residential subdivision with 182 single family dwelling units. The construction permits for the Amberwood Subdivision have not been obtained in the required timeline and this PZD has expired.

In order to remove this expired PZD and bring the properties into a zoning district that is more compatible to the area and the current use of the land, the City of Fayetteville is proposing to rezone your properties back to R-A, Residential-Agriculture. A map of the area to be proposed for rezoning is attached, along with a copy of the zoning map of the area.

If you would like to provide comments or feedback to the City Planning Division about rezoning your property before we submit an application, please contact me by October 12, 2015. If the rezoning goes as planned the proposal will be discussed at the Planning Commission meeting on November 9, 2015. You are free to discuss the rezoning with me any time and are welcome to speak at the public hearing(s).

Should you have any questions or concerns about this information please contact me.

Regards,

Andrew Garner, AICP
City Planning Director
City of Fayetteville
Ph. 479.575.8262
agarner@fayetteville-ar.gov

Att: Expired PZD-Amberwood Place rezoning area
 Existing zoning map

Garner, Andrew

From: RRhoads@HallEstill.com
Sent: Thursday, November 19, 2015 12:10 PM
To: Garner, Andrew
Cc: Harrison, Andy
Subject: FW: Emailing: STONEBRIDGE WEST_ZONING WITH FLOODPLAIN INFO
Attachments: STONEBRIDGE WEST_ZONING.pdf; STONEBRIDGE WEST_ZONING.pdf

Andrew: as promised here is my requested submission to the Planning Commission on behalf of my clients the owners of Villas at Stonebridge (Stonebridge West). My first request is for you and your staff to change your R-A request to RSF-4. In support, I've enclosed 2 maps; one shows the current zoning around Stonebridge West and the other is the same map with the flood plain superimposed. These maps clearly show that RSF-4 would be appropriate as Stonebridge West is surrounded by a large amount of similar density or a golf course or undevelopable flood plains. This site as a PZD was City Council approved for 6.6 units per acre and held that entitlement up until just a few years ago and under the current PZD ordinance it wouldn't have expired. The prior owners of this property were part of the group that help fund the infrastructure under the river that Fayetteville residents in close-by neighborhoods currently enjoy. Finally, between me and the owners , we've talked to a good number of neighboring land owners and find them agreeable to RSF-4. I thank you in advance for your consideration. RKR

Robert K. Rhoads | Shareholder
75 N. East St., Suite 402
Fayetteville, AR 72701
T: 479-973-5200 | C: 236-1414 | F: 479-973-0520 www.hallestill.com | my bio

-----Original Message-----

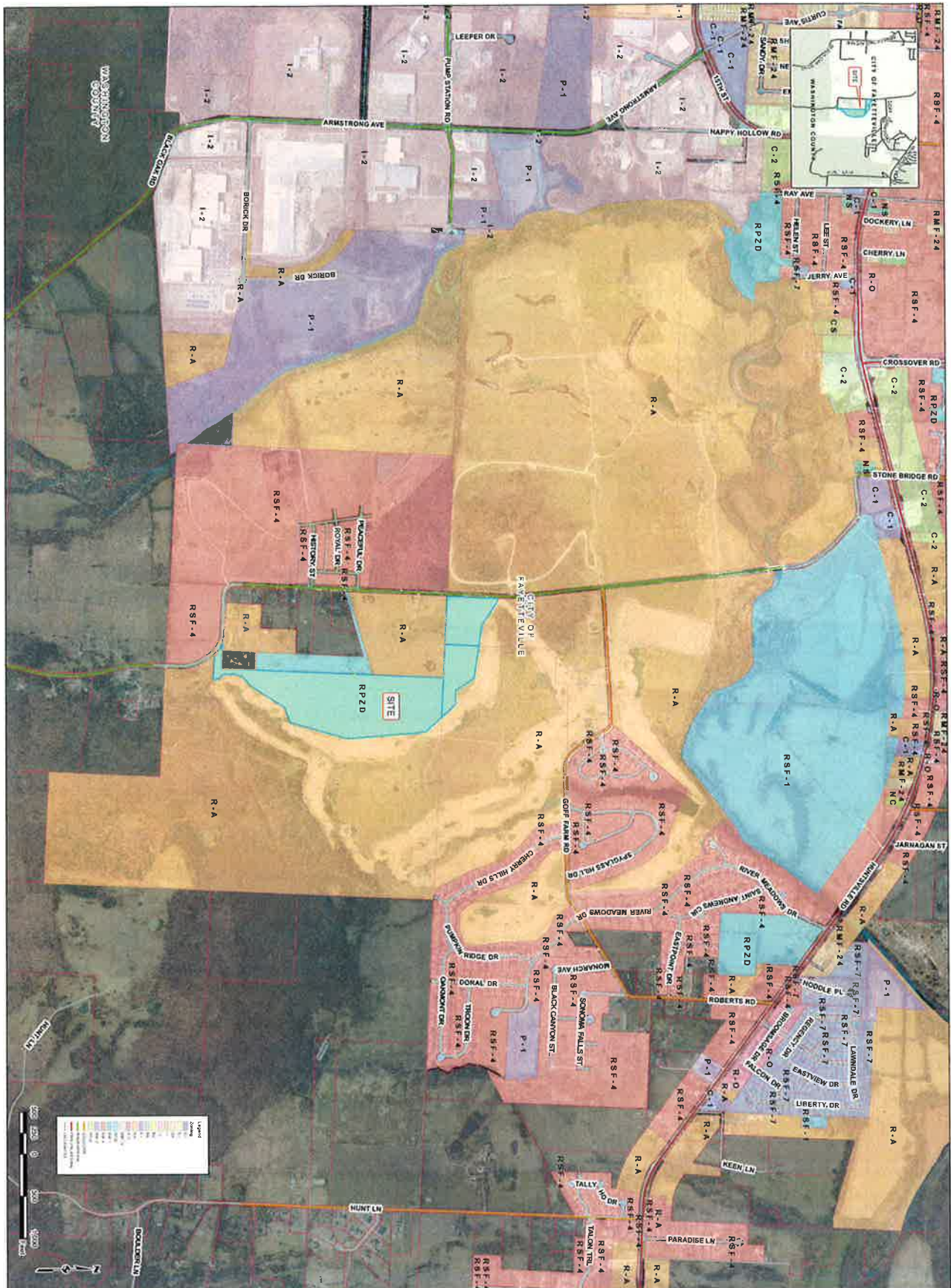
From: Justin Jorgensen [mailto:justin@jorgensenassoc.com]
Sent: Thursday, November 19, 2015 11:17 AM

-----Original Message-----

From: Scott Masterson [mailto:scott@jorgensenassoc.com]
Sent: Thursday, November 19, 2015 11:11 AM
To: 'Justin Jorgensen'
Subject: Emailing: STONEBRIDGE WEST_ZONING WITH FLOODPLAIN INFO

Any tax advice contained in this communication is not intended to be used, and cannot be used, to avoid tax penalties. This e-mail message and any attachment thereto is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the recipient or reader of this message is not the intended recipient, you are hereby notified that any dissemination , distribution or copying of this communication is strictly prohibited. If you have received this e-mail communication in error, please notify us immediately by sending a reply e-mail message to the sender. Thank you.

Hall Estill
75 North East Avenue
Suite 402



PROJECT TITLE:
STONERIDGE WEST

PROJECT LOCATION:
FAYETTEVILLE, AR





PROJECT TITLE:
STONEBRIDGE WEST

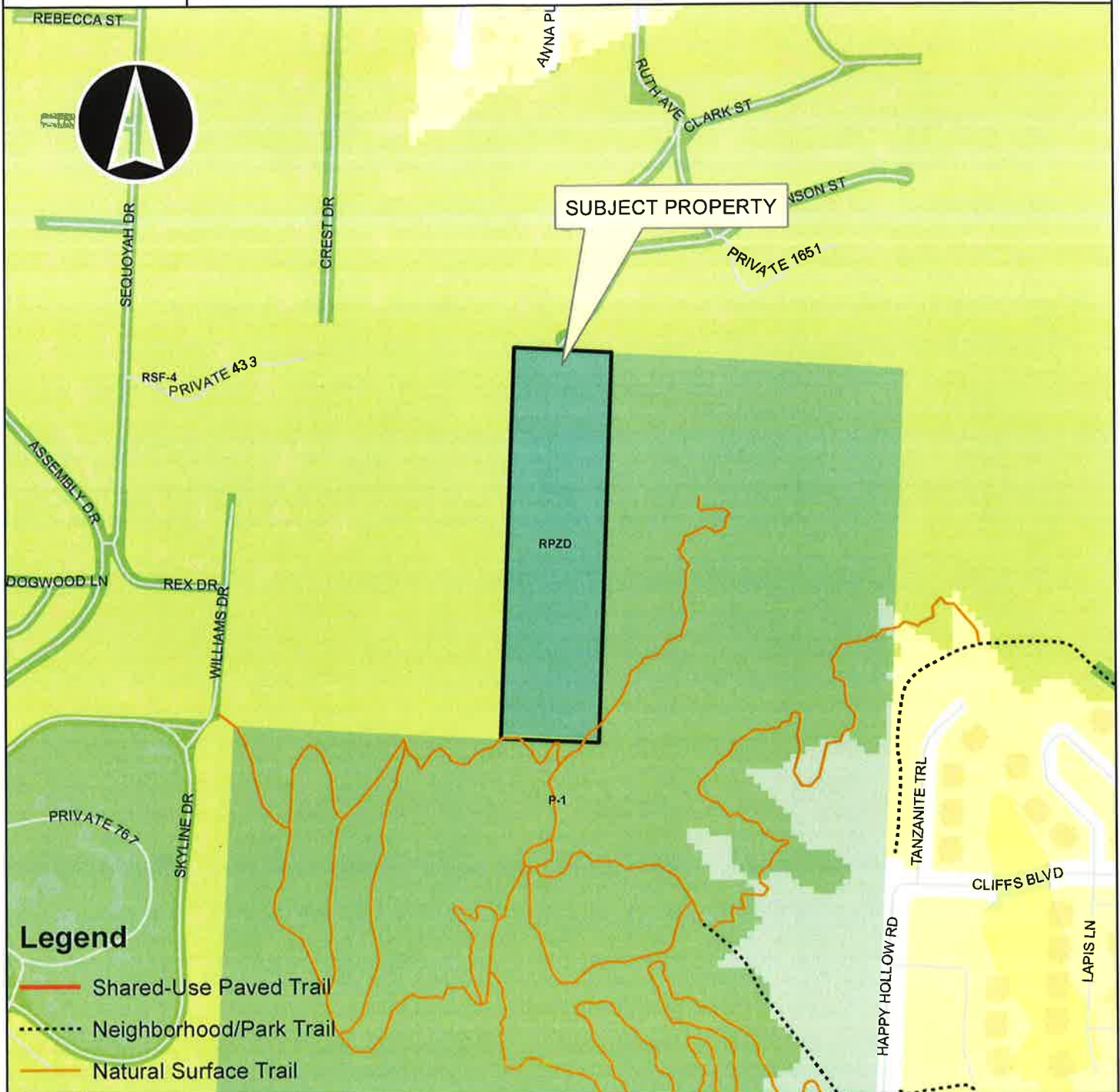
PROJECT LOCATION:
FAYETTEVILLE, AR



RPZD05-1798

DEPALMA ADDITION

Close Up View



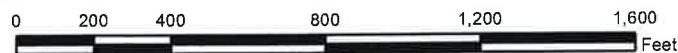
Legend

- Shared-Use Paved Trail
- - - Neighborhood/Park Trail
- Natural Surface Trail

Overview

RPZD05-1798

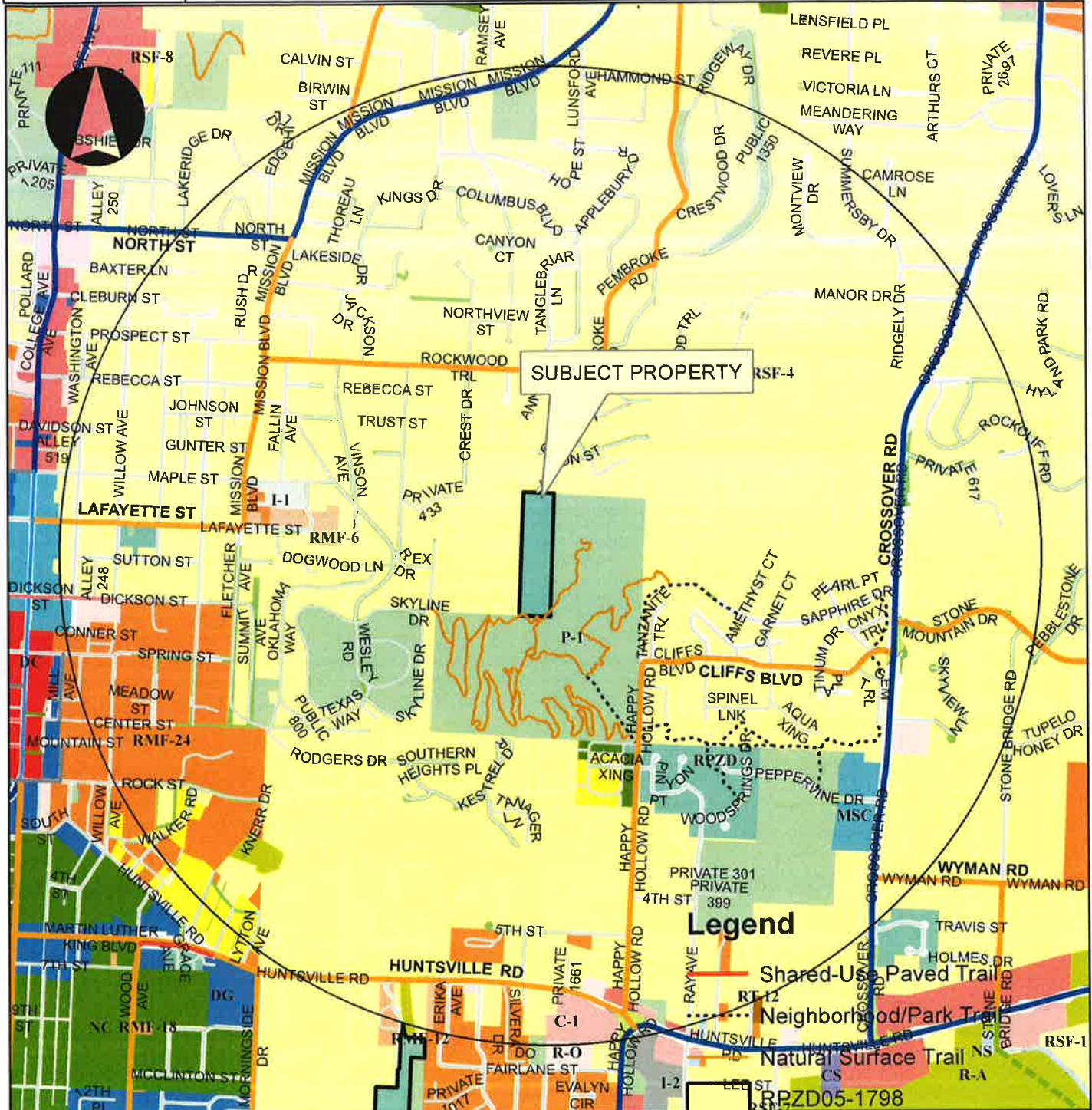
- Fayetteville City Limits
- Footprints 2010
- Hillside-Hilltop Overlay District
- Design Overlay District
- - - Planning Area



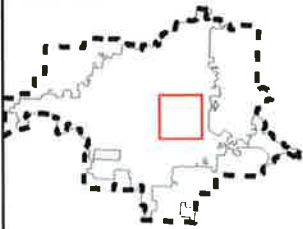
RPZD05-1798

DEPALMA ADDITION

One Mile View



Overview

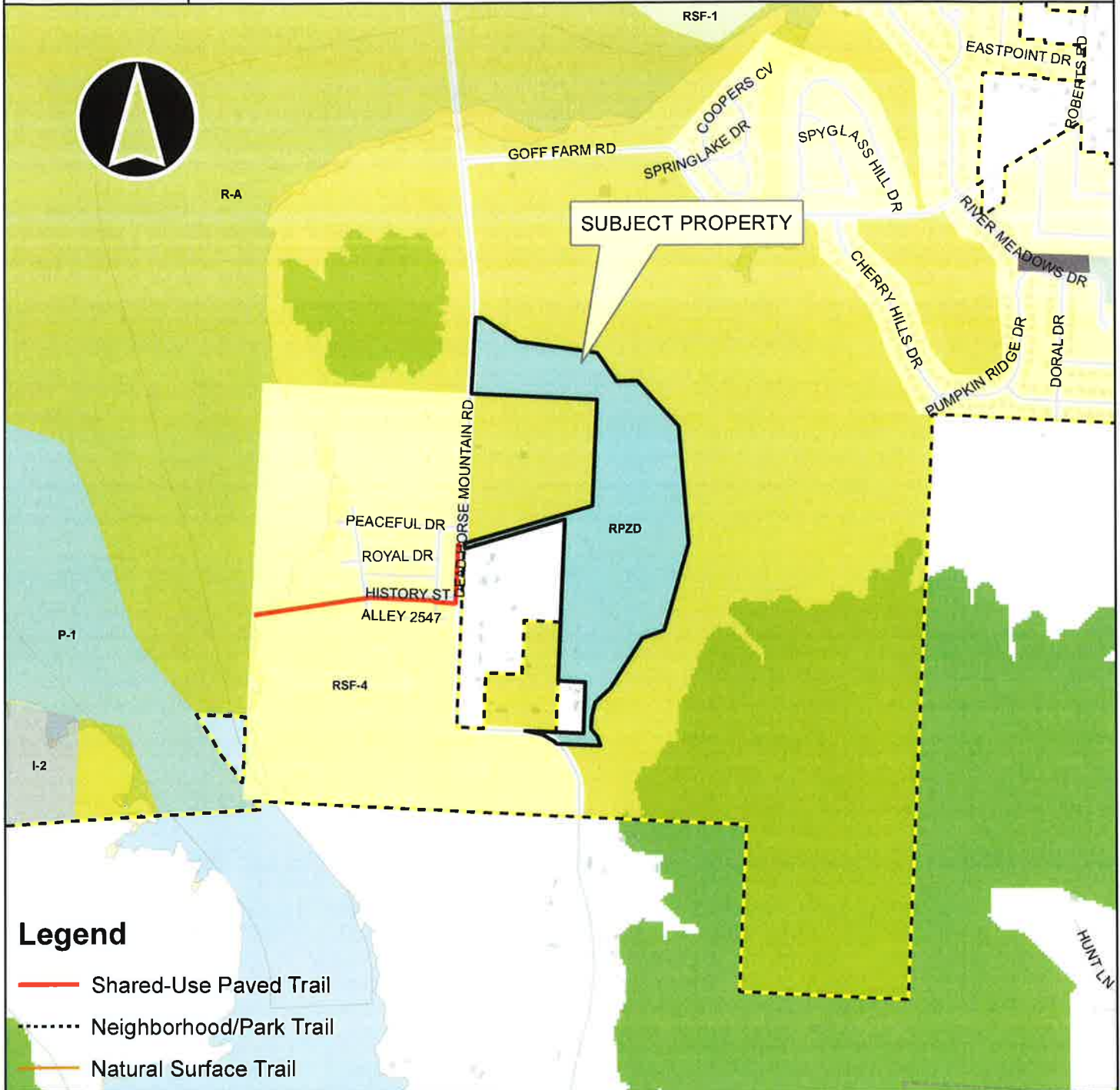


- Legend**
- Hillside-Hilltop Overlay District
 - Design Overlay District
 - Planning Area
 - Fayetteville
 - Shared-Use Paved Trail
 - Neighborhood/Park Trail
 - Natural Surface Trail
 - RPZD05-1798

RPZD06-2170

VILLAS AT STONEBRIDGE

Close Up View



Legend

- Shared-Use Paved Trail
- - - Neighborhood/Park Trail
- Natural Surface Trail

Overview RPZD06-2170

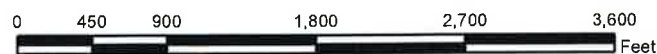
 Fayetteville City Limits

 Footprints 2010

 Hillside-Hilltop Overlay District

 Design Overlay District

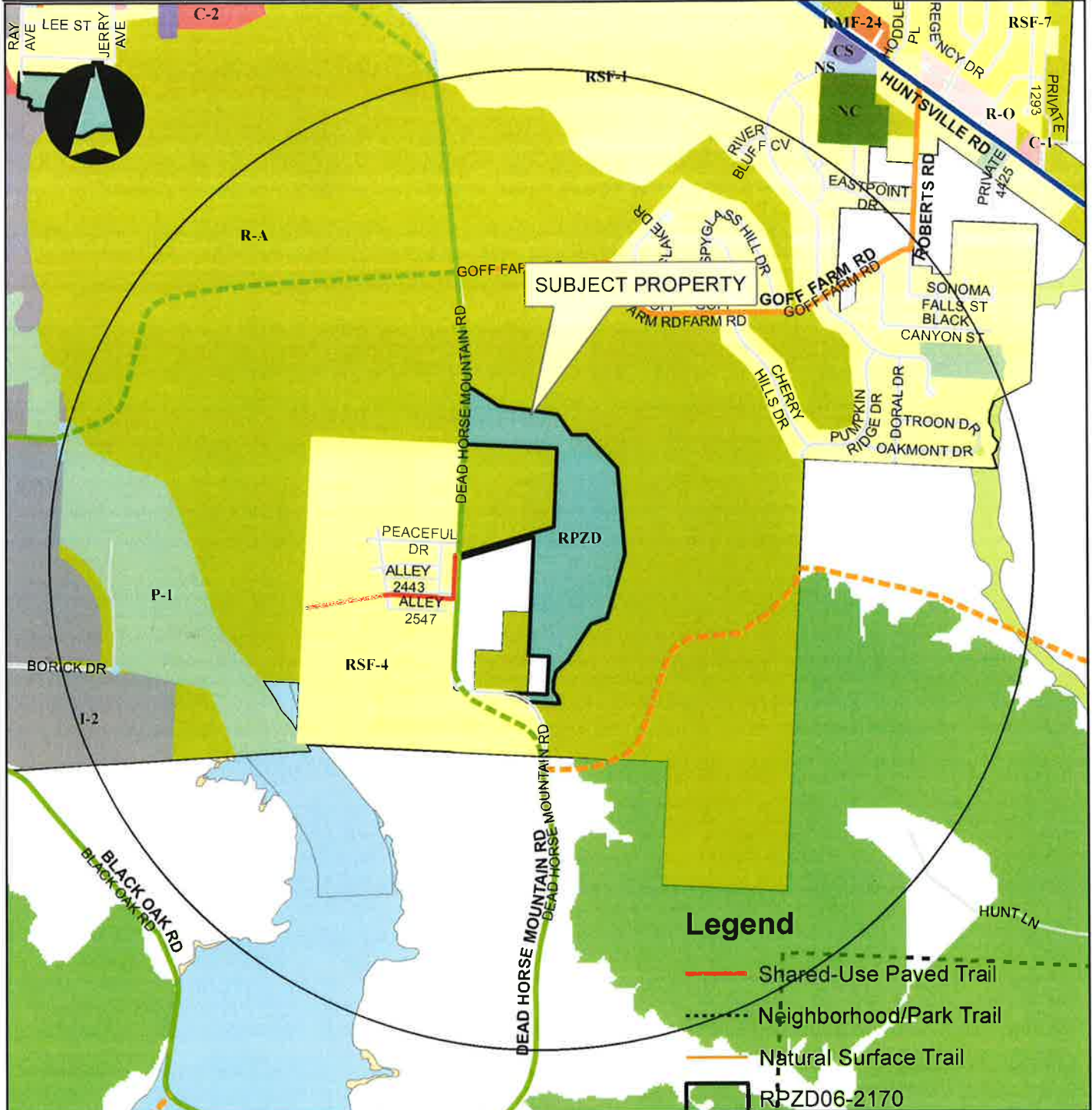
 Planning Area



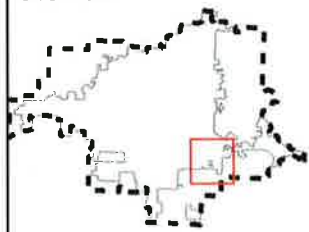
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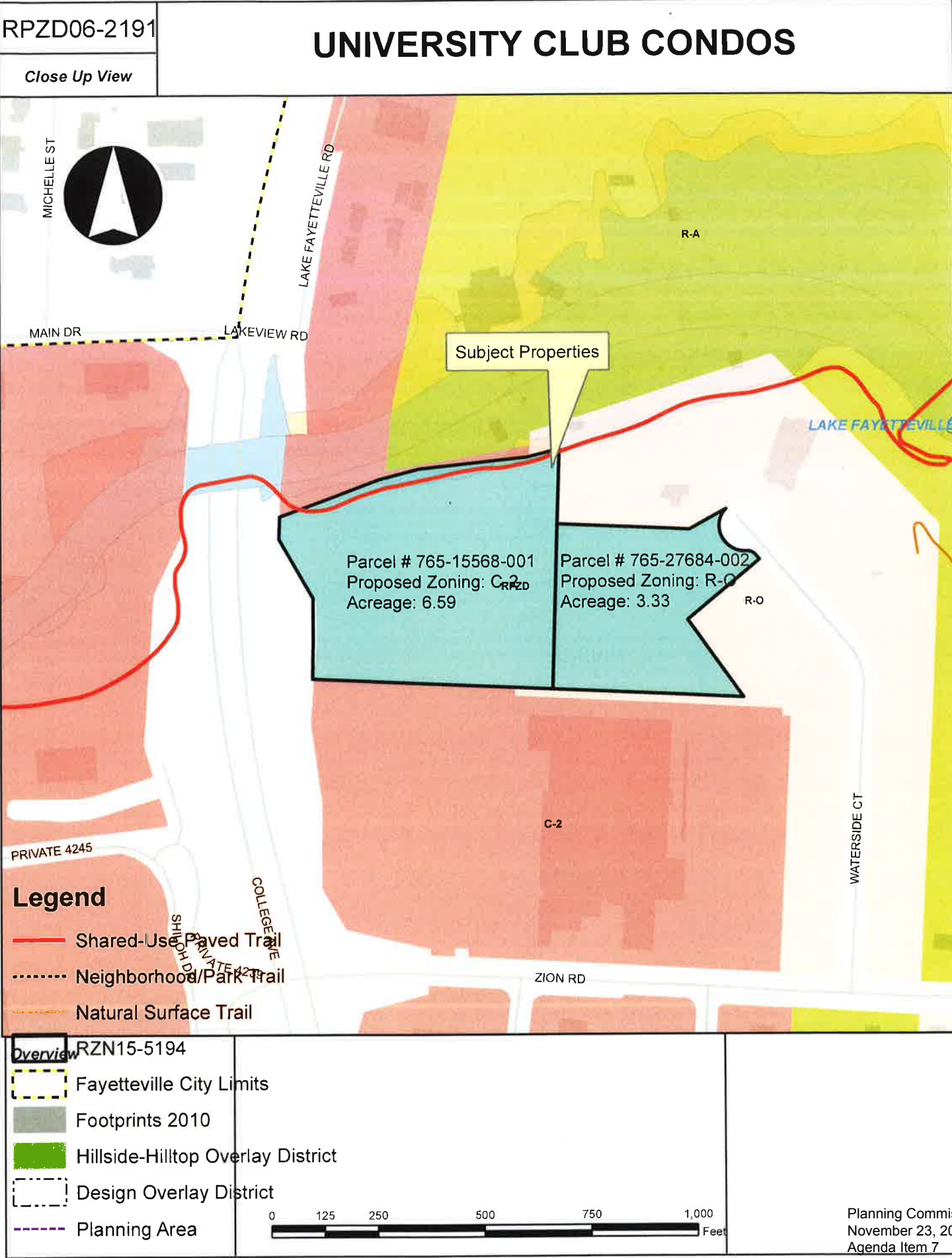
VILLAS AT STONEBRIDGE

One Mile View



Overview

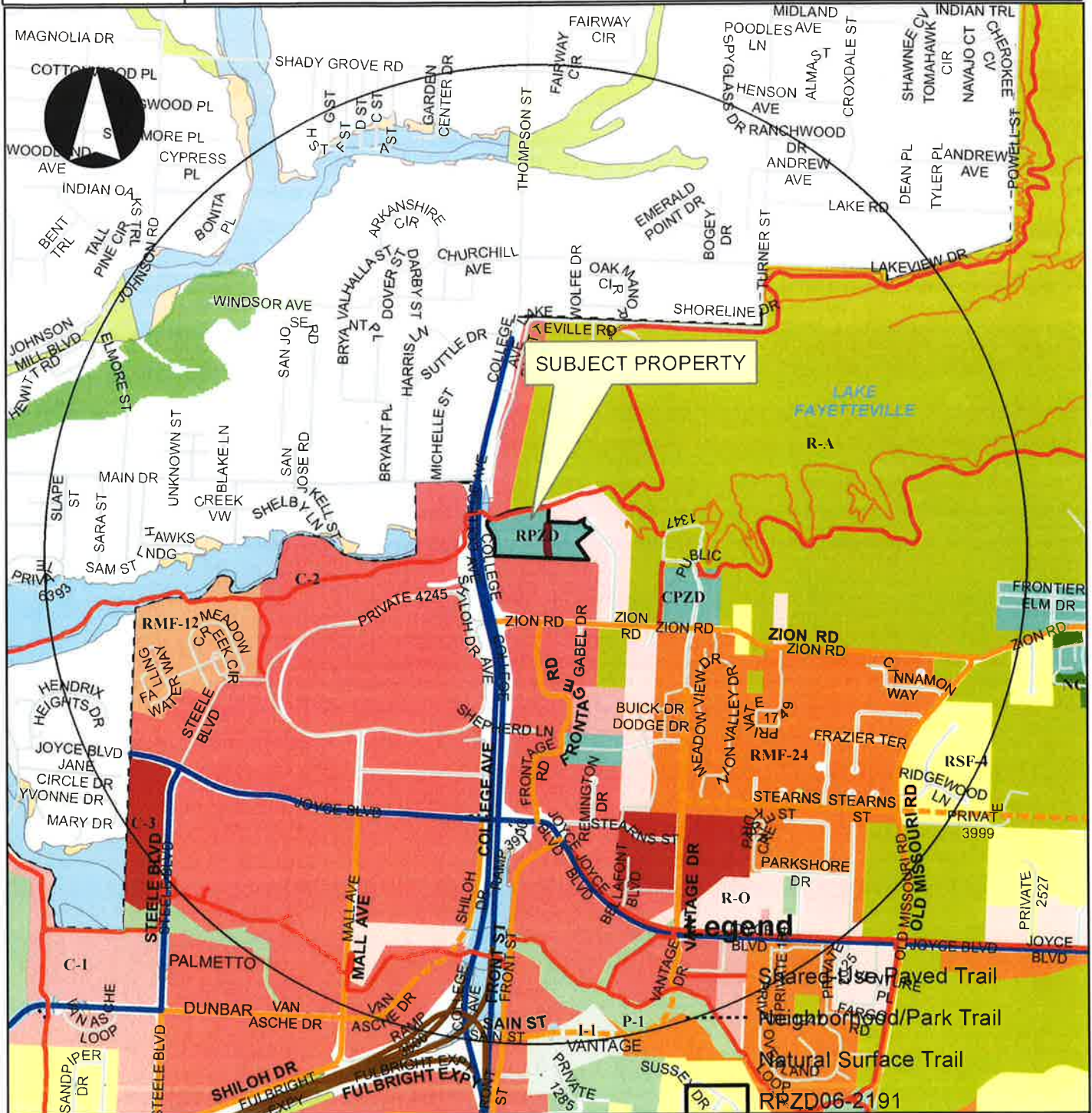




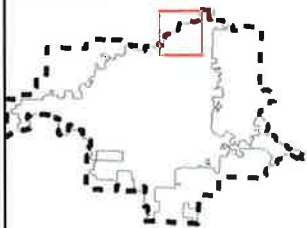
RPZD06-2191

UNIVERSITY CLUB CONDOS

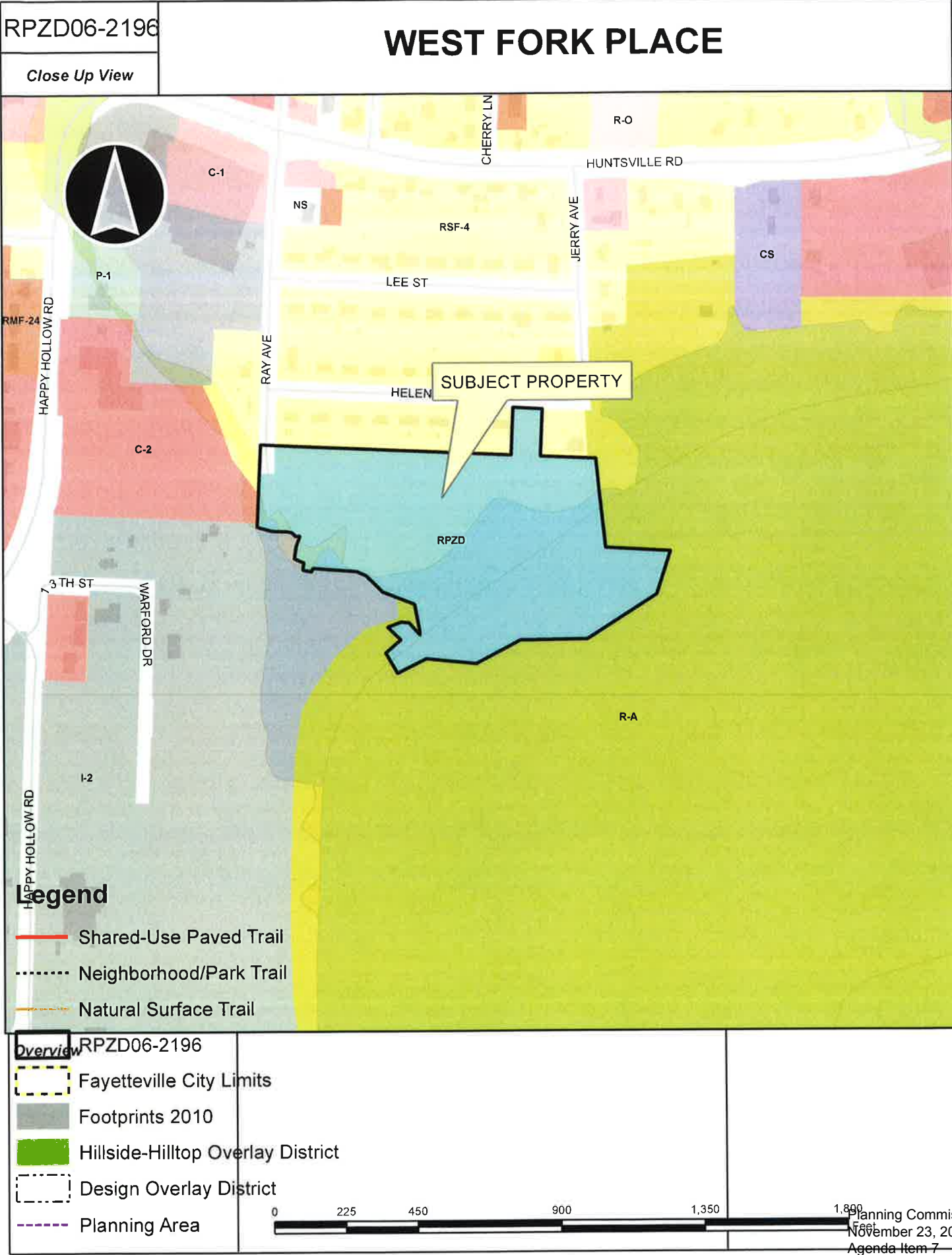
One Mile View



Overview



0 0.25 0.5 1 Miles

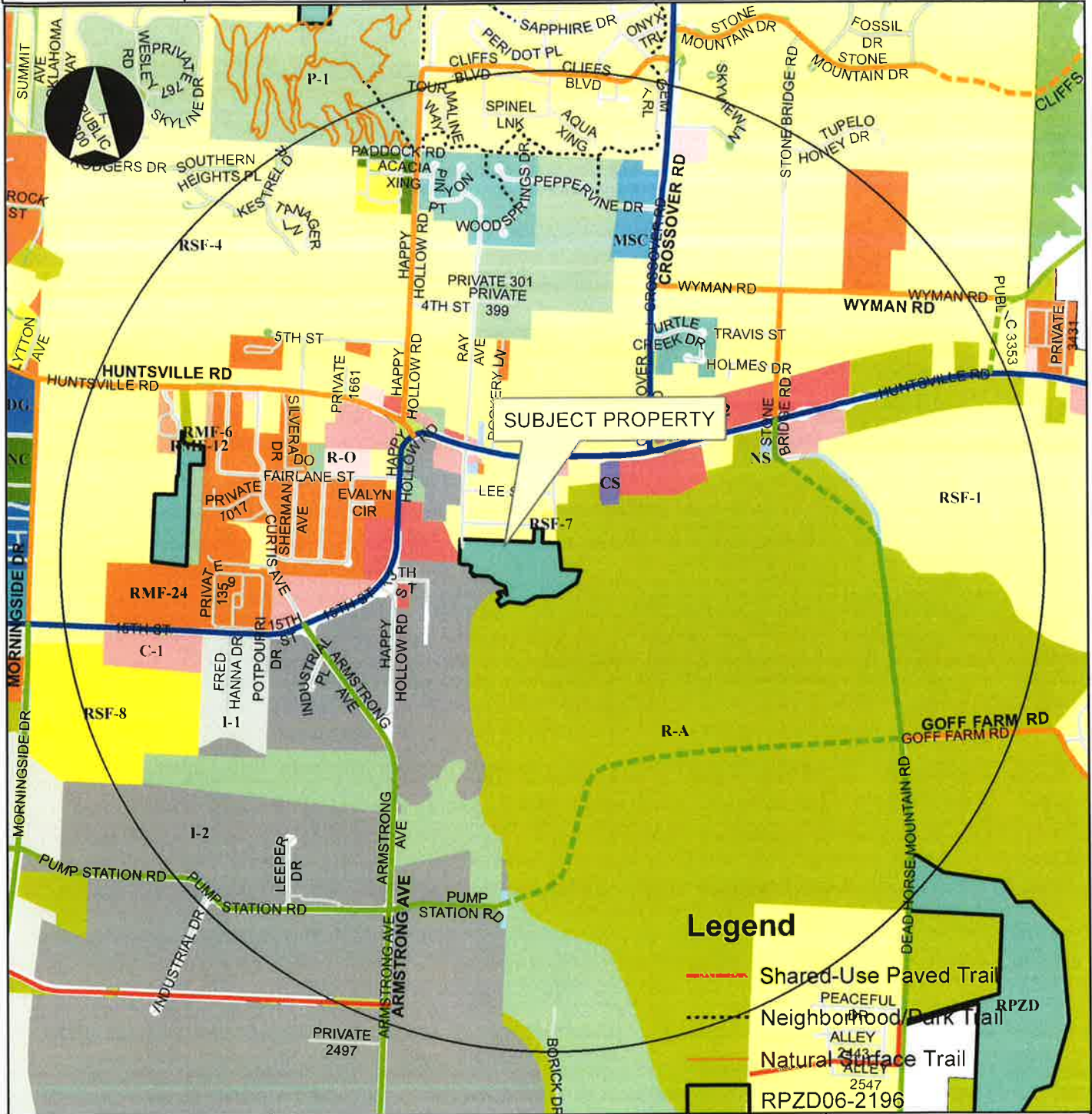


Planning Commission
November 23, 2015
Agenda Item 7
15-5194 Expired PZDs
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RPZD06-2196

WEST FORK PLACE

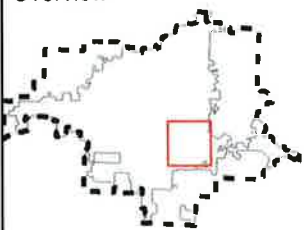
One Mile View



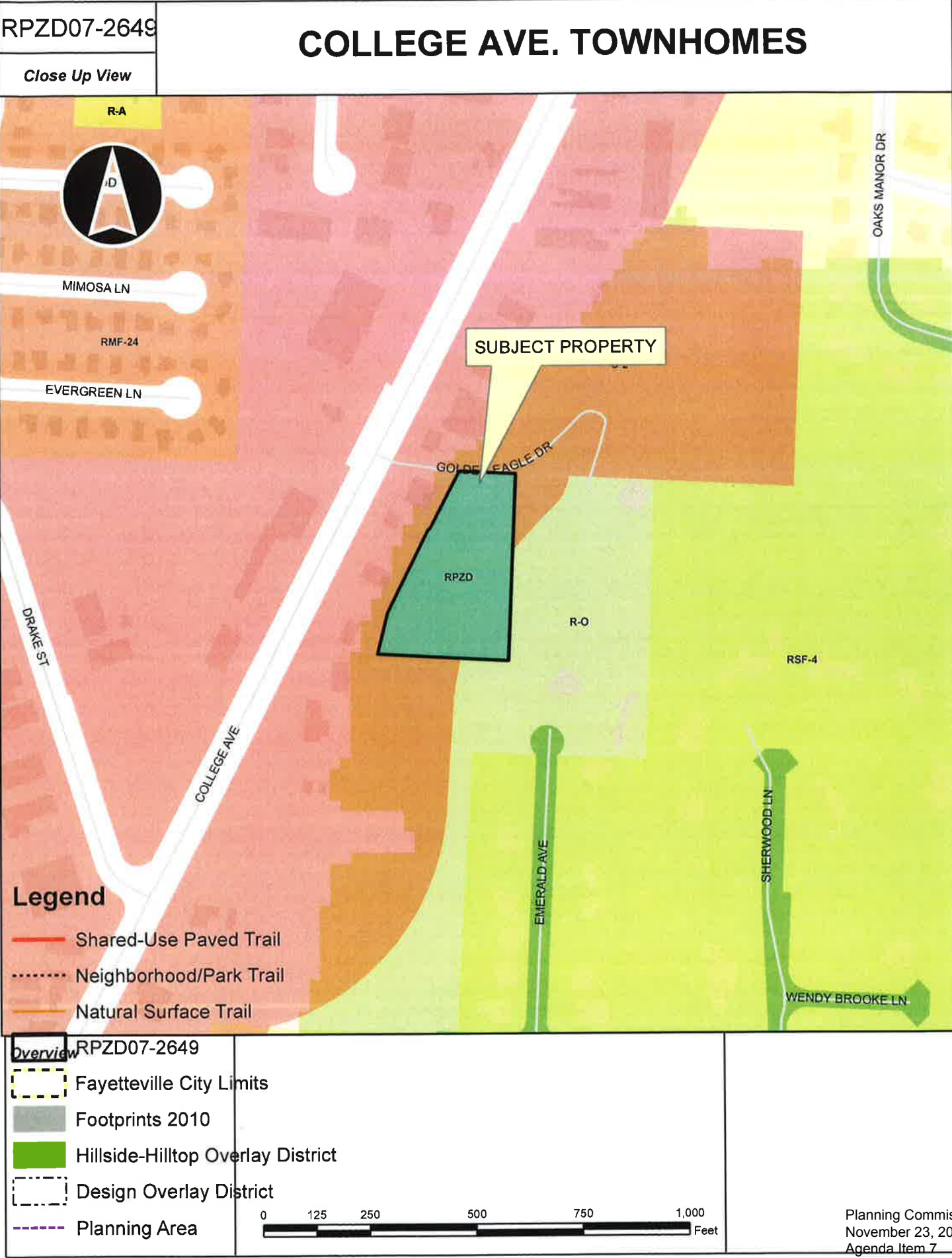
Legend

- Shared-Use Paved Trail
- Neighborhood/Park Trail
- Natural Surface Trail
- RPZD06-2196
- Hillside-Hilltop Overlay District
- Design Overlay District
- Planning Area
- Fayetteville

Overview



0 0.25 0.5 1 Miles

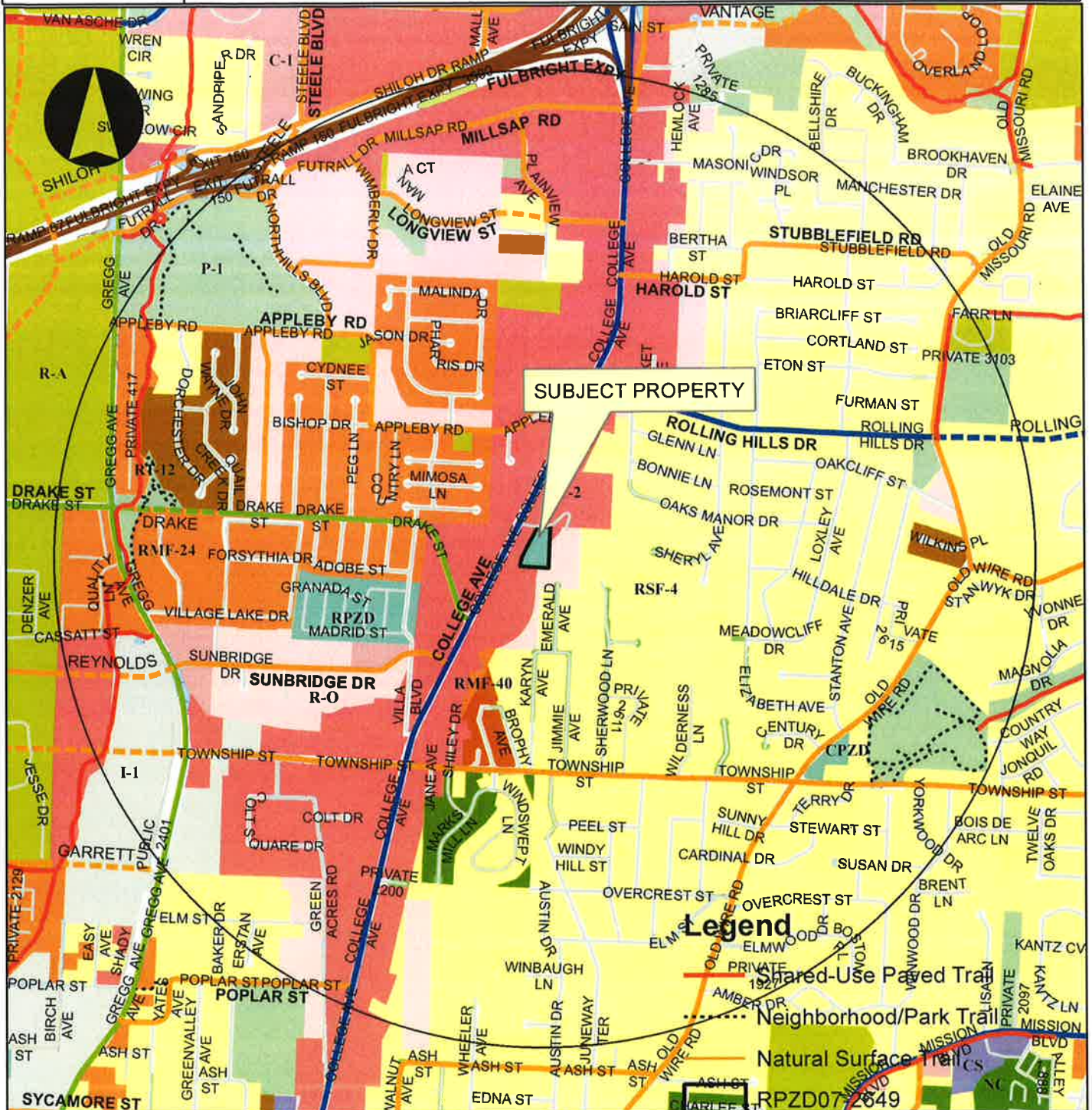


Planning Commission
November 23, 2015
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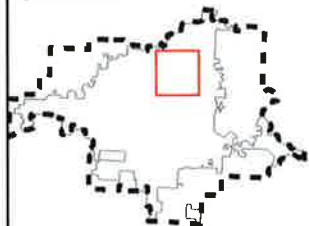
RPZD07-2649

COLLEGE AVE. TOWNHOMES

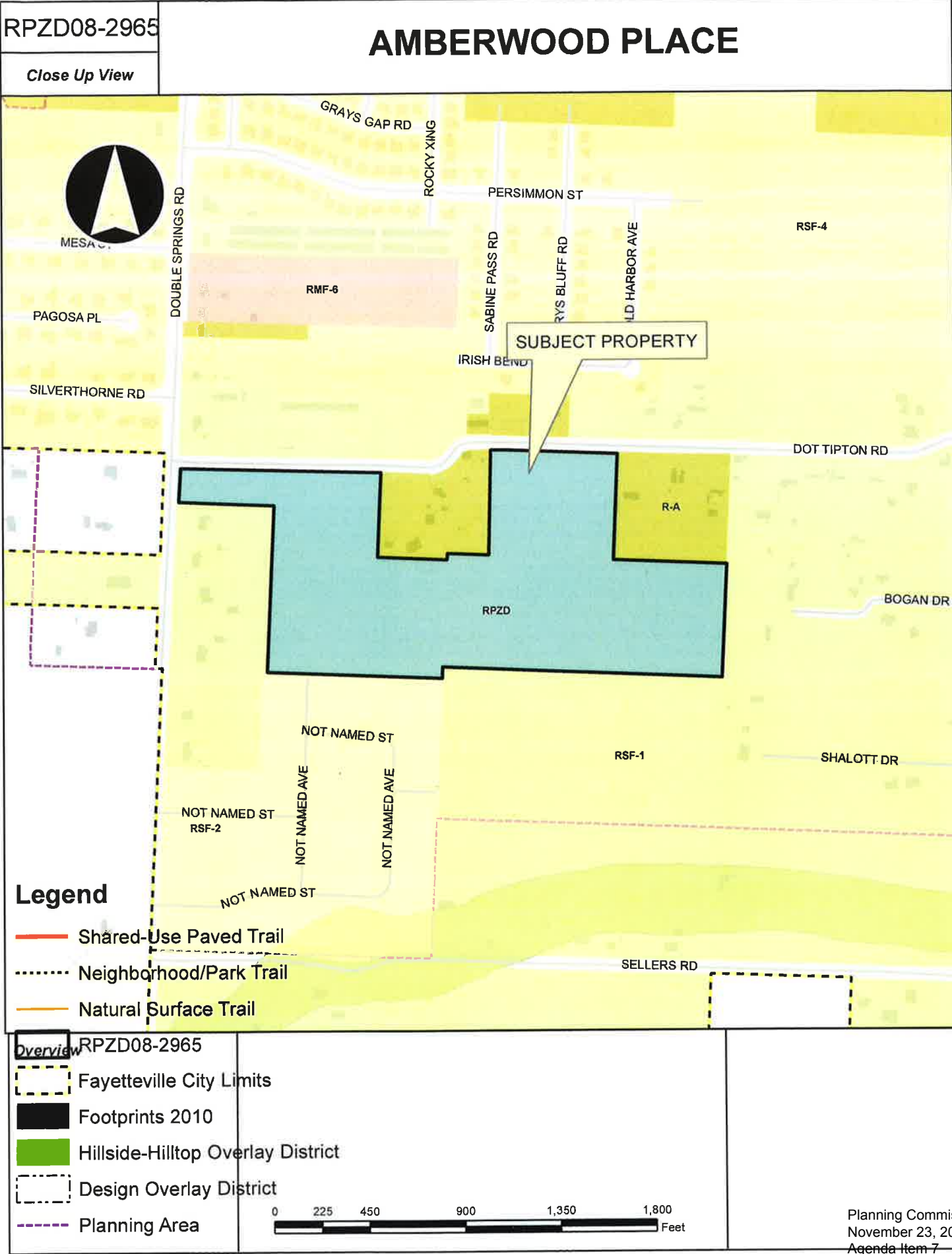
One Mile View



Overview



- Legend**
- Hillside-Hilltop Overlay District
 - Design Overlay District
 - Planning Area
 - Fayetteville
 - Shared-Use Paved Trail
 - Neighborhood/Park Trail
 - Natural Surface Trail

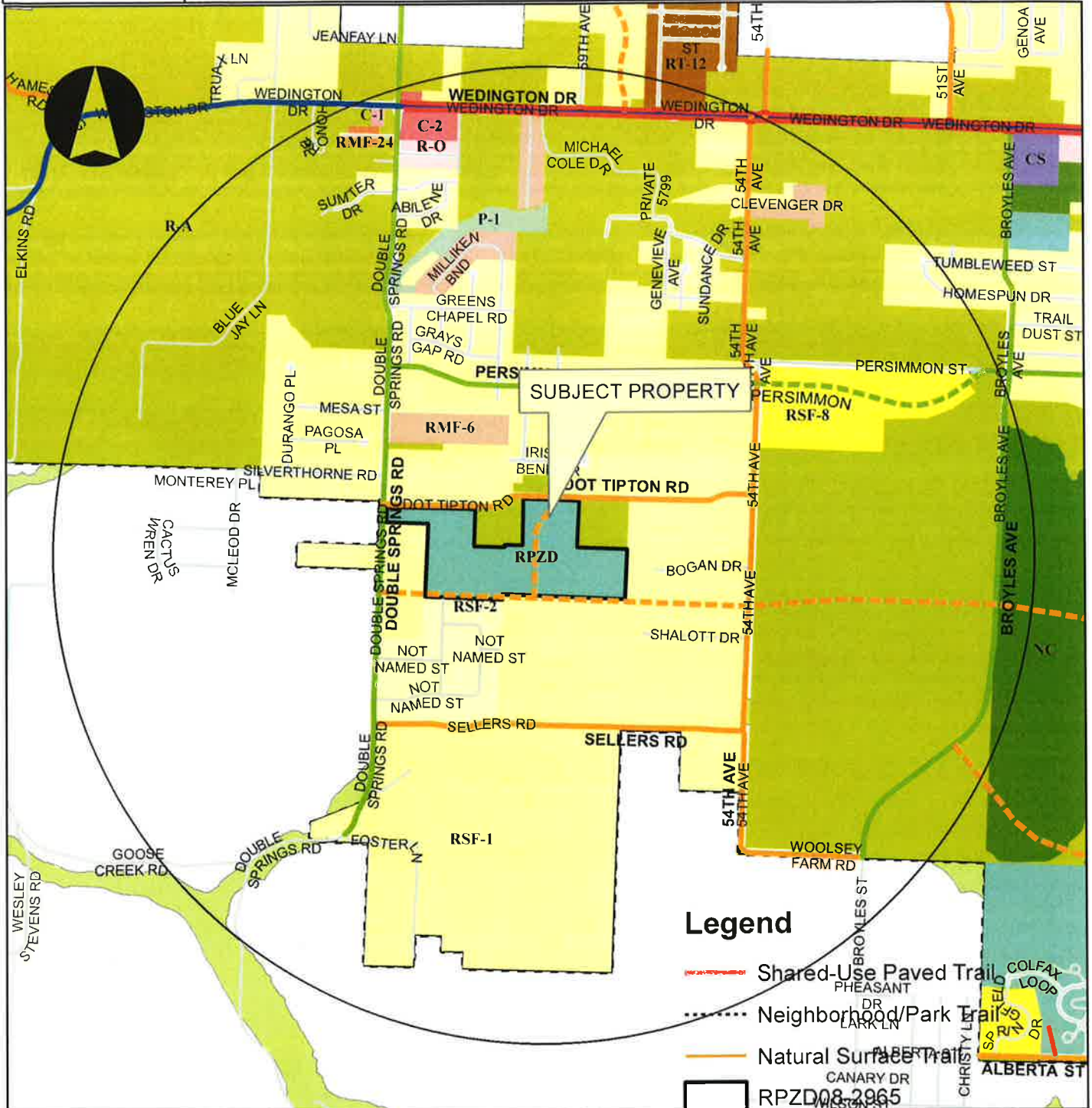


Planning Commission
November 23, 2015
Agenda Item 7
15-5194 Expired PZDs
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RPZD08-2965

AMBERWOOD PLACE

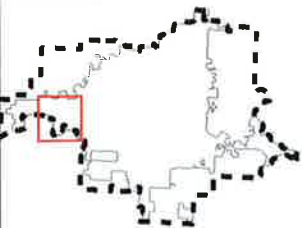
One Mile View

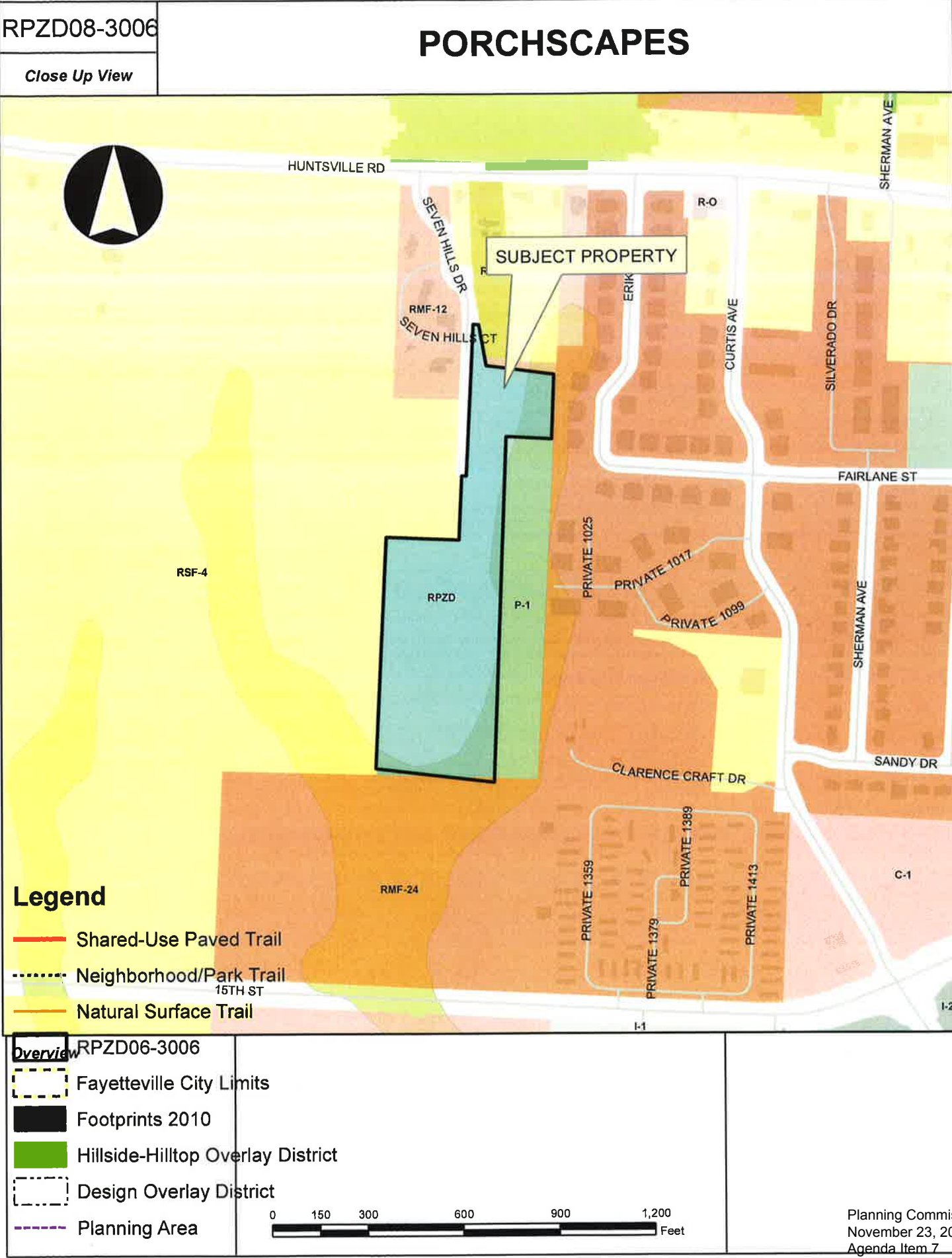


Legend

- Shared-Use Paved Trail
- Neighborhood/Park Trail
- Natural Surface Trail
- RPZD08-2965
- Hillside-Hilltop Overlay District
- Design Overlay District
- Planning Area
- Fayetteville

Overview

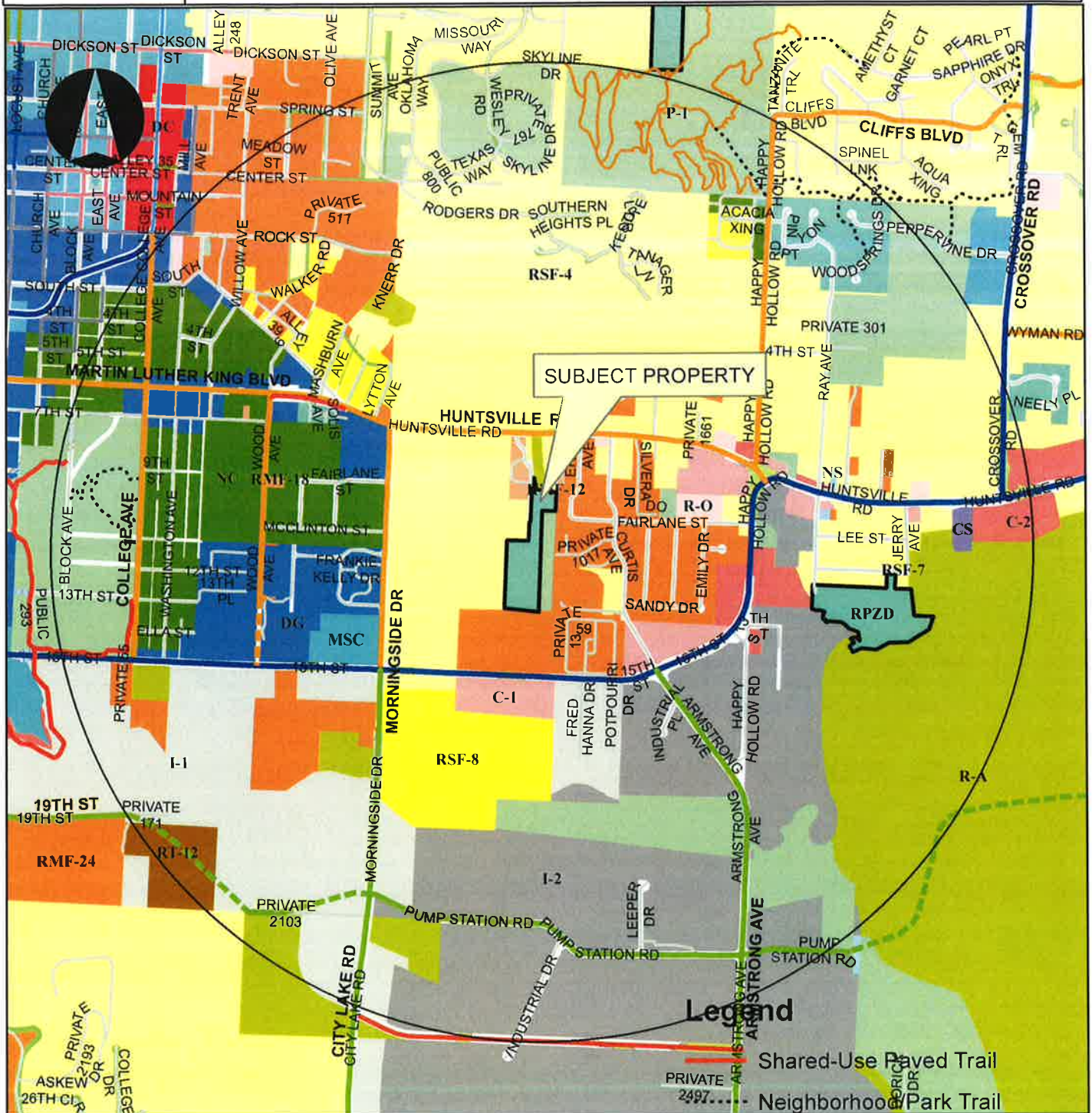




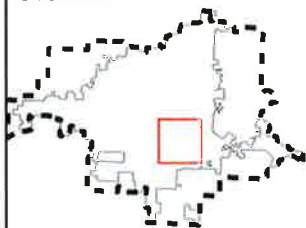
RPZD08-3006

PORCHSCAPES

One Mile View



Overview



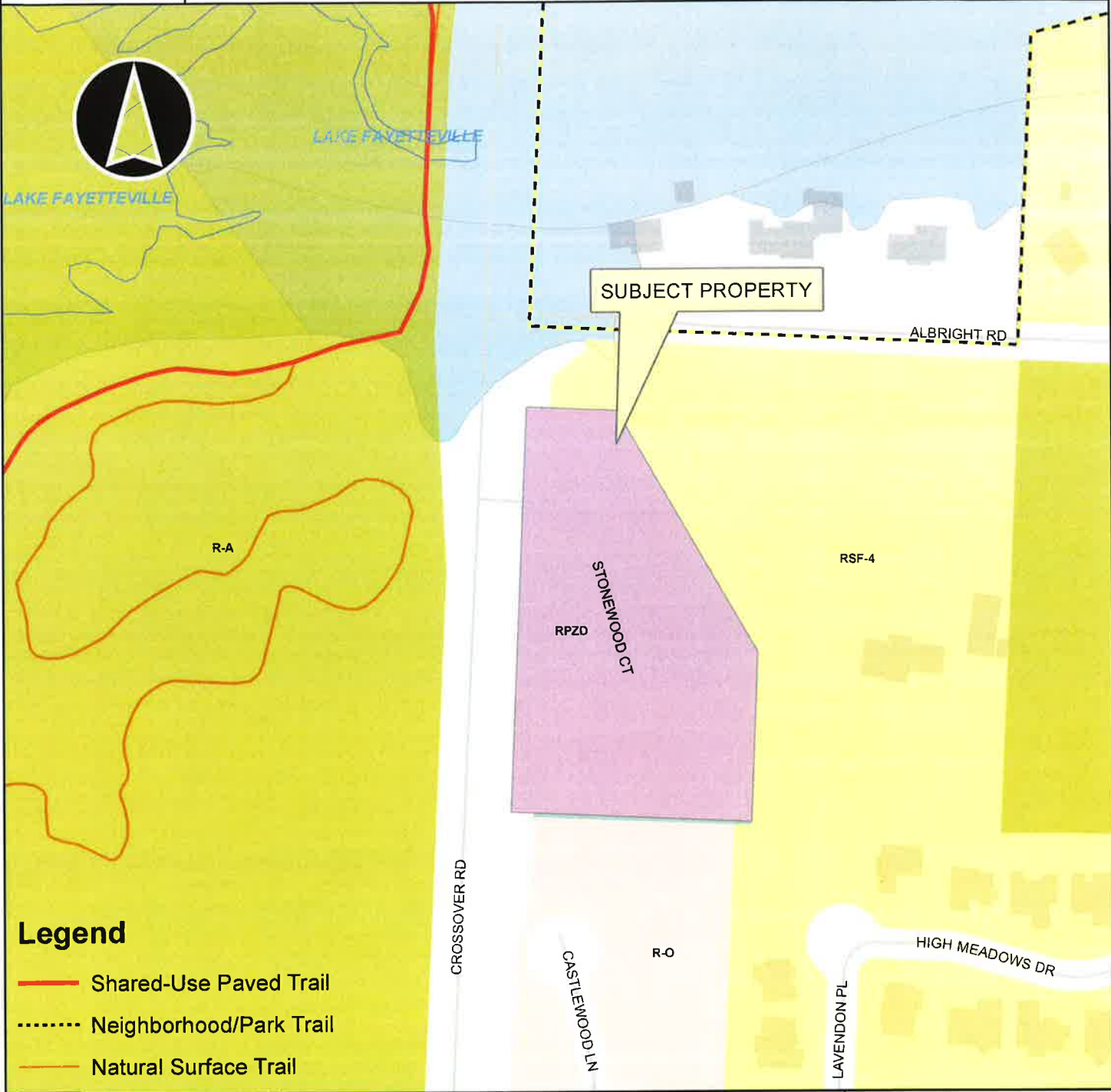
A horizontal scale bar with tick marks at 0, 0.25, 0.5, and 1. The unit 'Miles' is written at the right end.

-  Natural Surface Trail
 RPZD08-3006
 Hillside-Hilltop Overlay District
 Fayetteville

RPZD08-3022

STONEWOOD GARDENS

Close Up View



Legend

- Shared-Use Paved Trail
- Neighborhood/Park Trail
- Natural Surface Trail

RPZD08-3022

Fayetteville City Limits

Footprints 2010

Hillside-Hilltop Overlay District

Design Overlay District

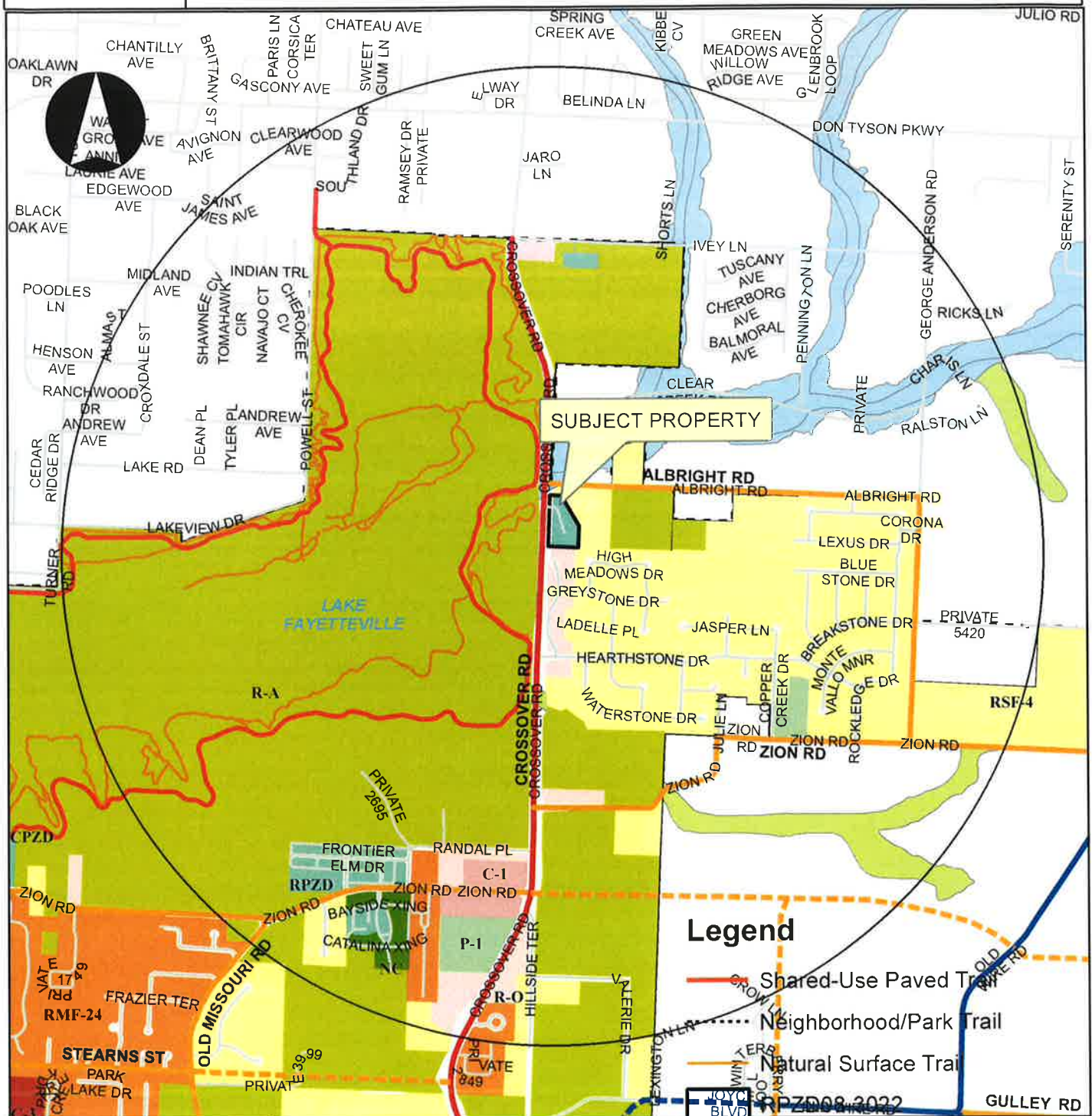
Planning Area



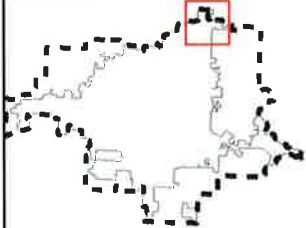
RPZD08-3022

STONEWOOD GARDENS

One Mile View



Overview

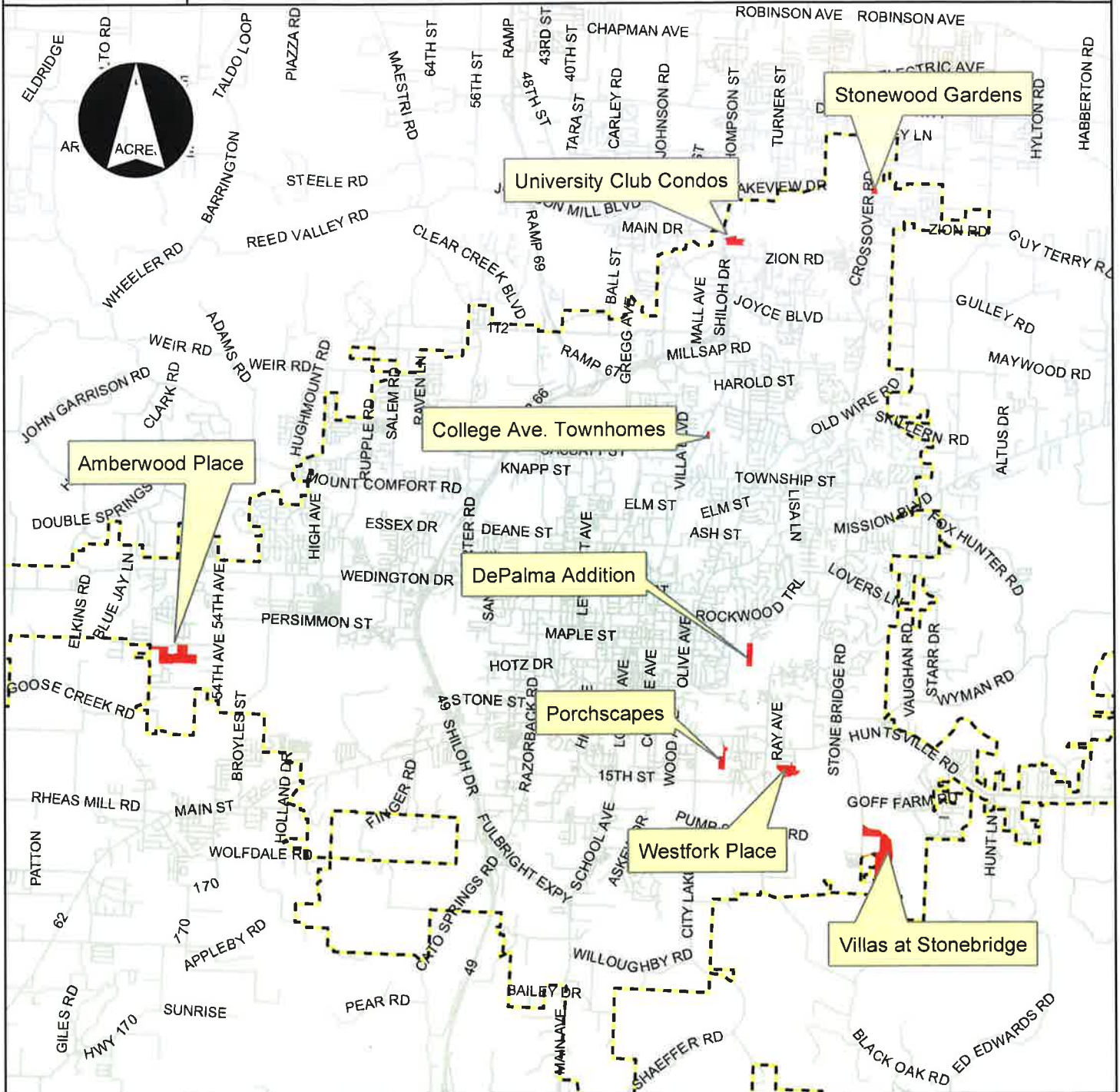


0 0.25 0.5 1 Miles

RZN15-5194

EXPIRED PZDs

Overall View



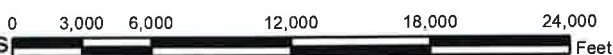
Overview

Legend



RZN15-5194

Fayetteville City Limits



Planning Commission
November 23, 2015
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City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
Page 23 of 377
113 West Mountain Ave.
Fayetteville, AR 72701
(479) 575-8323

Text File

File Number: 2015-0633

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: C. 1

ADM 15-5262 (GREGG AVE.BETWEEN CENTER ST. & MEADOW ST./MSP AMENDMENT):

A RESOLUTION TO AMEND THE MASTER STREET PLAN BY RECLASSIFYING GREGG AVENUE BETWEEN CENTER STREET AND MEADOW STREET AS AN ALLEY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby amends the Master Street Plan by reclassifying Gregg Avenue between Center Street and Meadow Street as a public alley.

City of Fayetteville Staff Review Form

2015-0633

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only

N/A for Non-Agenda Item

Jeremy Pate

12/18/2015

City Planning /
Development Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

ADM 15-5262: Administrative Item (GREGG AVE. BETWEEN CENTER ST. & MEADOW ST./MSP AMENDMENT, 484): Submitted by PLANNING STAFF for GREGG AVE. BETWEEN CENTER ST. & MEADOW ST. The request is to amend the Master Street Plan and reduce the right-of-way requirement for Gregg Avenue.

Budget Impact:

Account Number		Fund	
Project Number		Project Title	
Budgeted Item?	NA	Current Budget	\$ -
		Funds Obligated	\$ -
		Current Balance	\$ -
Does item have a cost?	No	Item Cost	
		Budget Adjustment	
Budget Adjustment Attached?	NA	Remaining Budget	\$ -

V20140710

Previous Ordinance or Resolution # _____

Original Contract Number: _____

Approval Date: _____

Comments:

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Mayor and City Council

THRU: Andrew Garner, City Planning Director

FROM: Jesse Fulcher, Senior Planner

DATE: December 18, 2015

SUBJECT: **ADM 15-5262: Administrative Item (GREGG AVE. BETWEEN CENTER ST. & MEADOW ST./MSP AMENDMENT, 484):** Submitted by PLANNING STAFF for GREGG AVE. BETWEEN CENTER ST. & MEADOW ST. The request is to amend the Master Street Plan and reduce the right-of-way requirement for Gregg Avenue.

RECOMMENDATION:

Staff and Planning Commission recommend approval of an ordinance to amend the Master Street Plan and reduce the right-of-way requirement for Gregg Avenue.

BACKGROUND:

The subject property is located at the northeast corner of Center Street and Gregg Avenue (**EXHIBIT 'A' ATTACHED**). The site is developed with warehouse-type buildings that have been converted into a number of commercial spaces. Frisco Trail runs along the east side of the property.

In 2004, the owner proposed to redevelop the site with a multi-story building called Rivendell. The project was approved, but never constructed. As part of the development review for this previous project, the owner also requested to vacate a portion of right-of-way for Gregg Avenue, which runs along the entire west side of the subject property, and to reclassify this section of Gregg Avenue as a public alley. The City Council approved this request by Ordinance No. 4629.

In 2005 the City of Fayetteville began implementing many of the recommendations of the Downtown Master Plan. One of those changes was reclassifying all of the downtown streets based on new cross-sections. This action was completed in August 2005. Unknowingly, this action reclassified the subject section of Gregg Avenue from an alley to an ST-45 street section, essentially nullifying Ordinance 4629. Gregg Avenue is still classified as an ST-45.

DISCUSSION:

The same property owner from 2004 contacted staff recently, having just discovered that the classification of Gregg Avenue had changed to an ST-45 in 2005. The subject property is very narrow, so requiring additional right-of-way dedication, which is required with an ST-45 classification, significantly impacts this property. The property is further limited, since the subject owner dedicated a 20-foot easement to the City of Fayetteville for the construction of the Frisco Trail and installation of a new sewer line.

The applicant has asked the City to reclassify Gregg Avenue between Center Street and Meadow Street as an alley, as was approved in 2004.

BUDGET/STAFF IMPACT:

None

Attachments:

- Request Letter
- Site Plan
- Ordinance No.4629
- One Mile Map
- Close Up Map

EXHIBIT 'A'

15-5262

Tentative Agenda
December 29, 2015
Page 297 of 377

ADM 15-5262

GREGG AVE. MSP AMENDMENT

Close Up View



PLANNING COMMISSION MEMO

TO: Fayetteville Planning Commission

THRU: Andrew Garner, City Planning Director

FROM: Jesse Fulcher, Senior Planner

MEETING DATE: ~~December 14, 2015~~ Updated December 17, 2015

SUBJECT: **ADM 15-5262: Administrative Item (GREGG AVE. BETWEEN CENTER ST. & MEADOW ST./MSP AMENDMENT, 484):** Submitted by PLANNING STAFF for GREGG AVE. BETWEEN CENTER ST. & MEADOW ST. The request is to amend the Master Street Plan and reduce the right-of-way requirement for Gregg Avenue.

RECOMMENDATION:

Staff recommends forwarding **ADM 15-5262** to the City Council with a recommendation for approval.

BACKGROUND:

The subject property is located at the northeast corner of Center Street and Gregg Avenue. The site is developed with warehouse-type buildings that have been converted into a number of commercial spaces. Frisco Trail runs along the east side of the property.

In 2004, the owner proposed to redevelop the site with a multi-story building called Rivendell. The project was approved, but never constructed. As part of the development review for this previous project, the owner also requested to vacate a portion of right-of-way for Gregg Avenue, which runs along the entire west side of the subject property, and to reclassify this section of Gregg Avenue as a public alley. The City Council approved this request by Ordinance No. 4629.

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The applicant has asked the City to reclassify Gregg Avenue between Center Street and Meadow Street as an alley, as was approved in 2004.

RECOMMENDATION:

Staff recommends forwarding **ADM 15-5262** to the City Council.

PLANNING COMMISSION ACTION: Required			
Date: <u>December 14, 2015</u>	☐ Tabled	☒ Forwarded	☐ Denied
Motion: Cook	Second: Hoskins	Vote: 8-0-0	
Notes: _____			

BUDGET/STAFF IMPACT:

None

ATTACHMENTS:

- Request Letter
- Site Plan
- Ordinance No.4629
- One Mile Map
- Close Up Map

Denele Campbell
13251 Green Road
West Fork, AR 72774
479-839-2475
denele@windstream.net
November 15, 2015

City of Fayetteville
Planning, Engineering, and Street Departments
Re: Gregg Avenue between Center and Meadow // 546 W. Center & 541 W. Meadow

To Whom It May Concern:

Beginning the mid-1990s, city personnel in charge of trail construction engaged me in conversation about allowing trail construction along the north-south length of my property at the addresses shown above. I obtained this property as railroad right-of-way, legally described as 50 feet either side of the centerline of the track, meaning the property is 100 feet wide. The west side of the property borders Gregg Avenue for the full block.

Initially, the city requested easement to construct the trail (now known as Frisco Trail) along the original rail bed that bisected the property, which would have left me with two unusable 40 foot wide strips of land. While I fully support the concept of city trails, this option made no sense. By 2004, after much discussion and deliberation, I was told by the trail supervisor that there were three options for the trail route for this block: down the middle along the old rail bed, along the west side along Gregg Avenue (which would have obstructed any parking access to existing or future buildings), or along the east property line.

At the time, I was trying to develop the property with new mixed use construction. As my development plans advanced, I agreed to the east property line route for the trail right of way in exchange for certain concessions from the city. The primary points were that the City would abandon right of way along Gregg and would change street designation of Gregg to alleyway

In exchange, I was to provide a permanent easement along the east property line that included a utility easement for a new water line because the existing line along Gregg would become inaccessible due to limited width. I provided such easement, which ultimately took about 21% of my total property. I received zero remuneration.

I've now learned that at some later point, Gregg was re-designated to a street, which is the current status. This was done without any notification which would have given me a chance to protest. Even with a 'street' designation, Gregg has not seen attention from the city—no mowing or brush trimming along the edge of the pavement, no ditch cleanout, no maintenance or street cleaning. There's never been a center line painted. All this led me to assume the alley designation remained in force. My belief was further reinforced by the placement of my dumpster midblock without an enclosure. Sanitation remarked that an enclosure wasn't required on an alleyway. (This occurred in 2012.)

My ability to sell the property or to further develop the property is now compromised by the newly-discovered street designation. Required construction of sidewalks and curb would substantially reduce the remaining usable footprint of my land. In consulting with city planning personnel, I've learned that the change from alleyway designation came in the process of updating the city's master plan, at which time my property was lumped in without any institutional memory of our agreement.

I've also learned that "*street classification requires that right-of-way be dedicated if a new project is developed on your property.*" The potential loss of land to a future developer through required ROW dedication along Gregg creates an even greater erosion of my original property value.

I'd like to add that further loss of my property use resulted from the construction of the city's trail that joins Frisco in front of my property and runs west along Center Street to the campus. Yes, this is in the city's right of way. But the trail traffic impairs access to my property.

I gave up a significant portion of my land to accommodate the city's trail system. I expect meaningful consideration from the city in return, not inadvertent yet disastrous changes in what I believed was a permanent agreement. I can't 'take back' my part in this, and I'm hoping that with agreement in proper channels, the city will correct the situation.

It's not like that block of Gregg is a thoroughfare. Traffic count is absurdly low. Construction of sidewalks along Gregg would be redundant, given the existence of the trail just a few yards to the east. Please help me out on this. I'd very much appreciate your consideration.

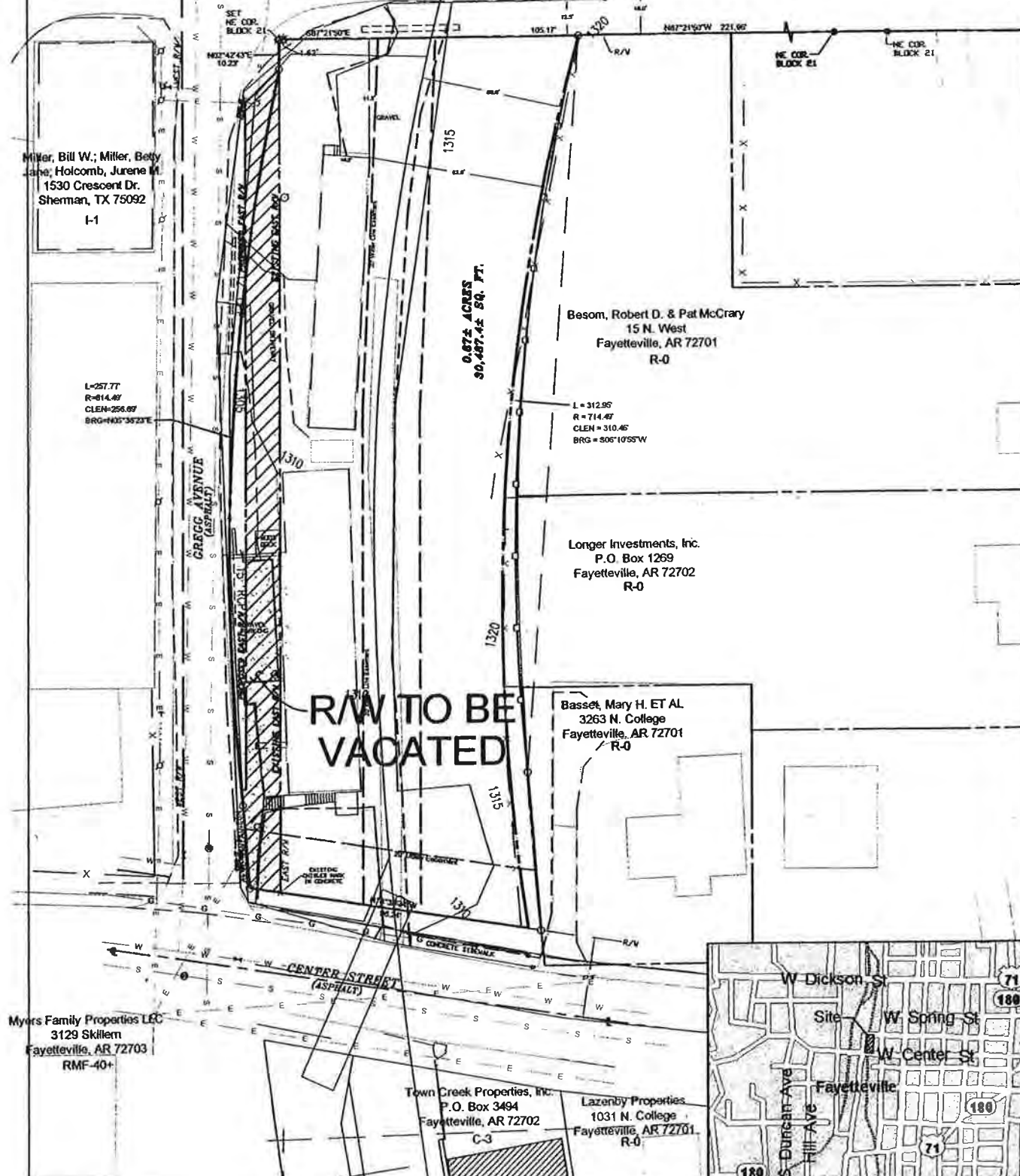
Sincerely,

Denele Campbell

Reindl Properties, Inc.
580 W. Meadow
Fayetteville, AR 72701
C-3

Reindl Properties, Inc.
580 W. Meadow
Fayetteville, AR 72701
C-3

Board of Trustees of the
University of Arkansas
C/O U of A
Fayetteville 72701



CIVIL / ENVIRONMENTAL ENGINEERING

3715 Business Drive, Suite 202 Fayetteville, AR 72703 (479)444-8171

SCALE: 1" = 40'	DATE REVISED:	CHECKED BY:	DRAWN BY:
DATE: 7/30/04		JSC	BWS
Rivendell			1
Right-of-Way Vacation			1

ORDINANCE NO. 4629

AN ORDINANCE APPROVING VAC 04-1178 TO VACATE
A PORTION OF THE RIGHT OF WAY FOR GREGG STREET
LOCATED BETWEEN CENTER STREET AND MEADOW
STREET AND RECLASSIFYING THIS SUBJECT RIGHT OF
WAY AS AN ALLEY AS DEPICTED ON THE ATTACHED
MAP AND LEGAL DESCRIPTION

WHEREAS, the City Council has the authority under A.C.A. §14-54-104 to vacate public
grounds or portions thereof which are not required for corporate purposes, and

WHEREAS, the City Council has determined that the following described platted right of
way is no longer required for corporate purposes.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF FAYETTEVILLE, ARKANSAS:**

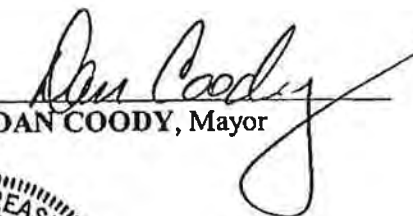
Section 1: That the City of Fayetteville, Arkansas hereby vacates and abandons the
following described right of way, retaining the use as a public alley:

See Exhibit "A" attached hereto and made a part hereof.

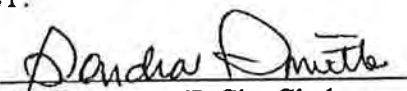
Section 2: That a copy of this Ordinance duly certified by the City Clerk along with the
map attached hereto and labeled Exhibit "B" shall be filed in the office of the Recorder of the
County and recorded in the Deed Records of the County.

PASSED and APPROVED this 19th day of October, 2004.

APPROVED:

By: 
DAN COODY, Mayor

ATTEST:

By: 
SONDRA SMITH, City Clerk




Doc ID: 007827850003 Type: REL
Recorded: 11/02/2004 at 08:53:31 AM
Fee Amt: \$11.00 Page 1 of 3
Washington County, AR
Bette Stamps Circuit Clerk
File **2004-00045127**



Description

We are requesting that a portion of Gregg Street between Center Street and Meadow Street be vacated and that the remainder of the street be changed to an alley. Gregg Street has always functioned more as an alley than as a street. There is very little traffic that uses the street on a regular basis.

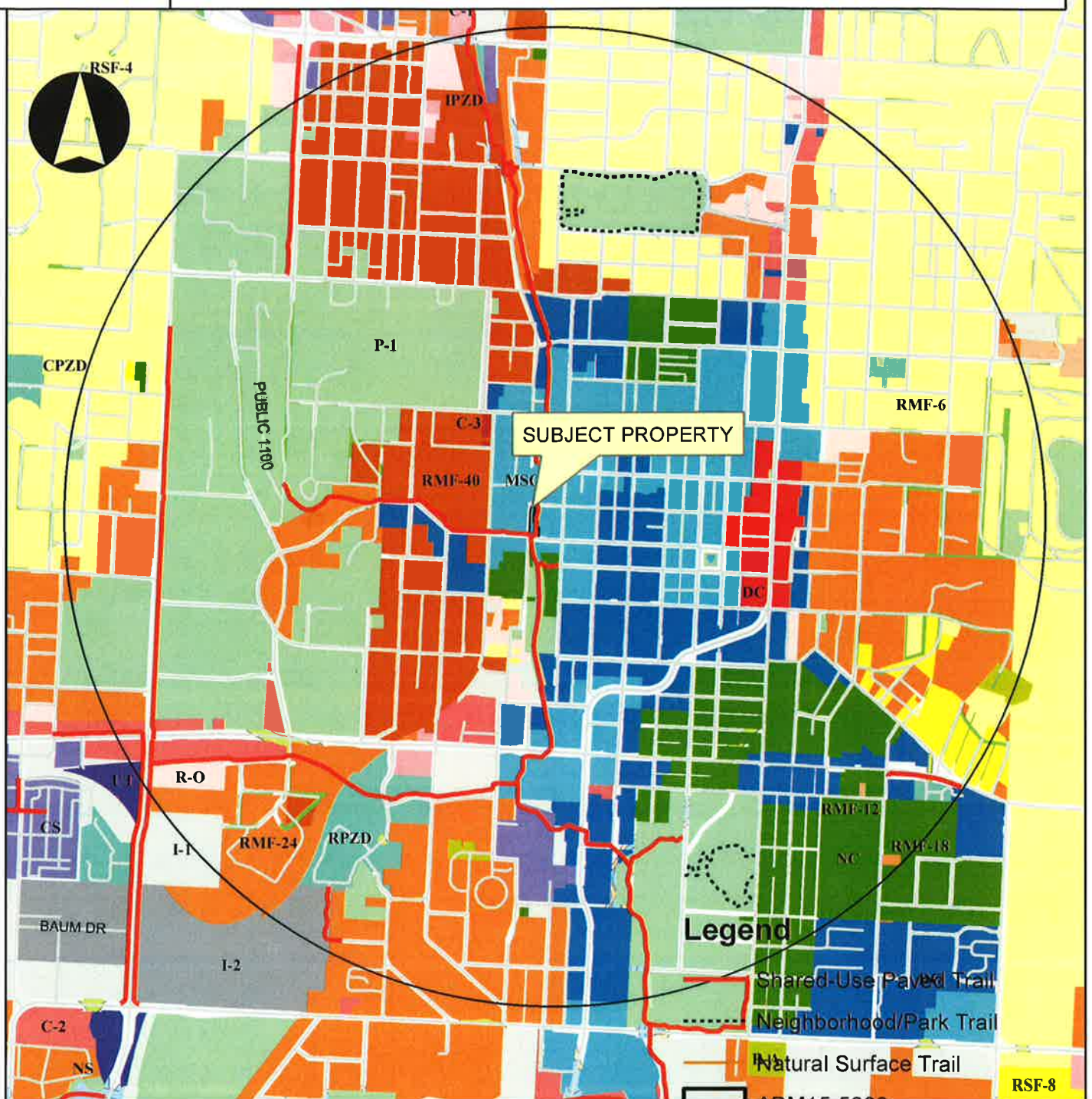
The property that was acquired by Ms. Denele Campbell from the railroad was previously a railroad spur that had not been actively used in many years. The legal description of the railroad property overlapped the Gregg Street Right-of-Way along the east side of the ROW. In fact Ms. Campbell's West property line is as much as 18 feet into the Gregg Street ROW.

The development that is being proposed will require that most of the parking be located under the proposed buildings. In order for this to function it will be necessary to back out of the garage structure on to Gregg Street. In order for this to be legal the Street Row will need to be converted to an alley.

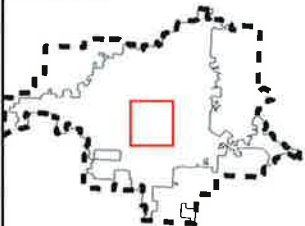
ADM15-5262

GREGG AVE. MSP AMENDMENT

One Mile View



Overview



Legend

Subject Property

Boundary

0

0.25

0.5

1

Miles

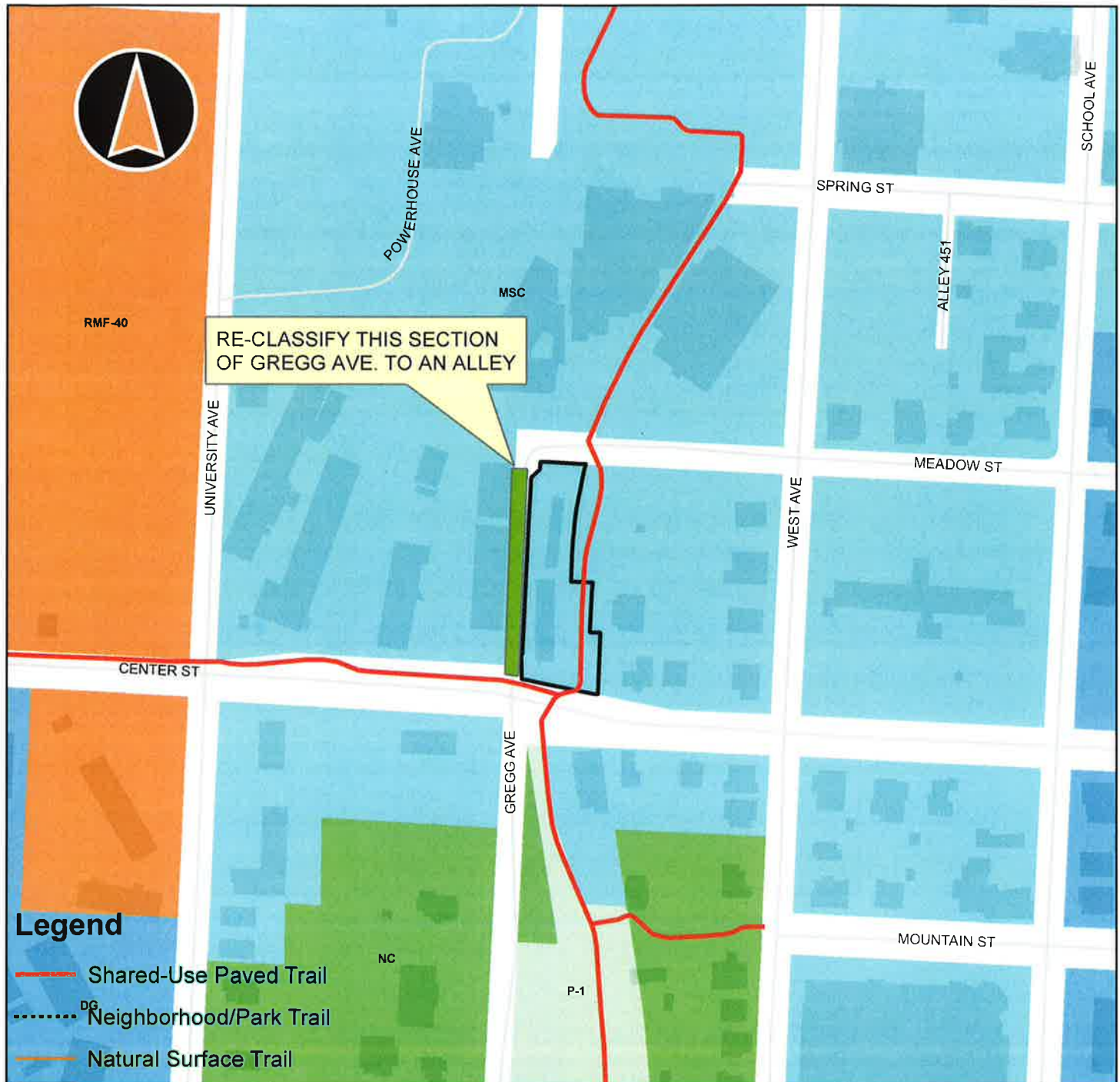
- Hillside-Hilltop Overlay District
- Design Overlay District
- Planning Area
- Fayetteville

Planning Commission
December 14, 2015

ADM 15-5262

GREGG AVE. MSP AMENDMENT

Close Up View

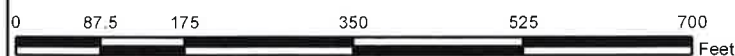


Legend

- Shared-Use Paved Trail
- - - Neighborhood/Park Trail
- Natural Surface Trail

Overview ADM15-5262

- Fayetteville City Limits
- Footprints 2010
- Hillside-Hilltop Overlay District
- Design Overlay District
- - - Planning Area





City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
Page 107 of 377
113 West Mountain Road
Fayetteville, AR 72701
(479) 575-8323

Text File

File Number: 2015-0630

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: C. 2

ADM 15-5266 (NORTH OF 1016 S WASHINGTON AVE./HOMES AT WILLOW BEND):

A RESOLUTION TO GRANT COMMUNITY BY DESIGN INCORPORATED'S REQUEST TO DEDICATE A LESSER RIGHT OF WAY OF 33 FEET INSTEAD OF THE NORMAL 50 FEET, TO PLACE A SIDEWALK ADJACENT TO THE CURB WITHOUT THE NORMAL SIX FEET OF GREENSPACE AND TREE PLANTING AREA BY FINDING THAT OTHERWISE THIS DEVELOPMENT WOULD SUFFER UNDUE HARDSHIP OR PRACTICAL DIFFICULTIES

WHEREAS, the Master Street Plan for residential streets requires a 50 foot right of way with sidewalks placed six feet from the curb to provide for greenspace and the required street trees; and

WHEREAS, the City Council may grant a lesser dedication from the Master Street Plan "in the event of undue hardship or practical difficulties."

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby grants Community By Design Incorporated's request to dedicate a lesser right of way of 33 feet instead of the normal 50 feet, to place a sidewalk adjacent to the curb without the normal six feet of greenspace and tree planting area by finding that otherwise this development would suffer undue hardship or practical difficulties.

City of Fayetteville Staff Review Form

2015-0630

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Jeremy Pate

12/18/2015

City Planning /
Development Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

ADM 15-5266: Administrative Item (NORTH OF 1016 S WASHINGTON AVE./HOMES AT WILLOW BEND, 563):
Submitted by COMMUNITY BY DESIGN, INC. for PROPERTIES NORTH OF 1016 S. WASHINGTON AVE. The properties are zoned NC, NEIGHBORHOOD CONSERVATION and contain approximately 7.74 acres. The request is for a variance of the Master Street Plan street cross section for development of the Willow Bend project.

Budget Impact:

Account Number		Fund	
Project Number		Project Title	
Budgeted Item?	NA	Current Budget	\$ -
		Funds Obligated	\$ -
		Current Balance	\$ -
Does item have a cost?	No	Item Cost	
Budget Adjustment Attached?	NA	Budget Adjustment	
		Remaining Budget	\$ -

V20140710

Previous Ordinance or Resolution #

Original Contract Number:

Approval Date:

Comments:

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Fayetteville City Council

FROM: Andrew Garner, City Planning Director

DATE: December 18, 2015

SUBJECT: **ADM 15-5266: Administrative Item (NORTH OF 1016 S WASHINGTON AVE./HOMES AT WILLOW BEND, 563):** Submitted by COMMUNITY BY DESIGN, INC. for PROPERTIES NORTH OF 1016 S. WASHINGTON AVE. The properties are zoned NC, NEIGHBORHOOD CONSERVATION and contain approximately 7.74 acres. The request is for a variance of the Master Street Plan street cross section for development of the Willow Bend project.

RECOMMENDATION:

City staff recommend approval of a Master Street Plan variance for the streets in the Willow Bend project, adopting the cross section found in "Exhibit 1" to the applicant's letter.

BACKGROUND:

The subject property contains approximately 7.74 acres located in the Walker Park Neighborhood east of Washington Avenue, south of 7th Street and west of Wood Avenue. The property is undeveloped and wooded and is zoned NC, Neighborhood Conservation. The property has been planned for several years to be developed for the Willow Bend attainable housing project. This project is being led by the nonprofit Fayetteville Partners for Better Housing. The City of Fayetteville is a partner on the project contributing \$1 million to help with street construction. The surrounding land use and zoning is depicted in *Table 1*.

Table 1
Surrounding Land Use and Zoning

Direction from Site	Land Use	Zoning
North	Single family residential	NC, Neighborhood Conservation
South	Two and three family residential	DG, Downtown General
East	Single family residential; Head Start school	NC, Neighborhood Conservation
West	Single family residential	NC, Neighborhood Conservation

Request: The applicant requests the following variance of the Fayetteville Unified Development Code:

UDC Section 166.04(B)(3)(a) and (c). This section of code requires all streets in a new subdivision to be constructed in accordance with the Master Street Plan standards as adopted by City Council. The applicant proposes new streets throughout the Willow Bend project that do not meet the

Master Street Plan standard for a Local street. The applicant proposes new streets within a 33-foot right-of-way when the Master Street Plan requires a 50-foot right of way. Sidewalk for the new streets are proposed at the back of curb instead of providing the typical 6-foot greenspace street tree planting strip between the curb and sidewalk. A copy of the applicant's proposed street cross section and the required Local Street cross section are attached.

DISCUSSION:

The applicant has indicated that the variance is beneficial to increase the affordability of the homes by reducing the total area of right-of-way that can then be dedicated to residential lots, preserve more trees by reducing the total area of infrastructure construction, and would be preferable to the applicant's overall design.

While the proposed street is not the ideal for a traditional residential neighborhood from staff's perspective because it results in a lack of street trees between the curb and sidewalk, the applicant's proposal would meet the minimum fire code requirement and maintain general traffic safety. Trees can be planted behind the sidewalk. Given that the City is a financial partner on this project whose goal is to provide affordable housing, and given that this variance would help further that goal including Goal 6 of City Plan 2030, *"We will create opportunities for attainable housing."*, staff recommends that the City Council approve the variance request, adopting the Exhibit "1" found referenced to the applicant's letter of request.

BUDGET/STAFF IMPACT:

N/A

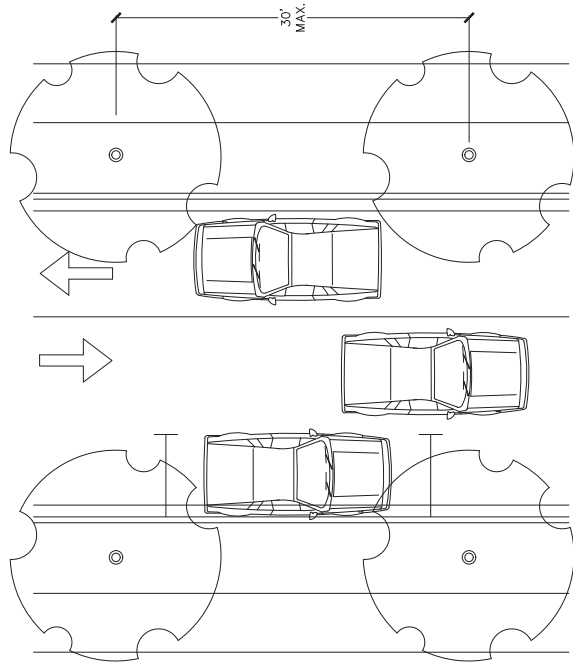
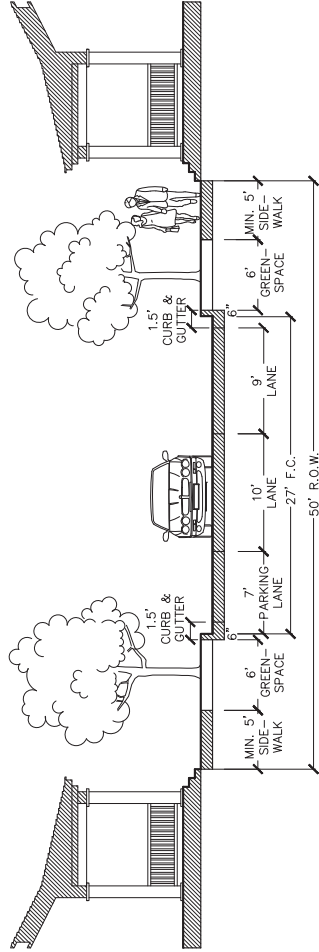
Attachments:

- Local Street Cross Section
- Applicant's letter request
- Exhibit "1" Proposed Street Cross Section
- Willow Bend Site Plan
- Project Maps

12.2.3 LOCAL STREETS

LOCAL STREETS provide for a moderate level of traffic flow and service. They provide access to abutting land uses and provide connections to higher order street classifications. Local Urban streets are encouraged in City Neighborhood and Urban Center areas as depicted on the Future Land Use Map. Local Urban Streets are also appropriate for areas that may function as a main street for a neighborhood, offering mixed uses and a pedestrian-friendly environment. LOCAL STREETS have a low to medium level of access management, with curb cuts permitted every 50 feet.

- 3a LOCAL:**
- Design Service Volume: < 4,000 vpd
 - Desired Operating Speed: 20-25 mph
 - Travel Lanes:
 - One 10' lane,
 - One 9' lane
 - One 7' lane
 - Parking: 27' from face of curb
 - Paved Width: 50'
 - Right of Way: Both sides of street, min. 5' wide, located in R.O.W. at R.O.W. line
 - Sidewalks: Both sides of street, min. 6' wide. May be widened to facilitate Low-Impact Development techniques, subject to approval by City Engineer.
 - Greenspace:



* ST 45 may substitute for local street cross-section in an urban condition.



November 4, 2015
Via Hand Delivery

Mr. Jeremy Pate
Development Services Director
City of Fayetteville
125 W. Mountain Street
Fayetteville, AR 72701

RE: The Houses at Willow Bend – Street Cross Section Variance

Mr. Pate,

Thank you for all of your guidance thus far in regards to a proposed street cross section for the Willow Bend project. On behalf of the Partners for Better Housing and the developers of the Willow Bend project, please allow this letter to serve as a request for a variance from the Master Street Plan in order to enable the use of the proposed cross section as shown on the attached Exhibit #1. With the proposed cross section the sidewalks are located at the back of curb, resulting in a reduced right-of-way width. We feel that a variance to allow the use of the section as shown in Exhibit #1 would benefit the project in the following ways:

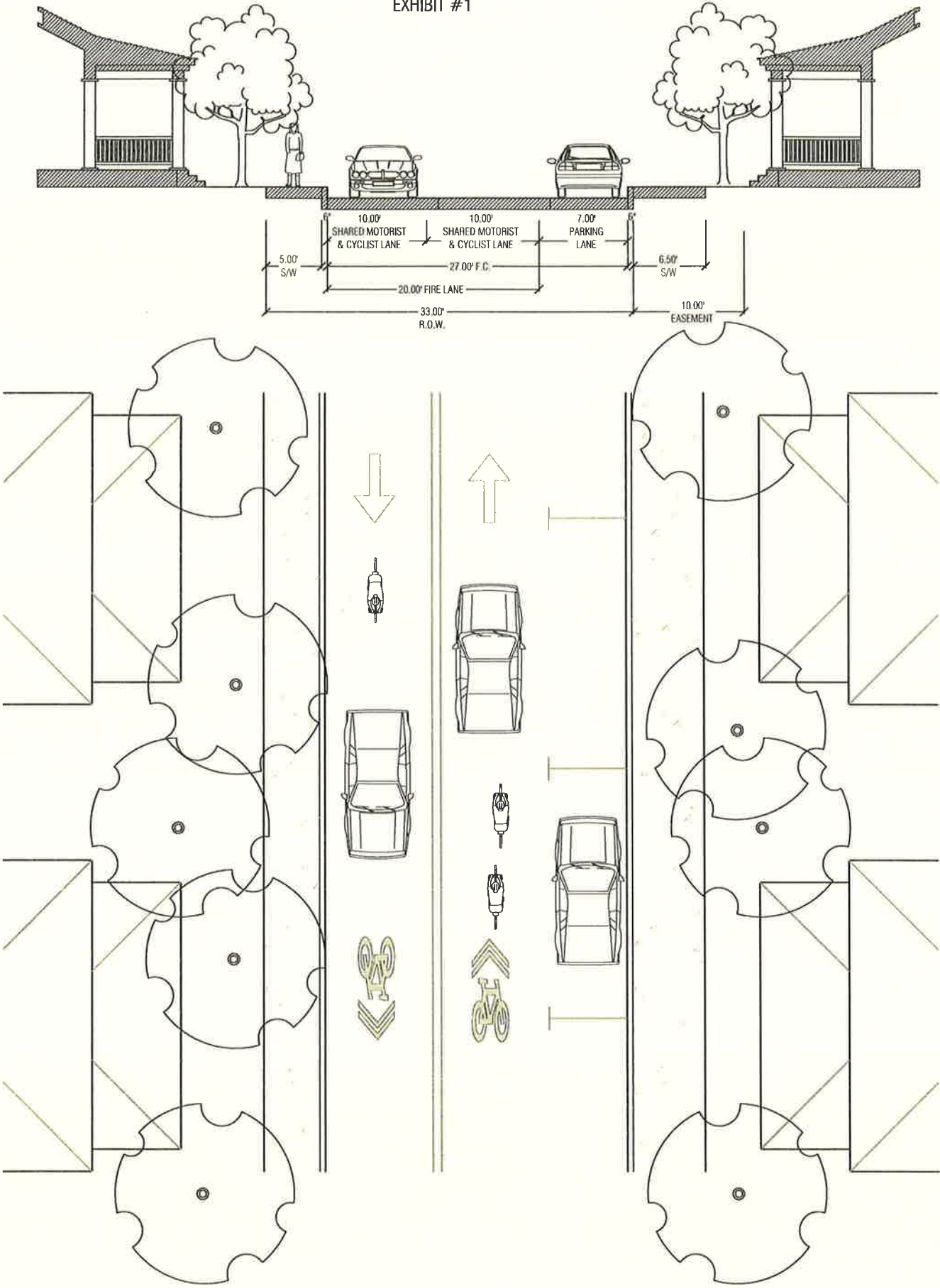
1. The variance, if granted, would increase the affordability of the homes by allowing more houses to be built with the same infrastructure.
 - a. The reduced right-of-way width would allow for an additional 14 lots since more land would be available to help meet the lot area minimums of the zoning category.
 - b. Additionally, infrastructure cost would decrease since the reduced right-of-way width requires less dirt work.
2. The reduced right-of-way width would ultimately create the opportunity to preserve significantly more trees. We feel that this benefit should not be overlooked since the site is nearly 100% covered in tree canopy.
3. The reduced right-of-way width should improve the overall livability of the neighborhood.
 - a. The reduced width right-of-way would allow homes to be built on both sides of the proposed entrance street that connects from Washington.
 - b. The reduced width right-of-way would make possible the proposed interior block plan for the site. This block plan establishes pedestrian and vehicular circulation, creates visual interest, and improves the overall connectivity within neighborhood.
4. The reduced right-of-way width would make it possible to achieve horizontal to vertical ratios of 2:1 in the space created by the streets. The smaller, more intimate 2:1 space is likely preferred by most pedestrians. Vehicles should travel significantly slower in this tighter space regardless of lane widths, making the space safer for pedestrians.

Thank you for your consideration of these alternatives. Please let me know if you have any questions or concerns.

Sincerely,

Brian Teague
Community By Design

EXHIBIT #1





REVISION 1

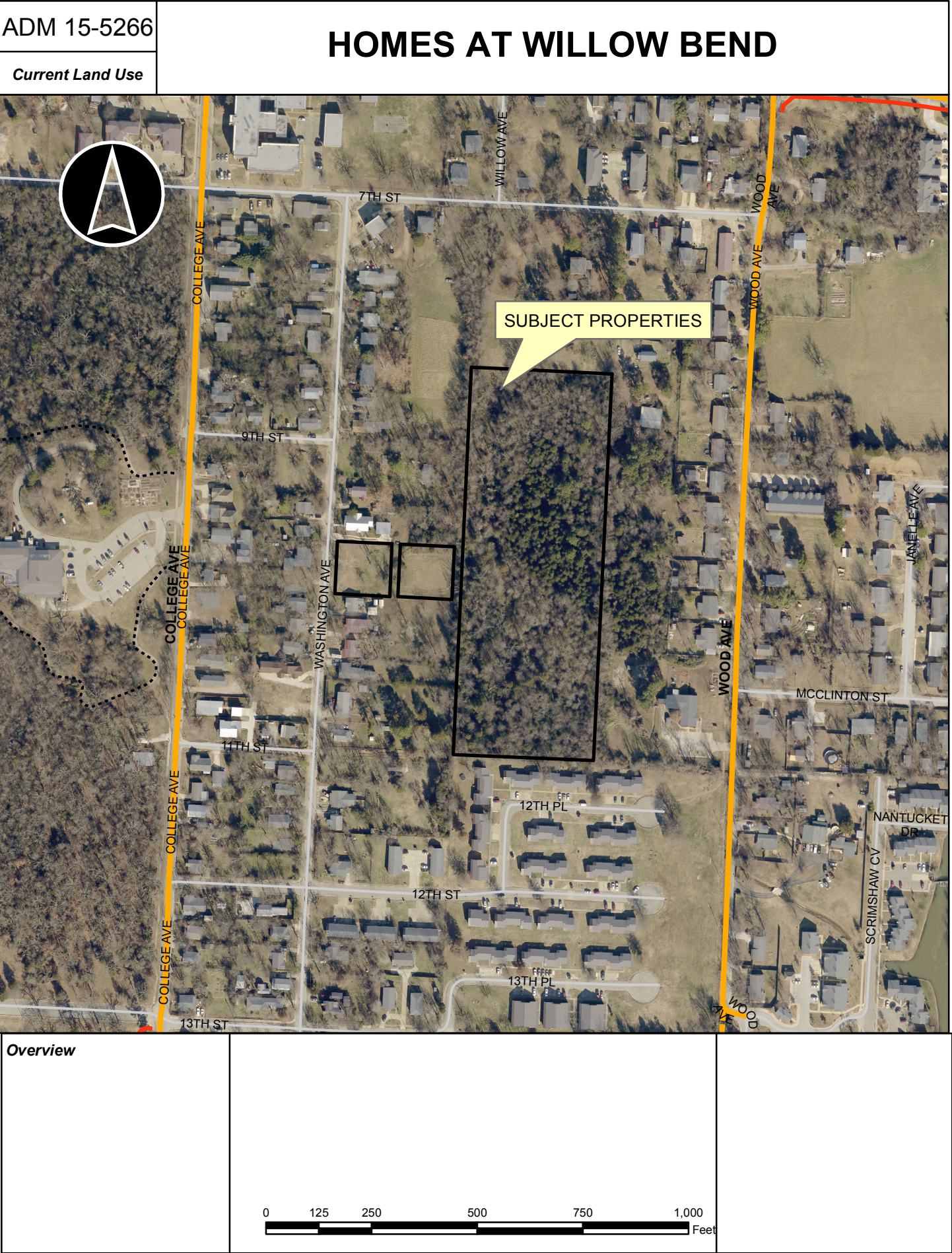
REVISION	DATE	DESCRIPTION
1	11/15/15	REVISION 1: ADD LOT 13 TO THE DEVELOPMENT
2	11/15/15	REVISION 2: ADD LOT 14 TO THE DEVELOPMENT
3	11/15/15	REVISION 3: ADD LOT 15 TO THE DEVELOPMENT
4	11/15/15	REVISION 4: ADD LOT 16 TO THE DEVELOPMENT
5	11/15/15	REVISION 5: ADD LOT 17 TO THE DEVELOPMENT
6	11/15/15	REVISION 6: ADD LOT 18 TO THE DEVELOPMENT
7	11/15/15	REVISION 7: ADD LOT 19 TO THE DEVELOPMENT
8	11/15/15	REVISION 8: ADD LOT 20 TO THE DEVELOPMENT
9	11/15/15	REVISION 9: ADD LOT 21 TO THE DEVELOPMENT
10	11/15/15	REVISION 10: ADD LOT 22 TO THE DEVELOPMENT
11	11/15/15	REVISION 11: ADD LOT 23 TO THE DEVELOPMENT
12	11/15/15	REVISION 12: ADD LOT 24 TO THE DEVELOPMENT
13	11/15/15	REVISION 13: ADD LOT 25 TO THE DEVELOPMENT
14	11/15/15	REVISION 14: ADD LOT 26 TO THE DEVELOPMENT
15	11/15/15	REVISION 15: ADD LOT 27 TO THE DEVELOPMENT
16	11/15/15	REVISION 16: ADD LOT 28 TO THE DEVELOPMENT
17	11/15/15	REVISION 17: ADD LOT 29 TO THE DEVELOPMENT
18	11/15/15	REVISION 18: ADD LOT 30 TO THE DEVELOPMENT
19	11/15/15	REVISION 19: ADD LOT 31 TO THE DEVELOPMENT
20	11/15/15	REVISION 20: ADD LOT 32 TO THE DEVELOPMENT
21	11/15/15	REVISION 21: ADD LOT 33 TO THE DEVELOPMENT
22	11/15/15	REVISION 22: ADD LOT 34 TO THE DEVELOPMENT
23	11/15/15	REVISION 23: ADD LOT 35 TO THE DEVELOPMENT
24	11/15/15	REVISION 24: ADD LOT 36 TO THE DEVELOPMENT
25	11/15/15	REVISION 25: ADD LOT 37 TO THE DEVELOPMENT
26	11/15/15	REVISION 26: ADD LOT 38 TO THE DEVELOPMENT
27	11/15/15	REVISION 27: ADD LOT 39 TO THE DEVELOPMENT
28	11/15/15	REVISION 28: ADD LOT 40 TO THE DEVELOPMENT
29	11/15/15	REVISION 29: ADD LOT 41 TO THE DEVELOPMENT
30	11/15/15	REVISION 30: ADD LOT 42 TO THE DEVELOPMENT
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36	11/15/15	REVISION 36: ADD LOT 48 TO THE DEVELOPMENT
37	11/15/15	REVISION 37: ADD LOT 49 TO THE DEVELOPMENT
38	11/15/15	REVISION 38: ADD LOT 50 TO THE DEVELOPMENT
39	11/15/15	REVISION 39: ADD LOT 51 TO THE DEVELOPMENT
40	11/15/15	REVISION 40: ADD LOT 52 TO THE DEVELOPMENT
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44	11/15/15	REVISION 44: ADD LOT 56 TO THE DEVELOPMENT
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57	11/15/15	REVISION 57: ADD LOT 69 TO THE DEVELOPMENT
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61	11/15/15	REVISION 61: ADD LOT 73 TO THE DEVELOPMENT
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81	11/15/15	REVISION 81: ADD LOT 93 TO THE DEVELOPMENT
82	11/15/15	REVISION 82: ADD LOT 94 TO THE DEVELOPMENT
83	11/15/15	REVISION 83: ADD LOT 95 TO THE DEVELOPMENT
84	11/15/15	REVISION 84: ADD LOT 96 TO THE DEVELOPMENT
85	11/15/15	REVISION 85: ADD LOT 97 TO THE DEVELOPMENT
86	11/15/15	REVISION 86: ADD LOT 98 TO THE DEVELOPMENT
87	11/15/15	REVISION 87: ADD LOT 99 TO THE DEVELOPMENT
88	11/15/15	REVISION 88: ADD LOT 100 TO THE DEVELOPMENT
89	11/15/15	REVISION 89: ADD LOT 101 TO THE DEVELOPMENT
90	11/15/15	REVISION 90: ADD LOT 102 TO THE DEVELOPMENT
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92	11/15/15	REVISION 92: ADD LOT 104 TO THE DEVELOPMENT
93	11/15/15	REVISION 93: ADD LOT 105 TO THE DEVELOPMENT
94	11/15/15	REVISION 94: ADD LOT 106 TO THE DEVELOPMENT
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96	11/15/15	REVISION 96: ADD LOT 108 TO THE DEVELOPMENT
97	11/15/15	REVISION 97: ADD LOT 109 TO THE DEVELOPMENT
98	11/15/15	REVISION 98: ADD LOT 110 TO THE DEVELOPMENT
99	11/15/15	REVISION 99: ADD LOT 111 TO THE DEVELOPMENT
100	11/15/15	REVISION 100: ADD LOT 112 TO THE DEVELOPMENT

WILLOW BEND DESIGN DEVELOPMENT

FAYETTEVILLE, WASHINGTON COUNTY, ARKANSAS

ENGINEER: BT
 DRAWN BY: RN
 DATE: 11-15-15
 SCALE: 1"=50'

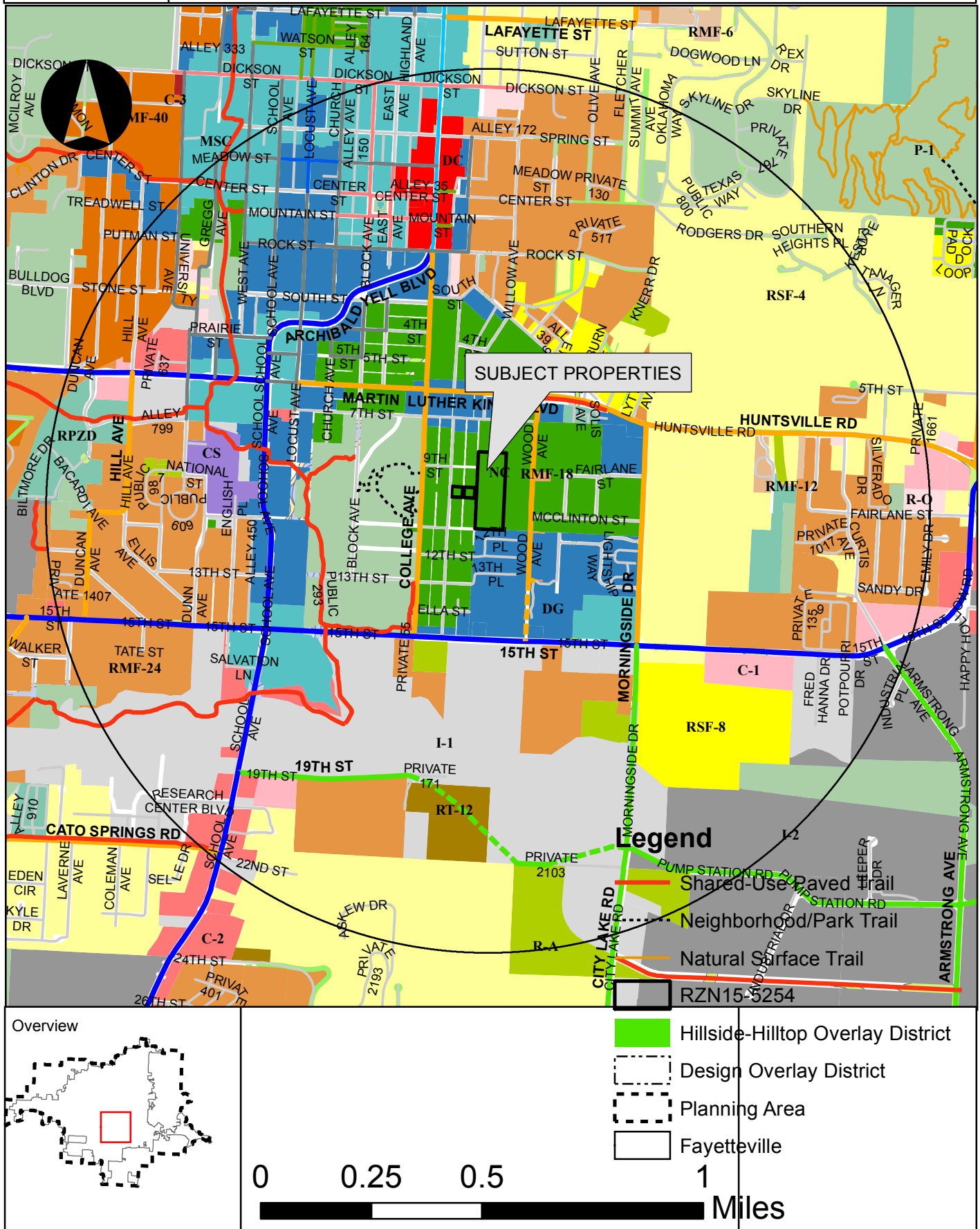
Lot Number	Lot Type	Number of Residential Units
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ADM 15-5266

One Mile View

HOMES AT WILLOW BEND





OFFICE OF THE
CITY ATTORNEY

DEPARTMENTAL CORRESPONDENCE



Kit Williams
City Attorney

Blake Pennington
Assistant City Attorney

Patti Mulford
Paralegal

TO: Mayor Jordan
City Council

CC: Andrew Garner, Planning Director

FROM: Kit Williams, City Attorney

DATE: December 21, 2015

RE: ADM-15-5266

Andrew Garner has provided you a fine memo discussing Community By Design, Incorporated's request to reduce its normal required street right of way dedication from 50 feet to 33 feet (a 34% reduction). The Planning Commission recommended this unanimously.

I do want to correct the statement: "The City of Fayetteville is a partner on this project...." Although the City of Fayetteville through a City Council Resolution has indicated it wishes to help with this attainable housing project by potentially building infrastructure such as its public streets which are normally the developer's responsibility, the City is NOT A PARTNER on this project. Although, the City will try to ensure its One Million Dollar of public infrastructure investment will actually result in lessened costs for home buyers rather than increase revenue for the developer, the City is not a partner in any legal sense with Community By Design, Incorporated.

The test you enacted into the UDC to allow a lessened dedication of the Master Street Right of Way must be met in your opinion before such reduction (in this case more than one third) can be authorized. The test

you enacted states that a lesser dedication may be approved by the City Council "in the event of undue hardship or practical difficulties."

Normally a reduction in expenses for a developer would not be a showing of "undue hardship" as that would apply to every development going through the City's development process. "Practical difficulties" would often be related to building a road in steep terrain or when the land would be squeezed by a river or protected stream. This low lying, flood prone area selected by Community By Design, Incorporated for its Willow Bend project does present increased development issues and costs for infrastructure and buildings and so may qualify as "practical difficulties."

The City is NOT "a financial partner" on this project. City Plan 2030's sixth Goal "We will create opportunities for attainable housing," should carry no more weight here than with a private developer's proposal. Please remember that the standard to approve a lesser dedication which was enacted by the City Council and which the City Council must follow is "undue hardship or practical difficulties." The goal of the project under consideration is not mentioned under this UDC code section test and therefore should not be considered, except as it might relate to "undue hardship or practical difficulties."

Fayetteville Code of Ordinances

- (d) *Parkland dedication.* Parks fees shall be assessed for each new residential unit that is constructed on the additional lot(s) in accordance with the parkland dedication requirements outlined in Fayetteville Unified Development Code Chapter 166. Said fees shall be paid prior to issuance of a building permit for construction on the new lot.
- (3) *Preliminary/Final/Concurrent Plat; Large Scale Development; Large or Small Site Improvement Plan.*
- (a) *Dedication of right-of-way.*
- (i) *On-site.* Sufficient right-of-way dedication, to bring those streets which the Master Street Plan shows to abut or intersect the property and new streets proposed interior to the property, into conformance with the right-of-way requirements of the Master Street Plan for said streets, shall be approved by the Planning Commission or Subdivision Committee; provided, the Planning Commission or Subdivision Committee may recommend a lesser dedication in the event of undue hardship or practical difficulties. Such lesser dedication shall be subject to approval by the City Council.
- (a) *Exemption.* Small Site Improvement Plan applications are exempt from this requirement.
- (ii) *Off-site.* Off-site right-of-way dedication may be required as needed to construct off-site street improvements that are required based on the rough proportionality and rational nexus of the impacts of the project.
- (iii) *Dedications.* The City Council accepts all streets and alleys located in Fayetteville that have been previously approved and accepted as dedications by the Fayetteville Planning Commission/Subdivision Committee. The City Council confirms the acceptance of all such streets and alleys dedicated by developers/owners to the city which have been approved by the Fayetteville Planning Commission/Subdivision Committee.
- (b) *Monuments and lot stakes.* The surveyor shall cause, preserve, and/or replace monuments and/or lot stakes marking the corners of a parcel to be set in accordance with Section 3.2, general procedures, of the Arkansas Minimum Standards for Property Boundary Surveys and Plats.
- (c) *Streets.*
- (i) *On-site.* Widening the street adjacent to the project frontage and construction of all interior streets to meet Master Street Plan standards. Street grading, base, and paving according to existing city standards and specifications as adopted by the City Council.
- (ii) *Off-site.* Street widening and/or new street construction off-site may be required to address traffic impacts based on the rough proportion and rational nexus of the impacts of the project. Street grading, base, and paving according to existing city standards and specifications as adopted by the City Council.
- (iii) *Private street name signs.* Where a structure is addressed on a private street or drive, the developer or property owner(s) shall be required to install, maintain, repair and replace all private street name signs. Any private street name sign existing at the time of passage of this ordinance shall be maintained, repaired and replaced as required by this section. Signs shall meet the standards of the Manual on Uniform Traffic Control Devices (MUTCD) and shall be installed at all street/drive intersections. Unless approved otherwise, all signs shall be retroreflective and utilize a white legend on a green background.
- (d) *Curbs and gutters.*
- (i) *On-site.* Curbs and gutters adjacent to the project frontage according to existing city standards and specifications as adopted by the City Council.
- (ii) *Off-site.* Curbs and gutters off-site may be required to address



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
Page 12 of 377
113 West Mountain Road
Fayetteville, AR 72701
(479) 575-8323

Text File

File Number: 2015-0628

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In Control: City Council Meeting

File Type: Ordinance

Agenda Number: C. 3

RZN 15-5254 (NORTH OF 1016 WASHINGTON AVE./HOMES AT WILLOW BEND):

AN ORDINANCE TO REZONE THAT PROPERTY DESCRIBED IN REZONING PETITION RZN 15-5254 FOR APPROXIMATELY 7.74 ACRES LOCATED NORTH OF 1016 SOUTH WASHINGTON AVENUE FROM NC, NEIGHBORHOOD CONSERVATION TO RSF-18, RESIDENTIAL SINGLE FAMILY, 18 UNITS PER ACRE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby changes the zone classification of the property shown on the map (Exhibit A) and the legal description (Exhibit B) both attached to the Planning Department's Agenda Memo from NC, Neighborhood Conservation to RSF-18, Residential Single Family, 18 units per acre

Section 2. That the City Council of the City of Fayetteville, Arkansas hereby amends the official zoning map of the City of Fayetteville to reflect the zoning change provided in Section 1.

City of Fayetteville Staff Review Form

2015-0628

Legistar File ID

1/5/2016

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Jeremy Pate

12/18/2015

City Planning /
Development Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

RZN 15-5254: Rezone (NORTH OF 1016 S WASHINGTON AVE./HOMES AT WILLOW BEND, 563): Submitted by COMMUNITY BY DESIGN, INC. for PROPERTIES NORTH OF 1016 S. WASHINGTON AVE. The properties are zoned NC, NEIGHBORHOOD CONSERVATION and contain approximately 7.74 acres. The request is to rezone the properties to RSF-18, RESIDENTIAL SINGLE FAMILY, 18 UNITS PER ACRE.

Budget Impact:

Account Number		Fund	
Project Number		Project Title	
Budgeted Item?	NA	Current Budget	\$ -
		Funds Obligated	\$ -
		Current Balance	\$ -
Does item have a cost?	No	Item Cost	
		Budget Adjustment	
Budget Adjustment Attached?	NA	Remaining Budget	\$ -

V20140710

Previous Ordinance or Resolution # _____

Original Contract Number: _____

Approval Date: _____

Comments:

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Fayetteville City Council

FROM: Andrew Garner, City Planning Director

DATE: December 18, 2015

SUBJECT: **RZN 15-5254: Rezone (NORTH OF 1016 S WASHINGTON AVE./HOMES AT WILLOW BEND, 563):** Submitted by COMMUNITY BY DESIGN, INC. for PROPERTIES NORTH OF 1016 S. WASHINGTON AVE. The properties are zoned NC, NEIGHBORHOOD CONSERVATION and contain approximately 7.74 acres. The request is to rezone the properties to RSF-18, RESIDENTIAL SINGLE FAMILY, 18 UNITS PER ACRE.

RECOMMENDATION:

The Planning Commission and staff recommend approval of an ordinance to rezone the property to RSF-18, Residential Single Family, 18 Units per Acre.

BACKGROUND:

The subject property contains approximately 7.74 acres located in the Walker Park Neighborhood east of Washington Avenue, south of 7th Street and west of Wood Avenue. The property is undeveloped and wooded and is zoned NC, Neighborhood Conservation. The property has been planned for several years to be developed for the Willow Bend attainable housing project. This project is being led by the nonprofit Fayetteville Partners for Better Housing. The City of Fayetteville is a partner on the project contributing \$1 million to help with street construction. The surrounding land use and zoning is depicted in *Table 1*.

Table 1
Surrounding Land Use and Zoning

Direction from Site	Land Use	Zoning
North	Single family residential	NC, Neighborhood Conservation
South	Two and three family residential	DG, Downtown General
East	Single family residential; Head Start school	NC, Neighborhood Conservation
West	Single family residential	NC, Neighborhood Conservation

Request: The applicant requests to rezone the property to RSF-18, Residential Single Family Eighteen Units per acre as shown on Exhibits 'A' and 'B' (attached). The applicant has indicated intention to develop the property with the Willow Bend project and indicated that the increased density is needed for the project.

Land Use Compatibility:

he proposed zoning is compatible with the surrounding mix of single family detached residential properties to the north, east and west and low density multi-family residential property to the south. The RSF-18 district is different from the surrounding NC zoning district, but it is compatible in the configuration proposed. The NC zoning allows 10 units per acre while RSF-18 allows 18 units per acre. This site is internally oriented and will require the development of new internal streets. This will result in the higher density RSF-18 zoning generally being isolated from the surrounding existing homes in terms of street adjacency. Additionally, a variety of lot sizes and densities within the same neighborhood helps contribute to a complete neighborhood with a variety of housing options.

Land Use Plan Analysis:

The City Plan 2030 Future Land Use Map (FLUM) designates this area as Complete Neighborhood Plan: Walker Park Neighborhood. The plan sought to preserve single-family neighborhoods while encouraging additional housing types and a mix of uses. The proposed rezoning is consistent with the Walker Park Plan and the City's overall goals to promote infill and a variety of housing types and densities in the same neighborhood. The Walker Park Illustrative Plan (attached) shows small-lot single family detached homes and multi-family townhomes.

DISCUSSION:

On December 14, 2015 the Planning Commission forwarded this item to the City Council with a recommendation for approval by a vote of 8-0-0.

BUDGET/STAFF IMPACT:

N/A

Attachments:

CC Ordinance

Exhibit A

Exhibit B

Planning Commission Staff Report

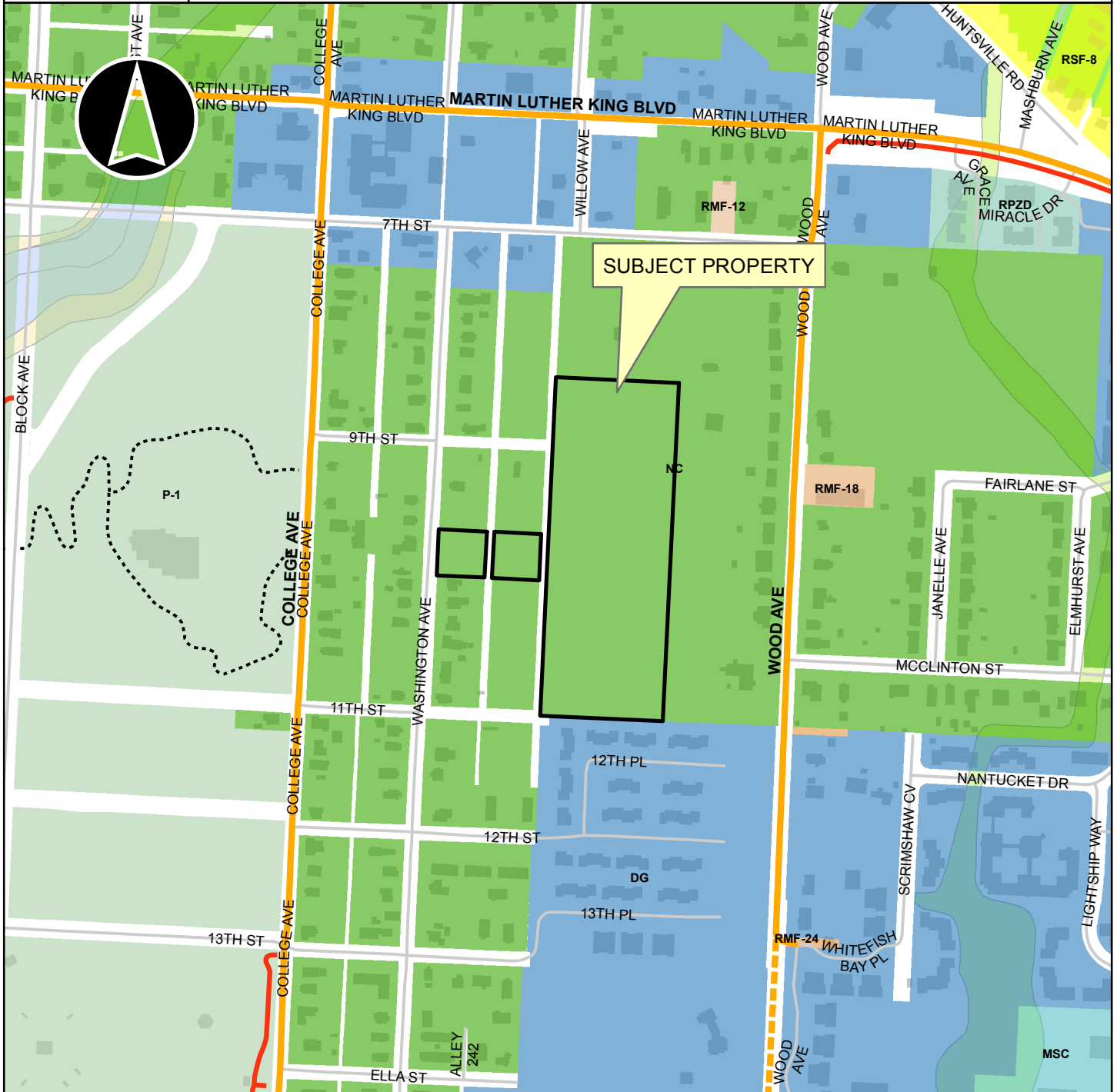
EXHIBIT 'A'
15-5254

Tentative Agenda
December 29, 2015
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RZN 15-5254

HOMES AT WILLOW BEND

Close Up View



Legend

-  RZN15-5254
-  Fayetteville City Limits
-  Footprints 2010
-  Design Overlay District
-  Planning Area

0 150 300 600 900 1,200
Feet

EXHIBIT 'B'
15-5254

EXHIBIT #1 - SURVEY DESCRIPTION OF PROPERTY TO BE REZONED:

WASHINGTON COUNTY PARCEL: 765-15118-000:

SURVEY DESCRIPTION: A PART OF THE NORTHWEST QUARTER (NW1 /4) OF THE NORTHWEST QUARTER (NW1/4) OF SECTION TWENTY-TWO (22), TOWNSHIP SIXTEEN (16) NORTH, RANGE THIRTY (30) WEST, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF SAID 40 ACRE TRACT; THENCE S89°51 '36"W 330.00 FEET (DEED=329.25 FEET) ALONG THE NORTH LINE OF SAID 40 ACRE TRACT TO A POINT; THENCE S00°06'11 "E 398.64 FEET (D=396.9 FEET) TO AN EXISTING IRON REBAR FOR THE TRUE POINT OF BEGINNING; THENCE S00°04'54"E 918.39 FEET TO AN EXISTING IRON REBAR; THENCE S89°50'43"W 329.33 FEET TO AN EXISTING IRON REBAR; THENCE N00°05'09"W 917.68 FEET TO AN EXISTING IRON REBAR; THENCE N89°43'22"E 329.39 FEET TO THE POINT OF BEGINNING, CONTAINING 6.94 ACRES, MORE OR LESS, FAYETTEVILLE, WASHINGTON COUNTY, ARKANSAS.

WASHINGTON COUNTY PARCELS: 765-05702-000 & 765-05703-000 ;

SURVEY DESCRIPTION: LOTS NUMBERED TEN (10), ELEVEN (11), TWELVE (12), THIRTEEN (13), FOURTEEN (14), FORTY-THREE (43), FORTY-FOUR (44), FORTY-FIVE (45), FORTY-SIX (46) AND FORTY-SEVEN (47), ALL IN BLOCK NUMBERED THREE (3) OF GLENWOOD PARK ADDITION TO THE CITY OF FAYETTEVILLE, ARKANSAS, AS PER PLAT OF SAID ADDITION ON FILE IN THE OFFICE OF THE CIRCUIT CLERK AND EX-OFFICIO RECORDER OF WASHINGTON COUNTY, ARKANSAS.

REZONING

FOR STAFF USE ONLY

Date Application Submitted:

Date Accepted as Complete:

Case / Appeal Number:

Public Hearing Date:

FEE: \$325.00

Sign Fee: \$5.00

S-T-R:

PP#:

Zone:

Please fill out this form completely, supplying all necessary information and documentation to support your request.
Your application will not be placed on the Planning Commission agenda until this information is furnished.

Application:Indicate one contact person for this request: _____ Applicant X Representative*Applicant (person making request):**Representative (engineer, surveyor, realtor, etc.):*

Name: Homes at Willow Bend LLC

ATTN: Keaton Smith

Name: Community By Design LLC

ATTN: Brian Teague

Address: 88 East 4th St.

Fayetteville, AR 72701

Address: 100 W Center St. Suite 300

Fayetteville, AR 72701

E-mail: keaton.smith@iberiabank.com

E-mail: brian@communitybydesignllc.com

Phone:

() 479-879-7922

()

Phone:

() 479-790-6775

()

Fax:

()

Fax:

()

Site Address / Location: S. Washington Avenue

Fayetteville, AR 72701

Current Zoning District: Neighborhood ConservationRequested Zoning District: RSF-18Assessor's Parcel Number(s) for subject property: 765-15118-000, 765-05703-000, 765-05702-000**FINANCIAL INTERESTS**

Homes at Willow Bend LLC
Partners for Better Housing
Hershey Garner

The following entities and / or people have financial interest in this project:

APPLICANT / REPRESENTATIVE: I certify under penalty of perjury that the foregoing statements and answers herein made all data, information, and evidence herewith submitted are in all respects, to the best of my knowledge and belief, true and correct. I understand that submittal of incorrect or false information is grounds for invalidation of application completeness, determination, or approval. I understand that the City might not approve what I am applying for, or might set conditions on approval.

Name (printed): Community By Design LLC, Brian Teague

Date:

Signature:

PROPERTY OWNER(S) / AUTHORIZED AGENT: I/we certify under penalty of perjury that I am/we are the owner(s) of the property that is the subject of this application and that I/we have read this application and consent to its filing. *(If signed by the authorized agent, a letter from each property owner must be provided indicating that the agent is authorized to act on his/her behalf.)*

Property Owners of Record (attach additional info if necessary):

Homes at Willow Bend LLC

88 East 4th St.

Name (printed): Keaton Smith, Manager

Address: Fayetteville, AR 72701

Signature:

Date: 11/3/15

Phone:

() 479-879-7922

Name (printed):

Address:

Signature:

Date:

Phone:

()

Rezoning Checklist:

Attach the following items to this application:

- (1) Payment in full of applicable fees for processing the application:
\$325.00 application fee
\$5.00 public notification sign fee
- (2) A legal description of the property to be rezoned. A survey may be required if the property description can not accurately be platted or if it is described by referring to other deeds.
- (3) CD containing a copy of the legal description in MS Word and all required submittal items should be also included on the CD in PDF format.
- (4) A copy of the county parcel map from the Washington County Assessor's office or from the Washington County website (www.co.washington.ar.us). The subject property and all adjacent parcels should be identified on this parcel map. The owner's name, official mailing address, and the parcel number for every adjacent property shall be shown on this map.

- (5) A *written description* of this request addressing the following items:
- a. Current ownership information and any proposed or pending property sales.
 - b. Reason (need) for requesting the zoning change.
 - c. Statement of how the proposed rezoning will relate to surrounding properties in terms of land use, traffic, appearance, and signage.
 - d. Availability of water and sewer (state size of lines). This information is available from the City Engineering Division.
 - e. The degree to which the proposed zoning is consistent with land use planning objectives, principles, and policies and with land use and zoning plans.
 - f. Whether the proposed zoning is justified and/or needed at the time of the request.
 - g. Whether the proposed zoning will create or appreciably increase traffic danger and congestion.
 - h. Whether the proposed zoning will alter the population density and thereby undesirably increase the load on public services including schools, water, and sewer facilities.
 - i. Why it would be impractical to use the land for any of the uses permitted under its existing zoning classification.
- (6) The applicant is responsible for meeting the public notification requirements for a Rezoning listed on the Notification Requirements pages in this application.

Notice: Resources including current zoning regulations, City Plan 2030, Future Land Use Plan, Master Street Plan and Zoning maps are available for review on our website, www.accessfayetteville.org and in the Planning Office.

All applicants should meet with a staff Planner prior to completing a Rezoning application.

PLANNING COMMISSION MEMO

TO: Fayetteville Planning Commission

FROM: Andrew Garner, City Planning Director

MEETING DATE: December 14, 2015 *Updated with Planning Commission results*

SUBJECT: **RZN 15-5254: Rezone (NORTH OF 1016 S. WASHINGTON AVE./HOMES AT WILLOW BEND, 563):** Submitted by COMMUNITY BY DESIGN, INC. for PROPERTIES NORTH OF 1016 S. WASHINGTON AVE. The properties are zoned NC, NEIGHBORHOOD CONSERVATION and contain approximately 7.74 acres. The request is to rezone the properties to RSF-18, RESIDENTIAL SINGLE FAMILY, 18 UNITS PER ACRE.

RECOMMENDATION:

Staff recommends forwarding **RZN 15-5254** to the City Council with a recommendation for approval.

BACKGROUND:

The subject property contains approximately 7.74 acres located in the Walker Park Neighborhood east of Washington Avenue, south of 7th Street and west of Wood Avenue. The property is undeveloped and wooded and is zoned NC, Neighborhood Conservation. The property has been planned for several years to be developed for the Willow Bend attainable housing project. This project is being led by the nonprofit Fayetteville Partners for Better Housing. The City of Fayetteville is a partner on the project contributing \$1 million to help with street construction. The surrounding land use and zoning is depicted in *Table 1*.

Table 1
Surrounding Land Use and Zoning

Direction from Site	Land Use	Zoning
North	Single family residential	NC, Neighborhood Conservation
South	Two and three family residential	DG, Downtown General
East	Single family residential; Head Start school	NC, Neighborhood Conservation
West	Single family residential	NC, Neighborhood Conservation

DISCUSSION:

Request: The applicant requests to rezone the property to RSF-18, Residential Single Family Eighteen Units per acre. The applicant has indicated intention to develop the property with the Willow Bend project and indicated that the increased density is needed for the project.

Public Comment: Staff has not received public comment.

INFRASTRUCTURE:

- Streets:** The site has access to Washington Avenue, which is a partially improved street with curb, gutter and sidewalk along the west side, and open drainage swales along the east side. A portion of the site has access to public right of way on the west side, but no street or alleys currently exist. Streets would need to be constructed at the time of development in order to provide adequate access to the property.
- Water:** Public water is available to a portion of the site. A 6" public main exists along the west side of Washington Avenue, and would be available to parcel 765-05702-000, and 765-05703-000. However, Public Water will likely need to be extended to serve parcel 765-15188-000 at the time of development. Any extensions of public mains will be the responsibility of the developer.
- Sewer:** Sanitary sewer is available to a portion of the site. There is an existing 8-inch main along west side of Washington Avenue. There is also an existing sanitary sewer manhole stubbed out to the property near the southeastern property corner. However, public sanitary sewer may need to be extended to serve the property at the time of development. Any extensions of public mains will be the responsibility of the developer.
- Drainage:** Any additional improvements or requirements for drainage will be determined at time of development. This property is not affected by the 100-year floodplain. This parcel does not contain any protected streams per the Streamside Protection map. A large portion of the site is shown to contain hydric soils, which is an indicator of wetland areas. An evaluation by an appropriate environmental professional will be required at the time of development.
- Fire:** This development will be protected by Engine 1 located at 303 W. Center Street. It is 1.1 miles from the station to the study area with an anticipated response time of 4 minutes to the beginning of the study area. The Fire Department does not feel this rezoning will affect calls for service or response times.
- Police:** The Police Department have not expressed concerns with this request.

PLANNING COMMISSION ACTION: Required

Date: December 14, 2015

☐ Tabled

☒ Forwarded

☐ Denied

Motion: Hoffman

Second: Hoskins

Vote: 8-0-0

Note: Forward with a recommendation for approval.

CITY COUNCIL ACTION: Required

Date: _____ ☐ Approved

☐ Denied

CITY PLAN 2030 FUTURE LAND USE PLAN:

The City Plan 2030 Future Land Use Plan map (FLUM) identifies this site as a **Complete Neighborhood Plan** being a part of the **Walker Park Neighborhood Plan**. The Walker Park Neighborhood Plan Illustrative Plan shows a concept of this site being developed for small-lot single family dwellings and townhouses (see attached). The plan generally sought to preserve single-family neighborhoods while encouraging additional housing types and a mix of uses.

FINDINGS OF THE STAFF

1. A determination of the degree to which the proposed zoning is consistent with land use planning objectives, principles, and policies and with land use and zoning plans.

Finding: ***Surrounding Land Use Compatibility:*** The proposed zoning is compatible with the surrounding mix of single family detached residential properties to the north, east and west and low density multi-family residential property to the south. The RSF-18 district is different from the surrounding NC zoning district, but it is compatible in the configuration proposed. The NC zoning allows 10 units per acre while RSF-18 allows 18 units per acre. This site is internally oriented and will require the development of new internal streets. This will result in the higher density RSF-18 zoning generally being isolated from the surrounding existing homes in terms of street adjacency. Additionally, a variety of lot sizes and densities within the same neighborhood helps contribute to a complete neighborhood with a variety of housing options.

Land Use Plan Analysis: The City Plan 2030 Future Land Use Map (FLUM) designates this area as **Complete Neighborhood Plan: Walker Park Neighborhood**. The plan sought to preserve single-family neighborhoods while encouraging additional housing types and a mix of uses. The proposed rezoning is consistent with the Walker Park Plan and the City's overall goals to promote infill and a variety of housing types and densities in the same

neighborhood. The Walker Park Illustrative Plan (attached) shows small-lot single family detached homes and multi-family townhomes.

2. A determination of whether the proposed zoning is justified and/or needed at the time the rezoning is proposed.

Finding: The proposed rezoning is justified at this time as the proposed zoning will allow appropriate higher density, infill development in an area where it is encouraged.

3. A determination as to whether the proposed zoning would create or appreciably increase traffic danger and congestion.

Finding: The site has access to Washington Avenue, a partially improved local street. The rezoning would allow an increase in density that would increase the potential traffic generation over the NC zoning. Depending on the density proposed for development an additional access point other than Washington Avenue will likely be required to comply with fire code and for general connectivity. At this time the applicant is pursuing an additional access point to Wood Avenue to the east from an adjoining property owner. However, the issue of connectivity and access will be addressed during development review when the applicant proposes a new street system for the site. Given the existing surrounding grid street system that is highly connected, staff finds that traffic from development of this site can be accommodated without creating traffic danger and congestion.

4. A determination as to whether the proposed zoning would alter the population density and thereby undesirably increase the load on public services including schools, water, and sewer facilities.

Finding: The proposed rezoning would increase the potential population density over the existing zoning, but is unlikely to undesirably increase the load on public services. An analysis of impact to city services has been included in the overall recommendation included throughout this staff report. The Police Department expressed no objections to the proposal. The Fire Department does not feel that this zoning will negatively affect service times to area.

5. If there are reasons why the proposed zoning should not be approved in view of considerations under b (1) through (4) above, a determination as to whether the proposed zoning is justified and/or necessitated by peculiar circumstances such as:

- a. It would be impractical to use the land for any of the uses permitted under its existing zoning classifications;
- b. There are extenuating circumstances which justify the rezoning even though there are reasons under b (1) through (4) above why the proposed zoning is not desirable.

Finding: N/A

BUDGET/STAFF IMPACT:

None

ATTACHMENTS:

- Existing and proposed zoning criteria
- Fire Department memo
- Request letter and rezoning analysis
- Site survey
- Walker park Illustrative Map (overview)
- Walker Park Illustrative Map (close-up)
- Current land use map
- Future land use map
- Close up map
- One mile map

161.26 Neighborhood Conservation

(A) *Purpose.* The *Neighborhood Conservation* zone has the least activity and a lower density than the other zones. Although *Neighborhood Conservation* is the most purely residential zone, it can have some mix of uses, such as civic buildings. *Neighborhood Conservation* serves to promote and protect neighborhood character. For the purposes of Chapter 96: Noise Control, the *Neighborhood Conservation* district is a residential zone.

(B) *Uses.*

(1) *Permitted uses.*

Unit 1	City-wide uses by right
Unit 8	Single-family dwellings
Unit 41	Accessory dwellings

(2) *Conditional uses.*

Unit 2	City-wide uses by conditional use permit
Unit 3	Public protection and utility facilities
Unit 4	Cultural and recreational facilities
Unit 9	Two-family dwellings
Unit 10	Three-family dwellings
Unit 12	Limited Business *
Unit 24	Home occupations
Unit 25	Offices, studios, and related services
Unit 28	Center for collecting recyclable materials
Unit 36	Wireless communication facilities
Unit 44	Cottage Housing Development

(C) *Density.* 10 Units Per Acre.

(D) *Bulk and area regulations.*

(1) *Lot width minimum.*

Single Family	40 ft.
Two Family	80 ft.
Three Family	90 ft.

(2) *Lot area minimum.* 4,000 Sq. Ft.

(E) *Setback regulations.*

Front	A build-to zone that is located between the front property line and a line 25 ft. from the front property line.
Side	5 ft.
Rear	5 ft.
Rear, from center line of an alley	12 ft.

(F) *Building height regulations.*

Building Height Maximum	45 ft.
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(Ord. 5128, 4-15-08; Ord. 5312, 4-20-10; Ord. 5462, 12-6-11; Ord. 5592, 6-18-13; Ord. 5664, 2-18-14)

CHAPTER 161: ZONING REGULATIONS

161.10 District RSF-18, Residential Single-Family – Eighteen Units Per Acre

(A) *Purpose.* The RSF-18 Single-family Residential District is designed to promote and encourage the efficient development of single-family detached residences in a variety of densities.

(B) *Uses.*

(1) *Permitted uses.*

Unit 1	City-wide uses by right
Unit 8	Single-family dwellings
Unit 41	Accessory dwellings

(2) *Conditional uses.*

Unit 2	City-wide uses by conditional use permit
Unit 3	Public protection and utility facilities
Unit 4	Cultural and recreational facilities
Unit 5	Government facilities
Unit 9	Two-family dwellings
Unit 12	Limited business
Unit 24	Home occupations
Unit 36	Wireless communications facilities

(C) *Density.*

Units per acre	18 or less
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(D) *Bulk and area regulations.*

(1) *Lot width minimum.*

Single-family	30 ft.
Two-family	30 ft.

(2) *Lot area minimum.*

Townhouses:	
Individual lot	1,250 sq. ft.
Single-family	2,500 sq. ft.
Two-family	2,500 sq. ft.

(E) *Setback requirements.*

Front	Side	Side-Zero Lot Line*	Rear
A build-to-zone that is located between the front property line and a	5 ft. on both sides	A setback of less than 5 ft. (zero lot line) is permitted on one interior side, provided a maintenance agreement is filed**. The remaining side	5 ft.

line 25 ft. from the front property line.		setback(s) shall be 10 feet.	
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* A zero lot line is an alternative to the 5 foot building setback. Applicants should consult the International Building Code when locating a structure in close proximity to property lines and/or adjacent structures.

** At least 5 feet of maintenance area shall be provided along a structure that is within 5 feet of a property line. This may be provided through a perpetual maintenance easement on the adjacent property, or through a combination of a maintenance easement and private property. Walls, fences and customary yard accessories are permitted in the maintenance area.

(F) *Building height regulations.*

Building Height Maximum	35 ft.
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(G) *Building area.* The area occupied by all buildings shall not exceed 60% of the total lot area.

(H) *Minimum buildable street frontage.* 50% of the lot width for two-family dwellings.



Zoning Review

To: Andrew Garner
From: Will Beeks, Assistant Fire Marshal
Date: December 7, 2015
Re: RZN 15-5254

This development will be protected by Engine 1 located at 303 W Center St. It is 1.1 miles from the station with an anticipated response time of 4 minutes to the beginning of the development. The Fire Department anticipates 26 calls for service each year after the development is completed and maximum build-out has occurred. Typically, this type of development usually takes 12 - 18 months, after the development is started, before maximum build-out and the service impact to occur. The Fayetteville Fire Department does not feel this development will affect our calls for service or our response times.

If you have any questions please feel free to contact me.

Captain Will Beeks
Fayetteville Fire Department



November 4, 2015
Via Hand Delivery

Mr. Andrew Garner
Zoning and Development Administrator
City of Fayetteville
125 West Mountain Street
Fayetteville, Arkansas 72701

RE: Rezone Application – Willow Bend Property

Mr. Garner,

As a representative of Homes at Willow Bend, LLC, owner of 7.74 acres on 3 separate parcels located immediately north of 1016 S. Washington Avenue, I respectfully request the City of Fayetteville to approve an ordinance to rezone the subject properties from the existing zoning classification of Neighborhood Conservation to the RSF-18 Zoning District. Please find the following documents required for processing the rezoning request:

- One (1) copy of a completed and signed rezoning application
- One (1) copy of Exhibit #1 – Survey Description of Property to be Rezoned
- One (1) copy of Exhibit #2 – County Parcel Map
- One (1) copy of Exhibit #3 – Written Description of Request per City of Fayetteville Rezoning Application
- One (1) copy of a survey of the property
- One (1) compact disc with PDF copies of the documents listed above and the survey description in word format
- One (1) check for \$330

Please let me know if you have any questions or if you need additional information in order to process this request.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brian Teague', with a long, sweeping horizontal line extending to the right.

Brian Teague
Community By Design

EXHIBIT #3 - WRITTEN DESCRIPTION OF REQUEST PER THE CITY OF FAYETTEVILLE REZONING APPLICATION

a. Current ownership information and any proposed or pending property sales.

The subject properties are currently owned by Homes at Willow Bend LLC. There are no proposed or pending property sales.

b. Reason (need) for requesting the zoning change.

The primary reason for the zoning change request is to create flexibility in the lot width minimum and lot area minimum requirements of the zoning code. This flexibility in lot width and lot area requirements will make possible a plan to build all detached homes on the property instead of the current plan which includes a significant portion of attached homes.

c. Statement of how the proposed rezoning will relate to surrounding properties in terms of land use, traffic, appearance, and signage.

By enabling the construction of all detached homes, the proposed rezoning will ensure compatibility with the existing single-family land uses that exist to the east, west, and north of the property.

d. Availability of water and sewer (state size of lines).

Water and Sewer is available. A 12" water main is accessible along Wood Avenue and a 6" water main is accessible along Washington Avenue. A 6" sewer main is accessible along Wood Avenue. A 8" sewer main is accessible along Washington Avenue. A 6" sewer main is accessible just to the north of 12th Place.

e. The degree to which the proposed zoning is consistent with land use planning objectives, principles, and policies and with land use and zoning plans.

The proposed zoning is highly consistent with the Walker Park Neighborhood Master Plan and City Plan 2030.

The proposed zoning will make possible a continuation of the traditional pattern of growth as suggested in the Walker Park Neighborhood Master Plan. For the Walker Park Neighborhood, this traditional pattern includes connected and walkable streets that contain smaller, single-family homes with front porches. The Walker Park Neighborhood Master Plan suggests that the property be developed with single-family homes. Also, the proposed zoning will further the concept of clustering, which should provide more accessible greenspace, another guiding principle of the Walker Park Neighborhood Master Plan.

The proposed zoning is consistent with the following Goals and Objectives of City Plan 2030:

Goal 1: We will make appropriate infill and revitalization our highest priorities.

Objective a - Allow as-of-right development in designated locations

Objective b - Recognize the benefits and cost savings of utility and road infrastructure that exists in the core of the city and develop a fee structure that benefits infill over greenfield development

Objective d - Promote densest development around logical future transit stops

Objective e - Reinvest in parks, streets, & civic buildings within the heart of the city

Objective g - Encourage new development that supports and complements the unique characteristics and economic values of employment clusters in and around downtown, the U of A, the north end, the rail corridor, Drake Field and the Industrial Park.

Goal 2: We will discourage suburban sprawl.

Objective c - Direct capital improvements into infrastructure that encourages and supports infill and revitalization

Goal 3: We will make traditional town form the standard.

Objective a - Require new growth that results in neighborhoods, districts and corridors that are: 1. compact - via denser housing; meaningful open spaces & preserves; small blocks 2. complete - via varied housing; mixed uses; civic uses; jobs-housing mix in the neighborhoods 3. connected - via street-oriented buildings; interconnected streets; interconnected greenways & trails

Goal 4: We will grow a livable transportation network.

Objective a - Community design should precede and outrank traffic planning

Objective b - Make walkable, cyclist-friendly road designs with slow design speeds, and block-and-street layouts the standard; walkability is part of the street function

Objective i - Expand and interconnect the sidewalk and trail system at the neighborhood, citywide, and regional levels

Goal 5: We will assemble an enduring green network.

Objective a - Vigilantly nurture a continuum of greenspace, including: 1. riparian buffer areas 2. canopy restoration and protection 3. small neighborhood parks, squares, commons and greenbelts 4. major parks and recreation facilities 5. greenways and trails 6. large-scale preserves for preserving hillsides, protecting natural habitats and water quality, and scenic vistas

Objective c - Promote conservation easements and alternative development patterns that encourage efficient use of land

Goal 6: We will create opportunities for attainable housing.

Objective a - Increase housing choices by encouraging a mixture of housing types and sizes and disperse throughout the city.

Objective c - Establish partnerships with non-profit and private entities to facilitate the development of attainable workforce housing.

Objective d - Make housing relatively more affordable by influencing cost of living items such as utilities and transportation.

f. Whether the proposed zoning is justified and/or needed at the time of the request.

The proposed zoning is needed at this time in order to ensure that the property is developed using detached homes.

g. Whether the proposed zoning will create or appreciably increase traffic danger and congestion.

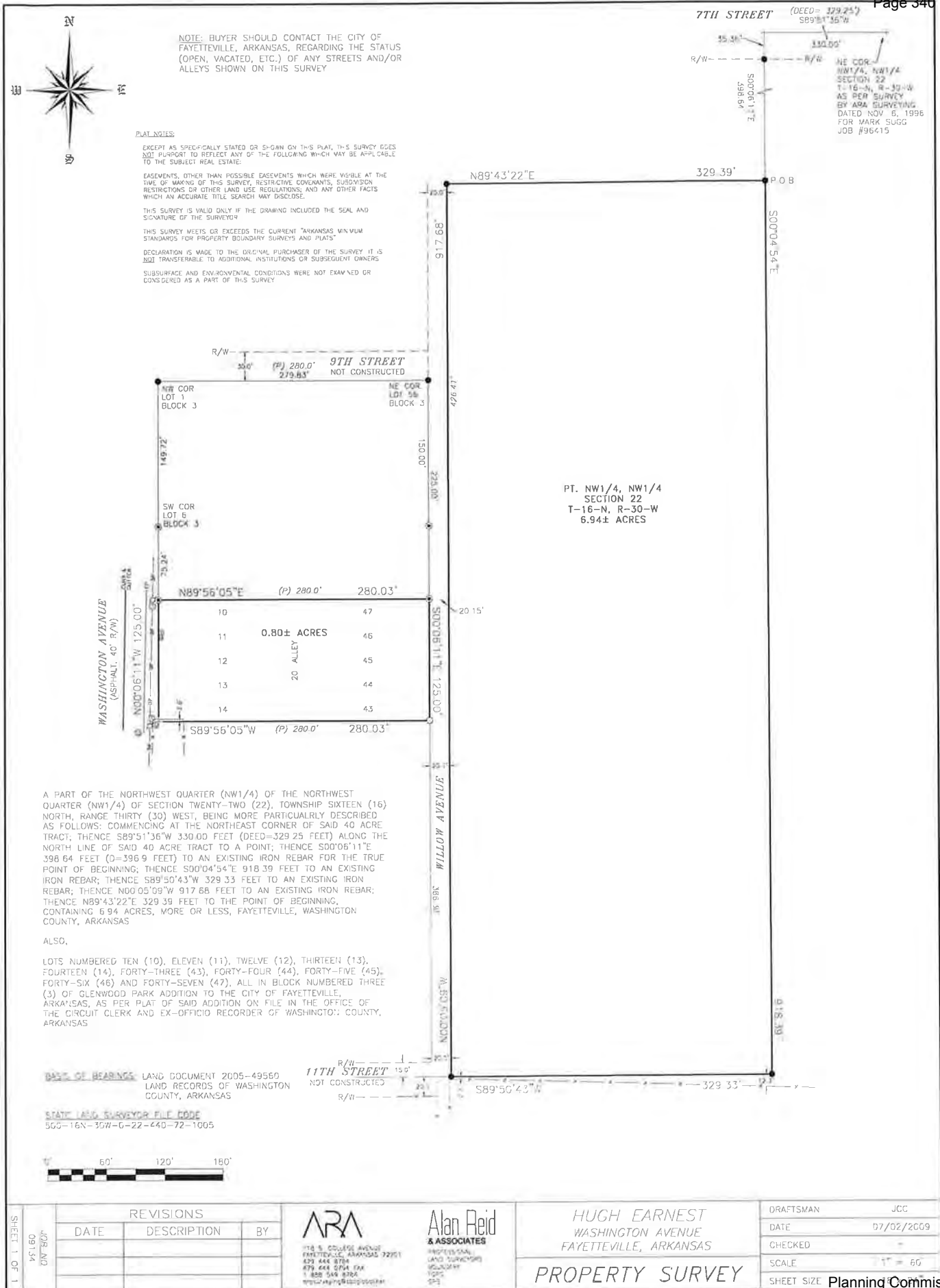
Since the proposed zoning change would not increase the number of homes proposed for the property, only the type of home, traffic danger and congestion would not be increased.

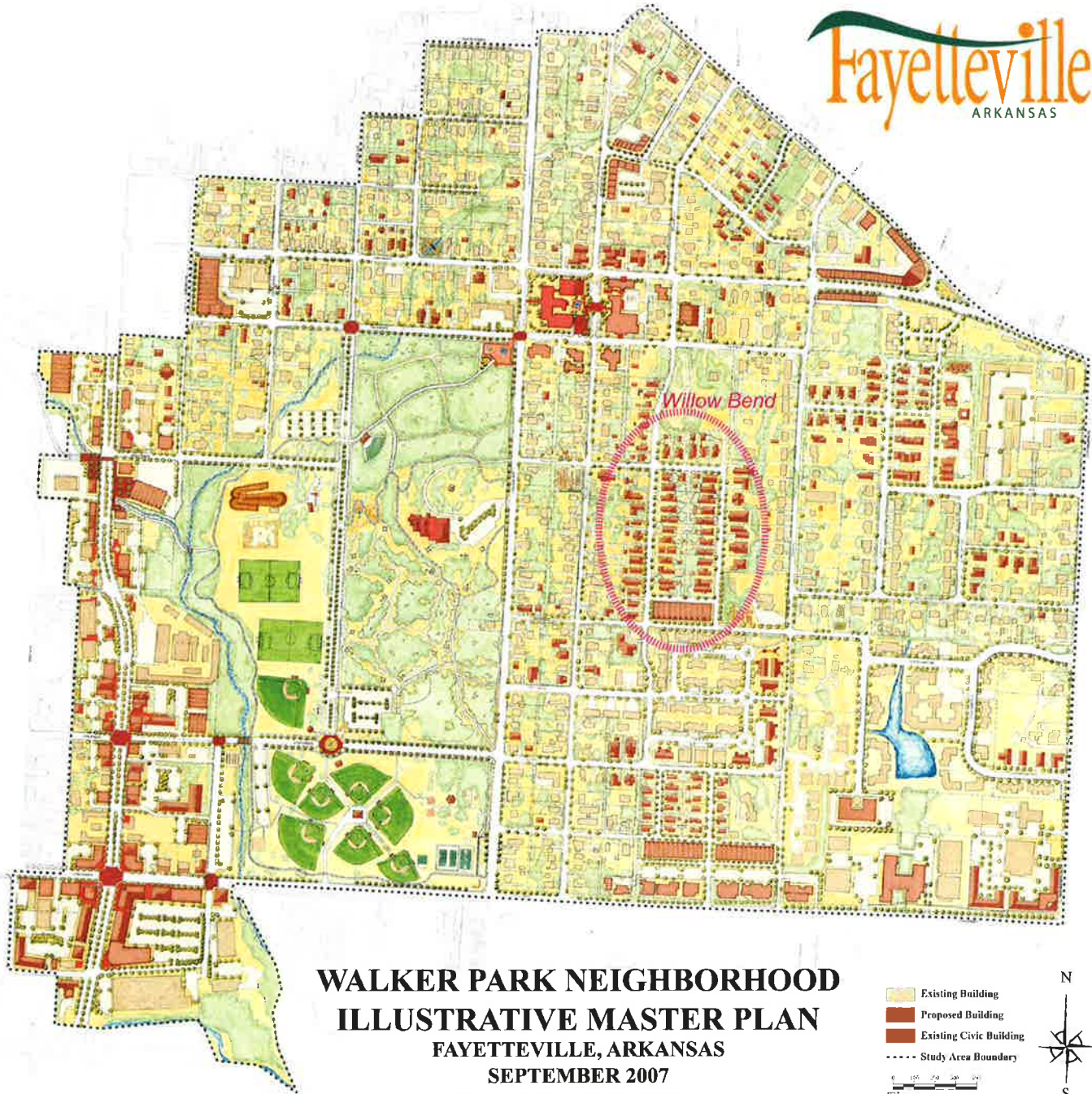
h. Whether the proposed zoning will alter the population density and thereby undesirably increase the load on public services including schools, water, and sewer facilities.

Rezoning the property to the RSF-18 Zoning District would not significantly increase the load to public services.

i. Why it would be impractical to use the land for any of the uses permitted under its existing zoning classification.

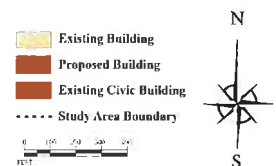
If the subject property was developed under the existing zoning classification, then a significant portion of homes would have to be attached. The preference is for the homes to be detached.

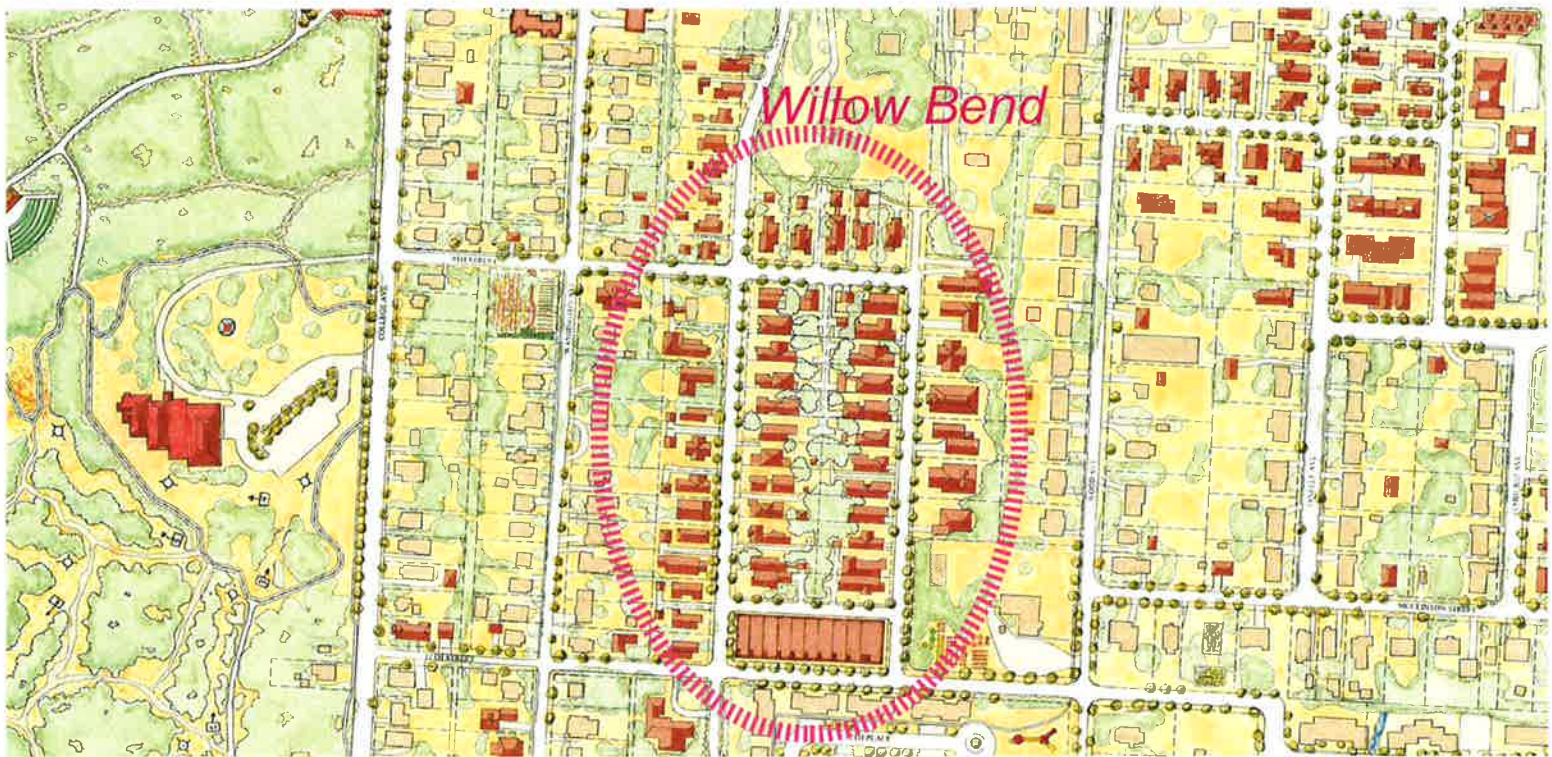




**WALKER PARK NEIGHBORHOOD
ILLUSTRATIVE MASTER PLAN
FAYETTEVILLE, ARKANSAS
SEPTEMBER 2007**

ADOPTED BY RESOLUTION NO. 19-08
FEBRUARY 5, 2008





RZN 15-5254

Current Land Use

HOMES AT WILLOW BEND



Legend
Overview

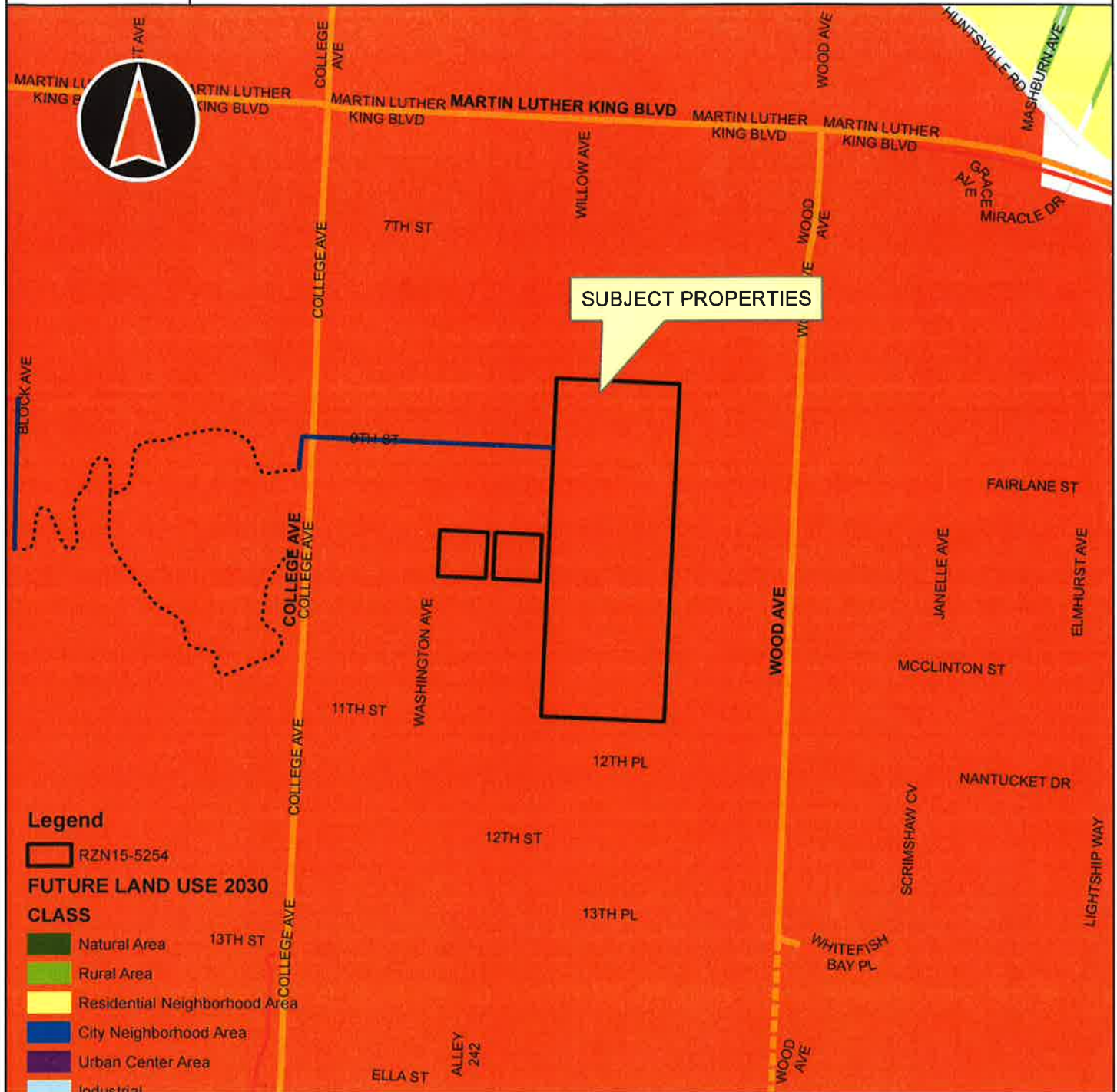
- RZN15-5254
- Fayetteville City Limits
- Footprints 2010
- Design Overlay District
- Planning Area



RZN15-5254

HOMES AT WILLOW BEND

Future Land Use



Legend

RZN15-5254

FUTURE LAND USE 2030

CLASS

- Natural Area
- Rural Area
- Residential Neighborhood Area
- City Neighborhood Area
- Urban Center Area
- Industrial

- Complete Neighborhood Plan
- Civic and Private Open Space/Parks
- Civic Institutional
- Non-Municipal Government
- ROW
- Fayetteville City Limits
- Planning Area
- Design Overlay District

0 150 300 600 900 1,200 Feet

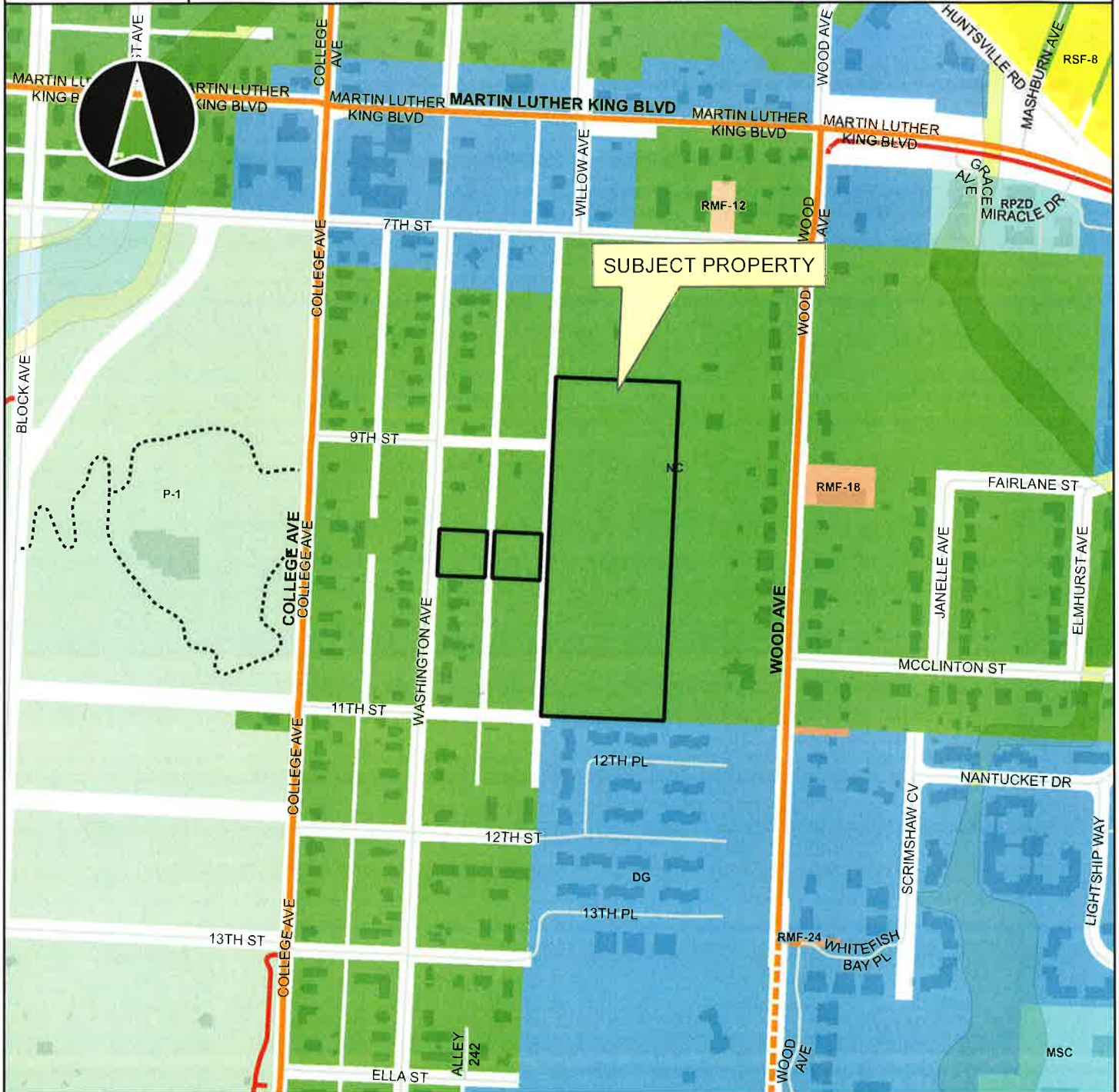
Planning Commission
December 14, 2015

Agenda Item 8
15-5254 Homes at Willow Bend
Page 16 of 18

RZN 15-5254

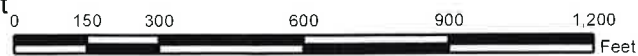
HOMES AT WILLOW BEND

Close Up View



Legend

- RZN15-5254
- Fayetteville City Limits
- Footprints 2010
- Design Overlay District
- Planning Area

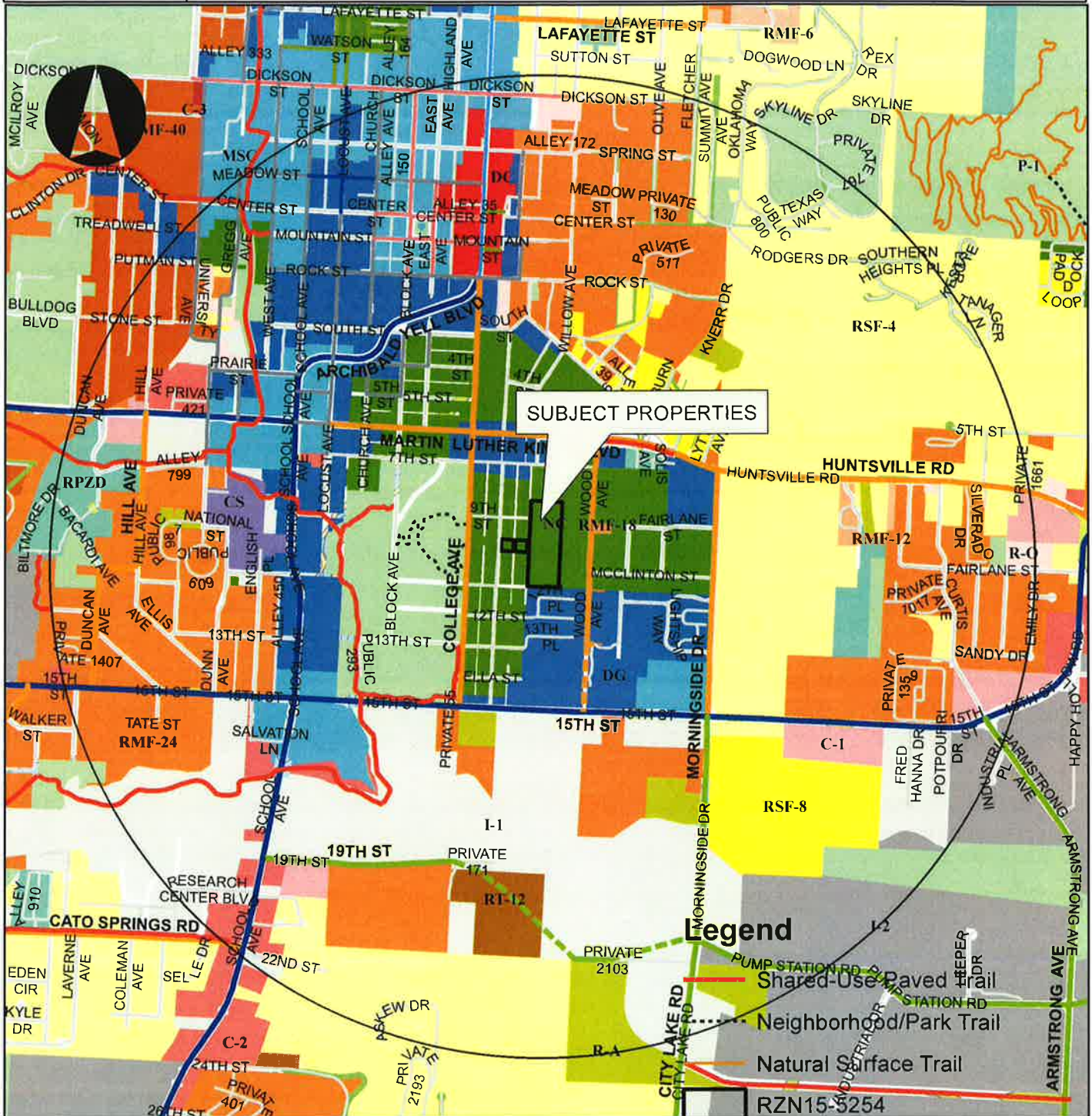


Planning Commission
December 14, 2015

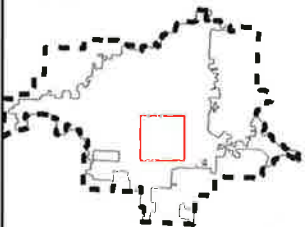
RZN 15-5254

HOMES AT WILLOW BEND

One Mile View



Overview



Legend

- Shared-Use Paved Trail
- Neighborhood/Park Trail
- Natural Surface Trail
- RZN15-5254

- Hillside-Hilltop Overlay District
- Design Overlay District
- Planning Area
- Fayetteville

0 0.25 0.5 1 Miles

Planning Commission
December 14, 2015



OFFICE OF THE
CITY ATTORNEY

DEPARTMENTAL CORRESPONDENCE



Tentative Agenda
December 29, 2015
Page 346 of 377

Kit Williams
City Attorney

Blake Pennington
Assistant City Attorney

Patti Mulford
Paralegal

TO: Mayor Jordan
City Council

CC: Andrew Garner, Planning Director

FROM: Kit Williams, City Attorney

DATE: December 22, 2015

RE: RZN 15-5254

Andrew Garner has presented you a fine memo describing this requested rezoning by Community By Design, Inc. As I discussed in my memo to you about their requested reduction in Master Street Plan requirements, the City of Fayetteville is legally NOT "a partner on the project."

Although the City Council has expressed its intent to help construct public infrastructure for the Willow Bend development up to one million dollars, it is and cannot legally be "a partner on the project." Apart from that comment in Andrew's memo, I have no problems with his memo describing and recommending this rezoning to you.



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
Page 48 of 377
113 West Mountain Road
Fayetteville, AR 72701
(479) 575-8323

Text File

File Number: 2015-0631

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Ordinance

Agenda Number: C. 4

AMEND § 172.04 PARKING LOT DESIGN STANDARDS :

AN ORDINANCE TO AMEND § 172.04 **PARKING LOT DESIGN STANDARDS** TO ALLOW THE CURB RADIUS FOR PARKING LOT ENTRANCES TO BE BASED ON AN EFFECTIVE CURB RADIUS

WHEREAS, modifying § 172.04 **Parking Lot Design Standards** to allow the curb radius for parking lot entrances to be based on an effective radius rather than requiring an actual built radius would ensure functional vehicle turning movements while allowing more flexibility and customization in parking lot driveway design.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby repeals § 172.04(F)(3)(a)(iv) of the Fayetteville City Code and enacts replacement § 172.04(F)(3)(a)(iv) as follows:

“(iv) *Effective curb radius.* All driveway entrances serving 8 or less parking spaces shall have a minimum effective curb radius of 10 feet and a maximum of 20 feet.”

Section 2. That the City Council of the City of Fayetteville, Arkansas hereby repeals § 172.04(F)(4)(a)(iv) of the Fayetteville City Code and enacts a replacement § 172.04(F)(4)(a)(iv) as follows:

“(iv) *Effective curb radius.* All driveways serving 9 or more parking spaces shall have an effective curb radius of 15 feet for curb cuts on local streets and an effective curb cut radius of 20 feet for collector, minor arterial and arterial streets.”

Section 3. That the City Council of the City of Fayetteville, Arkansas hereby amends the tables located at the end of §§ 172.04(F)(3) and 172.04(F)(4) to change each occurrence of “Curb radius” to “Effective curb radius.”

Legistar ID No.: 2015-0631

AGENDA REQUEST FORM

FOR: Council Meeting of January 5, 2016

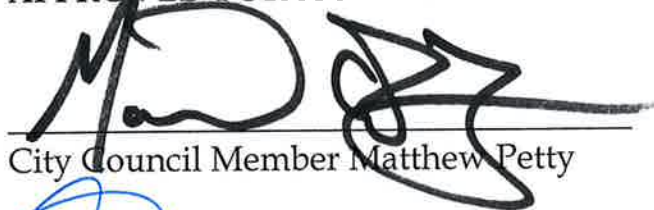
FROM:

City Council Member Matthew Petty

ORDINANCE OR RESOLUTION TITLE AND SUBJECT:

AN ORDINANCE TO AMEND § 172.04 PARKING LOT DESIGN STANDARDS TO
ALLOW THE CURB RADIUS FOR PARKING LOT ENTRANCES TO BE BASED ON AN
EFFECTIVE CURB RADIUS

APPROVED FOR AGENDA:


City Council Member Matthew Petty

12/17/2015
Date


Assistant City Attorney Blake Pennington
(as to form)

12/17/15
Date

Pennington, Blake

From: Garner, Andrew
Sent: Wednesday, December 16, 2015 2:51 PM
To: Matthew Petty - Fayetteville Ward 2; Williams, Kit
Cc: Fulcher, Jesse; Brown, Chris; Pate, Jeremy; Pennington, Blake
Subject: RE: Ordinance changing parking lot design guidelines
Attachments: 172 parking lot curb radius.docx

Matthew and I discussed this further and we agreed to tweak the existing code somewhat instead of repealing it to address the concerns. If you have any questions let us know. Proposed changes are shown in underline and highlight.

Kit,
 I have slightly revised the synopsis of this proposed code change as follows:

UDC Sections 172.04 (F)(3)(a)(iv) and 172.04 (F)(4)(a)(iv) specify the curb return radius for parking lot driveways. The proposed code change would modify the curb return radius for parking lots to be based on an effective, instead of an actual built curb return radius. The proposed code change would ensure functional vehicle turning movements while allowing more flexibility and customization in parking lot driveway design.

172.04 Parking Lot Design Standards

(F) *Parking Lot Circulation.*

(3) *Entrances and internal aisle design for parking lots containing 8 parking spaces or less.* The driveway width into parking lots shall meet the following requirements:

(a) *Entrances.*

(iv) Effective *Curb radius.* All driveway entrances serving 8 or less parking spaces shall have a minimum effective curb radius of 10 feet and a maximum of 20 feet.

Parking Lots With 8 Spaces or Less	
	Driveway Dimensional Requirement
One Way Access <100'	12' Minimum – 16' Maximum
Two Way Access <100'	12' Minimum - 24' Maximum
>100' Driveway Length	2 Drive Lanes 10' Minimum Each – 24' Maximum Total Driveway Width
<u>Effective</u> Curb Radius	10' Minimum – 20' Maximum

- (4) *Entrances and internal aisle design for parking lots containing 9 or more parking spaces* The driveway width into parking lots shall meet the following requirements:

(a) *Entrances.*

- (iv) Effective Curb radius. All driveways serving 9 or more parking spaces shall have a curb radius of 15 feet for curb cuts on local streets and an effective curb cut radius of 20 feet for collector, minor arterial and arterial streets.

Parking Lots With 9 Spaces or More	
	Driveway Dimensional Requirement
One Way Access	12' Minimum – 16' Maximum
Two Way Access	2 Drive Lanes 10' Minimum Each – 24' Maximum Total Driveway Width
Collector/Arterial Streets	3 Drive Lanes - Maximum of 39'
<u>Effective Curb Radius - Local</u>	15'
<u>Effective Curb Radius - Collector/ Arterial</u>	20'



City of Fayetteville, Arkansas

Tentative Agenda
December 29, 2015
Page 35
113 West Mountain Road
Fayetteville, AR 72701
(479) 575-8323

Text File

File Number: 2015-0634

Agenda Date: 1/5/2016

Version: 1

Status: Agenda Ready

In Control: City Council Meeting

File Type: Resolution

Agenda Number: C. 5

APPEAL OF A CONDITION OF PPL 15-5253 TO REQUIRE THE DEVELOPER TO BUILD A CONNECTION TO FOX TRAIL:

A RESOLUTION TO GRANT THE APPEAL OF A CONDITION OF PPL 15-5253 TO REQUIRE THE DEVELOPER TO BUILD A CONNECTION TO FOX TRAIL

WHEREAS, the developers of PPL 15-5253 wish to develop their low density residential development which is outside the city limits without such a street connection and instead rely upon their to be constructed street stub out to the south toward undeveloped land which could lead to a connection of Fox Trail further south.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby approves the appeal of the Fox Hills Subdivision developer to allow construction of the street intersecting Highway 45; and

Section 2. That the City Council of the City of Fayetteville, Arkansas hereby modifies the conditions of PPL 15-5253 to remove the requirement to construct a street connecting to Fox Trail, but otherwise approves PPL 15-5253 with all other terms and conditions.



124 W Sunbridge Drive, Suite 5
Fayetteville, AR 72703
Office: 479.442.9127
Fax: 479.582.4807
www.jorgensenassoc.com

RECEIVED

DEC 17 2015

**CITY OF FAYETTEVILLE
CITY CLERK'S OFFICE**

December 16, 2015

City clerk
City of Fayetteville
113 W. Mountain
Fayetteville, AR 72701

Attn: Sondra Smith

Re: PPL 15-5253

This letter is an appeal of the decision by the Planning Commission on December 14, 2015 to require a connection to Fox Trail Rd on the proposed Preliminary Plat. It is the developer's belief that connectivity is being provided to the south to a large developable tract of land that is adjacent to Fox Trail and the connection will happen at that time. Furthermore, this would be on an area of Fox Trail that does not have a median so this connection could then be a left out, right out and a left turn into the proposed subdivision from Fox Trail. The developer does not feel like the requested connection to Fox Trail meets the intent of connectivity due to the fact there is currently a large median in this area making the proposed connection a right out turn only. Also we have communication with a neighbor that opposes this connection and does not want a new road next to his house.

We thank you for your consideration of this proposal and please call with any questions,

Thank you.

Sincerely;

Justin L Jorgensen, P.E.



ASTON

LEGEND

△	CENTERLINE MARKER	—	CENTERLINE STREET
⊙	FIRE HYDRANT	—	EXISTING 12" WATERLINE
⊙	STREET LIGHT	—	EXISTING 6" WATERLINE
⊙	O.M.S. DOUBLE METER SET		
⊙	TEST PIT		

CITY COUNCIL AGENDA MEMO

MEETING OF JANUARY 5, 2016

TO: Fayetteville City Council

FROM: Quin Thompson, Current Planner

THRU: Andrew Garner, City Planning Director

DATE: December 18, 2015

SUBJECT: **PPL 15-5253: Preliminary Plat (EAST OF HWY 45 & FOX TRAIL/FOX HILLS SUBDIVISION, 260):** The applicant appeals condition of approval No. 2 required by the Planning Commission for PPL 15-5253.

RECOMMENDATION:

On December 14, 2015 the Planning Commission approved Preliminary Plat 15-5253 (Fox Hills Subdivision) with conditions of approval. Condition of approval No. 2 requires that this new subdivision provide a street connection to Fox Trail. The applicant has appealed the Planning Commission decision to the City Council, requesting removal of condition of approval No. 2.

BACKGROUND:

This property is located at the southeast corner of Mission Boulevard and Fox Trail, and contains approximately 24.60 acres. The property is within the City of Fayetteville Planning Area. As the site is beyond one mile from the City limits it is not subject to all of the city's development regulations and is only reviewed for water service, general lot, block and street connectivity, and overall traffic and public safety.

On December 14, 2015 the Planning Commission approved Preliminary Plat 15-5253 (Fox Hills Subdivision) for a residential subdivision with 17 single family lots. The preliminary plat was approved with a condition of approval (No. 2) that states as follows:

Condition #2

Planning Commission determination of street connectivity. Staff recommends in favor of street connection to Fox Trail for the reasons discussed previously in this report, but not to the east given the steep topography that makes development of a standard lot and block layout unfeasible. A street stub-out is proposed for future connection to the south.

Proposal: The applicant has appealed the Planning Commission's requirement for condition of approval #2 in order to allow their subdivision to be developed without a connection to Fox Trail.

DISCUSSION:

Staff and the Planning Commission recommend that Condition of Approval No. 2 be upheld by the City Council primarily to improve overall traffic and public safety for this subdivision that has

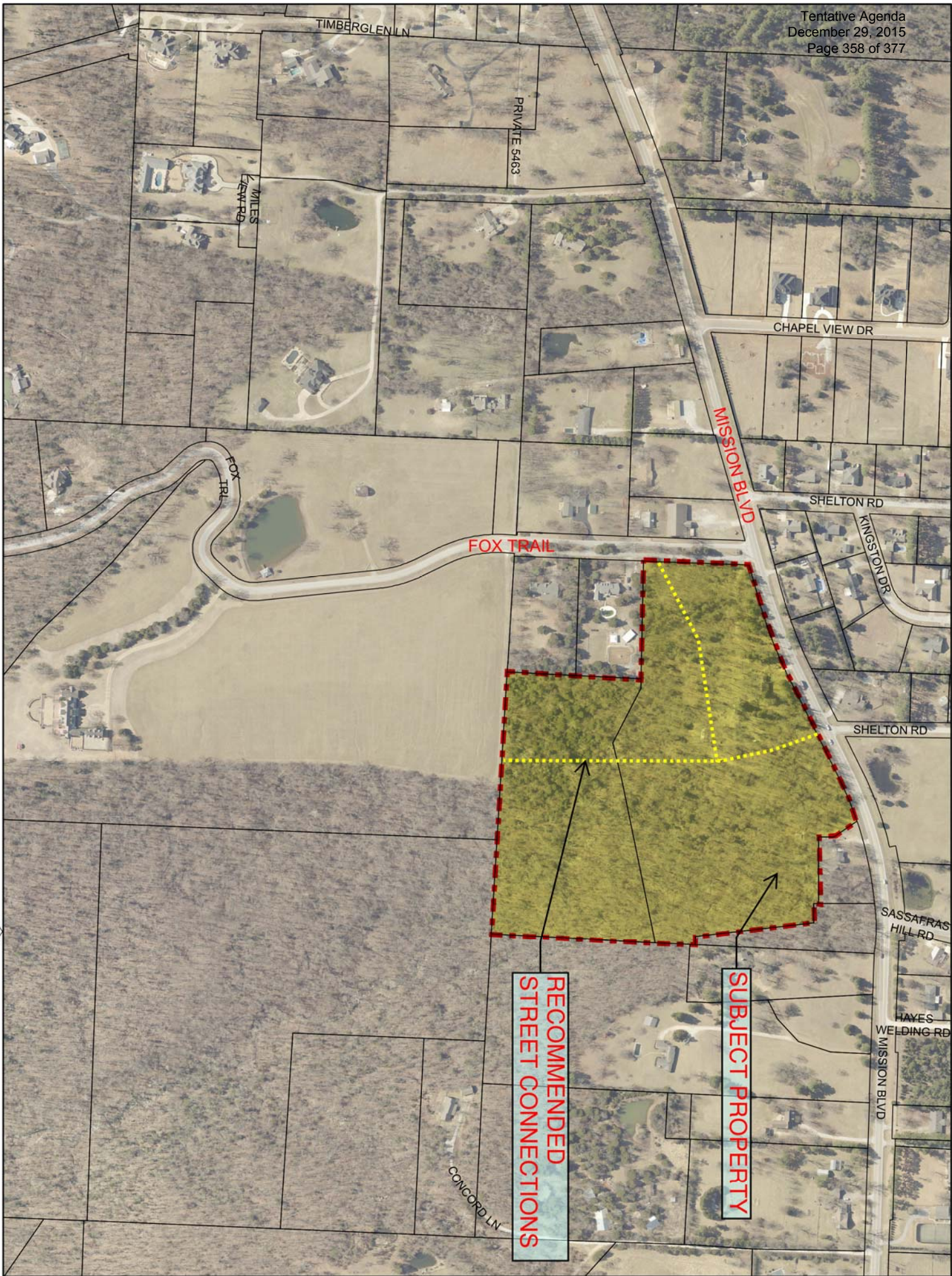
somewhat limited visibility accessing Mission Boulevard from the new proposed intersection. A connection to Fox Trail would provide superior sight lines and a safer left turn onto Mission Boulevard. Secondly, adding the street connection would be consistent with the City's longstanding policy for openness and connectivity within and throughout neighborhoods.

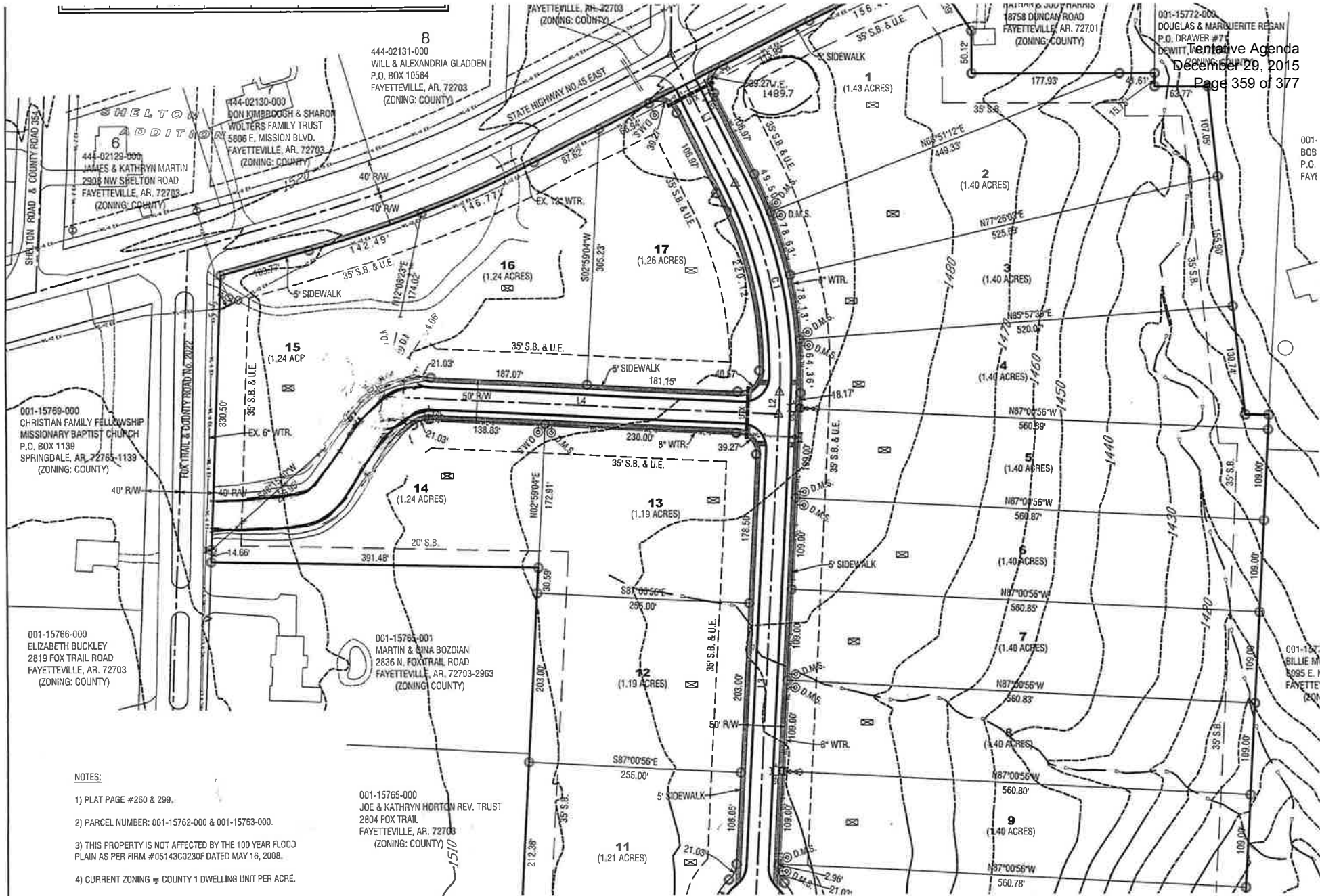
Access and street connectivity: A connected street network is desirable from a city planning perspective for a host of reasons. A connected street network reduces traffic congestion by dispersing traffic and offering travel options for drivers. Parallel routes within connected networks provide different routes to destinations for convenience, variety, or to avoid congestion. These choices help all users of the transportation system by reducing travel delays associated with reliance on very few routes. Connected streets also encourage active transportation like walking and cycling, and have a measurable impact on community health.

The property has frontage along Mission Boulevard and Fox Trail. The applicant proposes one connection to Mission Boulevard and a street stub-out to the south that can be extended with future development. Staff and the Planning Commission recommend allowing the subdivision to not stub out a street to the east given the steep topography that makes development of a standard lot and block layout in that direction unfeasible. However, staff and the Planning Commission recommend that a connection be provided to Fox Trail to the west. The median on Fox Trail does not need to be removed for a full access entry, and an entire buildable lot would not be lost if the connection is required (see attached sketch). An access point to Fox Trail will prevent this neighborhood from being an isolated dead-end subdivision in the near term where all traffic is funneled to one outlet on an arterial road. Connectivity to Fox Trail would be a safety and convenience benefit for citizens by providing a safer left turn location onto high-speed Mission Boulevard where a majority of residents will be traveling during AM and PM peak hours. This street connection would provide greater emergency vehicle access, more efficient trash and recycling pick up, and would be a benefit to pedestrians and cyclists who would have safe access onto Fox Trail. Fox Trail is a small two-lane roadway that is approximately 1.5 miles long. A connection to this roadway would provide opportunities for pedestrians to enjoy this amenity for walking, riding, and exercise outside of their immediate neighborhood. If a connection is not provided pedestrians would have to take a circuitous route along high-speed Mission Boulevard before being able to access Fox Trail.

Traffic safety: This portion of Mission Boulevard has some slight horizontal and vertical curves and is posted with a 55 mph speed limit. Staff required the applicant to evaluate the sight lines of the new proposed intersection for traffic safety. Additionally, the City Engineering Division conducted their own independent sight line study of the proposed intersection. As indicated in the applicant's study and City Engineering Division analysis (both attached), the proposed intersection will meet the American Association of Highway and Transportation Officials (AASHTO), City, and County standards for stopping distance and intersection sight lines. However, a sight line easement will likely be required to be dedicated prior to final plat to allow the developer to clear vegetation to ensure the minimum sight lines are maintained. The primary reason for the recommended street connection to Fox Trail is because it has better sight lines than the new proposed street intersection. This would improve the overall safety. Review of traffic safety is one of the primary approval and denial criteria for a preliminary plat pursuant to UDC Section 166.02(C)(2). Further, as this subdivision is within the City of Fayetteville Planning Area, staff and the Planning Commission recommended this street connection consistent with the City's longstanding policies for openness and connectivity within and through neighborhoods in the City's jurisdiction.

On December 14, 2015 the Planning Commission approved PPL 15-5253 finding in favor of Condition of Approval No. 2 by a vote of 8-0-0.





SKETCH OF POSSIBLE STREET ALIGNMENT



PLANNING COMMISSION MEMO

TO: Fayetteville Planning Commission

THRU: Andrew, Garner, City Planning Director

FROM: Quin Thompson, Current Planner
Corey Granderson, Staff Engineer

MEETING: ~~December 14, 2015~~ **UPDATED 12-18-2015**

SUBJECT: **PPL 15-5253: Preliminary Plat (EAST OF HWY 45 & FOX TRAIL/FOX HILLS SUBDIVISION, 260):** Submitted by JORGENSEN & ASSOCIATES, INC. for property located EAST OF THE INTERSECTION OF HWY. 45 & FOX TRAIL. The property is in THE FAYETTEVILLE PLANNING AREA and contains approximately 24.60 acres. The request is for a 17 lot single-family subdivision.

RECOMMENDATION:

Staff recommends forwarding **PPL 15-5253** with conditions of approval.

BACKGROUND:

This property is located at the southeast corner of Mission Boulevard and Fox Trail, and contains approximately 24.6 acres. The property is within the City of Fayetteville Planning Area. As the site is beyond one mile from the City limits it is not subject to all of the city's development regulations and is only reviewed for water service, general lot, block and street connectivity, and overall traffic and public safety. The surrounding zoning and land uses are depicted in *Table 1*.

Table 1 - Surrounding Zoning and Land Use

Direction from Site	Land Use	Zoning
North	Single family residential/undeveloped	Washington County Agriculture/Single-family Residential 1 unit per acre
South	Single family residential/undeveloped	Washington County Agriculture/Single-family Residential 1 unit per acre
East	Single family residential/undeveloped	Washington County Agriculture/Single-family Residential 1 unit per acre
West	Single family residential	Washington County Agriculture/Single-family Residential 1 unit per acre

Proposal: The applicant proposes a residential subdivision containing 17 single family lots.

Water and Sewer System: Water mains will be extended to serve the development. Septic systems will serve individual lots.

Adjacent Master Street Plan Streets: Mission Boulevard (AR HWY 45), a Master Street Plan designated Principal Arterial, and Fox Trail, a Local Street, are adjacent to this property.

Right-of-way to be dedicated: Right-of-way in the amount of 43.5 feet from centerline of Mission Boulevard to be dedicated, and 50 feet of right-of-way (ROW) for the new streets in this subdivision.

Access and street connectivity: The property has frontage along Mission Boulevard and Fox Trail. The applicant proposes one connection to Mission Boulevard and a street stub-out to the south. Staff recommends allowing the subdivision to not stub out a street to the east given the steep topography that makes development of a standard lot and block layout in that direction unfeasible. However staff recommends that connection be provided to Fox Trail to the west. The median on Fox Trail does not need to be removed for a full access entry, and an entire lot would not necessarily be lost if connection is required (see attached sketch). An access point to Fox Trail will prevent this neighborhood from being an isolated dead-end subdivision in the near term where all traffic is funneled to one outlet on an arterial road. Connectivity to Fox Trail would be a safety and convenience benefit for citizens by providing a safer left turn location onto high-speed Mission Boulevard where a majority of residents will be traveling during AM peak hours. This street connection would provide greater emergency vehicle access and reduced response times, more efficient trash and recycling pick up, and would be a benefit to pedestrians and cyclists who would have safe access onto Fox Trail. Fox Trail is a small two-lane roadway that is approximately 1.5 miles long. A connection to this roadway would provide opportunities for pedestrians to enjoy this amenity for walking, riding, and exercise outside of their immediate neighborhood. If a connection is not provided pedestrians would have to take a circuitous route along high-speed Mission Boulevard before being able to access Fox Trail.

Traffic safety: This portion of Mission Boulevard has some slight horizontal and vertical curves and is posted with a 55 mph speed limit. Staff required the applicant to evaluate the site lines of the new proposed intersection for traffic safety. Additionally, City Engineering Division conducted their own independent site line study of the proposed intersection. As indicated in the applicant's study and City Engineering Division analysis (both attached), the proposed intersection will meet the American Association of Highway and Transportation Officials (AASHTO), City, and County standards for stopping distance and intersection site lines. While any turning movement onto and off of a high speed rural highway can be dangerous, City staff does feel the proposed intersection on Mission Boulevard meets minimum standards for safety.

Public Comment: Staff has been in communication with Washington County Planning staff specifically discussing their concerns with the safety of the subdivision's new intersection on Mission Boulevard (email attached). At the Subdivision Committee meeting some surrounding neighbors spoke discussing traffic in the area, but they were not opposed to this development.

RECOMMENDATION: Staff recommends approval of PPL 15-5253 with the following conditions.

Conditions of Approval:

1. Planning Commission determination of street improvements. *Staff recommends the following street improvements:*
 - a. *Planning Commission determination of the safety of the proposed street intersection at Mission Boulevard. Staff finds the proposed intersection will not create or compound a dangerous traffic condition.*

- b. *The applicant shall pay an assessment in the amount of \$12,800 prior to final plat for the removal of the temporary cul-de-sac, re-vegetation of the area, and construction of new sidewalk and curb.*
2. Planning Commission determination of street connectivity. *Staff recommends in favor of street connection to Fox Trail for the reasons discussed previously in this report, but not to the east given the steep topography that makes development of a standard lot and block layout unfeasible. A street stub-out is proposed for future connection to the south.*
3. As requested by the Washington County Planning Division, the cul-de-sac shall be pulled back slightly from the property line to allow room for maintenance purposes for county road crews. Show this revision on the plans submitted for Planning Commission.
4. A copy of septic permits for all lots less than 1.5 acres shall be provided prior to final plat.
5. Preliminary plat approval is valid for one year. All permits to complete construction for all lots within this preliminary plat are required to be obtained within one (1) year, subject to extensions in accordance with the Unified Development Code.
6. All engineering and GIS department conditions included herein shall apply. All revisions shall be addressed prior to construction plan approval.
7. Signage shall be placed, and must remain, at stubbed-out streets or temporary cul-de-sacs indicating future street connection.

Standard conditions of approval:

8. Impact fees for fire, police, water, and sewer shall be paid in accordance with City ordinance.
9. Plat Review and Subdivision comments (to include written staff comments provided to the applicant or his representative, and all comments from utility representatives: AR Western Gas, SWBT, Ozarks, SWEPCO, Cox Communications).
10. Staff approval of final detailed plans, specifications and calculations (where applicable) for grading, drainage, water, sewer, fire protection, streets (public and private), sidewalks, parking lot(s) and tree preservation. The information submitted for the plat review process was reviewed for general concept only. All public improvements are subject to additional review and approval. All improvements shall comply with City's current requirements.
11. Preliminary Plat development shall be valid for one calendar year.

Planning Commission Action: ☒ **Approved** ☐ **Forwarded** ☐ **Denied**

Meeting Date: December 14, 2015

Motion: **BROWN, WITH ALL CONDITIONS RECOMMENDED BY STAFF, INCLUDING A STREET CONNECTION TO THE WEST.**

Second: **HOSKINS**

Vote: **8-0-0**

Vote:

BUDGET/STAFF IMPACT:

None.

Attachments:

- Engineering Division comments
- Sketch of possible street alignment
- City 911 Coordinator comments
- Washington County comments
- Request letter
- Applicant's street improvement assessment
- Site plan
- Sight distance exhibit
- Close Up Map
- One Mile Map

Date: December 1, 2015

Subdivision Committee Staff Memo

To: Quin Thompson, Current Planner

From: Corey Granderson, Staff Engineer

Re: Plat Review Comments

Development: PPL 15-5253: Preliminary Plat FOX HILLS SUBDIVISION

Engineer: Jorgensen & Associates

Intersection Safety Comments:

This plat proposes a new street that will intersect AR-45 across from the existing Shelton Loop intersection, east of Fox Trail. It is the opinion of the Engineering Division that traffic leaving this proposed street and turning right or left onto AR-45 would not create or exacerbate a dangerous traffic condition. As can be seen on the attached exhibit, both the right and left turn movements from this proposed street have adequate Stopping Sight Distances and Intersection Sight Distances based on industry standards (AASHTO, 2011).

AASHTO's A Policy on Geometric Design of Highways and Streets states that "If the available sight distance for an entering or crossing vehicle is at least equal to the appropriate stopping sight distance for the major road, then drivers have sufficient sight distance to anticipate and avoid collisions. However, in some cases a major-road vehicle may need to stop or slow to accommodate the maneuver by a minor-road vehicle. To enhance traffic operations, intersection sight distances that exceed stopping sight distances are desirable along the major road." These increased sight distances are called "intersection sight distances" and have been met on this project in addition to the safety-related minimum stopping sight distances as mentioned above and shown in the attached exhibit.

Plan Comments:

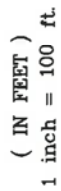
1. Two points of waterline looping have been shown at the end of the westernmost cul-de-sac. Either option will be acceptable, but only one loop point needs to be provided.
2. Waterline looping from the end of the dead-end line at south cul-de-sac must be provided. Logical looping point is due west requiring offsite easements & construction.
3. Proposed waterline radius appears too tight. Provide manufacturer's specification for allowable deflection at each joint. Pipe deflection between joints will not be considered. Provide additional fittings.
4. Water meters have not been shown to service lots 11 and 12. Show these on updated plan.
5. Original sight-distance comments and information have been attached to this memo for reference.

Standard Comments:

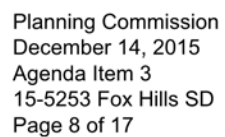
1. All designs are subject to the City's latest design criteria (water, sewer, streets and drainage). Review for plat approval is not approval of public improvements, and all proposed improvements are subject to further review at the time construction plans are submitted.

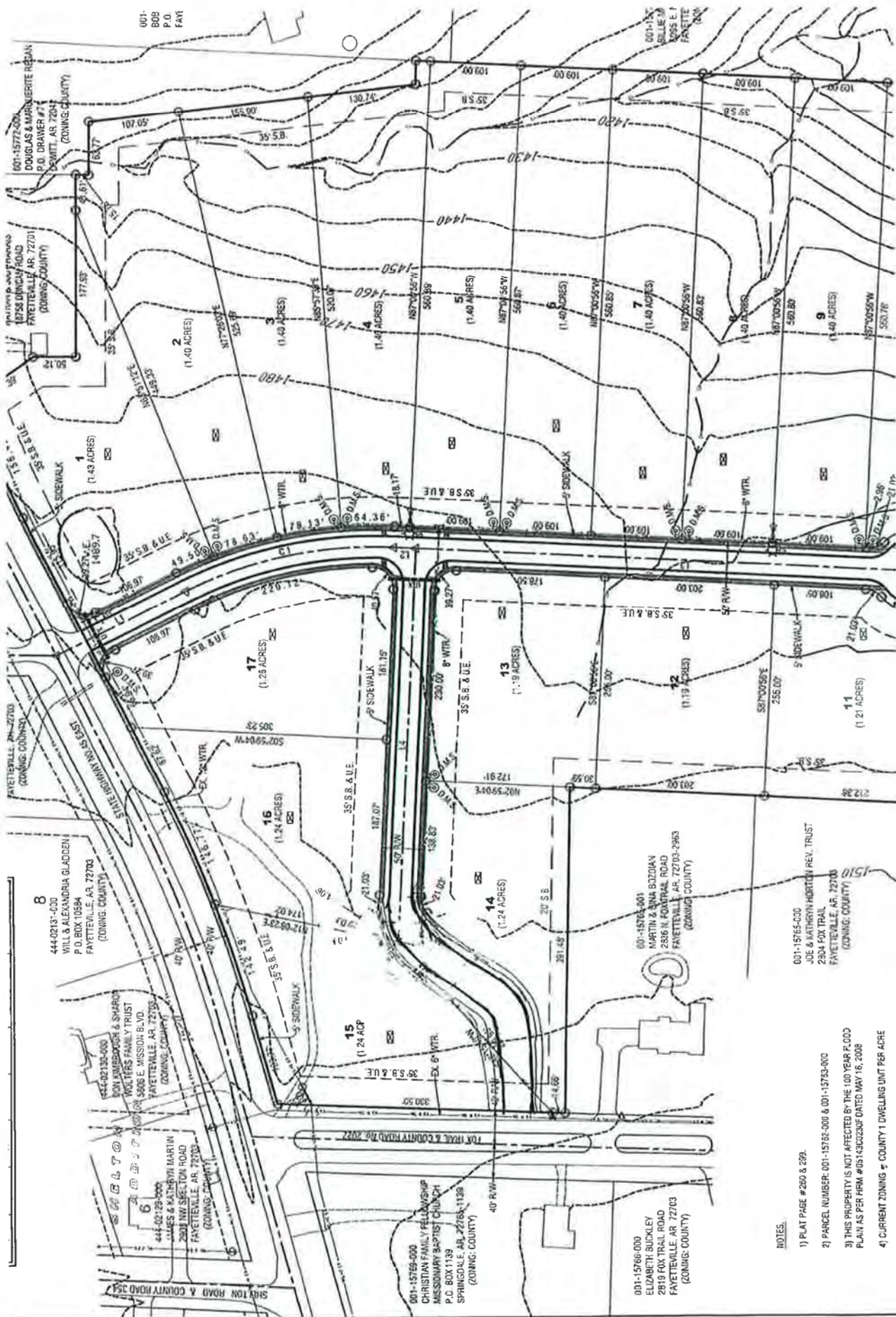
2. Any damage to the existing public street due to construction shall be repaired/replaced at the owner/developers expense
3. Water and sewer impact fees will apply for the additional impact to the system. The fees will be based on the proposed meter size and will be charged at the time of meter set.
4. Note, the following portions of all projects will typically not be reviewed by the Engineering Division until time of construction-level review (unless specifically requested at plat review):
 - o Storm Sewer pipe/inlet sizing, gutter spread, profiles, or utility conflicts
 - o Sanitary Sewer pipe sizing, profiles, or utility conflicts
 - o Waterline fittings, callouts, or utility conflicts
 - o Street profiles
 - o Fine grading/spot elevations
5. The Engineer of Record shall:
 - a. Review and approve material submittals. Approved submittals shall be submitted to the City for concurrence before grading permit is issued.
 - b. Perform "Full Time" Inspection for the utility installation and shall be "In- Charge" of the approval testing.
 - c. Provide a qualified representative for all testing and inspection.
 - d. Schedule testing with the Public Works Inspector.
 - e. Authorize geotechnical testing laboratory to provide reports directly to City in PDF format. Reports shall be submitted in a timely manner.
 - f. Prepare material data sheets and test reports required by the specifications.
 - g. Insure that daily inspection reports and data sheets are submitted to the City of Fayetteville's public works inspector weekly in PDF format.
6. 2012 Standard Water & Sanitary Sewer Specifications & Details apply
7. Demolition shall not begin until the appropriate erosion control measures and required tree preservation fencing are installed
8. Prior to **Project Acceptance** (Final Plat) the following items must be performed or provided to the satisfaction of the Engineering Department:
 - h. The work shown on the civil site package must be complete and the items on the final punch list completed.
 - i. Vegetation must be established in accordance with Section 169.04 of the UDC and perimeter controls removed.
 - j. One (1) set of as-built drawings of the complete project (excluding details) as a hard copy, digital file .dwg, and PDF format;
 - i. Public infrastructure and services shall be surveyed after installation in relation to easements, property lines, and rights-of-way.
 1. More than 2 ft deviation of design alignment of shall require new easement dedication or adjustment of the utility/storm drain.
 - ii. Professional surveyor shall provide stamp drawings specifically identifying the limits of as-built survey performed.
 - iii. As-builts should include the following information in a table; Linear Feet of new public streets, sidewalk (categorized by width), waterline, and sanitary sewer. Square feet of newly dedicated right-of-way.
 - k. Unit price construction costs for review and approval and a single 2 year maintenance bonds in the amount of 25% of the public improvements;
 - l. Certification that the streets, sidewalk, storm sewer, water, fire line, and sewer lines, etc., were installed per approved plans and City of Fayetteville requirements;

- i. Provide all Inspection Reports; approved submittals; Data Forms from Utility Specifications (Including Consultants sewer TV report); compaction test results, etc...
- m. Surveyor's Certification of Compliance for monuments and property pins.
- n. Bond, guarantee, or letter of credit for all sidewalks not constructed prior to final plat approval (150% of the estimated cost of construction);



CURVE TABLE						
CURVE	LENGTH	RADIUS	TANGENT	CHORD	BEARING	DELTA
C1	257.73'	500.00'	131.80	254.88	N11°46'56"W	29°32'01"





SKETCH OF POSSIBLE STREET ALIGNMENT

NOTES.

- 1) PLAT PAGE #250 & 259.
- 2) PARCEL NUMBER: 001-15762-000 & 001-15765-000
- 3) THIS PROPERTY IS NOT AFFECTED BY THE 100 YEAR FLOOD PLAIN AS PER FRM #05150020F DATED MAY 16, 2008
- 4) CURRENT ZONING = COUNTY 1 DWELLING UNIT PER ACRE

Suggested street names were not approved by the street naming committee. Please contact the Addressing office for street naming.
Ph. 479-575-8380
email. dgilbert@fayetteville-ar.gov

PROJECT TITLE: FOX HILLS SUBDIVISION
LOCATION: FAYETTEVILLE, ARKANSAS
SHEET TITLE: PRELIMINARY PLAT

DRAWN BY: BLH
SHEET SCALE: 1"=100'
DATE: NOVEMBER 04, 2015
PROJECT FILE: 2/SUBD/251

**JORGENSEN
+ ASSOCIATES**
Civil - Engineering - Surveying - 5010 14th Avenue S.W. - Suite 301
124 W. 2nd Avenue Drive
Paysonville, AL 36052
Office 404.942.0921
Fax 404.942.4507



UTILITY CROSSING

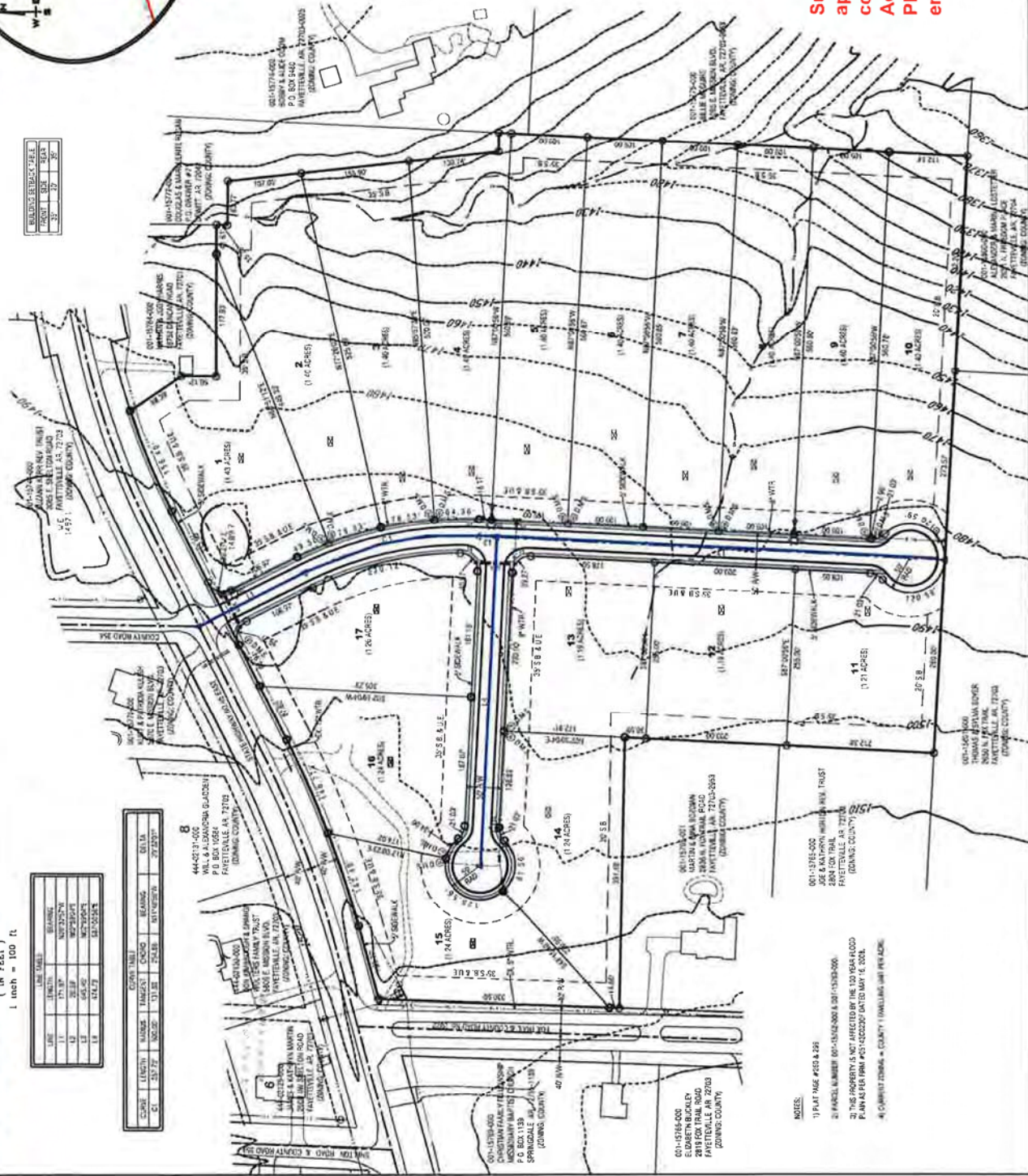
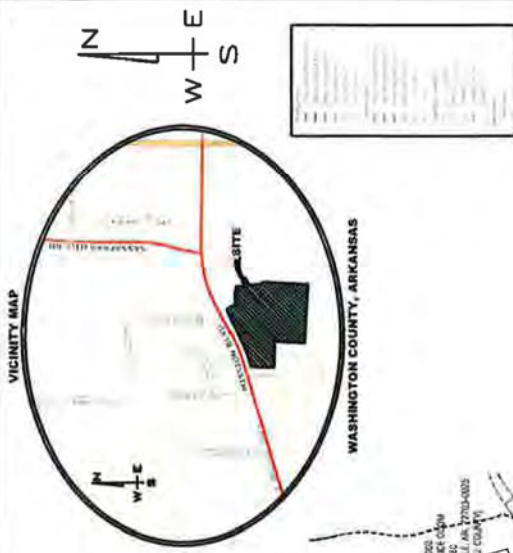
NEW 5' SIDEWALK
EXISTING CONTOUR

CENTERLINE STREET
EXISTING 12" WATERLINE
EXISTING 6" WATERLINE

 FIRE HYDRANT
 STREET LIGHT
 M.S. DOUBLE METER SET
 TEST PIT

0N3937

Planning Commission
December 14, 2015
Agenda Item 3
15-5253 Fox Hills SD
Page 10 of 17



APPROVED
By Dainah Gilbert at 2:57 pm, Nov 25, 2015

By Dainah Gilbert at 2:57 pm, Nov 25, 2015

1 inch = 100 feet (IN FEET)

1 inch = 100 ft

Land, 2000-1	
Land	1997-2000
1.1	17.8%
4.3	20.1%
1.2	16.4%
1.0	47.4%

COPOLYMER				
CURE	LENGTH	WAVELENGTH	WAVELENGTH	WAVELENGTH
CL	23.72	13.85	254.88	274.23

- NOTES:
- 1) PLAT PAGE #250 & 255
 - 2) PARCEL NUMBER 001-151
 - 3) THIS PROPERTY IS NOT APLAS PER FORM #051420
 - 4) CURRENT ZONING IS COMM

Garner, Andrew

WASHINGTON COUNTY EMAIL

Subject: FW: New plat on Mission

From: Juliet Richey
Sent: Tuesday, November 24, 2015 9:31 AM
To: 'Fulcher, Jesse'; Melissa Wonnacott; 'Thompson, Quin'
Cc: Clay Grote (clay@aconcretesi.com); Donnie Coleman; Charles Ward
Subject: RE: New plat on Mission

Jesse and Quin:

I understand that you will be receiving resubmittals on this project tomorrow. Could you please forward me the resubmittals once you have them? I will forward them along to our road department and engineer for further review.

My preliminary comments for this project include:

This plat must also be reviewed and approved by Washington County once the City has approved it.

Sight Distance

As the proposed roads will be County Roads, we have concerns regarding sight visibility at the intersection of the proposed North/South Subdivision road and HWY 45.

Has the HWY Dept commented on this situation yet? The county would require that sight distance visibility measurements be submitted for this intersection as per County code (reflective of AASHTO standards). I am a little confused by the included diagram referencing "stopping distance". In addition to stopping distance calculations for HWY 45, there must also be adequate distance for intersection sight distance and turning movements both coming into and leaving proposed intersection. I cannot tell if that is available or not with the presented information.

What is the posted speed here; 45 mph? Is there a different design speed?

Septic concerns:

I have concerns regarding the septic systems on lots 1-10. The placement of the test pits on a majority of these lots appears to be uphill from proposed lot locations. In addition there are several drainage ways that go through these lots that will likely require drainage easements. Will there be a setback from these easements/ stream areas required by ADH? Regardless, they will bisect the site, and I think that should be taken into consideration on the front end at Preliminary Plat (to assure that the lot layout as proposed is feasible).

ROW

ROW is required at the end of the proposed cul-de-sac at the terminus of the southern street. This either needs to be obtained from the adjacent property owner or the cul-de-sac to be pulled back slightly so that ROW (for maintenance purposes) can be accommodated on this site.

The County may have further comments as review progresses. Thank you for including us in this preliminary review.

Juliet Richey
Washington County Planning Director
2615 Brink Drive
Fayetteville, AR 72701
(479) 444-1724



124 W Sunbridge Drive, Suite 5
Fayetteville, AR 72703
Office: 479.442.9127
Fax: 479.582.4807
www.jorgensenassoc.com

November 4, 2015

City of Fayetteville
113 W. Mountain Street
Fayetteville, AR 72701

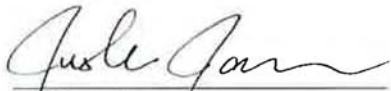
Attn: Development Services

Re: Fox Hills PPL

Please find an application for a preliminary plat for Fox Hills Subdivision. This site sits at the SW corner of Hwy 45 and Fox Trail and is outside the city limits. The current County zoning is Agriculture/Single Family/ 1 unit per acre. The property is roughly 24.60 acres and is primarily all wooded with one existing house and a few other barn type structures. There is no sewer to this site and there is a 12" waterline along the south side of Hwy 45 as well as a 6" line along the east side of Fox Trail. A sight distance calculation has been performed for the proposed intersection for both cars leaving the site as well as vehicles traveling west and east bound on Hwy 454 and has been included with this submittal. There is a proposed future connection to the south but not to Fox Trail. We eliminated this connectivity due to the fact that Fox Trail is currently divided with a landscape island and it would be a right out only.

We look forward to working with the City to make this project a success.

Sincerely;


Justin L. Jorgensen, P.E.



December 8, 2016

City of Fayetteville
113 W. Mountain Street
Fayetteville, AR 72701

Attn: Quin Thompson
Re: Havenwood Subdivision

Dear Quin;

The quantities and costs for the removal of the temporary cul-de-sac, re-vegetation of the area, and construction of new sidewalk and curb have been included for your review. The total cost for each is as follows:

• Sawcut existing street:	\$1,000.00
• Remove existing curb & asphalt:	\$ 2,500.00
• Install 210 l.f. of curb and gutter @ \$15/l.f.	\$ 3,150.00
• Backfill & finish grade:	\$ 1,500.00
• Install 175 l.f. of sidewalk @ \$18/l.f.	\$ 3,150.00
• Re-vegetate:	<u>\$ 1,500.00</u>

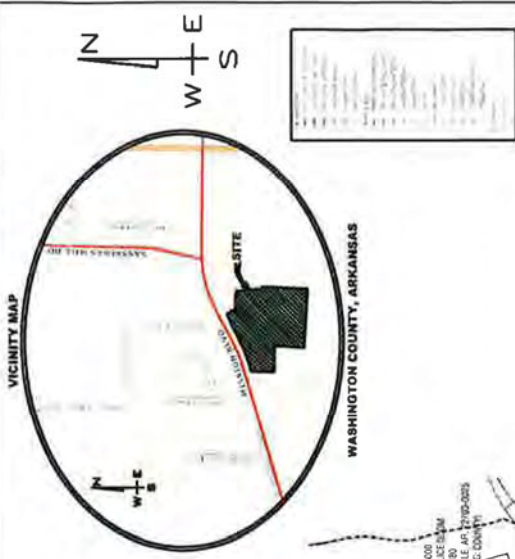
Total: \$ 12,800.00

Please review and let us know if you have any questions.

Thank you.

Sincerely;

Justin L. Jorgensen, P.E.

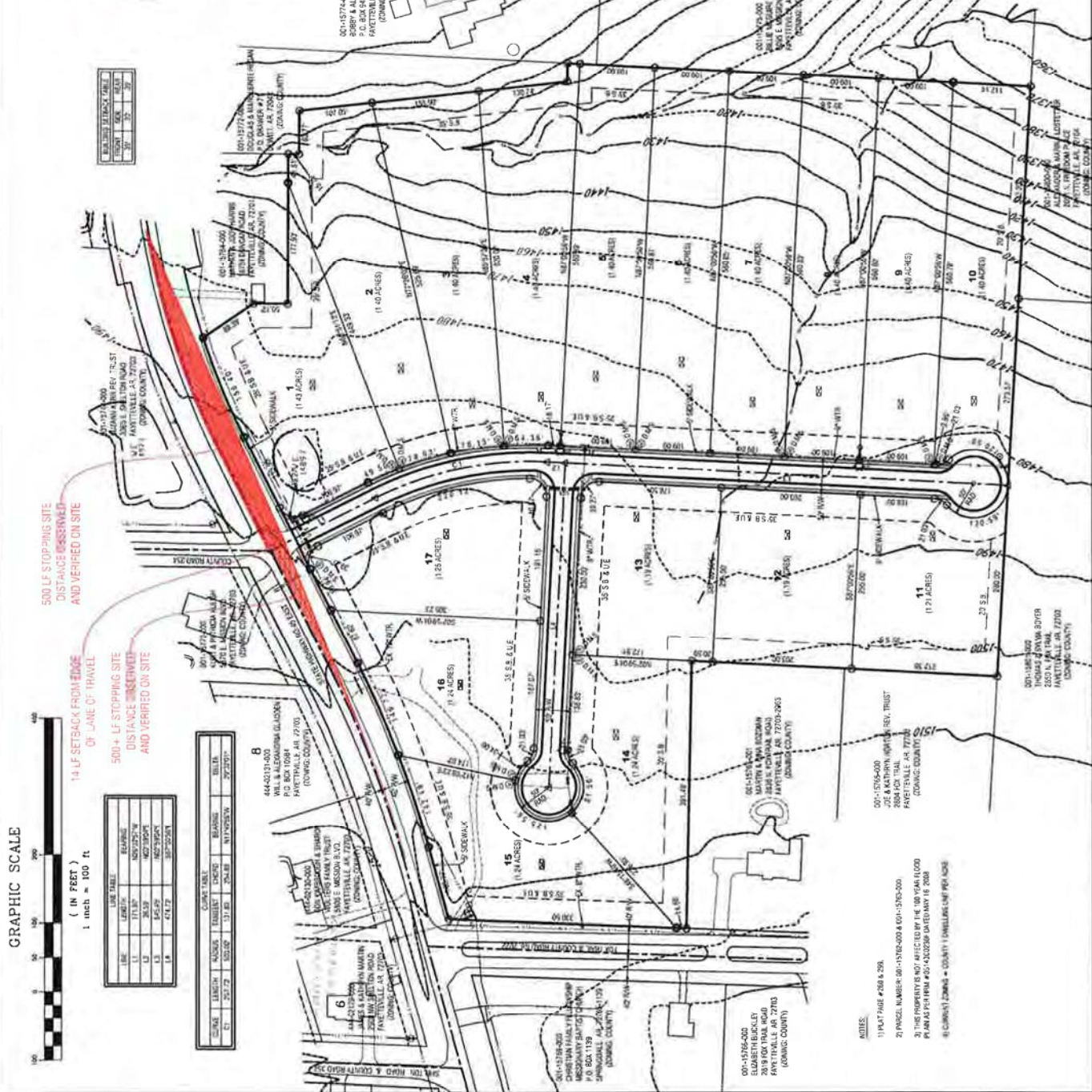


LEGAL DESCRIPTION

[illegible]

Also being a part of the South half of the Northeast Quarter of Section 33, Township 16 North of Range 29 West and being more particularly described as follows:

Beginning at a point 778.25 feet East of the Southwestern corner of said land and running thence North along an existing fence line 40 feet east thence S88.03° 30' East, thence S85.62° 20' East 121 feet 30 inches North 77° 38' E. 123.0 feet East, thence S29.01° 55.0' East 40 feet more or less, then in a crossing fence line thence South S29.01° 55.0' East 40 feet, then along an existing fence to the South 1/2 line of said South half, thence East 121.27 feet to the point of origin. Containing 0.02 acres, more or less.



PROJECT TITLE: FOX HILLS SUBDIVISION
LOCATION: FAYETTEVILLE, ARKANSAS
SHEET TITLE: SITE DISTANCE EVALUATION
DRAWN BY: BLR
SHEET SCALE: 1"=400'
DATE: MONTGOMERY, AL 2018
PROJECT FILE: 2-10-17-2018-00000000000000000000

124 W. Sunnyside Drive Suite 3
Fayetteville AR 72703
Office: 479.442.9327
Fax: 479.552.4801

**JORGENSEN
+ ASSOCIATES**

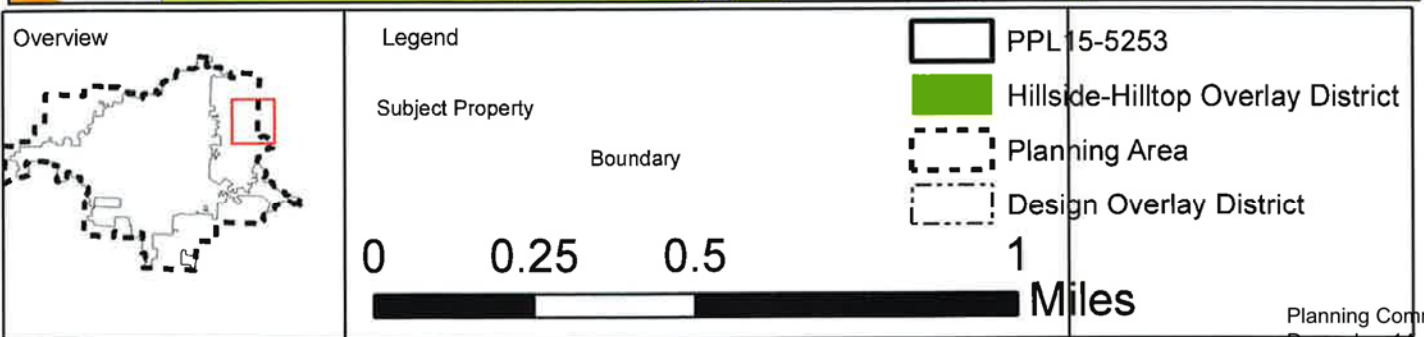
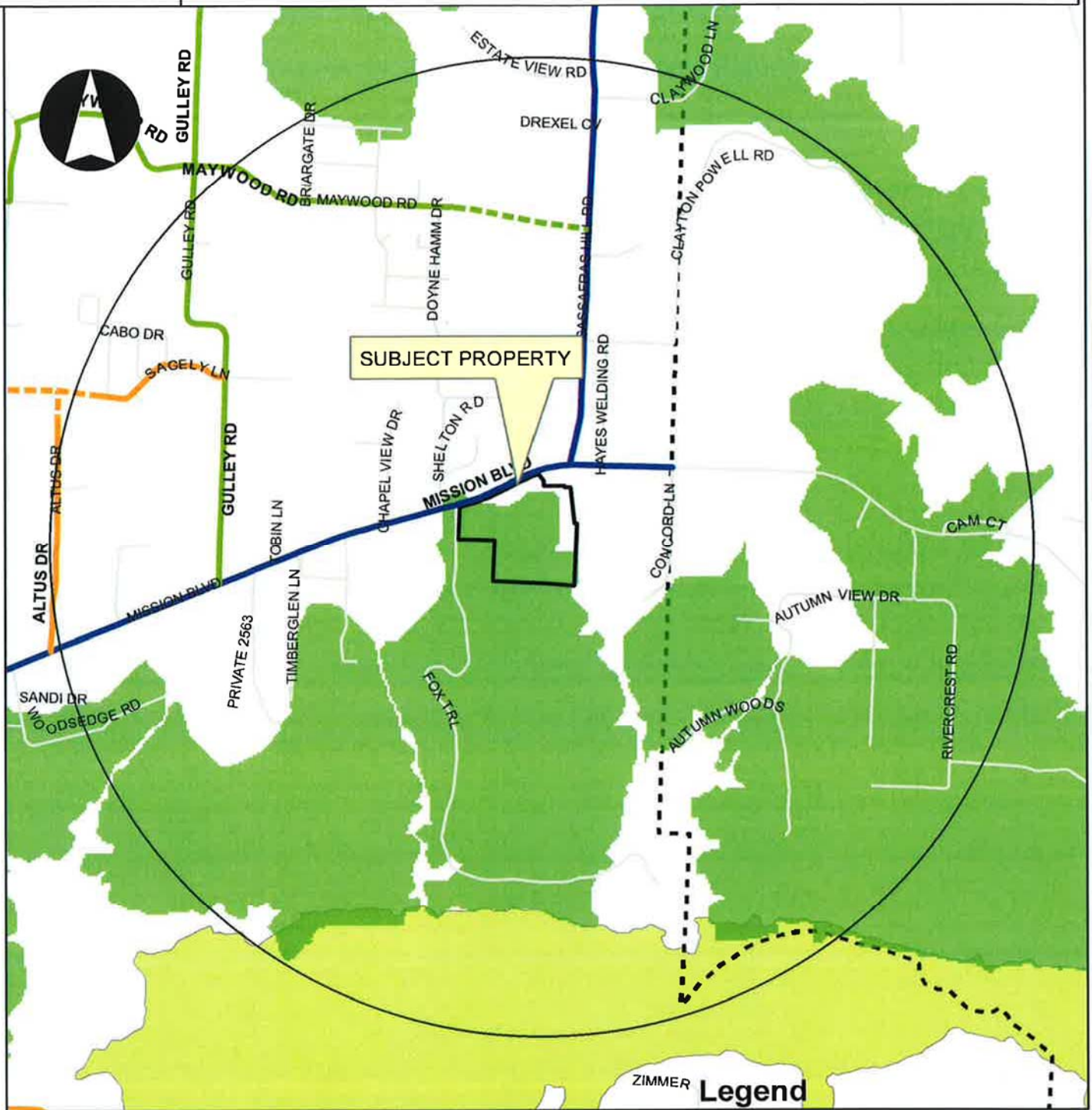
○ SET HIGH P/W & CAP
 △ CENTERLINE MARKER
 ○-○-○ FIRE HYDRANT
 S₁ STREET LIGHT
 ○-○-○-○-○ DOUBLE METER SET
 SS TIE PT.
 LEGEND

BUILDING SETBACK
 CENTERLINE STREET
 EXISTING 12" WATERLINE
 EXISTING 6" WATERLINE
 PROPOSED 6" WATERLINE
 NEW 9" SIDEWALK
 EXISTING CONTROL
 UTILITY CROSSING
 UTILITY EASEMENT

LSD 15-5253

FOX HILLS SUBDIVISION

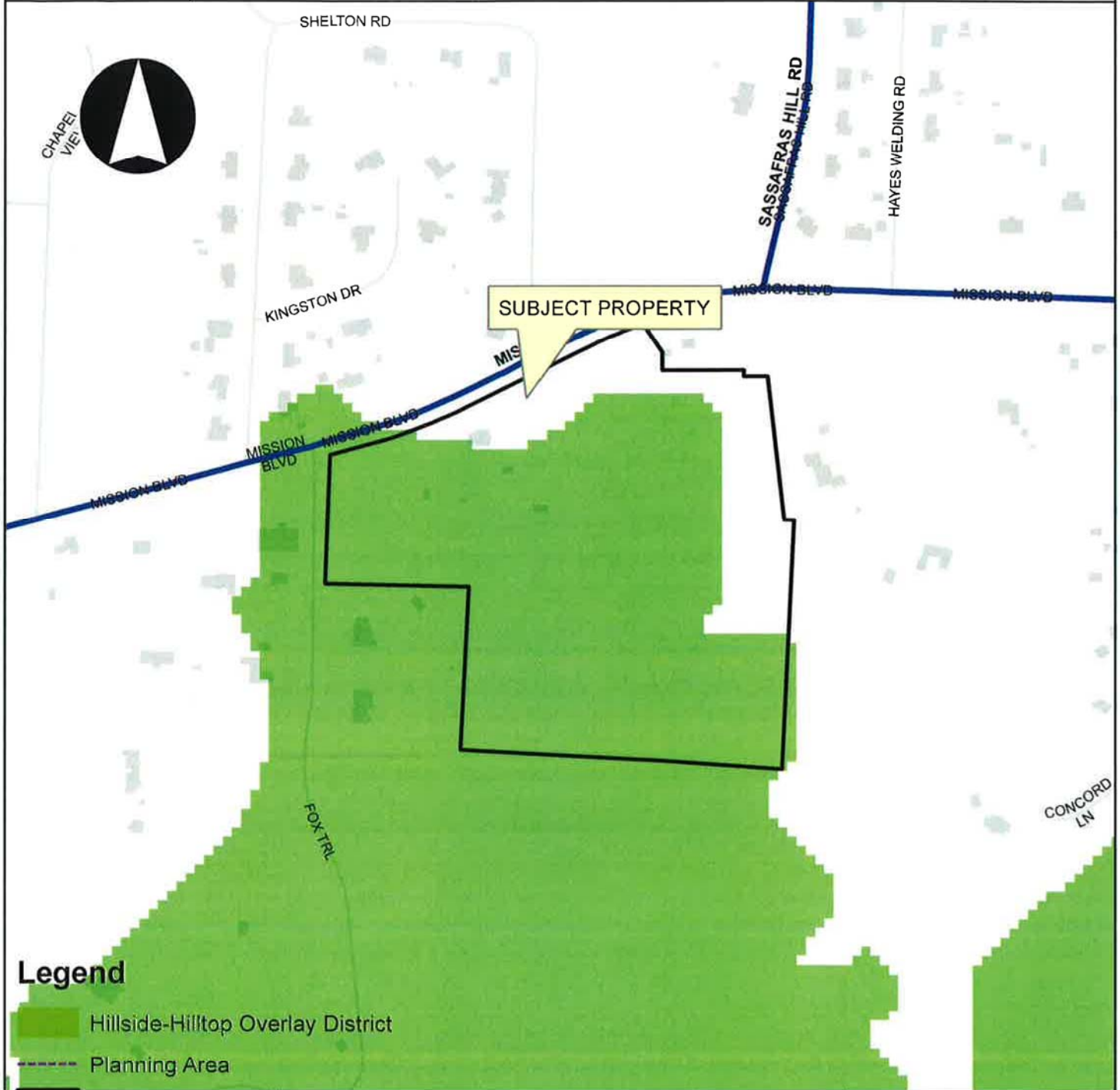
One Mile View



PPL15-5253

FOX HILLS SUBDIVISION

Close Up View



Legend

- Hillside-Hilltop Overlay District
- Planning Area

Overview

PPL15-5253

- Design Overlay District
- 0.2% Chance Floodplain (500 - yr Floodplain)
- Zone A, 1% Chance Floodplain (100 - yr Floodplain)
- Zone AE, 1% Chance Floodplain (100 - yr Floodplain)
- Footprints 2010

0 150 300 600 900 1,200 Feet



OFFICE OF THE
CITY ATTORNEY

DEPARTMENTAL CORRESPONDENCE



Tentative Agenda
December 29, 2015
Page 376 of 377

Kit Williams
City Attorney

Blake Pennington
Assistant City Attorney

Patti Mulford
Paralegal

TO: **Mayor Jordan**
City Council

CC: **Don Marr**, Chief of Staff
Jeremy Pate, Development Services Director
Andrew Garner, Planning Director

FROM: **Kit Williams**, City Attorney

DATE: **December 23, 2015**

RE: **PPL 15-5253 (Preliminary Plat of Fox Hills Subdivision)**

The proposed developer of Fox Hills Subdivision which is a mile or so out of town on Highway 45 East, but within our "Planning Area" has appealed the denial of their variance not to have to connect to another road intersecting Highway 45 slightly to the East of their proposed low density residential development. The developer agreed to dedicate right of way for and in the future turn the ending cul-de-sac of its road to stub out to the South toward a large field.

You need to decide whether connectivity or safety concerns should require that the developer construct this additional street access for his proposed development.

Agenda Session 12/29/15

City of Fayetteville, Arkansas

113 West Mountain Street
Fayetteville, AR 72701
(479) 575-8323



Meeting Agenda - Tentative Agenda

Tuesday, December 29, 2015

4:30 PM

City Hall Room 326

City Council Agenda Session

*Adella Gray Ward 1
Sarah Marsh Ward 1
Mark Kinion Ward 2
Matthew Petty Ward 2
Justin Tennant Ward 3
Martin W. Schoppmeyer, Jr. Ward 3
John S. La Tour Ward 4
Alan Long Ward 4*

ELECTED OFFICIALS:
*Mayor Lioneld Jordan
City Attorney Kit Williams
City Clerk Sondra Smith*

Call To Order

Roll Call

Pledge of Allegiance

Mayor's Announcements, Proclamations and Recognitions

City Council Meeting Presentations, Reports and Discussion

Items: 1. 2015-0588

ELECTION OF VICE MAYOR

2. 2015-0589

FIREMEN'S AND POLICEMEN'S PENSION REPORT

3. 2015-0638

FAYETTEVILLE HOUSING AUTHORITY APPOINTMENT

Attachments: Housing Authority Appointment

Agenda Additions

A. Consent:

A\1 2015-0578

BALE CHEVROLET:

A RESOLUTION TO APPROVE THE PURCHASE OF A NON-MOTOR POOL REPLACEMENT VEHICLE FROM BALE CHEVROLET IN THE AMOUNT OF \$37,242.00 WITH OPTIONS, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE POLICE DEPARTMENT

Attachments: SRP - Non-Motor Pool

A\2 2015-0622

JAIL SERVICES INTERLOCAL AGREEMENT:

A RESOLUTION TO APPROVE AN AMENDMENT TO THE JAIL SERVICES INTERLOCAL AGREEMENT WITH WASHINGTON COUNTY, ARKANSAS CONTINUING FEES AT \$60.00 PER BOOKED PRISONER FOR 2016

Attachments: Jail Services Interlocal Agreement

A.3 2015-0584

ARKANSAS FIREWISE GRANT:

A RESOLUTION TO AUTHORIZE ACCEPTANCE OF AN ARKANSAS FIREWISE GRANT FROM THE ARKANSAS FORESTRY COMMISSION IN THE AMOUNT OF \$500.00 FOR USE BY THE FIRE DEPARTMENT, AND TO APPROVE A BUDGET ADJUSTMENT

Attachments:SRF SRM Firewise Grant 2015BA BUDGET ADJUSTMENT FORM Firewise Grant 2015

A.4 2015-0590

FIRE DEPARTMENT DONATION REVENUE:

A RESOLUTION TO APPROVE A BUDGET ADJUSTMENT IN THE AMOUNT OF \$1,000.00 REPRESENTING DONATION REVENUE FROM THE BANK OF FAYETTEVILLE TO THE FAYETTEVILLE FIRE DEPARTMENT FOR THE ANNUAL EMPLOYEE SERVICE AWARDS EVENT

Attachments:SRF SRM Donation Revenue Recognized by Council January 2016BA BUDGET ADJUSTMENT FORM Donation Revenue Dec. 2015

A.5 2015-0624

ASSISTANCE TO FIREFIGHTERS GRANT:

A RESOLUTION TO AUTHORIZE AN APPLICATION FOR A 90/10 ASSISTANCE TO FIREFIGHTERS GRANT FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY IN THE AMOUNT OF \$675,000.00 FOR THE PURCHASE OF A MOBILE LIVE-FIRE TRAINING SIMULATOR FOR THE FIRE DEPARTMENT

Attachments:SRF SRM 2015 AFG Grant Application Approval

A.6 2015-0603

2016 PURCHASE OF ASPHALT MATERIALS:

AN ORDINANCE TO WAIVE THE REQUIREMENTS OF FORMAL COMPETITIVE BIDDING DURING CALENDAR YEAR 2016 FOR THE PURCHASE OF ASPHALT MATERIALS FOR USE BY THE TRANSPORTATION DIVISION, BUT TO REQUIRE INFORMAL QUARTERLY BIDS OR QUOTES

Attachments:SRP 2015-0603 Asphalt Bid Waiver

A✓7

2015-0599**BID #16-01 REFLECTORIZED PAINT MARKINGS:**

A RESOLUTION TO AWARD BID #16-01 AND AUTHORIZE THE PURCHASE OF REFLECTORIZED PAINT MARKINGS FROM ASPHALT STRIPING SERVICE, LLC IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016 FOR USE BY THE TRANSPORTATION SERVICES DEPARTMENT

Attachments:SRP 2015-0599 Bid 16-01 ReflectORIZED Paint Markings

A✓8

2015-0600**BID #16-02 CURB AND GUTTER CONSTRUCTION:**

A RESOLUTION TO AWARD BID #16-02 AND AUTHORIZE THE PURCHASE OF CURB AND GUTTER CONSTRUCTION FROM FOCHTMAN ENTERPRISES, INC. AS A PRIMARY SUPPLIER AND TOMLINSON ASPHALT AS SECONDARY SUPPLIER IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2015-0600 Bid 16-02 Construction - Curb & Gutter

A✓9

2015-0601**BID #16-04 TRUCK HAULING SERVICES:**

A RESOLUTION TO AWARD BID #16-04 AND AUTHORIZE THE PURCHASE OF TRUCK HAULING SERVICES FROM S & R TRUCKING FOR VARIABLE UNIT PRICES AND TO AUTHORIZE THE USE OF OTHER BIDDERS BASED ON PRICE AND AVAILABILITY AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2016-0601 Bid 16-04 Truck Hauling Services

A✓10

2015-0602**BID #16-05 CONCRETE PURCHASE:**

A RESOLUTION TO AWARD BID #16-05 AND AUTHORIZE THE PURCHASE OF CONCRETE FROM TUNE CONCRETE COMPANY AS PRIMARY SUPPLIER AND GCC READY MIX AS SECONDARY SUPPLIER IN VARIABLE AMOUNTS AND TO AUTHORIZE THE USE OF OTHER BIDDERS BASED ON PRICE AND AVAILABILITY AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2015-0602 Bid 16-05 Concrete

A.V11 2015-0604**BID #16-06 AGGREGATE MATERIALS:**

A RESOLUTION TO AWARD BID #16-06 AND AUTHORIZE THE PURCHASE OF AGGREGATE MATERIALS FOR VARYING UNIT PRICES FROM VARIOUS VENDORS, AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2015-0604 Bid 16-06 Aggregate MaterialsA.V12 2015-0605**BID #16-08 HILLSIDE GRAVEL:**

A RESOLUTION TO AWARD BID #16-08 AND AUTHORIZE THE PURCHASE OF HILLSIDE GRAVEL FROM LES ROGERS, INC. IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2015-0605 Bid 16-08 Hillside GravelA.V13 2015-0606**BID #16-09 PLASTIC DRAINAGE PIPE:**

A RESOLUTION TO AWARD BID #16-09 AND AUTHORIZE THE PURCHASE OF PLASTIC DRAINAGE PIPE FOR VARYING UNIT PRICES FROM VARIOUS VENDORS, AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2016-0606 Bid 16-09 Plastic Drainage PipeA.V14 2015-0607**BID #16-10 CONCRETE DRAINAGE PIPE:**

A RESOLUTION TO AWARD BID #16-10 AND AUTHORIZE THE PURCHASE OF CONCRETE DRAINAGE PIPE FROM SCURLOCK INDUSTRIES AS PRIMARY SUPPLIER AND FORTERRA PIPE AND PRECAST AS SECONDARY SUPPLIER IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2016-0607 Bid 16-10 Concrete Drainage Pipe

A. ✓ 15 2015-0608**BID #16-11 TOPSOIL PURCHASE:**

A RESOLUTION TO AWARD BID #16-11 AND AUTHORIZE THE PURCHASE OF TOPSOIL FROM LES ROGERS, INC. IN THE AMOUNT OF \$12.40 PER CUBIC YARD DELIVERED AND \$8.50 PER CUBIC YARD PICKED UP IN VARIABLE AMOUNTS AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2016-0608 Bid 16-11 Screened TopsoilA. ✓ 16 2015-0609**BID #16-12 PREFORMED THERMOPLASTIC PAVEMENT MARKINGS:**

A RESOLUTION TO AWARD BID #16-12 AND AUTHORIZE THE PURCHASE OF PREFORMED THERMOPLASTIC PAVEMENT MARKINGS FROM FLINT TRADING, INC. IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2016-0609 Bid 16-12A. ✓ 17 2015-0610**BID #16-13 RETAINING WALL BLOCKS:**

A RESOLUTION TO AWARD BID #16-13 AND AUTHORIZE THE PURCHASE OF RETAINING WALL BLOCKS FROM ARROWHEAD PRECAST, LLC AS PRIMARY SUPPLIER AND INDUSTRIAL PRECAST, INC. AS SECONDARY SUPPLIER IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2016-0610 Bid 16-13 Retaining Wall BlocksA. ✓ 18 2015-0614**BID #16-14 COLD ASPHALT CONCRETE:**

A RESOLUTION TO AWARD BID #16-14 AND AUTHORIZE THE PURCHASE OF COLD ASPHALT CONCRETE FROM APAC CENTRAL IN VARIABLE AMOUNTS FOR A UNIT PRICE OF \$95.00 PER TON AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2016-0614 Bid 16-14 Cold Asphalt Concrete

A. ✓ 19

2015-0611**BID #16-15 WASTE DISPOSAL SERVICES:**

A RESOLUTION TO AWARD BID #16-15 AND AUTHORIZE THE PURCHASE OF WASTE DISPOSAL SERVICES FOR CONSTRUCTION DEBRIS FROM S&R TRUCKING WINSLOW, LLC AND HOLTZCLAW EXCAVATING, INC. IN THE AMOUNT OF \$10.00 PER LOAD AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2016-0611 Bid 16-15 Waste Disposal

A. ✓ 20

2015-0615**SUPERIOR AUTOMOTIVE GROUP CHEVROLET TAHOE 4X4
SPECIAL SERVICE VEHICLES:**

A RESOLUTION TO APPROVE THE PURCHASE OF TWO (2) CHEVROLET TAHOE 4X4 SPECIAL SERVICE VEHICLES FROM SUPERIOR AUTOMOTIVE GROUP OF SILOAM SPRINGS IN THE TOTAL AMOUNT OF \$72,264.00, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE FIRE DEPARTMENT

Attachments:SRP - Fire Tahoes

A. ✓ 21

2015-0616**SUPERIOR AUTOMOTIVE GROUP POLICE PACKAGE
CHEVROLET TAHOES EXPANSION:**

A RESOLUTION TO APPROVE THE PURCHASE OF THREE (3) POLICE PACKAGE CHEVROLET TAHOES FROM SUPERIOR AUTOMOTIVE GROUP OF SILOAM SPRINGS IN THE TOTAL AMOUNT OF \$99,867.00, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE POLICE DEPARTMENT, AND TO APPROVE A BUDGET ADJUSTMENT

Attachments:SRP - Police Exp TahoesBA- Police Exp Tahoe

A. 22 2015-0617**SUPERIOR AUTOMOTIVE GROUP POLICE PACKAGE
CHEVROLET TAHOES REPLACEMENT:**

A RESOLUTION TO APPROVE THE PURCHASE OF THREE (3) POLICE PACKAGE CHEVROLET TAHOES FROM SUPERIOR AUTOMOTIVE GROUP OF SILOAM SPRINGS IN THE TOTAL AMOUNT OF \$99,867.00, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE POLICE DEPARTMENT

Attachments:SRP - Police Repl TahoesA. 23 2015-0619**SUPERIOR AUTOMOTIVE GROUP 2016 CHEVROLET
TRAVERSE:**

A RESOLUTION TO APPROVE THE PURCHASE OF A 2016 CHEVROLET TRAVERSE FROM SUPERIOR AUTOMOTIVE GROUP OF SILOAM SPRINGS IN THE AMOUNT OF \$23,329.85, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE POLICE DEPARTMENT

Attachments:SRP - Police TraverseA. 24 2015-0618**HUGG & HALL EQUIPMENT:**

A RESOLUTION TO APPROVE THE PURCHASE OF A VOLVO MC135C SKID STEER FROM HUGG & HALL EQUIPMENT OF SPRINGDALE IN THE AMOUNT OF \$47,221.00, PURSUANT TO A HOUSTON-GALVESTON AREA COUNCIL COOPERATIVE PURCHASING CONTRACT, FOR USE AT THE WEST SIDE WASTEWATER TREATMENT FACILITY

Attachments:SRP - WWPE Skid SteerA. 25 2015-0632**THE BICYCLE COALITION OF THE OZARKS:**

A RESOLUTION TO APPROVE A ONE YEAR CONTRACT WITH AUTOMATIC RENEWALS FOR FOUR ADDITIONAL ONE YEAR TERMS WITH THE BICYCLE COALITION OF THE OZARKS FOR BICYCLE PROGRAMS COORDINATOR SERVICES AT AN HOURLY RATE OF \$16.67

Attachments:2015-0632 Bicycle Coordinator - CC packet 01-05-16

A.126 2015-0627**2015 SALES AND USE TAX BONDS FOR STREET PROJECTS:**

A RESOLUTION TO APPROVE BUDGET ADJUSTMENTS IN THE AMOUNT OF \$8,914,876.00 TO APPROPRIATE PROCEEDS FROM THE 2015 SALES AND USE TAX BONDS FOR STREET PROJECTS

Attachments:2015-0627 Bond Appropriation.BA2015 4520.9556 2015 Bond Issue - 2015.xlsmBA2016 4520.9556 2015 Bond Issue - 2016.xlsm**B. Unfinished Business:**B.VI 2015-0571**RZN 15-5194 VILLAS AT STONEBRIDGE (VARIOUS EXPIRED PZD LOCATIONS/EXPIRED PZDS):**

AN ORDINANCE TO REZONE THAT PROPERTY DESCRIBED IN REZONING PETITION RZN 15-5194 FOR APPROXIMATELY 53.03 ACRES LOCATED AT EAST OF RIVERWALK SUBDIVISION ON DEAD HORSE MOUNTAIN ROAD FROM RPZD 06-2170 (VILLAS AT STONEBRIDGE) TO R-A, RESIDENTIAL-AGRICULTURAL

Attachments:15-5194 CC reports (VillasatStonebridge)**C. New Business:**C.VI 2015-0633**ADM 15-5262 (GREGG AVE.BETWEEN CENTER ST. & MEADOW ST./MSP AMENDMENT):**

A RESOLUTION TO AMEND THE MASTER STREET PLAN BY RECLASSIFYING GREGG AVENUE BETWEEN CENTER STREET AND MEADOW STREET AS AN ALLEY

Attachments:15-5262 Full CC Report

C/2 2015-0630**ADM 15-5266 (NORTH OF 1016 S WASHINGTON AVE./HOMES AT WILLOW BEND):**

A RESOLUTION TO GRANT COMMUNITY BY DESIGN INCORPORATED'S REQUEST TO DEDICATE A LESSER RIGHT OF WAY OF 33 FEET INSTEAD OF THE NORMAL 50 FEET, TO PLACE A SIDEWALK ADJACENT TO THE CURB WITHOUT THE NORMAL SIX FEET OF GREENSPACE AND TREE PLANTING AREA BY FINDING THAT OTHERWISE THIS DEVELOPMENT WOULD SUFFER UNDUE HARDSHIP OR PRACTICAL DIFFICULTIES

Attachments:15-5266 CC reportsCity Attorney MemoC/3 2015-0628**RZN 15-5254 (NORTH OF 1016 WASHINGTON AVE./HOMES AT WILLOW BEND):**

AN ORDINANCE TO REZONE THAT PROPERTY DESCRIBED IN REZONING PETITION RZN 15-5254 FOR APPROXIMATELY 7.74 ACRES LOCATED NORTH OF 1016 SOUTH WASHINGTON AVENUE FROM NC, NEIGHBORHOOD CONSERVATION TO RSF-18, RESIDENTIAL SINGLE FAMILY, 18 UNITS PER ACRE

Attachments:15-5254 CC reportsCity Attorney MemoC/4 2015-0631**AMEND § 172.04 PARKING LOT DESIGN STANDARDS :**

AN ORDINANCE TO AMEND § 172.04 PARKING LOT DESIGN STANDARDS TO ALLOW THE CURB RADIUS FOR PARKING LOT ENTRANCES TO BE BASED ON AN EFFECTIVE CURB RADIUS

Attachments:Agenda Packet Amend § 172.04 Parking Lot Design StandardsC/5 2015-0634**APPEAL OF A CONDITION OF PPL 15-5253 TO REQUIRE THE DEVELOPER TO BUILD A CONNECTION TO FOX TRAIL:**

A RESOLUTION TO GRANT THE APPEAL OF A CONDITION OF PPL 15-5253 TO REQUIRE THE DEVELOPER TO BUILD A CONNECTION TO FOX TRAIL

Attachments:15-5253 CC DOCS 1City Attorney Memo - PPL 15-5253**D. City Council Agenda Session Presentations:**

E. City Council Tour:

F. Announcements:

G. Adjournment

Add Consent
Walk on: Compensation for Elected Officials

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Pre Agenda Meeting 12/23/15

City of Fayetteville, Arkansas

113 West Mountain Street
Fayetteville, AR 72701
(479) 575-8323



Meeting Agenda - Tentative Agenda

Tuesday, January 5, 2016

4:30 PM

City Hall Room 326

City Council Agenda Session

*Adella Gray Ward 1
Sarah Marsh Ward 1
Mark Kinion Ward 2
Matthew Petty Ward 2
Justin Tennant Ward 3
Martin W. Schoppmeyer, Jr. Ward 3
John S. La Tour Ward 4
Alan Long Ward 4*

ELECTED OFFICIALS:
*Mayor Lioneld Jordan
City Attorney Kit Williams
City Clerk Sondra Smith*

Call To Order

Roll Call

Pledge of Allegiance

Mayor's Announcements, Proclamations and Recognitions

City Council Meeting Presentations, Reports and Discussion Items:

- ✓✓ 2015-0588
 ELECTION OF VICE MAYOR
- ✓✓ 2015-0589
 FIREMEN'S AND POLICEMEN'S PENSION REPORT
- ✓✓ 2015-0638
 FAYETTEVILLE HOUSING AUTHORITY APPOINTMENT

Attachments:

Housing Authority Appointment

Agenda Additions

A. Consent:

- AV1 2015-0578

BALE CHEVROLET:

A RESOLUTION TO APPROVE THE PURCHASE OF A NON-MOTOR POOL REPLACEMENT VEHICLE FROM BALE CHEVROLET IN THE AMOUNT OF \$37,242.00 WITH OPTIONS, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE POLICE DEPARTMENT

Attachments:

SRP - Non-Motor Pool

- AV2 2015-0622

JAIL SERVICES INTERLOCAL AGREEMENT:

A RESOLUTION TO APPROVE AN AMENDMENT TO THE JAIL SERVICES INTERLOCAL AGREEMENT WITH WASHINGTON COUNTY, ARKANSAS CONTINUING FEES AT \$60.00 PER BOOKED PRISONER FOR 2016

Attachments:

Jail Services Interlocal Agreement

A/3

2015-0584**ARKANSAS FIREWISE GRANT:**

A RESOLUTION TO AUTHORIZE ACCEPTANCE OF AN ARKANSAS FIREWISE GRANT FROM THE ARKANSAS FORESTRY COMMISSION IN THE AMOUNT OF \$500.00 FOR USE BY THE FIRE DEPARTMENT, AND TO APPROVE A BUDGET ADJUSTMENT

Attachments:SRF SRM Firewise Grant 2015BA BUDGET ADJUSTMENT FORM Firewise Grant 2015

A/4

2015-0590**FIRE DEPARTMENT DONATION REVENUE:**

A RESOLUTION TO APPROVE A BUDGET ADJUSTMENT IN THE AMOUNT OF \$1,000.00 REPRESENTING DONATION REVENUE ^{From} THE BANK OF FAYETTEVILLE TO THE FAYETTEVILLE FIRE DEPARTMENT FOR THE ANNUAL EMPLOYEE SERVICE AWARDS EVENT

Attachments:SRF SRM Donation Revenue Recognized by Council January 2016BA BUDGET ADJUSTMENT FORM Donation Revenue Dec. 2015

A/5

2015-0624**ASSISTANCE TO FIREFIGHTERS GRANT:**

A RESOLUTION TO AUTHORIZE AN APPLICATION FOR A 90/10 ASSISTANCE TO FIREFIGHTERS GRANT FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY IN THE AMOUNT OF \$675,000.00 FOR THE PURCHASE OF A MOBILE LIVE-FIRE TRAINING SIMULATOR FOR THE FIRE DEPARTMENT

Attachments:SRF SRM 2015 AFG Grant Application Approval

A/6

2015-0603**2016 PURCHASE OF ASPHALT MATERIALS:**

AN ORDINANCE TO WAIVE THE REQUIREMENTS OF FORMAL COMPETITIVE BIDDING DURING CALENDAR YEAR 2016 FOR THE PURCHASE OF ASPHALT MATERIALS FOR USE BY THE TRANSPORTATION DIVISION, BUT TO REQUIRE INFORMAL QUARTERLY BIDS OR QUOTES

Attachments:SRP 2015-0603 Asphalt Bid Waiver

A✓7

2015-0599**BID #16-01 REFLECTORIZED PAINT MARKINGS:**

A RESOLUTION TO AWARD BID #16-01 AND AUTHORIZE THE PURCHASE OF REFLECTORIZED PAINT MARKINGS FROM ASPHALT STRIPING SERVICE, LLC IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016 FOR USE BY THE TRANSPORTATION SERVICES DEPARTMENT

Attachments:SRP 2015-0599 Bid 16-01 ReflectORIZED Paint Markings

A✓8

2015-0600**BID #16-02 CURB AND GUTTER CONSTRUCTION:**

A RESOLUTION TO AWARD BID #16-02 AND AUTHORIZE THE PURCHASE OF CURB AND GUTTER CONSTRUCTION FROM FOCHTMAN ENTERPRISES, INC. AS A PRIMARY SUPPLIER AND TOMLINSON ASPHALT AS SECONDARY SUPPLIER IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2015-0600 Bid 16-02 Construction - Curb & Gutter

A✓9

2015-0601**BID #16-04 TRUCK HAULING SERVICES:**

A RESOLUTION TO AWARD BID #16-04 AND AUTHORIZE THE PURCHASE OF TRUCK HAULING SERVICES FROM S & R TRUCKING FOR VARIABLE UNIT PRICES AND TO AUTHORIZE THE USE OF OTHER BIDDERS BASED ON PRICE AND AVAILABILITY AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2016-0601 Bid 16-04 Truck Hauling Services

A✓10

2015-0602**BID #16-05 CONCRETE PURCHASE:**

A RESOLUTION TO AWARD BID #16-05 AND AUTHORIZE THE PURCHASE OF CONCRETE FROM TUNE CONCRETE COMPANY AS PRIMARY SUPPLIER AND GCC READY MIX AS SECONDARY SUPPLIER IN VARIABLE AMOUNTS AND TO AUTHORIZE THE USE OF OTHER BIDDERS BASED ON PRICE AND AVAILABILITY AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2015-0602 Bid 16-05 Concrete

A. ✓1 2015-0604**BID #16-06 AGGREGATE MATERIALS:**

A RESOLUTION TO AWARD BID #16-06 AND AUTHORIZE THE PURCHASE OF AGGREGATE MATERIALS FOR VARYING UNIT PRICES FROM VARIOUS VENDORS, AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2015-0604 Bid 16-06 Aggregate MaterialsA. ✓2 2015-0605**BID #16-08 HILLSIDE GRAVEL:**

A RESOLUTION TO AWARD BID #16-08 AND AUTHORIZE THE PURCHASE OF HILLSIDE GRAVEL FROM LES ROGERS, INC. IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2015-0605 Bid 16-08 Hillside GravelA. ✓3 2015-0606**BID #16-09 PLASTIC DRAINAGE PIPE:**

A RESOLUTION TO AWARD BID #16-09 AND AUTHORIZE THE PURCHASE OF PLASTIC DRAINAGE PIPE FOR VARYING UNIT PRICES FROM VARIOUS VENDORS, AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2016-0606 Bid 16-09 Plastic Drainage PipeA. ✓4 2015-0607**BID #16-10 CONCRETE DRAINAGE PIPE:**

A RESOLUTION TO AWARD BID #16-10 AND AUTHORIZE THE PURCHASE OF CONCRETE DRAINAGE PIPE FROM SCURLOCK INDUSTRIES AS PRIMARY SUPPLIER AND FORTERRA PIPE AND PRECAST AS SECONDARY SUPPLIER IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2016-0607 Bid 16-10 Concrete Drainage Pipe

A. ✓ 15

2015-0608**BID #16-11 TOPSOIL PURCHASE:**

A RESOLUTION TO AWARD BID #16-11 AND AUTHORIZE THE PURCHASE OF TOPSOIL FROM LES ROGERS, INC. IN THE AMOUNT OF \$12.40 PER CUBIC YARD DELIVERED AND \$8.50 PER CUBIC YARD PICKED UP IN VARIABLE AMOUNTS AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2016-0608 Bid 16-11 Screened Topsoil

A. ✓ 16

2015-0609**BID #16-12 PREFORMED THERMOPLASTIC PAVEMENT MARKINGS:**

A RESOLUTION TO AWARD BID #16-12 AND AUTHORIZE THE PURCHASE OF PREFORMED THERMOPLASTIC PAVEMENT MARKINGS FROM FLINT TRADING, INC. IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2016-0609 Bid 16-12

A. ✓ 17

2015-0610**BID #16-13 RETAINING WALL BLOCKS:**

A RESOLUTION TO AWARD BID #16-13 AND AUTHORIZE THE PURCHASE OF RETAINING WALL BLOCKS FROM ARROWHEAD PRECAST, LLC AS PRIMARY SUPPLIER AND INDUSTRIAL PRECAST, INC. AS SECONDARY SUPPLIER IN VARIABLE AMOUNTS AND FOR VARYING UNIT PRICES AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2016-0610 Bid 16-13 Retaining Wall Blocks

A. ✓ 18

2015-0614**BID #16-14 COLD ASPHALT CONCRETE:**

A RESOLUTION TO AWARD BID #16-14 AND AUTHORIZE THE PURCHASE OF COLD ASPHALT CONCRETE FROM APAC CENTRAL IN VARIABLE AMOUNTS FOR A UNIT PRICE OF \$95.00 PER TON AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2016-0614 Bid 16-14 Cold Asphalt Concrete

A.✓9

2015-0611**BID #16-15 WASTE DISPOSAL SERVICES:**

A RESOLUTION TO AWARD BID #16-15 AND AUTHORIZE THE PURCHASE OF WASTE DISPOSAL SERVICES FOR CONSTRUCTION DEBRIS FROM S&R TRUCKING WINSLOW, LLC AND HOLTZCLAW EXCAVATING, INC. IN THE AMOUNT OF \$10.00 PER LOAD AS NEEDED THROUGH THE END OF 2016

Attachments:SRP 2016-0611 Bid 16-15 Waste Disposal

A.✓20

2015-0615**SUPERIOR AUTOMOTIVE GROUP CHEVROLET TAHOE 4X4
SPECIAL SERVICE VEHICLES:**

A RESOLUTION TO APPROVE THE PURCHASE OF TWO (2) CHEVROLET TAHOE 4X4 SPECIAL SERVICE VEHICLES FROM SUPERIOR AUTOMOTIVE GROUP OF SILOAM SPRINGS IN THE TOTAL AMOUNT OF \$72,264.00, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE FIRE DEPARTMENT

Attachments:SRP - Fire Tahoes

A.✓21

2015-0616**SUPERIOR AUTOMOTIVE GROUP POLICE PACKAGE
CHEVROLET TAHOES EXPANSION:**

A RESOLUTION TO APPROVE THE PURCHASE OF THREE (3) POLICE PACKAGE CHEVROLET TAHOES FROM SUPERIOR AUTOMOTIVE GROUP OF SILOAM SPRINGS IN THE TOTAL AMOUNT OF \$99,867.00, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE POLICE DEPARTMENT, AND TO APPROVE A BUDGET ADJUSTMENT

Attachments:SRP - Police Exp TahoesBA- Police Exp Tahoe

A.✓22 2015-0617**SUPERIOR AUTOMOTIVE GROUP POLICE PACKAGE
CHEVROLET TAHOES REPLACEMENT:**

A RESOLUTION TO APPROVE THE PURCHASE OF THREE (3) POLICE PACKAGE CHEVROLET TAHOES FROM SUPERIOR AUTOMOTIVE GROUP OF SILOAM SPRINGS IN THE TOTAL AMOUNT OF \$99,867.00, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE POLICE DEPARTMENT

Attachments:SRP - Police Repl TahoesA.✓23 2015-0619**SUPERIOR AUTOMOTIVE GROUP 2016 CHEVROLET
TRAVERSE:**

A RESOLUTION TO APPROVE THE PURCHASE OF A 2016 CHEVROLET TRAVERSE FROM SUPERIOR AUTOMOTIVE GROUP OF SILOAM SPRINGS IN THE AMOUNT OF \$23,329.85, PURSUANT TO A STATE PROCUREMENT CONTRACT, FOR USE BY THE POLICE DEPARTMENT

Attachments:SRP - Police TraverseA.✓24 2015-0618**HUGG & HALL EQUIPMENT:**

A RESOLUTION TO APPROVE THE PURCHASE OF A VOLVO MC135C SKID STEER FROM HUGG & HALL EQUIPMENT OF SPRINGDALE IN THE AMOUNT OF \$47,221.00, PURSUANT TO A HOUSTON-GALVESTON AREA COUNCIL COOPERATIVE PURCHASING CONTRACT, FOR USE AT THE WEST SIDE WASTEWATER TREATMENT FACILITY

Attachments:SRP - WWPE Skid SteerA.✓25 2015-0632**THE BICYCLE COALITION OF THE OZARKS:**

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2015-0634

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