

Mayor Lioneld Jordan
City Attorney Kit Williams
City Clerk Sondra Smith



Aldermen

Ward 1 Position 1 – Adella Gray
Ward 1 Position 2 – Brenda Boudreaux
Ward 2 Position 1 – Mark Kinion
Ward 2 Position 2 – Matthew Petty
Ward 3 Position 1 – Justin Tennant
Ward 3 Position 2 – Robert Ferrell
Ward 4 Position 1 – Rhonda Adams
Ward 4 Position 2 – Sarah E. Lewis

**City of Fayetteville Arkansas
City Council Meeting Minutes
November 15, 2011**

A meeting of the Fayetteville City Council was held on November 15, 2011 at 6:00 p.m. in Room 219 of the City Administration Building located at 113 West Mountain Street, Fayetteville, Arkansas.

Mayor Jordan called the meeting to order.

PRESENT: Alderman Gray, Boudreaux, Kinion, Petty, Tennant, Ferrell, Adams, Lewis, Mayor Jordan, City Attorney Kit Williams, City Clerk Sondra Smith, Staff, Press, and Audience.

Pledge of Allegiance

Mayor's Announcements, Proclamations and Recognitions:

Don Marr, Chief of staff announced that the City of Fayetteville received a Digital Cities Award as the 7th Top Digital City in the Nation from the Center for Digital Government and Digital Communities Program.

City Council Meeting Presentations, Reports and Discussion Items: None

Agenda Additions: None

Mayor Jordan stated that Fayetteville Police Department Policies would be pulled from the Consent Agenda for discussion.

Consent:

Approval of the November 1, 2011 City Council meeting minutes.

Approved

Bid #11-57 Diamond International: A resolution awarding Bid #11-57 and approving a contract with Diamond International of Lowell in the amount of \$94,703.40 for the purchase of one (1) 2012 International 7300 diesel truck with belly plow and dump body for the use by the Transportation Division.

Resolution 195-11 as recorded in the office of the City Clerk.

Bid #11-61 Associated Fiberglass Enterprise: A resolution awarding Bid #11-61 and approving a contract with Associated Fiberglass Enterprise in the amount of \$23,814.16 for the purchase of a 6,000 gallon alum storage tank for the Noland Wastewater Treatment Facility.

Resolution 196-11 as recorded in the office of the City Clerk.

2011 Bulletproof Vest Partnership Program: A resolution authorizing acceptance of a fifty percent (50%) matching grant award from the 2011 Bulletproof Vest Partnership Program in the amount of \$4,550.00 for the replacement of fifteen (15) body armor vests, and approving a budget adjustment.

Resolution 197-11 as recorded in the office of the City Clerk.

Fayetteville Police Department Policies: A resolution approving Fayetteville Police Department Policies 1.1.1 Law Enforcement Agency Role, 1.2.2 Warrantless Detention, Search and Seizure, and 1.2.4 Domestic Violence.

This item was removed from the Consent Agenda for discussion.

Prism Education Center: A resolution approving a lease with Prism Education Center for property located at 2190 South Razorback Road pursuant to the Community Development Block Grant Public Facility Lease Program.

Resolution 199-11 as recorded in the office of the City Clerk.

Wilson Park Bench Donation: A resolution to approve the donation of a public bench in Wilson Park and to thank Jimmy and Jeanie Hill for this donation.

Resolution 200-11 as recorded in the office of the City Clerk.

Alderman Boudreaux moved to approve the Consent Agenda as read with Fayetteville Police Department Policies removed for discussion. Alderman Kinion seconded the motion. Upon roll call the motion passed unanimously.

Fayetteville Police Department Policies: A resolution approving Fayetteville Police Department Policies 1.1.1 Law Enforcement Agency Role, 1.2.2 Warrantless Detention, Search and Seizure, and 1.2.4 Domestic Violence.

City Attorney Kit Williams gave a brief description of the resolution and pointed out that there should be two clauses added to the resolution.

Police Chief Greg Tabor stated we have looked at this and we are 100% okay with the wording that has been added.

Alderman Ferrell: How does a citizen know that it is a field interview?

Police Chief Greg Tabor: Usually in that scenario it is very obvious that they are willing to talk to us.

City Attorney Kit Williams pointed out Rule 2.2 on the back of the page that was handed out.

Alderman Lewis: Is there something that can be added that says the person shall be notified that they are not required to answer the questions?

City Attorney Kit Williams: I think that would make people nervous and make them think they are being investigated and suspected of a crime and I would not recommend it.

Alderman Lewis: There are plenty of folks that are not aware that it is not required.

Police Chief Greg Tabor: Some courts believe that everyone should know what their rights are. I agree with Kit that it could potentially interfere with investigations.

City Attorney Kit Williams gave examples of ways this could hamper a police investigation.

Alderman Ferrell: I think there may be a happy medium here. I think it would be appropriate if the officer says "do you mind if I ask you a few questions."

City Attorney Kit Williams: I am sure that is what they do and I think that would be appropriate. What are we going to do if we say they must start that way and an officer does not say it properly and therefore it is thrown out?

Alderman Ferrell: I think some people, when a law enforcement officer is around, it makes them very nervous. I think you could lessen the anxiety by saying "do you mind if I ask you a few questions."

Alderman Lewis: And the voluntary nature of the interview shall be communicated or something like this.

Alderman Adams: So the reason you are going through these policies is because you haven't considered them since 1999 right?

Police Chief Greg Tabor: That and we are trying to achieve a CALEA certification.

Alderman Adams: So are you looking at examples of what other policies look like?

Police Chief Greg Tabor explained the process they use in creating and amending new policies.

Alderman Adams: So this is close to what other cities and other CALEA agencies are doing?

Police Chief Greg Tabor: That is correct.

Alderman Petty thanked the Mayor, Attorney and Chief for making these amendments. He stated the responsibility to know about these policies and the rights that the citizens have rest with the citizens themselves.

Alderman Petty moved to amend the policy by adding a second clause at the last sentence which shall read: *and shall be immediately terminated if the citizen does not wish to speak* and another clause under (3)(a) which shall read: *The person shall not be detained and may leave at any time without answering questions. No stop or detention of a person or a driver of a vehicle is allowed.* **Alderman Boudreaux** seconded the motion. Upon roll call the motion passed unanimously.

Alderman Petty moved to approve the resolution. **Alderman Boudreaux** seconded the motion. Upon roll call the resolution passed unanimously.

Resolution 198-11 as recorded in the office of the City Clerk.

Unfinished Business:

Parking Revenue Improvement Bonds: An ordinance authorizing the issuance and sale of not to exceed \$6,500,000 of Parking Revenue Improvement Bonds by the City of Fayetteville, Arkansas for the purpose of financing all or a portion of the costs of acquisition, construction and equipping of a parking deck facility, authorizing the execution and delivery of a trust indenture pursuant to which the bonds will be issued and secured; authorizing the execution and delivery of an official statement pursuant to which the bonds will be offered; authorizing the execution and delivery of a bond purchase agreement providing for the sale of the bonds; authorizing the execution and delivery of a continuing disclosure agreement; and prescribing other matters relating thereto. *This ordinance was left on the First Reading at the November 1, 2011 City Council meeting.*

Alderman Petty moved to suspend the rules and go to the second reading. **Alderman Adams** seconded the motion. Upon roll call the motion passed unanimously.

City Attorney Kit Williams read the ordinance.

Paul Becker, Finance Director gave a brief explanation of the ordinance and the financial plans for this bond project.

Alderman Petty: Is paying back any expenditures we make from the fund an action you would recommend us taking, because it seems like that would end up costing us more.

Paul Becker explained how the funds would be reimbursed.

David Jurgens, Utilities Director discussed the plan of executing this project.

Alderman Lewis: Based on the RFQ you are looking at selecting consultants for site selection and design.

David Jurgens: The selection process right now would be for the entire project which would be three phases.

Alderman Lewis: What would be done in-house?

David Jurgens explained who would be on the project team and their roles.

Alderman Gray: Are we going to know the sites you are looking at before you start looking at them?

David Jurgens: Yes Ma'am. He discussed sites that are currently being looked at.

Alderman Petty: Would this come back to the Council at any other point and at what point would the bonds be issued?

David Jurgens explained the timeline of the project.

Alderman Petty: If we end up with the scenario where we have to take a public private partnership, to develop portions of the structure that may be retail or residential, would we be able to follow a similar process as the Garland Parking deck?

David Jurgens stated I met with the University and the people responsible for the contracting of that project. I see no reason why we cannot use the exact same mechanisms for doing the work.

Alderman Petty: In the RFQ are we asking that whatever firm is selected be prepared to present those considerations and the options that they give us?

David Jurgens: Yes, those are some of the issues that have come forward and that would be part of the requirement to that in the contract.

Alderman Petty asked Terry Trotter with the Walton Arts Center if they had done any customer satisfaction surveys with the event parking since it has been implemented?

Terry Trotter: We have and the results have been fantastic and very positive.

Alderman Petty spoke on the city's current needs for a parking structure and discussed various ideas about the project. We need a parking structure in order to free up the existing surface parking lots that we have for future development. I think it is time to consider a parking structure. I think it is time to start. We need to be deliberate and not rush through this. We have to make sure that all the stake holders in the community are part of this.

Alderman Ferrell stated Matthew spoke on the public/private partnership the University has. He stated I would not favor anything unless we leased it to them. When I visited with the business owners in the Entertainment District they were very much for putting something there to serve the business needs of the Entertainment District.

Alderman Tennant stated we should vote on this tonight. I believe this is a necessary first step in this project. I think we need this.

Alderman Lewis stated I will support this. She asked for clarification on what step this is.

Paul Becker stated this gives the Mayor the authorization to issue the bonds.

Alderman Lewis: So this is the initial step in moving towards this project.

Paul Becker: Toward funding the project.

Mayor Jordan clarified when you authorize me to issue the bonds I will make the decision when the bonds are issued.

Alderman Lewis: So we can't do that unless this group decides to allow you to do that.

Mayor Jordan: That's correct.

Alderman Lewis: It's important to think ahead in the design and the location and be aware that these things will be coming back to us. I am not supportive of an underground garage at this point because of the karst geology in this area. That is probably not a good idea.

Alderman Adams stated I have a lot of confidence in this administration. Everything you have said you would do you have done. I think we have a good Council. I have a good sense of trust that we will move forward together and work hard together to get this right for the City.

Alderman Gray stated I think it is time to move on with it and I will support this.

Alderman Ferrell moved to suspend the rules and go to the third and final reading. **Alderman Lewis** seconded the motion. Upon roll call the motion passed unanimously.

City Attorney Kit Williams read the ordinance.

Mayor Jordan: Every 30 days there will be a report from David on the progress of the project and we will start the selection committee for the architect. He thanked the Council for their hard work.

Mayor Jordan asked shall the ordinance pass. Upon roll call the ordinance passed unanimously.

Ordinance 5457 as Recorded in the office of the City Clerk

Sales Tax Capital Fund: An ordinance to enact §34.09 Sales Tax Capital Fund of the Code of Fayetteville. *This ordinance was left on the Second Reading at the November 1, 2011 City Council meeting.*

Alderman Tennant moved to suspend the rules and go to the third and final reading. **Alderman Ferrell** seconded the motion. Upon roll call the motion passed unanimously.

City Attorney Kit Williams read the ordinance.

Paul Becker gave a brief description of the ordinance.

Alderman Ferrell: It looks like the intent is to come under GASB to establish this account. We have other accounts that are not codified at this time correct?

Paul Becker: Yes, that is correct.

Alderman Ferrell: I understand for accounting that you want to do that but I hope that you will entertain an amendment to this.

City Attorney Kit Williams read the amendment.

Alderman Ferrell: The fast majority of our revenue is spent for personnel. When it comes down to making decisions it is probable that one might defer more capital projects. If you defer capital projects, in the long run it is not in the best interest of the citizens because it is going to cost more to complete those projects.

Alderman Ferrell moved to amend 34.09 Section B of the ordinance to have an absolute minimum of 35%. **Alderman Petty** seconded the motion. Upon roll call the motion passed unanimously.

Mayor Jordan asked shall the ordinance pass. Upon roll call the ordinance passed unanimously.

Ordinance 5458 as Recorded in the office of the City Clerk

New Business:

Amend Chapter 178 (ADM 11-3932 UDC Chapter 178 Outdoor Vendors): An ordinance to amend §178.03 Sidewalk Vendors of the Unified Development Code to clarify cart requirements.

City Attorney Kit Williams read the ordinance.

Leif Olson, Long Range Planner gave a brief description of the ordinance.

Alderman Adams: Have you received any feedback from the vendors that this will cost them money?

Leif Olson: The vendors that are licensed now would not be affected.

Alderman Boudreaux: I think this is a good thing.

Alderman Boudreaux moved to suspend the rules and go to the second reading. Alderman Tennant seconded the motion. Upon roll call the motion passed 7-0. Alderman Ferrell was absent during the vote.

City Attorney Kit Williams read the ordinance.

City Attorney Kit Williams: The parts of the ordinance that do not apply to the licensing but to require what carts must have should apply to all the carts. I think that we need to follow the Fire Departments advice and require the hoods if you are in an enclosed cart cooking grease.

A discussion followed on the requirements that fall under health, safety and welfare.

Alderman Boudreaux: How would you suggest we make this amendment?

City Attorney Kit Williams: The legislative history of indicating that should be retroactive should be enough. If that is your intent I would like you to say so that way the Planning Department will realize how the law should be applied.

Alderman Boudreaux: I certainly support that.

Mayor Jordan: Does anyone disagree with that?

Alderman Boudreaux: No.

City Attorney Kit Williams: At the time of their license renewal these requirements should be met.

Alderman Lewis: So no amendment is needed?

City Attorney Kit Williams: No amendment is needed.

Alderman Ferrell: Does anyone have an idea of what it is going to cost for someone to comply with this?

Leif Olson: I do not have an idea. I'm not aware that there are any mobile food vendors, that have been licensed, that are serving food that would meet the requirement for a hood vent at this time.

Alderman Boudreaux moved to suspend the rules and go to the third and final reading. Alderman Gray seconded the motion. Upon roll call the motion passed unanimously.

City Attorney Kit Williams read the ordinance.

Mayor Jordan asked shall the ordinance pass. Upon roll call the ordinance passed unanimously.

Ordinance 5459 as Recorded in the office of the City Clerk

CH2M Hill Engineers, Inc. Amendment No. 2: A resolution approving contract Amendment No. 2 with CH2M Hill Engineers, Inc. in the amount of \$6,656,934.00 for operation, maintenance, management and engineering services for city wastewater treatment facilities and systems, and approving a \$70,000.00 contract contingency.

David Jurgens gave a brief description of the resolution. Changes that we see for the coming year are both of our wastewater treatment permits have expired and are on hold from ADEQ and EPA pending the White River minerals evaluation and on the Illinois River phosphorus evaluation. Those are two unknowns we are facing this year. We are also bringing the bio solids on line for drying and selling. We are also going to start the Beaver Water District land application of their sludge. We are evaluating Lake Sequoyah to remove sediment from the lake.

Alderman Ferrell: Is there was a chance we could get a grant for Lake Sequoyah? Has there been any progress on that?

David Jurgens stated we have not found any specific grants yet. He explained the research they have conducted on pursuing grants.

Alderman Ferrell: I hope we can do something there because it is a good recreation resource.

David Jurgens: If you track aerial photos it's amazing.

Alderman Lewis spoke on behalf of the Water and Sewer Committee and she thanked the team for helping to lead us to find these ideas.

Alderman Boudreaux moved to approve the resolution. Alderman Gray seconded the motion. Upon roll call the resolution passed unanimously.

Resolution 201-11 as recorded in the office of the City Clerk.

AT&T Arkansas Plexar Telephone Line Services: An ordinance waiving competitive bidding and approving a contract with AT&T Arkansas in the amount of \$91,200.00 for Plexar Telephone line services.

City Attorney Kit Williams read the ordinance.

Don Marr gave a brief description of the ordinance.

Alderman Ferrell: When is the whole thing expected to be complete?

Don Marr gave an estimated timeline and discussed the process that would be used.

Alderman Ferrell: I think it is a good idea that we look into this.

Don Marr: I think there is tremendous savings that you are seeing.

Alderman Gray moved to suspend the rules and go to the second reading. **Alderman Lewis** seconded the motion. Upon roll call the motion passed unanimously.

City Attorney Kit Williams read the ordinance.

Alderman Tennant moved to suspend the rules and go to the third and final reading. **Alderman Adams** seconded the motion. Upon roll call the motion passed unanimously.

City Attorney Kit Williams read the ordinance.

Mayor Jordan asked shall the ordinance pass. Upon roll call the ordinance passed unanimously.

Ordinance 5460 as Recorded in the office of the City Clerk

AT&T Arkansas Managed Internet Services: An ordinance waiving competitive bidding and approving a contract with AT&T Arkansas in the amount of \$22,548.00 for managed internet services.

City Attorney Kit Williams read the ordinance.

Don Marr stated this is exactly the same contract extension as previously described.

Alderman Gray moved to suspend the rules and go to the second reading. **Alderman Tennant** seconded the motion. Upon roll call the motion passed unanimously.

City Attorney Kit Williams read the ordinance.

Alderman Tennant moved to suspend the rules and go to the third and final reading. **Alderman Adams** seconded the motion. Upon roll call the motion passed unanimously.

City Attorney Kit Williams read the ordinance.

Mayor Jordan asked shall the ordinance pass. Upon roll call the ordinance passed unanimously.

Ordinance 5461 as Recorded in the office of the City Clerk

Ambulance Services Interlocal Agreement: A resolution approving an amendment to the Interlocal Agreement for Ambulance Services.

Fire Chief David Dayringer gave a brief description of the resolution.

Alderman Petty: Chief, you came from Tulsa previously. Did they have a similar arrangement in Tulsa?

Fire Chief David Dayringer: Yes they do, it's a public utility model similar to this one.

Alderman Petty: How does our agreement compare to the one in Tulsa? Are there efficiencies that we might be able to gain with operational changes?

Fire Chief David Dayringer: The operational changes are looked at by the Washington County Regional Authority monthly. They are reviewed by administration from the Ambulance authority personnel. The agreement is similar to the agreement that is used in Tulsa.

Alderman Petty: Has Central EMS been able to meet our goals for response times?

Fire Chief David Dayringer: The goal is to respond within 6 minutes 90% of the time and their responses are in the low 80%. There are some additions that we are looking at for next years budget to add a unit that would improve the response times for the authority within Fayetteville.

Alderman Petty: Would you say those response times are pretty typical?

Fire Chief David Dayringer: I think they are standard response times. I meant to say 8 minutes and 59 seconds earlier for a typical response time.

Alderman Petty: Why does the Fire Department respond to non fire emergencies when all that is needed is Central EMS?

Fire Chief David Dayringer: Since we are already at the Fire Station and have the training and tools to get there faster than the transport unit we are in a better position to arrive early.

Alderman Ferrell: The multiple locations of the Fire Department gets them there quicker.

Alderman Petty: Why do we need Central EMS if the Fire Department is trained and equipped to handle emergencies?

Fire Chief David Dayringer stated one of the big reasons is the expense to provide that service. He discussed the value of having Central EMS.

Alderman Boudreaux stated we have not done this interlocal agreement for very long. She also discussed the information that had previously been put together regarding the efficiency and need for Central EMS.

City Attorney Kit Williams: The ambulance and paramedics have a lot more equipment than we have along with higher training than our firefighters.

Don Marr addressed the concerns regarding the working relationship with the County Regional Authority and stated we have an excellent working relationship.

Mayor Jordan: Becky, you all have done a wonderful job and we appreciate you.

Alderman Ferrell moved to approve the resolution. **Alderman Petty** seconded the motion. Upon roll call the resolution passed unanimously.

Resolution 202-11 as recorded in the office of the City Clerk.

Community Access Television, Inc.: A resolution to renew with slight modifications the second year of the contract with Community Access Television, Inc. in the amount of \$93,000.00 to operate the Public Access Channel throughout 2012.

Don Marr gave a brief description of the resolution.

Alderman Petty: I was on the Selection Committee when we put this to bid and I think we made the right decision to hire Your Media again.

Don Marr: We too are extremely pleased with the work that Anne Shelley and her leadership have provided to the Your Media and public access services. It is probably the best year that I can remember.

Alderman Ferrell: This year has been a God send in the way it is being operated so thanks to everybody that has been involved in it.

Alderman Lewis: I appreciate the work taking place as well so thank you.

Alderman Petty moved to approve the resolution. Alderman Boudreaux seconded the motion. Upon roll call the resolution passed unanimously.

Resolution 203-11 as recorded in the office of the City Clerk.

2012 Annual Budget and Work Program: A resolution adopting the 2012 Annual Budget and Work Program.

Paul Becker gave a brief description of the proposed budget.

Alderman Ferrell: Is there any chance you will have the September Sales Tax Report by our meeting on Saturday?

Paul Becker: I don't know if I will or not. It usually comes about the 21st of the month.

Alderman Petty moved to table the resolution to the December 6, 2011 City Council meeting. Alderman Lewis seconded the motion. Upon roll call the motion passed unanimously.

This resolution was tabled to the December 6, 2011 City Council Meeting.

ADM 11-3782 Cottage House Development: An ordinance to enact §164.22 Cottage Housing Development into the Unified Development Code, to amend §162.01 to add (RR) Unit 44 Cottage Housing Development and to amend Chapter 161 Zoning District to authorize Cottage Housing Developments as a right in multi-family residential districts and as a conditional use in single family residential districts.

City Attorney Kit Williams read the ordinance.

Leif Olson gave a brief description and presentation on the proposed ordinance. He thanked Alderman Kinion and Ferrell for helping vet this process and for sponsoring the ordinance.

Alderman Lewis: Will you be doing recycling at this project and if so will it be a collection type or will it enable individual collection bins?

Leif Olson: We would want them to be serviced like you would service in a single family residential. They would get collection carts and recycling bins. We ran into some issues with bulky waste pickup and how that might work. We talked about if these are located in an area that is primarily served by our commercial Solid Waste dumpster trucks, then Solid Waste might want them to utilize that service just for the fact that it's more efficient.

Alderman Lewis: Is there incentive with this similar to the other form based codes? Is there that kind of incentive to implement this built in?

City Attorney Kit Williams: There are substantial incentives to make this a much less expensive way to build single family housing.

Alderman Boudreaux: There is no street down into this.

Leif Olson: There wouldn't have to be, no. It's going to take some site planning with each one of these as they come through to make sure that that is a doable thing.

Jeremy Pate: They are going to have to think about where they would take their cart or recycling bin. There would be much more design up front as opposed to just letting it happen on the back end.

Alderman Boudreaux: The other issue I see is the water and sewer but all of that would be worked out. On the surface it sounds good but I wouldn't want to pass this tonight.

Alderman Kinion: One way to look at this is a hybrid of a multi-unit situation but allowing an individual to be a homeowner. It is also going to allow diversity in areas of town that are already developed.

Alderman Boudreaux: The only issue I am seeing is the separation of utilities. I just want to think about it a little more.

Alderman Ferrell: When this ordinance passes do you see somebody moving towards that?

Leif Olson: We have a number of people that have been looking at this. There is some interest in the development community out there.

Alderman Boudreaux: This is currently in multi-family zoning and conditional use in single family. What about some of the new zones?

Leif Olson: If multi-family housing is permitted by right in those zoning districts then we proposed it to be by right.

City Attorney Kit Williams: You can look at Exhibit "B" and it lists all the new zoning districts that allow residential and it tells you whether or not it's a use by right or a conditional use.

Alderman Adams: You mentioned that a developer could submit a plan that you all might consider the social. Why would that be a part of your decision as to whether or not to grant it?

Leif Olson: This ordinance would allow you up to 12 units so if you wanted to do more than 12 staff is going to look at the layout. At a certain point you may get so many of them that it functions more like an apartment complex where you don't know your neighbors. They are trying to create a social cohesion.

Alderman Adams: You all determine whether or not it's social?

Leif Olson: We would look at a variety of different things.

City Attorney Kit Williams: There would be a lot of other things to look at to see if it would work. That decision would be made by the Planning Commission.

Alderman Lewis: There is a lot of research out there that shows a tipping point beyond where you have the number of people that feel engaged.

Alderman Adams: I am supportive of it and I love what you have done but the word social, I want us to be careful with that.

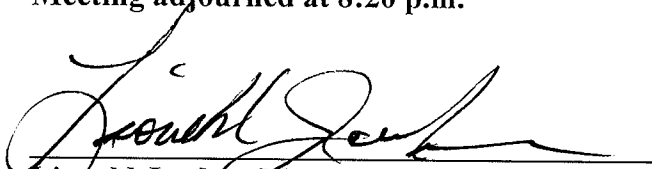
Alderman Kinion: As discussion progresses I want to keep it on track. This is going to allow individuals to have home ownership that may not otherwise have it. It will also allow infill in areas that otherwise may not be easily developed.

Alderman Boudreaux moved to suspend the rules and go to the second reading. Alderman Ferrell seconded the motion. Upon roll call the motion passed unanimously.

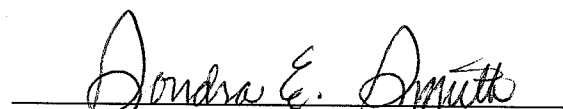
City Attorney Kit Williams read the ordinance.

This ordinance was left on the Second Reading

Meeting adjourned at 8:20 p.m.



Lioneld Jordan, Mayor



Sondra E. Smith, City Clerk/Treasurer

