



CITY OF
FAYETTEVILLE
ARKANSAS

100 W. Rock St, Suite 246
Fayetteville, AR 72701

Urban Forestry Advisory Board Agenda

Rock St. Meeting Room / Virtual Meeting Via Zoom
Wednesday, January 7, 2026
4:00 PM

Members

University of Arkansas Rep. - Caroline Wahlgreen (Exp: 12/27)
Land Development Rep. - Devin Spears (Exp: 12/27)
Resident at Large. - Kate Shirley (Exp: 12/26)
Resident at Large Rep. - Taz Zinck (Exp: 12/26)
Tree Service Rep. - Joseph Fox (Exp: 12/26)
Resident at Large Rep. - Joe Donahue (Exp: 12/27)
Resident at Large Rep. - Carlo Bertani (Exp: 12/27)

City Staff

Urban Forester Bethany Douglas
Urban Forester John Scott
Urban Forester Willa Thomason

Zoom Information

Webinar ID: 859 7466 2610

Registration Link: https://fayetteville-ar.zoom.us/webinar/register/WN_wEpkJjIYTvuZ7b3ERSJilQ

Call to Order

Roll Call

Introduce new members

Minutes

Approval of the December 2025 Meeting Minutes.

Reports and Presentations

Carlo Bertani (10 Minutes)

Unfinished Business

Updates on Tree Planting for 2025 - John

New Business

**UFAB duties - A review of Duties and responsibilities of the board (John)
Article XV of code.**

2026 Workplan for UFAB - Goals for the year, what the board would like to accomplish for 2026

Development Review (Willa and Bethany)

Development Review foresters will share tree removal and planting tracking methods and explain how these will be presented each month going forward.

Tree Escrow Funds – Planning for Future Use

Current balance: \$69,806.49

No expenditures are required until 2031.

These funds are directly tied to specific park quadrants, and while we do need to develop a spending plan, there is no immediate urgency. This allows us time to be thoughtful and strategic in how we allocate these resources to best support our urban forestry goals.

Budget and work plan for 2026 — Review the overall plan for the budget and work plan for 2026 (John)

Tree Planting Projects for 2026- John

Cottages at Old Wire

St. James Detention Pond

Markham Hill Sang Rd. extension detention pond

POA Detention Pond ???

Ozark Chinquapin Test Plot area

Announcements

Public Comment

Adjournment

NOTICE TO MEMBERS OF THE AUDIENCE

Urban Forestry Advisory Board meetings may be attended in-person or virtually. Community members have the opportunity to address the board at a designated time during the meeting.

Citizens may propose items to be included in the board's agenda. To submit an item for consideration, e-mail the [Urban Forestry Advisory Board team](#) at least one week prior to the meeting.

As a courtesy, please turn off all cell phones and pagers.

ARTICLE XV URBAN FORESTRY ADVISORY BOARD

33.280 Purposes And Definitions

- (A) It is the purpose and intent of the City Council of the City of Fayetteville to redefine the scope of the former Tree and Landscape Advisory Committee as the new Urban Forestry Advisory Board to advise the City Council on urban forestry and arboricultural related issues as an integral part of the city's green infrastructure.
- (B) It is also the purpose and intent of the City Council of the City of Fayetteville to have the Urban Forestry Advisory Board sit as the Wildland-Urban Interface: Firewise Advisory Board to advise the City Council on wildland and urban development related issues as an integral part of the city's fire protection program and green infrastructure.
- (C) For the purposes of this Article, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

Arboriculture. The art, science and technology of cultivating and maintaining trees, shrubs and other woody plants.

Firewise. The process of making a structure, developed parcel, subdivision or community within or on the edge of the wildland-urban interface less at risk for wildfire.

Urban forestry. The art, science and technology of sustained planning and managing trees, greenspaces and forest resources in and around urban community ecosystems for the physiological, sociological, economic, and aesthetic benefits trees provide society.

Wildland-urban interface. The line, area, or zone where structures and other human development meet or intermingle with undeveloped wildland or vegetative fuel.

(Ord. No. 4099, §1, 6-16-98; Ord. No. 5426, 8-2-11)

33.281 Establishment

There is hereby created a board to be known as the Urban Forestry Advisory Board which shall also sit as the Wildland-Urban Interface: Firewise Advisory Board. Said board shall be a continuation and renaming of the previously existing Tree and Landscape Advisory Committee.

(Ord. No. 3699, §4, 4-20-93; Ord. No. 3901, §1, 7-5-95; Ord. No. 3963, §2, 4-16-96; Code 1991, §§162.04 (A), 162.04 (C); Ord. No. 4099, 6-16-98; Ord. No. 5426, 8-2-11)

33.282 Powers And Duties

- (A) The Board shall:
 - (1) Adopt rules to govern the conduct of its business. Said rules shall be consistent with the provisions of the Arkansas Freedom of Information Act, A.C.A. §25-19-101 et seq.
 - (2) Advise the Mayor, City Council, and the director(s) of the department(s) managing the urban forestry program on issues related to urban forestry and arboriculture.
 - (3) Organize and administer an ongoing program of public education designed to increase public awareness of urban forestry and arboriculture.
 - (4) Advise the Urban Forester on all city tree planting projects on city rights-of-way and/or medians.

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- (5) Review and recommend revisions to the Unified Development Code Chapter 167 Urban Forestry Technical Manual at least once every three (3) years to reflect changes in Chapter 167, city policies or arboricultural and horticultural practices with a focus on improvements in plant science, arboricultural practices, technology, construction methods and long range planning.
 - (6) Plan and administer an annual Arbor Day celebration.
 - (7) Advise the Urban Forester on expenditures from the Tree Escrow Funds.
 - (8) Develop and administer a recognition program for individuals, businesses, institutions or non-profits who have demonstrated exceptional efforts in tree preservation, protection and/or tree planting.
 - (9) Have authority to create an action plan to accomplish the objectives of the board.
 - (10) Have authority to establish committees of the board which shall be chaired by a member of the board, but which may consist of non-board members who are citizens of the city or owners or managers of a business located in the city.
- (B) The board sitting as the Wildland-Urban Interface: Firewise Advisory Board shall:
- (1) Advise the Mayor, City Council, and the director(s) of the department(s) involved in managing the Firewise Community program on issues related to fire-safe building practices, wildland fire management, and urban development related issues.
 - (2) Assist the Fire Department with an ongoing program of public education designed to increase public awareness of firewise practices.
 - (3) Plan and administer an annual Firewise Project.
 - (4) Plan and administer an annual Firewise Day.

(Ord. No. 5426, 8-2-11)

33.283 Composition And Terms

- (A) The board shall consist of seven (7) members who shall be appointed by the City Council.
- (1) One (1) position shall be filled by a representative from the land development community; one (1) position shall be filled by a representative of the tree service community; one (1) position shall be filled by a representative from the University of Arkansas with knowledge of urban forestry or arboriculture practices; and four (4) positions shall be filled by residents of the city at large with an interest in urban forestry or arboriculture.
 - (2) In the event no application for a position as a representative from a specified discipline is received, the position may be filled by any resident of the city.
 - (3) Vacancies in an unexpired term shall be filled by the City Council for the remainder of the term at the next Council nominating process after the vacancy shall have occurred.
 - (4) Members of the former Tree and Landscape Advisory Committee serving at the time of the adoption of this Article shall continue to serve their respective terms as members of the Urban Forestry Advisory Board. Terms of membership on the board shall be for a period of two (2) years with staggered terms carried over from the former Tree and Landscape Advisory Committee.
 - (5) The Mayor may designate city staff to assist the board in the conduct of its business.

(Ord. No. 5426, 8-2-11; Ord. No. 5446, 10-4-11; Ord. No. 6196, §8, 7-2-19)

33.284 Officers

At the first regularly scheduled meeting after the effective date of this Article, the board shall elect from among its members a chairperson and vice-chairperson, who shall each serve a term of one (1) year. Further, the board may elect such additional officers as it deems necessary for the proper performance of its duties.

(Ord. No. 5426, 8-2-11)

33.285 Meetings

The Urban Forestry Advisory Board shall meet at least once each month and may call special meetings if necessary to carry out its duties. The Urban Forestry Advisory Board sitting as the Wildland-Urban Interface: Firewise Advisory Board shall meet at least twice each year. Special meetings may be called as needed to carry out the board's duties. A majority of the voting membership of the board shall constitute a quorum.

(Ord. No. 5426, 8-2-11)

33.286—33.289 Reserved

2026 Project Budget Overview

Funding Source	Initial Budget	Projected/ encumbered	Projected Remaining Balance	Actual money spent on Projects	Actual Balance	Estimated Number of Trees Planted	Tree Given Away	Actual Number of Trees Planted
Tree Escrow	\$ 69,806.49		\$ 69,806.49					
Urban Forestry Funds	\$ 323,000.00		\$ 323,000.00					
Total	\$ 392,806.49	\$ -	\$ 392,806.49	\$ -		0	0	0

Tree Escrow Money for 2025

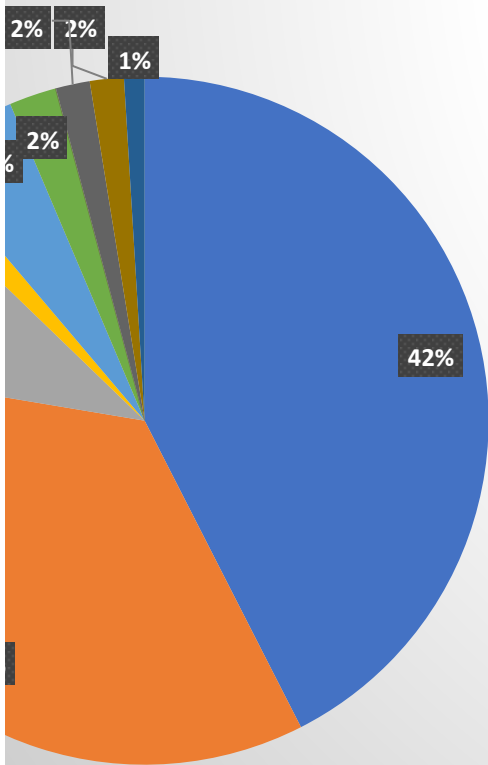
Must be used in proper quadrant - Public Spaces

Project	Amount for Project	Balance
Initial Budget- (Estimate, I will have act	\$ 69,806.49	
\$ + interest = to the NE Park Quad		
David Lashley park		
\$+ interest = to the SE Park Quad		
Bayyari Project		
\$ + interest = to the NW Park Quad		
Clabber Creek trail hardwood tree replacement		
\$ + Interest = to the SW Park Quad		
Harmony Point		
Totals	\$ -	\$ 69,806.49

4470 520 8520-5220.00

Number of Trees
20
50
100
100
270

\$323,000.00



- Emeral Ash Borer Treatment
- EAB tree removal
- POA tree replacement / Detention Pond
- Tree Storage
- Celebration of Trees
- Invasive Plant Bounty
- Trees for Invasive bounty
- Shrubs and vines for invasive bounty
- Tree Giveaways
- Tree Week
- Signs

2025 PROJECTS

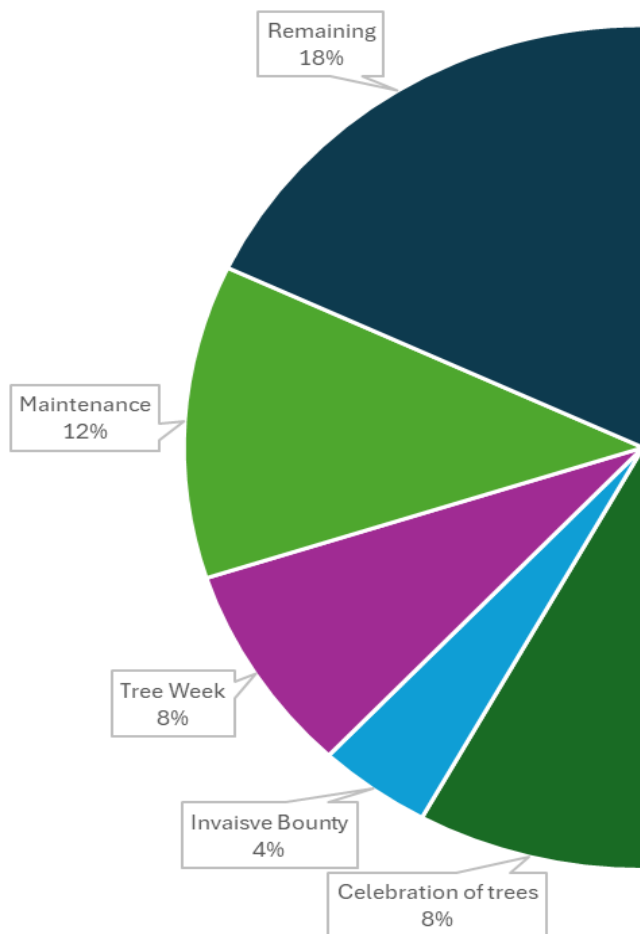
Project	Estimate for Project	Cost	Balance
	\$ 250,000.00		
	\$ -		\$ 250,000.00
	Total Spent		Balance of account

Emerald Ash Borer	\$	80,000.00
POA Program	\$	50,000.00
Celebration of trees	\$	20,000.00
Invasive Bounty	\$	10,000.00
Tree Week	\$	20,000.00
Maintenance	\$	30,000.00
Remaining	\$	45,000.00

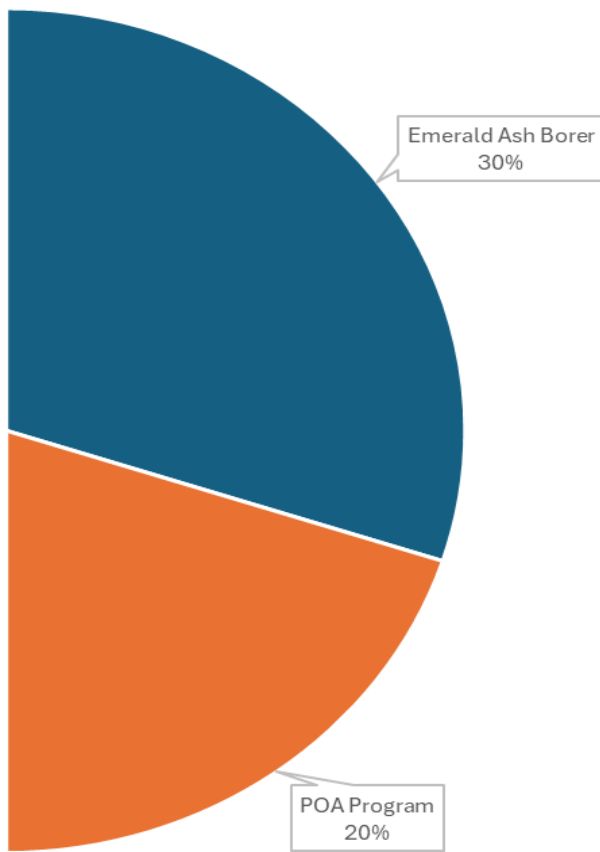
EAB	15\$ per DBH 20" - 300/tree	250	\$	75,000.00
Signs			\$	5,000.00
			\$	80,000.00
POA/HOA	Detention Ponds/Street Trees	\$ 50,000.00	\$	50,000.00
	166 Trees			
Celebration of Trees	1100 Trees		\$	20,000.00
Invasive Bounty	Trees shrubs	\$ 7,800.00	\$	7,800.00
	Contingency	\$ 1,200.00	\$	2,200.00
			\$	10,000.00
Tree Week	Tree giveaway	300 trees	\$	10,000.00

	Advertising	1000	\$	1,000.00
	rental facility		\$	100.00
	contingency		\$	8,900.00
			\$	20,000.00
	Maintenance Misc Contract			
Maintenance	water		\$	10,000.00
	Tree storage		\$	15,000.00
	hose bib		\$	5,000.00
			\$	20,000.00
Contingency			\$	50,000.00
			\$	250,000.00

Urban Forestry Bu



Budget Distribution



■ Invasive Bounty ■ Tree Week ■ Maintenance ■ Remaining
