FAYETTEVILLE

THE CITY OF FAYETTEVILLE, ARKANSAS

AGENDA
SPECIAL CITY COUNCIL MEETING
DECEMBER 3, 2001

A special meeting of the City Council will be held on December 3, 2001 at 5:30p.m. in Room 219 of the City Administration Building located at 113 West Mountain, Fayetteville, AR.

1. **OZARK REGIONAL TRANSIT:** A resolution approving a budget adjustment in the amount of $12,471.00 and authorizing a transfer to Ozark Regional Transit, Inc.

113 WEST MOUNTAIN 72701 501 521-7700
FAX 501 575-8257

STAFF REVIEW FORM

XX AGENDA REQUEST
____ CONTRACT REVIEW
____ GRANT REVIEW

For the Fayetteville City Council meeting of December 3, 2001

FROM:

Name	Division	Department
Hugh Earnest	Urban Development	Urban Development

ACTION REQUIRED: Approve a budget adjustment and authorizing a transfer to Ozark Regional Transit, Inc.

COST TO CITY:

$12,471.00	305,130.00	Transfers
Cost of this Request	Program/Project Budget	Category/Project Name
1010-6600-5723-00	305,130.00	Miscellaneous
Account Number	Funds Used To Date	Program Name
	0.00	General
Project Number	Remaining Balance	Fund

BUDGET REVIEW: ____ Budgeted Item XX Budget Adjustment Attached

Budget Manager — Administrative Services Director

CONTRACT/GRANT/LEASE REVIEW: **GRANTING AGENCY:** _____

Marsha Tarkington	12/3/01	Danny Smith	12/3/01
Accounting Manager	Date	Internal Auditor	Date
[signature]	12-3-01		
City Attorney	Date	ADA Coordinator	Date
PVice	12-3-01		
Purchasing Officer	Date	Grant Coordinator	Date

STAFF RECOMMENDATION: Approval of budget adjustment.

Division Head	Date	Cross Reference
Hugh Earnest	12-3-01	New Item: **Yes** **No**
Department Director	Date	
[signature]	12/3/01	Prev Ord/Res #:
Administrative Services Director	Date	
Dan Coody	12/03/01	Orig Contract Date:
Mayor	Date	Orig Contract Number:

(1) AT THIS DATE, ORT HAS NO APPROVED ALLOCATION FOR 2002 BECAUSE THE CITY'S OPERATING BUDGET FOR FISCAL 2002 HAS NOT YET BEEN PASSED BY COUNCIL.

(2) FISCAL 2002 REQUEST FOR ORT IS TO BE APPROXIMATELY $26,000, NOT THE ORIGINAL $38,000, TO REFLECT THIS EXPENSE AND EXPENDITURE DURING 2001. (NEW)

FAYETTEVILLE

THE CITY OF FAYETTEVILLE, ARKANSAS

DEPARTMENTAL CORRESPONDENCE

TO: Fayetteville City Council

FROM: Dan Coody, Mayor D.C.

DATE: December 3, 2001

SUBJECT: Emergency Appropriation - Ozark Regional Transit, Inc

Ozark Regional Transit, Inc notified the City on Friday that they would need funds to make payroll for Tuesday, December 4, 2001. This morning, City staff received a fax transmission from Ozark Regional Transit, Inc that requests $12,471.00 to meet payroll expense between now and January 1, 2002. I request that City Council approve a budget adjustment in an amount not to exceed $12,471.00 and approve the disbursement of the funds to Ozark Regional Transit, Inc.

H:\BUDGET\PROJECTS\transit\Reg_Tran\emergency appropriation ort dec 2001.wpd

Ozark Regional Transit, Inc.
P.O. Box 785
2423 East Robinson
Springdale, Arkansas 72765-0785

Memorandum to: Mayor Dan Coody, City of Fayetteville

From: Len Brandrup, Transit Director

Reference: Request for Advance on FareShare Support

Date: December 3, 2001

The memorandum will serve as an understanding that the $12,471 being requested from the City of Fayetteville to Ozark Regional Transit, Inc. represents the first quarter installment of the FY 2002 FareShare request in the amount of $49,886 that has been requested from the City of Fayetteville.

This request is being made at this time to assist us in cash flow needs given that we are in a start up mode and operating on a reimbursement basis. We have receivables from the State of Arkansas and other agencies we have contracts with outstanding also and appreciate this assistance. Again, we appreciate your help in the funding of our cash flow needs.

Ozark Regional Transit 2423 E. Robinson Ave., Springdale, AR 72764

FAX

Date: 12/3/01
Number of pages including cover sheet: 3

To: Kay Swanson

Phone: 575-8330
Fax phone: 575-8257
CC:

From: Len Brooking

Phone: (501) 756-9109 x247
Fax phone: (501) 756-2901

REMARKS: ☐ Urgent ☐ For your review ☐ Reply ASAP ☐ Please comment

Thanks for all the help.

Len

City of Fayetteville, Arkansas
Budget Adjustment Form

Budget Year			Date Requested	Adjustment #
2001	Department:	General Government	12/03/2001	
	Division:	Miscellaneous		
	Program:	Miscellaneous		

Project or Item Requested:

$12,471 is requested in the tranfer to Ozark Regional Transit account.

Project or Item Deleted:

None. Use of Fund Balance is proposed.

Justification of this Increase:

The item is requested because ORT needs the funds to pay employees for December, 2001.

Justification of this Decrease:

Sufficient cash and investments exist in the fund to fund this expenditure and comply with City policy.

Increase Expense (Decrease Revenue)

Account Name	Amount	Account Number					Project Number	
Transfer to ORT, Inc	12,471	1010	6600		5723	00		

Decrease Expense (Increase Revenue)

Account Name	Amount	Account Number					Project Number	
Use of Fund Balance	12,471	1010	0001		4999	99		

Approval Signatures

Requested By	Date
Budget Manager (Stephanie Davis)	12-3-01 Date
Department Director	Date
Admin. Services Director (Jeff Weldon) ①	12/3/01 Date
Mayor	Date

Budget Office Use Only

Type: A B C (D) E

Date of Approval _____

Posted to General Ledger _____ _____

Posted to Project Accounting _____ _____

Entered in Category Log _____ _____

Blue Copy: Budget & Research / Yellow Copy: Requester

H:\BUDGET\PROJECTS\BUD_ADJ\BA_2001\ORT_INC.WK4

① See Notes on attendant Staff Review Form.

RESOLUTION NO. _____

A RESOLUTION APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF TWELVE THOUSAND FOUR HUNDRED SEVENTY-ONE DOLLARS ($12,471.00) TO OZARK REGIONAL TRANSIT, INC. AND APPROVING A BUDGET ADJUSTMENT IN THE ABOVE AMOUNT FOR SAME.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council hereby approves the transfer of funds in the amount of Twelve Thousand Four Hundred Seventy-One Dollars ($12,471.00) to Ozark Regional Transit, Inc.

Section 2. That the City Council hereby approves a Budget Adjustment in the above amount for same.

PASSED and **APPROVED** this _____ day of _____, 20____.

APPROVED:

By: _____
DAN COODY, Mayor

ATTEST:

By: _____
HEATHER WOODRUFF, City Clerk

DRAFT

FAYETTEVILLE

THE CITY OF FAYETTEVILLE, ARKANSAS

Date: December 3, 2001

To: Fayetteville City Council

From: Mayor Dan Coody

Subject: Ozark Regional Transit

As you know, over the past several months the Mayors and County Judges from Benton and Washington Counties have assumed the responsibility for management of this system. The service has been organized as a non-profit with Judge Jerry Hunton serving as President. In order to assist us in this transition, a management firm, First Transit, was employed by the new board. The firm has assigned an individual from their Memphis office to manage the enterprise.

The particular problem currently facing us is a cash flow problem caused in part by the different time frames relative to budget years for federal, state and local entities. We have been asked, along with Bentonville, Rogers and Springdale to advance a portion of our 2002 matching contribution to the agency to help them deal with a short-term cash flow problem. The problem is of such severity that assistance is needed to enable the agency to meet this week's payroll. All of our sister cities have agreed to do so in amounts between $9,000 and $13,000. I have instructed our Accounting Department to advance the agency $12,471 which will be credited against our 2002 allocation, pending your approval of the budget adjustment.

I certainly recognize that this is an unusual step, which is only justified to enable the agency to pay their employees. It goes without saying that next year will be especially challenging for the region as we all grapple with this particular issue of service delivery in our two county area.

Cc. Ted Webber
Hugh Earnest

113 WEST MOUNTAIN 72701 501 521-7700
FAX 501 575-8257

Meeting of December 3, 2001 Special.

		Roll.			
~~SANTOS~~		absent			
JORDAN		✓			
REYNOLDS		✓			
THIEL		✓			
YOUNG		✓			
ZURCHER		~~absent~~	late		
TRUMBO		✓			
DAVIS		absent			
COODY		✓			

~~OZARK~~ ~~absent~~ # R2.					
~~SANTOS~~					
JORDAN	✓				
REYNOLDS	✓				
THIEL	✓				
YOUNG	✓				
ZURCHER	✓				
TRUMBO	✓				
~~DAVIS~~					
COODY					

PASS

FAYETTEVILLE

THE CITY OF FAYETTEVILLE, ARKANSAS

AGENDA
SPECIAL CITY COUNCIL MEETING
DECEMBER 3, 2001

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1. **OZARK REGIONAL TRANSIT:** A resolution approving a budget adjustment in the amount of $12,471.00 and authorizing a transfer to Ozark Regional Transit, Inc.

adjourned 5:35

113 WEST MOUNTAIN 72701 501 521-7700
FAX 501 575-8257

STAFF REVIEW FORM

XX AGENDA REQUEST
____ CONTRACT REVIEW
____ GRANT REVIEW

For the Fayetteville City Council meeting of December 3, 2001

FROM:

Hugh Earnest	Urban Development	Urban Development
Name	Division	Department

ACTION REQUIRED: Approval a budget adjustment and authorizing a transfer to Ozark Regional Transit, Inc.

COST TO CITY:

$12,471.00	305,130.00	Transfers
Cost of this Request	Program/Project Budget	Category/Project Name
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BUDGET REVIEW: ____ Budgeted Item XX Budget Adjustment Attached

Budget Manager — Administrative Services Director

CONTRACT/GRANT/LEASE REVIEW: **GRANTING AGENCY:** ____

Marsha Fortsing	12/3/01	Danny Smith	12/3/01
Accounting Manager	Date	Internal Auditor	Date
	12-3-01		
City Attorney	Date	ADA Coordinator	Date
PVice	12-3-01		
Purchasing Officer	Date	Grant Coordinator	Date

STAFF RECOMMENDATION: Approval of budget adjustment.

Division Head	Date	Cross Reference
Hugh Earnest	12-3-01	New Item: **Yes** **No**
Department Director	Date	
Judy Wilcox	12/3/01	Prev Ord/Res #: ____
Administrative Services Director	Date	
Dan Coody	12/03/01	Orig Contract Date: ____
Mayor	Date	Orig Contract Number: ____

(1) AT THIS DATE, ORT HAS NO APPROVED ALLOCATION for 2002 because the City's operating Budget for FISCAL 2002 has NOT yet been PASSED by Council.

(2) FISCAL 2002 REQUEST for ORT IS To be APPROXIMATELY $26,000, NOT THE ORIGINAL $38,000, To reflect this EXPENSE AND EXPENDITURE DURING 2001. GHE

FAYETTEVILLE

THE CITY OF FAYETTEVILLE, ARKANSAS

DEPARTMENTAL CORRESPONDENCE

TO: Fayetteville City Council

FROM: Dan Coody, Mayor

DATE: December 3, 2001

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Memorandum to: Mayor Dan Coody, City of Fayetteville

From: Len Brandrup, Transit Director

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Ozark Regional Transit 2423 E. Robinson Ave., Springdale, AR 72764

FAX

Date: 1 1

Number of pages including cover sheet: 3

To: Kay Swanson

Phone: 575-8330

Fax phone: 575-8257

CC:

From: Lea Bradley

Phone: (501) 756-9109 x247

Fax phone: (501) 756-2901

REMARKS: ☐ Urgent ☐ For your review ☐ Reply ASAP ☐ Please comment

Thanks for all the help.

Lea

City of Fayetteville, Arkansas
Budget Adjustment Form

Budget Year	Department:	General Government	Date Requested	Adjustment #
2001	Division:	Miscellaneous	12/03/2001	
	Program:	Miscellaneous		

Project or Item Requested:

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Project or Item Deleted:

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Justification of this Increase:

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Justification of this Decrease:

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Increase Expense (Decrease Revenue)

Account Name	Amount	Account Number					Project Number	
Transfer to ORT, Inc	12,471	1010	6600		5723	00		

Decrease Expense (Increase Revenue)

Account Name	Amount	Account Number					Project Number	
Use of Fund Balance	12,471	1010	0001		4999	99		

Approval Signatures

Requested By	Date
Budget Manager (Stephanie Dawson)	12-3-01 Date
Department Director	Date
Admin. Services Director (Jeff Weldon) ①	12/3/01 Date
Mayor	Date

Budget Office Use Only

Type: A B C (D) E

Date of Approval _____

Posted to General Ledger _____ _____

Posted to Project Accounting _____ _____

Entered in Category Log _____ _____

Blue Copy: Budget & Research / Yellow Copy: Requester

H:\BUDGET\PROJECTS\BUD_ADJ\BA_2001\ORT_INC.WK4

① See Notes on attendant Staff Review Form.

RESOLUTION NO. _____

A RESOLUTION APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF TWELVE THOUSAND FOUR HUNDRED SEVENTY-ONE DOLLARS ($12,471.00) TO OZARK REGIONAL TRANSIT, INC. AND APPROVING A BUDGET ADJUSTMENT IN THE ABOVE AMOUNT FOR SAME.

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Section 2. That the City Council hereby approves a Budget Adjustment in the above amount for same.

PASSED and **APPROVED** this _____ day of _____, 20____.

APPROVED:

By: _____
DAN COODY, Mayor

ATTEST:

By: _____
HEATHER WOODRUFF, City Clerk

DRAFT

015 04 City of Fayetteville 1/29/2002
Maintenance/Inquiry 10:37:33

Document Reference	Date	Item Ref.	Action Taken	Brief Description
RES	**12/03/2001**	**157**		**OZARK REGIONAL TRANSIT/FUNDING**

Keywords.....: **RES. 157-01**
TRANSFER
FUNDS
$12,471.00
OZARK REGIONAL TRANSIT INC
OZARK TRANSIT
BUDGET ADJUSTMENT
TRANSPORTATION

File Reference #.....: **MICROFILM**
Security Class.....:
Expiration Date.....:
Date for Cont/Referred:
Name Referred to.....:

Retention Type:
****** Active ******

Press Cmd 6 to Update
Cmd1-Return Cmd2-Check Out Cmd8-Retention Cmd3-End Press 'ENTER' to Continue
Cmd5-Abstract Yes No
(c) 1986-1992 Munimetrix Systems Corp.

015 08 City of Fayetteville 1/29/2002
Maintenance/Inquiry 10:37:42

Document Reference	Date	Item Ref.	Action Taken	Brief Description
RES	**12/03/2001**	**157**		**OZARK REGIONAL TRANSIT/FUNDING**

Abstract: **A RESOLUTION APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF TWELVE THOUSAND FOUR HUNDRED SEVENTY-ONE DOLLARS ($12,471.00) TO OZARK REGIONAL TRANSIT, INC. AND APPROVING A BUDGET ADJUSTMENT IN THE ABOVE AMOUNT FOR SAME.**

SPECIAL CITY COUNCIL MEETING 12-03-01

Cmd1-Return Cmd3-End Press 'ENTER' to Continue
(c) 1986-1992 Munimetrix Systems Corp.